



**PROPOSED AGENDA**  
**REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**  
**Wednesday, January 19, 2022 - 7:00 P.M.**  
Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Citizen Comment on Agenda Items:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve regular meeting minutes for December 20, 2021 meeting minutes**

**VII. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 12/1//2021 to 12/31/2021
- b) Approve bills in excess of \$3,000.00 each, including:

- 1. Village of Lake Odessa DDA – \$21,082.67 -- Annual Transfer of Funds (Paid)
- 2. Stowell Builders, LLC -- \$24,100.00 – Final Pay for DPW Garage Expansion (Paid)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – December 2021 Meeting Minutes

**IX. Departmental Reports:**

- a) Village Manager's Report
  - b) Police Department
  - c) Department of Public Works
  - d) Finance Report
- X. Committee Reports**
- a) Personnel / Finance Committee
  - b) Recreation / Special Projects Committee
  - c) Website Committee
- XI. Presentations**
- a) None
- XII. Discussion Items**
- a) Discussion of Village Ordinances 6.1-21; 6.1-22; and 36-101 concerning Marihuana Establishments in the Village of Lake Odessa
- XIII. Public Hearing**
- a) Proposed Five-Year Recreation Plan for the Village of Lake Odessa
- XIV. Unfinished Business**
- a) None
- XV. New Business:**
- a) Proposed Resolution 2022-01: Approval to Adopt the Village of Lake Odessa's Employee Deferred Compensation Plan for Fiscal year 2022-2023
  - b) Proposed Resolution 2022-02: Approval to Set a Public Hearing for the Adoption of the Fiscal Year 2022-2023 Village of Lake Odessa Budget and Millage Rates
  - c) Proposed Resolution 2022-03: Approving the Adoption of the Proposed Village of Lake Odessa Five-Year Recreation Plan
  - d) Approval of Budget Amendments as Submitted
- XVI. Miscellaneous Correspondence:**
- a) Letter from the Michigan Department of Health and Human Services. RE: Obtaining the CDC's Optimal Fluoridation Award for 2021
  - b) Letter from Thelma Curtis. RE: Village Marijuana Ordinance
- XVII. Trustee Comments**
- XVIII. Public Comment**
- XIX. Adjournment**

# Council Meeting Minutes

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
DECEMBER 20, 2021  
PAGE MEMROIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Terri Cappon, Trustee Melvin McCloud, Trustee Robert Young, Trustee Jennifer Hickey

Absent: None

Staff present: Patrick Reagan, Kathy Forman

Visitors present: James Gemell, Lakewood News, Steve and Deb Aldrich

**APPROVAL OF THE AGENDA**

Motion by Young, support by Cappon, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 7-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

Steve and Deb Aldrich, of the VFW Auxillary, thanked the Council for allowing the banner program on Village lightpoles. They stated that this program was well received. They further stated that they would like to do this program again around Memorial Day. Reagan stated that he would meet with the Aldrich's in January to discuss this plan, with regard to the Village's banner policy.

**MINUTES**

Motion by Young, support by Johnson, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on November 15, 2021

Motion carried unanimously by voice vote of members present, 7-0.

**BILLS**

Motion by Young, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 11/1/2021 thru 11/30/2021. Trustee Johnson asked a question on engineering for the street/ water project, asking if it was over budget. Village Manager Reagan stated that the engineering line item was over the budget but that the project came in well under budget. Reagan stated that a budget amendment would be made in either January or February of 2022. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Young, supported by Cappon, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 7-0.

### **CONSENT AGENDA**

Motion by Johnson, supported by Cappon, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – November 2021 Minutes

Motion carried unanimously by voice vote of members present, 7-0.

### **DEPARTMENTAL REPORTS**

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted.

Police: No report submitted.

Finance: Report submitted.

### **COMMITTEE REPORTS:**

Personnel/Finance Committee: Banks stated that the P&F Committee was working on the Manager's annual evaluation.

Recreation/ Special Projects Committee: The Recreation and Special Projects Committee is working on the Recreation Plan.

Website Committee: This committee is still working with Municode on the website. Members stated that the website was coming along very nicely.

### **PRESENTATIONS/ LEGISLATIVE UPDATE**

- a) None

### **PUBLIC HEARINGS**

There were no public hearings.

### **DISCUSSION ITEMS**

- a) None

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

Proposed Resolution 2021-60: Approval to Accept the Letter of Resignation of Sandy Guthrie from the Lake Odessa Downtown Development Authority

Motion by Young, supported by Brighton, to approve Proposed Resolution 2021-60. Banks thanked Guthrie for her service to the Village's Downtown.

Roll call vote. Yes: Young, Brighton, Johnson, Cappon, Brighton, McCloud, Hickey, Banks;  
No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

Approval to Notice and Hold a Special Meeting of the Village Council on Monday, December 27, 2021 to Discuss the Village of Lake Odessa's Five-Year Recreation Plan

Motion by Young, supported by Cappon to approve the Noticing and Holding of a Special Meeting on Monday, December 27, 2021 to Discuss the Village of Lake Odessa's Five-Year Recreation Plan. Discussion took place. Reagan was asked about the Plan. He stated that a draft of the Plan had been sent out to Recreation Committee members and that both a thirty-day review and a public hearing was required for the Plan's adoption. To stay on the timeline of having it submitted by February 1, 2022, a meeting would need to be scheduled. Discussion further ensued. Roll call vote. Yes: None No: Young, Cappon, Brighton, McCloud, Hickey, Johnson, Banks; Absent: None; Abstain: None. Motion failed, 7-0

Motion by Young, supported by Johnson, to hold a public hearing on the five-year Recreation Plan on Wednesday, January 19, 2021 at 7:00 pm. Discussion took place. Reagan was instructed to post this public hearing, to make the draft plan available for review using the Village website and to make it available in-person at the Page Building and the Public Library. Roll call vote. Yes: Young, Johnson, Cappon, Brighton, McCloud, Hickey, Banks; No: None; Absent: None; Abstain: None. Motion passes unanimously, 7-0.

Approval of the 2022 Village Council Meeting Schedule

Motion by Young, supported by Brighton, to approve the 2022 Village Council meeting schedule as presented. Voice vote was called for by Banks. Motion passes unanimously, 7-0.

**MISCELLANEOUS CORRESPONDENCE**

- a) Communication from Andy Spitzley concerning the lack of sidewalk on 6<sup>th</sup> Avenue.

Reagan stated that he has received correspondence from Andy Spitzley, a resident on Sixth Avenue, about the lack of sidewalk on either side of the street on the portion south of M-50. Reagan stated that he informed Spitzley that he would make this correspondence available to the Council and would further recommend that this be discussed during the preparation for the 2022-2023 Village budget.

- b) Eaton County Department of Resource Recovery – Agricultural Film Plastic Recycling Program

**TRUSTEE COMMENTS**

Johnson – No comment.

Brighton – wished everyone a happy holiday and to stay safe.

Cappon – Cappon stated she will not be here for the January meeting. Cappon also wished everyone a happy holiday season.

McCloud -- McCloud stated that with the rise of COVID-19 cases, a return to remote meetings may need to be considered. McCloud also informed the Council that, in the wake of the tornadoes in Kentucky, the United Methodist Church was collecting goods to help with relief efforts. McCloud also wished everyone a Merry Christmas.

Hickey – wished everyone happy holidays.

Young – stated that he would like Council to revisit the Marihuana Ordinance that was passed by Council in 2018 as he believes that it is outdated and that more data has now been collected by other communities. He believes that allowing recreational marihuana sales would provide opportunity for the Village. He stated that he would like to see this ordinance discussed again. Banks stated that she would like to see public opinion gathered on the subject and suggested an ad-hoc committee be formed. This will be further discussed at the January 2022 meeting.

Banks – Banks thanked all of the volunteers that helped with Christmas decorations in the downtown. Banks further thanked all of the volunteers in the Lake Odessa community. Banks also wished everyone a Merry Christmas.

#### **PUBLIC COMMENT**

None

#### **APPROVAL FOR THE VILLAGE COUNCIL TO MOVE INTO CLOSED SESSION AFTER AGENDA ITEM XVIII (“PUBLIC COMMENT”) TO FOR THE PURPOSE OF DISCUSSING THE VILLAGE MANAGER’S ANNUAL EVALUATION (*REQUIRES A 2/3 ROLL CALL VOTE*)**

Motion by Young, supported by Johnson, to approve the village council moving into closed session for the purpose of discussing the Village Manager’s annual evaluation. Banks called for a roll call vote. Yes: Young, Johnson, Brighton, Hickey, Cappon, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passes unanimously, 7-0.

Council moved to closed session at 7:55 pm.

Council returned to open session at 8:39 pm

Motion by Young, supported by Hickey, to approve the Village Manager’s evaluation score of 3.5 out of a total possible of 4. Banks called for a voice vote. Motion passed unanimously, 7-0.

Motion by Cappon, supported by Young, to give 2.5% cost of living allowance – retroactive to March 2021 -- to the Village Manager along with a \$10,000 stipend for his work as the Village Clerk and Freedom of Information Act coordinator for 2021. Banks called for a voice vote. Motion passed unanimously, 7-0.

#### **ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting at 8:47 pm, Motion carried by voice vote of members present, 7-0.

Meeting adjourned at 8:47 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Village Clerk



Purchases Over \$3,000.00

All Records  
Special Population: Ad Valorem+Special Acts  
Village, Real & Personal Property  
DDA/LDFA Chosen: LAKE ODESSA VILLAGE, Adjusted Values (All Adjustments Included)  
Include: All Parcels

PARCEL INFORMATION

TAX HEADING TAX BILLED CAPTURED TAX NET TOTAL

SCHOOL: 34090, DDA/LDFA: LAKE ODESSA VILLAGE

SCHOOL: 34090, DDA/LDFA: LAKE ODESSA VILLAGE

TOTAL PARCELS: 121

TAXABLE VALUE:	5,812,124	VILLAGE OPER	59,705.68	11,914.26	47,791.42
BASE VALUE:	4,652,273	STREET REPAIR	26,757.37	5,339.18	21,418.19
CAPTURED VALUE:	1,159,851	TOTALS----->	86,463.05	17,253.44	69,209.61

PRE/MBT TAXABLE: 531,743  
NON PRE/MBT TAXABLE: 5,280,381

PRE/MBT CAPTURED: 152,930  
NON PRE/MBT CAPTURED: 1,006,921

COM. PERS. TAXABLE: 0  
IND. PERS. TAXABLE: 0  
SPEC. ACT PERS. TAXABLE: 0

COM. PERS. CAPTURED: 0  
IND. PERS. CAPTURED: 0  
SPEC. ACT PERS. CAPTURED: 0

VILLAGE OPER  
STREET REPAIR  
TOTALS----->

-----CAPTURED TAXES BREAKDOWN-----  
POSITIVE CAPTURE NEGATIVE CAPTURE  
14,558.41 -2,644.15  
6,524.26 -1,185.08  
21,082.67 -3,829.23

101-101-828 = 14,558.41

204-446-828 = 6,524.26

# Stowell Builders LLC

4430 S. Woodland Rd.

Woodland, MI 48897

# Invoice

Date	Invoice #
12/5/2021	1023

Bill To
Lake Odessa DPW 1204 Jordan Lake St Lake Odessa, MI 48849

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Final draw for Plumbing, Concrete and Electrical on new addition.  591-536-931.001	24,100.00	24,100.00

		<b>Total</b>	\$24,100.00
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Phone #	E-mail
517-204-1016	kdstowell@hotmail.com

<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$24,100.00

# Consent Agenda

**Lake Odessa Village**  
**Zoning Administrator Report**  
**December 2021**

***Permits:***

On 12-8-21 I approved a zoning permit to Foresight Supersign Co. for a new sign of 38.96 square feet to go on the wall of the building for Buddy's on the Beach at 1223 Lakeview Dr.

On 12-23-21 I approved a zoning permit to Pitsch Wreaking to demolish the old school at 826 Third Ave.

***Supplemental:***

***Miscellaneous***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

I have been preparing the proposed amendments to the mobile home sections to send to the Mobile Home Commission for their review. Some of their requirements for submission have changed, so I am working on those. I have to go line by line to compare the draft ordinance to their laws and note any language standards above what they require and supporting documentation as to why a standard is higher than their rules. It is tedious work. I still need a day or two of quiet concentration time to finish!

The people from the Shell gas station want to replace the carwash building with a newer one and farther north on the property. Underground sewer and water lines are the main issue. They have sent a preliminary plan to several Village entities for feedback. They may need a variance for setbacks on the new location of the carwash. First they have to gain approval to move the utility lines.

I have sent info and answered questions to the people that are buying the old elementary school property on Third Ave. They have applied for a demo permit. They are getting answers to many questions such as setbacks, process, street and alley right of ways that cross the property and utility info. Only part of the property is zoned Multi-family so they may need to apply for a rezone of the remainder from R-1 to Multi-family. The draft site plan they sent was unreadable so I asked for one with clear writing on it.

Minutes of the meeting of the Lakewood Recreational Authority that was held on December 6, 2021

Meeting called to order by Chairperson Carolyn Mayhew at 1:00 pm

**Pledge of Allegiance**

**Roll call by Recording Secretary Edith Farrell** – Present: Mayhew, Reagan, Secor, Rohrbacher, Farrell, Cappon Absent: Nurenberg

**Approval of Agenda**

Motion – Secor

Support- Farrell

Motion carried unanimously by voice vote of members present.

**Citizen Comment on Agenda Items** – none

**Minutes**

Motion – Cappon

Support by Mayhew to approve the November 1, 2021 regular meeting minutes.

Motion carried unanimously by voice vote of members present.

**Bills** – no bills at this time.

**Treasurer’s Report** – submitted by Rohrbacher

**Presentations/Reports**

**A. Mark Stoor – GEI Consultants Inc**

- Mark Stoor was not present for the meeting
- He forwarded the following to Mayhew

We are still waiting for an answer from MDOT on accepting the plans for the shortened trail. Stoor will let the Authority know once he has heard back from MDOT.

The plans were submitted prior to the December 1<sup>st</sup> deadline.

**B. Jordan Lake Trail Board**

Minutes and financials attached with no questions

**C. JLT Overview and Update Presentation**

- Heidi Reed, Co-Chair of the JLT Board Fundraising Committee presented first.
  - A summary document was attached to the LRA Board Packet for reference.
  - Phase 1 of the trail was opened in 2018 and is owned by Woodland Township
  - In 2021, an Eagle Scout project was completed as well as the brick memorial
  - Maintenance was completed for phragmites, which are an invasive species
  - Woodland Township repaired some potholes at their expense
  - Phase 2 will be handled by MDOT which will ensure the contractor has performed work that meets state quality levels
  - Woodland Township has built a trail around Classic Park and would like to eventually connect it to the JLT
  - The Lakewood Wastewater project came to surface about 2 years ago and has resulted in delays with the trail project.
  - Temporary easement issues have resulted in the Cemetery Road section and pedestrian bridge to be postponed until a later date. Currently a start and stop portion has been proposed to MDOT.

- o Trail will be built within the road right of way due to county road commission changes and requirements for curb and gutters along the trail.
- o The JLT Board has received an estimate of \$80,000 from GEI to complete the Cemetery Road section. This is outside of JLT budget to self-fund at this time.
- o Bill Hudson reviewed the current trail map and proposed 1B section
- o 1B will start in the parking lot near the Family Dollar and go along French Fry Lane. It will veer off into the wooded area by McDonalds.
- o There will be a crossing on M50 near the Veterans Memorial
- o This section will end at Maier Drive. Trail users will have the option of crossing M50 at that point, going down Maier Drive or turning around.
- o The ultimate goal will be to link the two sections of the trail. The Village and Odessa Township need to have the trail in their Master Plan. This enables MDOT to work with the home owners for the temporary easements the next time there is an MDOT project along M50

**Discussion Items** – no additional discussion items

**Unfinished Business** – none

**New Business** - none

**Miscellaneous Correspondence** - none

**Member Comments**

- Rohrbacher stated that if trail users turn on Maier Drive, they need to be aware that there is no public property that allows them to enter the cemetery.

**Public Comments**

- Wayne Baldock recommends that everyone walk the proposed section along M50 and try to cross it safely.  
He also feels that people will try to park along Maier Drive
- Mayhew commented that there will be signage on M50 which will help with crossing. MDOT will be responsible for this and must approve any signage.
- Bob Peters suggested that the trail be built on the railroad side of M50.  
The board responded that this was investigate early in the trail planning process and is not allowed with the railroad right of way.

**Adjournment** 1:38 pm

# Departmental Reports



## **REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL**

**DATE:** Wednesday, January 19, 2022

**TO:** President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Cappon; Trustee Johnson; Trustee Young; Trustee Hickey

**FROM:** Patrick Reagan, Village Manager

**RE:** Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

### **PUBLIC HEARING**

At the December meeting, the Council scheduled a public hearing for the Five-Year Recreation Plan update. The notice for the hearing and the 30-day review period was posted at the Page Building, on the Village's website, on the Village's Facebook page, and also in the Lakewood News and the Ionia Sentinel Standard. As of the writing of this report, no comment has been received.

### **DISCUSSION**

Village of Lake Odessa Marihuana Ordinance: please find included in your packet a copy of the marihuana ordinances as adopted by Village Council in 2018 and early 2019.

### **NEW BUSINESS**

**Proposed Resolution 2022-01: Approval to Adopt the Village of Lake Odessa's Employee Deferred Compensation Plan for Fiscal year 2022-2023**

This resolution is the annual adoption of the 401(k) plan for Village employees.

**Proposed Resolution 2022-02: Approval to Set a Public Hearing for the Adoption of the Fiscal Year 2022-2023 Village of Lake Odessa Budget and Millage Rates**

As required by law, we need to set a public hearing for the budget and millage rates prior to passing the budget. This resolution does that.

**Proposed Resolution 2022-03: Approving the Adoption of the Proposed Village of Lake Odessa Five-Year Recreation Plan**

This resolution, which is required by the State of Michigan’s Department of Natural Resources, officially adopts the Village’s Five-Year Recreation Plan.

**Approval of Budget Amendments as Submitted**

The Village Treasurer and I have submitted a number of budget amendments for approval. As the Village’s fiscal year end on February 28, 2022, more budget amendments will be placed before you for consideration next month.

**ITEMS NOT ON THE AGENDA**

- As a reminder, there is a budget workshop scheduled for Monday, February 7, 2022 at 6:30 pm in the Council Chambers.

Respectfully submitted,



Patrick Reagan, Village Manager/ Clerk  
Village of Lake Odessa



## November Council Report



### **VILLAGE OF LAKE ODESSA CALLS FOR SERVICE:**

116 Total Calls for Service; 26 Traffic Stops; 37 Traffic Related Complaints, 4 Property Damage Crashes, 0 Use of Force Incidents, Total Miles on Ford: 10214, Total Miles on Chevy:74566

**TRAINING: Computer Crimes Investigations:** Officer Boot attended a Computer Crimes Investigation course that helps officers in becoming better prepared for high technology criminal investigation. Instruction covered a vast range of computer crime topics, such as cybercrime laws, undercover cybercrimes investigations, identification of digital evidence and its seizure.

**PUBLIC RELATIONS:** Chief Backing was invited and attended the annual Lake Odessa Fair appreciation dinner held at Centennial Acres.



#### **PUBLIC RELATIONS CONTINUED:**

**Every year Officer Rader participates in No Shave November which is a fun and friendly initiative that raises money for the IM SAFE CHILD ADVOCACY CENTER. This year Officer Rader raised \$320.00**



## **Lake Odessa Police Dept. No Shave November**

#### **November Highlighted Call for Service:**

Officer Boot located a juvenile who went missing from the Berrian Springs area since April of 2021. Officer Boot successfully took the juvenile in custody after following up with some tip information and secured the juvenile until authorities were able to come take custody of the subject. Officer Boot was assisted by the Michigan State Police with this matter.



11/29/21 14:34:29 TRF  
11/29/21 14:10:20 99091 - MED 1  
11/29/21 14:07:54 99091 - MED 1  
11/29/21 11:28:01 TRF  
11/29/21 11:02:26 TRF  
11/29/21 10:41:54 TRF  
11/29/21 10:32:49 TRF  
11/29/21 07:04:05 99091 - MED 1  
11/28/21 19:59:03 5403 - TRAFFIC JORDAN LAKE AVE  
11/28/21 18:25:25 9807 - SUSPICIOUS JORDAN LAKE AVE  
11/28/21 18:00:56 5403 - TRAFFIC FROM EATON HWY  
11/28/21 16:21:21 TRF -  
11/28/21 12:16:01 9301B - PDA TRAFFIC  
11/28/21 11:41:28 TRF -  
11/28/21 00:33:06 99092 - MED 2  
11/27/21 20:20:54 7000 - JUVENILE FOURTH ST  
11/27/21 19:37:50 5402 - OWI/OUID FIFTH AVE  
11/27/21 17:55:05 TRF -  
11/27/21 10:44:24 9807 - SUSPICIOUS CHARLIE CIR  
11/26/21 18:00:22 TRF -  
11/26/21 17:44:17 TRF -  
11/26/21 16:14:18 5702 - GENERAL MCARTHUR  
11/26/21 13:13:31 9908 - GENERAL JORDAN LAKE AVE  
11/25/21 21:41:33 5000 - WARRANT 2ND AVE  
11/25/21 20:07:10 TRF -  
11/25/21 20:03:55 9807 - SUSPICIOUS  
11/24/21 21:30:21 9807 - SUSPICIOUS JORDAN LAKE  
11/24/21 09:59:57 5403 - TRAFFIC  
11/23/21 17:15:05 9807 - SUSPICIOUS EMERSON ST  
11/23/21 09:28:00 9908 - GENERAL  
11/23/21 06:53:16 99092 - MED 2  
11/22/21 18:06:50 TRF -  
11/22/21 15:33:45 TRF -  
11/22/21 11:24:55 TRF -  
11/22/21 11:21:05 99091 - MED 1  
11/21/21 20:55:37 7000 - JUVENILE SIXTH AVE  
11/21/21 16:29:12 TRF - LO21-01010 3906  
11/21/21 15:56:32 TRF -  
11/21/21 14:08:52 9807 - SUSPICIOUS  
11/21/21 12:46:20 TRF -  
11/21/21 12:32:29 TRF -  
11/21/21 10:37:06 TRF -  
11/21/21 00:47:21 1301 - ASSAULT N MAIN ST ASSIST BARRY COUNTY  
11/20/21 21:25:26 5403 - TRAFFIC JORDON LAKE AVE LO21-01006 3904  
11/20/21 18:03:58 TRF -  
11/20/21 16:10:02 9908 - GENERAL LINCOLN AVE LO21-01005 3906



11/19/21 11:17:49 9908 - GENERAL FIFTH AVE  
11/19/21 00:10:11 9909M - MENTAL SECOND ST  
11/18/21 19:31:14 9909M - MENTAL SECOND ST  
11/18/21 14:19:41 9504 - WIRES  
11/18/21 08:05:09 9301B - PDA TRAFFIC  
11/16/21 19:44:35 7000 - JUVENILE  
11/15/21 15:34:30 3500 - DRUGS THIRD AVE  
11/15/21 14:37:27 TRF -  
11/15/21 14:20:40 TRF -  
11/15/21 13:20:28 TRF -  
11/15/21 13:11:17 TRF -  
11/14/21 12:33:17 5200 - WEAPONS 4<sup>TH</sup> AVE  
11/14/21 08:56:05 99093 - MED 3  
11/13/21 18:11:38 TRF -  
11/13/21 11:45:36 9908 - GENERAL  
11/13/21 10:15:33 9301B - PDA TRAFFIC LAUREL DR  
11/12/21 18:11:09 TRF -  
11/12/21 14:45:43 99093 - MED 3  
11/11/21 19:23:30 9909M - MENTAL  
11/11/21 16:41:36 9401 - ALARM 4TH AVENUE  
11/11/21 15:24:51 Assist Outside Agency  
11/10/21 19:01:34 9908 - GENERAL  
11/10/21 17:19:05 9908 - GENERAL  
11/10/21 15:26:41 7000 - JUVENILE MANDY LN  
11/10/21 12:08:45 99091 - MED 1  
11/10/21 06:59:40 99093 - MED 3  
11/10/21 02:02:54 DPW – DPW ASSIST  
11/09/21 14:09:27 99093 - MED 3  
11/09/21 13:53:00 9807 - SUSPICIOUS FOURTH AVE  
11/08/21 16:17:22 99091 - MED 1 TUPPER LAKE ST  
11/08/21 16:03:07 1100 - CSC  
11/08/21 15:10:26 TRF  
11/07/21 20:41:45 5702 - JORDAN LAKE AVE  
11/07/21 19:53:15 9908 - GENERAL CARLON DR  
11/07/21 19:49:08 9908 - GENERAL JORDAN LAKE AVE  
11/07/21 17:23:59 VDOM - VERBAL FOURTH AVE  
11/07/21 13:52:21 6200 - LO21-00971  
11/06/21 16:47:16 2300 - LARCENY JORDAN LAKE ST  
11/06/21 16:17:26 1100 - CSC PEARL ST  
11/05/21 08:40:43 9807 - SUSPICIOUS  
11/04/21 18:35:12 TRF -  
11/04/21 17:55:21 TRF -  
11/04/21 13:54:34 2201 - BURGLARY W WASHINGTON  
11/03/21 19:10:13 TRF -  
11/03/21 18:49:46 TRF -  
11/03/21 18:12:09 9301B - PDA TRAFFIC JORDAN LAKE AVE  
11/03/21 00:46:24 9401 - ALARM FOURTH AVE  
11/02/21 19:14:09 TRF -  
11/02/21 18:44:31 TRF -  
11/02/21 16:50:05 9908 - GENERAL MANDY LN  
11/02/21 14:56:44 99093 - MED 3  
11/02/21 14:55:11 99092 - MED 2  
11/02/21 12:17:04 9909M - MENTAL  
11/02/21 10:14:35 TRF -  
11/01/21 18:52:28 99093 - MED 3



## DECEMBER 2021 Monthly Council Report



### **Village of Lake Odessa Calls for Service:**

98 Total Calls for Service Including 35 Traffic Stops, 5 Property Damage Crashes, 0 Use of Force Incidents, Total Miles FORD:11658 Total Miles Chevy: 75284

### **Public Relations:**

LOPD officers participated in the annual Shop with a Hero Program at Meijer and passed out gift cards from Walmart to selected students from Lakewood Public Schools. This event is coordinated by the Ionia

County Sheriffs office, Ionia County school officials and team members from Meijer and Walmart. We look forward to this event every year.

For the third year, Officers selected a local family deserving of having their Christmas brightened. The family met with officers at the Page building where they were given their gifts and enjoyed pizza in the lobby area of our building. It was and will always be our intention to have our community associate our building as a safe place. This initiative was made even bigger and better this year due to the overwhelming generosity of many good people here in our community who wanted to help. You know who you are and from the bottom of our hearts, I cannot thank you enough for your kindness during this holiday season.







12/31/21 19:32:20 9807 - SUSPICIOUS BLISS RD  
12/30/21 22:45:42 5300 - DISORDERLY 6TH AVE  
12/30/21 17:35:44 9301C - HIT AND RUN JORDAN LAKE AVE  
12/30/21 08:42:22 99092 - MED 2  
12/29/21 20:11:48 VDOM - VERBAL BONANZA RD  
12/29/21 19:40:05 TRF -  
12/29/21 18:31:29 9807 - SUSPICIOUS CEMETERY RD  
12/29/21 13:26:58 2201 - BURGLARY CHARLIE COURT  
12/28/21 22:42:22 9908 - GENERAL KECIA CT  
12/28/21 17:19:25 6200 - JORDAN LAKE ST  
12/28/21 15:57:14 9301B - PDA TRAFFIC FOURTH AVE  
12/28/21 15:21:08 TRF -  
12/28/21 14:07:56 TRF -  
12/28/21 11:43:22 TRF -  
12/28/21 11:22:46 TRF -  
12/27/21 22:43:20 9807 - SUSPICIOUS BONANZA RD  
12/27/21 09:56:04 9908 - GENERAL  
12/26/21 19:04:51 5300 - DISORDERLY PEARL  
12/26/21 17:24:04 TRF -  
12/26/21 14:27:27 TRF -  
12/26/21 08:02:39 99093 - MED 3  
12/25/21 17:49:26 9903 - MISSING PEARL ST  
12/25/21 14:14:52 9908 - GENERAL THIRD ST  
12/25/21 13:40:28 9908 - GENERAL FIFTH AVE  
12/25/21 02:14:09 Assist Outside Agency -  
12/24/21 18:22:53 TRF -  
12/24/21 18:13:18 TRF -  
12/22/21 09:23:26 99092 - MED 2  
12/21/21 21:47:24 TRF -  
12/21/21 15:41:13 99091 - MED 1  
12/21/21 15:25:28 9301C - HIT AND RUN  
12/21/21 10:11:09 9401 - ALARM W TUPPER  
12/21/21 10:11:08 99091 - MED 1  
12/20/21 20:54:38 5300 - DISORDERLY PEARL ST  
12/20/21 16:18:55 99091 - MED 1  
12/20/21 04:18:13 9807 - SUSPICIOUS  
12/19/21 15:37:36 TRF -  
12/19/21 15:28:20 TRF -  
12/19/21 12:41:35 TRF - JORDAN LAKE AVE  
12/19/21 12:08:53 TRF -  
12/19/21 09:10:17 TRF -  
12/18/21 23:49:15 99091 - MED 1  
12/18/21 16:10:02 TRF -  
12/18/21 14:33:40 TRF -  
12/18/21 14:13:40 TRF -  
12/18/21 13:48:23 TRF -  
12/18/21 09:48:45 TRF -  
12/18/21 06:33:33 9301B - PDA TRAFFIC  
12/17/21 23:54:15 99091 - MED 1  
12/17/21 14:44:00 TRF -  
12/17/21 13:05:29 TRF -  
12/17/21 07:35:51 9909M - MENTAL FOURTH AVE  
12/17/21 00:14:22 99091 - MED 1  
12/16/21 12:00:05 99091 - MED 1  
12/16/21 11:02:44 2600 - FRAUD JORDAN LAKE AVE  
12/15/21 18:51:03 9807 - SUSPICIOUS KECIA CT  
12/15/21 18:26:30 9500 - FIRE ALL  
12/15/21 16:19:36 99091 - MED 1  
12/14/21 22:19:03 9807 - SUSPICIOUS TUPPER LAKE ST



12/14/21 19:03:40 9807 - SUSPICIOUS KECIA CT  
12/14/21 18:08:27 9908 - GENERAL TUPPER LAKE ST  
12/13/21 22:19:25 9301B - PDA TRAFFIC TUPPER LAKE RD  
12/12/21 18:00:37 7000 - JUVENILE FOURTH ST  
12/12/21 14:44:19 9807 - SUSPICIOUS EMERSON ST  
12/12/21 14:18:59 TRF -  
12/11/21 17:46:31 99093 - MED 3 EMERSON ST  
12/11/21 10:28:27 9504 - WIRES  
12/11/21 09:07:40 9908 - GENERAL  
12/11/21 08:55:44 TREES - TREE DOWN CEMETERY RD  
12/11/21 05:45:22 9401 - ALARM 4TH AVE SH21-06905 3415  
12/10/21 15:52:28 TRF - TUPPER LAKE ST LO21-01077 3906  
12/10/21 14:09:01 TRF -  
12/09/21 18:37:01 9807 - SUSPICIOUS KECIA CT  
12/09/21 02:30:25 9908 - GENERAL JORDAN LAKE AVE  
12/08/21 21:23:19 9301B - PDA TRAFFIC TUPPER LAKE ST  
12/07/21 19:03:16 TRF -  
12/07/21 18:25:53 TRF -  
12/06/21 08:57:01 TRF -  
12/06/21 07:38:01 TRF -  
12/05/21 20:12:39 TRF -  
12/05/21 14:56:22 9401 - ALARM JORDAN LAKE AVE  
12/05/21 13:37:58 TRF -  
12/05/21 08:05:21 99091 - MED 1  
12/04/21 19:17:13 7000 - JUVENILE FIRST ST  
12/04/21 19:03:01 TRF -  
12/04/21 16:03:54 TRF -  
12/04/21 15:23:34 TRF -  
12/04/21 14:53:43 TRF -  
12/04/21 14:39:10 TRF -  
12/04/21 14:05:47 TRF -  
12/03/21 21:17:16 99091 - MED 1  
12/03/21 20:10:36 99091 - MED 1  
12/03/21 16:02:10 TRF -  
12/03/21 12:10:39 3800 - FAMILY FIRST ST  
12/01/21 22:54:37 9908 - GENERAL EMERSON ST  
12/01/21 13:32:52 99093 - MED 3  
12/01/21 12:11:23 9908 - GENERAL 5TH AVENUE

## **Department of Public Works**

**December 15<sup>th</sup> 2021 to January 11<sup>th</sup> 2022**

### **Council Report**

#### **Parks & Beach**

No activity aside from plowing snow and salting the parking lots and sidewalks.

#### **Streets**

We have been salting, plowing and hauling snow as needed. We have used approximately 35 tons of salt so far this winter.

#### **Water**

We attended multiple online training sessions this month and have several more scheduled. Due to covid, agencies are offering a lot of free and reduced rate online classes and we are taking advantage when we can. The training has been well received and we are obtaining our continuing education credits for our licensing renewals. We have waited for several months for warrantied meter parts to arrive and finally received a small shipment. The guys replaced multiple nonworking cellular endpoints and meters that were damaged during construction. There was a broken water service in a meter pit on Washington Blvd that we excavated and made the necessary repairs. We will restore the lawn in the spring.

#### **DPW**

During construction, we noticed the insulation above the existing DPW garage had settled over the years. We rented a machine and blew in approximately 160 bags of insulation, bringing the coverage back to the suggested R49 value that is recommended for this region. After the high winds, there were a lot of limbs piled along the streets, which warranted an unscheduled brush collection. We spent a couple of days completely going through the street sweeper. It was fully serviced, washed and necessary repairs were made.

#### **Purchase Request**

None at this time.

#### **Additional Comments**

Peerless Midwest took a core sample of the filtration media from water treatment filter #1. Upon initial inspection, the media is aged and has reached its usefulness. The sample has been sent to a lab for cleaning and further analysis. To continue providing quality water, we will likely need to replace this filtration media within the next year or two.

I have been acquiring cost estimates for the upcoming fiscal year projects/budget.

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDDT REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	430,000.00		447,047.07		(766.09)		(17,047.07)	(3.96)
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,600.00		29,929.36		0.00		15,670.64	34.37
101-000-412.000	DELINQUENT REAL PROPERTY TAX	40,000.00		27,281.85		0.00		12,718.15	31.80
101-000-428.000	MANUFACTURED HOUSING FEES	600.00		430.50		43.00		169.50	28.25
101-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	40,000.00		80,524.03		0.00		(40,524.03)	(101.31)
101-000-445.000	PENALTIES & INTEREST ON TAXES	50.00		44.45		0.00		5.55	11.10
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00		7,342.12		(11.10)		157.88	2.11
101-000-452.000	LIQUOR LICENSE FEES	2,100.00		1,929.95		440.00		170.05	8.10
101-000-454.000	CABLE TV FRANCHISE	4,000.00		3,539.09		0.00		460.91	11.52
101-000-476.000	SPECIAL USE/ZBA PERMIT	200.00		0.00		0.00		200.00	100.00
101-000-477.000	ZONING PERMIT FEES	300.00		575.00		50.00		(275.00)	(91.67)
101-000-539.000	STATE GRANTS	6,662.22		6,662.22		0.00		0.00	0.00
101-000-543.000	METRO ACT	8,300.00		9,102.78		0.00		(802.78)	(9.67)
101-000-574.000	STATE REVENUE SHARING	182,725.00		171,906.00		36,073.00		10,819.00	5.92
101-000-576.000	EVIP PMTS	46,754.00		39,274.00		7,948.00		7,480.00	16.00
101-000-579.000	TREE GRANT	1,200.00		1,200.00		1,200.00		0.00	0.00
101-000-600.000	VEHICLE RENTAL INCOME	15,450.00		0.00		0.00		15,450.00	100.00
101-000-632.000	MOWING	200.00		180.00		0.00		20.00	10.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	400.00		100.00		0.00		300.00	75.00
101-000-657.000	PARKING TICKET FEES	200.00		395.00		70.00		(195.00)	(97.50)
101-000-660.000	ORDINANCE FINES	2,000.00		3,327.57		382.28		(1,327.57)	(66.38)
101-000-665.000	INTEREST	1,500.00		885.23		85.73		614.77	40.98
101-000-670.000	RENTS-BUILDINGS-LAND	4,000.00		2,526.00		1.00		1,474.00	36.85
101-000-675.000	DONATIONS-PRIVATE SOURCES	500.00		0.00		0.00		500.00	100.00
101-000-676.000	REIMBURSEMENTS	1,300.00		3,238.23		0.00		(1,938.23)	(149.09)
101-000-695.000	MISC REVENUE	500.00		1,928.86		911.04		(1,428.86)	(285.77)
101-000-695.001	MISC REVENUE-MISC REVENUE GENERAL	7,500.00		4,266.12		1,013.70		3,233.88	43.12
101-000-695.010	MISC REVENUE-POLICE	2,500.00		605.57		53.00		1,894.43	75.78
101-000-695.011	MISC REVENUE-POLICE 302 FUNDS	500.00		0.00		0.00		500.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		852,541.22		844,241.00		47,493.56		8,300.22	0.97
TOTAL REVENUES		852,541.22		844,241.00		47,493.56		8,300.22	0.97
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	8,500.00		6,187.50		600.00		2,312.50	27.21
101-101-702.709	TREASURER - CLERK WAGES	7,200.00		10,000.00		10,000.00		(2,800.00)	(38.89)
101-101-710.000	EMPLOYER FICA	1,700.00		1,234.57		807.11		465.43	27.38
101-101-723.000	WORKMEN'S COMPENSATION	300.00		97.03		0.00		202.97	67.66
101-101-725.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	100.00
101-101-727.000	OFFICE SUPPLIES	2,500.00		1,163.25		79.88		1,336.75	53.47
101-101-740.000	POSTAGE	1,500.00		(175.83)		(36.55)		1,675.83	111.72
101-101-801.000	CONTRACTED SERVICES	38,000.00		20,120.33		274.30		17,879.67	47.05
101-101-815.000	DUES & MEMBERSHIPS	3,200.00		2,080.99		0.00		1,119.01	34.97
101-101-816.000	EDUCATION & TRAINING	1,500.00		3,317.75		0.00		(1,817.75)	(121.18)
101-101-825.000	NOTARY & FIDUCIARY BONDS	40.00		140.00		0.00		(100.00)	(250.00)
101-101-826.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	100.00
101-101-828.000	DOWNTOWN DEVELOPMENT	13,500.00		14,558.41		14,558.41		(1,058.41)	(7.84)
101-101-850.000	COMMUNICATION EXPENSE	700.00		811.32		79.54		(111.32)	(15.90)
101-101-880.000	COMMUNITY PROMOTION	10,150.00		6,440.90		0.00		3,709.10	36.54
101-101-900.000	PRINTING & PUBLISHING	1,500.00		805.00		0.00		695.00	46.33
101-101-957.000	COUNTER DRAIN	6,700.00		5,735.00		95.42		965.00	14.40

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-963.000	MISC EXPENSE	200.00		200.00		0.00		0.00	0.00
Total Dept 101 - GOVERNING BODY		97,305.00		72,716.22		26,458.11		24,588.78	25.27
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	30,088.00		25,465.12		2,843.67		4,622.88	15.36
101-172-710.000	EMPLOYER FICA	2,600.00		1,891.14		214.73		708.86	27.26
101-172-711.000	EMPLOYERS SHARE OF PENSION	2,900.00		0.00		0.00		2,900.00	100.00
101-172-712.000	HEALTH INSURANCE EXPENSE	3,800.00		3,110.74		342.07		689.26	18.14
101-172-713.000	DENTAL INSURANCE EXPENSE	380.00		271.20		29.37		108.80	28.63
101-172-714.000	OPTICAL PLAN EXPENSE	45.00		23.96		2.45		21.04	46.76
101-172-716.000	WELLNESS PROGRAM	90.00		0.00		0.00		90.00	100.00
101-172-720.000	DISABILITY INSURANCE	450.00		380.60		39.83		69.40	15.42
101-172-721.000	LIFE INSURANCE EXPENSE	130.00		81.99		8.64		48.01	36.93
101-172-723.000	WORKMEN'S COMPENSATION	300.00		37.10		0.00		262.90	87.63
101-172-725.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	100.00
101-172-727.000	OFFICE SUPPLIES	1,500.00		127.98		14.99		1,372.02	91.47
101-172-815.000	DUES & MEMBERSHIPS	1,100.00		725.00		0.00		375.00	34.09
101-172-816.000	EDUCATION & TRAINING	1,500.00		3,573.75		0.00		(2,073.75)	(138.25)
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		1,398.37		635.64		(198.37)	(16.53)
Total Dept 172 - MANAGERS		46,283.00		37,086.95		4,131.39		9,196.05	19.87
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-702.706	PART TIME WAGES	11,000.00		0.00		0.00		11,000.00	100.00
101-265-710.000	EMPLOYER FICA	1,000.00		0.00		0.00		1,000.00	100.00
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,100.00		0.00		0.00		1,100.00	100.00
101-265-723.000	WORKMEN'S COMPENSATION	200.00		37.10		0.00		162.90	81.45
101-265-728.000	SUPPLIES	2,000.00		802.53		27.99		1,197.47	59.87
101-265-740.000	POSTAGE	400.00		(12.65)		(92.52)		412.65	103.16
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		875.72		87.91		324.28	27.02
101-265-920.000	GAS AND ELECTRIC	5,000.00		0.00		0.00		5,000.00	100.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00		1,655.38		1,180.90		3,344.62	66.89
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00		570.00		0.00		430.00	43.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00		170.00		0.00		830.00	83.00
101-265-970.000	CAPITAL OUTLAY	1,000.00		885.93		0.00		114.07	11.41
101-265-980.001	HARDWARE	1,000.00		1,000.00		0.00		0.00	0.00
101-265-980.002	SOFTWARE	500.00		61.76		0.00		438.24	87.65
Total Dept 265 - PAGE MEMORIAL BUILDING		31,400.00		6,045.77		1,204.28		25,354.23	80.75
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	63,245.00		53,433.84		4,861.68		9,811.16	15.51
101-301-702.704	FULL TIME WAGES	139,000.00		117,031.17		11,494.56		21,968.83	15.80
101-301-702.705	OVER TIME WAGES	7,000.00		6,068.13		1,076.46		931.87	13.31
101-301-702.706	PART TIME WAGES	4,400.00		0.00		0.00		4,400.00	100.00
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,600.00		6,600.00		0.00		0.00	0.00
101-301-710.000	EMPLOYER FICA	19,200.00		13,739.03		1,308.83		5,460.97	28.44
101-301-711.000	EMPLOYERS SHARE OF PENSION	23,000.00		17,653.28		1,743.27		5,346.72	23.25
101-301-712.000	HEALTH INSURANCE EXPENSE	16,500.00		12,588.67		1,463.53		3,911.33	23.71
101-301-713.000	DENTAL INSURANCE EXPENSE	1,900.00		1,323.67		142.79		576.33	30.33
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		206.14		20.92		143.86	41.10
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	100.00

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-720.000	DISABILITY INSURANCE	2,850.00		2,424.96		253.81		425.04	14.91
101-301-721.000	LIFE INSURANCE EXPENSE	1,000.00		777.00		81.84		223.00	22.30
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		2,773.64		0.00		1,226.36	30.66
101-301-725.000	MEALS & MILEAGE	500.00		128.95		0.00		371.05	74.21
101-301-726.000	VESTS	1,200.00		823.90		0.00		376.10	31.34
101-301-727.000	OFFICE SUPPLIES	1,500.00		1,373.46		0.00		126.54	8.44
101-301-728.000	SUPPLIES	3,500.00		1,546.71		0.00		1,953.29	55.81
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	100.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00		0.00		0.00		1,000.00	100.00
101-301-744.000	CLOTHING EXPENSE	2,000.00		1,033.80		0.00		966.20	48.31
101-301-751.000	GASOLINE PURCHASES	4,500.00		5,884.70		677.87		(1,384.70)	(30.77)
101-301-801.000	CONTRACTED SERVICES	5,500.00		5,997.19		458.24		(497.19)	(9.04)
101-301-815.000	DUES & MEMBERSHIPS	525.00		115.00		0.00		410.00	78.10
101-301-816.000	EDUCATION & TRAINING	4,000.00		3,432.17		0.00		567.83	14.20
101-301-817.000	RANGE QUALIFICATION	1,500.00		0.00		0.00		1,500.00	100.00
101-301-820.001	MEADOWBROOK INSURANCE	8,500.00		8,003.00		0.00		497.00	5.85
101-301-850.000	COMMUNICATION EXPENSE	5,150.00		4,215.81		385.63		934.19	18.14
101-301-880.000	COMMUNITY PROMOTION	350.00		141.20		115.00		208.80	59.66
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		169.00		0.00		1,331.00	88.73
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	5,000.00		2,157.80		1,591.13		2,842.20	56.84
101-301-942.000	RENTALS	960.00		960.00		0.00		0.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00		0.00		0.00		7,000.00	100.00
101-301-980.000	OFFICE EQUIP-COMPUTERS	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.002	SOFTWARE	1,500.00		0.00		0.00		1,500.00	100.00
Total Dept 301 - POLICE		347,340.00		270,602.22		25,675.56		76,737.78	22.09
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	18,963.00		15,951.61		1,451.45		3,011.39	15.88
101-441-702.704	FULL TIME WAGES	43,260.00		35,893.00		3,289.00		7,367.00	17.03
101-441-702.705	OVER TIME WAGES	1,600.00		1,552.88		0.00		47.12	2.94
101-441-702.706	PART TIME WAGES	8,000.00		8,321.01		73.80		(321.01)	(4.01)
101-441-702.707	SICK TIME PAYOUT	0.00		1,220.07		0.00		(1,220.07)	0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		3,300.00		0.00		(300.00)	(10.00)
101-441-710.000	EMPLOYER FICA	7,700.00		5,530.74		368.28		2,169.26	28.17
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,730.00		6,937.44		546.74		1,792.56	20.53
101-441-712.000	HEALTH INSURANCE EXPENSE	4,500.00		0.00		0.00		4,500.00	100.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,950.00		374.72		40.55		1,575.28	80.78
101-441-714.000	OPTICAL PLAN EXPENSE	260.00		31.48		3.22		228.52	87.89
101-441-720.000	DISABILITY INSURANCE	1,100.00		763.52		80.16		336.48	30.59
101-441-721.000	LIFE INSURANCE EXPENSE	330.00		246.87		26.01		83.13	25.19
101-441-723.000	WORKMEN'S COMPENSATION	5,650.00		4,190.42		0.00		1,459.58	25.83
101-441-727.000	OFFICE SUPPLIES	200.00		306.43		0.00		(106.43)	(53.22)
101-441-728.000	SUPPLIES	4,000.00		1,494.34		642.51		2,505.66	62.64
101-441-741.000	MEDICAL & PHYSICALS	300.00		138.00		101.00		162.00	54.00
101-441-744.000	CLOTHING EXPENSE	1,000.00		911.77		344.96		88.23	8.82
101-441-751.000	GASOLINE PURCHASES	5,000.00		5,351.07		1,178.22		(351.07)	(7.02)
101-441-815.000	DUES & MEMBERSHIPS	700.00		897.99		877.99		(197.99)	(28.28)
101-441-816.000	EDUCATION & TRAINING	250.00		225.00		0.00		25.00	10.00
101-441-820.001	MEADOWBROOK INSURANCE	7,550.00		7,550.00		0.00		0.00	0.00
101-441-823.000	LICENSE FEES	50.00		80.00		80.00		(30.00)	(60.00)
101-441-850.000	COMMUNICATION EXPENSE	1,400.00		1,258.92		111.08		141.08	10.08
101-441-890.000	MAY CLEAN UP	3,500.00		2,987.00		0.00		513.00	14.66
101-441-920.000	GAS AND ELECTRIC	3,500.00		1,574.30		314.89		1,925.70	55.02

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	20,000.00		23,048.91		422.00		(3,048.91)	(15.24)
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	6,000.00		3,357.60		596.02		2,642.40	44.04
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		500.00		0.00		0.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		426.96		0.00		2,073.04	82.92
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		500.00		0.00		0.00	0.00
101-441-934.000	REFUSE REMOVAL	800.00		600.00		120.00		200.00	25.00
101-441-943.000	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	100.00
101-441-955.000	SAFETY	1,500.00		1,119.80		74.83		380.20	25.35
101-441-963.000	MISC EXPENSE	0.00		1,044.24		0.00		(1,044.24)	0.00
101-441-967.000	PROJECT COSTS	5,000.00		3,744.99		1,944.99		1,255.01	25.10
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	100,000.00		100,000.00		0.00		0.00	0.00
Total Dept 441 - PUBLIC WORKS		269,793.00		241,431.08		12,687.70		28,361.92	10.51
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	33,000.00		27,744.96		2,836.76		5,255.04	15.92
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		33,000.00		27,744.96		2,836.76		5,255.04	15.92
Dept 536 - WATER/SEWER									
101-536-938.000	SEWER EXPENSE	3,200.00		2,926.77		816.27		273.23	8.54
101-536-939.000	WATER EXPENSE	1,600.00		1,637.86		384.20		(37.86)	(2.37)
Total Dept 536 - WATER/SEWER		4,800.00		4,564.63		1,200.47		235.37	4.90
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	6,862.00		5,662.18		515.20		1,199.82	17.48
101-722-710.000	EMPLOYER FICA	650.00		433.15		39.41		216.85	33.36
101-722-725.000	MEALS & MILEAGE	350.00		0.00		0.00		350.00	100.00
101-722-850.000	COMMUNICATION EXPENSE	0.00		179.28		0.00		(179.28)	0.00
Total Dept 722 - ZONING		7,862.00		6,274.61		554.61		1,587.39	20.19
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		2,000.00		0.00		0.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-723.000	WORKMEN'S COMPENSATION	260.00		207.82		0.00		52.18	20.07
101-751-728.000	SUPPLIES	2,300.00		1,631.28		223.84		668.72	29.07
101-751-882.000	SWIFTY'S PLACE	500.00		206.68		0.00		293.32	58.66
101-751-920.000	GAS AND ELECTRIC	4,000.00		3,083.61		290.74		916.39	22.91
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,000.00		1,690.01		0.00		309.99	15.50
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		1,761.70		0.00		(261.70)	(17.45)
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	5,000.00		6,151.30		0.00		(1,151.30)	(23.03)
101-751-970.000	CAPITAL OUTLAY	0.00		450.00		0.00		(450.00)	0.00
Total Dept 751 - PARKS AND RECREATION		15,560.00		15,182.40		514.58		377.60	2.43

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD REMAIN
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
TOTAL EXPENDITURES		855,343.00	683,648.84	75,263.46	171,694.16	20.07		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		852,541.22	844,241.00	47,493.56	8,300.22	0.97		
TOTAL EXPENDITURES		855,343.00	683,648.84	75,263.46	171,694.16	20.07		
NET OF REVENUES & EXPENDITURES		(2,801.78)	160,592.16	(27,769.90)	(163,393.94)	(5,631.7)		



PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2021		AVAILABLE BALANCE		% BDGT REMAIN
		AMENDED BUDGET			INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-575.000	ACT 51 / STREETS	207,000.00		174,791.87	14,620.43		32,208.13		15.56
202-000-665.000	INTEREST	3,500.00		1,681.34	339.35		1,818.66		51.96
Total Dept 000 - BALANCE SHEET / GENERAL		210,500.00		176,473.21	14,959.78		34,026.79		16.16
TOTAL REVENUES		210,500.00		176,473.21	14,959.78		34,026.79		16.16
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	3,610.00		3,127.05	351.09		482.95		13.38
202-449-710.000	EMPLOYER FICA	350.00		233.47	26.52		116.53		33.29
202-449-711.000	EMPLOYERS SHARE OF PENSION	350.00		0.00	0.00		350.00		100.00
202-449-712.002	ADMIN BENEFITS	1,000.00		477.61	52.14		522.39		52.24
202-449-731.000	COLD/HOT PATCH	600.00		536.20	0.00		63.80		10.63
202-449-734.000	SALT/SAND ROADS	4,000.00		0.00	0.00		4,000.00		100.00
202-449-801.000	CONTRACTED SERVICES	5,000.00		4,350.00	0.00		650.00		13.00
202-449-863.000	STREET STRIPING	2,500.00		1,990.66	0.00		509.34		20.37
202-449-865.000	STREET SIGNS	1,500.00		1,377.69	0.00		122.31		8.15
202-449-867.000	STREET REPAIRS	5,000.00		0.00	0.00		5,000.00		100.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00		0.00	0.00		5,000.00		100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00	0.00		5,000.00		100.00
202-449-963.000	MISC EXPENSE	2,200.00		2,120.18	0.00		79.82		3.63
202-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	375,600.00		294,512.69	0.00		81,087.31		21.59
202-449-999.000	TRANSFERS OUT	30,000.00		0.00	0.00		30,000.00		100.00
Total Dept 449 - STREET DEPT (ACT 51)		441,710.00		308,725.55	429.75		132,984.45		30.11
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	3,520.00		2,953.98	268.78		566.02		16.08
202-450-710.000	MAINTENANCE EMPLOYER FICA	360.00		225.98	20.56		134.02		37.23
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	360.00		437.23	38.98		(77.23)		(21.45)
202-450-712.002	MAINTENANCE BENEFITS	155.00		119.83	12.77		35.17		22.69
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,395.00		3,737.02	341.09		657.98		14.97
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		133.86	44.22		3,366.14		96.18
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	350.00		9.64	3.22		340.36		97.25
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		13.38	4.42		386.62		96.66
Total Dept 869 - SNOW REMOVAL		4,250.00		156.88	51.86		4,093.12		96.31
TOTAL EXPENDITURES		450,355.00		312,619.45	822.70		137,735.55		30.58
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		210,500.00		176,473.21	14,959.78		34,026.79		16.16
TOTAL EXPENDITURES		450,355.00		312,619.45	822.70		137,735.55		30.58
NET OF REVENUES & EXPENDITURES		(239,855.00)		(136,146.24)	14,137.08		(103,708.76)		43.24

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH	12/31/2021 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	

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PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-575.000	ACT 51 / STREETS	72,000.00		58,263.97		4,873.48		13,736.03	19.08
203-000-665.000	INTEREST	1,100.00		823.06		42.71		276.94	25.18
203-000-695.000	MISC REVENUE	30,000.00		38,629.99		0.00		(8,629.99)	(28.77)
203-000-699.000	TRANSFERS IN	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		133,100.00		97,717.02		4,916.19		35,382.98	26.58
TOTAL REVENUES		133,100.00		97,717.02		4,916.19		35,382.98	26.58
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,700.00		1,250.81		140.43		449.19	26.42
203-449-710.000	EMPLOYER FICA	200.00		93.36		10.60		106.64	53.32
203-449-711.000	EMPLOYERS SHARE OF PENSION	200.00		0.00		0.00		200.00	100.00
203-449-712.002	ADMIN BENEFITS	800.00		190.90		20.85		609.10	76.14
203-449-731.000	COLD/HOT PATCH	1,000.00		536.20		0.00		463.80	46.38
203-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
203-449-801.000	CONTRACTED SERVICES	6,750.00		6,750.00		0.00		0.00	0.00
203-449-863.000	STREET STRIPING	1,000.00		0.00		0.00		1,000.00	100.00
203-449-865.000	STREET SIGNS	945.00		945.00		0.00		0.00	0.00
203-449-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	100.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
203-449-956.000	STORM SEWER	500.00		0.00		0.00		500.00	100.00
203-449-963.000	MISC EXPENSE	2,000.00		1,840.92		0.00		159.08	7.95
203-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	296,805.00		246,048.72		0.00		50,756.28	17.10
Total Dept 449 - STREET DEPT (ACT 51)		328,900.00		257,655.91		171.88		71,244.09	21.66
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	5,670.00		4,726.39		430.04		943.61	16.64
203-450-710.000	MAINTENANCE EMPLOYER FICA	515.00		361.63		32.90		153.37	29.78
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	615.00		699.49		62.36		(84.49)	(13.74)
203-450-712.002	MAINTENANCE BENEFITS	205.00		191.76		20.42		13.24	6.46
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,005.00		5,979.27		545.72		1,025.73	14.64
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,500.00		42.91		20.50		3,457.09	98.77
203-869-710.000	SNOW REMOVAL FICA	350.00		3.16		1.56		346.84	99.10
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		4.29		2.05		395.71	98.93
Total Dept 869 - SNOW REMOVAL		4,250.00		50.36		24.11		4,199.64	98.82
TOTAL EXPENDITURES		340,155.00		263,685.54		741.71		76,469.46	22.48
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		133,100.00		97,717.02		4,916.19		35,382.98	26.58

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		AMENDED BUDGET	12/31/2021	MONTH 12/31/2021	BALANCE		
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	REMAIN
Fund 203 - LOCAL STREET FUND							
TOTAL EXPENDITURES		340,155.00	263,685.54	741.71	76,469.46		22.48
NET OF REVENUES & EXPENDITURES		(207,055.00)	(165,968.52)	4,174.48	(41,086.48)		19.84

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	191,000.00		200,345.86		(343.34)		(9,345.86)	(4.89)
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00		13,413.07		0.00		586.93	4.19
204-000-412.000	DELINQUENT REAL PROPERTY TAX	12,000.00		12,226.39		0.00		(226.39)	(1.89)
204-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	18,000.00		22,208.57		0.00		(4,208.57)	(23.38)
204-000-445.000	PENALTIES & INTEREST ON TAXES	5.00		6.93		0.00		(1.93)	(38.60)
204-000-665.000	INTEREST	2,400.00		2,150.89		484.92		249.11	10.38
204-000-695.000	MISC REVENUE	57,000.00		0.00		0.00		57,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		294,405.00		250,351.71		141.58		44,053.29	14.96
TOTAL REVENUES		294,405.00		250,351.71		141.58		44,053.29	14.96
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	9,330.00		7,192.06		807.44		2,137.94	22.91
204-446-710.000	ADMINISTRATION FICA	870.00		536.94		60.96		333.06	38.28
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,025.00		0.00		0.00		1,025.00	100.00
204-446-712.002	ADMIN BENEFITS	1,330.00		1,098.42		119.92		231.58	17.41
204-446-828.000	DOWNTOWN DEVELOPMENT	0.00		6,524.26		6,524.26		(6,524.26)	0.00
204-446-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
204-446-891.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		2,569.63		0.00		12,430.37	82.87
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	307,000.00		236,452.43		0.00		70,547.57	22.98
204-446-990.986	MTF BOND PAYMENT - PRINCIPAL	65,000.00		65,000.00		0.00		0.00	0.00
204-446-990.987	CAPITAL IMPROVEMENT BOND - PRIN	8,400.00		8,400.00		0.00		0.00	0.00
204-446-990.988	CAPITAL IMPROV BOND II - PRIN	38,500.00		38,500.00		0.00		0.00	0.00
204-446-995.986	MTF BOND INTEREST	6,525.00		6,525.00		0.00		0.00	0.00
204-446-995.987	CAP IMPROVE BOND I INTEREST	962.00		961.20		0.00		0.80	0.08
204-446-995.988	CAP IMPROV BOND II INTEREST	8,661.00		8,661.44		0.00		(0.44)	(0.01)
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		467,603.00		382,421.38		7,512.58		85,181.62	18.22
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	21,000.00		17,724.18		1,612.73		3,275.82	15.60
204-450-710.000	STREET ADMIN FICA	2,050.00		1,355.98		123.37		694.02	33.85
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,255.00		2,623.01		233.84		(368.01)	(16.32)
204-450-712.002	STREET ADMIN BENEFITS	720.00		594.40		62.35		125.60	17.44
Total Dept 450 - MAINTENANCE / CONSTRUCTION		26,025.00		22,297.57		2,032.29		3,727.43	14.32
TOTAL EXPENDITURES		493,628.00		404,718.95		9,544.87		88,909.05	18.01
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		294,405.00		250,351.71		141.58		44,053.29	14.96
TOTAL EXPENDITURES		493,628.00		404,718.95		9,544.87		88,909.05	18.01
NET OF REVENUES & EXPENDITURES		(199,223.00)		(154,367.24)		(9,403.29)		(44,855.76)	22.52

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DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00		21,082.67		21,082.67		8,917.33	29.72
248-000-665.000	INTEREST	60.00		55.49		3.46		4.51	7.52
248-000-675.000	DONATIONS-PRIVATE SOURCES	1,000.00		1,200.00		280.00		(200.00)	(20.00)
Total Dept 000 - BALANCE SHEET / GENERAL		31,060.00		22,338.16		21,366.13		8,721.84	28.08
TOTAL REVENUES		31,060.00		22,338.16		21,366.13		8,721.84	28.08
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	0.00		30.71		0.00		(30.71)	0.00
248-275-801.000	CONTRACTED SERVICES	5,000.00		0.00		0.00		5,000.00	100.00
248-275-815.000	DUES & MEMBERSHIPS	25.00		25.00		0.00		0.00	0.00
248-275-816.000	EDUCATION & TRAINING	1,000.00		0.00		0.00		1,000.00	100.00
248-275-880.000	COMMUNITY PROMOTION	2,000.00		645.36		0.00		1,354.64	67.73
248-275-881.000	ADVERTISING	200.00		500.00		0.00		(300.00)	(150.00)
248-275-967.000	BEAUTIFICATION	51,200.00		35,951.54		0.00		15,248.46	29.78
248-275-967.002	CHRISTMAS DECORATIONS	2,600.00		1,364.00		0.00		1,236.00	47.54
Total Dept 275 - DDA		62,025.00		38,516.61		0.00		23,508.39	37.90
TOTAL EXPENDITURES		62,025.00		38,516.61		0.00		23,508.39	37.90
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		31,060.00		22,338.16		21,366.13		8,721.84	28.08
TOTAL EXPENDITURES		62,025.00		38,516.61		0.00		23,508.39	37.90
NET OF REVENUES & EXPENDITURES		(30,965.00)		(16,178.45)		21,366.13		(14,786.55)	47.75

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DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-401.001	ART IN THE PARK REVENUE-NEXT FY	2,000.00		1,845.00		0.00		155.00	7.75
290-000-401.290	ART IN THE PARK REVENUE	3,000.00		1,740.00		0.00		1,260.00	42.00
290-000-539.000	STATE GRANTS	5,500.00		973.00		973.00		4,527.00	82.31
290-000-610.000	FOOD BOOTH FEES	350.00		555.00		0.00		(205.00)	(58.57)
290-000-611.000	CONCESSIONS	0.00		1,470.00		0.00		(1,470.00)	0.00
290-000-675.000	DONATIONS-PRIVATE SOURCES	3,000.00		8,200.00		0.00		(5,200.00)	(173.33)
290-000-695.000	MISC REVENUE	0.00		697.03		0.00		(697.03)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		13,850.00		15,480.03		973.00		(1,630.03)	(11.77)
TOTAL REVENUES		13,850.00		15,480.03		973.00		(1,630.03)	(11.77)
Expenditures									
Dept 752 - ARTS									
290-752-701.000	OPER EXPENSE-GRANT DISBURSEMENT	50.00		50.00		0.00		0.00	0.00
290-752-724.000	REFUND/REIMBURSEMENTS	60.00		360.00		(20.00)		(300.00)	(500.00)
290-752-728.000	SUPPLIES	400.00		2,115.24		0.00		(1,715.24)	(428.81)
290-752-740.000	POSTAGE	100.00		219.83		36.55		(119.83)	(119.83)
290-752-793.000	OPERATING EXPENSE	100.00		194.95		0.00		(94.95)	(94.95)
290-752-794.000	T-SHIRTS	500.00		311.00		0.00		189.00	37.80
290-752-795.000	SOUND	1,500.00		1,500.00		0.00		0.00	0.00
290-752-796.000	ROLLS	200.00		154.60		0.00		45.40	22.70
290-752-798.000	CONCESSIONS SUPPLIES	100.00		427.11		0.00		(327.11)	(327.11)
290-752-851.000	RADIOS	75.00		100.00		0.00		(25.00)	(33.33)
290-752-852.000	TELEPHONE	625.00		528.82		49.56		96.18	15.39
290-752-881.000	ADVERTISING	6,000.00		7,108.26		375.00		(1,108.26)	(18.47)
290-752-890.001	CLEAN UP	0.00		150.00		0.00		(150.00)	0.00
290-752-895.000	KIDS AREA	300.00		0.00		0.00		300.00	100.00
290-752-898.000	ENTERTAINMENT	850.00		1,250.00		0.00		(400.00)	(47.06)
290-752-953.000	PORT A POTTY	200.00		545.00		0.00		(345.00)	(172.50)
290-752-963.000	MISCELLANEOUS EXPENSE	0.00		210.00		0.00		(210.00)	0.00
290-752-967.000	PROJECT COSTS	2,500.00		2,524.80		0.00		(24.80)	(0.99)
Total Dept 752 - ARTS		13,560.00		17,749.61		441.11		(4,189.61)	(30.90)
TOTAL EXPENDITURES		13,560.00		17,749.61		441.11		(4,189.61)	(30.90)
Fund 290 - ARTS:									
TOTAL REVENUES		13,850.00		15,480.03		973.00		(1,630.03)	(11.77)
TOTAL EXPENDITURES		13,560.00		17,749.61		441.11		(4,189.61)	(30.90)
NET OF REVENUES & EXPENDITURES		290.00		(2,269.58)		531.89		2,559.58	(682.61)

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DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
291-000-610.000	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	100.00
291-000-625.000	REGISTRATIONS	900.00	0.00	0.00	900.00	100.00
291-000-665.000	INTEREST	5.00	4.06	0.27	0.94	18.80
291-000-675.000	DONATIONS-PRIVATE SOURCES	2,000.00	0.00	0.00	2,000.00	100.00
291-000-678.000	T-SHIRT REVENUE	100.00	0.00	0.00	100.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,030.00	4.06	0.27	3,025.94	99.87
TOTAL REVENUES		3,030.00	4.06	0.27	3,025.94	99.87
Expenditures						
Dept 753 - CAR SHOW						
291-753-728.000	SUPPLIES	800.00	0.00	0.00	800.00	100.00
291-753-794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	100.00
291-753-881.000	ADVERTISING	650.00	0.00	0.00	650.00	100.00
291-753-887.000	TROPHIES	800.00	0.00	0.00	800.00	100.00
291-753-888.000	FLYERS	170.00	0.00	0.00	170.00	100.00
291-753-892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	100.00
291-753-893.000	DJ	350.00	0.00	0.00	350.00	100.00
291-753-953.000	PORT A POTTY	150.00	0.00	0.00	150.00	100.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	100.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,030.00	4.06	0.27	3,025.94	99.87
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
NET OF REVENUES & EXPENDITURES		(240.00)	4.06	0.27	(244.06)	98.31



GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		2021-22 AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	12/31/2021 NORMAL (ABNORMAL)	BALANCE		
Fund 590 - SEWER FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
590-000-590.603	SEWER NSF REVENUE	0.00	140.00	0.00	(140.00)	0.00		0.00
590-000-614.000	SEWER REVENUE	0.00	1,804,544.49	199,402.12	(1,804,544.49)	0.00		0.00
590-000-615.000	SEWER PENALTIES	0.00	12,894.64	9.38	(12,894.64)	0.00		0.00
590-000-619.000	LAB TESTING REVENUE	0.00	160.00	40.00	(160.00)	0.00		0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,817,739.13	199,451.50	(1,817,739.13)	0.00		0.00
TOTAL REVENUES		0.00	1,817,739.13	199,451.50	(1,817,739.13)	0.00		0.00
Fund 590 - SEWER FUND:								
TOTAL REVENUES		0.00	1,817,739.13	199,451.50	(1,817,739.13)	0.00		0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00		100.00
NET OF REVENUES & EXPENDITURES		0.00	1,817,739.13	199,451.50	(1,817,739.13)	0.00		0.00

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DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-402.591	WATER REVENUE	960,000.00		825,014.47		78,727.66		134,985.53	14.06
591-000-445.000	PENALTIES & INTEREST	5,500.00		5,467.79		80.00		32.21	0.59
591-000-539.002	WELLHEAD PROTECTION	2,750.00		0.00		0.00		2,750.00	100.00
591-000-607.000	WATER HOOK UP FEES	0.00		331.65		331.65		(331.65)	0.00
591-000-608.000	WATER TURN ON/OFF FEES	1,200.00		871.52		10.00		328.48	27.37
591-000-609.000	FINAL READ INCOME	500.00		340.00		50.00		160.00	32.00
591-000-665.000	INTEREST	5,000.00		4,294.05		884.58		705.95	14.12
591-000-674.000	INCENTIVE PROGRAM	3,000.00		0.00		0.00		3,000.00	100.00
591-000-695.000	MISC REVENUE	5,000.00		14,680.18		4,156.22		(9,680.18)	(193.60)
<b>Total Dept 000 - BALANCE SHEET / GENERAL</b>		<b>982,950.00</b>		<b>850,999.66</b>		<b>84,240.11</b>		<b>131,950.34</b>	<b>13.42</b>
<b>TOTAL REVENUES</b>		<b>982,950.00</b>		<b>850,999.66</b>		<b>84,240.11</b>		<b>131,950.34</b>	<b>13.42</b>
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	49,750.00		43,365.04		4,491.51		6,384.96	12.83
591-536-702.704	FULL TIME WAGES	152,000.00		118,395.37		11,585.93		33,604.63	22.11
591-536-702.705	OVER TIME WAGES	2,500.00		2,824.46		0.00		(324.46)	(12.98)
591-536-702.706	PART TIME WAGES	2,000.00		0.00		0.00		2,000.00	100.00
591-536-702.707	SICK TIME PAYOUT	2,000.00		0.00		0.00		2,000.00	100.00
591-536-710.000	EMPLOYER FICA	20,000.00		11,991.40		1,154.92		8,008.60	40.04
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		13,939.41		1,392.43		8,060.59	36.64
591-536-712.000	HEALTH INSURANCE EXPENSE	34,000.00		40,409.49		4,081.01		(6,409.49)	(18.85)
591-536-712.002	ADMIN BENEFITS	4,720.00		3,617.38		395.35		1,102.62	23.36
591-536-713.000	DENTAL INSURANCE EXPENSE	4,820.00		3,964.62		397.41		855.38	17.75
591-536-714.000	OPTICAL PLAN EXPENSE	615.00		598.58		54.61		16.42	2.67
591-536-716.000	WELLNESS PROGRAM	270.00		0.00		0.00		270.00	100.00
591-536-720.000	DISABILITY INSURANCE	2,260.00		1,864.24		189.00		395.76	17.51
591-536-721.000	LIFE INSURANCE EXPENSE	670.00		609.40		62.24		60.60	9.04
591-536-723.000	WORKMEN'S COMPENSATION	2,250.00		1,967.89		0.00		282.11	12.54
591-536-725.000	MEALS & MILEAGE	500.00		32.81		0.00		467.19	93.44
591-536-727.000	OFFICE SUPPLIES	500.00		373.42		0.00		126.58	25.32
591-536-728.000	SUPPLIES	1,500.00		420.49		0.00		1,079.51	71.97
591-536-732.000	CHEMICAL SUPPLIES	4,000.00		1,232.80		(140.00)		2,767.20	69.18
591-536-740.000	POSTAGE	1,500.00		1,456.67		0.00		43.33	2.89
591-536-741.000	MEDICAL & PHYSICALS	200.00		74.00		0.00		126.00	63.00
591-536-744.000	CLOTHING EXPENSE	1,200.00		598.82		0.00		601.18	50.10
591-536-751.000	GASOLINE PURCHASES	4,000.00		3,542.69		782.77		457.31	11.43
591-536-780.000	METER REPLACEMENT	3,000.00		1,867.92		225.60		1,132.08	37.74
591-536-801.000	CONTRACTED SERVICES	20,000.00		12,432.73		150.00		7,567.27	37.84
591-536-815.000	DUES & MEMBERSHIPS	4,000.00		3,218.27		877.99		781.73	19.54
591-536-816.000	EDUCATION & TRAINING	2,000.00		2,024.78		0.00		(24.78)	(1.24)
591-536-818.000	WELLHEAD PROTECTION	5,500.00		0.00		0.00		5,500.00	100.00
591-536-821.000	BANK FEES	100.00		20.00		0.00		80.00	80.00
591-536-822.000	FLEET INSURANCE	15,500.00		15,500.00		0.00		0.00	0.00
591-536-827.000	WATER TESTING FEES	2,700.00		1,639.00		44.00		1,061.00	39.30
591-536-850.000	COMMUNICATION EXPENSE	3,800.00		3,738.04		328.65		61.96	1.63
591-536-900.000	PRINTING & PUBLISHING	200.00		192.57		0.00		7.43	3.72
591-536-920.000	GAS AND ELECTRIC	61,000.00		45,261.41		3,609.61		15,738.59	25.80
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	42,000.00		51,153.64		24,100.00		(9,153.64)	(21.79)
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00		2,365.11		68.00		5,634.89	70.44
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,000.00		464.82		0.00		535.18	53.52

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN	
		AMENDED BUDGET	NORMAL	12/31/2021 (ABNORMAL)	MONTH 12/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 591 - WATER FUND										
Expenditures										
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	453,000.00		329,746.23		0.00		123,253.77	27.21	
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00		74,235.00		0.00		765.00	1.02	
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00	
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	100.00	
591-536-963.000	MISC EXPENSE	4,000.00		302.50		0.00		3,697.50	92.44	
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	5,500.00		4,812.50		0.00		687.50	12.50	
591-536-980.001	HARDWARE	9,200.00		7,549.87		1,518.34		1,650.13	17.94	
591-536-980.002	SOFTWARE	500.00		0.00		0.00		500.00	100.00	
591-536-994.000	CAPITAL IMPROVEMENT BOND	26,600.00		26,600.00		0.00		0.00	0.00	
591-536-994.001	CAPITAL IMPROVEMENT BOND II	16,500.00		16,500.00		0.00		0.00	0.00	
591-536-994.002	USDA BOND 2016	67,000.00		67,000.00		0.00		0.00	0.00	
591-536-995.000	INTEREST EXPENSE	78,897.00		42,826.82		0.00		36,070.18	45.72	
Total Dept 536 - WATER/SEWER		1,225,752.00		960,730.19		55,369.37		265,021.81	21.62	
TOTAL EXPENDITURES		1,225,752.00		960,730.19		55,369.37		265,021.81	21.62	
Fund 591 - WATER FUND:										
TOTAL REVENUES			982,950.00		850,999.66		84,240.11		131,950.34	13.42
TOTAL EXPENDITURES			1,225,752.00		960,730.19		55,369.37		265,021.81	21.62
NET OF REVENUES & EXPENDITURES			(242,802.00)		(109,730.53)		28,870.74		(133,071.47)	54.81

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD REMAIN
		AMENDED BUDGET	12/31/2021 NORMAL (ABNORMAL)	MONTH 12/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 999 - PAYROLL CLEARING								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
999-000-665.000	INTEREST	0.00	20.29	1.62	(20.29)	0.00		
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	20.29	1.62	(20.29)	0.00		
TOTAL REVENUES		0.00	20.29	1.62	(20.29)	0.00		
Fund 999 - PAYROLL CLEARING:								
TOTAL REVENUES		0.00	20.29	1.62	(20.29)	0.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00		
NET OF REVENUES & EXPENDITURES		0.00	20.29	1.62	(20.29)	0.00		
TOTAL REVENUES - ALL FUNDS		2,521,436.22	4,075,364.27	373,543.74	(1,553,928.05)	(61.63)		
TOTAL EXPENDITURES - ALL FUNDS		3,444,088.00	2,681,669.19	142,183.22	762,418.81	22.14		
NET OF REVENUES & EXPENDITURES		(922,651.78)	1,393,695.08	231,360.52	(2,316,346.86)	(51.05)		

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
12/02/2021	ARTS	3208	015	VILLAGE OF LAKE ODESSA - GENERAL	36.55
12/02/2021	ARTS	3209	WEST	WEST MI TOURIST ASSOC	375.00
12/30/2021	ARTS	3210	VERIZON	VERIZON WIRELESS	49.56

ARTS TOTALS:

Total of 3 Checks:	461.11
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	461.11

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

12/02/2021	DDA	1185	AMAZON	AMAZON CAPITAL SERVICES, INC.	6.99	V
12/02/2021	DDA	1186	MENARD	MENARDS-IONIA	329.89	
12/02/2021	DDA	1187	AMAZON	AMAZON CAPITAL SERVICES, INC.	6.99	

DDA TOTALS:

Total of 3 Checks:	343.87
Less 1 Void Checks:	6.99
Total of 2 Disbursements:	336.88

Bank GEN 1447 GENERAL FUND

12/02/2021	GEN	41750	AMAZON	AMAZON CAPITAL SERVICES, INC.	89.86
12/02/2021	GEN	41751	CONRADS	CONRADS QUICK LUBE	81.60
12/02/2021	GEN	41752	MENARD	MENARDS-IONIA	394.82
12/02/2021	GEN	41753	MISS DIG	MISS DIG SYSTEM, INC.	877.99
12/02/2021	GEN	41754	ODESSA	ODESSA TOWNSHIP	95.42
12/02/2021	GEN	41755	PATRICK	PATRICK REAGAN	39.78
12/09/2021	GEN	41756	BIGL	BIG L LUMBER	995.97
12/09/2021	GEN	41757	CARDMEMBER	CARDMEMBER SERVICE	802.36
12/09/2021	GEN	41758	CONSUMERS	CONSUMERS ENERGY	2,551.44
12/09/2021	GEN	41759	JIM'S	JIM'S SERVICE	1,591.13
12/09/2021	GEN	41760	LES'S	LES'S SANITARY SERVICE	120.00
12/09/2021	GEN	41761	MENARD	MENARDS-IONIA	55.98
12/09/2021	GEN	41762	NAPA	NAPA OF IONIA	54.73
12/09/2021	GEN	41763	TRUE	VILLAGE TRUE VALUE LUMBER	13.79
12/09/2021	GEN	41764	VERIZON	VERIZON WIRELESS	151.45
12/09/2021	GEN	41765	WEX	WEX BANK	1,856.09
12/16/2021	GEN	41766	AMAZON	AMAZON CAPITAL SERVICES, INC.	29.54
12/16/2021	GEN	41767	BIGL	BIG L LUMBER	1,206.99
12/16/2021	GEN	41768	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	2,508.98
12/16/2021	GEN	41769	CONSUMERS	CONSUMERS ENERGY	890.95
12/16/2021	GEN	41770	DDA	LAKE ODESSA DDA	14,558.41
12/16/2021	GEN	41771	LARRY	LARRY COOK	80.00
12/16/2021	GEN	41772	MENARD	MENARDS-IONIA	356.93
12/16/2021	GEN	41773	MISC	SCOTT HUBBERT	35.99
12/16/2021	GEN	41774	MSP	MICHIGAN STATE POLICE	66.00
12/16/2021	GEN	41775	SBAM PLAN	THE SBAM PLAN	490.29
12/16/2021	GEN	41776	SPECTRUM H	SPECTRUM HEALTH PENNOCK	101.00
12/22/2021	GEN	41777	AMAZON	AMAZON CAPITAL SERVICES, INC.	35.94
12/22/2021	GEN	41778	BIGL	BIG L LUMBER	138.00
12/22/2021	GEN	41779	FLEX	FLEX ADMINISTRATORS, INC.	125.00
12/22/2021	GEN	41780	TYCO	JOHNSON CONTROLS SECURITY SOLUTIONS	392.24
12/22/2021	GEN	41781	WOW	WOW! BUSINESS	74.99
12/22/2021	GEN	41782	WOW	WOW! BUSINESS	91.25
12/22/2021	GEN	41783	WOW	WOW! BUSINESS	131.88
12/22/2021	GEN	41784	MISC	BENJAMIN & ANGELA DILLON	551.63
12/22/2021	GEN	41785	MISC	TRACY CALABRESE	225.56
12/30/2021	GEN	41786	AMAZON	AMAZON CAPITAL SERVICES, INC.	500.82
12/30/2021	GEN	41787	BULLSEYE	BULLSEYE PEST DEFENSE	250.00
12/30/2021	GEN	41788	LWWA	LAKEWOOD WASTEWATER AUTHORITY	149.30
12/30/2021	GEN	41789	NAPA	NAPA OF IONIA	604.73
12/30/2021	GEN	41790	SHARE	SHARE CORPORATION	74.83
12/30/2021	GEN	41791	VERIZON	VERIZON WIRELESS	820.25
12/30/2021	GEN	41792	WILLIAM	WILLIAMS FARM MACHINERY	541.29

GEN TOTALS:

Total of 43 Checks:	34,805.20
Less 0 Void Checks:	0.00
Total of 43 Disbursements:	34,805.20

Bank HWY 6659 GENERAL HWY

Check Date	Bank	Check	Vendor	Vendor Name	Amount
12/16/2021	HWY	2047	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	106.16
12/16/2021	HWY	2048	DDA	LAKE ODESSA DDA	6,524.26
12/16/2021	HWY	2049	SBAM PLAN	THE SBAM PLAN	76.11
12/22/2021	HWY	2050	MISC	BENJAMIN & ANGELA DILLON	243.69 V
12/22/2021	HWY	2051	MISC	TRACY CALABRESE	99.65 V
12/22/2021	HWY	2052	MISC	BENJAMIN & ANGELA DILLON	243.69 V
12/22/2021	HWY	2053	MISC	TRACY CALABRESE	99.65 V
12/22/2021	HWY	2054	MISC	BENJAMIN & ANGELA DILLON	243.69
12/22/2021	HWY	2055	MISC	TRACY CALABRESE	99.65

HWY TOTALS:

Total of 9 Checks:	7,736.55
Less 4 Void Checks:	686.68
Total of 5 Disbursements:	7,049.87

Bank LOC 6646 LOCAL STREETS

12/16/2021	LOC	2319	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	30.13
12/16/2021	LOC	2320	SBAM PLAN	THE SBAM PLAN	11.14

LOC TOTALS:

Total of 2 Checks:	41.27
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	41.27

Bank MAJ 6633 MAJOR STREETS

12/16/2021	MAJ	2389	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	53.46
12/16/2021	MAJ	2390	SBAM PLAN	THE SBAM PLAN	11.45

MAJ TOTALS:

Total of 2 Checks:	64.91
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	64.91

Bank PR VI 1498 PAYROLL

12/16/2021	PR VI	22(E)	AMERICAN F	AMERICAN FUNDS	187.50
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PR VI TOTALS:

Total of 1 Checks:	187.50
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	187.50

Bank WATER 6620 WATER

12/02/2021	WATER	5356	H2O	H2O COMPLIANCE SERVICES INC.	150.00
12/02/2021	WATER	5357	HAVILAND	HAVILAND	735.25
12/02/2021	WATER	5358	MISS DIG	MISS DIG SYSTEM, INC.	877.99
12/02/2021	WATER	5359	TRICOU	HOMEWORKS	2,715.27
12/09/2021	WATER	5360	BADGER	BADGER METER	752.94
12/09/2021	WATER	5361	IONIA CITY	CITY OF IONIA	44.00
12/09/2021	WATER	5362	STOWELL	STOWELL BUILDERS LLC	24,100.00
12/09/2021	WATER	5363	VERIZON	VERIZON WIRELESS	36.09
12/09/2021	WATER	5364	WEX	WEX BANK	782.77
12/16/2021	WATER	5365	AT&T	AT&T	87.95
12/16/2021	WATER	5366	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	5,764.10
12/16/2021	WATER	5367	CONSUMERS	CONSUMERS ENERGY	1,082.28
12/16/2021	WATER	5368	SBAM PLAN	THE SBAM PLAN	300.30
12/22/2021	WATER	5369	FERGUSON	FERGUSON WATERWORKS	225.60
12/22/2021	WATER	5370	WOW	WOW! BUSINESS	65.93
12/30/2021	WATER	5371	JERRY'S	JERRY'S TIRE	68.00
12/30/2021	WATER	5372	VERIZON	VERIZON WIRELESS	138.68

WATER TOTALS:

Total of 17 Checks:	37,927.15
Less 0 Void Checks:	0.00
Total of 17 Disbursements:	37,927.15

REPORT TOTALS:

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Total of 80 Checks:					81,567.56
Less 5 Void Checks:					693.67
Total of 75 Disbursements:					<u>80,873.89</u>

# Discussion Items



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**Sec. 6.1-21. Prohibition of marihuana establishments.**

- (a) Pursuant to the provisions of Section 6.1 of the Michigan Regulation and Taxation of Marihuana Act (the "Act"), marihuana establishments, as defined by the Act, are completely prohibited within the boundaries of the village.
- (b) Any applicant for a state or local license to establish a marihuana establishment, as defined by the Act, within the boundaries of the village shall be deemed to be not in compliance with this article or with the Code of Ordinances amended by this article.
- (c) This section does not supersede rights and obligations with respect to the transportation of marihuana through the village to the extent provided by the Act, and does not supersede rights and obligations under Michigan law allowing for or regulating marihuana for medical use.

(Ord. No. 2018-2, § 1, 11-19-2018)

**Sec. 6.1-22. Prohibition on sale and consumption of marihuana in public places.**

- (a) In conformance with Sections 4.1(e) and 6.2(b) of the Act, the sale or consumption of marihuana in any form and the sale or display of marihuana accessories, as defined by the Act, is prohibited in any public places within the boundaries of the village.
- (b) Any person who violates any of the provisions of this section shall be responsible for a municipal civil infraction punishable by a civil fine of \$500.00, plus court-imposed costs.
- (c) This section does not supersede rights and obligations with respect to the transfer and consumption of marihuana on private property to the extent authorized by the person who owns, occupies or operates such property, as provided in and authorized by the Act, and does not supersede rights and obligations with respect to the use of marihuana for medical purposes as provided by any law of the State of Michigan allowing for or regulating marihuana for medical use.

(Ord. No. 2018-2, § 1, 11-19-2018)

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**Sec. 36-101. Prohibition of marihuana establishments.**

- (a) Marihuana establishments, as authorized by and defined in the Michigan Regulation and Taxation of Marihuana Act (the "Act"), are prohibited in all zoning districts, and shall not be permitted as home occupations under section 36-95 of this article.
- (b) No use that constitutes or purports to be a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter or any other type of marihuana related business authorized by the Act, that was engaged in prior to the enactment of this section, shall be deemed to have been a legally established use under the provisions of the Village Code of Ordinances; that use shall not be entitled to claim legal nonconforming status.
- (c) Violations of this section are subject to the violations and penalties pursuant to section 36-140 of this article, and may be abated as nuisances pursuant to section 10-33.
- (d) This section does not supersede rights and obligations with respect to the transportation of marihuana by marihuana secure transporters through the village to the extent provided by the Act, and does not supersede rights and the regulations under section 36-95 of this article with respect to medical marihuana facilities established pursuant to the Michigan Medical Marihuana Act.

(Ord. No. 2019-1, § 1, 1-28-2019)

# Public Hearing



# Five-Year Recreation Plan

*January 2022*

# TABLE OF CONTENTS

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<b>Chapter 1. Introduction</b> .....	<b>3</b>
<b>Chapter 2. Community Description</b> .....	<b>4</b>
Character of the Built Environment.....	5
Cultural Resources .....	5
Social Characteristics .....	6
Implications – Community Description.....	8
<b>Chapter 3. Administrative Structure</b> .....	<b>10</b>
Organization and Roles .....	10
Current Budget and Funding .....	12
<b>Chapter 4. Recreation Inventory</b> .....	<b>13</b>
Facilities Available to the Public .....	13
Recreation Grant History.....	17
Public Facility Analysis .....	17
Implications – Recreation Inventory.....	24
<b>Chapter 5. Description of the Planning and Public Input Process</b> .....	<b>24</b>
Soliciting Public Input .....	25
The Public Input Process And Results .....	26
<b>Chapter 6. Goals And Objectives</b> .....	<b>27</b>
<b>Chapter 7. Action Program</b> .....	<b>31</b>
Improved Infrastructure .....	31
Accessibility .....	31
Potential Resource Partners .....	32
Implementation Summary.....	34

## Appendices

- 1 – Recreation Grant History
- 2 – Community Survey Notices
- 3 –Community Survey Results
- 4 – Notice for Public Review and Comment Period and Adoption Meeting
- 5 – Minutes of Public Adoption Meeting
- 6 – Adopting Resolution, Appendix H Checklist and Forwarding Letters

## CHAPTER 1. INTRODUCTION

The purpose of this Five-Year Parks and Recreation Plan is to enable the Village of Lake Odessa to improve quality of life for its citizens. A Parks and Recreation Plan represents a foundation policy statement about what a community is, what its residents value and what those residents hope the community will become in connection with parks and recreation facilities and services.

*Lake Odessa appreciates the significant contribution of recreation to the quality of life and the physical health of its citizens.*

Lake Odessa appreciates the significant contribution of recreation to the quality of life and the physical health of its citizens. This recognition has been manifested in this effort to update its 2017 Recreation Plan with the hopes of improving the local park system and enhancing the local beach and water amenity. While quality of life in the quaint community is excellent, the Village government has chosen to take an active role in the delivery of recreation opportunities by completing this Five-Year Parks and Recreation Plan. The Lake Odessa community continues to dedicate itself to improving recreational offerings.

Parks and recreation planning is an exercise engaged to anticipate change, promote needed change, and to control or direct recreational development in such a way as to benefit the entire community. It has the aim of harmonizing the available recreational resources and activities with the environmental, aesthetic, and cultural requirements of the Village. Consideration of recreation in the community extends beyond the boundaries of the Village; and the preparation of this plan therefore contemplated amenities in adjacent communities.

*The plan outlines the preferred future for parks and recreation and a comprehensive plan to realize it.*

This Five-Year Parks and Recreation Plan provides a policy and decision making guide regarding future improvements. Key planning issues are identified, a clear set of goals and objectives are outlined, and specific implementation projects are identified. This Plan reflects the community's deep concern for natural features, a strong commitment to strengthen sense of community, and a desire to heighten awareness of local and regional amenities. The plan outlines the preferred future for parks and recreation and a comprehensive plan to realize it.

The Village's Recreation Plan was last updated in 2017. General recreation planning practice suggests, and the Michigan Department of Natural Resources (DNR) requires, that Parks and Recreation Plans be reviewed and updated every five years to keep them current. Following the DNR's guidelines establishes the Village's eligibility to apply for grant funds that would otherwise be unavailable. The former 2017 plan reflected many current conditions and trends, so the effort to update it in 2021 enabled the community to focus on particular challenges rather than restrict the effort to a more general overview.

## CHAPTER 2. COMMUNITY DESCRIPTION

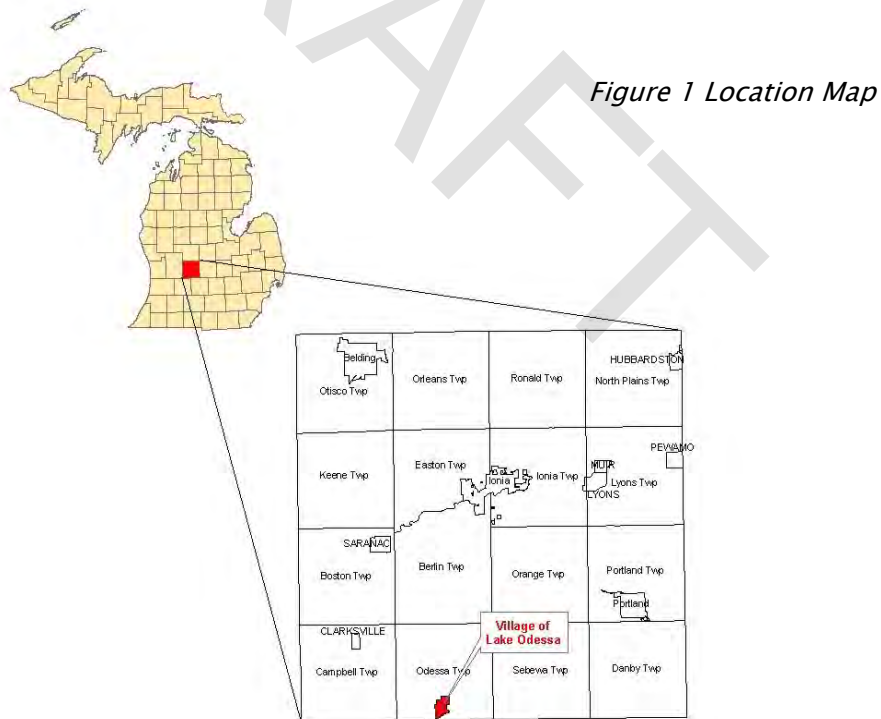
The Village of Lake Odessa is a turn of the century community bordered to the south by an inland lake. The 0.8-square mile Village was established in southern Ionia County, near Barry and Eaton Counties, amidst agricultural fields and open land.

*The Village of Lake Odessa is a turn of the century community bordered to the south by an inland lake.*

The Village is located midway between Grand Rapids and Lansing and 6 miles south of I-96. This convenient location results in easy access to these two larger cities, as well as the smaller communities of Lowell, Charlotte, Grand Ledge, Hastings, Ionia and Eaton Rapids. State route M-50 runs east to west through the Village, providing important linkages parallel to I-96. State route M-66 is located approximately four miles east of Lake Odessa, and provides additional north-south connections. M-43, another state highway, intersects M-50 five miles east of Lake Odessa, and continues on to Lansing.

Lake Odessa is surrounded by the Township of Odessa, a municipality politically distinct from the Village, although the two jurisdictions collaborate on services from time to time. Figure 1 below shows the Village's location in a regional context.

This Chapter will summarize Village characteristics and resources that may influence parks and recreation planning.



## Character of the Built Environment



*The central business district has benefitted from several aesthetic and functional enhancements that make the area more attractive to pedestrians.*

Single-family residential neighborhoods are the dominant land use in the Village. Many of the homes are almost one hundred years old and are built on smaller lots compared to homes in neighboring townships, establishing a quaint, close-knit community character. Walkable, tree-lined streets lead to the central business district, bounded by Tupper Lake and Fourth Streets, and Third and Fifth Avenues. The central business district includes a small concentration of personal service establishments and restaurants and has benefitted from several aesthetic and functional enhancements that make the area more attractive to pedestrians. Conventional retail and commercial land uses exist near Jordan Lake Street (M-50) and Jordan Lake Avenue, with the bulk of industrial uses clustered near the northwest corner of the community.

### Jordan Lake

Lakes play an elemental role in defining the recreational character of a community. Lakes are pivotal in providing aesthetic and recreational values while also functioning as natural retention and groundwater recharge basins. The southern municipal limits of the Village are defined by Jordan Lake.

In many communities, inland lakes serve as magnets for residential development, as lakes can serve as a substantial recreational resource and a prized residential amenity. Jordan Lake is no exception, and the water body is largely surrounded by homes, except for a few sensitive environmental areas to the south.



*Jordan Lake helps define the recreational character of the community.*

The Village slopes slightly toward Jordan Lake, to the southeast; however, the difference in topography from one end of the Village to the other is only about 60 feet, which is not normally perceptible. Much of Odessa Township is drained by Tupper Creek, which drains into Tupper Lake and eventually Jordan Lake. The stream linking Jordan Lake and Tupper Lake is navigable by canoe. These two lakes are associated with an expansive wetland system, shown on Map 1.

A public beach, owned and maintained by the Village, exists on the lake and is discussed in Chapter 4. This public access enables citizens without private lake frontage to enjoy Jordan Lake. Moreover, fishing and other wildlife-related activities are important assets of Lake Odessa and the surrounding area. Jordan Lake provides opportunities for fishing, with bluegill, bass and crappie being among the most common fish found in the lake. A public boat launch to Jordan Lake exists approximately one-half mile west of the Village.

### Cultural Resources

In addition to physical recreation facilities, other cultural resources exist in the Village that augment quality of life and enhance sense of place and community.





*Cultural resources exist that augment quality of life and enhance sense of place and community.*



The Lake Odessa Historical Society is charged with preserving the local history of the community. In 1988, the Historical Society restored the Pere Marquette Train Depot, and the facility subsequently became the society’s museum. Recently, the Historical Society constructed an addition to the depot to expand the museum, and is in the process of assembling a historical village complex comprised of historical buildings on Emerson Street. Depot Days, a local community event sponsored by the Lake Odessa Historical Society, is a celebration of the Pere Marquette Train Depot restoration.

Additionally, the Annual Art in the Park festivities attract upwards of 5,000 people and 100 exhibitors to Village Park each August. Held in conjunction with the annual Lake Odessa Car Show, the event includes arts and crafts, some fine art, an arts competition, musical entertainment and food vendors. A local non-profit organization, the Ionia County Arts Council, also sponsors a free summer concert series in the park.

The Veteran’s Memorial Chapel, situated on Jordan Lake, offers additional green space for area residents. The small facility is a masonry building, serving as a memorial to Vietnam Veterans and the Persian Gulf War. Veteran’s groups use the structure for various activities, and the property includes seating and a cooking and eating area.

The Lake Odessa Community Library presents a cultural and educational resource for the community. A part of the Lakeland Library Cooperative, the facility assists in conducting various programs, and offers access to the Internet and a myriad of books, encyclopedias, almanacs, and other informational reading material.

## Social Characteristics

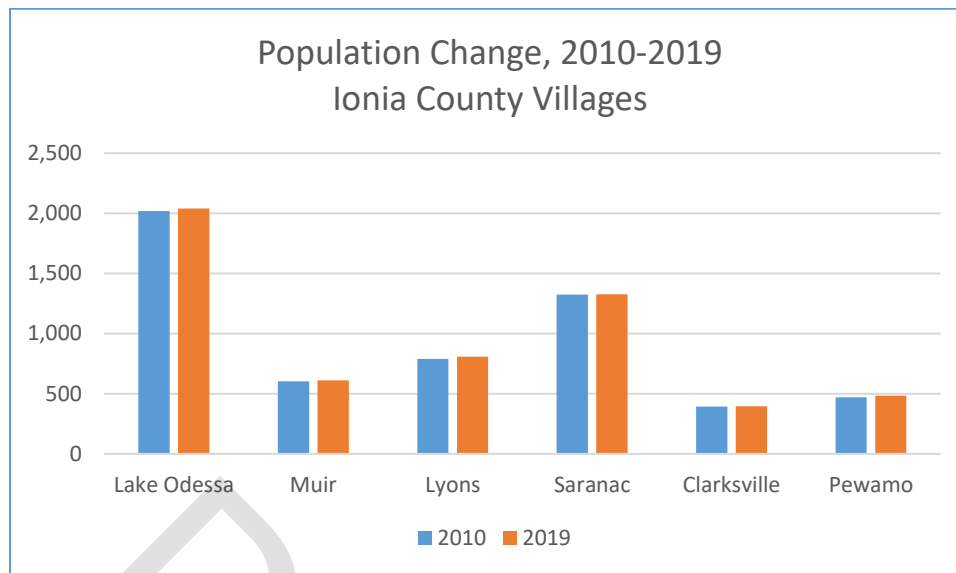
In any parks and recreation planning effort, it is helpful to review trends in population change and key characteristics of the community.

### Population Change

Table 1 illustrates that Lake Odessa has seen an increase in population in recent years. according to the US Census. The 2010 Census reported a population of 2,018, and the 2019 Census estimates reported that the Village also had 2,040 people.

Year	Population	% Change
1980	2,171	12.8%
1990	2,256	3.9%
2000	2,272	.7%
2010	2,018	-11.2%
2019	2,040	1%

To put the small population change into perspective, it is appropriate to compare the Village with similar communities in Ionia County. Other Ionia County villages, similar to Lake Odessa, found their populations to have either grown slightly or to have remained relatively flat. For further perspective, between 2010 and 2019, Ionia County overall gained 1,092 people, according to the US Census.



### Age Distribution

Contemplating age characteristics can assist in determining the type of recreational facilities that may be needed or desired. For example, if a large portion of the population were younger, the Village may benefit from additional active recreation facilities, such as playgrounds. Similarly, a significant senior population may have implications for more passive recreational opportunities, such as trails and community centers, as well as accessible amenities.

The 2019 Census estimates indicated that the median age of Lake Odessa residents is 38.5 years, which is younger than the State of Michigan (39.8 years). The median age represents the mid-point in the range of all ages within the Village; one-half of the population is younger and one-half of the population older. According to the US Census 2015-2019 estimates, an estimated 25.4% of the Village’s population was under the age of 18 years old; 33.1% was 18-44 years old; 22% was 45-64 years old; and 18.5% was 65 years and older.

### Disability Status

*In planning for improvements to park facilities, it is important to contemplate the needs of those with disabilities.*

In planning for improvements to park facilities, it is important to contemplate the needs of those with disabilities. The 2015-2019 US Census estimates that 13.7% of Village residents reported a disability. Comparatively, 15.1% of Ionia County, 13.9% of Michigan and 12.3% of Americans have a disability. The percentage of Village residents with a disability is therefore slightly lower than these other broader overall communities.

In summer months, the entry of any tourist population – in connection with Art in the Park, the beach or other activities – may increase the number of people within the community with disabilities. Further, events that attract a senior citizen population to the area’s recreational resources will likely swell the number of people with disabilities, which may increase the need for facilities designed for

those with some mobility limitations. It will be imperative to keep the needs of everyone in mind when planning for future improvements.

In terms of the permanent population, residents with unique needs appear to be dispersed throughout the community. Known concentrations of individuals with unique needs are located in the Emerson Manor Apartments and Lake Manor Apartments, both located in the northern part of Lake Odessa adjacent to the fairgrounds. Emerson Manor Apartments is a 24-unit complex for senior citizens. Lake Manor Apartments is a 56-unit facility for senior citizens and low-income persons. Residents of Emerson Manor and Lake Manor should especially be consulted when planning for any facilities in this part of the community, with special attention given to specific amenities and the routes to those amenities.

### Housing

The 2015-2019 US Census Estimates indicated that 65.5% of the total occupied housing units in Lake Odessa were of owner-occupied. As rental properties typically change hands more frequently, this suggests a fairly stable residential population.

The 2014 American Community Survey also revealed that the about 65% of homes were built before 1960, indicating an aging housing stock. In 2010, 12.1% of housing units were vacant, although a number of these are for recreational or seasonal use. Generally, when vacancy approaches 15% or more, perceived neighborhood stability issues may begin to emerge.

According to 2019 estimates, the median value of a home in the Village is \$108,505. Similarly, the median home value in Ionia County is \$101,837. The median home value in the State of Michigan in 2019 was reported to be \$219,912.

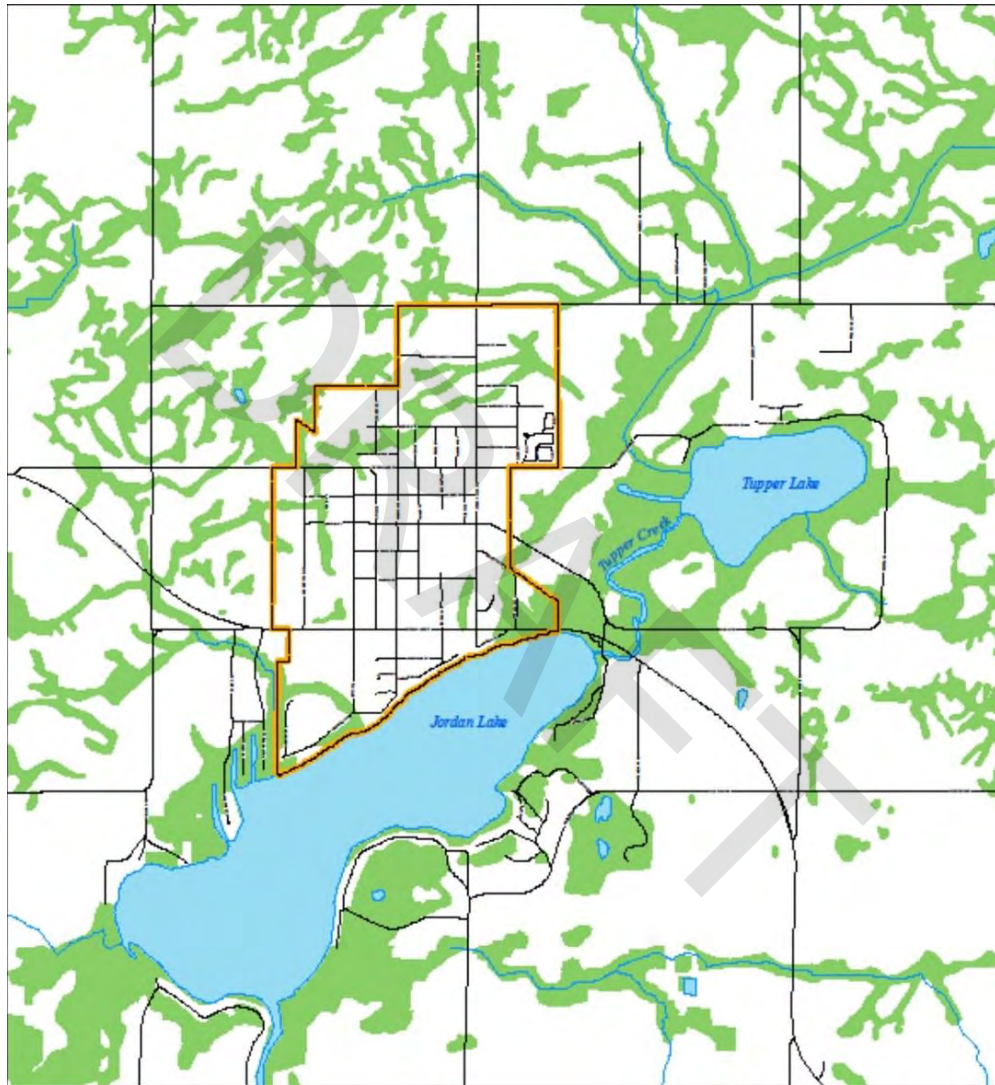
## Implications – Community description

*Analysis of age distribution for Village residents reveals a likely demand for facilities appealing to youth and seniors.*

1. Lake Odessa has experienced a slight increase in population from 2010 to 2019 estimates. It will be important to consider this growth in evaluating whether brand new facilities are needed, as opposed to improvements to existing facilities.
2. Analysis of age distribution for Village residents reveals a likely demand for facilities appealing to youth and middle-aged residents.
3. The abundance of water features in the vicinity should be considered in any effort to plan for future amenities. These invaluable resources are likely conduits to augment quality of life in the community by offering a variety of opportunities.
4. The percentage of Village residents with a disability, according to Census information, is lower than the County, State and nation overall. Still, universal accessibility and design should be contemplated in any effort to plan for future facilities to help ensure that each and every person has the opportunity to play and participate.

5. A slight population gain should be factored when pursuing new park amenities and upgrades. Quality of life can be enhanced through recreation, which may potentially lead to greater retention of the local population.

Map 1 Wetlands and Water Features



Village of  
Lake Odessa

Map 1. Water Features

**Legend**

- Village Boundary
- Potential Wetland Areas



This Map is intended to be used as one tool to assist in identifying wetlands and provide only potential and approximate locations of wetlands and wetland conditions.

This map is not intended to be used to determine specific locations and jurisdictional boundaries of wetland areas subject to regulation under part 303 Wetlands Protection Act, 1994 PA 451, as amended. Only an on-site evaluation performed by MDEQ in accordance with Part 303 shall be used for jurisdictional determination. A permit is required from the MDEQ to conduct certain activities in jurisdictional wetlands.

**Williams & Works**

Data Source: Ionia County Drain Commissioner and the Michigan CG

## CHAPTER 3. ADMINISTRATIVE STRUCTURE

The Village of Lake Odessa Village Council is the elected body that functions as the main governing entity representing citizen interests. Local recreation service needs have generally not been amplified through the years, as the community's growth rate has been stagnant; and therefore, additional governmental agencies and administrative divisions to better serve the varied needs of the Village have not been necessary. Accordingly, the Village is deficient of an organized parks and recreation department, formalized commission, or staff dedicated solely to generalized recreational services. However, the Village does employ individuals for specific duties and has appointed a small Parks and Recreation Committee. This Chapter of the Parks and Recreation Plan will describe how park and recreation functions in the Village are administered.

### Organization and Roles

#### Leadership Structure

The Village Council employs a Manager, who serves as the chief administrator of the Village. Additionally, each year the Village Council appoints two of its members to a Council standing committee, the Parks and Recreation Committee.

The Parks and Recreation Committee, in union with the Village Manager and Village President, oversee the park and recreation needs of the small Village, with input and guidance provided by the Parks and Recreation Advisory Board.

*The Parks and Recreation Committee is charged with overseeing the recreation needs of the community.*

#### Recreation Staff

Lake Odessa lacks a traditional parks and recreation department. However, the Director of Public Works, who reports directly to the Village Manager, is responsible for ongoing upkeep and maintenance of public recreation facilities.

In past years, as many as 5 to 10 lifeguards worked part-time at the beach during the summer months, teaching swimming lessons, guarding the safety of swimmers, and assisting with maintenance of the beach, pavilion and restrooms. However, the lifeguard program was ended in 2016 due to a lack of qualified applicants to fill the positions.

The Department of Public Works had obtained additional laborers from the Michigan Department of Corrections from time to time on an as-needed basis. These individuals completed a multitude of maintenance-type tasks, including painting, scraping, mowing, raking, setting posts, etc. However, the State suspended the prison work force program in 2011. As such, the Department of Public Works staff, with assistance from community volunteers, are engaged in the maintenance of facilities.

## Relationships with Other Organizations and Volunteers

Communities can benefit from social, youth-oriented and/or competitive activities programmed in local parks. Often such activities are programmed by organizations or private groups requiring fee payment to participate. Other leisure-time activities can add tremendous recreational value to a community and Lake Odessa gains from local groups coordinating a variety of local events via an active, informal network of dedicated volunteers. Following is a summary of events that local entities periodically plan for the community.

As discussed in a previous chapter, the annual Art in the Park festivities attract approximately 5,000 people and 100 exhibitors to Village Park. The Lake Odessa Arts Commission sponsors the event, as well as occasional concerts in the park. A



*Art in the Park*

portion of any profits that the Lake Odessa Arts Commission realizes from exhibitor fees are occasionally put back into Village Park to make improvements, such as landscaping, decking or increased electrical capacity. To facilitate any improvements, historically the Arts Commission has approached the Village Manager with proposed improvements and asked for funds from the Village's Parks and Recreation budget to accomplish specific goals. The Village Manager and the Department of Public Works have reviewed the proposals and recommend an action to Council. Depending on fund availability, the requests are approved, denied, or scheduled for future budget years.

"Swiftly's Place," a large wooden playground situated within the Village Park, is enjoyed by many children and families each summer. The playground was constructed by a crew of community volunteers in the early '90s, with funding provided by the Village and donations. Volunteers gather annually in June to perform playground maintenance.

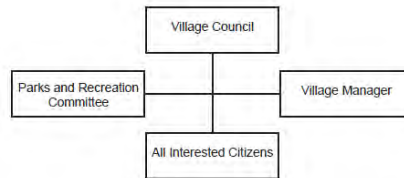
Veterans Memorial Chapel was built in 1982 by volunteers, coordinated by the Lake Odessa Police Chief. The roadside facility is operated at minimal maintenance costs to the Village and planning of events and uses of this park are handled by the Veterans of Foreign Wars, Foreign Legion, and the Village Manager.

Events held at the fairgrounds are under the oversight of the Lake Odessa Fair Board. The Lake Odessa Fair Board maintains the fairgrounds, although a portion of the property is owned by the Village.

The Village has also worked with the Jordan Lake Trail board – a local nonprofit charged with building a regional pedestrian trail to the area – and Odessa Township on obtaining financing in order to extend the built section of the Jordan Lake Trail (which is located outside of the Village) to inside the Village boundaries. This work is continuing and the Village of Lake Odessa is committed to bringing this regional trail into the municipality.

## Organizational Chart

Following is a simple chart that depicts the relationship of the Parks and Recreation Committee with other entities that may influence policies pertaining to parks and recreation in Lake Odessa. The Village encourages broad participation and is dedicated to continuing interest in its recreational and cultural resources.



## Current Budget and Funding

Village of Lake Odessa parks and recreation activities are funded with general fund dollars; there are no separate millages. Additionally, aside from nominal pavilion reservation fees and the like, as well as an occasional small contribution from the Lake Odessa Area Arts Commission, there are no sources of income for parks and recreation. The Village Council oversees budgeting and allocates the appropriate funding amount based on projected needs.

Table 2 summarizes the budget allocations for parks and recreation in Lake Odessa, both for the previous fiscal year about to end and the estimated budget for this next year.

Table 2	2021-2022	2022-2023 Proposed
Workmen's Compensation	260	280
Supplies	2,300	2,500
Swifty's Place	500	500
Printing and Publishing	375	500
Gas and Electric	4,000	4,200
Building Repair and Maintenance	2,000	2,000
Equipment Repair and Maintenance	1,500	1,500
Landscaping / Grounds Maintenance	5,000	5,000

## CHAPTER 4. RECREATION INVENTORY

Chapter 4 provides an inventory of recreational facilities in the community. The inventory and analysis of facilities was conducted by the Village's planning consultant and builds on previous recreation planning efforts with the intent of developing a comprehensive perspective. The following elements were sources of information or considerations during the development of Chapter 4:

- The first-hand knowledge and informed opinions of Village leadership and interested and committed citizens who participated in public input exercises associated with this Plan.
- National Recreation and Parks Association (NRPA) standards.
- The distinctive social and recreational character of Lake Odessa.
- Earlier recreation plans adopted by the Village, the 2002 Ionia County Master Plan and the 2014-2018 Ionia County Recreation Plan.
- Trends in funding and anticipated plans for new facilities.
- Availability and proximity of regional or nearby facilities.

The NRPA has established generally recognized standards for classifying types of parkland based on size and function. These designations have generally been adopted or referenced by the DNR in plan preparation guidelines; and provide one method of defining the purpose and use of facilities, although other methods exist. Public facilities in the Village of Lake Odessa are classified using this system. Facilities available to the public are shown on Map 2.

### Facilities Available to the Public

#### Village Park

The Village acquired property in 1900 to establish Village Park, which remains today as a significant recreation destination for area residents. The Village Park is owned and maintained by the Village of Lake Odessa and is located on M-50 in the central part of the Village, south and adjacent to downtown. It is approximately 5.4 acres in area and may be classified as a Community Park because it meets community-based recreation needs, as well as preserves unique landscapes and open spaces.

Activities that take place at the park include picnicking, family reunions and playground use. In addition, the Lake Odessa Area Arts Commission annually sponsors the Art in the Park festival in early August. The Ionia County Arts Council also provides a free summer concert series during summer months. Occasionally, local churches hold gospel concerts or religious services at the park. Other regular events include the Easter Egg Hunt, holiday events and Arbor Day. The Village Park's pavilion has an adjoining stage, and is available on a first-come, first-serve basis or by reservation for a fee of \$25.00.



*Village Park includes pedestrian walkways.*



The Village Tree Board maintains some 400 mature trees in the park, ranging in age from 50 years old to 165 years old. Whenever possible, older trees are trimmed to extend their lives.

The strengths of the park include its central location, overall good condition, open picnic shelter and large wooden play structure. Recent improvements include new bearings on the merry-go-round; new paint on some equipment; adding a pergola onto the pavilion; grade leveling for accessibility; accessible sidewalks, including a sidewalk along Fourth Avenue; resurfacing the walkway; electrical service upgrades; walkway lighting; paving the parking area; and new roofing on buildings. Weaknesses may include some outdated playground equipment and lack of adequate safety play surface in some locations, although hard dirt was removed and replaced with soft sand under and around the merry-go-round recently.



#### Village Park – Present Facilities and Equipment

- Swift's Place, a large wood-structure play area with slides, swing sets, monkey bars, and other miscellaneous playground equipment
- 55 picnic tables and 1 barrier free picnic table
- Numerous park benches and trash receptacles
- Covered wagon play element
- Stone storage building
- Picnic pavilion
- 9 charcoal stoves
- Glider bench
- Swing set
- Slide
- 4 spring toy horses
- Merry-go-round
- Tepee
- Mountain slide
- Sandbox
- Lighting
- Asphalt path
- Restroom facilities
- Drinking fountain
- Handicapped Accessible Swing

## Municipal Beach

Lake Odessa's Municipal Beach is owned by the Village of Lake Odessa. The Department of Public Works, along with community volunteers, maintain the beach and adjoining park. The Municipal Beach may be classified as a Special Use facility because it is oriented towards a single-purpose use.



*Lake Odessa's Municipal Beach is a popular summer attraction.*

It is located on the southeast side of the Village and is approximately 2.7 acres in size. Adjacent land uses are Buddy's on the Beach, a privately-owned restaurant/bowling facility to the west, and residential land uses to the north and east. The lake frontage of the beach is approximately 150 feet. A parking lot of over 50 spaces is adjacent to the park, although this parking is shared with Buddy's on the Beach. In 2011, the Village completed the addition of a floating dock at the beach, as well as some parking improvements, with financial assistance provided by a grant from the DNR Trust Fund. The floating dock provides an enclosed swimming area, a fishing platform, accessible canoe/kayak launch, and boat slips for transient boaters. Beach wheelchairs are also available for use by the general public.

Play equipment, sitting benches and picnic areas are also present, as well as a pavilion that is rented to the public for reunions, meetings and other activities. The enclosed pavilion, restroom and storage building is a focal point of the beach property, and a private home on Jordan Lake boasts Michigan's only inland lighthouse. Shaded park areas are utilized for picnicking during warm summer months.

The beach is used by between 300 to 500 people on weekdays and sometimes in excess of 500 people on the weekends. Following is a summary of facilities at the park.



### Municipal Beach – Present Facilities and Equipment

- Pavilion with restrooms, storage and concession area
- 21 picnic tables outside and 10 inside the pavilion
- 1 grill
- Handicap-accessible play structure with various interactive activity boards
- 150 feet of seasonal aluminum dock
- One floating dock with canoe/kayak launch, fishing platform and boat slips
- 2 beach wheelchairs

The picnic pavilion may be reserved for a fee of \$50.00 per day. Electricity is available inside the pavilion.

Strengths of Municipal Beach are its overall good condition, the beach and waterfront accessibility provided by the floating dock, and amenities such as the pavilion, restroom and storage building, as well as the playground. A notable weakness of this facility is the coving action at the beach. The sand at the beach is not adequate and is subject to erosion. The Village spends approximately \$500 each year replenishing sand that erodes away because of rain and wind events.



### **Veteran's Memorial Chapel**

The Veteran's Memorial Chapel site is owned by the Village of Lake Odessa and may be classified as a Mini-Park because of its small size and the intent of addressing unique or limited needs. It is located at the east limits of the Village. It is bounded by M-50 on the north and Jordan Lake on the south, and has approximately 150 feet of lake frontage and is about 70 feet in depth. The memorial chapel is a small masonry structure, approximately 10 feet by 20 feet in dimension. The chapel can generally accommodate between 6 and 10 people and the site is roughly one quarter of an acre. A grill and picnic table were added to the green space in 2002.

The chapel serves as a memorial to Vietnam Veterans and is used at various times by veteran's organizations. Also present is a Persian Gulf War memorial, private memorials, and a small "quiet space" with seating. Strengths of this property are its general good condition and lakeside setting. A weakness that still needs to be addressed is the need for a seawall along the Jordan Lake frontage.



### **Lake Odessa Fairgrounds**

That portion of the Lake Odessa Fairground property north of Fairground Street is owned by the Village of Lake Odessa and leased to the Lake Odessa Fair Association for one dollar a year. It is approximately 25 acres in size. Adjacent to and south of the Village-owned parcel is an 11-acre site also owned by the Fair Association, for a combined land area of 36 acres. The fairgrounds are located near the northeast corner of the Village and may be classified as Regional Park because of the site's broad purpose, scale, and focus on meeting needs that go beyond that of the Village.

Residential land uses abut the east and southwest portions of the site. Residential complexes and the land owned by the Historical Society is along the remainder of the south side of the site. North of the fairgrounds in Odessa Township is Cargill Kitchen Solutions, an industrial land use.

The annual fair and grandstand shows are among the activities at the fairgrounds. In addition, the baseball fields located within the racetrack oval are used for organized baseball. Illuminated pickleball courts were constructed in the southern portion of the fairgrounds in 2016. Facilities include:

Lake Odessa Fairgrounds – Present Facilities and Equipment

- Grandstand
- 2 stables
- 4 general-purpose buildings
- Volleyball
- Seasonal campground
- 4 ball diamonds
- Drinking fountain
- Pickleball Courts

Strengths of the fairgrounds include the ample parking available for events and the extent of building space and property available. Weaknesses include the rundown appearance of the grandstand.

**Recreation Grant History**

A requirement of the DNR is that a recreation plan explain whether any facilities have been partially or completely acquired and/or developed with DNR grant funds. According to the DNR office of Grants Management, the Village has received two grants to date; one from the Land and Water Conservation Fund in 1980 and one from the DNR Trust Fund in 2011. A summary of grant funding activities is presented in Appendix 1. Both the Village Park and Municipal Beach have benefitted from grant dollars, and elements funded with grant money remain and are in good condition.

**Public Facility Analysis**

**Acreage**

Table 3 is a summary of one method of analyzing facility needs, based on the facilities currently provided in the Village. The figures presented in Table 3 are based on NRPA standards and the 2019 population of 2,040 people.<sup>1</sup>

Table 3				
Public Facilities Acreage Analysis				
Park Type	Recommended Acres per 1,000 residents	Recommended Acres for Lake Odessa	Acres Provided in Lake Odessa	Deficiency / Surplus (+) (acres)
Mini-Park	.375	0.75	.25	0.5
Community Park	6.5	13.1	5.4	7.7
Regional Park	7.5	15.1	36	+20.9
Linear Park	1 /region		0	1
Natural Resource Area	variable		0	0
Special Use	variable		2.7	+2.7

<sup>1</sup> Lancaster, Roger A. Ed. 1983. *Recreation, Park and Open Space Standards and Guidelines*. Alexandria, VA: NRPA.

## Amenities

Table 4 includes information helpful in determining whether the Village may be in need of specific elements commonly found in parkland, based on NRPA standards.<sup>2</sup> According to these nationally-recognized standards, the Village is deficient in trails and tennis courts.

The NRPA suggests a certain number of facilities per every few thousand people. Lake Odessa is a small town surrounded by a rural area and is not likely to reach a population greater than 5,000 people within the next 5 years or so; and therefore, only the population thresholds of up to 5,000 people are recognized in this analysis.

Amenities	Standard	Recommended for Lake Odessa <sup>1</sup>	Public Village Facility	School Facility in Village	Deficiency / Surplus (+)
Trails	1 /region	1	0	0	1
Swimming Pool	1/20,000	0	0	0	0
Running Track	1/20,000	0	0	0	0
Tennis	1/2,000	1	0	0	1
Playground	1/3,000	1	2	2	+3
Baseball/Softball	1/5,000	1	4	0	+3
Basketball	1/5,000	1	0	1	0
Volleyball	1/5,000	1	1	0	0
Soccer	1/10,000	0	0	2	+2
Football	1/20,000	0	0	1	+1

<sup>1</sup> Based on the 2010 population of 2,018

## Service Area

In addition to considering the acreage and amenities of park areas, it is also important to review park distribution throughout the Village. It is helpful to closely review where residents live, with the goal being to locate important park facilities within proximity to a concentration of rooftops; and to plan new facilities near areas underserved with easy access to parkland.

The NRPA promulgates “service area” standards for different types of park facilities, as follows:

- Mini Parks, 0.25 miles or less
- Community Parks, 1.0 to 2.0 miles

<sup>2</sup> Lancaster, Roger A. Ed. 1983. *Recreation, Park and Open Space Standards and Guidelines*. Alexandria, VA: NRPA.

- Regional Parks, approximately 30 minutes of drive time

Special use areas do not have a defined service area, per the NRPA; because these facilities have more specific target users and naturally draw from a broader area.

Although service area standards may imply that only people residing within a certain distance of a park will be sufficiently and conveniently served, public parks are intended for use by all community residents and are open to the public. Nevertheless, it is generally ideal to consider areas outside of an existing service area radius for additional park land acquisition to help ensure that residents are adequately served with parks geographically distributed throughout the community.

Based on the service areas listed above, the .8-square mile community of Lake Odessa appears to be adequately served in terms of regional distribution of parkland. This means that facilities are sufficiently dispersed throughout the entire community. However, improving accessibility and non-motorized connections to existing facilities may be one tool to establish an even more meaningful and connected recreation network and to strengthen the Village’s walkable, grid-like built pattern of development.

*Barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors.*

### **Accessibility**

Federal and State laws prohibit discrimination on the basis of physical ability in connection with recreational facilities owned by the Village. Developed park facilities must comply with barrier-free design standards. Public facilities in Lake Odessa have been critiqued to understand the need for improvements relating to barrier-free accessibility. In addition, as park development is considered in the future, barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors of the Village. The community is devoted to this effort.

Following is a summary of an adapted scoring system generally in accordance with DNR standards:

- Level 1. None of the facilities in the park meet accessibility guidelines. Little pavement is provided and access routes to the facilities are not easily accessible.
- Level 2. Some of the facilities meet accessibility guidelines, but many of the facilities or the access routes to them are not easily accessible.
- Level 3. Most of the facilities meet accessibility guidelines. Parking areas and walkways are paved; and while most facilities are generally accessible, some barriers may exist for certain people because of age, ability or situation.
- Level 4. All of the facilities meet accessibility guidelines. The park is accessible and the routes to facilities within the park are accessible, but some play or other equipment may not be designed for everyone.
- Level 5. Universal design guidelines were used to design the entire park.

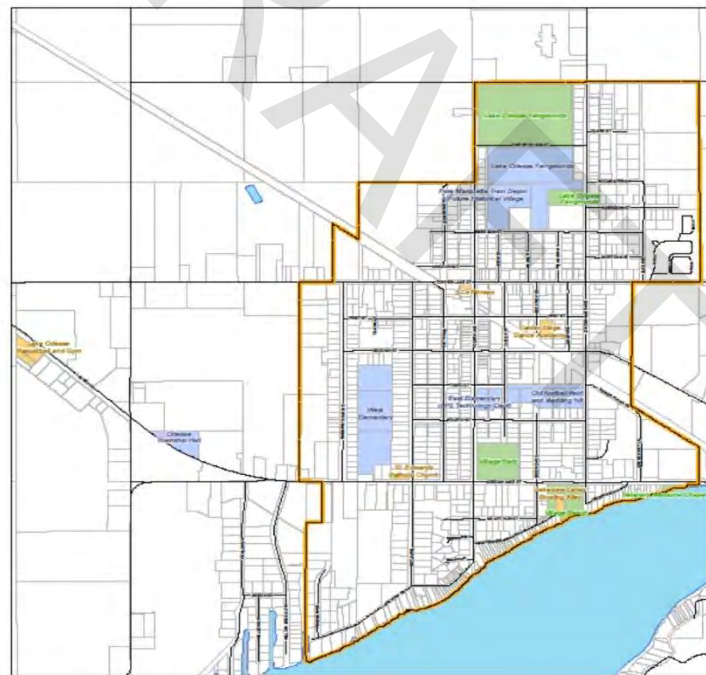
Table 5 summarizes the accessibility of public facilities located within Lake Odessa

Table 5		
Public Facilities Accessibility Assessment		
Facility	Ownership	Accessibility Level / Summary
Village Park	Village	3 / Village Park has barrier-free restroom facilities. Because of the rolling topography of the site, some walkways within Village Park did not meet barrier-free standards; however, recent improvements have eliminated this problem. New sidewalks from the parking area to the pavilion also eliminate barrier-free access issues with regard to the pavilion structure. Barrier-free access routes to many pieces of play equipment are provided, but access to several pieces of play equipment would not be considered accessible. The major play structure, Swifty's, provides ramps; but the presence of pea stone under the equipment, as opposed to a soft uniform rubber surface, is not considered accessible.
Village Beach	Village	4 / The existing pavilion, restroom and storage building have barrier-free restrooms. Existing walkways meet barrier-free gradient requirements. There is barrier-free access to the beach area or the water from the walkways. The existing play equipment provides barrier-free access with rubber matting and transfer stations.
Veterans Memorial Chapel	Village	2 / Although the small drive and parking area at the chapel are paved, there are no designated non-motorized paths, the lack of which can create conflicts between motorists and pedestrians.
Fairgrounds	Village / Lake Odessa Fair Association	2 / Barrier-free restroom facilities were added in 2001 to the newest fairground building. Roads and parking areas are not paved, and the compacted gravel surface is not accessible for wheelchair users. Access to the ball fields within the track may be difficult, as well, because the fields are relatively far away from the parking area.

Table 6 – Accessibility Survey Summary

Table 6				
Accessibility Survey Summary				
Facility	Village Park	Village Beach	Veterans Memorial Chapel	Fairgrounds
Restroom	Yes	Yes	n/a	Yes
Pathways/Walks	Yes	Yes	No	No
Play Equipment	Partial	Partial	n/a	n/a
Pavilion	Yes	Yes	n/a	n/a
Beach/Waterfront	n/a	Yes	n/a	n/a
Boardwalk	n/a	n/a	n/a	n/a
Parking	Yes	Yes	Yes	No

Map 2 - Existing Facilities Map



Village of  
Lake Odessa

Map 2. Existing  
Recreation Facilities

- Legend**
- Village Boundary
  - Parcels
  - Recreation Facilities**
    - Private
    - Public, Village-owned
    - Public, not Village-owned

1 inch = 1,000 feet  
0 500 1,000 2,000 Feet



## Other Facilities in Lake Odessa

In addition to recreational facilities owned and maintained by the Village of Lake Odessa, there are a number of facilities in the Village owned by other entities that supplement the Village facilities and provide additional opportunities for residents. These facilities provide recreational and/or social benefits, and two are sites owned by the Lakewood Public School district. A brief description of these facilities follows.

### Lake Odessa Community Library

Located on Fourth Avenue in the Village's downtown, the Lake Odessa Community Library provides cultural and educational resources for the community. As part of the Lakeland Library Cooperative, the library offers programming for adults and children, access to the Internet, a public meeting room, and a myriad of print and digital media.

### St. Edward's Catholic Church

This Catholic parish, located on Jordan Lake Street in the Village, added a hall as a building addition. This hall may be rented to the public for a variety of uses.

### Buddy's on the Beach

This private facility is located just west of Village Beach, although it is surrounded by Village-owned property. It has a bar/restaurant and has twelve lanes available for open bowling as well as league play.

### Center Stage Dance Academy

Center Stage Dance Academy is a private institution providing dance classes and recitals for a variety of age groups.

### Depot

Built in 1888, the Depot was originally the property of the Detroit, Lansing and Northern Railroad and later the Pere Marquette Railroad, which was a merger of three Michigan-based railway systems beginning in the late 1800s. Eventually this system became part of the C&O railroad. The Depot served Lake Odessa for over 82 years until the last tickets were sold to passengers in 1971. The building itself is not a large structure but it is important architecturally as it is the only Russian Ornate Style building in the State of Michigan. In 1987, the railroad sold the Depot to the Historical Society. The Depot is now a private, non-profit museum completely self-funded through various events and through philanthropists.

### Lakewood Elementary School

Located on Washington Boulevard in the west section of the Village, this somewhat recently renovated school offers many recreational facilities. The site is approximately 4.5 acres. There are playgrounds and a gym that are used for physical education classes and recess. Much of the playground equipment is fairly

*There are a number of facilities in the Village owned by other entities that supplement the Village facilities.*

new, installed in unison with school improvements. The south end of the school grounds is used each year for fall soccer activities and events. The rooms in the school are used for community education-sponsored programs, such as weekly exercise classes for adults, as well as sports-related activities for the children. Groups such as the Boy Scouts, Girl Scouts, and various church organizations all make use of the facility.

## **Nearby Facilities**

### **Odessa Township Hall**

Owned by Odessa Township, the township hall is located 1/2 mile west of Lake Odessa on M-50. The building contains a kitchen, two restrooms, a small meeting room and a large hall which seats 250 people. It is available to the general public, civic, and charitable organizations, and private businesses for a wide range of uses. The uses range from weddings, dances, private parties, and fundraising activities by various organizations, to meetings by civic organizations such as the Boy Scouts and Girl Scouts.

### **Golf Courses**

There are three golf courses within easy driving distance of Lake Odessa. Tyler Creek Country Club is a private eighteen-hole course approximately ten miles west of the Village. Approximately seven miles northwest of Lake Odessa is Morrison Lake Country Club, an 18-hole course, which is open to the public. Centennial Acres Golf Course is a public 27-hole course located outside of Sunfield, about 10 miles east of Lake Odessa.

### **Lakewood High School**

The high school and middle school are adjacent to one another, located just under one mile southeast of the Village. High school facilities include two softball diamonds, two baseball diamonds, eight tennis courts, one soccer field, two gymnasiums, one football field, one running track, four basketball courts and a disc golf course. In addition, there is a cross-country course, and auditorium. These facilities are used for school sports, physical education, social and cultural events, men's and women's softball leagues, meetings and social gatherings.

### **Lakewood Middle School**

Lakewood Middle School opened in January of 1999 and is located approximately one mile southeast of the Village, and one-quarter mile west of Lakewood High School. The school driveway abuts Brown Road on the north side. The middle school facilities include a gymnasium with two practice courts and one competition court. The cafeteria has a seating capacity of approximately 250. Outside the building are a blacktop area with four basketball rims, a large multi-purpose field, and two softball diamonds. The facilities are used for a variety of school-sponsored and community recreation activities. School parking is very accessible to the high school athletic complex (football/soccer field, track, tennis courts, and baseball/softball fields).

## Lakewood Early Childhood Center

The Lakewood Early Childhood Center is located four miles south of Lake Odessa, on M-43 in Barry County. The site is approximately three acres. Facilities include a gymnasium, picnic pavilion, hard surface play area with eight basketball goals, a soccer field, two softball fields, and a playground. The playground and gymnasium are used for physical education classes and recess. The outdoor fields are used for community youth softball, soccer, and baseball activities. Classrooms are often used after school hours for dance, YMCA karate, scouts, or other community organizations.

### Implications – Recreation inventory

*Facilities and schools in adjacent communities lend themselves to desired connections within Lake Odessa to provide meaningful linkages among regional destinations.*

1. Population change has been stagnant, suggesting that demand for brand new facilities would have remained relatively unchanged over the past few years. However, national benchmark standards suggest a deficiency in some facilities. The Village should carefully contemplate NRPA suggestions within the context of the community's identified needs.
2. Facilities and schools in adjacent communities lend themselves to desired connections within Lake Odessa to provide meaningful linkages among regional destinations. Official bicycling or walking trails intended exclusively for non-motorized use are not provided. School and other facilities in adjacent communities can be integrated into the Village's parks system more gracefully by linking with these facilities via non-motorized transportation routes. Engaging a regional discussion on non-motorized linkages will benefit all communities in the vicinity.

## CHAPTER 5. DESCRIPTION OF THE PLANNING AND PUBLIC INPUT PROCESS

### The Planning Process

The planning process involved three inter-related phases:

- Phase One: Understanding Current Challenges
- Phase Two: Outlining a Preferred Future
- Phase Three: From Planning to Action

#### Phase 1 – Understanding Current Challenges

During the first phase of the planning process, background data was gathered to inform and support the Parks and Recreation Plan. The purpose of this effort was to develop a snapshot impression of the Village and a comprehensive understanding of the recreational needs of the community. The information gathered during this phase, presented in Chapter 2, serves as a technical resource for the Village and the public.

#### Phase 2 – Outlining a Preferred Future

The objective of the second phase was to review and update the Village's recreational goals. To do so, it was important to gather the opinions of community residents and determine the direction they were looking for the future of parks and recreation in their community. The Parks and Recreation Plan process employed three methods of acquiring community input: a community survey conducted during plan development, the required 30-day public input/inspection period, and a public adoption meeting and public hearing.

The community survey took place before the preparation of the Parks and Recreation Plan. Comments gathered from this citizen input opportunity were incorporated into the planning process and used to review and revise the goals and objectives, which form the foundation of the Plan. Each goal is supported by several more specific objectives that are intended as steps needed to accomplish each goal. Goals and objectives are presented in Chapter 6.

Generally, a "comparison to standards" process was used, as discussed in Chapter 4, to help determine which types of facilities the Village may be missing. Additionally, the public input received also helped to inform the policy-development process.

### **Phase 3 – From Planning to Action**

The final phase of the planning process involved the development of specific implementation strategies to carry out the Plan. These are included in Chapter 7. At the conclusion of the third phase, the Plan was promulgated for public review and comment; and a public adoption meeting was held.

## **Soliciting Public Input**

The Village was active in informing residents and entities interested in recreation on the effort to update the Plan. The community was notified of the survey primarily via notices published on the Village website ([www.lakeodessa.org](http://www.lakeodessa.org)), via the Village's Facebook account, at Village Council meetings, and via word of mouth. Local institutions, were specifically invited to participate in the community meeting, as well, via word of mouth. While it is believed that this concerted effort to draw extensive participation and varied perspectives is sufficient to ensure that the views of the entire community are represented, the Village views public input as an open, ongoing process and will continue to receive comments.

In addition, once the draft Parks and Recreation Plan was complete, citizens were provided with a 30-day period to review and comment on the Plan. It is important to note that the Village used the minimum required 30-day review and public comment period stipulated in the DNR's plan preparation guidelines. The Plan was published and placed at the Page Memorial Building, where the Village Offices are located, on the Village's website, and at the Lake Odessa Community Library for this purpose. Contact information was provided. To notify the public that the Plan draft had been completed, a notice was published in the Lakewood

News on [DATE], a newspaper of general circulation in the Village, describing the purpose of the review period (see Appendix 3).

The notice informing residents that the Plan was available for review also indicated the date of the public adoption meeting and advertised to the public the opportunity to comment once more on the Plan draft prior to adoption.

## The Public Input Process and Results

*Lake Odessa is committed to meaningful citizen input and is dedicated to using this input to assist in evaluating trends and in forming policy.*

The Village is committed to meaningful citizen input and is dedicated to using this input to assist in evaluating trends and in forming policy. For this updated plan, another community survey was developed and published on the Village’s website using Google Forms. The survey was made available throughout most of the months of October and November 2021. Residents were notified of the survey’s availability via notices on social media, the Village’s website, at Village Council meetings, and using word-of-mouth.

Results of the survey are summarized below.

The survey consisted of a total of 20 questions intended to glean attitudes and insights from residents within the Lake Odessa community as well as those living outside the corporate boundaries of the village proper. Approximately 39.8% of the 221 survey respondents indicated they lived in the Village. Another 24.9% indicated their residence in Odessa Township, and the remaining 35.3% indicated that they lived elsewhere in the region. The largest cohort of respondents was between the ages of 35 and 44 (35.3%). The second highest age category was the 55 to 64 (17.6%), and the third highest was the 45 to 54 cohort (17.2%).

*Village Park is the most frequently utilized park in the Village park system, according to the survey.*

Most active users of park facilities tended to be families as a whole rather than one or two individuals (45.2% of respondents). Children (21.3%) and single individuals (22.2%) comprise another major user of parks within the Village of Lake Odessa.

*95% of survey respondents indicated they feel parks and recreation facilities are either ‘very important’ or ‘somewhat important’.*

Village Park is the most frequently attended park in the Village, according to survey results. 49.8% of respondents indicate they visit the park frequently (once a week or more) or “Often” (2-3 times per month). The Village Beach is the second most frequently-visited park – 28.% of respondents indicated that they visit the park at least two or three times a month. According to respondents who do not use parks in the Village, 28.7% feel they are not interested or have no time. 21.3% of respondents choose to utilize parks in other areas.

As previously discussed, parks and recreation facilities are integral to the health and vibrancy of communities. Investment and proper maintenance of these facilities cannot be understated. 95.5% of survey respondents indicated they feel parks and recreation facilities are either ‘very important’ or ‘somewhat important’. When asked what benefits of parks and recreation facilities are most important, “providing opportunities to enjoy nature/outdoors” was the most important

benefit (nearly 66.5% of respondents) with “providing families with opportunities to gather” as the next most important benefit (66.1%).

*Maintaining existing parks and facilities as well as improving and/or replacing amenities at existing parks rank as the most important to Village residents.*

Maintaining existing parks and facilities and improving and/or replacing amenities at existing parks rank as the most important aspects of future park planning according to the survey. 56.6% of respondents feel maintaining existing parks and facilities is most important for improving parks and recreation offerings in Lake Odessa along with 51.1% feel existing amenities at existing parks should be improved and/or replaced. Of almost equal importance, 49.8% of respondents indicated that the development of walking trails that connect to the school and outside areas were one of the most important factors. If parks in Lake Odessa are not meeting needs, survey respondents feel as though adolescents (aged 10 to 18 years) are the most under-served by the Village Park system (36.2% of total respondents). Senior citizens (31.2%) and people with disabilities (30.3%) are felt to be under-served as well, according to survey results.

*Village residents would most like to see future park improvements include outdoor water recreation (splash pad, fountains), trailheads with restroom facilities, and a dog park.*

As a whole, most respondents (70.5%) felt “satisfied” or had “no opinion” on the current state of Lake Odessa’s recreation programming. Nearly 25.8% are either ‘somewhat unsatisfied’ or ‘highly dissatisfied’ with the current recreation programming. The survey suggests people want to see more outdoor water recreation, such as splash pads and fountains (55.7% of all respondents); trailheads with restrooms (50.2% of all respondents); and outdoor recreation, education outreach programming (32.6% of all respondents).

Full results of the survey can be found in Appendix 3.

### **Public Review and Comment Period / Public Adoption Meeting**

Once the draft plan was prepared, it was published for public scrutiny for a period of \_\_\_ days, as described on page \_\_\_. Contact information was provided to enable the public to contact Village officials with comments. No public comment was received. In addition, at the conclusion of the plan development process, a public adoption meeting was held; where the Village Council approved a Resolution which officially adopted the plan. Appendix 5 includes the minutes of the adoption meeting.

## **CHAPTER 6. GOALS AND OBJECTIVES**

A result of the community meeting and the analysis of public facilities, is a collection of broad goal statements, each supported by more specific objectives. This Parks and Recreation Plan is founded on the policies outlined in these statements. The goals are intended to describe the state of the Village within the next five years, or more. They are intentionally general, but are thought to be attainable through concerted effort and cooperation by a multitude of entities.

The objectives are more detailed and may be thought of as milestones in the journey to achieving the goal.

### **GOAL 1 JORDAN LAKE WATERFRONT**

The Municipal Beach will be transformed into an iconic community resource used for recreational activities and special events that help bolster the local economy via increased tourism. Enhanced access to the water and to the Village via the water will be provided while ensuring the long-term sustainability of the water resource.

#### **OBJECTIVES:**

1. Coordinate improvements to the Municipal Beach, including general renovation, the addition of a shower facility, pavement, expansion of the sandy beach area, and installation of accessibility elements to help users of assistive devices navigate to the water. Consider the addition of a band shell.
2. Plan, design, and build a splashpad near the Village beach on Village-owned property.
3. Partner with lake associations to help ensure the needs of lake residents are being met. Work to resolve any issues that may arise concerning water quality, overcrowding, and safety. If needed, work with Ionia County to apply for a Marine Safety Grants to Counties award, a DNR program intended to support safe use of watercraft.
4. Work with Odessa Township and the Ionia County Road Commission to modify the bridge at Roberts Road to enable small watercraft to pass through to Jordan Lake.
5. Make aesthetic improvements to the Fourth Avenue right-of-way road end at the lake.
6. Add parking to Municipal Beach area as available.

### **GOAL 2 FAIRGROUNDS**

The Lake Odessa Fairgrounds will feature improved facilities and will serve as a regional destination for recreation and community events.

#### **OBJECTIVES:**

1. Work with the Fair Association on fundraising activities to support improvements desired by residents.
2. Resolve maintenance matters, which include replacing the fencing, grass seeding and landscaping, replacing the old wooden grandstands and demolishing the horse barns.

*Overhaul recreational facilities to make the fairgrounds more attractive for regular community use.*

3. Overhaul recreational facilities to make the fairgrounds more attractive for regular community use. Renovations and development may include enhancing the baseball diamonds; installing bleachers and dugouts; adding modern restrooms and concession areas; design and build asphalt parking lots; upgrading electric services, such as new lighting, a new sound system, press box and scoreboard; and adding campsites to a portion of the fairgrounds property.
4. Extend water service infrastructure into the fairgrounds site to modernize facilities.
5. Reconstruct and pave Fairground Street to ensure accessible routes into the fairgrounds property.

### **GOAL 3 NON-MOTORIZED FACILITIES**

The residents and visitors of Lake Odessa will enjoy a network of trails and safe and inviting connections to local and regional points of interest and recreational facilities.

#### **OBJECTIVES:**

*Coordinate with the Lakewood Public School district to spearhead a Safe Routes to School initiative.*

1. Identify desired non-motorized trail routes, taking into account existing regional trails, natural feature destinations, regional parks, tourist destinations and cultural venues. Preliminary routes would connect the Village with local schools located in surrounding townships, but the network would ultimately link with other communities, such as Portland, Clarksville and Hastings.
2. Coordinate trail planning with adjoining communities and property owners.
3. Explore funding opportunities or general resource partners, including the DNR, the Ionia County Parks & Recreation Department, the Bikes Belong Coalition, the Ionia County Road Commission, MDOT, the West Michigan Regional Planning Commission, and the Michigan Trails and Greenways Alliance.
4. Coordinate with the Lakewood Public School district to spearhead a Safe Routes to School initiative to connect neighborhoods in Lake Odessa to outlying school campuses.
5. Working cooperatively with the Lakewood Recreational Authority, Odessa Township, and the Jordan Lake Trail group to expand the existing portion of the Jordan Lake Trail into the Village of Lake Odessa along M-50, along with any required shoreline restoration necessary.
6. Incorporate the principles of “complete streets” in future road reconstruction to allow pedestrians, bicyclists, motorists, and users of assistive devices to safely move along and across a street without giving preference to any particular mode.



#### **GOAL 4 GENERAL PARK EXPANSION**

The citizens of Lake Odessa will be served with accessible and plentiful parkland that offers a multitude of recreational opportunities.

##### **OBJECTIVES:**

1. Explore funding opportunities for park development, including the DNR Trust Fund Recreation Grants Program, the Land and Water Conservation Fund, and the Passport Grants Program.
2. Upgrade the restrooms in Village Park and work to install a new pavilion, band shell or amphitheater and a walkway on the east side of Village Park.
3. At a minimum, design facilities in compliance with ADA requirements; and strive to achieve universal design.
4. Seek ways to improve landscaping and “green” the Village.
5. Work cooperatively with the Lake Odessa Area Arts Commission to add park features and improvements. Examples may include picnic tables, seating, a new pavilion, lighting, public art pieces, etc.
6. Work with area civic groups and nonprofits to maintain/ add to the existing Swifty’s Play Area located at Village Park.

#### **GOAL 5 PROGRAMMING**

Residents and visitors of Lake Odessa will benefit from educational and recreational resources and activities.

##### **OBJECTIVES:**

1. Work with the DDA to organize community events at Village Park and/or Village Beach.
2. Facilitate the establishment of children’s programs, such as crafts, games and story-time, in conjunction with local service organizations, including Kiwanis, Lions, National Honor Society, churches, etc.
3. Organize formal adult and youth sports leagues, including beach volleyball, dodge-ball, softball, etc; and work with local seniors to define senior priorities.
4. Find committed local champions to ensure the long-term success of programs.

## CHAPTER 7. ACTION PROGRAM

The Village of Lake Odessa has prepared the following Action Program, based on a “comparison to standards” facility analysis, expertise of residents and area leaders, and the goals and objectives listed in Chapter 6. The Action Program details what the community plans to achieve within the next five years or more.

*The Action Program is based on a comparison to standards approach, public input, and the goals and objectives.*

The Action Program does not supplant the goals and objectives, but should be used in conjunction with the goals and objectives. Many of the goals and objectives presented may be long-term in nature, and in many instances entities in addition to the Village will need to work together in order to fully implement them. The Action Program recognizes this and proposes a reasonable timeframe based on public priorities. Additionally, cost estimates and a general phasing plan are included.

However, parks and recreation planning should be viewed as flexible; and the timing of new projects may, in part, be influenced by the availability of property; funding resources; and cooperation of a multitude of entities. Moreover, public opinions and ideas may change or be refined over time; and this plan may be amended from time to time to reflect shifts in perception and needs. Priorities should be reviewed annually and adjusted as necessary.

### Improved Infrastructure

*The recreation planning process revealed a need for improved infrastructure, as many buildings and facilities have aged.*

The recreation planning process revealed a need for improved infrastructure, as many buildings and facilities have aged and are outdated. This is needed to simply enhance and increase use of existing facilities, but also to expand the opportunities offered to residents and visitors. Land acquisition for brand new parks was not deemed a priority.

While the public did not indicate that lack of activities programming is a main concern at this time, full or part-time staff can be helpful in overseeing daily efforts and coordinating activities, policies, and suggestions. The Village will annually monitor staffing needs and will continue to seek local and regional partners in the process to implement programming elements of this plan.

### Accessibility

The principles of universal design are supported by this Parks and Recreation Plan. The Americans with Disabilities Act and other laws prohibit discrimination on the basis of physical ability in connection with Village recreational facilities.

Developed park facilities must comply with barrier-free design standards. Tables 5 and 6 in Chapter 4 include an assessment of accessibility for public facilities. As recreational facility development or improvement is considered in the future, barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors of Lake Odessa.

Improvements can include proper unitary surfaces for wheelchairs, accessible picnic tables and restrooms, resting benches frequently placed along a walking route, and transition plates between elevation changes. To alert someone to pay attention, contrasting color or texture treatments or interpretive stations should be used. Gentle slopes, Braille, and play equipment that is easy to get to and use are strongly encouraged. Beach areas should include portable or temporary matting to allow wheelchair users an easy route to the water. In play areas, unitary surfaces, such as poured-in-place rubber tiles can be used, instead of shredded wood chips, sand or some other non-unitary surface which makes wheelchair use difficult.

## Potential Resource Partners

*A variety of resource partners and potential funding sources may exist to assist in implementing this plan.*

A variety of resource partners and potential funding sources may exist to assist in implementing the strategic implementation summary provided on the following pages. A non-exhaustive summary of these resources is provided below.

- ◆ **Michigan Natural Resources Trust Fund.** The MNRTF can provide assistance for the Village’s outdoor recreation projects, including land acquisition and physical development of park facilities. This assistance is intended to bolster existing facilities, protect critical natural resources and establish new parkland. Development project grants may range between \$15,000 and \$300,000; there is no limit to acquisition requests. The minimum required local match is 25%. This opportunity should particularly be contemplated for general acquisition and development activities.
- ◆ **Land and Water Conservation Fund.** The LWCF is similar to the Trust Fund grant described above, in that it is meant to help fund land acquisition and park development. The minimum grant request amount is \$30,000 and the maximum grant request amount is \$100,000. The required local match is exactly 50%; meaning that total project costs range from \$60,000 to \$200,000. Natural feature preservation has historically been the primary award criteria; and as such, this opportunity should especially be taken into account when planning for new passive recreation facilities. In addition, the LWCF now places emphasis on trails, “green” technology in outdoor recreation, universal design and coordination among recreation providers.
- ◆ **Passport Grant Fund.** The Passport Grant is the third type of grant available to local units through the MDNR. The grant program may only be used for local development projects. The program is focused on renovating and improving existing parks, but the development of new parks is eligible. The minimum request for a passport grant is 7,500 and the maximum request amount is \$45,000. The minimum required local match is 25%.
- ◆ **Non-Motorized Facility Planning.** Trails encourage health and wellness, enhance quality of life, and promote sense of community. Trails also can improve non-motorized system safety. Aside from the programs described above, several other entities can provide assistance with trail funding,

planning, information or construction. These include the Michigan Trails and Greenways Alliance, the Safe Routes to School Program, the Bikes Belong Coalition, the regional planning agency, and the County Parks and Recreation Department.

In addition, the Michigan Department of Transportation may provide funding for numerous types of projects that encourage safe, accessible and efficient forms of multi-modal transport, including non-motorized facilities and other improvements related to transportation. Grant programs to look into include the Transportation Enhancement Program, Small Urban Program, and the Federal Local Safety Program.

Additionally, the Recreation Improvement Fund Grant and Recreation Trails Program Grant may help to fund projects that connect facilities on DNR-owned property. A DNR division or bureau is always the applicant, but a local government partnership may be considered if the project contributes to DNR goals and is located on, or linked to, DNR land, such as the Ionia State Recreation Area.

- ◆ **Waterways Program Grants.** Waterways Program Grants is a DNR-based initiative aimed at assisting communities in the design and construction of recreational boating facilities. Local units of government are eligible to apply, and although the minimum match required is 50%, preference is given to applicants who can exceed that match. Also, the Inland Fisheries Grant program may fund projects that improve property for fishing activity. Funding availability may be unpredictable.
- ◆ **Leveraging Resources.** Most recreation grants will stipulate a minimum required local match. It is possible to be awarded grant dollars from multiple funding sources, and use the monies leveraged from one source as the match for another. An example might be a local trail project, where the community uses MDOT funds as the match for a DNR grant. This can help save local government resources, is usually permitted by most grant programs, and is encouraged.
- ◆ **Regional Parks and Recreation Planning.** Grant application guidelines often include a provision for regional coordination and cooperation, and recreation grants are no exception. The Village will generally receive more “points” for a grant application if it can demonstrate that the proposed project is the result of collaboration with an adjacent community, regional entity or multiple units of government. The Village should therefore keep this concept in mind, especially when planning for future trail connections that may traverse more than one community.
- ◆ **Donations and Foundations.** Residents, property owners, businesses, and organizations will frequently contribute to causes that improve local quality of life. While these contributions are often pecuniary, they may also

include land donations, volunteer services, or the gift of equipment or other facilities. For example, forming an entity such as “Friends of the Lake Odessa Trail” is likely to garner local support and should therefore be explored. Other foundation-type entities may also be explored, as foundations are non-profit organizations that are expressly established to receive donations and use them in accordance with a plan. While endowments cannot be relied on in totality, they can contribute significantly.

- ◆ **Park Maintenance and Stewardship.** The Village may develop a park stewardship program to assure that any future facilities receive proper care, if needed. Coordination with outside agencies and organizations such as the Lakewood Public School district, local service organizations, regional athletic or bicycle associations, environmental organizations, etc. may be beneficial in accomplishing this objective.
- ◆ **Village Funds.** The general fund, a special millage, the parks budget, force account work, and bonds are possibilities to help fund new and improved facilities in the Village. The parks budget has been successful in contributing to facilities improvement and will continue to be critical to recreation services in the community. Additionally, a special millage can help the Village to provide matching funds for grant applications. However, a parks millage is not proposed; and is merely discussed here as an option. Bonds are another possibility, but these are not as flexible and usually require the constructed public project to generate revenues.

## Implementation Summary

This section of Chapter 7 will provide a listing of recommendations. Some are ongoing efforts that will involve time, commitment, planning and coordination; while others are physical improvements that will require investment. This summary of implementation, presented in Table 8, includes the top priority items that will entail financial commitment from the Village. It is recommended that the plan be reviewed annually; and as part of that review, estimated costs should also be evaluated and updated as necessary.

The cost estimates in Table 8 are provided in 2021 dollars generally and based on information available at the time the plan was prepared. These figures must be viewed as preliminary estimates and not actual or proposed costs. Actual costs may be influenced by natural features, wetland presence, property owners, tree removal, topography, land values, trail-road crossings, material costs, right-of-way acquisition, engineering design fees, permit fees, etc. The details and costs of each specific project must be evaluated on an individual basis as plans and grant applications are prepared. Trail estimates should assume roughly \$70 to \$100 per linear foot for a 10-foot wide paved trail. These estimates may be high, but are inclusive of the many unknowns at this time.

Table 8

## Implementation Summary

Phase	Projects	Estimated Cost	Potential Funding Sources / Resource Partners
1	Improve and expand Municipal Beach facilities, including renovation of beach pavilion, splash pad, shower, restrooms, beach area, etc	\$250,000	Waterways Program Grant, MNRTF, LWCF, Passport Grant
2	Replace dilapidated Fairgrounds infrastructure, such as fencing, grandstands and barns and renovate baseball diamonds and install bleachers, dugouts and campsites	TBD	Fair Association, MNRTF, LWCF, Passport Grant
	Add modern restrooms and concession stand to Fairgrounds site	\$150,000	
	Upgrade electric services and install a sound system, press box, scoreboard and lighting on Fairgrounds site	TBD	
	Extend water service into Fairgrounds site	\$90,000	Fair Association
3	Non-motorized transportation facility development - connect Jordan Lake Trail (existing) along M-50 to areas inside the Village	\$1.2 million	Safe Routes to School, MNRTF, LWCF, MDOT, Passport Grant, Michigan Trails and Greenways Alliance, Bikes Belong Coalition, Road Commission, County Parks Department, Recreation Improvement Fund Grant, Recreation Trails Program Grant, neighboring communities
	Non-motorized transportation facility development - extend Jordan Lake Trail through the Village	TBD	
	Add lights and walking trail to the east side of Village Park	\$50,000	
4	Upgrade Village Park restrooms and add a new pavilion, band shell, gazebos, or amphitheater and walkway	\$250,000	MNRTF, LWCF, Passport Grant, Lakewood Public School district, local service organizations, in-kind donations
	Add skate park to park system	\$75,000	
	Implement programming initiatives	TBD	
	Create Village dog park	\$25,000	

# Appendix 1 – Recreation Grant History

DRAFT



## Grant History

**Grantee**

***Village of Lake Odessa - Ionia County***

<b>Project No.</b> 26-01104 C1	<b>Project County:</b> Ionia	<b>Project Year:</b> 1980
<b>Project Title:</b> Lake Odessa Village Park		
	<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$6,358.30

**Scope Item:**

Overhead wire burial and LWCF sign  
Picnic equipment  
Playground equipment

**Project Description:**

<b>Project No.</b> BF92-166	<b>Project County:</b> Ionia	<b>Project Year:</b> 1992
<b>Project Title:</b> Beach Renovation		
	<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$165,000.00

**Scope Item:**

Bathhouse Building  
Beach Sand  
Bituminous Overlay  
Boardwalk  
Concrete Curb and Gutter  
Grading for Parking Lot  
Lighting  
New Pavement for Parking  
Parking Lot Lighting  
Picnic Tables/Benches  
Remove Exist. Bathhouse  
Remove Pavement, etc.  
Seeding/Sodding/Landsc.  
Storm Sewer and Manholes

**Project Description:** Development to include boardwalk, lighting, parking lot improvements, bathhouse, picnic area, site work and demolition of existing bathhouse.

<b>Project No.</b> TF11-034	<b>Project County:</b> Ionia	<b>Project Year:</b> 2011
<b>Project Title:</b> Lake Odessa Municipal Beach Development		
	<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$200,000.00

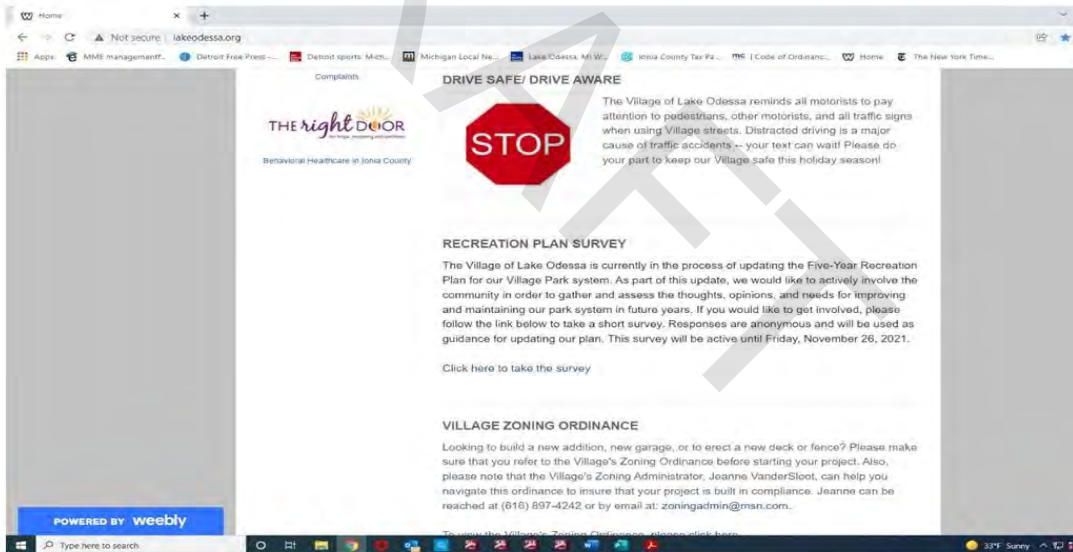
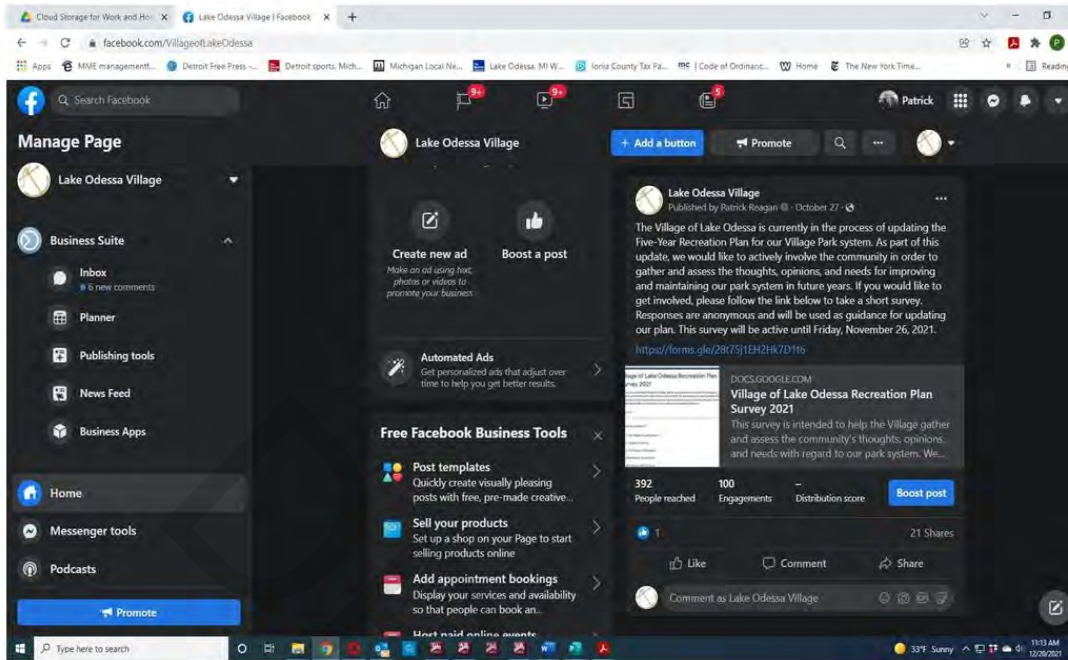
**Scope Item:**

All terrain wheelchairs  
Aluminum gangways with handrails  
Canoe/kayak launch  
MNRTF sign  
Parking lot and lighting  
Permit fees  
Security system  
Universally accessible floating dock

**Project Description:** Development to include universally accessible floating dock, walkways, new parking and a security system.



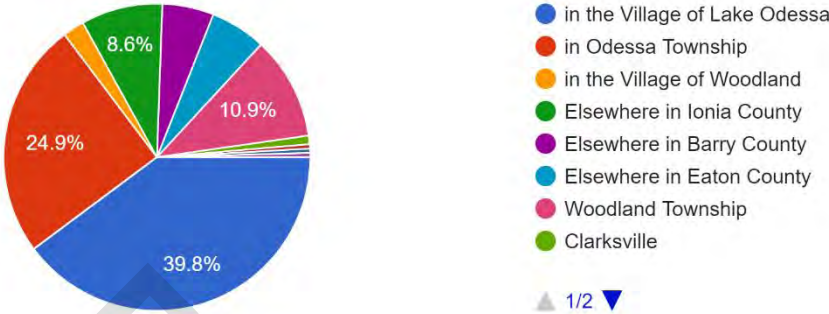
# Appendix 2 -- Notices of Community Survey



# Appendix 3 – Community Survey Results

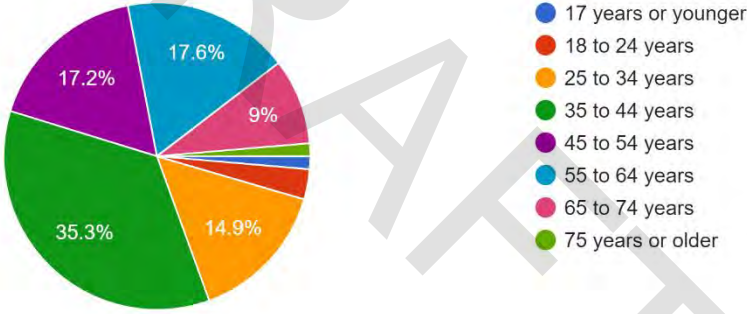
Where do you live?

221 responses



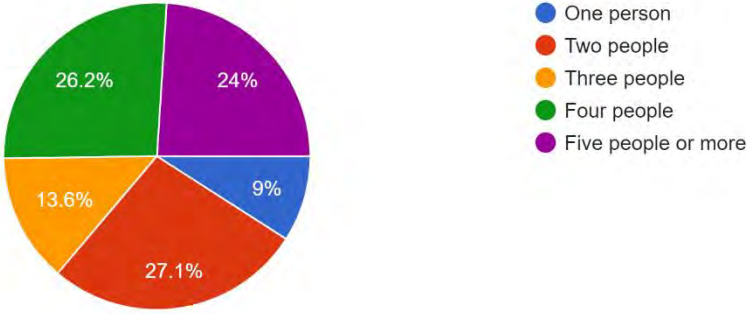
What is your age?

221 responses



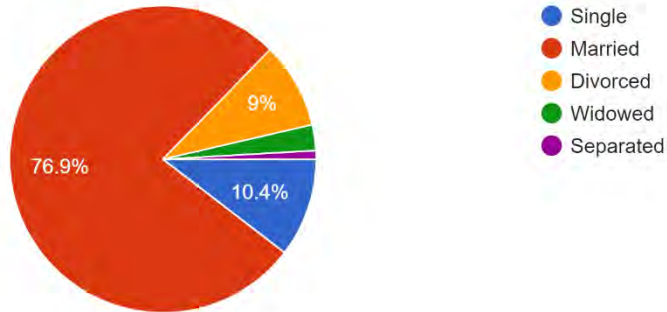
How many people live in your household?

221 responses



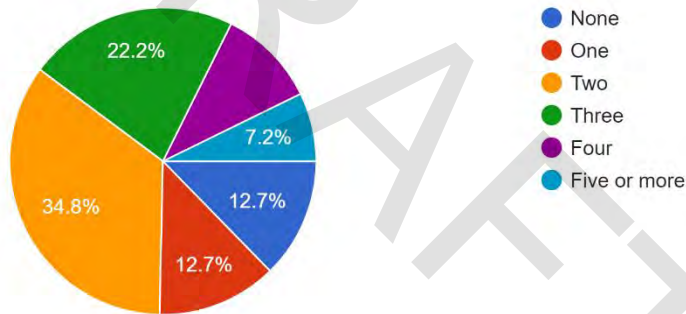
### What is your relationship status?

221 responses



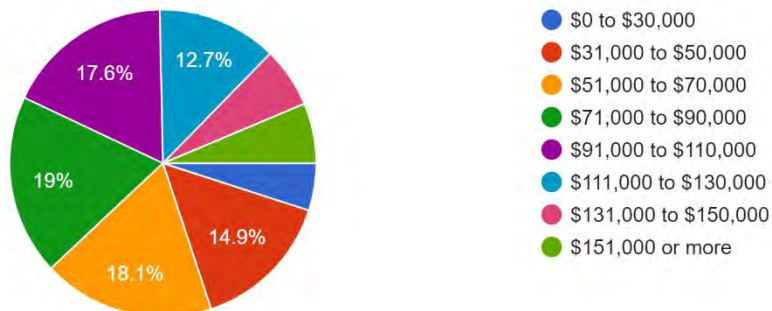
### How many children do you have?

221 responses



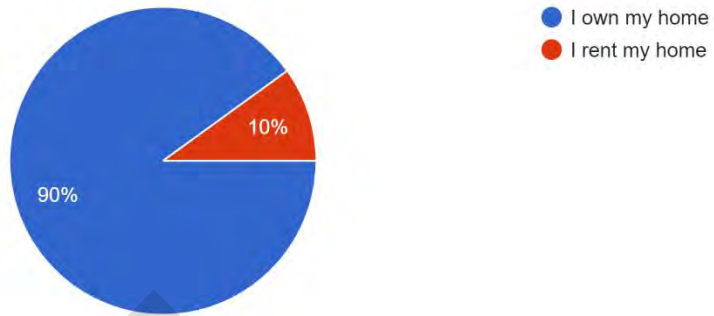
### What is your annual household income?

221 responses



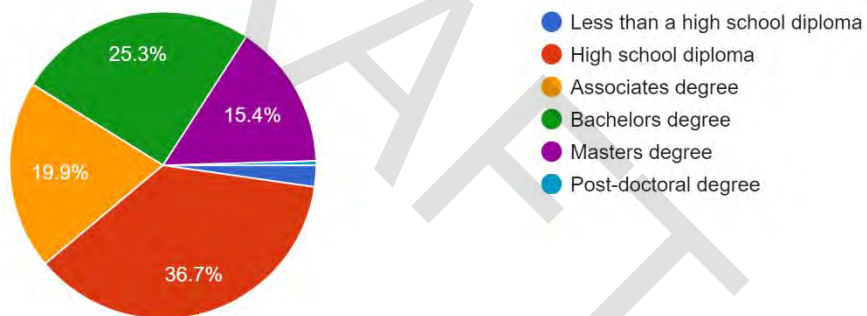
Do you own a home or do you rent?

221 responses



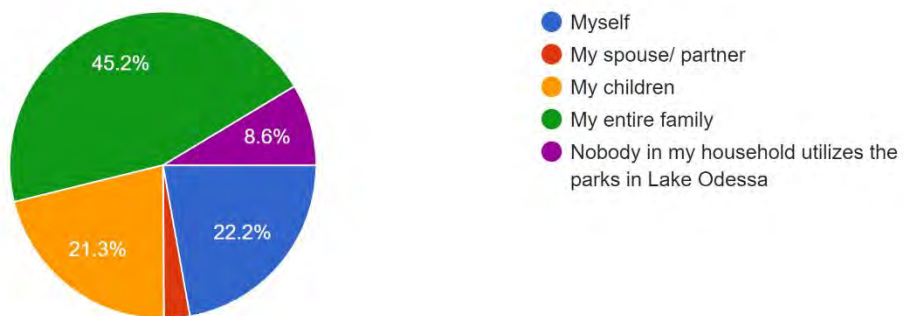
What is the highest level of education you have completed?

221 responses



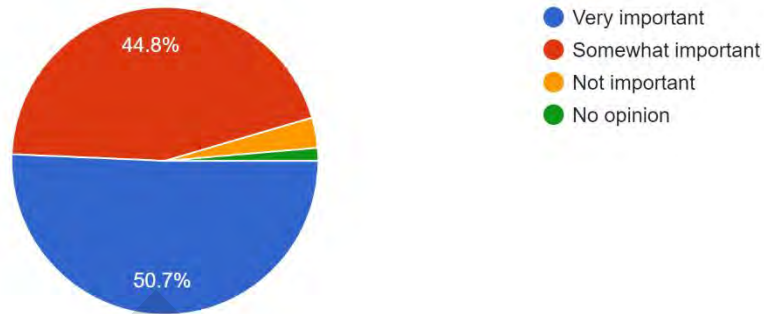
Who in your household is the most active user of parks?

221 responses



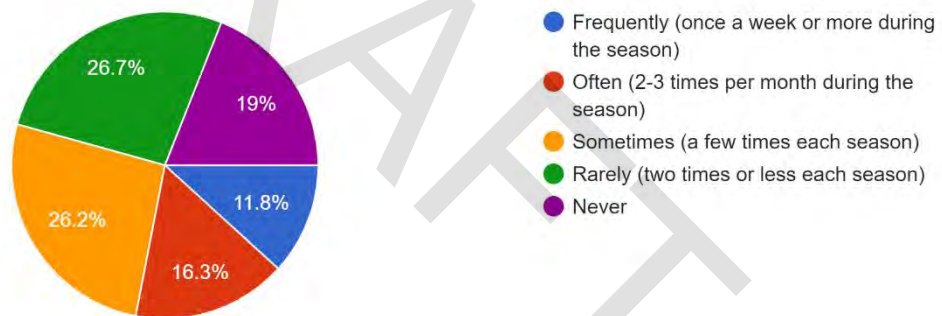
### How important are Village parks and recreation facilities to your quality of life?

221 responses



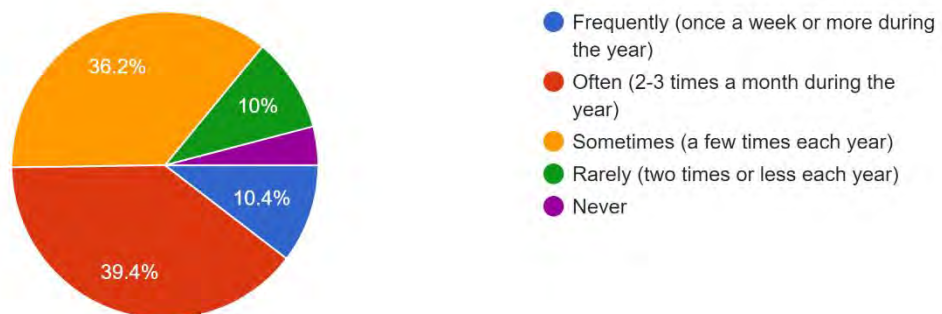
### How often do you utilize the Village Beach?

221 responses



### How often do you use Village Park?

221 responses



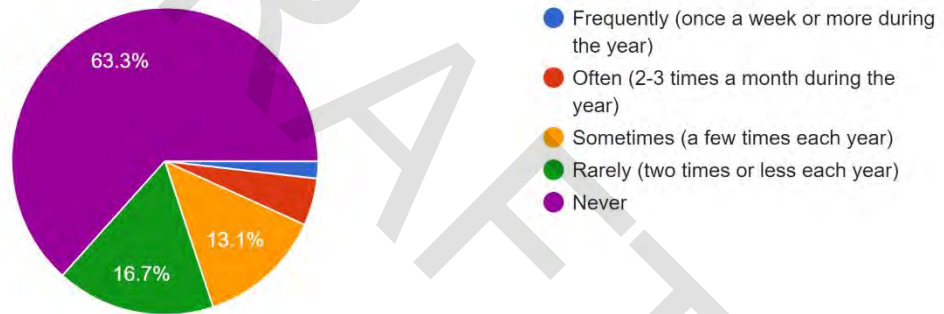
### How often do you use the Lake Odessa Faigrounds?

221 responses



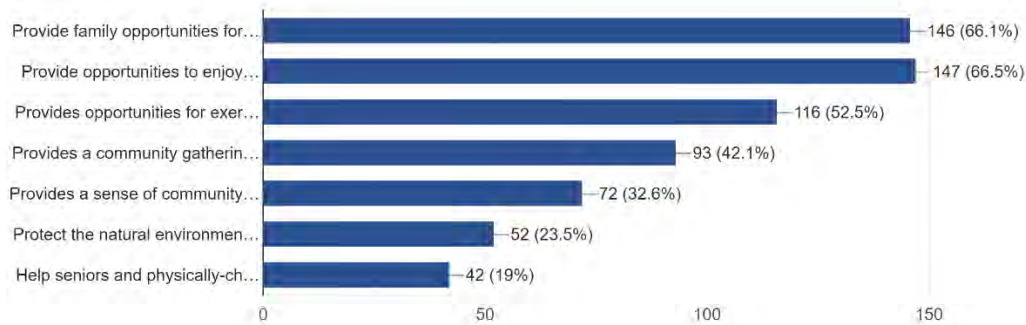
### Veteran's Memorial Chapel

221 responses



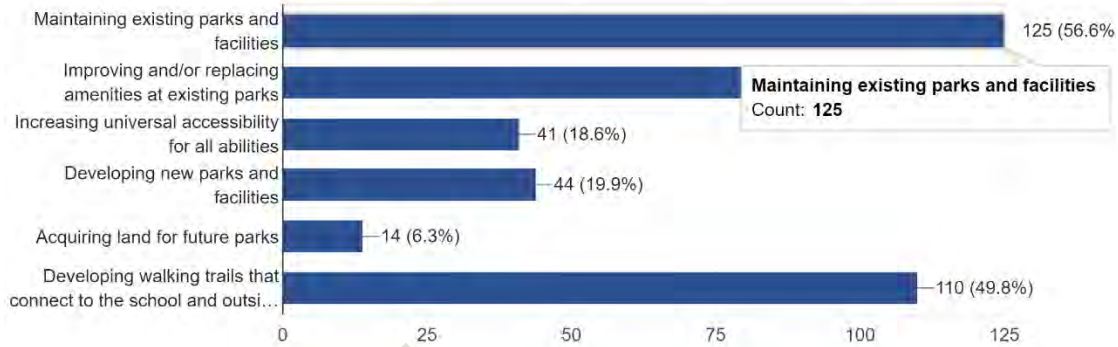
### Which of the following benefits of parks and recreation are most important to you?(Select up to three)

221 responses



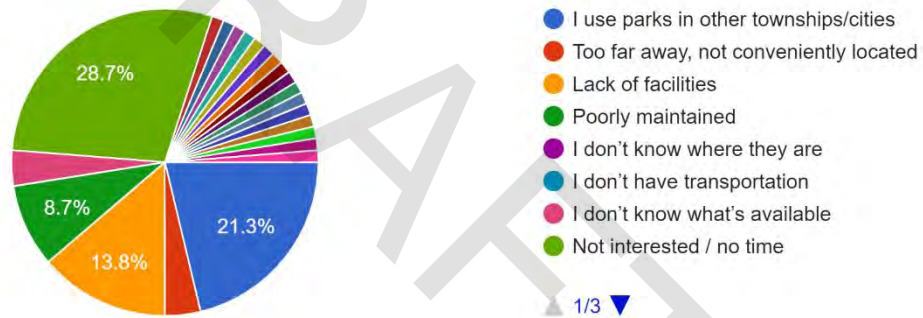
Which are the two most important factors in improving parks and recreation offerings in Lake Odessa? Please select only two.

221 responses



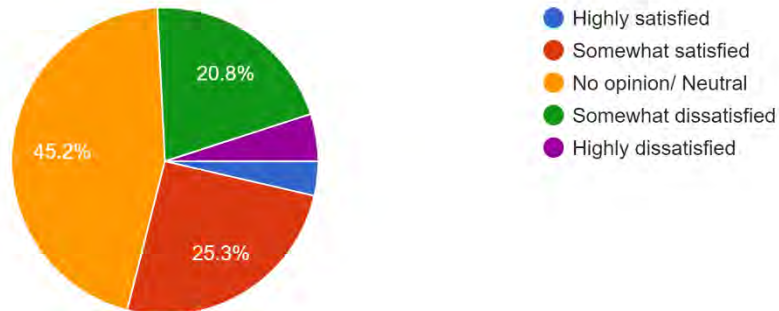
If you do not currently use parks in Lake Odessa, what is the reason? Please pick your TOP choice.

80 responses



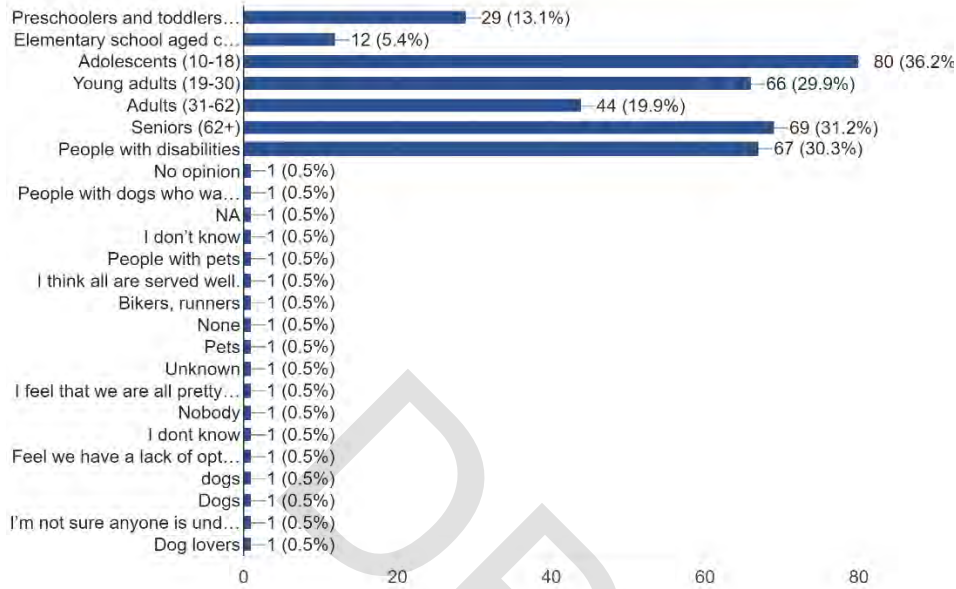
How satisfied are you by the community's recreation programming(camps, sports leagues, outdoor education)?

221 responses



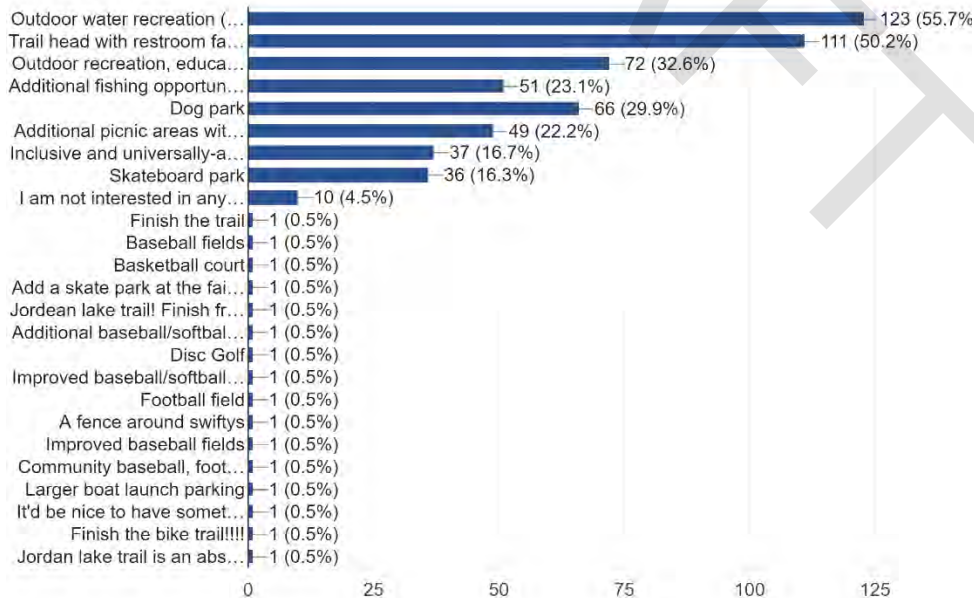
Which groups do you feel are underserved by current recreation services and amenities? Please check all that apply.

221 responses



What parks and recreation amenities, facilities and services are you most interested in? Please check your top three choices.

221 responses





## **Appendix 4 – Notice for Public Review and Comment Period and Adoption Meeting**

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## Appendix 5 – Minutes of Public Adoption Meeting

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## **Appendix 6 – Adopting Resolution, Appendix H Checklist and Forwarding Letters**

DRAFT

# New Business

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-01**

**APPROVAL TO ADOPT THE VILLAGE OF LAKE ODESSA EMPLOYEE DEFERRED  
COMPENSATION PLAN FOR FY 2022-2023**

**WHEREAS**, the Village of Lake Odessa established the Village of Lake Odessa Deferred Compensation Plan (the "Plan"), effective April 1, 1986, as restated effective October 15, 2018, and approved again by Village Council on February 15, 2021; and

**WHEREAS**, the Plan is administered by KDP Retirement Plan Services, Inc., and the Summary Plan Description is on file at the Village offices; and

**WHEREAS**, each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of 10 percent (10%) of said employee's compensation; and

**WHEREAS**, the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan; and

**WHEREAS**, the officers of the Employer be, and they hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

**WHEREAS**, the Village's fiscal year and the Plan year begins on March 1, 2022 and will end on February 28, 2023.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. During the 2022-2023 fiscal year (March 1, 2022 to February 28, 2023), for each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of ten percent (10%) of said employee's compensation.
2. That the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan.

3. That the officers of the employer hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.
  
4. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** January 19, 2022

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**Patrick Reagan, Village Manager/ Clerk**

**VILLAGE OF LAKE ODESSA**  
**EMPLOYEE DEFERRED COMPENSATION PLAN**  
**SUMMARY PLAN DESCRIPTION**

03/01/2022

*Prepared by:*  
KDP Retirement Plan Services, Inc.

VILLAGE OF LAKE ODESSA  
EMPLOYEE DEFERRED COMPENSATION PLAN  
SUMMARY PLAN DESCRIPTION

TABLE OF CONTENTS

INTRODUCTION .....	1
ELIGIBILITY .....	1
Eligible Employee .....	1
Elective Deferral Contributions and Employer Matching Contributions .....	1
CONTRIBUTIONS .....	1
Account .....	1
Elective Deferral Contributions .....	1
Roth Contributions .....	2
Employer Matching Contributions .....	2
Rollover Contributions .....	2
Military Service Contributions .....	2
Limits on Contributions .....	3
COMPENSATION .....	3
Plan Compensation .....	3
VESTING .....	3
Elective Deferral Account and Rollover Contribution Account .....	3
Employer Matching Contribution Account .....	3
Special Vesting Rules .....	4
Forfeitures .....	4
Year of Vesting Service .....	4
DISTRIBUTIONS .....	4
Commencement of Distributions .....	5
Normal Retirement Age .....	5
Early Retirement Age .....	5
Timing and Form of Payment .....	5
Force-Out .....	5
Beneficiary .....	6
IN-SERVICE DISTRIBUTIONS AND LOANS .....	6
Hardship Distributions .....	6
Attainment of Age 59.5 .....	7
Withdrawals at Any Time .....	7
Rules Regarding In-Service Distributions .....	7
Loans .....	7
INVESTMENTS .....	7
Participant Self-Direction .....	7
Voting Rights .....	8
Valuation Dates .....	8
SPECIAL TOP-HEAVY RULES .....	8
Minimum Allocations .....	8
Minimum Vesting .....	8
CLAIMS PROCEDURES .....	8
YOUR RIGHTS UNDER ERISA .....	9
MISCELLANEOUS .....	10
Domestic Relations Orders .....	10
Disability .....	10
Assignment and Alienation of Benefits .....	10
Amendment and Termination .....	11



Fees.....	11
Insurance .....	11
Administrator Discretion.....	11
Plan Not a Contract of Employment .....	11
Waiver .....	11
Errors .....	11
ADMINISTRATIVE INFORMATION.....	11

## **INTRODUCTION**

Village of Lake Odessa (the "Company") established the Village of Lake Odessa Employee Deferred Compensation Plan (the "Plan") effective 04/01/1986. This Summary Plan Description describes the Plan as restated effective 03/01/2022. This revised Summary Plan Description supersedes all previous Summary Plan Descriptions. Although the purpose of this document is to summarize the more significant provisions of the Plan, the plan document will prevail in the event of any inconsistency. In addition, the terms of the Plan cannot be modified by written or oral statements made to you by the Plan Administrator or other personnel.

## **ELIGIBILITY**

### Eligible Employee

You are an "Eligible Employee" if you are employed by Village of Lake Odessa or any affiliate who has adopted the Plan.

### Elective Deferral Contributions and Employer Matching Contributions

You will become eligible to make Elective Deferral Contributions and receive Employer Matching Contributions on the first day of the calendar month, coincident with or next following the date you first perform an Hour of Service as an Eligible Employee.

A "One-Year Break in Service" means an Eligibility Computation Period during which you are credited with 500 or fewer hours of service (special rules exist for absence from work for maternity or paternity reasons).

If you do not have any nonforfeitable right to the Account balance derived from Company contributions, service before a period of five (5) consecutive One-Year Breaks in Service will not be taken into account in computing eligibility service (this is referred to as the "rule of parity").

Please note, if you make or receive eligible contributions you will be a "Participant" in the Plan.

## **CONTRIBUTIONS**

### Account

"Account" means all of the contributions, of whatever type, made to the Plan for a Participant, including the earnings and losses on those contributions.

### Elective Deferral Contributions

You may elect to reduce your Compensation (defined below) and make a contribution to the Plan on a pre-tax basis. These pre-tax contributions are known as Elective Deferral Contributions. You may elect to defer up to 100% of your Plan Compensation on a pre-tax basis. Federal law also limits the amount you may elect to defer under this Plan and any other retirement plan permitting Elective Deferral Contributions during any calendar year (\$19,500 in 2021). However, if you are age 50 or over, you may defer an additional amount, called a "Catch-up Contribution", of up to \$6,500 (in 2021). These dollar limits are indexed; therefore, they may increase each year for cost-of-living adjustments. The Internal Revenue Code may further restrict Elective Deferral Contribution elections by "highly compensated" Participants.

You may elect to start, increase, reduce or totally suspend your elections to contribute to the Plan effective as of each pay period.

The Plan Administrator may establish rules regarding the manner in which your elections are made. The rules may also require that certain advance notice be given of any election. Your election regarding Elective Deferral Contributions is

only effective for Compensation you will receive in the future. The Plan Administrator may also reduce or totally suspend your election if the Plan Administrator determines that your election may cause the Plan to fail to satisfy any of the requirements of the Internal Revenue Code.

### Roth Contributions

The Plan allows Elective Deferral Contributions to be made as Roth Contributions. Roth Contributions are Elective Deferral Contributions that are made in the same manner as your pre-tax Elective Deferral Contributions except that Roth Contributions are made to the Plan on an after-tax basis. If certain requirements are met, a "qualified distribution" from your Roth Contribution Account in the Plan will not be taxed. Please note, Roth Contributions are "Matched Employee Contribution". The Company may match contributions you make as Roth Elective Deferral Contributions.

You must designate how much you would like to contribute on a pre-tax basis (normal Elective Deferral Contribution) and how much you would like to contribute as an after-tax Roth Contribution. You are not required to make any Roth Contributions. You may continue to designate all of your Elective Deferral Contribution elections as normal pre-tax contributions.

The sum of your Roth Contributions and normal Elective Deferral Contributions may not exceed the annual limit on normal Elective Deferral Contributions mentioned above.

As was mentioned above, a "qualified distribution" of your Roth Contributions (and earnings) is not taxable. A "qualified distribution" must be made more than five years after the first Roth Contribution is made and must meet at least one of the following requirements:

- (i) the distribution must be made after you attain age 59-1/2;
- (ii) the distribution must be made to your beneficiary after your death; or
- (iii) the distribution must be made on account of your disability.

Please note, Roth Contributions are not suitable for everyone. Please consult with your tax advisor before making any Roth Contributions to the Plan.

### Employer Matching Contributions

The Company may, in its sole discretion, make a matching contribution on your behalf if you make a "Matched Employee Contribution". A "Matched Employee Contribution" is any Elective Deferral Contribution or Catch-up Contribution that you may make during the Plan Year. If you make a "Matched Employee Contribution" the Company may contribute to your Employer Matching Contribution Account in an amount and allocation formula as determined by the Company in its sole discretion.

The Internal Revenue Code may also further restrict Employer Matching Contributions for highly compensated employees.

### Rollover Contributions

The Plan may accept a Rollover Contribution made on behalf of any Eligible Employee who has met the age and service requirements of the Plan. In general, any eligible rollover distribution will be accepted by the Plan; however, the Plan Administrator may establish procedures that regulate the method by which Rollover Contributions will be accepted.

### Military Service Contributions

If you serve in the United States armed forces and must miss work as a result of such service, you may be eligible to receive contributions, benefits and service credit with respect to any qualified military service. In addition, your survivors may be eligible to receive benefits or service credit if you die while performing qualified military service.

### Limits on Contributions

The amount that may be contributed to the Plan on your behalf in any year is limited to a fixed dollar amount (\$58,000 in 2021). This dollar limit is indexed; therefore, it may increase each year for cost-of-living adjustments. In addition, contributions cannot exceed 100% of your total Plan Compensation.

## **COMPENSATION**

### Plan Compensation

"Plan Compensation" means wages that are shown as taxable wages on your IRS Form W-2. For any self-employed individual, Plan Compensation will mean earned income.

For purposes of allocating Employer Matching Contributions and Qualified Non-elective Contributions, Plan Compensation is determined over the Plan Year.

Unless otherwise indicated below, Plan Compensation will exclude Deemed 125 Compensation and Post Year End Compensation which includes amounts earned during a year but not paid during that year solely because of the timing of pay periods and pay dates when: (i) these amounts are paid during the first few weeks of the next year; (ii) the amounts are included on a uniform and consistent basis with respect to all similarly situated Employees; and (iii) no compensation is included in more than one year for purposes of all contributions.

The following adjustments will be made to the definition of Plan Compensation:

- For purposes of Elective Deferral Contributions and Employer Matching Contributions, Plan Compensation will include any amount you elect to defer on a tax-preferred basis to any Company benefit plan.
- For purposes of Employer Matching Contributions, Plan Compensation will include only that compensation which is actually paid to you by the Company during that part of the Plan Year that you are eligible to participate in the Plan.
- For purposes of Elective Deferral Contributions and Employer Matching Contributions, Plan Compensation will exclude all of the following items (even if includible in your income): reimbursements or other expense allowances, fringe benefits (cash and noncash), moving expenses, deferred compensation, and welfare benefits.

No more than \$290,000 (in 2021) of Plan Compensation may be taken into account in determining your benefits under the Plan. This dollar limit is indexed; therefore, it may increase each year for cost-of-living adjustments.

## **VESTING**

### Elective Deferral Account and Rollover Contribution Account

You are always fully (100%) vested in your Elective Deferral Account and Rollover Contribution Account.

### Employer Matching Contribution Account

Your interest in your Employer Matching Contribution Account will vest based on your Years of Vesting Service (defined below) in accordance with the following schedule:

<u>Years of Vesting Service</u>	<u>Vesting Percentage</u>
Less than One Year	0%
One Year but less than Two Years	20%
Two Years but less than Three Years	40%
Three Years but less than Four Years	60%
Four Years but less than Five Years	80%
Five or More Years	100%

However, if the Company must make a matching contribution to your Account in order to satisfy certain nondiscrimination tests required by the Internal Revenue Code, you will be 100% vested in those matching contributions.

#### Special Vesting Rules

You will become fully (100%) vested upon your attainment of Normal Retirement Age (defined in the Distributions section below) while an employee, your death while an employee, becoming disabled while an employee or your attainment of Early Retirement Age while an employee.

#### Forfeitures

**If You Receive a Distribution.** If your employment with the Company terminates and you receive a distribution of the entire vested portion of your Account, you will forfeit the nonvested portion of your Account. If the value of your vested Account balance is zero, you will be deemed to have received a distribution of your Account.

**If You Do Not Receive a Distribution.** If your employment with the Company terminates and you do not receive a complete distribution of the vested portion of your Account, you will forfeit the nonvested portion of your Account after the date you incur five consecutive One-Year Breaks in Service.

**Reemployment.** If you receive or are treated as receiving a distribution and you resume employment, the amounts you have forfeited (if any) will be restored to your Account if you repay the full amount of the previous distribution before the earlier of five (5) years after the first date on which you are subsequently reemployed, or the date you incur five (5) consecutive One-Year Breaks in Service following the date of the distribution.

#### Year of Vesting Service

"Year of Vesting Service" means a vesting computation period during which you complete 1,000 hours of service during the Plan Year.

The following service will be disregarded in determining Years of Vesting Service:

If you have five (5) consecutive One-Year Breaks in Service, all periods of service after such One-Year Breaks in Service will be disregarded for the purpose of vesting your Account balance that accrued before such Breaks in Service. However, except as provided below, both the service before and after such One-Year Breaks in Service will count for purposes of vesting your Account balance that accrues after such One-Year Breaks in Service.

If you are zero percent vested, Years of Vesting Service before a period of five (5) consecutive One-Year Breaks in Service will not be taken into account in computing vesting service.

A "One-Year Break in Service" means a vesting computation period during which you are credited with 500 or fewer hours of service.

The vesting computation period is the Plan Year.

## **DISTRIBUTIONS**

### Commencement of Distributions

Termination of Employment. You are entitled to receive a distribution from your Account after you terminate employment. This includes termination due to Disability. The distribution will start at the time specified in the section titled "Timing and Form of Payment" below.

Late Retirement. If you continue working for the Company after your Normal Retirement Age, your participation under the Plan will continue, and your benefits will begin following the date you terminate employment. You generally may not begin distributions until the time specified in the section titled "Timing and Form of Payment" below.

Death. If you die, your beneficiary will become entitled to receive your vested Account balance. The distribution will start at the time specified in the section titled "Timing and Form of Payment" below.

### Normal Retirement Age

"Normal Retirement Age" means the date you reach age 59.5.

### Early Retirement Age

"Early Retirement Age" means the later of: (i) the date you reach age 55, and (ii) 5 Years of Vesting Service (see the section regarding "VESTING" for more information on what is a Year of Vesting Service)

### Timing and Form of Payment

Distribution for Reasons Other Than Death. If you become entitled to receive your benefit for any reason other than death your Account will be distributed in a lump sum payment. This is your normal form of payment. Furthermore, a partial or installment distribution may be permitted if needed to satisfy the required minimum distribution rules. Payment of your vested Account may start as soon as administratively feasible with a final payment made consisting of any allocations occurring after your termination of employment. Your Account is payable in cash or as an in-kind distribution.

Distribution on Account of Death. If you die before distribution of your Account begins, distribution of your entire Account must be completed by December 31 of the calendar year containing the fifth anniversary of your death.

Your beneficiary will be entitled to a distribution in any form that is available to you prior to your death.

If you die after distribution of your Account has begun, the remaining portion of your Account will continue to be distributed under the method of distribution being used prior to your death. If your Account was not being distributed in the form of an annuity at the time of your death, the remaining balance must be distributed by December 31 of the calendar year containing the fifth anniversary of your death.

### Force-Out

After your termination of employment with the Company, if the vested amount of your Account (excluding rollovers) does not exceed \$5,000, your vested Account balance will be distributed from the Plan. You may elect to: 1) receive this distribution in cash; or 2) roll over the distribution to an individual retirement account (IRA) or the qualified plan of your new employer (but only if your new employer's plan allows such rollovers). However, if you do not timely return your election forms, the following will apply: if the vested amount of your Account balance is less than or equal to \$1,000, your vested Account will be distributed to you in cash. If your vested Account balance is more than \$1000, but does not exceed \$5,000, the Plan Administrator will transfer your vested Account to an IRA established in your name; unless the distribution occurs after the Required Beginning Date. This mandatory distribution will be invested in an IRA designed to preserve principal and provide a reasonable rate of return and liquidity. Fees and expenses of the IRA will be taken out of the investments in the IRA. For further information concerning the Plan's automatic rollover provisions, the IRA provider and the fees and expenses attendant to the individual retirement plan please contact the Plan Administrator at the phone number found in the "ADMINISTRATIVE INFORMATION" section at the end of this Summary Plan Description.

If the vested amount of your Account exceeds \$5,000, you must consent to any distribution of your Account. However, the Plan Administrator will distribute your vested Account balance in a lump sum without your consent at the time that payments must begin under applicable federal law - generally the April 1 following the later of the calendar year in which you attain age 72 or you terminate employment. However, you may elect to begin distributions on the April 1 following the calendar year in which you attain age 72 even if you have not yet terminated employment. Special rules apply to persons who are deemed to own more than 5% of the Company.

### Beneficiary

You have the right to designate, in a written form acceptable to the Plan Administrator, one or more primary and one or more secondary beneficiaries to receive any benefit becoming payable upon your death. Your spouse must be your sole beneficiary unless he or she consents to the designation of another beneficiary. You may change your beneficiaries at any time and from time to time by filing written notice of such change with the Plan Administrator.

If you fail to designate a beneficiary, or in the event that all designated primary and secondary beneficiaries die before you, the death benefit will be payable to your spouse, or if there is no spouse, to your children in equal shares, or if there are no children to your estate.

A beneficiary designation to a spouse shall be automatically revoked upon the legal divorce of the Participant from the spouse.

## **IN-SERVICE DISTRIBUTIONS AND LOANS**

### Hardship Distributions

General Rule. You may receive a distribution on account of hardship from the vested portion of the following Accounts.

- Elective Deferral Account, including earnings of your Elective Deferral Account.

Your Roth Contributions may be withdrawn on account of financial hardship in the same manner as your normal Elective Deferral Contributions - but only if the withdrawal qualifies as a "qualified distribution".

Immediate and Heavy Financial Need. You may receive a hardship distribution only if the Plan Administrator finds that you have an immediate and heavy financial need where you lack other available resources. The following are the only financial needs considered immediate and heavy:

1. Expenses incurred or necessary for medical care, described in Code section 213(d), for you or your spouse, children, or dependents;
2. The purchase (excluding mortgage payments) of a principal residence for the Participant;
3. Payment of tuition and related educational fees for the next 12 months of post-secondary education for you or your spouse, children or dependents;
4. The need to prevent the eviction of you from your principal residence (or a foreclosure on the mortgage on your principal residence);
5. Payments for burial or funeral expenses for your deceased parent, spouse, children or dependents;
6. Expenses for the repair of damage to your principal residence that would qualify for the casualty deduction; or
7. Expenses incurred on account of a federally declared disaster.

There will no longer be a 6-month suspension period for your Elective Deferral Contributions, if applicable, after

the receipt of the hardship distribution. However, any remaining portion of the 6-month suspension period for a prior hardship distribution will continue until completion.

**Amount Necessary to Satisfy Need.** A distribution will be considered as necessary to satisfy your immediate and heavy financial need only if:

1. You have obtained all distributions, other than hardship distributions, under all plans maintained by the Company;
2. The distribution is not in excess of the amount of an immediate and heavy financial need (including amounts necessary to pay any federal, state or local income taxes or penalties reasonably anticipated to result from the distribution).
3. You have represented in writing or by electronic medium that you have insufficient cash or other liquid assets to satisfy the financial need.

#### Attainment of Age 59.5

You may receive a distribution after you reach age 59.5 from the vested portion of all of your Accounts. Your Roth Contributions may be withdrawn in the same manner as your normal Elective Deferral Contributions - but only if the withdrawal qualifies as a "qualified distribution".

#### Withdrawals at Any Time

You may receive a distribution from your Rollover Contribution Account at any time.

#### Rules Regarding In-Service Distributions

The Plan Administrator may establish uniform procedures that include, but are not limited to, prescribing limitations on the frequency and minimum amount of withdrawals. All distributions will be made in the form of a single sum as soon as practicable following the valuation date as of which such withdrawal is made. Only Employees are eligible to receive in-service distributions.

#### Loans

The Plan Administrator, in its discretion, may permit Participants to apply for a loan from the Plan. The Plan Administrator may further adopt any administrative rules or procedures that it deems necessary or appropriate with respect to the granting and administering of loans. Please contact the Plan Administrator for a copy of the Loan Procedures for more information regarding taking a loan from the Plan.

## **INVESTMENTS**

#### Participant Self-Direction

In General. The Plan Administrator allows you to direct the investment of all of your Accounts. The Plan Administrator may establish uniform guidelines and procedures relating to Participant self-direction.

Investment Elections. You may direct the percentage of your Accounts to be invested in one or more of the available investment funds. Your elections will be subject to such rules and limitations as the Plan Administrator may prescribe. After your death, your beneficiary may make investment elections as if the beneficiary were the Participant. However, the Plan Administrator may restrict investment transfers to the extent required to comply with applicable law.

Investment Decisions. The Plan is intended to constitute a plan described in section 404(c) of ERISA. This means that Plan fiduciaries may be relieved of liability for any of your losses that are the result of your investment elections.



### Voting Rights

You may not direct the Trustee as to the exercise of voting rights with respect to any Trust Fund Investment.

### Valuation Dates

Accounts are valued each business day.

## **SPECIAL TOP-HEAVY RULES**

### Minimum Allocations

If the Plan is Top-Heavy, the Company will generally allocate a minimum of 3% of your Plan Compensation to the Plan if you are a Participant who is (i) employed by the Company on the last day of the Plan Year and (ii) not a key employee.

### Minimum Vesting

If you complete an hour of service while this Plan is Top-Heavy, your vested percentage will be determined under the schedule(s) provided for the section entitled "Vesting".

## **CLAIMS PROCEDURES**

**Application for Benefits.** You or any other person entitled to benefits from the Plan (a "Claimant") may apply for such benefits by completing and filing a claim with the Plan Administrator. Any such claim must be in writing and must include all information and evidence that the Plan Administrator deems necessary to properly evaluate the merit of and to make any necessary determinations on a claim for benefits. The Plan Administrator may request any additional information necessary to evaluate the claim.

**Timing of Notice of Denied Claim.** The Plan Administrator will notify the Claimant of any adverse benefit determination within a reasonable period of time, but not later than 90 days (45 days if the claim relates to a disability determination) after receipt of the claim. This period may be extended one time by the Plan for up to 90 days (30 additional days if the claim relates to a disability determination), provided that the Plan Administrator both determines that such an extension is necessary due to matters beyond the control of the Plan and notifies the Claimant, prior to the expiration of the initial review period, of the circumstances requiring the extension of time and the date by which the Plan expects to render a decision. If the claim relates to a disability determination, the period for making the determination may be extended for up to an additional 30 days if the Plan Administrator notifies the Claimant prior to the expiration of the first 30-day extension period.

**Content of Notice of Denied Claim.** If a claim is wholly or partially denied, the Plan Administrator will provide the Claimant with a written notice identifying:

1. The reason or reasons for such denial,
2. The pertinent Plan provisions on which the denial is based,
3. Any material or information needed to grant the claim and an explanation of why the additional information is necessary, and
4. An explanation of the steps that the Claimant must take if he wishes to appeal the denial including a statement that the Claimant may bring a civil action under ERISA.

**Appeals of Denied Claim.** If a Claimant wishes to appeal the denial of a claim, he must file a written appeal with the Plan Administrator on or before the 60th day (180th day if the claim relates to a disability determination) after he receives the Plan Administrator's written notice that the claim has been wholly or partially denied. The written appeal must

identify both the grounds and specific Plan provisions upon which the appeal is based. The Claimant will be provided, upon request and free of charge, documents and other information relevant to his claim. A written appeal may also include any comments, statements or documents that the Claimant may desire to provide. The Plan Administrator will consider the merits of the Claimant's written presentations, the merits of any facts or evidence in support of the denial of benefits, and such other facts and circumstances as the Plan Administrator may deem relevant. The Claimant will lose the right to appeal if the appeal is not timely made. The Plan Administrator will ordinarily rule on an appeal within 60 days (45 days if the claim relates to a disability determination). However, if special circumstances require an extension and the Plan Administrator furnishes the Claimant with a written extension notice during the initial period, the Plan Administrator may take up to 120 days (90 days if the claim relates to a disability determination) to rule on an appeal.

**Denial of Appeal.** If an appeal is wholly or partially denied, the Plan Administrator will provide the Claimant with a notice identifying:

1. The reason or reasons for such denial,
2. The pertinent Plan provisions on which the denial is based,
3. A statement that the Claimant is entitled to receive, upon request and free of charge, reasonable access to, and copies of, all documents, records, and other information relevant to the Claimant's claim for benefits, and
4. A statement describing the Claimant's right to bring an action under section 502(a) of ERISA. The determination rendered by the Plan Administrator will be binding upon all parties.

**Determinations of Disability.** If the claim relates to a disability determination, determinations of the Plan Administrator will include the information required under applicable United States Department of Labor regulations.

## **YOUR RIGHTS UNDER ERISA**

As a participant, you are entitled to certain rights and protections under the Employee Retirement Income Security Act of 1974 (ERISA). This federal law provides that you have the right to:

Examine, without charge, at the Plan Administrator's office and at other specified locations, such as worksites and union halls, all documents governing the Plan, including insurance contracts and collective bargaining agreements, and a copy of the latest annual report (Form 5500 Series) filed by the Plan with the U.S. Department of Labor and available at the Public Disclosure Room of the Employee Benefits Security Administration.

Obtain, upon written request to the Plan Administrator, copies of documents governing the operation of the Plan, including insurance contracts and collective bargaining agreements, and copies of the latest annual report (Form 5500 Series) and updated Summary Plan Description. The Plan Administrator may make a reasonable charge for the copies.

Receive a summary of the Plan's annual financial report. The Plan Administrator is required by law to furnish each participant with a copy of this summary annual report.

Obtain, once a year, a statement from the Plan Administrator regarding your Accrued Benefit under the Plan and the nonforfeitable (vested) portion of your Accrued Benefit, if any. This statement must be requested in writing and is not required to be given more than once every 12 months. The Plan must provide the statement free of charge.

In addition, ERISA imposes duties upon the people who are responsible for the operation of the Plan. The people who operate the Plan, called "fiduciaries" of the Plan, have a duty to do so prudently and in the interest of you and other Plan participants and beneficiaries. No one, including your employer, your union, or any other person, may fire you or otherwise discriminate against you in any way to prevent you from obtaining your benefits or exercising your rights under ERISA.

If your claim for a benefit is denied or ignored, in whole or in part, you have a right to know why this was done, to obtain copies of documents relating to the decision without charge, and to appeal any denial, all within certain time schedules. Under ERISA, there are steps you can take to enforce the above rights. For instance, if you request a copy of plan documents or the latest annual report from the Plan and do not receive them within 30 days, you may file suit in a Federal court. In such a case, the court may require the Plan Administrator to provide the materials and pay you up to \$110 a day until you receive the materials, unless the materials were not sent because of reasons beyond the control of the Plan Administrator.

If you have a claim for benefits which is denied or ignored, in whole or in part, you may file suit in a state or Federal court. In addition, if you disagree with the Plan's decision or lack thereof concerning the qualified status of a domestic relations order, you may file suit in Federal court. If it should happen that Plan fiduciaries misuse the Plan's money, or if you are discriminated against for asserting your rights, you may seek assistance from the U.S. Department of Labor, or you may file suit in a Federal court. The court will decide who should pay court costs and legal fees. If you are successful, the court may order the person you have sued to pay these costs and fees. If you lose, the court may order you to pay these costs and fees, for example, if it finds your claim is frivolous.

If you have any questions about the Plan, you should contact the Plan Administrator. If you have any questions about this statement or about your rights under ERISA, or if you need assistance in obtaining documents from the Plan Administrator, you should contact the nearest office of the Employee Benefits Security Administration, U.S. Department of Labor, listed in your telephone directory or the Division of Technical Assistance and Inquiries, Employee Benefits Security Administration, U.S. Department of Labor, 200 Constitution Avenue N.W., Washington, D.C. 20210. You may also obtain certain publications about your rights and responsibilities under ERISA by calling the publications hotline of the Employee Benefits Security Administration.

## **MISCELLANEOUS**

### Domestic Relations Orders

Under certain circumstances, a court may issue a domestic relations order assigning a portion of your benefits under the Plan to a spouse, former spouse, child or other dependent. The Plan Administrator will determine whether the order is a qualified domestic relations order ("QDRO"). If the Plan Administrator determines that the order is a QDRO, it will implement the terms of the QDRO and divide your Account accordingly. You may obtain, without charge, a copy of the Plan's QDRO procedures from the Plan Administrator.

### Disability

Under this Plan, you are disabled if you have been determined disabled by the Social Security Administration and you are eligible to receive disability benefits under the Social Security Act.

### Assignment and Alienation of Benefits

Except as provided below, your Account is held in trust and cannot be assigned and, to the extent permitted by law, is not subject to any form of attachment, garnishment, sequestration or other actions of collection. You may not alienate, anticipate, commute, pledge, encumber or assign any of the benefits or payments which you may expect to receive, contingently or otherwise, under the Plan, except that you may designate a beneficiary.

However, you may lose all or part of your balance:

1. Pursuant to the terms of a QDRO;
2. To comply with any federal tax levy; or
3. To comply with the provisions and conditions of a judgment, order, decree or settlement agreement between you and the Secretary of Labor or the Pension Benefit Guaranty Corporation relating to your violation (or alleged violation) of ERISA fiduciary responsibilities.

### Amendment and Termination

Although the Company intends to maintain the Plan indefinitely, the Company may amend or terminate the Plan at any time in its sole discretion. If any of these actions is taken, you will be notified. However, no such action may permit any part of Plan assets to be used for any purpose other than the exclusive benefit of participants and beneficiaries or cause any reduction in your vested Account balance as of the date of the amendment or termination. If the Plan is terminated, all amounts credited to your Account will become 100% vested.

### Fees

Your Account may be charged for some or all of the costs and expenses of operating the Plan. Such expenses include, but are not limited to, investment expenses and costs to process loans, Plan distributions and QDROs. For specific information regarding the fees that are charged by the Plan, please contact the Plan Administrator.

### Insurance

The Plan is not insured by the Pension Benefit Guaranty Corporation (PBGC) because it is not a defined benefit pension plan.

### Administrator Discretion

The Plan Administrator has the authority to make factual determinations, to construe and interpret the provisions of the Plan, to correct defects and resolve ambiguities in the Plan and to supply omissions to the Plan. Any construction, interpretation or application of the Plan by the Plan Administrator is final, conclusive and binding.

### Plan Not a Contract of Employment

The Plan does not constitute, and is not to be deemed to constitute, an employment contract between the Company and any employee or an inducement or condition of employment of any employee. Nothing in the Plan is to be deemed to give any employee the right to be retained in the Company's service or to interfere with the Company's right to discharge any employee at any time.

### Waiver

Any failure by the Plan or the Plan Administrator to insist upon compliance with any of the Plan's provisions at any time or under any set of circumstances does not operate to waive or modify the provision or in any other manner render it unenforceable as to any other time or as to any other occurrence, whether the circumstances are the same or different. No waiver of any term or condition of the Plan is valid or of any force or effect unless it is expressed in writing and signed by a person authorized by the Plan Administrator to grant a waiver.

### Errors

Any clerical or similar error by the Plan Administrator cannot give coverage under the Plan to any individual who otherwise does not qualify for coverage under the Plan. An error cannot give a benefit to an individual who is not actually entitled to the benefit.

## **ADMINISTRATIVE INFORMATION**

1. The Plan Sponsor and Plan Administrator is Village of Lake Odessa.

Address: 839 4th Avenue, Lake Odessa, Michigan 48849  
Phone number: 616-374-8698  
Employer Identification Number: 38-6007182  
Email: manager@lakeodessa.org

2. The Plan is a 401(k) profit-sharing plan. The Plan number is 002.

3. The Plan's designated agent for service of legal process is the head of the agency named in item 1. Any legal papers should be delivered to such person at the address listed in item 1. However, service may also be made upon the Plan Administrator or a Trustee.
4. The Plan's assets are held in a trust created under the terms of the Plan. The Trustees are Karen Banks and Pearl Goodemoot. Their principal place of business is the address listed in item 1.
5. The Company's fiscal year and the Plan Year end on 02/28 (29 in leap years).
6. If the Plan is established or maintained by two or more employers, you can obtain a complete list of the employers sponsoring the Plan upon written request to the Plan Administrator (this list is also available for examination by participants and beneficiaries); you may also receive from the Plan Administrator, upon written request, information as to whether a particular employer is a sponsor of the Plan and, if the employer is a plan sponsor, the sponsor's address.

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-02**

**APPROVING THE SETTING OF A PUBLIC HEARING FOR THE ADOPTION OF  
THE FY 2022-2023 VILLAGE OF LAKE ODESSA BUDGET AND MILLAGE RATES  
FOR MONDAY, FEBRUARY 21, 2022 AT 7:00 PM**

**WHEREAS**, the fiscal year for the Village of Lake Odessa begins on March 1<sup>st</sup>; and

**WHEREAS**, the Village of Lake Odessa has traditionally adopted the budget and millage rates for the upcoming fiscal year at their regularly scheduled meeting in February; and

**WHEREAS** the Village Manager recommends that a public hearing be noticed, published, and held at least one week prior to the adoption of the Village’s budget, and that the proposed millage rates be part of this public hearing and notice; and

**WHEREAS**, in order to allow the comments and opinions of the citizens to be heard, a public hearing on the FY 2022-2023 budget be held on Monday, February 21, 2022 at 7:00 pm at the Page Memorial Building, 839 Fourth Avenue, Lake Odessa, Michigan 48849.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves the setting of a public hearing on the FY 2022-2023 Village budget and FY 2022-2023 Village millage rates be held on Monday, February 15, 2021 at 7:00 pm at the Page Memorial Building, 839 Fourth Avenue, Lake Odessa, Michigan 48849.
2. The Village Council authorizes and directs the Village Manager/ Clerk to publish a notice of public hearing on the proposed budget at least one week prior to the hearing to comply with requirements of State law.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** January 19, 2021

Patrick Reagan, Village Manager/ Clerk

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-03**

**APPROVING THE ADOPTION OF THE FIVE-YEAR RECREATION AND NATURAL RESOURCE CONSERVATION PLAN (2022-2026) FOR THE VILLAGE OF LAKE ODESSA**

**WHEREAS**, the Village of Lake Odessa has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period, covering the years 2022 through 2026; and

**WHEREAS**, the Village of Lake Odessa developed this plan in accordance with the most recent guidelines developed by the Michigan Department of Natural Resources; and

**WHEREAS** residents of the Village of Lake Odessa, residents of surrounding areas, and users of the Village's parks and recreation facilities were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft of the plan for a period of at least thirty days. The availability of this plan was advertised in the Lakewood News, Ionia Sentinel Standard, on the Village's website, and on the Village's social media page. This opportunity and public hearing was also noticed at the Page Memorial Building and the Lake Odessa District Library, with physical copies available at each location; and

**WHEREAS**, a public hearing was held on Wednesday, January 19, 2021 during a regular meeting of the Lake Odessa Village Council, to provide an opportunity for all residents of the planning area to express opinions, ask questions, and to discuss any and all aspects of the Village's Recreation and Natural Resource Conservation Plan; and

**WHEREAS**, the Village of Lake Odessa has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for Village of Lake Odessa; and

**WHEREAS**, after the public hearing, the Lake Odessa Village Council voted to adopt the proposed Recreation and Natural Resource Conservation Plan.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**



1. The Lake Odessa Village Council hereby adopts the Village of Lake Odessa Five-Year Recreation and Natural Resource Conservation Plan.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED**

**ADOPTED. Dated:** January 19, 2022

Patrick Reagan, Village Manager/ Clerk

## LAKE ODESSA VILLAGE

## JOURNAL ENTRY

JE: 5998

Post Date: 01/13/2022

Entered By: KATHY

Entry Date: 01/13/2022

Journal: BA

Description:

GL #	Description	DR	CR
101-101-702.709	TREASURER - CLERK WAGES		2,800.00
101-101-740.000	POSTAGE	1,400.00	
101-101-801.000	CONTRACTED SERVICES	8,792.00	
101-101-816.000	EDUCATION & TRAINING		1,817.75
101-172-816.000	EDUCATION & TRAINING		2,073.75
101-172-850.000	COMMUNICATION EXPENSE		234.46
101-265-702.706	PART TIME WAGES	2,172.67	
101-301-702.704	FULL TIME WAGES		2,000.00
101-301-702.705	OVER TIME WAGES		2,000.00
101-301-702.706	PART TIME WAGES	4,400.00	
101-301-726.000	VESTS	376.10	
101-301-728.000	SUPPLIES	1,953.29	
101-301-751.000	GASOLINE PURCHASES		3,500.00
101-301-801.000	CONTRACTED SERVICES		497.19
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	4,621.09	
101-441-702.706	PART TIME WAGES		321.01
101-441-702.717	NO FRINGE BENEFIT INCENTIVE		3,300.00
101-441-712.000	HEALTH INSURANCE EXPENSE	3,621.01	
101-441-751.000	GASOLINE PURCHASES		2,600.00
101-441-815.000	DUES & MEMBERSHIPS		197.99
101-441-931.001	MAINTENANCE/REPAIR-BUILDING		3,048.91
101-441-963.000	MISC EXPENSE		1,044.24
101-536-939.000	WATER EXPENSE		37.86
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT		261.70
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS		1,151.30
101-751-970.000	CAPITAL OUTLAY		450.00
Journal Total:		27,336.16	27,336.16

APPROVED BY: \_\_\_\_\_

# Miscellaneous Correspondence



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

December 15, 2021

The Michigan Department of Health and Human Services, Oral Health Program would like to congratulate your water system for achieving the CDC's Optimal Fluoridation Award for 2021. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 11- 12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2021, there were 1,292 adjusted systems in 29 states recognized by CDC. 89 public water systems were awarded here in Michigan.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, MPA  
MDHHS Oral Health Program Director

Sandy Sutton, RDH, BS  
Community Water Fluoridation Coordinator

A handwritten signature in cursive script that reads "Christine Farrell".

A handwritten signature in cursive script that reads "Sandy Sutton".

Dec. 27, 2021

Dear Editor,

Just finished reading my Lakewood News section of the Reminder. Robert Young states that our Marijuana Policy is outdated!! Income and traffic would NOT benefit anything. People here to purchase drugs wouldn't benefit or add to other businesses or restaurants income. they would ONLY ADD to problems. There is enough marijuana in Lake Odessa already. Keep those stores out of Lake Odessa. I will never vote for Robert Young ever again.

Sincerely,

Shelma Curtis

610 First St.

Lake Odessa, Mi

48849-1013

P.S. I haven't used my typewriter in quite a while. Please forgive the type-O's.

My phone # 1-616-374-7703. (have answering machine.)