

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING
JANUARY 22, 2025
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Cappon, supported by Green, to approve the agenda as amended. All ayes; motion carried 7-0.

PUBLIC COMMENT

None

MINUTES

Motion by DeJong, supported by Brighton, to approve the minutes from the regular Village Council meeting of December 16, 2024, the special Village Council meeting of December 18, 2024, the special Village Council meeting of December 23, 2024, and the special Village Council meeting of January 7, 2025. All ayes; motion carried 7-0.

BILLS

Motion by Halfmann, supported by Green, to approve expenditures equal to or less than \$3,000.00 for the period 12/1/2024 through 12/31/2024. All ayes; motion carried 7-0.

Motion by Yoder, supported by Cappon, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

CONSENT AGENDA

Motion by Brighton, supported by DeJong, to accept the following items and place them on file:
a. Minutes from the Lake Odessa DDA Special meeting of December 10, 2024. All ayes; motion carried 7-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.
Police Department: Report submitted.
Department of Public Works: Report submitted.
Finance: Report Submitted.
Zoning: Report submitted.

PUBLIC HEARING

Motion by Brighton, supported by Cappon, to open the Public Hearing regarding the application for the vacation of Sherman Street in the Village of Lake Odessa. Banks called for a roll call vote. Yes: Brighton, Cappon, DeJong, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

The public hearing was opened at 7:05 pm.

No public comment was heard,

Motion by DeJong, supported by Halfmann, to close the Public Hearing. All ayes; motion carried 7-0.

NEW BUSINESS

- a) Proposed Resolution 2025-01: Approving the Vacation of Sherman Street in the Village of Lake Odessa.

Motion by Brighton, supported by Green, to adopt proposed Resolution 2025-01. Banks called for a roll call vote. Yes: Brighton, Green, Cappon, DeJong, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- b) Proposed Resolution 2025-02: Approving the setting of a Public Hearing for the Adoption of the FY 2025-2026 Village of Lake Odessa Budget and Millage Rates.

Motion by Yoder, supported by Halfmann, to adopt proposed Resolution 2025-02. Banks called for a roll call vote. Yes: Yoder, Halfmann, Brighton, Cappon, DeJong, Green, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- c) Proposed Resolution 2025-03: Accepting Proposal from Wightman & Associates for Survey and Engineering Streets for Third Avenue Street Improvements.

Motion by Green, supported by Cappon, to adopt proposed Resolution 2025-03. Banks called for a roll call vote. Yes: Green, Cappon, Brighton, DeJong, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- d) Proposed Resolution 2025-04: Accepting Proposal from H2O Compliance Services for Cross Connection Control Services.

Motion by Green, supported by DeJong, to adopt proposed Resolution 2025-04. Banks called for a roll call vote. Yes: Green, DeJong, Brighton, Cappon, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- e) Village Manager Recruitment

Council members discussed their thoughts about changes to the profile. The group looked at each page of the profile. Yoder and Banks will share their notes with Manager Guetschow for a document update. Discussed what type of questions should be included in an interview to draw out the candidate's ability to fit in. More will be done in the coming weeks to move the profile forward for review.

- f) Motion by DeJong, supported by Cappon to approve President Banks' appointments of Elizabeth Stoneman to Lake Odessa Area Arts Commission term expiring 10/26 and Cody Dreyse to Downtown Development Authority term expiring 10/25. All ayes; motion carried 7-0.

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Banks – None

Brighton – None

Cappon – On vacation February 9-20.

DeJong – Excited about the applicants for open board and commission seats.

Green – This was a good meeting.

Halfmann – Asked about an update on the DDA plan.

Yoder – DPW has been busy and they are appreciated.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by DeJong, supported by Brighton, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:19 pm.

Respectfully submitted,

Kathy S. Forman

Village Clerk / Treasurer