

Minutes

Lakewood Recreational Authority

July 10, 2023 Regular Meeting

1:00 PM at the Odessa Township Hall, Lake Odessa

Call to Order and Pledge of Allegiance

Meeting called to order at 1:00 p.m. by Chairperson Brad Barrone. Those members and guests in attendance stood for the Pledge of Allegiance.

Roll Call

Roll was taken. Members present were Brad Barrone, Terri Cappon, Edith Farrel, Carolyn Mahew and Gary Secor. Shawn Hazel was absent.

Guests included Carrie Johnson, Ben Geiger and Heidi Reed.

Approval of Agenda

Chairperson Barrone asked if there were amendments requested for the presented agenda. Mayhew requested the following items added under new business:

- Approval of the Secretary's Report
- Approval of the Treasurer's Report
- Approval of Reimbursement for Newspaper Advertisement

There was no objection to the amendments. Barrone moved for approval of the amended agenda with the support of Mayhew. There was no objection and the agenda was approved by acclamation.

Citizen Comments on Agenda Items

None.

New Business – Invoices to Municipal Members

Cappon stated the bylaws require invoices be sent to municipalities in June. She further indicated those invoices have been sent to both the Village of Lake Odessa and Odessa Township.

New Business – LRA Administrator

- Lake Odessa Village Manager Ben Geiger presented a proposal (see attached) that would designate himself and his office as Administrator for the Lakewood Recreational Authority. He stated this proposal is modeled after the structure of the Barry County/Hastings City Airport Commission.

- Secor asked how this aligns with the LRA bylaws. Discussion occurred.
- Geiger stated he is willing to assist the LRA in any way. He sees adoption of the proposal an advantage as he would be a liaison with the State of Michigan for projects. He further stated he is willing to take over other duties if requested.
- Discussion occurred regarding setting the agenda.
- Discussion occurred regarding the cost of having the engineering firm perform administrative duties for the board. Barrone stated he does like having a point person for administration, and this proposal could accomplish this. Geiger stated this proposal would allow him to delegate staff to assist in administration duties if he was unable to do so.
- After discussing changes to the presented document, Secor, with the support of Farrell, moved to adopt the following Resolution:

LAKWOOD RECREATIONAL AUTHORITY
RESOLUTION 2023-A
A RESOLUTION DESIGNATING THE LAKE ODESSA VILLAGE MANAGER AS ADMINISTRATOR
FOR THE LAKWOOD RECREATIONAL AUTHORITY

WHEREAS, the township of Odessa and the Village of Lake Odessa seek to improve the community through expansion of recreational opportunities; and

WHEREAS, the township of Odessa and the Village of Lake Odessa joined in a partnership to establish the Lakewood Recreational Authority to further such opportunities; and

WHEREAS, the members of the Lakewood Recreational Authority recognize the necessity for administrative assistance in board operations and project management;

NOW THEREFORE, BE IT RESOLVED, That the Lakewood Recreational Authority hereby designates the Lake Odessa Village Manager as Lakewood Recreational Authority Administrator and further assigns him and/or his office with the following:

1. Assist the Authority in meeting preparation and record keeping.
2. Assist the Authority chairperson in setting the meeting agenda and distributing meeting materials.
3. Coordinate introduction and adoption of resolutions/actions necessary required by a Township Board and/or Village Council to further Authority initiatives.
4. Serve the LRA as the State of Michigan local liaison.
5. Report to a Township Board, Village Council and/or stakeholder groups regarding important Authority Updates.

BE IT FURTHER RESOLVED, That this resolution shall take effect immediately after passage by the Authority.

AYES: Barrone, Cappon, Farrell, Mahew and Secor.
NAYS: None.
ABESENT: Hazel.

RESOLUTION DECLARED ADOPTED ON THIS THE 10TH DAY OF JULY, 2023 AT 1:26 PM.

- Geiger said he would send a revised resolution along with packets to municipal members.

New Business – Maximizing Future Initiatives

- Barrone shared his desire to capitalize on opportunities for community awareness upon the upcoming expansion of the Jordan Lake Trail. Discussion occurred regarding the need to use this construction project to foster fundraising and community support.
- Discussion occurred on a groundbreaking ceremony. Geiger will coordinate such an event with invitations extended to local elected officials and stakeholders.

New Business - Approval of the Secretary's Report

Cappon, with support of Mayhew, moved to approve the Secretary's report as presented. There was no discussion and the motion was approved unanimously by voice vote.

New Business - Approval of Treasurer's Report

Farrell, with support of Barrone, moved to approve the Treasurer's report as presented. There was no discussion and the motion was approved unanimously by voice vote.

New Business - Reimbursement for Newspaper Advertisement

Mayhew presented a receipt from J-Ad Graphics for advertisement of a special meeting. She paid for the advertisement with personal funds and requested reimbursement. Barrone, with the support of Farrell, approved reimbursing Carolyn Mayhew \$261.00 for advertisement purchases. There was no discussion and the motion was approved unanimously by voice vote.

Old Business – Insurance

- Barrone contacted three agenda regarding purchasing an insurance rider for errors and omissions by at-large members. All declined. Barrone will look into more vendors.
- Geiger stated he would look into how the Village provides such coverage.

Member Comments

- Secor stated DNR requesting additional information for the trail project.

- Geiger stated his intention to have the Village Council, at their next meeting, discuss the second Village representative position.

Public Comments

None.

Adjournment

Without objection, Barrone adjourned the meeting at 1:42 PM.

EDITH FARRELL
SECRETARY



BENJAMIN D. GEIGER
LAKE ODESSA VILLAGE MANAGER
AUTHORITY ADMINSTRATOR