



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
October 21, 2019 - 7:00 P.M.**

Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Comment on Agenda Items:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve regular meeting minutes for August 19, 2019 meeting minutes

VII. Bills:

- a) Approve bills equal to or less than \$3,000.00 each from 9/01/2019 to 9/30/2019
- b) Approve bills in excess of \$3,000.00 each, including:

- 1. Homeworks/ Tri-County Electric Cooperative – \$5,337.34 – Water Plant Electricity (*Paid*)
- 2. Hager Consulting – \$3,032.89 – CDBG Administrative Consulting (*Paid*)
- 3. Pavement Maintenance Systems, LLC -- \$136,045.18 – Microresurfacing Project on Jordan Lake Avenue, Fourth Street, and Bonanza Road (*Paid*)
- 4. Fishbeck, Thompson, Carr, and Huber, Inc. -- \$18,957.37 – 2017 MEDC ICE Project Engineering (*Paid*)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Lake Odessa Arts Commission Board Meeting Minutes and Financials – September 2019
- b) Zoning Administrator Report – September 2019
- c) Lake Odessa Community Library Board Meeting Minutes – August 2019

IX. Departmental Reports:

- a) Village Manager's Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

X. Committee Reports

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

XI. Presentations

- a) None

XII. Discussion Items

- a) None

XIII. Unfinished Business

- i) None

XIV. New Business:

- a) Proposed Resolution 2019-36: Setting a Public Hearing for the Proposed Vacation of a Village-Owned Right-of-Way for Monday, November 18, 2019 at 7:00 pm
- h) Proposed Ordinance 2019-05 – An Ordinance to Amend Village Ordinance Number 129, the Granting of a Franchise Agreement for Gas and Electric Service to Consumers Energy

XV. Miscellaneous Correspondence:

XVI. Trustee Comments

XVII. Public Comment

XVIII. Adjournment

VILLAGE OF LAKE ODESSA

MINUTES
REGULAR COUNCIL MEETING
September 16, 2019 (DRAFT)
PAGE MEMORIAL BUILDING

Meeting called to order at 7:00 pm by President Banks.

Pledge of Allegiance.

Council present: Karen Banks, Mike Brighton, Kay Hartzler, Charles Jaquays, Mel McCloud, Brandy Walkington

Absent: Mike Rudisill

Staff present: Patrick Reagan, Pearl Goodemoot, Jesse Trout, Kendra Backing

Visitors present: Carolyn Mayhew, Bonnie James, Deb Lydy, Carrie Johnson and Jessica Courtright

Motion by McCloud, support by Jaquays to approve the absence of Rudisill. Motion carried.

Motion by McCloud, support by Walkington to approve the agenda as presented. Motion carried.

PUBLIC COMMENT

There was no public comment.

MINUTES

Motion by Jaquays, support by Hartzler to approve minutes of August 19, 2019. Motion carried.

BILLS

Motion by McCloud, support by Hartzler to approve expenditures equal to or less than \$3,000.00 for the period 8/1/2019 thru 8/31/2019. Motion carried.

Motion by Walkington, support by Hartzler to approve payment of invoices in excess of \$3,000.00 items as follows:

- a) Homeworks/ Tri-County Electric Cooperative – \$5,538.75 – Electricity Bill (*Paid*)
- b) Walker, Fluke & Sheldon, PLC - \$13,015.00

Motion carried.

CONSENT AGENDA

Motion by McCloud, support by Walkington to approve the consent agenda, as follows:

- a) Lake Odessa Arts Commission Board Meeting Minutes and Financials – August 2019
- b) Downtown Development Authority Meeting Minutes and Financials – July 9, 2019
- c) Zoning Administrator Report -- August 2019

Motion carried.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed the formation of a committee to look at vacating an alley adjacent to 1744 Jordan Lake Avenue. Reagan asked council for guidance with the Veteran's Memorial Chapel and a potential lease to the VFW. Reagan reported that he and Banks met with representatives from Odessa Township and Woodland Township and discussed the formation of a Recreation Authority for the Jordan Lake Trail. Reagan discussed New Business Items with council.

Police Report: Backing expressed gratitude for her staff.

DPW Report: Trout received a tree grant through Consumers Energy and resurfacing will take place on Jordan Lake Avenue and Fourth Avenue. Trout explained that micro-surfacing will be used instead of chip sealing for the same price of chip sealing with an expected 2 to 3 more years of extended use. Reagan discussed that there will be traffic disruptions during this process.

Finance: Goodemoot had nothing additional to report.

COMMITTEE REPORTS:

Personnel/Finance Committee: There was no update.

Recreation/Special Projects Committee: There was no update.

PRESENTATIONS

There were no presentations.

DISCUSSION ITEMS

Reagan stated he wants to meet with Trout, the wastewater authority and the fire department to discuss the alleyways in the village. Banks proposed ~~to~~ an ad-hoc committee be formed to review the alleys, and appointed trustees Brighton and Walkington. Motion by McCloud, support by Hartzler to create an ad-hoc committee to review and make a recommendation regarding alleys in the village, and to ratify President Banks' appointments of ~~with~~ Walkington and Brighton. Motion carried.

Reagan discussed a potential lease agreement with the VFW for the Veteran's Memorial Chapel. Motion by McCloud, support by Brighton to authorize Reagan to research a lease agreement and enter into negotiations with the VFW. Motion carried.

Regan updated council on the proposed trail authority.

NEW BUSINESS

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-29: Authorizing the Village of Lake Odessa to Participate with Michigan Class (Michigan Cooperative Liquid Assets Securities System) Program.

Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by McCloud, support by Brighton to adopt Proposed Resolution 2019-30: Approving a Federal Cash and Financial Management Allowable Costs for Federal Programs Policy for the Village of Lake Odessa. Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-31: Approving a Federal Cash and Financial Management Allowable costs for Federal Programs Policy for the Village of Lake Odessa. Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-32: Approving a Federal Cash and Financial Management Advance Payments and Reimbursements Policy for the Village of Lake Odessa. Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-33: Approving the quote from PK Contracting for Pavement Marking on Certain Streets within the Village of Lake Odessa. Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-34: Approving the Date and Time for Trick-or-Treating in the Village of Lake Odessa. Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-35: Approving the Purchase of a New Henke OWFA 39-52-12IS One-Way Fixed Angle Snowplow for the 2017 International Plow Truck (Truck #4). Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Walkington, Banks; No: None; Absent: Rudisill.

Motion by Brighton, support by Walkington to approve the proposed budget amendments as presented. McCloud inquired about the police department amendment. Chief Backing explained it was for a fourth full-time officer. McCloud inquired about coverage in school zones. Chief Backing explained the police department coverage in school zones. Motion carried with McCloud dissenting.

MISCELLANEOUS CORRESPONDENCE
There was no miscellaneous correspondence.

TRUSTEE COMMENTS
Brighton had no comment.

Walkington had no comment.

Rudisill had no comment.

McCloud asked everyone to enjoy the rest of the summer.

Jaquays had no comment.

Hartzler had no comment.

Banks had no comment.

PUBLIC COMMENT
There was no public comment.

Motion by McCloud, support by Walkington to adjourn the meeting. Motion carried. Meeting adjourned at 7:33pm.

Respectfully submitted,

Pearl Goodemoot
Village Clerk / Treasurer



Tri-County Electric Cooperative
7973 E. Grand River Ave.
Portland, MI 48875-9717

Emergency: 1-800-848-9333
Billing: 1-800-562-8232
Payments: 1-877-999-3395

Blanchard Office
3681 Costabella Ave.
Blanchard MI 49310
www.homeworks.org

Portland Office
7973 E. Grand River Ave.
Portland MI 48875

Account Number	2043600
Rate	CMLP5
Current Due Date	10/16/2019
Bill Date	09/23/2019
Days Billed	31
Meter Number	56587
kWh per Day Last Year	1318
kWh per Day This Year	1308

Account Status	
Previous Balance 08/23/19	\$5,538.75
Payment Received 09/09/19	-\$5,538.75
Balance Forward	\$0.00
Current Charges	\$5,337.34
Total Amount Due 10/16/19	\$5,337.34

1551 1 AV 0.380 5 1551
VILLAGE OF LAKE ODESSA C-5 P-14
839 4TH AVE
LAKE ODESSA MI 48849-1077



Message Center Did you know? Fiber internet is now available at the service address on this bill! Visit Join.HomeWorksConnect.org or call 1-800-668-8413 for details today.

SERVICE ADDRESS:	2367 BONANZA RD #5				POLE #:	OD392X7M	BOARD DIST:	D02		
Billing Period	08/14/2019 TO 09/14/2019				METER READINGS	MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
	BEGIN	TYPE	END	TYPE						
PEAK	409162	REG	415649	REG	1	6487	KWH	0.07000		\$454.09
INTERMEDIATE	889569	REG	904719	REG	1	15150	KWH	0.07000		\$1,060.50
OFF PEAK	249533	REG	268436	REG	1	18903	KWH	0.07000		\$1,323.21
POWER SUPPLY COST RECOVERY						40540		0.00214-		-\$86.75
PEAK KW						175.660	KW	14.00000		\$2,459.24
AVAILABILITY CHARGE										\$78.50
MICHIGAN LOW INCOME ENERGY FUND										\$0.92
MICHIGAN ENERGY OPTIMIZATION SURCHARGE										\$47.63
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP										\$5,337.34
TOTAL AMOUNT										\$5,337.34

RECEIVED

SEP 30 2019

591-536-920

ACCOUNT NAME
VILLAGE OF LAKE ODESSA

Home Phone: (616) 374-8698
Business Phone: (269) 804-7013
Mobile Phone: (616) 374-7110

Account Number	2043600
Current Month Due 10/16/2019	\$5,337.34
Pay this amount after 10/21/2019	\$5,604.21
Payment Enclosed or call 1-877-999-3395	

See back of bill for usage graph.
Payment Options on back of bill.

HOMWORKS TRI-COUNTY ELECTRIC
7973 E GRAND RIVER AVE
PORTLAND MI 48875-9717





INVOICE

Submitted to:
 Village of Lake Odessa
 Attn: Pearl Ward
 839 4th Street
 Lake Odessa, MI 48849

Payable to:
 Hager Consulting, LLC
 Lindsay F. Hager
 222 N. Merchant Ave.
 Fremont, MI 49412

Billing for: CDBG Grant Administration - Lake Odessa ICE Project #MSC 2016037-ICE

Invoice Number: 201963

Date Work Performed: July 11, 2019 - September 30, 2019

I. General Tasks	Hours	Amount Billed
Communication with MEDC, Village, Engineer and General Contractor - emails, progress meetings, and calls.	4.7	
SUBTOTAL	4.7	\$ 397.80
II. Financial Management	Hours	Amount Billed
Reviewed sworn statements, invoices, and lien waivers; prepared MEDC forms 8-A & 8-D, Invoice Summary, and other documents and submitted to Village and MEDC.	7.0	
SUBTOTAL	7.0	\$ 595.00
III. Environmental Review	Hours	Amount Billed
Prepared, published, and submitted ERR documentation to MEDC. Reviewed all ERR documentation with Adam Cummins at MEDC to ensure all environmental documentation and releases were complete.		
SUBTOTAL	-	\$ -
IV. Procurement	Hours	Amount Billed
SUBTOTAL	-	\$ -
V. Construction & Labor Compliance	Hours	Amount Billed
Reviewed contracts to ensure labor compliance documentation, completed HUD background checks on contractor and sub-contractors, and reviewed certified payrolls.	12.5	
SUBTOTAL	12.5	\$ 1,062.50
VI. Monitoring & Closeout	Hours	Amount Billed
Completed MEDC Sec. 3 report and submitted it on Portal software. Prepare for MEDC monitoring.	8.5	
SUBTOTAL	8.5	\$ 722.59
VII. National Objective, Surveys & Income Verif.	Hours	Amount Billed
Worked with Village to completed documentation for national objective.	3.0	
SUBTOTAL	3.0	\$ 255.00
TOTALS	35.68	3,032.89

Contract Totals	Total	Previous	Current	Cumulative	Remainder
Lake Odessa ICE Grant	\$ 12,000.00	\$ 8,967.11	\$ 3,032.89	\$ 12,000.00	\$ 0.00

Respectfully Submitted,

591-000-679.009

Lindsay F. Hager

Lindsay F. Hager, President
 Hager Consulting, LLC

CDBG Administrative Activity Report

CDBG Grant Project or CDBG Loan Fund Name: Lake Odessa ICE Project

Employee/CGA Name: Hager Consulting, LLC

Community/CDBG Contractor Name: Lake Odessa

Employee Hourly Rate of Compensation: \$85/hour

Activity Period: July 11, 2019 – September 30, 2019

DATE	PROJECT	WORK DESCRIPTION	CDBG HOURS	OTHER HOURS
7/12/19	Lake Odessa ICE	Reviewed payrolls.	3.00	
7/18/19	Lake Odessa ICE	Checked on status of payments, calls & emails with Village staff, engineers, and contractor.	3.50	
7/25/19	Lake Odessa ICE	Reviewed payrolls & prepared MEDC documents for Draw #6	3.50	
8/7/19	Lake Odessa ICE	Reviewed payrolls & documentation for MEDC Draw #6	2.50	
8/14/19	Lake Odessa ICE	Reviewed certified payrolls, finalized Draw #6.	2.50	
8/20/19	Lake Odessa ICE	Reviewed certified payrolls.	2.50	
8/29/19	Lake Odessa ICE	Calls & emails with Village regarding grant closeout.	2.50	
9/12/19	Lake Odessa ICE	Reviewed contractor payments.	1.50	
9/18/19	Lake Odessa ICE	Site visit to review MEDC monitoring checklist.	5.50	
9/20/19	Lake Odessa ICE	Requested and reviewed final invoices.	2.00	
9/28/19	Lake Odessa ICE	Completed final draw documents.	6.68	
		<u>Total Hours</u>	35.68	

I certify, to the best of my knowledge that the hours reported herein are correct and CDBG hours worked were related to eligible CDBG activities.


Lindsay F. Hager, CGA
9/28/19

 Employee Signature Printed Name and Title Date

 Employer Signature Printed Name and Title Date



Pavement Maintenance Systems, LLC

A HERITAGE GROUP COMPANY

Remit Pavement Maintenance Systems, LLC
To: 384 Industrial Parkway
Imlay City, MI 48444 810 724-4767

To: Village of Lake Odessa
1214 Jordan Lake Street
Lake Odessa, MI 48849

Customer Ref: Rutfill & Micro Surface

Invoice #: 19037-01
Date: 10/16/2019
Job: Village of Lake Odessa

Customer No: 1112

From:

To:

Payment Terms NET 30

Contract: 19037-

Cont Item	Description	Units Billed				Amounts Billed			
		Contract Amount	Contract Quantity	Quantity This Period	Quantity JTD	U/M	Unit Price	Amount This Period	Amount To-Date
0001	4th Avenue Micro	60,230.00	19,000.000	19,066.000	19,066.000	SY	3.170	60,439.22	60,439.22
0002	Bonanza Micro Surface	11,412.00	3,600.000	3,928.000	3,928.000	SY	3.170	12,451.76	12,451.76
0003	Jordan Lake Micro Surface	60,442.39	19,067.000	19,260.000	19,260.000	SY	3.170	61,054.20	61,054.20
0004	RutFill/Wedging	2,100.00	1,000.000	1,000.000	1,000.000	LF	2.100	2,100.00	2,100.00

202-449-867
- micro surfacing -
JT

Total Due This Invoice: 136,045.18



Fishbeck, Thompson, Carr & Huber, Inc.
engineers | scientists | architects | constructors

Federal I.D. No. 38-1841857 | Incorporated

Payment Options

Remit Wire/ACH payments to Acct: 100094457 ABA: 072413829
Remit checks to: 1515 Arboretum Drive, SE | Grand Rapids, Michigan 49546

Attention: Julie Salman
Lake Odessa, Village Of
839 Fourth Ave
Lake Odessa, MI 48849
United States

Invoice : 386306
Invoice Date : 9/16/2019
Project : 170162
Project Name : Lake Odessa/2017 MEDC ICE
Project
Bill Term : MEDC ELIGIBLE

For Professional Services Rendered Through 9/6/2019

ELIGIBLE COST FOR MEDC GRANT

	Fee	% Complete	Billings		
			To Date	Previous	Current
PD-ELIGIBLE - Preliminary Design - Grant Eligible	7,600.00	100.00	7,599.90	0.00	7,599.90
FD - Final Design Engineering	86,000.00	99.97	85,973.13	84,620.63	1,352.50
BID - Bidding	12,000.00	97.21	11,665.45	11,665.45	0.00
CA - Construction Administration	58,724.00	100.00	58,721.25	58,061.25	660.00
PCP - Project Closeout	13,000.00	99.84	12,978.80	5,879.55	7,099.25
RPR - Resident Project Representative	87,000.00	99.98	86,979.45	86,979.45	0.00
AS - Additional Services	49,100.00	99.97	49,084.03	46,838.31	2,245.72
				Current Billings	<u>18,957.37</u>
				Amount Due This Bill	<u>18,957.37</u>

Total Fee : 313,424.00
To Date Billings : 313,002.01
Total Remaining : 421.99

591-000-679.009

OK to pay
- PR
9/23/19

**PD - Eligible - Preliminary
Design - Grant Eligible**

Expenses Account	Cost	Multiplier	Amount
Subconsultant	6,909.00	1.10	7,599.90
Total Expenses			7,599.90

W/WW - Water/Wastewater

Rate Labor Class	Hours	Rate	Amount
Senior Engineer	5.50	207.0000	1,138.50
Senior Technician	2.00	107.0000	214.00
Total Rate Labor			1,352.50
Total Bill Task: W/WW - Water/Wastewater			1,352.50

CFIELD - Civil Field

Rate Labor Class	Hours	Rate	Amount
Technician	5.00	113.0000	565.00
Total Rate Labor			565.00

EXP - Expenses

Unit Rate Expenses Account / Unit	Quantity	Rate	Amount
Company Vehicle Use			
Mileage - Company Vehicle	100.00	0.9500	95.00
Total Company Vehicle Use			95.00
Total Unit Rate Expenses			95.00
Total Bill Task: EXP - Expenses			95.00

CFIELD - Civil Field

Rate Labor Class	Hours	Rate	Amount
Senior Engineer	26.50	190.0000	5,035.00
Staff Engineer	22.50	89.0000	2,002.50
Total Rate Labor			7,037.50
Total Bill Task: CFIELD - Civil Field			7,037.50

EXP - Expenses

Unit Rate Expenses Account / Unit	Quantity	Rate	Amount
Company Vehicle Use			
Mileage - Company Vehicle	65.00	0.9500	61.75
Total Unit Rate Expenses			61.75

SUBS - Outside Services

Expenses Account	Cost	Multiplier	Amount
Subconsultant	2,041.56	1.10	2,245.72
Total Expenses			2,245.72



Minutes
Lake Odessa Area Arts Commission
Regular Meeting
Tuesday, 9/10/2019 - 6:30 p.m.
Page Memorial Building
Lake Odessa, Michigan

Approved 10/7/19

1. Call to Order / Roll Call

Meeting called to order by Chair Farrell at 6:35 p.m.

Present: Farrell, Hickey, Banks, Stafford, Wortley, Mattson (in at 6:48 p.m.), Hermes (in at 7:15 p.m.)

Absent: Rodriguez

Staff: Village Manager Patrick Reagan

Visitors: Lori Wortley

2. Approval of Agenda: Motion by Wortley, second by Stafford to approve agenda with addition of "Election of Chairperson." All ayes; motion carried with Mattson and Hermes absent.

3. Public Comment: Village Manager Reagan commended and thanked the Arts Commission for doing a fantastic job with this year's Art in the Park. He shared that with his years of being a DDA director and planning many community events, he was very impressed with the job done by the Arts Commission.

4. Minutes: Motion by Wortley, support by Stafford to approve minutes of 8/15/2019 meeting. All ayes; motion carried with Mattson and Hermes absent.

5. Finance:

a) Financial Report: Farrell reviewed with members the current financial position. Current fund balance is \$15,807.75 and there is currently a \$34.29 budget deficit. Banks explained that the Arts Commission has a healthy fund balance, and that the Village Council will take action at their September or October meeting to approve budget amendments.

b) Accounts payable: Motion by Farrell, support by Stafford to approve accounts payable, as follows:

1) Menard's	179.67 (paid)
2) Sentinel Standard	260.00 (paid)
3) Carl's Supermarket	130.88 (paid)
4) Becky Stafford	19.09 (paid)
5) Hometown Sports (t-shirts)	369.00
6) MFB, Inc. (wayfinding signs, banners)	560.50
7) Verizon Wireless (phone)	92.13 (paid)

- 8) Karen Banks (auto renewal, Flipsnak) 32.00
 - 9) Lakewood News (thank you ad) 379.92
 - 10) Hastings Banner (display ad) 88.99
- All ayes; motion carried with Hermes absent.

6. Discussion Items:

a) 2020 Art in the Park:

- 1) Artist Jurying: 45 applications for 2020 Art in the Park have been received. Banks reported that in 2019 there were 65 exhibitors, 3 non-profit booths and 2 sponsor booths, so for next year's show we are already past the halfway mark for the number of exhibitors we had in 2019.

Following review of applications for 2020, motion by Banks, support by Stafford to approve the following:

- Edith Riley
- Joy Castonguay
- Veronica Markell
- Lorraine Lobbezoo
- Judy Hallihan
- Diana Townsend
- Julie Kolodziej-Brown

All ayes; motion carried with Hermes absent.

- 2) Wine Garden: Village Manager Reagan shared his experience planning and organizing alcohol sales at public events, and stated that if members are interested in selling alcohol at Art in the Park in 2020, that they opt for a wine tasting, possibly include hard cider, maybe a champagne, as opposed to beer. Banks reported that the Car Show had a beer tent at its event in 2019.

Reagan gave a quick review of potential costs (tent rental, musician, insurance, license, etc.) and suggested keeping it small and very simple for the first year as a way to gauge success, and said this will not be a money maker, but rather an extra activity to attract more visitors. Reagan offered to assist with planning and will develop a proposed budget for further review. Board consensus was to continue with further discussions.

- 3) 2019 Art in the Park Photos: Banks prepared a slide show of the photos taken by photographer Kara Zylstra, and presented the slide show for members. She stated some of the photos have been posted to the website. Farrell will post photos on Facebook.

b) Chair Position: Wortley asked that elections be held now for officers (chair, vice chair, secretary, treasurer) so new officers can be trained and ready for the upcoming season. Following lengthy discussion, consensus was to first hold a study session to begin developing job descriptions for the officer positions and committee chairs.

c) Meeting Schedule: Following discussion, motion by Banks, support by Wortley, to amend meeting schedule for the remainder of 2019, as follows

- Work session: Tuesday, September 17, 2019 - 6:30 p.m.
- Regular meeting: Monday, October 7, 2019 - 7:00 p.m.
- Regular meeting: Monday, November 4, 2019 - 7:00 p.m.
- No December meeting

All ayes; motion carried.

Banks requested that each month's agenda, possibly meeting minutes, be e-mailed to board members several days in advance as a way to streamline meetings and also to serve as a reminder of the upcoming meeting.

d) Cellphone Schedule: Farrell will develop a monthly cellphone schedule and bring same to the next meeting. She will monitor cellphone calls in the meantime.

e) Adjournment: Without objection, meeting adjourned at 8:02 p.m.

Respectfully submitted,

Karen Banks, Acting Recording Secretary

Lake Odessa Village
Zoning Administrator Report
September 2019

Permits:

On September 10, 2019, I approved a zoning permit to Fox Pools for an above ground pool of 16' by 28' to be located at 817 Washington Blvd.

On September 11, 2019, I approved a zoning permit to Jason and Carmen Kopen for fences of 3' to 6' high to be located at 1040 McArthur St.

On September 11, 2019, I received an application from Timothy Williams for a garage addition. I called the applicant to tell them I needed a site plan and setback information. I am waiting for the site plan before I can finish the application. I contacted him again in October and he is working on the drawing of a site plan.

Supplemental:

Miscellaneous

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

I am working with Walker Pharmacy on a new sign. The permit was approved in October.

Lake Odessa Community Library Board Meeting
August 28, 2019

1. Meeting called to order by Pepper at 7:01pm.
Present: Deardorff, Jarvie, Beglin, Miller, Goodemoot, Pepper, Director Salgat
Absent: Spitzley
2. Public Comment: none.
3. New Board member Cherith Goodemoot was introduced by Director Salgat. She fills the position recently vacated by Kris Thelen.
4. The agenda was approved as written.
4. The minutes from the June 26, 2019 meeting were reviewed. Motion by Jarvie, support by Beard, to approve the meeting minutes as written. Ayes all. Carried.
5. The treasurer's report (July 23, 2019 and August 27, 2019) were reviewed. Motion by Miller, support by Beglin to approve and pay the monthly bills. Ayes all. Carried.
6. Librarian's Report: The summer Reading Program has concluded. The library needed a Thorough cleaning and the meeting room needed to be painted after the busy summer. Staff were trained on the use of Narcan by the Ionia County Substance Abuse Council. The library director applied for and was awarded a \$1,000.00 project grant and a \$2,500.00 stipend from the Leadership Academy for 2019-2020.
7. Old Business:
 - a. Policy Review: Freedom of Information. Motion by Deardorff, support by Jarvie, to approve the FOIA policy with the proposed changes. Ayes all. Carried.
8. New Business:
 - a. Policy Review: Internet
 - a. Policy reviewed. Motion by Jarvie, support by Beard to accept the changes to the policy as written. Ayes all. Carried.
 - b. Policy Review: Library Card
Policy reviewed. Motion by Deardorff, support by Beard to accept the changes to the policy as written. Ayes all. Carried.
 - c. Policy Review: Meeting Room
 - a. Policy reviewed without changes.
9. Friend's report: The friends will be meeting this coming week to work on the newsletter and begin working on the November Tea.
10. Board member Jill Beard talked about a new book club that she is spearheading this fall Called "An Open Book". The group will meet at the library the second Tuesday of each Month October 2019-May 2020 at 6:00pm at the library.

REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL

DATE October 21, 2019

TO: President Karen Banks; Vice-President Mel McCloud; Trustee Brighton; Trustee Rudisill; Trustee Jaquays; Trustee Walkington; Trustee Hartzler

FROM: Patrick Reagan, Village Manager

RE: Manager's Report to Village Council

President Banks and Village Council Members,

Please find below my report on the Council agenda before you tonight.

New Business

Proposed Resolution 2019-36: Setting a Public Hearing for the Vacation of a Village Owned Right-of-Way

As you will recall from last month's Council meeting, Joseph Morton, of 1744 Jordan Lake Avenue, submitted a request for the Village to vacate an undeveloped right-of-way that it has which is located between 1744 and 1738 Jordan lake Avenue. Trustees Brighton and Walkington were named to an ad-hoc committee to review this request. I met with Trustees Brighton and Walkington soon after the meeting and we discussed the reasons for and against abandoning this undeveloped right-of-way. It was the consensus of this committee that this area, which has been a source of frustration for years between the neighboring parties, and also involving the Village, with little ever having been done to resolve the overall issue. The committee proposes the following with regard to its findings:

1. The right-of-way should be vacated, with 50% of the area being given to the property owner at 1744 Jordan Lake Avenue and the remaining 50% given to the property owner at 1738 Jordan Lake Avenue.
2. A utility easement should be kept on this area, in perpetuity, for any future use or need that might arise from either the Village or the Lakewood Wastewater Authority.

3. This easement shall also state that while no structure (either principle or accessory) is allowed to be built on the area of the easement, an exception will be made for a fence. A fence permit would still be required prior to any installation.

4. If a fence is built on this area where the utility easement exists, and a need to utilize this easement is found by either the Village of Lake Odessa or the Lakewood Wastewater Authority, this fence will be taken down and no reimbursement or compensation will be given for the value of the fence, either historically or at its future value.

I spoke with Doug Suntkin, who informed me that this right-of-way was kept for access to a force main that runs north and south behind this property. However, he informed me that is rarely, if ever, used and that this force main could be accessed just as easily from the right-of-way located off of Clark Street.

While I understand that there have historically been questions of whether this action sets a precedent or not, I do not believe that it does. This is a specific portion of a Village right-of-way, one that does not have any utilities running through or below it. Many of the other rights-of-way that are held by the Village do have utilities running below them, usually sewer main, which would need immediate access should a disruption to sewer service be found. However, there are no utilities to be found in the portion of right-of-way being presented and considered for vacation. This makes this area unique and therefore, in my opinion, outside of precedent setting.

I also spoke with Dave Kline, of Kline Assessing, the Assessor for the township. He informed me that while there would be a small increase in taxes on each property – as they will be gaining more land – the amount would be very small and would not have a devastating impact on either property owner.

I wholeheartedly and strongly recommend that a public hearing be held, to determine if there are any objections to the vacating

Proposed Ordinance 2019-05: An Ordinance to Amend Village Ordinance Number 129, the Granting of a Franchise Agreement for Gas and Electric Service to Consumers Energy

This ordinance is being placed before you tonight, almost as a matter of housekeeping. The current franchise agreement expires at the end of October

and a new one is needed. With only a very few minor formatting changes, this agreement reads almost the same as the one it is replacing. These franchise agreements run for thirty years.

Items of Note

- **Please remember that overnight parking restrictions begin on November 1, 2019 and end on April 1, 2019. No parking is allowed on Village Streets between 2:00 am and 6:00 am between these dates.**
- **There will be staff and Council pictures on October 25, 2019 at 2:00 pm.**
- **Halloween Trick or Treating hours are from 6:00 pm until 8:00 pm on October 31, 2019.**
- **I have had some discussion with representatives from Franklin Metals concerning the issues of reported noise supposedly from their building and operations. I will continue to have additional discussions with their leadership.**
- **I encourage you to read the reports from my staff as they have excellent information contained within them.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patrick Reagan', with a stylized flourish at the end.

Patrick Reagan, Village Manager
Village of Lake Odessa



The Lake Odessa Police Department responded to **53** Calls for Service for the month of **September 2019**; **18** Traffic Stops were conducted; **17** Warnings Issued, **1** Arrests were made, **2** Traffic Citations Issued, **0** Parking Citations, **0** Use of Force Incidents, **0** Taser Deployments, **0** Reserve Hours, **81821** Miles on 2012 Impala, **43765** Miles 2016 Tahoe.

- 1) Ordinance Violation/Burning Garbage
- 2) Fraud
- 3) Suicidal Subject
- 4) Disorderly
- 5) Criminal Sexual Conduct
- 6) Assist to Ionia County
- 7) False Alarm
- 8) Found Property
- 9) Found Property
- 10) Stalking
- 11) Alarm
- 12) Civil
- 13) Area Check
- 14) Abandon 911
- 15) Civil
- 16) Domestic Assault
- 17) Traffic Hazard
- 18) Building Check
- 19) Unserved Warrant

- 20) Noise Complaint
- 21) ASSIST
- 22) MDOP
- 23) MDOP
- 24) MDOP
- 25) MDOP
- 26) MDOP
- 27) LARCENY
- 28) 911 HANG UP
- 29) THREARS
- 30) PROPERTY DAMAGE ACCIDENT
- 31) NOISE
- 32) RUNAWAY
- 33) BREAKING AND ENTERING
- 34) CIVIL
- 35) UNSERVED WARRANT
- 36) DOMESTIC
- 37) RETAIL FRAUD
- 38) MDOP
- 39) RETAIL FRAUD
- 40) UNSERVED WARRANT
- 41) SUSPICIOUS SITUATION
- 42) ORDINANCE VIOLATION
- 43) ALARM
- 44) ASSIST
- 45) ALARM
- 46) PERSONAL INJURY ACCIDENT
- 47) HARASSMENT
- 48) FRAUD
- 49) CIVIL
- 50) SUSPICIOUS SITUATION
- 51) SUSPICIOUS
- 52) SUICIDAL SUBJECT
- 53) SUSPICIOUS ODOR

TRAINING:

Officer Tollefson successfully completed Firearms Instructors Train the Trainer/Range Master School held at the Lansing Police Department. Officer Tollefson will oversee the departments firearms training program.



Officers were invited to attend Defensive Tactics training held at the Barry County Sheriff's Department by Sheriff Darleaf. Training covered Pressure Point Control Tactics, Strikes, Take Downs, Weapon Retention, Choking Defensives, Safety Falls and Ground Defense.



Drug Trend Training was offered at the Ionia School District and presented by retired Michigan State Police Sergeant Perry Curtis. Training covered understanding the stages of use, withdrawal symptoms and overall trends involving Fentanyl, heroin, cocaine, methamphetamines, synthetic cannabinoids, vaping, etc



ORDINANCE REMINDERS:

November 1-April 1 will begin No Overnight Parking from 2a-6am on any Village Street. We will remind citizens of this upcoming Ordinance Enforcement.



UPCOMING BUSINESS:

Department photos will be taken on October 25th, 2019 at 2:00pm.

NEW HIRE:

Officer Olivia Boot was hired and began employment on October 2nd 2019. Olivia has prior experience as a police officer with the Sparta Police Department and Kent County Sheriff's Parks and Recreation Department. Officer Boot earned an Associate's Degree in Criminal Justice and is working on her Bachelors Degree. We are very happy to have her join our team.

Department of Public Works

September 13th 2019 to October 17th 2019

Council Report

Parks & Beach

Ongoing mowing, emptying trash receptacles and general maintenance. We removed and stored the municipal dock, boarded the beach pavilion windows, winterized the beach restrooms/irrigation and began mulching the fallen leaves. We will soon be planting grant trees, rolling the lawns and applying fall fertilizer. The park restrooms will soon be closed for the season.

Streets

We have continued to remove and replace sidewalk sections. Due to the falling leaves, cooling temperatures and wet weather, we have ceased this work and moved on to the many other tasks at hand. Pavement Maintenance Systems LLC completed the micro surfacing work on Fourth Ave, Bonanza and Jordan Lake Ave. Downtown Fourth Avenue was difficult to say the least. With steady traffic, vehicles being parked between barricades and traffic cones, the many decorative crosswalks and curb radiuses to work around, the project was tough. Due to the overlapping from the width of the paver and some difficulties, much of Fourth Avenue and all of the northbound lane on JLA received an additional layer of micro surfacing. I am very pleased with the work provided and now these streets will have a much longer service life. P&K Striping completed the center line and symbol painting. The DPW completed the parking stall lines.

Water

In front of the micro surfacing work on Jordan Lake Ave, we excavated and replaced a damaged water main valve box and removed all cold plastic traffic symbols throughout the project. The annual fall water main flushing went without issue. All 114 Village maintained fire hydrants have been inspected and winterized. Water meters were read and billing distributed. Scott and I attended a two-day math class for water personnel in Kalamazoo.

DPW

The monthly brush collection was completed and bags are being picked up weekly. The final scheduled brush collection will be October 21st. The stand-by emergency power generator has been installed at the DPW garage. Fall banners were hung on Fourth Ave and Jordan Lake Ave. The guys removed flower baskets and installed the mums on Fourth Ave. We took advantage of a rain day and serviced/inspected some of our winter maintenance equipment. During the Washington Blvd project, a storm basin drain from behind the church was not hooked back up. The drain tile was excavated and we connected it to the storm sewer. Scott and I attended a two-day Winter Operations Conference. We found much of the information helpful and have a better perspective of the common struggles that every Municipality, Road Commission and MDOT all face.

Purchase Recommendation

None at this time.

Additional Comments

Check Date	Bank	Check	Vendor Name	Amount
Bank ARTS				
09/05/2019	ARTS	3086	KAREN BANKS	90.47
09/16/2019	ARTS	3087	HOMETOWN SPORTS, INC	369.00
09/16/2019	ARTS	3088	KAREN BANKS	32.00
09/16/2019	ARTS	3089	LAKWOOD NEWS	379.92
09/16/2019	ARTS	3090	MFB, INC.	560.50
09/16/2019	ARTS	3091	DAN HICKEY	50.00
09/16/2019	ARTS	3092	DIANE HAWLEY	20.00
ARTS TOTALS:				
Total of 7 Checks:				1,501.89
Less 0 Void Checks:				0.00
Total of 7 Disbursements:				1,501.89
Bank CAR 6523 CAR SHOW				
09/06/2019	CAR	1128	LAKWOOD NEWS	119.52
CAR TOTALS:				
Total of 1 Checks:				119.52
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				119.52
Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY				
09/16/2019	DDA	1434	SID'S FLOWER SHOP	1,460.00
DDA TOTALS:				
Total of 1 Checks:				1,460.00
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				1,460.00
Bank GEN 1447 GENERAL FUND				
09/05/2019	GEN	40637	AMAZON CAPITAL SERVICES, INC.	426.39
09/05/2019	GEN	40638	BOB GREEN TRUCKING INC	6.50
09/05/2019	GEN	40639	COBB'S QUICK LUBE	107.51
09/05/2019	GEN	40640	GREAT LAKES GRAVEL & SAND	150.00
09/05/2019	GEN	40641	IT RIGHT	1,464.20
09/05/2019	GEN	40642	KATHY'S CLEANING	300.00
09/05/2019	GEN	40643	KIESLER POLICE SUPPLY	29.50
09/05/2019	GEN	40644	NAPA OF IONIA	99.75
09/05/2019	GEN	40645	QUILL CORPORATION	415.97
09/05/2019	GEN	40646	SHERWIN WILLIAMS	1,240.00
09/05/2019	GEN	40647	VILLAGE TRUE VALUE LUMBER	21.11
09/05/2019	GEN	40648	VERIZON WIRELESS	147.18
09/05/2019	GEN	40649	VERN'S REPAIR & SPORT	67.51
09/05/2019	GEN	40650	WEX BANK	822.76
09/06/2019	GEN	40651	CONSUMERS ENERGY	2,323.73
09/06/2019	GEN	40652	MUNICODE	552.00
09/16/2019	GEN	40653	AMAZON CAPITAL SERVICES, INC.	234.74
09/16/2019	GEN	40654	GREAT LAKES GRAVEL & SAND	45.00
09/16/2019	GEN	40655	JOHN DEERE FINANCIAL	1,086.21
09/16/2019	GEN	40656	MUNICODE	12.41
09/16/2019	GEN	40657	VILLAGE TRUE VALUE LUMBER	24.87
09/16/2019	GEN	40658	AMAZON CAPITAL SERVICES, INC.	271.88
09/16/2019	GEN	40659	BLUE CROSS BLUE SHIELD OF MICHIG	1,905.73
09/16/2019	GEN	40660	CONSUMERS ENERGY	37.79

Check Date	Bank	Check	Vendor Name	Amount
09/16/2019	GEN	40661	IONIA LOCK & KEY	540.47
09/16/2019	GEN	40662	THE SBAM PLAN	388.93
09/16/2019	GEN	40663	WOW! BUSINESS	67.41
09/16/2019	GEN	40664	AMAZON CAPITAL SERVICES, INC.	120.35
09/18/2019	GEN	40665	BMO HARRIS BANK NA	9,484.45
09/18/2019	GEN	40666	CHROUCH COMMUNICATIONS, INC.	25.00
09/18/2019	GEN	40667	CONSUMERS ENERGY	420.19
09/18/2019	GEN	40668	MED-1 LEONARD	160.00
09/18/2019	GEN	40669	MI STATE POLICE	33.00
09/18/2019	GEN	40670	CTT-MTU	340.00
09/18/2019	GEN	40671	NYE UNIFORM	119.50
09/23/2019	GEN	40672	AMAZON CAPITAL SERVICES, INC.	99.98
09/23/2019	GEN	40673	WOW! BUSINESS	125.14
09/23/2019	GEN	40674	WOW! BUSINESS	91.25
09/23/2019	GEN	40675	AMAZON CAPITAL SERVICES, INC.	279.48
09/23/2019	GEN	40676	MENARDS-IONIA	91.35
09/23/2019	GEN	40677	VERIZON WIRELESS	271.50
09/30/2019	GEN	40678	KATHY'S CLEANING	240.00
09/30/2019	GEN	40679	KDP RETIREMENT PLAN SVCS, INC	135.00

GEN TOTALS:

Total of 43 Checks:	24,825.74
Less 0 Void Checks:	0.00
Total of 43 Disbursements:	24,825.74

Bank HWY 6659 GENERAL HWY

09/05/2019	HWY	1940	HSV REDI-MIX	825.50
09/16/2019	HWY	1941	HSV REDI-MIX	667.00
09/16/2019	HWY	1942	BLUE CROSS BLUE SHIELD OF MICHIGI	87.55
09/16/2019	HWY	1943	THE SBAM PLAN	68.79
09/23/2019	HWY	1944	CALEDONIA FARMERS ELEVATOR	92.50
09/23/2019	HWY	1945	HSV REDI-MIX	762.00

HWY TOTALS:

Total of 6 Checks:	2,503.34
Less 0 Void Checks:	0.00
Total of 6 Disbursements:	2,503.34

Bank LOC 6646 LOCAL STREETS

09/16/2019	LOC	2205	BLUE CROSS BLUE SHIELD OF MICHIGI	26.51
09/16/2019	LOC	2206	THE SBAM PLAN	10.05

LOC TOTALS:

Total of 2 Checks:	36.56
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	36.56

Bank MAJ 6633 MAJOR STREETS

09/16/2019	MAJ	2271	BLUE CROSS BLUE SHIELD OF MICHIGI	45.11
09/16/2019	MAJ	2272	THE SBAM PLAN	10.20

MAJ TOTALS:

Total of 2 Checks:	55.31
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	55.31

Check Date	Bank	Check	Vendor Name	Amount
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Bank PR VI 1498 PAYROLL

09/24/2019	PR VI	14 (E)	AMERICAN FUNDS	187.50
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PR VI TOTALS:

Total of 1 Checks:	187.50
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	187.50

Bank WATER 6620 WATER

09/05/2019	WATER	4702	AMAZON CAPITAL SERVICES, INC.	280.15
09/05/2019	WATER	4703	BADGER METER	767.18
09/05/2019	WATER	4704	H2O COMPLIANCE SERVICES INC.	150.00
09/05/2019	WATER	4705	MI DEPARTMENT OF ENVIRONMENT,	125.00
09/05/2019	WATER	4706	PARAGON LABORATORIES	1,175.00
09/05/2019	WATER	4707	RS TECHNICAL SERVICES	2,614.90
09/05/2019	WATER	4708	HOMEWORKS	5,538.75
09/05/2019	WATER	4709	VERIZON WIRELESS	34.56
09/05/2019	WATER	4710	WEX BANK	262.37
09/16/2019	WATER	4711	AMAZON CAPITAL SERVICES, INC.	615.15
09/16/2019	WATER	4712	AT&T	74.98
09/16/2019	WATER	4713	WSOS CAC INC	1,553.00
09/16/2019	WATER	4714	BLUE CROSS BLUE SHIELD OF MICHIG	3,391.99
09/16/2019	WATER	4715	CARDMEMBER SERVICE	89.88
09/16/2019	WATER	4716	THE SBAM PLAN	292.37
09/18/2019	WATER	4717	BMO HARRIS BANK NA	56,220.44
09/18/2019	WATER	4718	CONSUMERS ENERGY	585.95
09/18/2019	WATER	4719	C & D HUGHES	86,987.89
09/23/2019	WATER	4720	WOW! BUSINESS	62.58
09/23/2019	WATER	4721	PARAGON LABORATORIES	507.00
09/23/2019	WATER	4722	VERIZON WIRELESS	149.61
09/23/2019	WATER	4723	FISHBECK, THOMPSON, CARR & HUBER	18,957.37
09/30/2019	WATER	4724	HAGER CONSULTING, LLC	3,032.89
09/30/2019	WATER	4725	CITY OF IONIA	44.00
09/30/2019	WATER	4726	KDP RETIREMENT PLAN SVCS, INC	135.00
09/30/2019	WATER	4727	HOMEWORKS	5,337.34

WATER TOTALS:

Total of 26 Checks:	188,985.35
Less 0 Void Checks:	0.00
Total of 26 Disbursements:	188,985.35

REPORT TOTALS:

Total of 89 Checks:	219,675.21
Less 0 Void Checks:	0.00
Total of 89 Disbursements:	219,675.21

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
UNCLASSIFIED	Unclassified	812,740.15	585,054.04	799,710.00	799,710.00	214,655.96	73.16
TOTAL REVENUES		<u>812,740.15</u>	<u>585,054.04</u>	<u>799,710.00</u>	<u>799,710.00</u>	<u>214,655.96</u>	<u>73.16</u>
Expenditures							
101	GOVERNING BODY	64,917.62	32,438.63	69,050.00	69,050.00	36,611.37	46.98
172	MANAGERS	17,838.84	20,569.46	50,240.00	50,240.00	29,670.54	40.94
265	PAGE MEMORIAL BUILDING	23,347.99	7,941.38	29,060.00	29,060.00	21,118.62	27.33
301	POLICE	207,291.62	122,328.40	355,640.00	355,640.00	233,311.60	34.40
336	FIRE	0.00	0.00	0.00	0.00	0.00	0.00
441	PUBLIC WORKS	220,171.67	85,721.29	203,360.00	212,844.45	127,123.16	40.27
448	PUBLIC UTILITIES-STREET LIGHTING	32,475.89	15,474.97	37,740.00	37,740.00	22,265.03	41.00
536	WATER/SEWER	4,133.78	1,765.42	3,400.00	3,400.00	1,634.58	51.92
722	ZONING	7,010.46	3,939.99	7,670.00	7,670.00	3,730.01	51.37
728	ECONOMIC DEVELOPMENT	4,612.31	1,749.00	5,500.00	5,500.00	3,751.00	31.80
751	PARKS AND RECREATION	27,956.06	14,213.67	38,050.00	38,050.00	23,836.33	37.36
790	LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
999		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>609,756.24</u>	<u>306,142.21</u>	<u>799,710.00</u>	<u>809,194.45</u>	<u>503,052.24</u>	<u>37.83</u>
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		812,740.15	585,054.04	799,710.00	799,710.00	214,655.96	73.16
TOTAL EXPENDITURES		609,756.24	306,142.21	799,710.00	809,194.45	503,052.24	37.83
NET OF REVENUES & EXPENDITURES		<u>202,983.91</u>	<u>278,911.83</u>	<u>0.00</u>	<u>(9,484.45)</u>	<u>(288,396.28)</u>	<u>2,940.73</u>

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
UNCLASSIFIED	Unclassified	173,904.95	117,092.05	182,060.00	187,190.00	70,097.95	62.55
TOTAL REVENUES		<u>173,904.95</u>	<u>117,092.05</u>	<u>182,060.00</u>	<u>187,190.00</u>	<u>70,097.95</u>	<u>62.55</u>
Expenditures							
449	STREET DEPT (ACT 51)	137,977.73	31,878.53	184,100.00	189,230.00	157,351.47	16.85
450	MAINTENANCE / CONSTRUCTION	3,893.87	2,325.41	4,250.00	4,250.00	1,924.59	54.72
869	SNOW REMOVAL	7,584.94	403.92	3,710.00	3,710.00	3,306.08	10.89
TOTAL EXPENDITURES		<u>149,456.54</u>	<u>34,607.86</u>	<u>192,060.00</u>	<u>197,190.00</u>	<u>162,582.14</u>	<u>17.55</u>
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		173,904.95	117,092.05	182,060.00	187,190.00	70,097.95	62.55
TOTAL EXPENDITURES		<u>149,456.54</u>	<u>34,607.86</u>	<u>192,060.00</u>	<u>197,190.00</u>	<u>162,582.14</u>	<u>17.55</u>
NET OF REVENUES & EXPENDITURES		24,448.41	82,484.19	(10,000.00)	(10,000.00)	(92,484.19)	824.84

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
UNCLASSIFIED	Unclassified	160,221.97	27,982.40	65,000.00	65,000.00	37,017.60	43.05
TOTAL REVENUES		<u>160,221.97</u>	<u>27,982.40</u>	<u>65,000.00</u>	<u>65,000.00</u>	<u>37,017.60</u>	<u>43.05</u>
Expenditures							
449	STREET DEPT (ACT 51)	25,063.18	8,635.34	31,250.00	31,250.00	22,614.66	27.63
450	MAINTENANCE / CONSTRUCTION	6,229.80	3,720.34	6,550.00	6,550.00	2,829.66	56.80
869	SNOW REMOVAL	3,068.89	144.99	3,710.00	3,710.00	3,565.01	3.91
TOTAL EXPENDITURES		<u>34,361.87</u>	<u>12,500.67</u>	<u>41,510.00</u>	<u>41,510.00</u>	<u>29,009.33</u>	<u>30.11</u>
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		160,221.97	27,982.40	65,000.00	65,000.00	37,017.60	43.05
TOTAL EXPENDITURES		<u>34,361.87</u>	<u>12,500.67</u>	<u>41,510.00</u>	<u>41,510.00</u>	<u>29,009.33</u>	<u>30.11</u>
NET OF REVENUES & EXPENDITURES		125,860.10	15,481.73	23,490.00	23,490.00	8,008.27	65.91

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 204 - GENERAL HWY							
Revenues							
UNCLASSIFIED	Unclassified	216,090.74	206,086.57	228,900.00	228,900.00	22,813.43	90.03
TOTAL REVENUES		<u>216,090.74</u>	<u>206,086.57</u>	<u>228,900.00</u>	<u>228,900.00</u>	<u>22,813.43</u>	<u>90.03</u>
Expenditures							
000	BALANCE SHEET / GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
446	HIGHWAYS, STREETS (NOT ACT 51)	128,589.73	117,813.62	152,100.00	152,100.00	34,286.38	77.46
450	MAINTENANCE / CONSTRUCTION	23,082.84	13,825.65	24,500.00	24,500.00	10,674.35	56.43
TOTAL EXPENDITURES		<u>151,672.57</u>	<u>131,639.27</u>	<u>176,600.00</u>	<u>176,600.00</u>	<u>44,960.73</u>	<u>74.54</u>
Fund 204 - GENERAL HWY:							
TOTAL REVENUES		216,090.74	206,086.57	228,900.00	228,900.00	22,813.43	90.03
TOTAL EXPENDITURES		<u>151,672.57</u>	<u>131,639.27</u>	<u>176,600.00</u>	<u>176,600.00</u>	<u>44,960.73</u>	<u>74.54</u>
NET OF REVENUES & EXPENDITURES		64,418.17	74,447.30	52,300.00	52,300.00	(22,147.30)	142.35

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20	2019-20	AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
UNCLASSIFIED	Unclassified	30,823.22	34.91	31,525.00	31,525.00	31,490.09	0.11
TOTAL REVENUES		<u>30,823.22</u>	<u>34.91</u>	<u>31,525.00</u>	<u>31,525.00</u>	<u>31,490.09</u>	<u>0.11</u>
Expenditures							
275	DDA	8,813.79	7,437.89	28,825.00	28,825.00	21,387.11	25.80
TOTAL EXPENDITURES		<u>8,813.79</u>	<u>7,437.89</u>	<u>28,825.00</u>	<u>28,825.00</u>	<u>21,387.11</u>	<u>25.80</u>
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		30,823.22	34.91	31,525.00	31,525.00	31,490.09	0.11
TOTAL EXPENDITURES		<u>8,813.79</u>	<u>7,437.89</u>	<u>28,825.00</u>	<u>28,825.00</u>	<u>21,387.11</u>	<u>25.80</u>
NET OF REVENUES & EXPENDITURES		22,009.43	(7,402.98)	2,700.00	2,700.00	10,102.98	274.18

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BGD USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 290 - ARTS							
Revenues							
UNCLASSIFIED	Unclassified	24,069.00	10,016.00	9,472.00	9,472.00	(544.00)	105.74
TOTAL REVENUES		<u>24,069.00</u>	<u>10,016.00</u>	<u>9,472.00</u>	<u>9,472.00</u>	<u>(544.00)</u>	<u>105.74</u>
Expenditures							
752	ARTS	15,991.60	10,328.20	9,472.00	9,472.00	(856.20)	109.04
TOTAL EXPENDITURES		<u>15,991.60</u>	<u>10,328.20</u>	<u>9,472.00</u>	<u>9,472.00</u>	<u>(856.20)</u>	<u>109.04</u>
Fund 290 - ARTS:							
TOTAL REVENUES		24,069.00	10,016.00	9,472.00	9,472.00	(544.00)	105.74
TOTAL EXPENDITURES		15,991.60	10,328.20	9,472.00	9,472.00	(856.20)	109.04
NET OF REVENUES & EXPENDITURES		8,077.40	(312.20)	0.00	0.00	312.20	100.00

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 291 - CAR SHOW							
Revenues							
UNCLASSIFIED	Unclassified	3,223.50	3,416.30	3,005.00	3,005.00	(411.30)	113.69
TOTAL REVENUES		<u>3,223.50</u>	<u>3,416.30</u>	<u>3,005.00</u>	<u>3,005.00</u>	<u>(411.30)</u>	<u>113.69</u>
Expenditures							
753	CAR SHOW	3,384.82	3,843.15	3,005.00	3,005.00	(838.15)	127.89
TOTAL EXPENDITURES		<u>3,384.82</u>	<u>3,843.15</u>	<u>3,005.00</u>	<u>3,005.00</u>	<u>(838.15)</u>	<u>127.89</u>
Fund 291 - CAR SHOW:							
TOTAL REVENUES		3,223.50	3,416.30	3,005.00	3,005.00	(411.30)	113.69
TOTAL EXPENDITURES		<u>3,384.82</u>	<u>3,843.15</u>	<u>3,005.00</u>	<u>3,005.00</u>	<u>(838.15)</u>	<u>127.89</u>
NET OF REVENUES & EXPENDITURES		(161.32)	(426.85)	0.00	0.00	426.85	100.00

PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	END BALANCE	YTD BALANCE	2019-20		AVAILABLE	% BDGT USED
		02/28/2019 NORM (ABNORM)	09/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
UNCLASSIFIED	Unclassified	2,849,043.07	615,177.51	947,675.00	958,291.45	343,113.94	64.20
TOTAL REVENUES		<u>2,849,043.07</u>	<u>615,177.51</u>	<u>947,675.00</u>	<u>958,291.45</u>	<u>343,113.94</u>	<u>64.20</u>
Expenditures							
536	WATER/SEWER	825,888.02	565,324.03	822,105.00	878,941.89	313,617.86	64.32
TOTAL EXPENDITURES		<u>825,888.02</u>	<u>565,324.03</u>	<u>822,105.00</u>	<u>878,941.89</u>	<u>313,617.86</u>	<u>64.32</u>
Fund 591 - WATER FUND:							
TOTAL REVENUES		2,849,043.07	615,177.51	947,675.00	958,291.45	343,113.94	64.20
TOTAL EXPENDITURES		<u>825,888.02</u>	<u>565,324.03</u>	<u>822,105.00</u>	<u>878,941.89</u>	<u>313,617.86</u>	<u>64.32</u>
NET OF REVENUES & EXPENDITURES		<u>2,023,155.05</u>	<u>49,853.48</u>	<u>125,570.00</u>	<u>79,349.56</u>	<u>29,496.08</u>	<u>62.83</u>
TOTAL REVENUES - ALL FUNDS		4,270,116.60	1,564,859.78	2,267,347.00	2,283,093.45	718,233.67	68.54
TOTAL EXPENDITURES - ALL FUNDS		<u>1,799,325.45</u>	<u>1,071,823.28</u>	<u>2,073,287.00</u>	<u>2,144,738.34</u>	<u>1,072,915.06</u>	<u>49.97</u>
NET OF REVENUES & EXPENDITURES		<u>2,470,791.15</u>	<u>493,036.50</u>	<u>194,060.00</u>	<u>138,355.11</u>	<u>(354,681.39)</u>	<u>356.36</u>

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2019-36

APPROVING THE SETTING A PUBLIC HEARING FOR THE PROPOSED VACATION OF A VILLAGE-OWNED RIGHT-OF-WAY IN THE VILLAGE OF LAKE ODESSA

WHEREAS, the Village of Lake Odessa owns various streets and rights-of-way within its boundaries; and

WHEREAS, a request to abandon a undeveloped right-of-way was submitted by the owner of real property, residing at 1744 Jordan Lake Avenue, a Mr. Joseph Morton. A copy of this request and a map showing the approximate location of this right-of-way is attached as “Exhibit A;” and

WHEREAS, at their regular meeting on Monday, September 16, 2019, the Village President appointed, and the Village Council approved, the naming of Trustees Brighton and Walkington to an ad-hoc committee to review this application and to discuss the merits of abandoning this undeveloped right-of-way; and

WHEREAS, the aforementioned ad-hoc committee met and determined that abandoning this right-of-way, while continuing to maintain a utility easement on the property, would not cause a negative impact on Village operations; and

WHEREAS, the Village Manager spoke with the Lakewood Wastewater Authority Superintendent, Doug Suntkin, and he expressed that the abandoning of this undeveloped right-of-way would not be cause for any negative impact upon the Wastewater Authority’s operations; and

WHEREAS, the Village Manager spoke with legal counsel representing the Village (Dickinson Wright) and was provided with guidance that setting and holding a public hearing was in the best interests of the Village, though there is no legal statute compelling the Village to do so; and

WHEREAS, Village staff proposes setting the proposed public hearing for Monday, November 18, 2019 at 7:00 pm, thus coinciding with the November 2019 Village Council meeting.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the setting of a public hearing for the proposed vacation of a Village-owned right-of-way (as shown in Exhibit A) for Monday, November 18, 2019 at 7:00 pm at the Page Memorial Building.
2. The Lake Odessa Village Council further directs the Village Clerk to publish a notice notifying the public that this hearing will be taking place at the aforementioned date, time, and place.

3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 21, 2019

Pearl Goodemoot, City Clerk/ Treasurer



Page Memorial Building
839 Fourth Avenue
Lake Odessa, MI 48849

Phone: (616) 374-7110 Fax: (616) 374-0040 website: www.lakeodessa.org

Request for Vacating a Village Street or Alley

I, Joseph Marton, owner or owner's representative (circle one) of the property located at 1744 Jordan Lake Ave would like to request the following street or alley (circle one) be vacated described as follows:

Name of Street: _____

Starting point of street or alley requested to be abandoned:

Jordan Lake Ave Between 1738 + 1744 Jordan Lake Ave

Ending point of street or alley requested to be abandoned:

Reasons for request:

we have been looking after it for a while now + previous owners
did the same

Signed:

Joseph Marton
Joseph Marton

Date:

Sept 6/2019

Exhibit

A

Names of property owners adjacent to street or alley and amount of frontage owned:

Name	Address	Amount of Frontage
Kim Aguirre	1738 Jordan Lake Ave	
Joseph Morton	1744 Jordan Lake Ave	

Received by: _____

Office Use Only

Date received: _____

CERTIFICATE OF SURVEY

SHEET 1 OF 2

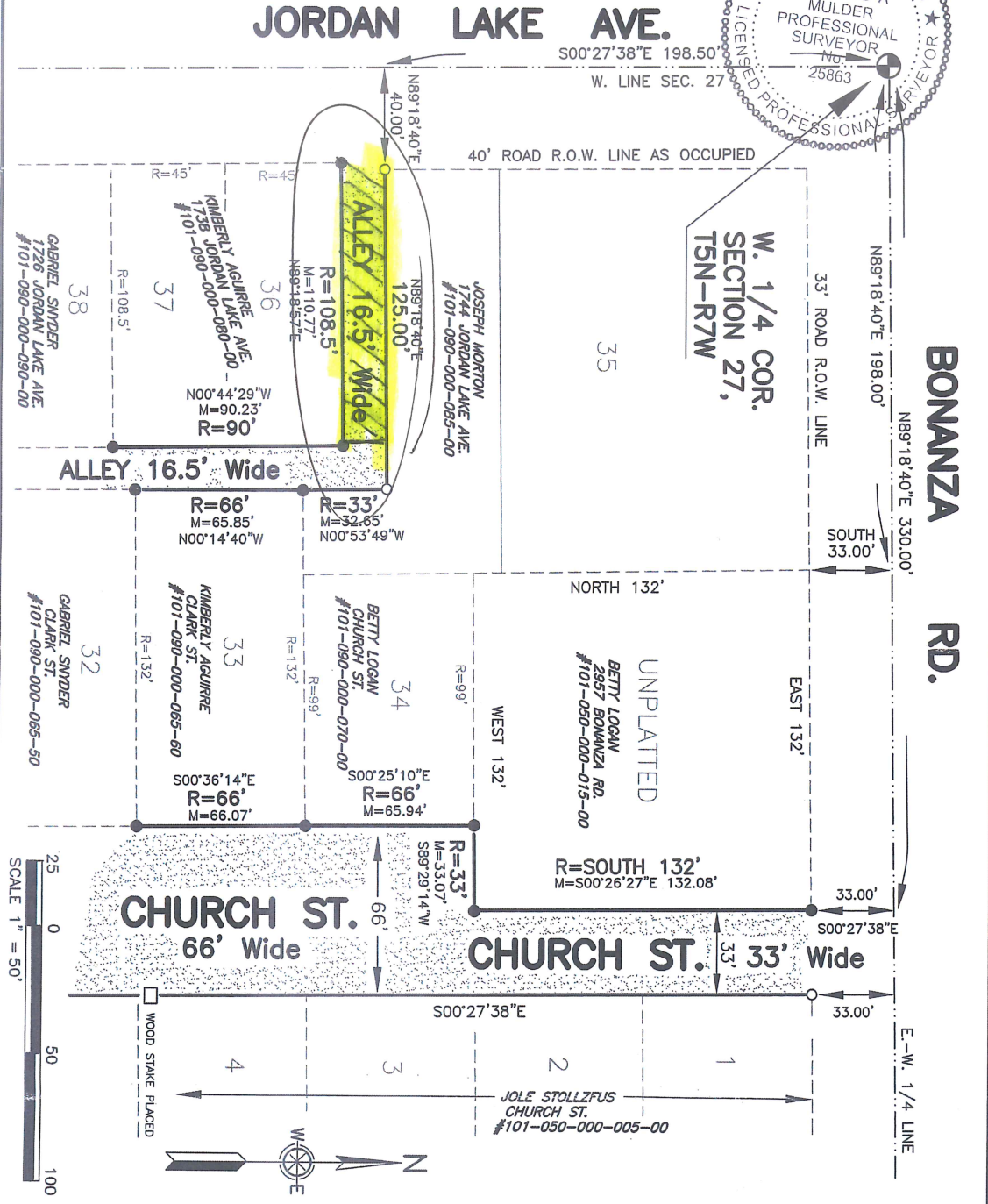
FOR: THE VILLAGE OF LAKE ODESSA REQUESTED BY VILLAGE MANAGER--PATRICK REAGAN

PROPERTY SURVEY LOCATION: THE PLAT OF THE VILLAGE OF BONANZA

SEE SHEET 2 OF 2

NOTE: 16.5' WIDE ALLEY AND CHURCH STREET SHOWN ARE UNIMPROVED

COPY



WE CERTIFY TO THE ABOVE NAMED PARTIES THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE. AND THAT THE IMPROVEMENTS AND ENCROACHMENTS AFFECTING SAID PROPERTY, IF ANY, ARE LOCATED AS SHOWN ABOVE.

- DATE: 6-20-19
- DRAWING NO. 19-195
- DRAWN BY I.M.
- --IRON STAKE (EXISTING)
- --IRON STAKE (PLACED)
- x--x- FENCE LINE
- R -- RECORDED DIMENSION
- D -- DEED DIMENSION
- M -- MEASURED DIMENSION

MULDER & ASSOCIATES
 6585 MULDER DR., PORTLAND, MI. 48875
 Phone: 517-647-7826
 Fax: 517-647-6639
 E. Mail: muldersurveying@reagan.com
M. Mulder
 MARINUS A. MULDER P.S. #25863

**VILLAGE COUNCIL
VILLAGE OF LAKE ODESSA
Ionia County, Michigan**

ORDINANCE NO. 2019-05

AN ORDINANCE TO AMEND ORDINANCE NO. 129, GRANTING CONSUMERS ENERGY COMPANY GAS AND/OR ELECTRIC A FRANCHISE WITHIN THE VILLAGE OF LAKE ODESSA

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves and to construct, maintain and commercially use electric lines and related facilities including but not limited to towers, masts, poles, crossarms, guys, wires and transformers on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas and/or electric business in the VILLAGE OF LAKE ODESSA, IONIA COUNTY, MICHIGAN, for a period of thirty (30) years.

THE VILLAGE OF LAKE ODESSA ORDAINS:

SECTION 1. GRANT and TERM. The VILLAGE OF LAKE ODESSA, IONIA COUNTY, MICHIGAN, hereby grants to Consumers Energy Company, its successors and assigns, hereinafter called "Consumers" the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves and to construct, maintain and commercially use electric lines and related facilities including but not limited to towers, masts, poles, crossarms, guys, wires and transformers on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas and/or electric business in the VILLAGE OF LAKE ODESSA, IONIA COUNTY, MICHIGAN, for a period of thirty (30) years.

SECTION 2. CONDITIONS. No public place used by Consumers shall be obstructed longer than necessary during construction or repair, and shall be restored to the same order and condition as when work was commenced. All of Consumers' gas lines, electric lines and related facilities shall be placed as not to unnecessarily interfere with the public's use of public places. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.

SECTION 3. HOLD HARMLESS. Consumers shall save the Village free and harmless from all loss, costs and expense to which it may be subject by reason of the negligent construction and maintenance of the lines and related facilities hereby authorized. In case any action is commenced against the Village on account of the permission herein given, Consumers shall, upon notice, defend the Village and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction and maintenance.

SECTION 4. EXTENSIONS. Consumers shall construct and extend its gas and/or electric distribution system within said Village, and shall furnish gas and electric service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 5. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted are not exclusive.

Exhibit

SECTION 6. RATES and CONDITIONS. Consumers shall be entitled to provide gas and electric service to the inhabitants of the Village at the rates and pursuant to the conditions as approved by the Michigan Public Service Commission. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 7. REVOCAION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Consumers remains subject to the reasonable rules and regulations of the Michigan Public Service Commission applicable to gas and electric service in the Village and those rules and regulations preempt any term of any ordinance of the Village to the contrary.

SECTION 9. REPEALER. This ordinance, when enacted, shall repeal and supersede the provisions of any previous gas and/or electric franchise ordinance adopted by the Village including any amendments.

SECTION 10. EFFECTIVE DATE. This ordinance shall take effect on the date of its publication in a newspaper circulated within the Village.

Ayes:
Nays:
Abstain:
Absent:

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2019

Karen L. Banks, Village President

Pearl Goodemoot, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper circulated in the Village, on _____, 2019, and that such ordinance was entered into the Ordinance Book of the Village on _____, 2019.

Date: _____

Pearl Goodemoot, Village Clerk

Adopted: _____, 2019

Published: _____, 2019

Effective: _____, 2019