

VILLAGE OF LAKE ODESSA

MINUTES
REGULAR COUNCIL MEETING
MAY 17, 2021

PER PA 254 of 2020, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 7:02 pm by Village President Banks.

Council present: President Karen Banks (remote from Lake Odessa), Trustee Michael Brighton (remote from Lake Odessa), Trustee Carrie Johnson (remote from Lake Odessa), Trustee Terri Cappon (remote from Lake Odessa), Trustee Robert Young (remote from Merrill, WI), Trustee Jennifer Hickey (remotely from Lake Odessa, Michigan)

Absent: President Pro Tem McCloud

Staff present: Patrick Reagan, Kathy Forman, Kendra Backing,

Visitors present: Charles Jaquays, Jennifer Hickey, Taylor Owens

APPROVAL OF THE AGENDA

Motion by Young, support by Brighton, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

MINUTES

Motion by Johnson, support by Young, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on April 19, 2021

Motion carried unanimously by voice vote of members present, 5-0.

BILLS

Motion by Johnson, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 4/1/2021 thru 4/30/2021. Motion carried unanimously by voice vote of members present, 6-0.

Motion by Brighton, supported by Young, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 5-0.

CONSENT AGENDA

Motion by Johnson, supported by Brighton to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – April 2021 Minutes

- c) Lake Odessa Area Arts Commission – April 2021 Meeting Minutes
- d) Lake Odessa Downtown Development Authority – April 2021 Minutes

Motion carried unanimously by voice vote of members present, 5-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted. There was no update.

Police: Report submitted. There was no update

Finance: Report submitted. There was no update.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report.

Recreation/ Special Projects Committee: No report.

PRESENTATIONS/ LEGISLATIVE UPDATE

None

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

a) Village Council Vacancy – discussion took place about the vacant Village Council seat due to the resignation of Kay Hartzler. Reagan stated that he had received two applications for this seat – one from Chuck Jaquays and one from Jennifer Hickey, both registered electors of the Village.

Banks asked the Council members present what their pleasure was – to hold interviews or to open the floor for nominations. Consensus was to nominate now. Banks opened the floor for nominations. Young made the motion to nominate Jennifer Hickey, which was supported by Johnson. Banks recognized the nomination. Banks then asked for any other nominations from Council. None were heard.

A roll call vote was called for by Banks on the appointment of Jennifer Hickey to the Lake Odessa Village Council. Reagan called the roll:

Young – Yes.

Johnson – Yes

Cappon – Yes

Brighton – Yes

Banks – Yes

Motion was unanimous. Hickey was appointed to the Village Council, to fill out the term left by the resignation of Kay Hartzler. This term will end on November 1, 2022.

Banks administered the oath of office to Hickey.

Hickey joined the meeting as a Council member.

b) Village Council Meeting Forum – Banks asked Council their preference on whether to meet in person or to continue meeting electronically. Discussion was had. It was decided that the June 21, 2021 meeting will be held in the Council Chambers. Reagan was directed to get a quote on a large television/ monitor for the Council Chambers, one that can allow for remote logon as allowed by PA 254 of 2020 and the Michigan Open Meetings Act.

c) New Village Website – Reagan stated that he had received four (4) proposals by the May 14, 2021 deadline – CivicEngage, Gregory Em Graphics and Design, TownWeb, and Municode. Banks suggested putting together a committee to review the proposals. The following people were named to this committee: Brighton, Young, Hickey, Forman, and Reagan. Reagan will setup the first meeting for this committee.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-25: Approving the Submittal of a Grant Application to the Michigan Council for Arts and Cultural Affairs from the Lake Odessa Area Arts Commission

Motion by Young, supported by Johnson, to approve Proposed Resolution 2021-25. Roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-26: Approving the Village of Lake Odessa’s Commitment to continue with the Michigan Economic Development Corporation’s “Redevelopment Ready Communities (RRC)” Program

Motion by Young, supported by Johnson, to approve Proposed Resolution 2021-26. Roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously

Proposed Resolution 2021-27: Approving the Naming of Village Treasurer Kathy Forman to Various Village Accounts

Motion by Young, supported by Brighton, to approve Proposed Resolution 2021-27. Roll call vote. Yes: Young, Brighton, Johnson, Cappon, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously

Proposed Resolution 2021-28: Approving, Authorizing, and Directing the Village President to Sign a Fireworks Permit for the Lake Odessa Fair for June 26, 2021

Motion by Young, supported by Cappon, to adopt Proposed Resolution 2021-28. Roll call vote. Yes: Young, Cappon, Johnson, Brighton, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-29: Approving the Submittal of a Special Event Liquor License to The Michigan Department of Regulatory Affairs (LARA) for the August 7, 2021 “Art in The Park” Event

Motion by Brighton, supported by Johnson, to adopt Proposed Resolution 2021-29. Roll call vote. Yes: Young, Cappon, Johnson, Brighton, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-30: Approving the Purchase of New Garage Doors for the DPW Building on Jordan Lake Street

Motion by Young, supported by Brighton, to adopt Proposed Resolution 2021-30. Roll call vote. Yes: Young, Brighton, Cappon, Johnson, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Brighton – Thanked both Hickey and Jaquays for their interest in serving on the Village Council. Welcomed Hickey to the Council.

Johnson – Welcomed Hickey to the Village Council.

Cappon – Welcomed Hickey to the Council and stated that she looked forward to working with her.

Young – No Comment.

Hickey – stated that she was looking forward to learning more about the Council and working with the community and Council.

Banks – Thanked Hickey and Jaquays for their interest in serving on the Council and welcomed Hickey to the Council. Reminded Trustees of the graduation parade that is upcoming. Also asked for volunteers for downtown flower planting.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Young, supported by Cappon, to adjourn the meeting at 8:02 pm. Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 8:02 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk