



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, NOVEMBER 16, 2020 - 7:00 P.M.**

PER MICHIGAN PA 228 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT, THIS MEETING
WILL BE HELD ELECTRONICALLY

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Comment on Agenda Items:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve the following Village Council meeting minutes:

- (a) Minutes from the Regular meeting on October 19, 2020

VII. Bills:

- a) Approve bills equal to or less than \$3,000.00 each from 10/1//2020 to 10/31/2020
b) Approve bills in excess of \$3,000.00 each, including:

1. Tri County/ Homeworks – \$3,565.32 – Electricity at Water Plant (Paid)
2. Ionia County Drain Commissioner – \$5,664.03 -- 2020 Drain Special Assessments (Paid)
3. Walker, Fluke, and Sheldon PLC – Auditing Services -- \$10,725.00 (Paid)
4. Mercantile Bank – 2016 Water Refunding Bond Payment -- \$5,710.25 (Paid)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – October 2020 Minutes

IX. Departmental Reports:

- a) Village Manager’s Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

X. Committee Reports

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

XI. Presentations

- a) None

XII. Discussion Items

- a) Village Council iPads
- b) Clerk/ Treasurer Interview Committee

XIII. Public Hearing

- a) Public Hearing for Closeout of Michigan Community Development Block Grant Funding for the Sixth Avenue & Fifth Avenue Watermain Replacement Project

XIV. Unfinished Business

- a) None

XV. New Business:

- a) Second Reading of Bill #20-02: An Ordinance to amend Chapter 6 of the Code of Ordinances of the Village of Lake Odessa
- b) Second Reading of Bill #20-03: An Ordinance to amend Chapter 10 of the Code of Ordinances of the Village of Lake Odessa
- c) Proposed Resolution 2020-48: Re-Adoption of the Village Council Rules of Procedure
- d) Proposed Resolution 2020-49: Re-Adoption of the Village Council Code of Ethics and Conduct for Elected and Appointed Officials
- e) Proposed Resolution 2020-50: Approval to Purchase Two (2) Panasonic CF55 Rugged Laptop Mobile Data Computers (MDC) for Village Patrol Cars from Pro-Comm, Inc for \$7,700.00.
- f) Proposed Resolution 2020-51: Approving the Village President’s Appointment List for Various Posts, Boards, and Commissions

XVI. Miscellaneous Correspondence:

- a) Lakewood Community Council – 2020 Christmas Basket Program Letter
- b) Lake Odessa DDA – Downtown Garland Program
- c) Ionia County Health Department – COVID-19 Information
- d) Letters to Outgoing Trustees in Appreciation of Service

XVII. Trustee Comments

XVIII. Public Comment

Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record.

XIX. Adjournment

ZOOM Login Information for this meeting

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://zoom.us/join>

Meeting ID: 849 6854 9777

Passcode: 788423

Or

Call in by telephone:

Phone number: (312) 626-6799

Meeting ID: 849 6854 9777

Passcode: 788423

VILLAGE OF LAKE ODESSA

MINUTES
REGULAR COUNCIL MEETING
October 19, 2020
PAGE MEMORIAL BUILDING

Meeting called to order at 7:00 pm by President Banks.

Council present: Karen Banks, Brandy Walkington, Mike Rudisill, Mike Brighton, Kay Hartzler, Mel McCloud

Absent: Charles Jaquays

Staff present: Patrick Reagan

Visitors present: Wayne Baldock

Motion by McCloud, support by Rudisill to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT

There was no public comment.

MINUTES

Motion by McCloud, support by Walkington to approve minutes from the regular September 21, 2020 and the special meetings from September 30, 2020 and October 5, 2020. Motion carried unanimously.

BILLS

Motion by Brighton, supported by Hartzler to approve expenditures equal to or less than \$3,000.00 for the period 9/1/2020 thru 9/30/2020. Motion carried unanimously.

Motion by Rudisill, support by Hartzler to approve payment of invoices in excess of \$3,000.00 items as follows:

1. Tri County/ Homeworks – \$4,329.94 – Electricity at Water Plant (Paid)

Motion carried unanimously.

CONSENT AGENDA

Motion by McCloud, support by Hartzler to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lake Odessa Area Arts Commission Meeting Minutes
- c) Village of Lake Odessa Planning Commission minutes – September 28, 2020

Motion carried unanimously.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: There was no update.

Police: There was no update.

Finance: There was no update.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report.

Recreation/ Special Projects Committee: No report.

PRESENTATIONS

There were no presentations.

DISCUSSION ITEMS

A request from Patti Cook to have the Village vacate a portion of alleyway between her properties located at 757 Third Avenue and 760 Fourth Avenue was received. Discussion was had by Council about this issue. Reagan noted

that he and President Banks had a discussion with Village Zoning Administrator Vandersloot about this issue and her opinion was that, even if vacated by the Village, this right-of-way would be unable to be added to another property as it is not considered a “platted lot.” Reagan stated that he had spoken with Wastewater Superintendent Suntkin and asked if the Wastewater Authority would be willing to discuss this abandonment at their next meeting. Suntkin replied that they would not. Reagan further stated that Suntkin informed him that the sewer main that runs through this right-of-way goes directly into the Village Park and does not stop short of it as originally thought.

Motion by McCloud, supported by Rudisill, to deny this request by Patti Cook for the vacation of this Village right-of-way. Motion carried unanimously.

Council discussed the formation of an interview committee for interviewing applicants for the Village Clerk/ Treasurer position. Banks put forth that the committee might best be comprised of the Personnel Committee (Banks and Brighton) as well as adding another Council member, the Village Manager, and another qualified Clerk or Treasurer from another community, one that has experience in the position and an understanding of the skills needed for this position. McCloud put forth that Trustee Jaquays would be a good addition to this committee. Discussion was then had by Council about the amount of resumes the Village has received for this position. Reagan stated that the Village has received two resumes thus far. Council further discussed this issue. Banks asked if two weeks could be added to the November 3, 2020 deadline for applications.

Motion by Rudisill, supported by Hartzler, to approve an interview committee for the Clerk/ Treasurer position to be comprised of the Personnel Committee (Banks, Brighton), Trustee Jaquays, Village Manager Reagan, and a Clerk or Treasurer from another community, if possible. Motion carried unanimously.

Motion by Rudisill, supported by McCloud, to allow for a two-week extension of the application period for the Village Clerk/ Treasurer position, if necessary and prudent based on the judgement of the Village Manager. Motion carried unanimously.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Bill # 20-02: An Ordinance to Amend Chapter 6 of the Village Code of Ordinance was introduced and read.

Bill # 20-03: An Ordinance to Amend Chapter 10 of the Code of Ordinance was introduced and read.

Motion by Brighton, supported by Walkington, to adopt Bill #20-04: An Ordinance to amend Subsection 36-35(H) of the Zoning Ordinance to add “Single Family Dwellings” as a “Use Permitted by Right.” Motion was carried by the following roll call vote: Yes: Brighton, Walkington, Hartzler, Rudisill, Banks; No: McCloud; Absent: Jaquays. Bill # 20-04 is adopted and will be referred to as Ordinance 20-02.

Motion by Brighton, supported by McCloud, to adopt Proposed Resolution 2020-41: Approving the Interim Treasurer Brent Haag as a Plan Trustee for the Employee Deferred Compensation Plan for the Village of Lake Odessa. Motion carried by the following roll call vote: Yes: Brighton, McCloud, Hartzler, Walkington, Rudisill, Banks; No: None; Absent: Jaquays.

Motion by McCloud, supported by Rudisill, to adopt Proposed Resolution 2020-42: Approving the Removal of Former Employees from Village Accounts and Approving the Naming of Trustees to the Village Accounts at Portland Federal Credit Union. Motion carried by the following roll call vote: Yes: McCloud, Rudisill, Walkington, Brighton, Hartzler, Banks; No: None; Absent: Jaquays.

Motion by Hartzler, supported by McCloud, to adopt Proposed Resolution 2020-43: Approval to accept the Resignation of Daryl Hartzler from the Village of Lake Odessa Downtown Development Authority. Motion carried by the following roll call vote: Yes: Hartzler, McCloud, Rudisill, Brighton, Walkington, Banks; No: None; Absent: Jaquays.

Motion by Brighton, supported by Hartzler, to adopt Proposed Resolution 2020-44: Approval to accept the Resignation of Judy Rodriguez from the Lake Odessa Area Arts Commission. Motion carried by the following roll call vote: Yes: Brighton, Hartzler, McCloud, Rudisill, Walkington, Banks; No: None; Absent: Jaquays.

Motion by McCloud, supported by Hartzler, to adopt Proposed Resolution 2020-45: Approving the closure of Village Streets for a Holiday Parade by the Lakewood Area Chamber of Commerce. Motion carried by the following roll call vote: Yes: McCloud, Hartzler, Brighton, Walkington, Rudisill, Banks; No: None; Absent: Jaquays.

Motion by Rudisill, supported by Walkington, to adopt Proposed Resolution 2020-46: Approving the Temporary Rules of Procedure for Virtual/ Electronic Meetings for all Council, Board, and Commission Meetings for the Village of Lake Odessa. Motion carried by the following roll call vote: Yes: Rudisill, Walkington, McCloud, Brighton, Hartzler, Banks; No: None; Absent: Jaquays.

Motion by McCloud, supported by Hartzler, to adopt Proposed Resolution 2020-47: Approving, Authorizing, and Directing the Village Manager to sign a Grant Agreement between the Village of Lake Odessa and the Michigan Council for Arts and Cultural Affairs. Motion carried by the following roll call vote: Yes: McCloud, Hartzler, Walkington, Brighton, Rudisill, Banks; No: None; Absent: Jaquays.

Motion by McCloud, supported by Rudisill, to approve the Village Council moving to Closed Session to Discuss the Village Manager's Evaluation after the "Public Comment" period. Motion carried by the following roll call vote: Yes: McCloud, Rudisill, Walkington, Hartzler, Brighton, Banks; No: None; Absent: Jaquays.

MISCELLANEOUS CORRESPONDENCE

COVID-19 County update from Ken Bowen of the Ionia County Health Department.

TRUSTEE COMMENTS

Banks -- none.

Brighton -- none.

Walkington-- none.

Hartzler-- none.

McCloud—wished everyone a safe and happy Halloween and encouraged everyone to get out and vote.

Rudisill-- none.

PUBLIC COMMENT

Wayne Baldock, of 2744 Jordan Lake Street, commented that he had concerns about the speed of traffic on Jordan Lake Street with regard to the proposed Jordan Lake Trail. Baldock also has safety concerns about the Trail crossing on M-50. Baldock thanked the Lake Odessa Police Department for doing what they can to keep speeds at the limit but is still quite concerned.

CLOSED SESSION

President Banks temporarily adjourned the meeting at 8:28 pm and the Council entered into closed session to discuss the Village Manager's evaluation.

OPEN SESSION

The Village Council returned to open session at 9:37 pm.

Motion by McCloud, supported by Rudisill to accept the score of 3.2/4.0 for the Village Manager, Patrick Reagan, evaluation. Motion carried unanimously.

Motion by McCloud, supported by Walkington, to extend to the Village Manager a six (6) month severance package upon any future terminative action (Village Council formally calling for the Village Manager's resignation, outright termination of the Village Manager by vote of the Village Council) by the Village Council (except for any case of proven Village Manager misfeasance, malfeasance, or nonfeasance). Motion carried unanimously.

Motion by Banks, supported by McCloud, to extend to the Village Manager a 3% cost of living increase (retroactive to March 2020) for the Village Manager Patrick T. Reagan. Motion carried unanimously.

Motion by Walkington, supported by Rudisill, to adjourn the meeting at 9:40 pm. Motion carried unanimously.

Meeting adjourned at 9:40 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Interim Village Clerk



Tri-County Electric Cooperative
7973 E. Grand River Ave.
Portland, MI 48875-9717

Emergency: 1-800-848-9333
Billing: 1-800-562-8232
Payments: 1-877-999-3395

Blanchard Office
3681 Costabella Ave.
Blanchard MI 49310
www.homeworks.org

Portland Office
7973 E. Grand River Ave.
Portland MI 48875

640 1 AV 0.389
VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1001

5 640
C-2



Account Number	2043600
Rate	CMLP5
Current Due Date	11/16/2020
Bill Date	10/22/2020
Days Billed	30
Meter Number	56587
kWh per Day Last Year	1265
kWh per Day This Year	1080

Account Status	
Previous Balance 09/23/20	\$4,329.94
Payment Received 10/06/20	-\$4,329.94
Balance Forward	\$0.00
Current Charges	\$3,565.32
Total Amount Due 11/16/20	\$3,565.32

SERVICE ADDRESS:	2367 BONANZA RD #5		POLE #:	OD392X7M		BOARD DIST:	D02		
Billing Period	METER READINGS				MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
09/14/2020 TO 10/14/2020	BEGIN	TYPE	END	TYPE					
PEAK	459560	REG	464344	REG	1	4784	KWH	0.07400	\$354.02
INTERMEDIATE	996866	REG	7138	REG	1	10272	KWH	0.07400	\$760.13
OFF PEAK	438412	REG	455743	REG	1	17331	KWH	0.07400	\$1,282.49
POWER SUPPLY COST RECOVERY						32387		0.00564-	-\$182.66
PEAK KW						87.450	KW	14.00000	\$1,224.30
AVAILABILITY CHARGE									\$78.50
MICHIGAN LOW INCOME ENERGY FUND									\$0.91
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$47.63
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,565.32
TOTAL AMOUNT									\$3,565.32

RECEIVED

OCT 29 2020

✓ BH
10/29

Office Hours:
Monday thru Friday,
8:30 – Noon and 1:00 – 5:00



Telephone (616) 527-5373
Fax (616) 527-5323
E-Mail: rose@ioniacounty.org

IONIA COUNTY DRAIN COMMISSIONER

Robert J. Rose
County Courthouse
100 W. Main Street
Ionia, MI 48846

October 23, 2020

Village of Lake Odessa Clerk
Page Memorial Building
839 Fourth Ave.
Lake Odessa, MI 48849

Dear Village Clerk:


Enclosed please find the 2020 Drain Special Assessments for the Village of Lake Odessa at Large.

Jordan Lake Board	\$ 5,000.00
Little Thornapple River	\$ 664.03

The amount of **\$5,664.03** is due by February 28th, 2021 for your at large assessment. (This amount will be billed at a later date by Ionia County Treasurer). I have enclosed a copy of the parcels that are assessed in the Village of Lake Odessa and I have also sent them to the Township of Odessa to be spread on the taxes.

If you have any questions please feel free to call our office (616) 527-5373.

Sincerely,


Robert J. Rose
Ionia County Drain Commissioner

101 101 957



Village of Lake Odessa
 839 Fourth Avenue
 Lake Odessa, MI 48849

Office - 1
 Invoice: 2000182319
 Date: 09/30/2020
 Due Date: 11/18/2020

For professional services rendered as follows:

Audit of the financial statements for the fiscal year ended February 28, 2020.	9,900.00
Audit testing procedures and reporting for the DDA fiscal year ended February 28, 2020.	1,900.00
Preparation of the F-65 and Act 51 reports to the State of Michigan for the fiscal year ended February 28, 2020.	550.00
Consulting and bookkeeping assistance during the audit of the financial statements for the fiscal year ended February 28, 2020, including recording accounts payable, adjusting receivables, adjusting taxes, balancing payroll fund, recording and maintaining depreciation schedules, adjusting and reclassifying construction in progress and capital outlay, and other miscellaneous adjustments.	275.00
Courtesy Discount - DDA	(1,900.00)

10/10/2020
 ✓ 10/26/20

Billed Time & Expenses	<u>\$10,725.00</u>
Invoice Total	<u><u>\$10,725.00</u></u>

Past due balance (30 days after due date) will be charged a 1.25% finance charge per month.



5610 Byron Center Ave. SW
 Wyoming, MI 49519
 (800) 453-8700

Mercantile
 Bank of Michigan



Account Number	Statement Date
xxxxxx6857	10/19/2020

MGLNLOAN 201020-02301-0002



REMITTANCE SUMMARY				
LOAN NUMBER	PRINCIPAL BALANCE	PRINCIPAL DUE	INTEREST DUE	TOTAL DUE
xxxxxx6857	635,000.00	.00	5,710.25	5,710.25
TOTAL	635,000.00	.00	5,710.25	5,710.25
TOTAL AMOUNT DUE BY 11/01/20:			***** * 5,710.25 *	*****

Lake Odessa Village
Zoning Administrator Report
October 2020

Permits:

On 10-20-20 I approved a zoning permit to Ark Builders LLC for a front covered porch of 5' by 8' to be located at 1042 Lakeview Dr.

Supplemental:

On 8-27-20 I sent a letter to the owners of 1102 Lakeview Dr regarding a fence they erected on their deck that a neighbor complained blocked her view of the lake. The fence is within the 30 foot lake setback and is higher than permitted. The owner called me in September and has contracted to have the fence cut down to the height allowed. The neighbor that called was pleased and hired the contractor to add a front porch on her home (see above permit).

Miscellaneous

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

MEETING OF THE LAKEWOOD RECREATIONAL AUTHORITY HELD AT THE ODESSA TOWNSHIP BLDG ON
10-05-2020

Meeting called to order electronically by Chairperson Patrick Reagan at 1:00 P.M.

Roll call by Recording Secretary Lisa K. Williams - Present: Chairperson Patrick Reagan, Vice President Dave Bulling (absent), Treasurer Sharon Rohrbacher and Chuck Jaquays, at large members: Edith Farrell, Carolyn Mayhew and Mandy Nurenberg (absent).

Visitors: Heidi Reed.

Approval of Agenda

Motion by Mayhew, support by Jaquays to approve meeting agenda. Ayes all. Motion carried.

Citizen Comment on Agenda Items

Heidi Reed, 538 6th Ave changes need to be made on the General Appropriations Act.

Minutes – Motion by Farrell, support by Mayhew to approve the September 14, 2020 regular meeting minutes. Ayes all. Motion carried.

Bills – no bills at this time.

Presentations/Reports

- a.) Jordan Lake Trail Board update – Mayhew stated that the Tyler’s Landing was completed Thursday the 1st. The Trail Board paid the Village \$12,027.80 for the property, cost of the legal fees and all other costs. We are waiting on the final plans and permits are needed for the Tupper Creek bridge crossing. We also need to stay on reimbursement procedures for Odessa Township. Reagan stated that the state contact person has not returned his calls.

Discussion Items

- a.) Update on Tyler’s Landing Property Acquisition – as previously stated that property has been purchased, signed papers at Sun Title and received money from Trail Board.

Public Hearing – none.

Unfinished Business - none.

New Business

- a. Proposed Lakewood Recreational Authority General Appropriations Act – Motion by Mayhew, support by Rohrbacher to approve the Lakewood Recreational Authority General Appropriations Act. Discussion followed.

Mayhew would like to see language added to Section 5 and remove language in sections 9 and 10. Add dates to section 4.

All in favor of initial motion. Yes – none, Nays – all in favor. Motion did not pass.

Motion by Jaquays, support by Reagan to accept the Lakewood Recreational Authority General Appropriations Act with changes. Roll call vote: yes – Rohrbacher, Jaquays, Mayhew, Farrell, Reagan. Absent: Bulling and Nurenberg. Motion carried.

Member Comments – Rohrbacher – no comment, Jaquays – had questions on the Tupper Creek crossing, Mayhew stated that the four property owners east of Maier Drive have concerns. Will be sending Ed Ladwig a Thank You note on giving the authority such a good deal on property. Farrell – no comment, Bulling – absent, Nurenberg – absent and Reagan – no comment.

Public Comment – Heidi Reed, 538 6th Ave stated that Trail Board will be having a purse bingo. The drawings will be the December 3rd, 10th and the 17th. Various business owners have tickets and we hope to raise \$5000.00.

Adjournment – Motion by Farrell, support by Mayhew to adjourn meeting at 1:25 P.M. Ayes all. Motion carried.

LAKEWOOD RECREATIONAL AUTHORITY GENERAL APPROPRIATION ACT

A resolution to establish a general appropriations act for the Lakewood Recreational Authority; to define the powers and duties of the Lakewood Recreational Authority officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of the Lakewood Recreational Authority members resolves:

Section 1: Title

This resolution shall be known as the Lakewood Recreational Authority General Appropriations Act.

Section 2: Chief Administrative Officer

The Chairperson shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget will be published in a newspaper of general circulation on 10 - 17-2020 and 10-24-2020, and a public hearing on the proposed budget will be held on 11-2-2020.

Section 5: Estimated Revenues

Estimated authority general fund revenues for fiscal year 2020-2021 shall total \$900.00. Received \$450.00 from each local municipality.

Section 6: Estimated Expenditures

Estimated trail authority general fund expenditures for fiscal year 2020-2021 for the various authority activities are as follow in the authority budget: \$407.00.

Section 7: Adoption of Budget by Reference

The general fund budget of the Lakewood Recreational Authority is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 6 of the act.

Section 8: Adoption of Budget by Cost Center

The Board of the Lakewood Recreational Authority adopts the 2020–2021 fiscal year General Fund Budget by cost center. The Authority officials are responsible for the expenditures authorized in the budget it may expend authority funds up to, but not to exceed; the total appropriation authorized for the cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to

personnel or capital outlays may be made without prior board approval by budget amendment.

Section 9: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any expenditures that exceed appropriations.

Section 10: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfer among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$1000.00 of the appropriation item from which the transfer is to be made. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 11: Periodic Fiscal Reports

The fiscal officer shall make available to the board at the end of each month, a report of financial operations, including, but not limited to:

a. a summary statement of the actual financial condition of the general fund at the end of the previous month;

b. a summary statement showing the receipts and expenditures for the previous month and for the current fiscal year to the end of the previous month;

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Authority that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Authority recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A.621 (1978).

Section 15: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing resolution.

Upon a role call vote, the following voted: Ayes – . Absent: . Nays: . The Chairperson declared the motion adopted on the day of 2020.

Lakewood Recreational Authority Secretary

DRAFT

REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL

DATE: Monday, November 16, 2020

TO: President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Hartzler; Trustee Cappon; Trustee Johnson; Trustee Young

FROM: Patrick Reagan, Village Manager

RE: Manager's Report to Village Council

President Banks and Village Trustees,

I would like to take this opportunity to welcome Trustees Cappon, Johnson, and Young to the Village Council. Congratulations on your election and I look forward to working with each of you throughout your term.

Please find below my report on the Council agenda before you tonight.

Discussion Items

The first item under the “Discussion” section involves a question posed to me by former Trustee Charles Jaquays, who asked if he could keep his Village-issued iPad for a small fee. I responded that this was a decision for the Village Council to make, not the Village Manager, as this is a matter of precedent setting policy for the Village and that the Village currently does not have a standing policy for this type of issue.

In other communities, it is tradition for retiring police officers to purchase their service weapons from the department, usually for the cost of replacement. While I realize that there is a bit of a difference here, it is similar in that the iPad is Village property that can be used again, thus saving the Village approximately \$600 in replacement costs.

After some research, I found that these iPads were purchased from the Best Buy store in Lansing in October 2016 for \$499.99 each. Best Buy currently sells a comparable model for \$599.99.

The second item under the discussion section is the interviewing committee – as you will remember, the interview committee for the Clerk/ Treasurer position consisted of President Banks and Trustees Brighton and Jaquays. As Jaquays is no longer a Village Trustee, this position needs to be filled.

Public Hearing

Per the Michigan Economic Development Corporation and their Community Development Block Grant (CDBG) guidelines, we are required to have a public hearing

prior to the closeout of the grant acquired for the 6th and 5th Avenue Watermain Replacement Project completed in 2018. No residents were permanently displaced due to this project; the project benefited over 51% low-to-moderate income persons; and federal funds equaling \$2,150,043 were expended on this grant-funded project. This public hearing has been posted and published.

New Business

Second Reading of Bill #20-02: An Ordinance to amend Chapter 6 of the Code of Ordinances of the Village of Lake Odessa*

**Due to the new Trustees who have been elected, the Village President has directed me to make these bills a second reading so that the new Trustees could read them, with action being taken next month.*

This proposed ordinance would amend Chapter 6 of the Village Code of Ordinance by adopting the International Property Maintenance Code and by defining and given greater flexibility to the Village in dealing with dangerous buildings and structures.

Currently, the Village is limited in what can be done to abate dangerous structures as well as what enforcement can be had to stop the deterioration of buildings. A good example of this is when fire destroys a house. Currently, the Village must wait on the Ionia County Building Department to take action in condemning a structure, which can take weeks or months. This proposed ordinance empowers the Village to take action rather than to wait for another body to proceed.

Adoption of the International Property Maintenance Code is a rather standard part of abating blight in a community. Adopting this Code is used by many other communities around the State of Michigan. Please find below a link to a copy of this code:

https://locklandoh.org/download/public_information/2018_International_Building_Code.pdf

As this is only an introduction and a first reading, no action must be taken on this matter at tonight's meeting.

Second Reading of Bill #20-03: An Ordinance to amend Chapter 10 of the Code of Ordinances of the Village of Lake Odessa*

*Due to the new Trustees who have been elected, the Village President has directed me to make these bills a second reading so that the new Trustees could read them, with action being taken next month.**

This proposed ordinance amendment goes along with the previous one above. This further defines nuisances in the Village and the abatement process.

As this is only an introduction and a first reading, no action must be taken on this matter at tonight's meeting.

**Proposed Resolution 2020-48: Re-Adoption of the Village Council Rules of Procedure
Proposed Resolution 2020-49: Re-Adoption of the Village Council Code of Ethics and
Conduct for Elected and Appointed Officials**

**Proposed Resolution 2020-50: Approval to Purchase Two (2) Panasonic CF55 Rugged
Laptop Mobile Data Computers (MDC) for Village Patrol Cars from Pro-Comm, Inc for
\$7,700.00.**

Last year, the Village Council approved the purchase of Central Square Public Safety Software for the Village's Police Department. This software, which was purchased in conjunction with the Ionia County Sheriff's Department and Ionia County Dispatch, will allow for integrated reporting between our three agencies.

Central Dispatch, the Sheriff's Department, and Chief Backing have been working with Central Square to get this software up and running, with the goal of December 2020 to "go live." While the software is ready, we have found that the MDC's (Mobile Data Computers) in the two patrol cars are over eight years old and have simply outlived their useful, expected lifespan and cannot support the Central Square software.

Chief Backing has, per the Village's purchasing policy, sought three quotes for two laptops to replace our existing MDC's – she received a quote back from Pro Comm, for two Panasonic CF55 rugged laptops, for a cost of \$7,700. I recommend that these MDC's be purchased for this cost.

**Proposed Resolution 2020-51: Approving the Village President's Appointment List for
Various Posts, Boards, and Commissions**

Items not on the agenda:

Just as a reminder, the last day for leaf pickup in the Village is Tuesday, November 24, 2020. All loose leaves need to be placed just behind the curb (not in the street) before 7:00 am on that day.

Please note that from November 1st to April 1st, parking on Village streets is not allowed between 2:00 am to 6:00 am.

Please note that the Page Building will be closed on Thursday, November 26th and Friday, November 27th in observance of the Thanksgiving holiday.

Respectfully submitted,



Patrick Reagan, Village Manager
Village of Lake Odessa



OCTOBER 2020 COUNCIL REPORT

We enjoyed how our community got into the spirit of Halloween this year with the decorations, downtown music, and the sirens signaling the start and end time of Trick or Treating. We had a safe candy check point station outside of the Page building this year, great weather, and no major safety incidents.

The Lake Odessa Police Department responded to 51 Calls For Service for the Month of October, 2020, Effected 2 Misdemeanor Arrests, 1 Felony Arrest, Conducted 60 Traffic Stops, 0 Use of Force Incidents; Ford Interceptor 1407 Miles, 2016 Chevy Tahoe 62327 Miles.



MAJOR CASES: Officer Bryan Rader was dispatched to a two-vehicle hit and run accident. The suspect vehicle fled the scene and disabled their vehicle after causing damage to residential and commercial property at two separate locations. It was determined the driver was highly intoxicated and was taken into custody. The driver was lodged at the Ionia County Sheriffs Office with pending charges including previous OWI convictions.



OCTOBER CALLS FOR SERVICE

10-1-2020: Fraud Complaint; Unauthorized Use of a Financial Transaction Device.
10-2-2020: Assist to outside agency with paper service.
10-2-2020: Alarm; Business found to be secure.
10-2-2020: Juvenile Tobacco Violation
10-3-2020: Pistol Permit Issued.
10-4-2020: Misdemeanor Traffic Offense; Driver was cited and issued an appearance date.
10-4-2020: Abandoned 911 call. Officer responded to residence and determined everything was secure.
10-4-2020: Child Custody Dispute.
10-5-2020: Assist to Fire Department
10-5-2020: Malicious Destruction of Property Complaint.
10-5-2020: Sex Offender Registry Update completed.
10-6-2020: Two Vehicle Property Damage Accident. No injuries.
10/8/2020: Criminal Sexual Conduct Complaint. Interviews were conducted at the IM SAFE Child Advocacy Center and the case was submitted for review to the Ionia County Prosecuting Attorney's Office.
10/9/2020: Parent custody dispute involving minor child. A welfare check was conducted and the child was determined to be safe.
10/9/2020: Assist citizen with vehicle lock out.
10/10/2020: Criminal History background checks were conducted for employment purposes.
10/10/2020: Assist to Barry County Sheriff's Department with locating a male subject.
10/10/2020: Civil Standby was requested at a residence as a result of a verbal altercation. The parties were separated for the evening.
10/11/2020: Assist to MSP for a two-vehicle personal injury crash.
10/12/2020: Malicious Destruction of Property; Windows were broken out at a local business.
10/14/2020: Abandoned 911 Call. The immediate and surrounding area was searched.
10/14/2020: Juvenile Runaway; The juvenile was located and transported back to their residence where they were reunited with their parent.
10/14/2020: Disorderly Person; Verbal altercation between two parties. No physical altercation occurred. The parties were separated.
10/14/2020: Suspicious Situation involving a concerning voicemail from an unknown caller.
10/14/2020: Threats complaint involving juveniles.
10/16/2020: Fraud; Complainant reported they were frauded a substantial amount of money over a period of several months. The complaint is open pending follow up.
10/16/2020: Road Rage Incident; Road rage incident that led to a verbal altercation involving several parties. Statements were taken and the report was forwarded to the Ionia County Prosecuting Attorney's office for review of charges.
10/17/2020: Found Property; A set of keys were located while conducting downtown business checks. The keys were returned to the owner.



10/20/2020: Found Property; Several checkbooks were discovered in a fuse box at a residence that didn't belong to the owner. Attempts to contact the owners were conducted and the complaint remains open pending follow up.

10/21/2020: Pistol Permit issued.

10/22/2020: Welfare check of animal. The animal was determined to be secure.

10/23/2020: Officers responded to a disturbance at a residence. It was determined the altercation was verbal only.

10/24/2020: Fraud; Unauthorized Use Of A Financial Transaction Device. Complaint is open pending follow up.

10/23/2020: Threats; Complainant called law enforcement for assistance with threats they received. All available resource and service options were provided to the Complainant to assist them with this matter.

10/24/2020: Assist to Barry County Sheriff's Department with locating a subject for a complaint they were investigating.

10/24/2020: Lost Dog; A dog was turned over to our department and we were able to reunite the dog with its owner with the help of our community from posting a photo of the dog on our department FB page.

10/25/2020: Traffic Offense; Driver was cited and issued an appearance court date for driving without a license. A report was also forwarded to U.S. Immigration and Customs Enforcement.

10/25/2020: Sex Offender Registry update and verification was completed,

10/25/2020: Area check of bus garage. The premises were found to be secure.

10/26/2020: Assault complaint regarding a physical altercation involving two subjects. Complainant later recanted advising they no longer wanted to pursue charges.

10/26/2020: Pistol Permit issued.

10/26/2020: Property Damage: Playground equipment was discovered damaged at Swifty's park.

10/26/2020: A citizen was assisted with a vehicle lock out.

10/27/2020: Sex Offender registry and update completed.

10/27/2020: Assist to Barry County Sheriff's office with an unknown roll over crash.

10/27/2020: A citizen was assisted with a vehicle lock out.

10/28/2020: An officer responded to a hit and run vehicle crash. The driver was located and arrested for driving under the influence of alcohol.

10/29/2020: An officer responded to a larceny of political signs and survey markers at a residence.

10/30/2020: An officer responded to a residence to check the welfare of a subject. The subject was located and determined to be secure.

10/31/2020: Traffic Offense; A driver was cited for driving on a suspended license and issued a court appearance date.

10/31/2020: Disturbance; Officers responded to a verbal altercation involving two subjects. It was determined the altercation had not turned physical

WELCOME TO OUR FRIENDLY PORT

Lake Odessa





The Lake Odessa Police Department participated in the National Drug Enforcement Take Back Initiative held on Saturday, October 24th. The National Prescription Drug Take Back Day aims to provide a safe, convenient, and responsible means of disposing prescription drugs, while also educating the general public about the potential for abuse of medications. Debbie Thalison from the Ionia County Health Department was also present and had free medication lock boxes, bags, and Narcan kits to give out to the community. In total, 87 pounds of medications were collected from the agencies who participated in this event. The Page building is a registered drop off site with the DEA and a permanent drop off box is available to our community in the lobby area.





What exactly is Narcan and how does it work? Narcan blocks or reverses the effects of opioid medication, including **extreme drowsiness, slowed breathing, or loss of consciousness**. This medication is given **when an individual has taken too much medication**. An opioid is sometimes called a narcotic. Narcan (for use in the nose) is used to treat a narcotic overdose in an emergency situation.

Is Narcan a good thing? The Narcan debate is a legitimate one -- and should continue. The overdose-reversing drug Narcan saves lives. **It's a good thing**. But its use on addicts is raising questions nationwide as to its effectiveness in combating an opioid epidemic that continues to spread.

What medications does Narcan reverse? Narcan prevents or reverses the effects of opioids including **respiratory depression, sedation and hypotension**. Also, Narcan can reverse the psychotomimetic and dysphoric effects of agonist-antagonists such as pentazocine.

When to give Narcan? This medication is given **when an individual has taken too much medication and is experiencing the signs and symptoms of an overdose**, which typically includes unconsciousness and breathing too slowly. Narcan is an emergency medication, given to prevent death due to overdose, often by trained healthcare professionals.

Naloxone (Narcan)

What Is It? Naloxone is a medication that can reverse an overdose that is caused by an opioid drug such as prescription pain medication or heroin.

How Does It Work? When administered during an overdose, naloxone blocks the effects of opioids on the brain and restores breathing within two to eight minutes to prevent death.

Narcan cartridge
Nasal atomizer
Needle-less syringe applicator

Department of Public Works

October 13th 2020 to November 11th 2020

Council Report

Parks & Beach

We planted 4 new maple trees between the beach pavilion and the parking lot. We are wrapping up leaf removal in the parks. The VFW post made a donation for a memorial bench for the Veterans Chapel. The bench was completed and we installed it the day before Veterans Day.

Streets

Leaves and more leaves!! Between dump trucking and the leaf vac, we have collected over 1,800 compacted yards of leaves so far this year. Leaf collection has definitely been heavier than we've seen in past years. The better than average weather has afforded residents the time to rake them curbside. We will continue collecting leaves as the weather allows. The last day for leaf collection by vac will be November 25th. Loosely raked leaves must be curbside no later than 7:00 a.m. on the 25th of November. Any leaves needing picked up after this date will need to be bagged in order for us to collect them. Due to the high winds, we have made repairs to several damaged street signs. Potholes were patched.

Water

We repaired several bad mortar joints and cracks in the block walls at the water treatment plants. I took a morning to better familiarize my department with the interior components of a water tower. We climbed the tower on M50, inspected lighting, railing, dry interior paint conditions, etc., and exercised the mud valve. I found that some were comfortable being 138' in the air and others preferred their feet touching the ground. RS Technical was tasked to rebuild the chlorine injector to water treatment plant #2. While on site, they found a chlorine leak detector and faulty pressure gauge that needed repair also. A water serviced was damaged by a contractor at Jordan Lake St & Lapo Rd. We made the repair under pressure as to not shut any water off. Things got a bit wet!

DPW

We made the final scheduled collection of brush for the year. The next scheduled brush collection is the first Monday of April 2021. We are continuing to collect compost bags each Monday as our schedule allows. As I said before, the Village was awarded a grant from Consumers Energy for tree planting. We planted 13 maple trees in the right of ways. The original DPW building once had 14 large windows in it. At some point in the past, these windows were removed and simply boarded shut. We filled these openings with concrete block to match the rest of the building. We will repaint the building in the spring. I have purchased insulation for the ceiling of the building and will be installing it in the coming weeks. In order to better suit our growing needs, we are slowly making renovations to this building as

time and budget allow. Several pieces of summer equipment were serviced, winterized and stored for the offseason.

Additional Comments

The new 2021 Freightliner plow truck was delivered to us. We have prepped it, programmed the salt distribution controls to suit our needs and have it ready for the inevitable winter weather to come.



Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
10/22/2020	ARTS	3121	VERIZON	VERIZON WIRELESS	49.04

ARTS TOTALS:

Total of 1 Checks:	49.04
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	49.04

Bank GEN 1447 GENERAL FUND

10/09/2020	GEN	41203	AMAZON	AMAZON CAPITAL SERVICES, INC.	412.21
10/09/2020	GEN	41204	BADER	BADER & SONS	378.48
10/09/2020	GEN	41205	CONSUMERS	CONSUMERS ENERGY	2,180.49
10/09/2020	GEN	41206	IONIA	IONIA COUNTY TREASURER	230.50
10/09/2020	GEN	41207	J-AD LW	J-AD GRAPHICS - LAKEWOOD NEWS	160.65
10/09/2020	GEN	41208	JIM'S	JIM'S SERVICE	69.00
10/09/2020	GEN	41209	KDP	KDP RETIREMENT PLAN SVCS, INC	135.00
10/09/2020	GEN	41210	KIESLER	KIESLER POLICE SUPPLY	428.04
10/09/2020	GEN	41211	LES'S	LES'S SANITARY SERVICE	120.00
10/09/2020	GEN	41212	MAC	MI ASSOCIATION OF COUNTIES	75.00
10/09/2020	GEN	41213	NAPA	NAPA OF IONIA	238.15
10/09/2020	GEN	41214	VERIZON	VERIZON WIRELESS	146.63
10/15/2020	GEN	41215			0.00 V
10/15/2020	GEN	41216	KAREN	KAREN BANKS	65.88
10/15/2020	GEN	41217	CONSUMERS	CONSUMERS ENERGY	219.00
10/15/2020	GEN	41218	MILLER	MILLER, JOHNSON, SNELL & CUMMISKEY	121.00
10/15/2020	GEN	41219	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	75.00 V
10/15/2020	GEN	41220	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	75.00
10/22/2020	GEN	41221	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	2,253.94
10/22/2020	GEN	41222	CONSUMERS	CONSUMERS ENERGY	482.57
10/22/2020	GEN	41223	HORROCKS	HORROCKS GARDEN CENTER	2,829.74
10/22/2020	GEN	41224	MENARD	MENARDS-IONIA	1,110.81
10/22/2020	GEN	41225	MUNICODE	MUNICODE	900.00
10/22/2020	GEN	41226	PRO COMM	PRO COMM INC	225.00
10/22/2020	GEN	41227	SBAM PLAN	THE SBAM PLAN	430.73
10/22/2020	GEN	41228	VERIZON	VERIZON WIRELESS	268.26
10/22/2020	GEN	41229	WEX	WEX BANK	766.86
10/22/2020	GEN	41230	WOW	WOW! BUSINESS	91.25
10/22/2020	GEN	41231	WOW	WOW! BUSINESS	71.65
10/22/2020	GEN	41232	PATRICK	PATRICK REAGAN	29.98
10/29/2020	GEN	41233	014	VILLAGE OF LAKE ODESSA	1,370.86
10/29/2020	GEN	41234	AMAZON	AMAZON CAPITAL SERVICES, INC.	76.82
10/29/2020	GEN	41235	CARDMEMBER	CARDMEMBER SERVICE	416.99
10/29/2020	GEN	41236	DUWAYNES	DUWAYNE'S MARKETPLACE	100.00
10/29/2020	GEN	41237	HSV	HSV REDI-MIX	28.00
10/29/2020	GEN	41238	IC DRAIN	IONIA COUNTY DRAIN COMMISSIONER	5,664.03
10/29/2020	GEN	41239	INGSTRUP	INGSTRUP GARAGE DOOR AND CONST.	1,212.80
10/29/2020	GEN	41240	JGARD	J GARDNER & ASSOCIATES	215.00
10/29/2020	GEN	41241	KATHY	KATHY'S CLEANING	300.00
10/29/2020	GEN	41242	LWWA	LAKEWOOD WASTEWATER AUTHORITY	69.19
10/29/2020	GEN	41243	MENARD	MENARDS-IONIA	1,403.22
10/29/2020	GEN	41244	NAPA	NAPA OF IONIA	99.93
10/29/2020	GEN	41245	SHERWIN	SHERWIN WILLIAMS	1,550.00
10/29/2020	GEN	41246	TRUE	VILLAGE TRUE VALUE LUMBER	23.37
10/29/2020	GEN	41247	VERNS	VERN'S REPAIR & SPORT	33.87
10/29/2020	GEN	41248	WALKER	WALKER, FLUKE & SHELDON, PLC	10,725.00
10/29/2020	GEN	41249	WOW	WOW! BUSINESS	128.00

GEN TOTALS:

Total of 47 Checks:	38,007.90
Less 2 Void Checks:	75.00
Total of 45 Disbursements:	37,932.90

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

10/29/2020	HBOND	1022	MERCANTILE	MERCANTILE BANK	4,073.40
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HBOND TOTALS:

Total of 1 Checks:	4,073.40
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	4,073.40

Bank HWY 6659 GENERAL HWY

Check Date	Bank	Check	Vendor	Vendor Name	Amount
10/22/2020	HWY	1993	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	93.37
10/22/2020	HWY	1994	GEI	GEI CONSULTANTS	101.62
10/22/2020	HWY	1995	SBAM PLAN	THE SBAM PLAN	69.09

HWY TOTALS:

Total of 3 Checks:	264.08
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	264.08

Bank LOC 6646 LOCAL STREETS

10/09/2020	LOC	2256	HSV	HSV REDI-MIX	99.17
10/22/2020	LOC	2257	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	27.76
10/22/2020	LOC	2258	COMPASS	COMPASS MINERALS AMERICA	1,549.36
10/22/2020	LOC	2259	GEI	GEI CONSULTANTS	101.63
10/22/2020	LOC	2260	SBAM PLAN	THE SBAM PLAN	10.12

LOC TOTALS:

Total of 5 Checks:	1,788.04
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	1,788.04

Bank MAJ 6633 MAJOR STREETS

10/09/2020	MAJ	2320	HSV	HSV REDI-MIX	99.18
10/22/2020	MAJ	2321	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	47.80
10/22/2020	MAJ	2322	COMPASS	COMPASS MINERALS AMERICA	1,549.36
10/22/2020	MAJ	2323	GEI	GEI CONSULTANTS	135.50
10/22/2020	MAJ	2324	PK	PK CONTRACTING	1,625.90
10/22/2020	MAJ	2325	SBAM PLAN	THE SBAM PLAN	10.48
10/29/2020	MAJ	2326	DORNBROS	DORNBOS SIGN, INC.	370.00

MAJ TOTALS:

Total of 7 Checks:	3,838.22
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	3,838.22

Bank WATER 6620 WATER

10/09/2020	WATER	5004	BADGER	BADGER METER	792.99
10/09/2020	WATER	5005	H2O	H2O COMPLIANCE SERVICES INC.	150.00
10/09/2020	WATER	5006	KDP	KDP RETIREMENT PLAN SVCS, INC	135.00
10/09/2020	WATER	5007	VERIZON	VERIZON WIRELESS	34.29
10/15/2020	WATER	5008	AT&T	AT&T	87.58
10/15/2020	WATER	5009	CONSUMERS	CONSUMERS ENERGY	353.75
10/22/2020	WATER	5010	ACCONTEMP	ACCONTEMP	2,212.50
10/22/2020	WATER	5011	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	3,461.01
10/22/2020	WATER	5012	CONSUMERS	CONSUMERS ENERGY	319.35
10/22/2020	WATER	5013	GEI	GEI CONSULTANTS	338.75
10/22/2020	WATER	5014	JOHN	JOHN DEERE FINANCIAL	1,086.21
10/22/2020	WATER	5015	KCI	KCI	285.09
10/22/2020	WATER	5016	SBAM PLAN	THE SBAM PLAN	292.61
10/22/2020	WATER	5017	STATE OF M	STATE OF MICHIGAN	175.00
10/22/2020	WATER	5018	VERIZON	VERIZON WIRELESS	78.03
10/22/2020	WATER	5019	WEX	WEX BANK	258.94
10/29/2020	WATER	5020	ACCONTEMP	ACCONTEMP	2,094.50
10/29/2020	WATER	5021	IONIA CITY	CITY OF IONIA	44.00
10/29/2020	WATER	5022	MML	MICHIGAN MUNICIPAL LEAGUE	375.00
10/29/2020	WATER	5023	TRICOU	HOMEWORKS	3,743.59
10/29/2020	WATER	5024	TRUE	VILLAGE TRUE VALUE LUMBER	43.94
10/29/2020	WATER	5025	WOW	WOW! BUSINESS	64.00

WATER TOTALS:

Total of 22 Checks:	16,426.13
Less 0 Void Checks:	0.00
Total of 22 Disbursements:	16,426.13

Bank WBOND 8194 WATER BOND REDEMPTION

10/29/2020	WBOND	1022	MERCANTILE	MERCANTILE BANK	1,641.60
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WBOND TOTALS:

Total of 1 Checks:	1,641.60
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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					1,641.60

REPORT TOTALS:

Total of 87 Checks:	66,088.41
Less 2 Void Checks:	75.00
Total of 85 Disbursements:	66,013.41

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BGDG USED
	2020-21 MENDEED BUDGETAL	10/31/2020 (ABNORMAL) SE	TH 10/31/2020 (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
401.101	GEN FUND INCOME	0.00	0.00	0.00	0.00
402.000	CURRENT REAL PROPERTY TAXES	439,751.00	425,564.66	0.00	14,186.34 96.77
410.000	CURRENT PERSONAL PROPERTY TAX	45,600.00	31,273.19	369.46	14,326.81 68.58
412.000	DELINQUENT REAL PROPERTY TAX	25,000.00	38,558.46	38,558.46	(13,558.46) 154.23
420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00 0.00
428.000	MANUFACTURED HOUSING FEES	600.00	390.00	43.50	210.00 65.00
441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	27,830.00	75,181.79	47,350.37	(47,351.79) 270.15
445.000	PENALTIES & INTEREST ON TAXES	900.00	42.60	28.79	857.40 4.73
447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00	7,188.60	576.67	311.40 95.85
452.000	LIQUOR LICENSE FEES	2,100.00	1,794.10	0.00	305.90 85.43
454.000	CABLE TV FRANCHISE	5,000.00	2,339.38	0.00	2,660.62 46.79
476.000	SPECIAL USE/ZBA PERMIT	200.00	200.00	0.00	0.00 100.00
477.000	ZONING PERMIT FEES	200.00	300.00	25.00	(100.00) 150.00
501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00 0.00
501.001	GRANT MONIES-USDA	0.00	0.00	0.00	0.00 0.00
501.003	GRANT MONIES-ADMINISTRATION	0.00	0.00	0.00	0.00 0.00
528.000	OTHER FEDERAL GRANTS	0.00	12,115.00	0.00	(12,115.00) 100.00
539.000	STATE GRANTS	0.00	24,028.00	0.00	(24,028.00) 100.00
539.001	GRANT MONIES-DNR	0.00	0.00	0.00	0.00 0.00
543.000	METRO ACT	8,240.00	8,749.03	0.00	(509.03) 106.18
545.000	DDA INCOME	0.00	0.00	0.00	0.00 0.00
574.000	STATE REVENUE SHARING	176,000.00	115,463.00	35,477.00	60,537.00 65.60
576.000	EVIP PMTS	44,070.00	23,376.00	7,792.00	20,694.00 53.04
579.000	TREE GRANT	2,500.00	0.00	0.00	2,500.00 0.00
580.000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00 0.00
600.000	VEHICLE RENTAL INCOME	15,450.00	0.00	0.00	15,450.00 0.00
631.000	PHOTO COPIES	0.00	0.00	0.00	0.00 0.00
632.000	MOWING	200.00	285.00	0.00	(85.00) 142.50
633.000	SWIMMING REGISTRATION FEES	0.00	0.00	0.00	0.00 0.00
635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00	100.00	0.00	400.00 20.00
657.000	PARKING TICKET FEES	200.00	65.00	0.00	135.00 32.50
660.000	ORDINANCE FINES	1,800.00	1,824.30	446.52	(24.30) 101.35
665.000	INTEREST	1,300.00	925.07	131.62	374.93 71.16
669.000	EQUIPMENT RENTAL REVENUE	0.00	0.00	0.00	0.00 0.00
670.000	RENTS-BUILDINGS-LAND	3,000.00	3,400.00	200.00	(400.00) 113.33
673.000	SALE OF FIXED ASSET	15,000.00	15,510.00	50.00	(510.00) 103.40
675.000	DONATIONS-PRIVATE SOURCES	500.00	500.00	0.00	0.00 100.00
676.000	REIMBURSEMENTS	1,500.00	1,300.50	0.00	199.50 86.70
695.000	MISC REVENUE	0.00	7,822.69	271.46	(7,822.69) 100.00
695.001	MISC REVENUE-MISC REVENUE GENERAL	15,450.00	4,025.64	0.00	11,424.36 26.06
695.002	MISC REVENUE-BEACH CONCESSION	0.00	0.00	0.00	0.00 0.00
695.010	MISC REVENUE-POLICE	12,060.00	10,574.08	0.00	1,485.92 87.68
695.011	MISC REVENUE-POLICE 302 FUNDS	0.00	500.00	250.00	(500.00) 100.00
697.000	NOTE PROCEED	0.00	0.00	0.00	0.00 0.00
699.000	TRANSFERS IN	0.00	0.00	0.00	0.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		852,451.00	813,396.09	131,570.85	39,054.91 95.42
TOTAL REVENUES		852,451.00	813,396.09	131,570.85	39,054.91 95.42
Expenditures					
Dept 101 - GOVERNING BODY					
702.708	TRUSTEE MEETING FEES	8,500.00	5,400.00	1,200.00	3,100.00 63.53
702.709	TREASURER - CLERK WAGES	7,000.00	3,181.44	265.12	3,818.56 45.45
710.000	EMPLOYER FICA	1,500.00	653.13	111.76	846.87 43.54
711.000	EMPLOYERS SHARE OF PENSION	0.00	0.00	0.00	0.00 0.00
723.000	WORKMEN'S COMPENSATION	300.00	34.86	0.00	265.14 11.62
725.000	MEALS & MILEAGE	100.00	0.00	0.00	100.00 0.00
727.000	OFFICE SUPPLIES	2,500.00	742.76	65.88	1,757.24 29.71
728.000	SUPPLIES	0.00	0.00	0.00	0.00 0.00
740.000	POSTAGE	1,500.00	0.00	0.00	1,500.00 0.00
799.000	ELECTION FEES & SUPPLIES	0.00	0.00	0.00	0.00 0.00
801.000	CONTRACTED SERVICES	38,000.00	25,001.90	12,129.19	12,998.10 65.79
815.000	DUES & MEMBERSHIPS	3,090.00	1,956.98	0.00	1,133.02 63.33
816.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00 0.00
825.000	NOTARY & FIDUCIARY BONDS	40.00	40.00	0.00	0.00 100.00
826.000	SAFE DEPOSIT BOX RENTAL	15.00	0.00	0.00	15.00 0.00
828.000	DOWNTOWN DEVELOPMENT	13,000.00	0.00	0.00	13,000.00 0.00
850.000	COMMUNICATION EXPENSE	670.00	397.15	49.04	272.85 59.28
880.000	COMMUNITY PROMOTION	150.00	0.00	0.00	150.00 0.00
889.000	RECOGNITION ACTIVITIES	0.00	0.00	0.00	0.00 0.00
894.000	GOODWILL	0.00	0.00	0.00	0.00 0.00
900.000	PRINTING & PUBLISHING	1,300.00	728.23	466.15	571.77 56.02

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE BALANCE (ABNORMAL)	% BGDG USED
	2020-21 MENDED BUDGETAL	10/31/2020 TH (ABNORMAL) SE	10/31/2020 (DECREASE) AL		
Fund 101 - GENERAL FUND					
Expenditures					
957.000	COUNTER DRAIN	6,700.00	5,664.03	5,664.03	1,035.97 84.54
961.000	COST OF GOODS SOLD	0.00	0.00	0.00	0.00 0.00
963.000	MISC EXPENSE	500.00	77.66	0.00	422.34 15.53
970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00 0.00
995.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00 0.00
Total Dept 101 - GOVERNING BODY		86,365.00	43,878.14	19,951.17	42,486.86 50.81
Dept 172 - MANAGERS					
702.000	WAGES	0.00	0.00	0.00	0.00 0.00
702.001	DEPT HEAD WAGES	28,500.00	20,215.66	3,859.96	8,284.34 70.93
702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00 0.00
710.000	EMPLOYER FICA	2,600.00	1,510.65	288.98	1,089.35 58.10
711.000	EMPLOYERS SHARE OF PENSION	2,900.00	0.00	0.00	2,900.00 0.00
712.000	HEALTH INSURANCE EXPENSE	3,600.00	1,242.69	161.85	2,357.31 34.52
713.000	DENTAL INSURANCE EXPENSE	360.00	219.09	28.79	140.91 60.86
714.000	OPTICAL PLAN EXPENSE	36.00	19.79	2.60	16.21 54.97
716.000	WELLNESS PROGRAM	90.00	0.00	0.00	90.00 0.00
720.000	DISABILITY INSURANCE	420.00	274.99	36.74	145.01 65.47
721.000	LIFE INSURANCE EXPENSE	120.00	65.20	8.15	54.80 54.33
723.000	WORKMEN'S COMPENSATION	300.00	0.00	0.00	300.00 0.00
725.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00 0.00
727.000	OFFICE SUPPLIES	2,000.00	259.88	0.00	1,740.12 12.99
744.000	CLOTHING EXPENSE	100.00	0.00	0.00	100.00 0.00
751.000	GASOLINE PURCHASES	500.00	0.00	0.00	500.00 0.00
815.000	DUES & MEMBERSHIPS	1,100.00	971.72	89.99	128.28 88.34
816.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00 0.00
850.000	COMMUNICATION EXPENSE	1,200.00	635.15	83.33	564.85 52.93
970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00 0.00
Total Dept 172 - MANAGERS		45,526.00	25,414.82	4,560.39	20,111.18 55.82
Dept 265 - PAGE MEMORIAL BUILDING					
702.000	WAGES	0.00	0.00	0.00	0.00 0.00
702.706	PART TIME WAGES	11,000.00	0.00	0.00	11,000.00 0.00
710.000	EMPLOYER FICA	1,000.00	0.00	0.00	1,000.00 0.00
711.000	EMPLOYERS SHARE OF PENSION	1,100.00	0.00	0.00	1,100.00 0.00
723.000	WORKMEN'S COMPENSATION	200.00	0.00	0.00	200.00 0.00
727.000	OFFICE SUPPLIES	0.00	36.88	0.00	(36.88) 100.00
728.000	SUPPLIES	1,000.00	1,697.00	276.52	(697.00) 169.70
740.000	POSTAGE	400.00	400.00	0.00	0.00 100.00
850.000	COMMUNICATION EXPENSE	1,200.00	653.27	85.71	546.73 54.44
920.000	GAS AND ELECTRIC	5,000.00	0.00	0.00	5,000.00 0.00
931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	1,584.42	0.00	3,415.58 31.69
931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	0.00	0.00	1,500.00 0.00
931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00	236.96	0.00	763.04 23.70
940.001	LEASED ASSETS/FURNITURE & EQUIP	0.00	0.00	0.00	0.00 0.00
970.000	CAPITAL OUTLAY	3,000.00	0.00	0.00	3,000.00 0.00
980.001	HARDWARE	1,030.00	0.00	0.00	1,030.00 0.00
980.002	SOFTWARE	500.00	29.98	29.98	470.02 6.00
Total Dept 265 - PAGE MEMORIAL BUILDING		32,930.00	4,638.51	392.21	28,291.49 14.09
Dept 301 - POLICE					
702.000	WAGES	0.00	0.00	0.00	0.00 0.00
702.001	DEPARTMENT HEAD WAGES	61,700.00	43,687.90	7,114.65	18,012.10 70.81
702.704	FULL TIME WAGES	135,300.00	94,843.20	15,307.20	40,456.80 70.10
702.705	OVER TIME WAGES	5,000.00	3,253.17	65.04	1,746.83 65.06
702.706	PART TIME WAGES	11,000.00	0.00	0.00	11,000.00 0.00
702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00 0.00
702.717	NO FRINGE BENEFIT INCENTIVE	0.00	0.00	0.00	0.00 0.00
710.000	EMPLOYER FICA	19,200.00	10,639.62	1,683.88	8,560.38 55.41
711.000	EMPLOYERS SHARE OF PENSION	22,000.00	13,070.16	2,248.70	8,929.84 59.41
712.000	HEALTH INSURANCE EXPENSE	15,600.00	10,230.79	947.79	5,369.21 65.58
713.000	DENTAL INSURANCE EXPENSE	1,800.00	1,078.33	141.70	721.67 59.91
714.000	OPTICAL PLAN EXPENSE	300.00	171.99	22.60	128.01 57.33
716.000	WELLNESS PROGRAM	270.00	0.00	0.00	270.00 0.00
720.000	DISABILITY INSURANCE	2,760.00	1,812.53	223.95	947.47 65.67
721.000	LIFE INSURANCE EXPENSE	960.00	622.78	70.76	337.22 64.87
723.000	WORKMEN'S COMPENSATION	5,253.00	2,043.14	0.00	3,209.86 38.89
724.001	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00 0.00
725.000	MEALS & MILEAGE	500.00	105.17	0.00	394.83 21.03
726.000	VESTS	2,500.00	1,223.00	0.00	1,277.00 48.92

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BGDG USED
	2020-21 MENDED BUDGETAL	10/31/2020 (ABNORMAL)	TH 10/31/2020 SE (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND					
Expenditures					
727.000	OFFICE SUPPLIES	1,500.00	1,119.57	0.00	380.43 74.64
728.000	SUPPLIES	3,500.00	2,809.88	0.00	690.12 80.28
729.000	RESERVE SUPPLIES	250.00	0.00	0.00	250.00 0.00
741.000	MEDICAL & PHYSICALS	1,500.00	0.00	0.00	1,500.00 0.00
744.000	CLOTHING EXPENSE	2,000.00	396.95	0.00	1,603.05 19.85
745.000	UNIFORM CLEANING	0.00	0.00	0.00	0.00 0.00
751.000	GASOLINE PURCHASES	4,500.00	2,963.14	375.50	1,536.86 65.85
801.000	CONTRACTED SERVICES	5,150.00	4,257.80	121.00	892.20 82.68
815.000	DUES & MEMBERSHIPS	525.00	115.00	115.00	410.00 21.90
816.000	EDUCATION & TRAINING	4,000.00	1,191.50	0.00	2,808.50 29.79
817.000	RANGE QUALIFICATION	1,500.00	833.99	428.04	666.01 55.60
820.001	MEADOWBROOK INSURANCE	8,240.00	8,240.00	0.00	0.00 100.00
850.000	COMMUNICATION EXPENSE	5,150.00	3,120.47	381.77	2,029.53 60.59
880.000	COMMUNITY PROMOTION	350.00	215.00	215.00	135.00 61.43
931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00	212.96	0.00	1,787.04 10.65
931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	2,853.97	294.00	146.03 95.13
942.000	RENTALS	960.00	960.00	0.00	0.00 100.00
943.000	CMNT CONTRIBUTION	0.00	0.00	0.00	0.00 0.00
958.000	ACT 302 TRAINING	0.00	0.00	0.00	0.00 0.00
970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00 0.00
970.001	CAPITAL OUTLAY-EQUIPMENT	18,000.00	2,000.00	0.00	16,000.00 11.11
970.002	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00 0.00
970.003	CAPITAL OUTLAY-OFFICE FURNITURE	0.00	0.00	0.00	0.00 0.00
980.000	OFFICE EQUIP-COMPUTERS	2,000.00	0.00	0.00	2,000.00 0.00
980.001	HARDWARE	1,000.00	0.00	0.00	1,000.00 0.00
980.002	SOFTWARE	2,000.00	0.00	0.00	2,000.00 0.00
Total Dept 301 - POLICE		351,268.00	214,072.01	29,756.58	137,195.99 60.94
Dept 336 - FIRE					
801.000	FIRE DEPT. CONTRACTED SERVICES	0.00	0.00	0.00	0.00 0.00
Total Dept 336 - FIRE		0.00	0.00	0.00	0.00 0.00
Dept 441 - PUBLIC WORKS					
702.001	DEPT HEAD WAGES	18,500.00	12,744.43	2,124.08	5,755.57 68.89
702.704	FULL TIME WAGES	42,000.00	33,161.35	4,800.00	8,838.65 78.96
702.705	OVER TIME WAGES	1,000.00	1,110.00	120.00	(110.00) 111.00
702.706	PART TIME WAGES	20,000.00	5,893.30	697.50	14,106.70 29.47
702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00 0.00
702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00	0.00	0.00	3,000.00 0.00
710.000	EMPLOYER FICA	7,500.00	4,047.59	592.24	3,452.41 53.97
711.000	EMPLOYERS SHARE OF PENSION	8,500.00	5,398.17	808.77	3,101.83 63.51
712.000	HEALTH INSURANCE EXPENSE	4,200.00	0.00	0.00	4,200.00 0.00
713.000	DENTAL INSURANCE EXPENSE	1,920.00	430.67	39.79	1,489.33 22.43
714.000	OPTICAL PLAN EXPENSE	240.00	42.71	3.42	197.29 17.80
716.000	WELLNESS PROGRAM	180.00	0.00	0.00	180.00 0.00
720.000	DISABILITY INSURANCE	1,020.00	661.56	73.07	358.44 64.86
721.000	LIFE INSURANCE EXPENSE	320.00	221.30	18.06	98.70 69.16
723.000	WORKMEN'S COMPENSATION	5,500.00	3,103.56	0.00	2,396.44 56.43
725.000	MEALS & MILEAGE	100.00	0.00	0.00	100.00 0.00
727.000	OFFICE SUPPLIES	500.00	79.28	58.57	420.72 15.86
728.000	SUPPLIES	6,000.00	2,311.33	344.87	3,688.67 38.52
741.000	MEDICAL & PHYSICALS	200.00	128.00	0.00	72.00 64.00
744.000	CLOTHING EXPENSE	1,000.00	810.00	353.64	190.00 81.00
751.000	GASOLINE PURCHASES	6,800.00	2,563.52	391.36	4,236.48 37.70
801.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00 0.00
810.000	PRISON LABOR	0.00	0.00	0.00	0.00 0.00
815.000	DUES & MEMBERSHIPS	500.00	20.00	0.00	480.00 4.00
816.000	EDUCATION & TRAINING	600.00	210.00	0.00	390.00 35.00
820.001	MEADOWBROOK INSURANCE	7,300.00	6,942.00	0.00	358.00 95.10
823.000	LICENSE FEES	150.00	35.00	0.00	115.00 23.33
850.000	COMMUNICATION EXPENSE	1,400.00	788.31	105.94	611.69 56.31
867.000	STREET REPAIRS	0.00	0.00	0.00	0.00 0.00
890.000	MAY CLEAN UP	4,000.00	2,266.12	0.00	1,733.88 56.65
920.000	GAS AND ELECTRIC	2,800.00	1,032.34	108.68	1,767.66 36.87
930.000	ALLEY REPAIR	0.00	0.00	0.00	0.00 0.00
931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	5,431.15	3,275.38	(431.15) 108.62
931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,300.00	3,524.94	128.41	4,775.06 42.47
931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00	261.60	0.00	738.40 26.16
931.004	MAINTENANCE/REPAIR-VEHICLE	4,500.00	1,664.46	559.67	2,835.54 36.99
931.005	MAINTENANCE/REPAIR-TREES	500.00	500.00	320.24	0.00 100.00
934.000	REFUSE REMOVAL	800.00	480.00	120.00	320.00 60.00
941.000	LEASED ASSETS	7,500.00	4,344.84	0.00	3,155.16 57.93

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BDGT USED
	2020-21	10/31/2020	TH 10/31/2020	BALANCE	
	MENTED BUDGETAL	(ABNORMAL)	SE (DECREASE) AL	(ABNORMAL)	
Fund 101 - GENERAL FUND					
Expenditures					
943.000	EQUIPMENT RENTAL EXPENSE	0.00	0.00	0.00	0.00
955.000	SAFETY	2,060.00	1,547.97	62.86	512.03 75.14
956.000	STORM SEWER	0.00	0.00	0.00	0.00 0.00
963.000	MISC EXPENSE	0.00	0.00	0.00	0.00 0.00
967.000	PROJECT COSTS	6,000.00	2,989.74	1,949.74	3,010.26 49.83
970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00 0.00
970.001	CAPITAL OUTLAY-EQUIPMENT	21,000.00	0.00	0.00	21,000.00 0.00
970.002	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00 0.00
970.003	CAPITAL OUTLAY-OFFICE FURNITURE	0.00	0.00	0.00	0.00 0.00
970.004	CAPITAL OUTLAY-EQUIPMENT SHOP	0.00	0.00	0.00	0.00 0.00
995.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00 0.00
Total Dept 441 - PUBLIC WORKS		201,890.00	104,745.24	17,056.29	97,144.76 51.88
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING					
924.000	STREET LIGHT EXPENSE	32,000.00	17,703.08	2,485.73	14,296.92 55.32
926.000	TRAFFIC SIGNAL CHARGES	0.00	0.00	0.00	0.00 0.00
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		32,000.00	17,703.08	2,485.73	14,296.92 55.32
Dept 536 - WATER/SEWER					
938.000	SEWER EXPENSE	3,000.00	2,073.06	691.02	926.94 69.10
939.000	WATER EXPENSE	1,400.00	969.06	526.99	430.94 69.22
Total Dept 536 - WATER/SEWER		4,400.00	3,042.12	1,218.01	1,357.88 69.14
Dept 722 - ZONING					
702.706	PART TIME WAGES	6,695.00	4,272.44	502.64	2,422.56 63.82
710.000	EMPLOYER FICA	620.00	326.84	38.45	293.16 52.72
725.000	MEALS & MILEAGE	310.00	0.00	0.00	310.00 0.00
727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00 0.00
802.000	PLANNING & ZONING-OTHER	0.00	0.00	0.00	0.00 0.00
850.000	COMMUNICATION EXPENSE	0.00	0.00	0.00	0.00 0.00
Total Dept 722 - ZONING		7,625.00	4,599.28	541.09	3,025.72 60.32
Dept 728 - ECONOMIC DEVELOPMENT					
801.000	CONTRACTED SERVICES	2,000.00	1,924.00	0.00	76.00 96.20
967.000	ENHANCEMENT PROJECTS	0.00	0.00	0.00	0.00 0.00
967.002	CHRISTMAS DECORATIONS	0.00	0.00	0.00	0.00 0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	1,924.00	0.00	76.00 96.20
Dept 751 - PARKS AND RECREATION					
702.705	OVER TIME WAGES	0.00	0.00	0.00	0.00 0.00
702.706	PART TIME WAGES	0.00	0.00	0.00	0.00 0.00
710.000	EMPLOYER FICA	0.00	0.00	0.00	0.00 0.00
711.000	EMPLOYERS SHARE OF PENSION	0.00	0.00	0.00	0.00 0.00
723.000	WORKMEN'S COMPENSATION	250.00	155.40	0.00	94.60 62.16
728.000	SUPPLIES	3,000.00	2,417.34	644.00	582.66 80.58
816.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00 0.00
850.000	COMMUNICATION EXPENSE	0.00	0.00	0.00	0.00 0.00
880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00 0.00
882.000	SWIFTY'S PLACE	2,500.00	2,039.12	1,550.00	460.88 81.56
900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00 0.00
920.000	GAS AND ELECTRIC	4,300.00	2,371.11	287.65	1,928.89 55.14
931.001	MAINTENANCE/REPAIR-BUILDING	7,000.00	4,168.30	0.00	2,831.70 59.55
931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	1,448.90	378.48	51.10 96.59
931.003	MAINTENANCE-LANDSCAPING & GROUNDS	5,000.00	3,846.27	1,147.76	1,153.73 76.93
970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00 0.00
990.000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00 0.00
995.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00 0.00
Total Dept 751 - PARKS AND RECREATION		23,550.00	16,446.44	4,007.89	7,103.56 69.84
Dept 790 - LIBRARY					
880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00 0.00
Total Dept 790 - LIBRARY		0.00	0.00	0.00	0.00 0.00

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% B DGT USED
	2020-21 MENDED BUDGETAL	10/31/2020 (ABNORMAL)	TH 10/31/2020 SE (DECREASE)	BALANCE AL (ABNORMAL)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 999					
999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		787,554.00	436,463.64	79,969.36	351,090.36 55.42
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		852,451.00	813,396.09	131,570.85	39,054.91 95.42
TOTAL EXPENDITURES		787,554.00	436,463.64	79,969.36	351,090.36 55.42
NET OF REVENUES & EXPENDITURES		64,897.00	376,932.45	51,601.49	(312,035.45) 580.82

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BGDGT USED
	2020-21 MENDED BUDGETAL	10/31/2020 TH (ABNORMAL) SE	10/31/2020 TH (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
401.202	MAJOR STREET INCOME	0.00	0.00	0.00	0.00
556.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00
575.000	ACT 51 / STREETS	207,431.00	107,944.50	16,457.53	99,486.50
665.000	INTEREST	3,500.00	2,182.94	43.78	1,317.06
676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00
676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00
695.000	MISC REVENUE	10,000.00	0.00	0.00	10,000.00
699.000	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		220,931.00	110,127.44	16,501.31	110,803.56
TOTAL REVENUES		220,931.00	110,127.44	16,501.31	110,803.56
Expenditures					
Dept 449 - STREET DEPT (ACT 51)					
702.001	DEPT HEAD WAGES	3,500.00	2,495.84	476.55	1,004.16
710.000	EMPLOYER FICA	350.00	186.51	35.68	163.49
711.000	EMPLOYERS SHARE OF PENSION	350.00	0.00	0.00	350.00
712.002	ADMIN BENEFITS	1,400.00	350.98	46.14	1,049.02
731.000	COLD/HOT PATCH	1,300.00	453.60	0.00	846.40
734.000	SALT/SAND ROADS	5,000.00	1,549.36	1,549.36	3,450.64
801.000	CONTRACTED SERVICES	5,000.00	2,350.00	400.00	2,650.00
862.000	STREET SWEEPING	0.00	0.00	0.00	0.00
863.000	STREET STRIPING	4,000.00	1,625.90	1,625.90	2,374.10
865.000	STREET SIGNS	1,500.00	545.00	370.00	955.00
867.000	STREET REPAIRS	22,000.00	17,376.80	135.50	4,623.20
868.000	BRUSH REMOVAL	0.00	0.00	0.00	0.00
869.000	SNOW REMOVAL	0.00	0.00	0.00	0.00
944.000	VEHICLE RENTAL	0.00	0.00	0.00	0.00
944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00	5,000.00
944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00
956.000	STORM SEWER	0.00	0.00	0.00	0.00
963.000	MISC EXPENSE	3,000.00	564.50	99.18	2,435.50
970.001	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00
988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00	0.00	0.00	0.00
999.000	TRANSFERS OUT	40,000.00	20,000.00	0.00	20,000.00
Total Dept 449 - STREET DEPT (ACT 51)		97,400.00	47,498.49	4,738.31	49,901.51
Dept 450 - MAINTENANCE / CONSTRUCTION					
702.001	MAINTENANCE WAGES	3,410.00	2,360.11	393.34	1,049.89
710.000	MAINTENANCE EMPLOYER FICA	350.00	180.55	30.09	169.45
711.000	MAINTENANCE ER SHARE OF PENSION	350.00	274.29	45.75	75.71
712.002	MAINTENANCE BENEFITS	150.00	94.67	12.14	55.33
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,260.00	2,909.62	481.32	1,350.38
Dept 869 - SNOW REMOVAL					
702.001	SNOW REMOVAL WAGES	3,060.00	0.00	0.00	3,060.00
710.000	SNOW REMOVAL EMPLOYER FICA	300.00	0.00	0.00	300.00
711.000	SNOW REMOVAL SHARE OF PENSION	350.00	0.00	0.00	350.00
712.002	SNOW REMOVAL BENEFITS	0.00	0.00	0.00	0.00
Total Dept 869 - SNOW REMOVAL		3,710.00	0.00	0.00	3,710.00
TOTAL EXPENDITURES		105,370.00	50,408.11	5,219.63	54,961.89
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		220,931.00	110,127.44	16,501.31	110,803.56
TOTAL EXPENDITURES		105,370.00	50,408.11	5,219.63	54,961.89
NET OF REVENUES & EXPENDITURES		115,561.00	59,719.33	11,281.68	55,841.67

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BGDGT USED
	2020-21 MENDEED BUDGETAL	10/31/2020 (ABNORMAL) SE	10/31/2020 (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
401.203	LOCAL STREET INCOME	0.00	0.00	0.00	0.00
556.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00
574.001	STATE REVENUE OTHER	0.00	0.00	0.00	0.00
575.000	ACT 51 / STREETS	69,876.00	36,170.78	5,485.84	33,705.22 51.76
665.000	INTEREST	1,000.00	866.39	107.97	133.61 86.64
676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00 0.00
676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00 0.00
695.000	MISC REVENUE	0.00	35,315.34	0.00	(35,315.34) 100.00
699.000	TRANSFERS IN	40,000.00	20,000.00	0.00	20,000.00 50.00
Total Dept 000 - BALANCE SHEET / GENERAL		110,876.00	92,352.51	5,593.81	18,523.49 83.29
TOTAL REVENUES		110,876.00	92,352.51	5,593.81	18,523.49 83.29
Expenditures					
Dept 449 - STREET DEPT (ACT 51)					
702.001	DEPT HEAD WAGES	1,500.00	998.33	190.62	501.67 66.56
710.000	EMPLOYER FICA	150.00	74.56	14.27	75.44 49.71
711.000	EMPLOYERS SHARE OF PENSION	150.00	0.00	0.00	150.00 0.00
712.002	ADMIN BENEFITS	650.00	140.36	18.45	509.64 21.59
731.000	COLD/HOT PATCH	1,000.00	453.60	0.00	546.40 45.36
734.000	SALT/SAND ROADS	5,000.00	1,549.36	1,549.36	3,450.64 30.99
801.000	CONTRACTED SERVICES	5,000.00	4,250.00	0.00	750.00 85.00
861.000	STREET CONSTRUCTION	0.00	0.00	0.00	0.00 0.00
862.000	STREET SWEEPING	0.00	0.00	0.00	0.00 0.00
863.000	STREET STRIPING	1,200.00	1,090.13	0.00	109.87 90.84
865.000	STREET SIGNS	700.00	0.00	0.00	700.00 0.00
866.000	STREET RE-SURFACING	0.00	0.00	0.00	0.00 0.00
867.000	STREET REPAIRS	22,000.00	17,550.12	101.63	4,449.88 79.77
868.000	BRUSH REMOVAL	0.00	0.00	0.00	0.00 0.00
869.000	SNOW REMOVAL	0.00	0.00	0.00	0.00 0.00
900.001	ADMINISTRATION	0.00	0.00	0.00	0.00 0.00
931.007	MAINTENANCE-LOCAL ST	0.00	0.00	0.00	0.00 0.00
944.000	VEHICLE RENTAL	0.00	0.00	0.00	0.00 0.00
944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00	5,000.00 0.00
944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00 0.00
956.000	STORM SEWER	500.00	0.00	0.00	500.00 0.00
963.000	MISC EXPENSE	3,000.00	1,022.15	99.17	1,977.85 34.07
970.001	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00 0.00
988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00	0.00	0.00	0.00 0.00
999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00 0.00
Total Dept 449 - STREET DEPT (ACT 51)		50,850.00	27,128.61	1,973.50	23,721.39 53.35
Dept 450 - MAINTENANCE / CONSTRUCTION					
702.001	MAINTENANCE WAGES	5,500.00	3,776.11	629.35	1,723.89 68.66
710.000	MAINTENANCE EMPLOYER FICA	500.00	288.89	48.15	211.11 57.78
711.000	MAINTENANCE ER SHARE OF PENSION	600.00	438.86	73.20	161.14 73.14
712.002	MAINTENANCE BENEFITS	200.00	151.37	19.43	48.63 75.69
Total Dept 450 - MAINTENANCE / CONSTRUCTION		6,800.00	4,655.23	770.13	2,144.77 68.46
Dept 869 - SNOW REMOVAL					
702.001	SNOW REMOVAL WAGES	3,060.00	0.00	0.00	3,060.00 0.00
710.000	SNOW REMOVAL FICA	300.00	0.00	0.00	300.00 0.00
711.000	SNOW REMOVAL SHARE OF PENSION	350.00	0.00	0.00	350.00 0.00
712.002	SNOW REMOVAL BENEFITS	0.00	0.00	0.00	0.00 0.00
Total Dept 869 - SNOW REMOVAL		3,710.00	0.00	0.00	3,710.00 0.00
TOTAL EXPENDITURES		61,360.00	31,783.84	2,743.63	29,576.16 51.80
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		110,876.00	92,352.51	5,593.81	18,523.49 83.29
TOTAL EXPENDITURES		61,360.00	31,783.84	2,743.63	29,576.16 51.80
NET OF REVENUES & EXPENDITURES		49,516.00	60,568.67	2,850.18	(11,052.67) 122.32

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BDGT USED
	2020-21	10/31/2020	TH 10/31/2020	BALANCE	
	MENDED BUDGETAL	(ABNORMAL)	SE (DECREASE)	AL (ABNORMAL)	
Fund 204 - GENERAL HWY					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
402.000	CURRENT REAL PROPERTY TAXES	191,000.00	190,719.48	0.00	280.52 99.85
410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00	14,015.38	165.58	(15.38) 100.11
412.000	DELINQUENT REAL PROPERTY TAX	11,000.00	17,280.21	17,280.21	(6,280.21) 157.09
420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00 0.00
441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	18,634.00	18,634.43	0.00	(0.43) 100.00
445.000	PENALTIES & INTEREST ON TAXES	5.00	6.46	3.31	(1.46) 129.20
447.000	PROPERTY TAX ADMINISTRATION FEE	0.00	0.00	0.00	0.00 0.00
450.000	FUND BALANCE REVENUE	0.00	0.00	0.00	0.00 0.00
501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00 0.00
626.000	ADMINISTRATION FEES	0.00	0.00	0.00	0.00 0.00
665.000	INTEREST	2,400.00	2,374.64	45.54	25.36 98.94
676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00 0.00
676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00 0.00
676.003	REIMB-PROPERTY OWNER-SIDEWALKS	0.00	0.00	0.00	0.00 0.00
676.004	MDOT REIMBURSEMENT	0.00	0.00	0.00	0.00 0.00
679.000	CONSTRUCTION IN PROGRESS (CIP)	0.00	0.00	0.00	0.00 0.00
695.000	MISC REVENUE	0.00	0.00	0.00	0.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		237,039.00	243,030.60	17,494.64	(5,991.60) 102.53
TOTAL REVENUES		237,039.00	243,030.60	17,494.64	(5,991.60) 102.53
Expenditures					
Dept 000 - BALANCE SHEET / GENERAL					
990.000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	0.00	0.00	0.00 0.00
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)					
702.001	ADMINISTRATION WAGES	9,100.00	5,740.29	1,096.05	3,359.71 63.08
710.000	ADMINISTRATION FICA	850.00	428.93	82.06	421.07 50.46
711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,000.00	0.00	0.00	1,000.00 0.00
712.002	ADMIN BENEFITS	1,300.00	807.09	106.12	492.91 62.08
801.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00 0.00
828.000	DOWNTOWN DEVELOPMENT	0.00	0.00	0.00	0.00 0.00
860.000	JORDAN LAKE PROJECT	0.00	0.00	0.00	0.00 0.00
861.000	STREET CONSTRUCTION	0.00	0.00	0.00	0.00 0.00
864.000	TUPPER LAKE PROJECT	0.00	0.00	0.00	0.00 0.00
867.000	STREET REPAIRS	20,000.00	8,580.19	101.62	11,419.81 42.90
870.000	LAKEVIEW/6TH PROJECT	0.00	0.00	0.00	0.00 0.00
891.000	SIDEWALK REPLACEMENT PROGRAM	5,000.00	4,998.77	0.00	1.23 99.98
900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00 0.00
900.001	ADMINISTRATION	0.00	0.00	0.00	0.00 0.00
963.000	MISC EXPENSE	0.00	0.00	0.00	0.00 0.00
988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00	0.00	0.00	0.00 0.00
990.986	MTF BOND PAYMENT - PRINCIPAL	60,000.00	60,000.00	0.00	0.00 100.00
990.987	CAPITAL IMPROVEMENT BOND - PRIN	8,400.00	8,400.00	0.00	0.00 100.00
990.988	CAPITAL IMPROV BOND II - PRIN	36,400.00	36,400.00	0.00	0.00 100.00
995.986	MTF BOND INTEREST	7,650.00	7,650.00	3,555.00	0.00 100.00
995.987	CAP IMPROVE BOND I INTEREST	1,264.00	1,112.40	518.40	151.60 88.01
995.988	CAP IMPROV BOND II INTEREST	10,400.00	4,959.57	0.00	5,440.43 47.69
996.001	BOND COSTS	0.00	0.00	0.00	0.00 0.00
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		161,364.00	139,077.24	5,459.25	22,286.76 86.19
Dept 450 - MAINTENANCE / CONSTRUCTION					
702.001	STREET ADMIN SALARY	20,460.00	14,160.61	2,360.10	6,299.39 69.21
710.000	STREET ADMIN FICA	2,000.00	1,083.30	180.55	916.70 54.17
711.000	EMPLOYERS SHARE OF PENSION	2,200.00	1,645.56	274.47	554.44 74.80
712.000	STREET ADMIN HEALTH INSURANCE EXP	0.00	0.00	0.00	0.00 0.00
712.002	STREET ADMIN BENEFITS	700.00	454.08	56.34	245.92 64.87
Total Dept 450 - MAINTENANCE / CONSTRUCTION		25,360.00	17,343.55	2,871.46	8,016.45 68.39
TOTAL EXPENDITURES		186,724.00	156,420.79	8,330.71	30,303.21 83.77
Fund 204 - GENERAL HWY:					
TOTAL REVENUES		237,039.00	243,030.60	17,494.64	(5,991.60) 102.53

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BDT USED
	2020-21 MENDED BUDGETAL	10/31/2020 (ABNORMAL) SE	TH 10/31/2020 (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 204 - GENERAL HWY					
TOTAL EXPENDITURES	<u>186,724.00</u>	<u>156,420.79</u>	<u>8,330.71</u>	<u>30,303.21</u>	<u>83.77</u>
NET OF REVENUES & EXPENDITURES	50,315.00	86,609.81	9,163.93	(36,294.81)	172.14

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BGDGT USED
	2020-21 MENDED BUDGETAL	10/31/2020 (ABNORMAL) SE	TH 10/31/2020 (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
402.000	CURRENT REAL PROPERTY TAXES	30,000.00	0.00	0.00	30,000.00 0.00
539.000	STATE GRANTS	50,000.00	50,000.00	0.00	0.00 100.00
665.000	INTEREST	50.00	44.92	5.48	5.08 89.84
675.000	DONATIONS-PRIVATE SOURCES	900.00	0.00	0.00	900.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		80,950.00	50,044.92	5.48	30,905.08 61.82
TOTAL REVENUES		80,950.00	50,044.92	5.48	30,905.08 61.82
Expenditures					
Dept 275 - DDA					
727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00 0.00
740.000	POSTAGE	0.00	0.00	0.00	0.00 0.00
801.000	CONTRACTED SERVICES	5,000.00	790.50	0.00	4,209.50 15.81
815.000	DUES & MEMBERSHIPS	0.00	25.00	0.00	(25.00) 100.00
816.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00 0.00
880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00 0.00
881.000	ADVERTISING	2,000.00	0.00	0.00	2,000.00 0.00
955.000	MISCELLANEOUS EXPENSE	50,000.00	50,000.00	0.00	0.00 100.00
967.000	BEAUTIFICATION	29,700.00	1,254.73	0.00	28,445.27 4.22
967.002	CHRISTMAS DECORATIONS	0.00	1,460.00	0.00	(1,460.00) 100.00
Total Dept 275 - DDA		87,700.00	53,530.23	0.00	34,169.77 61.04
TOTAL EXPENDITURES		87,700.00	53,530.23	0.00	34,169.77 61.04
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES		80,950.00	50,044.92	5.48	30,905.08 61.82
TOTAL EXPENDITURES		87,700.00	53,530.23	0.00	34,169.77 61.04
NET OF REVENUES & EXPENDITURES		(6,750.00)	(3,485.31)	5.48	(3,264.69) 51.63

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE BALANCE (ABNORMAL)	% BGDG USED
	2020-21 MENDED BUDGETAL	10/31/2020 TH (ABNORMAL)	10/31/2020 SE (DECREASE) AL		
Fund 290 - ARTS					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
401.001	ART IN THE PARK REVENUE-NEXT FY	1,500.00	20.00	0.00	1,480.00 1.33
401.290	ART IN THE PARK REVENUE	2,250.00	180.00	0.00	2,070.00 8.00
501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00 0.00
539.000	STATE GRANTS	2,222.00	0.00	0.00	2,222.00 0.00
601.000	EQUIPMENT RENTAL INCOME	0.00	0.00	0.00	0.00 0.00
610.000	FOOD BOOTH FEES	350.00	0.00	0.00	350.00 0.00
611.000	CONCESSIONS	0.00	0.00	0.00	0.00 0.00
665.000	INTEREST	0.00	0.00	0.00	0.00 0.00
675.000	DONATIONS-PRIVATE SOURCES	3,000.00	0.00	0.00	3,000.00 0.00
695.000	MISC REVENUE	150.00	0.00	0.00	150.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		9,472.00	200.00	0.00	9,272.00 2.11
TOTAL REVENUES		9,472.00	200.00	0.00	9,272.00 2.11
Expenditures					
Dept 752 - ARTS					
701.000	OPER EXPENSE-GRANT DISBURSEMENT	5,829.00	5,879.00	0.00	(50.00) 100.86
724.000	REFUND/REIMBURSEMENTS	60.00	125.00	0.00	(65.00) 208.33
728.000	SUPPLIES	400.00	0.00	0.00	400.00 0.00
740.000	POSTAGE	100.00	29.15	0.00	70.85 29.15
793.000	OPERATING EXPENSE	100.00	0.00	0.00	100.00 0.00
794.000	T-SHIRTS	500.00	0.00	0.00	500.00 0.00
795.000	SOUND	1,500.00	0.00	0.00	1,500.00 0.00
796.000	ROLLS	200.00	0.00	0.00	200.00 0.00
797.000	CONTINGENCIES	0.00	0.00	0.00	0.00 0.00
798.000	CONCESSIONS SUPPLIES	100.00	0.00	0.00	100.00 0.00
804.000	CREDIT CARD FEES	0.00	0.00	0.00	0.00 0.00
851.000	RADIOS	75.00	0.00	0.00	75.00 0.00
852.000	TELEPHONE	612.00	397.15	49.04	214.85 64.89
881.000	ADVERTISING	2,537.00	449.95	0.00	2,087.05 17.74
890.001	CLEAN UP	0.00	0.00	0.00	0.00 0.00
895.000	KIDS AREA	300.00	0.00	0.00	300.00 0.00
897.000	FOOD COUPONS	0.00	0.00	0.00	0.00 0.00
898.000	ENTERTAINMENT	850.00	0.00	0.00	850.00 0.00
953.000	PORT A POTTY	200.00	0.00	0.00	200.00 0.00
954.000	DUMPSTER	0.00	0.00	0.00	0.00 0.00
963.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00 0.00
964.000	PARK IMPROVEMENTS	0.00	0.00	0.00	0.00 0.00
967.000	PROJECT COSTS	2,500.00	0.00	0.00	2,500.00 0.00
999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00 0.00
Total Dept 752 - ARTS		15,863.00	6,880.25	49.04	8,982.75 43.37
TOTAL EXPENDITURES		15,863.00	6,880.25	49.04	8,982.75 43.37
Fund 290 - ARTS:					
TOTAL REVENUES		9,472.00	200.00	0.00	9,272.00 2.11
TOTAL EXPENDITURES		15,863.00	6,880.25	49.04	8,982.75 43.37
NET OF REVENUES & EXPENDITURES		(6,391.00)	(6,680.25)	(49.04)	289.25 104.53

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BDGT USED	
	2020-21 MENDED BUDGETAL	10/31/2020 (ABNORMAL) SE	TH 10/31/2020 (DECREASE) AL	BALANCE (ABNORMAL)		
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
610.000	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	0.00
625.000	REGISTRATIONS	900.00	0.00	0.00	900.00	0.00
626.000	VENDORS	0.00	0.00	0.00	0.00	0.00
665.000	INTEREST	5.00	4.60	0.54	0.40	92.00
675.000	DONATIONS-PRIVATE SOURCES	2,000.00	0.00	0.00	2,000.00	0.00
678.000	T-SHIRT REVENUE	100.00	0.00	0.00	100.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,030.00	4.60	0.54	3,025.40	0.15
TOTAL REVENUES		3,030.00	4.60	0.54	3,025.40	0.15
Expenditures						
Dept 753 - CAR SHOW						
728.000	SUPPLIES	800.00	0.00	0.00	800.00	0.00
794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	0.00
881.000	ADVERTISING	650.00	0.00	0.00	650.00	0.00
887.000	TROPHIES	800.00	0.00	0.00	800.00	0.00
888.000	FLYERS	170.00	0.00	0.00	170.00	0.00
892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	0.00
893.000	DJ	350.00	0.00	0.00	350.00	0.00
953.000	PORT A POTTY	150.00	0.00	0.00	150.00	0.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	0.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	0.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,030.00	4.60	0.54	3,025.40	0.15
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	0.00
NET OF REVENUES & EXPENDITURES		(240.00)	4.60	0.54	(244.60)	1.92

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BGD USED	
	2020-21 MENDED BUDGETAL	10/31/2020 TH	10/31/2020 SE	(DECREASE) AL (ABNORMAL)		
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590.603	SEWER NSF REVENUE	0.00	105.00	0.00	(105.00)	100.00
607.000	SEWER CONNECTION FEE REVENUE	0.00	0.00	0.00	0.00	0.00
614.000	SEWER REVENUE	0.00	1,597,919.16	(18,961.01)	1,597,919.16	100.00
615.000	SEWER PENALTIES	0.00	5,985.49	11.52	(5,985.49)	100.00
619.000	LAB TESTING REVENUE	0.00	120.00	0.00	(120.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,604,129.65	(18,949.49)	1,604,129.65	100.00
TOTAL REVENUES		0.00	1,604,129.65	(18,949.49)	1,604,129.65	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	1,604,129.65	(18,949.49)	1,604,129.65	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,604,129.65	(18,949.49)	1,604,129.65	100.00

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE BALANCE (ABNORMAL)	% BGDG USED
	2020-21 MENDED BUDGETAL	10/31/2020 TH (ABNORMAL)	10/31/2020 SE (DECREASE) AL		
Fund 591 - WATER FUND					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
402.591	WATER REVENUE	954,810.00	645,665.20	(7,407.33)	309,144.80 67.62
445.000	PENALTIES & INTEREST	5,500.00	1,785.03	0.00	3,714.97 32.46
501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00 0.00
539.000	STATE GRANTS	0.00	0.00	0.00	0.00 0.00
539.002	WELLHEAD PROTECTION	2,750.00	0.00	0.00	2,750.00 0.00
607.000	WATER HOOK UP FEES	1,500.00	0.00	0.00	1,500.00 0.00
608.000	WATER TURN ON/OFF FEES	1,200.00	720.00	50.00	480.00 60.00
609.000	FINAL READ INCOME	350.00	210.87	0.00	139.13 60.25
665.000	INTEREST	5,000.00	2,704.75	112.40	2,295.25 54.10
669.000	RECONCILIATION DISCREPANCIES	0.00	0.00	0.00	0.00 0.00
673.000	SALE OF FIXED ASSET	0.00	0.00	0.00	0.00 0.00
674.000	INCENTIVE PROGRAM	3,000.00	0.00	0.00	3,000.00 0.00
676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00 0.00
677.000	REIMB FROM WASTEWATER	0.00	0.00	0.00	0.00 0.00
677.001	REIMB FROM WASTEWATER-POSTAGE	0.00	0.00	0.00	0.00 0.00
677.003	REIMB FROM WASTEWATER-WAGES	0.00	0.00	0.00	0.00 0.00
695.000	MISC REVENUE	5,000.00	5,438.52	0.29	(438.52) 108.77
695.002	MISC REVENUE-OTHER	0.00	0.00	0.00	0.00 0.00
695.100	MISC REVENUE-LAKEWOOD WASTEWATER	0.00	0.00	0.00	0.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		979,110.00	656,524.37	(7,244.64)	322,585.63 67.05
Dept 536 - WATER/SEWER					
676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00 0.00
Total Dept 536 - WATER/SEWER		0.00	0.00	0.00	0.00 0.00
TOTAL REVENUES		979,110.00	656,524.37	(7,244.64)	322,585.63 67.05
Expenditures					
Dept 536 - WATER/SEWER					
702.001	DEPT HEAD WAGES	48,500.00	34,625.64	6,267.67	13,874.36 71.39
702.704	FULL TIME WAGES	156,100.00	109,626.69	18,818.69	46,473.31 70.23
702.705	OVER TIME WAGES	2,000.00	2,227.50	138.84	(227.50) 111.38
702.706	PART TIME WAGES	5,000.00	1,537.10	121.50	3,462.90 30.74
702.707	SICK TIME PAYOUT	500.00	4,085.17	4,085.17	(3,585.17) 817.03
702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00	0.00	0.00	3,000.00 0.00
710.000	EMPLOYER FICA	19,500.00	10,838.27	1,845.96	8,661.73 55.58
711.000	EMPLOYERS SHARE OF PENSION	21,400.00	12,705.96	1,591.61	8,694.04 59.37
712.000	HEALTH INSURANCE EXPENSE	33,000.00	18,921.15	1,649.41	14,078.85 57.34
712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	0.00	0.00	0.00 0.00
712.002	ADMIN BENEFITS	4,600.00	2,877.72	378.33	1,722.28 62.56
713.000	DENTAL INSURANCE EXPENSE	4,700.00	2,361.90	284.37	2,338.10 50.25
714.000	OPTICAL PLAN EXPENSE	600.00	361.48	42.28	238.52 60.25
716.000	WELLNESS PROGRAM	270.00	0.00	0.00	270.00 0.00
718.000	PRISONER LABOR CONTRACT	0.00	0.00	0.00	0.00 0.00
720.000	DISABILITY INSURANCE	2,200.00	1,511.91	186.81	688.09 68.72
721.000	LIFE INSURANCE EXPENSE	650.00	482.88	60.36	167.12 74.29
723.000	WORKMEN'S COMPENSATION	2,200.00	1,514.04	0.00	685.96 68.82
725.000	MEALS & MILEAGE	500.00	0.00	0.00	500.00 0.00
727.000	OFFICE SUPPLIES	2,000.00	103.99	0.00	1,896.01 5.20
728.000	SUPPLIES	2,500.00	396.24	0.00	2,103.76 15.85
732.000	CHEMICAL SUPPLIES	5,000.00	2,698.40	757.00	2,301.60 53.97
740.000	POSTAGE	1,100.00	1,163.29	179.00	(63.29) 105.75
741.000	MEDICAL & PHYSICALS	200.00	0.00	0.00	200.00 0.00
744.000	CLOTHING EXPENSE	1,200.00	501.92	0.00	698.08 41.83
751.000	GASOLINE PURCHASES	5,500.00	1,694.61	258.94	3,805.39 30.81
780.000	METER REPLACEMENT	5,000.00	1,627.17	0.00	3,372.83 32.54
781.000	HYDRANT REPLACEMENT	0.00	0.00	0.00	0.00 0.00
801.000	CONTRACTED SERVICES	20,000.00	10,386.56	391.09	9,613.44 51.93
815.000	DUES & MEMBERSHIPS	3,700.00	860.00	375.00	2,840.00 23.24
816.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00 0.00
818.000	WELLHEAD PROTECTION	5,550.00	0.00	0.00	5,550.00 0.00
821.000	BANK FEES	100.00	10.00	0.00	90.00 10.00
822.000	FLEET INSURANCE	15,000.00	15,000.00	0.00	0.00 100.00
827.000	WATER TESTING FEES	2,100.00	1,517.78	219.00	582.22 72.28
850.000	COMMUNICATION EXPENSE	3,800.00	2,588.01	263.90	1,211.99 68.11
900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00 0.00
920.000	GAS AND ELECTRIC	63,000.00	36,399.74	4,191.38	26,600.26 57.78
931.001	MAINTENANCE/REPAIR-BUILDING	1,500.00	162.02	43.94	1,337.98 10.80
931.002	MAINTENANCE/REPAIR-EQUIPMENT	32,205.00	29,300.26	0.00	2,904.74 90.98
931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00	350.00	350.00	2,150.00 14.00

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE BALANCE (ABNORMAL)	% BGD T USED
	2020-21 MENDED BUDGETAL	10/31/2020 TH (ABNORMAL) SE	10/31/2020 (DECREASE) AL		
Fund 591 - WATER FUND					
Expenditures					
931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00	296.97	0.00	4,703.03 5.94
931.010	MAINTENANCE/REPAIRS-TANKS	74,235.00	74,235.00	0.00	0.00 100.00
932.000	NEW WATER MAINS	0.00	0.00	0.00	0.00 0.00
933.000	WELL REPAIRS	39,000.00	37,588.72	0.00	1,411.28 96.38
937.000	IRON REMOVAL	49,795.00	49,795.15	0.00	(0.15) 100.00
945.000	EQUIPMENT LEASE PAYMENT	15,600.00	4,344.84	1,086.21	11,255.16 27.85
946.000	SCADA CONTROL SYSTEM	2,500.00	175.00	0.00	2,325.00 7.00
963.000	MISC EXPENSE	1,000.00	0.00	0.00	1,000.00 0.00
968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00 0.00
970.001	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00 0.00
970.002	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00 0.00
980.000	OFFICE EQUIP-FURNITURE	0.00	0.00	0.00	0.00 0.00
980.001	HARDWARE	9,600.00	5,424.55	792.99	4,175.45 56.51
980.002	SOFTWARE	1,000.00	0.00	0.00	1,000.00 0.00
990.000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00 0.00
994.000	CAPITAL IMPROVEMENT BOND	26,600.00	26,600.00	0.00	0.00 100.00
994.001	CAPITAL IMPROVEMENT BOND II	15,600.00	15,600.00	0.00	0.00 100.00
994.002	USDA BOND 2016	66,000.00	66,000.00	0.00	0.00 100.00
995.000	INTEREST EXPENSE	81,224.00	42,461.61	1,641.60	38,762.39 52.28
996.001	BOND COSTS	0.00	0.00	0.00	0.00 0.00
Total Dept 536 - WATER/SEWER		865,829.00	630,959.24	46,021.05	234,869.76 72.87
TOTAL EXPENDITURES		865,829.00	630,959.24	46,021.05	234,869.76 72.87
Fund 591 - WATER FUND:					
TOTAL REVENUES		979,110.00	656,524.37	(7,244.64)	322,585.63 67.05
TOTAL EXPENDITURES		865,829.00	630,959.24	46,021.05	234,869.76 72.87
NET OF REVENUES & EXPENDITURES		113,281.00	25,565.13	(53,265.69)	87,715.87 22.57

PERIOD ENDING 10/31/2020

ACCOUNT PROJECT DESCRIPTION	YTD BALANCE ACTIVITY FOR			AVAILABLE	% BDGT USED
	2020-21 MENDED BUDGETAL	10/31/2020 (ABNORMAL) SE	TH 10/31/2020 (DECREASE) AL	BALANCE (ABNORMAL)	
Fund 999 - PAYROLL CLEARING					
Revenues					
Dept 000 - BALANCE SHEET / GENERAL					
665.000	INTEREST	0.00	8.55	1.00	(8.55) 100.00
695.000	MISC REVENUE	0.00	0.00	0.00	0.00 0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	8.55	1.00	(8.55) 100.00
TOTAL REVENUES		0.00	8.55	1.00	(8.55) 100.00
Fund 999 - PAYROLL CLEARING:					
TOTAL REVENUES		0.00	8.55	1.00	(8.55) 100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00 0.00
NET OF REVENUES & EXPENDITURES		0.00	8.55	1.00	(8.55) 100.00
TOTAL REVENUES - ALL FUNDS		2,493,859.00	3,569,818.73	144,973.50	1,075,959.73) 143.14
TOTAL EXPENDITURES - ALL FUNDS		2,113,670.00	1,366,446.10	142,333.42	747,223.90 64.65
NET OF REVENUES & EXPENDITURES		380,189.00	2,203,372.63	2,640.08	1,823,183.63) 579.55

**VILLAGE OF LAKE ODESSA
NOTICE OF CLOSEOUT PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR 6th AVENUE AND 5th AVENUE WATERMAIN REPLACEMENT
PROJECT**

The Village of Lake Odessa will conduct a closeout public hearing on Monday, November 16, 2020 at 7:00 pm electronically for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the 6th Avenue and 5th Avenue Watermain Replacement Project CDBG grant.

The CDBG grant provided funding to assist in the replacement of watermain, storm drainage improvement, and curb and sidewalk replacement on Sixth and Fifth Avenues in the Village of Lake Odessa. The CDBG project benefitted at least 51% low to moderate income persons; zero persons were displaced as a result of the project.

Interested parties are invited to comment on the project in person at the public hearing or in writing through November 16, 2020 and addressed to the Village Manager, Patrick Reagan, at 839 Fourth Avenue, Lake Odessa, Michigan 48849.

Citizen views and comments on the CDBG project are welcome.

Village of Lake Odessa
Patrick Reagan, Village Manager
(616) 374-8698
manager@lakeodessa.org

Due to the COVID-19 pandemic, and following PA 228 of 2020 and the Michigan Open Meetings Act, this meeting will be held electronically via Zoom Meetings. The login information for this meeting is below:

Website: <https://zoom.us/join>
MeetingID: 849 6854 9777
Passcode: 788423

**VILLAGE OF LAKE ODESSA
IONIA COUNTY, MICHIGAN**

Trustee _____, supported by Trustee _____, moved the adoption of the following ordinance:

ORDINANCE NO. 2020-_____

**AN ORDINANCE TO AMEND CHAPTER 6 OF THE CODE
OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA**

THE VILLAGE OF LAKE ODESSA ORDAINS:

Section 1. That Chapter 6 of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

Chapter 6 - BUILDINGS AND BUILDING REGULATIONS

ARTICLE I. - IN GENERAL.

Sec. 6-1. - County to enforce single state construction code.

The village hereby designates the county building official to enforce the single state construction code, Public Act No. 230 of 1972 (MCL 125.1501 et seq.) within the village limits.

Sec. 6-2. - Flood-resistant construction.

(a) As part of the county building official's responsibilities under section 6-1, the county building official will enforce the requirements pertaining to flood-resistant construction in Appendix G of the Michigan Building Code ("Appendix G") as well as all other flood-related provisions throughout the Michigan Building Code and Michigan Residential Code.

(b) The Federal Emergency Management Agency ("FEMA") has produced a Flood Insurance Study ("FIS") dated January 16, 2015 and entitled "Ionia County, Michigan (All Jurisdictions)." FEMA has also produced Flood Insurance Rate Maps dated January 16, 2015, and marked as panel numbers 26067C, 0292D, and 0294D. These documents are adopted by reference and are declared to be a part of Section 1612.3 of the Michigan Building Code and to provide content to the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Sec. 6-3. - Refuse building materials.

(a) The term "refuse building materials," as used in this section, shall include wood, plaster, stone, brick or other waste and unused materials resulting from the repair or construction of buildings.

(b) It shall be the duty of the owner, occupant, contractor or other person responsible for construction work to remove from the premises within a reasonable time after the completion of

such construction work, not to exceed 30 calendar days, all surplus construction material and all refuse building material. Such materials shall be removed outside the village limits or disposed of within the village in accordance with the directions of the superintendent of public works.

Sec. 6-4. - Securing unoccupied buildings and structures.

Any owner, lessee or other person offering a building, structure or part of a building or structure for sale or lease or having a building or part of a building or structure under his ownership, partial ownership or control shall keep the building, structure, or part of the building or structure secure when it shall be vacant or unoccupied. Such building, structure or part of the building or structure shall be deemed secure when all exterior openings are secured. All missing, partly missing or unlockable doors and windows or door and window openings shall be covered with exterior plywood sheathing of at least three-eighths-inch thickness nailed to the frame or casing with number six or number eight box coated nails.

Sec. 6-5. - Property maintenance code.

(a) Adopted. There is hereby adopted by reference the International Property Maintenance Code, 2018 edition, as published by the International Code Council, as the property maintenance code of the village, for the control of buildings and structures as provided in this chapter, and each and all of the regulations, provisions, penalties, conditions and terms of such code are hereby referred to, adopted and made a part of this article as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in subsection (b) (d) of this section.

(b) Purpose. The purpose of the property maintenance code is to ensure public health, safety and welfare insofar as they are affected by the maintenance of all property, buildings and structures within the Village.

(c) Definitions. Whenever the words "village," "jurisdiction" or "governmental unit" are used in the International Property Maintenance Code, 2018 Edition, they shall mean the Village of Lake Odessa. Whenever the word "state" is used in the International Property Maintenance Code, 2018 Edition, it shall mean the State of Michigan.

(d) Additions, insertions and changes. The following sections of the International Property Maintenance Code, 2018 edition, are hereby amended or deleted, or additional sections or subsections are added, as follows:

Section 101.1. Insert: Village of Lake Odessa.

Section 102.3 Application of Other Codes is amended to read as follows:

102.3 Application of Other Codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the Michigan Building Code, the Michigan Residential Code, the Michigan Mechanical

Code, the Michigan Plumbing Code, the Michigan Electrical Code and the Village of Lake Odessa Fire Code.

102.3.1. Reference to other codes. Whenever the "International Building Code" or "building code" is referenced in this Code it shall mean the Michigan Building Code. Whenever the "International Mechanical Code" is referenced in this Code it shall mean the Michigan Mechanical Code. Whenever the "International Plumbing Code" is referenced in this Code it shall mean the Michigan Plumbing Code. Whenever the "International Electrical Code" or "NFPA 70" is referenced in this Code it shall mean the Michigan Electrical Code. Whenever the "International Fire Code," "fire code" or "NFPA 25" is referenced in this Code it shall mean the Village of Lake Odessa Fire Code. Whenever the "International Zoning Code" is referenced in this Code it shall mean the Lake Odessa Zoning Ordinance.

Section 103.1 Code Official. References to the "code official" shall be deemed to refer to the village manager of the Village of Lake Odessa, or the village manager's designee.

Section 103.2. Deleted.

Section 103.5. Insert: The rates/fees/charges shall be adopted by a separate schedule approved by resolution of the village council.

Section 104.1 General is amended to read as follows:

104.1 General. The code official shall enforce the provisions of this code. Under the direction of the code official, the personnel designated in Village of Lake Odessa Code of Ordinances section 2-282, as amended, are also authorized to issue municipal civil infraction citations and notices to enforce this ordinance.

Section 106.3 Prosecution of Violation is amended to read as follows:

106.3 Prosecution of Violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a municipal civil infraction as provided for in Chapter 2, Article VII of the Village of Lake Odessa Code of Ordinances, as amended, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

106.4. Violation penalties. Any violation of this Code shall be punishable as provided in and subject to the fines and penalties provided under Section 2-288, of the Code of Ordinances of the

Village of Lake Odessa. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.2 Membership of Board is amended to read as follows:

111.2 Appeals Board: In order to protect existing structures in the jurisdiction by vigorous enforcement of the provisions of this code, there shall be and is hereby created a Code Appeals Board, hereafter referred to as the "Board." The Village of Lake Odessa Zoning Board of Appeals is hereby designated as the Code Appeals Board required by the International Property Maintenance Code hereby adopted, and shall have the power and duty to hear and decide such appeals as are prescribed therein.

111.2.1 Vote: The Board shall hear all appeals relative to the enforcement of the International Property Maintenance Code, and by a concurring vote of the majority of its members may reverse or affirm wholly or partly or may modify the decision appealed from, and shall make such order or determination as in its opinion ought to be made. Failure to secure such concurring votes shall be deemed a confirmation of the decision of the code official.

Section 111.2.2: Deleted.

Section 111.2.3: Deleted.

Section 111.2.4: Deleted.

Section 111.2.5: Deleted.

Section 111.3: Deleted.

Section 111.4: Deleted.

Section 111.4.1: Deleted.

Section 111.5: Deleted.

Section 111.6: Deleted.

Section 111.6.1: Deleted.

Section 111.6.2: Deleted.

Section 111.7 is Deleted.

Section 111.8 is Deleted.

Section 112.4 Failure to comply is amended to read as follows:

112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than \$50 nor more than \$500.

Section 302.4. Insert: eight (8) inches.

Section 304.14. Insert: March 1 to December 1.

Section 602.3. Insert: October 1 to May 15.

Section 602.4. Insert: October 1 to May 15.

Sec. 6-6. – Copies of Code.

A complete copy of the International Property Maintenance Code, 2018 Edition, is available for public use, inspection and purchase at the offices of the Village clerk.

Secs. 6-7 - 6-30. - Reserved.

ARTICLE II. - DANGEROUS STRUCTURES OR EXCAVATIONS

Sec. 6-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Dangerous structure or excavation means any building, structure, or excavation within the village which is unsafe or which is a menace to the health or safety of the public or that has 1 or more of the following defects or is in 1 or more of the following conditions:

- (a) Interior walls or other vertical structural members that list, lean or buckle to such an extent that a plumb line passing through the center of gravity falls outside of the middle third of its base.
- (b) Exclusive of the foundation, that show 33 percent or more of damage or deterioration of the supporting members or 50 percent of damage or deterioration of the non-supporting enclosing or outside walls or covering.
- (c) Improperly distributed loads upon the floors or roofs or in which the floors or roofs are overloaded or that have insufficient strength to be reasonably safe for the purpose used.
- (d) Damage by fire, wind or other causes so as to have become dangerous to life, safety, morals, or the general health and welfare of the occupants or the people of the village.
- (e) So dilapidated, decayed, unsafe, insanitary or which so utterly fail to provide the amenities essential to decent living that they are unfit for human habitation or are likely to cause sickness or disease, so as to be injurious to the health, morals, safety or general welfare of those living therein.
- (f) Exterior fences, walls or structures are ruinous or liable to fall and injure persons or property.
- (g) Whenever any door, aisle, passageway, stairway, or other means of exit does not conform to the fire prevention code of the village.

- (h) Whenever any portion has been damaged by fire, wind, flood, or by any other cause in such a manner that the structural strength or stability is appreciably less than it was before such catastrophe and is less than the minimum requirements set forth in any provision applicable for a new or similar building of like location, structure and purpose.
- (i) Whenever any portion or member or appurtenance is likely to fall or to become detached or dislodged, or to collapse and thereby injure persons or damage property.
- (j) Whenever any portion has settled to such an extent that walls or other structural portions have materially less resistance to winds than is required in the case of new construction in like location in accordance with the Michigan Building Code.
- (k) Whenever the building or structure or any part, because of dilapidation, deterioration, decay, faulty construction, or because of the removal or movement of some portion of the ground necessary for the purpose of supporting the building or structure or portion thereof, or for other reasons, is likely to partially or completely collapse, or some portion of the foundation or underpinning is likely to fall or give way.
- (l) Whenever for any reason whatsoever the building or structure or any portion is manifestly unsafe for the purpose for which it is used.
- (m) Whenever the building or structure has been so damaged by fire, wind or flood, or has become so dilapidated or deteriorated as to become an attractive nuisance to children who might play therein to their danger, or as to afford a harbor for vagrants, criminals or immoral persons, or as to enable persons to resort thereto for the purpose of committing a nuisance or unlawful or immoral act.
- (n) Whenever a building or structure used or intended to be used for dwelling purposes, because of dilapidation, decay, damage or faulty construction or arrangement or otherwise, is unsanitary or unfit for human habitation or is in a condition that is likely to cause sickness or disease when so determined by the health officer, or is likely to work injury to the health, safety or general welfare of those living within.
- (o) Whenever any building or structure becomes vacant, dilapidated and open at any door or window, leaving the interior of the building or structure exposed to the elements or accessible to entrance by trespassers.
- (p) Whenever a building or structure remains unoccupied for a period of 180 consecutive days or longer, and is not listed as being available for sale, lease or rent. This subdivision does not apply if the owner or agent of said building or structure notifies the village manager that the building or structure will remain unoccupied for a period of 180 consecutive days, so long as said notification is given by said owner or agent not more than 30 days after the building or structure becomes unoccupied, or if the owner maintains the exterior of the building or structure and adjoining grounds in accordance with this section and applicable building code. Further, this subdivision does not apply to a secondary dwelling unit of the owner such as a vacation home, hunting cabin or summer home that is occupied by the owner or a member of the owner's family

during part of the year so long as the owner notifies the village manager that the dwelling will remain unoccupied for a period of 180 consecutive days or more each year.

- (q) Having light, air, and sanitation facilities that are inadequate to protect the health, morals, safety, or general welfare of human beings who live or may live therein.
- (r) Inadequate facilities for egress in case of fire or panic or having insufficient stairways, elevators, fire escapes, or other means of travel.
- (s) Parts that are so attached that they may fall and injure members of the public or property.
- (t) Because their condition are unsafe, insanitary, or dangerous to the health, morals, safety or general welfare of the people of this village.
- (u) Existing in violation of any provision of the state, county or village building codes, fire prevention codes or health codes.
- (v) All excavations that are in any public place or that are situated on private property as to attract the public if such excavations create a hazard and are unguarded.
- (w) All excavations that remain unfilled or uncovered for a period of 90 days or longer and that are so situated so as to endanger the safety of the public.

For purposes of this article, whensoever “building”, “structure”, or “excavation” is used it shall be deemed to be inclusive of the other terms.

Sec. 6-32. - Prohibited; declaration of nuisance.

No person shall maintain any dangerous structure or excavation, and any such structure or excavation is declared to be a public nuisance and shall be repaired, vacated, or demolished in accordance with this article.

Sec. 6-33. - Standards for repair, vacation and demolition.

The following standards shall be followed in substance by the village manager in ordering repair, vacation, or demolition:

- (a) If the dangerous structure or excavation is in such condition as to make it dangerous to the health, morals, or general welfare of its occupants it shall be ordered to be vacated.
- (b) If the dangerous structure or excavation can reasonably be repaired so that it will no longer exist in violation of the terms of this Chapter it shall be ordered repaired.
- (c) In any case where a dangerous structure is 50 percent damaged or decayed, or deteriorated from its original value or structure, it shall be demolished, and in all cases where a structure cannot be repaired so that it will no longer exist in violation of the terms of this article it shall be demolished. In all cases where a dangerous structure or excavation is a fire hazard

existing or erected in violation of the terms of this Code, or other ordinance of the village or state law, it shall be demolished.

Sec. 6-34. - Notice and hearing of condemnation.

The village council may, after notice to the owner of record and after holding a public hearing thereon, condemn a dangerous structure or excavation by giving notice to the owner of record of the land upon which such structure or excavation is located, specifying in what respects the structure or excavation is a public nuisance and requiring the owner to alter, repair, tear down, or remove the structure or fill the excavation within such reasonable time, not exceeding 60 days, as may be necessary to do the work or to have the work done as required by the council. The notice may also provide a reasonable time within which such work shall commence.

A hearing officer shall be appointed by the village manager to serve at his or her pleasure. The hearing officer shall be a person who has expertise in housing matters, including but not limited to, an engineer, architect, building contractor, municipal manager, or member of a community housing organization. The hearing officer shall not be an employee of the village.

Sec. 6-35. - Procedure upon failure to comply.

(a) If the owner, agent or lessee fails to appear or neglects or refuses to comply with an order of the village manager and pursuant to this article, the village manager shall file a report of his findings and a copy of his order with the hearing officer and request that the necessary action be taken to demolish or otherwise make safe the dangerous structure or excavation. The copy of the findings and order of the village manager shall be served on the owner, agent, lessee or party in interest in the dangerous structure or excavation in whose name the property appears on the last local tax assessment records. The notice shall be served either personally or by certified mail, return receipt requested, addressed to the owner or party in interest at the address shown on the tax records. If a notice is served on a person by certified mail, a copy of the notice shall also be posted upon a conspicuous part of the dangerous structure or excavation. The notice shall be served upon the owner or party in interest at least ten days before the date of the hearing included in the notice.

(b) The hearing officer shall fix a date for hearing, reviewing the findings and order of the village manager and shall give notice to the owner, agent or lessee in the manner prescribed in subsection (a) hereinabove, of the time and place of the hearing. At the hearing, the owner, agent or lessee shall be given the opportunity to show cause why the dangerous structure or excavation should not be demolished or otherwise made safe. The hearing officer, not more than five days after completion of the hearing, shall render a decision either closing the proceedings or ordering the structure or excavation demolished or otherwise made safe, or properly maintained.

If the hearing officer determines that the building or structure should be demolished or otherwise made safe, or properly maintained, the hearing officer shall so order, fixing a time in the order for the owner, agent or lessee to comply with the order. The order may require the owner or agent to maintain the exterior of the building or structure and adjoining grounds owned by the

owner of the building or structure, including but not limited to, the maintenance of lawns, trees and shrubs.

(c) If the owner, agent or lessee fails to appear or neglects or refuses to comply with the order, the hearing officer shall file a report of the findings and a copy of the order with the village council not more than five days after non-compliance by the owner and request that necessary action be taken to enforce the order. A copy of the findings and order of the hearing officer shall be served on the owner, agent or lessee in the manner prescribed in subsection (a) above.

(d) The village council shall fix a date not less than 30 days after the hearing presided over by the hearing officer, for a hearing on findings and order of the hearing officer, and shall give notice to the owner, agent or lessee in the manner prescribed in subsection (a) of the time and place of this hearing. At the hearing, the owner, agent or lessee shall be given the opportunity to show cause why the order should not be enforced. The village council shall either approve, disapprove or modify the order. If the village council approves or modifies the order, they shall take all necessary action to enforce the order. If the order is approved or modified, the owner, agent or lessee shall comply with the order within 60 days after the date of the hearing under this subsection. In the case of an order of demolition, if the village council determines that the dangerous structure or excavation has been substantially destroyed by fire, wind, flood or other natural disaster and the cost of repair of the building or structure will be greater than the state equalized value of the structure or excavation, the owner, agent or lessee shall comply with the order of demolition within 21 days after the date of the hearing under this subsection.

(e) The cost of the demolition, of making the structure safe, or of maintaining the exterior of the structure or grounds adjoining the building or structure incurred by the village, including the costs and expenses associated with enforcing this article and/or the costs and expenses of any necessary legal action necessary to bring the property into conformance with this article, shall be reimbursed to the village by the owner or party in interest in whose name the property appears.

(f) The owner or party in interest in whose name the property appears upon the last local tax assessment records shall be notified by the village treasurer of the amount of the costs of demolition, of making the building safe, or of maintaining the exterior of the building or structure or grounds adjoining the building or structure, including all costs referenced in subsection (e) above, by first class mail at the address shown on the records. If the owner or party in interest fails to pay the costs within 30 days after mailing by the village treasurer of the notice of the amount of the cost, the village shall have a lien for the costs incurred by the village to bring the property into conformance with this article. The lien shall not take effect until notice of the lien has been filed or recorded as provided by law. A lien provided for in this subsection does not have priority over previously filed or recorded liens and encumbrances. The lien for the costs shall be collected and treated in the same manner as provided for property tax liens under the General Property Tax Act, Act. 206 PA 1893.

(g) In addition to other remedies under this act, the village may bring an action against the owner of the building or structure for the full cost of the demolition, of making the building or structure safe, or of maintaining the exterior of the building or structure or grounds adjoining the

building or structure. These costs shall include any and all costs incurred by the village associated with the enforcement of this article and/or any costs incurred in prosecuting any legal action necessary to bring the property into conformance with this article. The village shall have a lien on the property for the amount of a judgment obtained pursuant to this subsection.

(h) A judgment in an action brought pursuant to the preceding subsection may be enforced against the assets of the owner other than the building or structure. The village shall have a lien for the amount of a judgment obtained pursuant to the previous subsection against the owner's interest in all real property located in this state that is owned in whole or in part by the owner of the building or structure against whom the judgment is obtained.

Sec. 6-36. - Method of service.

In all cases, except emergency cases, where the owner, occupant, lessee or mortgagee is absent from the village, all notices or orders provided for in this article shall be sent registered or certified mail, return receipt requested, to the owner, occupant, lessee, mortgagee and all other persons having an interest in the building or structure as shown by the land records of the county register of deeds to the last known address of each, and a copy of the notice shall be posted in a conspicuous place on the dangerous structure or excavation to which it relates. Such mailing and posting shall be deemed adequate service.

Sec. 6-37. - Abatement generally.

If the owner has not complied with the requirements of any notice or order, the village may carry out the requirements including the demolition, making the structure safe, or maintaining the exterior of the structure or grounds adjoining the building or structure. The cost of such abatement shall be charged against the premises and the owner of the premises consistent with this article.

Sec. 6-38. - Emergency abatement.

When, in the opinion of the village manager, there is actual and immediate danger to life, health or morals by virtue of the existence of a dangerous structure or excavation as herein defined, he shall cause the necessary work to be done to render such building or structure, or part thereof, temporarily safe, whether or not the legal procedure herein described has been instituted. The cost of such abatement shall be charged against the premises and the owner of the premises consistent with this article.

Sec. 6-39. - Costs of abatement.

(a) Whenever the village shall enter upon any lot or parcel of land in order to accomplish abatement of a public nuisance, pursuant to provisions of this section, the village department of public works director is hereby authorized and directed to keep an accurate account of all expenses incurred, and, based upon these expenses, to issue a certificate determining and certifying the reasonable cost involved for the work with respect to each parcel of property.

(b) Within ten days after receipt of the certificate, the village treasurer shall forward a statement of the total charges assessed on each parcel of property to the person shown as the owner by the last current tax roll, and the assessment shall be payable to the village treasurer within 30 days from the date the statement was forwarded.

(c) If the owner of a lot, lots or premises fails to pay the bill within 30 days from the date the bill is mailed, the council may cause the amount of the expense incurred, together with a penalty and administrative fee of ten percent, to be levied by them as a special assessment upon the lot, lots or premises as provided in section 26-28, or as provided by this article, or the amount thereof shall be collected by court action.

Sec. 6-40. - Administrative liability.

No officer, agent, or employee of the village shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties under this article. Any suit brought against any officer, agent or employee of the village as a result of any act required or permitted in the discharge of his duties under this article shall be defended by the village attorney until the final determination of the proceedings.

Section 2. Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 3. Effective Date. This ordinance shall take effect seven days following its publication in a newspaper circulated within the Village.

Section 4. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:
Nays:
Abstain:
Absent:

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2020

Karen L. Banks, Village President

Patrick Reagan, Interim Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was

published in the Lakewood News, a newspaper of general circulation in the Village, on _____, 2020, and that such ordinance was entered into the Ordinance Book of the Village on _____, 2020.

Date: _____

Patrick Reagan, Interim Village Clerk

**VILLAGE OF LAKE ODESSA
IONIA COUNTY, MICHIGAN**

Trustee _____, supported by Trustee _____, moved the adoption of the following ordinance:

ORDINANCE NO. 2020-____

**AN ORDINANCE TO AMEND CHAPTER 10 THE CODE
OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA**

THE VILLAGE OF LAKE ODESSA ORDAINS:

Section 1. That Chapter 10, Article II, of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

ARTICLE II. - NUISANCES

DIVISION 1. - IN GENERAL.

Sec. 10-31. - Nuisances defined and prohibited.

- (a) Public nuisances shall include, but not be limited to, whatever is forbidden by any provision of this chapter.
- (b) Whatever annoys, injures, or endangers the safety, health, comfort, or repose of the public; offends public decency; interferes with, obstructs, or renders dangerous any street, highway, public area or navigable body of water or stream; allows accumulation of junk or obnoxious matter on private property; or in any way renders the public insecure in life or property, is hereby declared to be a public nuisance.
- (c) No person shall commit, create, or maintain any nuisance.

Sec. 10-32. - Scope of article.

Conditions enumerated in this article shall be deemed public nuisances; provided, however, such conditions shall not be exclusive, and any offensive condition, whether or not enumerated in this article, shall be deemed a nuisance.

Sec. 10-33. - Right of entry.

The police department, the village manager or their designee shall have the right to enter private property at any reasonable hour of the day or night for the purpose of making a compliance survey of the premises, for obtaining a sample of water used thereon, or for collecting other data and material pertaining to public health, safety and welfare and enforcing this article. No person shall resist or attempt to prevent such officers from carrying out the

purposes set forth in this section. Such officers shall have in their possession and shall carry upon their persons at all times, while carrying out the duties outlined in this section, sufficient credentials identifying themselves. Such credentials shall be exhibited by the bearer on demand to any person in charge of any premises such officer seeks to enter.

Sec. 10-34. - Violations.

Whenever by any section of this article the performance of any act is required or the performance of any act is prohibited, a failure to comply with such section shall constitute a violation of this article. In addition, the failure, neglect or refusal to comply with a cease and desist order of the enforcing agency or person shall constitute a violation of this article.

Sec. 10-35. - Municipal civil infraction.

A person who violates any section of this article is responsible for a municipal civil infraction, subject to payment of a civil fine as set forth in section 2-288, plus costs and other sanctions, for each infraction. Repeat offenses under this article shall be subject to increased fines as provided by section 2-288.

Sec. 10-36. - Civil procedures to compel compliance.

In addition to any other remedies pursued by the village to abate violations of this article, the village may also file a complaint in circuit court for the county for an order granting the relief for which the action or proceeding is brought or for an order enjoining all persons from doing or maintaining a public nuisance. The village manager, in such petition, may also apply to the circuit court for an order authorizing the village to abate any nuisance in the village.

Sec. 10-37. - Objectionable and unhealthy conditions.

Each of the following conditions, acts, dwellings, structures and property is considered objectionable and/or unhealthy and is declared to be a public nuisance and shall require the owner to correct the nuisance under this article:

- (a) Any building, erection, structure, cellar, or any part thereof which is overcrowded or does not provide adequate means of egress or ingress.
- (b) Any dwelling or residential building which does not have adequate facilities for the disposal of human excreta or other sewage.
- (c) Any dwelling or residential building which does not have a reasonably necessary amount of clean water for use on the premises.
- (d) Any building which is not adequately ventilated, drained, cleaned, and lighted.
- (e) Any structure, yard, or lot which is conducive to the harboring or breeding of insects, vermin, rats or other rodents.

- (f) Every cellar, foundation or excavation for any building, pool, pond and/or vessel which contains stagnant or putrid water.
- (g) An unclean building, yard, or lot that includes any unreasonable accumulation of garbage, rubbish, ashes, branches, leaves, or yard clippings.
- (h) All methods of human excreta disposal, except toilets properly maintained and connected with a sanitary sewer or septic tank which has been constructed and maintained in accordance with this Code or other village ordinances.
- (i) All clogged or choked sewers and house drains.
- (j) The discharge of any household or industrial liquid waste or any foul or nauseous liquid, water or other substance into or upon any highway, street, lane, alley, public space, square or into any adjacent lot or ground.
- (k) The pollution of any stream or body of water by depositing into the stream or water body or upon any adjacent highway, street, lane, alley, public street or square or into any adjacent lot or grounds any refuse, foul or nauseous liquid or water, creamery or industrial waste, or by forcing or discharging into any public or private sewer or drain any steam, vapor or gas.
- (l) The emission of noxious fumes or gas in such quantities as to render occupancy of property uncomfortable to a person of ordinary sensibilities.
- (m) All explosives, flammable liquids and other dangerous substances stored in any manner or in any amount contrary to the state statutes.
- (n) The accumulation of dust, papers or debris on any public parking lot or any parking lot maintained by any establishment for the use of its customers so that such dust, papers or debris may be blown upon adjoining, surrounding and other premises and be offensive or cause damage to the owners or occupants of such premises. The owner, lessee, operator or person in charge of such lot shall take such measures and shall treat the surface of such lot in a manner that dust, papers or debris shall not be blown therefrom in violation of this subsection.
- (o) Dangerous structures or excavations as defined by Chapter 6, Buildings and Building Regulations.
- (p) The presence of a dismantled, partially dismantled, unlicensed or inoperable vehicle, or parts of a vehicle on any platted or unplatted parcel of land as defined by this Chapter.

Sec.-10-38. - Posting of signs, advertisements, etc.

- (a) No person shall attach, place, paint, write, stamp, or paste any sign, advertisement, or any other matter upon any lamppost, electric light, railway, telegraph or telephone pole, shade tree, fire hydrant, or any box covering them; or any bridge, pavement, sidewalk, public building, or

any property or thing belonging to the village, or on any article or thing within any park. This subsection shall not be construed to prevent any public officer from doing the acts prohibited in this subsection for any purpose authorized by law.

(b) No person shall attach, place, paint, write, stamp, or paste any sign, advertisement, or other matter upon any house, wall, fence, gate, post, tree, or tree-box, without first having obtained the written permission of the owner, agent or occupant of the premises, or in compliance with the provisions of state law or provisions of this Code.

Secs. 10-39 - 10-60. - Reserved.

DIVISION 2. - ABATEMENT

Sec. 10-61. - Access.

The police department, the village manager or their designee shall be granted free access to and from any land for the work necessary to accomplish the abatement of any violation of this article found to exist, when such abatement is authorized by ordinance. No person shall obstruct or prevent such work. Such authorized representatives, after performing their duties in a prudent manner, shall not be liable for suit in any action of trespass therefor and shall be defended in any action arising therefrom by the village attorney until the final disposition of the proceedings.

Sec. 10-62. - Procedure.

(a) Where no other procedure is made specifically applicable by another section of this Code, any structure, condition or activity prohibited by this article may be abated by the village manager in accordance with the procedures in this division.

(b) The village manager shall first investigate the existence of the alleged nuisance to determine whether or not a public nuisance, as defined in this article, exists and to further determine the person who has created or is committing or maintaining such nuisance.

(c) The village manager shall then give written notice to the person responsible for the creation, commission or maintenance of such nuisance, specifying in particular the nature thereof, the corrective action to be taken to abate the nuisance and the time limit for abatement of such nuisance, which shall be a reasonable time but not to exceed ten days from the time the notice is served. Such notice shall be by registered or certified return receipt mail.

(d) If, at the expiration of the time limit in the notice, the person responsible for the commission, creation or maintenance of any nuisance shall not have complied with the requirements of the notice, the village may carry out the abatement requirements of the notice. The cost of such abatement shall be a debt owed the village by the person responsible for the commission, creation or maintenance of such nuisance and, if the nuisance is attributable to the use, occupancy or ownership of any land or premises within the village, shall be charged against such premises and the owner thereof.

(e) Whenever the village shall enter upon any lot or parcel of land in order to accomplish abatement of a nuisance, pursuant to provisions of this article, the village department of public works director is hereby authorized and directed to keep an accurate account of all expenses incurred, and, based upon these expenses, to issue a certificate determining and certifying the reasonable cost involved for the work with respect to each parcel of property.

(f) Within ten days after receipt of the certificate, the village treasurer shall forward a statement of the total charges assessed on each parcel of property to the person as shown as the owner by the last current tax roll and the assessment shall be payable to the village treasurer within 30 days from the date the statement was forwarded.

(g) If the owner of a lot, lots or premises fails to pay the bill within 30 days from the date the bill is mailed, the council may cause the amount of the expense incurred, together with a penalty and administrative fee of ten percent, to be levied by them as a special assessment upon the lot, lots or premises as provided in section 26-28, or the amount thereof shall be collected by court action.

Sec. 10-63. - Additional remedies.

Any action taken by the village to abate any nuisance under this division or any other section of this Code shall not affect the right of the village to institute proceedings against the person committing, creating or maintaining any nuisance for violation of this article, nor shall it affect the imposition of the penalty prescribed for such violation. As an additional remedy, upon application by the village to any court of competent jurisdiction, the court may order the nuisance abated and/or the violation or threatened violation restrained and enjoined.

Sec. 10-64. - Appeal hearing.

Except as otherwise provided in this article, appeals from any notice or order of any officer charged with the enforcement of this article shall be made to the village council within ten days from the date of service of the notice or order, provided that if the time limit specified for compliance is less than ten days, the appeal shall be within the time limit specified for compliance. The appellant shall file a written notice of appeal, specifying the ground therefor with the village manager. With each notice of appeal filed there shall be paid a fee of \$10.00. The village council shall fix a reasonable time for the hearing of the appeal and shall give notice thereof to all interested parties. The village council may reverse or affirm, in whole or in part, or make such order or decision with regard to the appeal as is determined necessary and shall have all the power of the officer from whom the appeal was taken.

Secs. 10-65 - 10-90. - Reserved.

Section 2. That Chapter 10, Article III of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

ARTICLE III. - TREES AND SHRUBS

Sec. 10-91. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Large trees means those trees obtaining a height of 50 feet or more.

Medium trees means those trees obtaining a height of more than 25 feet but less than 50 feet.

Park trees means trees, shrubs, bushes and all other woody vegetation in public parks, on public property, and on all areas owned by the village or to which the public has free access as a park.

Small trees means those trees obtaining a height of less than 25 feet.

Street trees means trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues or rights-of-way within the village.

Sec. 10-92. - Village tree board - Generally.

(a) Established; composition. There is hereby created and established a village tree board which shall consist of three members, one such member to be a member of the village council appointed by the village president with the approval of the village council; one such member to be an employee of the department of public works, appointed by the president with the approval of the council; and the third member to be the village manager. If no village manager shall be employed by the village, then the third member shall be a resident appointed by the president with the approval of the council.

(b) Term of office. Members of the village tree board shall serve until their successor has been appointed.

(c) Compensation. Members of the village tree board shall serve without compensation.

(d) Operation. The village tree board shall choose its own officers, make its own rules and regulations, and keep a journal of its proceedings. A majority of the members of the village tree board shall be a quorum for the transaction of business.

Sec. 10-93. - Same - Duties and responsibilities.

(a) It shall be the responsibility of the village tree board to study, investigate, counsel, develop, and make recommendations to the village council for the care, preservation, pruning, planting, replanting, removal or disposition of street trees and park trees.

(b) Action on special matters. The village tree board, when requested by the village council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities.

Sec. 10-94. - Requirements for street trees.

(a) Species to be planted. The species set forth in this subsection shall constitute the official street tree species for the village. No species other than those included in this subsection may be planted as street trees without written permission of the village tree board.

- (1) Large trees (50 feet or more):
Superform maple (*Platanoides "superform"*).
Sugar maple (*Saccharum hard maple*).
Shademaster honeylocust (*Gleditsia triacanthus inermis "shademaster"*).
Skyline honeylocust (*Tricanthos inermis "skyline"*).
- (2) Medium trees (25 feet to 50 feet):
Crimson king maple (*Platanoides "crimson king"*).
Royal red maple (*Platanoides "royal maple"*).
Imperial honeylocust (*Triacanthos inermis "imperial"*).
- (3) Small trees (less than 25 feet):
Eastern redbud (*Cercis canadensis*).
Flowering dogwood (*Cornus*).
Allegheny serviceberry (*Amelanchier laevis*).

(b) Spacing. The spacing of street trees will be in accordance with the three species size classes listed in subsection (a) of this section, and no trees may be planted closer together than the following: Small trees, 30 feet (9.1 m); medium trees, 40 feet (12.2 m); large trees, 50 feet (15.2 m), except as approved in writing by the village tree board.

(c) Distance from curb and sidewalk. The distance trees may be planted from curbs or curblines and sidewalks will be in accordance with the three species size classes listed in subsection (a) of this section, and no trees may be planted closer to any curb or sidewalk than the following: Small trees, two feet (0.61 m); medium trees, three feet (0.91 m); and large trees, four feet (1.22 m).

(d) Distance from street corners and fire hydrants. No street tree shall be planted closer than 35 feet (10.67 m) to any street corner, measured from the point of nearest intersecting curbs or curblines. No street tree shall be planted closer than 15 feet (4.57 m) to any fire hydrant.

(e) Obstructing utilities. No street trees other than those species listed as small trees in subsection (a) of this section may be planted under or within ten lateral feet (3.05 m) of any overhead utility wire, or over or within five lateral feet (1.52 m) of any underground water line, sewer line, transmission line or other utility.

Sec. 10-95. - Planting trees on private property.

- (a) Distance from street right-of-way. No person shall plant any tree on private property within the village unless the distance from the center of the trunk of such tree to the nearest street right-of-way line measures six feet or more.
- (b) Planting of small trees on private property. No person shall plant on private property within the village any tree enumerated in section 10-74(a) as small trees within five lateral feet of any underground water line, sewer line, transmission line or other utility.
- (c) Planting of medium trees on private property. No person shall plant on private property within the village any tree enumerated in section 10-74(a) as medium trees within ten lateral feet of any underground water line, sewer line, transmission line or other utility.
- (d) Planting of large trees on private property. No person shall plant on private property within the village any tree enumerated in section 10-74(a) as large trees within 15 lateral feet of any underground water line, sewer line, transmission line or other utility.
- (e) Written approval for planting certain trees. No person shall plant on private property within the village any poplar, box elder, basswood, willow, silver maple, common catalpa, horse-chestnut, Chinese elm tree or "tree of heaven" without first obtaining the written approval of the village tree board.
- (f) Distance from utility lines. No person shall plant on private property within the village any tree not enumerated in section 10-74(a) and not prohibited in this section within 25 lateral feet of any underground water line, sewer line, transmission line or other utility.

Sec. 10-96. - Street tree and park tree care.

The village shall have the right to plant, prune, maintain and remove street trees, park trees, plants and other vegetation within the lines of all streets, alleys, avenues, lanes, squares, rights-of-way and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The village may remove, or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, cable lines, or other public improvements, or is affected with any injurious fungus, insect or other pest. This section shall not prohibit the planting of street trees by adjacent property owners provided that the selection and location of such trees is in accordance with section 10-94.

Sec. 10-97. - Tree topping.

It shall be unlawful for any person or entity to top any street tree or park tree without the written consent of the village tree board. "Topping" is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are

impractical, may be exempted from the provisions of this section by a determination of the village tree board.

Sec. 10-98. - Pruning, corner clearance.

(a) Every owner of any tree overhanging any street right-of-way within the village shall prune the branches so that such branches shall not obstruct the light from any streetlamp or obstruct the view of any street intersection, and so that there shall be a clear space of eight feet (2.43 m) above the surface of the street or sidewalk. Such owners shall remove all dead, diseased or dangerous trees, or broken or decayed limbs that constitute a menace to the safety of the public.

(b) The village shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a street light, or interferes with the visibility of any traffic control device or sign.

Sec. 10-99. - Dead or diseased tree removal on private property.

(a) Removal generally; notice. The village shall have the right to cause the removal of any dead or diseased trees on private property within the village when such trees or parts thereof constitute a hazard to life and property, or harbor insects or disease that constitute a potential threat to other trees within the village. The village shall send notice by first class mail to the owner of the private property, as appears from the assessment records, with a copy of such notice sent by first class mail to the occupant. Removal shall be done by such owners or occupants at their own expense within 60 days after the date of mailing of notice.

(b) Removal by village. In the event of failure of owners or occupants to comply with this section, the village shall have the authority to remove such trees and charge the cost of removal on the owner's property tax notice. In addition, the village may elect to recover such amount through court action.

Sec. 10-100. - Removal of stumps.

All stumps of street trees and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

Sec. 10-101. - Recovery of value of lost street trees or park trees.

(a) Recovery of value for damaged trees. Whenever the village tree board shall determine that any street tree or park tree has been impaired, damaged or broken in a manner which will cause immediate or future removal of the tree and that such removal is deemed premature and untimely based on the condition, vigor, location, kind and age of the tree and the board shall have knowledge of the person causing such damage, then the board shall assess against the responsible person the value of the tree as determined by use of the Michigan Forestry and Parks Association Shade Tree Evaluation Chart, or, at the election of the board, by appraisal.

(b) Recovery of value of destroyed trees. Whenever the village tree board shall determine that any street tree or park tree has been severed, destroyed or removed, and that such severing, destruction or removal is deemed premature and untimely based on the condition, vigor, location, kind and age of the tree, and the board shall have knowledge of the person causing such damage, then the board shall assess against the responsible person the value of the tree, as determined by use of the Michigan Forestry and Parks Association Shade Tree Evaluation Chart, or, at the election of the board, by appraisal.

(c) Choice of replacement tree. This section shall not be construed in such a way that the value received by the village shall be less than the actual cost of the removal of the tree and replacement with a tree determined comparable by the village tree board, such replacement tree to be not less than three inches in diameter measured at the height of six inches above the ground. The village tree board shall not be restricted in its choice as to the replacement planting site.

(d) Duty of police department. It shall be the duty of the village police department, having knowledge of any damage or destruction to street trees or park trees and having knowledge of the person causing such damage, to immediately report this information to the village tree board.

(e) Duty of tree board. It shall be the duty of the village tree board to notify the village council of any damage to street trees or park trees for which recovery could be sought under the provisions of this section.

Sec. 10-102. - Arborist's license and bond.

It shall be unlawful for any person to engage in the business or occupation of pruning, treating or removing street trees or park trees within the village without first applying for and procuring a permit. The permit fee shall be set annually by the village tree board and paid in advance; provided, however, that no permit shall be required of any public service company or village employee doing such work in the pursuit of their public service endeavors. Before any permit shall be issued, each applicant shall first file evidence with the village clerk of possession of liability insurance in the minimum amounts as set by resolution of the village council from time to time, indemnifying the village or any person injured or damaged resulting from the pursuit of such endeavors as described in this section. After receipt of the required permit fee and acceptable insurance information, the permit shall be issued by the village clerk.

Sec. 10-103. - Appeals to village council.

Any person may appeal from any ruling or order of the village tree board to the village council, who shall hear the matter and affirm, reverse or amend the decision of the village tree board.

Sec. 10-104. - Interference with village tree board.

It shall be unlawful for any person to prevent, delay or interfere with the village tree board, or any of its agents, while engaging in and about the inventoring, planting, identifying,

tagging, cultivating, mulching, pruning, spraying or removing of any street trees, park trees or trees on private grounds, as authorized in this article, or to remove, deface, mutilate or destroy any tree tag or other identifying device attached to any street trees, park trees, or trees on private ground by the village tree board, or any of its agents.

Sec. 10-105. - Penalty for violations of article.

Any person violating any provision of this article shall be guilty of a misdemeanor, and upon conviction or a plea of guilty, shall be subject to a fine as provided in section 1-17 of this Code. Any such fine shall be separate from the recovery of value provided in this article, and the maximum amount of the fine provided for in this section shall in no way limit the amount of the value which may be recovered under the provisions of this article.

Secs. 10-106 - 10-130. - Reserved.

Section 3. That Chapter 10, Article IV of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

ARTICLE IV. - WEEDS

Sec. 10-131. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Weeds means all plant growth except flowers, vegetables, agricultural crops, trees, bushes or grass, whether noxious or otherwise.

Sec. 10-132. - Public nuisance declared.

All weeds and grass standing at the height of eight inches or more on land within the village, unless otherwise excepted in this article, are hereby declared to be a public nuisance.

Sec. 10-133. - Unlawful height of weeds and grass.

It shall be unlawful for any person to permit weeds or grass to reach a height of eight inches or more on land owned by or under the possession, control or occupancy of such person within the village, including any public right-of-way or easement portion thereof.

Sec. 10-134. - Responsibility for cutting.

It shall be the duty of the occupant of every premises and the owner of every unoccupied premises within the village to cut, remove, or destroy by lawful means all such weeds and grass as often as may be necessary to comply with the provisions of section 10-133.

Sec. 10-135. - Exceptions.

(a) It shall not be unlawful to allow the growth of weeds or grass to a height of eight inches or more in land areas not within platted subdivisions, except upon that part of such areas of land within 50 feet of any lot line of a platted subdivision, or the property line of any parcel upon which there is a dwelling house, or street, road or highway right-of-way.

(b) The non-owner occupants of a multiple-family housing structure containing three or more residential rental units shall not be subject to the provisions of this article. This does not, however, preclude the owner or agent of said structure from compliance with this article.

Sec. 10-136. - Notice; posting and publication.

(a) Publication. The village shall cause notice of the purpose of this article and the intent of the village to enforce it to be published once in April of each year in a newspaper of general circulation within the village.

(b) Notice of violation. Notice of violation of sections 10-133 or 10-134 shall be given by delivering the notice personally to the occupant or owner of the property; or by leaving notification at his residence, office or place of business; or by mailing notice to such occupant or owner at his last known address; or by posting the notice in a conspicuous place on the premises. One notification for failure to comply with the provisions of either sections 10-133 or 10-134 shall be given during the calendar year.

Sec. 10-137. - Abatement of nuisance.

(a) Upon receiving notification as set forth in section 10-136(b), the occupant or owner of unoccupied premises shall cause the weeds, grass and other vegetation to be cut, removed, or destroyed by lawful means within 72 hours, and shall thereafter continue to maintain such vegetation at a height of less than eight inches for the remainder of the calendar year.

(b) Failure to cure a violation of section 10-133 or 10-134 in a timely manner will cause the village to abate the violation. The village shall keep an account of the expense of the abatement, and such expense shall be charged to and paid by the owner, occupant or person in possession or control of the premises. Fees for abatement by the village shall be determined from time to time by resolution of the village council.

Sec. 10-138. - Costs of abatement constitute lien.

(a) Charges for weed or grass cutting shall be due within 30 days from the date the bill is mailed. If payment is not received by the due date, a late fee of \$50.00 shall be charged.

(b) Charges for weed or grass cutting shall become a lien upon the premises. Whenever a bill for such charges has been rendered and remains unpaid by May 1 of the following calendar year, the treasurer may add the expense of abatement and the late fee to the next real property tax

notice for the premises, which amounts shall become delinquent if unpaid by the due date for payment of such tax and shall then bear interest at the same rate as the tax.

Sec. 10-139. - Violation.

Any violation of this article shall be punishable as a municipal civil infraction.

Secs. 10-140 - 10-160. - Reserved.

Section 4. That Chapter 10, Article III of the Code of Ordinances, Village of Lake Odessa, Michigan, entitled "Dismantled, Inoperable and Unlicensed Vehicles," is hereby renumbered as Article V and amended to read as follows:

ARTICLE V. - DISMANTLED, INOPERABLE AND UNLICENSED VEHICLES

DIVISION 1. - GENERALLY

Sec. 10-161. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Dismantled or partially dismantled vehicle means a vehicle from which some part that is ordinarily a component of such vehicle has been removed or is missing.

Inoperable motor vehicle means a motor vehicle which, because of dismantling, deterioration, disrepair or other cause, is incapable of being propelled under its own power.

Motor vehicle means any wheeled vehicle which is self-propelled or intended to be self-propelled as well as travel trailers, recreational vehicle, house trailers or camper bodies.

Unlicensed vehicle means any motor vehicle, or other vehicle requiring a license or registration, that does not have a current registration or does not have a registration tab or license plate affixed to the vehicle in the manner required by law.

Vehicle means every device in, upon or by which any person is or may be transported, or any device that may be drawn upon a highway, including a motor vehicle, travel trailer, recreational vehicle, fifth wheel, motor home, camper, watercraft, snowmobile and off-road or all-terrain vehicle, boat trailers, and utility or other trailers designed for transporting or storing another vehicle.

Sec. 10-162. - Right of entry.

The police department, village manager or their designee shall have the right to enter private property at any reasonable hour of the day or night for the purpose of making a compliance survey of the premises or collecting other data and material pertaining to public health, safety and welfare and enforcing this article. No person shall resist or attempt to prevent

such officers from carrying out the purposes set forth in this article. Such officers shall have in their possession and shall carry upon their persons at all times, while carrying out the duties outlined, sufficient credentials identifying themselves. Such credentials shall be exhibited by the bearer on demand to any person in charge of any premises such officer seeks to enter.

Sec. 10-163. - Violations.

Whenever, by any section of this article, the performance of any act is required or the performance of any act is prohibited, a failure to comply with such section shall constitute a violation of this article. In addition, the failure, neglect or refusal to comply with a cease and desist order of the enforcing agency or person shall constitute a violation of this article.

Sec. 10-164. - Municipal civil infraction.

A person who violates any section of this article is responsible for a municipal civil infraction, subject to payment of a civil fine as set forth in section 2-288, plus costs and other sanctions, for each infraction. Repeat offenses under this article shall be subject to increased fines as provided by section 2-288.

Sec. 10-165. - Civil procedures to compel compliance.

In addition to any other remedies pursued by the village to abate violations of this article, the village may also file a complaint in circuit court for the county for an order granting the relief for which the action or proceeding is brought or for an order enjoining all persons from doing or maintaining such nuisance. The village manager, in the petition, may also apply to the circuit court for an order authorizing the village to abate any nuisance in the village.

Sec. 10-166. - Evidence of nuisance.

The presence of a dismantled, partially dismantled, unlicensed or inoperable vehicle, or parts of a vehicle on any platted or unplatted parcel of land in violation of this article is declared to be a public nuisance.

Sec. 10-167. - Storage on private property.

No person shall store on, place on or permit to be stored or placed on or allowed to remain on any private property within the village a dismantled, partially dismantled, unlicensed, or inoperable vehicle, or any parts of a vehicle, except within a completely enclosed building or upon the premises of an authorized junkyard business as may be permitted under the zoning ordinance in Chapter 36 of this Code.

Sec. 10-168. - Location permitted.

No person shall dismantle, cut up, remove parts from or otherwise disassemble any automobile, abandoned vehicle, or otherwise except in a completely enclosed building or upon

the premises of an authorized junkyard, as may be permitted under the zoning ordinance in Chapter 36 of this Code.

Sec. 10-169. - Placement on street or in front yard.

This article shall not be construed to permit parking or placing of a dismantled, partially dismantled, unlicensed or inoperable vehicle on any street area in the village or in any required front yard, as defined in section 36-5.

Secs. 10-170 - 10-195. - Reserved.

DIVISION 2. - ABATEMENT

Sec. 10-196. - Access.

The village authorized representatives shall be granted free access to and from any land for the work necessary to accomplish the abatement of any violation of this article found to exist, when such abatement is authorized by ordinance. No person shall obstruct or prevent such work. Such authorized representatives, after performing their duties in a prudent manner, shall not be liable for suit in any action of trespass therefor and shall be defended in any action arising therefrom by the village attorney until the final disposition of the proceedings.

Sec. 10-197. - Notice to remove.

The police department, village manager or their designee is authorized and empowered to notify the owner or occupant of any private property within the village or the agent of such owner to remove any dismantled, partially dismantled, unlicensed or inoperable vehicle located on the owner's property. Such notice shall be by registered mail, addressed to the owner or occupant at his last known address, or shall be delivered to the owner or occupant in person.

Sec. 10-198. - Action for noncompliance.

Upon the failure, neglect or refusal of any owner, occupant or agent notified to remove any dismantled, partially dismantled, unlicensed, or inoperable vehicle within ten days after receipt of written notice provided for in section 10-127, or within ten days after the date of return of such notice if it is returned to the village post office because of the inability to make delivery thereof, provided the notice was properly addressed to the last known address of such owner or agent, as reflected upon the village tax records, the village manager is authorized and empowered to pay for the removal of such vehicle, or to order its disposal or removal by the village.

Sec. 10-199. - Costs of removal.

The reasonable cost and expense incurred by the village in removing and storing any vehicle from the property, as provided in section 10-198 shall be determined by the village, and the amount thus determined shall be charged to the owner of the premises involved and shall be due and payable forthwith. A bill covering such amount shall be mailed by the village clerk to

the person as shown as the owner by the last current tax roll, demanding payment of the amount due. If the owner of a lot, lots or premises involved fails to pay the bill within 30 days from the date the bill is mailed, the village council may cause the amount of the expense incurred, together with a penalty and administrative fee of ten percent, to be levied by them as a special assessment upon the lot, lots or premises as provided in section 26-28, or the amount thereof shall be collected by court action.

Section 5. Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 6. Effective Date. This ordinance shall take effect seven days following its publication in a newspaper circulated within the Village.

Section 7. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:
Nays:
Abstain:
Absent:

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2020

Karen L. Banks, Village President

Patrick Reagan, Interim Village Clerk

CERTIFICATION

I, the undersigned duly appointed Interim Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on _____, 2020, and that such ordinance was entered into the Ordinance Book of the Village on _____, 2020.

Date: _____

Patrick Reagan, Interim Village Clerk

LAKE ODESSA VILLAGE COUNCIL
Ionia County, Michigan

Motion by Trustee _____, supported by Trustee _____, to adopt the following resolution:

RESOLUTION NO. 2020-48

**APPROVAL TO RE-ADOPT VILLAGE COUNCIL RULES
OF PROCEDURE**

WHEREAS, a general law village is required by the General Law Village Act, 1895 PA 3, as amended, to adopt rules of its own proceedings; and

WHEREAS, the Village Council previously adopted revised rules of proceeding at a regular Council meeting held on March 16, 2020; and

WHEREAS, the Village Council has three (3) new members after the November 3, 2020 election; and

WHEREAS, the re-adoption of these rules is a prudent action for both new and existing Trustees.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council has reviewed the Village Council Rules of Procedure (attached as "Exhibit A"), and hereby approve the same.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 16, 2020

Patrick Reagan, Village Manager/ Interim Village Clerk

VILLAGE OF LAKE ODESSA



VILLAGE COUNCIL RULES OF PROCEDURE

Revised and Adopted: March 16, 2020

Exhibit A

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I. INTRODUCTION

These Rules of Procedure are adopted pursuant to the requirements of the General Law Village Act, 1895 PA 3, as amended.

Rules of procedure help a council to run an efficient meeting and to deal with the public and the media in a positive manner. The Village Council should review and re-adopt these Rules of Procedure at its first meeting after Council Members have been elected, have taken office and when a quorum is present.

II. REGULAR AND SPECIAL MEETINGS

All meetings of the Village Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267, as amended, and with these rules.

A. Regular meetings. Regular meetings of the Village Council will be held on the third Monday of each month, beginning at 7 p.m. at the Page Memorial Building, unless otherwise rescheduled by a majority vote of the Village Council. Council meetings shall conclude no later than 10:30 p.m., subject to extension by the council.

B. Special meetings. A special meeting shall be called by the President or any three members of the Council on at least 24 hours' written notice to each member of the Council, served personally or left at the Council Member's usual place of residence. Special meeting notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Council unless the item has been stated in the notice of such meeting.

C. Posting requirements for regular and special meetings.

1. Within 10 days after the regular December meeting of the Council, a public notice stating the dates, times and places of the regular monthly council meetings for the following calendar year will be posted at the Village offices.
2. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time, and place of the meeting shall be posted at the Village office at least 18 hours before the meeting.
3. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public, when two-thirds of the members of the Council determine that delay would be detrimental to the Village's efforts in responding to the threat.

D. Minutes of regular and special meetings.

1. The Clerk shall attend Council meetings and record all proceedings and resolutions of the Council, in accordance with Section 64.5 of the General Law Village Act of 1895, as amended, and the Open Meetings Act.
2. In the absence of the Clerk, the Council may appoint one of its own members or another person to temporarily perform the Clerk's duties.
3. Within 8 business days of a Council meeting, minutes of the council proceedings shall be prepared by the Clerk and shall indicate the vote of the Council Members and will be available for public inspection.
4. A copy of the approved minutes of each regular or special council meeting shall be available for public inspection at the Village offices during regular business hours or at www.lakeodessa.org within 5 business days after the meeting at which the minutes are approved by the public body.

E. Study sessions. Upon the call of the President or any three members of the Council, and with appropriate notice to the Council Members and to the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion, nor shall any Council Member enter into a formal commitment with another member regarding a vote to be taken subsequently.

III. CONDUCT OF MEETINGS

A. Meetings to be public. All regular and special meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act. All official meetings of the Council and its committees shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

B. Agenda preparation. An agenda for each regular Council meeting shall be prepared by the President with the following order of business:

1. Call to order
2. Pledge of Allegiance
3. Roll call of Council Members
4. Approval of agenda
5. Public comment on agenda items
6. Minutes
7. Expenditures

8. Approval of consent agenda
9. Departmental reports
10. Committee reports
11. Presentations
12. Discussion items
13. Public hearings
14. Unfinished business
15. New business
16. Miscellaneous Correspondence
17. Trustee Comments
18. Public comment
19. Adjournment

Any Council Member shall have the right to add items to the regular agenda before it is approved.

- C. Consent agenda.** A consent agenda may be used to allow the Council to act on numerous administrative or non-controversial items at one time. Included on the agenda can be items such as board and committee minutes, approval of recognition resolutions, etc. Upon request by any member of the Council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.
- D. Agenda distribution.** An agenda and supporting materials shall be distributed to Council members no later than the Friday prior to each regular Council meeting.
- E. Quorum.** A majority of the entire elected or appointed and sworn members of the Council shall constitute a quorum for the transaction of business at all Council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date, with appropriate public notice.
- F. Attendance at council meetings.**
1. Election to the Village Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the Village. Attendance at Council meetings is critical to fulfilling this responsibility. A general law village council is empowered by Section 65.5 of the General Law Village Act, as amended, to adjourn a meeting if a quorum is not present, and compel attendance in a manner prescribed by ordinance.
 2. The Council, by unanimous vote, may excuse absences for cause. If a Council Member has more than three unexcused successive absences for regular or special Council meetings, the Council may enact a resolution of reprimand. In the event that the member's absences continue for more than three additional successive regular or special meetings of the Council, the Council may enact a resolution of censure or request the Council Member's resignation or both.

3. The following definition and procedures shall apply to accommodate the absence from a public meeting, workshop and/or work session (hereafter "meeting") of a Council Member due to military duty:
 - a) "Military Duty" means: (1) training and service performed by an inductee, enlistee or reservist or any entrant into a temporary component of the armed forces of the United States, and (2) time spent in reporting for and returning from such training and service, or if rejection occurs, from the place of reporting, pursuant to a lawful order.
 - b) The Council Member who will be absent from a meeting due to military duty shall notify the Village Manager of the intended absence and affected dates sufficiently in advance of the public meeting to allow the public to provide input on any business that will come before the Village Council, along with an e-mail address and telephone number where that Council Member can be reached during the absence from the meeting for military duty.
 - c) Upon notification by the Village Manager to the Village Clerk of the absence under this sub-section, the Village Clerk shall post a notice of the affected public meeting, which shall include a notification to the public of the name of the Council Member who will be absent due to military duty, and a notification that the Council Member may be contacted through the Village of Lake Odessa website portal or with a written message submitted to the Village Manager's office.
 - d) The Council Member who will be absent from a public meeting due to military duty shall be permitted to participate in, and vote on, business before the public body in a manner determined by the Village Manager, or his/her designee, to ensure 2-way communication wherever feasible, ideally utilizing a form of teleconferencing whenever possible.

G. Presiding officer.

1. The presiding officer shall be responsible for enforcing these Rules of Procedure and for enforcing orderly conduct at meetings. The President is ordinarily the presiding officer and serves as a voting member of the council on all issues.
2. The President, with concurrence of the Council, shall appoint one member President Pro Tempore, who shall preside in the absence of the President.
3. In the absence of both the President and the President Pro Tempore, Council shall appoint one member from the remaining Council Members present.

H. Disorderly conduct. The presiding officer may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities.

Such person shall be seated until the chair determines whether the person is in order. If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by special leave of the Council. If the person shall continue to be disorderly and disrupt the meeting, the presiding officer may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

IV. CLOSED MEETINGS

A. Purpose. Closed meetings may be held only for the reasons authorized in the Open Meetings Act, as follows:

1. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent when the named person requests a closed meeting.
2. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.
3. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
4. To consult with the municipal attorney or another attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the council.
5. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by the Council for employment or appointment to a public office shall be held in an open meeting.
6. To consider material exempt from discussion or disclosure by state or federal statute.

B. Calling closed meetings. At a regular or special meeting, the Council Members, elected or appointed and serving, by a two-thirds roll call vote may call a closed session under the conditions outlined in Section C.1 above, and in accordance with the Open Meetings Act. The roll call vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the public part of the meeting at which the vote is taken.

C. Minutes of closed meetings. A separate set of minutes shall be taken by the Clerk or the designated secretary of the Council at the closed session. These minutes will

be retained by the Clerk under seal, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Michigan Open Meetings Act. These minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

V. DISCUSSION AND VOTING

- A. Rules of parliamentary procedure.** The rules of parliamentary practice as contained in the latest edition of “Robert’s Rules of Order” shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these Rules, Village ordinances or applicable state statutes. The President may appoint a parliamentarian. The chair shall preserve order and decorum and may speak to points of order in preference to other Council Members. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Council Members present. Any member may appeal to the Council a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, “Shall the decision of the chair be sustained?” If the majority of the members present vote “aye,” the ruling of the chair is sustained; otherwise it is overruled.
- B. Conduct of discussion.** During the Council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate. No member shall speak more than once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so. The chair, at his or her discretion and subject to the appeal process mentioned in Section A. above, may permit any person to address the Council during its deliberations.
- C. Ordinances and resolutions.** No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code, or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title. A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes.
- D. Roll call.** In all roll call votes, the names of all members of the Council shall be called, with the President voting last.

E. Duty to vote.

1. Election to a deliberative body carries with it the obligation to vote. Council Members present at a Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A Council Member who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.
2. Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the Village attorney shall be binding on the Council with respect to the existence of a conflict of interest.
3. A vote may be tabled, if necessary, to obtain the opinion of the Village attorney.
4. The right to vote is limited to the members of Council present at the time the vote is taken.
5. Voting by proxy or by telephone is not permitted. All votes must be held and determined in public; no secret ballots are permitted.

F. Results of voting. In all cases where a vote is taken, the chair shall declare the result. It shall be in order for any Council Member voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

VI. CITIZEN PARTICIPATION

A. In General. Each regular Council meeting agenda shall provide for reserved time for citizen comment. If requested by a member of the Council, the presiding officer shall have discretion to allow a member of the audience to speak at times other than reserved time for citizen comment.

B. Length of presentation. Any person who addresses the Council during a Council meeting with regard to an agenda item or during a public hearing shall be limited to five minutes in length per individual presentation. The clerk will maintain the official time and notify the speakers when their time is up.

C. Addressing the Council. When a person addresses the Council, he or she shall state his or her name and home address. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VII. MISCELLANEOUS

- A. Adoption and amendment of rules of procedure.** These Rules of Procedure of the Council will be placed on the agenda of the regular November Council meeting following the seating of newly-elected Council Members, for review and adoption. A copy of the Rules adopted shall be distributed to each Council Member. The Council may alter or amend its rules at any time by a vote of a majority of its members after notice has been given of the proposed alteration or amendment.
- B. Suspension of rules.** These Rules may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present, except that Council actions shall conform to state statutes and to the Michigan and the United States Constitutions.
- C. Bid awards.** Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of Council if that action is announced in the notice of the special meeting.
- D. Committees.**
1. Standing and special committees of council. The Village shall have the following standing committees:
 - a) **Personnel/Finance:** Makes recommendations to the Village Council regarding human resource issues and Village financial matters; conducts appeal hearings on employee complaints in accordance with the Employee Policies & Procedure Handbook.
 - b) **Recreation/Special Projects:** Makes recommendations to the Village Council with regard to recreational facilities and policies, as well as such other matters as may be referred to it from time to time by the Village Council.
 2. Committee members will be appointed by the President, subject to a majority vote of the Council. They shall be members of the Council. The President shall fill any committee vacancies. The committee member shall serve for a term of one year and may be re-appointed. Special committees may be established for a specific period of time by the President or by a resolution of the Council which specifies the task of the special committee and the date of its dissolution.
- E. Citizen task forces.** Citizen task forces may be established by a resolution of the Council which specifies the task to be accomplished and the date of its dissolution. Members of such committees will be appointed by the President, subject to approval by a majority vote of the Council, and must be residents of the Village. Vacancies will be filled by majority vote of the Council in the same way appointments are made.

F. Authorization for contacting the Village attorney. The following officials (by title) are authorized to contact the Village attorney regarding municipal matters:

1. Village Manager
2. President

LAKE ODESSA VILLAGE COUNCIL
Ionia County, Michigan

Motion by Trustee _____, supported by Trustee _____, to adopt the following resolution:

RESOLUTION NO. 2020-49

**APPROVAL TO RE-ADOPT THE VILLAGE’S CODE OF
ETHICS AND CONDUCT FOR ELECTED AND
APPOINTED OFFICIALS**

WHEREAS, the Lake Odessa Village Council had previously adopted a “Code of Ethics and Conduct for Elected and Appointed Officials,” in 2018 ; and

WHEREAS, after the November 3, 2020 election, the Village Council has three (3) new members; and

WHEREAS, the Village President wishes for this “Code of Ethics and Conduct for Elected and Appointed Officials” – attached as “Exhibit A” -- to be re-adopted and entered into the public record, to demonstrate to the community the Village Council’s continuing commitment to ethical and courteous conduct by any and all elected and appointed officials who serve the people of Lake Odessa.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council approves the re-adoption of the Village’s “Code of Ethics and Conduct for Elected and Appointed Officials.”
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 16, 2020

Patrick Reagan, Village Manager/ Interim Village Clerk

VILLAGE OF LAKE ODESSA



CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIALS

Initial Adoption: November 19, 2018

EXHIBIT A

STATEMENT OF PURPOSE

The Lake Odessa Village Council adopts this Code of Ethics and Conduct to assure that all elected and appointed Village officials conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the government of the Village of Lake Odessa.

* * *

A. ETHICS

The citizens and businesses of Lake Odessa are entitled to have fair, ethical and accountable local government. To this end, the public should have full confidence that their elected and appointed officials:

- Comply with both the letter and spirit of the laws and policies affecting the operation of government;
- Are independent, impartial and fair in their judgment and actions;
- Use their public office for the public good, not for personal gain; and
- Conduct public deliberations and processes openly, unless required by law to be confidential, in an atmosphere of respect and civility.

Therefore, members of the Village Council and of all boards, commissions and committees shall conduct themselves in accordance with the following ethical standards:

1. **Act in the Public Interest.**

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Lake Odessa and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before them.

2. **Comply with the Law.**

Members shall comply with the laws of the nation, the State of Michigan, and the Village of Lake Odessa in the performance of their public duties. These laws include, but are not limited to: the Open Meetings Act, the Freedom of Information Act, Village ordinances and resolutions.

3. **Conduct of Members.**

The professional and personal conduct of members while exercising their office must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Village Council, boards, commissions and committees, Village staff or the general public.

4. Respect for Process.

Members shall perform their duties in accordance with the processes and rules of order established by the Village Council and boards, commissions and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of Council policy decisions by Village staff.

5. Conduct at Public Meetings.

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand.

6. Decisions Based on Merit.

Members shall base their decisions on the merits and substance of the matter at hand.

7. Conflicts of Interest.

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence any government decision in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest.

8. Gifts and Favors.

In regard to the acceptance and reporting of gifts, members shall not solicit or accept a gift or loan of money, goods, services or other thing of value for his or her benefit which may tend to influence the manner in which the member performs his or her official duties.

Members shall not be a party, directly or indirectly, to any contract between himself or herself and the public body for which he/she serves as an official.

9. Confidential Information.

Members shall respect the confidentiality of information which is deemed confidential by the Open Meetings Act and/or the Freedom of Information Act. Members shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

10. Use of Public Resources.

Members shall not use public resources which are not available to the public in general (e.g., Village staff time, equipment, supplies or facilities) for private gain or for personal purposes.

11. Representation of Private Interests.

In keeping with their role as stewards of the public interest, members of the Village Council shall not appear on behalf of the private interests of third parties before the Council, or any board, commission, committee or proceeding of the Village, nor shall members of boards, commissions or committees appear before their own bodies or before the Village Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

12. Advocacy.

Members shall represent the official policies or position of the Village Council, board, commission or committee to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent the Village of Lake Odessa, nor will they allow the inference that they do.

13. Policy Role of Members.

Members shall respect and adhere to the council-manager structure of Lake Odessa government. In this structure, the Village Council determines the policies of the Village with the advice, information and analysis provided by boards, commissions, committees, Village staff, and the general public. Except as provided by Village ordinance, members therefore shall not interfere with the administrative functions of the Village or the professional duties of Village staff, nor shall they impair the ability of staff to implement policy decisions of the Village Council.

14. Independence of Boards, Commissions and Committees.

Because of the value of the independent advice of boards, committees and commissions to the public decision-making process, members of the Village Council shall refrain from using their position to unduly influence the deliberations or outcomes of board, committee and committee proceedings.

15. Positive Workplace Environment.

Members shall support the maintenance of a positive and constructive workplace environment for Village employees, and for citizens and businesses dealing with the

Village. Members shall recognize their special role in their dealings with Village staff and shall refrain from creating the perception of inappropriate direction to staff.

B. CONDUCT GUIDELINES

The Conduct Guidelines are designed to describe the manner in which elected and appointed officials should treat one another, Village staff, constituents, and others they come into contact with while representing the Village of Lake Odessa.

1. Elected and Appointed Officials' Conduct with Each Other in Public Meetings.

Elected and appointed officials are individuals with a wide variety of backgrounds, personalities, values, opinions and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged, even though individuals may not agree on every issue.

a. Honor the role of the chair in maintaining order.

It is the responsibility of the chair to keep the comments of members on track during public meetings. Members should honor efforts by the chair to focus discussion on current agenda items. If there is disagreement about the agenda or the chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

b. Practice civility and decorum in discussions and debate.

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of debate by a free democracy in action. Free debate does not require nor justify, however, public officials making belligerent, personal, impertinent, slanderous, threatening, abusive or disparaging comments.

c. Avoid personal comments that could offend other members.

If a member is personally offended by the remarks of another member, the offended member should make notes of the actual words used and call for a "point of personal privilege" that challenges the other member to justify or apologize for the language used. The chair will maintain control of this discussion.

d. Demonstrate effective problem-solving approaches.

Members have a public stage and have the responsibility to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

e. Avoid distracting behavior.

Whispering and sidebar conversations show a lack of respect not only for the chair, but for all those in attendance who are trying to pay attention. Members who wish to

speakers should direct their comments to everyone in the meeting. Members should also refrain from using cellphones or texting during meetings.

2. Elected and Appointed Officials' Conduct with the Public in Public Meetings.

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- a. *Be welcoming to speakers and treat them with care and gentleness.*
While questions of clarification may be asked, the official's primary role during public testimony is to listen.
- b. *Be fair and equitable in allocating public hearing time to individual speakers.*
The chair will determine and announce limits on speakers at the start of the public hearing process.
- c. *Practice active listening.*
It is disconcerting to speakers to have members not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time or gazing around the room gives the appearance of disinterest. Members shall try to be conscious of facial expressions, and avoid those that could be interpreted as "smirking," disbelief, anger or boredom.
- d. *Maintain an open mind.*
Members of the public deserve an opportunity to influence the thinking of elected and appointed officials.
- e. *Ask for clarification, but avoid debate and argument with the public.*
Only the chair -- not individual members -- can interrupt a speaker during a presentation. However, a member can ask the chair for a point of order if the speaker is off the topic or exhibiting behavior or language the member finds disturbing.

3. Elected and Appointed Officials' Conduct with Village Staff.

Village governance relies on the cooperative efforts of: a) elected officials, who set policy; b) appointed officials, who advise the elected officials; and c) Village staff, who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

- a. *Treat all staff as professionals.*
Clear, honest communication that respects the abilities, experience and dignity of each individual is expected. Poor behavior toward staff is not acceptable.

b. Do not disrupt Village staff from their jobs.

Elected and appointed officials should not disrupt Village staff while they are in meetings, on the phone, or engaged in performing their job functions in order to have their individual needs met. Do not attend Village staff meetings unless requested by staff. Even if the elected or appointed official does not say anything, his or her presence implies support, shows partiality, may intimidate staff, and hampers staff's ability to do their job objectively.

c. Never publicly criticize an individual employee.

Elected and appointed officials should never express concerns about the performance of a Village employee in public, to the employee directly, to other Village staff, or to the employee's supervisor. Comments about staff performance should only be made to the Village Manager through private correspondence or conversation. Appointed officials should make their comments regarding staff to the Village Manager or Village President.

d. Do not get involved in administrative functions.

Elected and appointed officials acting in their individual capacity must not attempt to influence Village staff on making appointments, awarding contracts, selecting consultants, processing development applications, or granting Village licenses and permits.

e. Do not solicit political support from staff.

Elected and appointed officials should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from Village staff. Village staff may, as private citizens with constitutional rights, support political candidates, but all such activities must be done away from the workplace.

f. No Attorney-Client Relationship.

Members shall not seek to establish an attorney-client relationship with the Village attorneys contracted to work on behalf of the Village, including their staff. Village attorneys represent the Village and not individual members.

g. Limit Requests for Village Staff Support.

Requests for additional staff support or specific directions for staff -- even in high priority or emergency situations -- should be made to the Village Manager, who is responsible for allocating, directing and managing Village resources in order to maintain a professional, well-run Village government.

4. Council Conduct with Boards, Commissions and Committees.

The Village has established several boards, commissions and committees as a means of gathering more community input. Citizens who serve on boards, committees and

commissions become more involved in government and serve as advisors to the Village Council. They are a valuable resource to the Village's leadership and should be treated with appreciation and respect.

C. COMPLIANCE AND ENFORCEMENT

The Lake Odessa Code of Ethics and Conduct for Elected and Appointed Officials expresses standards of ethical conduct expected for members of the Lake Odessa Village Council, boards, commissions and committees. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards, commissions and committees, the Village President and the Village Council have the additional responsibility to intervene when actions of members are brought to their attention which appears to be in violation of this Code of Ethics and Conduct.

* * *

ACKNOWLEDGMENT

I affirm that I have read and understand the Village of Lake Odessa Code of Ethics and Conduct for Elected and Appointed Officials. As a member of the Lake Odessa Village Council or of a Village board, commission or committee, I agree to uphold this Code of Ethics and Conduct for Elected and Appointed Officials. I further agree to conduct myself by the following model of behavior. I will:

- Recognize the worth of individuals and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, Village staff and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;
- Respect the dignity of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of the Village of Lake Odessa; and
- Treat all people with whom I come into contact the way I wish to be treated.

Date: _____

Signature

Printed Name

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2020-50

APPROVING THE PURCHASE OF TWO (2) PANASONIC CF55 RUGGED LAPTOP MOBILE DATA COMPUTERS (MDC) FOR VILLAGE PATROL CARS FROM PRO-COMM, INC FOR \$7,700.00

WHEREAS, in November 2019, the Village Council approved the purchase of Central Square Public Safety Software for the Village's Police Department; and

WHEREAS, this software upgrade will allow the Lake Odessa Police Department to continue to be closely aligned with both the Sheriff's Department and Ionia County Central Dispatch, which will allow for a continuance of excellent communication between our departments; and

WHEREAS, in conjunction with the Ionia County Sheriff's Department and Ionia County Central Dispatch, the Village's Police Department has been working to get this system online and active, with a target date of December 2020 for this software to be placed into service; and

WHEREAS, the current Mobile Data Computers (MDC) utilized in the Police Department's two patrol vehicles was purchased in 2012 and has outlived its useful life and needs to be upgraded in order to utilize the Central Square software; and

WHEREAS, per the Village's purchasing policy, Police Chief Backing has sought three quotes for the purchase of two MDC's from Crouch Communications, IT Right, and Pro-Comm, Inc and received one quote back, attached as "Exhibit A," and

WHEREAS, the attached quote is from Pro-Comm, Inc and is for the purchase of two (2) Panasonic CF55 Rugged laptop computers/ MDC's, along with the hardware necessary for the installation into the Village's patrol vehicles; and

WHEREAS, the price for these two MDC's is quoted by Pro-Comm, Inc to be \$7,700.00 total.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village Council approves the purchase of two (2) Panasonic CF55 Rugged laptop computers/ MDC's, along with the hardware necessary for the installation into the Village's patrol vehicles, from Pro-Comm, Inc for the Lake Odessa Police Department, for the price of \$7,700.00.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 16, 2020

Patrick Reagan, Village Manager/ Interim Clerk

Estimate



Date	Est. #
10/22/2020	20809

Name / Address
LAKE ODESSA POLICE DEPARTMENT KENDRA BACKING 839 4TH AVE LAKE ODESSA, MI 48849

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
	PANASONIC CF55 RUGGED LAPTOP		
2	PANASONIC CF55 FZ-55A0601VM	2,550.00	5,100.00
2	HAVIS CF54 DOCKING STATION WITH POWER SUPPLY	975.00	1,950.00
1	HAVIS 8.5" HEAVY DUTY TELESCOPING POLE	185.00	185.00
1	HAVIS 11" SLIDE OUT LOCKING ARM ADAPTER	295.00	295.00
1	SERVICE LABOR	120.00	120.00
1	SHIPPING	50.00	50.00

Subtotal	\$7,700.00
Sales Tax (6.0%)	\$0.00
Total	\$7,700.00

Customer Signature _____ Date _____

Dealer Signature _____ Date _____

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2020-51

APPROVING THE VILLAGE PRESIDENT’S APPOINTMENT LIST AS PRESENTED FOR VARIOUS VILLAGE POSTS, BOARDS, AND COMMISSIONS

WHEREAS, per Michigan PA 3 of 1895 (“General Law Village Act”) (62.2)(Sec.2)(1):

“The president may nominate and the council appoint such officers as shall be provided for by resolution or ordinance of the council. The council may provide by ordinance or resolution for the appointment of other officers whose election or appointment is not specifically provided for in this act, as the council considers necessary for the execution of the powers granted by this act. The powers and duties of such officers shall be prescribed by the council. The council may require that the officers perform their duties faithfully and that proper measures be taken to punish neglect of duty by an officer,” and;

WHEREAS, the Lake Odessa Village President, the Honorable Karen L. Banks, has presented a list of appointments for various posts, boards, and commissions for the Village of Lake Odessa. A copy of this appointment list is attached as “Exhibit A.”

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village Council approves the appointment list presented by the Village President as presented in “Exhibit A.”
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 16, 2020

Patrick Reagan, Village Manager/ Interim Village Clerk

**VILLAGE OF LAKE ODESSA
COUNCIL APPOINTMENTS**

(Effective 11/16/2020)

President Pro Tem ²	Mel McCloud (11/21)
Interim Clerk	Patrick Reagan
Acting Treasurer ^{2, 5}	Brent Haag
Standing Committees:	
Personnel/Finance Committee ²	Mike Brighton, Karen Banks, Terri Cappon (11/21)
Recreation/Special Projects Committee ²	Mel McCloud, Carrie Johnson, Rob Young (11/21)
Police Chief:	Kendra Backing
Street Administrator:	Jesse Trout
Zoning Administrator:	Jeanne VanderSloot
MML Legislative Coordinator:	Patrick Reagan
Marina Director: ²	Kendra Backing
FOIA Coordinator:	Patrick Reagan
Administrator, Municipal Ordinance Violations Bureau: ²	Patrick Reagan

BOARD, AUTHORITIES & COMMISSIONS

Planning Commission:⁴

Al Hamp²(10/21)
 Meg Wheeler²(10/21)
 Beth Barrone²(10/22)
 Lisa Williams².....(10/22)
 Vacant²(10/23)
 Karen Banks¹
 Patrick Reagan^{1*}

Zoning Board of Appeals:⁴

Mel McCloud³.....(10/21)
 Joel Pepper³.....(10/22)
 Lisa Williams^{3**}(10/22)
 Heidi Reed³(10/23)
 Ray Dykhouse³.....(10/23)

Jordan Lake Improvement Board:

Scott Beglin.²(12/31/21)

Arts Commission:⁴

Nancy Mattson².....(10/21)
 Kay Hartzler²(10/21)
 Vacant²(10/21)
 Karen Banks²(10/22)
 Patrick Reagan².....(10/22)
 Jennifer Hickey².....(10/22)
 Vacant²(10/23)
 Becky Stafford².....(10/23)
 Megan Hermes².....(10/23)

Lakewood Wastewater Authority:⁴

Mike Rudisill³(12/31/21)
 Mel McCloud³.....(12/31/22)
 Joel Pepper³.....(12/31/23)

Lakewood Recreation Authority:

Terri Cappon^{3, #}(4/1/2022)
 Patrick Reagan^{3, 4}(4/1/2023)

Tree Board:

Jesse Trout²
 Mel McCloud².....(10/22)
 Patrick Reagan¹

Library Board:

Kim Deardorff^{2, 5}(12/31/21)
 Emily Spitzley^{2, 5}(12/31/21)
 Joel Pepper^{2, 4}(12/31/23)
 Kathy Jarvie^{2, 4}(12/31/20)

Downtown Development Authority:⁵

Karen Banks¹
 Suzanne Dahms²(10/21)
 Bill Rogers²(10/21)
 Vacant²(10/22)
 Vacant²(10/22)
 Sarah McGarry²(10/23)
 Vacant²(10/23)
 Darwin Thompson²(10/20)
 Sandy Guthrie²(10/24)

¹Required by ordinance or agreement

²Appointment by president, with ratification by Village Council

³Village Council appointment

⁴3-year term

⁵4-year term

*Term runs concurrently with that of Village President

**Ex-officio (Planning Commission representative)

#2-year term

Lakewood Community Council
Christmas Basket Program
October 21, 2020

Dear Village Council Members:

With the help of area churches, schools, and service groups, the Lakewood Community Council is able to provide a more plentiful Christmas for many Lakewood area families. Your support of this project and ***your help in delivering baskets*** to families in ***your area*** is greatly appreciated.

Delivery of baskets will be on Saturday morning, December 12 starting at 9:00 A.M. at Central United Methodist Church, Lake Odessa. We invite you to personally participate in the joy of giving through this project.

In an effort to keep our volunteers healthy and also protect the recipients, there will be some modifications to our process this year because of COVID-19. We will want to make note of which homes each volunteer will be going to. We will ask volunteers to set the packages down on the doorstep or similar spot without entering the homes. Currently, we anticipate that masks will be required in the building during pick-up, and will ask our volunteers to wear one while going to the door of the home. We hope these efforts will be simple and effective.

Our most sincere thanks to those who have been able to help with this project every year. If you haven't yet had the privilege of delivering baskets, please think about trying it this year. The families are very grateful, and so are we!

If you have any questions, please don't hesitate to call either of us.

Sincerely,

Kay Barcroft
269-945-4518
kaybarcroft@hotmail.com

Chris Pierson
616-437-5776
plpandcsp@gmail.com



2020 HOLIDAY GARLAND SPONSOR FORM

This holiday season, please join the Downtown Development Authority in decorating the historic lampposts lining the streets of Lake Odessa's downtown. Sponsoring a fresh garland is a wonderful way to recognize a person, organization or business, or to commemorate a special event.

SPONSOR INFORMATION

Each sponsorship will be acknowledged with a laminated 4" x 5" "gift tag attached to a lamppost, displaying the words, "Sponsored By (your name/business/organization)" as shown below.

Please list my sponsorship under the following name / business / organization: _____

Contact Person: _____

Address: _____

Phone: _____ E-Mail: _____

GIFT CARD INFORMATION

Optional: For each lamppost you are sponsoring, please tell us if you also wish to honor a person, organization or event (below).

1. In Memory Of In Honor Of _____
2. In Memory Of In Honor Of _____
3. In Memory Of In Honor Of _____
4. In Memory Of In Honor Of _____

Total Number of Lampposts: _____ **x \$20 = Total Sponsorship: \$**_____

Date: _____ Signature: _____

Please reply on or before Friday, November 20, 2020. Make check payable to:

Lake Odessa DDA

839 Fourth Avenue, Lake Odessa, Michigan 48849

Requests to decorate specific lampposts cannot be accommodated. Sponsors will receive notification regarding the location of their sponsor tag(s) following installation.

For additional information, contact:

Karen Banks: (269) 838-9863, president@lakeodessa.org
or Bill Rogers: (269) 838-2083, hairport07@yahoo.com

Thank you for your support!



IONIA COUNTY HEALTH DEPARTMENT

175 E. Adams Street, Ionia Michigan 48846
www.ioniacounty.org Ph: 616-527-5341

**For Immediate Release
November 12th, 2020**

**Contact: Ken Bowen
(616) 527-5341**

Ionia County Health Department Deploys New Software for COVID Case Investigation

Beginning November 16, 2020, the Ionia County Health Department will be using new software to help with Case Investigation. With cases exploding in the County (over 800 since October 1st), Health Department staff – even working at full capacity – are unable to investigate all positive cases in a timely manner.

“If you test positive for COVID-19, you may not get a phone call from the Health Department” explains Ken Bowen, Ionia County Health Officer. “Unless you fall into a high-risk category based on age or type of employment, you will receive a text or email with a link to an online survey. We are asking all Ionia County citizens to fill out this survey if they receive it.”

The new survey will ask citizens about things such as symptoms, onset date of symptoms, and close contacts. It should take less than 15 minutes to complete. Health Department staff will review the information provided and reach out to ill individuals as needed. Filling out the online form versus having a lengthy phone call from investigators will be simpler and easier for both the public and Health Department staff. Citizens with questions about COVID-19 can still call the Health Department at (616) 527-5341.

Filling out the survey will be **REQUIRED** for those who want or need an isolation or quarantine letter for their employer.

What to do if you test positive for COVID:

- As soon as you test positive, start isolation immediately. Isolation lasts for 10 days from symptom onset (or from test date if there are no symptoms).
- Notify your close contacts and encourage them to quarantine for a full 14 days.
- If you have questions about isolation or quarantine, call the Health Department at (616) 527-5341.

This new method for case investigation will help the Health Department prioritize investigations on outbreaks in schools, businesses, and vulnerable populations. Please note that businesses are still **REQUIRED** to notify the Health Department if they have an employee who tests positive for COVID-19.

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Ken Bowen, REHS, MS, Health Officer
Dr. Adenike Shoyinka, M.D., Medical Director

Prevent Disease; Prolong Life; Protect the Environment!





IONIA COUNTY HEALTH DEPARTMENT

175 E. Adams Street, Ionia Michigan 48846
www.ioniacounty.org Ph: 616-527-5341

Ionia County COVID-19 Case Breakdown

11/13/2020

1297 confirmed cases as of Close of Business 11/12/2020

Gender:

Male: 656 cases

Female: 641 cases

Age:

Age	Number of Cases
0-19	167
20-29	249
30-39	199
40-49	178
50-59	217
60-69	164
70-79	92
80-89	27
90-99	4



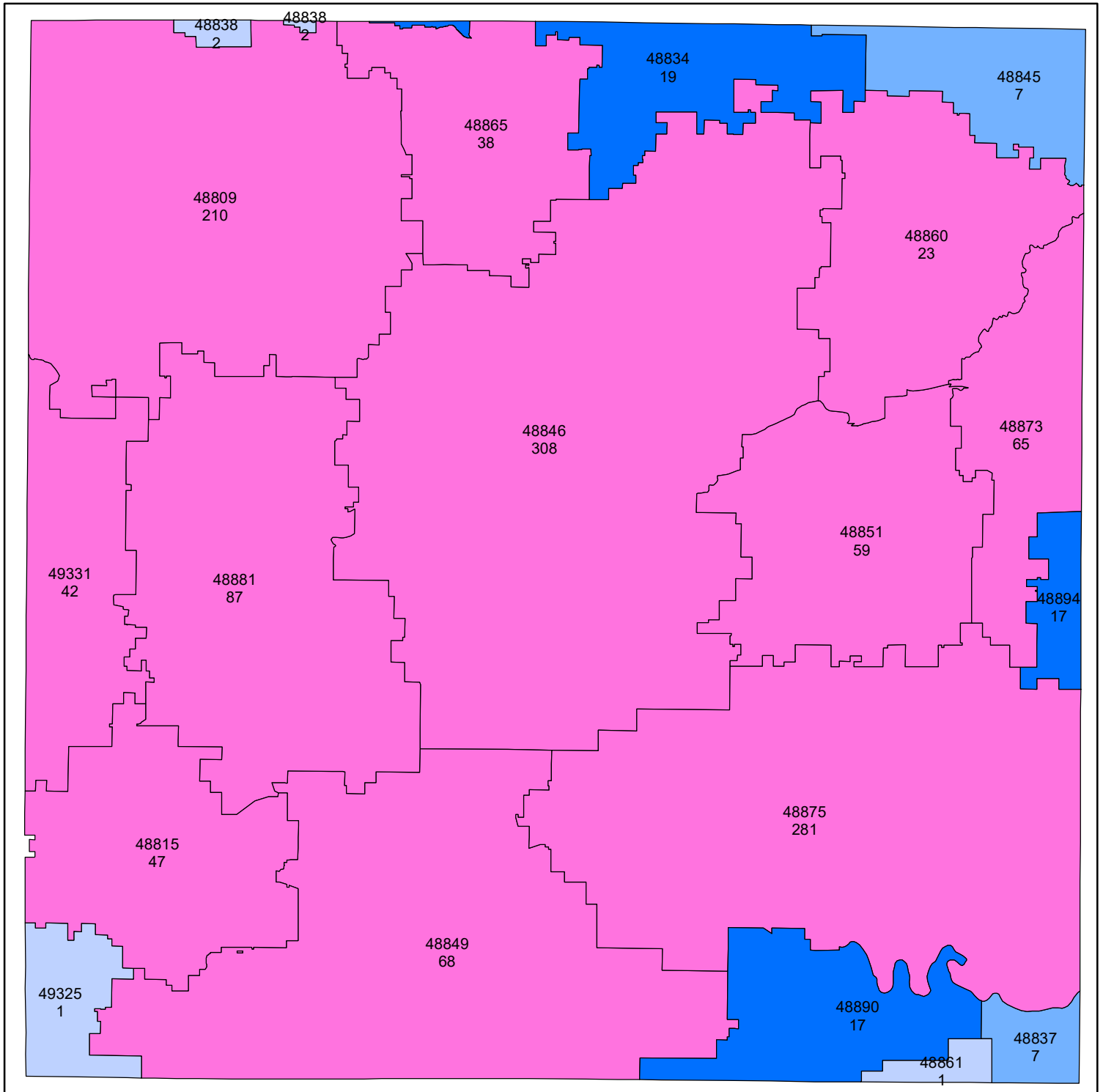
Ken Bowen, REHS, MS, Health Officer
Dr. Adenike Shoyinka, M.D., Medical Director

Prevent Disease; Prolong Life; Protect the Environment!








Map of Laboratory-Confirmed COVID-19 cases by Zip Code In Ionia County

11/13/2020



Key

-  No cases
-  < 6 cases
-  6 - 11 cases
-  12 - 20 cases
-  21 or more cases



Lake Odessa

Karen Banks
Village President

Kendra Backing
Chief of Police

Patrick Reagan
Village Manager

Jesse Trout
DPW Superintendent

November 13, 2020

Mr. Charles Jaquays
1420 Rochester Street
Lake Odessa, Michigan 48849

Dear Chuck:

On behalf of the entire Village Council, I want to thank you for your service to the Village of Lake Odessa.

You deserve to be commended for your service as a long-time council trustee and member of the Recreation/Special Projects Committee, past chairman of the Lake Odessa Car Show, and member of the Lakewood Recreation Authority.

We value the perspective and input you provided during your time in office, and we are truly thankful for the time and effort you have contributed to our community. We wish you all the very best for the future.

Very truly yours,

VILLAGE OF LAKE ODESSA

Karen Banks, President

KLB/

cc: Village Council



Lake Odessa

Karen Banks
Village President

Kendra Backing
Chief of Police

Patrick Reagan
Village Manager

Jesse Trout
DPW Superintendent

November 13, 2020

Mr. Michael Rudisill
410 Pineview Drive
Lake Odessa, Michigan 48849

Dear Mike:

On behalf of the entire Village Council, I want to thank you for your service to the Village of Lake Odessa.

We value the perspective and input you provided during your time in office, and we are truly thankful for all of the hard work and effort you have contributed to our community. We wish you all the very best for the future.

Very truly yours,

VILLAGE OF LAKE ODESSA

Karen Banks, President

KLB/

cc: Village Council



Lake Odessa

Karen Banks
Village President

Kendra Backing
Chief of Police

Patrick Reagan
Village Manager

Jesse Trout
DPW Superintendent

November 13, 2020

Ms. Brandy Walkington
817 Sixth Avenue
Lake Odessa, Michigan 48849

Dear Brandy:

On behalf of the entire Village Council, I want to thank you for your service to the Village of Lake Odessa.

The perspective and input you provided during your time in office were truly appreciated, as well as the positive attitude you brought to each and every council meeting. We are truly thankful for the hard work and effort you have contributed to our community.

Once again, we thank you and wish you all the best.

Very truly yours,

VILLAGE OF LAKE ODESSA

Karen Banks, President

KLB/

cc: Village Council