



**PROPOSED AGENDA  
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL  
MONDAY, FEBRUARY 21, 2022 - 7:00 P.M.**

Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Citizen Comment on Agenda Items:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve regular meeting minutes from the January 19, 2022 Regular Council meeting.**

**VII. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 1/1//2022 to 1/31/2022
- b) Approve bills in excess of \$3,000.00 each, including:

- 1. Hammersmith Equipment Company – Various Implements for Water Department -- \$3,042.00 (*Paid*)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – January 2022 Meeting Minutes
- c) Lake Odessa Area Arts Commission January Meeting Minutes
- d) Lake Odessa Downtown Development Authority November 2021 Meeting Minutes

- e) Village of Lake Odessa Planning Commission – September 27, 2021 Regular meeting minutes and October 18, 2021 Special meeting minutes
- IX. Departmental Reports:**
- a) Village Manager’s Report
  - b) Police Department
  - c) Department of Public Works
  - d) Finance Report
- X. Committee Reports**
- a) Personnel / Finance Committee
  - b) Recreation / Special Projects Committee
  - c) Website Committee
- XI. Presentations**
- a) None
- XII. Discussion Items**
- a) Street and Right-of-Way Vacation Application from Stuart Ventures, LLC
- XIII. Public Hearing**
- a) Proposed 2022-2023 Village of Lake Odessa Budget
- XIV. Unfinished Business**
- a) None
- XV. New Business:**
- a) Proposed Resolution 2022-06: Approving and Authorizing the Village Manager to Amend the 2021-2022 Village Budget to Meet End of Year Expenditures
  - b) Proposed Resolution 2022-07: Approving, Authorizing, and Directing the Village Manager to Sign an Agreement with the Michigan Municipal League for a Classification and Compensation Study for the Village of Lake Odessa
  - c) Proposed Resolution 2022-08: Approving and Accepting the Quote from Peerless Midwest, Inc for the installation of new Water Filtration Media for the Village Water Treatment Plant
  - d) Proposed Resolution 2022-09: Approving the Quote from Peerless Midwest, Inc for Water Plant High-Service Pump Repairs
  - e) Proposed Resolution 2022-10: Approval and Adoption of the Village of Lake Odessa General Appropriations Act
  - f) Proposed Resolution 2022-11: Approval and Adoption of the Village of Lake Odessa Capital Improvement Plan
  - g) Proposed Resolution 2022-12: Adoption of the Proposed Fiscal Year 2022-2023 Budget for the Village of Lake Odessa
  - h) Proposed Resolution 2022-13: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan
  - i) Proposed Resolution 2022-14: Approving the Purchase 448 Orion Cellular Endpoints for Water Meters from Badger Meter
  - j) Approval of Proposed Budget Amendments as Submitted

**XVI. Miscellaneous Correspondence:**

a) None

**XVII. Trustee Comments**

**XVIII. Public Comment**

**XIX. Adjournment**

# Council Meeting Minutes

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
JANUARY 19, 2022  
PAGE MEMROIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Melvin McCloud, Trustee Robert Young, Trustee Jennifer Hickey

Absent: Trustee Terri Cappon

Staff present: Patrick Reagan, Kathy Forman

Visitors present: James Gemell, Lakewood News, Thelma Curtis, Linda Swift, Lee and Ruthann Stuart

**APPROVAL OF THE AGENDA**

Motion by Young, support by Johnson, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

Thelma Curtis, 610 First Street, Lake Odessa, Michigan 48849 – Stated that she was not in favor of any change to the Village's Marihuana Ordinance.

**MINUTES**

Motion by Brighton, support by Young, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on December 20, 2021

Motion carried unanimously by voice vote of members present, 6-0.

**BILLS**

Motion by McCloud, supported by Young, to approve expenditures equal to or less than \$3,000.00 for the period 12/1/2021 thru 12/31/2021 Motion carried unanimously by voice vote of members present, 6-0.

Motion by Johnson, supported by Brighton, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 6-0.

## **CONSENT AGENDA**

Motion by McCloud, supported by Young, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – December 2021 Minutes

Motion carried unanimously by voice vote of members present, 6-0.

## **DEPARTMENTAL REPORTS**

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted.

Police: Report submitted.

Finance: Report submitted.

## **COMMITTEE REPORTS:**

Personnel/Finance Committee: No report

Recreation/ Special Projects Committee: No report

Website Committee: This committee is still working with Municode on the website. Members stated that the website was coming along very nicely.

## **PRESENTATIONS**

- a) None

## **DISCUSSION ITEMS**

- a) Discussion of Village Ordinances 6.1-21; 6.1-22 and 36-101 concerning Marihuana Establishments in the Village of Lake Odessa.

Banks stated that this item was on the agenda at the request of Trustee Young. Banks stated that the Council had three options: leave the ordinances as they stand; form an ad-hoc committee to study the question, with the possibility of having a survey produced to gauge interest and opinions from residents; or to place this issue on a ballot during the next general election and have the voters decide.

McCloud stated that he would not be in favor of changing the ordinances.

Young stated that a voter referendum might be a good idea as surveys can be manipulated.

Motion by McCloud, supported by Johnson, to keep the ordinances as previously set by Council. Banks called for a roll call vote. Yes: McCloud, Johnson, Brighton, Hickey, Banks; No: Young; Absent: Cappon; Abstain: None. Motion passed, 5-1.

## **PUBLIC HEARINGS**

- a) Proposed Five-Year Recreation Plan for the Village of Lake Odessa

Motion by Young, supported by Hickey, to open the public hearing on the proposed Five-Year Recreation Plan. Banks called for a voice vote. All ayes; motion passed unanimously, 6-0.

The public hearing was opened at 7:21 pm.

Village Manager Reagan stated that no written comment was received on the proposed five-year Recreation Plan.

Lee and Ruthann Stuart commented on the plan. They stated that if the Council was open to creating more walking paths throughout the Village, they would be interested in one being built on their newly purchased property. They also mentioned the need for basketball and tennis courts and stated that they would have room for those as well. They also spoke of the creation of community gardens on their property.

Linda Swift commented on how the proposed Recreation Plan might benefit Village Park and Swifty's Place.

Motion by McCloud, supported by Brighton, to close the public hearing. A voice vote was called for by Banks. All ayes; motion carried unanimously, 6-0.

The public hearing was closed at 7:35 pm.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

Proposed Resolution 2022-01: Approval to Adopt the Village of Lake Odessa's Employee Deferred Compensation Plan for Fiscal year 2022-2023

Motion by Johnson, supported by Brighton, to approve Proposed Resolution 2022-01  
Roll call vote. Yes: Johnson, Brighton, Young, McCloud, Hickey, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed unanimously, 6-0.

Proposed Resolution 2022-02: Approval to Set a Public Hearing for the Adoption of the Fiscal Year 2022-2023 Village of Lake Odessa Budget and Millage Rates

Motion by McCloud, supported by Hickey to approve Proposed Resolution 2022-02. Roll call vote. Yes: McCloud, Hickey, Johnson, Brighton, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed unanimously, 6-0

Proposed Resolution 2022-03: Approving the Adoption of the Proposed Village of Lake Odessa Five-Year Recreation Plan

Motion by Johnson, supported by Young, to approve Proposed Resolution 2022-03. Roll call vote. Yes: Johnson, Young, Hickey, McCloud, Brighton, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed unanimously, 6-0

Approval of Budget Amendments as Submitted

Motion by Hickey, supported by Johnson, to approve the budget amendments as submitted. Roll call vote. Yes: Hickey, Johnson, McCloud, Brighton, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed unanimously, 6-0

**MISCELLANEOUS CORRESPONDENCE**

- a) Letter from the Michigan Department of Health and Human Services. RE: Obtaining the CDC's Optimal Fluoridation Award for 2021
  
- b) Letter from Thelma Curtis. RE: Village Marijuana Ordinance

**TRUSTEE COMMENTS**

Johnson – asked about the Code Enforcement officer position proposed by staff.

Brighton – asked about the award received for water fluoridation. Congratulated the Water Department on receiving this award for the Village.

McCloud – No comment.

Hickey – No Comment.

Young – No comment.

Banks – No comment.

**PUBLIC COMMENT**

Thelma Curtis, 610 First Street, Lake Odessa, Michigan 48849 – thanked the Council for their work and appreciated being able to speak her mind at tonight's meeting. Expressed extreme gratitude for Trustee McCloud.

**ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting at 7:43 pm, Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 7:43 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Village Clerk



Purchases Over \$3,000.00



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CUSTOMER NAME			JOB INFORMATION		INVOICE	
LAKE ODESSA, VILLAGE OF 839 FOURTH AVE. LAKE ODESSA MI 48849			JESSE		Inv# 506476  Loc 100	
ID 2	PHONE	DATE	TIME			
	W (616) 374-8698	OUT 01/19/22	3:52 PM EDH			
DL/ID #	PO/JOB #	RECEIVED BY				
1475	JESSE TROUT	JESSE		01/19/22	3:59 PM EDH	

\*\*\*FINAL\*\*\*

Page: 1

Qty	Item	MIN	Day	Week	4 Wk	Ext Am	Net Amt
1	LB-800 PUMP, TSURUMI 2" SUB 110V 1HP Serial #: 21683487210				495.00	495.00	495.00
1	WT30X PUMP, HONDA 3" TRASH 8HP Serial #: WAWJ-1112072				1430.00	1430.00	1430.00
1	1220-2000-CAM HOSE, SUCTION 2" X 20' W/CAMS				100.00	100.00	100.00
2	1152-2000-50-CHOSE, DISCHARGE 2" X 50' W/CAM				110.00	220.00	220.00
1	1220-3000-CAM HOSE, SUCTION 3" X 20' W/CAMS				185.00	185.00	185.00
2	1150-3000-CAM HOSE, DISCHARGE 3" X 50' W/CAM				175.00	350.00	350.00
1	G200-A-AL COUPLING, 2" MAL CAM X FEM NPT				16.00	16.00	16.00
2	G300-A-AL COUPLING, 3" MAL CAM X FEM NPT				17.50	35.00	35.00
1	B30500 CUTTER, ASPHALT 1-1/8" HEX				87.00	87.00	87.00
2	A31014 POINT, MOIL 14" (1-1/8" HEX)				29.25	58.50	58.50
1	A32014 CHISEL, NARROW 14" 1-1/8" HEX				27.50	27.50	27.50
1	A33014 CHISEL, 3" STD 14"L 1-1/8"HEX				38.00	38.00	38.00

----- Payments -----

*water repair pumps/hoses/couplings,  
jackhammer bits - JT*

*591-536-931.002*

TERMS: NET 30 DAYS REMIT: HAMMERSMITH EQUIPMENT 1621 CENTURY, SW GRAND RAPIDS, MI 49503-8013 19-JAN-22 15:59:22	Rent 0.00 Sales 3042.00 Other 0.00 Dmg Waiver 0.00 SME Tax 0.00 Sales Tax 0.00 Deposit 0.00
I agree to the terms of this contract.	
X _____	<b>TOTAL DUE 3042.00</b> AMT BILLED 3042.00

# Consent Agenda

# Minutes of the meeting of the Lakewood Recreational Authority that was held on January 3, 2022

Meeting called to order by Chairperson Carolyn Mayhew at 1:00 pm

## **Pledge of Allegiance**

### **Roll call by Recording Secretary Edith Farrell**

Present: Mayhew, Secor, Rohrbacher, Farrell, Nurenberg

Absent: Reagan, Cappon

### **Approval of Agenda**

Motion – Farrell

Support- Secor

Motion carried unanimously by voice vote of members present.

### **Citizen Comment on Agenda Items – none**

### **Minutes**

Motion – Mayhew

Support by Nurenberg to approve the December 6, 2021 regular meeting minutes.

Motion carried unanimously by voice vote of members present.

**Bills** – no bills at this time.

**Treasurer’s Report** – submitted by Rohrbacher

### **Presentations/Reports**

#### **A. Mark Stoor – GEI Consultants Inc**

- Stoor reported that we are continuing to work with MDOT to get them to commit to the village portion of the trail.
- A full set of the plans have been sent to MDOT and they have also requested a set of plans that for both sections with cost estimates. GEI is working on the request list and will have all items submitted within the next couple of weeks.
- MDOT will not rule until they receive all of the requested items.
- Stoor interprets MDOT’s replies as negative and feels they prefer the Cemetery Road section to be completed first.
- Mayhew’s interpretation is that they want to ensue that the Cemetery Road portion will be completed and they would like an estimated date on when that will be.
- Rohrbacher questioned if the Village portion of the drawings were complete and Stoor replied that they are up to Maier Drive.
- Stoor stated that if the Cemetery Road portion were to be completed, it would go from Eaton Hwy and would need to end short of M50 by 50 feet which would put it at the top of the hill. The Ionia County Road Commission would take over this portion of the project.  
MDOT could fund both portions on two different years, but it is unknown until MDOT rules on the Village portion if this will be possible.

- Stoor has not contacted the DNR yet because a decision from MDOT for the Village segment is needed first. Once that is approved, then he will reach out to the DNR to remove the Cemetery Road portion for 2022.
- Costs will be lower for 2022 with the shortened trail which will be under budget.
- Currently, contingent on MDOT's approval, the Village section will be completed in 2022 and Cemetery Road in 2023.
- Stoor also reported that all quarterly update submissions have been filed.

**B. Jordan Lake Trail Board**

Minutes and financials attached with no questions

**Discussion Items** – no additional discussion items

**Unfinished Business** – none

**New Business** - none

**Miscellaneous Correspondence** – none

**Member Comments**

- Nurenberg apologized for missing recent meetings and doesn't anticipate issues going forward with attendance.

**Public Comments**

- Bill Hudson stated that the trail needs to get finished!
- Sue Hudson thanked Mayhew for her persistence on the project

**Adjournment** 1:30 pm

# Minutes of the meeting of the Lakewood Recreational Authority that was held on January 3, 2022

Meeting called to order by Chairperson Carolyn Mayhew at 1:00 pm

## **Pledge of Allegiance**

### **Roll call by Recording Secretary Edith Farrell**

Present: Mayhew, Secor, Rohrbacher, Farrell, Nurenberg

Absent: Reagan, Cappon

## **Approval of Agenda**

Motion – Farrell

Support- Secor

Motion carried unanimously by voice vote of members present.

## **Citizen Comment on Agenda Items – none**

## **Minutes**

Motion – Mayhew

Support by Nurenberg to approve the December 6, 2021 regular meeting minutes.

Motion carried unanimously by voice vote of members present.

**Bills** – no bills at this time.

**Treasurer’s Report** – submitted by Rohrbacher

## **Presentations/Reports**

### **A. Mark Stoor – GEI Consultants Inc**

- Stoor reported that we are continuing to work with MDOT to get them to commit to the village portion of the trail.
- A full set of the plans have been sent to MDOT and they have also requested a set of plans that for both sections with cost estimates. GEI is working on the request list and will have all items submitted within the next couple of weeks.
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**B. Jordan Lake Trail Board**

Minutes and financials attached with no questions

**Discussion Items** – no additional discussion items

**Unfinished Business** – none

**New Business** - none

**Miscellaneous Correspondence** – none

**Member Comments**

- Nurenberg apologized for missing recent meetings and doesn't anticipate issues going forward with attendance.

**Public Comments**

- Bill Hudson stated that the trail needs to get finished!
- Sue Hudson thanked Mayhew for her persistence on the project

**Adjournment** 1:30 pm

**Lake Odessa Area Arts Commission**  
**Page Memorial Building**  
**839 Fourth Avenue**  
**Lake Odessa, Michigan 48849**  
**Regular Meeting Minutes**  
**January 10, 2022**

Meeting called to order 7:00 pm by Chairperson Hermes.

Roll Call: Margaret Hermes, Patrick Reagan, Carrie Johnson, Nancy Mattson, Karen Banks

Absent: None

Motion made by Banks, supported by Mattson to approve the agenda with the addition of review of applications sent to the jurying committee – motion carried by voice vote of members present, 5-0.

Public comment – no public comment was heard.

A) Minutes: Motion by Banks, supported by Hermes, to approve the minutes from the November 15, 2021 regular meeting. Motion carried by voice vote of members present, 5-0.

B) Discussed financial report – The financial report/ accounts payable report was discussed. The group then went over the budget. Budget will be completed by Reagan and Banks and brought back to the committee in February. Motion by Johnson, supported by Hermes, to approve the financial report as submitted. Motion carried by voice vote of members present, 5-0.

Action Items:

C) Applications to Date: no new applications have been received. Banks stated that there were a number of applications that needed to be hurried.

- Pamee Lee: motion by Hermes, supported by Banks to approve application. Motion passed by voice vote of members present, 5-0.
- Mary Mutch: motion by Reagan, supported by Mattson, to approve application. Motion passed by voice vote, 5-0.
- Karen Couch: motion by Reagan, supported by Johnson, to approve this application pending the submittal of more pictures. Motion approved by voice vote, 5-0.
- Donna Konopski: motion by Reagan, supported by Johnson, to approve application. Motion passed by voice vote, 5-0.
- Linda Ford: Motion by Hermes, supported by Reagan, to approve application. Motion passed by voice vote, 5-0.
- Pam's Pantry: motion by Reagan, supported by Hermes, to approve application. Motion passed by voice vote, 5-0.



- Jane Fetz: Motion by Banks, supported by Hermes, to approve the application upon provision of required photos. Motion approved by voice vote of members, 5-0.

Jury Committee: motion by Banks, supported by Reagan, to name Mattson, Reagan, and Hermes to the Jurying Committee. Motion passed by voice vote, 5-0.

Artist Recruitment: Banks told the group about Sunshine Artist Magazine advertising opportunity. Motion by Johnson, supported by Banks, to approve advertising in Sunshine Artists Magazine for a sum not to exceed \$100. Motion passed by voice vote, 5-0.

Visiting Shows to Recruit: no discussion.

D) Food Vendor Recruitment: Farm House Pizza in Clarksville is pending at the moment. Motion by Banks, supported by Reagan, to approve Farm House Pizza's application. Motion approved by voice vote, 5-0.

E) Entertainment to Date: Banks spoke of how entertainment in Hastings for their events seems very good and asked the group if anyone had contact information for these groups. Discussion took place on the different possibilities that exist. The group will continue to brainstorm ideas.

F) Volunteer Committee: volunteer signup will take place digitally for the 2022 event.

G) Handicap Parking: discussion took place about keeping the parking the same for the 2022 event and gathering data in order to make a better, more informed, decision. Motion by Banks, supported by Johnson, to have the Arts Commission run the parking this year rather than through an outside organization. Motion passed by voice vote, 5-0.

H) New Community Projects: discussion took place about the possibility of a golf cart parade, due to the high number of golf carts throughout the community. Discussion also took place about the possibility of a quilt raffle during the 2022 event. Banks suggested that the local quilt shop could be involved and that a sponsorship could be traded out for the finishing of a quilt and for assistance with this project. The group showed support for the idea and wanted to hear more from the quilt shop.

I) Election of Officers: Chairperson: Banks nominated Hermes for Chairperson. Reagan supported. No other nominations were received. Motion passes through voice vote, 5-0. Vice-Chairperson: Banks nominated Johnson for Vice-Chair. Supported by Mattson. No other nominations were received. Motion passes by voice vote, 5-0. Secretary/ Treasurer: Banks nominated Reagan for Secretary Treasurer. Mattson supports. Motion passes by voice vote, 5-0.

LJ Items for next agenda – discussion of wine tasting location within the event area.

M) Board member comments – None.

Meeting adjourned: 8:44 pm

Next Meeting: Monday, February 14, 2022

Respectfully submitted

Patrick Reagan

Village Manager/ Village Clerk

VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY

DRAFT

MINUTES

Regular Meeting  
Tuesday, November 9, 2021  
Page Memorial Building  
839 Fourth Avenue  
Lake Odessa, Michigan 48849

PRESENT: Banks, Guthrie, Rogers, McGarry, Danielson, Dahms

ABSENT: Thompson

STAFF: Village Manager Reagan

VISITORS: None

- I. **Call to Order:** Meeting called to order 7:00 am.
- II. **Approval of Agenda:** Motion by Banks, supported by McGarry, to approve agenda with the addition of a discussion of the 2022 DDA meeting dates. All ayes; motion carried, 6-0.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:** Motion by Danielson, supported by Guthrie, to approve the minutes from the September 14, 2021 meeting. All ayes; motion carried, 6-0.
- V. **Finance Report:** Dahms reviewed the finance report. Motion by Banks, supported by McGarry, to approve the finance report as submitted. All ayes; motion carries 6-0.
- VI. **Action/Discussion Items:** None
  - a) **Downtown Flower Pots:** Banks stated that the DPW will be removing summer flowers this week. Banks further stated that the old greenery pots used in years past are in poor condition, according to the DPW. Banks put forth that finding inserts for the existing planters would work but should be limited to four intersections downtown, for a total of 16 pots. Banks stated that a work session to fill the pots with greenery will be held on November 28, 2021 at 4:00 pm at the ambulance building.
  - b) **LED Lights on Park Pavilion:** Motion by Banks, supported by Danielson, to purchase white LED lights to be placed on the park pavilion, in celebration of the holiday season. All ayes; motion carries 6-0.
  - c) **Garland Project:** Banks stated that the garland sponsorship forms are ready and a new deadline of November 29, 2021 will be used for submitting sponsorship forms.
  - d) **Community Entrance Signs:** Reagan went over the merits of having a project like this engineered and placed out for bids, rather than attempting to have DPW perform

the work. The Board discussed engineering this project. Motion by Banks, supported by McGarry, to have Mark Stoor, the Village's engineer, attend the January 2022 DDA meeting. All ayes; motion carried 6-0.

- e) 2022 Meeting Schedule: Motion by Banks, supported by Dahms, to approve the following meeting schedule for 2022 for the DDA: January 11; March 8; May 10; July 12; September 13; November 8. All ayes; motion carries 6-0.

**VII. Beautification Committee**

**VIII. Miscellaneous Correspondence**: None.

**IX. Board Member Comments**

- a) Guthrie would like to see blinking stop signs for downtown four-way stop. Guthrie also wanted to discuss "odd/even parking" for downtown during the winter season.

**X. Adjournment**

Without objection, meeting adjourned at 8:02 a.m.

Respectfully submitted,

Patrick Reagan  
Village Manager/ Village Clerk

VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION

DRAFT

MINUTES  
September 27, 2021 SPECIAL MEETING  
Page Memorial Building  
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Al Hamp, Meg Wheeler, Patrick Reagan  
Absent: None  
Staff: Zoning Administrator Jeanne Vandersloot  
Visitors: Bill King, Mike Mouch, Ian Foster

Meeting called to order by Chairperson Wheeler at 6:30 p.m.

1. **APPROVAL OF AGENDA:** motion by Banks, supported by Reagan, to approve the agenda with the addition of a discussion of the special use permit granted to the Lake Odessa Fair for the building of a campground at the fairgrounds. Voice vote. Approved 5-0.
2. **PUBLIC COMMENT** – Bill King, Lake Odesa Fair Board. King stated that he understood that there were concerns over the size of trees planted at the campground site at the fairgrounds. King stated that he attempted to attend an earlier meeting of the Planning Commission but was not able to login via Zoom meetings. King further stated that he understood that the trees that were purchased and planted, per the special use permit, did not meet the requirements set forth by the Planning Commission. However, King stated that since the 2020 Fair was cancelled due to the COVID-19 pandemic, funds for the Fair Board were running low and the Board decided to purchase trees that were very close to what was called for. King further stated that the trees are planted in two rows, fifteen feet apart, staggered. Due to the staggered nature of planting, the trees are actually seven-and one-half feet apart. Fifty trees were planted in total, with four-inches of mulch underneath each.

Member Barrone stated that she has concerns with noise coming from the campground.

King stated that if he is ordered by the Planning Commission to replant, he will do so but that the difference between what was required and what was ultimately planted is only six-inches.

Member Reagan stated that he understood and appreciated the fact that at least something was planted instead of simply nothing at all.

Motion by Banks, supported by Hamp, that no further action be taken on this subject but that this be better monitored in the future, with regard to special use permits, as it is a concern.

Discussion took place. Barrone stated that this could easily set a precedent for future special use permits. Reagan concurred. Banks stated that a procedure needs to be developed for monitoring the outcomes of a special use permit.

Chairperson Wheeler called for a voice vote. Ayes: Banks, Hamp, Reagan, Wheeler; Nays: Barrone. Motion approved 4-1.

Mike Mouch, 409 Jordan Lake Street: Mike Mouch, the owner of Conrad's Quick Lube, stated that he has applied for a special use permit for his property at 409 Jordan Lake Street, requesting to operate a BBQ Trailer on his property, which would fall under the scope of a restaurant in the zoning district. Mouch stated that he would like to continue to operate a successful business in the community and that this would help. Mouch also stated that he would like to see a fee for this type of activity in the future.

Ian Foster, 508 N Queen Street, Nashville, Michigan: Foster spoke in support of the application by Mouch.

Motion by Banks, supported by Reagan, to set a special meeting and public hearing for Monday, October 18, 2021 at 6:00 pm for the aforementioned special use permit. Voice vote. All ayes. Motion passed unanimously, 5-0.

**MINUTES:** Motion by Banks, supported by Barrone, to accept the minutes from the July 28, 2021 meeting. Minutes approved with change by voice vote, 5-0.

**PUBLIC HEARING:** Proposed Ordinance Amendment, Chapter 36, Article II, Sec. 36-35: Lakeside Commercial District – bulk regulations for single family dwellings

Motion by Reagan, supported by Banks, to open the public hearing at 7:09 pm. Voice vote. All ayes. Motion passed unanimously, 5-0.

Vandersloot gave a brief overview of the proposed amendment, which had been discussed, at length, by the Planning Commission at the July 2021 meeting.

No comment was heard.

Motion by Banks, supported by Reagan, to close the public hearing at 7:10 pm. Voice vote. All ayes, motion passed unanimously, 5-0.

**ACTION & DISCUSSION ITEMS:**

a) Recommendation to the Village Council to Adopt the Proposed Zoning Amendments to the Lakeside Commercial District – bulk regulations for single family dwellings

Motion by Banks, supported by Barrone, to recommend to the Village Council that this amendment be adopted at their next meeting. Voice vote. All ayes. Motion passed unanimously, 5-0.

b) Discussion: Noise Ordinance

Motion by Banks, supported by Barrone, to table this item until the March 2022 meeting. Voice vote. All ayes, motion carried, 5-0.

b) Discussion: Short-Term Rentals

Discussion took place on short term rentals in the Village. Reagan stated that the Michigan Municipal League may have some advice on this matter.

Motion by Reagan, supported by Wheeler, to table this matter until the March 2022 meeting, and to have Vandersloot look into this matter as well, with regard to how other communities handle this situation. Voice vote. All ayes, motion carried 5-0.

3. **BOARD MEMBER COMMENTS:** Barrone – stated that the Deputy Fire Chief is in the hospital and in critical condition. Banks: stated that Bill Rogers, the owner of the ice cream shop downtown, is looking to transfer his liquor license from the pub building to the ice cream shop, with an eye towards expanding the ice cream shop next year.

No other member comments were heard.

4. **ADJOURNMENT:** Motion by Banks, support by Barrone, to adjourn. All ayes; motion carried. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Patrick Reagan, Village Manager/ Clerk

VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION

DRAFT

MINUTES

October 18, 2021 SPECIAL MEETING

Page Memorial Building  
Lake Odessa, Michigan

Present: Karen Banks, Al Hamp, Meg Wheeler, Patrick Reagan  
Absent: Beth Barrone  
Staff: Zoning Administrator Jeanne Vandersloot  
Visitors: None

Meeting called to order by Chairperson Wheeler at 6:00 p.m.

**APPROVAL OF AGENDA:** motion by Banks, supported by Reagan, to approve the agenda. Voice vote. Approved 5-0.

**PUBLIC COMMENT** – No public comment was heard.

**PUBLIC HEARING** -- Special Use Permit Application – Michael Mouch, 1409 Jordan Lake Street, Lake Odessa, Michigan 48849

Motion by Banks, supported by Reagan, to open the public hearing at 6:02 pm. Voice vote. All ayes, motion passed unanimously, 4-0.

No Public comment was heard or received.

Motion by Banks, supported by Hamp, to close the public hearing at 6:04 pm. Voice vote. All ayes. Motion passed unanimously, 4-0.

**ACTION & DISCUSSION ITEMS:**

a) Special Use Permit Application – Michael Mouch, 1409 Jordan Lake Street, Lake Odessa, Michigan 48849

Discussion took place. Member Reagan stated that his only concern was the potential for traffic backups onto M-50/ Jordan lake Street due to the nature of the business proposed.

Banks asked if signage could be placed, temporarily, for parking in the rear of the building to address any potential traffic issues.

The Planning Commission then reviewed the special use permit with regard to Village Ordinance 36-67(1). This section outlines the “Standards for Consideration of Special Use Permits.



a) General Safety

1. Accessibility of the Property: No issue found.
2. Traffic conditions, creating or adding a hazardous condition: this could be easily addressed by signage and the vigilance of the applicant.
3. Transportation design requirements: No issues found.
4. Appropriateness of location: No issues found.

b) Any potential decrease in the market value of adjacent buildings, uses and structures which are permitted by right under current zoning, if the proposed use is granted; No issues found.

c) Harmony with the village land use plan. This considers whether the location and size of the proposed use, the nature and intensity of the activities involved, the size of the site with respect to existing and future streets (giving access to it), parks and drainage systems will be in harmony with the village land use plan and the character of land use which is intended by said village plan for the area or district in question: No issues found.

d) Impact from the applicant's proposed use, its location and intensity and the height of its buildings, walls, fences and other structures upon the appropriate character of development intended for the area as deemed desirable by the village land use plan: No issues found.

e) Any hazards arising from storage and use of dangerous toxic substances, combustible, inflammable, or caustic fluids or chemicals: No issues found.

f) That the operations in connection with any special use shall not be environmentally objectionable to nearby properties by reason of noise, fumes, pollution, vibration, or lights to an extent which is more than would be the operations of any use permitted by right for that district wherein the special use is proposed: No issues found.

Banks motioned to approve, supported by Hamp, the special use permit with the following conditions:

1. the applicant will install and maintain temporary signage during hours of operation.
2. the applicant will monitor and address any traffic flow issues with regard to business and M-50/ Jordan Lake Street.
3. the applicant will provide ample trash receptacles for disposing of waste from customers.

Voice vote. All ayes. Motion passed unanimously, 4-0.

**BOARD MEMBER COMMENTS:** None

**ADJOURNMENT:** Motion by Banks, support by Reagan, to adjourn the special meeting at 6:22 pm. All ayes; motion carried, 4-0. Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Patrick Reagan, Village Manager/ Clerk

# Departmental Reports

## **REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL**

**DATE:** Monday, February 21, 2022

**TO:** President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Cappon; Trustee Johnson; Trustee Young; Trustee Hickey

**FROM:** Patrick Reagan, Village Manager

**RE:** Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

### **DISCUSSION**

Street and Right-of-Way Vacation Application from Stuart Ventures, LLC – Lee and Ruthann Stuart have purchased the former East Elementary building and property and are actively working to develop this area with Rowe Professional Services Company. In order to develop this area, Stuart Ventures has, per Village Ordinance, filed applications for the vacation of various undeveloped streets and right-of-ways that traverse this property. Please find attached the various applications, a map to support the applications, and a drawing of their proposed development of this property. I believe that an associate of Rowe Professional Services will be in attendance to go over the plans with the Council.

### **PUBLIC HEARING**

There is a public hearing scheduled, as required by law, to hear comments about the proposed 2022-2023 Village budget.

A few changes were made to the budget since it was reviewed at the budget workshop. First, the Village Treasurer found that “Maintenance/ Construction” appropriations in the General Highway Fund were erroneously left out of the green sheets that were discussed. This section has been included and adds approximately \$26,000 in additional expense. However, the General Highway Fund is still in very good shape, with a very healthy fund balance. Also, we had to readjust some of the numbers used for beginning balances in previous years in the Water Fund, General

Fund, DDA, and General Highway. The Village Treasurer and I have examined this document a number of times since the changes were made and we are confident that we are presenting you with a very good and detailed budget – one that allows Village staff to continue to provide excellent service while adding \$21,000 to the overall Village fund balance.

### **NEW BUSINESS**

#### **Proposed Resolution 2022-06: Approving and Authorizing the Village Manager to Amend the 2021-2022 Village Budget to Meet End of Year Expenditures**

The Council passed a similar resolution last year – this allows for Village staff to make any necessary budget amendments after this meeting, in order to provide for a balanced budget at the end of the fiscal year. All amendments made after this meeting will be brought to the Council at the March 2022 meeting. We have provided you with quite a few budget amendments at this meeting, so I do not expect there to be an overwhelming amount brought to you in March.

#### **Proposed Resolution 2022-07: Approving, Authorizing, and Directing the Village Manager to Sign an Agreement with the Michigan Municipal League for a Classification and Compensation Study for the Village of Lake Odessa**

I have received a quote from the MML for a classification and compensation study to better determine where the wages that we pay our employees compare to those of similar sized communities. Please find that quote and agreement attached. The MML has informed me that they could start this study in June and have it to the Council by Fall 2022. In order for us to stay competitive, and keep good, well-trained employees, we need to know what other communities pay employees similar to ours. I recommend that this resolution be passed.

#### **Proposed Resolution 2022-08: Approving and Accepting the Quote from Peerless Midwest, Inc for the installation of new Water Filtration Media for the Village Water Treatment Plant**

Jesse has notified me that the filtration media needs to be replaced in water filtration #1. As you may remember, we replaced this in another water filter in 2020. Jesse has sought quotes per the Village's Purchasing Policy and the best quote received was from Peerless Midwest for \$59,548.00. I recommend that this be approved in order for us to continue to provide clean, safe, and healthy drinking water to the community. Please note that this work will take place later this year, and that this work has been budgeted for in the 2022-2023 proposed budget.

**Proposed Resolution 2022-09: Approving the Quote from Peerless Midwest, Inc for Water Plant High-Service Pump Repairs**

Jesse has also informed me that both high-service water pumps will need to be rebuilt during the 2022-2023 fiscal year. Jesse has sought three quotes and, again, the best quote received was from Peerless Midwest, for an amount not to exceed \$49,882.12. I recommend that this be approved.

**Proposed Resolution 2022-10: Approval and Adoption of the Village of Lake Odessa General Appropriations Act**

Per the State of Michigan, Village's are required to pass a General Appropriations Act each year as part of the budget process. This Act states our planned expenses and revenues, our millage rates, as well as outlining who has the authority to approve expenditures and who is responsible for recording said expenditures.

**Proposed Resolution 2022-11: Approval and Adoption of the Village of Lake Odessa Capital Improvement Plan**

As part of the budget approval process, Village staff submits to the Council an updated copy of the proposed Capital Improvement Plan. This plan is also included in the proposed budget document.

**Proposed Resolution 2022-12: Adoption of the Proposed Fiscal Year 2022-2023 Budget for the Village of Lake Odessa**

**Proposed Resolution 2022-13: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan**

As you may recall, the Village had GEI Consultants perform a water rate study in early 2021. The Village Council formed a committee and reviewed and recommended the acceptance of the water rate study, and it was approved by Council in March 2021. This plan, which is included in your packet, called for a three-year phase in of increases to the service charge cost to customers. As 2021 was year 1, in year two we have kept the same amount of increase per service line size. For example, in 2021, the service charge for those properties with 5/8" or 3/4" line was increased by \$6.71 per quarter – per the plan, Village staff proposed an increase to the service charge by the same amount used last year. So, for 5/8" and 3/4" lines, the service charge will increase by \$6.71 per quarter. Please note that any changes proposed only effect the service fees, not the usage fees, per the 2021 study.

**Proposed Resolution 2022-14: Approving the Purchase 448 Orion Cellular Endpoints for Water Meters from Badger Meter**

As you may know, the days of having Village staff go out and read water meters – with a notebook and a pencil – are long gone. Instead, almost every meter has something called an endpoint that relays the water usage back to the Village, so proper, more accurate billing is accomplished, while also allowing the DPW staff to focus on other projects and jobs throughout the course of their day. These endpoints use cell signals to transmit data. As technology continues to march on faster and faster, most of these endpoints use 2G signal to transmit data. The issue? 2G is antiquated and will not work at the end of 2022. Therefore, it is important for the Village to order new endpoints that can work with the signals available and required. I recommend that this resolution be passed.

**Approval of Budget Amendments as Submitted**

The Village Treasurer, with input from Department Heads, and I have submitted to you a number of budget amendments for review.

**ITEMS NOT ON THE AGENDA**

- As a reminder, Village ordinance requires that property owners with sidewalks are required to keep them free from snow and ice after it forms. I have directed the police department to stay on top of this, and we have had to contact many property owners to remind them that clearing these sidewalks of snow and ice is their responsibility. We ask everyone to please keep their sidewalks cleared.

Respectfully submitted,



Patrick Reagan, Village Manager/ Clerk  
Village of Lake Odessa



## January 2022 Village of Lake Odessa Council Report



Officers conducted 15 traffic stops, Issued One Traffic Citation, Handled Four Collisions, 0 Use of Force Incidents, Patrol Car Mileage: 75,983 2016 Chevy Tahoe Miles, 12,607 2020 Ford Interceptor Miles

**Property Checks:** The Lake Odessa Police Department conducts nightly door checks along our business district. Officer Boot took on the initiative to connect with business owners to obtain or update contact information for keyholders. This information is kept in house and with our dispatch center. Officers also conduct nightly residential property checks for citizens that are away for the winter months or an extended period of time. Any citizen can request these checks throughout the year, but most requests are for November-April.

**Winter Parking:** Officers are enforcing the Village Winter Parking Ban from 2a-6am which will remain in effect through the first of April.

**Sidewalk Shoveling and Ice Removal Ordinance:** Personal contact, Social media reminders and letters have gone out to citizens requesting their assistance with our Shoveling and Ice Removal Ordinance. We have a walkable community, and many citizens rely on sidewalks for everyday use especially now due to the Safe Sidewalk Program implemented by the Lakewood Public School system. We have received a lot of voluntary compliance and will enforce violations as necessary.



**TOTAL CALLS FOR SERVICE: 80**

01/31/22 21:49:54 5300 - DISORDERLY SECOND AVE  
01/31/22 21:03:59 9807 - SUSPICIOUS FOURTH AVE  
01/31/22 14:10:34 9908 - GENERAL SECOND ST  
01/31/22 13:30:36 FOLLOW UP - LAKEVIEW DR  
01/31/22 08:32:30 9908 - GENERAL SECOND ST  
01/31/22 08:13:36 9807 - SUSPICIOUS FIRST AVE  
01/30/22 22:53:21 9807 - SUSPICIOUS SECOND ST  
01/30/22 22:15:30 9807 - SUSPICIOUS  
01/30/22 20:00:42 9806 - CIVIL DISPUTE SECOND ST  
01/30/22 19:57:02 TRF - TRAFFIC  
01/29/22 15:48:35 9909L MEDICAL KECIA CT  
01/28/22 11:22:37 9908 - GENERAL  
01/28/22 10:16:36 9301B - PDA TRAFFIC WASHINGTON BLVD  
01/27/22 09:56:33 99091 - MED 1  
01/27/22 00:10:54 99091 - MED 1  
01/26/22 20:21:11 99091 - MED 1 EMERSON  
01/26/22 10:32:10 ASSIST OUTSIDE AGENCY  
01/26/22 05:44:31 9301B - PDA TRAFFIC FRENCH FRY LN  
01/26/22 03:50:56 9908A - Assist Other SIXTH AVE  
01/25/22 19:53:26 5500 - HEALTH & JORDAN LAKE ST  
01/25/22 16:19:07 9807 - SUSPICIOUS PEARL ST  
01/25/22 13:51:08 9807 - SUSPICIOUS JORDAN LAKE ST  
01/25/22 07:27:56 99093 - MED 3  
01/24/22 18:54:39 99091 - MED 1  
01/23/22 21:47:24 9807 - SUSPICIOUS SECOND AVE  
01/23/22 11:21:06 9909M - MENTAL SECOND ST  
01/23/22 02:22:56 TRF - TRAFFIC  
01/22/22 06:51:18 99091 - MED 1  
01/22/22 03:45:52 TRF - TRAFFIC  
01/22/22 02:54:41 99092 - MED 2  
01/21/22 20:10:12 2300 - LARCENY JORDAN LAKE AVE  
01/21/22 19:16:32 TRF - TRAFFIC  
01/21/22 18:57:24 TRF - TRAFFIC  
01/21/22 17:27:37 2900 - MDOP 2ND ST  
01/21/22 13:59:12 5403 - TRAFFIC  
01/21/22 13:13:44 TRF - TRAFFIC  
01/21/22 12:45:28 TRF - TRAFFIC  
01/20/22 10:58:29 99091 - MED 1  
01/20/22 09:45:30 9908 - GENERAL  
01/19/22 11:46:15 99092 - MED 2  
01/18/22 19:39:58 99091 - MED 1  
01/18/22 16:36:41 99091 - MED 1  
01/17/22 15:27:24 9807 - SUSPICIOUS HARRISON ST  
01/17/22 07:27:00 TRF - TRAFFIC  
01/16/22 17:57:51 99092 - MED 2  
01/15/22 22:28:40 99093 - MED 3  
01/15/22 18:46:40 99091 - MED 1 EMERSON ST  
01/14/22 19:00:50 911H - 911 Hang Up  
01/14/22 17:32:44 9401 - ALARM FIRST ST  
01/14/22 15:05:29 9908 - GENERAL  
01/14/22 09:01:46 9807 - SUSPICIOUS PAGE ST  
01/14/22 08:50:13 99092 - MED 2  
01/13/22 20:11:21 99093 - MED 3  
01/13/22 19:52:16 TRF - TRAFFIC





01/11/22 10:48:02 99092 - MED 2 PAGE STREET  
01/11/22 08:53:15 99092 - MED 2  
01/10/22 18:20:39 99092 - MED 2  
01/10/22 15:35:29 TRF - TRAFFIC  
01/10/22 15:04:16 TRF - TRAFFIC  
01/10/22 14:31:24 TRF - TRAFFIC  
01/09/22 19:49:47 TRF - TRAFFIC  
01/08/22 20:36:59 9301B - PDA TRAFFIC JORDAN LAKE AVE  
01/08/22 14:25:32 5300 - DISORDERLY JORDAN LAKE ST  
01/08/22 14:12:44 TRF - TRAFFIC  
01/08/22 11:23:24 TRF - TRAFFIC  
01/08/22 02:51:40 1302 - DOMESTIC  
01/07/22 16:28:36 99093 - MED 3  
01/07/22 12:25:31 5300 - DISORDERLY LAKEVIEW DR  
01/06/22 21:28:36 TRF - TRAFFIC  
01/06/22 16:54:19 5403 - TRAFFIC JORDAN LAKE AVE  
01/06/22 16:07:41 5403 - TRAFFIC  
01/06/22 14:02:23 99093 -MED 3  
01/06/22 13:26:11 5300 - DISORDERLY  
01/05/22 18:08:56 9909P NON-CRIMINAL  
01/05/22 17:21:27 99093 MED 3  
01/04/22 12:06:07 9301C HIT AND RUN  
01/03/22 11:44:58 TRF - Traffic  
01/03/22 11:22:08 TRF - Traffic  
01/03/22 10:51:26 TRF - Traffic  
01/01/22 10:51:44 9401 ALARM BONANZA RD

## TRAINING:

Officer Tollefson successfully completed Active Shooter Response Training for Law Enforcement Officers. Officer Tollefson is certified to instruct response tactics to improve survival chances of an active shooter event. Our department has assisted in these trainings prior to COVID in collaboration with The Ionia County Sheriff's Office and Michigan State Police with Union Bank staff members. Our department would be happy to facilitate a training for any community member, business, or organization interested in this type of training. Please see Mission Statement from ALICE:



### **Our Mission: To Improve Chances of Survival**

The threat of an active shooter attack is rare but very real. We aim to eradicate the “It can’t happen to me” mentality and change the way people everywhere respond to armed intruders. At the ALICE Training, we believe that individuals should be prepared for active shooter events and empowered to make their own life-saving decisions. Once empowered to make their own life-saving decisions, individuals must be trained in proactive active shooter response options, rather than a passive, mandated, one-size-fits-all response. We want all Americans to have the knowledge and skills to survive when shots are fired. We can achieve this by training as many people as possible and implementing training in drill form across all organizations. We have seen the successful results of fire drills. It’s time to start anticipating man-made disasters.

## **Department of Public Works**

**January 12<sup>th</sup> 2022 to February 3<sup>rd</sup> 2022**

### **Council Report**

#### **Parks & Beach**

Minimal activity aside from plowing snow and salting the parking lots and sidewalks. Removal of Christmas lights from park pavilion.

#### **Streets**

The bulk of our time has been spent salting, plowing and hauling snow as needed. We have used approximately 75 tons of salt so far this winter. I have ordered another 50 tons, which will get us through the remainder of the winter.

#### **Water**

We are continuing to attend online training sessions offered by EGLE and RCAP. The training has been well received and very informational. The better part of a week was spent moving water repair and installation supplies from the first floor of the old water/apartment building. Peerless Midwest performed the annual preventative maintenance to the wells, pumps and electrical motors. Nonpayment water turn offs.

#### **DPW**

Ongoing cleaning and salt removal from equipment and trucks. We spent a day indoors and made necessary repairs to multiple damaged street barricades. We removed the winter banners, garland and Christmas lights from light posts. The DDA flower pots with greenery was removed and planters were hauled back to storage.

#### **Purchase Request**

Water meter cellular endpoint upgrade costs for approximately \$13,500.

Water filter #1 filtration media removal/replacement and rebuilding both high service pumps/motors. Work will be done by Peerless Midwest for an approximate not to exceed cost of \$109,450.

#### **Additional Comments**

Peerless Midwest took a core sample of the filtration media from water treatment filter #1. Upon initial and further laboratory inspection, the media is aged and has reached its usefulness. To continue providing quality water, we need to replace this filtration media. During the lengthy process of filtration media replacement, we will also remove and rebuild both of the high service pumps and electrical motors.

Some of you will remember this exact process taking place in the spring of 2020 when we rehabbed water filter #2. This is periodic maintenance that has to be performed in order to reliably and efficiently produce the necessary water that is demanded by the residents and industrial users in our community. The process takes months and must be completed no later than mid-June as our system demand is greatly increased during Twin Cities busy season. The filtration media will be immediately ordered with an anticipated delivery of 3 to 4 weeks. Once the filtration media is onsite, the filter will be removed from service and work will begin. The filter will be out of service for a minimum of 6 weeks.

Cellular endpoint purchase explanation.

Cellular endpoints attach to each individual water meter and communicate wirelessly like a cell phone does. This allows for remote meter reading along with a multitude of data collection for each individual account throughout the village. When we began the village wide meter change out in June of 2017, we purchased the cellular endpoints with a 10-year replacement guarantee. This guarantee is good for warranty repairs and also provides a network guarantee. The network guarantee means they guarantee communication with at least 1 wireless provider or they will provide upgraded equipment that will communicate. During the installation process, technology advanced and the CDMA or "2G" endpoints we were installing were phased out by an updated LTE version. The almost 500 "2G" endpoints in the system still functioned without issue. Fast forward to today. The recent acquisitions and mergers made by wireless providers have put a sunset on 2G capabilities. The existing 2G capabilities are being phased out for 5G. That means the 436 2G endpoints we still have in the system will no longer communicate after January 1<sup>st</sup> 2023. This is where the network guarantee we originally purchased comes into play. Badger Meter will send us 438 new 5G cellular endpoints free of charge. The downside to free replacements would be continuing to use the same warranty and guarantee. Badger Meter has offered to sell endpoints to us for a drastically reduced rate of \$30 per endpoint, which renews our 10-year full warranty along with a renewed 10-year network guarantee. The unreduced full price of an endpoint is roughly \$170. After speaking with Patrick, we feel it to be a good investment to pay the \$30 per endpoint and renew those guarantees. For reference, the original warranty and network guarantees on the existing equipment are now 5 years spent and will completely expire in another 5 years. The cost to replace these endpoints without warranties or network guarantees would be approximately \$74,000 at today's price. The cost to purchase them 5 years ago was \$54,500. At \$30 per unit, we would be upgrading for \$13,500.

Also, you may see the date of February 350<sup>th</sup> above. This is not a typo as I firmly feel this month has already lasted 350 days.

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	430,000.00		447,047.07		0.00		(17,047.07)	(3.96)
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,600.00		29,929.36		0.00		15,670.64	34.37
101-000-412.000	DELINQUENT REAL PROPERTY TAX	40,000.00		27,281.85		0.00		12,718.15	31.80
101-000-428.000	MANUFACTURED HOUSING FEES	600.00		473.50		43.00		126.50	21.08
101-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	40,000.00		80,524.03		0.00		(40,524.03)	(101.31)
101-000-445.000	PENALTIES & INTEREST ON TAXES	50.00		44.45		0.00		5.55	11.10
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00		7,342.12		0.00		157.88	2.11
101-000-452.000	LIQUOR LICENSE FEES	2,100.00		1,929.95		0.00		170.05	8.10
101-000-454.000	CABLE TV FRANCHISE	4,000.00		3,539.09		0.00		460.91	11.52
101-000-476.000	SPECIAL USE/ZBA PERMIT	200.00		0.00		0.00		200.00	100.00
101-000-477.000	ZONING PERMIT FEES	300.00		600.00		25.00		(300.00)	(100.00)
101-000-539.000	STATE GRANTS	6,662.22		6,662.22		0.00		0.00	0.00
101-000-543.000	METRO ACT	8,300.00		9,102.78		0.00		(802.78)	(9.67)
101-000-574.000	STATE REVENUE SHARING	182,725.00		171,906.00		0.00		10,819.00	5.92
101-000-576.000	EVIP PMTS	46,754.00		39,274.00		0.00		7,480.00	16.00
101-000-579.000	TREE GRANT	1,200.00		1,200.00		0.00		0.00	0.00
101-000-600.000	VEHICLE RENTAL INCOME	15,450.00		0.00		0.00		15,450.00	100.00
101-000-632.000	MOWING	200.00		180.00		0.00		20.00	10.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	400.00		100.00		0.00		300.00	75.00
101-000-657.000	PARKING TICKET FEES	200.00		480.00		85.00		(280.00)	(140.00)
101-000-660.000	ORDINANCE FINES	2,000.00		3,478.38		150.81		(1,478.38)	(73.92)
101-000-665.000	INTEREST	1,500.00		970.31		85.08		529.69	35.31
101-000-670.000	RENTS-BUILDINGS-LAND	4,000.00		2,651.00		125.00		1,349.00	33.73
101-000-675.000	DONATIONS-PRIVATE SOURCES	500.00		0.00		0.00		500.00	100.00
101-000-676.000	REIMBURSEMENTS	1,300.00		3,238.23		0.00		(1,938.23)	(149.09)
101-000-695.000	MISC REVENUE	500.00		1,928.86		0.00		(1,428.86)	(285.77)
101-000-695.001	MISC REVENUE-MISC REVENUE GENERAL	7,500.00		5,679.12		1,413.00		1,820.88	24.28
101-000-695.010	MISC REVENUE-POLICE	2,500.00		671.07		65.50		1,828.93	73.16
101-000-695.011	MISC REVENUE-POLICE 302 FUNDS	500.00		0.00		0.00		500.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		852,541.22		846,233.39		1,992.39		6,307.83	0.74
TOTAL REVENUES		852,541.22		846,233.39		1,992.39		6,307.83	0.74
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	8,500.00		6,712.50		525.00		1,787.50	21.03
101-101-702.709	TREASURER - CLERK WAGES	10,000.00		10,000.00		0.00		0.00	0.00
101-101-710.000	EMPLOYER FICA	1,700.00		1,274.75		40.18		425.25	25.01
101-101-723.000	WORKMEN'S COMPENSATION	300.00		97.03		0.00		202.97	67.66
101-101-725.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	100.00
101-101-727.000	OFFICE SUPPLIES	2,500.00		1,163.25		0.00		1,336.75	53.47
101-101-740.000	POSTAGE	100.00		(175.83)		0.00		275.83	275.83
101-101-801.000	CONTRACTED SERVICES	29,208.00		20,430.33		310.00		8,777.67	30.05
101-101-815.000	DUES & MEMBERSHIPS	3,200.00		2,105.99		25.00		1,094.01	34.19
101-101-816.000	EDUCATION & TRAINING	3,317.75		3,317.75		0.00		0.00	0.00
101-101-825.000	NOTARY & FIDUCIARY BONDS	40.00		140.00		0.00		(100.00)	(250.00)
101-101-826.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	100.00
101-101-828.000	DOWNTOWN DEVELOPMENT	13,500.00		14,558.41		0.00		(1,058.41)	(7.84)
101-101-850.000	COMMUNICATION EXPENSE	700.00		890.82		79.50		(190.82)	(27.26)
101-101-880.000	COMMUNITY PROMOTION	10,150.00		6,440.90		0.00		3,709.10	36.54
101-101-900.000	PRINTING & PUBLISHING	1,500.00		805.00		0.00		695.00	46.33
101-101-957.000	COUNTER DRAIN	6,700.00		5,735.00		0.00		965.00	14.40

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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-963.000	MISC EXPENSE	200.00		200.00		0.00		0.00	0.00
Total Dept 101 - GOVERNING BODY		91,730.75		73,695.90		979.68		18,034.85	19.66
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	30,088.00		27,767.47		2,302.35		2,320.53	7.71
101-172-710.000	EMPLOYER FICA	2,600.00		2,062.43		171.29		537.57	20.68
101-172-711.000	EMPLOYERS SHARE OF PENSION	2,900.00		0.00		0.00		2,900.00	100.00
101-172-712.000	HEALTH INSURANCE EXPENSE	3,800.00		3,452.81		342.07		347.19	9.14
101-172-713.000	DENTAL INSURANCE EXPENSE	380.00		300.57		29.37		79.43	20.90
101-172-714.000	OPTICAL PLAN EXPENSE	45.00		26.41		2.45		18.59	41.31
101-172-716.000	WELLNESS PROGRAM	90.00		0.00		0.00		90.00	100.00
101-172-720.000	DISABILITY INSURANCE	450.00		420.43		39.83		29.57	6.57
101-172-721.000	LIFE INSURANCE EXPENSE	130.00		90.63		8.64		39.37	30.28
101-172-723.000	WORKMEN'S COMPENSATION	300.00		37.10		0.00		262.90	87.63
101-172-725.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	100.00
101-172-727.000	OFFICE SUPPLIES	1,500.00		151.96		23.98		1,348.04	89.87
101-172-815.000	DUES & MEMBERSHIPS	1,100.00		725.00		0.00		375.00	34.09
101-172-816.000	EDUCATION & TRAINING	3,573.75		3,573.75		0.00		0.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,434.46		1,483.98		85.61		(49.52)	(3.45)
Total Dept 172 - MANAGERS		48,591.21		40,092.54		3,005.59		8,498.67	17.49
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-702.706	PART TIME WAGES	8,827.33		0.00		0.00		8,827.33	100.00
101-265-710.000	EMPLOYER FICA	1,000.00		0.00		0.00		1,000.00	100.00
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,100.00		0.00		0.00		1,100.00	100.00
101-265-723.000	WORKMEN'S COMPENSATION	200.00		37.10		0.00		162.90	81.45
101-265-728.000	SUPPLIES	2,000.00		817.55		15.02		1,182.45	59.12
101-265-740.000	POSTAGE	400.00		(12.65)		0.00		412.65	103.16
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		963.42		87.70		236.58	19.72
101-265-920.000	GAS AND ELECTRIC	5,000.00		0.00		0.00		5,000.00	100.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00		2,551.82		896.44		2,448.18	48.96
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00		570.00		0.00		430.00	43.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00		170.00		0.00		830.00	83.00
101-265-970.000	CAPITAL OUTLAY	1,000.00		885.93		0.00		114.07	11.41
101-265-980.001	HARDWARE	1,000.00		1,000.00		0.00		0.00	0.00
101-265-980.002	SOFTWARE	500.00		61.76		0.00		438.24	87.65
Total Dept 265 - PAGE MEMORIAL BUILDING		29,227.33		7,044.93		999.16		22,182.40	75.90
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	63,245.00		58,295.52		4,861.68		4,949.48	7.83
101-301-702.704	FULL TIME WAGES	141,000.00		129,338.41		12,307.24		11,661.59	8.27
101-301-702.705	OVER TIME WAGES	9,000.00		9,083.67		3,015.54		(83.67)	(0.93)
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,600.00		6,600.00		0.00		0.00	0.00
101-301-710.000	EMPLOYER FICA	19,200.00		15,255.93		1,516.90		3,944.07	20.54
101-301-711.000	EMPLOYERS SHARE OF PENSION	23,000.00		19,671.72		2,018.44		3,328.28	14.47
101-301-712.000	HEALTH INSURANCE EXPENSE	16,500.00		14,004.52		1,415.85		2,495.48	15.12
101-301-713.000	DENTAL INSURANCE EXPENSE	1,900.00		1,466.46		142.79		433.54	22.82
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		227.06		20.92		122.94	35.13
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	100.00
101-301-720.000	DISABILITY INSURANCE	2,850.00		2,678.77		253.81		171.23	6.01

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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
101-301-721.000	LIFE INSURANCE EXPENSE	1,000.00		858.84	81.84		141.16		14.12
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		2,773.64	0.00		1,226.36		30.66
101-301-725.000	MEALS & MILEAGE	500.00		128.95	0.00		371.05		74.21
101-301-726.000	VESTS	823.90		823.90	0.00		0.00		0.00
101-301-727.000	OFFICE SUPPLIES	1,500.00		1,481.03	107.57		18.97		1.26
101-301-728.000	SUPPLIES	1,546.71		2,937.38	1,390.67		(1,390.67)		(89.91)
101-301-729.000	RESERVE SUPPLIES	250.00		0.00	0.00		250.00		100.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00		0.00	0.00		1,000.00		100.00
101-301-744.000	CLOTHING EXPENSE	2,000.00		1,033.80	0.00		966.20		48.31
101-301-751.000	GASOLINE PURCHASES	8,000.00		6,581.34	696.64		1,418.66		17.73
101-301-801.000	CONTRACTED SERVICES	5,997.19		6,522.19	525.00		(525.00)		(8.75)
101-301-815.000	DUES & MEMBERSHIPS	525.00		205.00	90.00		320.00		60.95
101-301-816.000	EDUCATION & TRAINING	4,000.00		4,381.17	949.00		(381.17)		(9.53)
101-301-817.000	RANGE QUALIFICATION	1,500.00		0.00	0.00		1,500.00		100.00
101-301-820.001	MEADOWBROOK INSURANCE	8,500.00		8,003.00	0.00		497.00		5.85
101-301-850.000	COMMUNICATION EXPENSE	5,150.00		4,601.19	385.38		548.81		10.66
101-301-880.000	COMMUNITY PROMOTION	350.00		141.20	0.00		208.80		59.66
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		169.00	0.00		1,331.00		88.73
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	5,000.00		2,409.30	251.50		2,590.70		51.81
101-301-942.000	RENTALS	960.00		960.00	0.00		0.00		0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	2,378.91		0.00	0.00		2,378.91		100.00
101-301-980.000	OFFICE EQUIP-COMPUTERS	1,000.00		0.00	0.00		1,000.00		100.00
101-301-980.001	HARDWARE	1,000.00		0.00	0.00		1,000.00		100.00
101-301-980.002	SOFTWARE	1,500.00		0.00	0.00		1,500.00		100.00
Total Dept 301 - POLICE		343,986.71		300,632.99	30,030.77		43,353.72		12.60
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	18,963.00		17,430.06	1,478.45		1,532.94		8.08
101-441-702.704	FULL TIME WAGES	43,260.00		38,874.50	2,981.50		4,385.50		10.14
101-441-702.705	OVER TIME WAGES	1,600.00		1,552.88	0.00		47.12		2.94
101-441-702.706	PART TIME WAGES	8,321.01		8,321.01	0.00		0.00		0.00
101-441-702.707	SICK TIME PAYOUT	0.00		1,220.07	0.00		(1,220.07)		0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00		6,300.00	3,000.00		0.00		0.00
101-441-710.000	EMPLOYER FICA	7,700.00		6,101.42	570.68		1,598.58		20.76
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,730.00		7,449.97	512.53		1,280.03		14.66
101-441-712.000	HEALTH INSURANCE EXPENSE	878.99		0.00	0.00		878.99		100.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,950.00		415.27	40.55		1,534.73		78.70
101-441-714.000	OPTICAL PLAN EXPENSE	260.00		34.70	3.22		225.30		86.65
101-441-720.000	DISABILITY INSURANCE	1,100.00		843.68	80.16		256.32		23.30
101-441-721.000	LIFE INSURANCE EXPENSE	330.00		272.88	26.01		57.12		17.31
101-441-723.000	WORKMEN'S COMPENSATION	5,650.00		4,190.42	0.00		1,459.58		25.83
101-441-727.000	OFFICE SUPPLIES	200.00		306.43	0.00		(106.43)		(53.22)
101-441-728.000	SUPPLIES	4,000.00		1,517.86	23.52		2,482.14		62.05
101-441-741.000	MEDICAL & PHYSICALS	300.00		138.00	0.00		162.00		54.00
101-441-744.000	CLOTHING EXPENSE	1,000.00		952.77	41.00		47.23		4.72
101-441-751.000	GASOLINE PURCHASES	7,600.00		5,922.56	571.49		1,677.44		22.07
101-441-815.000	DUES & MEMBERSHIPS	897.99		987.99	90.00		(90.00)		(10.02)
101-441-816.000	EDUCATION & TRAINING	250.00		225.00	0.00		25.00		10.00
101-441-820.001	MEADOWBROOK INSURANCE	7,550.00		7,550.00	0.00		0.00		0.00
101-441-823.000	LICENSE FEES	50.00		80.00	0.00		(30.00)		(60.00)
101-441-850.000	COMMUNICATION EXPENSE	1,400.00		1,370.00	111.08		30.00		2.14
101-441-890.000	MAY CLEAN UP	3,500.00		2,987.00	0.00		513.00		14.66
101-441-920.000	GAS AND ELECTRIC	3,500.00		1,966.80	392.50		1,533.20		43.81
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	23,048.91		24,280.34	1,231.43		(1,231.43)		(5.34)

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDDT REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	6,000.00		4,187.48		829.88		1,812.52	30.21
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		500.00		0.00		0.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		426.96		0.00		2,073.04	82.92
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		500.00		0.00		0.00	0.00
101-441-934.000	REFUSE REMOVAL	800.00		600.00		0.00		200.00	25.00
101-441-943.000	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	100.00
101-441-955.000	SAFETY	1,500.00		1,362.71		242.91		137.29	9.15
101-441-963.000	MISC EXPENSE	1,044.24		1,044.24		0.00		0.00	0.00
101-441-967.000	PROJECT COSTS	5,000.00		3,744.99		0.00		1,255.01	25.10
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	100,000.00		100,000.00		0.00		0.00	0.00
Total Dept 441 - PUBLIC WORKS		276,684.14		253,657.99		12,226.91		23,026.15	8.32
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	33,000.00		30,588.52		2,843.56		2,411.48	7.31
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		33,000.00		30,588.52		2,843.56		2,411.48	7.31
Dept 536 - WATER/SEWER									
101-536-938.000	SEWER EXPENSE	3,200.00		2,926.77		0.00		273.23	8.54
101-536-939.000	WATER EXPENSE	1,637.86		1,637.86		0.00		0.00	0.00
Total Dept 536 - WATER/SEWER		4,837.86		4,564.63		0.00		273.23	5.65
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	6,862.00		6,177.38		515.20		684.62	9.98
101-722-710.000	EMPLOYER FICA	650.00		472.56		39.41		177.44	27.30
101-722-725.000	MEALS & MILEAGE	350.00		0.00		0.00		350.00	100.00
101-722-850.000	COMMUNICATION EXPENSE	0.00		179.28		0.00		(179.28)	0.00
Total Dept 722 - ZONING		7,862.00		6,829.22		554.61		1,032.78	13.14
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		2,000.00		0.00		0.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-723.000	WORKMEN'S COMPENSATION	260.00		207.82		0.00		52.18	20.07
101-751-728.000	SUPPLIES	2,300.00		1,950.30		319.02		349.70	15.20
101-751-850.000	COMMUNICATION EXPENSE	0.00		207.29		207.29		(207.29)	0.00
101-751-882.000	SWIFTY'S PLACE	500.00		206.68		0.00		293.32	58.66
101-751-920.000	GAS AND ELECTRIC	4,000.00		3,382.45		298.84		617.55	15.44
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,000.00		1,690.01		0.00		309.99	15.50
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,761.70		1,761.70		0.00		0.00	0.00
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	6,151.30		6,151.30		0.00		0.00	0.00
101-751-970.000	CAPITAL OUTLAY	450.00		450.00		0.00		0.00	0.00
Total Dept 751 - PARKS AND RECREATION		17,423.00		16,007.55		825.15		1,415.45	8.12



PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD REMAIN
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		855,343.00	735,114.27	51,465.43	120,228.73	14.06
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		852,541.22	846,233.39	1,992.39	6,307.83	0.74
TOTAL EXPENDITURES		855,343.00	735,114.27	51,465.43	120,228.73	14.06
NET OF REVENUES & EXPENDITURES		(2,801.78)	111,119.12	(49,473.04)	(113,920.90)	(3,866.0)

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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-575.000	ACT 51 / STREETS	207,000.00		190,487.78		15,695.91		16,512.22	7.98
202-000-665.000	INTEREST	3,500.00		1,707.11		25.77		1,792.89	51.23
Total Dept 000 - BALANCE SHEET / GENERAL		210,500.00		192,194.89		15,721.68		18,305.11	8.70
TOTAL REVENUES		210,500.00		192,194.89		15,721.68		18,305.11	8.70
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	3,610.00		3,411.30		284.25		198.70	5.50
202-449-710.000	EMPLOYER FICA	350.00		254.62		21.15		95.38	27.25
202-449-711.000	EMPLOYERS SHARE OF PENSION	350.00		0.00		0.00		350.00	100.00
202-449-712.002	ADMIN BENEFITS	1,000.00		529.75		52.14		470.25	47.03
202-449-731.000	COLD/HOT PATCH	600.00		536.20		0.00		63.80	10.63
202-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
202-449-801.000	CONTRACTED SERVICES	5,000.00		4,350.00		0.00		650.00	13.00
202-449-863.000	STREET STRIPING	2,500.00		1,990.66		0.00		509.34	20.37
202-449-865.000	STREET SIGNS	1,500.00		1,377.69		0.00		122.31	8.15
202-449-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
202-449-963.000	MISC EXPENSE	2,200.00		2,120.18		0.00		79.82	3.63
202-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	375,600.00		294,512.69		0.00		81,087.31	21.59
202-449-999.000	TRANSFERS OUT	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 449 - STREET DEPT (ACT 51)		441,710.00		309,083.09		357.54		132,626.91	30.03
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	3,520.00		3,227.76		273.78		292.24	8.30
202-450-710.000	MAINTENANCE EMPLOYER FICA	360.00		246.92		20.94		113.08	31.41
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	360.00		476.93		39.70		(116.93)	(32.48)
202-450-712.002	MAINTENANCE BENEFITS	155.00		132.60		12.77		22.40	14.45
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,395.00		4,084.21		347.19		310.79	7.07
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		819.77		685.91		2,680.23	76.58
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	350.00		58.81		49.17		291.19	83.20
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		81.97		68.59		318.03	79.51
Total Dept 869 - SNOW REMOVAL		4,250.00		960.55		803.67		3,289.45	77.40
TOTAL EXPENDITURES		450,355.00		314,127.85		1,508.40		136,227.15	30.25
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		210,500.00		192,194.89		15,721.68		18,305.11	8.70
TOTAL EXPENDITURES		450,355.00		314,127.85		1,508.40		136,227.15	30.25
NET OF REVENUES & EXPENDITURES		(239,855.00)		(121,932.96)		14,213.28		(117,922.04)	49.16

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	01/31/2022	MONTH 01/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN

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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-575.000	ACT 51 / STREETS	72,000.00		63,495.94		5,231.97		8,504.06	11.81
203-000-665.000	INTEREST	1,100.00		866.38		43.32		233.62	21.24
203-000-695.000	MISC REVENUE	30,000.00		38,629.99		0.00		(8,629.99)	(28.77)
203-000-699.000	TRANSFERS IN	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		133,100.00		102,992.31		5,275.29		30,107.69	22.62
TOTAL REVENUES		133,100.00		102,992.31		5,275.29		30,107.69	22.62
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,700.00		1,364.50		113.69		335.50	19.74
203-449-710.000	EMPLOYER FICA	200.00		101.83		8.47		98.17	49.09
203-449-711.000	EMPLOYERS SHARE OF PENSION	200.00		0.00		0.00		200.00	100.00
203-449-712.002	ADMIN BENEFITS	800.00		211.75		20.85		588.25	73.53
203-449-731.000	COLD/HOT PATCH	1,000.00		536.20		0.00		463.80	46.38
203-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
203-449-801.000	CONTRACTED SERVICES	6,750.00		6,750.00		0.00		0.00	0.00
203-449-863.000	STREET STRIPING	1,000.00		0.00		0.00		1,000.00	100.00
203-449-865.000	STREET SIGNS	945.00		945.00		0.00		0.00	0.00
203-449-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	100.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
203-449-956.000	STORM SEWER	500.00		0.00		0.00		500.00	100.00
203-449-963.000	MISC EXPENSE	2,000.00		1,840.92		0.00		159.08	7.95
203-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	296,805.00		246,048.72		0.00		50,756.28	17.10
Total Dept 449 - STREET DEPT (ACT 51)		328,900.00		257,798.92		143.01		71,101.08	21.62
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	5,670.00		5,164.44		438.05		505.56	8.92
203-450-710.000	MAINTENANCE EMPLOYER FICA	515.00		395.15		33.52		119.85	23.27
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	615.00		763.01		63.52		(148.01)	(24.07)
203-450-712.002	MAINTENANCE BENEFITS	205.00		212.18		20.42		(7.18)	(3.50)
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,005.00		6,534.78		555.51		470.22	6.71
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,500.00		645.20		602.29		2,854.80	81.57
203-869-710.000	SNOW REMOVAL FICA	350.00		46.50		43.34		303.50	86.71
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		64.52		60.23		335.48	83.87
Total Dept 869 - SNOW REMOVAL		4,250.00		756.22		705.86		3,493.78	82.21
TOTAL EXPENDITURES		340,155.00		265,089.92		1,404.38		75,065.08	22.07
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		133,100.00		102,992.31		5,275.29		30,107.69	22.62

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT REMAIN
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 203 - LOCAL STREET FUND								
TOTAL EXPENDITURES		340,155.00	265,089.92	1,404.38	75,065.08	22.07		
NET OF REVENUES & EXPENDITURES		(207,055.00)	(162,097.61)	3,870.91	(44,957.39)	21.71		

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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	191,000.00		200,345.86		0.00		(9,345.86)	(4.89)
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00		13,413.07		0.00		586.93	4.19
204-000-412.000	DELINQUENT REAL PROPERTY TAX	12,000.00		12,226.39		0.00		(226.39)	(1.89)
204-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	18,000.00		22,208.57		0.00		(4,208.57)	(23.38)
204-000-445.000	PENALTIES & INTEREST ON TAXES	5.00		6.93		0.00		(1.93)	(38.60)
204-000-665.000	INTEREST	2,400.00		2,162.22		11.33		237.78	9.91
204-000-695.000	MISC REVENUE	57,000.00		0.00		0.00		57,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		294,405.00		250,363.04		11.33		44,041.96	14.96
TOTAL REVENUES		294,405.00		250,363.04		11.33		44,041.96	14.96
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	9,330.00		7,845.81		653.75		1,484.19	15.91
204-446-710.000	ADMINISTRATION FICA	870.00		585.58		48.64		284.42	32.69
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,025.00		0.00		0.00		1,025.00	100.00
204-446-712.002	ADMIN BENEFITS	1,330.00		1,218.34		119.92		111.66	8.40
204-446-828.000	DOWNTOWN DEVELOPMENT	0.00		6,524.26		0.00		(6,524.26)	0.00
204-446-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
204-446-891.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		2,569.63		0.00		12,430.37	82.87
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	307,000.00		236,452.43		0.00		70,547.57	22.98
204-446-990.986	MTF BOND PAYMENT - PRINCIPAL	65,000.00		65,000.00		0.00		0.00	0.00
204-446-990.987	CAPITAL IMPROVEMENT BOND - PRIN	8,400.00		8,400.00		0.00		0.00	0.00
204-446-990.988	CAPITAL IMPROV BOND II - PRIN	38,500.00		38,500.00		0.00		0.00	0.00
204-446-995.986	MTF BOND INTEREST	6,525.00		6,525.00		0.00		0.00	0.00
204-446-995.987	CAP IMPROVE BOND I INTEREST	962.00		961.20		0.00		0.80	0.08
204-446-995.988	CAP IMPROV BOND II INTEREST	8,661.00		8,661.44		0.00		(0.44)	(0.01)
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		467,603.00		383,243.69		822.31		84,359.31	18.04
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	21,000.00		19,366.91		1,642.73		1,633.09	7.78
204-450-710.000	STREET ADMIN FICA	2,050.00		1,481.65		125.67		568.35	27.72
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,255.00		2,861.20		238.19		(606.20)	(26.88)
204-450-712.002	STREET ADMIN BENEFITS	720.00		656.75		62.35		63.25	8.78
Total Dept 450 - MAINTENANCE / CONSTRUCTION		26,025.00		24,366.51		2,068.94		1,658.49	6.37
TOTAL EXPENDITURES		493,628.00		407,610.20		2,891.25		86,017.80	17.43
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		294,405.00		250,363.04		11.33		44,041.96	14.96
TOTAL EXPENDITURES		493,628.00		407,610.20		2,891.25		86,017.80	17.43
NET OF REVENUES & EXPENDITURES		(199,223.00)		(157,247.16)		(2,879.92)		(41,975.84)	21.07

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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDDT REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00		21,082.67		0.00		8,917.33	29.72
248-000-665.000	INTEREST	60.00		59.82		4.33		0.18	0.30
248-000-675.000	DONATIONS-PRIVATE SOURCES	1,000.00		1,200.00		0.00		(200.00)	(20.00)
Total Dept 000 - BALANCE SHEET / GENERAL		31,060.00		22,342.49		4.33		8,717.51	28.07
TOTAL REVENUES		31,060.00		22,342.49		4.33		8,717.51	28.07
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	0.00		30.71		0.00		(30.71)	0.00
248-275-801.000	CONTRACTED SERVICES	5,000.00		0.00		0.00		5,000.00	100.00
248-275-815.000	DUES & MEMBERSHIPS	25.00		25.00		0.00		0.00	0.00
248-275-816.000	EDUCATION & TRAINING	1,000.00		0.00		0.00		1,000.00	100.00
248-275-880.000	COMMUNITY PROMOTION	2,000.00		645.36		0.00		1,354.64	67.73
248-275-881.000	ADVERTISING	200.00		500.00		0.00		(300.00)	(150.00)
248-275-967.000	BEAUTIFICATION	51,200.00		35,951.54		0.00		15,248.46	29.78
248-275-967.002	CHRISTMAS DECORATIONS	2,600.00		1,364.00		0.00		1,236.00	47.54
Total Dept 275 - DDA		62,025.00		38,516.61		0.00		23,508.39	37.90
TOTAL EXPENDITURES		62,025.00		38,516.61		0.00		23,508.39	37.90
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		31,060.00		22,342.49		4.33		8,717.51	28.07
TOTAL EXPENDITURES		62,025.00		38,516.61		0.00		23,508.39	37.90
NET OF REVENUES & EXPENDITURES		(30,965.00)		(16,174.12)		4.33		(14,790.88)	47.77

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-401.001	ART IN THE PARK REVENUE-NEXT FY	2,000.00		2,210.00		365.00		(210.00)	(10.50)
290-000-401.290	ART IN THE PARK REVENUE	3,000.00		1,740.00		0.00		1,260.00	42.00
290-000-539.000	STATE GRANTS	5,500.00		973.00		0.00		4,527.00	82.31
290-000-610.000	FOOD BOOTH FEES	350.00		555.00		0.00		(205.00)	(58.57)
290-000-611.000	CONCESSIONS	0.00		1,470.00		0.00		(1,470.00)	0.00
290-000-675.000	DONATIONS-PRIVATE SOURCES	3,000.00		8,200.00		0.00		(5,200.00)	(173.33)
290-000-695.000	MISC REVENUE	0.00		697.03		0.00		(697.03)	0.00
<b>Total Dept 000 - BALANCE SHEET / GENERAL</b>		<b>13,850.00</b>		<b>15,845.03</b>		<b>365.00</b>		<b>(1,995.03)</b>	<b>(14.40)</b>
<b>TOTAL REVENUES</b>		<b>13,850.00</b>		<b>15,845.03</b>		<b>365.00</b>		<b>(1,995.03)</b>	<b>(14.40)</b>
Expenditures									
Dept 752 - ARTS									
290-752-701.000	OPER EXPENSE-GRANT DISBURSEMENT	50.00		50.00		0.00		0.00	0.00
290-752-724.000	REFUND/REIMBURSEMENTS	60.00		360.00		0.00		(300.00)	(500.00)
290-752-728.000	SUPPLIES	400.00		2,115.24		0.00		(1,715.24)	(428.81)
290-752-740.000	POSTAGE	100.00		219.83		0.00		(119.83)	(119.83)
290-752-793.000	OPERATING EXPENSE	100.00		194.95		0.00		(94.95)	(94.95)
290-752-794.000	T-SHIRTS	500.00		311.00		0.00		189.00	37.80
290-752-795.000	SOUND	1,500.00		1,500.00		0.00		0.00	0.00
290-752-796.000	ROLLS	200.00		154.60		0.00		45.40	22.70
290-752-798.000	CONCESSIONS SUPPLIES	100.00		427.11		0.00		(327.11)	(327.11)
290-752-851.000	RADIOS	75.00		100.00		0.00		(25.00)	(33.33)
290-752-852.000	TELEPHONE	625.00		578.34		49.52		46.66	7.47
290-752-881.000	ADVERTISING	6,000.00		7,233.26		125.00		(1,233.26)	(20.55)
290-752-890.001	CLEAN UP	0.00		150.00		0.00		(150.00)	0.00
290-752-895.000	KIDS AREA	300.00		0.00		0.00		300.00	100.00
290-752-898.000	ENTERTAINMENT	850.00		1,250.00		0.00		(400.00)	(47.06)
290-752-953.000	PORT A POTTY	200.00		545.00		0.00		(345.00)	(172.50)
290-752-963.000	MISCELLANEOUS EXPENSE	0.00		210.00		0.00		(210.00)	0.00
290-752-967.000	PROJECT COSTS	2,500.00		2,524.80		0.00		(24.80)	(0.99)
<b>Total Dept 752 - ARTS</b>		<b>13,560.00</b>		<b>17,924.13</b>		<b>174.52</b>		<b>(4,364.13)</b>	<b>(32.18)</b>
<b>TOTAL EXPENDITURES</b>		<b>13,560.00</b>		<b>17,924.13</b>		<b>174.52</b>		<b>(4,364.13)</b>	<b>(32.18)</b>
Fund 290 - ARTS:									
<b>TOTAL REVENUES</b>		<b>13,850.00</b>		<b>15,845.03</b>		<b>365.00</b>		<b>(1,995.03)</b>	<b>(14.40)</b>
<b>TOTAL EXPENDITURES</b>		<b>13,560.00</b>		<b>17,924.13</b>		<b>174.52</b>		<b>(4,364.13)</b>	<b>(32.18)</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>290.00</b>		<b>(2,079.10)</b>		<b>190.48</b>		<b>2,369.10</b>	<b>(616.93)</b>



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PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
291-000-610.000	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	100.00
291-000-625.000	REGISTRATIONS	900.00	0.00	0.00	900.00	100.00
291-000-665.000	INTEREST	5.00	4.33	0.27	0.67	13.40
291-000-675.000	DONATIONS-PRIVATE SOURCES	2,000.00	0.00	0.00	2,000.00	100.00
291-000-678.000	T-SHIRT REVENUE	100.00	0.00	0.00	100.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,030.00	4.33	0.27	3,025.67	99.86
TOTAL REVENUES		3,030.00	4.33	0.27	3,025.67	99.86
Expenditures						
Dept 753 - CAR SHOW						
291-753-728.000	SUPPLIES	800.00	0.00	0.00	800.00	100.00
291-753-794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	100.00
291-753-881.000	ADVERTISING	650.00	0.00	0.00	650.00	100.00
291-753-887.000	TROPHIES	800.00	0.00	0.00	800.00	100.00
291-753-888.000	FLYERS	170.00	0.00	0.00	170.00	100.00
291-753-892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	100.00
291-753-893.000	DJ	350.00	0.00	0.00	350.00	100.00
291-753-953.000	PORT A POTTY	150.00	0.00	0.00	150.00	100.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	100.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,030.00	4.33	0.27	3,025.67	99.86
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
NET OF REVENUES & EXPENDITURES		(240.00)	4.33	0.27	(244.33)	98.20

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2022	MONTH 01/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-590.603	SEWER NSF REVENUE	0.00	140.00	0.00	(140.00)	0.00
590-000-614.000	SEWER REVENUE	0.00	1,857,561.93	80.73	(1,857,561.93)	0.00
590-000-615.000	SEWER PENALTIES	0.00	12,894.64	0.00	(12,894.64)	0.00
590-000-619.000	LAB TESTING REVENUE	0.00	160.00	0.00	(160.00)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,870,756.57	80.73	(1,870,756.57)	0.00
TOTAL REVENUES		0.00	1,870,756.57	80.73	(1,870,756.57)	0.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	1,870,756.57	80.73	(1,870,756.57)	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	1,870,756.57	80.73	(1,870,756.57)	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-402.591	WATER REVENUE	960,000.00		862,319.74		30.98		97,680.26	10.18
591-000-445.000	PENALTIES & INTEREST	5,500.00		5,467.79		0.00		32.21	0.59
591-000-539.002	WELLHEAD PROTECTION	2,750.00		0.00		0.00		2,750.00	100.00
591-000-607.000	WATER HOOK UP FEES	0.00		331.65		0.00		(331.65)	0.00
591-000-608.000	WATER TURN ON/OFF FEES	1,200.00		921.72		50.20		278.28	23.19
591-000-609.000	FINAL READ INCOME	500.00		360.00		20.00		140.00	28.00
591-000-665.000	INTEREST	5,000.00		4,391.44		97.39		608.56	12.17
591-000-674.000	INCENTIVE PROGRAM	3,000.00		0.00		0.00		3,000.00	100.00
591-000-695.000	MISC REVENUE	5,000.00		14,680.18		0.00		(9,680.18)	(193.60)
Total Dept 000 - BALANCE SHEET / GENERAL		982,950.00		888,472.52		198.57		94,477.48	9.61
TOTAL REVENUES		982,950.00		888,472.52		198.57		94,477.48	9.61
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	49,750.00		47,338.53		3,973.49		2,411.47	4.85
591-536-702.704	FULL TIME WAGES	152,000.00		129,339.38		10,944.01		22,660.62	14.91
591-536-702.705	OVER TIME WAGES	2,500.00		2,824.46		0.00		(324.46)	(12.98)
591-536-702.706	PART TIME WAGES	2,000.00		0.00		0.00		2,000.00	100.00
591-536-702.707	SICK TIME PAYOUT	2,000.00		0.00		0.00		2,000.00	100.00
591-536-710.000	EMPLOYER FICA	20,000.00		13,058.97		1,067.57		6,941.03	34.71
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		15,272.00		1,332.59		6,728.00	30.58
591-536-712.000	HEALTH INSURANCE EXPENSE	34,000.00		44,458.52		4,049.03		(10,458.52)	(30.76)
591-536-712.002	ADMIN BENEFITS	4,720.00		4,012.73		395.35		707.27	14.98
591-536-713.000	DENTAL INSURANCE EXPENSE	4,820.00		4,362.03		397.41		457.97	9.50
591-536-714.000	OPTICAL PLAN EXPENSE	615.00		653.19		54.61		(38.19)	(6.21)
591-536-716.000	WELLNESS PROGRAM	270.00		0.00		0.00		270.00	100.00
591-536-720.000	DISABILITY INSURANCE	2,260.00		2,156.15		291.91		103.85	4.60
591-536-721.000	LIFE INSURANCE EXPENSE	670.00		671.64		62.24		(1.64)	(0.24)
591-536-723.000	WORKMEN'S COMPENSATION	2,250.00		1,967.89		0.00		282.11	12.54
591-536-725.000	MEALS & MILEAGE	500.00		32.81		0.00		467.19	93.44
591-536-727.000	OFFICE SUPPLIES	500.00		373.42		0.00		126.58	25.32
591-536-728.000	SUPPLIES	1,500.00		952.48		531.99		547.52	36.50
591-536-732.000	CHEMICAL SUPPLIES	4,000.00		1,232.80		0.00		2,767.20	69.18
591-536-740.000	POSTAGE	1,500.00		1,654.30		197.63		(154.30)	(10.29)
591-536-741.000	MEDICAL & PHYSICALS	200.00		74.00		0.00		126.00	63.00
591-536-744.000	CLOTHING EXPENSE	1,200.00		598.82		0.00		601.18	50.10
591-536-751.000	GASOLINE PURCHASES	4,000.00		3,921.00		378.31		79.00	1.98
591-536-780.000	METER REPLACEMENT	3,000.00		4,245.20		2,377.28		(1,245.20)	(41.51)
591-536-801.000	CONTRACTED SERVICES	20,000.00		13,006.47		573.74		6,993.53	34.97
591-536-815.000	DUES & MEMBERSHIPS	4,000.00		3,218.27		0.00		781.73	19.54
591-536-816.000	EDUCATION & TRAINING	2,000.00		2,164.78		140.00		(164.78)	(8.24)
591-536-818.000	WELLHEAD PROTECTION	5,500.00		0.00		0.00		5,500.00	100.00
591-536-821.000	BANK FEES	100.00		20.00		0.00		80.00	80.00
591-536-822.000	FLEET INSURANCE	15,500.00		15,500.00		0.00		0.00	0.00
591-536-827.000	WATER TESTING FEES	2,700.00		1,727.00		88.00		973.00	36.04
591-536-850.000	COMMUNICATION EXPENSE	3,800.00		4,066.12		328.08		(266.12)	(7.00)
591-536-900.000	PRINTING & PUBLISHING	200.00		192.57		0.00		7.43	3.72
591-536-920.000	GAS AND ELECTRIC	61,000.00		50,177.68		4,916.27		10,822.32	17.74
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	42,000.00		51,208.22		54.58		(9,208.22)	(21.92)
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00		5,610.73		3,245.62		2,389.27	29.87
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,000.00		464.82		0.00		535.18	53.52

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD REMAIN
		AMENDED BUDGET	NORMAL	01/31/2022 (ABNORMAL)	MONTH 01/31/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	453,000.00		332,713.23		2,967.00		120,286.77	26.55
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00		74,235.00		0.00		765.00	1.02
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	100.00
591-536-963.000	MISC EXPENSE	4,000.00		302.50		0.00		3,697.50	92.44
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	5,500.00		4,812.50		0.00		687.50	12.50
591-536-980.001	HARDWARE	9,200.00		7,549.87		0.00		1,650.13	17.94
591-536-980.002	SOFTWARE	500.00		0.00		0.00		500.00	100.00
591-536-994.000	CAPITAL IMPROVEMENT BOND	26,600.00		26,600.00		0.00		0.00	0.00
591-536-994.001	CAPITAL IMPROVEMENT BOND II	16,500.00		16,500.00		0.00		0.00	0.00
591-536-994.002	USDA BOND 2016	67,000.00		67,000.00		0.00		0.00	0.00
591-536-995.000	INTEREST EXPENSE	78,897.00		42,826.82		0.00		36,070.18	45.72
Total Dept 536 - WATER/SEWER		1,225,752.00		999,096.90		38,366.71		226,655.10	18.49
TOTAL EXPENDITURES		1,225,752.00		999,096.90		38,366.71		226,655.10	18.49
Fund 591 - WATER FUND:									
TOTAL REVENUES				982,950.00		198.57		94,477.48	9.61
TOTAL EXPENDITURES				1,225,752.00		38,366.71		226,655.10	18.49
NET OF REVENUES & EXPENDITURES				(242,802.00)		(38,168.14)		(132,177.62)	54.44

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	21.89	1.60	(21.89)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	21.89	1.60	(21.89)	0.00
TOTAL REVENUES		0.00	21.89	1.60	(21.89)	0.00
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	21.89	1.60	(21.89)	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	21.89	1.60	(21.89)	0.00
TOTAL REVENUES - ALL FUNDS						
		2,521,436.22	4,189,226.46	23,651.19	(1,667,790.24)	(66.14)
TOTAL EXPENDITURES - ALL FUNDS						
		3,444,088.00	2,777,479.88	95,810.69	666,608.12	19.36
NET OF REVENUES & EXPENDITURES		(922,651.78)	1,411,746.58	(72,159.50)	(2,334,398.36)	(53.01)

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
01/14/2022	ARTS	3211	MI FESTIVA	MICHIGAN FESTIVALS AND EVENTS ASSOC	125.00
01/27/2022	ARTS	3212	VERIZON	VERIZON WIRELESS	49.52

ARTS TOTALS:

Total of 2 Checks:	174.52
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	174.52

Bank GEN 1447 GENERAL FUND

01/07/2022	GEN	41793	014	VILLAGE OF LAKE ODESSA	1,200.47
01/07/2022	GEN	41794	AMAZON	AMAZON CAPITAL SERVICES, INC.	377.16
01/07/2022	GEN	41795	CONSUMERS	CONSUMERS ENERGY	2,514.47
01/07/2022	GEN	41796	LAKEWOOD	LAKEWOOD NEWS	207.29
01/07/2022	GEN	41797	MSP	MICHIGAN STATE POLICE	30.00
01/07/2022	GEN	41798	VERIZON	VERIZON WIRELESS	151.45
01/07/2022	GEN	41799	WEX	WEX BANK	1,268.13
01/14/2022	GEN	41800	ADVANTAGE	ADVANTAGE PLUMBING	425.00
01/14/2022	GEN	41801	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	2,508.98
01/14/2022	GEN	41802	CARDMEMBER	CARDMEMBER SERVICE	1,609.45
01/14/2022	GEN	41803	CONRADS	CONRADS QUICK LUBE	100.00
01/14/2022	GEN	41804	CONSUMERS	CONSUMERS ENERGY	1,035.48
01/14/2022	GEN	41805	HOLLAND	HOLLAND DEPT OF PUBLIC SAFETY	200.00
01/14/2022	GEN	41806	KDP	KDP RETIREMENT PLAN SVCS, INC	135.00
01/14/2022	GEN	41807	LACOC	LAKEWOOD AREA CHAMBER OF COMMERCE	25.00
01/14/2022	GEN	41808	POLLY	POLLY PRODUCTS	165.00
01/14/2022	GEN	41809	SBAM PLAN	THE SBAM PLAN	490.29
01/14/2022	GEN	41810	TRUE	VILLAGE TRUE VALUE LUMBER	27.47
01/20/2022	GEN	41811	CONSUMERS	CONSUMERS ENERGY	15.60
01/20/2022	GEN	41812	KDP	KDP RETIREMENT PLAN SVCS, INC	175.00
01/20/2022	GEN	41813	KIESLER	KIESLER POLICE SUPPLY	1,153.67
01/20/2022	GEN	41814	TRITECH	TRITECH SOFTWARE SYSTEMS	525.00
01/20/2022	GEN	41815	TRUE	VILLAGE TRUE VALUE LUMBER	23.98
01/20/2022	GEN	41816	WOW	WOW! BUSINESS	91.25
01/20/2022	GEN	41817	WOW	WOW! BUSINESS	74.99
01/27/2022	GEN	41818	AMAZON	AMAZON CAPITAL SERVICES, INC.	245.76
01/27/2022	GEN	41819	MENARD	MENARDS-IONIA	278.97
01/27/2022	GEN	41820	NAPA	NAPA OF IONIA	169.50
01/27/2022	GEN	41821	VERIZON	VERIZON WIRELESS	270.14
01/27/2022	GEN	41822	WOW	WOW! BUSINESS	131.46

GEN TOTALS:

Total of 30 Checks:	15,625.96
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	15,625.96

Bank HWY 6659 GENERAL HWY

01/14/2022	HWY	2056	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	106.16
01/14/2022	HWY	2057	SBAM PLAN	THE SBAM PLAN	76.11

HWY TOTALS:

Total of 2 Checks:	182.27
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	182.27

Bank LOC 6646 LOCAL STREETS

01/14/2022	LOC	2321	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	30.13
01/14/2022	LOC	2322	SBAM PLAN	THE SBAM PLAN	11.14

LOC TOTALS:

Total of 2 Checks:	41.27
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	41.27

Bank MAJ 6633 MAJOR STREETS

01/14/2022	MAJ	2391	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	53.46
01/14/2022	MAJ	2392	SBAM PLAN	THE SBAM PLAN	11.45

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<b>MAJ TOTALS:</b>					
Total of 2 Checks:					64.91
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					<u>64.91</u>
Bank WATER 6620 WATER					
01/07/2022	WATER	5373	AMAZON	AMAZON CAPITAL SERVICES, INC.	347.13
01/07/2022	WATER	5374	BADGER	BADGER METER	765.40
01/07/2022	WATER	5375	H2O	H2O COMPLIANCE SERVICES INC.	150.00
01/07/2022	WATER	5376	KCI	KCI	311.37
01/07/2022	WATER	5377	NAPA	NAPA OF IONIA	185.62
01/07/2022	WATER	5378	TRICOU	HOMEWORKS	2,527.33
01/07/2022	WATER	5379	VERIZON	VERIZON WIRELESS	36.09
01/07/2022	WATER	5380	WEX	WEX BANK	378.31
01/14/2022	WATER	26(S)	SBAM PLAN	THE SBAM PLAN	0.00
01/14/2022	WATER	5381	AT&T	AT&T	87.69
01/14/2022	WATER	5382	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	5,764.10
01/14/2022	WATER	5383	CONSUMERS	CONSUMERS ENERGY	1,538.18
01/14/2022	WATER	5384	IONIA CITY	CITY OF IONIA	44.00
01/14/2022	WATER	5385	KDP	KDP RETIREMENT PLAN SVCS, INC	135.00
01/14/2022	WATER	5386	SBAM PLAN	THE SBAM PLAN	300.30
01/14/2022	WATER	5387	SLC	SLC METER, LLC	2,377.28
01/14/2022	WATER	5388	STATE OF M	STATE OF MICHIGAN	70.00
01/14/2022	WATER	5389	STATE OF M	STATE OF MICHIGAN	70.00
01/14/2022	WATER	5390	TRUE	VILLAGE TRUE VALUE LUMBER	54.58
01/20/2022	WATER	5391	KDP	KDP RETIREMENT PLAN SVCS, INC	175.00
01/27/2022	WATER	5392	HAMMERSMIT	HAMMERSMITH EQUIPMENT COMPANY	3,042.00
01/27/2022	WATER	5393	MENARD	MENARDS-IONIA	184.86
01/27/2022	WATER	5394	VERIZON	VERIZON WIRELESS	138.56
01/27/2022	WATER	5395	WOW	WOW! BUSINESS	65.74

<b>WATER TOTALS:</b>					
Total of 24 Checks:					18,748.54
Less 0 Void Checks:					0.00
Total of 24 Disbursements:					<u>18,748.54</u>

<b>REPORT TOTALS:</b>					
Total of 62 Checks:					34,837.47
Less 0 Void Checks:					0.00
Total of 62 Disbursements:					<u>34,837.47</u>

# Discussion Items



PROJECT DESCRIPTION FOR A  
REQUEST TO VACATE A VILLAGE STREET OR ALLEY

**PARCEL A REDEVELOPMENT**

Applicant:

Stuart Ventures, LLC  
Attn: Dr. Lee and Ruth Ann Stuart  
7357 Woodland Rd  
Lake Odessa, MI 48849  
P: 269.367.4152

Objective:

The purpose of these vacation requests is to remove the public street and alley encumbrances from the property to facilitate the redevelopment.

Current Land Use:

The property is currently zoned MF and R-1 with an abandoned masonry building located at the SW corner of the property that is in the process of being removed. The rest of the property is vacant with mowed grass and small sections of asphalt and concrete in poor condition.

Future Land Use:

The intent of the project is to redevelop the property with multi-family homes and an assisted living center.

Tax Description of Entire Property

Lots 3 and 10 in Block 22, Village Of Lake Odessa, Ionia County, Michigan, according to the recorded plat of said village.

Lots 1, 2, 11, 12, In Block 22, Village Of Lake Odessa, Ionia County, Michigan, according to the recorded plat of said village.

Lots 1, 2, 3, 4, 9, 10, 11, and 12, Block 23. Also Lots 1, 2, 3, And 4, Block 24 of the Village Of Lake Odessa, Ionia County, Michigan, according to the recorded plat of said village.

Received by: \_\_\_\_\_

Received Date: \_\_\_\_\_

WELCOME TO OUR FRIENDLY PORT

# Lake Odessa

Page Memorial Building

839 Fourth Avenue

Lake Odessa, Michigan 48849

## REQUEST TO VACATE A VILLAGE STREET OR ALLEY

I, Dr. Lee and Ruth Ann Stuart, owner of the property located at 826 Third Ave, Lake Odessa, MI 48849  
would like to request the following street or alley (circle one) be vacated as follows:

NAME OF STREET Block 22 Alley (See Exhibit - Highlighted Yellow)

STARTING POINT OF STREET OR ALLEY REQUESTED TO BE ABANDONED South limit of Lots 3 and 10 to north limits of Lots 1 and 12 of Block 22 (See Exhibit - Highlighted Yellow)

REASON FOR REQUEST The purpose of this vacation request (along with the other 4 vacation requests) is to remove the public ROW encumbrances from the property to facilitate the redevelopment. The development will include construction of multi-family homes and an assisted living center.

SIGNED Lee Stuart Ruth Ann Stuart DATE 2-15-22

Please provide the names of property owners adjacent to the street or alley requested to be vacated and the amount of frontage owned:

Property Owner Name	Address	Amount of Frontage Owned
Stuart Ventures LLC	826 Third Ave, Lake Odessa, MI 48849	396 feet

Please note that a map of the proposed area for vacation is helpful. Please note that, per Section 28-4 of the Village Code of Ordinance, a legal description of the proposed area must accompany this application. Upon the submittal of a completed application, a copy of this form will be sent to the Village Council for consideration.

#### Sec. 28-4. - Vacation of streets and alleys.

Applications for the vacation of any street or alley in the village shall be filed in writing with the village clerk, who shall present such applications to the council at its next regular meeting following the date of filing the application. The application shall be on a form provided by the office of the village clerk, which shall set forth in detail the legal description of the alley or street to be vacated and the location of such alley or street and shall indicate the number of feet of frontage adjoining or abutting such alley or street and the names of the owners of the property adjoining or abutting each side of the alley or street to be vacated, who are in favor of vacating such street or alley.

(Code 1962, § 10-4.12; Code 1993, § 14-4)

### Legal Description

That part of the platted alley located in Block 22, in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street and North of a line extending from the Southeast corner of Lot 10, Block 22, to the Southwest corner of Lot 3, Block 22, Ionia County, Michigan.

Received by: \_\_\_\_\_

Received Date: \_\_\_\_\_

WELCOME TO OUR FRIENDLY PORT

# Lake Odessa

Page Memorial Building

839 Fourth Avenue

Lake Odessa, Michigan 48849

### REQUEST TO VACATE A VILLAGE STREET OR ALLEY

I, Dr. Lee and Ruth Ann Stuart, owner of the property located at 826 Third Ave, Lake Odessa, MI 48849  
would like to request the following street or alley (circle one) be vacated as follows:

NAME OF STREET 2nd Avenue (See Exhibit - Highlighted Green)

STARTING POINT OF STREET OR ALLEY REQUESTED TO BE ABADONED South limit of Lot 3 of Block 22 and Lot 10 of Block 23 to north limit of Lot 1 of Block 22 and Lot 12 of Block 23 (See Exhibit - Highlighted Green)

REASON FOR REQUEST The purpose of this vacation request (along with the other 4 vacation requests) is to remove the public ROW encumbrances from the property to facilitate the redevelopment. The development will include construction of multi-family homes and an assisted living center.

SIGNED Lee Stuart DATE 2-15-22

Please provide the names of property owners adjacent to the street or alley requested to be vacated and the amount of frontage owned:

Property Owner Name	Address	Amount of Frontage Owned
Stuart Ventures LLC	826 Third Ave, Lake Odessa, MI 48849	396 feet

Please note that a map of the proposed area for vacation is helpful. Please note that, per Section 28-4 of the Village Code of Ordinance, a legal description of the proposed area must accompany this application. Upon the submittal of a completed application, a copy of this form will be sent to the Village Council for consideration.

#### Sec. 28-4. - Vacation of streets and alleys.

Applications for the vacation of any street or alley in the village shall be filed in writing with the village clerk, who shall present such applications to the council at its next regular meeting following the date of filing the application. The application shall be on a form provided by the office of the village clerk, which shall set forth in detail the legal description of the alley or street to be vacated and the location of such alley or street and shall indicate the number of feet of frontage adjoining or abutting such alley or street and the names of the owners of the property adjoining or abutting each side of the alley or street to be vacated, who are in favor of vacating such street or alley.

(Code 1962, § 10-4.12; Code 1993, § 14-4)

#### Legal Description

That part of Platted Second Avenue in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street, and North of a line extending from the Southeast corner of Lot 3, Block 22, to the Southwest corner of lot 10 Block 23, Ionia County, Michigan.

Received by: \_\_\_\_\_

Received Date: \_\_\_\_\_

WELCOME TO OUR FRIENDLY PORT

# Lake Odessa

Page Memorial Building

839 Fourth Avenue

Lake Odessa, Michigan 48849

## REQUEST TO VACATE A VILLAGE STREET OR ALLEY

I, Dr. Lee and Ruth Ann Stuart, owner of the property located at 826 Third Ave, Lake Odessa, MI 48849

would like to request the following street or alley (circle one) be vacated as follows:

NAME OF STREET Block 23 Alley (See Exhibit) - Highlighted Cyan

STARTING POINT OF STREET OR ALLEY REQUESTED TO BE ABANDONED South limit of Lot 9 of Block 23 and Lot 4 of Block 23 to north limit of Lot 12 of Block 23 and Lot 1 of Block 23 (See Exhibit - Highlighted Cyan)

REASON FOR REQUEST The purpose of this vacation request (along with the other 4 vacation requests) is to remove the public ROW encumbrances from the property to facilitate the redevelopment. The development will include construction of multi-family homes and an assisted living center.

SIGNED Lee Stuart Ruth Ann Stuart DATE 2-15-22

Please provide the names of property owners adjacent to the street or alley requested to be vacated and the amount of frontage owned:

Property Owner Name	Address	Amount of Frontage Owned
Stuart Ventures LLC	826 Third Ave, Lake Odessa, MI 48849	528 feet

Please note that a map of the proposed area for vacation is helpful. Please note that, per Section 28-4 of the Village Code of Ordinance, a legal description of the proposed area must accompany this application. Upon the submittal of a completed application, a copy of this form will be sent to the Village Council for consideration.

## Sec. 28-4. - Vacation of streets and alleys.

Applications for the vacation of any street or alley in the village shall be filed in writing with the village clerk, who shall present such applications to the council at its next regular meeting following the date of filing the application. The application shall be on a form provided by the office of the village clerk, which shall set forth in detail the legal description of the alley or street to be vacated and the location of such alley or street and shall indicate the number of feet of frontage adjoining or abutting such alley or street and the names of the owners of the property adjoining or abutting each side of the alley or street to be vacated, who are in favor of vacating such street or alley.

(Code 1962, § 10-4.12; Code 1993, § 14-4)

### Legal Description

That part of the platted alley located in block 23, in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street and North of a line extending from the Southeast corner of Lot 9, Block 23, to the Southwest corner of Lot 4, Block 23, Ionia County, Michigan.

Received by: \_\_\_\_\_

Received Date: \_\_\_\_\_

WELCOME TO OUR FRIENDLY PORT

# Lake Odessa

Page Memorial Building

839 Fourth Avenue

Lake Odessa, Michigan 48849

## REQUEST TO VACATE A VILLAGE STREET OR ALLEY

I, Dr. Lee and Ruth Ann Stuart, owner of the property located at 826 Third Ave, Lake Odessa, MI 48849  
would like to request the following street or alley (circle one) be vacated as follows:

NAME OF STREET 1st Avenue (See Exhibit - Highlighted Purple)

STARTING POINT OF STREET OR ALLEY REQUESTED TO BE ABANDONED South limit of Lot 4 of Block 23 and Lot 4 of Block 24 to north limit of Lot 1 of Block 23 and Lot 1 of Block 24 (See Exhibit - Highlighted Purple)

REASON FOR REQUEST The purpose of this vacation request (along with the other 4 vacation requests) is to remove the public ROW encumbrances from the property to facilitate the redevelopment. The development will include construction of multi-family homes and an assisted living center.

SIGNED Lee Stuart Request DATE 2-15-22

Please provide the names of property owners adjacent to the street or alley requested to be vacated and the amount of frontage owned:

Property Owner Name	Address	Amount of Frontage Owned
Stuart Ventures LLC	826 Third Ave, Lake Odessa, MI 48849	396 feet

Please note that a map of the proposed area for vacation is helpful. Please note that, per Section 28-4 of the Village Code of Ordinance, a legal description of the proposed area must accompany this application. Upon the submittal of a completed application, a copy of this form will be sent to the Village Council for consideration.



## Sec. 28-4. - Vacation of streets and alleys.

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(Code 1962, § 10-4.12; Code 1993, § 14-4)

### Legal Description

That part of Platted First Avenue in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street, and North of a line extending from the Southeast corner of Lot 4, Block 23, to the Southwest corner of lot 4 Block 24, Ionia County, Michigan.

Received by: \_\_\_\_\_

Received Date: \_\_\_\_\_

WELCOME TO OUR FRIENDLY PORT

# Lake Odessa

Page Memorial Building

839 Fourth Avenue

Lake Odessa, Michigan 48849

## REQUEST TO VACATE A VILLAGE STREET OR ALLEY

I, Dr. Lee and Ruth Ann Stuart, owner of the property located at 826 Third Ave, Lake Odessa, MI 48849  
would like to request the following street or alley (circle one) be vacated as follows:

NAME OF STREET 3rd Street (See Exhibit - Highlighted Red)

STARTING POINT OF STREET OR ALLEY REQUESTED TO BE ABANDONED East limit of Third Ave public right-of-way to west limit of Jordan Lake Ave public right-of-way (See Exhibit - Highlighted Red)

REASON FOR REQUEST The purpose of this vacation request (along with the other 4 vacation requests) is to remove the public ROW encumbrances from the property to facilitate the redevelopment. The development will include construction of multi-family homes and an assisted living center.

SIGNED Lee Stuart Ruth Ann Stuart DATE 2-15-22

Please provide the names of property owners adjacent to the street or alley requested to be vacated and the amount of frontage owned:

Property Owner Name	Address	Amount of Frontage Owned
Stuart Ventures LLC	826 Third Ave, Lake Odessa, MI 48849	724.7 feet
Lakewood Public Schools	Second Ave Lake Odessa, MI 48849	440 feet
Twin City Foods Inc	Second St Lake Odessa, MI 48849	284.7 feet
Public Right-of-Way	N/A	330 feet

Please note that a map of the proposed area for vacation is helpful. Please note that, per Section 28-4 of the Village Code of Ordinance, a legal description of the proposed area must accompany this application. Upon the submittal of a completed application, a copy of this form will be sent to the Village Council for consideration.

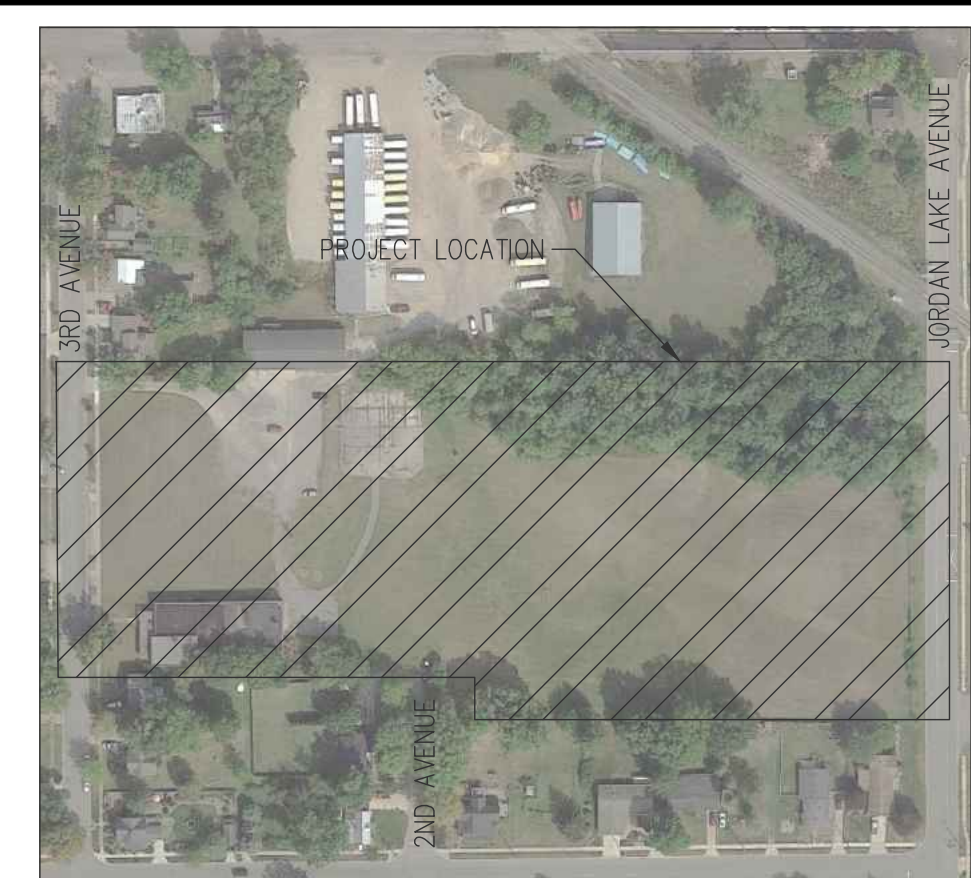
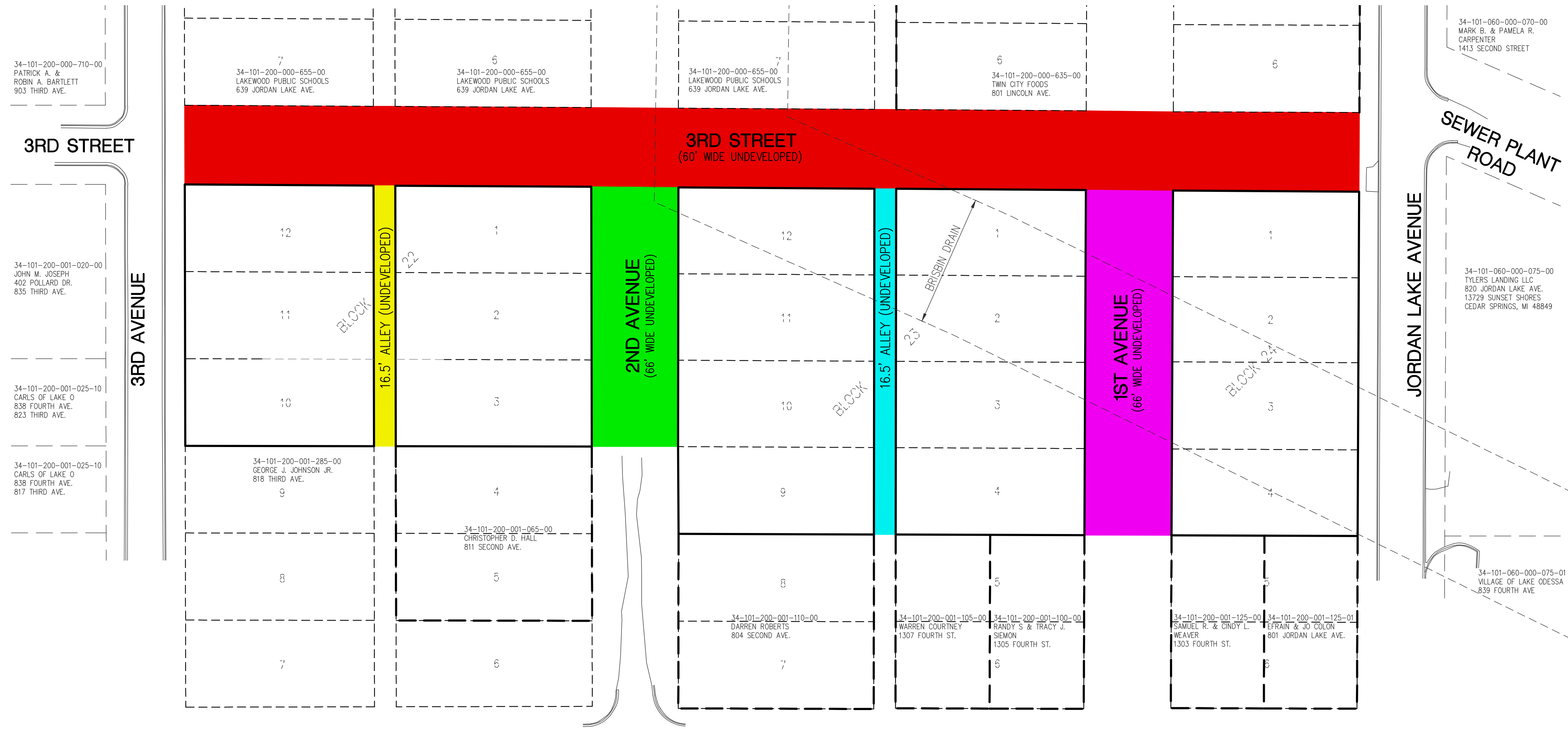
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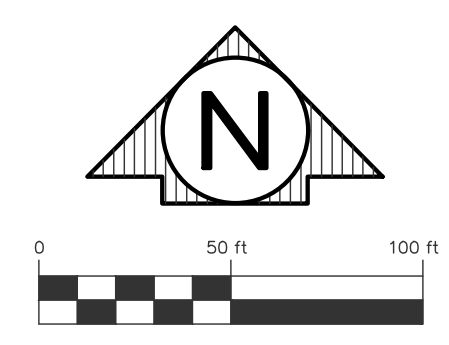
(Code 1962, § 10-4.12; Code 1993, § 14-4)

### Legal Description

That part of platted Third Street (60 feet wide), in the Plat of the Village of Lake Odessa, lying between the East line of Third Avenue (60 feet wide), and the West line of Jordan Lake Avenue (66 feet wide), Ionia County, Michigan.



LOCATION MAP  
NO SCALE



Lake Odessa Street and Alley vacation descriptions

Third Street  
That part of platted Third Street (60 feet wide), in the Plat of the Village of Lake Odessa, lying between the East line of Third Avenue (60 feet wide), and the West line of Jordan Lake Avenue (66 feet wide), Ionia County, Michigan.

Block 22 alley  
That part of the platted alley located in Block 22, in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street and North of a line extending from the Southeast corner of Lot 10, Block 22, to the Southwest corner of Lot 3, Block 22, Ionia County, Michigan.

2nd Avenue  
That part of Platted Second Avenue in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street, and North of a line extending from the Southeast corner of Lot 3, Block 22, to the Southwest corner of lot 10 Block 23, Ionia County, Michigan.

Block 23 alley  
That part of the platted alley located in block 23, in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street and North of a line extending from the Southeast corner of Lot 9, Block 23, to the Southwest corner of Lot 4, Block 23, Ionia County, Michigan.

1st Avenue  
That part of Platted First Avenue in the Plat of the Village of Lake Odessa, lying South of the South line of Third Street, and North of a line extending from the Southeast corner of Lot 4, Block 23, to the Southwest corner of lot 4 Block 24, Ionia County, Michigan.

PLAN DATE: FEBRUARY 2022  
PROJECT MGR: AJW  
REVIEWER: WEG  
SCALE: 1" = 50'

**ROWE PROFESSIONAL SERVICES COMPANY**

4345 44th Street SE, Suite A  
Kentwood, MI 49512

O: (616) 272-7125  
F: (800) 974-1704  
www.rowepsc.com

PREPARED FOR  
**STUART VENTURES LLC**  
**ASSISTED LIVING DEVELOPMENT**  
RIGHT-OF-WAY VACATION EXHIBIT  
PART OF SECTION 33, T5N, R7W, IONIA CO., MI

PLAN SUBMITTALS AND CHANGES	
PRELIMINARY PLANS - **NOT FOR CONSTRUCTION**	
DATE	DESCRIPTION
###	###
###	###
###	###
###	###
###	###
###	###

REV:

SHT# 1 OF 1  
JOB No: 20W0070

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# Public Hearing

★ VILLAGE ★  
*of Lake Odessa*

FISCAL YEAR 2022-2023 PROPOSED BUDGET

March 1, 2022 – February 28, 2023



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# ANNUAL BUDGET DEVELOPMENT OVERVIEW

Welcome to the Village of Lake Odessa’s budget document for Fiscal Year 2022-2023, which begins March 1, 2022 and continues through February 28, 2023. Guided by the policies and priorities of the Village Council, the budget is a vital policy document used throughout the year to implement and guide administration and staff towards municipal goals and objectives. The budget is approved annually by the Village Council in compliance with the General Law Village Act and includes detailed information about revenues and expenditures for the upcoming fiscal year. The revenues and expenditures are broken down by the various operating, enterprise and special funds that comprise the total spending plan.

## FUND SUMMARIES

The budget is divided into eight separate funds with specific functions. The Village’s funds include:

- The **General Fund** is the most comprehensive operating fund of the Village. It accounts for the resources to fund Public Safety (police services), most operational and maintenance aspects of Public Works (including streets, storm sewers, tree maintenance, parks) and other general administration activities including legal support, financial management, communications and day-to-day administration. There is also a limited amount of capital expenditures that are funded through General Fund revenues and/or reserves.
- The **Water Fund** is an enterprise fund that provides resources for the operation and maintenance of the Village’s water production and distribution divisions. The Water Fund is designed to be a self-sustaining function that is funded entirely by user charges.
- The **Major Street Fund** is funded by revenues provided by the Michigan Transportation Fund (MTF) through Act 51. The Michigan Department of Transportation (MDOT) uses allocation factors to distribute MTF revenue to cities and villages. The distribution is based on population (as of the latest U.S. Census) and road miles. The fund encompasses the maintenance for all major streets in the village (approximately 4 miles). Through the General Appropriations Act, the Village Council can approve transfers of up to 50% of Act 51 Major Street money to the Local Street Fund.
- The **Local Street Fund** is also funded by revenues provided by the MTF through Act 51 using allocation factors set by MDOT. The Local Street Fund supports the maintenance of all local streets in the village (approximately 8 miles).
- The **General Highway Fund** is an operating fund that is supported by a millage dedicated to the construction, operation and maintenance of road activities in the village. The fund acts as a construction in progress account where grant monies run through and also funds a portion of bond payments for financed road projects. Road construction and sidewalk maintenance activities are funded through the General Highway fund.
- Component Unit funds include the **Downtown Development Authority, Arts Commission,** and the **Car Show** funds.



## VILLAGE MANAGER'S BUDGET MESSAGE

**February 11, 2022**

To the Lake Odessa Village Council,

Attached for your review is the proposed Fiscal Year 2022-2023 budget for the Village of Lake Odessa, which provides forecasted revenues and proposed expenditures for the coming fiscal year which begins March 1, 2022 and concludes February 28, 2023. The Village Council reviewed a draft of this budget in a workshop session held on February 7, 2022.

The budget being presented to you is one that is developed through the hard work and diligence of Village staff. This budget balances the needs for everyday services provided to the community as well as infrastructure improvements that are intended to increase/ maintain the health, safety, and welfare for the residents of the Village of Lake Odessa.

It should be noted that municipal budgets are living documents and should be considered as a guide to the efficient operation of the Village during the fiscal year. Equipment can break down, emergencies occur, opportunities for upgrades are found, and unexpected developments within a community can shift priorities in a heartbeat. Throughout the year, budget amendments are proposed to meet any unexpected needs and unforeseen opportunities that often arise each year. The sound financial practices over the years has provided the Village with the ability to meet both expected needs/ projects as well as the ability to respond to the unexpected.

The Village of Lake Odessa is fortunate to have excellent employees that work to keep their community one of the best in Ionia County. Village staff work every day to provide excellent service to the community and it is gratifying to see the dedication that is put forth by these people on a daily basis. The Village is especially fortunate to have three excellent Department Leaders in DPW Supervisor Jesse Trout, Chief of Police Kendra Backing, and Village Treasurer Kathy Forman – each of these individuals have been instrumental in providing continuous, high-level service that Lake Odessa residents come to expect.

As presented, the budget projects \$2,683,285.80 in total appropriations across all Village funds. Overall budget revenues total \$2,705,182.00. With this budget, a total surplus of \$21,896.21 will be added across various Village fund balances.

The development of the budget follows a familiar path from year to year with discussions and meetings conducted between department heads, research into changing economic influences at the state and federal levels, and observations of previous fiscal year positions.

**Highlights of the Fiscal Year 2021-22 budget include the following:**

- At the Village’s Water Plant, repairs to pumps and upgrades to the building are planned, which will allow the Village to continue to provide clean, healthy, and safe drinking water to the community.
- The 2018 voter-passed law made Michigan the first state in the Midwest to legalize the possession and use of recreational marijuana for adults through Proposal 1. The measure created an excise sales tax of 10 percent, which was to be levied on marijuana sales at retailers and microbusinesses. Proposal 1 required that revenue from the tax be dedicated to local governments, K-12 education, and road and bridge maintenance. Michigan marijuana shops sold \$8.3 million worth of recreational marijuana in the first five weeks of sales, since December 1, generating \$1.4 million in combined excise and sales taxes. The excise revenue will increase funding to the Michigan Transportation Fund and increased revenue projections are accounted for in the FY 2021-22 budget in both the Major Street Fund and Local Street Fund.
- The construction of a modified Phase 1 of the Jordan Lake Trail, in partnership with Odessa Township and the nonprofit Jordan Lake Trail Board, is set to commence during this fiscal year and is expected to cost approximately \$200,000, utilizing grant funding through the Michigan Department of Transportation (MDOT) and funds raised by the Jordan Lake Trail Board.
- As the DPW garage expansion was completed in the 2021-2022 fiscal year, the need for the antiquated water building located on Jordan Lake Avenue (near the beach pavilion and the ambulance garage) is no longer there. The costs for the razing of this building have been included in this proposed budget.
- This budget was created with a 2.5% pay increase for all employees, with the exception of the Village Manager/ Village Clerk.
- Employee health insurance costs continue to rise – after working with the Village’s insurance provider, we are expecting an increase of 10.25% during this fiscal year, and proposed appropriations reflect this increase. Village staff will be working to find a way to reduce costs while maintaining quality coverage for Village employees.
- Though no major street project is forecast for the upcoming budget year, there will be two projects – a “mill and fill” project on Fourth Avenue, from Jordan Lake Street to Lakeview Drive and a “mill and fill” for portions of McArthur Street, Emerald Circle, and Morningside Drive -- budgeted for in 2022-2023.

Details of the Fiscal Year 2022-2023 Budget is outlined in the following pages. I look forward to discussing this plan with the Village Council and engaging with the community on the implementation of a carefully considered Village budget.

Sincerely,

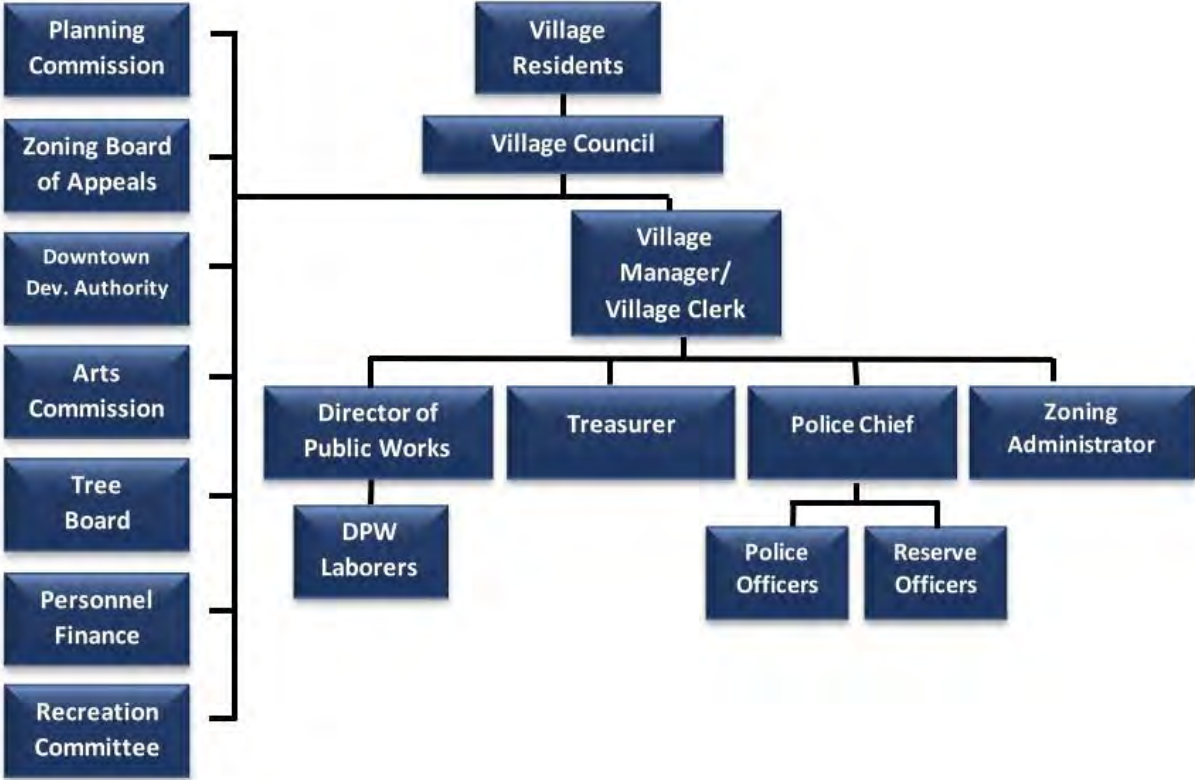
*Patrick Reagan*

Patrick Reagan  
Village Manager/ Village Clerk



# ORGANIZATIONAL CHART

The Village of Lake Odessa Charter establishes that the local government structure for the community is the Council-Manager form of government. Under the Council-Manager form, the community directly elects 7 members to the Village Council. The Village Council then hires a Village Manager to carry out their policy actions and to oversee the day-to-day operations of the government.





## VILLAGE COUNCIL

The Village President and Council are the legislative body for the community; its members are the community's decision makers. Power is centralized in the elected Council, which approves the budget, adopts all legislation, and establishes policies and procedures for the Village. The Council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement plans, capital financing, and strategic planning.

### VILLAGE COUNCIL

**Karen Banks**, President, *Term of Office: 2020-2024*

Currently serving on: Personnel / Finance Committee, Planning Commission, Arts Commission, Downtown Development Authority

**Melvin McCloud**, President Pro Tem, *Term of Office: 2018-2022*

Currently serving on: Recreational / Special Projects Committee, Zoning Board of Appeals, Lakewood Wastewater Authority, Tree Board

**Michael Brighton**, Council Trustee, *Term of Office: 2018-2022*

Currently serving on: Personnel / Finance Committee, Website Committee

**Jennifer Hickey**, Council Trustee, *Term of Office: 2018-2022*

Currently serving on: Website Committee

**Terri Cappon**, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Personnel/ Finance Committee, Lakewood Recreational Authority

**Carrie Johnson**, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Recreational / Special Projects Committee, Arts Commission

**Robert Young**, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Recreational/ Special Projects Committee, Website Committee



## VILLAGE STAFF

Village departments and trained staff are committed to the Village's core values to guide growth, provide quality services, facilitate neighborhood sustainability and be good stewards of the public trust. Each staff member works together in a highly collaborative and cooperative environment to cultivate continual improvements and progress in the village.

### VILLAGE STAFF

**Patrick Reagan**, *Village Manager/ Village Clerk, Serving Lake Odessa since: 2019*

MML Legislative Coordinator, FOIA Coordinator, Planning Commission, Tree Board, Downtown Development Authority, Arts Commission member

**Kathy Forman**, *Village Treasurer, Serving Lake Odessa since: 2021*

**Jesse Trout**, *Director of Public Works, Serving Lake Odessa since: 2017. Village Tree Board member, Street's Administrator*

**Kendra Backing**, *Police Chief, Serving Lake Odessa since: 2018*

**Scott Hubbert**, *Department of Public Works Laborer, Serving Lake Odessa since: 2016*

**James Wortley**, *Department of Public Works Laborer, Serving Lake Odessa since: 2016*

**Jacob Hanson**, *Department of Public Works Laborer, Serving Lake Odessa since: 2016*

**Bryan Rader**, *Police Officer, Serving Lake Odessa since: 2017*

**Eric Tollefson**, *Police Officer, Serving Lake Odessa since: 2019*

**Olivia Boot**, *Police Officer, Serving Lake Odessa since: 2019*

**Jeanne Vandersloot**, *Zoning Administrator, Serving Lake Odessa since: 2004*



## BACKGROUND / GENERAL INFORMATION

### HISTORY

The Village of Lake Odessa was incorporated in 1887 by Humphrey R. Wager, a capitalist from Ionia and Saranac, after buying an 80-acre farm through which the Detroit, Lansing & Northern Railway was to build a new track to Grand Ledge and Grand Rapids. The original town, known as Bonanza, was settled slightly north of today's Lake Odessa --- and folded up and moved south when the first train came through in 1888.

Prior to the construction of the new railroad tracks, what is now Lake Odessa was a broad expanse of fertile farm land, and the typical country cross-road was about a mile north of Jordan Lake. Before the advent of the railway, no one had ever dreamed of Lake Odessa. Bonanza was the big settlement in this area, and, for that time period, was a bustling industrial center. It was a strange twist of fate and broadening civilization that in the space of a few years, practically a whole town moved and a corporate village was created in the midst of meadowlands, leaving the original settlement to revert to corn fields. The principal merchants of Bonanza simply moved buildings, inventory and all, to the new location.

Lake Odessa's name was derived from the two lakes, Tupper Lake and Jordan Lake, and the township within which the Village was incorporated, Odessa Township. The Township was named by a committee in 1846, hoping to be somewhat exclusive while at the same time, honoring one of Russia's cities. The committee, chaired by Elder Tupper, undoubtedly endorsed the suggestion of young Myron Tupper, who was a great reader of history and admired Russian lore.

The main street, 4th Avenue, was constructed in 1887, and was nothing but a muddy lane until it was first paved in 1916. The Lake Odessa Public School was built in 1888, put on an addition in 1896, and was demolished by fire in 1921, after which it was immediately rebuilt.

The Village paid \$1,000 for the park property on South Main Street in 1900. The park remains today in its natural state, with more than two hundred towering maple, beech and oak trees.



In 1967, the Page Memorial Building was built as a village and township hall, with funds donated by the estate of a successful Lake Odessa businessman, millionaire Frank Page, who inherited the bulk of his fortune from a milk condensing process developed by his father.

Over the years, "Lake Odessians" have always been very proud of their beautiful park, and the public beach at Jordan Lake. In 1991, over 400 volunteers worked feverishly for five days building the very popular Swifty's Place, in the park, a wooden playground superstructure constructed with enough lumber to build five homes. In 2012, a \$300k grant was obtained through the DNR and along with local matching funds, improvements were made to the public beach area that included a universally accessible floating dock, all terrain wheelchairs, a security system, canoe/kayak launch and parking lot lighting.

## DEMOGRAPHICS

### POPULATION

Lake Odessa's estimated population is 2,083 according to the most recent United States census estimates with a median age of 36.4. Between 2016 and 2017, the population of Lake Odessa, MI grew from 2,066 to 2,083, a 0.823% increase.

The ethnic composition of the population of Lake Odessa, MI is composed of 1,623 White Alone residents (79.8%), 325 Hispanic or Latino residents (16%), 51 Black or African American Alone residents (2.45%) and 36 Two or More Races residents (1.73%).

### MEDIAN HOUSEHOLD INCOME

Households in Lake Odessa, MI have a median annual income of \$41,587, which is less than the median annual income of \$61,937 across the entire United States. This is in comparison to a median income of \$41,421 in 2016, which represents a 0.401% annual growth.

### HOUSING & TRANSPORTATION

The median property value in Lake Odessa, MI was \$95,100 in 2017, which is 0.414 times smaller than the national average of \$229,700. Between 2016 and 2017, the median property value increased from \$91,300 to \$95,100, a 4.16% increase. The homeownership rate in Lake Odessa, MI is 62.3%, which is lower than the national average of 63.9%. People in Lake Odessa, MI have an average commute time of 24.2 minutes, and they commute by driving. Car ownership in Lake Odessa, MI is approximately the same as the national average, with an average of 2 cars per household.

*All Data provided by the Census Bureau; ACS 5-year Estimate.*





## CAPITAL IMPROVEMENT PLAN

A capital improvement plan is a financial planning and management tool that lists proposed capital projects and capital purchases for the future. This multi-year document identifies and prioritizes the need for improvements and purchases and coordinates their funding and optimal time frames for completion. It is also a process that provides order and continuity to the repair, replacement, construction and/or expansion of the Village of Lake Odessa facilities. It puts focus on preserving infrastructure while ensuring the prudent and efficient use of public funds.

Capital improvement projects are major and infrequent expenditures, such as the construction of a new facility, a major rehabilitation or repair of an existing facility, or the purchase of major equipment or property. Capital improvement projects are non-recurring expenditures that tend to be large in cost and have a long-term usefulness.

The following plan sets forth the proposed expenditures for systematically constructing, maintaining, upgrading and replacing the community's infrastructure. In order to be useful as a tool for budgeting and sound financial management, the plan must be updated annually by reviewing existing projects, proposing new projects and potentially extending projects. This process considers the short term and long-term impacts on the associated funds proposed for use.

It should be noted that any capital improvement plan is, like a budget, a fluid document that is used as a guidepost for a community – funding opportunities, through grants or other unknown or newly created revenue sources can impact the plan by making some listed projects a sudden priority. Conversely, equipment failures, emergencies, pandemics, revenue shortfalls, or a lack of grant funding can be a determining factor for a project not to be started, funded, or pursued, in any given year. Equipment breaks. Emergencies happen. While this plan gives the Village a firm direction, it is not set in stone and should not be considered a rigid certainty.

	FUNDING SOURCE						Loan	Total Project Cost
	General Fund	Water Fund	General Highway	Major Street Fund	Local Street Fund	Grant		
<b>Fiscal Year 2022/2023</b>								
Paving Morningside, McArthur, Emerald Circle					\$ 150,000			\$ 150,000
Sidewalk Extension on JLA (2nd St / north)			\$ 35,000					\$ 35,000
Watermain Extension Clark ST		\$ 30,000						\$ 30,000
Jordan Lake Trail Phase 1A - MDOT TAP Grant/DNR Rec Grant. Phase II						\$200,000		\$ 200,000
Waterworks/Apartment Building Demolition	\$ 30,000	\$ 10,000						\$ 40,000
Curb Repair and Paving, 4th Ave from JLS to LV				\$ 72,000.00				\$ 72,000.00
<b>Fiscal Year 2023/2024</b>								
Infrastructure Improvements - Johnson, Emerson, Lincoln		\$ 770,000		\$ 250,000	\$ 300,000			\$ 1,320,000
Old DPW Building Renovation	\$ 60,000	\$ 35,000						\$ 95,000
Sidewalk Extension			\$ 35,000					\$ 35,000
Jordan Lake Trail Phase 1B - MDOT TAP Grant/DNR Rec Grant. Phase II						\$ 700,000		\$ 700,000
<b>Fiscal Year 2024/2025</b>								
Fairgrounds Area/Baseball Field Rehabilitation - DNR Grant App	\$ 50,000					\$ 50,000		\$ 100,000
Chip/Fog Seal - Tupper Lake St (west limits to 4th Ave), Washington Blvd				\$ 65,000				\$ 65,000
<b>Fiscal Year 2025/2026</b>								
Infrastructure Improvements - 2nd Ave, 3rd Ave		\$ 554,400	\$ 277,200		\$ 277,200			\$ 1,108,800
<b>Fiscal Year 2026/2027</b>								
Paving - Tupper (4th Ave to Jordan Lake Ave)				\$ 180,000				\$ 180,000
<b>Fiscal Year 2027/2028</b>								
Micro Surfacing - Bonanza, Jordan Lake Ave - Raising Castings				\$ 150,000				\$ 150,000
<b>Fiscal Year 2028/2029</b>								
Infrastructure Improvements - 1st Ave, 2nd Ave, 3rd Ave (north of tracks)		\$ 600,000	\$ 300,000		\$ 300,000			\$ 1,200,000
2/7/2022 <span style="float: right;">Prepared by: Jesse Trout, Director of Public Works</span>								



# GENERAL FUND

## REVENUES

The General Fund is the primary operating fund for the village. The General Fund derives its revenue from several sources, with the top two being property tax and state shared revenue. Other revenues include cable franchise fees, park and beach pavilion rental fees, metro act, trailer taxes and other miscellaneous fees.

DESCRIPTION	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
CURRENT REAL PROPERTY TAXES	424,094	451,101	447,048	440,000
CURRENT PERSONAL PROPERTY TAX	42,671	31,273	29,929	30,000
DELINQUENT REAL PROPERTY TAX	0	0	27,281	40,000
MANUFACTURED HOUSING FEES	569	519	500	400
LOCAL COMMUNITY STABILIZATION	32,018	75,182	80,524	80,000
PENALTIES AND INTEREST ON TAXES	955	172	44	50
PROPERTY TAX ADMINISTRATION FEE	6,962	7,189	7,342	7,500
LIQUOR LICENSE FEES	1,729	1,794	1,930	1,500
CABLE TV FRANCHISE	4,817	4,605	3,539	4,000
SPECIAL USE/ ZBA PERMIT	0	200	0	200
ZONING PERMIT FEES	1,050	375	600	550
OTHER FEDERAL GRANTS	0	12,115	0	0
STATE GRANTS	0	24,028	6,662	140,000
METRO ACT	7,918	8,749	9,103	9,000
STATE REVENUE SHARING	188,032	180,993	182,725	186,803
EVIP PAYMENTS	38,069	38,960	46,754	47,689
TREE GRANT	2,000	1,200	1,200	1,200
VEHICLE RENTAL INCOME	17,408	31,176	15,450	15,000
STATE/ FEDERAL GRANTS	0	0	0	0
MOWING	690	525	180	200
MAY CLEAN UP (NON RESIDENTS)	685	100	100	200
PARKING TICKET FEES	135	80	480	500
ORDINANCE FINES	2,499	2,719	3,478	2,000
INTEREST	3,604	2,823	900	1,000
RENTS BUILDING LAND	3,776	4,201	2,661	2,000
SALE OF FIXED ASSET	2,500	15,460	0	0
CONTRIBUTION FROM LOCAL UNITS	0	0	0	60,000
DONATIONS-PRIVATE SOURCES	3,458	500	0	500
REIMBURSEMENTS	1,590	1,301	3,238	1,500
MISC REVENUE	72	8,240	5,679	500
MISC REVENUE-POLICE	1,865	10,877	671	1,000
MISC REVENUE-POLICE 302 FUNDS	1,865	500	0	0
MISC REVENUE-GENERAL	11,450	7,775	1,529	7,000
SALE OF FIXED ASSET	2,500	0	0	
<b>TOTAL REVENUES FOR GENERAL FUND</b>	<b>804,980</b>	<b>924,731</b>	<b>879,548</b>	<b>1,080,292</b>

## APPROPRIATIONS

### GOVERNING BODY

The General Government Department includes responsibilities of the elected officials, Clerk's office and Treasurer's office. This section includes contracted services for attorneys, legal publications, downtown development, office supplies and other miscellaneous government activities.

DESCRIPTION	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 101 - GOVERNING BODY</b>				
TRUSTEE MEETING FEES	7,200	10,200	8,500	8,500
TREASURER - CLERK WAGES	6,174	9,846	10,000	7,380
EMPLOYER FICA	1,023	1,020	1,200	1,743
WORKMEN'S COMPENSATION	79	39	300	300
MEALS & MILEAGE	0	0	100	100
OFFICE SUPPLIES	2,660	2,020	1,500	1,500
POSTAGE	709	300	500	500
CONTRACTED SERVICES	36,516	32,825	21,000	32,000
ATTORNEY FEES	0	0	0	5,000
AUDIT SERVICES	0	0	0	6,750
DUES & MEMBERSHIPS	2,098	1,957	2,500	3,200
EDUCATION & TRAINING	886	3,850	3,318	1,500
NOTARY & FIDUCIARY BONDS	40	40	140	150
SAFE DEPOSIT BOX RENTAL	15	15	0	15
DOWNTOWN DEVELOPMENT	0	0	14,558	13,500
COMMUNICATION EXPENSE	597	781	850	850
COMMUNITY PROMOTION	0	0	6,441	8,000
PRINTING & PUBLISHING	1,407	1,969	1,000	1,000
COUNTER DRAIN	6,617	5,743	6,700	12,000
MISC EXPENSE	162	2,286	200	200
<b>Totals for dept 101 - GOVERNING BODY</b>	<b>66,182</b>	<b>72,891</b>	<b>78,807</b>	<b>104,188</b>

### MANAGER'S DEPARTMENT

DESCRIPTION	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 172 - MANAGERS</b>				
DEPT HEAD WAGES	26,422	29,201	30,088	30,840
EMPLOYER FICA	1,979	2,181	2,600	2,665
EMPLOYERS SHARE OF PENSION	0	0	0	3,200
HEALTH INSURANCE EXPENSE	3,131	2,463	3,800	4,209
DENTAL INSURANCE EXPENSE	331	328	380	421
OPTICAL PLAN EXPENSE	26	30	45	50
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	339	422	450	477
LIFE INSURANCE EXPENSE	82	98	130	138
WORKMEN'S COMPENSATION	0	0	100	150
MEALS & MILEAGE	0	0	0	200
OFFICE SUPPLIES	1,764	706	500	500
CLOTHING EXPENSE	0	0	0	0
GASOLINE PURCHASES	0	0	0	0
ATTORNEY FEES	0	0	0	2,000
DUES & MEMBERSHIPS	592	972	1,100	1,000
EDUCATION & TRAINING		136	3,600	3,000
COMMUNICATION EXPENSE	1,099	1,032	1,200	1,200
<b>Totals for dept 172 - MANAGERS</b>	<b>35,765</b>	<b>37,568</b>	<b>43,993</b>	<b>50,049</b>

**PAGE MEMORIAL BUILDING**

DESCRIPTION	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 265 - PAGE MEMORIAL BUILDING</b>				
PART TIME WAGES	0	0	11,000	11,000
EMPLOYER FICA	0	0	1,000	1,000
EMPLOYERS SHARE OF PENSION	0	0	1,100	1,100
WORKMEN'S COMPENSATION	0	0	200	200
OFFICE SUPPLIES	0	37	0	0
SUPPLIES	823	1,793	2,000	2,000
POSTAGE	382	400	400	400
COMMUNICATION EXPENSE	996	999	1,200	1,200
GAS AND ELECTRIC	772	0	4,000	4,000
MAINTENANCE/REPAIR-BUILDING	4,572	1,709	4,000	4,000
MAINTENANCE/REPAIR-EQUIPMENT	1,287	0	1,000	1,000
MAINTENANCE-LANDSCAPING & GROUND	1,382	251	1,000	1,000
LEASED ASSETS/FURNITURE & EQUIP	120	0	0	0
CAPITAL OUTLAY	0	0	1,000	1,000
HARDWARE	910	845	12,000	12,000
SOFTWARE	689	275	500	500
<b>Totals for dept 265 - PAGE MEM BLDG</b>	<b>11,933</b>	<b>6,309</b>	<b>40,400</b>	<b>40,400</b>



# POLICE DEPARTMENT

DESCRIPTION	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 301 - POLICE</b>				
DEPARTMENT HEAD WAGES	59,787	62,660	63,245	64,826
FULL TIME WAGES	96,237	135,662	139,000	142,475
OVER TIME WAGES	1,318	4,974	7,000	7,175
PART TIME WAGES	210	0	0	11,000
SICK TIME PAYOUT	0	890	0	0
NO FRINGE BENEFIT INCENTIVE	0	0	6,600	3,300
EMPLOYER FICA	11,774	15,314	19,200	19,680
EMPLOYERS SHARE OF PENSION	12,110	19,310	23,000	23,575
HEALTH INSURANCE EXPENSE	12,721	15,400	16,500	18,274
DENTAL INSURANCE EXPENSE	1,676	1,614	1,900	2,104
OPTICAL PLAN EXPENSE	161	256	350	388
WELLNESS PROGRAM	90	0	0	360
DISABILITY INSURANCE	2,255	2,708	2,850	3,050
LIFE INSURANCE EXPENSE	737	932	1,000	1,000
WORKMEN'S COMPENSATION	3,125	2,156	4,000	4,000
TUITION REIMBURSEMENT		0	0	4,000
MEALS & MILEAGE	37	105	500	500
VESTS	1,228	1,223	1,200	300
OFFICE SUPPLIES	597	1,210	1,500	1,500
SUPPLIES	4,096	5,326	3,000	3,500
RESERVE SUPPLIES	0	0	250	250
MEDICAL & PHYSICALS	309	0	0	1,000
CLOTHING EXPENSE	1,414	930	2,000	2,000
UNIFORM CLEANING		0	0	300
GASOLINE PURCHASES	3,749	4,898	8,000	9,500
CONTRACTED SERVICES	12,931	11,001	7,000	7,000
ATTORNEY FEES		0	0	1,000
DUES & MEMBERSHIPS	333	115	206	525
EDUCATION & TRAINING	2,114	2,606	4,500	4,000
RANGE QUALIFICATION	923	1,022	0	1,750
MEADOWBROOK INSURANCE	8,000	8,240	8,003	8,968
COMMUNICATION EXPENSE	4,922	4,794	5,150	5,150
COMMUNITY PROMOTION	0	291	150	350
MAINTENANCE/REPAIR-EQUIPMENT	29	280	500	1,500
MAINTENANCE/REPAIR-VEHICLE	2,184	11,177	3,000	5,000
RENTALS	0	960	960	960
ACT 302 TRAINING		0	0	500
CAPITAL OUTLAY-EQUIPMENT	19,089	14,589	0	7,000
CAPITAL OUTLAY-VEHICLES	51,857	0	0	0
CAPITAL OUTLAY-OFFICE FURNITURE		0	0	1,000
OFFICE EQUIP-COMPUTERS	1,334	0	0	0
HARDWARE	0	780	0	1,000
SOFTWARE	5,664	144	0	1,500
<b>Totals for dept 301 - POLICE</b>	<b>323,014</b>	<b>331,569</b>	<b>330,564</b>	<b>371,259</b>



# DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 441 - PUBLIC WORKS</b>				
DEPT HEAD WAGES	17,863	12,560	18,963	19,437
FULL TIME WAGES	28,923	45,961	43,260	45,341
OVER TIME WAGES	148	1,695	1,800	1,845
PART TIME WAGES	11,825	6,132	8,247	8,300
SICK TIME PAYOUT	603	0	1,220	0
NO FRINGE BENEFIT INCENTIVE	6,000	3,000	3,300	3,300
EMPLOYER FICA	5,000	5,753	7,700	7,893
EMPLOYERS SHARE OF PENSION	4,710	7,419	8,730	8,948
HEALTH INSURANCE EXPENSE	0	0	0	4,501
DENTAL INSURANCE EXPENSE	1,562	582	1,000	2,160
OPTICAL PLAN EXPENSE	259	56	100	288
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	1,279	954	1,100	1,166
LIFE INSURANCE EXPENSE	408	319	330	350
WORKMEN'S COMPENSATION	4,763	3,281	5,650	5,989
MEALS & MILEAGE	33	0	0	0
OFFICE SUPPLIES	203	347	306	250
SUPPLIES	5,514	5,759	3,000	4,000
MEDICAL & PHYSICALS	207	463	100	300
CLOTHING EXPENSE	572	982	1,000	1,000
GASOLINE PURCHASES	5,298	5,149	5,000	6,000
CONTRACTED SERVICES				31,500
DUES & MEMBERSHIPS	20	680	1,000	1,200
EDUCATION & TRAINING	529	210	225	500
MEADOWBROOK INSURANCE	7,100	7,042	7,550	7,965
LICENSE FEES	35	35	150	300
COMMUNICATION EXPENSE	1,221	1,292	1,200	1,400
STREET REPAIRS	0	0	0	0
MAY CLEAN UP	3,221	2,266	2,987	3,500
GAS AND ELECTRIC	2,191	1,792	2,700	3,000
MAINTENANCE/REPAIR-BUILDING	2,894	11,696	28,000	13,000
MAINTENANCE/REPAIR-EQUIPMENT	7,683	9,104	5,000	6,000
MAINTENANCE-LANDSCAPING	52	387	500	500
MAINTENANCE/REPAIR-VEHICLE	4,205	2,386	1,000	3,000
MAINTENANCE/REPAIR-TREES	500	500	500	500
REFUSE REMOVAL	720	720	800	800
EQUIPMENT RENTAL EXPENSE	0	4,345	0	500
LEASED ASSETS	6,517	0	0	0
SAFETY	841	1,040	1,500	1,500
MISC EXPENSE		1,723	1,044	1,000
PROJECT COSTS	390	0	5,000	5,000
CAPITAL OUTLAY-EQUIPMENT	9,795	118,111	100,000	26,000
CAPITAL OUTLAY-VEHICLES	137,278	0	0	0
<b>Totals for dept 441 - PUBLIC WORKS</b>	<b>280,364</b>	<b>263,742</b>	<b>269,963</b>	<b>228,233</b>

PARKS AND RECREATION

	2019-20 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 751 - PARKS AND RECREATION</b>				
WORKMEN'S COMPENSATION	223	163	208	270
SUPPLIES	3,016	2,070	1,550	2,000
SWIFTY'S PLACE	1,353	2,346	207	250
GAS AND ELECTRIC	3,722	3,541	4,000	3,600
MAINTENANCE/REPAIR-BUILDING	4,553	4,261	1,690	2,000
MAINTENANCE/REPAIR-EQUIPMENT	478	1,449	1,762	26,000
LANDSCAPING & GROUNDS	3,955	3,896	6,151	5,000
CAPITAL OUTLAY	16,845	0	450	200,000
DEBT PRINCIPAL	9,484	0	0	0
INTEREST EXPENSE	0	0	0	0
<b>Totals for dept 751 - PARKS AND REC</b>	<b>43,630</b>	<b>17,727</b>	<b>16,018</b>	<b>239,120</b>

UTILITIES, ZONING & ECONOMIC DEVELOPMENT

	2019-20 ACTUAL	2020-21 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>Dept 448 - PUBLIC UTILITIES-STREET LIGHTING</b>				
<b>STREET LIGHT EXPENSE</b>	30,548	28,034	33,000	34,000
<b>Totals for dept 448 - PUBLIC UTILITIES</b>	<b>30,548</b>	<b>28,034</b>	<b>33,000</b>	<b>34,000</b>
<b>Dept 536 - WATER/SEWER</b>				
SEWER EXPENSE	2,709	2,810	3,200	3,400
WATER EXPENSE	1,515	1,282	1,600	1,800
<b>Totals for dept 536 - WATER/SEWER</b>	<b>4,224</b>	<b>4,092</b>	<b>4,800</b>	<b>5,200</b>
<b>Dept 722 - ZONING</b>				
PART TIME WAGES	6,344	6,534	6,862	7,034
EMPLOYER FICA	485	500	650	666
OFFICE SUPPLIES	119	0	0	100
COMMUNICATIONS EXPENSE	0	0	179	200
<b>Totals for dept 722 - ZONING</b>	<b>6,948</b>	<b>7,034</b>	<b>7,512</b>	<b>8,000</b>
<b>Dept 728 - ECONOMIC DEVELOPMENT</b>				
CONTRACTED SERVICES	1,749	1,924	2,000	2,000
ENHANCEMENT PROJECTS	0	0	0	0
CHRISTMAS DECORATIONS	0	0	0	0
<b>Totals for dept 728 - ECONOMIC DEV</b>	<b>1,749</b>	<b>1,924</b>	<b>2,000</b>	<b>2,000</b>

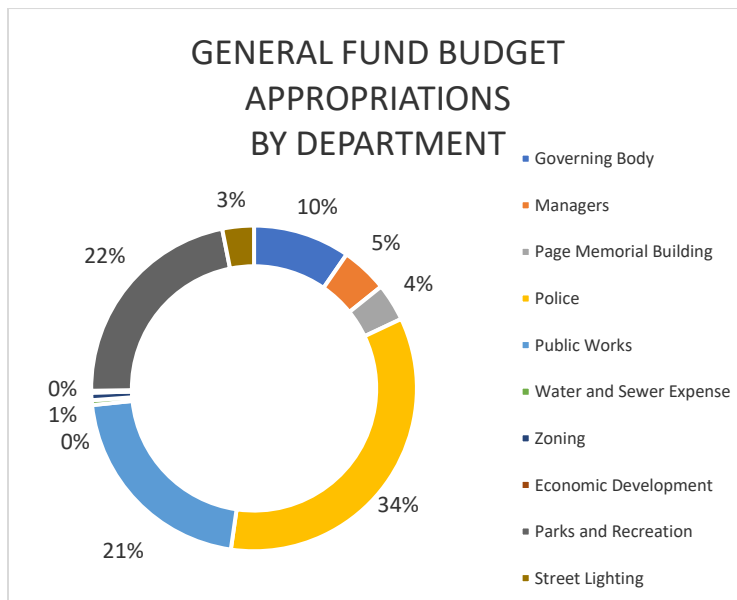




# GENERAL FUND OVERVIEW

## GENERAL FUND REVENUE AND EXPENSES

DESCRIPTION	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>BALANCE SHEET / GENERAL</b>		
GOVERNING BODY	78,807	104,188
MANAGERS	43,993	50,049
PAGE MEMORIAL BUILDING	40,400	40,400
POLICE	330,564	371,259
PUBLIC WORKS	269,963	228,233
PUBLIC UTILITIES-STREET LIGHTING	33,000	34,000
WATER/SEWER	4,800	5,200
ZONING	7,512	8,000
ECONOMIC DEVELOPMENT	2,000	2,000
PARKS AND RECREATION	16,018	239,120
<b>REVENUES - FUND 101</b>	<b>879,548</b>	<b>1,080,292</b>
<b>APPROPRIATIONS - FUND 101</b>	<b>827,057</b>	<b>1,082,448</b>
NET OF REVENUES/APPROPRIATIONS	52,491	(2,156)
BEGINNING FUND BALANCE	735,812	788,303
<b>ENDING FUND BALANCE</b>	<b>788,303</b>	<b>786,147</b>





# MAJOR STREET FUND

DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>REVENUES</b>				
ACT 51 / STREETS	193,243	188,757	207,000	207,000
INTEREST	3,489	3,003	2,000	2,000
REIMBURSMENTS	0	0	0	0
MISC REVENUE	35,851	0	0	0
<b>NET OF REVENUES</b>	<b>232,583</b>	<b>191,761</b>	<b>209,000</b>	<b>209,000</b>
<b>EXPENSES</b>				
<b>Dept 449 - STREET DEPT (ACT 51)</b>				
DEPT HEAD WAGES	3,262	3,605	3,610	3,700
EMPLOYER FICA	244	269	350	359
EMPLOYERS SHARE OF PENSION	0	0	350	359
ADMIN BENEFITS	499	539	900	1,108
COLD/HOT PATCH	1,129	454	536	750
SALT/SAND ROADS	3,406	4,873	2,000	4,500
CONTRACTED SERVICES	3,550	2,350	4,350	6,000
AUDIT SERVICES	0	0	0	1,500
STREET STRIPING	7,176	1,626	1,991	2,500
STREET SIGNS	1,179	1,324	1,378	1,000
STREET REPAIRS	149,925	11,297	0	72,000
BRUSH REMOVAL	0	0	0	0
VEHICLE RENTAL - STREET REPAIRS	3,654	5,543	5,000	5,000
VEHICLE RENTAL - SNOW REMOVAL	5,729	11,095	5,000	5,000
STORM SEWER	0	0	0	7,000
MISC EXPENSE	1,050	565	2,121	1,500
CIP - IONIA, PEARL, PLEASANT, EMERSON	8,465	0	294,513	0
TRANSFERS OUT	0	20,000	30,000	30,000
<b>Totals for dept 449 - STREET DEPT</b>	<b>189,268</b>	<b>63,540</b>	<b>352,098</b>	<b>142,275</b>
<b>Dept 450 - MAINTENANCE / CONSTRUCTION</b>				
MAINTENANCE WAGES	3,308	6,475	3,520	3,608
MAINTENANCE EMPLOYER FICA	253	261	360	369
MAINTENANCE ER SHARE OF PENSION	334	396	360	369
MAINTENANCE BENEFITS	142	142	155	172
<b>Totals for dept 450 - MAINT. / CONST.</b>	<b>4,037</b>	<b>7,273</b>	<b>4,395</b>	<b>4,518</b>
<b>Dept 869 - SNOW REMOVAL</b>				
SNOW REMOVAL WAGES	2,453	3,579	3,500	3,588
SNOW REMOVAL EMPLOYER FICA	179	0	350	359
SNOW REMOVAL SHARE OF PENSION	209	0	400	410
<b>Totals for dept 869 - SNOW REMOVAL</b>	<b>2,842</b>	<b>3,579</b>	<b>4,250</b>	<b>4,356</b>
<b>NET OF EXPENSES</b>	<b>196,146</b>	<b>74,392</b>	<b>360,743</b>	<b>151,149</b>
<b>ESTIMATED REVENUES - FUND 202</b>	<b>232,583</b>	<b>191,761</b>	<b>209,000</b>	<b>209,000</b>
<b>APPROPRIATIONS - FUND 202</b>	<b>196,146</b>	<b>74,392</b>	<b>360,743</b>	<b>151,149</b>
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>36,437</b>	<b>117,369</b>	<b>(151,743)</b>	<b>57,851</b>
<b>BEGINNING FUND BALANCE</b>			<b>437,879</b>	<b>286,136</b>
<b>ENDING FUND BALANCE</b>			<b>286,136</b>	<b>343,987</b>



# LOCAL STREET FUND

DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED
<b>REVENUES</b>				
OTHER STATE GRANTS	0	0	0	0
STATE REVENUE OTHER	0	0	0	0
ACT 51 / STREETS	65,100	63,588	72,000	72,000
INTEREST	1,592	1,283	1,100	1,100
REIMBURSEMENTS	0	0	0	0
MISC REVENUE	200	35,315	38,630	30,000
TRANSFERS IN	0	20,000	30,000	30,000
<b>NET OF REVENUES</b>	<b>66,891</b>	<b>120,186</b>	<b>141,730</b>	<b>133,100</b>
<b>Dept 449 - STREET DEPT (ACT 51)</b>				
DEPT HEAD WAGES	1,305	1,442	1,700	1,743
EMPLOYER FICA	98	108	200	205
EMPLOYERS SHARE OF PENSION	0	0	200	205
ADMIN BENEFITS	199	215	800	886
COLD/HOT PATCH	767	454	536	750
SALT/SAND ROADS	3,406	4,873	2,500	4,500
CONTRACTED SERVICES	5,000	4,250	6,750	6,500
AUDIT SERVICES	0	0	0	1,050
STREET STRIPING	453	1,090	0	1,000
STREET SIGNS	1,158	0	945	1,000
STREET REPAIRS	0	13,220	0	150,000
BRUSH REMOVAL	0	0	0	0
VEHICLE RENTAL - STREET REPAIRS	4,369	8,849	3,000	3,000
VEHICLE RENTAL - SNOW REMOVAL	3,657	5,688	5,000	5,000
STORM SEWER	0	0	0	0
MISC EXPENSE	560	1,023	1,841	1,000
CIP - IONIA, PEARL, PLEASANT, EMERSON	6,349	0	246,049	0
<b>Totals for dept 449 - STREET DEPT</b>	<b>27,320</b>	<b>41,213</b>	<b>269,521</b>	<b>176,839</b>
<b>Dept 450 - MAINTENANCE / CONSTRUCTION</b>				
MAINTENANCE WAGES	5,293	14,558	5,670	5,812
MAINTENANCE EMPLOYER FICA	405	417	515	528
MAINTENANCE ER SHARE OF PENSION	534	634	615	630
MAINTENANCE BENEFITS	226	227	205	227
<b>Totals for dept 450 - MAINT. / CONST.</b>	<b>6,458</b>	<b>15,836</b>	<b>7,005</b>	<b>7,197</b>
<b>Dept 869 - SNOW REMOVAL</b>				
SNOW REMOVAL WAGES	1,220	3,636	3,500	3,588
SNOW REMOVAL FICA	88	0	350	359
SNOW REMOVAL SHARE OF PENSION	101	0	400	410
<b>Totals for dept 869 - SNOW REMOVAL</b>	<b>1,408</b>	<b>3,636</b>	<b>4,250</b>	<b>4,356</b>
<b>NET OF APPROPRIATIONS</b>	<b>35,186</b>	<b>60,684</b>	<b>280,776</b>	<b>188,392</b>
<b>ESTIMATED REVENUES - FUND 203</b>	<b>66,891</b>	<b>120,186</b>	<b>141,730</b>	<b>133,100</b>
<b>ESTIMATED APPROPRIATIONS - FUND 203</b>	<b>35,186</b>	<b>60,684</b>	<b>280,776</b>	<b>188,392</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 203</b>	<b>31,705</b>	<b>59,502</b>	<b>(139,046)</b>	<b>(55,292)</b>
<b>BEGINNING FUND BALANCE</b>			<b>425,382</b>	<b>286,336</b>
<b>ENDING FUND BALANCE</b>			<b>286,336</b>	<b>231,044</b>



# WATER FUND

DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>REVENUES</b>				
WATER REVENUE	962,138	894,720	945,697	950,000
PENALTIES & INTEREST	4,787	3,837	5,500	5,500
FEDERAL GRANTS	0	0	0	0
STATE GRANTS	0	0	0	0
WELLHEAD PROTECTION	2,522	0	0	2,750
WATER HOOK UP FEES	2,411	0	0	4,500
WATER TURN ON/OFF FEES	1,127	830	1,000	1,200
FINAL READ INCOME	310	291	300	500
INTEREST	7,216	4,762	4,000	4,000
SALE OF FIXED ASSET	0	(231)	0	0
INCENTIVE PROGRAM	3,008	0	0	3,000
REIMB FROM WASTEWATER	0	0	0	0
MISC REVENUE	17,315	6,697	10,524	8,000
MISC REVENUE-OTHER	1,300	0	0	0
<b>NET REVENUES</b>	<b>1,002,134</b>	<b>910,905</b>	<b>967,021</b>	<b>979,450</b>
<b>Dept 536 - WATER/SEWER</b>				
DEPT HEAD WAGES	46,596	50,015	49,750	50,994
FULL TIME WAGES	149,736	154,936	152,000	157,000
OVER TIME WAGES	2,008	3,707	2,824	2,563
PART TIME WAGES	4,761	1,537	0	2,050
SICK TIME PAYOUT	594	4,085	0	0
WATER LICENSE STIPEND	0	0	5,000	5,000
NO FRINGE BENEFIT INCENTIVE	3,000	0	0	0
EMPLOYER FICA	15,590	14,141	16,500	20,500
EMPLOYERS SHARE OF PENSION	15,660	16,162	22,000	22,550
HEALTH INSURANCE EXPENSE	26,766	27,941	40,000	49,200
ADMIN BENEFITS	4,088	4,327	4,720	5,227
DENTAL INSURANCE EXPENSE	4,812	3,490	4,820	5,338
OPTICAL PLAN EXPENSE	536	520	615	681
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	2,265	1,684	2,260	2,800
LIFE INSURANCE EXPENSE	678	604	670	855
WORKMEN'S COMPENSATION	2,057	1,589	2,250	2,350
MEALS & MILEAGE	0	0	33	200
OFFICE SUPPLIES	1,202	896	500	1,000
SUPPLIES	661	402	1,000	1,500

(The Water Fund Budget is continued on the next page)

## WATER FUND CONT.

DESCRIPTION	2019-20 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2020-22 RECOMMENDED BUDGET
CHEMICAL SUPPLIES	3,331	4,048	3,500	3,000
POSTAGE	1,175	2,138	1,500	1,500
MEDICAL & PHYSICALS	144	0	200	200
CLOTHING EXPENSE	1,050	743	1,200	1,200
GASOLINE PURCHASES	3,508	3,408	3,300	4,000
METER REPLACEMENT	15,366	1,627	2,000	7,000
HYDRANT REPLACEMENT	0	0	0	0
CONTRACTED SERVICES	20,198	17,872	15,000	29,500
ATTORNEY FEES	0	0	0	1,000
AUDIT SERVICES	0	0	0	3,900
DUES & MEMBERSHIPS	3,590	3,319	4,000	4,000
EDUCATION & TRAINING	950	0	2,500	3,000
WELLHEAD PROTECTION	2,270	0	0	0
BANK FEES	20	10	100	100
FLEET INSURANCE	14,217	15,000	15,500	15,500
WATER TESTING FEES	2,232	2,531	1,700	2,500
COMMUNICATION EXPENSE	3,843	3,971	3,800	3,800
PRINTING & PUBLISHING	443	240	200	200
GAS AND ELECTRIC	55,802	53,433	55,000	55,000
MAINTENANCE/REPAIR-BUILDING	1,815	1,413	45,000	23,000
MAINTENANCE/REPAIR-EQUIPMENT	1,352	2,525	5,000	66,000
MAINTENANCE/REPAIR-VEHICLE	2,040	380	1,000	1,500
MAINTENANCE/REPAIR-WATER LINES	3,492	913	329,746	6,000
MAINTENANCE/REPAIRS-TANKS	74,235	74,235	74,235	75,000
NEW WATER MAINS	0	0	0	30,000
WELL REPAIRS	5,820	37,589	0	5,000
IRON REMOVAL	987	49,795	0	85,000
EQUIPMENT LEASE PAYMENT	6,517	5,431	0	0
SCADA CONTROL SYSTEM	2,102	175	0	2,500
MISC EXPENSE	38	2,750	303	4,000
DEPRECIATION EXPENSE	217,830	251,935	0	0
CAPITAL OUTLAY-EQUIPMENT	0	0	4,813	5,000
CAPITAL OUTLAY-VEHICLES	0	0	0	0
HARDWARE	9,212	9,372	8,500	9,200
SOFTWARE	250	125	0	500
CAPITAL IMPROVEMENT BOND	0	0	26,600	26,600
CAPITAL IMPROVEMENT BOND II	0	0	16,500	16,500
USDA BOND 2016	0	0	67,000	69,000
INTEREST EXPENSE	88,028	80,110	78,897	75,763
BOND COSTS			0	0
<b>Totals for dept 536 - WATER DEPT</b>	<b>822,865</b>	<b>911,123</b>	<b>1,072,036</b>	<b>965,771</b>
<b>NET APPROPRIATIONS</b>	<b>822,865</b>	<b>911,123</b>	<b>1,072,036</b>	<b>965,771</b>
<b>ESTIMATED REVENUES - FUND 591</b>	<b>1,002,134</b>	<b>910,905</b>	<b>967,021</b>	<b>979,450</b>
<b>ESTIMATED APPROPRIATIONS - FUND 591</b>	<b>822,865</b>	<b>911,123</b>	<b>1,072,036</b>	<b>965,771</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 591</b>	<b>179,269</b>	<b>(218)</b>	<b>(105,015)</b>	<b>13,679</b>
<b>BEGINNING FUND BALANCE</b>			<b>923,996</b>	<b>818,981</b>
<b>ENDING FUND BALANCE</b>			<b>818,981</b>	<b>832,660</b>



# GENERAL HIGHWAY FUND

DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>REVENUES</b>				
CURRENT REAL PROPERTY TAXES	195,063	202,164	200,689	200,000
CURRENT PERSONAL PROPERTY TAX	14,179	14,015	13,413	14,000
DELINQUENT REAL PROPERTY TAX	0	0	12,226	12,000
DELINQUENT PERSONAL PROPERTY TAXES	0	0	0	0
LOCAL COMMUNITY STABILIZATION SHARE	14,349	18,634	22,209	22,000
PENALTIES & INTEREST ON TAXES	3	6	0	0
INTEREST	3,757	3,509	2,151	2,200
REIMBURSEMENTS	0	0	0	0
MISC REVENUE	0	0	0	0
DEBT PRINCIPAL	0	0	0	0
<b>NET REVENUES</b>	<b>227,351</b>	<b>238,329</b>	<b>250,688</b>	<b>250,200</b>
<b>EXPENSES</b>				
<b>Dept 446 - HIGHWAYS, STREETS</b>				
ADMINISTRATION WAGES	7,503	8,292	9,330	9,563
ADMINISTRATION FICA	562	619	476	892
ADMIN EMPLOYERS SHARE OF PENSION	0	0	0	1,051
ADMIN BENEFITS	1,147	1,238	1,330	1,473
CONTRACTED SERVICES	0	0	0	500
AUDIT SERVICES	0	0	0	1,500
DOWNTOWN DEVELOPMENT	0	0	0	0
STREET REPAIRS	0	5,173	0	0
SIDEWALK REPLACEMENT PROGRAM	3,308	4,999	2,570	45,000
CIP - IONIA, PEARL, PLEASANT, EMERSON	848	0	236,452	0
MISC EPENSES	5,501	0	0	0
MTF BOND PAYMENT - PRINCIPAL	63,400	68,400	65,000	65,000
CAPITAL IMPROVEMENT BOND - PRIN	0	0	8,400	8,400
CAPITAL IMPROV BOND II - PRIN	36,400	36,400	38,500	38,500
MTF BOND INTEREST	9,566	8,350	6,525	5,355
CAP IMPROVE BOND I INTEREST	0	0	961	810
CAP IMPROV BOND II INTEREST	10,125	9,302	8,661	7,792
BOND COSTS	0	0	0	0
<b>Totals for dept 446 - HIGHWAYS, STREETS</b>	<b>138,358</b>	<b>142,773</b>	<b>378,205</b>	<b>185,836</b>
<b>Dept 450 - MAINTENANCE / CONSTRUCTION</b>				
STREET ADMIN SALARY	19,848	20,454	21,000	21,525
STREET ADMIN FICA	1,518	1,565	2,050	2,101
EMPLOYERS SHARE OF PENSION	2,003	2,377	2,255	2,311
STREET ADMIN BENEFITS	643	679	720	797
<b>Totals for dept 450 - MAINTENANCE / CONSTRUCTION</b>	<b>24,013</b>	<b>25,076</b>	<b>26,025</b>	<b>26,735</b>
<b>NET APPROPRIATIONS</b>	<b>162,371</b>	<b>167,849</b>	<b>404,230</b>	<b>212,571</b>
<b>ESTIMATED REVENUES - FUND 204</b>	<b>227,351</b>	<b>238,329</b>	<b>250,688</b>	<b>250,200</b>
<b>ESTIMATED APPROPRIATIONS - FUND 204</b>	<b>162,371</b>	<b>167,849</b>	<b>404,230</b>	<b>212,571</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 204</b>	<b>64,980</b>	<b>70,480</b>	<b>(153,542)</b>	<b>37,629</b>
BEGINNING FUND BALANCE			367,076	213,534
ENDING FUND BALANCE			213,534	251,164



# DOWNTOWN DEVELOPMENT AUTHORITY

Under the provisions of Act 197 of Public Acts of 1975 of the State of Michigan, as amended, the Downtown Development Authority was established in 2004, in the Village of Lake Odessa. The Act was developed to assist units of government in their encouragement of historic preservation and to encourage and promote economic development, growth and revitalization in central business districts of Michigan municipalities.

DESCRIPTION	2019-2020 ACTIVITY	2020-2021 ACTIVITY	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>REVENUES</b>				
CURRENT REAL PROPERTY TAXES	30,907	32,434	30,000	30,000
STATE GRANTS	0	50,000	0	0
INTEREST	67	74	60	60
DONATIONS-PRIVATE SOURCES	940	1,040	920	1,000
<b>NET REVENUES</b>	<b>31,914</b>	<b>83,548</b>	<b>30,980</b>	<b>31,060</b>
<b>APPROPRIATIONS</b>				
<b>Dept 275 - DDA</b>				
OFFICE SUPPLIES	0	0	23.72	50
CONTRACTED SERVICES	0	791	0	8,000
AUDIT SERVICES	0	0	0	150
DUES & MEMBERSHIPS	25	50	25	25
EDUCATION & TRAINING	38	0	0	500
COMMUNITY PROMOTION	0	0	1,000	1,000
ADVERTISING	714	0	500	500
MISC EXPENSE	0	50,010	0	0
BEAUTIFICATION	10,045	10,450	40,000	44,000
CHRISTMAS DECORATIONS	2,282	1,673	2,000	2,600
<b>Totals for dept 275 - DDA</b>	<b>13,105</b>	<b>62,973</b>	<b>43,549</b>	<b>56,825</b>
<b>ESTIMATED REVENUES - FUND 248</b>	<b>31,914</b>	<b>83,548</b>	<b>30,980</b>	<b>31,060</b>
<b>APPROPRIATIONS - FUND 248</b>	<b>13,105</b>	<b>62,973</b>	<b>43,549</b>	<b>56,825</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 248</b>	<b>18,809</b>	<b>20,575</b>	<b>(12,569)</b>	<b>(25,765)</b>
BEGINNING FUND BALANCE			53,521	40,952
<b>ENDING FUND BALANCE</b>			<b>40,952</b>	<b>15,187</b>



# ARTS COMMISSION

DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED ACTIVITY	2022-2023 RECOMMENDED BUDGET
<b>REVENUES</b>				
ART IN THE PARK REVENUE-NEXT FY	2,225	20	1,845	2,000
ART IN THE PARK REVENUE	2,890	180	1,740	2,500
STATE GRANTS	8,051	5,515	5,500	6,000
FOOD BOOTH FEES	550	0	555	600
CONCESSIONS	0	0	1,470	1,500
DONATIONS-PRIVATE SOURCES	3,031	0	8,200	6,000
MISC REVENUE	0	0	697	200
<b>NET REVENUES</b>	<b>16,747</b>	<b>5,715</b>	<b>20,007</b>	<b>18,800</b>
<b>APPROPRIATIONS</b>				
<b>Dept 752 - ARTS</b>				
OPER EXPENSE-GRANT DISBURSEMENT	50	5,879	50	50
REFUND/REIMBURSEMENTS	83	125	380	60
SUPPLIES	117	0	2,115	2,000
POSTAGE	154	29	183	200
OPERATING EXPENSE	198	0	195	200
T-SHIRTS	369	0	311	500
SOUND	1,500	0	1,500	1,500
ROLLS	0	0	155	175
CONCESSIONS SUPPLIES	333	0	427	500
CREDIT CARD FEES	147	0	0	0
AUDIT SERVICES	0	0	0	150
RADIOS	100	0	100	100
TELEPHONE	339	593	625	625
ADVERTISING	5,233	625	7,200	7,000
CLEAN UP	0	0	150	150
KIDS AREA	227	0	0	0
ENTERTAINMENT	740	0	1,250	1,300
PORT A POTTY	252	0	545	600
MISCELLANEOUS EXPENSE	0	0	210	250
PARK IMPROVEMENTS	494	0	0	5,000
PROJECT COSTS	1,483	0	2,525	2,500
<b>Totals for dept 290 - Arts</b>	<b>11,818</b>	<b>7,251</b>	<b>17,921</b>	<b>22,860</b>
<b>NET APPROPRIATIONS</b>	<b>11,818</b>	<b>7,251</b>	<b>17,921</b>	<b>22,860</b>
<b>ESTIMATED REVENUES - FUND 290</b>	<b>16,747</b>	<b>5,715</b>	<b>20,007</b>	<b>18,800</b>
<b>ESTIMATED APPROPRIATIONS - FUND 290</b>	<b>11,818</b>	<b>7,251</b>	<b>17,921</b>	<b>22,860</b>
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>4,929</b>	<b>(1,536)</b>	<b>2,086</b>	<b>(4,060)</b>
<b>BEGINNING FUND BALANCE</b>			<b>19,948</b>	<b>22,034</b>
<b>ENDING FUND BALANCE</b>			<b>22,034</b>	<b>17,974</b>





# CAR SHOW

DESCRIPTION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 PROJECTED FINAL	2022-2023 RECOMMENDED BUDGET
<b>REVENUES</b>				
FOOD BOOTH FEES	25	0	0	25
REGISTRATIONS	900	0	0	900
VENDORS	15	0	0	0
INTEREST	10	7	4	5
DONATIONS-PRIVATE SOURCES	2,330	0	0	2,150
T-SHIRT REVENUE	140	0	0	200
<b>NET REVENUES</b>	<b>3,420</b>	<b>7</b>	<b>4</b>	<b>3,280</b>
<b>EXPENSES</b>				
<b>Dept 753 - CAR SHOW</b>				
SUPPLIES	1,314	0	0	800
T-SHIRTS EXPENSE	714	0	0	200
ADVERTISING	640	0	0	650
TROPHIES	774	0	0	800
FLYERS	162	0	0	170
DOOR PRIZES	120	0	0	150
DJ	350	0	0	350
PORT A POTTY	151	0	0	150
<b>Totals for dept 753 - CAR SHOW</b>	<b>4,225</b>	<b>0</b>	<b>0</b>	<b>3,270</b>
<b>NET APPROPRIATIONS</b>	<b>4,225</b>	<b>0</b>	<b>0</b>	<b>3,270</b>
<b>ESTIMATED REVENUES - FUND 291</b>	<b>3,420</b>	<b>7</b>	<b>4</b>	<b>3,280</b>
<b>APPROPRIATIONS - FUND 291</b>	<b>4,225</b>	<b>0</b>	<b>0</b>	<b>3,270</b>
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(805)</b>	<b>7</b>	<b>4</b>	<b>10</b>
BEGINNING FUND BALANCE			6,346	6,350
ENDING FUND BALANCE			6,350	6,360



# SUPPLEMENTAL INFORMATION

VILLAGE FUNDS REVENUES, APPROPRIATIONS, AND FUND BALANCES			
<b>FUND 101</b>			
General Fund Revenue	1,080,292.00		
General Fund Appropriations	1,082,448.30		
Net of Rev and App	(2,156.29)		
Beginning Fund Balance	788,303.00		
<b>Ending Fund Balance</b>	<b>786,146.71</b>		
<b>FUND 202</b>			
Major Street Revenue	209,000.00		
Major Street Appropriations	151,149.16		
Net of Rev and App	57,850.84		
Beginning Fund Balance	286,135.87		
<b>Ending Fund Balance</b>	<b>343,986.71</b>		
<b>FUND 203</b>			
Local Street Revenue	133,100.00		
Local Street Appropriations	188,391.80		
Net of Rev and App	(55,291.80)		
Beginning Fund Balance	286,335.86		
<b>Ending Fund Balance</b>	<b>231,044.06</b>		
<b>FUND 204</b>			
Gen Highway Revenue	250,200.00		
Gen Highway Appropriations	212,570.63		
Net of Rev and App	37,629.37		
Beginning Fund Balance	213,534.30		
<b>Ending Fund Balance</b>	<b>251,163.67</b>		
<b>FUND 591</b>			
Water Fund Revenue	979,450.00		
Water Fund Appropriations	965,770.91		
Net of Rev and App	13,679.09		
Beginning Fund Balance	818,981.07		
<b>Ending Fund Balance</b>	<b>832,660.16</b>		
<b>FUND 248</b>			
DDA Revenue	31,060.00		
DDA Appropriations	56,825.00		
Net of Rev and App	(25,765.00)		
Beginning Fund Balance	40,952.42		
<b>Ending Fund Balance</b>	<b>15,187.42</b>		
<b>FUND 290</b>			
Arts Commission Revenue	18,800.00		
Arts Commission Appropriations	22,860.00		
Net of Rev and App	(4,060.00)		
Beginning Fund Balance	22,033.86		
<b>Ending Fund Balance</b>	<b>17,973.86</b>		
<b>FUND 291</b>			
Car Show Revenue	3,280.00		
Car Show Appropriations	3,270.00		
Net of Rev and App	10.00		
Beginning Fund Balance	6,349.80		
<b>Ending Fund Balance</b>	<b>6,359.80</b>		
<b>TOTAL VILLAGE BUDGET REVENUE</b>	<b>2,705,182.00</b>		
<b>TOTAL VILLAGE BUDGET APPROPRIATIONS</b>	<b>2,683,285.80</b>		
<b>TOTAL NET OF REV AND APP</b>	<b>21,896.21</b>		

# New Business

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-06**

**APPROVING AND AUTHORIZING THE VILLAGE MANAGER TO AMEND THE  
2021-2022 VILLAGE BUDGET TO MEET END OF YEAR EXPENDITURES**

**WHEREAS**, State of Michigan law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

**WHEREAS**, as there is generally two weeks between the last regular meeting of the Village Council and the end of the budget year, and last minute planned and unplanned expenditures are necessary, this can place a burden on the Village budget, causing line items to become unbalanced; and

**WHEREAS**, in order to comply with state law and to meet year end expenditures, end-of-year budget amendments may need to be made under these circumstances; and

**WHEREAS**, the Village Manager will be working with Village staff to make any and all necessary amendments to the budget to meet the requirements as set forth by State of Michigan law during this time period; and

**WHEREAS**, any budget amendments made at this time will be presented to the Village Council at their next regular meeting for formal review.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves, authorizes, and directs the Village Manager to make any and all necessary budget amendments between the last regular Village Council meeting and the beginning of the new fiscal year in order to meet any and all fiscal year expenditures and to comply with state law.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

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**Patrick Reagan, Village Manager/ Clerk**

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2022-07

### **APPROVING, AUTHORIZING, AND DIRECTING THE VILLAGE MANAGER TO SIGN AN AGREEMENT WITH THE MICHIGAN MUNICIPAL LEAGUE FOR A CLASSIFICATION AND COMPENSATION STUDY FOR THE VILLAGE OF LAKE ODESSA**

**WHEREAS**, Village staff has received a quote for a classification and compensation study from the Michigan Municipal League; and

**WHEREAS**, in order to remain balanced and competitive in the employment marketplace, a classification and compensation study should be performed as necessary; and

**WHEREAS**, the Village Manager has received a quote/ agreement for this service from the Michigan Municipal League (MML), of which the Village is a member in good standing. A copy of this quote/ agreement is attached to this resolution; and

**WHEREAS**, the MML has stated that this will be a three-to-four month process and should be commencing in June 2022, after an agreement has been signed and submitted.

#### **NOW THEREFORE BE IT RESOLVED:**

1. The Lake Odessa Village Council approves the proposal from the Michigan Municipal League for a Classification and Compensation study.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Village Clerk**

## VILLAGE OF LAKE ODESSA

### Proposal to Complete a Classification and Compensation Study

The Michigan Municipal League is committed to strengthening the quality of municipal government and administration in Michigan. We recognize the importance of well-designed human resources systems, including classification and compensation systems, in supporting organizational success. Accordingly, we work closely with our clients to customize each project to best meets their needs.

A well-designed classification and compensation system enhances an employer's ability to recruit, retain and motivate quality employees. The League is happy to assist the Village of Lake Odessa in conducting a thorough update and review of its existing classification and compensation system by performing the tasks outlined below.

#### PROJECT TASKS

##### Task 1: Initiate the Project & Orient Employees

As a first step in the project, we will consult with the Village to review the objectives and methodology of the project, including the market comparables to be used in the market study. We will also collect background information at this time, including existing job descriptions, pay plans, information related to employee benefits and other relevant documentation.

During the same visit, we will orient employees to the purpose of the study, discuss our methodology, and answer any questions about the project. We will also review job analysis questionnaires at this time. The questionnaires, when completed, will provide us with information concerning duties, supervisory responsibilities, experience and educational requirements and other job-related criteria.

##### Task 2: Conduct Employee Interviews & Perform Job Analysis

After reviewing existing job descriptions and the completed questionnaires, we will conduct on-site interviews with employees in each position included in the study. These interviews focus on gaining a full understanding of the duties and responsibilities associated with each position and the knowledge, skills and abilities required to succeed in the position. We also discuss the physical requirements and work setting of each job to guide development of Americans with Disabilities Act (ADA) compliant language for inclusion in the job description.

##### Task 3: Create or Modify Job Descriptions

Having gained a full understanding of each position, we will create and/or update job descriptions to clearly delineate positional duties, responsibilities, reporting arrangements and the knowledge, skills and abilities required for each position. Also, we will consider and incorporate criteria relevant to the requirements of the ADA into each description. We will also make recommendations for changes to job titles as appropriate. Draft job descriptions will be provided for review and comment prior to finalization.



#### Task 4: Perform Point Factor Job Evaluation

Each position included in the study will be evaluated against ten “point factors” to determine internal equity within the organization. Point factoring provides a ranking for each position relative to others within the organization and supports development of internally equitable pay structures. Our job evaluation plan considers the following ten factors.

1. Education and relevant experience
2. Judgment and independence of action
3. Supervisory responsibility
4. Job complexity/analytic demands
5. Technology and equipment use
6. Intensity/demand for concentration
7. Impact on programs and operations
8. Internal and external relations
9. Responsibility for the safety of others
10. Physical effort and work environment

#### Task 5: Conduct Survey of Wages and Benefits and Analyze Collected Data

Through discussions with the Village, a list of comparable municipal employers will be established for use in the compensation and benefits survey. We will provide relevant data to support this process. The survey will be customized to include those pay and benefit issues most pressing to the Village and will include positional level analysis to provide an “apples to apples” comparison. This approach is the most methodologically sound survey process.

The benefit survey uses a qualitative approach that compares benefit packages offered in the surveyed market, including paid time off, health, dental and other insurances such as life and disability, retirement programs, and other identified benefits of interest. We include questions about required employee contributions to health insurance premiums and retirement, and contributions or matches made by the employer. This qualitative analysis provides a more complete picture of how the Village’s pay and benefits compare to the competitive market. It is not, however, a “cost analysis” of benefits.

#### Task 6: Develop Classification and Compensation Plan

Utilizing the results of the point factor job evaluation process and the customized market survey, we will develop an updated classification and compensation plan including a recommended grade structure with corresponding pay ranges. Depending upon the Village’s preference, the pay plan can be structured to allow for multiple implementation options including step increases or pay for performance, or some combination of the two.

#### Task 7: Prepare a Comprehensive Final Report

We will produce a final report document that includes:

- A recommended grade and salary structure
- Options for implementing the pay system
- The point-factor plan utilized to develop the classification system
- Comparable data related to employee benefits and wages
- New or updated job descriptions
- Procedures for administering the pay system.

We will also provide procedures for implementing the system and administering it over time.

Examples include:

- How to place new and current employees within the new system
- Options for moving employees through the pay range
- Reclassification procedures
- How to add a new position
- Annual maintenance practices.

#### Task 8: Review Initial Findings & Present Final Report

Once all data has been collected and analyzed, we will submit a draft report of our initial findings and recommendations to the Village Manager for review and discussion. We will then finalize our report and present our official recommendations to the Village Council as requested.

#### PROJECT STAFF

Mandy Reed, Human Resources Manager, will function as project manager. In this capacity, she will provide oversight and direction on all tasks and activities associated with the project. Ms. Reed has been with the League since 2006 and has led, participated in, and managed the League's HR consulting projects since 2013. She has expertise in the development of classification and compensation systems, personnel policy manuals, as well as benefits analysis, and related topics. Ms. Reed is a Certified Professional in Human Resources (PHR) with a bachelor's degree in Human Resources Management from the University of Michigan.

Marica Cornell, a subcontracted consultant from HRM Services, will function as the project coordinator, serve as the primary point person, and will complete most of the project tasks and related research on this project. Ms. Cornell is a Certified Human Resources Specialist (CHRS) with a bachelor's degree in Human Resources Management from Spring Arbor University. With over 25 years as a top human resources executive in a government setting, Marcia holds extensive experience in all things Human Resources. She has in-depth experience in project management, budgeting and compensation program management, strategic planning, supervision and leadership, recruitment and retention, personnel training, problem solving, and developing and administering policies and procedures.

## PROJECT TIMING

We are currently available to begin working on this project in June 2022 and expect to complete the work within three to four months, barring delays outside of our control such as scheduling site visits or receiving survey responses from comparable employers.

## PROJECT FEES & EXPENSES

Professional fees for the scope of work outlined in this proposal are as follows:

- ✓ Job Description Development/Update: \$360 per position
- ✓ Point Factor Job Evaluation: \$360 per position
- ✓ Market Survey (Pay & Benefits): \$360 per position

This fee includes up to three on-site visits: one for the kick-off/orientation meetings, one to conduct employee interviews, and one to present the study. We are pleased to make additional visits to meet in person or make presentations. These visits will be billed at \$175 per hour (including travel time).

Travel related expenses such as mileage, meals, and hotel will be held to an absolute minimum and will be billed at actual cost.

## TERMS OF SERVICE

This agreement is effective upon execution and may be terminated by the client or the League should the other fail to perform its obligations hereunder. In the event of termination, the client shall pay the League for all services and expenses rendered to the date of termination.

The quoted price within this proposal is guaranteed for 90 days. Invoices for the League's services shall be submitted upon completion of the project and shall be payable within 30 days.

Contact Mandy Reed at mreed@mml.org or (734) 669-6361 for more information or to schedule a time to talk further in person.

Please provide authorized signature below to officially engage the League to provide the consulting services outlined within this proposal dated February 4, 2022.

Authorized Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2022-08

### APPROVING AND ACCEPTING THE QUOTE FROM PEERLESS MIDWEST, INC FOR THE INSTALLATION OF NEW WATER FILTRATION MEDIA FOR THE VILLAGE WATER TREATMENT PLANT

**WHEREAS**, the Village of Lake Odessa owns, operates, and maintains a municipal water system that provides clean drinking water to the residents and businesses of Lake Odessa; and

**WHEREAS**, this water is pumped from the ground through a series of wells and is then pumped to a water filtration plant located on Bonanza Road; and

**WHEREAS**, this filtration plant contains equipment and processes which filters groundwater and distributes it out to the wider system; and

**WHEREAS**, the main filtering component used for filtering water pumped directly from the ground is an anthracite and gravel mixture, commonly known as “filtration media.” Upon filtering direct groundwater, the filtered water is pumped into the system; and

**WHEREAS**, this filtration media has a useful life expectancy of between twelve (12) and fifteen (15) years and the current media used has outlived its useful life expectancy; and

**WHEREAS**, the DPW Supervisor has sought quotes for the replacement of the filtration media, per the Village’s adopted Purchasing Policy, and recommends that the quote received from Peerless Midwest, Inc – for a cost of \$59,548.00 A copy of this quote is attached to this resolution.

### NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached quote from Peerless Midwest, Inc for the proposed installation of new filtration media at the Village’s water treatment plant, for a cost of \$59,548.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

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**Patrick Reagan, Village Manager/ Clerk**



# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2022-09

### APPROVING THE QUOTE FROM PEERLESS MIDWEST, INC FOR WATER PLANT HIGH-SERVICE PUMP REPAIRS

**WHEREAS**, the Village of Lake Odessa owns, operates, and maintains a municipal water system that provides clean drinking water to the residents and businesses of Lake Odessa; and

**WHEREAS**, this water is pumped from the ground through a series of wells and is then pumped to a water filtration plant located on Bonanza Road; and

**WHEREAS**, per the DPW Supervisor, two of the well pumps will require rebuilding this year; and

**WHEREAS**, the Department of Public Works Director Jesse Trout has sought quotes for the repair of these pumps. The best quote received is from Peerless Midwest, Inc for a cost not to exceed \$49,882.12; and

**WHEREAS**, in order to maintain the water provided to residents and businesses at high standards, these repairs need to take place in 2022.

### NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached quote from Peerless Midwest, Inc for the emergency work on Well #6 as outlined in Exhibit A, for a cost not to exceed \$38,049.40.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Clerk**



QUOTATION

Village of Lake Odessa

Attn: Jesse Trout

QUOTE # RWM 2022-0125

DATE January 25, 2022

REFERENCE High Service Pumps 1 & 2 Overhaul

Table with 5 columns: Item, Unit Cost, Unit, Quantity, Total. Rows include: Pull pumps with 3 man crew (\$7,600.00), Labor and Materials to overhaul two pumps (\$19,012.96), Complete overhaul of 40 HP motors (\$5,184.00), Return, set pumps, startup and test (\$7,600.00), Add for a new pump bowl if these are too thin to install wear rings and skim cut impeller hubs (\$5,242.58). Total: \$39,396.96

Not to exceed worst case scenario with pump bowl replacement: \$49,882.12

PAYMENT TERMS 30 Days

QUOTE VALID FOR 30 Days

ACCEPTED BY

TITLE

DATE

PEERLESS-MIDWEST, INC.

Bob Masters

Bob Masters, Project Manager



**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-10**

**APPROVAL AND ADOPTION OF THE VILLAGE OF LAKE ODESSA GENERAL  
APPROPRIATIONS ACT**

**WHEREAS**, each year, the Village of Lake Odessa establishes a General Appropriations Act for the Village of Lake Odessa; to define the powers and duties of the officers of the Village of Lake Odessa in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

**Section 1: Title**

This resolution shall be known as the Village of Lake Odessa General Appropriations Act.

**Section 2: Chief Administrative Officer**

The Lake Odessa Village Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. In the absence of a Village Manager, the Village President shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3: Fiscal Officer**

The Lake Odessa Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Public Hearing on the Budget**

Pursuant to MCL 141.412, notice of public hearing on the proposed Fiscal Year 2022-2023 budget for the Village of Lake Odessa was published in a newspaper of general circulation, and a public hearing on said proposed budget was held by the Lake Odessa Village Council on February 21, 2022.

**Section 5: Estimated Revenues**

Estimated Village revenues for Fiscal Year 2022-2023, including a general operating millage of 10.6475, a street repair millage of 4.7718, and various miscellaneous revenues shall total \$2,705,187.00.

**Section 6: Millage Levy**

The Lake Odessa Village Council shall cause to be levied and collected the general property tax on all real and personal property within the Village upon the current tax roll an amount equal to 15.4193 mills, including a general operating millage of 10.6475 and a street repair millage of 4.7718.

### **Section 7: Estimated Expenditures**

Estimated expenditures for Fiscal Year 2022-2023 for the activities of the Village shall total \$2,683,285.80. In accordance with the Village's policies, a planned expense of accumulated reserve funds for purchases of infrastructure and equipment accommodates any difference between revenues and expenditures and accounts for a balanced budget.

### **Section 8: Adoption of Budget by Reference**

The Fiscal Year 2022-23 general fund budget of the Village is hereby adopted by reference, with revenues and expenditures as indicated in Sections 5 and 7 above.

### **Section 9: Adoption of Budget by Account**

The Lake Odessa Village Council adopts the Fiscal Year 2022-2023 budget by appropriation account. The Village officials responsible for expenditures authorized in the budget may expend Village funds up to, but not to exceed, the total appropriation authorized for each appropriation account, and may make transfers among the various line items contained therein. However, no transfers of appropriations for line items related to wages or salaries may be made without Village Council approval by budget amendment.

### **Section 10: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

### **Section 11: Transfers**

Transfers of any unencumbered balance, or any portion, in any appropriation account to any other appropriation account may not be made without amendment of this resolution; except that the Chief Administrative Officer may transfer to the Local Street Fund an amount not to exceed 50% of the total appropriation authorized in the Major Street Fund, in accordance with the laws of the State of Michigan. The Village Council shall be notified at its next meeting of any such transfer made, and reserves the right to modify, amend or nullify any such transfer. Under no circumstances may the total general fund budget be changed without prior approval of the Village Council.

### **Section 12: Periodic Fiscal Reports**

The Fiscal Officer shall make available to the Village Council at the end of each month a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month;
- b. a summary statement showing the receipts and expenditures for the previous month and for the current fiscal year to the end of the previous month.

**Section 13: Limit on Obligations and Payments**

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient balance in the account and sufficient funds are or will be available to meet the obligation.

**Section 14: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Village Council that the actual and probable revenues in any account will be less than the estimated revenues upon which appropriations from such account were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

**Section 15: Violations of this Act**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in 1978 PA 621.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council for the Village of Lake Odessa approves and hereby adopts the proposed General Appropriations Act as outlined above.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2022-10, adopted by the Lake Odessa Village Council at a special meeting held on February 21, 2022, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-11**

**APPROVAL AND ADOPTION OF THE VILLAGE OF LAKE ODESSA CAPITAL IMPROVEMENT PLAN**

**WHEREAS**, each year, Village of Lake Odessa staff creates and recommends a Capital Improvement Plan that is submitted as part of the annual proposed budget; and

**WHEREAS**, this plan provides a snapshot of needed and/ or proposed Capital Improvements for infrastructure projects and/ or improvements to Village owned assets; and

**WHEREAS**, a copy of the proposed Capital Improvement Plan is attached as to this resolution and is also included in the Village of Lake Odessa's proposed budget.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village of Lake Odessa Council approves and hereby adopts the proposed Capital Improvement Plan as attached to this resolution.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Clerk**

	FUNDING SOURCE							Total Project Cost
	General Fund	Water Fund	General Highway	Major Street Fund	Local Street Fund	Grant	Loan	
<b>Fiscal Year 2022/2023</b>								
Paving Morningside, McArthur, Emerald Circle					\$ 150,000			\$ 150,000
Sidewalk Extension on JLA (2nd St / north)			\$ 35,000					\$ 35,000
Watermain Extension Clark ST		\$ 30,000						\$ 30,000
Jordan Lake Trail Phase 1A - MDOT TAP Grant/DNR Rec Grant. Phase II						\$200,000		\$ 200,000
Waterworks/Apartment Building Demolition	\$ 30,000	\$ 10,000						\$ 40,000
Curb Repair and Paving, 4th Ave from JLS to LV				\$ 72,000.00				\$ 72,000.00
<b>Fiscal Year 2023/2024</b>								
Infrastructure Improvements - Johnson, Emerson, Lincoln		\$ 770,000		\$ 250,000	\$ 300,000			\$ 1,320,000
Old DPW Building Renovation	\$ 60,000	\$ 35,000						\$ 95,000
Sidewalk Extension			\$ 35,000					\$ 35,000
Jordan Lake Trail Phase 1B - MDOT TAP Grant/DNR Rec Grant. Phase II						\$ 700,000		\$ 700,000
<b>Fiscal Year 2024/2025</b>								
Fairgrounds Area/Baseball Field Rehabilitation - DNR Grant App	\$ 50,000					\$ 50,000		\$ 100,000
Chip/Fog Seal - Tupper Lake St (west limits to 4th Ave), Washington Blvd				\$ 65,000				\$ 65,000
<b>Fiscal Year 2025/2026</b>								
Infrastructure Improvements - 2nd Ave, 3rd Ave		\$ 554,400	\$ 277,200		\$ 277,200			\$ 1,108,800
<b>Fiscal Year 2026/2027</b>								
Paving - Tupper (4th Ave to Jordan Lake Ave)				\$ 180,000				\$ 180,000
<b>Fiscal Year 2027/2028</b>								
Micro Surfacing - Bonanza, Jordan Lake Ave - Raising Castings				\$ 150,000				\$ 150,000
<b>Fiscal Year 2028/2029</b>								
Infrastructure Improvements - 1st Ave, 2nd Ave, 3rd Ave (north of tracks)		\$ 600,000	\$ 300,000		\$ 300,000			\$ 1,200,000

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-12**

**ADOPTION OF THE PROPOSED FISCAL YEAR 2022-2023 BUDGET FOR THE VILLAGE OF LAKE ODESSA**

**WHEREAS**, Village staff has prepared a budget for the Village of Lake Odessa for the 2022-2023 fiscal year. A copy of the budget is attached to this resolution; and

**WHEREAS**, anticipated revenues for all Village funds in the 2022-2023 fiscal year will total \$2,705,182.00; and

**WHEREAS**, anticipated appropriations for all Village funds in the 2022-2023 fiscal year will total \$2,683,285.80; and

**WHEREAS**, the Village of Lake Odessa maintains appropriate, adequate, and healthy fund balances in each fund as demonstrated in the proposed budget document; and

**WHEREAS**, a public hearing with regard to said budget was duly noticed and held by the Lake Odessa Village Council on February 21, 2022, in accordance with Michigan statute, and opportunity was given to all present to comment upon the same; and

**WHEREAS**, the Village Council is now satisfied that the Fiscal Year 2022-2023 budget as originally proposed is reasonable and in the best interest of the Village of Lake Odessa.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council for the Village of Lake Odessa approves and hereby adopts the aforementioned budget, subject to such changes as may subsequently be found to be necessary by the Village Council as a result of changes in anticipated receipts and/or unanticipated changes in expenditures which are either unavoidable or determined by the Village Council to be in the best interest of the Village, and which can be met out of surplus funds or a reallocation of budget expenditures.
2. That it is the expressed intent of the Village Council that the aforementioned budget shall be adopted and managed by appropriation accounts.
3. That this budget shall be effective on March 1, 2022 and will end on February 28, 2023.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2022-12, adopted by the Lake Odessa Village Council at a special meeting held on February 21, 2022, the original of which is on file in Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-13**

**A RESOLUTION ESTABLISHING RATES, FEES, AND SCHEDULES FOR WATER SERVICE PURSUANT TO SECTION 34-54 OF THE CODE OF ORDINANCES, VILLAGE OF LAKE ODESSA, MICHIGAN**

**WHEREAS**, Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan, provides that rates and fees to be charged for service furnished by the Lake Odessa water supply system shall be as set by resolution of the Village Council; and

**WHEREAS**, GEI Consultants, Inc performed a Water Rate Study in 2021, to view existing water rates to determine if current rates were set properly to allow the Village to adequately follow their adopted 2016 Asset Management Plan (AMP) for the Village’s water system; and

**WHEREAS**, in January 2021, the Village Council formed a Water Rate Study subcommittee to review the rate study data from GEI. This sub-committee met in February 2021 with Village staff and GEI Consultants; and

**WHEREAS**, Mark Stoor, the principal engineer from GEI Consultants, Inc, presented the findings of the Water Rate Study to the Village Council and reported on the meeting of this subcommittee. A copy of this study and its findings is attached to this resolution; and

**WHEREAS**, in 2021, the Village Council voted unanimously to adopt the findings of the water rate study and also adopted the increases proposed, as part of a three-year phase in plan; and

**WHEREAS**, the proposed rate schedule adjustments increase the quarterly service charge but do not change any water usage charges; and

**WHEREAS**, per the Water Rate Study, adjusting the Village’s water rates as proposed will allow the Village of Lake Odessa to “stay proactive with its system, in order to prevent high-cost emergency repairs and replacements” and will also allow the Village to capitalize on “the effort that went into the creation of the AMP, and will provide proper funding to maintain the level of service that their customers expect;” and

**WHEREAS**, the Village Council has reviewed existing rates and fees and the proposed adjustments are listed below.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. that the following rates and fees are hereby established:



1) Resident Water Rates

a) Service demand charge per quarter:

Meter Size in Inches	Rate
5/8 & 3/4	\$40.24
1	\$71.56
1 1/2	\$160.99
2	\$286.20
3	\$643.97
4	\$1,144.84
6	\$2,575.85
8	\$4,579.27

b) Usage charge: \$3.61 per 1,000 gallons or portion thereof

2) Non-Resident Water Rates

a) Service demand charge per quarter:

Meter Size in Inches	Rate
5/8 & 3/4	\$40.24
1	\$71.56
1 1/2	\$160.99
2	\$286.20
3	\$643.97
4	\$1,144.84
6	\$2,575.85
8	\$4,579.27

b) Usage charge: \$7.22 per 1,000 gallons or portion thereof

3) Flat Rate Non-Metered

a) Service demand charge: \$40.24 per quarter

b) Residential Usage charge (based on REU 13,000 gallons): \$85.07

c) Commercial Usage charge (based on REU 13,000 gallons): \$136.50

4) Turn-On and Turn-Off Fees

a) At customer request: \$10.00

b) When necessitated by non-payment: \$20.00

5) Connection Fees

a) 2" service: \$2,050 plus \$27.75 per linear foot

- b) 1 ½” service: \$1,800 plus \$24.50 per linear foot
  - c) 1” service: \$1,500 plus \$22.00 per linear foot
  - d) Commercial/Multiple Dwelling connections (1” and larger): add \$350.00 per residential unit
  - e) Service larger than 2” (if available): negotiable
- 5) Meter Installation Fees
- a) Current cost to restock inventory on all materials used for installation of meter
- 6) Final Reads
- a) At customer request: \$10.00
- 6) Late Fee
- a) Any bill not paid when due shall be deemed delinquent and be subject to a delinquency charge equal 10% of the amount of the bill or \$5.00, whichever sum is greater. No additional interest shall accrue.
- 7) Cash Deposit for Responsible Tenants
- a) Deposit of \$300, refundable when responsibility of the account is transferred to a new party
- 8) Non-Sufficient Fund Check Fee
- a) Fee of \$35 per check, in addition to the applicable late fee.
- 9) Billing Schedule
- a) Water charges shall be billed quarterly and due and payable to the village on the last day of billing month: January 31, April 30, July 31, and October 31.

2. That the above-referenced rates, fees, and billing schedule shall become effective on May 1, 2022.

3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

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**Patrick Reagan, Village Manager/ Clerk**

# **Water Supply System Utility Rate Analysis**

Village of Lake Odessa

**Submitted to:**

Village of Lake Odessa  
Page Memorial Building  
839 Fourth Avenue  
Lake Odessa, MI 48849

**Submitted by:**

GEI Consultants, Inc.  
230 N Washington Square  
Lansing, MI 48933  
(517) 803.4603

March 5, 2021

Project No. 2005301

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# 1. Executive Summary

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The Village of Lake Odessa asked GEI to evaluate their current water system rates. The Village does their own internal reviews annually to determine whether rates being set are sufficient and, in the past, have used tools provided by Michigan Rural Water Association in the evaluation. However, as it had been some time since a third party had done an evaluation, the Village requested this study to determine whether the rates were sufficient for the long term needs of the Village.

The study consisted of a few main components. First, is the current revenue of the system. This is verified through review of past audits and budgets. Second, are the needs of the system to move forward at the level of service that the Village desires. The Village had an Asset Management Plan (AMP) prepared in 2016. Reflecting work completed or slated for completion this summer, the capital improvements plan was updated to reflect the needs of the Village moving forward, looking primarily over the next 15 years. The third component was to understand the customers and the impact any rate adjustments might have. This was done through the use of billing records to simulate the potential impact of changes to different types of customers, and the overall impact on the budget.

With these three components assembled, GEI met with a committee representing the Village to review the current state of the City’s water system budget, and the potential options for the Village moving forward.

The committee saw that the AMP showed expenses that were above the net revenue that the Village’s water fund currently provided. In order to reach the goal of funding their asset management plan, the Village would need to perform a rate adjustment. The committee also reviewed the current state of rates and how different types of adjustments would impact customers. It was determined that the best way to adjust rates was to adjust the base meter charges. In order to lessen the immediate impact to customers, the Village looked at performing “catchup” adjustments over a 3-year period. Table 1 below shows the impact of the rate adjustment on different types of customers.

Table 1: Potential Impacts by Rate Adjustment

	Existing Water Service Charge	Proposed Water Service Charge	Gallons Per Month	Existing Quarterly Cost	Proposed Quarterly Cost	Net Increase Quarterly Bill
Low Use Customer	\$ 8.94	\$ 11.18	2500	\$ 53.90	\$ 60.60	\$ 6.71
Average Customer	\$ 8.94	\$ 11.18	4500	\$ 75.56	\$ 82.26	\$ 6.71
Larger Customer	\$ 8.94	\$ 11.18	6000	\$ 91.80	\$ 98.51	\$ 6.70
CARGILL KITCHEN SOLUTIONS, INC	\$ 572.41	\$ 715.51	4750000	\$ 104,602.23	\$ 105,031.54	\$ 429.31
TWIN CITY FOODS	\$ 572.41	\$ 715.51	4583333	\$ 51,354.73	\$ 51,784.03	\$ 429.31

Similar adjustments would be made over the remaining two years, and the impacts would be similar to each set of customers.

## 2. Introduction

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The Village of Lake Odessa supports a population of a little over 2,000 people. The Village owns its own water distribution system, including wells, treatment, and an elevated storage tank. The Village has done a good job updating their system over the recent past, however there is still a reasonable amount of aged pipe and appurtenances in their system. In order to continue their efforts of updating the system and reduce potential for emergency maintenance and repair, the Village will need to review their current budgets.

The Village serves a combination of typical residential customers, as well as some major customers. The water use is heavily skewed toward those large customers, and as such, the revenues are also heavily influenced by the usage of those customers.

The Village asked GEI to assist with their future planning, and to determine whether their current rate structure was sufficient to meet their needs. GEI gathered data from multiple sources, including two years of billing records and audits, and the Village's prior Asset Management Plan, in order to analyze current and future revenues and costs. The results of this analysis are detailed in this report.

## **3. Projected Expenses**

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### **3.1 Water Fund**

GEI reviewed multiple audits for the Village, going back to four years ago. Audits for water systems will have significant variability on an annual basis, as larger capital expenses occur in certain years. However, the variability of an individual year balanced out to where the audit for 2020, which showed a change in net position of \$176,000, which also was close to the average for a longer term. In discussions with the Public Works Director and Village Manager, it was determined that this number was a reasonable reflection of the current net revenues for the Village.

### **3.2 Capital Improvements**

The Village supplied GEI with their Asset Management Plan from 2016. This plan was developed with the assistance of Michigan Rural Water Association and graded each component of the water supply system on its criticality and condition. Based on material and condition, each asset was also assigned a remaining useful life and a cost to replace. With all of this information at hand, the Village has a tool that can be used to determine the overall costs for their system, supported by specific data and information.

For the purposes of this study, GEI reviewed the short-term needs identified in the Asset Management Plan. This short-term review included those assets that theoretically reach the end of their useful life within a 15-year period. Table 2 on the next page is a summary table of this evaluation. While the overall replacement costs of the system cover a period many years longer, those short-lived items condenses to an annual cost of approximately \$245,100.



Table 2: Asset Management Plan Replacement Costs

	REPLACEMENT COST	ANNUAL COST 15 YEAR LIFE	AVERAGE PERCENT OF LIFE REMAINING
WATER DISTRIBUTION MAINS	\$11,759,000	\$ 227,000.00	54%
WATER DISTRIBUTION VALVES	\$225,600	\$4,100	57%
FIRE HYDRANTS	\$259,200	\$4,500	39%
WELLS	\$560,000	\$9,500	52%
WATER STORAGE	\$2,037,207	\$0	79%
CURB STOPS & METERS & CORPORATIONS	\$433,491	\$8,368	67%
OTHER MISCELLANEOUS ASSETS	\$1,900,000	\$0	57%
<b>TOTALS</b>	<b>\$17,174,498</b>	<b>\$245,100</b>	<b>58%</b>

One thing to note is that the water storage portion and “other miscellaneous assets” portion of Table 2 currently indicates zero capital improvement costs over the next 15 years. That is because the current life of these assets is expected to be more than that 15 years. However, that does not mean that maintenance of these items won’t be required, nor that issues will not arise with assets not within the 15 year time frame. Asset Management is used as a tool to provide a reasonable approximation of expenses, and to provide a roadmap for prioritization of improvements.

## 4. Projected Revenues

### 4.1 Current Revenue Projections

The current audits show revenues of just under \$995,000, with net revenues annually of \$176,655. The Village typically adjusts rates to meet inflation each year, which would maintain revenues to cover the increase in expenses. With no changes to the current operating procedure, we would expect net revenue to remain approximately flat.

### 4.2 Rate Change – Revenue Impact

Upon meeting with the Village committee, potential impacts of rate changes were discussed. The goal net revenue based on analysis of the AMP would be \$245,000. This would allow the Village to meet their goal of raising funds for capital improvements at a pace as determined in the AMP. Table 3 below shows the potential billings in the first year if the rates were changed per the committee’s recommendation.

Table 3: First Rate Adjustment by Service Type

	Potential Billings	Count/Month	Existing Rate/Quarter	Proposed Rate/Quarter
INDUSTRIAL 2 INCH MONTHLY	\$ 954.00	1.00	190.80	\$ 238.50
INDUSTRIAL 4 INCH MONTHLY	\$ 7,632.20	2.00	763.22	\$ 954.03
INDUSTRIAL 6 INCH MONTHLY	\$ 17,172.30	2.00	1,717.23	\$ 2,146.54
INDUSTRIAL 8 INCH MONTHLY	\$ 15,264.25	1.00	3,052.85	\$ 3,816.06
				\$ -
WATER SERVICE CHARGE	\$ 111,705.30	833.00	26.82	\$ 33.53
1 INCH SERVICE CHARGE	\$ 4,054.50	17.00	47.70	\$ 59.63
1 1/2 INCH SERVICE CHARGE	\$ 1,609.95	3.00	107.33	\$ 134.16
2 INCH SERVICE CHARGE	\$ 4,770.00	5.00	190.80	\$ 238.50
3 INCH SERVICE CHARGE	\$ 3,219.83	1.50	429.31	\$ 536.64
4 INCH SERVICE CHARGE	\$ 2,862.08	0.75	763.22	\$ 954.03
				\$ -
WATER FLAT	\$ 567.10	2.00	56.71	\$ 70.89
WATER FLAT COMMERCIAL	\$ 172.90	0.38	91.00	\$ 113.75
<b>Total Modeled Service Fees</b>	<b>\$ 169,984.40</b>			

The committee discussed alternatives to reach the goal revenue consistent with the AMP. One alternative discussed was to raise usage costs. However, due to the volatility of potential usage, as well as the current heavy impact of usage fees to certain customers, it was decided that the better approach was to look at the base connection fees. Rather than try to “catch-up” all at once, the committee determined a phased approach, spread over three years, would be preferable.

Table 4 below shows the impact on net revenues after year 3 of the adjustments, including inflation adjusted expenses for those years. As seen below, the incremental increase will result in attaining the goal annual net revenue for capital improvements to the system.

Table 4: Revenue Impact of Potential Rate Change

	Existing	Proposed
Annual Usage Income	\$ 791,569.34	\$ 791,564.43
Annual Service Charge Income	\$ 126,003.32	\$ 265,600.63
Total Modeled Actual income	\$ 917,572.66	\$ 1,057,165.05
Net Expenses	\$ 740,917.66	\$ 809,620.73
Net Revenues	\$ 176,655.00	\$ <b>247,544.32</b>
<b>Goal Revenue</b>		\$ <b>245,000.00</b>
<b>Surplus (Defecit) Revenue</b>		<b>\$2,544.32</b>

## 5. Conclusion

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The Village water fund appears to be stable . It has retained fund to undertake modest capital improvements and operate at an annual surplus. However, the asset management plan (AMP) conducted in 2016 showed that there still remains assets within the Village that will require replacement in the near future. The Village would like to stay proactive with its system, in order to prevent high cost emergency repairs and replacements.

The AMP presents goals and priorities for maintaining and improving the Village's water system. By adjusting rates to align with those goals, the Village will be capitalizing on the effort that went into the creation of the AMP, and will provide proper funding to maintain the level of service that their customers expect.

Consistent with committee recommendations, base meter rates could be adjusted annually for a 3-year period, and thereafter adjusted annually with inflation to maintain funding levels. This would allow the Village to meet their goal revenue. This adjustment (25% of meter charge) would result in a difference in quarterly bills of the vast majority of customers of \$6.71 per quarter, or \$27 per year.

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2022-14

### APPROVING THE PURCHASE 448 ORION CELLULAR ENDPOINTS FOR WATER METERS FROM BADGER METER

**WHEREAS**, the Village of Lake Odessa owns, operates, and maintains a municipal water system that provides clean drinking water to the residents and businesses of Lake Odessa; and

**WHEREAS**, the sale of water to customers is registered through Village-owned water meters, purchased from Badger Meter, which track and display the amount of water used by a customer; and

**WHEREAS**, this information is relayed each quarter, via the use of cellular endpoints located on meters; and

**WHEREAS**, many of the current cellular endpoints utilize the antiquated 2G format for the transfer of data. The Village has been informed that these current endpoints will no longer be serviceable at the end of the 2022 year; and

**WHEREAS**, the DPW Supervisor, Jesse Trout, has secured a quote from Badger Meter, the sole source provider for these endpoints, and has found the cost for 448 of these devices is \$13,440.00. A copy of the quote received is attached to this resolution; and

**WHEREAS**, in order to correctly and efficiently track water usage from customers for accurate billing purposes, the purchase of these endpoints is highly critical.

#### **NOW THEREFORE BE IT RESOLVED:**

1. The Lake Odessa Village Council approves the attached quote from Badger Meter for the purchase of 448 Water Meter Endpoints for the cost of \$13,440.00
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Clerk**



4545 W Brown Deer Road Milwaukee WI 53223  
PO Box 245036 Milwaukee WI 53224-9536  
Phone: 800-876-3837 Fax: 888-371-5982

**Created Date** 01-26-2022

**To**  
LAKE ODESSA DPW  
1214 JORDAN LAKE ST  
LAKE ODESSA  
Michigan 48849

**Customer ID** 00023219

**Effective Dates** 01-26-2022 - 07-27-2022

Salesperson	Proposal Subject	Shipping Terms / INCO Terms	Payment Terms
005767	Proposal_3334036_01-26-2022	PREPAY/NO CHARGE For SHIPMENTS > \$35,000 FCA FACTORY	NET 30 DAYS

Description	Qty	Unit Net Price USD	Line Totals USD
<b>BMI Part No.: 100-2810</b> <b>Cat String:</b> E4-4E-AB-AG-TAAA-B0A <b>Description:</b> EP Only, For Enc, ORION LTE-M, Thru Ld Instl Kit, TT-8in, Grnd/Ocean-Pause, BMI STD, Option 1	448	30.00	13,440.00
<b>BMI Part No.: 100-2810</b> <b>Cat String:</b> E4-4E-AB-AG-TAAA-B0A <b>Description:</b> EP Only, For Enc, ORION LTE-M, Thru Ld Instl Kit, TT-8in, Grnd/Ocean-Pause, BMI STD, Option 2	448	0.00	0.00

**Notes and Assumptions**

("Lake Odesa") must submit a single PO identifying "ORION Cellular Endpoint Upgrade Marketing Program (ORI-MP-03322-EN)" with the total number of eligible endpoints for trade in clearly noted, and a 1:1 quantity of the latest generation of cellular endpoints for order. Qualification will be verified by Badger Meter. This quote is confidential. ONLY FOR WARRANTY REQUESTS: "Utility" has the option to elect: Option 1. Customer Loyalty Upgrade: \$30 includes new Endpoint Warranty, ORI-WR-02596-EN-09Option 2. Warranty Replacements: \$0; Pursuant to warranty document, ORI-WR-02085-EN-01, replacement endpoints are warranted for and under the balance of the original warranty originated in for "5" endpoints in "2016" and "474" endpoints in "2017".

If applicable, sales tax and freight, if included on the proposal, is an estimate and will be recalculated based on rates and tax status in effect at the time of invoicing.

Subject to application review of data sheet.

Actual lead time to be provided at time of order.

To aid in processing your order, please include the Quote number on the PO that is submitted for this proposal.

**Thank you for your business!**

Estimated ship dates subject to change based upon component availability, as a result of global supply chain constraints, or credit review. This acknowledgment is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>

If you would like to place an order, please contact us at [Utilityorders2@badgermeter.com](mailto:Utilityorders2@badgermeter.com) or by calling 1-800-876-3837.

**Thank you for your business!**

Estimated ship dates subject to change based upon component availability, as a result of global supply chain constraints, or credit review.  
This acknowledgment is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>.  
Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>



# Proposed Budget Amendments

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6037

Post Date: 02/16/2022

Entry Date: 02/16/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
101-265-702.706	PART TIME WAGES	5,600.00	
101-265-728.000	SUPPLIES		1,500.00
101-751-920.000	GAS AND ELECTRIC		100.00
101-751-931.001	MAINTENANCE/REPAIR-BUILDING		4,000.00
	Journal Total:	5,600.00	5,600.00

APPROVED BY: \_\_\_\_\_

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6030

Post Date: 02/09/2022

Entry Date: 02/15/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
101-301-702.704	FULL TIME WAGES		1,000.00
101-301-702.705	OVER TIME WAGES		1,000.00
101-301-714.000	OPTICAL PLAN EXPENSE		50.00
101-301-716.000	WELLNESS PROGRAM	10.00	
101-301-725.000	MEALS & MILEAGE	300.00	
101-301-728.000	SUPPLIES		2,453.29
101-301-729.000	RESERVE SUPPLIES	250.00	
101-301-741.000	MEDICAL & PHYSICALS	500.00	
101-301-744.000	CLOTHING EXPENSE	966.20	
101-301-751.000	GASOLINE PURCHASES		1,000.00
101-301-801.000	CONTRACTED SERVICES		525.00
101-301-815.000	DUES & MEMBERSHIPS	320.00	
101-301-816.000	EDUCATION & TRAINING		381.17
101-301-817.000	RANGE QUALIFICATION	1,500.00	
101-301-880.000	COMMUNITY PROMOTION	208.80	
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00	
101-301-980.000	OFFICE EQUIP-COMPUTERS		145.54
101-301-980.001	HARDWARE	500.00	
101-301-980.002	SOFTWARE	1,000.00	
Journal Total:		6,555.00	6,555.00

APPROVED BY: \_\_\_\_\_

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6031

Post Date: 02/09/2022

Entry Date: 02/15/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
101-441-702.705	OVER TIME WAGES		600.00
101-441-702.707	SICK TIME PAYOUT		1,220.07
101-441-727.000	OFFICE SUPPLIES		106.43
101-441-728.000	SUPPLIES	134.92	
101-441-815.000	DUES & MEMBERSHIPS		90.00
101-441-850.000	COMMUNICATION EXPENSE		150.00
101-441-890.000	MAY CLEAN UP	513.00	
101-441-931.001	MAINTENANCE/REPAIR-BUILDING		1,231.43
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00	
101-441-967.000	PROJECT COSTS	1,250.01	
Journal Total:		3,397.93	3,397.93

APPROVED BY: \_\_\_\_\_

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6034

Post Date: 02/09/2022

Entry Date: 02/15/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
202-449-867.000	STREET REPAIRS	165.00	
202-450-711.000	MAINTENANCE ER SHARE OF PENSION		165.00
	Journal Total:	165.00	165.00

APPROVED BY: \_\_\_\_\_

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6035

Post Date: 02/09/2022

Entry Date: 02/15/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
203-449-863.000	STREET STRIPING	20.00	
203-449-956.000	STORM SEWER	200.00	
203-450-711.000	MAINTENANCE ER SHARE OF PENSION		200.00
203-450-712.002	MAINTENANCE BENEFITS		20.00
	Journal Total:	220.00	220.00

APPROVED BY: \_\_\_\_\_

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6036

Post Date: 02/09/2022

Entry Date: 02/15/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
204-446-828.000	DOWNTOWN DEVELOPMENT		6,524.26
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	7,469.26	
204-450-711.000	EMPLOYERS SHARE OF PENSION		945.00
	Journal Total:	7,469.26	7,469.26

APPROVED BY: \_\_\_\_\_

LAKE ODESSA VILLAGE

JOURNAL ENTRY

JE: 6033

Post Date: 02/09/2022

Entry Date: 02/15/2022

Description:

Entered By: PATRICK

Journal: BA

GL #	Description	DR	CR
591-536-702.001	DEPT HEAD WAGES		127.03
591-536-712.000	HEALTH INSURANCE EXPENSE		11,000.00
591-536-714.000	OPTICAL PLAN EXPENSE		60.00
591-536-721.000	LIFE INSURANCE EXPENSE		15.00
591-536-725.000	MEALS & MILEAGE	15.00	
591-536-727.000	OFFICE SUPPLIES		150.00
591-536-740.000	POSTAGE		134.30
591-536-751.000	GASOLINE PURCHASES		145.45
591-536-780.000	METER REPLACEMENT		1,245.20
591-536-816.000	EDUCATION & TRAINING		500.00
591-536-850.000	COMMUNICATION EXPENSE		500.00
591-536-931.001	MAINTENANCE/REPAIR-BUILDING		9,208.22
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	22,305.20	
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	765.00	
Journal Total:		23,085.20	23,085.20

APPROVED BY: \_\_\_\_\_