

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
September 20, 2021
PAGE MEMROIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:01 pm by Village President Banks.

Council present: President Karen Banks, President Pro Tem Mel McCloud, Trustee Carrie Johnson, Trustee Jennifer Hickey, Trustee Michael Brighton, Trustee Terri Cappon

Absent: Trustee Robert Young

Staff present: Patrick Reagan, Kendra Backing, Jesse Trout

Visitors present: Mark Stoor, GEI Consultants, Inc; Mary Murphy; Dakota Keeler; George Keeler; Rod Keeler; Dan Vandercar; James Gemeg, Lakewood News

ROLL CALL

Motion by Brighton, supported by Cappon, to excuse Trustee Young. Motion carried by voice vote of members present, 6-0.

APPROVAL OF THE AGENDA

Motion by McCloud, support by Brighton, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 6-0.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

MINUTES

Motion by Johnson, support by Brighton, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on August 16, 2021

Motion carried unanimously by voice vote of members present, 6-0.

BILLS

Motion by McCloud, supported by Cappon, to approve expenditures equal to or less than \$3,000.00 for the period 8/1/2021 thru 8/31/2021. A roll call vote was called for by President Banks. Ayes: McCloud, Cappon, Johnson, Hickey, Brighton, Banks; No: None. Abstain: None; Absent: Young. Motion passes unanimously by members present, 6-0.

Motion by Cappon, supported by Hickey, to approve the bills in excess of \$3,000 as submitted. A roll call vote was called for by President Banks. Aye: Cappon, Johnson, Hickey, McCloud,

Brighton, Banks; No: None; Abstain: None; Absent: Young. Motion passes unanimously by members present, 6-0.

CONSENT AGENDA

Motion by McCloud, supported by Johnson, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – August 2021 Minutes
- c) Lake Odessa Area Arts Commission – August 2021 minutes
- c) Village of Lake Odessa Downtown Development Authority – July and August 2021 Minutes

A roll call vote was called for by President Banks. Aye: McCloud, Johnson, Brighton, Hickey, Cappon, Banks; No: None; Abstain: None; Absent: Young. Motion passes unanimously by members present, 6-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted.

Police: Report submitted.

Finance: Report submitted.

COMMITTEE REPORTS:

Personnel/Finance Committee: Banks noted that the P&F Committee has been working, with Reagan and Trout, on a revised employee handbook. Banks thanked Reagan for his work on the handbook. Cappon discussed the need for the Village Manager's annual evaluation by the Village Council. Banks stated that the target date for the completion of the evaluation is the October 2021 Council meeting.

Recreation/ Special Projects Committee: No report.

PRESENTATIONS/ LEGISLATIVE UPDATE

- a) Mark Stoor, GEI Consultants – Stoor gave an overview of the Water/ Street Improvement project on Ionia, Pearl, Pleasant, and Emerson Streets. Stoor stated that the project is rapidly nearing completion. Stoor explained that the need to replace service lines into homes – due to the State of Michigan's "Lead and Copper Rule," was almost non-existent as most homes already had copper water services. Stoor also noted that the engineering services amendment, which was on the agenda as a piece of "new business," was necessary due to an additional year of engineering work that was necessary due to the pause related to the COVID-19 pandemic and due to the overall need for engineering during the project. Trustee Brighton asked Stoor his thoughts on how the contractor, SDVGC, did on the project – Stoor answered that, in his opinion, the contractor did very good work on this project.

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

- a) Five-Year Recreation Plan – Reagan stated that the Village’s “Five Year Recreation Plan” is set to expire at the end of 2021, and that a new one is necessary for seeking grants to help fund projects. Reagan further stated that the current plan is a good document, but does require updating and the Recreation and Special Projects Committee is the committee to oversee this update.
- b) Ionia County Board of Commissioners “Declaration for a Local ‘State of Emergency’” – the Council discussed the declaration as adopted by the Ionia County Board of Commissioners. This declaration would allow for local units of government to meet electronically (per PA 254 of 2020) until the end of 2021. This was passed by the County Commissioners due to a surge in COVID-19 cases in the area. After discussion, Banks asked the feelings of Trustees on the topic of returning to remote meetings – McCloud stated that he believes that, until the Village becomes a “hot spot” for cases, in-person meetings were fine. Brighton stated that he believes that meetings should return to being held electronically until the end of the year. Further discussion took place on the matter by Council. Johnson stated that she believes that, with regard to safety, remote meetings were necessary. Banks, Cappon, and Hickey stated that they, individually, were of the belief that meeting either way (in person or electronically) were fine. Motion by Cappon, supported by McCloud, to continue having the Council, as well as other Village Boards, meet in person rather than electronically. Banks called for a roll call vote: Aye: Cappon, McCloud, Hickey, Banks; Nay: Johnson, Brighton; Abstain: None; Absent; Young. Motion passed by Council, 4-2.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-45: Approval to Set the Date and Time for Trick-or-Treating in the Village of Lake Odessa

Motion by Johnson, supported by Brighton, to approve Proposed Resolution 2021-45. Roll call vote. Yes: Johnson, Brighton, McCloud, Hickey, Cappon, Banks; No: None; Absent: Young; Abstain: None. Motion passed unanimously, 6-0.

Proposed Resolution 2021-46: Approving the Resignation of Jennifer Hickey from the Lake Odessa Area Arts Commission Board of Directors

Motion by Cappon, supported by Johnson, to approve Proposed Resolution 2021-46. Roll call vote. Yes: Cappon, Johnson, Brighton, McCloud, Banks; No: None; Absent: Young; Abstain: Hickey. Motion passed, 5-0, with one abstention.

Proposed Resolution 2021-47: Approving Change Order #4 for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets

Motion by McCloud, supported by Brighton, to approve Proposed Resolution 2021-47. Roll call vote. Yes: McCloud, Brighton, Johnson, Hickey, Cappon, Banks; No: None; Absent: Young; Abstain: None. Motion passed unanimously, 6-0.

Proposed Resolution 2021-48: Approving Pay Application #4 from Service-Disabled Veteran's General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets

Motion by McCloud, supported by Johnson, to approve Proposed Resolution 2021-48. Roll call vote. Yes: McCloud, Johnson, Hickey, Brighton, Cappon, Banks; No: None; Absent: Young; Abstain: None. Motion passed unanimously, 6-0.

Proposed Resolution 2021-49: Approving the Proposed Amendment to the Engineering Services Agreement between the Village of Lake Odessa

Motion by Cappon, supported by Hickey, to approve Proposed Resolution 2021-49. Roll call vote. Yes: Cappon, Hickey, McCloud, Johnson, Brighton, Banks; No: None; Absent: Young; Abstain: None. Motion passed unanimously, 6-0.

MISCELLANEOUS CORRESPONDENCE

a) Ionia County Board of Commissioners – Declaration for a Local State of Emergency

TRUSTEE COMMENTS

Johnson – No comment.

Hickey – No comment.

McCloud – No comment.

Brighton – No comment.

Cappon – Cappon asked about the practice of Trustees being paid even when they miss meetings. Reagan stated that, since before he was hired, this was apparently a long-standing practice when Trustees were “excused” by the rest of the Council. Cappon stated that she believes this is not a good practice and believes it should be changed. Banks stated that this can, and should, go to the Personnel and Finance Committee for further review and analysis.

Banks – No comment.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by McCloud, supported by Johnson, to adjourn the meeting at 7:35 pm, Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 7:35 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk