

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
AUGUST 16, 2021
PAGE MEMROIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

Council present: President Karen Banks, President Pro Tem Mel McCloud, Trustee Carrie Johnson, Trustee Jennifer Hickey

Absent: Trustee Robert Young, Trustee Michael Brighton, Trustee Terri Cappon

Staff present: Patrick Reagan, Kathy Forman, Kendra Backing, Jesse Trout

Visitors present: David DeHaan, Walker, Fluke, and Sheldon PLC

ROLL CALL

Motion by McCloud, supported by Johnson, to excuse Trustees Brighton, Cappon, and Young. Motion carried by voice vote of members present, 4-0.

APPROVAL OF THE AGENDA

Motion by McCloud, support by Johnson, to approve the agenda as with the removal of item XI(b), the presentation of Mark Stoor on behalf of GEI Consultants, Inc. Motion carried unanimously by voice vote of members present, 4-0.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

MINUTES

Motion by Johnson, support by Hickey, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on July 19, 2021

Motion carried unanimously by voice vote of members present, 4-0.

BILLS

Motion by McCloud, supported by Johnson, to approve expenditures equal to or less than \$3,000.00 for the period 7/1/2021 thru 7/31/2021. A roll call vote was called for by President Banks. Ayes: McCloud, Johnson, Hickey, Banks; No: None. Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

Motion by Johnson, supported by Hickey, to approve the bills in excess of \$3,000 as submitted. A roll call vote was called for by President Banks. Aye: Johnson, Hickey, McCloud, Banks;

No: None; Abstain: None; Absent: Young, Cappon, Brighton. Motion passes unanimously by members present, 4-0.

CONSENT AGENDA

Motion by Johnson, supported by McCloud, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – July 2021 Minutes
- c) Lake Odessa Area Arts Commission – July 2021 minutes
- c) Village of Lake Odessa Downtown Development Authority – May and June 2021 Minutes

A roll call vote was called for by President Banks. Aye: Johnson, McCloud, Hickey, Banks; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted.

Police: No report submitted.

Finance: Report submitted. Forman discussed the audit and Village taxes.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report.

Recreation/ Special Projects Committee: No report.

Website Committee: Reagan informed the Council that a questionnaire was sent out to members on behalf of Municode. Responses are due by August 20, 2021.

PRESENTATIONS/ LEGISLATIVE UPDATE

- a) David DeHaan – Walker, Fluke, and Sheldon PLC – DeHaan presented the audit to Village Council.

Motion by Johnson, supported by Hickey, to accept the FY 2020-2021 audit as presented. A roll call vote was called for by President Banks. Aye: Johnson, Hickey, McCloud, Banks; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

- a) Proposed Banner Policy for the Village of Lake Odessa – Council discussed the proposed banner policy as submitted. Reagan gave an overview of the policy. Discussion ensued about the proposed policy and centered around the fee for organizations to utilize this program. Reagan stated that he had DPW Supervisor Trout calculate the costs for hanging banners. Trout calculated that it cost Village staff \$612.00 for wages, benefits, and equipment rental to hang

banners for each change. Discussion also took place in the number of times that any one organization could utilize this program in a calendar year.

Motion by Banks, supported by Johnson, to adopt the proposed banner policy with the following amendments: an individual community organization may utilize this banner program only once per calendar year. A roll call vote was called for by President Banks. Aye: Banks, Johnson, Hickey, McCloud; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

Motion by Johnson, supported by Hickey, for the Village of Lake Odessa to charge a fee of \$300 to organizations wishing to utilize the banner program in 2021. A roll call vote was called for by President Banks. Aye: Johnson, Hickey, McCloud, Banks; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-41: Approving, Authorizing, and Directing the Village President to Sign a Fireworks Permit for the Lake Odessa Fair for September 4, 2021

Motion by McCloud, supported by Johnson, to approve Proposed Resolution 2021-41. Roll call vote. Yes: McCloud, Johnson, Hickey, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

Proposed Resolution 2021-42: Approving Pay Application #3 from Service-Disabled Veteran's General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets.

Motion by Johnson, supported by Hickey, to approve Proposed Resolution 2021-42. Roll call vote. Yes: Johnson, Hickey, McCloud, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

Proposed Resolution 2021-43: Approving a Change Order for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets

Motion by McCloud, supported by Johnson, to approve Proposed Resolution 2021-43. Roll call vote. Yes: Johnson, Hickey, McCloud, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

Proposed Resolution 2021-44: Approving, Authorizing, and Directing the Village Manager to Sign and Issue a Franchise Agreement to WOW! Internet, Cable, and Phone

Motion by Johnson, supported by Hickey, to approve Proposed Resolution 2021-44. Roll call vote. Yes: Johnson, Hickey, McCloud, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

MISCELLANEOUS CORRESPONDENCE

a) None

TRUSTEE COMMENTS

Johnson – No comment.

Hickey – No comment.

McCloud – Wished everyone a happy Labor Day.

Banks – Banks thanked volunteers, staff, and sponsors for a successful 2021 Art in the Park on August 7, 2021.

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PUBLIC COMMENT

None

ADJOURNMENT

Motion by Johnson, supported by Hickey, to adjourn the meeting at 8:24 pm, Motion carried by voice vote of members present, 4-0.

Meeting adjourned at 8:24 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk