

VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY

DRAFT

MINUTES

5/9/2019 Regular Meeting
Page Memorial Building, Lake Odessa MI

MEMBERS PRESENT: Karen Banks, Sue Dahms, Sandy Guthrie, Daryl Hartzler, Sarah McGarry, Bill Rogers, Darwin Thompson

ABSENT: None

STAFF: Patrick Reagan, Village Manager

VISITORS: None

1. **Call to Order:** Meeting called to order by Chair McGarry at 7:00 a.m.
2. **Agenda:** Motion by Dahms, support by Hartzler, to approve agenda as presented. All ayes; motion carried.
3. **Public Comment:** None
4. **Minutes:** Motion by McGarry, support by Guthrie, to approve minutes of 3/14/2019 regular meeting. All ayes; motion carried.
5. **Finance:**
 - a) **Accounts Payable:** Motion by McGarry, support by Guthrie to approve payment of the following invoices:
 - Carl's Supermarket, Inc. (\$164.02, refreshments for village manager welcome reception)
 - Meyer's Bakery & Beanery (\$75.00, cookies for village manager welcome reception)All ayes; motion carried.
 - b) **Finance Report:** Dahms presented the financial report for period ending April 2019, reporting a current account balance of \$27,689.52.
6. **Discussion Items:**
 - a) **2019 Meeting Schedule:** Motion by Banks, support by McGarry to revise 2019 meeting schedule to the second Tuesday of every other month at 7:00 a.m., beginning in July. New 2019 meeting dates will be Tuesday, July 9; Tuesday, September 10; and Tuesday, November 12. All ayes; motion carried.
 - b) **Art in the Park Sponsorship:** Motion by Dahms, support by McGarry, to approve \$100 toward a Silver level sponsorship for the 2019 Art in the Park. All ayes; motion carried.
 - c) **Post Office Dedication Ceremony:** Banks reported that Congress has officially named the Lake Odessa Post Office in honor of "Donna Sauers Besko Post Office," Michigan's first female postmaster and grandmother of former DDA board member Denny Sauers. All board members

are invited and encouraged to attend a dedication ceremony at the post office on June 28 at 11:00 a.m.

Dahms left the meeting at 7:30 a.m.

7. **Beautification Committee:** Banks reported that an e-mail blast was sent to downtown businesses requesting volunteers for watering for the 2019 season and planting on Saturday, May 25. Discussion was held regarding the possibility of the DDA contracting for watering services, and concerns re: the use of volunteers and the maintenance of privately-owned flowers. No consensus was reached.
8. **Board Member Comments:** None
9. **Adjournment:** Without objection, the meeting was adjourned at 7:51 a.m.

Respectfully submitted,

Karen Banks, Recording Secretary