



**PROPOSED AGENDA  
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL  
MONDAY, NOVEMBER 21, 2022 - 7:00 P.M.**

Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Citizen Comment on Agenda Items:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve the meeting minutes from the following Village Council meetings:**

- a) Minutes from the regular Village Council meeting of October 17, 2022

**VII. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 10/1//2022 to 10/31/2022
- b) Approve bills in excess of \$3,000.00 each, including:
- ADT Commercial -- \$8,457.22 – Down-Payment for Purchase of New Security Camera System (Paid)
  - CivicPlus – \$6,050.00 -- Village Website Approved Annual Payment (Paid)
  - Clorwell Electrical Contractors, LLC -- \$3,825.00 – New Electric Service for Backup Well (Paid)
  - Detroit Salt Company -- \$3,649.80 – Winter Salt (Paid)
  - Homeworks -- \$4,645.98 – Water Plant Electricity (Paid)
  - Lakeland Asphalt Corp. -- \$207,022.00 – Summer Paving Projects (Paid)
  - Mercantile Bank -- \$4,815.00 – Bond Interest (Paid)
  - Pitsch Companies -- \$17,600.00 – Demolition of Former Water Building (Paid)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – October 2022 Meeting Minutes
- c) Lake Odessa Area Arts Commission – October 2022 Meeting Minutes
- d) Lakewood Wastewater Authority – August 2022 Minutes
- e) Lake Odessa Library Board – July 2022 Minutes
- f) 2021 Village of Lake Odessa CVTRS Report

**IX. Departmental Reports:**

- a) Village Manager’s Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

**X. Committee Reports**

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee
- c) UTV Committee

**XI. Presentations**

- a) Swearing in of Officer Renton Joling

**XII. Unfinished Business**

- a) None

**XIII. New Business:**

- a) Proposed Resolution 2022-56: Approving the Village President’s Appointment List as Presented for Various Village Posts, Boards, and Commissions
- b) Proposed Resolution 2022-57: Approving the Readoption of the Village Council Rules of Procedure as Submitted
- c) Proposed Resolution 2022-58: Approving the Readoption of the Village Council Code of Ethics and Conduct for Elected and Appointed Officials as Submitted
- d) Proposed Resolution 2022-59: Approval to Adopt the Village of Lake Odessa Employee Deferred Compensation Plan for Fiscal Year 2023-2024
- e) Proposed Resolution 2022-60: Approving the Purchase of a 6” Badger E-Series Water Meter from Badger Meter

**XIV. Miscellaneous Correspondence:**

- a) Letter from Village Resident Thelma Curtis
- b) Letter from the Lakewood Community Council, re: Community Basket Program

**XV. Trustee Comments**

**XVI. Public Comment**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment to the Village Council. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**XVII. Adjournment**

# Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

OCTOBER 17, 2022

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Melvin McCloud, Trustee Michael Brighton, Trustee Carrie Johnson, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Robert Young

Absent: None

Staff present: Patrick Reagan, Kathy Forman

Visitors present: James Gemell, Lakewood News; Bill King, Lake Odessa Fair Board; Beth Barrone; Al Klein

**APPROVAL OF THE AGENDA**

Motion by Young, support by Hickey, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 7-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

- Beth Barrone – spoke about the need for a dog park in the community and believes that the Parks and Recreation Committee should look into grant funding to build this.

**MINUTES**

Motion by McCloud, support by Cappon, to approve the minutes from the September 19, 2022 regular Council meeting. Voice vote was called for by Banks. All ayes. Motion carried, 7-0.

**BILLS**

Motion by Johnson, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 9/1/2022 thru 9/30/2022 Motion carried unanimously by voice vote of members present, 7-0.

**CONSENT AGENDA**

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – September 2022 Meeting Minutes
- c) Lake Odessa Area Arts Commission – September 2022 Meeting Minutes

Motion by Cappon, supported by Johnson, to approve the consent agenda. Motion carried unanimously by voice vote of members present, 7-0.

#### **DEPARTMENTAL REPORTS**

- Manager's Report: Reagan gave overview of report and business on the agenda.
- DPW: Report submitted.
- Police: Report submitted.
- Finance: Forman gave an overview of the finance report.

#### **COMMITTEE REPORTS:**

- Personnel/Finance Committee: Banks stated that the Council needs to begin the process of conducting the Manager's annual evaluation.
- Recreation/ Special Projects Committee: No report
- UTV Committee: Brighton stated that this committee has met and a survey has been created in order to gather input from Village residents. Brighton stated that this survey will be active until November 4, 2022.
- Arts Commission: Johnson provided an update of the LOAAC and the Bear carving in Village Park.

#### **PRESENTATIONS/ PROCLAMATIONS**

Banks presented Trustee McCloud with a proclamation recognizing his years of service to the Village of Lake Odessa.

#### **DISCUSSION ITEMS**

- a) None

#### **PUBLIC HEARINGS**

- a) None

#### **UNFINISHED BUSINESS**

There was no unfinished business.

#### **NEW BUSINESS**

- a) Proposed Resolution 2022-53: Approving the Two-Year Extension of a Lease Agreement for the Use of Village-Owned Property with Tim Stuart

Motion by Cappon, supported by Brighton, to approve proposed resolution 2022-53: Banks called for a roll call vote. Yes: Cappon, Brighton, Young, Hickey, Johnson, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

- b) Proposed Resolution 2022-54: Approving an Over/ Under Payment Collection Policy for the Village of Lake Odessa

Motion by Johnson, supported by Hickey, to approve proposed resolution 2022-54. Banks called for a roll call vote. Yes: Johnson, Hickey, Cappon, Brighton, McCloud, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed, 7-0.

- c) Proposed Resolution 2022-55: Approving the Quote from ADT for the Purchase of a Security Camera System for the Page Memorial Building

Motion by Brighton, supported by Cappon, to approve proposed resolution 2022-55. Banks called for a roll call vote. Yes: Brighton, Cappon, Hickey, Johnson, Young, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

- d) Consideration of Proposed Ordinance Amendment 2022-06: An Ordinance to Amend the Code of Ordinances of the Village of Lake Odessa by Amending Chapter 36, Article's I, II, III, and IV

Motion by McCloud, supported by Hickey, to approve proposed resolution proposed ordinance amendment 2022-06. Banks called for a roll call vote. Yes: McCloud, Hickey, Young, Brighton, Cappon, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

### **MISCELLANEOUS CORRESPONDENCE**

- a) Note of thanks for the annual support from the ICEA

### **TRUSTEE COMMENTS**

Johnson – Thanked McCloud for his years of service to Lake Odessa.

McCloud – Stated “it was a nice journey.” Thanked everyone for all the support and assistance over the years. Wished everyone a Happy Halloween.

Young – No comment.

Cappon – Thanked McCloud for his years of service. Also, thanked staff for their response in providing aid to the shooting victim that came into the Page Building.

Hickey – No comment.

Brighton – Thanked McCloud for his years of service.

Banks – Thanked the Village staff for their hard work. Stated that the Village is fortunate to have such a great staff.

### **PUBLIC COMMENT**

Bill King, Lake Odessa Fair Board – King spoke to the Council about the projects currently underway at the fair grounds. Spoke about receiving a grant from MDARD for work on renovating the grandstands. Spoke about the need to rehabilitate the baseball fields. Asked Council to consider paving the east side of Fairgrounds Drive.

### **ADJOURNMENT**

Motion by Young, supported by Cappon, to adjourn the meeting. Motion carried by voice vote of members present, 7-0.

Meeting adjourned at 8:11 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Village Clerk



**Purchases Over \$3,000.00**



# Account Summary

(Deposit Invoice)

|               |              |
|---------------|--------------|
| Invoice Date: | 10/19/2022   |
| Invoice No:   | SC-891492226 |

## Need to Reach Us?



**Customer Service:**  
1-800-642-2874

**Hearing Impaired:**  
1-800-395-6137



*Please Write Us At:*

ADT Commercial Customer Support

P.O. Box 49292  
WICHITA, KS 67201-9292  
[www.adt.com/commercial](http://www.adt.com/commercial)

### Description

Installation Charge:

**Deposit Due at Signing:**

Balance Due at Installation:

### Amount

\$12,437.09 \*

\$8,457.22

\$3,979.87 \*

*Ok to pay  
PTA 10/19/22  
101-265-980.001  
A budget  
amendment  
will be  
deposed.*

\* plus applicable sales tax

|                       |                        |                         |                       |
|-----------------------|------------------------|-------------------------|-----------------------|
| <b>Business Name:</b> | VILLAGE OF LAKE ODESSA | <b>Phone:</b>           | 6163748698            |
| <b>Address:</b>       | 839 4th Ave            | <b>Billing Address:</b> | 839 4th Ave           |
|                       | LAKE ODESSA, MI 48849  |                         | LAKE ODESSA, MI 48849 |

  
 ADT COMMERCIAL  
 PO BOX 872987  
 KANSAS CITY MO 64187-2987

|                   |            |
|-------------------|------------|
| Amount Due:       | \$8,457.22 |
| Payment Due Date: | On Receipt |
| Amount Enclosed:  |            |

Payments should be made payable to **ADT Commercial**. Please write your invoice number on your check. We also accept credit card payments.



# Invoice PAST DUE

CivicPlus LLC  
NEW REMITTANCE ADDRESS  
(FOR PAYMENTS ONLY)  
CivicPlus  
PO Box 1572  
Manhattan KS 66505

#240021  
9/16/2022  
PO #

**Bill To**  
Lake Odessa Michigan  
839 4th Avenue  
Lake Odessa MI 48849-1077

## TOTAL DUE

# \$6,050.00

Due Date: 10/16/2022

**Terms**                      **Due Date**                      **PO #**                      **Approving Authority**  
Net 30                      10/16/2022

| Qty | Item  | Start Date | End Date  |
|-----|---|------------|-----------|
| 1   | Municode Web Custom Civic Open Build -Installment Payment (Year 2 of 4) | 7/1/2022   | 6/30/2023 |
| 1   | Municode Web Premium Civic Open Subscription0                           | 7/1/2022   | 6/30/2023 |

|              |            |
|--------------|------------|
| <b>Total</b> | \$6,050.00 |
| <b>Due</b>   | \$6,050.00 |

101-101-880.000  
on to pm  
Jm

Comm. Prior:  
10/17/22

CivicPlus, LLC acquired Municode, LLC and is the billing entity and payee for Municode services. Please note our updated contact, billing address, and payment information for your records.

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to [accounting@civicplus.com](mailto:accounting@civicplus.com).

**Bank Name**  
KS State Bank

**Account Name**  
CivicPlus LLC  
CivicPlus  
302 S 4th St.  
Suite 500  
Manhattan KS 66502

**Account Number**  
1046292

**Routing Number**  
101101536

# Clorwell Electrical Contractors, LLC

11094 S. State Rd.  
Lake Odessa, MI 48849

Ph (616) 374-0966

Email:  
clorwellelectric@gmail.com

# Invoice

|           |          |
|-----------|----------|
| Date      | P.O. No. |
| 9/25/2022 |          |

| Description  | Qty | Rate | Amount            |
|--|-----|------|-------------------|
| Labor and materials as estimated (our estimate #2068) to install a new service entrance for the backup well system well house next to the beach parking entrance. This includes the re-use of the disconnect from the old service.<br><br><p style="text-align: center;">591-536-801</p> |     |      | 3,825.00          |
| <b>Invoice Total</b>   |     |      | <b>\$3,825.00</b> |



12841 Sanders Street  
 Detroit, MI 48217  
 Phone No. 313-841-5144  
 Fax No. 313-841-0466  
 ar@detroitssalt.com

**Sell-to**  
 LAKE ODESSA VILLAGE  
 JESSE TROUT  
 839 FOURTH AVE  
 Lake Odessa, MI 48849  
 UNITED STATES

**Ship-to**  
 LAKE ODESSA VILLAGE  
 LAKE ODESSA VILLAGE  
 800 SEWER PLANT RD  
 Lake Odessa, MI 48849

Invoice No. SI23-17078  
 Posting Date 10/19/22  
 Payment Terms NET 30  
 Due Date 11/18/22  
 P.O.  
 Customer No. MILAK03

| Ticket No.           | Date     | Order      | Location | Product   | Qty          | Rate    | Amount            | Tax Amount | Total             |
|----------------------|----------|------------|----------|-----------|--------------|---------|-------------------|------------|-------------------|
| 829490               | 10/19/22 | SO22-10359 | 007      | ROCK SALT | 52.14        | \$70.00 | \$3,649.80        |            | \$3,649.80        |
| <b>Invoice Total</b> |          |            |          |           | <b>52.14</b> |         | <b>\$3,649.80</b> |            | <b>\$3,649.80</b> |

**Total Invoice** \$3,649.80

$$\begin{array}{r} \$1824.90 \\ \$1824.90 \\ \hline 3649.80 \end{array}$$
 202-449-734 - Split =  
 203-449-734

QUESTIONS? PLEASE CALL 313-841-5144

FEDERAL ID 38-3341484

PLEASE NOTE: OUR REMITTANCE ADDRESS HAS CHANGED

Please remit payment to: Detroit Salt Company, PO Box 874127 Kansas City, MO 64187-4127





Tri-County Electric Cooperative  
7973 E. Grand River Ave.  
Portland, MI 48875-9717

Emergency: 1-800-848-9333  
Billing: 1-800-562-8232  
Payments: 1-877-999-3395

**Blanchard Office**  
3681 Costabella Ave.  
Blanchard MI 49310  
www.homeworks.org

**Portland Office**  
7973 E. Grand River Ave.  
Portland MI 48875

637 1 AV 0.455  
VILLAGE OF LAKE ODESSA  
839 4TH AVE  
LAKE ODESSA MI 48849-1001

5 637  
C-2



|                       |            |
|-----------------------|------------|
| Account Number        | 2043600    |
| Rate                  | CMLP5      |
| Current Due Date      | 10/16/2022 |
| Bill Date             | 09/23/2022 |
| Days Billed           | 31         |
| Meter Number          | 56587      |
| kWh per Day Last Year | 1050       |
| kWh per Day This Year | 1236       |

| Account Status                   |                   |
|----------------------------------|-------------------|
| Previous Balance 08/24/22        | \$5,892.72        |
| Payment Received 09/06/22        | -\$5,892.72       |
| Balance Forward                  | \$0.00            |
| Current Charges                  | \$4,645.98        |
| <b>Total Amount Due 10/16/22</b> | <b>\$4,645.98</b> |

| SERVICE ADDRESS:                                       |                | 2367 BONANZA RD #5 |        |      | POLE #: OD392X7M |             | BOARD DIST: D02 |               |            |
|--|----------------|--------------------|--------|------|------------------|-------------|-----------------|---------------|------------|
| Billing Period   | METER READINGS |                    |        |      | MULTIPLIER       | ENERGY USED | ENERGY UNIT     | RATE PER UNIT | CHARGE     |
|  | BEGIN          | TYPE               | END    | TYPE |                  |             |                 |               |            |
| 08/14/2022 TO<br>09/14/2022                            |                |                    |        |      |                  |             |                 |               |            |
| PEAK   | 536033         | REG                | 542322 | REG  | 1                | 6289        | KWH             | 0.07400       | \$465.39   |
| INTERMEDIATE   | 152842         | REG                | 165139 | REG  | 1                | 12297       | KWH             | 0.07400       | \$909.98   |
| OFF PEAK   | 734193         | REG                | 753932 | REG  | 1                | 19739       | KWH             | 0.07400       | \$1,460.69 |
| POWER SUPPLY COST RECOVERY                             |                |                    |        |      |                  | 38325       |                 | 0.00525       | \$201.21   |
| PEAK KW  |                |                    |        |      |                  | 110.340     | KW              | 14.00000      | \$1,544.76 |
| AVAILABILITY CHARGE                                    |                |                    |        |      |                  |             |                 |               | \$98.00    |
| MICHIGAN LOW INCOME ENERGY FUND                        |                |                    |        |      |                  |             |                 |               | \$0.90     |
| MICHIGAN ENERGY OPTIMIZATION SURCHARGE                 |                |                    |        |      |                  |             |                 |               | \$23.81    |
| MICHIGAN ENERGY OPTIMIZATION PRIOR YEAR OVERCOLLECTION |                |                    |        |      |                  |             |                 |               | -\$58.76   |
| TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP       |                |                    |        |      |                  |             |                 |               | \$4,645.98 |
| TOTAL AMOUNT   |                |                    |        |      |                  |             |                 |               | \$4,645.98 |

591-536-920.000



# Lakeland Asphalt Corp.

548 Avenue A, Battle Creek, MI 49037

Phone: 269-964-1720 Fax: 269-964-8202

www.lakelandasphalt.com

| Date      |
|-----------|
| 10/5/2022 |

## "Paving the Way Since 1959"

Village of Lake Odessa  
839 4th Ave  
Lake Odessa, MI 48849

| Invoice #     | Completion Date |
|---------------|-----------------|
| 41582         | 10/4/2022       |
| Project       |                 |
| Village Roads |                 |

**Mastercard and Visa accepted over the phone.**

| Description   | Amount     |
|---|------------|
| 4th Ave from M-50 to Lakeview Dr<br>McArthur St, Morningside Dr & Emerald Cir |            |
| Base Bid - Bituminous Paving  | 122,237.00 |
| Change Order for Additional Work/Paving                                       | 71,625.00  |
| Additional Tons Used - 140 Tons @ \$94.00/Ton                                 | 13,160.00  |

Payment Terms: Due Upon Receipt of Invoice  
2% per month service charge, (annual rate of 24%) will be added to all  
account balances not paid within 30 days.

Credit card payments are subject to a 3% surcharge.

|                    |                     |
|--------------------|---------------------|
| <b>Balance Due</b> | <b>\$207,022.00</b> |
|--------------------|---------------------|

ST

202-449-867- \$ 64,946 49

203-449-867- \$ 142,075 51



5610 Byron Center Ave, SW  
 Wyoming, MI 49519  
 (800) 453-8700 | www.mercbank.com  
 Return Service Requested

| Account Number | Statement Date |
|----------------|----------------|
| 4500086857     | 10/17/2022     |

PAGE 1

VILLAGE OF LAKE ODESSA  
 839 4TH AVE  
 LAKE ODESSA MI 48849-1077

St Johns Office  
 1065 Superior Dr  
 St Johns MI 48879  
 PHONE:800-453-8700

To11 Free: 800-453-8700

COMM TAX EXEMPT LOAN 4500086857

| DATE     | DESCRIPTION            | -----PAYMENT SPLIT-----<br>PRINCIPAL INTEREST | TRANSACTION<br>AMOUNT | PRINCIPAL<br>BALANCE |
|----------|------------------------|---|-----------------------|----------------------|
| 04/18/22 | BALANCE LAST STATEMENT |   |                       | 535,000.00           |
| 04/22/22 | REGULAR PAYMENT        |   |                       |                      |
|          |                        | 100,000.00                                    | 4,815.00              | 435,000.00           |
| 10/17/22 | BALANCE THIS STATEMENT |   | 104,815.00            | 435,000.00           |

| ----- L O A N S U M M A R Y ----- |            |                        |          |
|-----------------------------------|------------|------------------------|----------|
| CREDIT LIMIT:                     | 990,000.00 | INTEREST ACCRUED FROM: | 05/01/22 |
| AVAILABLE CREDIT:                 |            | INTEREST ACCRUED THRU: | 10/31/22 |
| MATURITY DATE:                    | 05/01/26   | PRINCIPAL DUE:         | .00      |
| ----- ACTIVITY THIS PERIOD -----  |            | INTEREST DUE:          | 3,915.00 |
| PRINCIPAL PAID:                   | 100,000.00 | TOTAL PAYMENT DUE:     | 3,915.00 |
| INTEREST PAID:                    | 4,815.00   | NEXT PRINCIPAL DUE:    | 05/01/23 |
|                                   |            | INTEREST DUE DATE:     | 11/01/22 |

INTEREST PAID 2022: 4,815.00

LAS Billing Statements



Village of Lake Odessa

Debt Service Schedule Breakdown - 2016 Refunding Bonds

| Payment Date | 2006 MTF and Refunding |             |              | Water Portion |             |              | 2006 LTGO Capital Improvement Bonds and Refunding |            |              | Highway Portion |             |              | Combined     |             |              |
|--------------|------------------------|-------------|--------------|---------------|-------------|--------------|---|------------|--------------|-----------------|-------------|--------------|--------------|-------------|--------------|
|              | Principal              | Interest    | Total        | Principal     | Interest    | Total        | Principal   | Interest   | Total        | Principal       | Interest    | Total        | Principal    | Interest    | Total        |
| 5/1/2016     | \$45,000.00            | \$990.00    | \$45,990.00  | \$22,800.00   | \$27.25     | \$23,066.75  | \$7,200.00  | \$166.50   | \$7,366.50   | \$30,000.00     | \$693.75    | \$30,693.75  | \$30,000.00  | \$693.75    | \$30,693.75  |
| 11/1/2016    | 50,000.00              | 6,488.25    | 56,488.25    | 22,800.00     | 3,006.75    | 25,806.75    | 7,200.00  | 949.50     | 8,149.50     | 30,000.00       | 3,956.25    | 33,956.25    | 30,000.00    | 3,956.25    | 33,956.25    |
| 5/1/2017     | 55,000.00              | 5,081.00    | 60,081.00    | 26,600.00     | 2,355.80    | 28,955.80    | 8,400.00  | 741.20     | 9,141.20     | 35,000.00       | 3,097.00    | 38,097.00    | 35,000.00    | 3,097.00    | 38,097.00    |
| 11/1/2017    | 55,000.00              | 4,590.00    | 59,590.00    | 26,600.00     | 2,120.40    | 28,720.40    | 8,400.00  | 669.60     | 9,069.60     | 35,000.00       | 2,790.00    | 37,790.00    | 35,000.00    | 2,790.00    | 37,790.00    |
| 5/1/2018     | 60,000.00              | 4,095.00    | 64,095.00    | 26,600.00     | 1,881.00    | 28,481.00    | 8,400.00  | 594.00     | 8,994.00     | 35,000.00       | 2,475.00    | 37,475.00    | 35,000.00    | 2,475.00    | 37,475.00    |
| 11/1/2018    | 65,000.00              | 3,555.00    | 68,555.00    | 26,600.00     | 1,641.60    | 28,241.60    | 8,400.00  | 518.40     | 8,918.40     | 35,000.00       | 2,160.00    | 37,160.00    | 35,000.00    | 2,160.00    | 37,160.00    |
| 5/1/2019     | 65,000.00              | 2,970.00    | 67,970.00    | 26,600.00     | 1,402.20    | 28,002.20    | 8,400.00  | 442.80     | 8,842.80     | 35,000.00       | 1,845.00    | 36,845.00    | 35,000.00    | 1,845.00    | 36,845.00    |
| 11/1/2019    | 65,000.00              | 2,385.00    | 67,385.00    | 26,600.00     | 1,162.80    | 27,762.80    | 8,400.00  | 367.20     | 8,767.20     | 35,000.00       | 1,530.00    | 36,530.00    | 35,000.00    | 1,530.00    | 36,530.00    |
| 5/1/2020     | 65,000.00              | 1,800.00    | 66,800.00    | 30,400.00     | 889.20      | 31,289.20    | 9,600.00  | 280.80     | 9,880.80     | 40,000.00       | 1,170.00    | 41,170.00    | 40,000.00    | 1,170.00    | 41,170.00    |
| 11/1/2020    | 65,000.00              | 1,215.00    | 66,215.00    | 34,200.00     | 615.60      | 34,815.60    | 10,800.00   | 194.40     | 10,994.40    | 45,000.00       | 810.00      | 45,810.00    | 45,000.00    | 810.00      | 45,810.00    |
| 5/1/2021     | 70,000.00              | 630.00      | 70,630.00    | 34,200.00     | 307.80      | 34,507.80    | 10,800.00   | 97.20      | 10,897.20    | 45,000.00       | 405.00      | 45,405.00    | 45,000.00    | 405.00      | 45,405.00    |
| 11/1/2021    | \$650,000.00           | \$65,659.25 | \$715,659.25 | \$307,800.00  | \$30,855.80 | \$338,655.80 | \$97,200.00                                       | \$9,741.20 | \$106,941.20 | \$405,000.00    | \$40,597.00 | \$445,597.00 | \$405,000.00 | \$40,597.00 | \$445,597.00 |
| Total        |                        |             |              |               |             |              |   |            |              |                 |             |              |              |             |              |

Note: May 1, 2016 invoices will come from U.S. Bank. All other invoices will come from the 2016 Refunding Bonds purchaser (Mercantile Bank).

Total 5/1/2016 Bond Payments \$ 76,683.75  
Wire Transfer \$ 22,953.75  
\$ 53,730.00

Nov 1, 2022 Interest Payment

304-446-995.986 2385.00  
304-446-995.987 367.20  
591-536-995.000 1,162.80

- Demolition Engineers
- Asbestos Abatement
- Salvaged Building Materials
- Excavating & Underground Services
- Concrete Recycling



- Landfill Operation
- Dumpster Service
- Portable Toilet Service
- Land Development

Lake Odessa  
1204 Jordan Lake Street  
Lake Odessa, MI 48849

Invoice Date: 10/21/2022  
Inv #: 259317  
Customer #: 13071  
Terms: Net 30 Days

W22068  
13071 Lake Odessa

Total  
17,600.00

Pitsch Companies provided the labor and equipment to:

Remove and dispose of the House located at: 1310 Jordan Lake St, Lake Odessa, MI.

House was demolished; all wood and combustibles were removed from site.

Extras: Backfill and restore with topsoil, seed and mulch \$1,600.00

ST  
591-536-801

A 1.5% finance charge will be added monthly to any unpaid balance.  
Please remit to our Grand Rapids address.  
TO ENSURE PROPER CREDIT, BE SURE TO INCLUDE YOUR CUSTOMER NUMBER AND INVOICE NUMBER ON YOUR CHECK.

# Consent Agenda

**Lake Odessa Village**  
**Zoning Administrator Report**  
**October 2022**

***Permits:***

On 10-3-22 I approved a zoning permit to Dan Zylstra for demolition of an old home addition and to rebuild a 1 story new addition of 46' by 14' and 18' "with a jog" to be located at 842 Washington Blvd.

On 10-4-22 I approved a zoning permit to Seth McIntosh to move an installed fence in the street right of way to outside the right of way to meet the ordinance requirements located at 1600 Jordan Lake Ave.

On 10-4-22 I approved a zoning permit to Brian Slade to move several fence panels out of the street right of way and to construct a new fence to meet the ordinance requirements located at 1421 Rochester.

On 10-17-22 I approved a zoning permit to Jim Gillispie for a 10' by 16' storage shed to be located at 461 Fourth Ave.

On 10-22-22 I approved a zoning permit to Chad Snow to install a 5' chain link fence in the back yard at 924 Third Ave.

***Miscellaneous:***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

**Shell station**

The people from the Shell gas station want to replace the carwash building with a newer one and place it farther north on the property. Underground sewer and water lines are the main issue. They have sent a preliminary plan to several Village entities for feedback. They may need a variance for setbacks on the new location of the carwash. A conference call took place to discuss the project in February. *Nothing new at this time.*

**Third Ave old school**

The property road and alley easements have been vacated. The remaining land has been rezoned to Multi-Family. *They are now moving in another direction and are planning for multifamily condo buildings and possibly some duplexes. The assisted living building seems to be off the table for now. New site plans are being developed.*

**Lakewood Wastewater Authority**  
**Page Memorial Building**  
**839 Fourth Ave**  
**Lake Odessa, MI 48849**  
**Board Meeting Minutes**  
**August 23, 2022**

Meeting called to order by J. Pepper at 5:00pm

PRESENT: Engle, Doane, J. Pepper, S. Pepper

ABSENT: McCloud, Rudisill

STAFF: Storm, Suntken

**APPROVAL OF AGENDA:** Motion made by S. Pepper and supported by Doane to approve the agenda. All ayes. Motion carried.

**MEETING MINUTES:** Motion made by Doane and supported by S. Pepper to approve the July 26, 2022 Meeting Minutes as amended. All ayes. Motion carried

**SEWER FUND BILLS:**

- A. Motion made by S. Pepper and supported by J. Pepper to approve sewer fund bills equal to or less than \$3,000 from 7/1/2022 to 7/31/2022. All ayes. Motion Carried.
- B. Motion made by Doane and supported by S. Pepper to approve sewer fund bills in excess of \$3,000 as follows:
  - 1. Consumers Energy - \$11,683.97 – Electric Service for 13751 Harwood Rd
  - 2. Accident Fund - \$5,215.00 – Workman’s Comp Insurance Premium
  - 3. Blue Cross Blue Shield - \$9,973.71 – Employee Health Insurance
  - 4. Cummins Bridgeway, LLC - \$3,395.40 – Annual Full Service Equipment Maintenance Plant Generator
  - 5. Haviland Products Company - \$6,210.00 – Aluminum Sulfate
  - 6. Walkington Well Drilling, LLC - \$14,376.55 – New Non Potable Well
  - 7. Gravity Interceptor and Forcemain Project Invoices:
    - a. Diversco Construction - \$490,002.50
    - b. ET MacKenzie - \$393,530.26

**CITIZEN COMMENTS:** none

**OLD BUSINESS:** none

**NEW BUSINESS:**

- A. Manager’s Report: Given by Suntken.
- B. Motion made by Engle and supported by S. Pepper to accept the 2021 financial audit as presented by Karl Drake of Drake CPA. All ayes, motion carried.

**ADJOURNMENT:** Motion made by Engle and supported by Doane to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:27pm.

The next scheduled meeting will be held on Tuesday, September 27, 2022 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by

Stacy Storm  
Administrative Asst.

Lake Odessa Community Library Board Meeting  
July 27, 2022

1. Meeting called to order by Pepper at 7:00pm.
  - a. Roll Call Vote: Deardorff-yes, Beard-yes, Dillion-yes, Miller-yes. Pepper-yes, Goodemoot-yes, Beglin-yes. Absent: Spitzley.
2. Public Comment: none.
3. Motion by Miller, supported by Beard, to approve the agenda as written. Ayes all.
4. FY 2021-2022 Audit Report presented by Doug Vredevelde from Vredevelde Haefner LLC.
5. The minutes from the previous board meeting (June 2022) were reviewed. Motion by Deardorff, supported by Goodemoot, to approve the meeting minutes as written. Ayes all. Carried.
6. The treasurer's report was reviewed. Motion by Goodemoot, supported by Beard, to approve the report and pay the monthly bills. Ayes all. Carried.
7. Librarian's Report:
  - a. The Library had a very busy summer library program which was enjoyed by many. (313 registrants). The Gather 2 Grow program was a success. The Friends handed out free lunches daily. It was a very busy summer; thirty-eight new patron cards were issued in June.
8. Old Business:
  - a. Approval of fiscal audit for FY 2021-2022. Motion by Beard, to approve the audit report as presented. Roll Call Vote: Deardorff-yes, Beard-yes, Dillion-yes, Miller-yes. Pepper-yes, Goodemoot-yes, Beglin-yes. Absent: Spitzley.
9. New Business:
  - a. Policy Review: Library Card  
Policy reviewed without changes.
  - b. Policy Review: Material Selection  
Suggested change to strike the last sentence from the policy. Motion by Goodemoot, supported by Dillion, to approve policy change as presented. Ayes all. Carried.
  - c. Policy Review: Little Free Library  
Suggested change to remove the sentence that states *located at the Village Park*. Motion by Deardorff, supported by Miller, to approve policy change as presented. Ayes all. Carried.
  - d. Policy Review: Freedom of Information  
Policy reviewed without changes.
10. Friend's Report
  - a. Motion by Goodemoot supported by Beard to allow the Friend's of the Library to proceed as presented. (see attached).
11. Motion by Deardorff, supported by Dillion, to adjourn the meeting at 8:08pm. Ayes all. Carried.

Respectfully Submitted,  
Nancy Miller-Treasurer

## Talking Points for July Library Board Meeting

- Friends working with Design Edge Sign Company from Grand Rapids to make Lifetime Member Display
- Final Draft of Display should be ready for August Library Board Meeting.
- New Display will require removal of two sconces and installation of 3-5 lights like those above Circulation Desk.
- After electric work done (by whomever Library Director / Board wants us to use), then wall will need repair and painting (also by whomever Director / Board wants us to use).
- Would like approval to make adjustments to wall so can proceed lining up electrician / painter as their scheduling may be several weeks off.
- Name tiles are in colors that coordinate with Library colors and use white lettering.
- History tiles are in a translucent clear with black lettering - raised tiles.
- The header with Friends of the Library, Lifetime Members is out of 1/2" brushed aluminum / raised lettering.
- The tiles will be installed on a magnetic board.

\* Please obtain at July Board Meeting.

## Minutes of the meeting of the Lakewood Recreational Authority held on Oct 3, 2022

Meeting called to order by Chairperson Carolyn Mayhew at 1:00 pm

### **Pledge of Allegiance**

### **Roll call by Recording Secretary Edith Farrell**

Present: Mayhew, Secor, Reagan, Farrell, Cappon

Absent: Nurenberg , Barrone

### **Approval of Agenda**

Motion - Farrell

Support- Cappon

Motion carried unanimously by voice vote of members present.

### **Citizen Comment on Agenda Items**

- Bruce Estes is looking for updates on the trail project since the Cemetery Road project is almost done

### **Minutes**

Motion – Cappon

Support by Secor to approve the September 11, 2022 regular meeting minutes.

Motion carried unanimously by voice vote of members present.

**Bills** – no bills at this time.

### **Treasurer’s Report**

Motion – Reagan

Support- Secor

Motion carried unanimously by voice vote of members present.

### **Presentations/Reports**

#### **A. Mark Stoor – GEI Consultants Inc**

- Stoor reviewed the history of the trail project and roadblocks that have occurred
  - EGLE permit for the shoreline took off the boardwalk
  - Added the Tupper Creek bridge which required a higher bridge than the LWA project
  - The higher bridge required a temporary grading easement which the impacted property owner would not approve
  - MDOT will not allow a piece of the project to be cut out, but will allow the project to be split into two parts
    - Option 1 - portion of the project in Lake Odessa – trail head at Family Dollar to McDonalds
    - Option 2 - Cemetery Road
      - Village currently holds the MDOT grant for this portion which would have to be transferred to Ionia County – they will not take it over at this time, so option 2 is not viable
    - The LRA decided to go ahead with Option 1
      - Will only go to McDonalds because MDOT will not approve crossing M50 without a safe terminus



- MDOT has had the plans for Option 1 for three months and has still not put it out for bids.
  - The Grant Coordinator is aware that we want to move forward with Option 1 as soon as possible
  - At this point, it is too late for 2022 and MDOT will put it out for bids in the Spring of 2023
- At the point that the trail goes over Tupper Creek, if JLT were to be able to use it, additional foundation may be need to be added with what the LWA put in for their project
  - It was agreed that someone needed to reach out to Joel Pepper, the President of the LWA to obtain the specs for the crossing that was put over the creek.
    - Stoor wanted either Mayhew or Reagan to reach out
    - It was agreed that Stoor should contact Pepper for the specs of the crossing
- LWA was required by Ionia County to put in curb and gutters along Cemetery Road which does make the trail still viable option
- Stoor was questioned on whether the bridge could be redesigned and narrower so that the grading was not needed
  - He replied that the height requirement is the issue, not the width
  - He also feels that every solution and option has already been explored
- Discussions were had as to if the JLT could pay for the asphalt along Cemetery Road and to have it added to the LWA project, but it was determined it is too late for that to happen
- The most cost-effective option is for the JLT to raise the funds to pay for the asphalt on Cemetery Road and add it to Option 1 project when it is completed in 2023

**B. Jordan Lake Trail Board**

- No questions or comments

**C. Wastewater Project Report**

- No questions or comments

**Discussion Items** - none

**Unfinished Business** - none

**New Business** – none

**Miscellaneous Correspondence** - none

**Member Comments** - none

**Public Comments**

- Bruce Estes – We have to get something going on this project

**Adjournment** 1:46 pm

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

**RE: Compliance Form 4886 for Village of Lake Odessa, MI Transparency & Accountability**

The Village of Lake Odessa is pleased to submit form 4886 with the required documents in compliance with the State of Michigan's Transparency and Accountability Initiative.

The Village of Lake Odessa has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

**Included with this letter are the required documents for Village of Lake Odessa:**

- Citizen's Guide to Finances including our Pension and OPEB status
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby and notify residents in our periodic mailings. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important funds from the State of Michigan and trust you will contact us if there are any questions or concerns.

Sincerely,



Patrick Reagan  
Village Manager


# City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2022 Public Act 166. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2022 Public Act 166. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2022**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

| PART 1: LOCAL UNIT INFORMATION  |                                  |   |           |
|---|----------------------------------|---|-----------|
| Local Unit Name<br>Village of Lake Odessa   |                                  | Local Unit County Name<br>Ionia County  |           |
| Local Unit Code<br>34 3030  |                                  | Contact E-Mail Address<br>manager@lakeodessa.org  |           |
| Contact Name<br>Patrick Reagan  | Contact Title<br>Village Manager | Contact Telephone Number<br>616-374-8698  | Extension |
| Website Address, if reports are available online<br><a href="http://munetrix.com/sections/data/municipal.php?MuniID=1266&amp;Type=Village">http://munetrix.com/sections/data/municipal.php?MuniID=1266&amp;Type=Village</a>   |                                  | Current Fiscal Year End Date<br>02/28/2022  |           |
| PART 2: CITIZEN'S GUIDE   |                                  |   |           |
| Check any of the following that apply:  |                                  |   |           |
| <input type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.   |                                  |   |           |
| <input type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).  |                                  |   |           |
| PART 3: CERTIFICATION   |                                  |   |           |
| <i>In accordance with 2022 Public Act 166, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i> |                                  |   |           |
| Chief Administrative Officer Signature (as defined in MCL 141.422b)<br>  |                                  | Printed Name of Chief Administrative Officer (as defined in MCL 141.422b)<br>Patrick Reagan |           |
| Title<br>Village Manager  |                                  | Date<br>November 11, 2022   |           |

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**.  
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

| TREASURY USE ONLY                  |                              |                                  |
|------------------------------------|------------------------------|----------------------------------|
| CVTRS/CIP Eligible<br><br>Y      N | Certification Received       | Citizen's Guide Received         |
| Performance Dashboard Received     | Debt Service Report Received | Projected Budget Report Received |
| Final Certification                | CVTRS/CIP Notes              |                                  |

## General Info

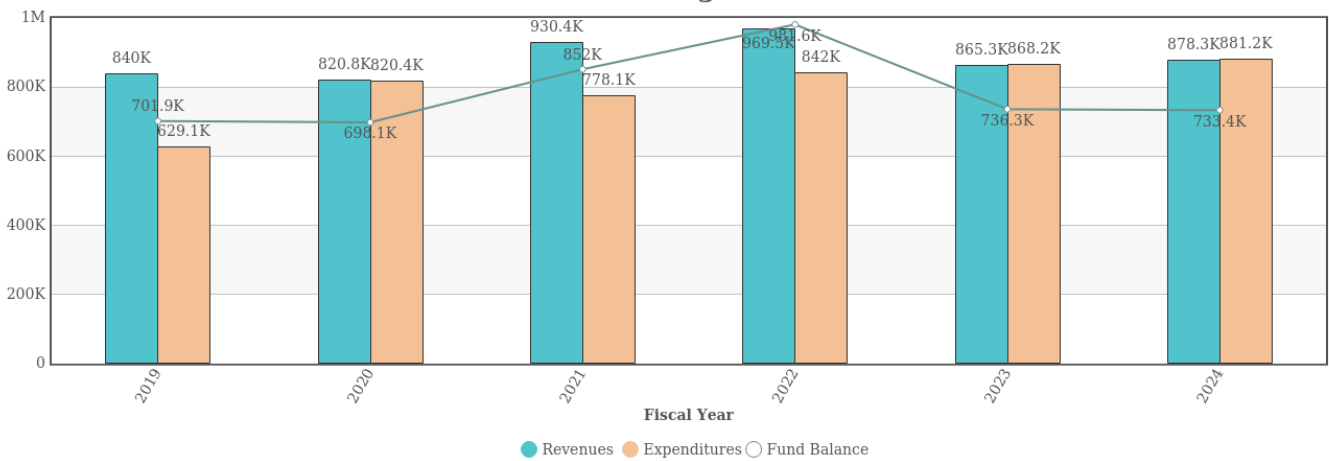
| Name        | Type    | Fiscal Year End | Population (2010) | Phone          | Website            |
|-------------|---------|-----------------|-------------------|----------------|--------------------|
| Lake Odessa | Village | February        | 2040              | (616) 374-7110 | www.lakeodessa.org |

## Multi-Year General Fund Only

| Year | Data Status | Fiscal Score | Population | General Fund Revenues | General Fund Expenditures | * Available Fund Balance | Taxable Value |
|------|-------------|--------------|------------|-----------------------|---------------------------|--------------------------|---------------|
| 2024 | Forecast    | 0            | 2034       | \$878,315             | \$881,218                 | \$733,352                | \$47,363,699  |
| 2023 | Budget      | 0            | 2034       | \$865,335             | \$868,195                 | \$736,255                | \$47,363,699  |
| 2022 | Historic    | 0            | 2034       | \$969,549             | \$842,032                 | \$981,604                | \$49,217,337  |
| 2021 | Historic    | 1            | 2182       | \$930,448             | \$778,126                 | \$851,962                | \$46,579,115  |
| 2020 | Historic    | 1            | 2182       | \$820,812             | \$820,434                 | \$698,110                | \$46,644,335  |
| 2019 | Historic    | 0            | 2079       | \$840,033             | \$629,133                 | \$701,855                | \$48,140,319  |

\* Available Fund Balance includes Committed, Assigned, and Unassigned Funds. It excludes Nonspendable and Restricted Funds.

How We Have Managed Our Resources



## **Fiscal Year Assumptions Notes**

### **2023 Notes: General Fund**

The Village of Lake Odessa's Budget Forecast presented represents the financial status and service delivery plans for the upcoming 2022-2023 Fiscal Year. The budget forecast presents all village financial obligations and an anticipated taxable value for 2022.

Careful consideration was given in preparing the budget forecast knowing that Michigan's economic climate will affect revenue sharing. The Village further expects, but does not currently know, negative impacts due to the COVID-19 pandemic.

The primary focus for the Village continues to be a development process that balances expenses with anticipated revenues while providing excellent services to the public.

## Financial Statement

Including General Fund only

### Balance Sheet

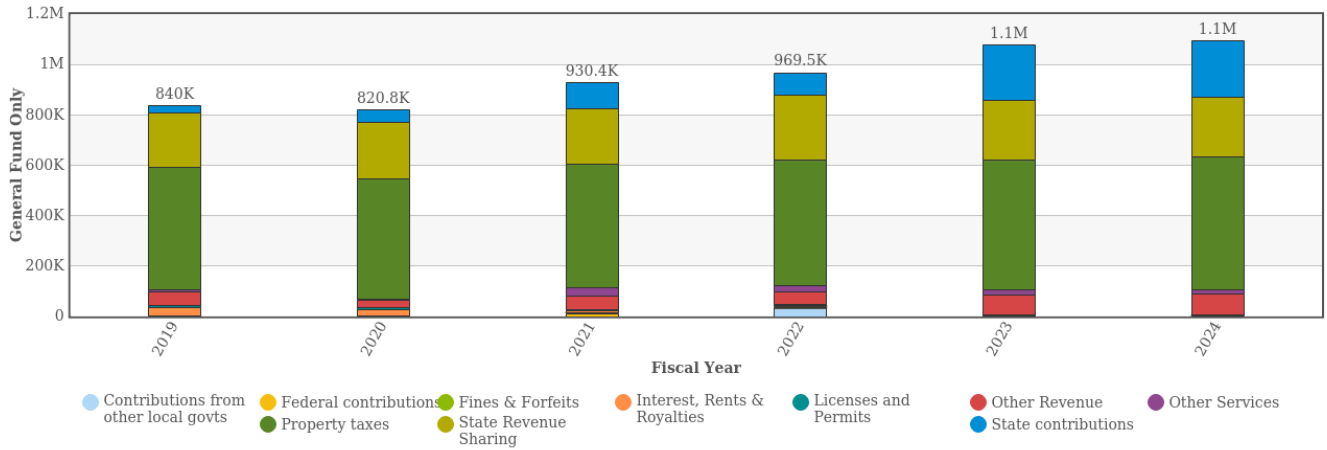
| Category Name     | 2022        | 2021      | 2020      | 2019      |
|-------------------|-------------|-----------|-----------|-----------|
| Fund Equity       | \$1,005,060 | \$877,541 | \$725,219 | \$724,841 |
| Total Assets      | \$1,147,207 | \$910,155 | \$896,382 | \$750,936 |
| Total Liabilities | \$142,147   | \$11,658  | \$69,959  | \$25,907  |

\*Fund Equity includes all five fund types: Committed, Assigned, Unassigned, Nonspendable and Restricted Funds.

## Revenues

| Category Name                        | 2024               | 2023               | 2022             | 2021             | 2020             | 2019             |
|--------------------------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|
| Contributions from other local govts |                    |                    | \$34,952         |                  |                  |                  |
| Federal contributions                | \$406              | \$400              |                  | \$12,115         |                  |                  |
| Fines & Forfeits                     | \$2,589            | \$2,550            | \$3,998          | \$2,799          | \$4,499          | \$1,466          |
| Interest, Rents & Royalties          | \$3,045            | \$3,000            | \$3,702          | \$7,031          | \$24,798         | \$33,575         |
| Licenses and Permits                 | \$1,726            | \$1,700            | \$7,825          | \$6,974          | \$7,596          | \$8,056          |
| Other Revenue                        | \$80,694           | \$79,500           | \$46,042         | \$53,602         | \$27,024         | \$53,915         |
| Other Services                       | \$20,249           | \$19,950           | \$28,477         | \$31,801         | \$7,557          | \$7,884          |
| Property taxes                       | \$525,263          | \$517,500          | \$497,772        | \$490,248        | \$475,250        | \$487,767        |
| State Revenue Sharing                | \$238,009          | \$234,492          | \$257,422        | \$219,953        | \$226,101        | \$217,611        |
| State contributions                  | \$224,518          | \$221,200          | \$89,359         | \$105,925        | \$47,987         | \$29,759         |
| <b>Total</b>                         | <b>\$1,096,499</b> | <b>\$1,080,292</b> | <b>\$969,549</b> | <b>\$930,448</b> | <b>\$820,812</b> | <b>\$840,033</b> |

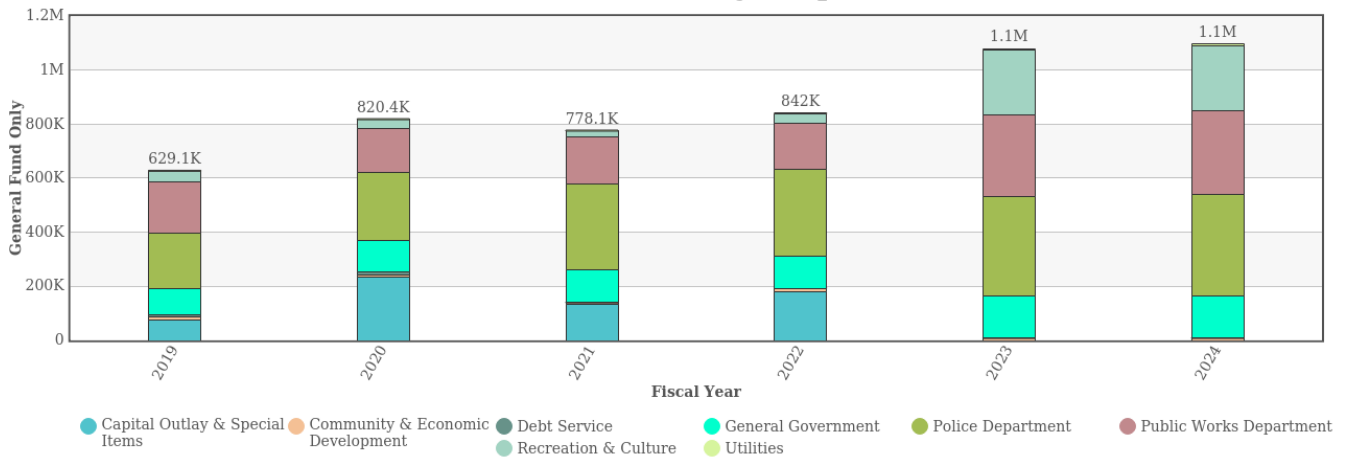
Where The Money Comes From



## Expenses

| Category Name                    | 2024               | 2023               | 2022             | 2021             | 2020             | 2019             |
|----------------------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|
| Capital Outlay & Special Items   |                    |                    | \$182,460        | \$132,700        | \$236,197        | \$75,677         |
| Community & Economic Development | \$10,151           | \$10,000           | \$9,384          | \$8,958          | \$8,728          | \$11,622         |
| Debt Service                     |                    |                    | \$2,450          |                  | \$9,484          | \$6,759          |
| General Government               | \$156,554          | \$154,237          | \$117,613        | \$120,861        | \$118,105        | \$98,731         |
| Police Department                | \$376,833          | \$371,259          | \$324,255        | \$316,966        | \$250,735        | \$207,292        |
| Public Works Department          | \$307,178          | \$302,633          | \$170,131        | \$173,664        | \$163,840        | \$188,478        |
| Recreation & Culture             | \$242,707          | \$239,120          | \$35,739         | \$24,977         | \$33,345         | \$40,574         |
| Utilities                        | \$5,278            | \$5,200            |                  |                  |                  |                  |
| <b>Total</b>                     | <b>\$1,098,701</b> | <b>\$1,082,449</b> | <b>\$842,032</b> | <b>\$778,126</b> | <b>\$820,434</b> | <b>\$629,133</b> |

How The Money Is Spent





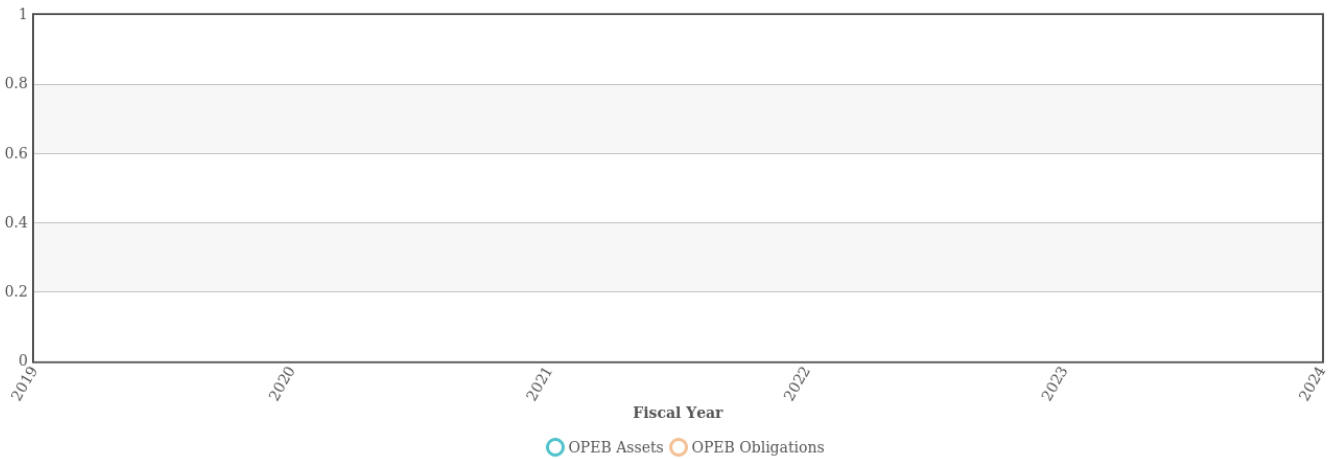
### Supplementary Information (Pension / OPEB)

| Category Name                | 2024 | 2023 | 2022         | 2021         | 2020         | 2019         |
|------------------------------|------|------|--------------|--------------|--------------|--------------|
| Pensions Actuarial Liability | N/A  | N/A  | \$570,477.00 | \$519,903.00 | \$518,847.00 | \$470,647.00 |
| Pension Fund Assets          | N/A  | N/A  | \$529,691.00 | \$479,662.00 | \$432,155.00 | \$385,727.00 |
| OPEB Actuarial Liability     | N/A  | N/A  | N/A          | N/A          | N/A          | N/A          |
| OPEB Fund Assets             | N/A  | N/A  | N/A          | N/A          | N/A          | N/A          |

**Pension Fund Status**



**Other Post-Employment Benefit Fund Status**



**OPEB Notes:**

The Village of Lake Odessa does not offer OPEB (Other Post Employment Benefits) to its employees/retirees.

## Fund Equity Detail

| Category Name | 2022         | 2021         | 2020         | 2019         |
|---------------|--------------|--------------|--------------|--------------|
| Committed     | \$64,878.00  | \$61,646.00  | \$191,188.00 | \$160,742.00 |
| Restricted    | \$23,456.00  | \$25,579.00  | \$27,109.00  | \$22,986.00  |
| Unassigned    | \$916,726.00 | \$790,316.00 | \$506,922.00 | \$541,113.00 |

## Dashboard for Lake Odessa

| Fiscal Stability                               | 2021     | 2022     | Progress | Target   |
|--|----------|----------|----------|----------|
| Fiscal Wellness Indicator Score                | 1        | 0        | ↑        | 0        |
| Annual General Fund expenditures per capita    | \$357    | \$414    | ↓        | \$427    |
| Fund balance as % of General Fund Revenues     | 91.6%    | 101.2%   | ↑        | 85.1%    |
| Debt burden per capita                         | \$186.5  | \$180.8  | ↔        | \$161.5  |
|  |          |          |          |          |
| Economy & Financial Health                     | 2021     | 2022     | Progress | Target   |
| Population                                     | 2,182    | 2,034    | ↓        | 2,034    |
| Taxable Value (100k)                           | \$46,579 | \$49,217 | ↑        | \$47,364 |
|  |          |          |          |          |
| Public Safety                                  | 2019     | 2020     | Progress | Target   |
| Crimes against persons per thousand residents  | 13.9     | 12.8     | ↑        | -        |
| Crimes against property per thousand residents | 23.1     | 14.7     | ↑        | -        |
| Crimes against society per thousand residents  | 3.8      | 8.7      | ↓        | -        |
| Other crimes per thousand residents            | 5.8      | 10.5     | ↓        | -        |
| Traffic crashes property                       | 9        | 15       | ↓        | -        |
|  |          |          |          |          |

### OPEB Notes:

The Village of Lake Odessa does not offer OPEB (Other Post Employment Benefits) to its employees/retirees.

**Village of Lake Odessa****Local Code: 34-3030****Debt Service Summary Report**

| <b>Bonds &amp; contracts payable</b>              | <b>Fiscal Years</b> |                |                |                |
|---|---------------------|----------------|----------------|----------------|
| <b>Name</b>                                       | <b>2022</b>         | <b>2023</b>    | <b>2024</b>    | <b>2025</b>    |
| 2016 Refunding Bonds                              | 110,530             | 108,730        | 111,885        | 109,995        |
| 2016 USDA Bonds                                   | 149,024             | 149,494        | 149,919        | 149,310        |
| 2017 Refunding Bond                               | 67,374              | 66,131         | 68,842         | 70,475         |
| <b>Subtotal for Bonds &amp; contracts payable</b> | <b>326,927</b>      | <b>324,354</b> | <b>330,646</b> | <b>329,780</b> |
| <b>Total Principal &amp; Interest</b>             | <b>326,927</b>      | <b>324,354</b> | <b>330,646</b> | <b>329,780</b> |

# Lake Odessa

## Complete Debt Report for

### 2016 USDA Bonds

#### Issuance Information

|                                  |                                   |
|----------------------------------|-----------------------------------|
| <b>Debt Type:</b>                | Bonds & contracts payable         |
| <b>Activity Type:</b>            | Business-type/Enterprise          |
| <b>Repayment Source:</b>         | Revenue - Water                   |
| <b>Issuance Date:</b>            | 2016-08-23                        |
| <b>Issuance Amount:</b>          | \$3,934,000                       |
| <b>Interest Rate:</b>            | 2.250                             |
| <b>Maturing Through:</b>         | 2056                              |
| <b>Principal Maturity Range:</b> | \$62,000 - \$147,000              |
| <b>Purpose:</b>                  |                                   |
| <b>Fund Number:</b>              |                                   |
| <b>Comments:</b>                 | Water Infrastructure Improvements |

#### Payment Schedule

| Date Due   | Interest Rate | Principal | Interest  | Payment    | Balance        |
|------------|---------------|-----------|-----------|------------|----------------|
| 2022-02-01 | 2.250         | 0.00      | 40,635.00 | 40,635.00  | \$3,612,000.00 |
| 2022-08-01 | 2.250         | 69,000.00 | 40,635.00 | 109,635.00 | \$3,543,000.00 |
| 2023-02-01 | 2.250         | 0.00      | 39,858.75 | 39,858.75  | \$3,543,000.00 |
| 2023-08-01 | 2.250         | 71,000.00 | 39,858.75 | 110,858.75 | \$3,472,000.00 |
| 2024-02-01 | 2.250         | 0.00      | 39,060.00 | 39,060.00  | \$3,472,000.00 |
| 2024-08-01 | 2.250         | 72,000.00 | 39,060.00 | 111,060.00 | \$3,400,000.00 |
| 2025-02-01 | 2.250         | 0.00      | 38,250.00 | 38,250.00  | \$3,400,000.00 |
| 2025-08-01 | 2.250         | 74,000.00 | 38,250.00 | 112,250.00 | \$3,326,000.00 |
| 2026-02-01 | 2.250         | 0.00      | 37,417.50 | 37,417.50  | \$3,326,000.00 |
| 2026-08-01 | 2.250         | 75,000.00 | 37,417.50 | 112,417.50 | \$3,251,000.00 |
| 2027-02-01 | 2.250         | 0.00      | 36,573.75 | 36,573.75  | \$3,251,000.00 |
| 2027-08-01 | 2.250         | 77,000.00 | 36,573.75 | 113,573.75 | \$3,174,000.00 |
| 2028-02-01 | 2.250         | 0.00      | 35,707.50 | 35,707.50  | \$3,174,000.00 |
| 2028-08-01 | 2.250         | 79,000.00 | 35,707.50 | 114,707.50 | \$3,095,000.00 |
| 2029-02-01 | 2.250         | 0.00      | 34,818.75 | 34,818.75  | \$3,095,000.00 |
| 2029-08-01 | 2.250         | 81,000.00 | 34,818.75 | 115,818.75 | \$3,014,000.00 |
| 2030-02-01 | 2.250         | 0.00      | 33,907.50 | 33,907.50  | \$3,014,000.00 |
| 2030-08-01 | 2.250         | 82,000.00 | 33,907.50 | 115,907.50 | \$2,932,000.00 |
| 2031-02-01 | 2.250         | 0.00      | 32,985.00 | 32,985.00  | \$2,932,000.00 |
| 2031-08-01 | 2.250         | 84,000.00 | 32,985.00 | 116,985.00 | \$2,848,000.00 |
| 2032-02-01 | 2.250         | 0.00      | 32,040.00 | 32,040.00  | \$2,848,000.00 |
| 2032-08-01 | 2.250         | 86,000.00 | 32,040.00 | 118,040.00 | \$2,762,000.00 |
| 2033-02-01 | 2.250         | 0.00      | 31,072.50 | 31,072.50  | \$2,762,000.00 |

| Date Due   | Interest Rate | Principal  | Interest  | Payment    | Balance        |
|------------|---------------|------------|-----------|------------|----------------|
| 2033-08-01 | 2.250         | 88,000.00  | 31,072.50 | 119,072.50 | \$2,674,000.00 |
| 2034-02-01 | 2.250         | 0.00       | 30,082.50 | 30,082.50  | \$2,674,000.00 |
| 2034-08-01 | 2.250         | 90,000.00  | 30,082.50 | 120,082.50 | \$2,584,000.00 |
| 2035-02-01 | 2.250         | 0.00       | 29,070.00 | 29,070.00  | \$2,584,000.00 |
| 2035-08-01 | 2.250         | 92,000.00  | 29,070.00 | 121,070.00 | \$2,492,000.00 |
| 2036-02-01 | 2.250         | 0.00       | 28,035.00 | 28,035.00  | \$2,492,000.00 |
| 2036-08-01 | 2.250         | 94,000.00  | 28,035.00 | 122,035.00 | \$2,398,000.00 |
| 2037-02-01 | 2.250         | 0.00       | 26,977.50 | 26,977.50  | \$2,398,000.00 |
| 2037-08-01 | 2.250         | 96,000.00  | 26,977.50 | 122,977.50 | \$2,302,000.00 |
| 2038-02-01 | 2.250         | 0.00       | 25,897.50 | 25,897.50  | \$2,302,000.00 |
| 2038-08-01 | 2.250         | 98,000.00  | 25,897.50 | 123,897.50 | \$2,204,000.00 |
| 2039-02-01 | 2.250         | 0.00       | 24,795.00 | 24,795.00  | \$2,204,000.00 |
| 2039-08-01 | 2.250         | 101,000.00 | 24,795.00 | 125,795.00 | \$2,103,000.00 |
| 2040-02-01 | 2.250         | 0.00       | 23,658.75 | 23,658.75  | \$2,103,000.00 |
| 2040-08-01 | 2.250         | 103,000.00 | 23,658.75 | 126,658.75 | \$2,000,000.00 |
| 2041-02-01 | 2.250         | 0.00       | 22,500.00 | 22,500.00  | \$2,000,000.00 |
| 2041-08-01 | 2.250         | 105,000.00 | 22,500.00 | 127,500.00 | \$1,895,000.00 |
| 2042-02-01 | 2.250         | 0.00       | 21,318.75 | 21,318.75  | \$1,895,000.00 |
| 2042-08-01 | 2.250         | 108,000.00 | 21,318.75 | 129,318.75 | \$1,787,000.00 |
| 2043-02-01 | 2.250         | 0.00       | 20,103.75 | 20,103.75  | \$1,787,000.00 |
| 2043-08-01 | 2.250         | 110,000.00 | 20,103.75 | 130,103.75 | \$1,677,000.00 |
| 2044-02-01 | 2.250         | 0.00       | 18,866.25 | 18,866.25  | \$1,677,000.00 |
| 2044-08-01 | 2.250         | 112,000.00 | 18,866.25 | 130,866.25 | \$1,565,000.00 |
| 2045-02-01 | 2.250         | 0.00       | 17,606.25 | 17,606.25  | \$1,565,000.00 |
| 2045-08-01 | 2.250         | 115,000.00 | 17,606.25 | 132,606.25 | \$1,450,000.00 |
| 2046-02-01 | 2.250         | 0.00       | 16,312.50 | 16,312.50  | \$1,450,000.00 |
| 2046-08-01 | 2.250         | 118,000.00 | 16,312.50 | 134,312.50 | \$1,332,000.00 |
| 2047-02-01 | 2.250         | 0.00       | 14,985.00 | 14,985.00  | \$1,332,000.00 |
| 2047-08-01 | 2.250         | 120,000.00 | 14,985.00 | 134,985.00 | \$1,212,000.00 |
| 2048-02-01 | 2.250         | 0.00       | 13,635.00 | 13,635.00  | \$1,212,000.00 |
| 2048-08-01 | 2.250         | 123,000.00 | 13,635.00 | 136,635.00 | \$1,089,000.00 |
| 2049-02-01 | 2.250         | 0.00       | 12,251.25 | 12,251.25  | \$1,089,000.00 |
| 2049-08-01 | 2.250         | 126,000.00 | 12,251.25 | 138,251.25 | \$963,000.00   |
| 2050-02-01 | 2.250         | 0.00       | 10,833.75 | 10,833.75  | \$963,000.00   |
| 2050-08-01 | 2.250         | 129,000.00 | 10,833.75 | 139,833.75 | \$834,000.00   |
| 2051-02-01 | 2.250         | 0.00       | 9,382.50  | 9,382.50   | \$834,000.00   |
| 2051-08-01 | 2.250         | 131,000.00 | 9,382.50  | 140,382.50 | \$703,000.00   |
| 2052-02-01 | 2.250         | 0.00       | 7,908.75  | 7,908.75   | \$703,000.00   |
| 2052-08-01 | 2.250         | 134,000.00 | 7,908.75  | 141,908.75 | \$569,000.00   |
| 2053-02-01 | 2.250         | 0.00       | 6,401.25  | 6,401.25   | \$569,000.00   |
| 2053-08-01 | 2.250         | 137,000.00 | 6,401.25  | 143,401.25 | \$432,000.00   |
| 2054-02-01 | 2.250         | 0.00       | 4,860.00  | 4,860.00   | \$432,000.00   |
| 2054-08-01 | 2.250         | 141,000.00 | 4,860.00  | 145,860.00 | \$291,000.00   |
| 2055-02-01 | 2.250         | 0.00       | 3,273.75  | 3,273.75   | \$291,000.00   |
| 2055-08-01 | 2.250         | 144,000.00 | 3,273.75  | 147,273.75 | \$147,000.00   |

| Date Due     | Interest Rate | Principal             | Interest              | Payment               | Balance      |
|--------------|---------------|-----------------------|-----------------------|-----------------------|--------------|
| 2056-02-01   | 2.250         | 0.00                  | 1,653.75              | 1,653.75              | \$147,000.00 |
| 2056-08-01   | 2.250         | 147,000.00            | 1,653.75              | 148,653.75            |              |
| 2057-02-01   | 2.250         | 0.00                  | 0.00                  | 0.00                  |              |
| <b>Total</b> |               | <b>\$3,612,000.00</b> | <b>\$1,645,470.00</b> | <b>\$5,257,470.00</b> |              |

# Lake Odessa

## Complete Debt Report for 2017 Refunding Bond

### Issuance Information

|                                  |                                      |
|----------------------------------|--------------------------------------|
| <b>Debt Type:</b>                | Bonds & contracts payable            |
| <b>Activity Type:</b>            | Government                           |
| <b>Repayment Source:</b>         | General Obligation                   |
| <b>Issuance Date:</b>            | 2017-01-02                           |
| <b>Issuance Amount:</b>          | \$1,412,000                          |
| <b>Interest Rate:</b>            |                                      |
| <b>Maturing Through:</b>         | 2029                                 |
| <b>Principal Maturity Range:</b> | \$7,000 - \$75,000                   |
| <b>Purpose:</b>                  | Refund 2009 Capital Improvement Bond |
| <b>Fund Number:</b>              |                                      |
| <b>Comments:</b>                 |                                      |

### Payment Schedule

| Date Due     | Principal           | Interest           | Payment             | Balance      |
|--------------|---------------------|--------------------|---------------------|--------------|
| 2022-06-01   | 55,000.00           | 5,876.00           | 60,876.00           | \$465,000.00 |
| 2022-12-01   | 0.00                | 5,254.50           | 5,254.50            | \$465,000.00 |
| 2023-06-01   | 59,000.00           | 5,254.50           | 64,254.50           | \$406,000.00 |
| 2023-12-01   | 0.00                | 4,587.80           | 4,587.80            | \$406,000.00 |
| 2024-06-01   | 62,000.00           | 4,587.80           | 66,587.80           | \$344,000.00 |
| 2024-12-01   | 0.00                | 3,887.20           | 3,887.20            | \$344,000.00 |
| 2025-06-01   | 62,000.00           | 3,887.20           | 65,887.20           | \$282,000.00 |
| 2025-12-01   | 0.00                | 3,186.60           | 3,186.60            | \$282,000.00 |
| 2026-06-01   | 66,000.00           | 3,186.60           | 69,186.60           | \$216,000.00 |
| 2026-12-01   | 0.00                | 2,440.80           | 2,440.80            | \$216,000.00 |
| 2027-06-01   | 69,000.00           | 2,440.80           | 71,440.80           | \$147,000.00 |
| 2027-12-01   | 0.00                | 1,661.10           | 1,661.10            | \$147,000.00 |
| 2028-06-01   | 72,000.00           | 1,661.10           | 73,661.10           | \$75,000.00  |
| 2028-12-01   | 0.00                | 847.50             | 847.50              | \$75,000.00  |
| 2029-06-01   | 75,000.00           | 847.50             | 75,847.50           |              |
| <b>Total</b> | <b>\$520,000.00</b> | <b>\$49,607.00</b> | <b>\$569,607.00</b> |              |



# Lake Odessa

## Complete Debt Report for 2016 Refunding Bonds

### Issuance Information

|                                  |   |
|----------------------------------|---|
| <b>Debt Type:</b>                | Bonds & contracts payable               |
| <b>Activity Type:</b>            | Government                              |
| <b>Repayment Source:</b>         | General Obligation                      |
| <b>Issuance Date:</b>            | 2016-04-01                              |
| <b>Issuance Amount:</b>          | \$1,065,000                             |
| <b>Interest Rate:</b>            | 1.8%                                    |
| <b>Maturing Through:</b>         | 2026                                    |
| <b>Principal Maturity Range:</b> | \$75,000 - \$115,000                    |
| <b>Purpose:</b>                  | Refund 2006 MTF and 2006 LTGO CIP Bonds |
| <b>Fund Number:</b>              |   |
| <b>Comments:</b>                 | Refund 2006 MTF and 2006 LTGO CIP Bonds |

### Payment Schedule

| Date Due     | Principal           | Interest           | Payment             | Balance      |
|--------------|---------------------|--------------------|---------------------|--------------|
| 2022-05-01   | 100,000.00          | 4,815.00           | 104,815.00          | \$435,000.00 |
| 2022-11-01   | 0.00                | 3,915.00           | 3,915.00            | \$435,000.00 |
| 2023-05-01   | 105,000.00          | 3,915.00           | 108,915.00          | \$330,000.00 |
| 2023-11-01   | 0.00                | 2,970.00           | 2,970.00            | \$330,000.00 |
| 2024-05-01   | 105,000.00          | 2,970.00           | 107,970.00          | \$225,000.00 |
| 2024-11-01   | 0.00                | 2,025.00           | 2,025.00            | \$225,000.00 |
| 2025-05-01   | 110,000.00          | 2,025.00           | 112,025.00          | \$115,000.00 |
| 2025-11-01   | 0.00                | 1,035.00           | 1,035.00            | \$115,000.00 |
| 2026-05-01   | 115,000.00          | 1,035.00           | 116,035.00          |              |
| <b>Total</b> | <b>\$535,000.00</b> | <b>\$24,705.00</b> | <b>\$559,705.00</b> |              |

# Departmental Reports

## **REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL**

**DATE:** Monday, November 21, 2022

**TO:** President Karen Banks; Trustee Michael Brighton; Trustee Terri Cappon; Trustee Carrie Johnson; Trustee Robert Young; Trustee Jennifer Hickey; Trustee Martha Yoder

**FROM:** Patrick Reagan, Village Manager

**RE:** Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

### **WORKSHOP AT 6:30 pm**

The Village President has called for a special workshop to be held in the Council Chambers at 6:30 pm, prior to the regular Council meeting. The President has called this workshop to discuss the Village Council Rules of Procedure and the Village Council Code of Ethics and Conduct for Elected and Appointed Officials.

### **PRESENTATIONS**

Tonight, as the Village Clerk, I will be swearing in our new Police Officer, Renton Joling. We are happy to have Renton join our team and look forward to many years of service from him to the community of Lake Odessa.

### **NEW BUSINESS**

#### **Proposed Resolution 2022-56: Approving the Village President's Appointment List as Presented for Various Village Posts, Boards, and Commissions**

The Village President has submitted a list of appointments for various posts, boards, and commissions. Please find it in your packet.

#### **Proposed Resolution 2022-57: Approving the Readoption of the Village Council Rules of Procedure as Submitted**

The Village President has submitted the Village Council Rules of Procedure for readoption.

**Proposed Resolution 2022-58: Approving the Readoption of the Village Council Code of Ethics and Conduct for Elected and Appointed Officials as Submitted**

The Village President has submitted the Village Council Code of Ethics and Conduct for Elected and Appointed Officials for readoption.

**Proposed Resolution 2022-59: Approval to Adopt the Village of Lake Odessa Employee Deferred Compensation Plan for Fiscal Year 2023-2024**

This is an annual resolution that affirms the Council’s desire to continue with the Employee Deferred Compensation Plan for the next fiscal year. Our plan administrators require that the Council passes a resolution as such, annually.

**Proposed Resolution 2022-60: Approving the Purchase of a 6” Badger E-Series Water Meter from Badger Meter**

The DPW has found that the existing 6” water meter at Cargill is no longer working properly and a new one is necessary to accurately calculate the water used by one of the Village’s largest water customers.

**ITEMS NOT ON THE AGENDA**

- Dr. Lee Stuart has contacted me and he will be speaking during the second public comment session, to give an update on his redevelopment project in the Village.
- Just as a reminder, the annual winter parking ban, from 2:00 am until 6:00 am every morning, begins November 1, 2022. All vehicles need to be removed from Village streets during this time.
- The DDA is once again accepting sponsorships for garland and lights on streetlights downtown. In your packet you will find a copy of the sponsor form. These are also available at the Page Building and on the Village’s website, [www.lakeodessa.org](http://www.lakeodessa.org).
- The DPW Director has informed me that the leaves, which seemed to fall all at once this year, have been picked up. Jesse stated that this year’s leaf pickup amount was the most ever in the Village. However, we have found that our vacuum truck/ street sweeper – which has performed admirably for

the past twenty years – is well past it’s useful, expected lifespan and will need to be replaced in the next budget year.

- The 2016 Chevy Tahoe, one of our police vehicles, is also at the end of its useful lifespan. It needs to be mentioned that police vehicles cannot be held to the same metrics as a typical passenger vehicle – where our cars at home can expect to last 8-10 years, we typically do not put our cars near the stress and strain that police vehicles are placed under. A typical police cruiser can reasonably be expected to last 5-7 years. Furthermore, the Tahoe has been, to put it gently, not a very reliable vehicle – leaks, electric issues, battery issues, etc have been consistent issues with this vehicle for some time. Frankly, it is time for this vehicle to be replaced. I plan on bringing you three quotes for replacing this vehicle with a new Ford Interceptor, one that will match our current Ford Interceptor, at next month’s meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Reagan', written in a cursive style.

Patrick Reagan, Village Manager/ Clerk  
Village of Lake Odessa



## OCTOBER 2022 CALLS FOR SERVICE

10/31/22 21:09:03 1301 - ASSAULT  
10/31/22 17:31:36 2900 - MDOP  
10/31/22 16:01:09 9806 - CIVIL DISPUTE M  
10/30/22 18:41:43 99091 - MED 1  
10/29/22 22:01:53 1301 - ASSAULT  
10/29/22 19:08:03 TRF -  
10/29/22 16:55:20 9806 - CIVIL DISPUTE  
10/29/22 16:54:37 9806 - CIVIL DISPUTE  
10/29/22 14:58:25 5500 - HEALTH  
10/29/22 14:30:17 9908 - GENERAL  
10/29/22 13:29:40 1301 - ASSAULT  
10/29/22 01:38:29 1301 - ASSAULT  
10/28/22 22:09:42 9908 - GENERAL  
10/28/22 19:30:08 7000 - JUVENILE  
10/28/22 10:39:02 5300 - DISORDERLY  
10/27/22 17:50:48 9301A - PIA  
10/27/22 16:39:58 9807 - SUSPICIOUS  
10/27/22 01:03:30 9807 - SUSPICIOUS  
10/26/22 14:51:04 99092 - MED 2  
10/26/22 06:39:10 9807 - SUSPICIOUS  
10/26/22 02:18:47 5300 - DISORDERLY  
10/25/22 21:44:58 5300 - DISORDERLY  
10/25/22 19:54:39 9908 - GENERAL  
10/25/22 18:31:11 9909M - MENTAL  
10/25/22 17:49:28 Assist Outside Agency  
10/25/22 16:20:18 9908 - GENERAL  
10/25/22 15:43:52 5500 - HEALTH & SAFETY  
10/25/22 10:47:46 5500 - HEALTH & SAFETY  
10/25/22 04:34:41 99092 - MED 2  
10/24/22 16:43:13 99091 - MED 1  
10/24/22 16:40:17 9909M - MENTAL  
10/24/22 14:03:57 9908 - GENERAL  
10/24/22 13:29:25 9601 - ABANDONED  
10/24/22 12:12:08 9908 - GENERAL  
10/24/22 04:07:07 99091 - MED 1  
10/23/22 21:57:36 5300 - DISORDERLY  
10/23/22 21:12:45 9807 - SUSPICIOUS  
10/23/22 19:30:31 7000 - JUVENILE  
10/23/22 19:17:32 99092 - MED 2  
10/23/22 16:59:28 9301B - PDA TRAFFIC  
10/22/22 20:58:07 9807 - SUSPICIOUS  
10/22/22 20:33:34 9807 - SUSPICIOUS  
10/22/22 19:08:34 FOLLOW UP -  
10/22/22 19:04:03 99092 - MED 2  
10/22/22 16:18:29 1301 - ASSAULT  
10/22/22 12:51:44 5403 - TRAFFIC  
10/22/22 00:58:32 9807 - SUSPICIOUS  
10/21/22 13:48:17 99091 - MED 1  
10/21/22 03:59:51 99092 - MED 2  
10/21/22 00:29:42 99091 - MED 1  
10/20/22 23:39:26 TRF -  
10/20/22 20:56:56 9807 - SUSPICIOUS  
10/20/22 10:41:45 9909P - NON  
10/20/22 07:34:21 9909M - MENTAL



10/19/22 17:03:10 9909M - MENTAL  
10/19/22 16:54:04 5500 - HEALTH & SAFETY  
10/19/22 12:09:57 ROAD - ROAD  
10/18/22 20:20:21 2300 - LARCENY  
10/18/22 18:49:05 2900 - MDOP  
10/18/22 13:20:14 99093 - MED 3  
10/18/22 10:55:34 2600 - FRAUD  
10/17/22 17:35:22 5500 - HEALTH  
10/17/22 14:25:31 99092 - MED 2  
10/17/22 11:59:27 9908 - GENERAL  
10/17/22 10:25:54 9301B - PDA  
10/15/22 20:32:46 5300 - DISORDERLY  
10/15/22 09:36:07 99091 - MED 1  
10/14/22 15:08:26 99091 - MED 1  
10/14/22 11:08:12 2600 - FRAUD  
10/14/22 08:41:35 9806 - CIVIL DISPUTE  
10/13/22 22:27:42 5300 - DISORDERLY  
10/13/22 21:10:28 9501 - STRUCTURE  
10/13/22 20:09:55 99091 - MED 1  
10/12/22 19:07:03 1301 - ASSAULT  
10/12/22 12:47:38 9301B - PDA  
10/12/22 00:03:27 99092 - MED 2  
10/11/22 21:52:06 99092 - MED 2  
10/11/22 16:01:29 9806 - CIVIL DISPUTE  
10/11/22 07:32:09 99093 - MED 3  
10/10/22 17:14:00 7000 - JUVENILE  
10/10/22 16:15:13 9909P - NON CRIMINAL  
10/10/22 11:53:59 9807 - SUSPICIOUS  
10/10/22 07:54:07 5300 - DISORDERLY  
10/10/22 06:47:06 99093 - MED 3  
10/10/22 03:45:13 99093 - MED 3  
10/09/22 21:47:02 9807 - SUSPICIOUS  
10/09/22 15:24:33 99092 - MED 2  
10/08/22 20:07:10 9909c - 988 calls/Suicide  
10/08/22 18:04:22 9909c - 988 calls/Suicide  
10/08/22 09:45:59 5701 - TRESPASSING  
10/08/22 02:45:38 9909M - MENTAL  
10/07/22 18:23:48 1301 - ASSAULT  
10/07/22 18:06:42 5500 - HEALTH & SAFETY  
10/07/22 12:08:33 99091 - MED 1  
10/07/22 09:50:24 2300 - LARCENY  
10/06/22 11:52:11 9807 - SUSPICIOUS  
10/05/22 20:46:32 9909M - MENTAL  
10/05/22 10:40:10 99093 - MED 3  
10/05/22 10:38:40 2300 - LARCENY  
10/04/22 14:36:41 9908 - GENERAL  
10/04/22 12:32:38 99091 - MED 1  
10/04/22 08:54:21 9301C - HIT AND RUN  
10/04/22 00:16:43 9908 - GENERAL  
10/03/22 08:22:18 TRF -  
10/02/22 14:55:28 TRF - SECOND ST  
10/02/22 10:28:35 99093 - MED 3  
10/02/22 09:51:46 TRF -  
10/02/22 09:00:27 9909P - NON CRIMINAL



Ionia County Central Dispatch alerted the sirens to signify the start and end of Trick or Treating in the Village. We went through 500 donuts from Meyers bakery in no time and had fantastic weather for Halloween 2022.







**Public Relations:**

DEA NATIONAL MEDICATION TAKE BACK was hosted at the Page Memorial building on 10/29/2022. Staff members from the Ionia County Health Department were present to discuss and hand out information regarding their needle take back program, medication lock transport bags and Narcan medication. In total, 40.2 pounds of unwanted, unused, or expired medication was collected and turned over to the DEA task force team at Kent County Sheriffs Office for proper disposal.



**New Hire:**

The Village welcomed Art Villanueva as our new par time code enforcement officer. Art is a Lakewood graduate and long-term resident of our community. We are happy to add him to our team.



## **Department of Public Works**

**October 7<sup>th</sup> 2022 to November 15<sup>th</sup> 2022**

### **Council Report**

#### **Parks & Beach**

We spent several days off and on blowing and mulching leaves in the parks and mowing the grounds for the final time. The park restrooms were closed for the year and winterized along with the beach restrooms. The dock was removed, the smaller pieces were stored and the snow fence surround has been installed around the beach area.

#### **Streets**

We are nearly complete with tree trimming along the plow routes. We installed the VFW lamp post banners. We will be patching potholes soon. We removed the DDA flower planters from downtown and stored them for the season.

#### **Water**

We installed a new water service on Tupper Lake St for a newly built home. The trench in the road will be temporarily patched with cold patch asphalt until the final repair can happen in the spring. Consumers Energy installed the new underground electric service to Well #2 and the Ambulance Garage. We have restored the areas and will replace the two flags of sidewalk if the temperatures warm up again. If not, the sidewalk has been made passable and will be replaced in the spring.

#### **DPW**

The final collection of brush was completed October 17<sup>th</sup> and 18<sup>th</sup>. We made an additional pass down each street to confirm no brush was missed. The next brush collection will be April 3<sup>rd</sup> of 2023. Residents are continuing to pile brush curbside and in the streets. I am asking everyone to remind your neighbors and residents to not put brush out as it will potentially hinder snow removal and become a hazard if it's in the street. We make 8 scheduled collections of brush each year, whereas most municipalities only do 1 or 2 collections. We have many other tasks to complete and cannot collect brush throughout the winter months too.

Loose leaf collection has kept us very busy for the past few weeks. The leaf vacuum has been running 5 days a week for a month now along with multiple days of collecting with the backhoe and a dump truck. The final day for loose leaf collection will be November 23<sup>rd</sup>. All leaves need to be curbside by 7:00 a.m. on the 23<sup>rd</sup>. After the 23<sup>rd</sup>, all leaves will need to be bagged in compostable paper bags in order to be collected. We continue collecting compost bags throughout the winter. If you have small branches, leaves, yard/garden/flower bed waste, it can be bagged and placed curbside for weekly Monday morning collections.

## **Purchase Request**

6" water meter for Cargill. This meter has already been ordered as it has failed and needs to be replaced asap. The estimated ship date is April 2023. For reference, Cargill is one of our largest customers and uses approximately 5 million gallons of water per month.

## **Additional Comments**

As a reminder for everyone;

The final loose-leaf collection of the year is November 23<sup>rd</sup>. All leaves must be curbside no later than 7:00 a.m. on the 23<sup>rd</sup>. Any residents continuing to rake leaves out will be given notice in order for it to be removed from the street and curbside. They can still be bagged and we will collect them that way. As I type this report, the snow is falling. The cold temps and snowfall greatly hinder our ability to collect leaves with the vacuum. Some years the temps and conditions hold long enough for us to make it to the Wednesday before Thanksgiving and other years our operations are halted due to snowfall. The snow plugs and freezes to the screens in the vacuum and essentially plugs the filter and will not move air through it. When temperatures drop too low, the damp leaf piles freeze solid and the vacuum will not pick them up. I am keeping my fingers crossed that we are able to continue until the 23<sup>rd</sup> this year.

Again;

Leaves should not be raked into the street. They need to be placed between the sidewalk and backside of the curb or street. If they are in the street and we have to plow snow, it will make for a real mess for the residents and all of their neighbors. The leaves also plug storm drains, hinder the flow of traffic and can catch fire if a recently driven car is parked on top of them.

| Check Date | Bank | Check | Vendor  | Vendor Name      | Amount |
|------------|------|-------|---------|------------------|--------|
| Bank ARTS  |      |       |         |                  |        |
| 10/27/2022 | ARTS | 3267  | MISC    | CARRIE JOHNSON   | 50.82  |
| 10/27/2022 | ARTS | 3268  | VERIZON | VERIZON WIRELESS | 49.60  |

ARTS TOTALS:

|                           |        |
|---------------------------|--------|
| Total of 2 Checks:        | 100.42 |
| Less 0 Void Checks:       | 0.00   |
| Total of 2 Disbursements: | 100.42 |

Bank GEN 1447 GENERAL FUND

|            |     |       |            |                                     |          |   |
|------------|-----|-------|------------|-------------------------------------|----------|---|
| 10/07/2022 | GEN | 42123 | 014        | VILLAGE OF LAKE ODESSA              | 1,594.58 | V |
| 10/07/2022 | GEN | 42124 | AMAZON     | AMAZON CAPITAL SERVICES, INC.       | 129.78   | V |
| 10/07/2022 | GEN | 42125 | CARL'S     | CARL'S SUPERMARKET                  | 8.19     |   |
| 10/07/2022 | GEN | 42126 | CONSUMERS  | CONSUMERS ENERGY                    | 279.74   |   |
| 10/07/2022 | GEN | 42127 | DICKINSON  | DICKINSON WRIGHT PLLC               | 742.50   |   |
| 10/07/2022 | GEN | 42128 | LAKWOOD    | LAKWOOD NEWS                        | 103.20   |   |
| 10/07/2022 | GEN | 42129 | LES'S      | LES'S SANITARY SERVICE              | 124.00   |   |
| 10/07/2022 | GEN | 42130 | MENARD     | MENARDS-IONIA                       | 488.01   |   |
| 10/07/2022 | GEN | 42131 | MENARDS    | MENARDS - LANSING WEST              | 387.68   |   |
| 10/07/2022 | GEN | 42132 | MISC       | CIVICPLUS                           | 900.00   |   |
| 10/07/2022 | GEN | 42133 | MMTA       | MICHIGAN MUNICIPAL TREASURERS ASSOC | 99.00    |   |
| 10/07/2022 | GEN | 42134 | POLLY      | POLLY PRODUCTS                      | 1,026.80 |   |
| 10/07/2022 | GEN | 42135 | VERIZON    | VERIZON WIRELESS                    | 152.57   |   |
| 10/07/2022 | GEN | 42136 | WEX        | WEX BANK                            | 1,230.99 |   |
| 10/07/2022 | GEN | 42137 | 014        | VILLAGE OF LAKE ODESSA              | 1,594.58 |   |
| 10/07/2022 | GEN | 42138 | AMAZON     | AMAZON CAPITAL SERVICES, INC.       | 129.78   |   |
| 10/14/2022 | GEN | 42139 | AMAZON     | AMAZON CAPITAL SERVICES, INC.       | 195.58   |   |
| 10/14/2022 | GEN | 42140 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN  | 1,633.05 |   |
| 10/14/2022 | GEN | 42141 | CARDMEMBER | CARDMEMBER SERVICE                  | 566.80   |   |
| 10/14/2022 | GEN | 42142 | CONSUMERS  | CONSUMERS ENERGY                    | 2,517.44 |   |
| 10/14/2022 | GEN | 42143 | SBAM PLAN  | THE SBAM PLAN                       | 334.31   |   |
| 10/19/2022 | GEN | 42144 | ADT        | ADT COMMERCIAL                      | 8,457.22 |   |
| 10/19/2022 | GEN | 42145 | CIVICPLUS  | CIVICPLUS LLC                       | 7,122.06 |   |
| 10/19/2022 | GEN | 42146 | JIM'S      | JIM'S SERVICE                       | 808.37   |   |
| 10/19/2022 | GEN | 42147 | QUILL      | QUILL CORPORATION                   | 204.04   |   |
| 10/19/2022 | GEN | 42148 | WOW        | WOW! BUSINESS                       | 79.99    |   |
| 10/27/2022 | GEN | 42149 | DICKINSON  | DICKINSON WRIGHT PLLC               | 709.50   |   |
| 10/27/2022 | GEN | 42150 | GREGORYEM  | GREGORY EM GRAPHICS & DESIGN        | 31.60    |   |
| 10/27/2022 | GEN | 42151 | NAPA       | NAPA OF IONIA                       | 8.86     |   |
| 10/27/2022 | GEN | 42152 | NYE        | NYE UNIFORM                         | 234.00   |   |
| 10/27/2022 | GEN | 42153 | VERIZON    | VERIZON WIRELESS                    | 270.42   |   |
| 10/27/2022 | GEN | 42154 | WOW        | WOW! BUSINESS                       | 91.25    |   |
| 10/27/2022 | GEN | 42155 | WOW        | WOW! BUSINESS                       | 137.94   |   |

GEN TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 33 Checks:        | 32,393.83 |
| Less 2 Void Checks:        | 1,724.36  |
| Total of 31 Disbursements: | 30,669.47 |

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

|            |       |      |            |                 |          |
|------------|-------|------|------------|-----------------|----------|
| 10/18/2022 | HBOND | 1026 | MERCANTILE | MERCANTILE BANK | 2,752.20 |
|------------|-------|------|------------|-----------------|----------|

HBOND TOTALS:

|                           |          |
|---------------------------|----------|
| Total of 1 Checks:        | 2,752.20 |
| Less 0 Void Checks:       | 0.00     |
| Total of 1 Disbursements: | 2,752.20 |

Bank HWY 6659 GENERAL HWY

|            |     |      |            |                                    |        |   |
|------------|-----|------|------------|------------------------------------|--------|---|
| 10/14/2022 | HWY | 2094 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 106.16 | V |
| 10/14/2022 | HWY | 2095 | SBAM PLAN  | THE SBAM PLAN                      | 76.11  |   |
| 10/14/2022 | HWY | 2096 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 106.16 |   |

HWY TOTALS:

|                           |        |
|---------------------------|--------|
| Total of 3 Checks:        | 288.43 |
| Less 1 Void Checks:       | 106.16 |
| Total of 2 Disbursements: | 182.27 |

Bank LOC 6646 LOCAL STREETS

| Check Date | Bank | Check | Vendor     | Vendor Name                        | Amount     |
|------------|------|-------|------------|------------------------------------|------------|
| 10/07/2022 | LOC  | 2351  | LAKELAND   | LAKELAND ASPHALT CORPORATION       | 142,075.51 |
| 10/14/2022 | LOC  | 2352  | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 30.13      |
| 10/14/2022 | LOC  | 2353  | SBAM PLAN  | THE SBAM PLAN                      | 11.14      |
| 10/27/2022 | LOC  | 2354  | DETROIT SA | DETROIT SALT                       | 1,824.90   |

LOC TOTALS:

|                           |            |
|---------------------------|------------|
| Total of 4 Checks:        | 143,941.68 |
| Less 0 Void Checks:       | 0.00       |
| Total of 4 Disbursements: | 143,941.68 |

Bank MAJ 6633 MAJOR STREETS

|            |     |      |            |                                    |           |
|------------|-----|------|------------|------------------------------------|-----------|
| 10/07/2022 | MAJ | 2425 | HSV        | HSV REDI-MIX                       | 658.48    |
| 10/07/2022 | MAJ | 2426 | LAKELAND   | LAKELAND ASPHALT CORPORATION       | 64,946.49 |
| 10/14/2022 | MAJ | 2427 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 53.46     |
| 10/14/2022 | MAJ | 2428 | SBAM PLAN  | THE SBAM PLAN                      | 11.45     |
| 10/27/2022 | MAJ | 2429 | DETROIT SA | DETROIT SALT                       | 1,824.90  |

MAJ TOTALS:

|                           |           |
|---------------------------|-----------|
| Total of 5 Checks:        | 67,494.78 |
| Less 0 Void Checks:       | 0.00      |
| Total of 5 Disbursements: | 67,494.78 |

Bank WATER 6620 WATER

|            |       |      |            |                                     |           |
|------------|-------|------|------------|-------------------------------------|-----------|
| 10/07/2022 | WATER | 5552 | BADGER     | BADGER METER                        | 771.63    |
| 10/07/2022 | WATER | 5553 | CLORWELL   | CLOWELL ELECTRICAL CONTRACTORS, LLC | 6,752.00  |
| 10/07/2022 | WATER | 5554 | TRICOU     | HOMEWORKS                           | 4,645.98  |
| 10/07/2022 | WATER | 5555 | VERIZON    | VERIZON WIRELESS                    | 36.53     |
| 10/07/2022 | WATER | 5556 | WEX        | WEX BANK                            | 620.44    |
| 10/14/2022 | WATER | 5557 | AT&T       | AT&T                                | 352.44    |
| 10/14/2022 | WATER | 5558 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN  | 4,588.23  |
| 10/14/2022 | WATER | 5559 | CONSUMERS  | CONSUMERS ENERGY                    | 563.14    |
| 10/14/2022 | WATER | 5560 | KCI        | KCI                                 | 347.01    |
| 10/14/2022 | WATER | 5561 | SBAM PLAN  | THE SBAM PLAN                       | 300.30    |
| 10/14/2022 | WATER | 5562 | USA        | USA BLUEBOOK                        | 32.98     |
| 10/27/2022 | WATER | 5563 | HAVILAND   | HAVILAND                            | 801.40    |
| 10/27/2022 | WATER | 5564 | HSV        | HSV REDI-MIX                        | 92.25     |
| 10/27/2022 | WATER | 5565 | MISC       | PITSCH COMPANIES                    | 17,600.00 |
| 10/27/2022 | WATER | 5566 | STATE OF M | STATE OF MICHIGAN                   | 239.00    |
| 10/27/2022 | WATER | 5567 | USA        | USA BLUEBOOK                        | 214.95    |
| 10/27/2022 | WATER | 5568 | VERIZON    | VERIZON WIRELESS                    | 148.80    |
| 10/27/2022 | WATER | 5569 | WOW        | WOW! BUSINESS                       | 68.98     |

WATER TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 18 Checks:        | 38,176.06 |
| Less 0 Void Checks:        | 0.00      |
| Total of 18 Disbursements: | 38,176.06 |

Bank WBOND 8194 WATER BOND REDEMPTION

|            |       |      |            |                 |          |
|------------|-------|------|------------|-----------------|----------|
| 10/18/2022 | WBOND | 1026 | MERCANTILE | MERCANTILE BANK | 1,162.80 |
|------------|-------|------|------------|-----------------|----------|

WBOND TOTALS:

|                           |          |
|---------------------------|----------|
| Total of 1 Checks:        | 1,162.80 |
| Less 0 Void Checks:       | 0.00     |
| Total of 1 Disbursements: | 1,162.80 |

REPORT TOTALS:

|                            |            |
|----------------------------|------------|
| Total of 67 Checks:        | 286,310.20 |
| Less 3 Void Checks:        | 1,830.52   |
| Total of 64 Disbursements: | 284,479.68 |



User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 10/31/2022

| GL NUMBER                                | DESCRIPTION                             | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                    | % BDGT<br>REMAIN |
|--|---|----------------|--------|--------------------------|------------------------------|------------|-----------|--------------------|------------------|
|  |   | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL) BALANCE |                  |
| Fund 101 - GENERAL FUND                  |   |                |        |                          |                              |            |           |                    |                  |
| Revenues                                 |   |                |        |                          |                              |            |           |                    |                  |
| Dept 000 - BALANCE SHEET / GENERAL       |   |                |        |                          |                              |            |           |                    |                  |
| 101-000-402.000                          | CURRENT REAL PROPERTY TAXES             | 440,000.00     |        | 472,222.54               |                              | 0.00       |           | (32,222.54)        | (7.32)           |
| 101-000-410.000                          | CURRENT PERSONAL PROPERTY TAX           | 30,000.00      |        | 27,726.00                |                              | 0.00       |           | 2,274.00           | 7.58             |
| 101-000-412.000                          | DELINQUENT REAL PROPERTY TAX            | 40,000.00      |        | 22,619.19                |                              | 22,619.19  |           | 17,380.81          | 43.45            |
| 101-000-428.000                          | MANUFACTURED HOUSING FEES               | 400.00         |        | 379.50                   |                              | 42.50      |           | 20.50              | 5.13             |
| 101-000-441.000                          | LOCAL COMMUNITY STABILIZATION SHARE TAX | 80,000.00      |        | 82,452.08                |                              | 47,574.52  |           | (2,452.08)         | (3.07)           |
| 101-000-445.000                          | PENALTIES & INTEREST ON TAXES           | 50.00          |        | 491.06                   |                              | 0.00       |           | (441.06)           | (882.12)         |
| 101-000-447.000                          | PROPERTY TAX ADMINISTRATION FEE         | 7,500.00       |        | 7,582.23                 |                              | 318.63     |           | (82.23)            | (1.10)           |
| 101-000-452.000                          | LIQUOR LICENSE FEES                     | 1,500.00       |        | 1,743.50                 |                              | 360.22     |           | (243.50)           | (16.23)          |
| 101-000-454.000                          | CABLE TV FRANCHISE                      | 4,000.00       |        | 1,769.42                 |                              | 0.00       |           | 2,230.58           | 55.76            |
| 101-000-476.000                          | SPECIAL USE/ZBA PERMIT                  | 200.00         |        | 400.00                   |                              | 0.00       |           | (200.00)           | (100.00)         |
| 101-000-477.000                          | ZONING PERMIT FEES                      | 550.00         |        | 526.50                   |                              | 100.00     |           | 23.50              | 4.27             |
| 101-000-539.000                          | STATE GRANTS                            | 140,000.00     |        | 0.00                     |                              | 0.00       |           | 140,000.00         | 100.00           |
| 101-000-543.000                          | METRO ACT                               | 9,000.00       |        | 9,017.63                 |                              | 0.00       |           | (17.63)            | (0.20)           |
| 101-000-574.000                          | STATE REVENUE SHARING                   | 186,803.00     |        | 145,901.00               |                              | 39,863.00  |           | 40,902.00          | 21.90            |
| 101-000-576.000                          | EVIP PMTS                               | 47,689.00      |        | 32,270.00                |                              | 8,425.00   |           | 15,419.00          | 32.33            |
| 101-000-579.000                          | TREE GRANT                              | 1,200.00       |        | 0.00                     |                              | 0.00       |           | 1,200.00           | 100.00           |
| 101-000-580.000                          | CONTRIBUTION FROM LOCAL UNITS           | 60,000.00      |        | 0.00                     |                              | 0.00       |           | 60,000.00          | 100.00           |
| 101-000-600.000                          | VEHICLE RENTAL INCOME                   | 15,000.00      |        | 0.00                     |                              | 0.00       |           | 15,000.00          | 100.00           |
| 101-000-632.000                          | MOWING                                  | 200.00         |        | 280.00                   |                              | 0.00       |           | (80.00)            | (40.00)          |
| 101-000-635.000                          | MAY CLEAN UP (NON-RESIDENTS)            | 200.00         |        | 50.00                    |                              | 0.00       |           | 150.00             | 75.00            |
| 101-000-657.000                          | PARKING TICKET FEES                     | 500.00         |        | 15.00                    |                              | 0.00       |           | 485.00             | 97.00            |
| 101-000-660.000                          | ORDINANCE FINES                         | 2,000.00       |        | 1,292.50                 |                              | 193.72     |           | 707.50             | 35.38            |
| 101-000-665.000                          | INTEREST                                | 1,000.00       |        | 2,574.72                 |                              | 671.56     |           | (1,574.72)         | (157.47)         |
| 101-000-670.000                          | RENTS-BUILDINGS-LAND                    | 2,000.00       |        | 2,850.00                 |                              | 1,575.00   |           | (850.00)           | (42.50)          |
| 101-000-675.000                          | DONATIONS-PRIVATE SOURCES               | 500.00         |        | 1,500.00                 |                              | 0.00       |           | (1,000.00)         | (200.00)         |
| 101-000-676.000                          | REIMBURSEMENTS                          | 1,500.00       |        | 0.00                     |                              | 0.00       |           | 1,500.00           | 100.00           |
| 101-000-695.000                          | MISC REVENUE                            | 500.00         |        | 3,270.00                 |                              | 0.00       |           | (2,770.00)         | (554.00)         |
| 101-000-695.001                          | MISC REVENUE-MISC REVENUE GENERAL       | 7,000.00       |        | 7,173.26                 |                              | 25.00      |           | (173.26)           | (2.48)           |
| 101-000-695.010                          | MISC REVENUE-POLICE                     | 1,000.00       |        | 255.44                   |                              | 0.00       |           | 744.56             | 74.46            |
| Total Dept 000 - BALANCE SHEET / GENERAL |   | 1,080,292.00   |        | 824,361.57               |                              | 121,768.34 |           | 255,930.43         | 23.69            |
| TOTAL REVENUES                           |   | 1,080,292.00   |        | 824,361.57               |                              | 121,768.34 |           | 255,930.43         | 23.69            |
| Expenditures                             |   |                |        |                          |                              |            |           |                    |                  |
| Dept 101 - GOVERNING BODY                |   |                |        |                          |                              |            |           |                    |                  |
| 101-101-702.708                          | TRUSTEE MEETING FEES                    | 8,500.00       |        | 4,875.00                 |                              | 600.00     |           | 3,625.00           | 42.65            |
| 101-101-702.709                          | TREASURER - CLERK WAGES                 | 7,380.00       |        | 0.00                     |                              | 0.00       |           | 7,380.00           | 100.00           |
| 101-101-710.000                          | EMPLOYER FICA                           | 1,743.00       |        | 524.62                   |                              | 45.92      |           | 1,218.38           | 69.90            |
| 101-101-723.000                          | WORKMEN'S COMPENSATION                  | 300.00         |        | 48.17                    |                              | 0.00       |           | 251.83             | 83.94            |
| 101-101-725.000                          | MEALS & MILEAGE                         | 100.00         |        | 20.00                    |                              | 0.00       |           | 80.00              | 80.00            |
| 101-101-727.000                          | OFFICE SUPPLIES                         | 1,500.00       |        | 621.81                   |                              | 0.00       |           | 878.19             | 58.55            |
| 101-101-740.000                          | POSTAGE                                 | 500.00         |        | (7.70)                   |                              | 0.00       |           | 507.70             | 101.54           |
| 101-101-801.000                          | CONTRACTED SERVICES                     | 32,000.00      |        | 9,689.31                 |                              | 1,171.06   |           | 22,310.69          | 69.72            |
| 101-101-805.000                          | ATTORNEY FEES                           | 5,000.00       |        | 2,821.50                 |                              | 1,452.00   |           | 2,178.50           | 43.57            |
| 101-101-806.000                          | AUDIT SERVICES                          | 6,750.00       |        | 5,802.75                 |                              | 0.00       |           | 947.25             | 14.03            |
| 101-101-815.000                          | DUES & MEMBERSHIPS                      | 3,200.00       |        | 2,014.00                 |                              | 0.00       |           | 1,186.00           | 37.06            |
| 101-101-816.000                          | EDUCATION & TRAINING                    | 1,500.00       |        | 1,384.38                 |                              | 307.83     |           | 115.62             | 7.71             |
| 101-101-825.000                          | NOTARY & FIDUCIARY BONDS                | 150.00         |        | 40.00                    |                              | 0.00       |           | 110.00             | 73.33            |
| 101-101-826.000                          | SAFE DEPOSIT BOX RENTAL                 | 15.00          |        | 0.00                     |                              | 0.00       |           | 15.00              | 100.00           |
| 101-101-828.000                          | DOWNTOWN DEVELOPMENT                    | 13,500.00      |        | 0.00                     |                              | 0.00       |           | 13,500.00          | 100.00           |
| 101-101-850.000                          | COMMUNICATION EXPENSE                   | 850.00         |        | 636.54                   |                              | 79.58      |           | 213.46             | 25.11            |
| 101-101-880.000                          | COMMUNITY PROMOTION                     | 8,000.00       |        | 6,050.00                 |                              | 6,050.00   |           | 1,950.00           | 24.38            |

PERIOD ENDING 10/31/2022

| GL NUMBER                                      | DESCRIPTION                       | 2022-23           |        | YTD BALANCE              | ACTIVITY FOR                 |                 | AVAILABLE |                  | % BGD<br>REMAIN |
|--|-----------------------------------|-------------------|--------|--------------------------|------------------------------|-----------------|-----------|------------------|-----------------|
|  |                                   | AMENDED BUDGET    | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE)      | NORMAL    | (ABNORMAL)       |                 |
| Fund 101 - GENERAL FUND                        |                                   |                   |        |                          |                              |                 |           |                  |                 |
| Expenditures                                   |                                   |                   |        |                          |                              |                 |           |                  |                 |
| 101-101-900.000                                | PRINTING & PUBLISHING             | 1,000.00          |        | 839.97                   |                              | 103.20          |           | 160.03           | 16.00           |
| 101-101-957.000                                | COUNTER DRAIN                     | 12,000.00         |        | 36,000.00                |                              | 0.00            |           | (24,000.00)      | (200.00)        |
| 101-101-963.000                                | MISC EXPENSE                      | 200.00            |        | 35.00                    |                              | 0.00            |           | 165.00           | 82.50           |
| <b>Total Dept 101 - GOVERNING BODY</b>         |                                   | <b>104,188.00</b> |        | <b>71,395.35</b>         |                              | <b>9,809.59</b> |           | <b>32,792.65</b> | <b>31.47</b>    |
| Dept 172 - MANAGERS                            |                                   |                   |        |                          |                              |                 |           |                  |                 |
| 101-172-702.001                                | DEPT HEAD WAGES                   | 30,840.00         |        | 20,720.95                |                              | 2,302.35        |           | 10,119.05        | 32.81           |
| 101-172-710.000                                | EMPLOYER FICA                     | 2,665.00          |        | 1,680.11                 |                              | 171.29          |           | 984.89           | 36.96           |
| 101-172-711.000                                | EMPLOYERS SHARE OF PENSION        | 3,200.00          |        | 0.00                     |                              | 0.00            |           | 3,200.00         | 100.00          |
| 101-172-712.000                                | HEALTH INSURANCE EXPENSE          | 4,208.00          |        | 2,736.56                 |                              | 342.07          |           | 1,471.44         | 34.97           |
| 101-172-713.000                                | DENTAL INSURANCE EXPENSE          | 421.00            |        | 234.96                   |                              | 29.37           |           | 186.04           | 44.19           |
| 101-172-714.000                                | OPTICAL PLAN EXPENSE              | 50.00             |        | 19.60                    |                              | 2.45            |           | 30.40            | 60.80           |
| 101-172-720.000                                | DISABILITY INSURANCE              | 477.00            |        | 318.64                   |                              | 39.83           |           | 158.36           | 33.20           |
| 101-172-721.000                                | LIFE INSURANCE EXPENSE            | 138.00            |        | 69.12                    |                              | 8.64            |           | 68.88            | 49.91           |
| 101-172-723.000                                | WORKMEN'S COMPENSATION            | 150.00            |        | 0.00                     |                              | 0.00            |           | 150.00           | 100.00          |
| 101-172-725.000                                | MEALS & MILEAGE                   | 200.00            |        | 0.00                     |                              | 0.00            |           | 200.00           | 100.00          |
| 101-172-727.000                                | OFFICE SUPPLIES                   | 500.00            |        | 1,545.06                 |                              | 247.01          |           | (1,045.06)       | (209.01)        |
| 101-172-805.000                                | ATTORNEY FEES                     | 2,000.00          |        | 1,127.00                 |                              | 0.00            |           | 873.00           | 43.65           |
| 101-172-815.000                                | DUES & MEMBERSHIPS                | 1,000.00          |        | 620.00                   |                              | 24.00           |           | 380.00           | 38.00           |
| 101-172-816.000                                | EDUCATION & TRAINING              | 3,000.00          |        | 996.25                   |                              | 0.00            |           | 2,003.75         | 66.79           |
| 101-172-850.000                                | COMMUNICATION EXPENSE             | 1,200.00          |        | 721.72                   |                              | 85.91           |           | 478.28           | 39.86           |
| <b>Total Dept 172 - MANAGERS</b>               |                                   | <b>50,049.00</b>  |        | <b>30,789.97</b>         |                              | <b>3,252.92</b> |           | <b>19,259.03</b> | <b>38.48</b>    |
| Dept 265 - PAGE MEMORIAL BUILDING              |                                   |                   |        |                          |                              |                 |           |                  |                 |
| 101-265-702.706                                | PART TIME WAGES                   | 11,000.00         |        | 0.00                     |                              | 0.00            |           | 11,000.00        | 100.00          |
| 101-265-710.000                                | EMPLOYER FICA                     | 1,000.00          |        | 0.00                     |                              | 0.00            |           | 1,000.00         | 100.00          |
| 101-265-711.000                                | EMPLOYERS SHARE OF PENSION        | 1,100.00          |        | 0.00                     |                              | 0.00            |           | 1,100.00         | 100.00          |
| 101-265-723.000                                | WORKMEN'S COMPENSATION            | 200.00            |        | 0.00                     |                              | 0.00            |           | 200.00           | 100.00          |
| 101-265-728.000                                | SUPPLIES                          | 2,000.00          |        | 292.30                   |                              | 39.79           |           | 1,707.70         | 85.39           |
| 101-265-740.000                                | POSTAGE                           | 400.00            |        | 558.57                   |                              | 0.00            |           | (158.57)         | (39.64)         |
| 101-265-850.000                                | COMMUNICATION EXPENSE             | 1,200.00          |        | 737.58                   |                              | 90.74           |           | 462.42           | 38.54           |
| 101-265-920.000                                | GAS AND ELECTRIC                  | 4,000.00          |        | 0.00                     |                              | 0.00            |           | 4,000.00         | 100.00          |
| 101-265-931.001                                | MAINTENANCE/REPAIR-BUILDING       | 4,000.00          |        | 2,660.23                 |                              | 0.00            |           | 1,339.77         | 33.49           |
| 101-265-931.002                                | MAINTENANCE/REPAIR-EQUIPMENT      | 1,000.00          |        | 319.80                   |                              | 0.00            |           | 680.20           | 68.02           |
| 101-265-931.003                                | MAINTENANCE-LANDSCAPING & GROUNDS | 1,000.00          |        | 370.00                   |                              | 0.00            |           | 630.00           | 63.00           |
| 101-265-970.000                                | CAPITAL OUTLAY                    | 1,000.00          |        | 0.00                     |                              | 0.00            |           | 1,000.00         | 100.00          |
| 101-265-980.001                                | HARDWARE                          | 12,000.00         |        | 8,457.22                 |                              | 8,457.22        |           | 3,542.78         | 29.52           |
| 101-265-980.002                                | SOFTWARE                          | 500.00            |        | 0.00                     |                              | 0.00            |           | 500.00           | 100.00          |
| <b>Total Dept 265 - PAGE MEMORIAL BUILDING</b> |                                   | <b>40,400.00</b>  |        | <b>13,395.70</b>         |                              | <b>8,587.75</b> |           | <b>27,004.30</b> | <b>66.84</b>    |
| Dept 301 - POLICE                              |                                   |                   |        |                          |                              |                 |           |                  |                 |
| 101-301-702.001                                | DEPARTMENT HEAD WAGES             | 64,826.00         |        | 44,797.29                |                              | 4,983.22        |           | 20,028.71        | 30.90           |
| 101-301-702.704                                | FULL TIME WAGES                   | 142,475.00        |        | 60,505.48                |                              | 3,716.80        |           | 81,969.52        | 57.53           |
| 101-301-702.705                                | OVER TIME WAGES                   | 7,175.00          |        | 3,793.52                 |                              | 0.00            |           | 3,381.48         | 47.13           |
| 101-301-702.706                                | PART TIME WAGES                   | 11,000.00         |        | 6,175.00                 |                              | 3,245.00        |           | 4,825.00         | 43.86           |
| 101-301-702.717                                | NO FRINGE BENEFIT INCENTIVE       | 3,300.00          |        | 3,300.00                 |                              | 0.00            |           | 0.00             | 0.00            |
| 101-301-710.000                                | EMPLOYER FICA                     | 19,680.00         |        | 9,886.29                 |                              | 898.06          |           | 9,793.71         | 49.76           |
| 101-301-711.000                                | EMPLOYERS SHARE OF PENSION        | 23,575.00         |        | 10,882.18                |                              | 1,194.50        |           | 12,692.82        | 53.84           |
| 101-301-712.000                                | HEALTH INSURANCE EXPENSE          | 18,274.00         |        | 6,332.11                 |                              | 751.40          |           | 11,941.89        | 65.35           |
| 101-301-713.000                                | DENTAL INSURANCE EXPENSE          | 2,104.00          |        | 805.96                   |                              | 91.88           |           | 1,298.04         | 61.69           |



User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 10/31/2022

| GL NUMBER               | DESCRIPTION                     | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                            |           | AVAILABLE  |            | % BDDT<br>REMAIN |
|-------------------------|---------------------------------|----------------|--------|--------------------------|---|-----------|------------|------------|------------------|
|                         |                                 | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE (DECREASE) | NORMAL    | (ABNORMAL) | BALANCE    |                  |
| Fund 101 - GENERAL FUND |                                 |                |        |                          |   |           |            |            |                  |
| Expenditures            |                                 |                |        |                          |   |           |            |            |                  |
| 101-301-714.000         | OPTICAL PLAN EXPENSE            | 388.00         |        | 100.43                   |   | 10.77     |            | 287.57     | 74.12            |
| 101-301-716.000         | WELLNESS PROGRAM                | 360.00         |        | 0.00                     |   | 0.00      |            | 360.00     | 100.00           |
| 101-301-720.000         | DISABILITY INSURANCE            | 3,050.00       |        | 1,270.42                 |   | 137.03    |            | 1,779.58   | 58.35            |
| 101-301-721.000         | LIFE INSURANCE EXPENSE          | 1,000.00       |        | 399.92                   |   | 42.64     |            | 600.08     | 60.01            |
| 101-301-723.000         | WORKMEN'S COMPENSATION          | 4,000.00       |        | 2,196.14                 |   | 0.00      |            | 1,803.86   | 45.10            |
| 101-301-724.001         | TUITION REIMBURSEMENT           | 4,000.00       |        | 0.00                     |   | 0.00      |            | 4,000.00   | 100.00           |
| 101-301-725.000         | MEALS & MILEAGE                 | 500.00         |        | 109.01                   |   | 0.00      |            | 390.99     | 78.20            |
| 101-301-726.000         | VESTS                           | 300.00         |        | 0.00                     |   | 0.00      |            | 300.00     | 100.00           |
| 101-301-727.000         | OFFICE SUPPLIES                 | 1,500.00       |        | 338.73                   |   | 68.60     |            | 1,161.27   | 77.42            |
| 101-301-728.000         | SUPPLIES                        | 3,500.00       |        | 1,622.92                 |   | 99.00     |            | 1,877.08   | 53.63            |
| 101-301-729.000         | RESERVE SUPPLIES                | 250.00         |        | 0.00                     |   | 0.00      |            | 250.00     | 100.00           |
| 101-301-741.000         | MEDICAL & PHYSICALS             | 1,000.00       |        | 842.00                   |   | 0.00      |            | 158.00     | 15.80            |
| 101-301-744.000         | CLOTHING EXPENSE                | 2,000.00       |        | 857.15                   |   | 506.50    |            | 1,142.85   | 57.14            |
| 101-301-745.000         | UNIFORM CLEANING                | 300.00         |        | 0.00                     |   | 0.00      |            | 300.00     | 100.00           |
| 101-301-751.000         | GASOLINE PURCHASES              | 9,500.00       |        | 4,240.71                 |   | 296.97    |            | 5,259.29   | 55.36            |
| 101-301-801.000         | CONTRACTED SERVICES             | 7,000.00       |        | 2,049.62                 |   | 0.00      |            | 4,950.38   | 70.72            |
| 101-301-805.000         | ATTORNEY FEES                   | 1,000.00       |        | 218.62                   |   | 0.00      |            | 781.38     | 78.14            |
| 101-301-815.000         | DUES & MEMBERSHIPS              | 525.00         |        | 175.00                   |   | 115.00    |            | 350.00     | 66.67            |
| 101-301-816.000         | EDUCATION & TRAINING            | 4,000.00       |        | 1,892.78                 |   | 434.00    |            | 2,107.22   | 52.68            |
| 101-301-817.000         | RANGE QUALIFICATION             | 1,750.00       |        | 624.00                   |   | 0.00      |            | 1,126.00   | 64.34            |
| 101-301-820.001         | MEADOWBROOK INSURANCE           | 8,967.00       |        | 8,967.00                 |   | 0.00      |            | 0.00       | 0.00             |
| 101-301-850.000         | COMMUNICATION EXPENSE           | 5,150.00       |        | 3,511.11                 |   | 388.46    |            | 1,638.89   | 31.82            |
| 101-301-880.000         | COMMUNITY PROMOTION             | 350.00         |        | 39.96                    |   | 0.00      |            | 310.04     | 88.58            |
| 101-301-931.002         | MAINTENANCE/REPAIR-EQUIPMENT    | 1,500.00       |        | 83.97                    |   | 0.00      |            | 1,416.03   | 94.40            |
| 101-301-931.004         | MAINTENANCE/REPAIR-VEHICLE      | 5,000.00       |        | 3,152.23                 |   | 808.37    |            | 1,847.77   | 36.96            |
| 101-301-942.000         | RENTALS                         | 960.00         |        | 0.00                     |   | 0.00      |            | 960.00     | 100.00           |
| 101-301-958.000         | ACT 302 TRAINING                | 500.00         |        | 200.00                   |   | 0.00      |            | 300.00     | 60.00            |
| 101-301-970.001         | CAPITAL OUTLAY-EQUIPMENT        | 7,000.00       |        | 0.00                     |   | 0.00      |            | 7,000.00   | 100.00           |
| 101-301-970.003         | CAPITAL OUTLAY-OFFICE FURNITURE | 1,000.00       |        | 0.00                     |   | 0.00      |            | 1,000.00   | 100.00           |
| 101-301-980.001         | HARDWARE                        | 1,000.00       |        | 0.00                     |   | 0.00      |            | 1,000.00   | 100.00           |
| 101-301-980.002         | SOFTWARE                        | 1,500.00       |        | 0.00                     |   | 0.00      |            | 1,500.00   | 100.00           |
| Total Dept 301 - POLICE |                                 | 371,259.00     |        | 179,369.55               |   | 17,788.20 |            | 191,889.45 | 51.69            |
| Dept 441 - PUBLIC WORKS |                                 |                |        |                          |   |           |            |            |                  |
| 101-441-702.001         | DEPT HEAD WAGES                 | 19,437.00      |        | 13,372.87                |   | 1,487.72  |            | 6,064.13   | 31.20            |
| 101-441-702.704         | FULL TIME WAGES                 | 45,341.00      |        | 30,287.28                |   | 3,438.20  |            | 15,053.72  | 33.20            |
| 101-441-702.705         | OVER TIME WAGES                 | 1,845.00       |        | 252.24                   |   | 63.06     |            | 1,592.76   | 86.33            |
| 101-441-702.706         | PART TIME WAGES                 | 8,300.00       |        | 6,361.17                 |   | 539.22    |            | 1,938.83   | 23.36            |
| 101-441-702.717         | NO FRINGE BENEFIT INCENTIVE     | 3,300.00       |        | 3,300.00                 |   | 0.00      |            | 0.00       | 0.00             |
| 101-441-710.000         | EMPLOYER FICA                   | 7,893.00       |        | 4,407.25                 |   | 422.91    |            | 3,485.75   | 44.16            |
| 101-441-711.000         | EMPLOYERS SHARE OF PENSION      | 8,948.00       |        | 6,154.61                 |   | 678.23    |            | 2,793.39   | 31.22            |
| 101-441-712.000         | HEALTH INSURANCE EXPENSE        | 4,501.00       |        | 0.00                     |   | 0.00      |            | 4,501.00   | 100.00           |
| 101-441-713.000         | DENTAL INSURANCE EXPENSE        | 2,160.00       |        | 324.40                   |   | 40.55     |            | 1,835.60   | 84.98            |
| 101-441-714.000         | OPTICAL PLAN EXPENSE            | 288.00         |        | 25.76                    |   | 3.22      |            | 262.24     | 91.06            |
| 101-441-720.000         | DISABILITY INSURANCE            | 1,166.00       |        | 641.28                   |   | 80.16     |            | 524.72     | 45.00            |
| 101-441-721.000         | LIFE INSURANCE EXPENSE          | 350.00         |        | 208.08                   |   | 26.01     |            | 141.92     | 40.55            |
| 101-441-723.000         | WORKMEN'S COMPENSATION          | 5,989.00       |        | 3,334.94                 |   | 0.00      |            | 2,654.06   | 44.32            |
| 101-441-727.000         | OFFICE SUPPLIES                 | 250.00         |        | 197.78                   |   | 0.00      |            | 52.22      | 20.89            |
| 101-441-728.000         | SUPPLIES                        | 4,000.00       |        | 1,468.35                 |   | 138.84    |            | 2,531.65   | 63.29            |
| 101-441-741.000         | MEDICAL & PHYSICALS             | 300.00         |        | 284.00                   |   | 0.00      |            | 16.00      | 5.33             |
| 101-441-744.000         | CLOTHING EXPENSE                | 1,000.00       |        | 279.20                   |   | 0.00      |            | 720.80     | 72.08            |
| 101-441-751.000         | GASOLINE PURCHASES              | 6,000.00       |        | 5,380.51                 |   | 934.02    |            | 619.49     | 10.32            |
| 101-441-801.000         | CONTRACTED SERVICES             | 31,500.00      |        | 1,890.50                 |   | 0.00      |            | 29,609.50  | 94.00            |
| 101-441-815.000         | DUES & MEMBERSHIPS              | 1,200.00       |        | 20.00                    |   | 0.00      |            | 1,180.00   | 98.33            |

PERIOD ENDING 10/31/2022

| GL NUMBER   | DESCRIPTION                       | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                            |          | AVAILABLE             |            | % BGDGT<br>REMAIN |
|---|-----------------------------------|----------------|--------|--------------------------|---|----------|-----------------------|------------|-------------------|
|   |                                   | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE (DECREASE) | NORMAL   | (ABNORMAL)<br>BALANCE |            |                   |
| Fund 101 - GENERAL FUND                           |                                   |                |        |                          |   |          |                       |            |                   |
| Expenditures                                      |                                   |                |        |                          |   |          |                       |            |                   |
| 101-441-816.000                                   | EDUCATION & TRAINING              | 500.00         |        | 0.00                     |   | 0.00     |                       | 500.00     | 100.00            |
| 101-441-820.001                                   | MEADOWBROOK INSURANCE             | 7,965.00       |        | 7,168.00                 |   | 0.00     |                       | 797.00     | 10.01             |
| 101-441-823.000                                   | LICENSE FEES                      | 300.00         |        | 79.13                    |   | 0.00     |                       | 220.87     | 73.62             |
| 101-441-850.000                                   | COMMUNICATION EXPENSE             | 1,400.00       |        | 929.94                   |   | 116.30   |                       | 470.06     | 33.58             |
| 101-441-890.000                                   | MAY CLEAN UP                      | 3,500.00       |        | 3,990.75                 |   | 0.00     |                       | (490.75)   | (14.02)           |
| 101-441-920.000                                   | GAS AND ELECTRIC                  | 3,000.00       |        | 1,570.43                 |   | 104.75   |                       | 1,429.57   | 47.65             |
| 101-441-931.001                                   | MAINTENANCE/REPAIR-BUILDING       | 13,000.00      |        | 10,703.99                |   | 0.00     |                       | 2,296.01   | 17.66             |
| 101-441-931.002                                   | MAINTENANCE/REPAIR-EQUIPMENT      | 6,000.00       |        | 2,413.17                 |   | 0.00     |                       | 3,586.83   | 59.78             |
| 101-441-931.003                                   | MAINTENANCE-LANDSCAPING & GROUNDS | 500.00         |        | 0.00                     |   | 0.00     |                       | 500.00     | 100.00            |
| 101-441-931.004                                   | MAINTENANCE/REPAIR-VEHICLE        | 3,000.00       |        | 855.73                   |   | 0.00     |                       | 2,144.27   | 71.48             |
| 101-441-931.005                                   | MAINTENANCE/REPAIR-TREES          | 500.00         |        | 0.00                     |   | 0.00     |                       | 500.00     | 100.00            |
| 101-441-934.000                                   | REFUSE REMOVAL                    | 800.00         |        | 496.00                   |   | 124.00   |                       | 304.00     | 38.00             |
| 101-441-943.000                                   | EQUIPMENT RENTAL EXPENSE          | 500.00         |        | 0.00                     |   | 0.00     |                       | 500.00     | 100.00            |
| 101-441-955.000                                   | SAFETY                            | 1,500.00       |        | 507.89                   |   | 0.00     |                       | 992.11     | 66.14             |
| 101-441-963.000                                   | MISC EXPENSE                      | 1,000.00       |        | 0.00                     |   | 0.00     |                       | 1,000.00   | 100.00            |
| 101-441-967.000                                   | PROJECT COSTS                     | 5,000.00       |        | 0.00                     |   | 0.00     |                       | 5,000.00   | 100.00            |
| 101-441-970.001                                   | CAPITAL OUTLAY-EQUIPMENT          | 26,000.00      |        | 26,000.00                |   | 0.00     |                       | 0.00       | 0.00              |
| Total Dept 441 - PUBLIC WORKS                     |                                   | 228,233.00     |        | 132,905.25               |   | 8,197.19 |                       | 95,327.75  | 41.77             |
| Dept 448 - PUBLIC UTILITIES-STREET LIGHTING       |                                   |                |        |                          |   |          |                       |            |                   |
| 101-448-924.000                                   | STREET LIGHT EXPENSE              | 34,000.00      |        | 18,511.64                |   | 2,374.21 |                       | 15,488.36  | 45.55             |
| Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING |                                   | 34,000.00      |        | 18,511.64                |   | 2,374.21 |                       | 15,488.36  | 45.55             |
| Dept 536 - WATER/SEWER                            |                                   |                |        |                          |   |          |                       |            |                   |
| 101-536-938.000                                   | SEWER EXPENSE                     | 3,400.00       |        | 2,479.47                 |   | 826.49   |                       | 920.53     | 27.07             |
| 101-536-939.000                                   | WATER EXPENSE                     | 1,800.00       |        | 1,591.22                 |   | 768.09   |                       | 208.78     | 11.60             |
| Total Dept 536 - WATER/SEWER                      |                                   | 5,200.00       |        | 4,070.69                 |   | 1,594.58 |                       | 1,129.31   | 21.72             |
| Dept 722 - ZONING                                 |                                   |                |        |                          |   |          |                       |            |                   |
| 101-722-702.706                                   | PART TIME WAGES                   | 7,034.00       |        | 4,746.92                 |   | 528.08   |                       | 2,287.08   | 32.51             |
| 101-722-710.000                                   | EMPLOYER FICA                     | 666.00         |        | 394.92                   |   | 40.40    |                       | 271.08     | 40.70             |
| 101-722-727.000                                   | OFFICE SUPPLIES                   | 100.00         |        | 0.00                     |   | 0.00     |                       | 100.00     | 100.00            |
| 101-722-850.000                                   | COMMUNICATION EXPENSE             | 200.00         |        | 412.65                   |   | 0.00     |                       | (212.65)   | (106.33)          |
| Total Dept 722 - ZONING                           |                                   | 8,000.00       |        | 5,554.49                 |   | 568.48   |                       | 2,445.51   | 30.57             |
| Dept 728 - ECONOMIC DEVELOPMENT                   |                                   |                |        |                          |   |          |                       |            |                   |
| 101-728-801.000                                   | CONTRACTED SERVICES               | 2,000.00       |        | 2,000.00                 |   | 0.00     |                       | 0.00       | 0.00              |
| Total Dept 728 - ECONOMIC DEVELOPMENT             |                                   | 2,000.00       |        | 2,000.00                 |   | 0.00     |                       | 0.00       | 0.00              |
| Dept 751 - PARKS AND RECREATION                   |                                   |                |        |                          |   |          |                       |            |                   |
| 101-751-723.000                                   | WORKMEN'S COMPENSATION            | 270.00         |        | 171.40                   |   | 0.00     |                       | 98.60      | 36.52             |
| 101-751-728.000                                   | SUPPLIES                          | 2,000.00       |        | 2,845.00                 |   | 1,026.80 |                       | (845.00)   | (42.25)           |
| 101-751-882.000                                   | SWIFTY'S PLACE                    | 250.00         |        | 335.94                   |   | 0.00     |                       | (85.94)    | (34.38)           |
| 101-751-920.000                                   | GAS AND ELECTRIC                  | 3,600.00       |        | 2,187.35                 |   | 280.71   |                       | 1,412.65   | 39.24             |
| 101-751-931.001                                   | MAINTENANCE/REPAIR-BUILDING       | 2,000.00       |        | 3,958.10                 |   | 0.00     |                       | (1,958.10) | (97.91)           |
| 101-751-931.002                                   | MAINTENANCE/REPAIR-EQUIPMENT      | 26,000.00      |        | 24,732.53                |   | 257.70   |                       | 1,267.47   | 4.87              |

PERIOD ENDING 10/31/2022

| GL NUMBER                             | DESCRIPTION                       | 2022-23        | YTD BALANCE                       | ACTIVITY FOR                            | AVAILABLE                    | % BGD<br>REMAIN |
|---------------------------------------|-----------------------------------|----------------|-----------------------------------|---|------------------------------|-----------------|
|                                       |                                   | AMENDED BUDGET | 10/31/2022<br>(NORMAL (ABNORMAL)) | MONTH 10/31/2022<br>INCREASE (DECREASE) | BALANCE<br>NORMAL (ABNORMAL) |                 |
| Fund 101 - GENERAL FUND               |                                   |                |                                   |   |                              |                 |
| Expenditures                          |                                   |                |                                   |   |                              |                 |
| 101-751-931.003                       | MAINTENANCE-LANDSCAPING & GROUNDS | 5,000.00       | 22,049.11                         | 488.01                                  | (17,049.11)                  | (340.98)        |
| 101-751-970.000                       | CAPITAL OUTLAY                    | 200,000.00     | 0.00                              | 0.00                                    | 200,000.00                   | 100.00          |
| Total Dept 751 - PARKS AND RECREATION |                                   | 239,120.00     | 56,279.43                         | 2,053.22                                | 182,840.57                   | 76.46           |
| TOTAL EXPENDITURES                    |                                   | 1,082,449.00   | 514,272.07                        | 54,226.14                               | 568,176.93                   | 52.49           |
| Fund 101 - GENERAL FUND:              |                                   |                |                                   |   |                              |                 |
| TOTAL REVENUES                        |                                   | 1,080,292.00   | 824,361.57                        | 121,768.34                              | 255,930.43                   | 23.69           |
| TOTAL EXPENDITURES                    |                                   | 1,082,449.00   | 514,272.07                        | 54,226.14                               | 568,176.93                   | 52.49           |
| NET OF REVENUES & EXPENDITURES        |                                   | (2,157.00)     | 310,089.50                        | 67,542.20                               | (312,246.50)                 | (14,275.)       |

PERIOD ENDING 10/31/2022

| GL NUMBER                                   | DESCRIPTION                     | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDTG<br>REMAIN |
|---|---------------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|   |                                 | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 202 - MAJOR STREET FUND                |                                 |                |        |                          |                              |            |           |                       |                  |
| Revenues                                    |                                 |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL          |                                 |                |        |                          |                              |            |           |                       |                  |
| 202-000-575.000                             | ACT 51 / STREETS                | 207,000.00     |        | 139,052.41               |                              | 16,771.76  |           | 67,947.59             | 32.82            |
| 202-000-665.000                             | INTEREST                        | 2,000.00       |        | 1,772.51                 |                              | 182.11     |           | 227.49                | 11.37            |
| 202-000-676.000                             | REIMBURSEMENTS                  | 0.00           |        | 13.51                    |                              | 0.00       |           | (13.51)               | 0.00             |
| Total Dept 000 - BALANCE SHEET / GENERAL    |                                 | 209,000.00     |        | 140,838.43               |                              | 16,953.87  |           | 68,161.57             | 32.61            |
| TOTAL REVENUES                              |                                 | 209,000.00     |        | 140,838.43               |                              | 16,953.87  |           | 68,161.57             | 32.61            |
| Expenditures                                |                                 |                |        |                          |                              |            |           |                       |                  |
| Dept 449 - STREET DEPT (ACT 51)             |                                 |                |        |                          |                              |            |           |                       |                  |
| 202-449-702.001                             | DEPT HEAD WAGES                 | 3,700.00       |        | 2,558.22                 |                              | 284.24     |           | 1,141.78              | 30.86            |
| 202-449-710.000                             | EMPLOYER FICA                   | 359.00         |        | 207.47                   |                              | 21.14      |           | 151.53                | 42.21            |
| 202-449-711.000                             | EMPLOYERS SHARE OF PENSION      | 359.00         |        | 0.00                     |                              | 0.00       |           | 359.00                | 100.00           |
| 202-449-712.002                             | ADMIN BENEFITS                  | 1,107.00       |        | 417.12                   |                              | 52.14      |           | 689.88                | 62.32            |
| 202-449-731.000                             | COLD/HOT PATCH                  | 750.00         |        | 0.00                     |                              | 0.00       |           | 750.00                | 100.00           |
| 202-449-734.000                             | SALT/SAND ROADS                 | 4,500.00       |        | 474.48                   |                              | 1,824.90   |           | 4,025.52              | 89.46            |
| 202-449-801.000                             | CONTRACTED SERVICES             | 6,000.00       |        | 1,200.00                 |                              | 0.00       |           | 4,800.00              | 80.00            |
| 202-449-806.000                             | AUDIT SERVICES                  | 1,500.00       |        | 1,289.50                 |                              | 0.00       |           | 210.50                | 14.03            |
| 202-449-863.000                             | STREET STRIPING                 | 2,500.00       |        | 200.00                   |                              | 0.00       |           | 2,300.00              | 92.00            |
| 202-449-865.000                             | STREET SIGNS                    | 1,000.00       |        | 0.00                     |                              | 0.00       |           | 1,000.00              | 100.00           |
| 202-449-867.000                             | STREET REPAIRS                  | 72,000.00      |        | 72,000.00                |                              | 64,946.49  |           | 0.00                  | 0.00             |
| 202-449-944.867                             | VEHICLE RENTAL - STREET REPAIRS | 5,000.00       |        | 0.00                     |                              | 0.00       |           | 5,000.00              | 100.00           |
| 202-449-944.869                             | VEHICLE RENTAL - SNOW REMOVAL   | 5,000.00       |        | 0.00                     |                              | 0.00       |           | 5,000.00              | 100.00           |
| 202-449-956.000                             | STORM SEWER                     | 7,000.00       |        | 2,180.90                 |                              | 604.90     |           | 4,819.10              | 68.84            |
| 202-449-963.000                             | MISC EXPENSE                    | 1,500.00       |        | 658.48                   |                              | 658.48     |           | 841.52                | 56.10            |
| 202-449-999.000                             | TRANSFERS OUT                   | 30,000.00      |        | 0.00                     |                              | 0.00       |           | 30,000.00             | 100.00           |
| Total Dept 449 - STREET DEPT (ACT 51)       |                                 | 142,275.00     |        | 81,186.17                |                              | 68,392.29  |           | 61,088.83             | 42.94            |
| Dept 450 - MAINTENANCE / CONSTRUCTION       |                                 |                |        |                          |                              |            |           |                       |                  |
| 202-450-702.001                             | MAINTENANCE WAGES               | 3,608.00       |        | 2,476.56                 |                              | 275.50     |           | 1,131.44              | 31.36            |
| 202-450-710.000                             | MAINTENANCE EMPLOYER FICA       | 369.00         |        | 189.46                   |                              | 21.07      |           | 179.54                | 48.66            |
| 202-450-711.000                             | MAINTENANCE ER SHARE OF PENSION | 369.00         |        | 456.45                   |                              | 50.78      |           | (87.45)               | (23.70)          |
| 202-450-712.002                             | MAINTENANCE BENEFITS            | 172.00         |        | 102.16                   |                              | 12.77      |           | 69.84                 | 40.60            |
| Total Dept 450 - MAINTENANCE / CONSTRUCTION |                                 | 4,518.00       |        | 3,224.63                 |                              | 360.12     |           | 1,293.37              | 28.63            |
| Dept 869 - SNOW REMOVAL                     |                                 |                |        |                          |                              |            |           |                       |                  |
| 202-869-702.001                             | SNOW REMOVAL WAGES              | 3,587.00       |        | 1,049.11                 |                              | 0.00       |           | 2,537.89              | 70.75            |
| 202-869-710.000                             | SNOW REMOVAL EMPLOYER FICA      | 359.00         |        | 77.61                    |                              | 0.00       |           | 281.39                | 78.38            |
| 202-869-711.000                             | SNOW REMOVAL SHARE OF PENSION   | 410.00         |        | 104.91                   |                              | 0.00       |           | 305.09                | 74.41            |
| Total Dept 869 - SNOW REMOVAL               |                                 | 4,356.00       |        | 1,231.63                 |                              | 0.00       |           | 3,124.37              | 71.73            |
| TOTAL EXPENDITURES                          |                                 | 151,149.00     |        | 85,642.43                |                              | 68,752.41  |           | 65,506.57             | 43.34            |
| Fund 202 - MAJOR STREET FUND:               |                                 |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                              |                                 | 209,000.00     |        | 140,838.43               |                              | 16,953.87  |           | 68,161.57             | 32.61            |

PERIOD ENDING 10/31/2022

| GL NUMBER                      | DESCRIPTION | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |             | AVAILABLE |            | % BDGT<br>REMAIN |
|--------------------------------|-------------|----------------|--------|--------------------------|------------------------------|-------------|-----------|------------|------------------|
|                                |             | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE)  | NORMAL    | (ABNORMAL) |                  |
| Fund 202 - MAJOR STREET FUND   |             |                |        |                          |                              |             |           |            |                  |
| TOTAL EXPENDITURES             |             | 151,149.00     |        | 85,642.43                |                              | 68,752.41   |           | 65,506.57  | 43.34            |
| NET OF REVENUES & EXPENDITURES |             | 57,851.00      |        | 55,196.00                |                              | (51,798.54) |           | 2,655.00   | 4.59             |

PERIOD ENDING 10/31/2022

| GL NUMBER                                   | DESCRIPTION                     | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDTG<br>REMAIN |
|---|---------------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|   |                                 | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 203 - LOCAL STREET FUND                |                                 |                |        |                          |                              |            |           |                       |                  |
| Revenues                                    |                                 |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL          |                                 |                |        |                          |                              |            |           |                       |                  |
| 203-000-575.000                             | ACT 51 / STREETS                | 72,000.00      |        | 46,350.82                |                              | 5,590.59   |           | 25,649.18             | 35.62            |
| 203-000-665.000                             | INTEREST                        | 1,100.00       |        | 426.95                   |                              | 44.49      |           | 673.05                | 61.19            |
| 203-000-676.000                             | REIMBURSEMENTS                  | 0.00           |        | 10.14                    |                              | 0.00       |           | (10.14)               | 0.00             |
| 203-000-695.000                             | MISC REVENUE                    | 30,000.00      |        | 40,159.68                |                              | 0.00       |           | (10,159.68)           | (33.87)          |
| 203-000-699.000                             | TRANSFERS IN                    | 30,000.00      |        | 0.00                     |                              | 0.00       |           | 30,000.00             | 100.00           |
| Total Dept 000 - BALANCE SHEET / GENERAL    |                                 | 133,100.00     |        | 86,947.59                |                              | 5,635.08   |           | 46,152.41             | 34.67            |
| TOTAL REVENUES                              |                                 | 133,100.00     |        | 86,947.59                |                              | 5,635.08   |           | 46,152.41             | 34.67            |
| Expenditures                                |                                 |                |        |                          |                              |            |           |                       |                  |
| Dept 449 - STREET DEPT (ACT 51)             |                                 |                |        |                          |                              |            |           |                       |                  |
| 203-449-702.001                             | DEPT HEAD WAGES                 | 1,743.00       |        | 1,023.31                 |                              | 113.71     |           | 719.69                | 41.29            |
| 203-449-710.000                             | EMPLOYER FICA                   | 205.00         |        | 83.01                    |                              | 8.48       |           | 121.99                | 59.51            |
| 203-449-711.000                             | EMPLOYERS SHARE OF PENSION      | 205.00         |        | 0.00                     |                              | 0.00       |           | 205.00                | 100.00           |
| 203-449-712.002                             | ADMIN BENEFITS                  | 886.00         |        | 166.80                   |                              | 20.85      |           | 719.20                | 81.17            |
| 203-449-731.000                             | COLD/HOT PATCH                  | 750.00         |        | 0.00                     |                              | 0.00       |           | 750.00                | 100.00           |
| 203-449-734.000                             | SALT/SAND ROADS                 | 4,500.00       |        | 474.47                   |                              | 1,824.90   |           | 4,025.53              | 89.46            |
| 203-449-801.000                             | CONTRACTED SERVICES             | 6,500.00       |        | 7,450.00                 |                              | 0.00       |           | (950.00)              | (14.62)          |
| 203-449-806.000                             | AUDIT SERVICES                  | 1,050.00       |        | 902.65                   |                              | 0.00       |           | 147.35                | 14.03            |
| 203-449-863.000                             | STREET STRIPING                 | 1,000.00       |        | 1,000.00                 |                              | 0.00       |           | 0.00                  | 0.00             |
| 203-449-865.000                             | STREET SIGNS                    | 1,000.00       |        | 395.00                   |                              | 0.00       |           | 605.00                | 60.50            |
| 203-449-867.000                             | STREET REPAIRS                  | 150,000.00     |        | 151,116.42               |                              | 142,075.51 |           | (1,116.42)            | (0.74)           |
| 203-449-944.867                             | VEHICLE RENTAL - STREET REPAIRS | 3,000.00       |        | 0.00                     |                              | 0.00       |           | 3,000.00              | 100.00           |
| 203-449-944.869                             | VEHICLE RENTAL - SNOW REMOVAL   | 5,000.00       |        | 0.00                     |                              | 0.00       |           | 5,000.00              | 100.00           |
| 203-449-963.000                             | MISC EXPENSE                    | 1,000.00       |        | 0.00                     |                              | 0.00       |           | 1,000.00              | 100.00           |
| Total Dept 449 - STREET DEPT (ACT 51)       |                                 | 176,839.00     |        | 162,611.66               |                              | 144,043.45 |           | 14,227.34             | 8.05             |
| Dept 450 - MAINTENANCE / CONSTRUCTION       |                                 |                |        |                          |                              |            |           |                       |                  |
| 203-450-702.001                             | MAINTENANCE WAGES               | 5,812.00       |        | 3,962.42                 |                              | 440.81     |           | 1,849.58              | 31.82            |
| 203-450-710.000                             | MAINTENANCE EMPLOYER FICA       | 528.00         |        | 329.69                   |                              | 33.72      |           | 198.31                | 37.56            |
| 203-450-711.000                             | MAINTENANCE ER SHARE OF PENSION | 630.00         |        | 730.25                   |                              | 81.24      |           | (100.25)              | (15.91)          |
| 203-450-712.002                             | MAINTENANCE BENEFITS            | 227.00         |        | 163.36                   |                              | 20.42      |           | 63.64                 | 28.04            |
| Total Dept 450 - MAINTENANCE / CONSTRUCTION |                                 | 7,197.00       |        | 5,185.72                 |                              | 576.19     |           | 2,011.28              | 27.95            |
| Dept 869 - SNOW REMOVAL                     |                                 |                |        |                          |                              |            |           |                       |                  |
| 203-869-702.001                             | SNOW REMOVAL WAGES              | 3,587.00       |        | 423.91                   |                              | 0.00       |           | 3,163.09              | 88.18            |
| 203-869-710.000                             | SNOW REMOVAL FICA               | 359.00         |        | 31.35                    |                              | 0.00       |           | 327.65                | 91.27            |
| 203-869-711.000                             | SNOW REMOVAL SHARE OF PENSION   | 410.00         |        | 42.39                    |                              | 0.00       |           | 367.61                | 89.66            |
| Total Dept 869 - SNOW REMOVAL               |                                 | 4,356.00       |        | 497.65                   |                              | 0.00       |           | 3,858.35              | 88.58            |
| TOTAL EXPENDITURES                          |                                 | 188,392.00     |        | 168,295.03               |                              | 144,619.64 |           | 20,096.97             | 10.67            |
| Fund 203 - LOCAL STREET FUND:               |                                 |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                              |                                 | 133,100.00     |        | 86,947.59                |                              | 5,635.08   |           | 46,152.41             | 34.67            |

PERIOD ENDING 10/31/2022

| GL NUMBER                    | DESCRIPTION                    | 2022-23        | YTD BALANCE                     | ACTIVITY FOR                            | AVAILABLE |            | % BDT<br>REMAIN |
|------------------------------|--------------------------------|----------------|---------------------------------|---|-----------|------------|-----------------|
|                              |                                | AMENDED BUDGET | 10/31/2022<br>NORMAL (ABNORMAL) | MONTH 10/31/2022<br>INCREASE (DECREASE) | NORMAL    | (ABNORMAL) |                 |
| Fund 203 - LOCAL STREET FUND |                                |                |                                 |   |           |            |                 |
|                              | TOTAL EXPENDITURES             | 188,392.00     | 168,295.03                      | 144,619.64                              | 20,096.97 |            | 10.67           |
|                              | NET OF REVENUES & EXPENDITURES | (55,292.00)    | (81,347.44)                     | (138,984.56)                            | 26,055.44 |            | (47.12)         |

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DB: Lake Odessa Vil

PERIOD ENDING 10/31/2022

| GL NUMBER                                       | DESCRIPTION                             | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDTG<br>REMAIN |
|---|---|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|   |   | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 204 - GENERAL HWY                          |   |                |        |                          |                              |            |           |                       |                  |
| Revenues  |   |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL              |   |                |        |                          |                              |            |           |                       |                  |
| 204-000-402.000                                 | CURRENT REAL PROPERTY TAXES             | 200,000.00     |        | 211,519.58               |                              | 0.00       |           | (11,519.58)           | (5.76)           |
| 204-000-410.000                                 | CURRENT PERSONAL PROPERTY TAX           | 14,000.00      |        | 12,425.67                |                              | 0.00       |           | 1,574.33              | 11.25            |
| 204-000-412.000                                 | DELINQUENT REAL PROPERTY TAX            | 12,000.00      |        | 10,136.81                |                              | 10,136.81  |           | 1,863.19              | 15.53            |
| 204-000-441.000                                 | LOCAL COMMUNITY STABILIZATION SHARE TAX | 22,000.00      |        | 23,251.70                |                              | 0.00       |           | (1,251.70)            | (5.69)           |
| 204-000-445.000                                 | PENALTIES & INTEREST ON TAXES           | 0.00           |        | 0.08                     |                              | 0.00       |           | (0.08)                | 0.00             |
| 204-000-665.000                                 | INTEREST                                | 2,200.00       |        | 2,111.09                 |                              | 177.60     |           | 88.91                 | 4.04             |
| 204-000-676.000                                 | REIMBURSEMENTS                          | 0.00           |        | 10.14                    |                              | 0.00       |           | (10.14)               | 0.00             |
| Total Dept 000 - BALANCE SHEET / GENERAL        |   | 250,200.00     |        | 259,455.07               |                              | 10,314.41  |           | (9,255.07)            | (3.70)           |
| TOTAL REVENUES                                  |   | 250,200.00     |        | 259,455.07               |                              | 10,314.41  |           | (9,255.07)            | (3.70)           |
| Expenditures                                    |   |                |        |                          |                              |            |           |                       |                  |
| Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)       |   |                |        |                          |                              |            |           |                       |                  |
| 204-446-702.001                                 | ADMINISTRATION WAGES                    | 9,563.00       |        | 5,883.78                 |                              | 653.74     |           | 3,679.22              | 38.47            |
| 204-446-710.000                                 | ADMINISTRATION FICA                     | 892.00         |        | 477.14                   |                              | 48.65      |           | 414.86                | 46.51            |
| 204-446-711.000                                 | ADMIN EMPLOYERS SHARE OF PENSION        | 1,051.00       |        | 0.00                     |                              | 0.00       |           | 1,051.00              | 100.00           |
| 204-446-712.002                                 | ADMIN BENEFITS                          | 1,473.00       |        | 959.36                   |                              | 119.92     |           | 513.64                | 34.87            |
| 204-446-801.000                                 | CONTRACTED SERVICES                     | 500.00         |        | 0.00                     |                              | 0.00       |           | 500.00                | 100.00           |
| 204-446-806.000                                 | AUDIT SERVICES                          | 1,500.00       |        | 1,289.50                 |                              | 0.00       |           | 210.50                | 14.03            |
| 204-446-891.000                                 | SIDEWALK REPLACEMENT PROGRAM            | 45,000.00      |        | 17,728.35                |                              | 492.00     |           | 27,271.65             | 60.60            |
| 204-446-990.986                                 | MTF BOND PAYMENT - PRINCIPAL            | 65,000.00      |        | 65,000.00                |                              | 0.00       |           | 0.00                  | 0.00             |
| 204-446-990.987                                 | CAPITAL IMPROVEMENT BOND - PRIN         | 8,400.00       |        | 8,400.00                 |                              | 0.00       |           | 0.00                  | 0.00             |
| 204-446-990.988                                 | CAPITAL IMPROV BOND II - PRIN           | 38,500.00      |        | 38,500.00                |                              | 0.00       |           | 0.00                  | 0.00             |
| 204-446-995.986                                 | MTF BOND INTEREST                       | 5,355.00       |        | 5,355.00                 |                              | 2,385.00   |           | 0.00                  | 0.00             |
| 204-446-995.987                                 | CAP IMPROVE BOND I INTEREST             | 810.00         |        | 810.00                   |                              | 367.20     |           | 0.00                  | 0.00             |
| 204-446-995.988                                 | CAP IMPROV BOND II INTEREST             | 7,792.00       |        | 4,113.20                 |                              | 0.00       |           | 3,678.80              | 47.21            |
| Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51) |   | 185,836.00     |        | 148,516.33               |                              | 4,066.51   |           | 37,319.67             | 20.08            |
| Dept 450 - MAINTENANCE / CONSTRUCTION           |   |                |        |                          |                              |            |           |                       |                  |
| 204-450-702.001                                 | STREET ADMIN SALARY                     | 21,525.00      |        | 14,858.99                |                              | 1,653.10   |           | 6,666.01              | 30.97            |
| 204-450-710.000                                 | STREET ADMIN FICA                       | 2,101.00       |        | 1,236.33                 |                              | 126.48     |           | 864.67                | 41.16            |
| 204-450-711.000                                 | EMPLOYERS SHARE OF PENSION              | 2,311.00       |        | 2,738.50                 |                              | 304.66     |           | (427.50)              | (18.50)          |
| 204-450-712.002                                 | STREET ADMIN BENEFITS                   | 797.00         |        | 498.80                   |                              | 62.35      |           | 298.20                | 37.42            |
| Total Dept 450 - MAINTENANCE / CONSTRUCTION     |   | 26,734.00      |        | 19,332.62                |                              | 2,146.59   |           | 7,401.38              | 27.69            |
| TOTAL EXPENDITURES                              |   | 212,570.00     |        | 167,848.95               |                              | 6,213.10   |           | 44,721.05             | 21.04            |
| Fund 204 - GENERAL HWY:                         |   |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                                  |   | 250,200.00     |        | 259,455.07               |                              | 10,314.41  |           | (9,255.07)            | (3.70)           |
| TOTAL EXPENDITURES                              |   | 212,570.00     |        | 167,848.95               |                              | 6,213.10   |           | 44,721.05             | 21.04            |
| NET OF REVENUES & EXPENDITURES                  |   | 37,630.00      |        | 91,606.12                |                              | 4,101.31   |           | (53,976.12)           | (143.44)         |



PERIOD ENDING 10/31/2022

| GL NUMBER                                  | DESCRIPTION                 | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDMT<br>REMAIN |
|--|-----------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|  |                             | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY  |                             |                |        |                          |                              |            |           |                       |                  |
| Revenues                                   |                             |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL         |                             |                |        |                          |                              |            |           |                       |                  |
| 248-000-402.000                            | CURRENT REAL PROPERTY TAXES | 30,000.00      |        | 0.00                     |                              | 0.00       |           | 30,000.00             | 100.00           |
| 248-000-665.000                            | INTEREST                    | 60.00          |        | 36.17                    |                              | 4.54       |           | 23.83                 | 39.72            |
| 248-000-675.000                            | DONATIONS-PRIVATE SOURCES   | 1,000.00       |        | 400.00                   |                              | 400.00     |           | 600.00                | 60.00            |
| Total Dept 000 - BALANCE SHEET / GENERAL   |                             | 31,060.00      |        | 436.17                   |                              | 404.54     |           | 30,623.83             | 98.60            |
| TOTAL REVENUES                             |                             | 31,060.00      |        | 436.17                   |                              | 404.54     |           | 30,623.83             | 98.60            |
| Expenditures                               |                             |                |        |                          |                              |            |           |                       |                  |
| Dept 275 - DDA                             |                             |                |        |                          |                              |            |           |                       |                  |
| 248-275-727.000                            | OFFICE SUPPLIES             | 50.00          |        | 0.00                     |                              | 0.00       |           | 50.00                 | 100.00           |
| 248-275-801.000                            | CONTRACTED SERVICES         | 8,000.00       |        | 571.00                   |                              | 0.00       |           | 7,429.00              | 92.86            |
| 248-275-806.000                            | AUDIT SERVICES              | 150.00         |        | 128.95                   |                              | 0.00       |           | 21.05                 | 14.03            |
| 248-275-815.000                            | DUES & MEMBERSHIPS          | 25.00          |        | 25.00                    |                              | 0.00       |           | 0.00                  | 0.00             |
| 248-275-816.000                            | EDUCATION & TRAINING        | 500.00         |        | 0.00                     |                              | 0.00       |           | 500.00                | 100.00           |
| 248-275-880.000                            | COMMUNITY PROMOTION         | 1,000.00       |        | 0.00                     |                              | 0.00       |           | 1,000.00              | 100.00           |
| 248-275-881.000                            | ADVERTISING                 | 500.00         |        | 750.00                   |                              | 0.00       |           | (250.00)              | (50.00)          |
| 248-275-967.000                            | BEAUTIFICATION              | 44,000.00      |        | 3,823.60                 |                              | 0.00       |           | 40,176.40             | 91.31            |
| 248-275-967.002                            | CHRISTMAS DECORATIONS       | 2,600.00       |        | 864.00                   |                              | 0.00       |           | 1,736.00              | 66.77            |
| Total Dept 275 - DDA                       |                             | 56,825.00      |        | 6,162.55                 |                              | 0.00       |           | 50,662.45             | 89.16            |
| TOTAL EXPENDITURES                         |                             | 56,825.00      |        | 6,162.55                 |                              | 0.00       |           | 50,662.45             | 89.16            |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: |                             |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                             |                             | 31,060.00      |        | 436.17                   |                              | 404.54     |           | 30,623.83             | 98.60            |
| TOTAL EXPENDITURES                         |                             | 56,825.00      |        | 6,162.55                 |                              | 0.00       |           | 50,662.45             | 89.16            |
| NET OF REVENUES & EXPENDITURES             |                             | (25,765.00)    |        | (5,726.38)               |                              | 404.54     |           | (20,038.62)           | 77.77            |

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PERIOD ENDING 10/31/2022

| GL NUMBER                                | DESCRIPTION                     | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDTG<br>REMAIN |
|--|---------------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|  |                                 | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 290 - ARTS                          |                                 |                |        |                          |                              |            |           |                       |                  |
| Revenues                                 |                                 |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL       |                                 |                |        |                          |                              |            |           |                       |                  |
| 290-000-401.001                          | ART IN THE PARK REVENUE-NEXT FY | 2,000.00       |        | 2,200.00                 |                              | 160.00     |           | (200.00)              | (10.00)          |
| 290-000-401.290                          | ART IN THE PARK REVENUE         | 2,500.00       |        | 2,495.00                 |                              | 0.00       |           | 5.00                  | 0.20             |
| 290-000-539.000                          | STATE GRANTS                    | 6,000.00       |        | 5,730.00                 |                              | 0.00       |           | 270.00                | 4.50             |
| 290-000-610.000                          | FOOD BOOTH FEES                 | 600.00         |        | 535.00                   |                              | 0.00       |           | 65.00                 | 10.83            |
| 290-000-611.000                          | CONCESSIONS                     | 1,500.00       |        | 793.50                   |                              | 0.00       |           | 706.50                | 47.10            |
| 290-000-665.000                          | INTEREST                        | 0.00           |        | 4.00                     |                              | 1.89       |           | (4.00)                | 0.00             |
| 290-000-675.000                          | DONATIONS-PRIVATE SOURCES       | 6,000.00       |        | 7,300.00                 |                              | 0.00       |           | (1,300.00)            | (21.67)          |
| 290-000-695.000                          | MISC REVENUE                    | 200.00         |        | 788.75                   |                              | 0.00       |           | (588.75)              | (294.38)         |
| Total Dept 000 - BALANCE SHEET / GENERAL |                                 | 18,800.00      |        | 19,846.25                |                              | 161.89     |           | (1,046.25)            | (5.57)           |
| TOTAL REVENUES                           |                                 | 18,800.00      |        | 19,846.25                |                              | 161.89     |           | (1,046.25)            | (5.57)           |
| Expenditures                             |                                 |                |        |                          |                              |            |           |                       |                  |
| Dept 752 - ARTS                          |                                 |                |        |                          |                              |            |           |                       |                  |
| 290-752-701.000                          | OPER EXPENSE-GRANT DISBURSEMENT | 50.00          |        | 50.00                    |                              | 0.00       |           | 0.00                  | 0.00             |
| 290-752-724.000                          | REFUND/REIMBURSEMENTS           | 60.00          |        | 10.00                    |                              | 0.00       |           | 50.00                 | 83.33            |
| 290-752-728.000                          | SUPPLIES                        | 2,000.00       |        | 700.59                   |                              | 50.82      |           | 1,299.41              | 64.97            |
| 290-752-740.000                          | POSTAGE                         | 200.00         |        | 43.70                    |                              | 0.00       |           | 156.30                | 78.15            |
| 290-752-793.000                          | OPERATING EXPENSE               | 200.00         |        | 140.00                   |                              | 0.00       |           | 60.00                 | 30.00            |
| 290-752-794.000                          | T-SHIRTS                        | 500.00         |        | 127.50                   |                              | 0.00       |           | 372.50                | 74.50            |
| 290-752-795.000                          | SOUND                           | 1,500.00       |        | 1,513.35                 |                              | 0.00       |           | (13.35)               | (0.89)           |
| 290-752-796.000                          | ROLLS                           | 175.00         |        | 186.75                   |                              | 0.00       |           | (11.75)               | (6.71)           |
| 290-752-798.000                          | CONCESSIONS SUPPLIES            | 500.00         |        | 183.35                   |                              | 0.00       |           | 316.65                | 63.33            |
| 290-752-806.000                          | AUDIT SERVICES                  | 150.00         |        | 128.95                   |                              | 0.00       |           | 21.05                 | 14.03            |
| 290-752-851.000                          | RADIOS                          | 100.00         |        | 100.00                   |                              | 0.00       |           | 0.00                  | 0.00             |
| 290-752-852.000                          | TELEPHONE                       | 625.00         |        | 396.70                   |                              | 49.60      |           | 228.30                | 36.53            |
| 290-752-881.000                          | ADVERTISING                     | 7,000.00       |        | 3,643.93                 |                              | 0.00       |           | 3,356.07              | 47.94            |
| 290-752-890.001                          | CLEAN UP                        | 150.00         |        | 113.62                   |                              | 0.00       |           | 36.38                 | 24.25            |
| 290-752-895.000                          | KIDS AREA                       | 0.00           |        | 6.00                     |                              | 0.00       |           | (6.00)                | 0.00             |
| 290-752-898.000                          | ENTERTAINMENT                   | 1,300.00       |        | 1,250.00                 |                              | 0.00       |           | 50.00                 | 3.85             |
| 290-752-953.000                          | PORT A POTTY                    | 600.00         |        | 590.00                   |                              | 0.00       |           | 10.00                 | 1.67             |
| 290-752-963.000                          | MISCELLANEOUS EXPENSE           | 250.00         |        | 326.26                   |                              | 0.00       |           | (76.26)               | (30.50)          |
| 290-752-964.000                          | PARK IMPROVEMENTS               | 5,000.00       |        | 202.09                   |                              | 0.00       |           | 4,797.91              | 95.96            |
| 290-752-967.000                          | PROJECT COSTS                   | 2,500.00       |        | 3,756.16                 |                              | 0.00       |           | (1,256.16)            | (50.25)          |
| Total Dept 752 - ARTS                    |                                 | 22,860.00      |        | 13,468.95                |                              | 100.42     |           | 9,391.05              | 41.08            |
| TOTAL EXPENDITURES                       |                                 | 22,860.00      |        | 13,468.95                |                              | 100.42     |           | 9,391.05              | 41.08            |
| Fund 290 - ARTS:                         |                                 |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                           |                                 | 18,800.00      |        | 19,846.25                |                              | 161.89     |           | (1,046.25)            | (5.57)           |
| TOTAL EXPENDITURES                       |                                 | 22,860.00      |        | 13,468.95                |                              | 100.42     |           | 9,391.05              | 41.08            |
| NET OF REVENUES & EXPENDITURES           |                                 | (4,060.00)     |        | 6,377.30                 |                              | 61.47      |           | (10,437.30)           | (57.08)          |

PERIOD ENDING 10/31/2022

| GL NUMBER                                | DESCRIPTION               | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDGT<br>REMAIN |
|--|---------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|  |                           | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 291 - CAR SHOW                      |                           |                |        |                          |                              |            |           |                       |                  |
| Revenues                                 |                           |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL       |                           |                |        |                          |                              |            |           |                       |                  |
| 291-000-610.000                          | FOOD BOOTH FEES           | 25.00          |        | 0.00                     |                              | 0.00       |           | 25.00                 | 100.00           |
| 291-000-625.000                          | REGISTRATIONS             | 900.00         |        | 0.00                     |                              | 0.00       |           | 900.00                | 100.00           |
| 291-000-665.000                          | INTEREST                  | 5.00           |        | 2.13                     |                              | 0.25       |           | 2.87                  | 57.40            |
| 291-000-675.000                          | DONATIONS-PRIVATE SOURCES | 2,150.00       |        | 0.00                     |                              | 0.00       |           | 2,150.00              | 100.00           |
| 291-000-678.000                          | T-SHIRT REVENUE           | 200.00         |        | 0.00                     |                              | 0.00       |           | 200.00                | 100.00           |
| Total Dept 000 - BALANCE SHEET / GENERAL |                           | 3,280.00       |        | 2.13                     |                              | 0.25       |           | 3,277.87              | 99.94            |
| TOTAL REVENUES                           |                           | 3,280.00       |        | 2.13                     |                              | 0.25       |           | 3,277.87              | 99.94            |
| Expenditures                             |                           |                |        |                          |                              |            |           |                       |                  |
| Dept 753 - CAR SHOW                      |                           |                |        |                          |                              |            |           |                       |                  |
| 291-753-728.000                          | SUPPLIES                  | 800.00         |        | 0.00                     |                              | 0.00       |           | 800.00                | 100.00           |
| 291-753-794.000                          | T-SHIRTS EXPENSE          | 200.00         |        | 0.00                     |                              | 0.00       |           | 200.00                | 100.00           |
| 291-753-881.000                          | ADVERTISING               | 650.00         |        | 0.00                     |                              | 0.00       |           | 650.00                | 100.00           |
| 291-753-887.000                          | TROPHIES                  | 800.00         |        | 0.00                     |                              | 0.00       |           | 800.00                | 100.00           |
| 291-753-888.000                          | FLYERS                    | 170.00         |        | 0.00                     |                              | 0.00       |           | 170.00                | 100.00           |
| 291-753-892.000                          | DOOR PRIZES               | 150.00         |        | 0.00                     |                              | 0.00       |           | 150.00                | 100.00           |
| 291-753-893.000                          | DJ                        | 350.00         |        | 0.00                     |                              | 0.00       |           | 350.00                | 100.00           |
| 291-753-953.000                          | PORT A POTTY              | 150.00         |        | 0.00                     |                              | 0.00       |           | 150.00                | 100.00           |
| Total Dept 753 - CAR SHOW                |                           | 3,270.00       |        | 0.00                     |                              | 0.00       |           | 3,270.00              | 100.00           |
| TOTAL EXPENDITURES                       |                           | 3,270.00       |        | 0.00                     |                              | 0.00       |           | 3,270.00              | 100.00           |
| Fund 291 - CAR SHOW:                     |                           |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                           |                           | 3,280.00       |        | 2.13                     |                              | 0.25       |           | 3,277.87              | 99.94            |
| TOTAL EXPENDITURES                       |                           | 3,270.00       |        | 0.00                     |                              | 0.00       |           | 3,270.00              | 100.00           |
| NET OF REVENUES & EXPENDITURES           |                           | 10.00          |        | 2.13                     |                              | 0.25       |           | 7.87                  | 78.70            |

PERIOD ENDING 10/31/2022

| GL NUMBER                                | DESCRIPTION         | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDGT<br>REMAIN |
|--|---------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|  |                     | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 590 - SEWER FUND                    |                     |                |        |                          |                              |            |           |                       |                  |
| Revenues                                 |                     |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL       |                     |                |        |                          |                              |            |           |                       |                  |
| 590-000-614.000                          | SEWER REVENUE       | 0.00           |        | 1,501,600.02             |                              | 200,250.34 |           | (1,501,600.02)        | 0.00             |
| 590-000-615.000                          | SEWER PENALTIES     | 0.00           |        | 6,748.90                 |                              | 11.81      |           | (6,748.90)            | 0.00             |
| 590-000-619.000                          | LAB TESTING REVENUE | 0.00           |        | 85.15                    |                              | 40.00      |           | (85.15)               | 0.00             |
| Total Dept 000 - BALANCE SHEET / GENERAL |                     | 0.00           |        | 1,508,434.07             |                              | 200,302.15 |           | (1,508,434.07)        | 0.00             |
| TOTAL REVENUES                           |                     | 0.00           |        | 1,508,434.07             |                              | 200,302.15 |           | (1,508,434.07)        | 0.00             |
| Fund 590 - SEWER FUND:                   |                     |                |        |                          |                              |            |           |                       |                  |
| TOTAL REVENUES                           |                     | 0.00           |        | 1,508,434.07             |                              | 200,302.15 |           | (1,508,434.07)        | 0.00             |
| TOTAL EXPENDITURES                       |                     | 0.00           |        | 0.00                     |                              | 0.00       |           | 0.00                  | 100.00           |
| NET OF REVENUES & EXPENDITURES           |                     | 0.00           |        | 1,508,434.07             |                              | 200,302.15 |           | (1,508,434.07)        | 0.00             |

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PERIOD ENDING 10/31/2022

| GL NUMBER                                | DESCRIPTION                | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR                 |            | AVAILABLE |                       | % BDTG<br>REMAIN |
|--|----------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|------------------|
|  |                            | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022<br>INCREASE | (DECREASE) | NORMAL    | (ABNORMAL)<br>BALANCE |                  |
| Fund 591 - WATER FUND                    |                            |                |        |                          |                              |            |           |                       |                  |
| Revenues                                 |                            |                |        |                          |                              |            |           |                       |                  |
| Dept 000 - BALANCE SHEET / GENERAL       |                            |                |        |                          |                              |            |           |                       |                  |
| 591-000-402.591                          | WATER REVENUE              | 950,000.00     |        | 703,592.55               |                              | 97,539.46  |           | 246,407.45            | 25.94            |
| 591-000-445.000                          | PENALTIES & INTEREST       | 5,500.00       |        | 3,640.53                 |                              | 160.00     |           | 1,859.47              | 33.81            |
| 591-000-539.002                          | WELLHEAD PROTECTION        | 2,750.00       |        | 0.00                     |                              | 0.00       |           | 2,750.00              | 100.00           |
| 591-000-607.000                          | WATER HOOK UP FEES         | 4,500.00       |        | 2,795.21                 |                              | 2,795.21   |           | 1,704.79              | 37.88            |
| 591-000-608.000                          | WATER TURN ON/OFF FEES     | 1,200.00       |        | 302.13                   |                              | 40.00      |           | 897.87                | 74.82            |
| 591-000-609.000                          | FINAL READ INCOME          | 500.00         |        | 260.23                   |                              | 20.00      |           | 239.77                | 47.95            |
| 591-000-665.000                          | INTEREST                   | 4,000.00       |        | 3,133.26                 |                              | 89.78      |           | 866.74                | 21.67            |
| 591-000-674.000                          | INCENTIVE PROGRAM          | 3,000.00       |        | 0.00                     |                              | 0.00       |           | 3,000.00              | 100.00           |
| 591-000-695.000                          | MISC REVENUE               | 8,000.00       |        | 1,478.58                 |                              | 0.00       |           | 6,521.42              | 81.52            |
| Total Dept 000 - BALANCE SHEET / GENERAL |                            | 979,450.00     |        | 715,202.49               |                              | 100,644.45 |           | 264,247.51            | 26.98            |
| Dept 536 - WATER/SEWER                   |                            |                |        |                          |                              |            |           |                       |                  |
| 591-536-676.000                          | REIMBURSMENTS              | 0.00           |        | 33.79                    |                              | 0.00       |           | (33.79)               | 0.00             |
| Total Dept 536 - WATER/SEWER             |                            | 0.00           |        | 33.79                    |                              | 0.00       |           | (33.79)               | 0.00             |
| TOTAL REVENUES                           |                            | 979,450.00     |        | 715,236.28               |                              | 100,644.45 |           | 264,213.72            | 26.98            |
| Expenditures                             |                            |                |        |                          |                              |            |           |                       |                  |
| Dept 536 - WATER/SEWER                   |                            |                |        |                          |                              |            |           |                       |                  |
| 591-536-702.001                          | DEPT HEAD WAGES            | 50,994.00      |        | 35,835.30                |                              | 3,983.77   |           | 15,158.70             | 29.73            |
| 591-536-702.704                          | FULL TIME WAGES            | 157,000.00     |        | 106,735.52               |                              | 11,974.10  |           | 50,264.48             | 32.02            |
| 591-536-702.705                          | OVER TIME WAGES            | 2,563.00       |        | 1,276.80                 |                              | 72.96      |           | 1,286.20              | 50.18            |
| 591-536-702.706                          | PART TIME WAGES            | 2,050.00       |        | 75.68                    |                              | 0.00       |           | 1,974.32              | 96.31            |
| 591-536-702.710                          | WATER LICENSE STIPEND      | 5,000.00       |        | 0.00                     |                              | 0.00       |           | 5,000.00              | 100.00           |
| 591-536-710.000                          | EMPLOYER FICA              | 20,500.00      |        | 11,155.77                |                              | 1,163.28   |           | 9,344.23              | 45.58            |
| 591-536-711.000                          | EMPLOYERS SHARE OF PENSION | 22,550.00      |        | 13,587.40                |                              | 1,514.38   |           | 8,962.60              | 39.75            |
| 591-536-712.000                          | HEALTH INSURANCE EXPENSE   | 49,200.00      |        | 24,022.24                |                              | 3,090.24   |           | 25,177.76             | 51.17            |
| 591-536-712.002                          | ADMIN BENEFITS             | 5,227.00       |        | 3,162.80                 |                              | 395.35     |           | 2,064.20              | 39.49            |
| 591-536-713.000                          | DENTAL INSURANCE EXPENSE   | 5,338.00       |        | 3,179.28                 |                              | 397.41     |           | 2,158.72              | 40.44            |
| 591-536-714.000                          | OPTICAL PLAN EXPENSE       | 681.00         |        | 436.88                   |                              | 54.61      |           | 244.12                | 35.85            |
| 591-536-720.000                          | DISABILITY INSURANCE       | 2,800.00       |        | 1,512.00                 |                              | 189.00     |           | 1,288.00              | 46.00            |
| 591-536-721.000                          | LIFE INSURANCE EXPENSE     | 855.00         |        | 497.92                   |                              | 62.24      |           | 357.08                | 41.76            |
| 591-536-723.000                          | WORKMEN'S COMPENSATION     | 2,350.00       |        | 1,578.35                 |                              | 0.00       |           | 771.65                | 32.84            |
| 591-536-725.000                          | MEALS & MILEAGE            | 200.00         |        | 0.00                     |                              | 0.00       |           | 200.00                | 100.00           |
| 591-536-727.000                          | OFFICE SUPPLIES            | 1,000.00       |        | 0.00                     |                              | 0.00       |           | 1,000.00              | 100.00           |
| 591-536-728.000                          | SUPPLIES                   | 1,500.00       |        | 0.00                     |                              | 0.00       |           | 1,500.00              | 100.00           |
| 591-536-732.000                          | CHEMICAL SUPPLIES          | 3,000.00       |        | 1,502.80                 |                              | 701.40     |           | 1,497.20              | 49.91            |
| 591-536-740.000                          | POSTAGE                    | 1,500.00       |        | 1,264.40                 |                              | 219.65     |           | 235.60                | 15.71            |
| 591-536-741.000                          | MEDICAL & PHYSICALS        | 200.00         |        | 0.00                     |                              | 0.00       |           | 200.00                | 100.00           |
| 591-536-744.000                          | CLOTHING EXPENSE           | 1,200.00       |        | 645.93                   |                              | 0.00       |           | 554.07                | 46.17            |
| 591-536-751.000                          | GASOLINE PURCHASES         | 4,000.00       |        | 3,564.47                 |                              | 620.44     |           | 435.53                | 10.89            |
| 591-536-780.000                          | METER REPLACEMENT          | 7,000.00       |        | 15,462.20                |                              | 214.95     |           | (8,462.20)            | (120.89)         |
| 591-536-801.000                          | CONTRACTED SERVICES        | 29,500.00      |        | 36,606.02                |                              | 24,479.36  |           | (7,106.02)            | (24.09)          |
| 591-536-805.000                          | ATTORNEY FEES              | 1,000.00       |        | 0.00                     |                              | 0.00       |           | 1,000.00              | 100.00           |
| 591-536-806.000                          | AUDIT SERVICES             | 3,900.00       |        | 3,352.70                 |                              | 0.00       |           | 547.30                | 14.03            |
| 591-536-815.000                          | DUES & MEMBERSHIPS         | 4,000.00       |        | 2,126.96                 |                              | 1,521.96   |           | 1,873.04              | 46.83            |
| 591-536-816.000                          | EDUCATION & TRAINING       | 3,000.00       |        | 565.00                   |                              | 0.00       |           | 2,435.00              | 81.17            |
| 591-536-821.000                          | BANK FEES                  | 100.00         |        | 0.00                     |                              | 0.00       |           | 100.00                | 100.00           |
| 591-536-822.000                          | FLEET INSURANCE            | 15,500.00      |        | 15,500.00                |                              | 0.00       |           | 0.00                  | 0.00             |
| 591-536-827.000                          | WATER TESTING FEES         | 2,500.00       |        | 2,106.00                 |                              | 239.00     |           | 394.00                | 15.76            |

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 10/31/2022

| GL NUMBER                      | DESCRIPTION                    | 2022-23        |        | YTD BALANCE              | ACTIVITY FOR     |                     | AVAILABLE |                    | % BDGT<br>REMAIN |
|--------------------------------|--------------------------------|----------------|--------|--------------------------|------------------|---------------------|-----------|--------------------|------------------|
|                                |                                | AMENDED BUDGET | NORMAL | 10/31/2022<br>(ABNORMAL) | MONTH 10/31/2022 | INCREASE (DECREASE) | NORMAL    | (ABNORMAL) BALANCE |                  |
| Fund 591 - WATER FUND          |                                |                |        |                          |                  |                     |           |                    |                  |
| Expenditures                   |                                |                |        |                          |                  |                     |           |                    |                  |
| 591-536-850.000                | COMMUNICATION EXPENSE          | 3,800.00       |        | 3,444.30                 |                  | 656.53              |           | 355.70             | 9.36             |
| 591-536-900.000                | PRINTING & PUBLISHING          | 200.00         |        | 0.00                     |                  | 0.00                |           | 200.00             | 100.00           |
| 591-536-920.000                | GAS AND ELECTRIC               | 55,000.00      |        | 37,303.00                |                  | 5,131.52            |           | 17,697.00          | 32.18            |
| 591-536-931.001                | MAINTENANCE/REPAIR-BUILDING    | 23,000.00      |        | 307.95                   |                  | 0.00                |           | 22,692.05          | 98.66            |
| 591-536-931.002                | MAINTENANCE/REPAIR-EQUIPMENT   | 66,000.00      |        | 45,945.58                |                  | 0.00                |           | 20,054.42          | 30.39            |
| 591-536-931.004                | MAINTENANCE/REPAIR-VEHICLE     | 1,500.00       |        | 0.00                     |                  | 0.00                |           | 1,500.00           | 100.00           |
| 591-536-931.009                | MAINTENANCE/REPAIR-WATER LINES | 6,000.00       |        | 1,016.56                 |                  | 32.98               |           | 4,983.44           | 83.06            |
| 591-536-931.010                | MAINTENANCE/REPAIRS-TANKS      | 75,000.00      |        | 74,235.00                |                  | 0.00                |           | 765.00             | 1.02             |
| 591-536-932.000                | NEW WATER MAINS                | 30,000.00      |        | 9,775.25                 |                  | 92.25               |           | 20,224.75          | 67.42            |
| 591-536-933.000                | WELL REPAIRS                   | 5,000.00       |        | 0.00                     |                  | 0.00                |           | 5,000.00           | 100.00           |
| 591-536-937.000                | IRON REMOVAL                   | 85,000.00      |        | 59,548.00                |                  | 0.00                |           | 25,452.00          | 29.94            |
| 591-536-946.000                | SCADA CONTROL SYSTEM           | 2,500.00       |        | 0.00                     |                  | 0.00                |           | 2,500.00           | 100.00           |
| 591-536-963.000                | MISC EXPENSE                   | 4,000.00       |        | 0.00                     |                  | 0.00                |           | 4,000.00           | 100.00           |
| 591-536-970.001                | CAPITAL OUTLAY-EQUIPMENT       | 5,000.00       |        | 3,909.97                 |                  | 0.00                |           | 1,090.03           | 21.80            |
| 591-536-980.001                | HARDWARE                       | 9,200.00       |        | 6,207.75                 |                  | 1,548.60            |           | 2,992.25           | 32.52            |
| 591-536-980.002                | SOFTWARE                       | 500.00         |        | 0.00                     |                  | 0.00                |           | 500.00             | 100.00           |
| 591-536-994.000                | CAPITAL IMPROVEMENT BOND       | 26,600.00      |        | 0.00                     |                  | 0.00                |           | 26,600.00          | 100.00           |
| 591-536-994.001                | CAPITAL IMPROVEMENT BOND II    | 16,500.00      |        | 0.00                     |                  | 0.00                |           | 16,500.00          | 100.00           |
| 591-536-994.002                | USDA BOND 2016                 | 69,000.00      |        | 0.00                     |                  | 0.00                |           | 69,000.00          | 100.00           |
| 591-536-995.000                | INTEREST EXPENSE               | 75,763.00      |        | 39,645.02                |                  | 1,162.80            |           | 36,117.98          | 47.67            |
| Total Dept 536 - WATER/SEWER   |                                | 965,771.00     |        | 567,090.80               |                  | 59,518.78           |           | 398,680.20         | 41.28            |
| TOTAL EXPENDITURES             |                                | 965,771.00     |        | 567,090.80               |                  | 59,518.78           |           | 398,680.20         | 41.28            |
| Fund 591 - WATER FUND:         |                                |                |        |                          |                  |                     |           |                    |                  |
| TOTAL REVENUES                 |                                | 979,450.00     |        | 715,236.28               |                  | 100,644.45          |           | 264,213.72         | 26.98            |
| TOTAL EXPENDITURES             |                                | 965,771.00     |        | 567,090.80               |                  | 59,518.78           |           | 398,680.20         | 41.28            |
| NET OF REVENUES & EXPENDITURES |                                | 13,679.00      |        | 148,145.48               |                  | 41,125.67           |           | (134,466.48)       | (983.01)         |

PERIOD ENDING 10/31/2022

| GL NUMBER                                | DESCRIPTION | 2022-23             | YTD BALANCE         | ACTIVITY FOR        | AVAILABLE           | % BDGT       |
|--|-------------|---------------------|---------------------|---------------------|---------------------|--------------|
|  |             | AMENDED BUDGET      | 10/31/2022          | MONTH 10/31/2022    | BALANCE             |              |
|  |             |                     | NORMAL (ABNORMAL)   | INCREASE (DECREASE) | NORMAL (ABNORMAL)   | REMAIN       |
| Fund 999 - PAYROLL CLEARING              |             |                     |                     |                     |                     |              |
| Revenues                                 |             |                     |                     |                     |                     |              |
| Dept 000 - BALANCE SHEET / GENERAL       |             |                     |                     |                     |                     |              |
| 999-000-665.000                          | INTEREST    | 0.00                | 2.99                | 0.28                | (2.99)              | 0.00         |
| Total Dept 000 - BALANCE SHEET / GENERAL |             | <u>0.00</u>         | <u>2.99</u>         | <u>0.28</u>         | <u>(2.99)</u>       | <u>0.00</u>  |
| TOTAL REVENUES                           |             | <u>0.00</u>         | <u>2.99</u>         | <u>0.28</u>         | <u>(2.99)</u>       | <u>0.00</u>  |
|  |             |                     |                     |                     |                     |              |
| Fund 999 - PAYROLL CLEARING:             |             |                     |                     |                     |                     |              |
| TOTAL REVENUES                           |             | 0.00                | 2.99                | 0.28                | (2.99)              | 0.00         |
| TOTAL EXPENDITURES                       |             | 0.00                | 0.00                | 0.00                | 0.00                | 100.00       |
| NET OF REVENUES & EXPENDITURES           |             | <u>0.00</u>         | <u>2.99</u>         | <u>0.28</u>         | <u>(2.99)</u>       | <u>0.00</u>  |
|  |             |                     |                     |                     |                     |              |
| TOTAL REVENUES - ALL FUNDS               |             | 2,705,182.00        | 3,555,560.55        | 456,185.26          | (850,378.55)        | (31.44)      |
| TOTAL EXPENDITURES - ALL FUNDS           |             | <u>2,683,286.00</u> | <u>1,522,780.78</u> | <u>333,430.49</u>   | <u>1,160,505.22</u> | <u>43.25</u> |
| NET OF REVENUES & EXPENDITURES           |             | 21,896.00           | 2,032,779.77        | 122,754.77          | (2,010,883.77)      | (9,183.8)    |

VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / CD ACCOUNT BALANCES  
AS OF OCTOBER 31, 2022

|                                 |                |                 |                 |
|---------------------------------|----------------|-----------------|-----------------|
| GENERAL FUND                    | CHECKING       | UNION BANK      | \$ 1,167,749.83 |
| GENERAL HIGHWAY FUND            | CHECKING       | UNION BANK      | \$ 295,104.66   |
| LOCAL STREET FUND               | CHECKING       | UNION BANK      | \$ 204,667.95   |
| MAJOR STREET FUND               | CHECKING       | UNION BANK      | \$ 316,274.86   |
| PAYROLL FUND                    | CHECKING       | UNION BANK      | \$ 4,078.43     |
| WATER FUND                      | CHECKING       | UNION BANK      | \$ 715,306.36   |
| ARTS COMMISSION                 | CHECKING       | UNION BANK      | \$ 23,482.00    |
| DOWNTOWN DEVELOPMENT AUTHORITY  | CHECKING       | UNION BANK      | \$ 57,403.35    |
| LAKE ODESSA CAR SHOW            | CHECKING       | UNION BANK      | \$ 6,352.71     |
| LAKEWOOD COMMUNITY PROJECT      | SAVINGS        | UNION BANK      | \$ 11,678.57    |
| CAPITAL IMPROVEMENT PROJECT     | CHECKING       | UNION BANK      | \$ 1,368.20     |
| VEHICLE REPLACEMENT             | SAVINGS        | UNION BANK      | \$ 56,190.23    |
| GENERAL HIGHWAY BOND REDEMPTION | CHECKING       | UNION BANK      | \$ 5,936.60     |
| WATER BOND REDEMPTION           | CHECKING       | UNION BANK      | \$ 7,928.64     |
| WATER BOND RESERVE              | SAVINGS        | MI 1 COMM CU    | \$ 90,327.82    |
| WATER RR&I                      | SAVINGS        | UNION BANK      | \$ 218,228.66   |
| ARPA FUND                       | HYBRID CD      | MI CLASS        | \$ 216,348.25   |
| GENERAL HIGHWAY FUND            | HYBRID CD & CD | MI CLASS & PFCU | \$ 136,391.16   |
| MAJOR STREET FUND               | HYBRID CD & CD | MI CLASS & PFCU | \$ 110,154.92   |
| WATER FUND                      | CD             | PFCU            | \$ 131,181.25   |



# New Business

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-56**

**APPROVING THE VILLAGE PRESIDENT’S APPOINTMENT LIST AS PRESENTED FOR VARIOUS VILLAGE POSTS, BOARDS, AND COMMISSIONS**

**WHEREAS**, per Michigan PA 3 of 1895 (“General Law Village Act”) (62.2)(Sec.2)(1):

“The president may nominate and the council appoint such officers as shall be provided for by resolution or ordinance of the council. The council may provide by ordinance or resolution for the appointment of other officers whose election or appointment is not specifically provided for in this act, as the council considers necessary for the execution of the powers granted by this act. The powers and duties of such officers shall be prescribed by the council. The council may require that the officers perform their duties faithfully and that proper measures be taken to punish neglect of duty by an officer,” and;

**WHEREAS**, the Lake Odessa Village President, the Honorable Karen L. Banks, has presented a list of appointments for various posts, boards, and commissions for the Village of Lake Odessa. A copy of the appointment list is attached to this resolution.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves the appointment list presented by the Village President as submitted with this resolution.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 21, 2022

\_\_\_\_\_  
**Patrick Reagan, Village Manager/ Village Clerk**

**VILLAGE OF LAKE ODESSA  
COUNCIL APPOINTMENTS**

*(Effective 11/21/2022)*

**President Pro Tem**<sup>2</sup> ..... Terri Cappon (11/24)  
**Clerk** ..... Patrick Reagan (10/23)  
**Treasurer**<sup>2, 5</sup> ..... Kathy Forman (10/23)

**Standing Committees:**

**Personnel**<sup>2</sup> ..... Mike Brighton, Karen Banks  
**Finance**<sup>2</sup> ..... Terri Cappon, Martha Yoder  
**Parks & Recreation**<sup>2</sup> ..... Jennifer Hickey, Carrie Johnson, Rob Young  
**Police Chief:** ..... Kendra Backing  
**Street Administrator:** ..... Jesse Trout  
**Zoning Administrator:** ..... Jeanne VanderSloot  
**MML Legislative Coordinator:** ..... Patrick Reagan  
**Marina Director:**<sup>2</sup> ..... Kendra Backing  
**FOIA Coordinator:** ..... Patrick Reagan  
**Administrator, Municipal Ordinance Violations Bureau:**<sup>2</sup> ..... Patrick Reagan

**BOARD, AUTHORITIES & COMMISSIONS**

**Planning Commission:**<sup>4</sup>

Al Hamp<sup>2</sup> ..... (10/24)  
Meg Wheeler<sup>2</sup> ..... (10/24)  
Beth Barrone<sup>2</sup> ..... (10/25)  
Vacant<sup>2</sup> ..... (10/25)  
Martha Yoder<sup>2</sup> ..... (10/23)  
Karen Banks<sup>1</sup>  
Patrick Reagan<sup>1\*</sup>

**Zoning Board of Appeals:**<sup>4</sup>

Mel McCloud<sup>3</sup> ..... (10/24)  
Joel Pepper<sup>3</sup> ..... (10/25)  
Meg Wheeler<sup>3\*\*</sup> ..... (10/25)  
Heidi Reed<sup>3</sup> ..... (10/23)  
Ray Dykhouse<sup>3</sup> ..... (10/23)

**Jordan Lake Improvement Board:**

Scott Beglin.<sup>2</sup> ..... (12/31/23)

**Arts Commission:**<sup>4</sup>

Nancy Mattson<sup>2</sup> ..... (10/24)  
Carrie Johnson<sup>2</sup> ..... (10/24)  
Aurora Rice ..... (10/25)  
Karen Banks<sup>2</sup> ..... (10/25)  
Patrick Reagan<sup>2</sup> ..... (10/25)  
Vacant<sup>2</sup> ..... (10/25)  
Vacant<sup>2</sup> ..... (10/23)  
Vacant ..... (10/23)  
Megan Hermes<sup>2</sup> ..... (10/23)

**Lakewood Wastewater Authority:**<sup>4</sup>

Mike Rudisill<sup>3</sup> ..... (12/31/24)  
Mel McCloud<sup>3</sup> ..... (12/31/22)  
Joel Pepper<sup>3</sup> ..... (12/31/23)

**Lakewood Recreation Authority:**

Terri Cappon<sup>3, #</sup> ..... (4/1/2023)  
Patrick Reagan<sup>3, 4</sup> ..... (4/1/2023)

**Tree Board:**

Jesse Trout<sup>2</sup>  
Jennifer Hickey<sup>2</sup> ..... (10/24)  
Patrick Reagan<sup>1</sup>

**Library Board:**

Kim Deardorff<sup>2, 5</sup> ..... (12/31/25)  
Emily Spitzley<sup>2, 5</sup> ..... (12/31/25)  
Joel Pepper<sup>2, 4</sup> ..... (12/31/23)  
Benjamin Dillon<sup>2, 4</sup> ..... (12/31/24)

**Downtown Development Authority:**<sup>5</sup>

Karen Banks<sup>1</sup>  
Suzanne Dahms<sup>2</sup> ..... (10/25)  
Bill Rogers<sup>2</sup> ..... (10/25)  
Marilyn Danielson<sup>2</sup> ..... (10/26)  
Vacant<sup>2</sup> ..... (10/26)  
Sarah McGarry<sup>2</sup> ..... (10/23)  
Vacant<sup>2</sup> ..... (10/23)  
Darwin Thompson<sup>2</sup> ..... (10/24)  
Robert Green<sup>2</sup> ..... (10/24)

<sup>1</sup>Required by ordinance or agreement

<sup>2</sup>Appointment by president, with ratification by Village Council

<sup>3</sup>Village Council appointment

<sup>4</sup>3-year term

<sup>5</sup>4-year term

\*Term runs concurrently with that of Village President

\*\*Ex-officio (Planning Commission representative)

#2-year term

**LAKE ODESSA VILLAGE COUNCIL**  
**Ionia County, Michigan**

Motion by Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, to adopt the following resolution:

**RESOLUTION NO. 2022-57**

**APPROVAL TO RE-ADOPT VILLAGE COUNCIL RULES  
OF PROCEDURE**

**WHEREAS**, a general law village is required by the General Law Village Act, 1895 PA 3, as amended, to adopt rules of its own proceedings; and

**WHEREAS**, the Village Council previously adopted revised rules of proceeding at a regular Council meeting held on November 16, 2020; and

**WHEREAS**, the Village Council has one (1) new member and two (2) returning members after the November 8, 2022 election; and

**WHEREAS**, the re-adoption of these rules is a prudent action for both new and existing Trustees.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Lake Odessa Village Council has reviewed the attached Village Council Rules of Procedure and hereby approve the same.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

Dated: November 21, 2022

\_\_\_\_\_  
Patrick Reagan, Village Manager/ Village Clerk

# VILLAGE OF LAKE ODESSA



## VILLAGE COUNCIL RULES OF PROCEDURE

Revised: November 21, 2022

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## **I. INTRODUCTION**

These Rules of Procedure are adopted pursuant to the requirements of the General Law Village Act, 1895 PA 3, as amended.

Rules of procedure help a council to run an efficient meeting and to deal with the public and the media in a positive manner. The Village Council should review and re-adopt these Rules of Procedure at its first meeting after Council Members have been elected, have taken office and when a quorum is present.

## **II. REGULAR AND SPECIAL MEETINGS**

All meetings of the Village Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267, as amended, and with these rules.

**A. Regular meetings.** Regular meetings of the Village Council will be held on the third Monday of each month, beginning at 7 p.m. at the Page Memorial Building, unless otherwise rescheduled by a majority vote of the Village Council. Council meetings shall conclude no later than 10:30 p.m., subject to extension by the council.

**B. Special meetings.** A special meeting shall be called by the President or any three members of the Council on at least 24 hours' written notice to each member of the Council, served personally or left at the Council Member's usual place of residence. Special meeting notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Council unless the item has been stated in the notice of such meeting.

### **C. Posting requirements for regular and special meetings.**

1. Within 10 days after the regular December meeting of the Council, a public notice stating the dates, times and places of the regular monthly council meetings for the following calendar year will be posted at the Village offices.
2. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time, and place of the meeting shall be posted at the Village office at least 18 hours before the meeting.
3. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public, when two-thirds of the members of the Council determine that delay would be detrimental to the Village's efforts in responding to the threat.

#### **D. Minutes of regular and special meetings.**

1. The Clerk shall attend Council meetings and record all proceedings and resolutions of the Council, in accordance with Section 64.5 of the General Law Village Act of 1895, as amended, and the Open Meetings Act.
2. In the absence of the Clerk, the Council may appoint one of its own members or another person to temporarily perform the Clerk's duties.
3. Within 8 business days of a Council meeting, minutes of the council proceedings shall be prepared by the Clerk and shall indicate the vote of the Council Members and will be available for public inspection.
4. A copy of the approved minutes of each regular or special council meeting shall be available for public inspection at the Village offices during regular business hours or at [www.lakeodessa.org](http://www.lakeodessa.org) within 5 business days after the meeting at which the minutes are approved by the public body.

**E. Study sessions.** Upon the call of the President or any three members of the Council, and with appropriate notice to the Council Members and to the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion, nor shall any Council Member enter into a formal commitment with another member regarding a vote to be taken subsequently.

### **III. CONDUCT OF MEETINGS**

**A. Meetings to be public.** All regular and special meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act. All official meetings of the Council and its committees shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

**B. Agenda preparation.** An agenda for each regular Council meeting shall be prepared by the President with the following order of business:

1. Call to order
2. Pledge of Allegiance
3. Roll call of Council Members
4. Approval of agenda
5. Public comment on agenda items
6. Minutes
7. Expenditures

8. Approval of consent agenda
9. Departmental reports
10. Committee reports
11. Presentations
12. Unfinished business
13. New business
14. Miscellaneous Correspondence
15. Trustee Comments
16. Public comment
17. Adjournment

Any Council Member shall have the right to add items to the regular agenda before it is approved.

- C. Consent agenda.** A consent agenda may be used to allow the Council to act on numerous administrative or non-controversial items at one time. Included on the agenda can be items such as board and committee minutes, approval of recognition resolutions, etc. Upon request by any member of the Council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.
- D. Agenda distribution.** An agenda and supporting materials shall be distributed to Council members no later than the Friday prior to each regular Council meeting.
- E. Quorum.** A majority of the entire elected or appointed and sworn members of the Council shall constitute a quorum for the transaction of business at all Council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date, with appropriate public notice.
- F. Attendance at council meetings.**
1. Election to the Village Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the Village. Attendance at Council meetings is critical to fulfilling this responsibility. A general law village council is empowered by Section 65.5 of the General Law Village Act, as amended, to adjourn a meeting if a quorum is not present, and compel attendance in a manner prescribed by ordinance.
  2. If a Council Member has more than three successive absences for regular or special Council meetings, the Council may enact a resolution of reprimand. In the event that the member's absences continue for more than three additional successive regular or special meetings of the Council, the Council may enact a resolution of censure or request the Council Member's resignation or both.

### **G. Presiding officer.**

1. The presiding officer shall be responsible for enforcing these Rules of Procedure and for enforcing orderly conduct at meetings. The President is ordinarily the presiding officer and serves as a voting member of the council on all issues.
2. The President, with concurrence of the Council, shall appoint one member President Pro Tempore, who shall preside in the absence of the President.
3. In the absence of both the President and the President Pro Tempore, Council shall appoint one member from the remaining Council Members present.

**H. Disorderly conduct.** The presiding officer may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than the allotted time or speaking vulgarities. Such person shall be seated until the chair determines whether the person is in order. If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by special leave of the Council. If the person shall continue to be disorderly and disrupt the meeting, the presiding officer may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

## **IV. CLOSED SESSIONS**

**A. Purpose.** Closed sessions may be held only for the reasons authorized in the Open Meetings Act, as follows:

1. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member or individual agent, if the named person requests a closed meeting.
2. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.
3. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
4. To consult with the municipal attorney or another attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the council.

5. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by the Council for employment or appointment to a public office shall be held in an open meeting.
6. To consider material exempt from discussion or disclosure by state or federal statute.

**B. Calling a closed session.** At a regular or special meeting, the Council Members, elected or appointed and serving, by a two-thirds roll call vote may call a closed session under the conditions outlined in Section C.1 above, and in accordance with the Open Meetings Act. The roll call vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the public part of the meeting at which the vote is taken.

**C. Minutes of closed sessions.** A separate set of minutes shall be taken by the Clerk or the designated secretary of the Council at the closed session. These minutes will be retained by the Clerk under seal, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Michigan Open Meetings Act. These minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

## **V. DISCUSSION AND VOTING**

**A. Rules of parliamentary procedure.** The rules of parliamentary practice as contained in the latest edition of "Robert's Rules of Order" shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these Rules, Village ordinances or applicable state statutes. The President may appoint a parliamentarian. The chair shall preserve order and decorum and may speak to points of order in preference to other Council Members. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Council Members present. Any member may appeal to the Council a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the decision of the chair be sustained?" If the majority of the members present vote "aye," the ruling of the chair is sustained; otherwise it is overruled.

**B. Conduct of discussion.** During the Council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone, and avoid interjecting a personal note into debate. No member shall speak more than

once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so. The chair, at his or her discretion and subject to the appeal process mentioned in Section A. above, may permit any person to address the Council during its deliberations.

**C. Ordinances and resolutions.** No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code, or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title. A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes.

**D. Roll call.** In all roll call votes, the names of all members of the Council shall be called, with the President voting last.

**E. Duty to vote.**

1. Election to a deliberative body carries with it the obligation to vote. Council Members present at a Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A Council Member who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.
2. Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the Village attorney shall be binding on the Council with respect to the existence of a conflict of interest.
3. A vote may be tabled, if necessary, to obtain the opinion of the Village attorney.
4. The right to vote is limited to the members of Council present at the time the vote is taken.
5. Voting by proxy or by telephone is not permitted. All votes must be held and determined in public; no secret ballots are permitted.

**F. Results of voting.** In all cases where a vote is taken, the chair shall declare the result. It shall be in order for any Council Member voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

## **VI. CITIZEN PARTICIPATION**

**A. In General.** Each regular Council meeting agenda shall provide for reserved time for citizen comment. If requested by a member of the Council, the presiding officer

shall have discretion to allow a member of the audience to speak at times other than reserved time for citizen comment.

- B. Length of presentation.** Any person who addresses the Council during a Council meeting with regard to an agenda item or during a public hearing shall be limited to five minutes in length per individual presentation. The clerk will maintain the official time and notify the speakers when their time is up.
- C. Addressing the Council.** When a person addresses the Council, he or she shall stand at the podium, state his or her name, and home address. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

## **VII. MISCELLANEOUS**

- A. Adoption and amendment of rules of procedure.** These Rules of Procedure of the Council will be placed on the agenda of the regular November Council meeting following the seating of newly-elected Council Members, for review and adoption. A copy of the Rules adopted shall be distributed to each Council Member. The Council may alter or amend its rules at any time by a vote of a majority of its members after notice has been given of the proposed alteration or amendment.
- B. Suspension of rules.** These Rules may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present, except that Council actions shall conform to state statutes and to the Michigan and the United States Constitutions.
- C. Bid awards.** Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of Council if that action is announced in the notice of the special meeting.
- D. Committees.**
  - 1. Standing and special committees of council. The Village shall have the following standing committees:
    - a) Personnel: Makes recommendations to the Village Council regarding human resource issues; conducts appeal hearings on employee complaints in accordance with the Employee Policies & Procedure Handbook.
    - b) Finance: Makes recommendations to the Village Council regarding budgetary and financial matters.



- c) Parks and Recreation: Makes recommendations to the Village Council with regard to recreational facilities and policies.
  2. Committee members will be appointed by the President, subject to a majority vote of the Council. They shall be members of the Council. The President shall fill any committee vacancies. The committee member shall serve for a term of one year and may be re-appointed. Special committees may be established for a specific period of time by the President or by a resolution of the Council which specifies the task of the special committee and the date of its dissolution.
- E. Citizen task forces.** Citizen task forces may be established by a resolution of the Council which specifies the task to be accomplished and the date of its dissolution. Members of such committees will be appointed by the President, subject to approval by a majority vote of the Council, and must be residents of the Village. Vacancies will be filled by majority vote of the Council in the same way appointments are made.
- F. Authorization for contacting the Village attorney.** The following officials (by title) are authorized to contact the Village attorney regarding municipal matters:
1. Village Manager
  2. President

**LAKE ODESSA VILLAGE COUNCIL**  
Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_,  
made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-58**

**TO ADOPT A CODE OF ETHICS AND CONDUCT  
FOR ELECTED AND APPOINTED OFFICIALS**

**WHEREAS**, the citizens and businesses of Lake Odessa are entitled to have fair, ethical and accountable local government; and

**WHEREAS**, it is the desire of the Lake Odessa Village Council that all elected and appointed Village officials conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the government of the Village of Lake Odessa.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Lake Odessa Village Council adopts the attached Code of Ethics and Conduct for Elected and Appointed Officials; and
2. All resolutions and parts of resolutions are, to the extent there exists any conflict with this resolution, rescinded.

Ayes:  
Nays:  
Absent:  
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 21, 2022

\_\_\_\_\_  
Patrick Reagan, Village Manager/ Clerk

# VILLAGE OF LAKE ODESSA



## CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIALS

Adopted: November 21, 2022

## STATEMENT OF PURPOSE

The Lake Odessa Village Council adopts this Code of Ethics and Conduct to assure that all elected and appointed Village officials conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the government of the Village of Lake Odessa.

\* \* \*

### A. ETHICS

The citizens and businesses of Lake Odessa are entitled to have fair, ethical and accountable local government. To this end, the public should have full confidence that their elected and appointed officials:

- Comply with both the letter and spirit of the laws and policies affecting the operation of government;
- Are independent, impartial and fair in their judgment and actions;
- Use their public office for the public good, not for personal gain; and
- Conduct public deliberations and processes openly, unless required by law to be confidential, in an atmosphere of respect and civility.

Therefore, members of the Village Council and of all boards, commissions and committees shall conduct themselves in accordance with the following ethical standards:

#### 1. **Act in the Public Interest.**

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Lake Odessa and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before them.

#### 2. **Comply with the Law.**

Members shall comply with the laws of the nation, the State of Michigan, and the Village of Lake Odessa in the performance of their public duties. These laws include, but are not limited to: the Open Meetings Act, the Freedom of Information Act, Village ordinances and resolutions.

#### 3. **Conduct of Members.**

The professional and personal conduct of members while exercising their office must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Village Council, boards, commissions and committees, Village staff or the general public.

**4. Respect for Process.**

Members shall perform their duties in accordance with the processes and rules of order established by the Village Council and boards, commissions and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of Council policy decisions by Village staff.

**5. Conduct at Public Meetings.**

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand.

**6. Decisions Based on Merit.**

Members shall base their decisions on the merits and substance of the matter at hand.

**7. Conflicts of Interest.**

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence any government decision in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest.

**8. Gifts and Favors.**

In regard to the acceptance and reporting of gifts, members shall not solicit or accept a gift or loan of money, goods, services or other thing of value for his or her benefit which may tend to influence the manner in which the member performs his or her official duties.

Members shall not be a party, directly or indirectly, to any contract between himself or herself and the public body for which he/she serves as an official.

**9. Confidential Information.**

Members shall respect the confidentiality of information which is deemed confidential by the Open Meetings Act and/or the Freedom of Information Act. Members shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

**10. Use of Public Resources.**

Members shall not use public resources which are not available to the public in general (e.g., Village staff time, equipment, supplies or facilities) for private gain or for personal purposes.

**11. Representation of Private Interests.**

In keeping with their role as stewards of the public interest, members of the Village Council shall not appear on behalf of the private interests of third parties before the Council, or any board, commission, committee or proceeding of the Village, nor shall members of boards, commissions or committees appear before their own bodies or before the Village Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

**12. Advocacy.**

Members shall represent the official policies or position of the Village Council, board, commission or committee to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent the Village of Lake Odessa, nor will they allow the inference that they do.

**13. Policy Role of Members.**

Members shall respect and adhere to the council-manager structure of Lake Odessa government. In this structure, the Village Council determines the policies of the Village with the advice, information and analysis provided by boards, commissions, committees, Village staff, and the general public. Except as provided by Village ordinance, members therefore shall not interfere with the administrative functions of the Village or the professional duties of Village staff, nor shall they impair the ability of staff to implement policy decisions of the Village Council.

**14. Independence of Boards, Commissions and Committees.**

Because of the value of the independent advice of boards, committees and commissions to the public decision-making process, members of the Village Council shall refrain from using their position to unduly influence the deliberations or outcomes of board, committee and committee proceedings.

**15. Positive Workplace Environment.**

Members shall support the maintenance of a positive and constructive workplace environment for Village employees, and for citizens and businesses dealing with the

Village. Members shall recognize their special role in their dealings with Village staff and shall refrain from creating the perception of inappropriate direction to staff.

## **B. CONDUCT GUIDELINES**

The Conduct Guidelines are designed to describe the manner in which elected and appointed officials should treat one another, Village staff, constituents, and others they come into contact with while representing the Village of Lake Odessa.

### **1. Elected and Appointed Officials' Conduct with Each Other in Public Meetings.**

Elected and appointed officials are individuals with a wide variety of backgrounds, personalities, values, opinions and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged, even though individuals may not agree on every issue.

*a. Honor the role of the chair in maintaining order.*

It is the responsibility of the chair to keep the comments of members on track during public meetings. Members should honor efforts by the chair to focus discussion on current agenda items. If there is disagreement about the agenda or the chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

*b. Practice civility and decorum in discussions and debate.*

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of debate by a free democracy in action. Free debate does not require nor justify, however, public officials making belligerent, personal, impertinent, slanderous, threatening, abusive or disparaging comments.

*c. Avoid personal comments that could offend other members.*

If a member is personally offended by the remarks of another member, the offended member should make notes of the actual words used and call for a "point of personal privilege" that challenges the other member to justify or apologize for the language used. The chair will maintain control of this discussion.

*d. Demonstrate effective problem-solving approaches.*

Members have a public stage and have the responsibility to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

*e. Avoid distracting behavior.*

Whispering and sidebar conversations show a lack of respect not only for the chair, but for all those in attendance who are trying to pay attention. Members who wish to

speakers should direct their comments to everyone in the meeting. Members should also refrain from using cellphones or texting during meetings.

## **2. Elected and Appointed Officials' Conduct with the Public in Public Meetings.**

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

*a. Be welcoming to speakers and treat them with care and gentleness.*

While questions of clarification may be asked, the official's primary role during public testimony is to listen.

*b. Be fair and equitable in allocating public hearing time to individual speakers.*

The chair will determine and announce limits on speakers at the start of the public hearing process.

*c. Practice active listening.*

It is disconcerting to speakers to have members not look at them when they are speaking. It is fine to look down at documents or to make notes, but reading for a long period of time or gazing around the room gives the appearance of disinterest. Members shall try to be conscious of facial expressions, and avoid those that could be interpreted as "smirking," disbelief, anger or boredom.

*d. Maintain an open mind.*

Members of the public deserve an opportunity to influence the thinking of elected and appointed officials.

*e. Ask for clarification, but avoid debate and argument with the public.*

Only the chair -- not individual members -- can interrupt a speaker during a presentation. However, a member can ask the chair for a point of order if the speaker is off the topic or exhibiting behavior or language the member finds disturbing.

## **3. Elected and Appointed Officials' Conduct with Village Staff.**

Village governance relies on the cooperative efforts of: a) elected officials, who set policy; b) appointed officials, who advise the elected officials; and c) Village staff, who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

*a. Treat all staff as professionals.*

Clear, honest communication that respects the abilities, experience and dignity of each individual is expected. Poor behavior toward staff is not acceptable.



*b. Do not disrupt Village staff from their jobs.*

Elected and appointed officials should not disrupt Village staff while they are in meetings, on the phone, or engaged in performing their job functions in order to have their individual needs met. Do not attend Village staff meetings unless requested by staff. Even if the elected or appointed official does not say anything, his or her presence implies support, shows partiality, may intimidate staff, and hampers staff's ability to do their job objectively.

*c. Never publicly criticize an individual employee.*

Elected and appointed officials should never express concerns about the performance of a Village employee in public, to the employee directly, to other Village staff, or to the employee's supervisor. Comments about staff performance should only be made to the Village Manager through private correspondence or conversation. Appointed officials should make their comments regarding staff to the Village Manager or Village President.

*d. Do not get involved in administrative functions.*

Elected and appointed officials acting in their individual capacity must not attempt to influence Village staff on making appointments, awarding contracts, selecting consultants, processing development applications, or granting Village licenses and permits.

*e. Do not solicit political support from staff.*

Elected and appointed officials should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from Village staff. Village staff may, as private citizens with constitutional rights, support political candidates, but all such activities must be done away from the workplace.

*f. No Attorney-Client Relationship.*

Members shall not seek to establish an attorney-client relationship with the Village attorneys contracted to work on behalf of the Village, including their staff. Village attorneys represent the Village and not individual members.

*g. Limit Requests for Village Staff Support.*

Requests for additional staff support or specific directions for staff -- even in high priority or emergency situations -- should be made to the Village Manager, who is responsible for allocating, directing and managing Village resources in order to maintain a professional, well-run Village government.

**4. Council Conduct with Boards, Commissions and Committees.**

The Village has established several boards, commissions and committees as a means of gathering more community input. Citizens who serve on boards, committees and

commissions become more involved in government and serve as advisors to the Village Council. They are a valuable resource to the Village's leadership and should be treated with appreciation and respect.

### **C. COMPLIANCE AND ENFORCEMENT**

The Lake Odessa Code of Ethics and Conduct for Elected and Appointed Officials expresses standards of ethical conduct expected for members of the Lake Odessa Village Council, boards, commissions and committees. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards, commissions and committees, the Village President and the Village Council have the additional responsibility to intervene when actions of members are brought to their attention which appears to be in violation of this Code of Ethics and Conduct.

\* \* \*

ACKNOWLEDGMENT

I affirm that I have read and understand the Village of Lake Odessa Code of Ethics and Conduct for Elected and Appointed Officials. As a member of the Lake Odessa Village Council or of a Village board, commission or committee, I agree to uphold this Code of Ethics and Conduct for Elected and Appointed Officials. I further agree to conduct myself by the following model of behavior. I will:

- Recognize the worth of individuals and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, Village staff and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;
- Respect the dignity of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of the Village of Lake Odessa; and
- Treat all people with whom I come into contact the way I wish to be treated.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2022-59**

**APPROVAL TO ADOPT THE VILLAGE OF LAKE ODESSA EMPLOYEE DEFERRED  
COMPENSATION PLAN FOR FY 2023-2024**

**WHEREAS**, the Village of Lake Odessa established the Village of Lake Odessa Deferred Compensation Plan (the "Plan"), effective April 1, 1986, as restated effective October 15, 2018, and approved again by Village Council on January 19, 2022; and

**WHEREAS**, the Plan is administered by KDP Retirement Plan Services, Inc., and the Summary Plan Description is on file at the Village offices; and

**WHEREAS**, each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of 10 percent (10%) of said employee's compensation; and

**WHEREAS**, the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan; and

**WHEREAS**, the officers of the Employer be, and they hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

**WHEREAS**, the Village's fiscal year and the Plan year begins on March 1, 2022 and will end on February 28, 2023.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. During the 2023-2024 fiscal year (March 1, 2023 to February 29, 2024), for each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of ten percent (10%) of said employee's compensation.
2. That the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan.

3. That the officers of the employer hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.
4. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 21, 2022

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**Patrick Reagan, Village Manager/ Clerk**

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2022-60

### APPROVING THE PURCHASE OF A COMMERCIAL 6" BADGER E-SERIES WATER METER FROM BADGER METER

**WHEREAS**, the Village of Lake Odessa owns, operates, and maintains a municipal water system that provides clean drinking water to the residents and businesses of Lake Odessa; and

**WHEREAS**, the sale of water to customers is registered through Village-owned water meters, purchased from Badger Meter, which track and display the amount of water used by a customer; and

**WHEREAS**, these meters are vital to the accurate tracking and billing of water sold to customers; and

**WHEREAS**, the DPW Supervisor, Jesse Trout, has reported mechanical issues with the existing 6" meter located at Cargill Kitchen Solutions, one of the Village's largest water customers; and

**WHEREAS**, the DPW Supervisor, Jesse Trout, has secured a quote from Badger Meter, the sole source provider for Village water meters, and has found the cost for a new 6" commercial water meter to be \$4,693.93. A copy of the quote received is attached to this resolution; and

**WHEREAS**, in order to correctly and efficiently track water usage from large usage customers, the purchase of this new meter is highly critical.

#### NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached quote from Badger Meter for the purchase of a new 6" commercial water meter for the cost of \$4,693.93.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 21, 2022

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**Patrick Reagan, Village Manager/ Clerk**

SLC Meter llc  
 3285 West Lapeer Rd.  
 Auburn Hills, MI 48326

Ph. 248-625-0667  
 Fx. 248-625-8650  
 www.slcmeter.com



# QUOTATION

|            |         |
|------------|---------|
| Date       | Quote # |
| 11/10/2022 | 35060   |

|  |
|--|
| Name / Address   |
| VILLAGE OF LAKE ODESSA<br>839 FOURTH AVE<br>LAKE ODESSA,MI 48849 |

|   |
|---|
| Ship To   |
| LAKE ODESSA DPW<br>1214 JORDAN LAKE ST<br>LAKE ODESSA, MI 48849 |

|              |            |        |     |            |
|--------------|------------|--------|-----|------------|
| Project Name | Expires on | Terms  | Rep | Entered by |
|              | 12/10/2022 | Net 30 | ASB | ASB        |

| Item         | Description  | Qty | Unit Price | Total    |
|--------------|--|-----|------------|----------|
| BM-E11-GTP-L | 6" LONG BODY BADGER E-SERIES METER WITH 2" TEST PORT, BRONZE BODY 24" LAY LENGTH, HRE-LCD REGISTRATION IN GALLONS W/10 TWIST TIGHT CONNECTOR | 1   | 4,678.13   | 4,678.13 |
| GA-FL-6-FF   | 6" X 1/8" FULL FACE RUBBER GASKET  | 2   | 7.90       | 15.80    |

|   |                         |
|---|-------------------------|
| Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Please go to www.slcmeter.com for further details. | Sales Tax (0.0%)        |
|   | <b>Total</b> \$4,693.93 |

Thank You!



# Miscellaneous Correspondence

Nov. 04, 2022

Dear Mayor & Council Members,

I have the following concerns for your consideration:

There are no handicapped parking spaces on Fourth Avenue. Businesses want people's money but don't make it easy for all people to frequent their businesses, can something be done? The Library might benefit also.

The trees on Fourth Avenue with the small white lights make the street so beautiful and festive. My concern is that they are getting too big/tall for where they are. As high as the first/main floor should be tall enough to decorate and still keep the intended effect, trim trees in the Fall season.

Thanks for considering what I have written.

Sincerely,  
Shelma Curtis

p.s. the U-turns at Fourth Ave and First St. have been scenes of possible "moving violations" for several years that I have witnessed!!

Lakewood Community Council  
Christmas Basket Program

November 4, 2022

Dear Village Council Members:

With the help of area churches, schools, and service groups, the Lakewood Community Council is able to provide a more plentiful Christmas for many Lakewood area families. Your support of this project and *your help in delivering baskets* to families in *your area* is greatly appreciated.

***Delivery of baskets will be on Saturday morning, December 10 starting at 9:00 A.M. at Central United Methodist Church, Lake Odessa.*** We invite you to personally participate in the joy of giving through this project.

In an effort to keep our volunteers healthy and also protect the recipients, we will continue with some modified health requirements. Masks will be encouraged, if necessary. We will make note of which homes each volunteer will be going to. We will ask volunteers to set the packages down on the doorstep or similar spot without entering the homes. We hope these efforts will be simple and effective.

Our most sincere thanks to those who have been able to help with this project every year. If you haven't yet had the privilege of delivering baskets, please think about trying it this year. The families are very grateful, and so are we!

If you have any questions, please don't hesitate to call us.

Sincerely,

Lois Ozuna  
269-945-5903  
[loia.ozuna@gmail.com](mailto:loia.ozuna@gmail.com)

Tara Wise  
616-577-0584  
[taraewise@gmail.com](mailto:taraewise@gmail.com)

Stacy Endsley  
573-286-4719  
[stacylynn\\_13@yahoo.com](mailto:stacylynn_13@yahoo.com)