

Lake Odessa Area Arts Commission
Page Memorial Building
839 Fourth Avenue
Lake Odessa, Michigan 48849
Special Meeting Minutes
July 26, 2021

Meeting called to order 7:10 pm by Vice Chairperson Banks

Roll Call: Karen Banks, Margaret Hermes, Patrick Reagan, Carrie Johnson, Nancy Mattson

Absent: Jennifer Hickey

Motion made by Hermes, supported by Johnson to approve the agenda as presented.
– motion carried by voice vote of members present, 5-0.

Public comment – no public comment was heard.

Discussed financial report – Motion by Hermes, supported by Mattson, to approve the checks that have been written since July 12, 2021. Motion carried by voice vote of members present, 5-0.

Discussion Items:

A) 2021 Art in the Park

- 1) Artists Applications: Discussion was had about the application from Barb Hicks. Due to personal issues, Barb has asked to cancel her participation. Banks made the motion to allow Barb Hicks to cancel and for her to receive a full refund. Johnson supported. Motion passed unanimously, 5-0.

Discussion took place on the application from Lisa Underhill. Banks stated that it was noticed that in some of the pictures the vendor submitted, representing the items that she sells, some appeared not to be handmade. Hermes stated that she would contact this vendor – if these items were not made by her, they cannot be sold at this event. Banks made the motion to accept this application and participation, pursuant to the conversation between this vendor and Hermes, notifying her that she cannot sell secondary goods. Motion passed unanimously, 5-0.

- 2) Concessions: Banks suggested that, for ease and convenience, hotdogs would be offered to vendors and volunteers during setup. Banks asked Johnson if everything was ordered for Saturday morning. Johnson confirmed that they had been.
- 3) 4th Avenue Parking and Traffic Flow: Banks stated that, historically, 4th Avenue had been turned into a one-way street during the event. This was due to the car show. As there presumably is no car show this year, she was wondering if this was still necessary. Banks stated that she believed that “no parking” cones should still be placed. Hermes stated that she did not believe that this

would be effective without someone to monitor. Discussion took place. It was decided that cones will be placed ten (10) feet from the curb along the park grounds on Fourth Avenue, along with a barricade and “no parking” signs placed in this area.

4) Updates:

- a) Food Vendors: Mattson stated that she has been unable to make contact with Travis Hardin to insure that he will be taking part. Discussion took place about Forman’s Ice Cream and their participation in 2022.
- b) Wine Tasting: Reagan stated that he has made contact with Alliance Beverage and will be ordering the wine, and that he and Banks had been working on ordering supplies. Reagan also stated that he had contacted liquor control and they had received the special event license application and it is on the docket to be reviewed.
- c) Entertainment: No update.
- d) Kids’ Zone: discussion took place over tables necessary in this area for the event. Banks requested that three (3) extra tables be ordered for this event, along with two (2) chairs.
- e) Trivia Contest: Johnson had no update.

5) Volunteers: Discussion took place on the subject of volunteers. Radios need to be picked up at Crouch Communications – Hermes will contact them to see if they can be picked up on Thursday. The marking of booth spaces will take place on Thursday evening at 6:00 pm. Reagan will talk to the DPW about mowing on Thursday rather than on Friday. Mattson will contact Janet Thomas about overseeing the food on Friday night for vendors and volunteers. Mattson will oversee the setup of the food court.

6) Misc. – no update.

7) Items for next agenda – Johnson would like to talk about art work by Tony Jackson and how it could be utilized in the Village.

Meeting adjourned: 8:14 pm

Respectfully submitted

Patrick Reagan

Village Manager/ Village Clerk