

VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY

DRAFT

MINUTES

Regular Meeting  
Tuesday, March 9, 2021

NOTE: THIS MEETING WAS HELD ELECTRONICALLY DUE TO THE COVID-19 PANDEMIC AND IN ACCORDANCE WITH P.A. 254 OF 2020

PRESENT: Karen Banks (remotely from Lake Odessa), Sue Dahms (remotely from Lake Odessa), Sandy Guthrie (remotely from Lake Odessa), Sarah McGarry (remotely from Lake Odessa), Darwin Thompson (remotely from Lake Odessa), Marilyn Danielson (remotely from Portland, Michigan)

ABSENT: None

STAFF: Village Manager Patrick Reagan

VISITORS: None

- I. **Call to Order:** Meeting called to order by McGarry at 7:03 a.m.
- II. **Approval of Agenda:** Motion by Banks, support by Dahms, to approve agenda with the addition of parking lot fencing and Art in the Park sponsorship to the agenda. All ayes; motion carried, 6-0.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:**
  - a) Motion by Dahms, support by McGarry, to approve minutes of January 12, 2021 DDA Meeting. Motion approved by voice vote of members present, 6-0
- V. **Finance Report:** Motion by McGarry, supported by Banks, to approve the finance report as submitted. All ayes; motion carried.
- VI. **Action/Discussion Items:**
  - a) **Caledonia Farmers Elevator property update:** Reagan stated that he had a meeting with Duane from Caledonia Farmers Elevator to discuss the proposed plans that the DDA had for the strip of property along 1<sup>st</sup> Street. The representative from the elevator told Reagan that they had plans to bring this area and the property back to use in the coming years, and therefore support would be unlikely at this time.
  - b) **Downtown Four Way Stop:** the committee developed spoke about how the four-way stop idea was received by business owners. Though the sample size was small, positive support was received. The group discussed the details of this proposal. A motion was made by McGarry, supported by Dahms, to recommend to the Village

Council that a four-way stop be introduced, on a trial basis, at the intersection of Second Street and Fourth Avenue in the downtown. All ayes. Motion passed 6-0.

- c) Flowers/ Self-Watering Planters: the group discussed the upcoming planting of flowers in the downtown. Banks discussed how this year would be different due to the purchase of the self-watering planters. Flowers need to be planted prior to May 31, 2021. The group discussed some names of possible volunteers for the watering of flowers located at the businesses, while the DPW will be filling the self watering planters as needed.
- d) Fence Project: the group discussed the fence project for the downtown parking lot. Reagan reiterated that he had received no bids last year. Banks spoke of calling Lincoln Brick to see if they had a list of masons that might be interested in bidding on this project.
- e) Art in the Park Sponsorship: discussion took place about the Art in the Park event in 2021. Banks requested that the DDA consider taking part through way of event sponsorship. Motion by Guthrie, supported by McGarry, to approve the DDA sponsoring the 2021 Art in the Park event at the \$500.00 level. Motion approved by voice vote of members present, with Banks abstaining, 5-0.

**VII. Beautification Committee**

**VIII. Miscellaneous Correspondence**: None.

**IX. Board Member Comments**

- a) McGarry asked a question of Dahms, if it was accurate that Union Bank was moving their corporate offices out of Lake Odessa. Dahms discussed the move and reviewed the timeline for the proposed move of the corporate offices from the Village.
- b) Danielson introduced herself to the DDA.

**X. Adjournment**

Without objection, meeting adjourned at 7:53 a.m.

Respectfully submitted,

Patrick Reagan  
Village Manager/ Village Clerk