

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING
DECEMBER 16, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Cappon, supported by Yoder, to approve the agenda. All ayes; motion carried 6-0.

PUBLIC COMMENT

None

FILLING COUNCIL VACANCY

President Banks opened the floor for nominations to fill the vacant council seat.
Nomination by Trustee Cappon, supported by Trustee Yoder for Roy Halfmann.
No other nominations were heard.
Motion by Yoder, supported by Green to close the floor for nominations and nominate Roy Halfmann for the Trustee seat. All ayes; motion carried 6-0.

Roy Halfmann took the Oath of Office and took his seat with the council.

MINUTES

Motion by Brighton, supported by DeJong, to approve the minutes from the special Village Council meeting of November 25, 2024, the special Village Council meeting of December 9, 2024 and the special Village Council meeting of December 10, 2024. All ayes; motion carried 7-0.

BILLS

Motion by Green, supported by Yoder, to approve expenditures equal to or less than \$3,000.00 for the period 11/1/2024 through 11/30/2024. All ayes; motion carried 7-0.

Motion by Cappon, supported by Brighton, to approve bills in excess of \$3,000 as submitted.
All ayes; motion carried 7-0.

CONSENT AGENDA

Motion by DeJong, supported by Brighton, to accept the following items and place them on file:
a. Minutes from the Planning Commission regular meeting of November 25, 2024
b. Lake Odessa DDA regular meeting of November 19, 2024
All ayes; motion carried 7-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.
Police Department: Report submitted.
Department of Public Works: Report submitted.
Finance: Report Submitted.
Zoning: Report submitted.

PUBLIC HEARING

Motion by Green, supported by Halfmann, to open the Public Hearing regarding the application for the vacation of Sherman Street in the Village of Lake Odessa. Banks called for a roll call vote. Yes: Green, Halfmann, Brighton, Cappon, DeJong, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

Stan Dykstra asked if this was a street and who would get the property? The property will be split between adjacent properties. The village will retain a 30-foot utility easement.

Motion by Yoder, supported by Brighton, to recess the Public Hearing until January 22, 2025. All ayes; motion carried 7-0.

NEW BUSINESS

- a) Proposed Resolution 2024-63: Accepting Proposal from Wightman & Associates for Engineering and Design Services for the Municipal Beach Pavilion.

Motion by Brighton, supported by Green, to adopt proposed Resolution 2024-63. Discussion about any other quotes, none were received. Brighton withdrew the motion, supported by Green.

Motion by DeJong, supported by Green, to procure one if not two additional proposals for the Municipal Beach Pavilion. All ayes; motion carried 7-0.

- b) Proposed Resolution 2024-64: Accepting Proposal from Wightman & Associates for Survey and Engineering Streets for Street Improvement Projects.

Motion by Yoder, supported by Cappon, to adopt proposed Resolution 2024-64. Banks called for a roll call vote. Yes: Yoder, Cappon, Brighton, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- c) Proposed Resolution 2024-65: Approving and Amendment to Resolution 2023-65 Authorizing Transfer of Lakewood Community Project Fund Assets to the Jordan Lake Trail Board.

Motion by Yoder, supported by DeJong, to adopt proposed Resolution 2024-65. Banks called for a roll call vote. Yes: Yoder, DeJong, Brighton, Cappon, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- d) Proposed Resolution 2024-66: Approving Retaining the Current Health Insurance Plan Offered Employees During Fiscal Year 2025-26

Motion by Cappon, supported by Halfmann, to adopt proposed Resolution 2024-66. Banks called for a roll call vote. Yes: Cappon, Halfmann, Brighton, DeJong, Green, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- e) Proposed Resolution 2024-67: Accepting Proposal of Rehmann for Preparation of Annual Audits for Fiscal Years Ending in 2025-2029.

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2024-67. Banks called for a roll call vote. Yes: Yoder, Brighton, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- f) Proposed Resolution 2024-68: Establish the Cost-Of-Living Wage Adjustment for Fiscal Year 2025-26

Motion by Cappon, supported by Halfmann, to adopt proposed Resolution 2024-68. Banks called for a roll call vote. Yes: Cappon, Halfmann, Brighton, DeJong, Green, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- g) Proposed Resolution 2024-69: Approving the Appointment List as Presented for Various Village Posts, Boards and Commissions.

Motion by Green, supported by DeJong, to adopt proposed Resolution 2024-69. Banks called for a roll call vote. Yes: Green, DeJong, Brighton, Cappon, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- h) Motion by Green, supported by DeJong, to approve the 2025 Village of Lake Odessa Council Meeting Schedule. All ayes; motion carried 7-0.

MISCELLANEOUS CORRESPONDENCE

- a) Martha Yoder – Planning Commission Resignation Email
- b) Marilyn Smith – Update on CHILL Grant
- c) Sue Dahms – DDA Resignation Letter

TRUSTEE COMMENTS

Banks – Happy Holidays
Brighton – Happy Holidays
Cappon – Welcomed Roy Halfmann to the council
DeJong – None
Green – Honored and happy to be part of the council
Halfmann – Thanked council
Yoder – Happy Holidays and liked the CHILL Grant update

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Cappon, supported by Green, to adjourn the meeting. All ayes: motion carried 7-0.
Meeting adjourned at 7:58 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer