

VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY

DRAFT

MINUTES

Special Meeting
Tuesday, July 20, 2021
Page Memorial Building
839 Fourth Avenue
Lake Odessa, Michigan 48849

PRESENT: Karen Banks, Sandy Guthrie, Sarah McGarry, Bill Rogers, Marilyn Danielson

ABSENT: Sue Dahms, Darwin Thomson

STAFF: Village Manager Patrick Reagan

VISITORS: None

- I. **Call to Order:** Meeting called to order by McGarry at 7:01 a.m.
- II. **Approval of Agenda:** Motion by McGarry, supported by Guthrie, to approve agenda. All ayes; motion carried, 5-0.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:**
 - a) Motion by Danielson, support by McGarry, to approve minutes of the May 11, 2021 DDA Meeting. Motion approved by voice vote of members present, 5-0
 - b) Motion by Guthrie, supported by McGarry, to approve the minutes from the June 9, 2021 special DDA meeting. Motion approved by voice vote of members present, 5-0
- V. **Finance Report:** Motion by Banks, supported by Danielson, to approve the finance report as submitted. All ayes; motion carried, 5-0.
- VI. **Action/Discussion Items:**
 - a) **Flowers/ Self-Watering Planters:** the group discussed the flowers and self-watering pots in the downtown. The pots have used very little water and have only needed to be refilled by the DPW once.
 - b) **Four-Way Stop:** the group discussed the four-way stop. There is overwhelming sentiment that this is being received very well by the community. Banks stated that George McClellan, of the antique shop, even wrote a letter of support and thanks that was given to the Council at their last meeting. Motion by Banks, supported by McGarry, to recommend to the Village Council that the four-way stop be continued

for sixty (60) additional days to gauge issues with busses downtown. All ayes; motion carried unanimously by members present, 5-0.

- c) Fence Project: Reagan stated that he has been in contact with Stambaugh Masonry about the downtown fence project. They have stated that DPW will need to excavate a large trench for the installation of the brick columns.

VII. Beautification Committee

VIII. Miscellaneous Correspondence: None.

IX. Board Member Comments

- a) Danielson commented that she has spoken with members of the museum/ historical society and conveyed the need for them to shovel their sidewalks in the winter. Representatives from this entity said that they would have these walks shoveled when snow falls.
- b) Guthrie asked about a community entrance sign at the corner of M-50 and Fourth Avenue. Banks suggested that this be discussed again during the DDA's preparation for the annual budget. Reagan suggested that members do an online search for photos from different communities, so that the group might have examples to work with in the future.

X. Adjournment

Without objection, meeting adjourned at 7:33 a.m.

Respectfully submitted,

Patrick Reagan
Village Manager/ Village Clerk