

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING  
OCTOBER 21, 2024  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: None

Staff present: Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

**APPROVAL OF THE AGENDA**

Motion by Young, supported by Hickey, to approve the agenda. All ayes; motion carried 7-0.

**PUBLIC COMMENT**

None

**MINUTES**

Motion by Yoder, supported by Cappon, to approve the minutes from the regular Village Council meeting of September 16, 2024. All ayes; motion carried 7-0.

**BILLS**

Motion by Johnson, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 9/1/2024 through 9/30/2024. All ayes; motion carried 7-0.

Motion by Cappon, supported by Yoder to approve bills in excess of \$3,000 as submitted.  
All ayes; motion carried 7-0.

**CONSENT AGENDA**

Motion by Yoder, supported by Hickey, to accept the following items and place them on file:

- a. Minutes from the Lake Odessa Area Arts Commission regular meeting of September 10, 2024
- b. Draft Minutes from the Planning Commission regular meeting of September 23, 2024
- c. Draft Minutes from the Downtown Development Authority special meeting of October 8, 2024
- d. Minutes from the Lakewood Recreational Authority regular meeting of July 8, 2024
- e. Minutes from the Lakewood Recreational Authority special meeting of October 14, 2024

All ayes; motion carried 7-0.

**DEPARTMENTAL REPORTS**

Village Manager: Report submitted.  
Police Department: Report submitted.  
Department of Public Works: Report submitted.  
Finance: Report Submitted.  
Zoning: Report submitted.

## **NEW BUSINESS**

- a) Proposed Resolution 2024-54: Approving, authorizing and Directing the Village Clerk/Treasurer to sign a grant agreement between the Village of Lake Odessa and the Michigan Arts and Culture Council.

Motion by Young, supported by Cappon, to adopt proposed Resolution 2024-54. Banks called for a roll call vote. Yes: Young, Cappon, Brighton, Hickey, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- b) Proposed Resolution 2024-55: Approving Amendments to the Village's Streetlight Banner Policy and Establishing a Fee for the Installation and Removal of Banners.

Motion by Cappon, supported by Yoder, to adopt proposed Resolution 2024-55. Banks called for a roll call vote. Yes: Cappon, Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- c) Proposed Ordinance 2024-01: Amending Section 10-38 of the Code of Ordinances of the Village of Lake Odessa

Motion by Yoder, supported by Cappon, to adopt proposed Ordinance 2024-01. Banks called for a roll call vote. Yes: Yoder, Cappon Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- d) Proposed Resolution 2024-56: Acknowledging Receipt of an Application for the Vacation of Sherman Street in the Village of Lake Odessa and Setting a Public Hearing to Hear Objections to the Resolution to vacate this Portion of Sherman Street.

Motion by Cappon, supported by Hickey, to adopt proposed Resolution 2024-56. Banks called for a roll call vote. Yes: Cappon, Hickey, Brighton, Johnson, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- e) Motion by Yoder, supported by Johnson to Recess to Closed Session to Discuss a Matter of Real Property Acquisition, in Accordance with Section 8(d) of the Open Meetings Act. All ayes; motion carried 7-0.

## **MISCELLANEOUS CORRESPONDENCE**

- a) Thelma Curtis Letter  
b) Lakewood Community Council - Christmas Basket Program  
c) MACC Grant Award for the 2025 Art in the Park  
d) Carrie Johnson – LOAAC Resignation Email

## **TRUSTEE COMMENTS**

Banks – Announced the Holiday Decoration Contest sponsored by the Lake Odessa Area Arts Commission. Thanked Carrie Johnson for her service to the Village of Lake Odessa as a Council Member for the last four years.

Brighton – None

Cappon – Thanked Carrie Johnson.

Hickey – Thanked Chief Backing and Gregg Guetschow for their work on the noise ordinance.

Johnson – None

Yoder – Thanked Carrie Johnson. Suggested referring the letter from Thelma Curtis to the DDA and Planning Commission.

Young – None

**PUBLIC COMMENT**

None

**CLOSED SESSION**

Council moved into closed session at 7:25 pm.

Council returned to open session at 7:54 pm.

Motion by Hickey, supported by Young to approve Closed Session Minutes from June 17, 2024. All ayes: motion carried 7-0.

Motion by Johnson, supported by Hickey to allow Gregg Guetschow to pursue a Quit Claim Deed with Ionia County for parcels 10-60 on Church Street between Clark and Bonanza. All ayes; motion carried 7-0.

**ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting. All ayes: motion carried 7-0.  
Meeting adjourned at 7:56 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer