

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
JUNE 17, 2024  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson

Council absent: Trustee Martha Yoder, Trustee Rob Young

Staff present: Village Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

**APPROVAL OF THE AGENDA**

Motion by Hickey, supported by Cappon, to approve the agenda. All ayes; motion carried 5-0.

**PUBLIC COMMENT**

None

**MINUTES**

Motion by Johnson, supported by Brighton, to approve the minutes from the following meetings:

- a) Minutes from the regular Village Council meeting of May 20, 2024
- b) Minutes from the special Village Council meeting of May 28, 2024
- c) Minutes from the special Village Council meeting of June 10, 2024

All ayes; motion carried 5-0.

**BILLS**

Motion by Cappon, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 5/1/2024 through 5/31/2024. All ayes; motion carried 5-0.

Motion by Johnson, supported by Cappon to approve bills in excess of \$3,000 as submitted.  
All ayes; motion carried 5-0.

**CONSENT AGENDA**

Motion by Cappon, supported by Hickey, to accept the following items and place them on file:

- a) Minutes from the Lake Odessa Downtown Development Authority meeting of May 14, 2024.
- b) Minutes from the Lake Odessa Planning Commission meeting of May 21, 2024.

All ayes; motion carried 5-0.

**DEPARTMENTAL REPORTS**

Village Manager: Report submitted.  
Police Department: Report submitted.  
Department of Public Works: Report submitted.

Finance: Report Submitted.  
Zoning: Report submitted.

## **PRESENTATIONS**

Officers Curtis Colvin and Kevin Erb were given the Oath of Office by Clerk/Treasurer Forman.

## **NEW BUSINESS**

- a) Proposed Resolution 2024-41: Authorizing the Clerk/Treasurer to Consolidate Certain Checking Accounts into a Single Pooled Cash Checking Account.

Motion by Johnson, supported by Brighton, to adopt proposed Resolution 2024-41. Banks called for a roll call vote. Yes: Johnson, Brighton, Cappon, Hickey, Banks; No: None; Absent: Yoder, Young; Abstain: None. Resolution adopted 5-0.

- b) Motion by Brighton, supported by Cappon to Recess to Closed Session prior to adjourning to Discuss a Matter of Attorney-Client Privilege, In Accordance with Section 8 of the Open Meetings Act. Banks called for a roll call vote. Yes: Brighton, Cappon, Hickey, Johnson, Banks; No: None; Absent: Yoder, Young; Abstain: None. Resolution adopted 5-0.

## **MISCELLANEOUS CORRESPONDENCE**

None

## **TRUSTEE COMMENTS**

Banks – None

Brighton – None

Cappon – None

Hickey – Asked about the Lakewood Community Project account.

Johnson – None

## **PUBLIC COMMENT**

None

## **CLOSED SESSION**

Moved to closed session at 7:14 pm.

Returned to open session at 7:36 pm.

Motion by Brighton, supported by Johnson to approve the Closed Session minutes from the 4/29/2024 special Village Council meeting. All ayes; motion carried 5-0.

## **ADJOURNMENT**

Motion by Brighton, supported by Cappon, to adjourn the meeting. All ayes: motion carried 5-0.

Meeting adjourned at 7:37 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer