



**PROPOSED AGENDA  
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**

**November 18, 2019 - 7:00 P.M.**

Page Memorial Building  
Village Council Chambers

839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Citizen Comment on Agenda Items:**

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

**VI. Minutes: To approve regular meeting minutes for August 19, 2019 meeting minutes**

**VII. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 9/01/2019 to 9/30/2019
- b) Approve bills in excess of \$3,000.00 each, including:
  1. Homeworks/ Tri-County Electric Cooperative – \$4,429.92 – Water Plant Electricity (*Paid*)
  2. Gametime -- \$13,200.00 – Poured in Place for Swing in Village Park
  3. M&M Outdoor Services – Tree Removals -- \$5,950.00 (*Paid*)
  4. Pavement Maintenance Systems, LLC – Resurfacing of Jordan Lake Avenue, Bonanza, and Fourth Avenue -- \$136,045.18 (*Paid*)
  5. PK Contracting – Pavement Markings -- \$7,176.10 (*Paid*)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Arts Commission Board Meeting Minutes and Financials – October 2019
- b) Lake Odessa Arts Commission Meeting Schedule for 2020

- c) Village of Lake Odessa Downtown Development Authority Minutes and Financials – September 2019
- d) Village of Lake Odessa Downtown Development Authority Meeting Schedule for 2020
- e) Village of Lake Odessa 2020-2021 Budget Schedule

**IX. Departmental Reports:**

- a) Village Manager’s Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

**X. Committee Reports**

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

**XI. Presentations**

- a) None

**XII. Discussion Items**

- a) None

**XIII. Public Hearing**

- a) Public Hearing on Proposed Village Right-of-Way Vacation

**XIV. Unfinished Business**

- i) None

**XV. New Business:**

- a) Introduction and First Reading of Proposed Articles of Incorporation for the Lakewood Recreational Authority
- b) Proposed Resolution 2019-37: Approving the Vacation of a Portion of Undeveloped Village-Owned Right-of-Way Between Lots 35 and 36 on Jordan Lake Avenue, Between Clark Street and Bonanza Road in the Village of Lake Odessa
- c) Proposed Resolution 2019-38: Approving, Authorizing, and Directing the Village Manager to Sign a Grant Agreement between the Village of Lake Odessa and the Michigan Council for Arts and Cultural Affairs
- d) Proposed Resolution 2019-39: Approving the Purchase of Central Square Public Safety Software for the Village of Lake Odessa
- e) Proposed Resolution 2019-40: Approving the Auctioning of a 2010 Chevrolet Impala
- f) Proposed Resolution 2019-41: Approving the Village President’s Appointment List as Presented for Various Village Posts, Boards and Committees

**XVI. Miscellaneous Correspondence:**

- a) Letter from Jim Valentine, Director of Ionia County Central Dispatch – RE: Support for Central Square Public Safety Software upgrade

**XVII. Trustee Comments**

**XVIII. Public Comment**

**XIX. Adjournment**

VILLAGE OF LAKE ODESSA

MINUTES  
REGULAR COUNCIL MEETING  
October 21, 2019 (DRAFT)  
PAGE MEMORIAL BUILDING

Meeting called to order at 7:00 pm by President Banks.

Pledge of Allegiance.

Council present: Karen Banks, Mike Brighton, Kay Hartzler, Charles Jaquays, Mel McCloud, Brandy Walkington, Mike Rudisill

Absent: None

Staff present: Patrick Reagan, Pearl Goodemoot, Kendra Backing, Olivia Boot

Visitors present: Daryl Hartzler, Melissa Mason, Paul Mason, Annete Denklie, R. Olm, Jessica Courtright

Motion by McCloud, support by Jaquays to approve the agenda as presented. Motion carried.

PUBLIC COMMENT

There was no public comment.

MINUTES

Motion by McCloud, support by Walkington to approve minutes of September 16, 2019. Motion carried.

BILLS

Motion by Jaquays, support by Hartzler to approve expenditures equal to or less than \$3,000.00 for the period 9/1/2019 thru 9/30/2019. Motion carried.

Motion by McCloud, support by Hartzler to approve payment of invoices in excess of \$3,000.00 items as follows:

- a) Homeworks/ Tri-County Electric Cooperative – \$5,337.34 – Water Plant Electricity (*Paid*)
- b) Hager Consulting – \$3,032.89 – CDBG Administrative Consulting (*Paid*)
- c) Pavement Maintenance Systems, LLC -- \$136,045.18 – Microsurfacing Project on Jordan Lake Avenue, Fourth Street, and Bonanza Road (*Paid*)
- d) Fishbeck, Thompson, Carr, and Huber, Inc. -- \$18,957.37 – 2017 MEDC ICE Prject Engineering (*Paid*)

Motion carried.

CONSENT AGENDA

Motion by Walkington, support by Brighton to approve the consent agenda, as follows:

- a) Lake Odessa Arts Commission Board Meeting Minutes and Financials – September 2019
- b) Zoning Administrator Report – September 2019
- c) Lake Odessa Community Library Board Meeting Minutes – August 2019

Motion carried.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business Items with council, reminded everyone of the overnight parking restriction that goes into effect November 1. Reagan stated council and staff pictures will be taken on Friday and that the Village Trick-or-Treat hours are October 31 from 6:00pm to 8:00pm. Reagan informed council that he was working with Odessa Township Supervisor Dave Bulling and Franklin Metals regarding a noise complaint received by Odessa Township.

Brighton inquired about brush pick-up.

Reagan explained that Jesse Trout, DPW Superintendent had a prior commitment and was not in attendance and Chief Backing was responding to an accident and also was not in attendance.

Banks inquired about budget planning. Goodemoot will distribute budget memos.

Police Report: There was nothing additional to report.

DPW Report: There was nothing additional to report.

Finance: Goodemoot had nothing additional to report.

#### COMMITTEE REPORTS:

Personnel/Finance Committee: There was no update.

Recreation/Special Projects Committee: There was no update.

#### PRESENTATIONS

There were no presentations.

#### DISCUSSION ITEMS

There were no discussion items.

#### NEW BUSINESS

Motion by Walkington, support by Brighton to adopt Proposed Resolution 2019-36: Setting a Public Hearing for the Proposed Vacation of a Village-Owned Right-of-Way for Monday, November 18, 2019 at 7:00pm. Motion carried with the following roll call vote: Yes: Hartzler, Brighton, Walkington, Banks; No: McCloud, Jaquays, Rudisill.

Motion by Brighton, support by Walkington to approve Ordinance 2019-05: An Ordinance to Amend Village Ordinance Number 129, the Granting of a Franchise Agreement for Gas and Electric Service to Consumers Energy. Motion carried with the following roll call vote: Yes: McCloud, Jaquays, Hartzler, Brighton, Rudisill, Walkington, Banks; No: None.

#### MISCELLANEOUS CORRESPONDENCE

There was no miscellaneous correspondence.

#### TRUSTEE COMMENTS

McCloud asked everyone to have a safe Halloween.

Jaquays had no comment.

Hartzler stated the village is looking nice with the streets done and banners up.

Brighton had no comment.

Rudisill had no comment.

Walkington had no comment.

Banks had no comment.

#### PUBLIC COMMENT

Paul Mason discussed the noise ordinance and the decibel level of his garage music in comparison to the village's downtown music. Mason was concerned about noise ordinance enforcement. President Banks explained that

Mason resided in Odessa Township and not within Village limits. Reagan invited Mason to discuss the noise ordinance at his office.

Chief Backing arrived with Olivia Boot at 7:19pm.

Chief Backing introduced full-time officer, Olivia Boot. Boot informed council of her law enforcement experience.

Motion by Brighton, support by Walkington to adjourn the meeting. Motion carried. Meeting adjourned at 7:22pm.

Respectfully submitted,

Pearl Goodemoot  
Village Clerk / Treasurer



Tri-County Electric Cooperative  
7973 E. Grand River Ave.  
Portland, MI 48875-9717

Emergency: 1-800-848-9333  
Billing: 1-800-562-8232  
Payments: 1-877-999-3395

**Blanchard Office**  
3681 Costabella Ave.  
Blanchard MI 49310  
www.homeworks.org

**Portland Office**  
7973 E. Grand River Ave.  
Portland MI 48875

1485 1 AV 0.380 5 1485  
VILLAGE OF LAKE ODESSA C-5 P-14  
839 4TH AVE  
LAKE ODESSA MI 48849-1077



|                       |            |
|-----------------------|------------|
| Account Number        | 2043600    |
| Rate                  | CMLP5      |
| Current Due Date      | 11/16/2019 |
| Bill Date             | 10/23/2019 |
| Days Billed           | 30         |
| Meter Number          | 56587      |
| kWh per Day Last Year | 1190       |
| kWh per Day This Year | 1265       |

| Account Status                   |                   |
|----------------------------------|-------------------|
| Previous Balance 09/23/19        | \$5,337.34        |
| Payment Received 10/03/19        | -\$5,337.34       |
| Balance Forward                  | \$0.00            |
| Current Charges                  | \$4,429.92        |
| <b>Total Amount Due 11/16/19</b> | <b>\$4,429.92</b> |

| SERVICE ADDRESS:                                 | 2367 BONANZA RD #5       |      |        |      | POLE #:        | OD392X7M   | BOARD DIST: | D02         |               |            |
|--|--------------------------|------|--------|------|----------------|------------|-------------|-------------|---------------|------------|
| Billing Period                                   | 09/14/2019 TO 10/14/2019 |      |        |      | METER READINGS | MULTIPLIER | ENERGY USED | ENERGY UNIT | RATE PER UNIT | CHARGE     |
|  | BEGIN                    | TYPE | END    | TYPE |                |            |             |             |               |            |
| PEAK   | 415649                   | REG  | 421779 | REG  | 1              | 6130       | KWH         | 0.07000     |               | \$429.10   |
| INTERMEDIATE                                     | 904719                   | REG  | 918244 | REG  | 1              | 13525      | KWH         | 0.07000     |               | \$946.75   |
| OFF PEAK   | 268436                   | REG  | 286739 | REG  | 1              | 18303      | KWH         | 0.07000     |               | \$1,281.21 |
| POWER SUPPLY COST RECOVERY                       |                          |      |        |      |                | 37958      |             | 0.00214-    |               | -\$81.23   |
| PEAK KW  |                          |      |        |      |                | 123.360    | KW          | 14.00000    |               | \$1,727.04 |
| AVAILABILITY CHARGE                              |                          |      |        |      |                |            |             |             |               | \$78.50    |
| MICHIGAN LOW INCOME ENERGY FUND                  |                          |      |        |      |                |            |             |             |               | \$0.92     |
| MICHIGAN ENERGY OPTIMIZATION SURCHARGE           |                          |      |        |      |                |            |             |             |               | \$47.63    |
| TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP |                          |      |        |      |                |            |             |             |               | \$4,429.92 |
| TOTAL AMOUNT                                     |                          |      |        |      |                |            |             |             |               | \$4,429.92 |

RECEIVED

OCT 28 2019

591-536-920

ACCOUNT NAME  
VILLAGE OF LAKE ODESSA

Home Phone: (616) 374-8698  
Business Phone: (269) 804-7013  
Mobile Phone: (616) 374-7110

|   |            |
|---|------------|
| Account Number                          | 2043600    |
| Current Month Due 11/16/2019            | \$4,429.92 |
| Pay this amount after 11/21/2019        | \$4,651.42 |
| Payment Enclosed or call 1-877-999-3395 |            |

See back of bill for usage graph.  
Payment Options on back of bill.

HOMWORKS TRI-COUNTY ELECTRIC  
7973 E GRAND RIVER AVE  
PORTLAND MI 48875-9717





150 PlayCore Dr SE, Fort Payne, AL 35967  
 www.gametime.com  
 (256) 845-5610 \* (800) 633-2394

**Remit to:**  
 Game Time  
 PO Box 680121  
 Fort Payne, AL 35968

Invoice date **10/25/2019**  
 Payment terms **Net 30 days**

**Invoice**

Page 1 of 1  
 Invoice number PJI-0126381  
 Customer no 00040335  
 Customer PO per quote  
 Reference MG19132  
 Date shipped

**Sold to:**

VILLAGE OF LAKE ODESSA  
 839 4th Ave  
 Lake Odessa, MI 48849

**Ship to :**

VILLAGE OF LAKE ODESSA  
 Lake Odessa DPW  
 1214 Jordan Lake St  
 Lake Odessa, MI 48849

Original Order No: **9156110**  
 Project Name Solo Swing Bay - Expression Seat  
 Sales Group: Sinclair Recreation Llc

| Catalog No   | Description      | Qty  | Unit price | Amount           |
|--------------|------------------|------|------------|------------------|
| PP1000       | Poured in Place  | 1.00 | 13,200.000 | 13,200.00        |
|              | <b>Sub total</b> |      |            | <b>13,200.00</b> |
| <b>Total</b> |                  |      |            | <b>13,200.00</b> |

**Sales subtotal amount**

13,200.00

**Sales tax**

0.00

**INVOICE TOTAL DUE**

**USD**

**\$13,200.00**

CONCEALED SHORTAGES MUST BE REPORTED TO GAMETIME WITHIN 60 DAYS OF RECEIPT OF MERCHANDISE.

**CONDITIONS:**

TITLE TO THIS MERCHANDISE PASSES TO BUYER WHEN SELLER DELIVERS GOODS TO CARRIER

Please note that GAMETIME is a material supplier only and therefore not subject to payment retainage. Shipment of goods which appear on this invoice constitutes completion of this contract by GAMETIME. Payment in full is required within the agreed terms stated on this invoice. Warranty claims and back charges may not be deducted from contract payments without prior approval of GAMETIME customer service personnel.

Seller hereby certifies, to the best of its knowledge, information and belief, that its selling price does not exceed the maximum price permissible under any prevailing applicable law or regulation. Seller agrees to refund any amounts paid by Buyer which are subsequently determined to be in excess of such maximum price.

We hereby certify that these goods were produced in compliance with all applicable requirements of Sections 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.

Tell me about your experience.  
 Call me at 256-997-5308 or  
 email at SpencerC@GameTime.com

Spencer Cheak  
 Group President



M & M Outdoor Services  
2355 S. Royston rd  
Eaton Rapids, MI 48827  
(517)712-2741  
mikem618@sbcglobal.net  
www.mandmtreeservicellc.com



## INVOICE

### BILL TO

Lake Odessa DPW  
839 Fourth Ave.  
Lake Odessa, MI 48849

INVOICE # 2393

DATE 10/30/2019

DUE DATE 11/29/2019

TERMS Net 30

| DESCRIPTION  | QTY  | RATE     | AMOUNT   |
|--|------|----------|----------|
| <b>Tree Removal</b><br>Remove trees per the list, cut & chip leave wood. Per Day | 3.50 | 1,700.00 | 5,950.00 |

BALANCE DUE

**\$5,950.00**

ST  
202-449-801 - \$ 2,670<sup>00</sup>  
203-449-801 - \$ 3,280<sup>00</sup>

Removal of numerous hazardous  
trees - all trees voted on by  
tree board -





# Pavement Maintenance Systems, LLC

A HERITAGE GROUP COMPANY

Remit Pavement Maintenance Systems, LLC  
To: 384 Industrial Parkway  
Imlay City, MI 48444 810 724-4767

To: Village of Lake Odessa  
1214 Jordan Lake Street  
Lake Odessa, MI 48849

Customer Ref: Rutfill & Micro Surface

Invoice #: 19037-01  
Date: 10/16/2019  
Job: Village of Lake Odessa

Customer No: 1112  
From:  
To:  
Payment Terms: NET 30  
Contract: 19037-

| Cont Item | Description               | Units Billed    |                   |                      |              | Amounts Billed |            |                    |                |
|-----------|---------------------------|-----------------|-------------------|----------------------|--------------|----------------|------------|--------------------|----------------|
|           |                           | Contract Amount | Contract Quantity | Quantity This Period | Quantity JTD | U/M            | Unit Price | Amount This Period | Amount To-Date |
| 0001      | 4th Avenue Micro          | 60,230.00       | 19,000.000        | 19,066.000           | 19,066.000   | SY             | 3.170      | 60,439.22          | 60,439.22      |
| 0002      | Bonanza Micro Surface     | 11,412.00       | 3,600.000         | 3,928.000            | 3,928.000    | SY             | 3.170      | 12,451.76          | 12,451.76      |
| 0003      | Jordan Lake Micro Surface | 60,442.39       | 19,067.000        | 19,260.000           | 19,260.000   | SY             | 3.170      | 61,054.20          | 61,054.20      |
| 0004      | RutFill/Wedging           | 2,100.00        | 1,000.000         | 1,000.000            | 1,000.000    | LF             | 2.100      | 2,100.00           | 2,100.00       |

202-449-867  
- micro surfacing -  
JT

Total Due This Invoice: 136,045.18



**MAIN OFFICE**  
 1965 Barrett Drive  
 Troy, MI 48084-5372  
**PHONE** 248-362-2130  
**FAX** 248-362-4969

# INVOICE

8-Nov-19

TO: Village of Lake Odessa  
 839 Fourth Ave  
 Lake Odessa MI 48849

**PK INVOICE#** 192231-1  
 Various Locations

ATTN: JESSE TROUT  
[JTROUT@LAKEODESSA.ORG](mailto:JTROUT@LAKEODESSA.ORG)

**PAVEMENT MARKINGS**

WORK OF: 9/23-10/6/19

| LINE NO | DESCRIPTION                        | PK completed to date | Previously billed | Billing this period | UNIT Price | Due This Period |
|---------|------------------------------------|----------------------|-------------------|---------------------|------------|-----------------|
| 1       | COLD PLASTIC 24" STOPBAR           | -                    |                   |                     | \$ 11.000  | \$ -            |
| 2       | COLD PLASTIC LEFT TURN ARROW       | -                    |                   |                     | \$ 185.000 | \$ -            |
| 3       | COLD PLASTIC RAILROAD SYMBOL       | -                    |                   |                     | \$ 350.000 | \$ -            |
| 4       | WATERBORNE 4" WHITE                | 150.00               |                   | 150.00              | \$ 0.200   | \$ 30.00        |
| 5       | WATERBORNE 4" YELLOW               | 17,169.00            |                   | 17,169.00           | \$ 0.200   | \$ 3,433.80     |
| 6       | REMOVAL SPECIAL                    | 562.00               |                   | 562.00              | \$ 2.650   | \$ 1,489.30     |
|         | EXTRA WATERBORNE 24" STOP BAR      | 185.50               |                   | 185.50              | \$ 6.000   | \$ 1,113.00     |
|         | EXTRA WATERBORNE RAILROAD SYMBOL   | 4.00                 |                   | 4.00                | \$ 175.000 | \$ 700.00       |
|         | EXTRA WATERBORNE LEFT TURN ARROW   | 2.00                 |                   | 2.00                | \$ 85.000  | \$ 170.00       |
|         | EXTRA WATERBORNE THRU & RIGHT TURN | 2.00                 |                   | 2.00                | \$ 120.000 | \$ 240.00       |

EARNED TO DATE \$ 7,176.10 \$ - EARNED THIS PERIOD \$ 7,176.10  
 Less payment rec'd  
**BALANCE DUE PROJECT \$ 7,176.10 \$ 7,176.10**

JT  
 202-449-863





## Minutes

Approved 11/4/2019

### Lake Odessa Area Arts Commission

Regular Meeting

Monday, 10/07/2019 - 6:30 p.m.

Page Memorial Building

Lake Odessa, Michigan

#### 1. Call to Order / Roll Call

Meeting called to order by Vice Chair Stafford at 7:02 p.m.

Present: Banks, Hermes, Wortley, Stafford, Rodriguez

Absent: Mattson, Farrell and Hickey

#### 2. Approval of Agenda

Motion by Banks, support by Wortley to approve agenda. All ayes; motion carried.

#### 3. Public Comment on Agenda Items

None

#### 4. Minutes

Motion by Hermes, support by Wortley to approve 9/10/19 minutes. All ayes; motion carried.

#### 5. Finance

a) Accounts payable – Motion by Banks, supported by Stafford to approve accounts payable of \$90.32 to the Hastings Banner. All ayes; motion carried.

b) Financial Report -No financial report

#### 6. Discussion Items

a) Art in the Park

1) Artist Applications – Rodriguez reported that there have been no new applications.

2) 2020 grant application – Banks reported that the award announcement for 2020 Grant application will be on 10/18/19, and stated that the final report for the 2019 grant will be turned in by the Oct. 31 deadline.

3) Job Descriptions/List of Tasks: Discussed list of tasks and changes to be made to job descriptions.

- Rodriguez to review duty list of Secretary/Treasurer.
- Banks to add bullet point to each chair to coordinate with marketing.
- Consensus was that Volunteers should be a separate committee chair.
- Bullet points "Seek out & post notices on art & craft fair websites" and "Seek opportunity for recruiting," currently under the Artists job description, should instead become part of the Marketing chair's responsibilities.
- Discussed alleviating some of the duties that Banks handles; email, updating records binder to include job descriptions and tasks, include copies of all e-mails, written correspondence,

add a timeline and a flash drive or CD containing copies of all documents to provide reference for everyone.

**7. Future Meeting Dates**

a) Next meeting – November 4, 2019 at 7:00 p.m. 2020 meeting calendar will be on November 2019 meeting agenda. There will be no December 2019 meeting.

**8. Board Member Comments:** None.

**9. Adjournment:** Without objection, meeting adjourned at 8:00 p.m.

Respectfully Submitted  
Judy Rodriguez/Secretary-Treasurer

Fund 290 ARTS

| GL Number                                 | Description                       | PERIOD ENDED<br>10/31/2018 | PERIOD ENDED<br>10/31/2019 |
|---|-----------------------------------|----------------------------|----------------------------|
| *** Assets ***                            |                                   |                            |                            |
| 290-000-001.016                           | CASH-LAKE O AREA ART'S COMMISSION | 11,605.48                  | 15,429.39                  |
| <b>Total Assets</b>                       |                                   | <b>11,605.48</b>           | <b>15,429.39</b>           |
| *** Liabilities ***                       |                                   |                            |                            |
| 290-000-202.000                           | ACCOUNTS PAYABLE                  | 0.00                       | (0.24)                     |
| 290-000-214.000                           | DUE TO OTHER FUNDS                | 1,059.94                   | 0.00                       |
| 290-000-228.023                           | DUE TO MICHIGAN - SALES TAX       | 32.90                      | 0.00                       |
| <b>Total Liabilities</b>                  |                                   | <b>1,092.84</b>            | <b>(0.24)</b>              |
| *** Fund Balance ***                      |                                   |                            |                            |
| 290-000-390.009                           | OPENING BALANCE EQUITY            | (3,503.18)                 | 4,574.22                   |
| 290-000-390.010                           | RETAINED EARNINGS                 | 11,267.82                  | 11,267.82                  |
| <b>Total Fund Balance</b>                 |                                   | <b>7,764.64</b>            | <b>15,842.04</b>           |
| <b>Beginning Fund Balance</b>             |                                   | <b>7,764.64</b>            | <b>15,842.04</b>           |
| <b>Net of Revenues VS Expenditures</b>    |                                   | <b>2,748.00</b>            | <b>(412.41)</b>            |
| <b>Ending Fund Balance</b>                |                                   | <b>10,512.64</b>           | <b>15,429.63</b>           |
| <b>Total Liabilities And Fund Balance</b> |                                   | <b>11,605.48</b>           | <b>15,429.39</b>           |

11/04/2019 02:24 PM  
User: PEARL  
DB: Lake Odessa Vill:

CHECK REGISTER FOR VILLAGE OF LAKE ODESSA  
CHECK DATE FROM 10/01/2019 - 10/31/2019

Page: 1/1

| Check Date                | Bank | Check  | Vendor Name      | Amount  |
|---------------------------|------|--------|------------------|---------|
| Bank ARTS                 |      |        |                  |         |
| 10/21/2019                | ARTS | 20 (S) | VERIZON WIRELESS | 0.00    |
| 10/21/2019                | ARTS | 3093   | HASTINGS BANNER  | 90.32   |
| 10/21/2019                | ARTS | 3094   | VERIZON WIRELESS | 49.89 V |
| ARTS TOTALS:              |      |        |                  |         |
| Total of 3 Checks:        |      |        |                  | 140.21  |
| Less 1 Void Checks:       |      |        |                  | 49.89   |
| Total of 2 Disbursements: |      |        |                  | 90.32   |

11/04/2019 01:03 PM  
User: PEARL  
DB: Lake Odessa Vill

BANK RECONCILIATION FOR LAKE ODESSA VILLAGE  
Bank ARTS FROM 10/01/2019 TO 10/31/2019  
Reconciliation Record ID: 1127

|                            |           |
|----------------------------|-----------|
| Beginning GL Balance:      | 15,479.71 |
| Less: Cash Disbursements   | (90.32)   |
| Add: Journal Entries/Other | 40.00     |

---

|                          |           |
|--------------------------|-----------|
| Ending GL Balance:       | 15,429.39 |
| Ending Bank Balance:     | 15,599.39 |
| Add: Deposits in Transit | 0.00      |
| Less: Outstanding Checks |           |

| AP Checks                     |              |                                   |           |
|-------------------------------|--------------|-----------------------------------|-----------|
| Check Date                    | Check Number | Name                              | Amount    |
| 09/05/2018                    | 3037         | JENNIFER SECONSKY & TRUDY SANOCKI | 20.00     |
| 08/06/2019                    | 3074         | ALAN SHAFER                       | 50.00     |
| 08/06/2019                    | 3075         | LANA THOMPSON                     | 100.00    |
| Total - 3 Outstanding Checks: |              |                                   | 170.00    |
| Adjusted Bank Balance         |              |                                   | 15,429.39 |
| Unreconciled Difference:      |              |                                   | 0.00      |

REVIEWED BY: \_\_\_\_\_

DATE: \_\_\_\_\_



User: PEARL

DB: Lake Odessa Vill

PERIOD ENDING 10/31/2019

| GL NUMBER                                | DESCRIPTION                     | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--|---------------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|  |                                 | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 290 - ARTS                          |                                 |                             |                             |                    |                           |                          |                |
| Revenues                                 |                                 |                             |                             |                    |                           |                          |                |
| Dept 000 - BALANCE SHEET / GENERAL       |                                 |                             |                             |                    |                           |                          |                |
| 290-000-401.001                          | ART IN THE PARK REVENUE-NEXT FY | 1,685.00                    | 2,185.00                    | 1,500.00           | 1,500.00                  | (685.00)                 | 145.67         |
| 290-000-401.290                          | ART IN THE PARK REVENUE         | 4,090.00                    | 2,890.00                    | 2,250.00           | 2,250.00                  | (640.00)                 | 128.44         |
| 290-000-501.000                          | FEDERAL GRANTS                  | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-539.000                          | STATE GRANTS                    | 14,914.00                   | 1,400.00                    | 2,222.00           | 2,222.00                  | 822.00                   | 63.01          |
| 290-000-601.000                          | EQUIPMENT RENTAL INCOME         | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-610.000                          | FOOD BOOTH FEES                 | 350.00                      | 550.00                      | 350.00             | 350.00                    | (200.00)                 | 157.14         |
| 290-000-611.000                          | CONCESSIONS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-665.000                          | INTEREST                        | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-675.000                          | DONATIONS-PRIVATE SOURCES       | 3,000.00                    | 3,031.00                    | 3,000.00           | 3,000.00                  | (31.00)                  | 101.03         |
| 290-000-695.000                          | MISC REVENUE                    | 30.00                       | 0.00                        | 150.00             | 150.00                    | 150.00                   | 0.00           |
| Total Dept 000 - BALANCE SHEET / GENERAL |                                 | 24,069.00                   | 10,056.00                   | 9,472.00           | 9,472.00                  | (584.00)                 | 106.17         |
| TOTAL REVENUES                           |                                 | 24,069.00                   | 10,056.00                   | 9,472.00           | 9,472.00                  | (584.00)                 | 106.17         |
| Expenditures                             |                                 |                             |                             |                    |                           |                          |                |
| Dept 752 - ARTS                          |                                 |                             |                             |                    |                           |                          |                |
| 290-752-701.000                          | OPER EXPENSE-GRANT DISBURSEMENT | 50.00                       | 50.00                       | 50.00              | 50.00                     | 0.00                     | 100.00         |
| 290-752-724.000                          | REFUND/REIMBURSEMENTS           | 60.00                       | 57.50                       | 60.00              | 60.00                     | 2.50                     | 95.83          |
| 290-752-728.000                          | SUPPLIES                        | 439.45                      | 84.18                       | 400.00             | 400.00                    | 315.82                   | 21.05          |
| 290-752-740.000                          | POSTAGE                         | 90.29                       | 45.15                       | 100.00             | 100.00                    | 54.85                    | 45.15          |
| 290-752-793.000                          | OPERATING EXPENSE               | 98.95                       | 197.95                      | 100.00             | 100.00                    | (97.95)                  | 197.95         |
| 290-752-794.000                          | T-SHIRTS                        | 540.00                      | 369.00                      | 500.00             | 500.00                    | 131.00                   | 73.80          |
| 290-752-795.000                          | SOUND                           | 1,500.00                    | 1,500.00                    | 1,500.00           | 1,500.00                  | 0.00                     | 100.00         |
| 290-752-796.000                          | ROLLS                           | 0.00                        | 0.00                        | 200.00             | 200.00                    | 200.00                   | 0.00           |
| 290-752-797.000                          | CONTINGENCIES                   | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-752-798.000                          | CONCESSIONS SUPPLIES            | 261.15                      | 332.61                      | 100.00             | 100.00                    | (232.61)                 | 332.61         |
| 290-752-804.000                          | CREDIT CARD FEES                | 0.00                        | 147.15                      | 0.00               | 0.00                      | (147.15)                 | 100.00         |
| 290-752-851.000                          | RADIOS                          | 75.00                       | 100.00                      | 75.00              | 75.00                     | (25.00)                  | 133.33         |
| 290-752-852.000                          | TELEPHONE                       | 67.47                       | 139.99                      | 0.00               | 0.00                      | (139.99)                 | 100.00         |
| 290-752-881.000                          | ADVERTISING                     | 8,528.95                    | 4,669.90                    | 2,537.00           | 2,537.00                  | (2,132.90)               | 184.07         |
| 290-752-890.001                          | CLEAN UP                        | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-752-895.000                          | KIDS AREA                       | 223.45                      | 227.98                      | 300.00             | 300.00                    | 72.02                    | 75.99          |
| 290-752-897.000                          | FOOD COUPONS                    | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-752-898.000                          | ENTERTAINMENT                   | 850.00                      | 740.00                      | 850.00             | 850.00                    | 110.00                   | 87.06          |
| 290-752-953.000                          | PORT A POTTY                    | 380.00                      | 252.00                      | 200.00             | 200.00                    | (52.00)                  | 126.00         |
| 290-752-954.000                          | DUMPSTER                        | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-752-963.000                          | MISCELLANEOUS EXPENSE           | 57.10                       | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-752-964.000                          | PARK IMPROVEMENTS               | 0.00                        | 494.25                      | 0.00               | 0.00                      | (494.25)                 | 100.00         |
| 290-752-967.000                          | PROJECT COSTS                   | 2,769.79                    | 1,060.75                    | 2,500.00           | 2,500.00                  | 1,439.25                 | 42.43          |
| 290-752-999.000                          | TRANSFERS OUT                   | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| Total Dept 752 - ARTS                    |                                 | 15,991.60                   | 10,468.41                   | 9,472.00           | 9,472.00                  | (996.41)                 | 110.52         |
| TOTAL EXPENDITURES                       |                                 | 15,991.60                   | 10,468.41                   | 9,472.00           | 9,472.00                  | (996.41)                 | 110.52         |
| Fund 290 - ARTS:                         |                                 |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                           |                                 | 24,069.00                   | 10,056.00                   | 9,472.00           | 9,472.00                  | (584.00)                 | 106.17         |
| TOTAL EXPENDITURES                       |                                 | 15,991.60                   | 10,468.41                   | 9,472.00           | 9,472.00                  | (996.41)                 | 110.52         |
| NET OF REVENUES & EXPENDITURES           |                                 | 8,077.40                    | (412.41)                    | 0.00               | 0.00                      | 412.41                   | 100.00         |

11/04/2019 02:23 PM  
User: PEARL  
DB: Lake Odessa Vill

REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

PERIOD ENDING 10/31/2019

| GL NUMBER | DESCRIPTION | END BALANCE   | YTD BALANCE   | 2019-20  |                | AVAILABLE     | % BDT |
|-----------|-------------|---------------|---------------|----------|----------------|---------------|-------|
|           |             | 02/28/2019    | 10/31/2019    | ORIGINAL | 2019-20        | BALANCE       |       |
|           |             | NORM (ABNORM) | NORM (ABNORM) | BUDGET   | AMENDED BUDGET | NORM (ABNORM) | USED  |

---

LAKE ODESSA AREA ARTS COMMISSION

2020 MEETING SCHEDULE

| <b>DAY</b> | <b>DATE</b>  | <b>TIME</b> | <b>LOCATION</b> |
|------------|--------------|-------------|-----------------|
| Monday     | January 13*  | 7:00 p.m.   | Page Building   |
| Monday     | February 10  | 7:00 p.m.   | Page Building   |
| Monday     | March 9      | 7:00 p.m.   | Page Building   |
| Monday     | April 13     | 7:00 p.m.   | Page Building   |
| Monday     | May 11       | 7:00 p.m.   | Page Building   |
| Monday     | June 8       | 7:00 p.m.   | Page Building   |
| Monday     | July 13      | 7:00 p.m.   | Page Building   |
| Monday     | July 27**    | 7:00 p.m.   | Page Building   |
| Monday     | August 10    | 7:00 p.m.   | Page Building   |
| Monday     | September 14 | 7:00 p.m.   | Page Building   |
| Monday     | October 12   | 7:00 p.m.   | Page Building   |
| Monday     | November 9   | 7:00 p.m.   | Page Building   |
| Monday     | December 14  | 7:00 p.m.   | Page Building   |

VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY

Approved  
11/12/19

MINUTES

Regular Meeting - Tuesday, September 10, 2019  
Page Memorial Building, Lake Odessa MI

MEMBERS PRESENT: Karen Banks, Sue Dahms, Daryl Hartzler, Sarah McGarry, Bill Rogers

ABSENT: Sandy Guthrie, Darwin Thompson

STAFF: Village Manager Patrick Reagan

VISITORS: None

- I. **Call to Order:** Meeting called to order by Chair McGarry at 7:02 a.m.
- II. **Agenda:** Motion by Dahms, support by McGarry, to approve agenda as presented. All ayes; motion carried.
- III. **Public Comment:** None
- IV. **Minutes:** Motion by Dahms, support by Rogers, to approve minutes of 7/9/2019 regular meeting. All ayes; motion carried.
- V. **Finance:** Dahms reported only one expenditure, that being \$25 in July for Chamber membership dues, and a current account balance of \$21,784.33. Tax increment revenue will be received in November.

Banks reported that the \$100 approved at the July meeting for the Car Show was not paid, as the DDA is not permitted to make donations.

VI. **Discussion/Action Items:**

- a) **Christmas in the Village:** Motion by Banks, support by Hartzler to approve an amount not to exceed \$150 to cover advertising costs, pending more information from the Chamber. All ayes; motion carried.
- b) **Christmas Decorations:** Reagan reported new holidays lights for the streetscape trees have been ordered. Banks stated that Sid's Flower Shop has submitted their proposal for the 2019 garlands. Hartzler inquired if other local florists provide the same service. Banks stated that inquiries have been made in the past to Duwayne's Greenhouse and Lake Odessa Floral, but neither business have expressed interest. Motion by Banks, support by McGarry to approve an amount not to exceed \$1,500 for the purchase of holiday lamppost garland for the downtown from Sid's Flower Shop.

Discussion was held regarding the holiday lamppost sponsorship program. Consensus was to continue the program in the same manner as in the past.

- c) Parking Lot Fencing: Reagan discussed a \$3,000 proposal from GEI Engineering to do design engineering work for decorative fencing between sidewalk and downtown village parking lot, and suggested that the village DPW could do the brick masonry work and installation of powder coated fence sections without the need for engineering services. Dahms expressed a desire to see a sketch before decisions are made. Motion by Dahms, support by McGarry to decline proposal from GEI and invite a landscape architect to come to the November meeting. All ayes; motion carried.
- d) Downtown Watering Program: Banks reported she had received information from a company that manufactures self-watering planters, which could possibly reduce the time spent on watering tasks to once every 2-3 weeks. Reagan shared his positive experience with the self-watering hanging baskets used in Portland, and stated if the DDA chooses to purchase self-watering containers for the municipal planters, the village's DPW crew could take on the task of maintaining the municipal planters.

The company's brochure was reviewed and discussion followed. Board members expressed concerns about how business owners' flowers will be maintained if the current volunteer program and use of village equipment by volunteers ceases. Consensus was to give the matter more thought and continue the discussion at the November meeting.

- VII. Beautification Committee Report: Banks reported that the fall banners have arrived and will be installed soon. Summer flowers will be replaced with fall mums in the next week or so, with work to be done by Banks and Rogers and/or the DPW.
- VIII. Misc. Correspondence: None
- IX. Board Member Comments: Reagan commended the Arts Commission for a job well done on a very successful Art in the Park. Banks thanked DDA board members who volunteered for the event, and stated feedback received from vendors was overwhelmingly positive. She stated applications submitted for next year's Art in the Park have already exceeded the halfway mark of the number of exhibitors in 2019.
- X. Adjournment: Without objection, meeting adjourned at 8:01 a.m.

Respectfully submitted,

Karen Banks, Recording Secretary

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

| GL Number                                 | Description            | PERIOD ENDED<br>10/31/2018 | PERIOD ENDED<br>10/31/2019 |
|---|------------------------|----------------------------|----------------------------|
| *** Assets ***                            |                        |                            |                            |
| 248-000-001.024                           | CASH-DDA CHECKING      | 5,372.91                   | 19,018.54                  |
| <b>Total Assets</b>                       |                        | <b>5,372.91</b>            | <b>19,018.54</b>           |
| *** Liabilities ***                       |                        |                            |                            |
| 248-000-202.000                           | ACCOUNTS PAYABLE       | 0.00                       | 0.00                       |
| <b>Total Liabilities</b>                  |                        | <b>0.00</b>                | <b>0.00</b>                |
| *** Fund Balance ***                      |                        |                            |                            |
| 248-000-390.000                           | FUND BALANCE           | 0.00                       | 22,009.43                  |
| 248-000-390.009                           | OPENING BALANCE EQUITY | 5,706.49                   | 5,706.49                   |
| <b>Total Fund Balance</b>                 |                        | <b>5,706.49</b>            | <b>27,715.92</b>           |
| <b>Beginning Fund Balance</b>             |                        | <b>0.00</b>                | <b>27,715.92</b>           |
| <b>Net of Revenues VS Expenditures</b>    |                        | <b>(333.58)</b>            | <b>(8,697.38)</b>          |
| <b>Ending Fund Balance</b>                |                        | <b>(333.58)</b>            | <b>19,018.54</b>           |
| <b>Total Liabilities And Fund Balance</b> |                        | <b>5,372.91</b>            | <b>19,018.54</b>           |

11/04/2019 11:56 AM  
User: PEARL  
DB: Lake Odessa Vill:

CHECK REGISTER FOR VILLAGE OF LAKE ODESSA  
CHECK DATE FROM 10/01/2019 - 10/31/2019

Page: 1/1

| Check Date | Bank | Check | Vendor Name | Amount |
|------------|------|-------|-------------|--------|
|------------|------|-------|-------------|--------|

---

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

|            |     |      |                         |        |
|------------|-----|------|-------------------------|--------|
| 10/07/2019 | DDA | 1435 | DUWAYNE'S MARKETPLACE   | 504.00 |
| 10/28/2019 | DDA | 1436 | WINTERGREEN CORPORATION | 794.65 |

DDA TOTALS:

|                           |                 |
|---------------------------|-----------------|
| Total of 2 Checks:        | 1,298.65        |
| Less 0 Void Checks:       | 0.00            |
| Total of 2 Disbursements: | <u>1,298.65</u> |



PERIOD ENDING 10/31/2019

| GL NUMBER                                  | DESCRIPTION                 | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--|-----------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|  |                             | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY  |                             |                             |                             |                    |                           |                          |                |
| Revenues                                   |                             |                             |                             |                    |                           |                          |                |
| Dept 000 - BALANCE SHEET / GENERAL         |                             |                             |                             |                    |                           |                          |                |
| 248-000-402.000                            | CURRENT REAL PROPERTY TAXES | 28,902.36                   | 0.00                        | 30,000.00          | 30,000.00                 | 30,000.00                | 0.00           |
| 248-000-665.000                            | INTEREST                    | 30.86                       | 39.16                       | 25.00              | 25.00                     | (14.16)                  | 156.64         |
| 248-000-675.000                            | DONATIONS-PRIVATE SOURCES   | 1,890.00                    | 0.00                        | 1,500.00           | 1,500.00                  | 1,500.00                 | 0.00           |
| Total Dept 000 - BALANCE SHEET / GENERAL   |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| TOTAL REVENUES                             |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| Expenditures                               |                             |                             |                             |                    |                           |                          |                |
| Dept 275 - DDA                             |                             |                             |                             |                    |                           |                          |                |
| 248-275-727.000                            | OFFICE SUPPLIES             | 0.00                        | 0.00                        | 400.00             | 400.00                    | 400.00                   | 0.00           |
| 248-275-740.000                            | POSTAGE                     | 0.00                        | 0.00                        | 100.00             | 100.00                    | 100.00                   | 0.00           |
| 248-275-801.000                            | CONTRACTED SERVICES         | 0.00                        | 0.00                        | 5,000.00           | 5,000.00                  | 5,000.00                 | 0.00           |
| 248-275-815.000                            | DUES & MEMBERSHIPS          | 25.00                       | 25.00                       | 25.00              | 25.00                     | 0.00                     | 100.00         |
| 248-275-816.000                            | EDUCATION & TRAINING        | 0.00                        | 38.13                       | 1,000.00           | 1,000.00                  | 961.87                   | 3.81           |
| 248-275-881.000                            | ADVERTISING                 | 442.79                      | 434.06                      | 800.00             | 800.00                    | 365.94                   | 54.26          |
| 248-275-967.000                            | BEAUTIFICATION              | 7,032.18                    | 5,984.70                    | 20,000.00          | 20,000.00                 | 14,015.30                | 29.92          |
| 248-275-967.002                            | CHRISTMAS DECORATIONS       | 1,313.82                    | 2,254.65                    | 1,500.00           | 1,500.00                  | (754.65)                 | 150.31         |
| Total Dept 275 - DDA                       |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| TOTAL EXPENDITURES                         |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: |                             |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                             |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| TOTAL EXPENDITURES                         |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| NET OF REVENUES & EXPENDITURES             |                             | 22,009.43                   | (8,697.38)                  | 2,700.00           | 2,700.00                  | 11,397.38                | 322.13         |

PERIOD ENDING 10/31/2019

| GL NUMBER                                  | DESCRIPTION                 | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--|-----------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|  |                             | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY  |                             |                             |                             |                    |                           |                          |                |
| Revenues                                   |                             |                             |                             |                    |                           |                          |                |
| Dept 000 - BALANCE SHEET / GENERAL         |                             |                             |                             |                    |                           |                          |                |
| 248-000-402.000                            | CURRENT REAL PROPERTY TAXES | 28,902.36                   | 0.00                        | 30,000.00          | 30,000.00                 | 30,000.00                | 0.00           |
| 248-000-665.000                            | INTEREST                    | 30.86                       | 39.16                       | 25.00              | 25.00                     | (14.16)                  | 156.64         |
| 248-000-675.000                            | DONATIONS-PRIVATE SOURCES   | 1,890.00                    | 0.00                        | 1,500.00           | 1,500.00                  | 1,500.00                 | 0.00           |
| Total Dept 000 - BALANCE SHEET / GENERAL   |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| TOTAL REVENUES                             |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| Expenditures                               |                             |                             |                             |                    |                           |                          |                |
| Dept 275 - DDA                             |                             |                             |                             |                    |                           |                          |                |
| 248-275-727.000                            | OFFICE SUPPLIES             | 0.00                        | 0.00                        | 400.00             | 400.00                    | 400.00                   | 0.00           |
| 248-275-740.000                            | POSTAGE                     | 0.00                        | 0.00                        | 100.00             | 100.00                    | 100.00                   | 0.00           |
| 248-275-801.000                            | CONTRACTED SERVICES         | 0.00                        | 0.00                        | 5,000.00           | 5,000.00                  | 5,000.00                 | 0.00           |
| 248-275-815.000                            | DUES & MEMBERSHIPS          | 25.00                       | 25.00                       | 25.00              | 25.00                     | 0.00                     | 100.00         |
| 248-275-816.000                            | EDUCATION & TRAINING        | 0.00                        | 38.13                       | 1,000.00           | 1,000.00                  | 961.87                   | 3.81           |
| 248-275-881.000                            | ADVERTISING                 | 442.79                      | 434.06                      | 800.00             | 800.00                    | 365.94                   | 54.26          |
| 248-275-967.000                            | BEAUTIFICATION              | 7,032.18                    | 5,984.70                    | 20,000.00          | 20,000.00                 | 14,015.30                | 29.92          |
| 248-275-967.002                            | CHRISTMAS DECORATIONS       | 1,313.82                    | 2,254.65                    | 1,500.00           | 1,500.00                  | (754.65)                 | 150.31         |
| Total Dept 275 - DDA                       |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| TOTAL EXPENDITURES                         |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: |                             |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                             |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| TOTAL EXPENDITURES                         |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| NET OF REVENUES & EXPENDITURES             |                             | 22,009.43                   | (8,697.38)                  | 2,700.00           | 2,700.00                  | 11,397.38                | 322.13         |

**Village of Lake Odessa  
Downtown Development Authority  
Proposed Meeting Schedule for 2020**

The following Downtown Development Authority meetings are scheduled to be held at the Page Memorial Building, 839 Fourth Avenue, Lake Odessa, Michigan 48849 at 7:00 am.

**January 14, 2020**

**March 10, 2020**

**May 12, 2020**

**July 14, 2020**

**September 8, 2020**

**November 10, 2020**



**MEMORANDUM**

---

**TO:** VILLAGE COUNCIL  
**FROM:** PEARL GOODEMOOT  
**SUBJECT:** BUDGET SCHEDULE FOR 2020/2021 FISCAL YEAR  
**DATE:** NOVEMBER 15, 2019

---

The Village staff has put together the following is the budget planning schedule for the upcoming fiscal year:

| DAY       | DATE     | STEP IN BUDGET PROCESS   |
|-----------|----------|--|
| Wednesday | 12-18-19 | Staff and council members submit budget requests to Clerk/Treasurer              |
| Monday    | 1-6-20   | Council receives preliminary draft budget and spreadsheet showing budget request |
| Monday    | 1-13-20  | Council members submit written questions to Clerk/Treasurer                      |
| Friday    | 1-31-20  | Council receives final budget document   |
| Monday    | 2-10-20  | Council budget workshop @ 6:30pm   |
| Monday    | 2-17-20  | Public hearing and budget adoption   |

Enclosed with this memo is a Budget Request Form which is to be used for requesting items in next year's budget. A separate form should be used for each request, so feel free to make additional copies if necessary. All budget requests are due December 18.

## **REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL**

**DATE** November 18, 2019

**TO:** President Karen Banks; Vice-President Mel McCloud; Trustee Brighton; Trustee Rudisill; Trustee Jaquays; Trustee Walkington; Trustee Hartzler

**FROM:** Patrick Reagan, Village Manager

**RE:** Manager's Report to Village Council

President Banks and Village Council Members,

Please find below my report on the Council agenda before you tonight.

### **New Business**

Introduction and First Reading of Proposed Articles of Incorporation for the Lakewood Recreational Authority

The Village and Odessa Township have been working together on this issue for quite some time. Basically, this Authority is proposed for the construction and future maintenance of the proposed Jordan Lake Trail.

As this proposed trail utilizes MDOT funding, for which the Village is the sole responsible recipient of the grant funding, it is important that these funds are administered to by a body that is made up of representatives of the Village of Lake Odessa. An authority will assure the taxpayers and residents of the Village that funds that we are responsible for are being spent wisely, appropriately, and knowledgeably by the Village of Lake Odessa. Basically, an Authority will provide the necessary and direct oversight to this project throughout the entire process.

Furthermore, this Authority will allow for future planning and funding for the necessary future maintenance of this trail. With multiple municipalities working towards this common goal, an Authority is a well-recognized and appropriate body to over see this project, which will initially cost over \$1 million to construct and thousands of dollars in maintenance in the coming years.

As this is an introduction and first reading only, no action is necessary by the Village Council.

### **Proposed Resolution 2019-37: Vacation of a Portion of a Village Owned Right-of-Way**

As you will recall from last month's Council meeting, Joseph Morton, of 1744 Jordan Lake Avenue, submitted a request for the Village to vacate an undeveloped right-of-way that it has which is located between 1744 and 1738 Jordan lake Avenue. Trustees Brighton and Walkington were named to an ad-hoc committee to review this request. I met with Trustees Brighton and Walkington soon after the meeting and we discussed the reasons for and against abandoning this undeveloped right-of-way. It was the consensus of this committee that this area, which has been a source of frustration for years between the neighboring parties, and also involving the Village, with little ever having been done to resolve the overall issue. The committee proposes the following with regard to its findings:

1. The right-of-way should be vacated, with 50% of the area being given to the property owner at 1744 Jordan Lake Avenue and the remaining 50% given to the property owner at 1738 Jordan Lake Avenue. Please find a map attached to this resolution showing the area proposed for vacation.
2. A utility easement should be kept on this area, in perpetuity, for any future use or need that might arise from either the Village or the Lakewood Wastewater Authority.
3. This easement shall also state that while no structure (either principle or accessory) is allowed to be built on the area of the easement, an exception will be made for a fence. A fence permit would still be required prior to any installation.
4. If a fence is built on this area where the utility easement exists, and a need to utilize this easement is found by either the Village of Lake Odessa or the Lakewood Wastewater Authority, this fence will be taken down and no reimbursement or compensation will be given for the value of the fence, either historically or at its future value.

I spoke with Doug Suntkin, who informed me that this right-of-way was kept for access to a force main that runs north and south behind this property. However, he informed me that is rarely, if ever, used and that this force main could be accessed just as easily from the right-of-way located off of Clark Street.

While I understand that there have historically been questions of whether this action sets a precedent or not, I do not believe that it does. This is a specific portion of a Village right-of-way, one that does not have any utilities running through or below it. Many of the other rights-of-way that are held by the Village do have utilities running below them, usually sewer main, which would need immediate access should a disruption to sewer service be found. However, there are no utilities to be found in the portion of right-of-way being presented and considered for vacation. This makes this area unique and therefore, in my opinion, outside of precedent setting.

I also spoke with Dave Kline, of Kline Assessing, the Assessor for the township. He informed me that while there would be a small increase in taxes on each property – as they will be gaining more land – the amount would be very small and would not have a devastating impact on either property owner.

**Proposed Resolution 2019-38: Approving, Authorizing, and Directing the Village Manager to Sign a Grant Agreement between the Village of Lake Odessa and the Michigan Council for Arts and Cultural Affairs**

The Arts Commission has sought, and has been granted, a grant to help support the annual “Art in the Park” event for 2020. As last year was my first “Art in the Park” event, I was absolutely amazed by the attendance, the vendors, and the overall community pride that this event brought to Lake Odessa. This resolution approves, authorizes, and directs the Village Manager to sign and accept this grant on behalf of the Village. I strongly and wholeheartedly recommend that this resolution be passed and I look forward to this event again in 2020.

**Proposed Resolution 2019-39: Approving the Purchase of Central Square Public Safety Software for the Village of Lake Odessa**

The Village’s Police Department currently utilizes an outdated and cumbersome software program for the writing and sharing of reports across multiple agencies. Both Central Dispatch and the Sheriff’s Department will be moving to Central Square Public Safety Software – by the Village moving to it as well, two benefits will be found: 1. As our systems align, this will allow the Village to share information with the Sheriff’s Department and Central Dispatch in a manner that will continue to be efficient. As we depend on Central Dispatch and as we work closely with the Ionia County Sheriff’s Department, this will allow us to essentially continue to “speak the same language.” 2. As both the Sheriff’s Department and



Central Dispatch will be switching to this software, the purchase price is reduced for the Village of Lake Odessa. Basically, we will be “piggybacking” off of these two entities purchase. Please find that I have included a memo from Jim Valentine, the Direct of Ionia County Central Dispatch, in support of this purchase.

**Proposed Resolution 2019-40: Approving the Auctioning of a 2010 Chevrolet Impala**

This vehicle is considered to be in “poor” condition, per the Village’s equipment replacement schedule. Furthermore, it has suffered from multiple issues in the past year and is no longer considered to be reliable enough – in its current state – to be used on a daily basis. I have spoken with M&W Inc, who have successfully auctioned off equipment for the Village in past years, and they have agreed to auction this outdated vehicle for us, with a minimum bid price of \$2,500. M&W will take a portion of the sale price as an administrative fee.

**Proposed Resolution 2019-41: Approving the Village President’s Appointment List as Presented for Various Village Posts, Boards and Committees**

Please find an appointment list attached to the resolution.

**Items of Note**

- **Please remember that overnight parking restrictions begin on November 1, 2019 and end on April 1, 2019. No parking is allowed on Village Streets between 2:00 am and 6:00 am between these dates.**
- **I encourage you to read the reports from my staff as they have excellent information contained within them.**
- **The DDA is running their “Garland Sponsorship Program” for downtown streetlights. Please find at your seat a copy of the letter and sponsorship form.**

Respectfully submitted,



Patrick Reagan, Village Manager  
Village of Lake Odessa



The Lake Odessa Police Department responded to **71** Calls for Service for the month of October 2019; **20** Traffic Stops were conducted; **18** Warnings Issued, **5** Citations Issued, **1** Arrest(s) were made, **1** Misdemeanor Traffic Citation(s) Issued, **0** Parking Citations, **0** Use of Force Incidents, **0** Taser Deployments, **2** Reserve Hours, **82360** Miles 2012 Impala, **45059** Miles 2016 Tahoe.

- 1) Runaway
- 2) Vehicle Lockout
- 3) Suspicious Person
- 4) Welfare Check
- 5) Vehicle Lock Out
- 6) Suspicious Person
- 7) Suspicious Situation
- 8) Lock Out
- 9) Runaway
- 10) Civil
- 11) Assist Other Agency
- 12) Ordinance Violation
- 13) General Assist
- 14) Harassment
- 15) Child Abuse
- 16) Vehicle Lock Out

- 17) Fraud
- 18) Suspicious Person
- 19) Found Property
- 20) Misdemeanor Traffic Offense
- 21) Assist Traffic Hazard
- 22) Civil
- 23) Fraud
- 24) BOL Hit and Run
- 25) Suicidal Person
- 26) Threats
- 27) Larceny of fuel
- 28) Child Custody
- 29) Welfare Check
- 30) Civil Dispute
- 31) Stalking
- 32) Suspicious Situation
- 33) Found Property
- 34) VIN Inspection
- 35) Traffic Crash
- 36) Runaway
- 37) Civil
- 38) Domestic
- 39) Lock Out
- 40) Found Property
- 41) Runaway
- 42) Civil
- 43) Lock Out
- 44) Larceny From Auto
- 45) Lock Out
- 46) Larceny From Auto
- 47) Civil Dispute
- 48) Suspicious Situation
- 49) Found Property
- 50) Larceny From Auto
- 51) Medical Assist
- 52) Assist Outside Agency
- 53) Obstructing Justice
- 54) Assist Outside Agency
- 55) Larceny From Automobile
- 56) Larceny From Automobile
- 57) Assist Citizen
- 58) Found Property
- 59) Runaway
- 60) Dog at Large

- 61) Hit and Run Property Damage Accident
- 62) Assist to Department of Human Services
- 63) Domestic Violence/Unlawful entry
- 64) Assist other agency
- 65) Runaway
- 66) Subpoena Service
- 67) Welfare Check
- 68) Property Damage Accident
- 69) Abandon 911
- 70) Property Damage Accident/OWI
- 71) Animal Welfare

**Public Relations:**

A public open house was held at the Ionia County Central Dispatch Center and we were asked to attend the event for an opportunity to interact with the general public about public safety matters. See attached letter of appreciation from Director James Valentine.

We had a safe candy check station set up in the lobby area of the Page building for Trick or Treaters. The weather was certainly a factor this year and the community seemed appreciative to be able to come into the building from the elements.







Officer Boot and Officer Tollefson at the elementary school for the Halloween parade.

**Training:**

Officer Rader successfully completed Taser Instructor Training which included a combination of instruction, discussion and practical applications. Officer Rader will be responsible for certifying officers and the various considerations associated with carrying a Taser such as deployment, use of force, tactics before and after deployment, non-effective deployment countermeasures, weapon retention, and force reporting issues.

Officer Rader successfully completed Emergency Driving School which covered multiple driving scenarios, liability issues, pursuit case studies, vehicle dynamics, threshold/braking techniques, and driver limitations.



**Officer Bryan Rader 39-5**

**Staff:**



### **Officer Olivia Boot 39-4**

Officer Boot was sworn in at the beginning of October. Officer Boot holds an Associates degree in Criminal Justice from Grand Rapids Community College and is currently working towards her Bachelor's degree in Information Security from Ferris State University. Officer Boot worked part time for both Kent County Sheriffs Department and Sparta Police Department prior to joining our team. We are excited Officer Boot chose to continue her career with the Lake Odessa Police Department.



Thank you to The Ionia County Sheriff's Department who allowed us to borrow their speed display sign which was posted on Washington Blvd. We were advised we could borrow it in the future for any time of need. This initiative was well received by the public.



Thank you for allowing our department to serve and protect this great community.



# 911

## IONIA COUNTY CENTRAL DISPATCH

545 Apple Tree Drive  
Ionia, MI 48846  
(616) 522-0911

James B. Valentine, Director

October 21, 2019

Lake Odessa Police Department  
839 Fourth Avenue  
Lake Odessa, MI 48849

Chief Backing & Staff:

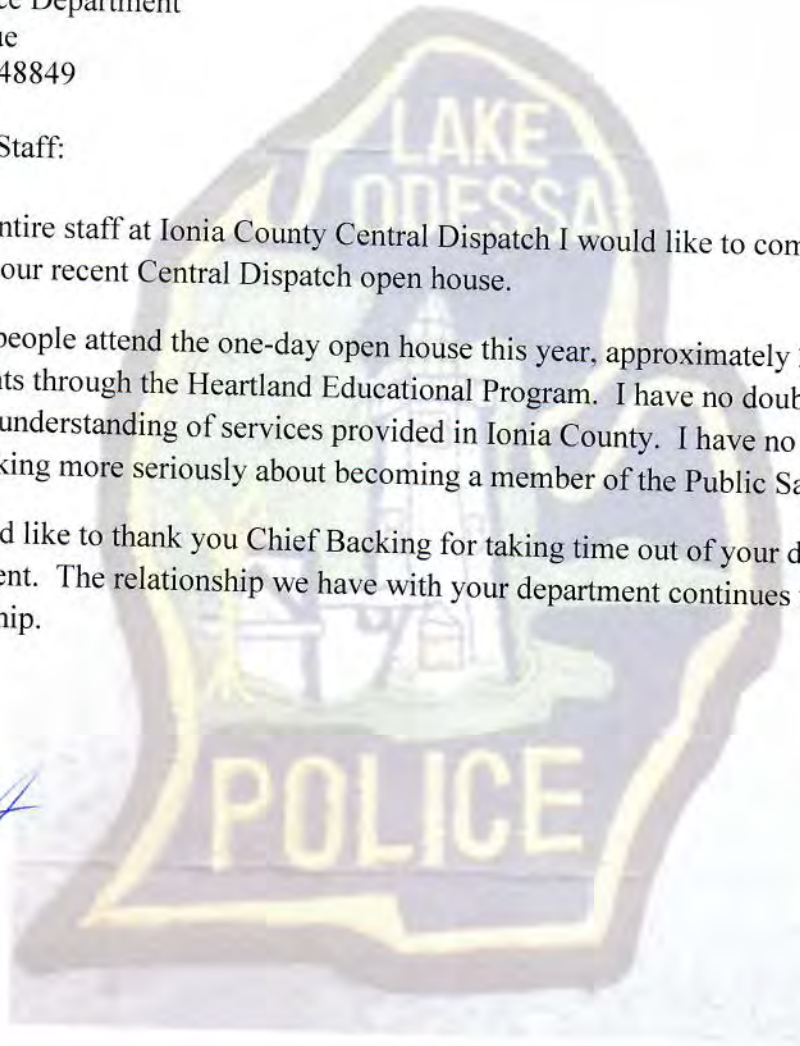
On behalf of the entire staff at Ionia County Central Dispatch I would like to commend you for your participation with our recent Central Dispatch open house.

We had over 350 people attend the one-day open house this year, approximately 200 of which were high school students through the Heartland Educational Program. I have no doubt that dozens of them now have a better understanding of services provided in Ionia County. I have no doubt that dozens of them are now thinking more seriously about becoming a member of the Public Safety Department.

In addition, I would like to thank you Chief Backing for taking time out of your day to send staff to take part in our event. The relationship we have with your department continues to strengthen and foster our partnership.

Respectfully,

  
James Valentine



### Advisory Board Members

Roland Self, Chair – Citizen Designee  
Star Thomas, Vice-Chair- City of Portland  
Charlie Noll, Ionia County Sheriff  
Robert Davis, Michigan State Police  
Gregg Moore, Fire Chiefs Association  
Brenda Cowling-Cronk, Citizen Designee  
Mel McCloud, Citizen Designee

Larry Tiejema, Secretary-County Commissioner  
Troy Thomas, City of Ionia  
Dale Nelson, City of Belding  
Jani Millard – Emergency Medical Services  
Gerald Skeltis– Citizen Designee  
Elizabeth Kolarik, Township Board Association

## **Department of Public Works**

**October 18<sup>th</sup> 2019 to November 13<sup>th</sup> 2019**

### **Council Report**

#### **Parks & Beach**

With help from the Consumers Energy Tree Grant, we planted 10 new trees in the park. The park restrooms have been closed and winterized for the season. Fortunately, we were able to remove and mulch the majority of the leaves before the snow came. I plan to replace the remainder of the dated farm fixture style lighting throughout the park with a much more energy efficient lighting soon.

#### **Streets**

Again, with help from the Consumers Energy Tree Grant, we were able to plant 10 trees in the street right of ways. These new trees were planted in areas that have lost large trees in the past. Several diseased and storm damaged trees were deemed hazardous by the Tree Board and unfortunately had to be removed over the past few weeks. I am keeping my fingers crossed for a decent week in December so we can rent the equipment and grind the many tree stumps we have scattered throughout the community. With the very wet fall, we have already seen a few potholes form. We have repaired those and continue to make repairs as needed.

#### **Water**

The effluent master meter on water treatment plant #2 stopped working recently. Without a working meter, the controls believe the filter is not producing water and in turn, shuts the pumps off. I have ordered a meter and will have the filter operational very soon.

#### **DPW**

The year-end scheduled brush collection was completed and bags are still being picked up weekly. As much as I disliked doing it, we prepared the snow and ice removal equipment. We plowed the first snow on November 9<sup>th</sup> in 2018 and weren't far behind that date in 2019! Plowing snow was difficult this time as there are so many leaves recently raked curbside. It seems like we drop our leaf rakes before we're done and are forced to pick up snow shovels these days! We have spent a bulk of our time this month collecting leaves and will continue as much as possible. The majority of the summer maintenance equipment has been serviced, stored away and ready for next year.

#### **Purchase Recommendation**

None at this time.

#### **Additional Comments**

| Check Date                                   | Bank | Check  | Vendor Name                      | Amount   |
|--|------|--------|----------------------------------|----------|
| Bank ARTS                                    |      |        |                                  |          |
| 10/21/2019                                   | ARTS | 20 (S) | VERIZON WIRELESS                 | 0.00     |
| 10/21/2019                                   | ARTS | 3093   | HASTINGS BANNER                  | 90.32    |
| 10/21/2019                                   | ARTS | 3094   | VERIZON WIRELESS                 | 49.89    |
| ARTS TOTALS:                                 |      |        |                                  |          |
| Total of 3 Checks:                           |      |        |                                  | 140.21   |
| Less 1 Void Checks:                          |      |        |                                  | 49.89    |
| Total of 2 Disbursements:                    |      |        |                                  | 90.32    |
| Bank CAR 6523 CAR SHOW                       |      |        |                                  |          |
| 10/23/2019                                   | CAR  | 1129   | VILLAGE OF LAKE ODESSA - GENERAL | 194.25   |
| CAR TOTALS:                                  |      |        |                                  |          |
| Total of 1 Checks:                           |      |        |                                  | 194.25   |
| Less 0 Void Checks:                          |      |        |                                  | 0.00     |
| Total of 1 Disbursements:                    |      |        |                                  | 194.25   |
| Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY |      |        |                                  |          |
| 10/07/2019                                   | DDA  | 1435   | DUWAYNE'S MARKETPLACE            | 504.00   |
| 10/28/2019                                   | DDA  | 1436   | WINTERGREEN CORPORATION          | 794.65   |
| DDA TOTALS:                                  |      |        |                                  |          |
| Total of 2 Checks:                           |      |        |                                  | 1,298.65 |
| Less 0 Void Checks:                          |      |        |                                  | 0.00     |
| Total of 2 Disbursements:                    |      |        |                                  | 1,298.65 |
| Bank GEN 1447 GENERAL FUND                   |      |        |                                  |          |
| 10/01/2019                                   | GEN  | 40680  | VILLAGE OF LAKE ODESSA           | 1,624.60 |
| 10/01/2019                                   | GEN  | 40681  | IONIA LOCK & KEY                 | 30.00    |
| 10/01/2019                                   | GEN  | 40682  | LAKEWOOD WASTEWATER AUTHORITY    | 86.20    |
| 10/01/2019                                   | GEN  | 40683  | NAPA OF IONIA                    | 644.15   |
| 10/01/2019                                   | GEN  | 40684  | QUILL CORPORATION                | 463.98   |
| 10/01/2019                                   | GEN  | 40685  | VILLAGE TRUE VALUE LUMBER        | 22.25    |
| 10/01/2019                                   | GEN  | 40686  | WALKER, FLUKE & SHELDON, PLC     | 8,015.00 |
| 10/07/2019                                   | GEN  | 40687  | AMAZON CAPITAL SERVICES, INC.    | 59.91    |
| 10/07/2019                                   | GEN  | 40688  | CARL'S SUPERMARKET               | 22.99    |
| 10/07/2019                                   | GEN  | 40689  | CONSUMERS ENERGY                 | 2,311.76 |
| 10/07/2019                                   | GEN  | 40690  | LES'S SANITARY SERVICE           | 120.00   |
| 10/07/2019                                   | GEN  | 40691  | MUNICODE                         | 900.00   |
| 10/07/2019                                   | GEN  | 40692  | PRINTING ESSENTIALS              | 106.68   |
| 10/07/2019                                   | GEN  | 40693  | SMITH WELDING & REPAIR           | 319.00   |
| 10/07/2019                                   | GEN  | 40694  | VERIZON WIRELESS                 | 147.18   |
| 10/07/2019                                   | GEN  | 40695  | WEX BANK                         | 494.65   |
| 10/07/2019                                   | GEN  | 40696  | BOB GREEN TRUCKING INC           | 9.85     |
| 10/07/2019                                   | GEN  | 40697  | CARL'S SUPERMARKET               | 29.99    |
| 10/10/2019                                   | GEN  | 40698  | CMP DISTRIBUTORS, INC            | 390.50   |
| 10/10/2019                                   | GEN  | 40699  | HSV REDI-MIX                     | 91.00    |
| 10/10/2019                                   | GEN  | 40700  | IONIA COUNTY TREASURER           | 232.25   |
| 10/10/2019                                   | GEN  | 40701  | NYE UNIFORM                      | 553.50   |
| 10/10/2019                                   | GEN  | 40702  | VILLAGE TRUE VALUE LUMBER        | 22.65    |
| 10/17/2019                                   | GEN  | 40703  | AMAZON CAPITAL SERVICES, INC.    | 47.24    |
| 10/17/2019                                   | GEN  | 40704  | BLUE CROSS BLUE SHIELD OF MICHIG | 2,587.00 |
| 10/17/2019                                   | GEN  | 40705  | CONSUMERS ENERGY                 | 233.62   |
| 10/17/2019                                   | GEN  | 40706  | DICKINSON WRIGHT PLLC            | 2,497.00 |



| Check Date | Bank | Check | Vendor Name                    | Amount   |
|------------|------|-------|--------------------------------|----------|
| 10/17/2019 | GEN  | 40707 | NYE UNIFORM                    | 181.00   |
| 10/17/2019 | GEN  | 40708 | THE SBAM PLAN                  | 388.93   |
| 10/17/2019 | GEN  | 40709 | VILLAGE TRUE VALUE LUMBER      | 5.69     |
| 10/17/2019 | GEN  | 40710 | WOW! BUSINESS                  | 67.41    |
| 10/17/2019 | GEN  | 40711 | WOODMAN PLUMBING CO., INC.     | 389.50   |
| 10/21/2019 | GEN  | 40712 | AMAZON CAPITAL SERVICES, INC.  | 10.89    |
| 10/21/2019 | GEN  | 40713 | BRYAN RADER                    | 22.83    |
| 10/21/2019 | GEN  | 40714 | CONSUMERS ENERGY               | 508.44   |
| 10/21/2019 | GEN  | 40715 | NAPA OF IONIA                  | 74.96    |
| 10/21/2019 | GEN  | 40716 | PRINTING ESSENTIALS            | 82.75    |
| 10/21/2019 | GEN  | 40717 | VERIZON WIRELESS               | 271.58   |
| 10/21/2019 | GEN  | 40718 | WOW! BUSINESS                  | 91.25    |
| 10/21/2019 | GEN  | 40719 | WOW! BUSINESS                  | 125.24   |
| 10/23/2019 | GEN  | 40720 | ADVANCE TRAINING CONCEPTS LLC  | 450.00   |
| 10/23/2019 | GEN  | 40721 | DICKINSON WRIGHT PLLC          | 1,477.00 |
| 10/23/2019 | GEN  | 40722 | LAKEWOOD WASTEWATER AUTHORITY  | 75.20    |
| 10/23/2019 | GEN  | 40723 | AMAZON CAPITAL SERVICES, INC.  | 621.37   |
| 10/28/2019 | GEN  | 40724 | AMAZON CAPITAL SERVICES, INC.  | 144.67   |
| 10/28/2019 | GEN  | 40725 | JIM'S SERVICE                  | 654.69   |
| 10/28/2019 | GEN  | 40726 | TERESA SWIFT-ECKERT            | 250.00   |
| 10/28/2019 | GEN  | 40727 | KATHY'S CLEANING               | 240.00   |
| 10/29/2019 | GEN  | 21(S) | NAPA OF IONIA                  | 0.00     |
| 10/29/2019 | GEN  | 40728 | BRYAN RADER                    | 13.97    |
| 10/29/2019 | GEN  | 40729 | CARDMEMBER SERVICE             | 627.60   |
| 10/29/2019 | GEN  | 40730 | WEST MICHIGAN CRIMINAL JUSTICE | 87.50    |

GEN TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 52 Checks:        | 28,925.42 |
| Less 0 Void Checks:        | 0.00      |
| Total of 52 Disbursements: | 28,925.42 |

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

|            |       |      |                 |          |
|------------|-------|------|-----------------|----------|
| 10/29/2019 | HBOND | 1019 | MERCANTILE BANK | 4,689.00 |
|------------|-------|------|-----------------|----------|

HBOND TOTALS:

|                           |          |
|---------------------------|----------|
| Total of 1 Checks:        | 4,689.00 |
| Less 0 Void Checks:       | 0.00     |
| Total of 1 Disbursements: | 4,689.00 |

Bank HWY 6659 GENERAL HWY

|            |     |      |                                  |        |
|------------|-----|------|----------------------------------|--------|
| 10/10/2019 | HWY | 1946 | HSV REDI-MIX                     | 825.50 |
| 10/17/2019 | HWY | 1947 | BLUE CROSS BLUE SHIELD OF MICHIG | 87.55  |
| 10/17/2019 | HWY | 1948 | THE SBAM PLAN                    | 68.79  |

HWY TOTALS:

|                           |        |
|---------------------------|--------|
| Total of 3 Checks:        | 981.84 |
| Less 0 Void Checks:       | 0.00   |
| Total of 3 Disbursements: | 981.84 |

Bank LOC 6646 LOCAL STREETS

|            |     |      |                                  |       |
|------------|-----|------|----------------------------------|-------|
| 10/17/2019 | LOC | 2207 | BLUE CROSS BLUE SHIELD OF MICHIG | 26.51 |
| 10/17/2019 | LOC | 2208 | THE SBAM PLAN                    | 10.05 |

LOC TOTALS:

|                     |       |
|---------------------|-------|
| Total of 2 Checks:  | 36.56 |
| Less 0 Void Checks: | 0.00  |

| Check Date                            | Bank  | Check | Vendor Name                       | Amount     |
|---------------------------------------|-------|-------|-----------------------------------|------------|
| Total of 2 Disbursements:             |       |       |                                   | 36.56      |
| Bank MAJ 6633 MAJOR STREETS           |       |       |                                   |            |
| 10/17/2019                            | MAJ   | 2273  | BLUE CROSS BLUE SHIELD OF MICHIGI | 45.11      |
| 10/17/2019                            | MAJ   | 2274  | PAVEMENT MAINTENANCE SYSTEMS, LLC | 136,045.18 |
| 10/17/2019                            | MAJ   | 2275  | THE SBAM PLAN                     | 10.20      |
| MAJ TOTALS:                           |       |       |                                   |            |
| Total of 3 Checks:                    |       |       |                                   | 136,100.49 |
| Less 0 Void Checks:                   |       |       |                                   | 0.00       |
| Total of 3 Disbursements:             |       |       |                                   | 136,100.49 |
| Bank WATER 6620 WATER                 |       |       |                                   |            |
| 10/01/2019                            | WATER | 4728  | BADGER METER                      | 768.07     |
| 10/01/2019                            | WATER | 4729  | ETNA SUPPLY - GRAND RAPIDS        | 297.24     |
| 10/01/2019                            | WATER | 4730  | H2O COMPLIANCE SERVICES INC.      | 150.00     |
| 10/01/2019                            | WATER | 4731  | HAVILAND                          | 750.00     |
| 10/01/2019                            | WATER | 4732  | KCI                               | 273.15     |
| 10/01/2019                            | WATER | 4733  | WALKER, FLUKE & SHELDON, PLC      | 5,000.00   |
| 10/07/2019                            | WATER | 4734  | VERIZON WIRELESS                  | 34.56      |
| 10/07/2019                            | WATER | 4735  | WEX BANK                          | 134.22     |
| 10/07/2019                            | WATER | 4736  | WSOS CAC INC                      | 2,600.00   |
| 10/10/2019                            | WATER | 4737  | JOHN DEERE FINANCIAL              | 1,086.21   |
| 10/17/2019                            | WATER | 4738  | AT&T                              | 75.02      |
| 10/17/2019                            | WATER | 4739  | BLUE CROSS BLUE SHIELD OF MICHIGI | 3,391.99   |
| 10/17/2019                            | WATER | 4740  | CONSUMERS ENERGY                  | 337.96     |
| 10/17/2019                            | WATER | 4741  | THE SBAM PLAN                     | 292.37     |
| 10/21/2019                            | WATER | 4742  | CONSUMERS ENERGY                  | 249.17     |
| 10/21/2019                            | WATER | 4743  | MODERN DESIGN ELECTRICAL, LLC     | 1,400.00   |
| 10/21/2019                            | WATER | 4744  | VERIZON WIRELESS                  | 149.67     |
| 10/21/2019                            | WATER | 4745  | WOW! BUSINESS                     | 62.58 V    |
| 10/21/2019                            | WATER | 4746  | WOW! BUSINESS                     | 62.61      |
| 10/23/2019                            | WATER | 4747  | LITES PLUS, INC.                  | 744.55     |
| 10/23/2019                            | WATER | 4748  | VILLAGE TRUE VALUE LUMBER         | 6.69       |
| 10/28/2019                            | WATER | 4749  | CITY OF IONIA                     | 44.00      |
| 10/28/2019                            | WATER | 4750  | HOMEWORKS                         | 4,429.92   |
| WATER TOTALS:                         |       |       |                                   |            |
| Total of 23 Checks:                   |       |       |                                   | 22,339.98  |
| Less 1 Void Checks:                   |       |       |                                   | 62.58      |
| Total of 22 Disbursements:            |       |       |                                   | 22,277.40  |
| Bank WBOND 8194 WATER BOND REDEMPTION |       |       |                                   |            |
| 10/29/2019                            | WBOND | 1020  | MERCANTILE BANK                   | 1,881.00   |
| WBOND TOTALS:                         |       |       |                                   |            |
| Total of 1 Checks:                    |       |       |                                   | 1,881.00   |
| Less 0 Void Checks:                   |       |       |                                   | 0.00       |
| Total of 1 Disbursements:             |       |       |                                   | 1,881.00   |
| REPORT TOTALS:                        |       |       |                                   |            |
| Total of 91 Checks:                   |       |       |                                   | 196,587.40 |
| Less 2 Void Checks:                   |       |       |                                   | 112.47     |
| Total of 89 Disbursements:            |       |       |                                   | 196,474.93 |

User: PEARL

DB: Lake Odessa Vill

PERIOD ENDING 10/31/2019

| GL NUMBER               | DESCRIPTION                            | END BALANCE   | YTD BALANCE   | 2019-20    |                | AVAILABLE     | % BDGT |
|-------------------------|--|---------------|---------------|------------|----------------|---------------|--------|
|                         |  | 02/28/2019    | 10/31/2019    | ORIGINAL   | 2019-20        | BALANCE       |        |
|                         |  | NORM (ABNORM) | NORM (ABNORM) | BUDGET     | AMENDED BUDGET | NORM (ABNORM) | USED   |
| Fund 101 - GENERAL FUND |  |               |               |            |                |               |        |
| Revenues                |  |               |               |            |                |               |        |
| 101-000-401.101         | GEN FUND INCOME                        | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-402.000         | CURRENT REAL PROPERTY TAXES            | 423,030.71    | 424,898.61    | 396,000.00 | 396,000.00     | (28,898.61)   | 107.30 |
| 101-000-410.000         | CURRENT PERSONAL PROPERTY TAX          | 56,074.03     | 31,584.26     | 58,000.00  | 58,000.00      | 26,415.74     | 54.46  |
| 101-000-412.000         | DELINQUENT REAL PROPERTY TAX           | 0.00          | 23,568.62     | 50,000.00  | 50,000.00      | 26,431.38     | 47.14  |
| 101-000-420.000         | DELINQUENT PERSONAL PROPERTY TAXES     | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-428.000         | MANUFACTURED HOUSING FEES              | 598.00        | 342.00        | 600.00     | 600.00         | 258.00        | 57.00  |
| 101-000-441.000         | LOCAL COMMUNITY STABILIZATION SHARE T. | 6,944.36      | 46,367.44     | 6,900.00   | 6,900.00       | (39,467.44)   | 671.99 |
| 101-000-445.000         | PENALTIES & INTEREST ON TAXES          | 964.89        | 15.68         | 150.00     | 150.00         | 134.32        | 10.45  |
| 101-000-447.000         | PROPERTY TAX ADMINISTRATION FEE        | 7,099.39      | 6,960.85      | 7,290.00   | 7,290.00       | 329.15        | 95.48  |
| 101-000-452.000         | LIQUOR LICENSE FEES                    | 2,037.75      | 1,728.65      | 2,100.00   | 2,100.00       | 371.35        | 82.32  |
| 101-000-454.000         | CABLE TV FRANCHISE                     | 5,092.92      | 2,400.63      | 5,000.00   | 5,000.00       | 2,599.37      | 48.01  |
| 101-000-476.000         | SPECIAL USE/ZBA PERMIT                 | 0.00          | 0.00          | 200.00     | 200.00         | 200.00        | 0.00   |
| 101-000-477.000         | ZONING PERMIT FEES                     | 925.00        | 1,050.00      | 200.00     | 200.00         | (850.00)      | 525.00 |
| 101-000-501.000         | FEDERAL GRANTS                         | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-501.001         | GRANT MONIES-USDA                      | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-501.003         | GRANT MONIES-ADMINISTRATION            | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-539.000         | STATE GRANTS                           | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-539.001         | GRANT MONIES-DNR                       | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-543.000         | METRO ACT                              | 7,900.58      | 7,918.09      | 8,000.00   | 8,000.00       | 81.91         | 98.98  |
| 101-000-545.000         | DDA INCOME                             | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-574.000         | STATE REVENUE SHARING                  | 173,538.00    | 89,454.00     | 178,000.00 | 178,000.00     | 88,546.00     | 50.26  |
| 101-000-576.000         | EVIP PMTS                              | 44,073.00     | 22,485.00     | 44,070.00  | 44,070.00      | 21,585.00     | 51.02  |
| 101-000-579.000         | TREE GRANT                             | 2,500.00      | 0.00          | 2,500.00   | 2,500.00       | 2,500.00      | 0.00   |
| 101-000-580.000         | CONTRIBUTION FROM LOCAL UNITS          | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-600.000         | VEHICLE RENTAL INCOME                  | 27,175.37     | 0.00          | 15,000.00  | 15,000.00      | 15,000.00     | 0.00   |
| 101-000-631.000         | PHOTO COPIES                           | 0.00          | 5.75          | 0.00       | 0.00           | (5.75)        | 100.00 |
| 101-000-632.000         | MOWING                                 | 150.00        | 0.00          | 200.00     | 200.00         | 200.00        | 0.00   |
| 101-000-633.000         | SWIMMING REGISTRATION FEES             | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-635.000         | MAY CLEAN UP (NON-RESIDENTS)           | 589.14        | 685.43        | 500.00     | 500.00         | (185.43)      | 137.09 |
| 101-000-657.000         | PARKING TICKET FEES                    | 175.00        | 15.00         | 500.00     | 500.00         | 485.00        | 3.00   |
| 101-000-660.000         | ORDINANCE FINES                        | 1,291.25      | 1,611.78      | 3,000.00   | 3,000.00       | 1,388.22      | 53.73  |
| 101-000-665.000         | INTEREST                               | 2,639.80      | 1,288.27      | 1,000.00   | 1,000.00       | (288.27)      | 128.83 |
| 101-000-669.000         | EQUIPMENT RENTAL REVENUE               | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-670.000         | RENTS-BUILDINGS-LAND                   | 3,751.00      | 2,875.00      | 3,000.00   | 3,000.00       | 125.00        | 95.83  |
| 101-000-673.000         | SALE OF FIXED ASSET                    | 21,205.00     | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-675.000         | DONATIONS-PRIVATE SOURCES              | 900.00        | 3,438.00      | 500.00     | 500.00         | (2,938.00)    | 687.60 |
| 101-000-676.000         | REIMBURSEMENTS                         | 1,300.80      | 1,590.22      | 0.00       | 0.00           | (1,590.22)    | 100.00 |
| 101-000-695.000         | MISC REVENUE                           | 1,883.88      | 11.16         | 0.00       | 0.00           | (11.16)       | 100.00 |
| 101-000-695.001         | MISC REVENUE-MISC REVENUE GENERAL      | 19,982.43     | 7,079.62      | 15,000.00  | 15,000.00      | 7,920.38      | 47.20  |
| 101-000-695.002         | MISC REVENUE-BEACH CONCESSION          | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-695.010         | MISC REVENUE-POLICE                    | 917.85        | 1,206.50      | 2,000.00   | 2,000.00       | 793.50        | 60.33  |
| 101-000-697.000         | NOTE PROCEED                           | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 101-000-699.000         | TRANSFERS IN                           | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| TOTAL REVENUES          |  | 812,740.15    | 678,580.56    | 799,710.00 | 799,710.00     | 121,129.44    | 84.85  |
| Expenditures            |  |               |               |            |                |               |        |
| 101                     | GOVERNING BODY                         | 64,917.62     | 46,615.87     | 69,050.00  | 69,050.00      | 22,434.13     | 67.51  |
| 172                     | MANAGERS                               | 17,838.84     | 23,345.46     | 50,240.00  | 50,240.00      | 26,894.54     | 46.47  |
| 265                     | PAGE MEMORIAL BUILDING                 | 23,347.99     | 8,300.03      | 29,060.00  | 29,060.00      | 20,759.97     | 28.56  |
| 301                     | POLICE                                 | 207,291.62    | 143,993.52    | 355,640.00 | 355,640.00     | 211,646.48    | 40.49  |
| 336                     | FIRE                                   | 0.00          | 0.00          | 0.00       | 0.00           | 0.00          | 0.00   |
| 441                     | PUBLIC WORKS                           | 220,171.67    | 91,194.81     | 203,360.00 | 212,844.45     | 121,649.64    | 42.85  |
| 448                     | PUBLIC UTILITIES-STREET LIGHTING       | 32,475.89     | 18,063.09     | 37,740.00  | 37,740.00      | 19,676.91     | 47.86  |
| 536                     | WATER/SEWER                            | 4,133.78      | 3,248.18      | 3,400.00   | 3,400.00       | 151.82        | 95.53  |

PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION          | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT   |
|--------------------------------|----------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------|
|                                |                      | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |          |
| Fund 101 - GENERAL FUND        |                      |                             |                             |                    |                           |                          |          |
| Expenditures                   |                      |                             |                             |                    |                           |                          |          |
| 722                            | ZONING               | 7,010.46                    | 4,465.33                    | 7,670.00           | 7,670.00                  | 3,204.67                 | 58.22    |
| 728                            | ECONOMIC DEVELOPMENT | 4,612.31                    | 1,749.00                    | 5,500.00           | 5,500.00                  | 3,751.00                 | 31.80    |
| 751                            | PARKS AND RECREATION | 27,956.06                   | 14,607.22                   | 38,050.00          | 38,050.00                 | 23,442.78                | 38.39    |
| 790                            | LIBRARY              | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00     |
| 999                            |                      | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00     |
| TOTAL EXPENDITURES             |                      | 609,756.24                  | 355,582.51                  | 799,710.00         | 809,194.45                | 453,611.94               | 43.94    |
| Fund 101 - GENERAL FUND:       |                      |                             |                             |                    |                           |                          |          |
| TOTAL REVENUES                 |                      | 812,740.15                  | 678,580.56                  | 799,710.00         | 799,710.00                | 121,129.44               | 84.85    |
| TOTAL EXPENDITURES             |                      | 609,756.24                  | 355,582.51                  | 799,710.00         | 809,194.45                | 453,611.94               | 43.94    |
| NET OF REVENUES & EXPENDITURES |                      | 202,983.91                  | 322,998.05                  | 0.00               | (9,484.45)                | (332,482.50)             | 3,405.55 |



PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION                        | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--------------------------------|------------------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|                                |                                    | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 202 - MAJOR STREET FUND   |                                    |                             |                             |                    |                           |                          |                |
| Revenues                       |                                    |                             |                             |                    |                           |                          |                |
| 202-000-401.202                | MAJOR STREET INCOME                | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 202-000-556.000                | OTHER STATE GRANTS                 | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 202-000-575.000                | ACT 51 / STREETS                   | 172,195.91                  | 94,806.32                   | 180,760.00         | 180,760.00                | 85,953.68                | 52.45          |
| 202-000-665.000                | INTEREST                           | 1,709.04                    | 1,576.05                    | 1,300.00           | 1,300.00                  | (276.05)                 | 121.23         |
| 202-000-676.000                | REIMBURSEMENTS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 202-000-676.001                | REIMBURSEMENTS-EMPLOYEE HEALTH INS | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 202-000-695.000                | MISC REVENUE                       | 0.00                        | 35,850.63                   | 0.00               | 5,130.00                  | (30,720.63)              | 698.84         |
| 202-000-699.000                | TRANSFERS IN                       | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| TOTAL REVENUES                 |                                    | 173,904.95                  | 132,233.00                  | 182,060.00         | 187,190.00                | 54,957.00                | 70.64          |
| Expenditures                   |                                    |                             |                             |                    |                           |                          |                |
| 449                            | STREET DEPT (ACT 51)               | 137,977.73                  | 154,914.31                  | 184,100.00         | 189,230.00                | 34,315.69                | 81.87          |
| 450                            | MAINTENANCE / CONSTRUCTION         | 3,893.87                    | 2,636.99                    | 4,250.00           | 4,250.00                  | 1,613.01                 | 62.05          |
| 869                            | SNOW REMOVAL                       | 7,584.94                    | 403.92                      | 3,710.00           | 3,710.00                  | 3,306.08                 | 10.89          |
| TOTAL EXPENDITURES             |                                    | 149,456.54                  | 157,955.22                  | 192,060.00         | 197,190.00                | 39,234.78                | 80.10          |
| Fund 202 - MAJOR STREET FUND:  |                                    |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                 |                                    | 173,904.95                  | 132,233.00                  | 182,060.00         | 187,190.00                | 54,957.00                | 70.64          |
| TOTAL EXPENDITURES             |                                    | 149,456.54                  | 157,955.22                  | 192,060.00         | 197,190.00                | 39,234.78                | 80.10          |
| NET OF REVENUES & EXPENDITURES |                                    | 24,448.41                   | (25,722.22)                 | (10,000.00)        | (10,000.00)               | 15,722.22                | 257.22         |

PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION                        | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BGD<br>USED |
|--------------------------------|------------------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|---------------|
|                                |                                    | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |               |
| Fund 203 - LOCAL STREET FUND   |                                    |                             |                             |                    |                           |                          |               |
| Revenues                       |                                    |                             |                             |                    |                           |                          |               |
| 203-000-401.203                | LOCAL STREET INCOME                | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00          |
| 203-000-556.000                | OTHER STATE GRANTS                 | 27,814.80                   | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00          |
| 203-000-574.001                | STATE REVENUE OTHER                | 16,225.73                   | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00          |
| 203-000-575.000                | ACT 51 / STREETS                   | 58,049.00                   | 31,938.34                   | 61,000.00          | 61,000.00                 | 29,061.66                | 52.36         |
| 203-000-665.000                | INTEREST                           | 1,064.88                    | 1,053.55                    | 800.00             | 800.00                    | (253.55)                 | 131.69        |
| 203-000-676.000                | REIMBURSEMENTS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00          |
| 203-000-676.001                | REIMBURSEMENTS-EMPLOYEE HEALTH INS | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00          |
| 203-000-695.000                | MISC REVENUE                       | 0.00                        | 199.75                      | 0.00               | 0.00                      | (199.75)                 | 100.00        |
| 203-000-699.000                | TRANSFERS IN                       | 57,067.56                   | 0.00                        | 3,200.00           | 3,200.00                  | 3,200.00                 | 0.00          |
| TOTAL REVENUES                 |                                    | 160,221.97                  | 33,191.64                   | 65,000.00          | 65,000.00                 | 31,808.36                | 51.06         |
| Expenditures                   |                                    |                             |                             |                    |                           |                          |               |
| 449                            | STREET DEPT (ACT 51)               | 25,063.18                   | 3,648.49                    | 31,250.00          | 31,250.00                 | 27,601.51                | 11.68         |
| 450                            | MAINTENANCE / CONSTRUCTION         | 6,229.80                    | 4,218.87                    | 6,550.00           | 6,550.00                  | 2,331.13                 | 64.41         |
| 869                            | SNOW REMOVAL                       | 3,068.89                    | 144.99                      | 3,710.00           | 3,710.00                  | 3,565.01                 | 3.91          |
| TOTAL EXPENDITURES             |                                    | 34,361.87                   | 8,012.35                    | 41,510.00          | 41,510.00                 | 33,497.65                | 19.30         |
| Fund 203 - LOCAL STREET FUND:  |                                    |                             |                             |                    |                           |                          |               |
| TOTAL REVENUES                 |                                    | 160,221.97                  | 33,191.64                   | 65,000.00          | 65,000.00                 | 31,808.36                | 51.06         |
| TOTAL EXPENDITURES             |                                    | 34,361.87                   | 8,012.35                    | 41,510.00          | 41,510.00                 | 33,497.65                | 19.30         |
| NET OF REVENUES & EXPENDITURES |                                    | 125,860.10                  | 25,179.29                   | 23,490.00          | 23,490.00                 | (1,689.29)               | 107.19        |

PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION                        | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--------------------------------|------------------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|                                |                                    | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 204 - GENERAL HWY         |                                    |                             |                             |                    |                           |                          |                |
| Revenues                       |                                    |                             |                             |                    |                           |                          |                |
| 204-000-402.000                | CURRENT REAL PROPERTY TAXES        | 189,104.20                  | 190,421.07                  | 177,000.00         | 177,000.00                | (13,421.07)              | 107.58         |
| 204-000-410.000                | CURRENT PERSONAL PROPERTY TAX      | 25,130.32                   | 14,154.78                   | 26,000.00          | 26,000.00                 | 11,845.22                | 54.44          |
| 204-000-412.000                | DELINQUENT REAL PROPERTY TAX       | 0.00                        | 10,562.39                   | 22,000.00          | 22,000.00                 | 11,437.61                | 48.01          |
| 204-000-420.000                | DELINQUENT PERSONAL PROPERTY TAXES | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-445.000                | PENALTIES & INTEREST ON TAXES      | 11.02                       | 2.16                        | 100.00             | 100.00                    | 97.84                    | 2.16           |
| 204-000-447.000                | PROPERTY TAX ADMINISTRATION FEE    | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-450.000                | FUND BALANCE REVENUE               | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-501.000                | FEDERAL GRANTS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-626.000                | ADMINISTRATION FEES                | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-665.000                | INTEREST                           | 1,845.20                    | 1,662.57                    | 1,800.00           | 1,800.00                  | 137.43                   | 92.37          |
| 204-000-676.000                | REIMBURSEMENTS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-676.001                | REIMBURSEMENTS-EMPLOYEE HEALTH INS | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-676.003                | REIMB-PROPERTY OWNER-SIDEWALKS     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-676.004                | MDOT REIMBURSEMENT                 | 0.00                        | 0.00                        | 2,000.00           | 2,000.00                  | 2,000.00                 | 0.00           |
| 204-000-679.000                | CONSTRUCTION IN PROGRESS (CIP)     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 204-000-695.000                | MISC REVENUE                       | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| TOTAL REVENUES                 |                                    | 216,090.74                  | 216,802.97                  | 228,900.00         | 228,900.00                | 12,097.03                | 94.72          |
| Expenditures                   |                                    |                             |                             |                    |                           |                          |                |
| 000                            | BALANCE SHEET / GENERAL            | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 446                            | HIGHWAYS, STREETS (NOT ACT 51)     | 128,589.73                  | 124,093.09                  | 152,100.00         | 152,100.00                | 28,006.91                | 81.59          |
| 450                            | MAINTENANCE / CONSTRUCTION         | 23,082.84                   | 15,679.63                   | 24,500.00          | 24,500.00                 | 8,820.37                 | 64.00          |
| TOTAL EXPENDITURES             |                                    | 151,672.57                  | 139,772.72                  | 176,600.00         | 176,600.00                | 36,827.28                | 79.15          |
| Fund 204 - GENERAL HWY:        |                                    |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                 |                                    | 216,090.74                  | 216,802.97                  | 228,900.00         | 228,900.00                | 12,097.03                | 94.72          |
| TOTAL EXPENDITURES             |                                    | 151,672.57                  | 139,772.72                  | 176,600.00         | 176,600.00                | 36,827.28                | 79.15          |
| NET OF REVENUES & EXPENDITURES |                                    | 64,418.17                   | 77,030.25                   | 52,300.00          | 52,300.00                 | (24,730.25)              | 147.29         |

PERIOD ENDING 10/31/2019

| GL NUMBER                                  | DESCRIPTION                 | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--|-----------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|  |                             | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY  |                             |                             |                             |                    |                           |                          |                |
| Revenues                                   |                             |                             |                             |                    |                           |                          |                |
| 248-000-402.000                            | CURRENT REAL PROPERTY TAXES | 28,902.36                   | 0.00                        | 30,000.00          | 30,000.00                 | 30,000.00                | 0.00           |
| 248-000-665.000                            | INTEREST                    | 30.86                       | 39.16                       | 25.00              | 25.00                     | (14.16)                  | 156.64         |
| 248-000-675.000                            | DONATIONS-PRIVATE SOURCES   | 1,890.00                    | 0.00                        | 1,500.00           | 1,500.00                  | 1,500.00                 | 0.00           |
| TOTAL REVENUES                             |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| Expenditures                               |                             |                             |                             |                    |                           |                          |                |
| 275  | DDA                         | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| TOTAL EXPENDITURES                         |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: |                             |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                             |                             | 30,823.22                   | 39.16                       | 31,525.00          | 31,525.00                 | 31,485.84                | 0.12           |
| TOTAL EXPENDITURES                         |                             | 8,813.79                    | 8,736.54                    | 28,825.00          | 28,825.00                 | 20,088.46                | 30.31          |
| NET OF REVENUES & EXPENDITURES             |                             | 22,009.43                   | (8,697.38)                  | 2,700.00           | 2,700.00                  | 11,397.38                | 322.13         |

PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION                     | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--------------------------------|---------------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|                                |                                 | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 290 - ARTS                |                                 |                             |                             |                    |                           |                          |                |
| Revenues                       |                                 |                             |                             |                    |                           |                          |                |
| 290-000-401.001                | ART IN THE PARK REVENUE-NEXT FY | 1,685.00                    | 2,185.00                    | 1,500.00           | 1,500.00                  | (685.00)                 | 145.67         |
| 290-000-401.290                | ART IN THE PARK REVENUE         | 4,090.00                    | 2,890.00                    | 2,250.00           | 2,250.00                  | (640.00)                 | 128.44         |
| 290-000-501.000                | FEDERAL GRANTS                  | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-539.000                | STATE GRANTS                    | 14,914.00                   | 1,400.00                    | 2,222.00           | 2,222.00                  | 822.00                   | 63.01          |
| 290-000-601.000                | EQUIPMENT RENTAL INCOME         | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-610.000                | FOOD BOOTH FEES                 | 350.00                      | 550.00                      | 350.00             | 350.00                    | (200.00)                 | 157.14         |
| 290-000-611.000                | CONCESSIONS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-665.000                | INTEREST                        | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 290-000-675.000                | DONATIONS-PRIVATE SOURCES       | 3,000.00                    | 3,031.00                    | 3,000.00           | 3,000.00                  | (31.00)                  | 101.03         |
| 290-000-695.000                | MISC REVENUE                    | 30.00                       | 0.00                        | 150.00             | 150.00                    | 150.00                   | 0.00           |
| TOTAL REVENUES                 |                                 | 24,069.00                   | 10,056.00                   | 9,472.00           | 9,472.00                  | (584.00)                 | 106.17         |
| Expenditures                   |                                 |                             |                             |                    |                           |                          |                |
| 752                            | ARTS                            | 15,991.60                   | 10,468.41                   | 9,472.00           | 9,472.00                  | (996.41)                 | 110.52         |
| TOTAL EXPENDITURES             |                                 | 15,991.60                   | 10,468.41                   | 9,472.00           | 9,472.00                  | (996.41)                 | 110.52         |
| Fund 290 - ARTS:               |                                 |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                 |                                 | 24,069.00                   | 10,056.00                   | 9,472.00           | 9,472.00                  | (584.00)                 | 106.17         |
| TOTAL EXPENDITURES             |                                 | 15,991.60                   | 10,468.41                   | 9,472.00           | 9,472.00                  | (996.41)                 | 110.52         |
| NET OF REVENUES & EXPENDITURES |                                 | 8,077.40                    | (412.41)                    | 0.00               | 0.00                      | 412.41                   | 100.00         |

PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION               | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--------------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|                                |                           | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 291 - CAR SHOW            |                           |                             |                             |                    |                           |                          |                |
| Revenues                       |                           |                             |                             |                    |                           |                          |                |
| 291-000-610.000                | FOOD BOOTH FEES           | 0.00                        | 25.00                       | 0.00               | 0.00                      | (25.00)                  | 100.00         |
| 291-000-625.000                | REGISTRATIONS             | 910.00                      | 900.00                      | 900.00             | 900.00                    | 0.00                     | 100.00         |
| 291-000-626.000                | VENDORS                   | 0.00                        | 15.00                       | 0.00               | 0.00                      | (15.00)                  | 100.00         |
| 291-000-665.000                | INTEREST                  | 8.50                        | 7.17                        | 5.00               | 5.00                      | (2.17)                   | 143.40         |
| 291-000-675.000                | DONATIONS-PRIVATE SOURCES | 2,195.00                    | 2,330.00                    | 2,000.00           | 2,000.00                  | (330.00)                 | 116.50         |
| 291-000-678.000                | T-SHIRT REVENUE           | 110.00                      | 140.00                      | 100.00             | 100.00                    | (40.00)                  | 140.00         |
| TOTAL REVENUES                 |                           | 3,223.50                    | 3,417.17                    | 3,005.00           | 3,005.00                  | (412.17)                 | 113.72         |
| Expenditures                   |                           |                             |                             |                    |                           |                          |                |
| 753                            | CAR SHOW                  | 3,384.82                    | 4,037.40                    | 3,005.00           | 3,005.00                  | (1,032.40)               | 134.36         |
| TOTAL EXPENDITURES             |                           | 3,384.82                    | 4,037.40                    | 3,005.00           | 3,005.00                  | (1,032.40)               | 134.36         |
| Fund 291 - CAR SHOW:           |                           |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                 |                           | 3,223.50                    | 3,417.17                    | 3,005.00           | 3,005.00                  | (412.17)                 | 113.72         |
| TOTAL EXPENDITURES             |                           | 3,384.82                    | 4,037.40                    | 3,005.00           | 3,005.00                  | (1,032.40)               | 134.36         |
| NET OF REVENUES & EXPENDITURES |                           | (161.32)                    | (620.23)                    | 0.00               | 0.00                      | 620.23                   | 100.00         |

PERIOD ENDING 10/31/2019

| GL NUMBER                      | DESCRIPTION                        | END BALANCE                 | YTD BALANCE                 | 2019-20            |                           | AVAILABLE                | % BDGT<br>USED |
|--------------------------------|------------------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|--------------------------|----------------|
|                                |                                    | 02/28/2019<br>NORM (ABNORM) | 10/31/2019<br>NORM (ABNORM) | ORIGINAL<br>BUDGET | 2019-20<br>AMENDED BUDGET | BALANCE<br>NORM (ABNORM) |                |
| Fund 591 - WATER FUND          |                                    |                             |                             |                    |                           |                          |                |
| Revenues                       |                                    |                             |                             |                    |                           |                          |                |
| 591-000-402.591                | WATER REVENUE                      | 914,756.34                  | 663,027.87                  | 927,000.00         | 927,000.00                | 263,972.13               | 71.52          |
| 591-000-445.000                | PENALTIES & INTEREST               | 6,539.82                    | 2,495.20                    | 5,500.00           | 5,500.00                  | 3,004.80                 | 45.37          |
| 591-000-501.000                | FEDERAL GRANTS                     | 1,906,073.00                | 19,110.96                   | 0.00               | 0.00                      | (19,110.96)              | 100.00         |
| 591-000-539.000                | STATE GRANTS                       | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-539.002                | WELLHEAD PROTECTION                | 7,970.30                    | 0.00                        | 2,775.00           | 2,775.00                  | 2,775.00                 | 0.00           |
| 591-000-607.000                | WATER HOOK UP FEES                 | 2,060.60                    | 2,410.66                    | 2,200.00           | 2,200.00                  | (210.66)                 | 109.58         |
| 591-000-608.000                | WATER TURN ON/OFF FEES             | 824.80                      | 810.39                      | 650.00             | 650.00                    | (160.39)                 | 124.68         |
| 591-000-609.000                | FINAL READ INCOME                  | 330.00                      | 230.00                      | 350.00             | 350.00                    | 120.00                   | 65.71          |
| 591-000-665.000                | INTEREST                           | 6,763.97                    | 5,417.32                    | 5,200.00           | 5,200.00                  | (217.32)                 | 104.18         |
| 591-000-669.000                | RECONCILIATION DISCREPANCIES       | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-673.000                | SALE OF FIXED ASSET                | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-674.000                | INCENTIVE PROGRAM                  | 2,969.64                    | 1,808.13                    | 3,000.00           | 3,000.00                  | 1,191.87                 | 60.27          |
| 591-000-676.001                | REIMBURSEMENTS-EMPLOYEE HEALTH INS | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-677.000                | REIMB FROM WASTEWATER              | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-677.001                | REIMB FROM WASTEWATER-POSTAGE      | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-677.003                | REIMB FROM WASTEWATER-WAGES        | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-000-695.000                | MISC REVENUE                       | 754.60                      | 12,418.40                   | 1,000.00           | 11,616.45                 | (801.95)                 | 106.90         |
| 591-000-695.002                | MISC REVENUE-OTHER                 | 0.00                        | 1,300.00                    | 0.00               | 0.00                      | (1,300.00)               | 100.00         |
| 591-000-695.100                | MISC REVENUE-LAKEWOOD WASTEWATER   | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| 591-536-676.000                | REIMBURSEMENTS                     | 0.00                        | 0.00                        | 0.00               | 0.00                      | 0.00                     | 0.00           |
| TOTAL REVENUES                 |                                    | 2,849,043.07                | 709,028.93                  | 947,675.00         | 958,291.45                | 249,262.52               | 73.99          |
| Expenditures                   |                                    |                             |                             |                    |                           |                          |                |
| 536                            | WATER/SEWER                        | 825,888.02                  | 606,564.99                  | 822,105.00         | 878,941.89                | 272,376.90               | 69.01          |
| TOTAL EXPENDITURES             |                                    | 825,888.02                  | 606,564.99                  | 822,105.00         | 878,941.89                | 272,376.90               | 69.01          |
| Fund 591 - WATER FUND:         |                                    |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES                 |                                    | 2,849,043.07                | 709,028.93                  | 947,675.00         | 958,291.45                | 249,262.52               | 73.99          |
| TOTAL EXPENDITURES             |                                    | 825,888.02                  | 606,564.99                  | 822,105.00         | 878,941.89                | 272,376.90               | 69.01          |
| NET OF REVENUES & EXPENDITURES |                                    | 2,023,155.05                | 102,463.94                  | 125,570.00         | 79,349.56                 | (23,114.38)              | 129.13         |
| TOTAL REVENUES - ALL FUNDS     |                                    |                             |                             |                    |                           |                          |                |
| TOTAL REVENUES - ALL FUNDS     |                                    | 4,270,116.60                | 1,783,349.43                | 2,267,347.00       | 2,283,093.45              | 499,744.02               | 78.11          |
| TOTAL EXPENDITURES - ALL FUNDS |                                    | 1,799,325.45                | 1,291,130.14                | 2,073,287.00       | 2,144,738.34              | 853,608.20               | 60.20          |
| NET OF REVENUES & EXPENDITURES |                                    | 2,470,791.15                | 492,219.29                  | 194,060.00         | 138,355.11                | (353,864.18)             | 355.77         |

**Lake Odessa Village**  
**Zoning Administrator Report**  
**October 2019**

***Permits:***

On October 1, 2019, I approved a zoning permit to Jane Aldrich for a storage building of 8' by 20' to be located at 720 Sixth Ave.

On October 1, 2019, I approved a zoning permit to Clare Sutliff for a storage building of 8' by 20' to be located at 619 Fourth Ave.

On October 8, 2019 I approved a zoning permit to Walkers Pharmacy at 838 Fourth Ave for a replacement wall sign to be a projecting sign of 3' by 4' to be located at 838 Fourth Ave.

I received an Application for a garage addition in September at 1125 Tupper Lake but I have not received a site plan. I spoke with the owner twice and gave him setback information.

***Supplemental:***

***Miscellaneous***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

I attended the Planning Commission meeting on October 28.





**To comply with the Michigan Open Meetings Act (MCL 15.265):**

**Lake Odessa Village Council  
Page Memorial Building  
839 Fourth Avenue  
Lake Odessa, Michigan 48849  
Phone: 616-374-7110; Fax: 616-374-0040**

**Website where meeting notices are posted:**  
[www.lakeodessa.org/publicnotices.html](http://www.lakeodessa.org/publicnotices.html)

## **NOTICE OF PUBLIC HEARING**

The Lake Odessa Village Council will hold a public hearing on Monday, November 18, 2019, at 7:00 p.m. at the Page Memorial Building to accept comments for the vacation of a portion of a Village-owned right-of-way, located between the properties of 1738 and 1744 Jordan Lake Avenue:

A map of the proposed vacation of property may be viewed at [www.lakeodessa.org](http://www.lakeodessa.org) or may be viewed in person at the Page Memorial Building located at 839 Fourth Avenue, Lake Odessa during normal business hours. All interested persons may attend the public hearing and comment on the special use permit. Written comments will be considered if mailed to "Village Council – Right-of-Way Vacation," 839 Fourth Avenue, Lake Odessa, MI 48849 and received by Friday, November 15, 2019. Comments may also be emailed to: [treasurer@lakeodessa.org](mailto:treasurer@lakeodessa.org).

The hearing will be held at the Village of Lake Odessa, Page Memorial Building, 839 Fourth Ave., Lake Odessa, MI 48849.

*It is the policy of the Village of Lake Odessa that all sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the village office at (616) 374-7110 or e-mail: [treasurer@lakeodessa.org](mailto:treasurer@lakeodessa.org) at least 24 hours prior to the scheduled meeting or event to request an accommodation.*

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2019-37**

**APPROVING THE VACATION OF A PORTION OF UNDEVELOPED VILLAGE-OWNED RIGHT-OF-WAY BETWEEN LOTS 35 AND 36 ON JORDAN LAKE AVENUE, BETWEEN CLARK STREET AND BONANZA ROAD IN THE VILLAGE OF LAKE ODESSA**

**WHEREAS**, the Village Council, pursuant to Section 13 and Section 14 of the General Law Village Act, 1895 PA 3, desires to vacate, abandon, discontinue, and/or abolish the following land in the Village of Lake Odessa, County of Ionia, State of Michigan:

A portion of the undeveloped right-of-way running East and West between lots 35 and 36, beginning at Jordan Lake Avenue and ending at a point equal to the northeastern corner boundary of lot 36, as shown on the Plat of the Village of Bonanza, dated August 8, 1887; and

**WHEREAS**, the portion of Village-owned right-of-way proposed for vacation is shown on a map attached as "Exhibit A;" and

**WHEREAS**, on November 18, 2019, the Village Council conducted a public hearing to hear objections to the proposal to vacate, abandon, discontinue, and/or abolish the aforementioned property, and has determined that vacating the aforementioned property is in the best interest of the Village.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council hereby vacates, abandons, discontinues, and/or abolishes this portion of Village-owned right-of-way.
2. The Village Council reserves, for itself and for its successors and assigns, a permanent utility easement on, over, across, and under the aforementioned property, for the purpose of constructing, installing, replacing, repairing, maintaining, and improving utilities, including, without limitation, communication lines, sanitary sewers, storm sewers, and watermains, along with related appurtenances, together with the right of ingress and egress for the purposes above described.
3. The Village Clerk is authorized and directed to record this resolution with the Ionia County Register of Deeds and to file a certified copy with the department of licensing and regulatory affairs.

4. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

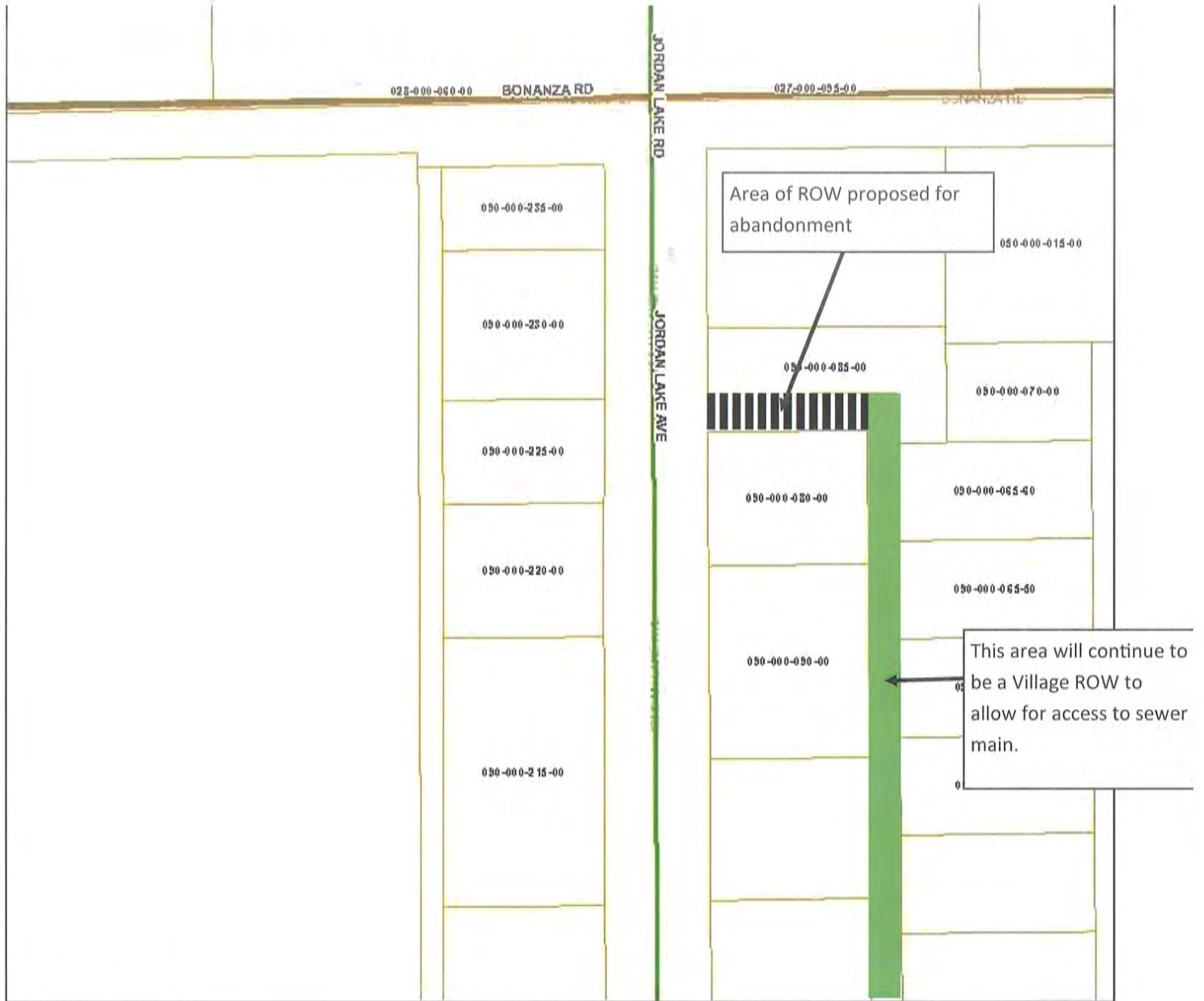
**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 18, 2019

---

**Pearl Ward, Village Clerk/ Treasurer**



11/15/2019, 12:05:10 PM

1:1,128

Exhibit

A

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2019-38**

**APPROVING, AUTHORIZING, AND DIRECTING THE VILLAGE MANAGER TO SIGN A GRANT AGREEMENT BETWEEN THE VILLAGE OF LAKE ODESSA AND THE MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS**

**WHEREAS**, the Village of Lake Odessa, on behalf of the Lake Odessa Area Arts Commission, has submitted an application for a grant to support the annual “Art in the Park” event; and

**WHEREAS**, the Village of Lake Odessa was notified that on October 23, 2019, this grant application was approved for funding, with a grant amount of \$6,858.00 in total; and

**WHEREAS**, the Michigan Council for Arts and Cultural Affairs has provided the Village with a grant agreement, to be signed by the Village Manager upon Village Council approval. A copy of this grant agreement is attached as “Exhibit A

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves, authorizes, and directs the Village Manager to sign the attached grant agreement and to remit back to the Michigan Council for Arts and Cultural Affairs.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 18, 2019

\_\_\_\_\_  
**Pearl Ward, Village Clerk/ Treasurer**

**GRANT AGREEMENT FOR ARTS SERVICES**

Control # : 20PS5628AC

The MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS, (the 'Council') and Village of Lake Odessa, (the 'Grantee') enter this Grant Agreement for Arts Services ('Grant Agreement') on October 23, 2019 and mutually agree as follows:

1. **Authority**

This Grant Agreement is executed under authority of Sec. 11(6) of the History, Arts and Libraries Act, 2001 PA 63, MCL 399.711 and Sec. 1035 of 2015 PA 84.

2. **Grant Agreement Period**

The period of this Grant Agreement shall be from October 1, 2019 to September 30, 2020 ("Term"), unless prior termination is effectuated by the Council pursuant to Section 7.

3. **Project(s) Funded**

Beginning on October 1, 2019, Grantee shall:

Present Art in the Park, a one-day juried arts and craft fair held in Lake Odessa on the first Saturday in August, as more specifically set forth in the grant application or revised 'grantee information form', which is incorporated herein and made part of this Grant Agreement by reference.

Grantee shall comply with all financial and other requirements as outlined in the 2020 MCACA Grant Program Guidelines, which are incorporated herein and are made part of this Grant Agreement by reference.

Grantee understands and agrees that:

- (a) Artistic excellence and artistic merit are criteria by which applications are judged, taking into consideration general standards of decency and respect for the diverse beliefs and values of the people of Michigan.
- (b) Obscenity is without artistic merit, is not protected speech, and will not be funded by a grant awarded by the Council and supported with State appropriations.

Grantee understands that the Council shall withhold undistributed grant payments from Grantee if Grantee violates any of the requirements for funding listed in the preceding paragraph, and further, that if Grantee violates any of the requirements, Grantee may be disqualified from awards of future grants for a period of up to three (3) years.

4. **Category Specification**

The Grantee is eligible for this grant in the Project Support category.

5. **Terms and Conditions of Payment**

The Council shall pay the Grantee an amount not to exceed \$6,858 on the following dates and in the following amounts, subject to the Grantee's compliance with this Grant Agreement. The Council, in its sole discretion, shall determine whether the Grantee has fulfilled all Grant Agreement terms and conditions. If the Council determines that the Grantee has failed to comply with any term or condition, the Grantee shall not be entitled to any payment listed below:

| Amount:    | Date:      | Stipulation:   |
|------------|------------|--|
| \$5,829.00 | 1/31/2020  | Upon processing of signed agreement and copies of Governor and Legislative notifications |
| \$1,029.00 | 12/18/2020 | Upon council approval of final report due 10/30/2020                                     |

Exhibit

A

Additionally, the Council may demand full repayment of distributed grant proceeds in such event.

The Grantee shall meet the above listed conditions at least 30 days prior to the indicated payment date, so that the Council will have adequate time to process scheduled payments. Failure to comply with any deadlines will delay payment or may cause termination of this Grant Agreement pursuant to Section 7. In the event this Grant Agreement needs to be approved by the State Administrative Board or OFM, it shall be contingent upon such approval and no grant payments shall be made until this contingency is satisfied. Further, Grantee acknowledges that Council's performance of its payment obligation is dependent upon the continued receipt of government funding. In the event that the State Legislature or any State official, commission, authority, body, or employee, or the federal government (a) takes any legislative or administrative action, which fails to provide, terminates or reduces the funding necessary for this Grant Agreement, or (b) takes any legislative or administrative action, which is unrelated to the source of funding for this Grant Agreement, but which affects the Council's ability to fund and administer this Grant Agreement, and other Council programs, then the Council may terminate this Grant Agreement by providing notice to the Grantee of termination.

The payment amounts set forth in this section shall, at a minimum, be matched on a dollar-for-dollar basis from local and/or private sources. The match may include the reasonable value of services, materials, and equipment as allowed under the Federal Internal Revenue Code for charitable contributions, subject also to the pre-approval of such a match by the Council.

No member of the State Legislature or any individual employed by the State may share in the awarded grant or any benefit that arises from the grant.

The Council requires the payments under this Agreement be processed by electronic funds transfer (EFT). Grantee is required to register to receive payments by EFT at the State Integrated Governmental Management Applications (SIGMA) Vendor Self Service (VSS) website ([www.michigan.gov/VSSLogin](http://www.michigan.gov/VSSLogin)).

6. **Redistribution Prohibition**

The Grantee may not redistribute any grant awarded under this Grant Agreement or the matching funds which conferred eligibility for the grant to any other entity, unless specifically provided for in this Grant Agreement.

7. **Termination of Grant Agreement**

The Council may terminate this Grant Agreement for any reason by giving five (5) days written notice to the Grantee. Upon termination, the Council shall have no further obligation to make the payments described in Section 5.

8. **Grantee's Liability**

The Grantee will furnish and maintain during the term of this Grant Agreement public liability, property damage, and workers' compensation insurance insuring, as they may appear, the interests of the parties to this Grant Agreement. The Grantee is responsible for ensuring that all precautions are exercised at all times for the protection of all persons and property. The Grantee shall secure all necessary certificates and permits from municipal or other public authorities and comply with all national, state, and municipal laws, ordinances, and regulations as may be required in connection with the performance of this Grant Agreement.

9. **Limitation of Liability**

The State of Michigan, the Michigan Strategic Fund and the Council, and their organizational units, officers, agents, and employees shall not be liable to the Grantee, nor to any individuals or entity with whom the Grantee contracts, for any direct, indirect, incidental, consequential or other damages incurred as a result of activities, actions or inactions on the part of the Grantee for services rendered pursuant to this Grant Agreement resulting in litigation; from the Council's decision not to make payment to the Grantee pursuant to Section 5; or from termination of this Grant Agreement pursuant to Section 7. Any liability resulting from activities engaged in by the Grantee, or its subgrantee, shall be the sole responsibility of the Grantee to the extent allowed by law. Grantee agrees to indemnify and hold the State of Michigan, the Michigan Strategic Fund, the Council, and their organizational units, officers, agents, and employees harmless in the event of any judgement incurred as a result of the activities described in this section.

10. **Third Party Beneficiary**

This Grant Agreement is not intended to make any person or entity not a party to this Grant Agreement a third-party beneficiary of this Grant Agreement or to confer on a third party any rights or obligations enforceable in their favor.

**11. Support Credit**

The Grantee shall prominently display the Council's name and logo in printed materials associated with the grant and include support credit in each broadcast promotion as follows:

'This activity is supported in part by an award from the MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS'

When no printed material is used, verbal acknowledgment shall be given prior to or at the beginning of each presentation. The Grantee shall transmit copies of printing, photographs, advertising and program materials prepared for this activity to the Council.

**12. Accounting and Administrative Requirements**

The Grantee shall maintain appropriate documents, journals, ledgers, and statements in accordance with generally accepted accounting practices, retain these records for a period of not less than five (5) years from the date of completion of the final report prepared pursuant to Section 15, and make these documents available for examination and audit by appropriate agents of the State and/or Federal Government. Grantee shall comply with the applicable administrative requirements for grants-in-aid and use cost accounting principles which comply with Federal requirements as set forth in 2 CFR Chapter I, Chapter II part 200 Uniform Administrative Requirements, Cost, Principals, and Audit Requirements for Federal Awards.

**13. Equal Opportunity**

Grantee certifies compliance with Executive Order 79-4, the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 372.101 et seq., and all other pertinent federal, state and local fair employment practices and equal opportunity laws. The Grantee covenants not to discriminate against any employee or applicant for employment, to be employed when services under this Grant agreement are undertaken, with respect to hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, on the grounds of race, color, religion, national origin, age, sex or disability, or to exclude any person from participation in, deny any person the benefits of, or discriminate any person due to the above-listed grounds with respect to any program or activity funded in whole or part under this Grant Agreement. The Grantee agrees to include the aforementioned covenant in every contract or subgrant entered into by the Grantee to effectuate this Grant Agreement. Grantee certifies that the Grantee has an established policy to provide equal opportunity to participate in and benefit from all programs, activities and services and equal employment opportunities; and agrees to state in all promotional materials, advertisements, and recruiting materials its equal opportunity policies.

**14. Fair Labor Standards**

All professional performers and related or supporting professionals employed on projects or in productions which are financed in whole or in part under this Grant Agreement will be paid, without deduction or rebate on any account, not less than the minimum compensation determined by the Secretary of Labor to be the prevailing minimum compensation for persons employed in similar activities. Furthermore, no part of any project or production which is financed in whole or in part under this Grant Agreement will be implemented under working conditions which are unsanitary, hazardous or evidence of compliance. The Council may terminate this Grant Agreement if the name of the Grantee or any contractor, manufacturer or supplier of the Grantee appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to the State Contracts with Certain Employers Prohibited Act, 1980 PA 278, MCL 423.321 et seq., or Grantee fails to comply with subpart C of 2 CFR 180, as adopted by the Arts Endowment in 2 CFR 32.3254.

**15. Reports**

The Grantee shall furnish the following report or reports to the Council:

- (a) A final report covering the grant period, which is due within 30 days after the end of the grant period. The final report shall indicate at least the following:
  - (i) Project revenues and expenditures, including grant matching fund amounts;
  - (ii) Number of individuals attending or engaged during the grant period; and
  - (iii) A narrative summary of the project and its outcome.

Failure to submit the above-described reports in a timely manner may void Grantee's claim to funds or cause repayment of funds already distributed' under this Grant Agreement.



16. **Reviews and Evaluations**

In order to provide members of the Council, appropriate Council evaluators and staff an opportunity to appraise the nature and caliber of activities supported by Council funds, Grantee agrees to admit those individuals to activities without charge and to cooperate with in-depth reviews and evaluations as may be required.

During the Term, and for five (5) years after the Term, Grantee shall maintain reasonable records including evidence that the project was actually performed and the identity of all individuals paid for the project, and shall allow access to those records by the Council or its authorized representative at any time during this period.

17. **Other Certifications**

The Grantee certifies, by signature to this Grant Agreement, that neither he/she/it nor any principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the grant by any federal department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach to this Grant Agreement an explanation of the reason.

18. **Governance**

This Grant Agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents and representations related to this Grant Agreement between the Council and the Grantee, whether expressed, implied, oral or otherwise. This Grant Agreement constitutes the entire agreement between the parties and may not be amended, except by written instrument executed by both parties prior to the termination date set forth in Section 2. No party to this Grant Agreement may assign this Grant Agreement or any of his/her/its rights, interest or obligations hereunder without prior consent of the other party. The Grantee agrees to inform the Council in writing immediately of any proposed changes of dates, budget or services indicated in this Grant Agreement, as well as changes of address or personnel affecting this Grant Agreement. Changes in dates, budget or services are subject to the Council's approval. If any provision of this Grant Agreement is deemed void or unenforceable, the remainder of the Grant Agreement shall remain valid.

19. **Compliance with Laws**

The Grantee shall otherwise be in compliance at all times with all applicable federal laws, regulations, rules and orders including, but not limited to Title VI of the Civil Rights Act of 1964, 42 USC 2000d et seq.; Executive Order 13166; Title IX of the Education Amendments of 1972, 20 USC 1681 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 USC 701 et seq.; the Age Discrimination Act of 1975, 42 USC 6101 et seq.; the National Environmental Policy Act (NEPA) of 1969, 42 USC 4321 et seq.; the National Historic Preservation Act (NHPA) of 1966, 16 USC 470 et seq.; the Drug Free Workplace Act of 1988, 41 USC 701 et seq.; Lobbying restrictions, 18 USC 1913, 2 CFR 200.450, and 31 USC 1352; Davis-Bacon and Related Acts; the Native American Graves Protection and Repatriation Act of 1990, 25 USC 3001 et seq.; the U.S. Constitution Education Program, P.L. 108-447, Division J, Sec. 111(b); and the prohibition on funding to ACORN, P.L. 111-88, Sec. 427.

20. **Counterparts**

This Grant Agreement may be executed in one or more counterparts and transmitted by facsimile, email, pdf or other electronic means, each of which shall constitute an original, and all of which together shall constitute one and the same instrument.

21. **Survivability**

The terms and conditions of sections 6, 8, 9, 10, 11, 12, 15, 16, 18 shall survive termination of this Grant Agreement.

MICHIGAN STRATEGIC FUND  
MI COUNCIL FOR ARTS AND CULTURAL AFFAIRS

Village of Lake Odessa



Alison Watson

Director

Date: October 23, 2019

Patrick Reagan

Village Manager

Date: \_\_\_\_\_

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2019-39**

**APPROVING THE PURCHASE OF CENTRAL SQUARE PUBLIC SAFETY SOFTWARE FOR THE VILLAGE OF LAKE ODESSA’S POLICE DEPARTMENT**

**WHEREAS**, the Village of Lake Odessa’s police department currently utilizes New World Systems “Aegis Software” for police reporting, in concert with the Ionia County Sheriff’s Department and Ionia County Central Dispatch; and

**WHEREAS**, the Ionia County Sheriff’s Department and Ionia County Central Dispatch has informed the Lake Odessa Police Department that they will be upgrading to Central Square Public Safety Software in the near future; and

**WHEREAS**, the Ionia County Sheriff’s Department and Ionia County Central Dispatch’s planned software upgrade will allow the Lake Odessa Police Department to receive a substantial price break for the upgrading of our software, should we opt to continue utilizing this same software system; and

**WHEREAS**, upgrading our software will allow for us to continue to be closely aligned with both the Sheriff’s Department and Ionia County Central Dispatch, which will allow for a continuance of excellent communication between our departments; and

**WHEREAS**, the initial cost for this upgrade will be \$5,664.00, and will be a cost of approximately \$525.00 per year thereafter for annual maintenance. A copy of this proposal is attached as “Exhibit A;” and

**WHEREAS**, the Village of Lake Odessa included this upgrade in its FY 2019-2020 budget.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves the purchase of Central Square Public Safety Software for use by the Lake Odessa Police Department.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 18, 2019

---

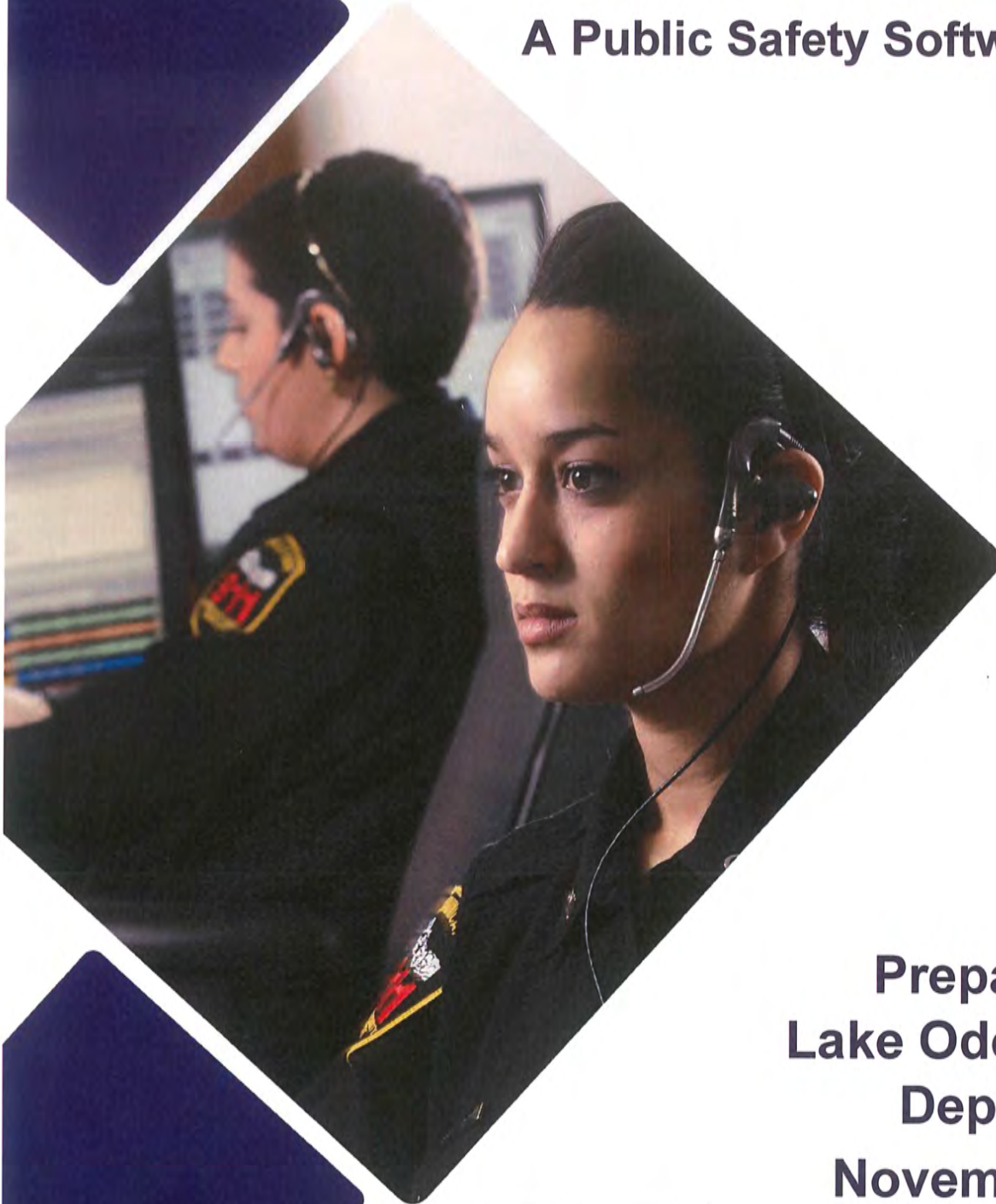
**Pearl Ward, Village Clerk/ Treasurer**



# **CENTRAL**SQUARE

TECHNOLOGIES

## A Public Safety Software Solution **PROPOSAL**



**Prepared for the  
Lake Odessa Police  
Department, MI  
November 7, 2019**

Exhibit

A

CentralSquare Technologies  
4509 W 58th Street | Sioux Falls, SD  
57108 | 605.274.6061 | 877.229.2205

## Lake Odessa Police Department

November 7, 2019

Chief of Police Kendra Backing  
Lake Odessa Police Department  
839 Fourth Avenue  
Lake Odessa, MI 48849

Dear Chief Backing,

CentralSquare Technologies is pleased to provide this proposal to the Lake Odessa Police Department (LOPD) for our CentralSquare Public Safety Suite Pro powered by Zuercher public safety software solution. As a follow-up to our recent discussion, this proposal will give the LOPD additional insight into our company and CentralSquare Pro.

A few of the items which make us and our CentralSquare Public Safety Suite Pro unique are as follows:

- CentralSquare Technologies' focus is on public safety and public administration software.
- All of our products (CAD, RMS, Jail, Mobile, Civil, etc.) are **one** application with **one** database from **one** vendor: CentralSquare Technologies.
- We listen to our customers and develop and deliver the new features, functionality, and interfaces that are priorities to them.
- With our Custom Modules and Custom Forms, the LOPD can truly go paperless and will have the flexibility to automate and track as much data as is chosen.
- Each module within CentralSquare Public Safety Suite Pro is a first-class component of our solution; each provides every agency with the best solution available today.
- CentralSquare Public Safety Suite Pro powered by Zuercher is extremely configurable, yet very easy to learn and use.
- We provide more services and take on more responsibility as part of our standard support and maintenance plan than our competition does, and we do it for less. Our support and maintenance includes 100% responsibility for the CentralSquare Public Safety Suite Pro physical server, operating system software, and Pro software.
- CentralSquare Technologies is a safe and smart decision for the LOPD.

The pricing included in this proposal is dependent upon the LOPD receiving permission from the Ionia Count Central Dispatch to access its servers and use its VPN. This proposal updates the document provided on September 18, 2019, with updated pricing.

If we are fortunate enough to earn the LOPD's business, we will stand behind our commitment to deliver the required solution and complete the project with the same zealous pledge to customer support and service that we are known for throughout the United States.

Sincerely,



Tiffany Van De Berg  
Account Executive  
[Tiffany.VanDeBerg@centralsquare.com](mailto:Tiffany.VanDeBerg@centralsquare.com)  
605.951.2857



# Table of Contents

- About CentralSquare Technologies ..... 1**
- Why CentralSquare Public Safety Suite Pro? ..... 2**
- CentralSquare Public Safety Suite Pro Overview..... 3**
  - Core Functionality ..... 3**
  - Personnel (Core)..... 3**
  - Records (Core + Advanced) ..... 4**
  - Mobile Records ..... 4**
  - Reporting..... 5**
  - Custom Forms ..... 6**
  - Custom Modules..... 6**
  - Custom Fields ..... 6**
- CentralSquare Public Safety Suite Pro Implementation ..... 7**
- CentralSquare Pro Maintenance and Support ..... 8**
- CentralSquare Public Safety Suite Pro References ..... 10**
- Terms and Conditions..... 11**
  - Terms and Conditions..... 11**
- Non-Disclosure Statement..... 12**
- CentralSquare Public Safety Suite Pro Pricing..... 13**
  - CentralSquare Public Safety Suite Pro Standard Pricing ..... 13**

## About CentralSquare Technologies

The CentralSquare Public Safety Suite Pro team has been providing public safety agencies with high-quality, fanatically supported software since 2003. In August 2018, Zuercher Technologies was one of the four innovative software businesses that merged to create CentralSquare Technologies, which is the largest public sector software company in the world. Prior to becoming CentralSquare, Zuercher and its subsidiaries had more than 2,030 customers in 43 states, Puerto Rico, and Spain, including more than 2,000 agencies under maintenance and support. Today, CentralSquare provides technology solutions that help over 7,650 public sector agencies deliver vital safety and administrative services to three out of every four residents of the U.S. and Canada.



CentralSquare Public Safety Suite Pro powered by Zuercher is continually updated to remain on the leading edge of technology and industry trends. CentralSquare Technologies does not rest on past achievements. We continue to expand and improve the functionality of CentralSquare Public Safety Suite Pro with three to four major releases per year. Agencies receive all updates and releases as part of the maintenance agreement with CentralSquare Technologies. Performing massive, disruptive software updates every three to five years is a thing of the past. New and improved functionality is added because CentralSquare Public Safety Suite Pro clients identify ways that the system can help them become even more efficient and effective.

CentralSquare Technologies provides a single, comprehensive level of support for CentralSquare Public Safety Suite Pro. If an agency has a question, no matter when or what, a CentralSquare Technologies Support representative will pick up the phone to answer it. The company backs the solution 100%. There are no arguments about whether the issue is with the hardware or the software – CentralSquare Technologies monitors, manages, and supports both.

Since its inception, CentralSquare Public Safety Suite Pro powered by Zuercher has held one of the highest customer retention rates in the industry. This is achieved by providing a combination of the best software and support and maintaining our passion for public safety. Our number one goal is to give each of our clients the tools they need to succeed.



## Why CentralSquare Public Safety Suite Pro?

**"We're getting real bang for the buck. Officers are only spending a fraction of the time they used to. There's tons of little efficiencies and details we get right. And it all adds up to huge savings for the Agency and ultimately the taxpayers of the city."**

*Capt. James Johns  
Rapid City Police  
Department, SD*

**TRUE INTEGRATION.** CentralSquare Public Safety Suite Pro powered by Zuercher is a completely unified system from both technical and user perspectives because it was built from the ground up as one application with one database from one vendor. Most public safety software companies describe their products as integrated, which often means separate modules, such as Computer-Aided Dispatch (CAD), Records, and Jail, are interfaced together to pass data between modules. Designed and built as a single application, the CentralSquare Public Safety Suite Pro system encompasses CAD, Records Management, Mobile CAD & Records, Jail Management, Civil Process Tracking, Agency Administration, and more in a manner that is so unified that the term integrated hardly applies.

**A VERSATILE, SCALABLE SYSTEM.** CentralSquare Public Safety Suite Pro powered by Zuercher is remarkably flexible. It is packed with configuration options that allow users to set up the software to match their agency's workflow and business rules, not the other way around. These configuration options allow the CentralSquare Public Safety Suite Pro system to match the needs of agencies with a variety of workflows, as well as to support a single agency's changing needs over time. Since many features can be turned on or off, CentralSquare Public Safety Suite Pro scales well to accommodate the unique needs of both small and large agencies. The company's experience working with agencies of all sizes throughout the U.S. allows CentralSquare Technologies to provide functionality to CentralSquare Public Safety Suite Pro clients that most vendors cannot provide within a single suite of applications.

**EASY TO LEARN AND USE.** While CentralSquare Public Safety Suite Pro powered by Zuercher is rich in functionality, its user interface is clean and crisp, uncluttered by excess fields or tabs. This makes the system easy to learn and allows users to efficiently enter data and quickly view key information. The system is designed to guide users through data entry processes, organize information logically, and allow for simple navigation throughout. Powerful searching capabilities provide quick access to needed records, and hyperlinks help users quickly navigate to related records or files.

**POWERFUL REPORTING.** It is one thing to place data into a system, but something else entirely to get it back out again. CentralSquare Public Safety Suite Pro powered by Zuercher comes with a built-in report generator that makes analytical reporting a very simple and straightforward task—even for users who are not highly technical and knowledgeable with regard to report scripting. Best of all, the agency does not need to submit a request for a new report and then wait for someone else to build it. Instead, the agency's own staff can put together most reports within a few minutes of when they are first requested.

**LONG-TERM SAVINGS.** Because of CentralSquare's unique approach to support and maintenance, there are no surprise hardware costs associated with natural growth. CentralSquare Technologies doesn't demand "forklift" upgrades or charge for additional memory when an agency grows in size. Instead, those things are covered by the standard maintenance plan – if hardware fails or if more disk space is needed, the cost is included. CentralSquare encourages agencies to own their systems; we'll never charge an agency to retrieve their data.



## CentralSquare Public Safety Suite Pro Overview

The fundamental difference between CentralSquare Public Safety Suite Pro powered by Zuercher and offerings from other vendors is that CentralSquare Pro is one application with one database from one vendor: CentralSquare Technologies. Where other vendors offer a suite of products that are integrated or interfaced together, CentralSquare Technologies' is not; it is one application. Other vendors typically have multiple applications that run on separate servers and then parts of each application are connected via interfaces or message switches.

This typical 1980's and 1990's software architecture has many moving parts, multiple servers, multiple system administrators and end-user consoles, and does not store all the data in one location. This tends to make those systems more expensive to purchase and maintain, harder to set up and administer, and more difficult to use.

CentralSquare Public Safety Suite Pro powered by Zuercher is a fully integrated public safety software system comprised of Administration, CAD, Records, Mapping, Mobile CAD and Records, Jail, Civil, and more.

CentralSquare Pro is the outcome of many years of close collaboration with public safety agencies and veterans and has been designed from the ground-up to provide the next level in power and ease of use for public safety professionals.

### Core Functionality

The core functionality of CentralSquare Public Safety Suite Pro is available to users regardless of whether they work in a single product (such as CAD or JMS) or have access to all CentralSquare Pro products and modules.

This section highlights the functionality that makes up the foundation of CentralSquare Public Safety Suite Pro powered by Zuercher.

### KEY FEATURES

- Fine-grained Permissions
- Internal Messaging
- User Dashboards
- Master Indices (Names, Vehicles, Addresses)
- Spell-checking
- Redaction
- Agency-based Configurability
- Custom Forms and Modules
- Full-text Searching
- Record Linking
- Contextual Menus
- Wizards
- Data Auto-population
- Alerts

### Personnel (Core)

Personnel offers a single log for all pertinent data on each employee or user. The agency has a central location to track demographic information, photos, and other attachments on each record. Agency administrators will also use Personnel to manage permissions and user access throughout CentralSquare Public Safety Suite Pro.

“The reviewing of reports has trimmed down dramatically. **The whole process might take 10 minutes for me to review, find a mistake, kick it back to them.** They're sitting at their computer, get the message, fix the mistake, and send it back to me.

*Lt. Ryan Dantin  
Lafourche Parish  
Sheriff's Office, LA*

## Records (Core + Advanced)

Records is a records management system that consolidates and automates records processing for public safety agencies. This module organizes everything from case reports, to warrants, to sex offender data in an easy-to-use fashion.

Master indices, including names, addresses, and vehicles, form the backbone of Records, and tight integration with the other CentralSquare Public Safety Suite Pro modules gives it power. A single name search not only reveals demographic information but also every record in the system involving that individual: dispatch incidents, case involvements, citations, civil processes, warrants, inmate records, and more.

Records provides a smooth workflow for case reporting and approval. Case information pulled from CAD eliminates the need for duplicate data entry, and the involvement wizard walks users through the process of matching offenders, suspects, victims, and witnesses to the appropriate offenses. With Records, users can stay organized by attaching narratives, citations, search warrants, and evidence directly to case reports.

In addition to case management, Records enables comprehensive property and evidence tracking, including a detailed chain of custody log. Records also logs warrants, sex offender data, pistol permit information, bicycle registration, and more, managing all of the agency's records in one centralized, easy-to-search system.

Records also includes Sealing and Expungement capabilities. Cases, Warrants, and Intelligence Cases can be sealed. This allows for restricting case report access to specific personnel or personnel groups. Cases and Intelligence cases can also be expunged.

### KEY FEATURES

- Master Name, Address, Vehicle Indices
- Case Report Management
- Summonses/Citations/Tickets
- Case Notes and Status Log
- Property and Evidence Tracking
- Bicycle Registration
- Redaction
- Found/Lost Property
- NIBRS Compliance
- Warrants
- Sex Offender Log
- Pistol Permit Tracking
- Pawn Log
- Accident Reports
- Sealing and Expungement

### Mobile Records

Mobile users can have access to much more than just dispatch information. Integration with Records puts name, address, case, and civil process records at their fingertips, and they can run Records queries to find the information they need in the field. Mobile users can write and/or approve case reports in their vehicles instead of returning to the agency, just one more feature that keeps them on the streets, visible in the community, and able to respond quickly when they are needed.



## Reporting

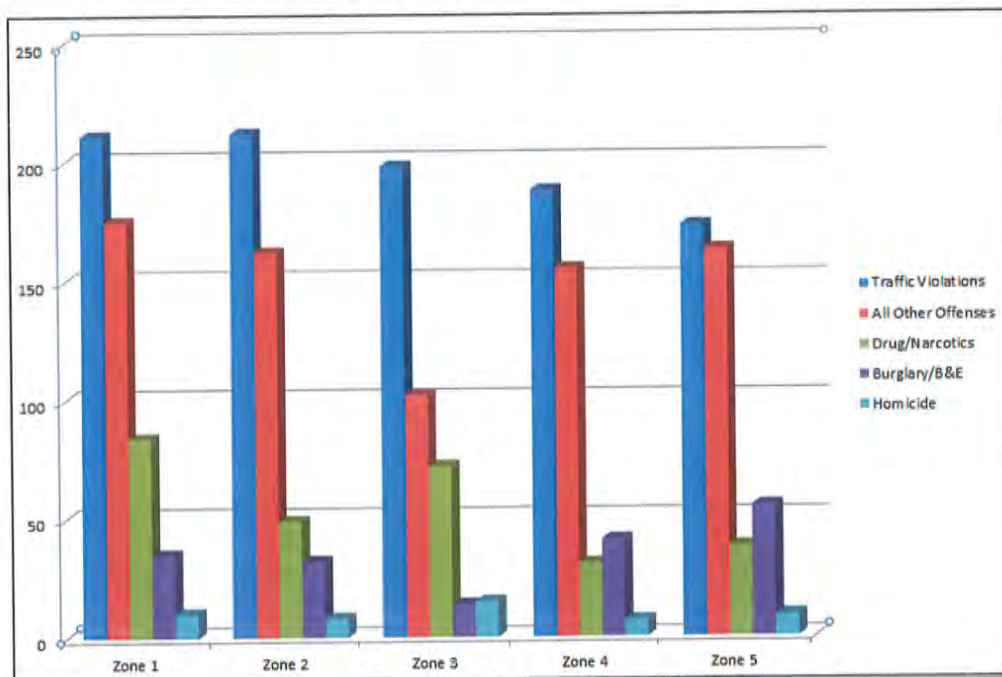
Reporting is the user-friendly, built-in report generator for CentralSquare Public Safety Suite Pro powered by Zuercher that is included at no additional charge. This tool eliminates the need to purchase additional report templates or run queries on agency data with separate software. Since Reporting integrates with the software, the information is current, correct, and does not need to be re-entered to build a report.

The report builder's straightforward user interface allows report generation based on a user model rather than the actual physical model. This completely eliminates the need for users to understand concepts such as joins, primary keys, etc. To build a report template, users select the data elements, drag and drop fields on to the report, and apply custom filters. The report generator contains intuitive logic for standard calculations such as adding, averaging, and counting occurrences. Fonts and field names are adjustable.

Reporting includes a set of pre-made templates; however, there is no limit to the number of custom report templates an agency can create or share. Use Reporting to build list style reports, cross-tab style reports, charts and graphs. Reports can be set to run on automated schedules, emailed, viewed as dashboard parts, exported, and printed. With Reporting, agencies have access to all of their own up-to-date data to build the reports that fit their needs exactly.

### KEY FEATURES

- Pre-made Reports
- Custom Reports
- Ad-hoc Queries
- Export to PDF, Microsoft Excel, XML, TXT
- Easy to Use Report Builder
- Custom Data Filters
- Statistical Analysis
- Scheduled Reports
- COMSTAT Compatible
- Email Reports



## Custom Forms

"The product has several things I had never seen before, such as custom forms. You can build this product to fit your agency. Most are cookie cutters that say, 'that's the way it is. Sorry.' With CentralSquare Pro you can actually customize it to your agency."

*Captain Scott  
Martin  
Lumpkin County  
Sheriff's Office, GA*

CentralSquare Technologies offers a custom form generator at no additional cost as a standard part of CentralSquare Public Safety Suite Pro powered by Zuercher. This tool allows agencies to create their own unique forms within the system and attach them to specific records in CentralSquare Public Safety Suite Pro, keeping everything in an easily accessible, central location.

Name, address, and vehicle fields are connected to each agency's master indices to reduce data entry. The master indices are searched and existing information can be selected from the database. This notifies staff of any alerts related to the master indices. If the information being entered is new, the master index is updated so that the information is immediately available in other parts of CentralSquare Public Safety Suite Pro.

When building the form, information from related files, such as case numbers or incident times, can be pulled in automatically. Available information is displayed in a menu for each form type. Adding information to the form is as simple as clicking on the item in the menu.

All data within custom forms is searchable. This makes finding needed information an effortless, efficient process. Instead of searching through paper files or trying to find the correct folder on a server, links and search capabilities make it easy to locate specific information. Data included in forms can also be used to create reports with Reporting.

## Custom Modules

Like Custom Forms, Custom Modules give agencies the power to track any information they may need in an integrated part of CentralSquare Public Safety Suite Pro powered by Zuercher. Agencies can eliminate paper logs and stand-alone spreadsheets by creating modules to fit their exact needs.

Rather than being associated with a record type within the system (as is true for Custom Forms), Custom Modules can track anything an agency needs, such as burn permits, pet licenses, or boat licenses. Each of these records can also create involvements on master name, vehicle, and address records, adding to the power of the data within the system.

Everything within each created module is customizable by the agency, from the log screen that displays information, to the drop-down menu items within the modules, to the templates used to print records. All data entered in to Custom Modules is also available in Reporting for reports and statistical analysis.

## Custom Fields

For situations where CentralSquare Public Safety Suite Pro doesn't have a system field to track something important to the agency, Custom Fields can be configured on more than one hundred screens within the suite. This allows users to collect additional data for each record type in CentralSquare Pro, making even standard screens truly flexible for each agency's needs. Custom dropdowns, date fields, personnel fields, sequence numbers, and many other types can be added. Several configuration options are available for each field, including field type, default value, and whether or not the value is displayed on a printout. Custom Field data can be gathered by the report generator in the same manner as standard field data.



## CentralSquare Public Safety Suite Pro Implementation

CentralSquare Technologies uses a multi-phase approach to ensure a successful implementation for each client agency. Trained and experienced members of the CentralSquare Technologies implementation team move through the process with each agency to assure successful outcomes. The following reflects a general timeline that all CentralSquare Public Safety Suite Pro projects follow.

|                          |  |
|--------------------------|--|
| <b>Kickoff Meeting</b>   | Upon contract signature, a kickoff meeting is scheduled to initiate the implementation process, including setting up a statement of work and server installations and scheduling the Business Practice Review (BPR).   |
| <b>Server Setup</b>      | CentralSquare Technologies procures the CentralSquare Pro servers. The CentralSquare DevOps team sets them up in the Sioux Falls office, installing all necessary software and hardware. The servers are then shipped to the agency for installation and racking on-site.  |
| <b>BPR</b>               | During the BPR meeting, the project implementation team works with the agency's project team to determine the contents of the Configuration Management Document (CMD). All product needs and requests are reviewed.  |
| <b>CMD</b>               | The project implementation team works with LOPD staff to build the CMD, discussing how the software currently meets the needs of the agency or how CentralSquare Technologies plans to develop additional functionality to meet any needs not already covered.   |
| <b>System Config</b>     | CentralSquare Technologies trainers work with agency personnel to complete the planned configurations. In addition, CentralSquare Technologies configures and tests interfaces and begins the data conversion process.   |
| <b>System Review</b>     | Once all of the items in the CMD have been completed, trainers from CentralSquare Technologies spend a final session with the agency's project team to review any questions or concerns.   |
| <b>User Training</b>     | CentralSquare provides hands-on software training with real scenarios and converted agency data. Class sizes are limited to ensure that each individual has sufficient time to practice using the system. When the Go Live date arrives, users are well-prepared to begin using the new software.  |
| <b>Go Live</b>           | CentralSquare provides on-site support the day that the new system goes live. Any questions that arise are addressed immediately by the on-site team, ensuring that the first day using the new system goes smoothly.  |
| <b>System Acceptance</b> | The agency reviews all aspects of the software, data conversion, and interfaces, and any concerns are documented by the project team. This list of action items is addressed before the agency officially accepts the system. At this point, the CentralSquare Public Safety Suite Pro Support team takes over the day-to-day needs of the agency. |



## CentralSquare Pro Maintenance and Support

**UNPARALLELED SERVICE.** Without unparalleled support and service, CentralSquare Technologies would not be able to boast an unmatched client retention rate in its CentralSquare Public Safety Suite Pro product line. CentralSquare Technologies provides more maintenance and support services than other public safety software vendors, including full responsibility for the server software and hardware for as long as an agency stays current with the standard support and maintenance agreement.

**24 X 7 X 365 SUPPORT.** CentralSquare Technologies knows that clients use their software all hours of the day. That is why clients can call the toll-free support line at any time and be connected with a live person based out of CentralSquare's Center of Excellence in Sioux Falls, SD - not an automated answering service or someone overseas. Questions or issues can also be reported via email. Even if it is just a simple "how-to" question, support representatives are ready to assist.

Every call received is entered into a tracking system and assigned a number to ensure that no concern goes unnoticed. Response times are monitored to make certain that all issues are resolved as quickly as possible. All critical issues are given the highest importance ranking and the CentralSquare Technologies development team devotes their attention immediately to the matter until it is resolved.

**TRACKING CONCERNS.** CentralSquare Technologies believes transparency is very important when it comes to support of the CentralSquare Public Safety Suite Pro software. The support center has a web-based portal which agencies can use to view the status of all their calls and support requests.

**SERVER MANAGEMENT.** The servers that CentralSquare Public Safety Suite Pro uses are completely maintained on the client's premises by the CentralSquare Technologies staff as part of the standard maintenance agreement. These servers are constantly monitored for performance levels and network load. All upgrades to hardware, such as additional disk space, are handled by CentralSquare Technologies. This makes the system essentially worry free for agencies and their IT staff.

**FULL SYSTEM BACKUPS.** Rather than requiring a manual backup of data or a scheduled download of the entire system, the CentralSquare Public Safety Suite Pro solution utilizes an automatic rolling back up process. Any changes or additions made to CentralSquare Pro are constantly being streamed to an optional warm standby server, an off-site storage facility, or both. Because the data flow is a constant stream, lower bandwidth is required in comparison to a large file transfer. This ensures that our data backups are done without compromising system performance. The data stored on the standby server or off-site storage facility is never more than a few minutes old, so in the event of a power failure or unforeseen disaster, the CentralSquare Pro system and data will still be accessible.

**REMOTE SERVICES.** Many questions or issues that occur can be solved immediately by the support team using a remote desktop connection. Once connected, the support team walks users through solutions or accesses the agency's CentralSquare Pro server to help diagnose any issues.

"When we've needed something, we would send an e-mail to support, and quite honestly we would receive a reply within two to three minutes most of the time. **If we have a problem, the team is right on top of it.**"

*Detective Robert  
Mason  
Lafourche Parish  
Sheriff's Office, LA*

## Lake Odessa Police Department

**SOFTWARE UPDATES.** CentralSquare Technologies tunes a careful ear to each client's needs and challenges. Clients' insights help to plan and build feature enhancements that provide innovative, technically sound solutions to the ever-changing needs of public safety professionals.

CentralSquare Public Safety Suite Pro's standard maintenance contract includes regular software updates that encompass feature enhancements. Patches are provided as needed with no agency intervention. Clients receive a greater return on investment because of CentralSquare Technologies' commitment to continually improve its public safety software.

Software updates are performed using an advanced process that makes client updates completely automatic with no assistance from agency IT staff. Support representatives contact each agency as software updates are released to schedule them and assist the agencies in taking advantage of new features. This ensures that every agency continues to get the most from what CentralSquare Public Safety Suite Pro offers.

**NEW FEATURE TRAINING.** CentralSquare Public Safety Suite Pro trainers and support representatives frequently hold web-based meetings. These meetings introduce system administrators or other agency personnel to new features and configuration options and how they can benefit each individual agency. This service is offered as part of the on-going maintenance and is free of charge.

**RESEARCH & DEVELOPMENT.** CentralSquare Technologies believes that public safety software should keep pace with changes in the public safety environment as well as with advances in technology. Because of this, a significant portion of revenue each year is invested in research and development. CentralSquare Public Safety Suite Pro is constantly expanding and improving. Each feature addition is designed to broaden the functionality and configurability of CentralSquare Pro and to help its users to do their jobs even more efficiently.

### AGENCIES USING CENTRAL SQUARE PUBLIC SAFETY SUITE PRO HAVE REDUCED:





## CentralSquare Public Safety Suite Pro References

|                             |  |
|-----------------------------|--|
| <b>Agency Name</b>          | <b>Lebanon Police Department (Ohio)</b>  |
| <b>Address, City, State</b> | 25 West Silver Street, Lebanon, OH 45036   |
| <b>Contact</b>              | Captain Michael McCutchan, 513-932-2010 or <a href="mailto:mmccutchan@lebanonohio.gov">mmccutchan@lebanonohio.gov</a>                    |
| <b>Client Since</b>         | 2016   |
| <b>Population Served</b>    | 21,000   |
| <b>Products</b>             | CAD, Mapping, Mobile (CAD, Mapping, Records), Records, Reporting   |
| <b>Data Conversion</b>      | Records  |
| <b>Agency Name</b>          | <b>Harrison County Sheriff's Office (Ohio)</b>   |
| <b>Address, City, State</b> | 114 Court Street, Cadiz, Ohio 43907  |
| <b>Contact</b>              | Sheriff Ronald "Joe" Myers, 740-942-2197 or <a href="mailto:harrisoncountysheriff@frontier.com">harrisoncountysheriff@frontier.com</a>   |
| <b>Client Since</b>         | April 2016   |
| <b>Population Served</b>    | 16,000   |
| <b>Products</b>             | CAD, Jail, Mapping, Records, Reporting   |
| <b>Agency Name</b>          | <b>Lincoln County Sheriff's Office (Wisconsin)</b>   |
| <b>Address, City, State</b> | 1104 East First Street, Merrill, WI 54452  |
| <b>Contact</b>              | John VanLieshout, 715-218-3135 or <a href="mailto:jvanlieshout@co.lincoln.wi.us">jvanlieshout@co.lincoln.wi.us</a>                       |
| <b>Client Since</b>         | January 2018   |
| <b>Population Served</b>    | 28,800   |
| <b>Products</b>             | Administration, CAD, Mapping, Civil, Financial, Jail, Mobile (CAD, Civil, Mapping, Records), Personnel, Records, Community Data Platform |



## Terms and Conditions

### Terms and Conditions

Pricing provided in this document is valid for a period of not less than 180 days from publication.

This confidential document has been prepared by the sales division of CentralSquare Technologies and contains ideas, concepts, methods and other proprietary information. Readers are to treat the information contained herein as confidential and may not copy or reproduce any of these materials for distribution outside of their organization without the written permission of CentralSquare Technologies.

## Non-Disclosure Statement

The terms and conditions contained in this proposal will automatically expire 180 days from the date of the proposal, unless renewed, extended, or terminated earlier by written notice from CentralSquare Technologies, LLC. Unless otherwise stated, taxes that may be applicable are not reflected and will need to be paid by the client.

Any modification pricing provided in this proposal is an estimate only. Detailed analysis of your specific requirements is needed prior to providing exact pricing.

If applicable, the prices for hardware and system software products and services are subject to change and are submitted for your information only. The terms and policies of the hardware vendor govern any portion of this proposal related to hardware and system software products and services.

If applicable, the prices and information on any third-party products and services are subject to change and are submitted for your information only. The terms and policies of any third-party vendor govern all portions of this proposal related to those products and services.

This proposal is protected by copyright law and contains proprietary information and confidential trade secrets belonging to CentralSquare. This proposal is furnished and accepted on the express condition that portions of it shall not be duplicated or disclosed, in whole or in part, except to your staff and agents when necessary for evaluation purposes, without prior written consent of CentralSquare. Those confidential portions include, but are not limited to, pricing and client lists. All such proprietary information is clearly marked for your convenience. Any portions of this proposal that are not marked proprietary or confidential shall be available for public disclosure.

CONFIDENTIAL AND PROPRIETARY

©2019 All Rights Reserved.

# CentralSquare Public Safety Suite Pro Pricing

## CentralSquare Public Safety Suite Pro Standard Pricing

| Software and Servers                                  | Comments | Unit        | Qty | Price    | Total           |
|---|----------|-------------|-----|----------|-----------------|
| Mobile Records  |          | Per Unit    | 2   | \$ 950   | \$ 1,900        |
| Personnel Core (Agency Site License)                  |          | Per Agency  | 1   | Included | Included        |
| Records Core (Agency Site License)                    |          | Per Agency  | 1   | \$ 1,200 | \$ 1,200        |
| Records Advanced (Agency Site License)                |          | Per Agency  | 1   | \$ 400   | \$ 400          |
| Records - MI Crime Reporting (MICR) Interface         |          |             | 1   | Included | Included        |
| Reporting Core  |          |             | 1   | Included | Included        |
| Reporting Universal Interface Engine                  |          |             | 1   | Included | Included        |
| <b>Software and Servers Total</b>                     |          |             |     |          | <b>\$ 2,800</b> |
| Services  | Comments | Unit        | Qty | Price    | Total           |
| Professional Services                                 |          | Per Project | 1   | \$ 280   | \$ 280          |
| Configuration and Business Process Review (BPR)       |          | Per Project | 1   | \$ 398   | \$ 398          |
| Training<br>- Mobile (Train the Trainer)<br>- Records |          | Per Project | 1   | \$ 1,391 | \$ 1,391        |
| Go Live Support                                       |          | Per Project | 1   | \$ 795   | \$ 795          |
| <b>Services Total</b>                                 |          |             |     |          | <b>\$ 2,864</b> |
| TOTALS  |          |             |     |          |                 |
| <b>Software and Servers Total</b>                     |          |             |     |          | <b>\$ 2,800</b> |
| <b>Services Total</b>                                 |          |             |     |          | <b>\$ 2,864</b> |
| <b>TOTAL</b>  |          |             |     |          | <b>\$ 5,664</b> |
| Recurring (Subscriptions & Maintenance)               |          |             |     |          |                 |
| Maintenance & Support (Year 1)                        |          |             | 1   |          | Included        |
| Maintenance & Support (Year 2)                        |          |             | 1   | \$       | 525             |

\*Taxes are not included in the pricing.\*

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2019-40**

**APPROVING THE AUCTIONING OF VILLAGE-OWNED EQUIPMENT**

**WHEREAS**, the Village of Lake Odessa owns and maintains a fleet of vehicles and equipment used in the provision of Village services; and

**WHEREAS**, when these vehicles and equipment have either been replaced or are no longer necessary to provide Village services, it can become prudent and necessary to dispose of surplus equipment in a fair and equitable manner; and

**WHEREAS**, Village staff has identified one piece of equipment – a 2010 Chevrolet Impala -- that can be disposed of through sale to the public; and

**WHEREAS**, the Village of Lake Odessa has previously utilized the services of M&W Inc., to dispose of excess vehicles and equipment, through their auctioning services; and

**WHEREAS**, Village staff believes that the aforementioned piece of equipment is past its useful life expectancy and is no longer integral to the daily provision of Village services; and

**WHEREAS**, Village staff believes that this vehicle should be sent to auction, with a stated minimum bid price of \$2,500.00.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves the auctioning of a Village-owned 2006 Chevrolet Impala, utilizing the services of M&W Inc., with a stated minimum bid price of \$2,500.00.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 18, 2019

---

**Pearl Ward, Village Clerk/ Treasurer**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2019-41**

**APPROVING THE VILLAGE PRESIDENT’S APPOINTMENT LIST AS PRESENTED FOR VARIOUS VILLAGE POSTS, BOARDS, AND COMMISSIONS**

**WHEREAS**, per Michigan PA 3 of 1895 (“General Law Village Act”) (62.2)(Sec.2)(1):

“The president may nominate and the council appoint such officers as shall be provided for by resolution or ordinance of the council. The council may provide by ordinance or resolution for the appointment of other officers whose election or appointment is not specifically provided for in this act, as the council considers necessary for the execution of the powers granted by this act. The powers and duties of such officers shall be prescribed by the council. The council may require that the officers perform their duties faithfully and that proper measures be taken to punish neglect of duty by an officer,” and;

**WHEREAS**, historically, these appointments have been made at the November regular Village Council meeting; and

**WHEREAS**, the Lake Odessa Village President, the Honorable Karen L. Banks, has presented a list of appointments for various posts, boards, and commissions for the Village of Lake Odessa. A copy of this appointment list is attached as “Exhibit A.”

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves the appointment list presented by the Village President as presented in “Exhibit A.”
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 18, 2019

---

**Pearl Ward, Village Clerk/ Treasurer**



**VILLAGE OF LAKE ODESSA  
COUNCIL APPOINTMENTS**

(Effective 11/18/19)

**President Pro Tem**<sup>2</sup> ..... Mel McCloud(10/20)  
**Clerk/Treasurer**<sup>2, 5</sup> ..... Pearl Ward (10/23)

**Standing Committees:**

Personnel/Finance Committee<sup>2</sup> ..... Mike Brighton, Karen Banks (10/20)  
 Recreation/Special Projects Committee<sup>2</sup> ..... Mel McCloud, Charles Jaquays (10/20)

**Police Chief:** ..... Kendra Backing  
**Street Administrator:** ..... Jesse Trout  
**Zoning Administrator:** ..... Jeanne VanderSloot  
**MML Legislative Coordinator:** ..... Patrick Reagan  
**Marina Director:**<sup>2</sup> ..... Kendra Backing  
**FOIA Coordinator:** ..... Pearl Ward

**BOARD, AUTHORITIES & COMMISSIONS**

**Planning Commission:**<sup>4</sup>

Karen Banks<sup>1</sup>  
 Patrick Reagan<sup>1\*</sup> .....(10/20)  
 Daryl Hartzler<sup>2</sup> .....(10/20)  
 Al Hamp<sup>2</sup> .....(10/21)  
 Debra Fraccarolli<sup>2</sup> .....(10/18)  
 Beth Barrone<sup>2</sup> .....(10/19)  
 Lisa Williams<sup>2</sup> .....(10/19)

**Zoning Board of Appeals:**<sup>4</sup>

Joel Pepper<sup>3</sup> .....(10/22)  
 Lisa Williams<sup>3\*\*</sup> .....(10/22)  
 Mel McCloud<sup>3</sup> .....(10/21)  
 Heidi Reed<sup>3</sup> .....(10/20)  
 Ray Dykhouse<sup>3</sup> .....(10/20)

**Jordan Lake Lake Board:**

Scott Beglin,<sup>2</sup> .....(12/31/20)

**Arts Commission:**<sup>4</sup>

Vacant<sup>2</sup> .....(10/22)  
 Karen Banks<sup>2</sup> .....(10/22)  
 Jennifer Hickey<sup>2</sup> .....(10/22)  
 Joe Wortley<sup>2</sup> .....(10/20)  
 Becky Stafford<sup>2</sup> .....(10/20)  
 Megan Hermes<sup>2</sup> .....(10/20)  
 Nancy Mattson<sup>2</sup> .....(10/21)  
 Judith Rodriguez<sup>2</sup> .....(10/21)  
 Lindsay Farrell<sup>2</sup> .....(10/21)

**Lakewood Wastewater  
Authority:**<sup>4</sup>

Mike Rudisill<sup>3</sup> .....(12/31/21)  
 Mel McCloud<sup>3</sup> .....(12/31/22)  
 Joel Pepper<sup>3</sup> .....(12/31/20)

**Tree Board:**

Jesse Trout<sup>2</sup>  
 Mel McCloud<sup>2</sup> .....(10/20)  
 Patrick Reagan<sup>1</sup>

**Library Board:**

Kim Deardorf<sup>2, 5</sup> .....(12/31/21)  
 Emily Spitzley<sup>2, 5</sup> .....(12/31/21)  
 Joel Pepper<sup>2, 4</sup> .....(12/31/20)  
 Kathy Jarvie<sup>2, 4</sup> .....(12/31/20)

**Downtown Development  
Authority:**<sup>5</sup>

Karen Banks<sup>1</sup>  
 Darwin Thompson<sup>2</sup> .....(10/20)  
 Sandy Guthrie<sup>2</sup> .....(10/20)  
 Suzanne Dahms<sup>2</sup> .....(10/21)  
 Bill Rogers<sup>2</sup> .....(10/21)  
 Daryl Hartzler<sup>2</sup> .....(10/22)  
 Vacant<sup>2</sup> .....(10/22)  
 Sarah McGarry<sup>2</sup> .....(10/23)  
 Vacant<sup>2</sup> .....(10/23)

<sup>1</sup>Required by ordinance or agreement

<sup>2</sup>Appointment by president, with ratification by Village Council

<sup>3</sup>Village Council appointment

<sup>4</sup>3-year term

<sup>5</sup>4-year term

\*Term runs concurrently with that of Village President

\*\*Ex-officio (Planning Commission representative)

Exhibit

A



## Kendra Backing

---

**From:** Valentine, James B. <jvalentine@ioniacounty.org>  
**Sent:** Thursday, November 14, 2019 3:28 PM  
**To:** Kendra Backing  
**Subject:** CENTRAL SQUARE RMS

Good Afternoon Chief,

In our recent discussion concerning the Lake Odessa Police Department moving from Tyler (New World) RMS to Central Square/Zuercher RMS, I applaud your decision. As you know our center is in the process of updating our 21 year old Logisys Computer Aided Dispatch (CAD) system to that of Central Square/Zuercher CAD. The Ionia County Sheriff's Office is also moving from the Tyler RMS/JMS platform to Central Square/Zuercher RMS/JMS.

From our end we are hoping once your RMS and our CAD are fully operational – your agency will see a better more efficient officer workflow in that a lot of the information captured at the onset of a call from our CAD system will automatically be available to your staff as they are dispatched and complete a call for service. Some of the CAD information will automatically populate report record fields. Additional officer efficiencies should be realized at the report and records building portion of a report. Data from the original CAD information will be available when the officer starts the report writing portion of his/her job. Names, addresses, telephone numbers, and other identifiers will be available at the push of a button rather than re-typing and reentering data into your records system.

Work flow efficiencies such as with a patrol related arrest. CAD and LEIN information entered by the dispatcher will be pushed to the jail and automatically populate the jail records systems and forms prior to the officer arriving at the jail for lodging. The records the officer is normally charged with either reciting or recording at the jail at time of lodging will already be there and the officer would basically have to sign the booking form and leave.

This same information would then be available back at your station. As the officer creates or further completes your various records and reports; the information pushed from dispatch to jail would also be available to the officer at the push of a button to retrieve for reports or auto populate data fields for records etc.

For your administrative purposes our CAD dispatch records would be fully accessible by you to create call statistics, charts and other reportable activity you currently have to create for your Council and citizen. Crime statistics and patterns would be searchable by you or your officers occurring in and around your area. Because your agency, the Sheriff's Office and our center would be interconnected through our respective CAD/RMS/JMS systems; you would have access to all records contained in any of the systems for investigative suspect searches based upon name and/or specific identifiers of known and unknown individuals. Searches based upon specific or partial known information such as tattoos, vehicles, color of vehicle, known associates, weapons etc. would be gleaned from the combined records of all three agencies.

With Lake Odessa PD coming on board with this system; our agencies will have created one more means of interoperability and will have in place an immediate joint data records sharing system. Because you have made the decision to install the Zuercher RMS, we are hoping the remaining police agencies in Ionia County will follow your lead and move to the same RMS platform in the future. Your forward, futuristic thinking and leadership will be an example for the other agencies to consider Zuercher RMS especially as the first line officers discuss the efficiencies they realize through not having to repeat or duplicate specific records data. The other police administrators will learn of the ease you have in overseeing reports and record data entry and your access to our CAD system to create activity reports for your board and your community and to keep your community members informed of crime trends and specific criminal activity etc. You are also giving your officers additional investigative tools with access to the Sheriff's Office records and jail records. Numerous searchable fields, traits, characteristics etc. that can lead to suspect identification and the potential for speedy conclusions to open criminal cases based upon descriptions and identifying marks etc.

Barry County Central and the Barry County Sheriff's Office are also moving to the same CAD – RMS/JMS system. We are intending to create a CAD to CAD interface once we our CAD is fully operational. This could potentially give you and your agency access to Barry County records and data bases. You are in a great position to take full advantage of this future connectivity with your venue on the county line. I'm envisioning you will be reaping the most benefit of this future connectivity/interoperability between our counties of any of the agencies participating.

Of all of the RMS systems available, I personally believe you are making the right decision moving to Zuercher for all of the reasons I have listed. With this interoperable multi-agency project I feel the advantages I have listed above will only be scratching the surface of what and how all of us will be using this combined system. We will be able to do things and achieve outcomes individually and collectively that right now none of us can imagine. We are moving into a good place for what the future will be bringing to us. We are all positioning ourselves to be able implement new ideas and new features as they become available because we are making this investment now. When new things become available, we won't have to wait until we improve our core infrastructure; we will be able to install and use right away – the NextGen technology as it rolls out.

By now you are probably asleep from reading this. Bottom line; I am so happy you are moving your department to this platform. By fall our three agencies will be interconnected and benefiting with real-time data sharing and interoperability.

Jim Valentine, Director  
Ionia County Central Dispatch  
545 Apple Tree Drive  
Ionia, MI 48846  
FBINAA #208  
(616) 522-0911 (Administrative Line)  
(616) 902-0512 (Cell)

