

MINUTES

Lake Odessa Area Arts Commission

Special Meeting

Thursday, July 25, 2024

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 6:08 p.m.
Present: Melanie Baker, Karen Banks, Meg Hermes, Carrie Johnson
Absent: Nancy Mattson, Aurora Rice, Ty Nurenberg
Visitors: None
Staff: None

2. **Public Comment:** None.

3. **Accounts Payable:** Motion by Johnson, support by Baker to approve the following accounts payable:

Josh Dunigan	"Drums for All" - Kids' Zone	300.00
Michael Hulett	1-hour performance	350.00
Lukas Lenhart	1-hour performance (Luke Lenhart Band)	600.00
Tim Rodriguez	1-hour performance (Wild Honey Collective)	600.00
Mark Zickefoose	1-hour performance (Mich. Mafia String Band)	600.00
Chrouch Communications	Rental of 12 two-way radios	144.00
SEAM	28 Art in the Park volunteer t-shirts	296.80
Lakewood Area Chamber	Annual Membership Dues	40.00
Karen Banks	100 postage stamps	68.00
Dornbos Sign, Inc.	Permit Parking sign for park turnaround	33.80
River City Reproductions	1,500 Visitor Guides, 20 visitor comment card notepads, 85 artist booth cards, retractable sign	2,385.00
Karen Banks	Photocopies, Office Supplies, Concession Supplies	<u>310.53</u>
	TOTAL:	5,728.13

All ayes; motion carried.

4. **Art in the Park Action Items:**
 - a. Tool crib (trailer): Hermes has made arrangements with Ionia Floral to rent a 5' x 8' trailer. Baker volunteered to pick up the trailer on Thursday, August 1.

 - b. Two-Way Radios: Hermes will pick up radios from Chrouch Communications on Thursday, August 1.

- c. Marking the Park: Hermes, Banks, Rice and Johnson (after she gets out of a meeting at Odessa Township), will mark the park beginning at 3 PM.
 - d. Volunteers: Volunteer recruitment has been lagging. Hermes has posted on the Arts Commission and Lake Odessa Community Facebook pages.
 - e. Logistics: Hermes gave a recap of the July 19 meeting with Jesse Trout and Eric Tollefson re: parking, traffic control, etc.
 - f. Supplies: Banks will purchase event supplies at the Ace Hardware in Lake Odessa. Hermes will purchase concession supplies at Carl's, using the \$40 unspent Lakewood Bucks from 2023.
 - g. Door Prizes for Visitors: Nurenberg will contact his employer, Buddy's on the Beach, to request that their donation of \$100 in gift cards be split into four \$25 increments.
5. **Eagle Scout Project**: Motion by Hermes, support by Johnson, to cover the expense of two 4' flat benches from Polly Products at a cost of \$562.70, to be installed with Nick Halanski's flag pole project near the park bathroom building. All ayes; motion carried.
6. **Adjournment**: Without objection, meeting adjourned at 6:45 p.m.

Respectfully submitted:

Karen Banks, Recording Secretary