

**VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION**

**MINUTES**

**SPECIAL MEETING  
TUESDAY, APRIL 16, 2024 - 5:00 p.m.**  
Page Memorial Building  
Lake Odessa, Michigan

Present: Karen Banks, Ben DeJong, Gregg Guetschow, Meg Wheeler, Martha Yoder  
Absent: Beth Barrone  
Staff: Kathy Forman

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 5:02 p.m.

2. **PUBLIC COMMENT:** None

3. **ACTION ITEMS:**

- a. **Master Bid Plans:** Village Manager Guetschow provided a memo to commission members. The proposal from McKenna is the only viable proposal at this time. Guetschow asked if the commission would entertain a proposal from Giffels-Webster or if they were comfortable accepting the proposal from McKenna. Either company would probably offer savings if the village facilitated our own meetings. If the commission decides on McKenna they could recommend the proposal to the village council for approval at their next meeting.

Motion by Banks, with support by DeJong to recommend to village council we engage the services of Makenna for completing the master plan. All ayes; motion carried 5-0.

6. **BOARD MEMBER COMMENTS:** None

7. **ADJOURNMENT:** Without objection, the meeting adjourned at 5:16 p.m.

Respectfully submitted,

Kathy Forman  
Village Clerk / Treasurer