

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
MAY 20, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: Trustee Jennifer Hickey

Staff present: Village Manager Gregg Guetschow, DPW Superintendent Jesse Trout, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Young, supported by Yoder, to approve the agenda as amended. All ayes; motion carried 6-0.

PUBLIC COMMENT

None

MINUTES

Motion by Johnson, supported by Brighton, to approve the minutes from the following meetings:

- a) Minutes from the regular Village Council meeting of April 15, 2024
- b) Minutes from the special Village Council meeting of April 29, 2024
- c) Minutes from the special Village Council Committee of the Whole of May 6, 2024
- d) Minutes from the special Village Council meeting of May 15, 2024
- e) Minutes from the special Village Council meeting of May 16, 2024

All ayes; motion carried 6-0.

BILLS

Motion by Cappon, supported by Yoder, to approve expenditures equal to or less than \$3,000.00 for the period 4/1/2024 through 4/30/2024. All ayes; motion carried 6-0.

Motion by Johnson, supported by Cappon to approve bills in excess of \$3,000 as submitted.
All ayes; motion carried 6-0.

CONSENT AGENDA

Motion by Brighton, supported by Young, to accept the following items and place them on file:

- a) Minutes from the special Lake Odessa Planning Commission meeting of April 16, 2024.
- b) Acceptance of T. Cappon Letter of Resignation from the President Pro-Tem position.

All ayes; motion carried 6-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.

Police Department: Report submitted.
Department of Public Works: Report submitted.
Finance: Report Submitted.
Zoning: Report submitted.

PRESENTATIONS

None

NEW BUSINESS

- a) Election of a President Pro-Tem: The floor opened for nominations for the position of President Pro-Tem.

Motion by Cappon, supported by Brighton to nominate Martha Yoder for the position. No other nominations were heard. The floor closed for nominations.

Motion by Brighton, supported by Young to appoint Martha Yoder as the President Pro-Tem. All ayes; motion carried 6-0.

President Pro-Tem, Martha Yoder was sworn into office by Clerk/Treasurer Forman.

- b) Proposed Resolution 2024-34: Authorizing Executing an Agreement with MCKENNA ASSOCIATES, INC. for Consulting Services Related to Updating the Village's Master Plan

Motion by Young, supported by Yoder, to adopt proposed Resolution 2024-34. Banks called for a roll call vote. Yes: Young, Yoder, Brighton, Cappon, Johnson, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- c) Proposed Resolution 2024-35: Accepting the Proposal from MICHIGAN PAVING & MATERIALS for 2024 Street Resurfacing Work

Motion by Brighton, supported by Cappon, to adopt proposed Resolution 2024-35. Banks called for a roll call vote. Yes: Brighton, Cappon, Johnson, Yoder, Young, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- d) Proposed Resolution 2024-36: Accepting the proposal from TIP TOP CUSTOMS LLC for Renovations of the Page Memorial Building

Motion by Brighton, supported by Yoder, to adopt proposed Resolution 2024-36. Banks called for a roll call vote. Yes: Brighton, Yoder, Cappon, Johnson, Young, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- e) Proposed Resolution 2024-37: Accepting Proposal from the MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL for Insurance Coverage Effective June 1, 2024

Motion by Johnson, supported by Cappon, to adopt proposed Resolution 2024-37. Banks called for a roll call vote. Yes: Johnson, Cappon, Brighton, Yoder, Young, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- f) Proposed Resolution 2024-38: Accepting Proposal from the MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND for Insurance Coverage Effective July 1, 2024

Motion by Yoder, supported by Young, to adopt proposed Resolution 2024-38. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Cappon, Johnson, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

g) Proposed Resolution 2024-39: Setting Millage Rates for 2024

Motion by Cappon, supported by Young, to adopt proposed Resolution 2024-39. Banks called for a roll call vote. Yes: Cappon, Young, Brighton, Johnson, Yoder, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

h) Proposed Resolution 2024-40: Approval to Allow Village Participation in a Community “RING OF FIRE” Activity at Municipal Beach on Thursday, July 4, 2024 at 10:00 PM

Motion by Young, supported by Brighton, to adopt proposed Resolution 2024-40. Banks called for a roll call vote. Yes: Young, Brighton, Cappon, Johnson, Yoder, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

i) Discussion regarding Village Manager Candidate Interviews

Village Manager Guetschow started the dialogue. Council discussed their thoughts about each candidate.

Motion by Banks, supported by Yoder to ask all three candidates to meet with each department head, including a meal with Gregg Guetschow, reimbursement for roundtrip mileage will be provided. All ayes; motion carried 6-0.

MISCELLANEOUS CORRESPONDENCE

- a) Herbruck’s Poultry Ranch Letter 5/15/2024

TRUSTEE COMMENTS

Banks – None

Brighton – None

Cappon – None

Johnson – Fourth Avenue flower planting will take place on 5/25/2024 beginning at 9:00 a.m.

Yoder – None

Young – None

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Young, supported by Brighton, to adjourn the meeting. All ayes: motion carried 6-0.

Meeting adjourned at 7:58 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer