



**PROPOSED AGENDA  
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL  
MONDAY, DECEMBER 21, 2020 - 7:00 P.M.**

PER MICHIGAN PA 228 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT, THIS MEETING  
WILL BE HELD ELECTRONICALLY

**I. Call to Order**

**II. Roll Call**

**III. Approval of Agenda**

**IV. Citizen Comment on Agenda Items:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**V. Minutes: To approve the following Village Council meeting minutes:**

- (a) Minutes from the Regular meeting on November 16, 2020
- (b) Minutes from the Special Council Meeting on December 7, 2020

**VI. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 11/1//2020 to 11/30/2020
- b) Approve bills in excess of \$3,000.00 each, including:
  - 1. Tri County/ Homeworks – \$3,280.99 – Electricity at Water Plant (Paid)
  - 2. RS Technical Services -- \$3,042.94 – Chlorine Injector Rebuild for the Water Treatment Plant (Paid)

**VII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report

- b) Village of Lake Odessa Planning Commission – November 2020 Minutes

**VIII. Departmental Reports:**

- a) Village Manager’s Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

**IX. Committee Reports**

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

**X. Presentations**

- a) None

**XI. Discussion Items**

- a) None

**XII. Public Hearing**

- a) There will be a Special Meeting/ Public Hearing scheduled for December 28, 2020 at 7:00 pm for the Grant Closeout of the 5<sup>th</sup> and 6<sup>th</sup> Street Improvement Project

**XIII. Unfinished Business**

- a) Consideration of Bill #20-02: An Ordinance to amend Chapter 6 of the Code of Ordinances of the Village of Lake Odessa
- b) Consideration of Bill #20-03: An Ordinance to amend Chapter 10 of the Code of Ordinances of the Village of Lake Odessa

**XIV. New Business:**

- a) Introduction and First Reading of Bill #20-05: An Ordinance to Amend Chapter 4 of the Code of Ordinances of the Village of Lake Odessa
- b) Adoption of the Proposed 2021 Village Council Meeting Schedule
- c) Proposed Resolution 2020-53: Accepting the Proposal from the Right Place/ ICEA for Strategic Planning Services

**XV. Miscellaneous Correspondence:**

- a) Ken Bowen – Ionia County Health Department – COVID-19 Guidelines and Correspondence

**XVI. Trustee Comments**

**XVII. Public Comment**

*Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record.*

**XVIII. Adjournment**

**ZOOM Login Information for this meeting**

**Connect to Zoom from your computer, tablet, or smartphone**

**Website:** <https://zoom.us/join>

Meeting ID: 826 1279 9265

Passcode: 707475

Or

Call in by telephone:

**Phone number:** (312) 626-6799

Meeting ID: 826 1279 9265

Passcode: 707475

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

NOVEMBER 16, 2020

PER PA 228 of 2020, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 7:00 pm by President Banks.

Council present: President Karen Banks, Trustee/President Pro Tempore Mel McCloud, Trustee Michael Brighton, Trustee Kay Hartzler, Trustee Carrie Johnson, Trustee Terri Cappon, Trustee Robert Young

Absent: None

Staff present: Patrick Reagan, Jesse Trout, Kendra Backing

Visitors present: Charles Jaquays, Luke Fronchek

**APPROVAL OF THE AGENDA**

Motion by McCloud, support by Hartzler to approve the agenda with the removal of item XIII – Public Hearing for the Closeout of the Michigan Community Development Block Grant Funding for the Sixth and Fifth Avenue Watermain Replacement Project. Motion carried unanimously by voice vote.

**PUBLIC COMMENT**

There was no public comment.

**MINUTES**

Motion by McCloud, support by Brighton to approve the minutes from the regular meeting held on October 19, 2020. Motion carried unanimously by voice vote.

**BILLS**

Motion by McCloud, supported by Johnson to approve expenditures equal to or less than \$3,000.00 for the period 10/1/2020 thru 10/31/2020. Motion carried unanimously by voice vote.

Motion by Brighton, supported by Young to approve payment of invoices in excess of \$3,000.00 items as follows:

1. Tri County/ Homeworks – \$3,565.32 – Electricity at Water Plant (Paid)
2. Ionia County Drain Commissioner – \$5,664.03 -- 2020 Drain Special Assessments (Paid)
3. Walker, Fluke, and Sheldon PLC – Auditing Services -- \$10,725.00 (Paid)
4. Mercantile Bank – 2016 Water Refunding Bond Payment -- \$5,710.25 (Paid)

Motion carried unanimously by voice vote.

**CONSENT AGENDA**

Motion by Johnson, supported by Young to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – October 2020 meeting minutes

Motion carried unanimously by voice vote.

**DEPARTMENTAL REPORTS**

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: There was no update.

Police: Chief Kendra Backing discussed the purchase of MDC's by the police department.

Finance: There was no update.

**COMMITTEE REPORTS:**

Personnel/Finance Committee: No report.  
Recreation/ Special Projects Committee: No report.

**PRESENTATIONS**

There were no presentations.

**DISCUSSION ITEMS**

A discussion was had by Council about the request made by former Village Trustee Jaquays to purchase his Village-issued iPad for a fee of \$100.00.

Motion by Young, supported by Cappon, to deny this request. Motion carried unanimously by voice vote.

Council discussed which member would take the seat on the interview committee for the Village Clerk/ Treasurer position, vacated by the results of the November election.

Motion by Banks, supported by McCloud, to approve adding Trustee Cappon to the interview committee, to join Banks, Brighton, Village Manager Reagan, and a Clerk/ Treasurer from another municipality. Motion carried unanimously by voice vote.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Second Reading of Bill # 20-02: An Ordinance to Amend Chapter 6 of the Village Code of Ordinance was read.

No action was taken and this will be reviewed at the December 2020 regular meeting.

Second Reading of Bill # 20-03: An Ordinance to Amend Chapter 10 of the Code of Ordinance was read.

No action was taken and this will be reviewed at the December 2020 regular meeting.

Proposed Resolution 2020-48: Re-Adoption of the Village Council Rules of Procedure

Motion by Brighton, supported by McCloud, to approve Proposed Resolution 2020-48. Voice Vote, approved unanimously.

Proposed Resolution 2020-49: Re-Adoption of the Village Council Code of Ethics and Conduct for Elected and Appointed Officials

Motion by Young, supported by Cappon, to approve Resolution 2020-49. Voice vote, approved unanimously.

Proposed Resolution 2020-50: Approval to Purchase Two (2) Panasonic CF55 Rugged Laptop Mobile Data Computers (MDC) for Village Patrol Cars from Pro-Comm, Inc for \$7,700.00.

Motion by Brighton, supported by Young, to approve Proposed Resolution 2020-50. Motion was carried unanimously by the following roll call vote: Yes: Brighton, Young, Johnson, Hartzler, McCloud, Cappon, Banks; No: None; Absent: None; Abstain: None.

Proposed Resolution 2020-51: Approving the Village President's Appointment List for Various Posts, Boards, and Commissions

Motion by McCloud, supported by Cappon, to approve Proposed Resolution 2020-51. Motion was carried unanimously by the following roll call vote: Yes: McCloud, Cappon, Brighton, Hartzler, Johnson, Young, Banks; No: None; Absent: None; Abstain: None.

**MISCELLANEOUS CORRESPONDENCE**

Lakewood Community Council – 2020 Christmas Basket Program Letter  
Lake Odessa DDA – Downtown Garland Program  
Ionia County Health Department – COVID-19 Information  
Letters to Outgoing Trustees in Appreciation of Service

**TRUSTEE COMMENTS**

McCloud – wished everyone a safe and happy Thanksgiving. Congratulated new Trustees and looks forward to working with them.

Brighton – Welcomed new Trustees and stated that he’s excited about having new members and new ideas on the Council.

Johnson – no comment.

Cappon – thanked the Council and the residents that supported her election. Looks forward to helping the community and wished everyone a happy Thanksgiving.

Young – no comment.

Hartzler – thanked outgoing Trustees for their work and welcomed new Trustees to the Council. Wished everyone a happy Thanksgiving.

Banks – wished everyone a happy and blessed Thanksgiving, even if they cannot be around their family due to COVID-19

**PUBLIC COMMENT**

No public comment.

**CLOSED SESSION**

President Banks adjourned the meeting at 7:51 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Interim Village Clerk

VILLAGE OF LAKE ODESSA

MINUTES

SPECIAL COUNCIL MEETING

DECEMBER 7, 2020

PER PA 228 of 2020, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 7:01 pm by President Banks.

Council present: President Karen Banks, Trustee/President Pro Tempore Mel McCloud, Trustee Michael Brighton, Trustee Carrie Johnson, Trustee Terri Cappon, Trustee Robert Young

Absent: Trustee Hartzler

Staff present: Patrick Reagan, Village Manager/ Interim Village Clerk; Jesse Trout, DPW Supervisor; Mark Stoor (GEI Consultants)

Visitors present: Luke Fronchek

**APPROVAL OF THE AGENDA:**

Motion by Young, support by McCloud, to approve the agenda as presented. Motion carried unanimously by voice vote. 6-0.

**PUBLIC COMMENT:**

There was no public comment.

**MINUTES:**

None

**BILLS:**

None

**CONSENT AGENDA:**

None

**DEPARTMENTAL REPORTS:**

None

**COMMITTEE REPORTS:**

None

**PRESENTATIONS:**

Mark Stoor presented on the Ionia, Pearl, Pleasant, and Emerson Street Water Improvement Project and the corresponding Economic Development Administration grant application to be submitted by the Village for this project.

**DISCUSSION ITEMS:**

Village Clerk/ Treasurer position – discussion was had about the vacant Village Clerk/ Treasurer position. A motion was made by Trustee Cappon, supported by Trustee Young, to advertise the position again with an increase in the annual salary range to \$50,000 -- \$60,0000 annually and to make this position only the “Village Treasurer.” A voice vote was had and the motion was approved unanimously, 6-0.

A motion was made by Trustee Brighton, supported by Trustee Young, to add the duties and title of “Village Clerk” to the Village Manager’s position. A voice vote was had and the motion was approved unanimously, 6-0.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Proposed Resolution 2020-52 -- Approval to Commit Funds in Support of a Grant Application to the US Economic Development Administration (USEDA) for the Pearl, Ionia, Pleasant, and Emerson Streets Water Improvement Project. Motion by Trustee Young, supported by Trustee Brighton, to approve the committal of funds (\$747,100) for this grant application. Roll call vote. Yes: Young, Brighton, Cappon, Johnson, McCloud, Banks; No: none. Abstain: none; Absent: Hartzler. Motion carried.

**MISCELLANEOUS CORRESPONDENCE:**

None

**TRUSTEE COMMENTS:**

Cappon – None

Brighton – None

Johnson – Inquired about the police pursuit in the Village early Monday morning.

Young – None

McCloud – Wished everyone a safe holiday and encouraged people to wear a mask.

Banks – None

**PUBLIC COMMENT:**

No public comment.

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Trustee McCloud, supported by Trustee Young, to adjourn the meeting. A voice vote was had and the motion was approved unanimously, 6-0. Meeting adjourned at 7:51 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Village Clerk





Tri-County Electric Cooperative  
7973 E. Grand River Ave.  
Portland, MI 48875-9717

Emergency: 1-800-848-9333  
Billing: 1-800-562-8232  
Payments: 1-877-999-3395

**Blanchard Office**  
3681 Costabella Ave.  
Blanchard MI 49310  
www.homeworks.org

**Portland Office**  
7973 E. Grand River Ave.  
Portland MI 48875

634 1 AV 0.389  
VILLAGE OF LAKE ODESSA  
839 4TH AVE  
LAKE ODESSA MI 48849-1001

5 634  
C-2



Account Number	2043600
Rate	CMLP5
Current Due Date	12/16/2020
Bill Date	11/23/2020
Days Billed	31
Meter Number	56587
kWh per Day Last Year	716
kWh per Day This Year	608

Account Status	
Previous Balance 10/22/20	\$3,565.32
Payment Received 11/03/20	-\$3,743.59
Balance Forward	-\$178.27
Current Charges	\$3,459.26
<b>Total Amount Due 12/16/20</b>	<b>\$3,280.99</b>

SERVICE ADDRESS:	2367 BONANZA RD #5				POLE #:	OD392X7M	BOARD DIST:	D02		
Billing Period	10/14/2020 TO 11/14/2020				METER READINGS	MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
	BEGIN	TYPE	END	TYPE						
PEAK	464344	REG	466695	REG	1	2351	KWH	0.07400	\$173.97	
INTERMEDIATE	7138	REG	11676	REG	1	4538	KWH	0.07400	\$335.81	
OFF PEAK	455743	REG	467717	REG	1	11974	KWH	0.07400	\$886.08	
POWER SUPPLY COST RECOVERY						18863		0.00564-	-\$106.38	
PEAK KW						145.910	KW	14.00000	\$2,042.74	
AVAILABILITY CHARGE									\$78.50	
MICHIGAN LOW INCOME ENERGY FUND									\$0.91	
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$47.63	
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,459.26	
BALANCE FORWARD									-\$178.27	
TOTAL AMOUNT									\$3,280.99	

✓ 11/30/20  
BFA

# RS Technical Services, Inc.

# INVOICE

695 Lincoln Lake Ave.  
Lowell, Michigan 49331  
Ph. (616)-897-7041 Fax (616)-897-3015

Date:	Invoice #
11/6/2020	DB-1628

<b>BILL TO:</b>
Village of Lake Odessa 839 Fourth Ave. Lake Odessa MI 48849 ATTN Accounts Payable

<b>SHIP TO:</b>
LAKE ODESSA DPW 1214 JORDAN LAKE STREET LAKE ODESSA MI 48849 ATTN JESSE TROUT

P.O. NUMBER	TERMS	SHIP DATE	VIA	F.O.B.	PROJECT
JESSE	NET 30 DAYS	11/3/2020	RSTS VAN	Shipping Point	CO-15921

ITEM	QNTY	ITEM CODE	SAP	DESCRIPTION	PRICE EACH	AMOUNT
1	2	AAA4487	W3T108083	DIAPHRAGM BACKING, REPLACEMENT	84.53	169.06
2	2	AAC5369	W3T108272	NIPPLE ASSEMBLY, 200 PPD	169.95	339.90
3	2	AAA1160	W3T99090	GRP P.M.KIT,200/500 PPD VAC RE	184.94	369.88
4	1	AJA4393	W3T99880	KIT, PM V10K	111.66	111.66
5	1	APQ4389	W3T98108	KIT,PM 3/4" STD. INJECTOR	117.47	117.47
6	20	P138		3/8" TUBING	0.50	10.00
7	1	P41212	W2T16924	ROTAMETER, TOP-STOP CHLOR, HYPAL	8.30	8.30
8	1	P97034	W3T159657	STEM-DIAP.CHECK (3/4" INJECTOR	22.20	22.20
9	1	PXE48961	W2T16049	NOZZLE, #99, 3/4-INCH INJECTOR	64.86	64.86
10	1	PXD48962	W2T16044	TAILWAY SIZE D, 3/4 INCH INJECTOR	98.45	98.45
11	1	AAC6494	W2T8479	VACUUM GAUGE, V10K CHLORINATOR	253.12	253.12
12	1	U29320	W2T11704	RECEIVER DETECTOR MODULE (CL2), ACUTEK-35	813.04	813.04

Total:	\$3,042.94
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A finance charge of 1.5% per month will be assessed on all overdue invoices.

THANK YOU FOR YOUR ORDER. WE APPRECIATE YOUR BUSINESS.

RECEIVED

NOV 09 2020

VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION

**DRAFT**

MINUTES  
**NOVEMBER 23, 2020 REGULAR MEETING**  
Page Memorial Building  
Lake Odessa, Michigan

**THIS MEETING WAS HELD VIA VIDEOCONFERENCE DUE TO THE COVID-19 PANDEMIC AND PURSUANT TO PA 228 of 2020 AND THE MICHIGAN OPEN MEETINGS ACT**

Present: Karen Banks, Beth Barrone, Al Hamp, Meg Wheeler, Lisa Williams  
Absent: Patrick Reagan  
Staff: Zoning Administrator Jeanne Vandersloot  
Visitors: None

Meeting called to order by Chair Williams at 6:35 p.m.

1. **PUBLIC COMMENT:** None.
2. **MINUTES:** Motion by Barrone, with support by Wheeler, to approve minutes of the 10/26/2020 regular meeting. All ayes; motion carried.
3. **ACTION & DISCUSSION ITEMS:**

- a) Discussion: Lakeside Commercial District – bulk regulations for single family dwellings

Discussion was had by members regarding what potential changes should be made to the bulk regulations in the Lakeside Commercial District. Wheeler asked if the intent was to mirror regulations in the Lakeside Residential District. VanderSloot provided a brief overview of the existing bulk regulations for Lakeside Commercial. Motion by Banks, support by Barrone, to request written recommendations from Vandersloot for review and discussion at the next regular meeting. All ayes; motion carried.

- b) Action: Setting 2021 Planning Commission Meeting Dates and Times

Following discussion, motion by Banks, support by Wheeler, to approve the following meeting schedule for 2021:

Date	Time	Location
Monday, March 22	6:30 p.m.	Page Memorial Building
Monday, June 28	6:30 p.m.	Page Memorial Building
Monday, September 27	6:30 p.m.	Page Memorial Building
Monday, November 29	6:30 p.m.	Page Memorial Building

4. **BOARD MEMBER COMMENTS:** None.

5. **ADJOURNMENT:** Motion by Barrone, support by Hamp, to adjourn. All ayes; motion carried. Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Karen Banks, Recording Secretary

## REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL

**DATE:** Monday, December 21, 2020

**TO:** President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Hartzler; Trustee Cappon; Trustee Johnson; Trustee Young

**FROM:** Patrick Reagan, Village Manager

**RE:** Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

### **Public Hearing**

As part of the grant closeout process for the 5<sup>th</sup> and 6<sup>th</sup> Street Watermain Improvement project on Monday, December 28, 2020 at 7:00 pm. This meeting will be held electronically due to PA 228 of 2020.

### **Unfinished Business**

#### **Consideration of Bill #20-02: An Ordinance to amend Chapter 6 of the Code of Ordinances of the Village of Lake Odessa\***

This proposed ordinance would amend Chapter 6 of the Village Code of Ordinance by adopting the International Property Maintenance Code and by defining and given greater flexibility to the Village in dealing with dangerous buildings and structures.

Currently, the Village is limited in what can be done to abate dangerous structures as well as what enforcement can be had to stop the deterioration of buildings. A good example of this is when fire destroys a house. Currently, the Village must wait on the Ionia County Building Department to take action in condemning a structure, which can take weeks or months. This proposed ordinance empowers the Village to take action rather than to wait for another body to proceed.

Adoption of the International Property Maintenance Code is a rather standard part of abating blight in a community. Adopting this Code is used by many other communities around the State of Michigan. Please find below a link to a copy of this code:

[https://locklandoh.org/download/public\\_information/2018\\_International\\_Building\\_Code.pdf](https://locklandoh.org/download/public_information/2018_International_Building_Code.pdf)

#### **Consideration of Bill #20-03: An Ordinance to amend Chapter 10 of the Code of Ordinances of the Village of Lake Odessa\***

This proposed ordinance amendment goes along with the previous one above. This further

defines nuisances in the Village and the abatement process.

### **New Business**

#### **Introduction and First Reading of Bill #20-05: An Ordinance to Amend Chapter 4 of the Code of Ordinances of the Village of Lake Odessa**

This proposed ordinance amendment covers Animals within the Village of Lake Odessa. The police department had a couple of incidents involving this ordinance that caused it to be examined by Village staff and ultimately Village legal Counsel, who suggested that the current ordinance does not allow the Village to have the Ionia County Animal Control Department – people who are trained in making judgement/ behavioral calls on the health, safety, and welfare of animals as well as the community – to take an active role in this area, which they most certainly should. This proposed amendment would clean up this ordinance and would actively involve Animal Control.

As this is only the introduction and first reading, no action needs to take place on this item at this time.

#### **Adoption of the 2021 Village Council Meeting Schedule**

Please find the meeting schedule attached. With the exception of January, all regular meetings are scheduled for the third Monday of each month at 7:00 pm.

#### **Proposed Resolution 2020-53: Proposed Resolution 2020-53: Accepting the Proposal from the Right Place/ ICEA for Strategic Planning Services**

I have received a proposal for strategic planning services from Travis Alden, the Director of Business Development for the Right Place/ ICEA. Please find it attached.

#### **Items not on the agenda:**

Budget – I have been monitoring the Village budget and wanted to provide you with a quick update – at this time, we have seen revenues come in slightly lower than projected but still pretty much on target for the year, in line with what we have seen in previous years. We have also noted less expenses. I will be bringing standard budget amendments to the next Council meeting in January. Furthermore, I believe that having a quarterly budget workshop (Council and Village Manager/Department Heads) would be an excellent idea for the very near future. This is done in many other communities and would be an asset to Lake Odessa.

Holidays -- Just as a reminder, Village offices will be closed on Thursday, December 24<sup>th</sup> and Friday, December 25<sup>th</sup> in observance of the Christmas holiday. Also, Village offices will be closed on December 31<sup>st</sup> and January 1<sup>st</sup> in observance of the New Year holiday.

Please note that from November 1<sup>st</sup> to April 1<sup>st</sup>, parking on Village streets is not allowed between 2:00 am to 6:00 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Reagan', with a large circular flourish at the beginning and a horizontal line extending to the right.

Patrick Reagan, Village Manager  
Village of Lake Odessa



## NOVEMBER 2020 COUNCIL REPORT



The Lake Odessa Police Department responded to **55** calls for service, handled **3** accidents, conducted **15** Traffic stops, **7** Parking/Ordinance Violations, effected **1** Felony Arrest, **1** misdemeanor arrest, **1737** Miles on Ford, **63257** Miles on Chevy





#### **NOVEMBER CALLS FOR SERVICE:**

- 1) Report of a missing stop sign at the intersection of Tupper Lake and 4<sup>th</sup> Avenue
- 2) Area check for a dog at large
- 3) Welfare check of subject who was determined to be secure.
- 4) Open door at business discovered during downtown business checks. Key holder was contacted and the building was determined to be secure.
- 5) Area check for suicidal subject. The subject was located and declined assistance.
- 6) Pistol Permit Issued.
- 7) Area check for careless driver in the area of 6<sup>th</sup> Avenue and Tupper Lake Street.
- 8) Medical Assist at business for an injured subject.
- 9) Area check for reckless driver in the area of Jordan Lake Street and Jordan Lake Avenue.
- 10) Sex Offender Registry Update.
- 11) Harassment complaint involving road rage incident.
- 12) Incurable juvenile matter
- 13) Noise complaint from residence.
- 14) Sex Offender Registry Update.
- 15) Traffic Offense.
- 16) A Ram escaped from the Auction barn and was successfully captured.
- 17) Fraud; Unauthorized Use of a Financial Transaction Device.
- 18) Domestic Assault involving suicidal subject. Officers were assisted by the Michigan State Police and Ionia County Sheriff's Office.
- 19) Larceny of money.
- 20) Sex Offender Registry Update.
- 21) Sex Offender Registry Update.
- 22) Domestic Assault.
- 23) Assist to Montcalm County with locating a subject.
- 24) Hit and Run Accident at Tupper Lake Street and 5<sup>th</sup> Avenue
- 25) Area check for lost child who was located safely and reunited with their family.
- 26) Alarm response at business. Business was found to be secure.
- 27) Loitering complaint at business.
- 28) Assist to citizen with lock out.
- 29) Pistol Permit issued.
- 30) Sex Offender Registry Update.
- 31) Disorderly persons complaint.
- 32) Sex Offender Registry Update.
- 33) Larceny of two trailers from business
- 34) Report of an in-progress robbery that was determined to have occurred in a neighboring county.
- 35) Disturbance at residence. No physical altercation occurred.
- 36) Assist citizen with vehicle lock out.



- 37) Hit and Run Property Damage Accident
- 38) Medical assist
- 39) Civil dispute
- 40) Area check for suicidal subject resulting in domestic assault and resisting and obstructing charges.
- 41) Welfare check of subject who was located and determined to be secure.
- 42) Sex Offender Registry Update.
- 43) Pistol Permit issued.
- 44) Pistol Permit issued.
- 45) Welfare check of suicidal subject.
- 46) Pistol Permit issued.
- 47) Golf Cart Registration
- 48) Civil standby for child custody dispute.
- 49) Civil dispute
- 50) Property Damage Accident
- 51) Disturbance at residence
- 52) Found property.
- 53) Disorderly persons complaint.
- 54) Disturbance at residence.
- 55) Area check for suspicious situation in the area of 5<sup>th</sup> Avenue



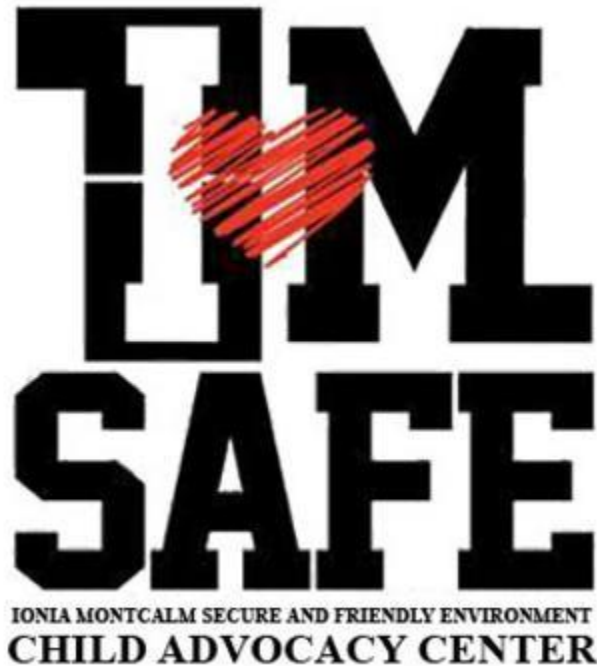
**PUBLIC RELATIONS:**

The Lake Odessa Police Department was invited to attend the Lakewood Area Lions Club meeting on November 10th. We thank Lion President Bill Sutton for the opportunity to speak with members concerning our job and how we can work together as community partners.



## **PUBLIC RELATIONS:**

Every year Officer Rader participates in “No Shave November” which is a fun initiative that helps support our IM SAFE CENTER. We had a dept goal of \$500.00 and was able to exceed that goal due to the generous support of donators.



The mission of the Ionia Montcalm Secure and Friendly Environment Child Advocacy Center (CAC) is to protect children by providing multi-disciplinary investigations, assessment, and treatment of child abuse in an environment that is child-sensitive, supportive, and safe.

We serve children ages 2 years old to 17 years old who have been sexually abused, severely physically abused, human trafficked, and children who have been exploited over the internet. The children we serve are also residents of either Ionia or Montcalm County.

## **Lake Odessa Police Dept. No Shave**

### **November**

**\$530** raised of \$500 goal

[Share](#)

[Donate now](#)

Officer Rader is organizing this fundraiser to benefit I.M.S.A.F.E.C.A.C..

## **Department of Public Works**

**November 12<sup>th</sup> 2020 to December 14<sup>th</sup> 2020**

### **Council Report**

#### **Parks & Beach**

We finished removing & mulching leaves in the parks. We replaced the aged information/rules signs at Swiftys Place. We removed two trees at the Veterans Chapel and will plant new in the spring. HSV Redi-Mix made a gravel donation to the VFW to expand the parking lot at the Chapel. We removed the sod, undercut the grade and replaced it with gravel to expand parking for several more vehicles. This will need more attention from us in the spring, but it was a much-needed addition.

#### **Streets**

Leaf collection was finally wrapped up for the season. The final leaf total was over 2,400 compacted yards. There were 128 loads collected with the VacAll and 30 loads collected with the backhoe/dump truck. Before the foul weather arrives, we repaired every pothole we could find. If we missed any, I apologize. We replaced each sign post and sign on Washington Blvd. The wind damaged wayfinding sign by Mobil was also replaced. After finishing leaf collection, each street was swept. All gravel streets were graded again.

#### **Water**

We repaired a broken fire hydrant behind McDonalds. Peerless Midwest performed the annual pump testing/maintenance to our wells and high service pumps/motors. Every few years, it is good habit to inspect curbside water shut offs to each home/business. They are sometimes damaged by a mower or after being driven over and they slowly fill in with dirt/debris over time. We located/mapped/cleaned/inspected nearly 900 shut offs in 2017. As time allows, we have again begun the process of inspection and performing any necessary maintenance to each individual shut off.

#### **DPW**

We replaced the entry door to the cold storage building. The insulation project was completed and we installed a heater. The building is now able to house the VacAll through the winter months, without the risk of damage due to freezing temperatures. This allows us to keep the most used equipment in the main garage and keep all winter operations equipment in heated spaces. We repaired several vandalized electrical outlets/covers downtown and installed the winter banners and garland pole lights. We removed a diseased maple tree behind the DPW garage.

#### **Additional Comments**

We are anticipating delivery of the new CAT backhoe/loader around the end of December.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
101-000-401.101	GEN FUND INCOME	0.00	0.00	0.00	0.00	0.00
101-000-402.000	CURRENT REAL PROPERTY TAXES	439,751.00	425,564.66	0.00	14,186.34	96.77
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,600.00	31,273.19	0.00	14,326.81	68.58
101-000-412.000	DELINQUENT REAL PROPERTY TAX	25,000.00	38,558.46	0.00	(13,558.46)	154.23
101-000-420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-428.000	MANUFACTURED HOUSING FEES	600.00	433.00	43.00	167.00	72.17
101-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	27,830.00	75,181.79	0.00	(47,351.79)	270.15
101-000-445.000	PENALTIES & INTEREST ON TAXES	900.00	42.60	0.00	857.40	4.73
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00	7,188.60	0.00	311.40	95.85
101-000-452.000	LIQUOR LICENSE FEES	2,100.00	1,794.10	0.00	305.90	85.43
101-000-454.000	CABLE TV FRANCHISE	5,000.00	3,508.28	1,168.90	1,491.72	70.17
101-000-476.000	SPECIAL USE/ZBA PERMIT	200.00	200.00	0.00	0.00	100.00
101-000-477.000	ZONING PERMIT FEES	200.00	300.00	0.00	(100.00)	150.00
101-000-501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-501.001	GRANT MONIES-USDA	0.00	0.00	0.00	0.00	0.00
101-000-501.003	GRANT MONIES-ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	12,115.00	0.00	(12,115.00)	100.00
101-000-539.000	STATE GRANTS	0.00	24,028.00	0.00	(24,028.00)	100.00
101-000-539.001	GRANT MONIES-DNR	0.00	0.00	0.00	0.00	0.00
101-000-543.000	METRO ACT	8,240.00	8,749.03	0.00	(509.03)	106.18
101-000-545.000	DDA INCOME	0.00	0.00	0.00	0.00	0.00
101-000-574.000	STATE REVENUE SHARING	176,000.00	115,463.00	0.00	60,537.00	65.60
101-000-576.000	EVIP PMTS	44,070.00	23,376.00	0.00	20,694.00	53.04
101-000-579.000	TREE GRANT	2,500.00	0.00	0.00	2,500.00	0.00
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.00
101-000-600.000	VEHICLE RENTAL INCOME	15,450.00	0.00	0.00	15,450.00	0.00
101-000-631.000	PHOTO COPIES	0.00	0.00	0.00	0.00	0.00
101-000-632.000	MOWING	200.00	285.00	0.00	(85.00)	142.50
101-000-633.000	SWIMMING REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00	100.00	0.00	400.00	20.00
101-000-657.000	PARKING TICKET FEES	200.00	65.00	0.00	135.00	32.50
101-000-660.000	ORDINANCE FINES	1,800.00	2,060.02	235.72	(260.02)	114.45
101-000-665.000	INTEREST	1,300.00	1,063.04	137.97	236.96	81.77
101-000-669.000	EQUIPMENT RENTAL REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-670.000	RENTS-BUILDINGS-LAND	3,000.00	3,600.00	200.00	(600.00)	120.00
101-000-673.000	SALE OF FIXED ASSET	15,000.00	15,510.00	0.00	(510.00)	103.40
101-000-675.000	DONATIONS-PRIVATE SOURCES	500.00	500.00	0.00	0.00	100.00
101-000-676.000	REIMBURSEMENTS	1,500.00	1,300.50	0.00	199.50	86.70
101-000-695.000	MISC REVENUE	0.00	7,822.69	0.00	(7,822.69)	100.00
101-000-695.001	MISC REVENUE-MISC REVENUE GENERAL	15,450.00	4,025.64	0.00	11,424.36	26.06
101-000-695.002	MISC REVENUE-BEACH CONCESSION	0.00	0.00	0.00	0.00	0.00
101-000-695.010	MISC REVENUE-POLICE	12,060.00	10,574.08	0.00	1,485.92	87.68
101-000-695.011	MISC REVENUE-POLICE 302 FUNDS	0.00	500.00	0.00	(500.00)	100.00
101-000-697.000	NOTE PROCEED	0.00	0.00	0.00	0.00	0.00
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		852,451.00	815,181.68	1,785.59	37,269.32	95.63
TOTAL REVENUES		852,451.00	815,181.68	1,785.59	37,269.32	95.63
Expenditures						
Dept 101 - GOVERNING BODY						
101-101-702.708	TRUSTEE MEETING FEES	8,500.00	5,850.00	450.00	2,650.00	68.82

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-702.709	TREASURER - CLERK WAGES	7,000.00	3,181.44	0.00	3,818.56	45.45
101-101-710.000	EMPLOYER FICA	1,500.00	687.56	34.43	812.44	45.84
101-101-711.000	EMPLOYERS SHARE OF PENSION	0.00	0.00	0.00	0.00	0.00
101-101-723.000	WORKMEN'S COMPENSATION	300.00	34.86	0.00	265.14	11.62
101-101-725.000	MEALS & MILEAGE	100.00	0.00	0.00	100.00	0.00
101-101-727.000	OFFICE SUPPLIES	2,500.00	818.53	75.77	1,681.47	32.74
101-101-728.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-101-740.000	POSTAGE	1,500.00	0.00	0.00	1,500.00	0.00
101-101-799.000	ELECTION FEES & SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-101-801.000	CONTRACTED SERVICES	38,000.00	28,321.20	3,319.30	9,678.80	74.53
101-101-815.000	DUES & MEMBERSHIPS	3,090.00	1,956.98	0.00	1,133.02	63.33
101-101-816.000	EDUCATION & TRAINING	1,500.00	2,550.00	2,550.00	(1,050.00)	170.00
101-101-825.000	NOTARY & FIDUCIARY BONDS	40.00	40.00	0.00	0.00	100.00
101-101-826.000	SAFE DEPOSIT BOX RENTAL	15.00	0.00	0.00	15.00	0.00
101-101-828.000	DOWNTOWN DEVELOPMENT	13,000.00	13,022.48	13,022.48	(22.48)	100.17
101-101-850.000	COMMUNICATION EXPENSE	670.00	633.84	236.69	36.16	94.60
101-101-880.000	COMMUNITY PROMOTION	150.00	0.00	0.00	150.00	0.00
101-101-889.000	RECOGNITION ACTIVITIES	0.00	0.00	0.00	0.00	0.00
101-101-894.000	GOODWILL	0.00	0.00	0.00	0.00	0.00
101-101-900.000	PRINTING & PUBLISHING	1,300.00	1,221.79	493.56	78.21	93.98
101-101-957.000	COUNTER DRAIN	6,700.00	5,742.80	78.77	957.20	85.71
101-101-961.000	COST OF GOODS SOLD	0.00	0.00	0.00	0.00	0.00
101-101-963.000	MISC EXPENSE	500.00	77.66	0.00	422.34	15.53
101-101-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-101-995.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - GOVERNING BODY		86,365.00	64,139.14	20,261.00	22,225.86	74.27
Dept 172 - MANAGERS						
101-172-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-172-702.001	DEPT HEAD WAGES	28,500.00	22,461.88	2,246.22	6,038.12	78.81
101-172-702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
101-172-710.000	EMPLOYER FICA	2,600.00	1,678.30	167.65	921.70	64.55
101-172-711.000	EMPLOYERS SHARE OF PENSION	2,900.00	0.00	0.00	2,900.00	0.00
101-172-712.000	HEALTH INSURANCE EXPENSE	3,600.00	1,540.14	297.45	2,059.86	42.78
101-172-713.000	DENTAL INSURANCE EXPENSE	360.00	247.88	28.79	112.12	68.86
101-172-714.000	OPTICAL PLAN EXPENSE	36.00	22.39	2.60	13.61	62.19
101-172-716.000	WELLNESS PROGRAM	90.00	0.00	0.00	90.00	0.00
101-172-720.000	DISABILITY INSURANCE	420.00	311.73	36.74	108.27	74.22
101-172-721.000	LIFE INSURANCE EXPENSE	120.00	73.35	8.15	46.65	61.13
101-172-723.000	WORKMEN'S COMPENSATION	300.00	0.00	0.00	300.00	0.00
101-172-725.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-172-727.000	OFFICE SUPPLIES	2,000.00	259.88	0.00	1,740.12	12.99
101-172-744.000	CLOTHING EXPENSE	100.00	0.00	0.00	100.00	0.00
101-172-751.000	GASOLINE PURCHASES	500.00	0.00	0.00	500.00	0.00
101-172-815.000	DUES & MEMBERSHIPS	1,100.00	971.72	0.00	128.28	88.34
101-172-816.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	781.10	145.95	418.90	65.09
101-172-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - MANAGERS		45,526.00	28,348.37	2,933.55	17,177.63	62.27
Dept 265 - PAGE MEMORIAL BUILDING						
101-265-702.000	WAGES	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265-702.706	PART TIME WAGES	11,000.00	0.00	0.00	11,000.00	0.00
101-265-710.000	EMPLOYER FICA	1,000.00	0.00	0.00	1,000.00	0.00
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,100.00	0.00	0.00	1,100.00	0.00
101-265-723.000	WORKMEN'S COMPENSATION	200.00	0.00	0.00	200.00	0.00
101-265-727.000	OFFICE SUPPLIES	0.00	36.88	0.00	(36.88)	100.00
101-265-728.000	SUPPLIES	1,000.00	1,792.80	95.80	(792.80)	179.28
101-265-740.000	POSTAGE	400.00	400.00	0.00	0.00	100.00
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	739.08	85.81	460.92	61.59
101-265-920.000	GAS AND ELECTRIC	5,000.00	0.00	0.00	5,000.00	0.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	1,609.39	24.97	3,390.61	32.19
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00	236.96	0.00	763.04	23.70
101-265-940.001	LEASED ASSETS/FURNITURE & EQUIP	0.00	0.00	0.00	0.00	0.00
101-265-970.000	CAPITAL OUTLAY	3,000.00	0.00	0.00	3,000.00	0.00
101-265-980.001	HARDWARE	1,030.00	845.10	845.10	184.90	82.05
101-265-980.002	SOFTWARE	500.00	29.98	0.00	470.02	6.00
Total Dept 265 - PAGE MEMORIAL BUILDING		32,930.00	5,690.19	1,051.68	27,239.81	17.28
Dept 301 - POLICE						
101-301-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-301-702.001	DEPARTMENT HEAD WAGES	61,700.00	48,431.00	4,743.10	13,269.00	78.49
101-301-702.704	FULL TIME WAGES	135,300.00	105,048.00	10,204.80	30,252.00	77.64
101-301-702.705	OVER TIME WAGES	5,000.00	3,395.28	142.11	1,604.72	67.91
101-301-702.706	PART TIME WAGES	11,000.00	0.00	0.00	11,000.00	0.00
101-301-702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	0.00	0.00	0.00	0.00	0.00
101-301-710.000	EMPLOYER FICA	19,200.00	11,769.75	1,130.13	7,430.25	61.30
101-301-711.000	EMPLOYERS SHARE OF PENSION	22,000.00	14,579.17	1,509.01	7,420.83	66.27
101-301-712.000	HEALTH INSURANCE EXPENSE	15,600.00	11,948.38	1,717.59	3,651.62	76.59
101-301-713.000	DENTAL INSURANCE EXPENSE	1,800.00	1,220.03	141.70	579.97	67.78
101-301-714.000	OPTICAL PLAN EXPENSE	300.00	194.59	22.60	105.41	64.86
101-301-716.000	WELLNESS PROGRAM	270.00	0.00	0.00	270.00	0.00
101-301-720.000	DISABILITY INSURANCE	2,760.00	2,036.48	223.95	723.52	73.79
101-301-721.000	LIFE INSURANCE EXPENSE	960.00	700.02	77.24	259.98	72.92
101-301-723.000	WORKMEN'S COMPENSATION	5,253.00	2,043.14	0.00	3,209.86	38.89
101-301-724.001	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-301-725.000	MEALS & MILEAGE	500.00	105.17	0.00	394.83	21.03
101-301-726.000	VESTS	2,500.00	1,223.00	0.00	1,277.00	48.92
101-301-727.000	OFFICE SUPPLIES	1,500.00	1,160.75	41.18	339.25	77.38
101-301-728.000	SUPPLIES	3,500.00	2,809.88	0.00	690.12	80.28
101-301-729.000	RESERVE SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	1,500.00	0.00	0.00	1,500.00	0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00	422.45	25.50	1,577.55	21.12
101-301-745.000	UNIFORM CLEANING	0.00	0.00	0.00	0.00	0.00
101-301-751.000	GASOLINE PURCHASES	4,500.00	3,291.39	328.25	1,208.61	73.14
101-301-801.000	CONTRACTED SERVICES	5,150.00	4,257.80	0.00	892.20	82.68
101-301-815.000	DUES & MEMBERSHIPS	525.00	115.00	0.00	410.00	21.90
101-301-816.000	EDUCATION & TRAINING	4,000.00	1,191.50	0.00	2,808.50	29.79
101-301-817.000	RANGE QUALIFICATION	1,500.00	833.99	0.00	666.01	55.60
101-301-820.001	MEADOWBROOK INSURANCE	8,240.00	8,240.00	0.00	0.00	100.00
101-301-850.000	COMMUNICATION EXPENSE	5,150.00	3,568.16	447.69	1,581.84	69.28
101-301-880.000	COMMUNITY PROMOTION	350.00	222.88	7.88	127.12	63.68
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00	212.96	0.00	1,787.04	10.65
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	2,853.97	0.00	146.03	95.13



GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301-942.000	RENTALS	960.00	960.00	0.00	0.00	100.00
101-301-943.000	CMNT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
101-301-958.000	ACT 302 TRAINING	0.00	0.00	0.00	0.00	0.00
101-301-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	18,000.00	2,000.00	0.00	16,000.00	11.11
101-301-970.002	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	0.00	0.00	0.00	0.00	0.00
101-301-980.000	OFFICE EQUIP-COMPUTERS	2,000.00	0.00	0.00	2,000.00	0.00
101-301-980.001	HARDWARE	1,000.00	337.15	337.15	662.85	33.72
101-301-980.002	SOFTWARE	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 301 - POLICE		351,268.00	235,171.89	21,099.88	116,096.11	66.95
Dept 336 - FIRE						
101-336-801.000	FIRE DEPT. CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 336 - FIRE		0.00	0.00	0.00	0.00	0.00
Dept 441 - PUBLIC WORKS						
101-441-702.001	DEPT HEAD WAGES	18,500.00	14,160.47	1,416.04	4,339.53	76.54
101-441-702.704	FULL TIME WAGES	42,000.00	36,361.35	3,200.00	5,638.65	86.57
101-441-702.705	OVER TIME WAGES	1,000.00	1,110.00	0.00	(110.00)	111.00
101-441-702.706	PART TIME WAGES	20,000.00	6,131.80	238.50	13,868.20	30.66
101-441-702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00	0.00	0.00	3,000.00	0.00
101-441-710.000	EMPLOYER FICA	7,500.00	4,418.97	371.38	3,081.03	58.92
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,500.00	5,906.70	508.53	2,593.30	69.49
101-441-712.000	HEALTH INSURANCE EXPENSE	4,200.00	0.00	0.00	4,200.00	0.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,920.00	470.46	39.79	1,449.54	24.50
101-441-714.000	OPTICAL PLAN EXPENSE	240.00	46.13	3.42	193.87	19.22
101-441-716.000	WELLNESS PROGRAM	180.00	0.00	0.00	180.00	0.00
101-441-720.000	DISABILITY INSURANCE	1,020.00	734.63	73.07	285.37	72.02
101-441-721.000	LIFE INSURANCE EXPENSE	320.00	245.84	24.54	74.16	76.83
101-441-723.000	WORKMEN'S COMPENSATION	5,500.00	3,103.56	0.00	2,396.44	56.43
101-441-725.000	MEALS & MILEAGE	100.00	0.00	0.00	100.00	0.00
101-441-727.000	OFFICE SUPPLIES	500.00	79.28	0.00	420.72	15.86
101-441-728.000	SUPPLIES	6,000.00	4,070.96	1,759.63	1,929.04	67.85
101-441-741.000	MEDICAL & PHYSICALS	200.00	401.00	273.00	(201.00)	200.50
101-441-744.000	CLOTHING EXPENSE	1,000.00	898.35	88.35	101.65	89.84
101-441-751.000	GASOLINE PURCHASES	6,800.00	3,018.64	455.12	3,781.36	44.39
101-441-801.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
101-441-810.000	PRISON LABOR	0.00	0.00	0.00	0.00	0.00
101-441-815.000	DUES & MEMBERSHIPS	500.00	500.00	480.00	0.00	100.00
101-441-816.000	EDUCATION & TRAINING	600.00	210.00	0.00	390.00	35.00
101-441-820.001	MEADOWBROOK INSURANCE	7,300.00	6,942.00	0.00	358.00	95.10
101-441-823.000	LICENSE FEES	150.00	35.00	0.00	115.00	23.33
101-441-850.000	COMMUNICATION EXPENSE	1,400.00	956.87	168.56	443.13	68.35
101-441-867.000	STREET REPAIRS	0.00	0.00	0.00	0.00	0.00
101-441-890.000	MAY CLEAN UP	4,000.00	2,266.12	0.00	1,733.88	56.65
101-441-920.000	GAS AND ELECTRIC	2,800.00	1,155.60	123.26	1,644.40	41.27
101-441-930.000	ALLEY REPAIR	0.00	0.00	0.00	0.00	0.00
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	5,439.81	8.66	(439.81)	108.80
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,300.00	4,432.13	907.19	3,867.87	53.40
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00	261.60	0.00	738.40	26.16

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	4,500.00	1,858.01	193.55	2,641.99	41.29
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	500.00	0.00	0.00	100.00
101-441-934.000	REFUSE REMOVAL	800.00	480.00	0.00	320.00	60.00
101-441-941.000	LEASED ASSETS	7,500.00	4,344.84	0.00	3,155.16	57.93
101-441-943.000	EQUIPMENT RENTAL EXPENSE	0.00	0.00	0.00	0.00	0.00
101-441-955.000	SAFETY	2,060.00	1,616.94	68.97	443.06	78.49
101-441-956.000	STORM SEWER	0.00	0.00	0.00	0.00	0.00
101-441-963.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
101-441-967.000	PROJECT COSTS	6,000.00	5,610.51	2,620.77	389.49	93.51
101-441-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	21,000.00	0.00	0.00	21,000.00	0.00
101-441-970.002	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
101-441-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	0.00	0.00	0.00	0.00	0.00
101-441-970.004	CAPITAL OUTLAY-EQUIPMENT SHOP	0.00	0.00	0.00	0.00	0.00
101-441-995.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - PUBLIC WORKS		201,890.00	117,767.57	13,022.33	84,122.43	58.33
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING						
101-448-924.000	STREET LIGHT EXPENSE	32,000.00	20,204.26	2,501.18	11,795.74	63.14
101-448-926.000	TRAFFIC SIGNAL CHARGES	0.00	0.00	0.00	0.00	0.00
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		32,000.00	20,204.26	2,501.18	11,795.74	63.14
Dept 536 - WATER/SEWER						
101-536-938.000	SEWER EXPENSE	3,000.00	1,957.89	(115.17)	1,042.11	65.26
101-536-939.000	WATER EXPENSE	1,400.00	772.35	(196.71)	627.65	55.17
Total Dept 536 - WATER/SEWER		4,400.00	2,730.24	(311.88)	1,669.76	62.05
Dept 722 - ZONING						
101-722-702.706	PART TIME WAGES	6,695.00	4,272.44	0.00	2,422.56	63.82
101-722-710.000	EMPLOYER FICA	620.00	326.84	0.00	293.16	52.72
101-722-725.000	MEALS & MILEAGE	310.00	0.00	0.00	310.00	0.00
101-722-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	0.00	0.00	0.00	0.00	0.00
101-722-850.000	COMMUNICATION EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 722 - ZONING		7,625.00	4,599.28	0.00	3,025.72	60.32
Dept 728 - ECONOMIC DEVELOPMENT						
101-728-801.000	CONTRACTED SERVICES	2,000.00	1,924.00	0.00	76.00	96.20
101-728-967.000	ENHANCEMENT PROJECTS	0.00	0.00	0.00	0.00	0.00
101-728-967.002	CHRISTMAS DECORATIONS	0.00	0.00	0.00	0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	1,924.00	0.00	76.00	96.20
Dept 751 - PARKS AND RECREATION						
101-751-702.705	OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
101-751-702.706	PART TIME WAGES	0.00	0.00	0.00	0.00	0.00
101-751-710.000	EMPLOYER FICA	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-711.000	EMPLOYERS SHARE OF PENSION	0.00	0.00	0.00	0.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION	250.00	155.40	0.00	94.60	62.16
101-751-728.000	SUPPLIES	3,000.00	2,070.32	(347.02)	929.68	69.01
101-751-816.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00
101-751-850.000	COMMUNICATION EXPENSE	0.00	0.00	0.00	0.00	0.00
101-751-880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
101-751-882.000	SWIFTY'S PLACE	2,500.00	2,039.12	0.00	460.88	81.56
101-751-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-751-920.000	GAS AND ELECTRIC	4,300.00	2,638.45	267.34	1,661.55	61.36
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	7,000.00	4,168.30	0.00	2,831.70	59.55
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	1,448.90	0.00	51.10	96.59
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	5,000.00	3,846.27	0.00	1,153.73	76.93
101-751-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-751-990.000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
101-751-995.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		23,550.00	16,366.76	(79.68)	7,183.24	69.50
Dept 790 - LIBRARY						
101-790-880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
Total Dept 790 - LIBRARY		0.00	0.00	0.00	0.00	0.00
Dept 999						
101-999-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 999		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		787,554.00	496,941.70	60,478.06	290,612.30	63.10
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		852,451.00	815,181.68	1,785.59	37,269.32	95.63
TOTAL EXPENDITURES		787,554.00	496,941.70	60,478.06	290,612.30	63.10
NET OF REVENUES & EXPENDITURES		64,897.00	318,239.98	(58,692.47)	(253,342.98)	490.38
BEG. FUND BALANCE		698,109.67	698,109.67			
END FUND BALANCE		763,006.67	1,016,349.65			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
202-000-401.202	MAJOR STREET INCOME	0.00	0.00	0.00	0.00	0.00
202-000-556.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00
202-000-575.000	ACT 51 / STREETS	207,431.00	107,944.50	0.00	99,486.50	52.04
202-000-665.000	INTEREST	3,500.00	2,224.82	41.88	1,275.18	63.57
202-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
202-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00	0.00
202-000-695.000	MISC REVENUE	10,000.00	0.00	0.00	10,000.00	0.00
202-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		220,931.00	110,169.32	41.88	110,761.68	49.87
TOTAL REVENUES		220,931.00	110,169.32	41.88	110,761.68	49.87
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
202-449-702.001	DEPT HEAD WAGES	3,500.00	2,773.14	277.30	726.86	79.23
202-449-710.000	EMPLOYER FICA	350.00	207.20	20.69	142.80	59.20
202-449-711.000	EMPLOYERS SHARE OF PENSION	350.00	0.00	0.00	350.00	0.00
202-449-712.002	ADMIN BENEFITS	1,400.00	397.14	46.16	1,002.86	28.37
202-449-731.000	COLD/HOT PATCH	1,300.00	453.60	0.00	846.40	34.89
202-449-734.000	SALT/SAND ROADS	5,000.00	1,549.36	0.00	3,450.64	30.99
202-449-801.000	CONTRACTED SERVICES	5,000.00	2,350.00	0.00	2,650.00	47.00
202-449-862.000	STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
202-449-863.000	STREET STRIPING	4,000.00	1,625.90	0.00	2,374.10	40.65
202-449-865.000	STREET SIGNS	1,500.00	545.00	0.00	955.00	36.33
202-449-867.000	STREET REPAIRS	22,000.00	17,376.80	0.00	4,623.20	78.99
202-449-868.000	BRUSH REMOVAL	0.00	0.00	0.00	0.00	0.00
202-449-869.000	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
202-449-944.000	VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
202-449-956.000	STORM SEWER	0.00	0.00	0.00	0.00	0.00
202-449-963.000	MISC EXPENSE	3,000.00	564.50	0.00	2,435.50	18.82
202-449-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
202-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00	0.00	0.00	0.00	0.00
202-449-999.000	TRANSFERS OUT	40,000.00	20,000.00	0.00	20,000.00	50.00
Total Dept 449 - STREET DEPT (ACT 51)		97,400.00	47,842.64	344.15	49,557.36	49.12
Dept 450 - MAINTENANCE / CONSTRUCTION						
202-450-702.001	MAINTENANCE WAGES	3,410.00	2,622.33	262.22	787.67	76.90
202-450-710.000	MAINTENANCE EMPLOYER FICA	350.00	200.60	20.05	149.40	57.31
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	350.00	304.79	30.50	45.21	87.08
202-450-712.002	MAINTENANCE BENEFITS	150.00	106.80	12.13	43.20	71.20
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,260.00	3,234.52	324.90	1,025.48	75.93
Dept 869 - SNOW REMOVAL						
202-869-702.001	SNOW REMOVAL WAGES	3,060.00	0.00	0.00	3,060.00	0.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	300.00	0.00	0.00	300.00	0.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	350.00	0.00	0.00	350.00	0.00

REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE  
 PERIOD ENDING 11/30/2020  
 % Fiscal Year Completed: 75.34

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-869-712.002	SNOW REMOVAL BENEFITS	0.00	0.00	0.00	0.00	0.00
Total Dept 869 - SNOW REMOVAL		3,710.00	0.00	0.00	3,710.00	0.00
TOTAL EXPENDITURES		105,370.00	51,077.16	669.05	54,292.84	48.47
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		220,931.00	110,169.32	41.88	110,761.68	49.87
TOTAL EXPENDITURES		105,370.00	51,077.16	669.05	54,292.84	48.47
NET OF REVENUES & EXPENDITURES		115,561.00	59,092.16	(627.17)	56,468.84	51.14
BEG. FUND BALANCE		425,186.10	425,186.10			
END FUND BALANCE		540,747.10	484,278.26			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
203-000-401.203	LOCAL STREET INCOME	0.00	0.00	0.00	0.00	0.00
203-000-556.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00
203-000-574.001	STATE REVENUE OTHER	0.00	0.00	0.00	0.00	0.00
203-000-575.000	ACT 51 / STREETS	69,876.00	36,170.78	0.00	33,705.22	51.76
203-000-665.000	INTEREST	1,000.00	970.37	103.98	29.63	97.04
203-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
203-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00	0.00
203-000-695.000	MISC REVENUE	0.00	35,315.34	0.00	(35,315.34)	100.00
203-000-699.000	TRANSFERS IN	40,000.00	20,000.00	0.00	20,000.00	50.00
Total Dept 000 - BALANCE SHEET / GENERAL		110,876.00	92,456.49	103.98	18,419.51	83.39
TOTAL REVENUES		110,876.00	92,456.49	103.98	18,419.51	83.39
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
203-449-702.001	DEPT HEAD WAGES	1,500.00	1,109.23	110.90	390.77	73.95
203-449-710.000	EMPLOYER FICA	150.00	82.84	8.28	67.16	55.23
203-449-711.000	EMPLOYERS SHARE OF PENSION	150.00	0.00	0.00	150.00	0.00
203-449-712.002	ADMIN BENEFITS	650.00	158.81	18.45	491.19	24.43
203-449-731.000	COLD/HOT PATCH	1,000.00	453.60	0.00	546.40	45.36
203-449-734.000	SALT/SAND ROADS	5,000.00	1,549.36	0.00	3,450.64	30.99
203-449-801.000	CONTRACTED SERVICES	5,000.00	4,250.00	0.00	750.00	85.00
203-449-861.000	STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
203-449-862.000	STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
203-449-863.000	STREET STRIPING	1,200.00	1,090.13	0.00	109.87	90.84
203-449-865.000	STREET SIGNS	700.00	0.00	0.00	700.00	0.00
203-449-866.000	STREET RE-SURFACING	0.00	0.00	0.00	0.00	0.00
203-449-867.000	STREET REPAIRS	22,000.00	17,550.12	0.00	4,449.88	79.77
203-449-868.000	BRUSH REMOVAL	0.00	0.00	0.00	0.00	0.00
203-449-869.000	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
203-449-900.001	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
203-449-931.007	MAINTENANCE-LOCAL ST	0.00	0.00	0.00	0.00	0.00
203-449-944.000	VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
203-449-956.000	STORM SEWER	500.00	0.00	0.00	500.00	0.00
203-449-963.000	MISC EXPENSE	3,000.00	1,022.15	0.00	1,977.85	34.07
203-449-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
203-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00	0.00	0.00	0.00	0.00
203-449-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		50,850.00	27,266.24	137.63	23,583.76	53.62
Dept 450 - MAINTENANCE / CONSTRUCTION						
203-450-702.001	MAINTENANCE WAGES	5,500.00	4,195.68	419.57	1,304.32	76.29
203-450-710.000	MAINTENANCE EMPLOYER FICA	500.00	321.00	32.11	179.00	64.20
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	600.00	487.66	48.80	112.34	81.28
203-450-712.002	MAINTENANCE BENEFITS	200.00	170.80	19.43	29.20	85.40
Total Dept 450 - MAINTENANCE / CONSTRUCTION		6,800.00	5,175.14	519.91	1,624.86	76.11

REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE  
 PERIOD ENDING 11/30/2020  
 % Fiscal Year Completed: 75.34

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 869 - SNOW REMOVAL						
203-869-702.001	SNOW REMOVAL WAGES	3,060.00	0.00	0.00	3,060.00	0.00
203-869-710.000	SNOW REMOVAL FICA	300.00	0.00	0.00	300.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	350.00	0.00	0.00	350.00	0.00
203-869-712.002	SNOW REMOVAL BENEFITS	0.00	0.00	0.00	0.00	0.00
Total Dept 869 - SNOW REMOVAL		3,710.00	0.00	0.00	3,710.00	0.00
TOTAL EXPENDITURES		61,360.00	32,441.38	657.54	28,918.62	52.87
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		110,876.00	92,456.49	103.98	18,419.51	83.39
TOTAL EXPENDITURES		61,360.00	32,441.38	657.54	28,918.62	52.87
NET OF REVENUES & EXPENDITURES		49,516.00	60,015.11	(553.56)	(10,499.11)	121.20
BEG. FUND BALANCE		369,474.82	369,474.82			
END FUND BALANCE		418,990.82	429,489.93			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - GENERAL HWY						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
204-000-402.000	CURRENT REAL PROPERTY TAXES	191,000.00	190,719.48	0.00	280.52	99.85
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00	14,015.38	0.00	(15.38)	100.11
204-000-412.000	DELINQUENT REAL PROPERTY TAX	11,000.00	17,280.21	0.00	(6,280.21)	157.09
204-000-420.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
204-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	18,634.00	18,634.43	0.00	(0.43)	100.00
204-000-445.000	PENALTIES & INTEREST ON TAXES	5.00	6.46	0.00	(1.46)	129.20
204-000-447.000	PROPERTY TAX ADMINISTRATION FEE	0.00	0.00	0.00	0.00	0.00
204-000-450.000	FUND BALANCE REVENUE	0.00	0.00	0.00	0.00	0.00
204-000-501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
204-000-626.000	ADMINISTRATION FEES	0.00	0.00	0.00	0.00	0.00
204-000-665.000	INTEREST	2,400.00	2,421.40	46.76	(21.40)	100.89
204-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
204-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00	0.00
204-000-676.003	REIMB-PROPERTY OWNER-SIDEWALKS	0.00	0.00	0.00	0.00	0.00
204-000-676.004	MDOT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
204-000-679.000	CONSTRUCTION IN PROGRESS (CIP)	0.00	0.00	0.00	0.00	0.00
204-000-695.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		237,039.00	243,077.36	46.76	(6,038.36)	102.55
TOTAL REVENUES		237,039.00	243,077.36	46.76	(6,038.36)	102.55
Expenditures						
Dept 000 - BALANCE SHEET / GENERAL						
204-000-990.000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	0.00	0.00	0.00	0.00
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)						
204-446-702.001	ADMINISTRATION WAGES	9,100.00	6,378.11	637.82	2,721.89	70.09
204-446-710.000	ADMINISTRATION FICA	850.00	476.53	47.60	373.47	56.06
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,000.00	0.00	0.00	1,000.00	0.00
204-446-712.002	ADMIN BENEFITS	1,300.00	913.20	106.11	386.80	70.25
204-446-801.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
204-446-828.000	DOWNTOWN DEVELOPMENT	0.00	5,835.92	5,835.92	(5,835.92)	100.00
204-446-860.000	JORDAN LAKE PROJECT	0.00	0.00	0.00	0.00	0.00
204-446-861.000	STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
204-446-864.000	TUPPER LAKE PROJECT	0.00	0.00	0.00	0.00	0.00
204-446-867.000	STREET REPAIRS	20,000.00	8,580.19	0.00	11,419.81	42.90
204-446-870.000	LAKEVIEW/6TH PROJECT	0.00	0.00	0.00	0.00	0.00
204-446-891.000	SIDEWALK REPLACEMENT PROGRAM	5,000.00	4,998.77	0.00	1.23	99.98
204-446-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
204-446-900.001	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
204-446-963.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00	0.00	0.00	0.00	0.00
204-446-990.986	MTF BOND PAYMENT - PRINCIPAL	60,000.00	60,000.00	0.00	0.00	100.00
204-446-990.987	CAPITAL IMPROVEMENT BOND - PRIN	8,400.00	8,400.00	0.00	0.00	100.00
204-446-990.988	CAPITAL IMPROV BOND II - PRIN	36,400.00	36,400.00	0.00	0.00	100.00
204-446-995.986	MTF BOND INTEREST	7,650.00	7,650.00	0.00	0.00	100.00
204-446-995.987	CAP IMPROVE BOND I INTEREST	1,264.00	1,112.40	0.00	151.60	88.01
204-446-995.988	CAP IMPROV BOND II INTEREST	10,400.00	9,507.82	4,548.25	892.18	91.42
204-446-996.001	BOND COSTS	0.00	0.00	0.00	0.00	0.00



REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE  
 PERIOD ENDING 11/30/2020  
 % Fiscal Year Completed: 75.34

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - GENERAL HWY Expenditures						
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		161,364.00	150,252.94	11,175.70	11,111.06	93.11
Dept 450 - MAINTENANCE / CONSTRUCTION						
204-450-702.001	STREET ADMIN SALARY	20,460.00	15,734.02	1,573.41	4,725.98	76.90
204-450-710.000	STREET ADMIN FICA	2,000.00	1,203.66	120.36	796.34	60.18
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,200.00	1,828.54	182.98	371.46	83.12
204-450-712.000	STREET ADMIN HEALTH INSURANCE EXP	0.00	0.00	0.00	0.00	0.00
204-450-712.002	STREET ADMIN BENEFITS	700.00	510.43	56.35	189.57	72.92
Total Dept 450 - MAINTENANCE / CONSTRUCTION		25,360.00	19,276.65	1,933.10	6,083.35	76.01
TOTAL EXPENDITURES		186,724.00	169,529.59	13,108.80	17,194.41	90.79
Fund 204 - GENERAL HWY:						
TOTAL REVENUES		237,039.00	243,077.36	46.76	(6,038.36)	102.55
TOTAL EXPENDITURES		186,724.00	169,529.59	13,108.80	17,194.41	90.79
NET OF REVENUES & EXPENDITURES		50,315.00	73,547.77	(13,062.04)	(23,232.77)	146.17
BEG. FUND BALANCE		430,015.69	430,015.69			
END FUND BALANCE		480,330.69	503,563.46			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00	18,858.40	18,858.40	11,141.60	62.86
248-000-539.000	STATE GRANTS	50,000.00	50,000.00	0.00	0.00	100.00
248-000-665.000	INTEREST	50.00	51.20	6.28	(1.20)	102.40
248-000-675.000	DONATIONS-PRIVATE SOURCES	900.00	920.00	920.00	(20.00)	102.22
Total Dept 000 - BALANCE SHEET / GENERAL		80,950.00	69,829.60	19,784.68	11,120.40	86.26
TOTAL REVENUES		80,950.00	69,829.60	19,784.68	11,120.40	86.26
Expenditures						
Dept 275 - DDA						
248-275-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
248-275-740.000	POSTAGE	0.00	0.00	0.00	0.00	0.00
248-275-801.000	CONTRACTED SERVICES	5,000.00	790.50	0.00	4,209.50	15.81
248-275-815.000	DUES & MEMBERSHIPS	0.00	25.00	0.00	(25.00)	100.00
248-275-816.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
248-275-880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
248-275-881.000	ADVERTISING	2,000.00	0.00	0.00	2,000.00	0.00
248-275-955.000	MISCELLANEOUS EXPENSE	50,000.00	50,000.00	0.00	0.00	100.00
248-275-967.000	BEAUTIFICATION	29,700.00	1,884.73	630.00	27,815.27	6.35
248-275-967.002	CHRISTMAS DECORATIONS	0.00	1,460.00	0.00	(1,460.00)	100.00
Total Dept 275 - DDA		87,700.00	54,160.23	630.00	33,539.77	61.76
TOTAL EXPENDITURES		87,700.00	54,160.23	630.00	33,539.77	61.76
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		80,950.00	69,829.60	19,784.68	11,120.40	86.26
TOTAL EXPENDITURES		87,700.00	54,160.23	630.00	33,539.77	61.76
NET OF REVENUES & EXPENDITURES		(6,750.00)	15,669.37	19,154.68	(22,419.37)	232.14
BEG. FUND BALANCE		46,525.60	46,525.60			
END FUND BALANCE		39,775.60	62,194.97			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 290 - ARTS						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
290-000-401.001	ART IN THE PARK REVENUE-NEXT FY	1,500.00	20.00	0.00	1,480.00	1.33
290-000-401.290	ART IN THE PARK REVENUE	2,250.00	180.00	0.00	2,070.00	8.00
290-000-501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
290-000-539.000	STATE GRANTS	2,222.00	0.00	0.00	2,222.00	0.00
290-000-601.000	EQUIPMENT RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
290-000-610.000	FOOD BOOTH FEES	350.00	0.00	0.00	350.00	0.00
290-000-611.000	CONCESSIONS	0.00	0.00	0.00	0.00	0.00
290-000-665.000	INTEREST	0.00	0.00	0.00	0.00	0.00
290-000-675.000	DONATIONS-PRIVATE SOURCES	3,000.00	0.00	0.00	3,000.00	0.00
290-000-695.000	MISC REVENUE	150.00	0.00	0.00	150.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		9,472.00	200.00	0.00	9,272.00	2.11
TOTAL REVENUES		9,472.00	200.00	0.00	9,272.00	2.11
Expenditures						
Dept 752 - ARTS						
290-752-701.000	OPER EXPENSE-GRANT DISBURSEMENT	5,829.00	5,879.00	0.00	(50.00)	100.86
290-752-724.000	REFUND/REIMBURSEMENTS	60.00	125.00	0.00	(65.00)	208.33
290-752-728.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00
290-752-740.000	POSTAGE	100.00	29.15	0.00	70.85	29.15
290-752-793.000	OPERATING EXPENSE	100.00	0.00	0.00	100.00	0.00
290-752-794.000	T-SHIRTS	500.00	0.00	0.00	500.00	0.00
290-752-795.000	SOUND	1,500.00	0.00	0.00	1,500.00	0.00
290-752-796.000	ROLLS	200.00	0.00	0.00	200.00	0.00
290-752-797.000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
290-752-798.000	CONCESSIONS SUPPLIES	100.00	0.00	0.00	100.00	0.00
290-752-804.000	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00
290-752-851.000	RADIOS	75.00	0.00	0.00	75.00	0.00
290-752-852.000	TELEPHONE	612.00	446.19	49.04	165.81	72.91
290-752-881.000	ADVERTISING	2,537.00	449.95	0.00	2,087.05	17.74
290-752-890.001	CLEAN UP	0.00	0.00	0.00	0.00	0.00
290-752-895.000	KIDS AREA	300.00	0.00	0.00	300.00	0.00
290-752-897.000	FOOD COUPONS	0.00	0.00	0.00	0.00	0.00
290-752-898.000	ENTERTAINMENT	850.00	0.00	0.00	850.00	0.00
290-752-953.000	PORT A POTTY	200.00	0.00	0.00	200.00	0.00
290-752-954.000	DUMPSTER	0.00	0.00	0.00	0.00	0.00
290-752-963.000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
290-752-964.000	PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
290-752-967.000	PROJECT COSTS	2,500.00	0.00	0.00	2,500.00	0.00
290-752-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 752 - ARTS		15,863.00	6,929.29	49.04	8,933.71	43.68
TOTAL EXPENDITURES		15,863.00	6,929.29	49.04	8,933.71	43.68
Fund 290 - ARTS:						
TOTAL REVENUES		9,472.00	200.00	0.00	9,272.00	2.11
TOTAL EXPENDITURES		15,863.00	6,929.29	49.04	8,933.71	43.68
NET OF REVENUES & EXPENDITURES		(6,391.00)	(6,729.29)	(49.04)	338.29	105.29

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE  
PERIOD ENDING 11/30/2020  
% Fiscal Year Completed: 75.34

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2020	MONTH 11/30/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
<hr/>						
Fund 290 - ARTS						
BEG. FUND BALANCE		20,769.81	20,769.81			
END FUND BALANCE		14,378.81	14,040.52			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
291-000-610.000	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	0.00
291-000-625.000	REGISTRATIONS	900.00	0.00	0.00	900.00	0.00
291-000-626.000	VENDORS	0.00	0.00	0.00	0.00	0.00
291-000-665.000	INTEREST	5.00	5.12	0.52	(0.12)	102.40
291-000-675.000	DONATIONS-PRIVATE SOURCES	2,000.00	0.00	0.00	2,000.00	0.00
291-000-678.000	T-SHIRT REVENUE	100.00	0.00	0.00	100.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,030.00	5.12	0.52	3,024.88	0.17
TOTAL REVENUES		3,030.00	5.12	0.52	3,024.88	0.17
Expenditures						
Dept 753 - CAR SHOW						
291-753-728.000	SUPPLIES	800.00	0.00	0.00	800.00	0.00
291-753-794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	0.00
291-753-881.000	ADVERTISING	650.00	0.00	0.00	650.00	0.00
291-753-887.000	TROPHIES	800.00	0.00	0.00	800.00	0.00
291-753-888.000	FLYERS	170.00	0.00	0.00	170.00	0.00
291-753-892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	0.00
291-753-893.000	DJ	350.00	0.00	0.00	350.00	0.00
291-753-953.000	PORT A POTTY	150.00	0.00	0.00	150.00	0.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	0.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	0.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,030.00	5.12	0.52	3,024.88	0.17
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	0.00
NET OF REVENUES & EXPENDITURES		(240.00)	5.12	0.52	(245.12)	2.13
BEG. FUND BALANCE		6,339.32	6,339.32			
END FUND BALANCE		6,099.32	6,344.44			

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
591-000-402.591	WATER REVENUE	954,810.00	695,524.17	21.14	259,285.83	72.84
591-000-445.000	PENALTIES & INTEREST	5,500.00	2,940.96	1,155.93	2,559.04	53.47
591-000-501.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
591-000-539.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
591-000-539.002	WELLHEAD PROTECTION	2,750.00	0.00	0.00	2,750.00	0.00
591-000-607.000	WATER HOOK UP FEES	1,500.00	0.00	0.00	1,500.00	0.00
591-000-608.000	WATER TURN ON/OFF FEES	1,200.00	770.00	50.00	430.00	64.17
591-000-609.000	FINAL READ INCOME	350.00	220.87	10.00	129.13	63.11
591-000-665.000	INTEREST	5,000.00	2,826.93	122.18	2,173.07	56.54
591-000-669.000	RECONCILIATION DISCREPANCIES	0.00	0.00	0.00	0.00	0.00
591-000-673.000	SALE OF FIXED ASSET	0.00	0.00	0.00	0.00	0.00
591-000-674.000	INCENTIVE PROGRAM	3,000.00	0.00	0.00	3,000.00	0.00
591-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00	0.00	0.00	0.00	0.00
591-000-677.000	REIMB FROM WASTEWATER	0.00	0.00	0.00	0.00	0.00
591-000-677.001	REIMB FROM WASTEWATER-POSTAGE	0.00	0.00	0.00	0.00	0.00
591-000-677.003	REIMB FROM WASTEWATER-WAGES	0.00	0.00	0.00	0.00	0.00
591-000-695.000	MISC REVENUE	5,000.00	6,389.40	950.88	(1,389.40)	127.79
591-000-695.002	MISC REVENUE-OTHER	0.00	0.00	0.00	0.00	0.00
591-000-695.100	MISC REVENUE-LAKEWOOD WASTEWATER	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		979,110.00	708,672.33	2,310.13	270,437.67	72.38
Dept 536 - WATER/SEWER						
591-536-676.000	REIMBURSMENTS	0.00	0.00	0.00	0.00	0.00
Total Dept 536 - WATER/SEWER		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		979,110.00	708,672.33	2,310.13	270,437.67	72.38
Expenditures						
Dept 536 - WATER/SEWER						
591-536-702.001	DEPT HEAD WAGES	48,500.00	38,472.94	3,847.30	10,027.06	79.33
591-536-702.704	FULL TIME WAGES	156,100.00	124,581.06	14,954.37	31,518.94	79.81
591-536-702.705	OVER TIME WAGES	2,000.00	2,293.08	65.58	(293.08)	114.65
591-536-702.706	PART TIME WAGES	5,000.00	1,537.10	0.00	3,462.90	30.74
591-536-702.707	SICK TIME PAYOUT	500.00	4,085.17	0.00	(3,585.17)	817.03
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00	0.00	0.00	3,000.00	0.00
591-536-710.000	EMPLOYER FICA	19,500.00	11,642.92	804.65	7,857.08	59.71
591-536-711.000	EMPLOYERS SHARE OF PENSION	21,400.00	13,536.52	830.56	7,863.48	63.25
591-536-712.000	HEALTH INSURANCE EXPENSE	33,000.00	21,297.71	2,376.56	11,702.29	64.54
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	0.00	0.00	0.00	0.00
591-536-712.002	ADMIN BENEFITS	4,600.00	3,256.05	378.33	1,343.95	70.78
591-536-713.000	DENTAL INSURANCE EXPENSE	4,700.00	2,616.34	254.44	2,083.66	55.67
591-536-714.000	OPTICAL PLAN EXPENSE	600.00	397.78	36.30	202.22	66.30
591-536-716.000	WELLNESS PROGRAM	270.00	0.00	0.00	270.00	0.00
591-536-718.000	PRISONER LABOR CONTRACT	0.00	0.00	0.00	0.00	0.00
591-536-720.000	DISABILITY INSURANCE	2,200.00	1,698.72	186.81	501.28	77.21
591-536-721.000	LIFE INSURANCE EXPENSE	650.00	543.24	60.36	106.76	83.58
591-536-723.000	WORKMEN'S COMPENSATION	2,200.00	1,514.04	0.00	685.96	68.82
591-536-725.000	MEALS & MILEAGE	500.00	0.00	0.00	500.00	0.00
591-536-727.000	OFFICE SUPPLIES	2,000.00	103.99	0.00	1,896.01	5.20
591-536-728.000	SUPPLIES	2,500.00	396.24	0.00	2,103.76	15.85
591-536-732.000	CHEMICAL SUPPLIES	5,000.00	2,698.40	0.00	2,301.60	53.97

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-536-740.000	POSTAGE	1,100.00	1,163.29	0.00	(63.29)	105.75
591-536-741.000	MEDICAL & PHYSICALS	200.00	0.00	0.00	200.00	0.00
591-536-744.000	CLOTHING EXPENSE	1,200.00	501.92	0.00	698.08	41.83
591-536-751.000	GASOLINE PURCHASES	5,500.00	1,995.87	301.26	3,504.13	36.29
591-536-780.000	METER REPLACEMENT	5,000.00	1,627.17	0.00	3,372.83	32.54
591-536-781.000	HYDRANT REPLACEMENT	0.00	0.00	0.00	0.00	0.00
591-536-801.000	CONTRACTED SERVICES	20,000.00	13,579.50	3,192.94	6,420.50	67.90
591-536-815.000	DUES & MEMBERSHIPS	3,700.00	3,224.13	2,364.13	475.87	87.14
591-536-816.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
591-536-818.000	WELLHEAD PROTECTION	5,550.00	0.00	0.00	5,550.00	0.00
591-536-821.000	BANK FEES	100.00	10.00	0.00	90.00	10.00
591-536-822.000	FLEET INSURANCE	15,000.00	15,000.00	0.00	0.00	100.00
591-536-827.000	WATER TESTING FEES	2,100.00	1,517.78	0.00	582.22	72.28
591-536-850.000	COMMUNICATION EXPENSE	3,800.00	2,871.90	283.89	928.10	75.58
591-536-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
591-536-920.000	GAS AND ELECTRIC	63,000.00	40,646.60	4,246.86	22,353.40	64.52
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	1,500.00	162.02	0.00	1,337.98	10.80
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	32,205.00	29,300.26	0.00	2,904.74	90.98
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00	350.00	0.00	2,150.00	14.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00	309.72	12.75	4,690.28	6.19
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	74,235.00	74,235.00	0.00	0.00	100.00
591-536-932.000	NEW WATER MAINS	0.00	0.00	0.00	0.00	0.00
591-536-933.000	WELL REPAIRS	39,000.00	37,588.72	0.00	1,411.28	96.38
591-536-937.000	IRON REMOVAL	49,795.00	49,795.15	0.00	(0.15)	100.00
591-536-945.000	EQUIPMENT LEASE PAYMENT	15,600.00	5,431.05	1,086.21	10,168.95	34.81
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	175.00	0.00	2,325.00	7.00
591-536-963.000	MISC EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
591-536-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
591-536-970.002	CAPITAL OUTLAY-VEHICLES	0.00	0.00	0.00	0.00	0.00
591-536-980.000	OFFICE EQUIP-FURNITURE	0.00	0.00	0.00	0.00	0.00
591-536-980.001	HARDWARE	9,600.00	6,218.43	793.88	3,381.57	64.78
591-536-980.002	SOFTWARE	1,000.00	0.00	0.00	1,000.00	0.00
591-536-990.000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
591-536-994.000	CAPITAL IMPROVEMENT BOND	26,600.00	26,600.00	0.00	0.00	100.00
591-536-994.001	CAPITAL IMPROVEMENT BOND II	15,600.00	15,600.00	0.00	0.00	100.00
591-536-994.002	USDA BOND 2016	66,000.00	66,000.00	0.00	0.00	100.00
591-536-995.000	INTEREST EXPENSE	81,224.00	44,410.86	1,949.25	36,813.14	54.68
591-536-996.001	BOND COSTS	0.00	0.00	0.00	0.00	0.00
Total Dept 536 - WATER/SEWER		865,829.00	668,985.67	38,026.43	196,843.33	77.27
TOTAL EXPENDITURES		865,829.00	668,985.67	38,026.43	196,843.33	77.27
Fund 591 - WATER FUND:						
TOTAL REVENUES		979,110.00	708,672.33	2,310.13	270,437.67	72.38
TOTAL EXPENDITURES		865,829.00	668,985.67	38,026.43	196,843.33	77.27
NET OF REVENUES & EXPENDITURES		113,281.00	39,686.66	(35,716.30)	73,594.34	35.03
BEG. FUND BALANCE		6,664,436.40	6,664,436.40			
END FUND BALANCE		6,777,717.40	6,704,123.06			

REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE  
 PERIOD ENDING 11/30/2020  
 % Fiscal Year Completed: 75.34

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	12.32	3.77	(12.32)	100.00
999-000-695.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	12.32	3.77	(12.32)	100.00
TOTAL REVENUES		0.00	12.32	3.77	(12.32)	100.00
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	12.32	3.77	(12.32)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	12.32	3.77	(12.32)	100.00
BEG. FUND BALANCE		36.23	36.23			
END FUND BALANCE		36.23	48.55			
TOTAL REVENUES - ALL FUNDS		2,493,859.00	2,039,604.22	24,077.31	454,254.78	81.79
TOTAL EXPENDITURES - ALL FUNDS		2,113,670.00	1,480,065.02	113,618.92	633,604.98	70.02
NET OF REVENUES & EXPENDITURES		380,189.00	559,539.20	(89,541.61)	(179,350.20)	147.17
BEG. FUND BALANCE - ALL FUNDS		8,660,893.64	8,660,893.64			
END FUND BALANCE - ALL FUNDS		9,041,082.64	9,220,432.84			



Check Date	Bank	Check	Vendor	Vendor Name	Amount
<b>Bank ARTS</b>					
11/20/2020	ARTS	3122	VERIZON	VERIZON WIRELESS	49.04
<b>ARTS TOTALS:</b>					
Total of 1 Checks:					49.04
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					49.04
<b>Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY</b>					
11/18/2020	DDA	1161	DORNBROS	DORNBOS SIGN, INC.	630.00
<b>DDA TOTALS:</b>					
Total of 1 Checks:					630.00
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					630.00
<b>Bank GEN 1447 GENERAL FUND</b>					
11/02/2020	GEN	41250	AMAZON	AMAZON CAPITAL SERVICES, INC.	150.86
11/02/2020	GEN	41251	CARL'S	CARL'S SUPERMARKET	7.88
11/02/2020	GEN	41252	HIGH POINT	HIGH POINTE TREE SERVICE	400.00
11/02/2020	GEN	41253	POLLY	POLLY PRODUCTS	357.00
11/02/2020	GEN	41254	QUILL	QUILL CORPORATION	46.18
11/02/2020	GEN	41255	STATE CHEM	STATE CHEMICAL SOLUTIONS	350.00
11/02/2020	GEN	41256	TRUE	VILLAGE TRUE VALUE LUMBER	7.88
11/02/2020	GEN	41257	VERIZON	VERIZON WIRELESS	147.01
11/05/2020	GEN	41258	AMAZON	AMAZON CAPITAL SERVICES, INC.	65.86
11/05/2020	GEN	41259	CONSUMERS	CONSUMERS ENERGY	2,176.58
11/05/2020	GEN	41260	IT RIGHT	IT RIGHT	720.00
11/05/2020	GEN	41261	MENARDS	MENARDS - LANSING WEST	2,099.40
11/05/2020	GEN	41262	QUILL	QUILL CORPORATION	30.99
11/05/2020	GEN	41263	SPECTRUM H	SPECTRUM HEALTH PENNOCK	273.00
11/05/2020	GEN	41264	TRUE	VILLAGE TRUE VALUE LUMBER	8.66
11/09/2020	GEN	41265	CONSUMERS	CONSUMERS ENERGY	41.57
11/09/2020	GEN	41266	LAKEWOOD	LAKEWOOD NEWS	91.80
11/13/2020	GEN	41267	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	2,253.94
11/13/2020	GEN	41268	DICKINSON	DICKINSON WRIGHT PLLC	462.00
11/13/2020	GEN	41269	JESSE	JESSE TROUT	165.85
11/13/2020	GEN	41270	LWWA	LAKEWOOD WASTEWATER AUTHORITY	72.30
11/13/2020	GEN	41271	MENARD	MENARDS-IONIA	521.37
11/13/2020	GEN	41272	PATRICK	PATRICK REAGAN	39.78
11/13/2020	GEN	41273	TRUE	VILLAGE TRUE VALUE LUMBER	9.98
11/17/2020	GEN	41274	AMAZON	AMAZON CAPITAL SERVICES, INC.	38.02
11/17/2020	GEN	41275	BS&A	BS&A	2,550.00
11/17/2020	GEN	41276	CONSUMERS	CONSUMERS ENERGY	673.63
11/17/2020	GEN	41277	DDA	LAKE ODESSA DDA	13,022.48
11/17/2020	GEN	41278	MILLER	MILLER, JOHNSON, SNELL & CUMMISKEY	1,875.50
11/17/2020	GEN	41279	MISS DIG	MISS DIG SYSTEM, INC.	480.00
11/17/2020	GEN	41280	MML	MICHIGAN MUNICIPAL LEAGUE	401.76
11/17/2020	GEN	41281	SBAM PLAN	THE SBAM PLAN	443.69
11/17/2020	GEN	41282	WEX	WEX BANK	783.37
11/17/2020	GEN	41283	IT RIGHT	IT RIGHT	695.00
11/18/2020	GEN	41284	AMAZON	AMAZON CAPITAL SERVICES, INC.	95.80
11/18/2020	GEN	41285	MICHCAT	MICHIGAN CAT	630.00
11/18/2020	GEN	41286	TRUCK	TRUCK & TRAILER SPECIALTIES	1,527.71
11/18/2020	GEN	41287	TYCO	JOHNSON CONTROLS SECURITY SOLUTIONS	64.86
11/18/2020	GEN	41288	WOW	WOW! BUSINESS	71.65
11/20/2020	GEN	41289	AMAZON	AMAZON CAPITAL SERVICES, INC.	142.90
11/20/2020	GEN	41290	VERIZON	VERIZON WIRELESS	269.18
11/20/2020	GEN	41291	WOW	WOW! BUSINESS	91.25
11/30/2020	GEN	41292	AMAZON	AMAZON CAPITAL SERVICES, INC.	295.87
11/30/2020	GEN	41293	DICKINSON	DICKINSON WRIGHT PLLC	544.50
11/30/2020	GEN	41294	FLEX	FLEX ADMINISTRATORS, INC.	125.00
11/30/2020	GEN	41295	FREDRICKSO	FREDRICKSON SUPPLY CO LLC	75.14
11/30/2020	GEN	41296	IT RIGHT	IT RIGHT	80.00
11/30/2020	GEN	41297	KATHY	KATHY'S CLEANING	240.00
11/30/2020	GEN	41298	MENARD	MENARDS-IONIA	45.61
11/30/2020	GEN	41299	NAPA	NAPA OF IONIA	55.70
11/30/2020	GEN	41300	NYE	NYE UNIFORM	25.50
11/30/2020	GEN	41301	ODESSA	ODESSA TOWNSHIP	78.77
11/30/2020	GEN	41302	WOW	WOW! BUSINESS	128.00

**GEN TOTALS:**

Total of 53 Checks:

36,050.78

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Less 1 Void Checks:					357.00
Total of 52 Disbursements:					35,693.78
Bank HWY 6659 GENERAL HWY					
11/13/2020	HWY	1996	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	93.37
11/17/2020	HWY	1997	BB&T	BB&T GOVERNMENTAL FINANCE	4,548.25
11/17/2020	HWY	1998	DDA	LAKE ODESSA DDA	5,835.92
11/17/2020	HWY	1999	SBAM PLAN	THE SBAM PLAN	69.09
HWY TOTALS:					
Total of 4 Checks:					10,546.63
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					10,546.63
Bank LOC 6646 LOCAL STREETS					
11/13/2020	LOC	2261	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	27.76
11/17/2020	LOC	2262	SBAM PLAN	THE SBAM PLAN	10.12
LOC TOTALS:					
Total of 2 Checks:					37.88
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					37.88
Bank MAJ 6633 MAJOR STREETS					
11/02/2020	MAJ	2327	HIGH POINT	HIGH POINTE TREE SERVICE	400.00
11/13/2020	MAJ	2328	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	47.81
11/17/2020	MAJ	2329	SBAM PLAN	THE SBAM PLAN	10.48
MAJ TOTALS:					
Total of 3 Checks:					458.29
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					458.29
Bank PR VI 1498 PAYROLL					
11/09/2020	PR VI	18 (E)	AMERICAN F	AMERICAN FUNDS	187.50
PR VI TOTALS:					
Total of 1 Checks:					187.50
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					187.50
Bank WATER 6620 WATER					
11/02/2020	WATER	5026	HAVILAND	HAVILAND	757.00
11/02/2020	WATER	5027	STATE CHEM	STATE CHEMICAL SOLUTIONS	350.00
11/02/2020	WATER	5028	VERIZON	VERIZON WIRELESS	34.36
11/05/2020	WATER	5029	ACCONTEMP	ACCONTEMPS	2,212.50
11/05/2020	WATER	5030	BADGER	BADGER METER	793.88
11/05/2020	WATER	5031	H2O	H2O COMPLIANCE SERVICES INC.	150.00
11/13/2020	WATER	5032	ACCONTEMP	ACCONTEMPS	2,079.75
11/13/2020	WATER	5033	AT&T	AT&T	87.45
11/13/2020	WATER	5034	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	3,000.19
11/13/2020	WATER	5035	RS TECH	RS TECHNICAL SERVICES	3,042.94
11/13/2020	WATER	5036	TRUE	VILLAGE TRUE VALUE LUMBER	12.75
11/17/2020	WATER	5037	BB&T	BB&T GOVERNMENTAL FINANCE	1,949.25
11/17/2020	WATER	5038	CONSUMERS	CONSUMERS ENERGY	877.65
11/17/2020	WATER	5039	JOHN	JOHN DEERE FINANCIAL	1,086.21
11/17/2020	WATER	5040	MISS DIG	MISS DIG SYSTEM, INC.	1,064.08
11/17/2020	WATER	5041	SBAM PLAN	THE SBAM PLAN	292.61
11/17/2020	WATER	5042	STATE OF M	STATE OF MICHIGAN	1,300.05
11/17/2020	WATER	5043	WEX	WEX BANK	301.26
11/18/2020	WATER	5044	ACCONTEMP	ACCONTEMPS	2,213.09
11/20/2020	WATER	5045	VERIZON	VERIZON WIRELESS	98.08
11/30/2020	WATER	5046	ACCONTEMP	ACCONTEMPS	1,249.03
11/30/2020	WATER	5047	TRICOU	HOMEWORKS	3,445.04
11/30/2020	WATER	5048	WOW	WOW! BUSINESS	64.00
WATER TOTALS:					

12/17/2020 11:35 AM  
User: PATRICK  
DB: Lake Odessa Vill

CHECK REGISTER FOR VILLAGE OF LAKE ODESSA  
CHECK DATE FROM 11/01/2020 - 11/30/2020

Page: 3/3

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Total of 23 Checks:					26,461.17
Less 0 Void Checks:					0.00
Total of 23 Disbursements:					<u>26,461.17</u>

REPORT TOTALS:

Total of 88 Checks:	74,421.29
Less 1 Void Checks:	357.00
Total of 87 Disbursements:	<u>74,064.29</u>

**VILLAGE OF LAKE ODESSA  
IONIA COUNTY, MICHIGAN**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved the adoption of the following ordinance:

**ORDINANCE NO. 2020-\_\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 6 OF THE CODE  
OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA**

**THE VILLAGE OF LAKE ODESSA ORDAINS:**

**Section 1.** That Chapter 6 of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

**Chapter 6 - BUILDINGS AND BUILDING REGULATIONS**

**ARTICLE I. - IN GENERAL.**

Sec. 6-1. - County to enforce single state construction code.

The village hereby designates the county building official to enforce the single state construction code, Public Act No. 230 of 1972 (MCL 125.1501 et seq.) within the village limits.

Sec. 6-2. - Flood-resistant construction.

(a) As part of the county building official's responsibilities under section 6-1, the county building official will enforce the requirements pertaining to flood-resistant construction in Appendix G of the Michigan Building Code ("Appendix G") as well as all other flood-related provisions throughout the Michigan Building Code and Michigan Residential Code.

(b) The Federal Emergency Management Agency ("FEMA") has produced a Flood Insurance Study ("FIS") dated January 16, 2015 and entitled "Ionia County, Michigan (All Jurisdictions)." FEMA has also produced Flood Insurance Rate Maps dated January 16, 2015, and marked as panel numbers 26067C, 0292D, and 0294D. These documents are adopted by reference and are declared to be a part of Section 1612.3 of the Michigan Building Code and to provide content to the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Sec. 6-3. - Refuse building materials.

(a) The term "refuse building materials," as used in this section, shall include wood, plaster, stone, brick or other waste and unused materials resulting from the repair or construction of buildings.

(b) It shall be the duty of the owner, occupant, contractor or other person responsible for construction work to remove from the premises within a reasonable time after the completion of

such construction work, not to exceed 30 calendar days, all surplus construction material and all refuse building material. Such materials shall be removed outside the village limits or disposed of within the village in accordance with the directions of the superintendent of public works.

Sec. 6-4. - Securing unoccupied buildings and structures.

Any owner, lessee or other person offering a building, structure or part of a building or structure for sale or lease or having a building or part of a building or structure under his ownership, partial ownership or control shall keep the building, structure, or part of the building or structure secure when it shall be vacant or unoccupied. Such building, structure or part of the building or structure shall be deemed secure when all exterior openings are secured. All missing, partly missing or unlockable doors and windows or door and window openings shall be covered with exterior plywood sheathing of at least three-eighths-inch thickness nailed to the frame or casing with number six or number eight box coated nails.

Sec. 6-5. - Property maintenance code.

(a) Adopted. There is hereby adopted by reference the International Property Maintenance Code, 2018 edition, as published by the International Code Council, as the property maintenance code of the village, for the control of buildings and structures as provided in this chapter, and each and all of the regulations, provisions, penalties, conditions and terms of such code are hereby referred to, adopted and made a part of this article as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in subsection (b) (d) of this section.

(b) Purpose. The purpose of the property maintenance code is to ensure public health, safety and welfare insofar as they are affected by the maintenance of all property, buildings and structures within the Village.

(c) Definitions. Whenever the words "village," "jurisdiction" or "governmental unit" are used in the International Property Maintenance Code, 2018 Edition, they shall mean the Village of Lake Odessa. Whenever the word "state" is used in the International Property Maintenance Code, 2018 Edition, it shall mean the State of Michigan.

(d) Additions, insertions and changes. The following sections of the International Property Maintenance Code, 2018 edition, are hereby amended or deleted, or additional sections or subsections are added, as follows:

Section 101.1. Insert: Village of Lake Odessa.

Section 102.3 Application of Other Codes is amended to read as follows:

102.3 Application of Other Codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the Michigan Building Code, the Michigan Residential Code, the Michigan Mechanical

Code, the Michigan Plumbing Code, the Michigan Electrical Code and the Village of Lake Odessa Fire Code.

102.3.1. Reference to other codes. Whenever the "International Building Code" or "building code" is referenced in this Code it shall mean the Michigan Building Code. Whenever the "International Mechanical Code" is referenced in this Code it shall mean the Michigan Mechanical Code. Whenever the "International Plumbing Code" is referenced in this Code it shall mean the Michigan Plumbing Code. Whenever the "International Electrical Code" or "NFPA 70" is referenced in this Code it shall mean the Michigan Electrical Code. Whenever the "International Fire Code," "fire code" or "NFPA 25" is referenced in this Code it shall mean the Village of Lake Odessa Fire Code. Whenever the "International Zoning Code" is referenced in this Code it shall mean the Lake Odessa Zoning Ordinance.

Section 103.1 Code Official. References to the "code official" shall be deemed to refer to the village manager of the Village of Lake Odessa, or the village manager's designee.

Section 103.2. Deleted.

Section 103.5. Insert: The rates/fees/charges shall be adopted by a separate schedule approved by resolution of the village council.

Section 104.1 General is amended to read as follows:

104.1 General. The code official shall enforce the provisions of this code. Under the direction of the code official, the personnel designated in Village of Lake Odessa Code of Ordinances section 2-282, as amended, are also authorized to issue municipal civil infraction citations and notices to enforce this ordinance.

Section 106.3 Prosecution of Violation is amended to read as follows:

106.3 Prosecution of Violation. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a municipal civil infraction as provided for in Chapter 2, Article VII of the Village of Lake Odessa Code of Ordinances, as amended, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

106.4. Violation penalties. Any violation of this Code shall be punishable as provided in and subject to the fines and penalties provided under Section 2-288, of the Code of Ordinances of the

Village of Lake Odessa. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.2 Membership of Board is amended to read as follows:

111.2 Appeals Board: In order to protect existing structures in the jurisdiction by vigorous enforcement of the provisions of this code, there shall be and is hereby created a Code Appeals Board, hereafter referred to as the "Board." The Village of Lake Odessa Zoning Board of Appeals is hereby designated as the Code Appeals Board required by the International Property Maintenance Code hereby adopted, and shall have the power and duty to hear and decide such appeals as are prescribed therein.

111.2.1 Vote: The Board shall hear all appeals relative to the enforcement of the International Property Maintenance Code, and by a concurring vote of the majority of its members may reverse or affirm wholly or partly or may modify the decision appealed from, and shall make such order or determination as in its opinion ought to be made. Failure to secure such concurring votes shall be deemed a confirmation of the decision of the code official.

Section 111.2.2: Deleted.

Section 111.2.3: Deleted.

Section 111.2.4: Deleted.

Section 111.2.5: Deleted.

Section 111.3: Deleted.

Section 111.4: Deleted.

Section 111.4.1: Deleted.

Section 111.5: Deleted.

Section 111.6: Deleted.

Section 111.6.1: Deleted.

Section 111.6.2: Deleted.

Section 111.7 is Deleted.

Section 111.8 is Deleted.

Section 112.4 Failure to comply is amended to read as follows:

112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine of not less than \$50 nor more than \$500.

Section 302.4. Insert: eight (8) inches.

Section 304.14. Insert: March 1 to December 1.

Section 602.3. Insert: October 1 to May 15.

Section 602.4. Insert: October 1 to May 15.

Sec. 6-6. – Copies of Code.

A complete copy of the International Property Maintenance Code, 2018 Edition, is available for public use, inspection and purchase at the offices of the Village clerk.

Secs. 6-7 - 6-30. - Reserved.

## ARTICLE II. - DANGEROUS STRUCTURES OR EXCAVATIONS

Sec. 6-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Dangerous structure or excavation means any building, structure, or excavation within the village which is unsafe or which is a menace to the health or safety of the public or that has 1 or more of the following defects or is in 1 or more of the following conditions:

- (a) Interior walls or other vertical structural members that list, lean or buckle to such an extent that a plumb line passing through the center of gravity falls outside of the middle third of its base.
- (b) Exclusive of the foundation, that show 33 percent or more of damage or deterioration of the supporting members or 50 percent of damage or deterioration of the non-supporting enclosing or outside walls or covering.
- (c) Improperly distributed loads upon the floors or roofs or in which the floors or roofs are overloaded or that have insufficient strength to be reasonably safe for the purpose used.
- (d) Damage by fire, wind or other causes so as to have become dangerous to life, safety, morals, or the general health and welfare of the occupants or the people of the village.
- (e) So dilapidated, decayed, unsafe, insanitary or which so utterly fail to provide the amenities essential to decent living that they are unfit for human habitation or are likely to cause sickness or disease, so as to be injurious to the health, morals, safety or general welfare of those living therein.
- (f) Exterior fences, walls or structures are ruinous or liable to fall and injure persons or property.
- (g) Whenever any door, aisle, passageway, stairway, or other means of exit does not conform to the fire prevention code of the village.



- (h) Whenever any portion has been damaged by fire, wind, flood, or by any other cause in such a manner that the structural strength or stability is appreciably less than it was before such catastrophe and is less than the minimum requirements set forth in any provision applicable for a new or similar building of like location, structure and purpose.
- (i) Whenever any portion or member or appurtenance is likely to fall or to become detached or dislodged, or to collapse and thereby injure persons or damage property.
- (j) Whenever any portion has settled to such an extent that walls or other structural portions have materially less resistance to winds than is required in the case of new construction in like location in accordance with the Michigan Building Code.
- (k) Whenever the building or structure or any part, because of dilapidation, deterioration, decay, faulty construction, or because of the removal or movement of some portion of the ground necessary for the purpose of supporting the building or structure or portion thereof, or for other reasons, is likely to partially or completely collapse, or some portion of the foundation or underpinning is likely to fall or give way.
- (l) Whenever for any reason whatsoever the building or structure or any portion is manifestly unsafe for the purpose for which it is used.
- (m) Whenever the building or structure has been so damaged by fire, wind or flood, or has become so dilapidated or deteriorated as to become an attractive nuisance to children who might play therein to their danger, or as to afford a harbor for vagrants, criminals or immoral persons, or as to enable persons to resort thereto for the purpose of committing a nuisance or unlawful or immoral act.
- (n) Whenever a building or structure used or intended to be used for dwelling purposes, because of dilapidation, decay, damage or faulty construction or arrangement or otherwise, is unsanitary or unfit for human habitation or is in a condition that is likely to cause sickness or disease when so determined by the health officer, or is likely to work injury to the health, safety or general welfare of those living within.
- (o) Whenever any building or structure becomes vacant, dilapidated and open at any door or window, leaving the interior of the building or structure exposed to the elements or accessible to entrance by trespassers.
- (p) Whenever a building or structure remains unoccupied for a period of 180 consecutive days or longer, and is not listed as being available for sale, lease or rent. This subdivision does not apply if the owner or agent of said building or structure notifies the village manager that the building or structure will remain unoccupied for a period of 180 consecutive days, so long as said notification is given by said owner or agent not more than 30 days after the building or structure becomes unoccupied, or if the owner maintains the exterior of the building or structure and adjoining grounds in accordance with this section and applicable building code. Further, this subdivision does not apply to a secondary dwelling unit of the owner such as a vacation home, hunting cabin or summer home that is occupied by the owner or a member of the owner's family

during part of the year so long as the owner notifies the village manager that the dwelling will remain unoccupied for a period of 180 consecutive days or more each year.

- (q) Having light, air, and sanitation facilities that are inadequate to protect the health, morals, safety, or general welfare of human beings who live or may live therein.
- (r) Inadequate facilities for egress in case of fire or panic or having insufficient stairways, elevators, fire escapes, or other means of travel.
- (s) Parts that are so attached that they may fall and injure members of the public or property.
- (t) Because their condition are unsafe, insanitary, or dangerous to the health, morals, safety or general welfare of the people of this village.
- (u) Existing in violation of any provision of the state, county or village building codes, fire prevention codes or health codes.
- (v) All excavations that are in any public place or that are situated on private property as to attract the public if such excavations create a hazard and are unguarded.
- (w) All excavations that remain unfilled or uncovered for a period of 90 days or longer and that are so situated so as to endanger the safety of the public.

For purposes of this article, whensoever “building”, “structure”, or “excavation” is used it shall be deemed to be inclusive of the other terms.

Sec. 6-32. - Prohibited; declaration of nuisance.

No person shall maintain any dangerous structure or excavation, and any such structure or excavation is declared to be a public nuisance and shall be repaired, vacated, or demolished in accordance with this article.

Sec. 6-33. - Standards for repair, vacation and demolition.

The following standards shall be followed in substance by the village manager in ordering repair, vacation, or demolition:

- (a) If the dangerous structure or excavation is in such condition as to make it dangerous to the health, morals, or general welfare of its occupants it shall be ordered to be vacated.
- (b) If the dangerous structure or excavation can reasonably be repaired so that it will no longer exist in violation of the terms of this Chapter it shall be ordered repaired.
- (c) In any case where a dangerous structure is 50 percent damaged or decayed, or deteriorated from its original value or structure, it shall be demolished, and in all cases where a structure cannot be repaired so that it will no longer exist in violation of the terms of this article it shall be demolished. In all cases where a dangerous structure or excavation is a fire hazard

existing or erected in violation of the terms of this Code, or other ordinance of the village or state law, it shall be demolished.

Sec. 6-34. - Notice and hearing of condemnation.

The village council may, after notice to the owner of record and after holding a public hearing thereon, condemn a dangerous structure or excavation by giving notice to the owner of record of the land upon which such structure or excavation is located, specifying in what respects the structure or excavation is a public nuisance and requiring the owner to alter, repair, tear down, or remove the structure or fill the excavation within such reasonable time, not exceeding 60 days, as may be necessary to do the work or to have the work done as required by the council. The notice may also provide a reasonable time within which such work shall commence.

A hearing officer shall be appointed by the village manager to serve at his or her pleasure. The hearing officer shall be a person who has expertise in housing matters, including but not limited to, an engineer, architect, building contractor, municipal manager, or member of a community housing organization. The hearing officer shall not be an employee of the village.

Sec. 6-35. - Procedure upon failure to comply.

(a) If the owner, agent or lessee fails to appear or neglects or refuses to comply with an order of the village manager and pursuant to this article, the village manager shall file a report of his findings and a copy of his order with the hearing officer and request that the necessary action be taken to demolish or otherwise make safe the dangerous structure or excavation. The copy of the findings and order of the village manager shall be served on the owner, agent, lessee or party in interest in the dangerous structure or excavation in whose name the property appears on the last local tax assessment records. The notice shall be served either personally or by certified mail, return receipt requested, addressed to the owner or party in interest at the address shown on the tax records. If a notice is served on a person by certified mail, a copy of the notice shall also be posted upon a conspicuous part of the dangerous structure or excavation. The notice shall be served upon the owner or party in interest at least ten days before the date of the hearing included in the notice.

(b) The hearing officer shall fix a date for hearing, reviewing the findings and order of the village manager and shall give notice to the owner, agent or lessee in the manner prescribed in subsection (a) hereinabove, of the time and place of the hearing. At the hearing, the owner, agent or lessee shall be given the opportunity to show cause why the dangerous structure or excavation should not be demolished or otherwise made safe. The hearing officer, not more than five days after completion of the hearing, shall render a decision either closing the proceedings or ordering the structure or excavation demolished or otherwise made safe, or properly maintained.

If the hearing officer determines that the building or structure should be demolished or otherwise made safe, or properly maintained, the hearing officer shall so order, fixing a time in the order for the owner, agent or lessee to comply with the order. The order may require the owner or agent to maintain the exterior of the building or structure and adjoining grounds owned by the

owner of the building or structure, including but not limited to, the maintenance of lawns, trees and shrubs.

(c) If the owner, agent or lessee fails to appear or neglects or refuses to comply with the order, the hearing officer shall file a report of the findings and a copy of the order with the village council not more than five days after non-compliance by the owner and request that necessary action be taken to enforce the order. A copy of the findings and order of the hearing officer shall be served on the owner, agent or lessee in the manner prescribed in subsection (a) above.

(d) The village council shall fix a date not less than 30 days after the hearing presided over by the hearing officer, for a hearing on findings and order of the hearing officer, and shall give notice to the owner, agent or lessee in the manner prescribed in subsection (a) of the time and place of this hearing. At the hearing, the owner, agent or lessee shall be given the opportunity to show cause why the order should not be enforced. The village council shall either approve, disapprove or modify the order. If the village council approves or modifies the order, they shall take all necessary action to enforce the order. If the order is approved or modified, the owner, agent or lessee shall comply with the order within 60 days after the date of the hearing under this subsection. In the case of an order of demolition, if the village council determines that the dangerous structure or excavation has been substantially destroyed by fire, wind, flood or other natural disaster and the cost of repair of the building or structure will be greater than the state equalized value of the structure or excavation, the owner, agent or lessee shall comply with the order of demolition within 21 days after the date of the hearing under this subsection.

(e) The cost of the demolition, of making the structure safe, or of maintaining the exterior of the structure or grounds adjoining the building or structure incurred by the village, including the costs and expenses associated with enforcing this article and/or the costs and expenses of any necessary legal action necessary to bring the property into conformance with this article, shall be reimbursed to the village by the owner or party in interest in whose name the property appears.

(f) The owner or party in interest in whose name the property appears upon the last local tax assessment records shall be notified by the village treasurer of the amount of the costs of demolition, of making the building safe, or of maintaining the exterior of the building or structure or grounds adjoining the building or structure, including all costs referenced in subsection (e) above, by first class mail at the address shown on the records. If the owner or party in interest fails to pay the costs within 30 days after mailing by the village treasurer of the notice of the amount of the cost, the village shall have a lien for the costs incurred by the village to bring the property into conformance with this article. The lien shall not take effect until notice of the lien has been filed or recorded as provided by law. A lien provided for in this subsection does not have priority over previously filed or recorded liens and encumbrances. The lien for the costs shall be collected and treated in the same manner as provided for property tax liens under the General Property Tax Act, Act. 206 PA 1893.

(g) In addition to other remedies under this act, the village may bring an action against the owner of the building or structure for the full cost of the demolition, of making the building or structure safe, or of maintaining the exterior of the building or structure or grounds adjoining the

building or structure. These costs shall include any and all costs incurred by the village associated with the enforcement of this article and/or any costs incurred in prosecuting any legal action necessary to bring the property into conformance with this article. The village shall have a lien on the property for the amount of a judgment obtained pursuant to this subsection.

(h) A judgment in an action brought pursuant to the preceding subsection may be enforced against the assets of the owner other than the building or structure. The village shall have a lien for the amount of a judgment obtained pursuant to the previous subsection against the owner's interest in all real property located in this state that is owned in whole or in part by the owner of the building or structure against whom the judgment is obtained.

#### Sec. 6-36. - Method of service.

In all cases, except emergency cases, where the owner, occupant, lessee or mortgagee is absent from the village, all notices or orders provided for in this article shall be sent registered or certified mail, return receipt requested, to the owner, occupant, lessee, mortgagee and all other persons having an interest in the building or structure as shown by the land records of the county register of deeds to the last known address of each, and a copy of the notice shall be posted in a conspicuous place on the dangerous structure or excavation to which it relates. Such mailing and posting shall be deemed adequate service.

#### Sec. 6-37. - Abatement generally.

If the owner has not complied with the requirements of any notice or order, the village may carry out the requirements including the demolition, making the structure safe, or maintaining the exterior of the structure or grounds adjoining the building or structure. The cost of such abatement shall be charged against the premises and the owner of the premises consistent with this article.

#### Sec. 6-38. - Emergency abatement.

When, in the opinion of the village manager, there is actual and immediate danger to life, health or morals by virtue of the existence of a dangerous structure or excavation as herein defined, he shall cause the necessary work to be done to render such building or structure, or part thereof, temporarily safe, whether or not the legal procedure herein described has been instituted. The cost of such abatement shall be charged against the premises and the owner of the premises consistent with this article.

#### Sec. 6-39. - Costs of abatement.

(a) Whenever the village shall enter upon any lot or parcel of land in order to accomplish abatement of a public nuisance, pursuant to provisions of this section, the village department of public works director is hereby authorized and directed to keep an accurate account of all expenses incurred, and, based upon these expenses, to issue a certificate determining and certifying the reasonable cost involved for the work with respect to each parcel of property.

(b) Within ten days after receipt of the certificate, the village treasurer shall forward a statement of the total charges assessed on each parcel of property to the person shown as the owner by the last current tax roll, and the assessment shall be payable to the village treasurer within 30 days from the date the statement was forwarded.

(c) If the owner of a lot, lots or premises fails to pay the bill within 30 days from the date the bill is mailed, the council may cause the amount of the expense incurred, together with a penalty and administrative fee of ten percent, to be levied by them as a special assessment upon the lot, lots or premises as provided in section 26-28, or as provided by this article, or the amount thereof shall be collected by court action.

Sec. 6-40. - Administrative liability.

No officer, agent, or employee of the village shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties under this article. Any suit brought against any officer, agent or employee of the village as a result of any act required or permitted in the discharge of his duties under this article shall be defended by the village attorney until the final determination of the proceedings.

**Section 2.** Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

**Section 3.** Effective Date. This ordinance shall take effect seven days following its publication in a newspaper circulated within the Village.

**Section 4.** Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:  
Nays:  
Abstain:  
Absent:

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 2020

\_\_\_\_\_  
Karen L. Banks, Village President

\_\_\_\_\_  
Patrick Reagan, Interim Village Clerk

**CERTIFICATION**

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was

published in the Lakewood News, a newspaper of general circulation in the Village, on \_\_\_\_\_, 2020, and that such ordinance was entered into the Ordinance Book of the Village on \_\_\_\_\_, 2020.

Date: \_\_\_\_\_

\_\_\_\_\_  
Patrick Reagan, Interim Village Clerk

**VILLAGE OF LAKE ODESSA  
IONIA COUNTY, MICHIGAN**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved the adoption of the following ordinance:

**ORDINANCE NO. 2020-\_\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 10 THE CODE  
OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA**

**THE VILLAGE OF LAKE ODESSA ORDAINS:**

**Section 1.** That Chapter 10, Article II, of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

**ARTICLE II. - NUISANCES**

**DIVISION 1. - IN GENERAL.**

**Sec. 10-31. - Nuisances defined and prohibited.**

- (a) Public nuisances shall include, but not be limited to, whatever is forbidden by any provision of this chapter.
- (b) Whatever annoys, injures, or endangers the safety, health, comfort, or repose of the public; offends public decency; interferes with, obstructs, or renders dangerous any street, highway, public area or navigable body of water or stream; allows accumulation of junk or obnoxious matter on private property; or in any way renders the public insecure in life or property, is hereby declared to be a public nuisance.
- (c) No person shall commit, create, or maintain any nuisance.

**Sec. 10-32. - Scope of article.**

Conditions enumerated in this article shall be deemed public nuisances; provided, however, such conditions shall not be exclusive, and any offensive condition, whether or not enumerated in this article, shall be deemed a nuisance.

**Sec. 10-33. - Right of entry.**

The police department, the village manager or their designee shall have the right to enter private property at any reasonable hour of the day or night for the purpose of making a compliance survey of the premises, for obtaining a sample of water used thereon, or for collecting other data and material pertaining to public health, safety and welfare and enforcing this article. No person shall resist or attempt to prevent such officers from carrying out the



purposes set forth in this section. Such officers shall have in their possession and shall carry upon their persons at all times, while carrying out the duties outlined in this section, sufficient credentials identifying themselves. Such credentials shall be exhibited by the bearer on demand to any person in charge of any premises such officer seeks to enter.

Sec. 10-34. - Violations.

Whenever by any section of this article the performance of any act is required or the performance of any act is prohibited, a failure to comply with such section shall constitute a violation of this article. In addition, the failure, neglect or refusal to comply with a cease and desist order of the enforcing agency or person shall constitute a violation of this article.

Sec. 10-35. - Municipal civil infraction.

A person who violates any section of this article is responsible for a municipal civil infraction, subject to payment of a civil fine as set forth in section 2-288, plus costs and other sanctions, for each infraction. Repeat offenses under this article shall be subject to increased fines as provided by section 2-288.

Sec. 10-36. - Civil procedures to compel compliance.

In addition to any other remedies pursued by the village to abate violations of this article, the village may also file a complaint in circuit court for the county for an order granting the relief for which the action or proceeding is brought or for an order enjoining all persons from doing or maintaining a public nuisance. The village manager, in such petition, may also apply to the circuit court for an order authorizing the village to abate any nuisance in the village.

Sec. 10-37. - Objectionable and unhealthy conditions.

Each of the following conditions, acts, dwellings, structures and property is considered objectionable and/or unhealthy and is declared to be a public nuisance and shall require the owner to correct the nuisance under this article:

- (a) Any building, erection, structure, cellar, or any part thereof which is overcrowded or does not provide adequate means of egress or ingress.
- (b) Any dwelling or residential building which does not have adequate facilities for the disposal of human excreta or other sewage.
- (c) Any dwelling or residential building which does not have a reasonably necessary amount of clean water for use on the premises.
- (d) Any building which is not adequately ventilated, drained, cleaned, and lighted.
- (e) Any structure, yard, or lot which is conducive to the harboring or breeding of insects, vermin, rats or other rodents.

- (f) Every cellar, foundation or excavation for any building, pool, pond and/or vessel which contains stagnant or putrid water.
- (g) An unclean building, yard, or lot that includes any unreasonable accumulation of garbage, rubbish, ashes, branches, leaves, or yard clippings.
- (h) All methods of human excreta disposal, except toilets properly maintained and connected with a sanitary sewer or septic tank which has been constructed and maintained in accordance with this Code or other village ordinances.
- (i) All clogged or choked sewers and house drains.
- (j) The discharge of any household or industrial liquid waste or any foul or nauseous liquid, water or other substance into or upon any highway, street, lane, alley, public space, square or into any adjacent lot or ground.
- (k) The pollution of any stream or body of water by depositing into the stream or water body or upon any adjacent highway, street, lane, alley, public street or square or into any adjacent lot or grounds any refuse, foul or nauseous liquid or water, creamery or industrial waste, or by forcing or discharging into any public or private sewer or drain any steam, vapor or gas.
- (l) The emission of noxious fumes or gas in such quantities as to render occupancy of property uncomfortable to a person of ordinary sensibilities.
- (m) All explosives, flammable liquids and other dangerous substances stored in any manner or in any amount contrary to the state statutes.
- (n) The accumulation of dust, papers or debris on any public parking lot or any parking lot maintained by any establishment for the use of its customers so that such dust, papers or debris may be blown upon adjoining, surrounding and other premises and be offensive or cause damage to the owners or occupants of such premises. The owner, lessee, operator or person in charge of such lot shall take such measures and shall treat the surface of such lot in a manner that dust, papers or debris shall not be blown therefrom in violation of this subsection.
- (o) Dangerous structures or excavations as defined by Chapter 6, Buildings and Building Regulations.
- (p) The presence of a dismantled, partially dismantled, unlicensed or inoperable vehicle, or parts of a vehicle on any platted or unplatted parcel of land as defined by this Chapter.

Sec.-10-38. - Posting of signs, advertisements, etc.

- (a) No person shall attach, place, paint, write, stamp, or paste any sign, advertisement, or any other matter upon any lamppost, electric light, railway, telegraph or telephone pole, shade tree, fire hydrant, or any box covering them; or any bridge, pavement, sidewalk, public building, or

any property or thing belonging to the village, or on any article or thing within any park. This subsection shall not be construed to prevent any public officer from doing the acts prohibited in this subsection for any purpose authorized by law.

(b) No person shall attach, place, paint, write, stamp, or paste any sign, advertisement, or other matter upon any house, wall, fence, gate, post, tree, or tree-box, without first having obtained the written permission of the owner, agent or occupant of the premises, or in compliance with the provisions of state law or provisions of this Code.

Secs. 10-39 - 10-60. - Reserved.

## DIVISION 2. - ABATEMENT

Sec. 10-61. - Access.

The police department, the village manager or their designee shall be granted free access to and from any land for the work necessary to accomplish the abatement of any violation of this article found to exist, when such abatement is authorized by ordinance. No person shall obstruct or prevent such work. Such authorized representatives, after performing their duties in a prudent manner, shall not be liable for suit in any action of trespass therefor and shall be defended in any action arising therefrom by the village attorney until the final disposition of the proceedings.

Sec. 10-62. - Procedure.

(a) Where no other procedure is made specifically applicable by another section of this Code, any structure, condition or activity prohibited by this article may be abated by the village manager in accordance with the procedures in this division.

(b) The village manager shall first investigate the existence of the alleged nuisance to determine whether or not a public nuisance, as defined in this article, exists and to further determine the person who has created or is committing or maintaining such nuisance.

(c) The village manager shall then give written notice to the person responsible for the creation, commission or maintenance of such nuisance, specifying in particular the nature thereof, the corrective action to be taken to abate the nuisance and the time limit for abatement of such nuisance, which shall be a reasonable time but not to exceed ten days from the time the notice is served. Such notice shall be by registered or certified return receipt mail.

(d) If, at the expiration of the time limit in the notice, the person responsible for the commission, creation or maintenance of any nuisance shall not have complied with the requirements of the notice, the village may carry out the abatement requirements of the notice. The cost of such abatement shall be a debt owed the village by the person responsible for the commission, creation or maintenance of such nuisance and, if the nuisance is attributable to the use, occupancy or ownership of any land or premises within the village, shall be charged against such premises and the owner thereof.

(e) Whenever the village shall enter upon any lot or parcel of land in order to accomplish abatement of a nuisance, pursuant to provisions of this article, the village department of public works director is hereby authorized and directed to keep an accurate account of all expenses incurred, and, based upon these expenses, to issue a certificate determining and certifying the reasonable cost involved for the work with respect to each parcel of property.

(f) Within ten days after receipt of the certificate, the village treasurer shall forward a statement of the total charges assessed on each parcel of property to the person as shown as the owner by the last current tax roll and the assessment shall be payable to the village treasurer within 30 days from the date the statement was forwarded.

(g) If the owner of a lot, lots or premises fails to pay the bill within 30 days from the date the bill is mailed, the council may cause the amount of the expense incurred, together with a penalty and administrative fee of ten percent, to be levied by them as a special assessment upon the lot, lots or premises as provided in section 26-28, or the amount thereof shall be collected by court action.

#### Sec. 10-63. - Additional remedies.

Any action taken by the village to abate any nuisance under this division or any other section of this Code shall not affect the right of the village to institute proceedings against the person committing, creating or maintaining any nuisance for violation of this article, nor shall it affect the imposition of the penalty prescribed for such violation. As an additional remedy, upon application by the village to any court of competent jurisdiction, the court may order the nuisance abated and/or the violation or threatened violation restrained and enjoined.

#### Sec. 10-64. - Appeal hearing.

Except as otherwise provided in this article, appeals from any notice or order of any officer charged with the enforcement of this article shall be made to the village council within ten days from the date of service of the notice or order, provided that if the time limit specified for compliance is less than ten days, the appeal shall be within the time limit specified for compliance. The appellant shall file a written notice of appeal, specifying the ground therefor with the village manager. With each notice of appeal filed there shall be paid a fee of \$10.00. The village council shall fix a reasonable time for the hearing of the appeal and shall give notice thereof to all interested parties. The village council may reverse or affirm, in whole or in part, or make such order or decision with regard to the appeal as is determined necessary and shall have all the power of the officer from whom the appeal was taken.

#### Secs. 10-65 - 10-90. - Reserved.

**Section 2.** That Chapter 10, Article III of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

#### ARTICLE III. - TREES AND SHRUBS

Sec. 10-91. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Large trees* means those trees obtaining a height of 50 feet or more.

*Medium trees* means those trees obtaining a height of more than 25 feet but less than 50 feet.

*Park trees* means trees, shrubs, bushes and all other woody vegetation in public parks, on public property, and on all areas owned by the village or to which the public has free access as a park.

*Small trees* means those trees obtaining a height of less than 25 feet.

*Street trees* means trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues or rights-of-way within the village.

Sec. 10-92. - Village tree board - Generally.

(a) Established; composition. There is hereby created and established a village tree board which shall consist of three members, one such member to be a member of the village council appointed by the village president with the approval of the village council; one such member to be an employee of the department of public works, appointed by the president with the approval of the council; and the third member to be the village manager. If no village manager shall be employed by the village, then the third member shall be a resident appointed by the president with the approval of the council.

(b) Term of office. Members of the village tree board shall serve until their successor has been appointed.

(c) Compensation. Members of the village tree board shall serve without compensation.

(d) Operation. The village tree board shall choose its own officers, make its own rules and regulations, and keep a journal of its proceedings. A majority of the members of the village tree board shall be a quorum for the transaction of business.

Sec. 10-93. - Same - Duties and responsibilities.

(a) It shall be the responsibility of the village tree board to study, investigate, counsel, develop, and make recommendations to the village council for the care, preservation, pruning, planting, replanting, removal or disposition of street trees and park trees.

(b) Action on special matters. The village tree board, when requested by the village council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities.

Sec. 10-94. - Requirements for street trees.

(a) Species to be planted. The species set forth in this subsection shall constitute the official street tree species for the village. No species other than those included in this subsection may be planted as street trees without written permission of the village tree board.

- (1) Large trees (50 feet or more):  
Superform maple (*Platanoides* "superform").  
Sugar maple (*Saccharum* hard maple).  
Shademaster honeylocust (*Gleditsia triacanthus inermis* "shademaster").  
Skyline honeylocust (*Tricanthos inermis* "skyline").
- (2) Medium trees (25 feet to 50 feet):  
Crimson king maple (*Platanoides* "crimson king").  
Royal red maple (*Platanoides* "royal maple").  
Imperial honeylocust (*Triacanthos inermis* "imperial").
- (3) Small trees (less than 25 feet):  
Eastern redbud (*Cercis canadensis*).  
Flowering dogwood (*Cornus*).  
Allegheny serviceberry (*Amelanchier laevis*).

(b) Spacing. The spacing of street trees will be in accordance with the three species size classes listed in subsection (a) of this section, and no trees may be planted closer together than the following: Small trees, 30 feet (9.1 m); medium trees, 40 feet (12.2 m); large trees, 50 feet (15.2 m), except as approved in writing by the village tree board.

(c) Distance from curb and sidewalk. The distance trees may be planted from curbs or curblines and sidewalks will be in accordance with the three species size classes listed in subsection (a) of this section, and no trees may be planted closer to any curb or sidewalk than the following: Small trees, two feet (0.61 m); medium trees, three feet (0.91 m); and large trees, four feet (1.22 m).

(d) Distance from street corners and fire hydrants. No street tree shall be planted closer than 35 feet (10.67 m) to any street corner, measured from the point of nearest intersecting curbs or curblines. No street tree shall be planted closer than 15 feet (4.57 m) to any fire hydrant.

(e) Obstructing utilities. No street trees other than those species listed as small trees in subsection (a) of this section may be planted under or within ten lateral feet (3.05 m) of any overhead utility wire, or over or within five lateral feet (1.52 m) of any underground water line, sewer line, transmission line or other utility.

Sec. 10-95. - Planting trees on private property.

- (a) Distance from street right-of-way. No person shall plant any tree on private property within the village unless the distance from the center of the trunk of such tree to the nearest street right-of-way line measures six feet or more.
- (b) Planting of small trees on private property. No person shall plant on private property within the village any tree enumerated in section 10-74(a) as small trees within five lateral feet of any underground water line, sewer line, transmission line or other utility.
- (c) Planting of medium trees on private property. No person shall plant on private property within the village any tree enumerated in section 10-74(a) as medium trees within ten lateral feet of any underground water line, sewer line, transmission line or other utility.
- (d) Planting of large trees on private property. No person shall plant on private property within the village any tree enumerated in section 10-74(a) as large trees within 15 lateral feet of any underground water line, sewer line, transmission line or other utility.
- (e) Written approval for planting certain trees. No person shall plant on private property within the village any poplar, box elder, basswood, willow, silver maple, common catalpa, horse-chestnut, Chinese elm tree or "tree of heaven" without first obtaining the written approval of the village tree board.
- (f) Distance from utility lines. No person shall plant on private property within the village any tree not enumerated in section 10-74(a) and not prohibited in this section within 25 lateral feet of any underground water line, sewer line, transmission line or other utility.

Sec. 10-96. - Street tree and park tree care.

The village shall have the right to plant, prune, maintain and remove street trees, park trees, plants and other vegetation within the lines of all streets, alleys, avenues, lanes, squares, rights-of-way and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The village may remove, or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, cable lines, or other public improvements, or is affected with any injurious fungus, insect or other pest. This section shall not prohibit the planting of street trees by adjacent property owners provided that the selection and location of such trees is in accordance with section 10-94.

Sec. 10-97. - Tree topping.

It shall be unlawful for any person or entity to top any street tree or park tree without the written consent of the village tree board. "Topping" is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are

impractical, may be exempted from the provisions of this section by a determination of the village tree board.

Sec. 10-98. - Pruning, corner clearance.

(a) Every owner of any tree overhanging any street right-of-way within the village shall prune the branches so that such branches shall not obstruct the light from any streetlamp or obstruct the view of any street intersection, and so that there shall be a clear space of eight feet (2.43 m) above the surface of the street or sidewalk. Such owners shall remove all dead, diseased or dangerous trees, or broken or decayed limbs that constitute a menace to the safety of the public.

(b) The village shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a street light, or interferes with the visibility of any traffic control device or sign.

Sec. 10-99. - Dead or diseased tree removal on private property.

(a) Removal generally; notice. The village shall have the right to cause the removal of any dead or diseased trees on private property within the village when such trees or parts thereof constitute a hazard to life and property, or harbor insects or disease that constitute a potential threat to other trees within the village. The village shall send notice by first class mail to the owner of the private property, as appears from the assessment records, with a copy of such notice sent by first class mail to the occupant. Removal shall be done by such owners or occupants at their own expense within 60 days after the date of mailing of notice.

(b) Removal by village. In the event of failure of owners or occupants to comply with this section, the village shall have the authority to remove such trees and charge the cost of removal on the owner's property tax notice. In addition, the village may elect to recover such amount through court action.

Sec. 10-100. - Removal of stumps.

All stumps of street trees and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

Sec. 10-101. - Recovery of value of lost street trees or park trees.

(a) Recovery of value for damaged trees. Whenever the village tree board shall determine that any street tree or park tree has been impaired, damaged or broken in a manner which will cause immediate or future removal of the tree and that such removal is deemed premature and untimely based on the condition, vigor, location, kind and age of the tree and the board shall have knowledge of the person causing such damage, then the board shall assess against the responsible person the value of the tree as determined by use of the Michigan Forestry and Parks Association Shade Tree Evaluation Chart, or, at the election of the board, by appraisal.



(b) Recovery of value of destroyed trees. Whenever the village tree board shall determine that any street tree or park tree has been severed, destroyed or removed, and that such severing, destruction or removal is deemed premature and untimely based on the condition, vigor, location, kind and age of the tree, and the board shall have knowledge of the person causing such damage, then the board shall assess against the responsible person the value of the tree, as determined by use of the Michigan Forestry and Parks Association Shade Tree Evaluation Chart, or, at the election of the board, by appraisal.

(c) Choice of replacement tree. This section shall not be construed in such a way that the value received by the village shall be less than the actual cost of the removal of the tree and replacement with a tree determined comparable by the village tree board, such replacement tree to be not less than three inches in diameter measured at the height of six inches above the ground. The village tree board shall not be restricted in its choice as to the replacement planting site.

(d) Duty of police department. It shall be the duty of the village police department, having knowledge of any damage or destruction to street trees or park trees and having knowledge of the person causing such damage, to immediately report this information to the village tree board.

(e) Duty of tree board. It shall be the duty of the village tree board to notify the village council of any damage to street trees or park trees for which recovery could be sought under the provisions of this section.

#### Sec. 10-102. - Arborist's license and bond.

It shall be unlawful for any person to engage in the business or occupation of pruning, treating or removing street trees or park trees within the village without first applying for and procuring a permit. The permit fee shall be set annually by the village tree board and paid in advance; provided, however, that no permit shall be required of any public service company or village employee doing such work in the pursuit of their public service endeavors. Before any permit shall be issued, each applicant shall first file evidence with the village clerk of possession of liability insurance in the minimum amounts as set by resolution of the village council from time to time, indemnifying the village or any person injured or damaged resulting from the pursuit of such endeavors as described in this section. After receipt of the required permit fee and acceptable insurance information, the permit shall be issued by the village clerk.

#### Sec. 10-103. - Appeals to village council.

Any person may appeal from any ruling or order of the village tree board to the village council, who shall hear the matter and affirm, reverse or amend the decision of the village tree board.

#### Sec. 10-104. - Interference with village tree board.

It shall be unlawful for any person to prevent, delay or interfere with the village tree board, or any of its agents, while engaging in and about the inventoring, planting, identifying,

tagging, cultivating, mulching, pruning, spraying or removing of any street trees, park trees or trees on private grounds, as authorized in this article, or to remove, deface, mutilate or destroy any tree tag or other identifying device attached to any street trees, park trees, or trees on private ground by the village tree board, or any of its agents.

Sec. 10-105. - Penalty for violations of article.

Any person violating any provision of this article shall be guilty of a misdemeanor, and upon conviction or a plea of guilty, shall be subject to a fine as provided in section 1-17 of this Code. Any such fine shall be separate from the recovery of value provided in this article, and the maximum amount of the fine provided for in this section shall in no way limit the amount of the value which may be recovered under the provisions of this article.

Secs. 10-106 - 10-130. - Reserved.

**Section 3.** That Chapter 10, Article IV of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

#### ARTICLE IV. - WEEDS

Sec. 10-131. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Weeds* means all plant growth except flowers, vegetables, agricultural crops, trees, bushes or grass, whether noxious or otherwise.

Sec. 10-132. - Public nuisance declared.

All weeds and grass standing at the height of eight inches or more on land within the village, unless otherwise excepted in this article, are hereby declared to be a public nuisance.

Sec. 10-133. - Unlawful height of weeds and grass.

It shall be unlawful for any person to permit weeds or grass to reach a height of eight inches or more on land owned by or under the possession, control or occupancy of such person within the village, including any public right-of-way or easement portion thereof.

Sec. 10-134. - Responsibility for cutting.

It shall be the duty of the occupant of every premises and the owner of every unoccupied premises within the village to cut, remove, or destroy by lawful means all such weeds and grass as often as may be necessary to comply with the provisions of section 10-133.

Sec. 10-135. - Exceptions.

(a) It shall not be unlawful to allow the growth of weeds or grass to a height of eight inches or more in land areas not within platted subdivisions, except upon that part of such areas of land within 50 feet of any lot line of a platted subdivision, or the property line of any parcel upon which there is a dwelling house, or street, road or highway right-of-way.

(b) The non-owner occupants of a multiple-family housing structure containing three or more residential rental units shall not be subject to the provisions of this article. This does not, however, preclude the owner or agent of said structure from compliance with this article.

Sec. 10-136. - Notice; posting and publication.

(a) Publication. The village shall cause notice of the purpose of this article and the intent of the village to enforce it to be published once in April of each year in a newspaper of general circulation within the village.

(b) Notice of violation. Notice of violation of sections 10-133 or 10-134 shall be given by delivering the notice personally to the occupant or owner of the property; or by leaving notification at his residence, office or place of business; or by mailing notice to such occupant or owner at his last known address; or by posting the notice in a conspicuous place on the premises. One notification for failure to comply with the provisions of either sections 10-133 or 10-134 shall be given during the calendar year.

Sec. 10-137. - Abatement of nuisance.

(a) Upon receiving notification as set forth in section 10-136(b), the occupant or owner of unoccupied premises shall cause the weeds, grass and other vegetation to be cut, removed, or destroyed by lawful means within 72 hours, and shall thereafter continue to maintain such vegetation at a height of less than eight inches for the remainder of the calendar year.

(b) Failure to cure a violation of section 10-133 or 10-134 in a timely manner will cause the village to abate the violation. The village shall keep an account of the expense of the abatement, and such expense shall be charged to and paid by the owner, occupant or person in possession or control of the premises. Fees for abatement by the village shall be determined from time to time by resolution of the village council.

Sec. 10-138. - Costs of abatement constitute lien.

(a) Charges for weed or grass cutting shall be due within 30 days from the date the bill is mailed. If payment is not received by the due date, a late fee of \$50.00 shall be charged.

(b) Charges for weed or grass cutting shall become a lien upon the premises. Whenever a bill for such charges has been rendered and remains unpaid by May 1 of the following calendar year, the treasurer may add the expense of abatement and the late fee to the next real property tax

notice for the premises, which amounts shall become delinquent if unpaid by the due date for payment of such tax and shall then bear interest at the same rate as the tax.

Sec. 10-139. - Violation.

Any violation of this article shall be punishable as a municipal civil infraction.

Secs. 10-140 - 10-160. - Reserved.

**Section 4.** That Chapter 10, Article III of the Code of Ordinances, Village of Lake Odessa, Michigan, entitled "Dismantled, Inoperable and Unlicensed Vehicles," is hereby renumbered as Article V and amended to read as follows:

#### ARTICLE V. - DISMANTLED, INOPERABLE AND UNLICENSED VEHICLES

##### DIVISION 1. - GENERALLY

Sec. 10-161. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Dismantled or partially dismantled vehicle* means a vehicle from which some part that is ordinarily a component of such vehicle has been removed or is missing.

*Inoperable motor vehicle* means a motor vehicle which, because of dismantling, deterioration, disrepair or other cause, is incapable of being propelled under its own power.

*Motor vehicle* means any wheeled vehicle which is self-propelled or intended to be self-propelled as well as travel trailers, recreational vehicle, house trailers or camper bodies.

*Unlicensed vehicle* means any motor vehicle, or other vehicle requiring a license or registration, that does not have a current registration or does not have a registration tab or license plate affixed to the vehicle in the manner required by law.

*Vehicle* means every device in, upon or by which any person is or may be transported, or any device that may be drawn upon a highway, including a motor vehicle, travel trailer, recreational vehicle, fifth wheel, motor home, camper, watercraft, snowmobile and off-road or all-terrain vehicle, boat trailers, and utility or other trailers designed for transporting or storing another vehicle.

Sec. 10-162. - Right of entry.

The police department, village manager or their designee shall have the right to enter private property at any reasonable hour of the day or night for the purpose of making a compliance survey of the premises or collecting other data and material pertaining to public health, safety and welfare and enforcing this article. No person shall resist or attempt to prevent

such officers from carrying out the purposes set forth in this article. Such officers shall have in their possession and shall carry upon their persons at all times, while carrying out the duties outlined, sufficient credentials identifying themselves. Such credentials shall be exhibited by the bearer on demand to any person in charge of any premises such officer seeks to enter.

Sec. 10-163. - Violations.

Whenever, by any section of this article, the performance of any act is required or the performance of any act is prohibited, a failure to comply with such section shall constitute a violation of this article. In addition, the failure, neglect or refusal to comply with a cease and desist order of the enforcing agency or person shall constitute a violation of this article.

Sec. 10-164. - Municipal civil infraction.

A person who violates any section of this article is responsible for a municipal civil infraction, subject to payment of a civil fine as set forth in section 2-288, plus costs and other sanctions, for each infraction. Repeat offenses under this article shall be subject to increased fines as provided by section 2-288.

Sec. 10-165. - Civil procedures to compel compliance.

In addition to any other remedies pursued by the village to abate violations of this article, the village may also file a complaint in circuit court for the county for an order granting the relief for which the action or proceeding is brought or for an order enjoining all persons from doing or maintaining such nuisance. The village manager, in the petition, may also apply to the circuit court for an order authorizing the village to abate any nuisance in the village.

Sec. 10-166. - Evidence of nuisance.

The presence of a dismantled, partially dismantled, unlicensed or inoperable vehicle, or parts of a vehicle on any platted or unplatted parcel of land in violation of this article is declared to be a public nuisance.

Sec. 10-167. - Storage on private property.

No person shall store on, place on or permit to be stored or placed on or allowed to remain on any private property within the village a dismantled, partially dismantled, unlicensed, or inoperable vehicle, or any parts of a vehicle, except within a completely enclosed building or upon the premises of an authorized junkyard business as may be permitted under the zoning ordinance in Chapter 36 of this Code.

Sec. 10-168. - Location permitted.

No person shall dismantle, cut up, remove parts from or otherwise disassemble any automobile, abandoned vehicle, or otherwise except in a completely enclosed building or upon

the premises of an authorized junkyard, as may be permitted under the zoning ordinance in Chapter 36 of this Code.

Sec. 10-169. - Placement on street or in front yard.

This article shall not be construed to permit parking or placing of a dismantled, partially dismantled, unlicensed or inoperable vehicle on any street area in the village or in any required front yard, as defined in section 36-5.

Secs. 10-170 - 10-195. - Reserved.

## DIVISION 2. - ABATEMENT

Sec. 10-196. - Access.

The village authorized representatives shall be granted free access to and from any land for the work necessary to accomplish the abatement of any violation of this article found to exist, when such abatement is authorized by ordinance. No person shall obstruct or prevent such work. Such authorized representatives, after performing their duties in a prudent manner, shall not be liable for suit in any action of trespass therefor and shall be defended in any action arising therefrom by the village attorney until the final disposition of the proceedings.

Sec. 10-197. - Notice to remove.

The police department, village manager or their designee is authorized and empowered to notify the owner or occupant of any private property within the village or the agent of such owner to remove any dismantled, partially dismantled, unlicensed or inoperable vehicle located on the owner's property. Such notice shall be by registered mail, addressed to the owner or occupant at his last known address, or shall be delivered to the owner or occupant in person.

Sec. 10-198. - Action for noncompliance.

Upon the failure, neglect or refusal of any owner, occupant or agent notified to remove any dismantled, partially dismantled, unlicensed, or inoperable vehicle within ten days after receipt of written notice provided for in section 10-127, or within ten days after the date of return of such notice if it is returned to the village post office because of the inability to make delivery thereof, provided the notice was properly addressed to the last known address of such owner or agent, as reflected upon the village tax records, the village manager is authorized and empowered to pay for the removal of such vehicle, or to order its disposal or removal by the village.

Sec. 10-199. - Costs of removal.

The reasonable cost and expense incurred by the village in removing and storing any vehicle from the property, as provided in section 10-198 shall be determined by the village, and the amount thus determined shall be charged to the owner of the premises involved and shall be due and payable forthwith. A bill covering such amount shall be mailed by the village clerk to

the person as shown as the owner by the last current tax roll, demanding payment of the amount due. If the owner of a lot, lots or premises involved fails to pay the bill within 30 days from the date the bill is mailed, the village council may cause the amount of the expense incurred, together with a penalty and administrative fee of ten percent, to be levied by them as a special assessment upon the lot, lots or premises as provided in section 26-28, or the amount thereof shall be collected by court action.

**Section 5.** Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

**Section 6.** Effective Date. This ordinance shall take effect seven days following its publication in a newspaper circulated within the Village.

**Section 7.** Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:  
Nays:  
Abstain:  
Absent:

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 2020

\_\_\_\_\_  
Karen L. Banks, Village President

\_\_\_\_\_  
Patrick Reagan, Interim Village Clerk

CERTIFICATION

I, the undersigned duly appointed Interim Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on \_\_\_\_\_, 2020, and that such ordinance was entered into the Ordinance Book of the Village on \_\_\_\_\_, 2020.

Date: \_\_\_\_\_

\_\_\_\_\_  
Patrick Reagan, Interim Village Clerk

**VILLAGE OF LAKE ODESSA  
IONIA COUNTY, MICHIGAN**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved the adoption of the following ordinance:

**ORDINANCE NO. 2020-\_\_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 4 OF THE CODE  
OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA**

**THE VILLAGE OF LAKE ODESSA ORDAINS:**

**Section 1.** That Chapter 4, Article I, of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

Chapter 4 - ANIMALS

ARTICLE I. - IN GENERAL

Sec. 4-1. - Definitions.

The following words, terms and phrases shall mean the following when used in this chapter:

- (a) *Animal* means any animal, including without limitation, any cat, dog, bird, reptile, fish or any other creature, of any age.
- (b) *At large* means off the premises of the owner and not under the control of the owner, the owner's agent, or some member of the owner's family by leash, cord, chain, or other restraint up to six feet in length tethered to a stationary object, or by leash up to 25 feet in length which is attached to a retracting mechanism held by the owner, his agent, or some member of the owner's family. Electronic controls are not adequate constraints for purposes of this article. A dog shall not be considered to be at large when being watched by the owner, owner's agent, or some member of the owner's family in a dog park or other area designated and posted for unleashed use.
- (c) *Owner* means any person who has a right of property in an animal, harbors an animal, has an animal in his or her care, or allows an animal to remain on or about the property or premises occupied by such person.
- (d) *County animal control agency and county animal control officer* means the Ionia County Animal Care and Control Department or a successive county agency, by whatever name, that performs the animal control function for Ionia County and the officer designated by such agency.



Sec. 4-2. - Ownership of certain animals prohibited.

It shall be unlawful for any owner to keep, harbor, or have charge of any animal when any one or more of the following conditions exist:

- (a) The animal appears to be suffering from rabies, mange or other infectious or dangerous disease. However, an owner shall not be deemed to be in violation of this subsection if the animal is under the care of a licensed veterinarian for the condition and is properly quarantined;
- (b) The animal is of a species that is not indigenous to the State of Michigan and that is normally found in the wild rather than kept domestically;
- (c) The animal is of a type prohibited in the zoning district in which the owner's property is located.
- (d) A violation of laws of this State that dictate such result as determined by the county animal control agency or as dictated in an order by a court of competent jurisdiction.

Sec. 4-3. - Animals at large.

It shall be unlawful for any owner to:

- (a) Intentionally permit an animal to be at large within the limits of the village. The owner of any animal found at large shall be responsible for a violation of this section, regardless of whether such owner resides in the village.
- (b) House an animal in a manner so as to accidentally allow an animal to escape and be at large, if such animal causes injury or damage to the person or property of another.
- (c) House an animal in a matter so as to accidentally allow an animal to be at large two or more times.

Sec. 4-4. - Violation.

Any person who violates any provision of this chapter shall be responsible as provided for pursuant to law and as enforced by the county animal control officer.

For those matters not enforceable by law by the county animal control officer, any person who violates any provision of this chapter shall be responsible for a municipal civil infraction, subject to section 2-288 of this Code, and punishable by a civil fine of:

- (a) Not less than \$25.00 for the first offense, plus costs and other sanctions.
- (b) \$50.00 for a first repeat offense, plus costs and other sanctions.
- (c) \$100.00 for any second repeat offense or subsequent repeat offense, plus costs and other sanctions.

Secs. 4-5. – County animal control officer.

It shall be the duty of the county animal control officer of the county animal control agency to enforce the provisions of this chapter and state law and, in the furtherance of such duties, they may make complaints to any court of competent jurisdiction in regard to any violation of this chapter or state law.

This chapter shall not constitute an “animal control ordinance” that would disavow the county animal control agency of enforcement powers granted pursuant to law. Complaints for violations of this chapter or other animal-related matters received by the Village shall be forwarded to the county animal control officer for enforcement of all animal control laws pursuant to law. If the county animal control agency finds such matter to be beyond its authority to enforce, the Village shall then enforce the violation as it deems appropriate.

Secs. 4-6—4-30. - Reserved.

**Section 2.** Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

**Section 3.** Effective Date. This ordinance shall take effect seven days following its publication in a newspaper circulated within the Village.

**Section 4.** Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:  
Nays:  
Abstain:  
Absent:

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 2020

\_\_\_\_\_  
Karen L. Banks, Village President

\_\_\_\_\_  
Patrick Reagan, Village Clerk

**CERTIFICATION**

I, the undersigned duly appointed Interim Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on \_\_\_\_\_, 2020, and that such ordinance was entered into the Ordinance Book of the Village on \_\_\_\_\_, 2020.

## 2021 Meeting Schedule

### Lake Odessa Village Council

DAY	DATE	TIME	LOCATION
Wednesday	January 20**	7:00 p.m.	Page Memorial Building
Monday	February 8*	6:30 p.m.	Page Memorial Building
Monday	February 15	7:00 p.m.	Page Memorial Building
Monday	March 15	7:00 p.m.	Page Memorial Building
Monday	April 19	7:00 p.m.	Page Memorial Building
Monday	May 17	7:00 p.m.	Page Memorial Building
Monday	June 21	7:00 p.m.	Page Memorial Building
Monday	July 19	7:00 p.m.	Page Memorial Building
Monday	August 16	7:00 p.m.	Page Memorial Building
Monday	September 20	7:00 p.m.	Page Memorial Building
Monday	October 18	7:00 p.m.	Page Memorial Building
Monday	November 15	7:00 p.m.	Page Memorial Building
Monday	December 20	7:00 p.m.	Page Memorial Building

\*Budget work session

\*\*January 2021 meeting changed in observance of MLK Day

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2020-53

### APPROVAL TO ACCEPT THE PROPOSAL FOR STRATEGIC PLANNING SERVICES FROM THE RIGHT PLACE/ ICEA

WHEREAS, the Village of Lake Odessa seeks to provide efficient, excellent, and cost-effective services and improvements to the community; and

WHEREAS, the Council for the Village of Lake Odessa understands that strategic planning will assist in the continuation of the provision of services and projects that will not only help the community to survive but to thrive in the coming years; and

WHEREAS, the Village Manager has sought a quote from the Right Place/ ICEA, of which the Village is a proud member and supporter; and

WHEREAS, Travis Alden, the Director of Business Development for the Right Place, has submitted a proposal to lead strategic planning sessions that will include the Village Council, the Village Manager, the Police Chief, and the DPW Superintendent; and

WHEREAS, this proposal, attached as "Exhibit A," will consist of three (3) work sessions, a participant survey, and a written report at the conclusion; and

WHEREAS, the proposed cost for these services are \$100 per hour and will not exceed forty (40) hours total.

#### NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the proposal from the Right Place/ ICEA for strategic planning services with a cost not to exceed \$4,000.00..
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** December 21, 2020

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Village Clerk**

# ICEA

## Ionia County Economic Alliance

**IONIA COUNTY  
ECONOMIC ALLIANCE**

**MISSION**

Long-term, sustainable economic growth is the goal of the ICEA. By supporting existing businesses in Ionia County while attracting new business to the area, ICEA will provide a firm foundation for future growth of the county.

**BOARD OF DIRECTORS**

Susan Hatto, Chair  
Montcalm  
Community College

Ryan Wilson, Vice-Chair  
Michigan One  
Community Credit Union

Sue Dahms, Treasurer  
Union Bank

Sandy Wolniakowski,  
Secretary  
Village of Pewamo

Ethan Ebenstein  
Ionia Intermediate  
School District

Jason Eppler  
City of Ionia

David Hodges  
Ionia County Commissioner

S. Tutt Gorman  
City of Portland

John Niemela  
City of Belding

Jessica Tramontana  
Consumers Energy

**CONTACT**

Travis Alden  
Director of Business  
Development

The Right Place, Inc.  
T 231-233-4349  
E: [aldent@rightplace.org](mailto:aldent@rightplace.org)  
www.rightplace.org/ionia

### PROPOSAL

**DATE:** December 17, 2020

**TO:** Patrick Reagan – Village Manager  
Village of Lake Odessa, MI  
VIA EMAIL

**RE:** Goal Setting & Prioritization Facilitation for Village Council

**SCOPE:** Facilitate discussions among & between Lake Odessa Village Council members and key staff members identified by Village Manager – in order to effectively identify, prioritize and articulate the key goals & objectives for Lake Odessa Village government.

This will drive the Village's scope of work in 2021 and beyond.

**SPECIFICS:**

- In-Person (with remote option if needed) facilitation, up to three (3) worksessions, at up to three (3) hours each.
- Tentative identified dates of January 13, 20 & 27
- Pre-worksession electronic survey of participants with report-out to help guide discussion.
- Written report/summary to be provided after worksessions are complete.
- Village to provide copies (electronic) of relevant master plans, strategic plans and related documents beforehand.

**COST:** \$100 per hour devoted to this scope of work, to be tracked and provided to the Village. Not to exceed 40 hours total.

**APPROVAL:**

\_\_\_\_\_  
Signature – Village of Lake Odessa

\_\_\_\_\_  
Signature - ICEA



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ROBERT GORDON  
DIRECTOR

December 18, 2020

### Emergency Order under MCL 333.2253 – Gatherings and Face Mask Order

Michigan law imposes on the Michigan Department of Health and Human Services (MDHHS) a duty to continually and diligently endeavor to “prevent disease, prolong life, and promote public health,” and gives the Department “general supervision of the interests of health and life of people of this state.” MCL 333.2221. MDHHS may “[e]xercise authority and promulgate rules to safeguard properly the public health; to prevent the spread of diseases and the existence of sources of contamination; and to implement and carry out the powers and duties vested by law in the department.” MCL 333.2226(d).

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.

In recognition of the severe, widespread harm caused by epidemics, the Legislature has granted MDHHS specific authority, dating back a century, to address threats to the public health like those posed by COVID-19. MCL 333.2253(1) provides that “[i]f the director determines that control of an epidemic is necessary to protect the public health, the director by emergency order may prohibit the gathering of people for any purpose and may establish procedures to be followed during the epidemic to insure continuation of essential public health services and enforcement of health laws. Emergency procedures shall not be limited to this code.” See also *In re Certified Questions*, Docket No. 161492 (Viviano, J., concurring in part and dissenting in part, at 20) (“[T]he 1919 law passed in the wake of the influenza epidemic and Governor Sleeper’s actions is still the law, albeit in slightly modified form.”); *id.* (McCormack, C.J., dissenting, at 12). Enforcing Michigan’s health laws, including preventing disease, prolonging life, and promoting public health, requires limitations on gatherings and the establishment of procedures to control the spread of COVID-19. This includes limiting the number, location, size, and type of gatherings, and requiring the use of mitigation measures at gatherings as a condition of hosting such gatherings.

On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of December 16, 2020, Michigan had seen 446,752 confirmed cases and 11,018 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to less than 200 confirmed cases per day in mid-June, greatly reducing the loss of life. Beginning in October, Michigan again experienced an exponential growth in cases. Daily new cases are now near 5,000, which is roughly three times higher than what was seen in the spring.

On November 15, 2020, MDHHS issued an order to slow the high and rapidly increasing rate of spread of COVID-19. Cases, hospitalizations, and deaths remained high through early December, threatening hospital and public health capacity. On December 7, 2020, MDHHS issued an order sustaining the protections of the prior order.

The State of Michigan presently has a seven-day average of 439 cases per million people, which is nearly five times higher than the case rate on October 1. Test positivity has increased from 3.2% in early October to 10.6% on December 18. A high number of cases creates significant pressure on our emergency and hospital systems. Although complaints of coronavirus-like illness in emergency departments are now starting to decrease for the state, the current rate remains near the all-time high, and is four times higher than early October. An average of 425 daily hospital admissions were seen in Michigan in the last week, with individuals under 60 years old accounting for a third of all new admissions. There are over 3,500 Michiganders hospitalized for COVID-19 and 17.3% of all available inpatient beds are occupied by patients who have COVID-19. The state death rate is 11.7 deaths per million people and continues to increase. The death rate is nine times higher than it was in early October, and there are more than 800 weekly deaths in Michigan. On December 11, 2020, the Food and Drug Administration granted an emergency use authorization for the first vaccine to prevent COVID-19, and more approvals are expected in the coming weeks. There is good reason for hope, but the pandemic is not yet at an end, and many more challenging months lay ahead.

In light of the beginning of vaccination and the recent promising reductions in the rate of spread of COVID-19, we can now begin cautious reopening with close monitoring of impacts. In so doing, however, we must move with care, patience, and vigilance, recognizing the grave harm that this virus continues to inflict on our state and how quickly our progress in suppressing it can be undone. As we reopen, the surest way to maintain our momentum in controlling the spread of COVID-19 is to open lower risk venues first, and gradually, rather than all at once. By taking deliberate steps and closely monitoring the data, we can ensure that Michigan remains on the path to recovery.

Considering the above, and upon the advice of scientific and medical experts, I have concluded pursuant to MCL 333.2253 that the COVID-19 pandemic continues to constitute an epidemic in Michigan. I have also, subject to the grant of authority in 2020 PA 238 (signed into law on October 22, 2020), herein defined the symptoms of COVID-19 based on the latest epidemiological evidence. I further conclude that control of the epidemic is necessary to protect the public health and that it is necessary to restrict gatherings and establish procedures to be followed during the epidemic to ensure the continuation of essential public health services and enforcement of health laws. As provided in MCL 333.2253, these emergency procedures are not limited to the Public Health Code.

I therefore order that:

**1. Definitions.**

- (a) “Child-care organization” means that term as defined by section 1(b) of the Child Care Organizations Act, 1973 PA 116, as amended, MCL 722.111(b) and day, residential, travel, and troop camps for children (as defined by Rule 400.11101(1)(q) of the Michigan Administrative Code).
- (b) “Employee” means that term as defined in section 2 of the Improved Workforce Opportunity Wage Act, 2018 PA 337, as amended, MCL 408.932, and also includes independent contractors.
- (c) “Lower risk entertainment facility” means: auditoriums; arenas; cinemas; concert halls; performance venues; sporting venues; stadiums; and theaters.
- (d) “Exercise facility” means a location in which individuals participate in individual or group physical activity, including gymnasiums, fitness centers, and exercise studios.
- (e) “Face mask” means a tightly woven cloth or other multi-layer absorbent material that closely covers an individual’s mouth and nose.



- (f) “Food service establishment” means that term as defined in section 1107(t) of the Food Law, 2000 PA 92, as amended, MCL 289.1107(t).
- (g) “Gathering” means any occurrence, either indoor or outdoor, where two or more persons from more than one household are present in a shared space.
- (h) “Higher risk recreational facilities” means recreational facilities other than lower risk recreational facilities. This includes: laser tag; night clubs; strip clubs; water parks; and trampoline parks.
- (i) “Household” means a group of persons living together in a shared dwelling with common kitchen or bathroom facilities. In dwellings with shared kitchen or bathroom facilities occupied by 20 or more unrelated persons, households are defined by individuals who share a bedroom.
- (j) “Indoors” means within a space that is fully or partially enclosed on the top, and fully or partially enclosed on two or more contiguous sides. Additionally, in a space that is fully or partially enclosed on the top, and fully or partially enclosed on two non-contiguous sides, any part of that space that is more than 8 feet from an open side is indoors.
- (k) “Lower risk recreational facilities” means recreational facilities where there is not physical contact among participants, there is minimal interaction between households participating in activities, masks can be worn, and, if indoors, activities involve a low degree of exhalation or physical exertion. This means: archery ranges; amusement parks; arcades; bingo halls; bowling centers; casinos; and gun ranges.
- (l) “Outdoors” means a space that is not indoors.
- (m) “Organized sports” means competitive athletic activity requiring skill or physical prowess and organized by a sports organizer.
- (n) “Sports Organizer” means an institution, association, or other organization that sets and enforces rules to ensure the physical health and safety of all participants for an organized sport.
- (o) “Principal symptoms of COVID-19” means at least 1 of fever, uncontrolled cough, or atypical new onset of shortness of breath, or at least 2 of the following not explained by a known physical condition: loss of taste or smell, muscle aches, sore throat, severe headache, diarrhea, vomiting, or abdominal pain. Per section 1(h) of 2020 PA 238, this definition represents the latest medical guidance, and serves as the controlling definition.

## **2. General capacity limitations at gatherings.**

### **(a) Indoor gatherings:**

- (1) Are prohibited at residential venues, except where no more than 10 persons from no more than 2 households are gathered. Such gatherings should be held consistent with guidance issued by the Department of Health and Human Services for such gatherings;
- (2) Are prohibited at non-residential venues.

### **(b) Outdoor gatherings are permitted only as follows:**

- (1) At residential venues, 25 or fewer persons are gathered, comprised of no more than 3 households;
- (2) At non-residential venues:
  - (A) 25 or fewer persons are gathered at a venue without fixed seating, and attendance is limited to 20 persons per 1,000 square feet, including within any distinct area within the event space;
  - (B) 25 or fewer persons are gathered at a venue with fixed seating, and attendance is limited to 20% of seating capacity of the venue.
- (c) The limitations to gatherings in sections 2(a) and 2(b) do not apply to:
  - (1) Incidental, temporary gatherings of persons in a shared space, such as frequently occur in an airport, bus station, exercise facility, food service establishment, shopping mall, or public pool, except as prohibited in section 3;
  - (2) Gatherings between an employee and a customer for the purpose of receiving services;
  - (3) Workplace gatherings that occur consistent with the Emergency Rules issued by MIOSHA on October 14, 2020;
  - (4) Voting or official election-related activities;
  - (5) Training of law enforcement, correctional, medical, or first responder personnel, insofar as those activities cannot be conducted remotely;
  - (6) Education and support services at public, nonpublic, and boarding schools serving students in prekindergarten through grade 8;
  - (7) Children in a child-care organization, after school program, or camp setting;
  - (8) Persons traveling on a school bus or other public transit;
  - (9) Gatherings for the purpose of medical treatment, including mental health and substance use disorder support services;
  - (10) Gatherings of up to 25 persons for the purpose of a funeral;
  - (11) Residential care facilities, which are subject to the October 21 epidemic order entitled "Requirements for Residential Facilities," or any replacement of that order;
  - (12) Cardiopulmonary resuscitation courses and swimming instruction courses;
  - (13) Proctored, nationally-administered admissions and certification examinations that are not available remotely, provided that examinees are spaced no less than 12 feet apart;
  - (14) Gatherings at lower risk entertainment and lower risk recreational facilities that comply with the restrictions set forth in section 3(a) of this order;
  - (15) Gatherings for public health or other emergency purposes.

- (d) As a condition of hosting a gathering under this order, organizers and facilities must design the gathering to encourage and maintain physical distancing, and must ensure that persons not part of the same household maintain 6 feet of distance from one another to the extent possible.

**3. Gathering restrictions for entertainment and food service facilities.**

- (a) Gatherings are permitted at lower risk entertainment facilities and lower risk recreational facilities, provided that:
  - (1) Organizers do not permit persons to mingle with others from outside of their household;
  - (2) Household groups consist of no more than 6 persons;
  - (3) Households are spaced or seated at least 6 feet apart;
  - (4) No food or beverages are sold or consumed on the premises;
  - (5) Venues comply with the following capacity limits:
    - (A) For venues with fixed seating, occupancy must not exceed 20% of the limits established by the State Fire Marshal or a local fire marshal;
    - (B) For venues with non-fixed seating, occupancy is limited to 20 persons per 1,000 square feet, including within any distinct space within the venue;
    - (C) For all venues, no more than 100 persons may be gathered within any distinct space within the venue, except at stadiums and arenas hosting sporting events as provided in section 6, in which case up to 250 persons may be gathered.
- (b) Gatherings are permitted at food service establishments under the following conditions:
  - (1) Persons are not gathered indoors except in custodial settings, medical facilities, school and university cafeterias, shelters, and soup kitchens. If attendees are seated at tables, persons must be 6 feet apart, or members of a household may share a table and tables must be spaced a minimum of 6 feet apart;
  - (2) Persons participating in outdoor dining are seated no more than 6 to a table and tables are spaced a minimum of 6 feet apart;
- (c) Nothing in this section shall be construed to prohibit the use of these facilities for public health or other emergency purposes.

**4. Gathering restrictions for other facilities.** In addition to the gathering limitations set forth elsewhere in this order, the following limitations apply to gatherings in the following facilities:

- (a) A gathering at a retail store, library, or museum must not exceed 30% of total occupancy limits established by the State Fire Marshal or a local fire marshal. Nevertheless, a retail store, library, or museum may permit one customer at a time to enter if strict adherence to

the 30% total occupancy limit would otherwise result in closure. Spaces for indoor dining, including food courts, must be closed.

- (1) Retail stores must establish lines to regulate entry and checkout, with markings for patrons to enable them to stand at least six feet apart from one another while waiting.
- (b) At exercise facilities:
  - (1) Gatherings must not exceed 25% of the total occupancy limits established by the State Fire Marshal or a local fire marshal; and
  - (2) There must be at least 12 feet of distance between each occupied workout station;
  - (3) Indoor gatherings for group fitness activities or classes are prohibited. Outdoor gatherings for group fitness activities or classes are permitted.
- (c) Gatherings in waiting rooms at outpatient health-care facilities, veterinary clinics, and other businesses are prohibited unless the facility implements a system to ensure that persons not of the same household maintain 6 feet of distance. To the extent possible, this system must include a policy that patients wait in their cars for their appointments to be called.
- (d) Gatherings at an indoor or outdoor pool not otherwise prohibited by this order must not exceed 25% of bather capacity limits described in Rule 325.2193 of the Michigan Administrative Code.
- (e) Gatherings at indoor ice and roller rinks are prohibited, except for individual exercise or one-on-one instruction, where occupancy is limited to 2 persons per 1,000 square feet, including within the exercise space. Gatherings at outdoor ice and roller rinks are permitted, except for organized contact sports, provided that occupancy is limited to 2 persons per 1,000 square feet, including within the exercise space. Gatherings for the purpose of non-contact sports and open skating are permitted only at outdoor rinks.
- (f) In facilities offering non-essential personal care services, including hair, nail, tanning, massage, traditional spa, tattoo, body art, and piercing services, and similar personal care services, gatherings are only permitted to the extent that services do not involve the removal of face masks. All services must be provided by appointment, and gatherings in waiting areas are prohibited.

## **5. Schools, colleges, technical schools, and universities.**

- (a) Gatherings at public, nonpublic, and boarding schools for the purpose of conducting in-person instruction of pupils in prekindergarten through grade 12 are permitted, subject to local health department and school district decisions on remote learning. Gatherings are permitted for the purpose of extracurricular activities except those that involve physical contact among participants, a high degree of exhalation or physical exertion indoors, or where masks cannot be worn.
- (b) Gatherings at public, nonpublic, and boarding schools are permitted for the purpose of child care programs, tutoring and academic support, and for providing services to students in need, including food distribution, access to internet connectivity, and physical and mental health care services.

- (c) Gatherings at colleges and universities, trade schools, and career schools are permitted for the purpose of holding in-person classes and other events sponsored by the educational institution. The limits imposed by section 2(a) and 2(b) do not apply to such gatherings, but they remain subject to all other applicable requirements of this order.

## **6. Organized sports gathering restrictions.**

- (a) Gatherings for the purpose of indoor organized sports and contact organized sports are prohibited unless all participants, teams, and venues comply with the enhanced testing regimen specified in the Additional Mitigation Measures for Safer Athletic Practice and Play without the use of Face Coverings section of [MDHHS guidance on Additional Measures for Safer Athletic Practice and Play](#), or a school is participating in an MDHHS testing pilot program. Sports organizers complying with this section may host gatherings for the purpose of practice and competition notwithstanding the gathering prohibitions in section 2.
- (b) Gatherings for the purpose of outdoor, non-contact sports are permitted.

## **7. Face mask requirement at gatherings.**

- (a) All persons participating in gatherings are required to wear a face mask.
- (b) As a condition of gathering for the purpose of transportation, transportation providers must require all staff and patrons to use face masks, and must enforce physical distancing among all patrons to the extent feasible.
- (c) Except as provided elsewhere in this order, a person responsible for a business, store, office, government office, school, organized event, or other operation, or an agent of such person, must prohibit gatherings of any kind unless the person requires individuals in such gatherings (including employees) to wear a face mask, and denies entry or service to all persons refusing to wear face masks while gathered.
- (d) A person responsible for a business, store, office, government office, school, organized event, or other operation, or an agent of such person, may not assume that someone who enters the facility without a face mask falls within one of the exceptions specified in section 8 of this order, including the exception for individuals who cannot medically tolerate a face mask. An individual's verbal representation that they are not wearing a face mask because they fall within a specified exception, however, may be accepted.
- (e) A person responsible for a child-care organization or camp, or an agent of such person, must not allow gatherings unless face masks are worn by all staff. Children must wear face masks as indicated below:
  - (1) All children 2 years and older when on a school bus or other transportation provided by the child-care organization or camp;
  - (2) All children 4 years and older when in indoor hallways and indoor common areas;
  - (3) All children 5 years and older when in classrooms, homes, cabins, or similar indoor settings.

8. **Exceptions to face mask requirements.** Although a face mask is strongly encouraged even for individuals not required to wear one (except for children under the age of 2), the requirement to wear a face mask in gatherings as required by this order does not apply to individuals who:

- (a) Are younger than 5 years old, outside of child-care organization setting (which are subject to requirements set out in section 7(e));
- (b) Cannot medically tolerate a face mask;
- (c) Are eating or drinking while seated at a food service establishment or at a private residence;
- (d) Are exercising outdoors and able to consistently maintain 6 feet of distance from others;
- (e) Are swimming;
- (f) Are receiving a medical service for which removal of the face mask is necessary;
- (g) Are asked to temporarily remove a face mask for identification purposes;
- (h) Are communicating with someone who is deaf, deafblind, or hard of hearing and whose ability to see the mouth is essential to communication;
- (i) Are actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, and where wearing a face mask would seriously interfere in the performance of their public safety responsibilities;
- (j) Are at a polling place for purposes of voting in an election;
- (k) Are engaging in a religious service; or
- (l) Are giving a speech for broadcast or to an audience, provided that the audience is at least 6 feet away from the speaker.

9. **Contact tracing requirements for particular gatherings.**

- (a) Gatherings are prohibited at the following facilities unless the facility maintains accurate records, including date and time of entry, names of patrons, and contact information, to aid with contact tracing, and denies entry for a gathering to any visitor who does not provide, at a minimum, their name and phone number:
  - (1) All businesses or operations that provide barbering, cosmetology services, body art services (including tattooing and body piercing), tanning services, massage services, or similar personal care services;
  - (2) Exercise facilities.
- (b) All businesses or operations that provide in-home services, including cleaners, repair persons, painters, and the like must not permit their employees to gather with clients unless the business maintains accurate appointment records, including date and time of service, name of client, and contact information, to aid with contact tracing.

- (c) Upon request, businesses, schools, and other facilities must provide names and phone numbers of individuals with possible COVID-19 exposure to MDHHS and local health departments to aid in contact tracing and case investigation efforts.
- (d) Data collected under this section:
  - (1) Must not be sold, or used for sales or marketing purposes without the express consent of each patron;
  - (2) Must be protected as confidential information to the fullest extent of the law;
  - (3) Must not be provided to law enforcement or immigration officials except upon receipt of a lawful subpoena from a court or other lawful court order;
  - (4) Must be retained for 28 days by the collecting organization, after which time the data must be destroyed. If facilities use existing data to fulfill this requirement, they may instead follow their own pre-existing data retention and destruction policies at the conclusion of the 28-day retention period.

## 10. Implementation.

- (a) Nothing in this order modifies, limits, or abridges protections provided by state or federal law for a person with a disability.
- (b) Under MCL 333.2235(1), local health departments are authorized to carry out and enforce the terms of this order.
- (c) Law enforcement officers, as defined in the Michigan Commission on Law Enforcement Standards Act, 1965 Public Act 203, MCL 28.602(f), are deemed to be “department representatives” for purposes of enforcing this order, and are specifically authorized to investigate potential violations of this order. They may coordinate as necessary with the appropriate regulatory entity and enforce this order within their jurisdiction.
- (d) Neither a place of religious worship nor its owner is subject to penalty under this order for allowing religious worship at such place. No individual is subject to penalty under this order for engaging in religious worship at a place of religious worship.
- (e) Consistent with MCL 333.2261, violation of this order is a misdemeanor punishable by imprisonment for not more than 6 months, or a fine of not more than \$200.00, or both.
- (f) Nothing in this order affects any prosecution or civil citation based on conduct that occurred before the effective date of this order.
- (g) Nothing in this order should be taken to interfere with or infringe on the powers of the legislative and judicial branches to perform their constitutional duties or exercise their authority, or protections guaranteed by the state or federal constitution under these emergency circumstances.
- (h) Consistent with any rule or emergency rule promulgated and adopted in a schedule of monetary civil penalties under MCL 333.2262(1) and applicable to this order, violations of this order are also punishable by a civil fine of up to \$1,000 for each violation or day that a violation continues.

- (i) If any provision of this order is found invalid by a court of competent jurisdiction, whether in whole or in part, such decision will not affect the validity of the remaining part of this order.
- (j) It is not a violation of this order for a person to enter a facility otherwise closed for gatherings if they are entering solely for the purpose of using restroom facilities.

This order takes effect on December 21, 2020 at 12:01 AM, at which time the December 7, 2020, order entitled Gatherings and Face Mask Order is rescinded. This order remains in effect through January 15, 2021 at 11:59 PM. Persons with suggestions and concerns are invited to submit their comments via email to [COVID19@michigan.gov](mailto:COVID19@michigan.gov).

Date: 12/18/2020



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Robert Gordon, Director  
Michigan Department of Health and Human Services



# MDHHS EPIDEMIC ORDER DEC. 18



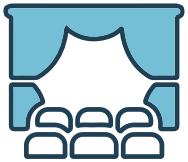
## Limits on attendance at residential gatherings.

INDOORS: UP TO 10 PERSONS FROM 2 HOUSEHOLDS  
OUTDOORS: UP TO 25 PERSONS FROM 3 HOUSEHOLDS

- Face masks are required at all times, unless eating or drinking.
- Residents should follow MDHHS [guidelines for safe social gatherings](#) and are encouraged to form a “pod” of people to socialize with consistently.

## Limits on attendance at non-residential venues.

### INDOORS



- Indoor gatherings are not permitted at non-residential venues, except for a small number of specific exemptions, like workplaces, or when a customer and an employee are gathered so the customer can receive a service.
- However, most venues are still open for individuals or single households.
  - Everyone must wear a face mask.
  - Venues must be set up to maintain 6 feet of physical distancing between households.
  - Specific capacity limits apply based on the venue.

### OUTDOORS



- Outdoor gatherings up to 25 persons occurring at non-residential venues are permitted as follows:
  - FOR FIXED SEATING: limit attendance to 20% of seating capacity.
  - WITHOUT FIXED SEATING: limit attendance to 20 persons per 1,000 square feet, including within any distinct area within the event space.
  - Everyone must wear a face mask.

“Gathering” means any occurrence where two or more persons from more than one household are present in a shared space. Incidental, temporary gatherings (such as at a store, airport, or food service establishment) are excepted.

## Face masks are still required.

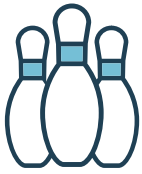


Businesses, government offices, schools, child care organizations, operators of public transit, and all other gathering organizers must not allow indoor or outdoor gatherings of any kind unless they require individuals to wear a face mask. These entities may not assume that someone who enters the business without a face mask falls in one of the exceptions; but may accept an individual’s verbal representation that they are not wearing a face mask because they fall within a specified exception.

## Retail and personal services



- Gatherings at a retail store, library or museum, may not exceed 30% of total occupancy limits. Spaces for indoor dining, including food courts, must be closed.
- Gatherings to receive personal care services, including hair, nail, tanning, massage, spa, tattoo, body art, and piercing services are permitted by appointment, so long as the service does not require the removal of a face mask.



## Recreation and entertainment

- The following recreation and entertainment venues are open for enjoyment by individuals or single households of up to 6 persons: auditoriums; arenas; cinemas; concert halls; performance venues; sporting venues; stadiums; theaters; archery ranges; amusement parks; arcades; bingo halls; bowling alleys; non-tribal casinos; and gun ranges.
  - FOR FIXED SEATING: limit attendance to 20% of seating capacity.
  - WITHOUT FIXED SEATING: limit attendance to 20 persons per 1,000 square feet, including within any distinct area within the event space.
  - Food and drinks are not permitted to be sold or consumed.
  - Everyone must remain masked at all times.
  - Households must be spaced 6 feet apart.
  - Total occupancy in each room is limited to 100 persons, except for stadiums and arenas, which are capped at 250.
- Gatherings are not permitted at higher risk venues like laser tag; night clubs; strip clubs; water parks; and trampoline parks.



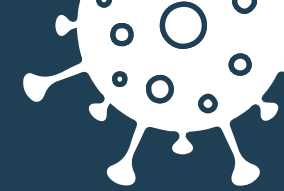
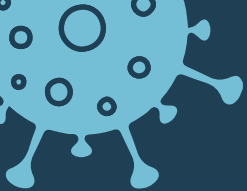
## Food service

- Indoor dining at restaurants and bars is not permitted. This includes dining inside most covered patios, balconies, tents, and other structures, unless they are mostly open to the air. See the [Outdoor Seating Infographic](#) for more details.
- Food service for takeout and delivery is permitted.
- Outdoor dining is permitted so long as no more than 6 persons are seated at each table and tables are spaced 6 feet apart.
- Dining in an igloo, hut, or small tent is permitted so long as there is only one household inside.



## Exercise, fitness, and sports

- Gatherings are permitted for outdoor group fitness classes and activities, and outdoor non-contact sports.
- Gatherings are not permitted for indoor group fitness activities like yoga, dance, cycling, and gymnastics, nor for high-contact indoor exercise or recreation like trampoline parks and water parks.
- Individual exercise and 1:1 training is permitted at gymnasiums, fitness centers, and exercise studios.
  - Attendance must not exceed 25% of the total occupancy limits.
  - There must be at least 12 feet of distance between each occupied workout station.
- Individual exercise, 1:1 training, and swimming lessons are permitted at indoor and outdoor pools.
  - Attendance must not exceed 25% of capacity limits.
  - Family pool areas, water parks, and other unstructured play areas may not be open.
- Individual exercise and 1:1 training is permitted at roller and ice rinks.
  - Attendance must not exceed 2 persons per 1,000 square feet (approximately 34 people on the ice at once on a typically sized rink).
  - Open/group skate and non-contact sports are permitted at outdoor rinks.
- Indoor sports and contact sports, including high school and college sports; club sports; children, youth, and adult recreational leagues; and charity tournaments and events; are not permitted unless they can show compliance with the [enhanced testing regimen and infection control guidelines](#), which requires 6 days per week of testing, no social contact of any kind by athletes outside of their teammates and household members, and supervision by team medical staff.



# DEC. 18 ORDER: GATHERING GUIDELINES

## Open



Two-household gathering (high precautions)\*



Public transit



Funerals (25 people)



Small outdoor gatherings (25 people)



Hair salons, barber shops, other personal services



Health care



Retail



Gyms, pools, roller and ice rinks (for individual exercise)



Theaters, movie theaters, stadiums, arenas



Preschool through 12th grade (local district choice)



Restaurants and bars (outdoor dining, takeout, and delivery)



Bowling centers



Childcare



Professional sports\*\*



Bingo halls, casinos, arcades



Manufacturing, construction, other work that is impossible to do remotely, including technical education



Parks and outdoor recreation



Outdoor group fitness classes and non-contact sports

\*See Social Gathering Guidance.

\*\*Includes a limited number of NCAA sports.

## Not open



Workplaces, when work can be done from home



Restaurants and bars (indoor dining)



Night clubs



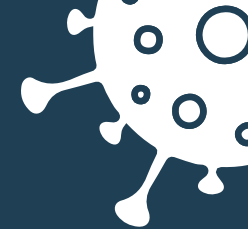
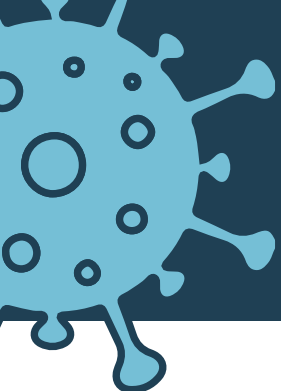
Indoor sports & contact sports, except professional sports



Trampoline parks, water parks






Indoor group fitness classes

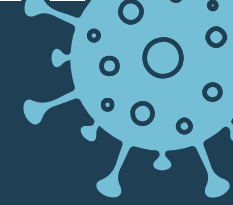


# COVID-19

## KEY METRICS FOR SAFE RESTART

	<b>Metric</b>	<b>Why it matters</b>	<b>What we want to see</b>
<b>Share of hospital beds with COVID-19 patients</b>	Percent of adult inpatient beds occupied by COVID-19 patients	Measures impact on hospitals. Takes time after cases decline to show improvement.	 Declining trend
<b>COVID-19 case rates</b>	COVID-19 cases per 1,000,000 residents	Direct measure of COVID-19 spread. Drives hospitalizations.	 Declining trend
<b>Percent positivity</b>	Percent of COVID-19 tests that are positive	Measures whether we could be missing cases in the community. Early indication of future cases and hospitalizations.	 Declining trend

For more information about the order, visit [Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus).  
Questions or concerns can be emailed to [COVID19@michigan.gov](mailto:COVID19@michigan.gov).



# Outdoor Seating Enclosures

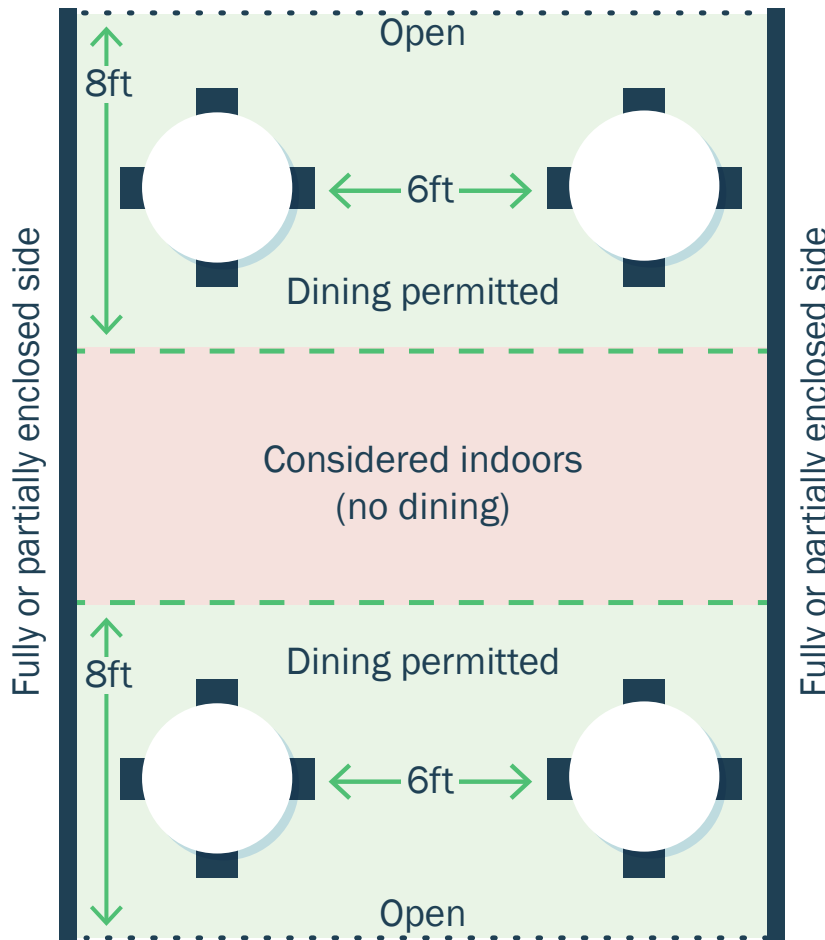
Open roofs or sides must be completely open to count. Partial roofs or sides, such as half tent sides or a low wall with open windows, count as closed sides.

## Allowed



Fully enclosed space, like an igloo or small hut, with no more than 6 people from 1 household inside

## Limited Seating



## Not Allowed



Fully enclosed space, like an igloo or small hut, with 7+ people or 2+ households inside