

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
FEBRUARY 21, 2022
PAGE MEMROIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:01 pm by Village President Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Melvin McCloud, Trustee Terri Cappon, Trustee Robert Young, Trustee Jennifer Hickey

Absent: None

Staff present: Patrick Reagan, Kathy Forman, Jesse Trout

Visitors present: James Gemell, Lakewood News, Marion Harris, Denny Sauers, Aaron Wendzel

APPROVAL OF THE AGENDA

Motion by McCloud, support by Cappon, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 7-0.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was heard.

MINUTES

Motion by Young, support by Johnson, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on January 19, 2022

Motion carried unanimously by voice vote of members present, 7-0.

BILLS

Motion by Brighton, supported by Young, to approve expenditures equal to or less than \$3,000.00 for the period 1/1/2022 thru 1/31/2022 Motion carried unanimously by voice vote of members present, 7-0.

Motion by McCloud, supported by Hickey, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 7-0.

CONSENT AGENDA

Motion by Cappon, supported by Hickey, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – January 2022 Meeting Minutes
- c) Lake Odessa Area Arts Commission January Meeting Minutes
- d) Lake Odessa Downtown Development Authority November 2021 Meeting Minutes
- e) Village of Lake Odessa Planning Commission – September 27, 2021 Regular meeting minutes and October 18, 2021 Special meeting minutes

Motion carried unanimously by voice vote of members present, 7-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Trout discussed upcoming proposed expenditures in the Water Department..

Police: Report submitted.

Finance: Report submitted.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report

Recreation/ Special Projects Committee: No report

Website Committee: No report

PRESENTATIONS

- a) None

DISCUSSION ITEMS

a) Street and Right-of-Way Vacation Application from Stuart Ventures, LLC: Reagan stated that Stuart Ventures, LLC has submitted street and alley vacation requests for a portion of 3rd Street, Second Avenue, and First Avenue, as well as two undeveloped alleyways, through their property. Stuart Ventures is looking to develop their property with housing. Reagan stated that all of the streets and alleys that were requested are undeveloped and that there are no plans to develop these areas.

Aaron Wendzel, from Rowe Professional Services Company, was in attendance and answered questions about this proposed development and the right-of-way vacation requests.

Reagan stated that he has had discussions with Thomas Forshee, from Dickinson Wright, the Village's legal counsel, for guidance on how to proceed. Reagan stated that Forshee has performed a number of these requests, and that there is much more that goes into abandoning a right-of-way than simply passing a resolution. Forshee stated that the costs for vacation are borne by the developers and not by the Village.

Motion by Johnson, supported by Brighton, to tentatively approve the vacation of the requested right-of-ways and to approve having the Village Manager work with legal counsel and the developers to properly abandon the aforementioned right-of-ways. Motion carried unanimously, 7-0.

PUBLIC HEARINGS

- a) Proposed 2022-2023 Village of Lake Odessa Budget

Motion by McCloud, supported by Hickey, to open the public hearing on the 2022-2023 Proposed Village budget. Motion approved 7-0. The public hearing was opened at 7:32 pm.

Banks asked for public comment. None was heard. Banks asked if any public comment had been received prior to the meeting. Reagan stated that the public hearing was noticed per state law and that no public hearing had been received.

Motion by Cappon, supported by Young, to close the public hearing. Motion approved 7-0 by members present. The public hearing was closed at 7:33 pm.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

- a) Proposed Resolution 2022-06: Approving and Authorizing the Village Manager to Amend the 2021-2022 Village Budget to Meet End of Year Expenditures

Motion by Johnson, supported by Brighton, to approve proposed resolution 2022-06. Banks called for a roll call vote. Yes: Johnson, Brighton, Cappon, McCloud, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

- b) Proposed Resolution 2022-07: Approving, Authorizing, and Directing the Village Manager to Sign an Agreement with the Michigan Municipal League for a Classification and Compensation Study for the Village of Lake Odessa

Motion by Cappon, supported by Brighton, to approve proposed resolution 2022-07. Banks called for a roll call vote. Yes: Cappon, Brighton, Johnson, McCloud, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

- c) Proposed Resolution 2022-08: Approving and Accepting the Quote from Peerless Midwest, Inc for the installation of new Water Filtration Media for the Village Water Treatment Plant

Motion by McCloud, supported by Brighton, to approve proposed resolution 2022-08. Banks called for a roll call vote. Yes: McCloud, Brighton, Cappon, Johnson, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

- d) Proposed Resolution 2022-09: Approving the Quote from Peerless Midwest, Inc for Water Plant High-Service Pump Repairs

Motion by Johnson, supported by Cappon, to approve proposed resolution 2022-09. Banks called for a roll call vote. Yes: Johnson, Cappon, Brighton, McCloud, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

- e) Proposed Resolution 2022-10: Approval and Adoption of the Village of Lake Odessa General Appropriations Act

Motion by McCloud, supported by Cappon, to approve proposed resolution 2022-10. Banks called for a roll call vote. Yes: McCloud, Cappon, Johnson, Brighton, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

f) Proposed Resolution 2022-11: Approval and Adoption of the Village of Lake Odessa Capital Improvement Plan

Motion by Brighton, supported by Johnson, to approve proposed resolution 2022-11. Banks called for a roll call vote. Yes: Brighton, Johnson, Cappon, McCloud, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

g) Proposed Resolution 2022-12: Adoption of the Proposed Fiscal Year 2022-2023 Budget for the Village of Lake Odessa

Motion by JCappon, supported by Brighton, to approve proposed resolution 2022-12. Banks called for a roll call vote. Yes: Cappon, Brighton, Johnson, McCloud, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

h) Proposed Resolution 2022-13: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan

Motion by Johnson, supported by Hickey, to approve proposed resolution 2022-13. Banks called for a roll call vote. Yes: Johnson, Hickey, Brighton, Cappon, McCloud, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

i) Proposed Resolution 2022-14: Approving the Purchase 448 Orion Cellular Endpoints for Water Meters from Badger Meter

Motion by Brighton, supported by McCloud, to approve proposed resolution 2022-14. Banks called for a roll call vote. Yes: Brighton, McCloud, Cappon, Johnson, Hickey, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

j) Approval of Proposed Budget Amendments as Submitted

Motion by Brighton, supported by Cappon, to approve the proposed budget amendments as submitted. A voice vote was called for by Banks. Motion passed unanimously, 7-0.

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Johnson – No comment.

Brighton – No comment.

McCloud – No comment.

Cappon – No comment

Hickey – No Comment.

Young – No comment.

Banks – No comment.

PUBLIC COMMENT

Denny Sauer, from Rowe Professional Services, thanked the Council for working to abandon the right-of-ways for the proposed development by Stuart Ventures, LLC.

ADJOURNMENT

Motion by Young, supported by Johnson, to adjourn the meeting at 7:45 pm, Motion carried by voice vote of members present, 7-0.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk