

**VILLAGE OF LAKE ODESSA
PLANNING COMMISSION**

MINUTES

MARCH 27, 2023 REGULAR MEETING

Page Memorial Building
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Meg Wheeler, Martha Yoder, Gregg Guetschow
Note: Al Hamp arrived at 7:09pm
Staff: Jeanne Vandersloot, Kathy Forman
Visitors: Ben DeJong

Meeting called to order by Chairperson Wheeler at 7:00 p.m.

APPROVAL OF AGENDA: Motion by Banks, supported by Barrone, to approve the agenda as amended. Voice vote. Approved 5-0.

PUBLIC COMMENT – No public comment.

MINUTES – Motion by Barrone, supported by Yoder, to approve the following Planning Commission meeting minutes:

1. January 23, 2023 Planning Commission meeting minutes

Voice vote. Approved 5-0.

PUBLIC HEARING

- a) Proposed Amendment to the Village Ordinance Chapter 36 – Zoning, Article IV – Supplemental Use Regulations, Section 36-94 – Planned Developments, of the Village’s Zoning Ordinance

Motion by Banks, supported by Barrone, to enter a Public Hearing at 7:04pm. Voice vote. Motion approved 5-0.

Note: Al Hamp arrived at 7:09

Motion by Banks, supported by Barrone, to close the Public Hearing at 7:15pm. Voice vote. Motion approved 6-0

ACTION & DISCUSSION ITEMS:

- a) Discussion and Action: Proposed Amendment to the Village Ordinance Chapter 36 – Zoning, Article IV – Supplemental Use Regulations, Section 36-94 – Planned Developments of the Village’s Zoning Ordinance.

Discussion of the amendment took place.

Motion by Banks, supported by Yoder, to forward the proposed changes to council and recommend approval. Voice vote. Motion approved unanimously, 6-0.

- b) Discussion and Action: Update on Master Plan review.

Gregg Guetschow reviewed the process for hiring a consulting firm and starting an RFP for the process.

- c) Discussion: Update on Food Trucks

Reviewed a memo to the Downtown Development Authority about Food Trucks. It was discussed that no more special use permits should be issued using the same process as before.

Motion by Banks, supported by Yoder that a Moratorium be placed on further food truck permitting and regulating until this is defined in an ordinance. Voice vote. Motion approved unanimously, 6-0.

BOARD MEMBER COMMENTS: Guetschow offered Planning Commissioner’s Toolkit workbooks to all members.

ADJOURNMENT: Motion by Banks, support by Guetschow, to adjourn the meeting. Motion approved unanimously, 6-0. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Kathy Forman
Village Clerk / Treasurer

APPROVED