

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

NOVEMBER 21, 2022

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Michael Brighton, Trustee Carrie Johnson, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Martha Yoder

Absent: Trustee Robert Young

Staff present: Patrick Reagan, Kathy Forman, Kendra Backing, Renton Joling

Visitors present: James Gemell, Lakewood News; Robert Green, Lee Stuart, RuthAnn Stuart, Melvin Dale, Debi Joling, Bill Joling, Tim Dale, Melissa Dale, Garrett Ashcraft, Ariana Todd, Marcus Todd, Kelly Todd, Ken Todd, Theresa Branson, Shana Branson

**APPROVAL OF THE AGENDA**

Motion by Hickey, supported by Cappon, to approve the agenda as submitted. Motion carried, 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

- None

**MINUTES**

Motion by Johnson, support by Hickey, to approve the minutes from the October 17, 2022 regular Council meeting. Voice vote was called for by Banks. All ayes. Motion carried, 6-0.

**BILLS**

Motion by Cappon, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 10/1/2022 thru 10/31/2022 Motion carried, 6-0.

Motion by Johnson, supported by Yoder, to approve bills in excess of \$3,000.00 each. Voice vote was called for by Banks. All ayes. Motion carried, 6-0.

**CONSENT AGENDA**

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – October 2022 Meeting Minutes
- c) Lake Odessa Area Arts Commission – October 2022 Meeting Minutes
- d) Lakewood Wastewater Authority – August 2022 Minutes
- e) Lake Odessa Library Board – July 2022 Minutes

f) 2021 Village of Lake Odessa CVTRS Report

Motion by Cappon, supported by Hickey, to approve the consent agenda. Motion carried, 6-0.

**DEPARTMENTAL REPORTS**

- Manager's Report: Reagan gave overview of report and business on the agenda.
- DPW: Report submitted.
- Police: Report submitted.
- Finance: Report submitted.

**COMMITTEE REPORTS:**

- Personnel/Finance Committee: Banks stated that the Council needs to begin the process of conducting the Manager's annual evaluation. Banks also advised Council that the Personnel/ Finance Committee has now been split into one Personnel Committee and one Finance Committee.
- Recreation/ Special Projects Committee: No report
- UTV Committee: Brighton stated that the survey ended in early November and that the results are being tabulated. This committee will meet again on December 1, 2022.

**PRESENTATIONS**

Village Manager/ Village Clerk Patrick Reagan swore in the Village's new Police Officer, Renton Joling.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

a) Proposed Resolution 2022-56: Approving the Village President's Appointment List as Presented for Various Village Posts, Boards, and Commissions

Motion by Johnson, supported by Yoder, to approve proposed resolution 2022-56: Banks called for a roll call vote. Yes: Johnson, Yoder, Cappon, Brighton, Hickey, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

b) Proposed Resolution 2022-57: Approving the Readoption of the Village Council Rules of Procedure as Submitted

Motion by Brighton, supported by Cappon, to approve proposed resolution 2022-57. Banks called for a roll call vote. Yes: Brighton, Cappon, Hickey, Johnson, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

c) Proposed Resolution 2022-58: Approving the Readoption of the Village Council Code of Ethics and Conduct for Elected and Appointed Officials as Submitted

Motion by Hickey, supported by Brighton, to approve proposed resolution 2022-58. Banks called for a roll call vote. Yes: Hickey, Brighton, Cappon, Johnson, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

d) Proposed Resolution 2022-59: Approval to Adopt the Village of Lake Odessa Employee Deferred Compensation Plan for Fiscal Year 2023-2024

Motion by Johnson, supported by Cappon, to approve proposed resolution proposed resolution 2022-59. Banks called for a roll call vote. Yes: Johnson, Cappon, Hickey, Brighton, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

e) Proposed Resolution 2022-60: Approving the Purchase of a 6” Badger E-Series Water Meter from Badger Meter

Motion by Brighton, supported by Yoder, to approve proposed resolution 2022-60. Banks called for a roll call vote. Yes: Brighton, Yoder, Hickey, Johnson, Cappon, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

#### **MISCELLANEOUS CORRESPONDENCE**

- a) Letter from Village Resident Thelma Curtis
- b) Letter from the Lakewood Community Council, re: Community Basket Program

#### **TRUSTEE COMMENTS**

Johnson – No comment.

Cappon – Welcomed Trustee Yoder to the Lake Odessa Village Council.

Hickey – No comment.

Brighton – Wished everyone a happy Thanksgiving and welcomed Trustee Yoder to the Village Council.

Yoder – stated that she was pleased to be elected to the Village Council.

Banks – Welcomed Trustee Yoder to the Village Council and congratulated the two returning Trustees on their re-election.

#### **PUBLIC COMMENT**

Lee and Ruth Ann Stuart, 7357 Woodland Road – gave an update on their proposed development on the former East Elementary property. Listed expenses that they have committed to the project and asked for flexibility from the Village Council with regard to the development. Expressed that they would like to have a meeting with Village officials and the Lakewood Wastewater Authority Superintendent with regard to the project.

Robert Green, 1030 5<sup>th</sup> Avenue – asked about the cleanup and sale of the Caledonia Farmers Elevator property located on Fourth Avenue and First Street. Reagan stated that it

was cleaned up by Caledonia Farmers Elevator after discussions that representatives of the company had with the Village's Code Enforcement Officer. Reagan stated that he was not aware that the property had been sold. Green stated that he had heard that it had been sold but had not been told to whom it had been sold.

**ADJOURNMENT**

Motion by Cappon, supported by Johnson, to adjourn the meeting. Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 7:29 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Village Clerk