

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

JUNE 21, 2021

PER PA 254 of 2020, THIS MEETING WAS HELD BOTH "IN PERSON" AND ELECTRONICALLY

Meeting called to order at 7:00 pm by Village President Banks.

Council present: President Karen Banks, President Pro Tem Mel McCloud, Trustee Michael Brighton, Trustee Carrie Johnson, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Robert Young (remote from Maumee, OH) joined at 7:10 pm.

Absent: None

Staff present: Patrick Reagan, Kathy Forman, Kendra Backing, Jesse Trout

Visitors present: Mark Stoor, GEI Consultants, Inc

APPROVAL OF THE AGENDA

Motion by McCloud, support by Cappon, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 6-0.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

MINUTES

Motion by Brighton, support by Cappon, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on May 17, 2021

Motion carried unanimously by voice vote of members present, 6-0.

BILLS

Motion by McCloud, supported by Johnson, to approve expenditures equal to or less than \$3,000.00 for the period 5/1/2021 thru 5/31/2021. Motion carried unanimously by voice vote of members present, 6-0.

Motion by Cappon, supported by Brighton, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 6-0.

CONSENT AGENDA

Motion by McCloud, supported by Cappon to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – May 2021 Minutes

Motion carried unanimously by voice vote of members present, 6-0.

Trustee Young joined the meeting at 7:10 pm

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted. Trout discussed the May Cleanup and asked that it be moved from a three-day event to a two-day event as a lot of downtime has been experienced by DPW staff.

Police: Report submitted. Backing gave an overview of the Four-way stop in the downtown. Backing stated that she believes that it has been received well with only a few incidents of people running the stop on Fourth Avenue. Backing also gave an overview of the new speed limit signs placed on Fourth Avenue.

Finance: Report submitted. There was no update.

COMMITTEE REPORTS:

Personnel/Finance Committee: This committee has been meeting to review and amend the Village's Employee Handbook. President Banks informed Council that this committee will be meeting again on Wednesday night for further review of the draft handbook as written by Reagan.

Recreation/ Special Projects Committee: No report.

PRESENTATIONS/ LEGISLATIVE UPDATE

Mark Stoor – GEI Consultants, Inc – Stoor updated the Council on the watermain/ street project currently taking place on Ionia, Pearl, Pleasant, and Emerson Streets. Stoor also discussed the change order for the project (adding an extra 200' of watermain on Emerson Street, between Ionia and Fourth Avenue) and the addition of detour signs near the project area, in an attempt to divert truck traffic from the project.

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

Electronic Community Entrance Sign on Jordan Lake Avenue – Reagan stated that they he and Forman had a representative from Postma Signs come out in May to review the process for uploading messages to this sign, which was purchased through a MSHDA grant in 2011. This representative had spoken about the need to upgrade the sign at some point in the future. In June 2021, Forman attempted to change the messages on the sign but was unable to connect electronically. Calls were made to both Postma Sign (who installed the sign in 2011) and Watchfire, the sign builder, for assistance. Postma Sign gave a quote for repairs, which ranged from \$1,902 to \$8,728.75. Reagan requested guidance from the Council as to whether they wanted the sign repaired or removed completely. If repaired, Reagan asked for their guidance based on the price levels submitted by Postma Signs.

Discussion was had by the Council. Village President Banks stated that, per her recollection, this sign was purchased and installed as part of a grant from the Michigan State Housing

Development Authority (MSHDA) for beautification in 2011. Trustee Johnson asked whether or not the removal of this sign might violate a grant agreement and if it needed to remain standing and operable in perpetuity. Reagan responded that he was not sure but could find out. Banks stated that she would be happy to see this sign removed. Cappon agreed with Banks. Further discussion took place.

Motion by Cappon, supported by Brighton, to remove electronic community entrance sign based on Reagan's finding out if the removal of sign is/ isn't in violation of any grant agreement/ stipulation. Motion carried unanimously by voice vote of members present. 7-0.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-31: Approving the Recommendation from the Ad Hoc Website Committee to Accept the Proposal for the Design of a New Village Website from Municode

Motion by Cappon, supported by Johnson, to approve Proposed Resolution 2021-31. Roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-32: Approving a Change Order for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets

Motion by McCloud, supported by Brighton, to approve Proposed Resolution 2021-32. Roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously

Proposed Resolution 2021-33: Approving Pay Request #1 from Service Disabled Veterans General Contractors (SDVGC) for Work Performed on Ionia, Pearl, Pleasant, and Emerson Streets in the Amount of \$78,231.42

Motion by Brighton, supported by Cappon, to approve Proposed Resolution 2021-33. Roll call vote. Yes: Young, Brighton, Johnson, Cappon, Hickey, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously

Proposed Resolution 2021-34: Approving the Updated Park and Recreation Donation Policy

Motion by Brighton, supported by McCloud, to adopt Proposed Resolution 2021-34. Roll call vote. Yes: Young, Cappon, Johnson, Brighton, Hickey, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-35: Approving the Village's Annual Commitment to the Ionia County Economic Alliance for the Sum of \$2,000.00

Motion by Cappon, supported by Brighton, to adopt Proposed Resolution 2021-35. Roll call vote. Yes: Young, Cappon, Johnson, Brighton, Hickey, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Brighton – Trustee Brighton stated that it was good to be back to in person meetings.

Johnson – No comment.

Cappon – No comment.

Young – No Comment.

Hickey – No comment.

McCloud – President Pro Tem McCloud stated that he was happy the Council was here together and wished everyone a safe and happy 4th of July holiday.

Banks – discussed DDA fencing project in parking lot downtown.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Young, supported by Brighton, to adjourn the meeting at 7:47 pm. Motion carried by voice vote of members present, 7-0.

Meeting adjourned at 7:47 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk