



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**

September 20, 2021 - 7:00 P.M.

Page Memorial Building
Village Council Chambers

839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Comment on Agenda Items:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve regular meeting minutes for August 16, 2021 meeting minutes

VII. Bills:

- a) Approve bills equal to or less than \$3,000.00 each from 8/1//2021 to 8/31/2021
- b) Approve bills in excess of \$3,000.00 each, including:

- 1. Homeworks – Electricity at Water Plant -- \$4,242.06 (Paid)
- 2. Michigan Municipal League – Workers’ Compensation Fund Annual Premium -- \$8,940.00 (Paid)
- 3. Stowell Builders, LLC – First Payment for DPW Building Expansion -- \$20,000.00 (Paid)
- 4. Internal Revenue Service – Quarterly Employee and Employer Taxes Withheld -- \$5,527.79
- 5. USDA – Water Bond Payment -- \$103,070.97 (Paid)
- 6. Walker, Fluke, And Sheldon PLC – Auditing Services -- \$12,900.00 (Paid)
- 7. GEI Consultants, Inc – Water and Street Improvement Project Engineering -- \$32,151.02 (Paid)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lake Odessa Downtown Development Authority Minutes – July and August 2021
- c) Lakewood Recreational Authority – August 2021 Meeting Minutes
- d) Lake Odessa Area Arts Commission – August 2021 Meeting Minutes

IX. Departmental Reports:

- a) Village Manager’s Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

X. Committee Reports

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

XI. Presentations

- a) Mark Stoor – GEI Consultants, Inc. – Water/ Street Improvement Project Update

XII. Discussion Items

- a) Updating the Village of Lake Odessa’s Five-Year Recreation Plan
- b) Ionia County’s Emergency Order and Zoom Meetings for Village Council and Village Boards

XIII. Public Hearing

- a) None

XIV. Unfinished Business

- a) None

XV. New Business:

- a) Proposed Resolution 2021-45: Approval to Set the Date and Time for Trick-or-Treating in the Village of Lake Odessa
- b) Proposed Resolution 2021-46: Approving the Resignation of Jennifer Hickey from the Lake Odessa Area Arts Commission Board of Directors
- c) Proposed Resolution 2021-47: Approving Change Order #4 for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets
- d) Proposed Resolution 2021-48: Approving Pay Application #4 from Service-Disabled Veteran’s General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets
- e) Proposed Resolution 2021-49: Approving the Proposed Amendment to the Engineering Services Agreement between the Village of Lake Odessa

XVI. Miscellaneous Correspondence:

- a) Ionia County Board of Commissioners – Declaration for a Local State of Emergency

XVII. Trustee Comments

XVIII. Public Comment

XIX. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
AUGUST 16, 2021
PAGE MEMROIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

Council present: President Karen Banks, President Pro Tem Mel McCloud, Trustee Carrie Johnson, Trustee Jennifer Hickey

Absent: Trustee Robert Young, Trustee Michael Brighton, Trustee Terri Cappon

Staff present: Patrick Reagan, Kathy Forman, Kendra Backing, Jesse Trout

Visitors present: David DeHaan, Walker, Fluke, and Sheldon PLC

ROLL CALL

Motion by McCloud, supported by Johnson, to excuse Trustees Brighton, Cappon, and Young. Motion carried by voice vote of members present, 4-0.

APPROVAL OF THE AGENDA

Motion by McCloud, support by Johnson, to approve the agenda as with the removal of item XI(b), the presentation of Mark Stoor on behalf of GEI Consultants, Inc. Motion carried unanimously by voice vote of members present, 4-0.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

MINUTES

Motion by Johnson, support by Hickey, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on July 19, 2021

Motion carried unanimously by voice vote of members present, 4-0.

BILLS

Motion by McCloud, supported by Johnson, to approve expenditures equal to or less than \$3,000.00 for the period 7/1/2021 thru 7/31/2021. A roll call vote was called for by President Banks. Ayes: McCloud, Johnson, Hickey, Banks; No: None. Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

Motion by Johnson, supported by Hickey, to approve the bills in excess of \$3,000 as submitted. A roll call vote was called for by President Banks. Aye: Johnson, Hickey, McCloud, Banks;

No: None; Abstain: None; Absent: Young, Cappon, Brighton. Motion passes unanimously by members present, 4-0.

CONSENT AGENDA

Motion by Johnson, supported by McCloud, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – July 2021 Minutes
- c) Lake Odessa Area Arts Commission – July 2021 minutes
- c) Village of Lake Odessa Downtown Development Authority – May and June 2021 Minutes

A roll call vote was called for by President Banks. Aye: Johnson, McCloud, Hickey, Banks; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted.

Police: No report submitted.

Finance: Report submitted. Forman discussed the audit and Village taxes.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report.

Recreation/ Special Projects Committee: No report.

Website Committee: Reagan informed the Council that a questionnaire was sent out to members on behalf of Municode. Responses are due by August 20, 2021.

PRESENTATIONS/ LEGISLATIVE UPDATE

- a) David DeHaan – Walker, Fluke, and Sheldon PLC – DeHaan presented the audit to Village Council.

Motion by Johnson, supported by Hickey, to accept the FY 2020-2021 audit as presented. A roll call vote was called for by President Banks. Aye: Johnson, Hickey, McCloud, Banks; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

- a) Proposed Banner Policy for the Village of Lake Odessa – Council discussed the proposed banner policy as submitted. Reagan gave an overview of the policy. Discussion ensued about the proposed policy and centered around the fee for organizations to utilize this program. Reagan stated that he had DPW Supervisor Trout calculate the costs for hanging banners. Trout calculated that it cost Village staff \$612.00 for wages, benefits, and equipment rental to hang

banners for each change. Discussion also took place in the number of times that any one organization could utilize this program in a calendar year.

Motion by Banks, supported by Johnson, to adopt the proposed banner policy with the following amendments: an individual community organization may utilize this banner program only once per calendar year. A roll call vote was called for by President Banks. Aye: Banks, Johnson, Hickey, McCloud; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

Motion by Johnson, supported by Hickey, for the Village of Lake Odessa to charge a fee of \$300 to organizations wishing to utilize the banner program in 2021. A roll call vote was called for by President Banks. Aye: Johnson, Hickey, McCloud, Banks; No: None; Abstain: None; Absent: Young, Brighton, Cappon. Motion passes unanimously by members present, 4-0.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-41: Approving, Authorizing, and Directing the Village President to Sign a Fireworks Permit for the Lake Odessa Fair for September 4, 2021

Motion by McCloud, supported by Johnson, to approve Proposed Resolution 2021-41. Roll call vote. Yes: McCloud, Johnson, Hickey, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

Proposed Resolution 2021-42: Approving Pay Application #3 from Service-Disabled Veteran's General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets.

Motion by Johnson, supported by Hickey, to approve Proposed Resolution 2021-42. Roll call vote. Yes: Johnson, Hickey, McCloud, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

Proposed Resolution 2021-43: Approving a Change Order for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets

Motion by McCloud, supported by Johnson, to approve Proposed Resolution 2021-43. Roll call vote. Yes: Johnson, Hickey, McCloud, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

Proposed Resolution 2021-44: Approving, Authorizing, and Directing the Village Manager to Sign and Issue a Franchise Agreement to WOW! Internet, Cable, and Phone

Motion by Johnson, supported by Hickey, to approve Proposed Resolution 2021-44. Roll call vote. Yes: Johnson, Hickey, McCloud, Banks; No: None; Absent: Young, Brighton, Cappon; Abstain: None. Motion passed unanimously, 4-0.

MISCELLANEOUS CORRESPONDENCE

a) None

TRUSTEE COMMENTS

Johnson – No comment.

Hickey – No comment.

McCloud – Wished everyone a happy Labor Day.

Banks – Banks thanked volunteers, staff, and sponsors for a successful 2021 Art in the Park on August 7, 2021.

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PUBLIC COMMENT

None

ADJOURNMENT

Motion by Johnson, supported by Hickey, to adjourn the meeting at 8:24 pm, Motion carried by voice vote of members present, 4-0.

Meeting adjourned at 8:24 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk

Purchases Over \$3,000.00



michigan municipal league

Workers' Compensation Fund

1675 Green Road
Phone: (800) 653-2483

Ann Arbor, MI 48105-2530
Fax: (734) 741-1774

INVOICE

Lake Odessa, Village Of
839 Fourth Ave.
Lake Odessa, MI 488491077

Amount Due:	\$8,940.00
Policy #:	5001410-21
Invoice #:	2548206
Installment #:	
Invoice Date:	05/07/2021
Due Date:	06/15/2021

Remit to: MML Workers' Comp Fund
P.O. Box 972081
Ypsilanti, MI 48197-0835

Please remit top portion with payment

For any questions regarding payment information, please contact Insurance Accounting at (734) 669-6373.
For any questions regarding invoice or policy information, contact Underwriting at (248) 204-8530.

MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND

Invoice No: 2548206

Invoice Date: 05/07/2021

Due Date: 06/15/2021

POLICY#	DESCRIPTION	AMOUNT
5001410-21	Policy Premium 7/1/2021 to 7/1/2022	\$8,940.00
	TOTAL DUE	\$8,940.00



Michigan Municipal League Workers' Compensation Fund

05/07/2021

Declaration Page

5001410-21

Village Of Lake Odessa
 Attn: Patrick Reagan
 839 Fourth Ave.
 Lake Odessa, MI 488491077

Coverage Period 7/1/2021 to 6/30/2022
 RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations <i>101-441-723</i>	123,000	6.80	4042.02 3,364
7520-00	Water Operations <i>591-536-723</i>	97,375	3.46	1628.13 3,369
7720-01	Police Officers <i>101-301-723</i>	207,050	2.61	2611.59 5,404
7720-02	Volunteer Police Officers <i>101-301-723</i>	4,100	2.57	50.75 105
8810-01	Clerical-Office <i>591-536-723</i>	171,482	0.41	339.76 703
8810-02	Elected Officials <i>101-101-723</i>	36,400	0.21	36.73 76
9102-00	Parks & Recreation <i>101-751-723</i>	14,760	2.91	207.82 430
9410-00	Municipal Employee <i>101-701-723</i>	6,765	0.71	23.20 48
Totals:		\$660,932		\$18,499

$$\frac{8940}{18499} = 48.33\%$$

Coverage Amount

Employers Liability: \$2,000,000
 Workers' Compensation: STATUTORY

Annual Premium Due By June 15th: \$8,940

Total Standard Premium	\$18,499
Experience Modifier: .81	(\$3,515)
Modified Premium	= \$14,984
Size of Premium Credit	\$0
Expense Constant	\$150
Total Estimated Premium	= \$15,134
(Dividend Credit)	(\$6,194)
NET ESTIMATED ANNUAL PREMIUM	= \$8,940

Stowell Builders LLC

4430 S. Woodland Rd.

Woodland, MI 48897

Invoice

Date	Invoice #
8/5/2021	1006

Bill To
Lake Odessa DPW 1204 Jordan Lake St Lake Odessa, MI 48849



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Draw for framing material, floor foam, footing concrete and framing labor. 101-441-970.001 ST	20,000.00	20,000.00

		Total	\$20,000.00
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Phone #	E-mail
517-204-1016	kdstowell@hotmail.com

Payments/Credits	\$0.00
Balance Due	\$20,000.00



Department of the Treasury
Internal Revenue Service
Ogden, UT 84201-0038

Notice	CP134B
Tax period	December 31, 2020
Notice date	August 2, 2021
Employer ID number	38-6007182
To contact us	Phone 800-829-0115

015367.143060.33081.7704 1 MB 0.450 858

 VILLAGE OF LAKE ODESSA
 839 4TH AVE
 LAKE ODESSA MI 48849-1001

015367

Changes to your December 31, 2020 Form 941
Adjusted amount due: \$5,527.79

We found the amount reported as total Federal Tax Deposits for the tax period shown above differs from the amount we have credited to your account.

As a result, your tax is underpaid by \$5,263.79. We have added penalty and interest.

Billing Summary

Tax you owed	\$34,490.12
Total Federal Tax Deposits	-29,226.33
Failure-to-pay penalty	184.23
Interest charges	79.77
Amount due by August 12, 2021	\$5,527.79

Continued on back...



VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1001

Notice	CP134B
Notice date	August 2, 2021
Employer ID number	38-6007182

Payment

- Make your check or money order payable to the United States Treasury.
- Write your Employer ID number (38-6007182), the tax period (December 31, 2020), and the form number (941) on your payment and any correspondence.

INTERNAL REVENUE SERVICE
OGDEN, UT 84201-0038

**Amount due by
August 12, 2021**

\$5,527.79



386007182 B0 VILL 01 2 202012 670 00000552779



July 1, 2021

Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

RE: Notice of Payment Due

Dear Borrower,

The following payment is due August 1, 2021:

Loan 91-04

Principal	\$ 67,000.00
Interest	<u>\$ 36,070.97</u>
TOTAL	\$ 103,070.97

As part of the Preauthorized Debit (PAD) process, this amount will be automatically deducted from your account on the due date. Please be sure this amount is in the proper bank account.

Please call me at 616-222-5817 if you have any questions.

Sincerely,

Paul Bristol

Paul Bristol
Area Specialist

PB/mg



Village of Lake Odessa
 839 Fourth Avenue
 Lake Odessa, MI 48849

Office - 1
 Invoice: 2000194003
 Date: 08/20/2021
 Due Date: 09/19/2021

For professional services rendered as follows:

Audit of the financial statements for the fiscal year ended February 28, 2021.	9,900.00
Audit testing procedures and reporting for the DDA fiscal year ended February 28, 2021.	1,500.00
Preparation of the F-65 and Act 51 reports to the State of Michigan for the fiscal year ended February 28, 2021.	550.00
Consulting and bookkeeping assistance during the audit of the financial statements for the fiscal year ended February 28, 2021, including recording accounts payable, adjusting receivables, adjusting taxes, recording and maintaining depreciation schedules, adjusting and reclassifying construction in progress and capital outlay, and other miscellaneous adjustments.	450.00
Courtesy Discount - DDA	(900.00)
6,500.00 101 - 101 - 801.000	Billed Time & Expenses
5,000.00 501 - 536 - 801.000	Invoice Total
	\$11,500.00
	<u>\$11,500.00</u>

Past due balance (30 days after due date) will be charged



WALKER, FLUKE & SHELDON, PLC

CERTIFIED PUBLIC ACCOUNTANTS

Building Trust, Delivering Integrity, One Handshake at a Time.

Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

Office - 1
Invoice: 2000194005
Date: 08/20/2021
Due Date: 09/19/2021

For professional services rendered as follows:

Consulting and bookkeeping assistance to balance cash funds, payroll fund, due to/due froms and other entries to get books in line for audit. 2,200.00

Courtesy Discount (800.00)

Billed Time & Expenses \$1,400.00

Invoice Total \$1,400.00

Past due balance (30 days after due date) will be charged

at a 25% finance charge per month.



PLEASE REMIT TO:
 PO Box 843005
 Boston, MA 02284-3005

GEI PAYMENT INFORMATION: In accordance with industry best practices and to help prevent fraud, please contact Julio Guerrero, Senior AR Specialist (781-721-4102) to verify any requests for change in the GEI Payment Instructions. For any billing questions, please contact Billing@GEIConsultants.com.

Attention: Mr. Patrick Reagan
 Village of Lake Odessa
 manager@lakeodessa.org
 839 Fourth Avenue
 Lake Odessa, MI 48849
 United States

Invoice : 5013039
Invoice Date : 8/16/2021
Due Date : 9/15/2021
Project : 1904446
Project Name : Ionia, Pearl, Pleasant, Emerson Improvements

For Professional Services Rendered For 6/26/2021 Through 7/30/2021

	Fee	Available	Billings		
			To Date	Previous	Current
1904446 - Ionia, Pearl, Pleasant, Emerson Improvements					
1 - Engineering Services	158,500.00	45,352.74	145,298.28	113,147.26	32,151.02
Rate Labor	29,144.75				
Expenses	1,400.13				
Unit Multiplier Expense	1,606.14				
Total Expense	3,006.27				
				Current Billings	32,151.02
				Amount Due This Bill	32,151.02
			20% 202-449-867.000	6430.20	
			15% 203-449-867.000	4822.65	
			15% 204-448-867.000	4822.65	
			50% 591-000-158.001	14075.52	
Total Fee :	158,500.00				
To Date Billings :					145,298.28
Total Remaining :					13,201.72

Mark F. Stoor

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	VOID LB 3-22-21	3/22/2021	0.00	0.00
	5012757	7/8/2021	25,117.67	25,117.67
				25,117.67

1 - Design

Rate Labor

Class / Employee

Senior Professional - Grade 6

Mark F. Stoor

Hours

14.50

Rate

167.000

Amount

2,421.50

Total Rate Labor

2,421.50

2 - Construction

Rate Labor

Class / Employee

Senior Professional - Grade 6

Mark F. Stoor

Hours

24.75

Rate

167.000

Amount

4,133.25

Staff Professional - Grade 1

Faisal A Shahin

251.00

90.000

22,590.00

Total Rate Labor

26,723.25

Expenses

Account / Vendor

Outside Services

SME SOIL AND MATERIALS ENGINEERS INC

Cost

1,217.50

Multiplier

1.1500

Amount

1,400.13

Total Expenses

1,400.13

Unit Multiplier Expenses

Account / Unit / Vendor

Travel

Employee Mileage

Mark F. Stoor

332.00

0.560

1.1500

213.81

Faisal A Shahin

2,162.00

0.560

1.1500

1,392.33

Total Employee Mileage

2,494.00

1,606.14

Total Travel

1,606.14

Total Unit Multiplier Expenses

1,606.14

Total Bill Task: 2 - Construction

29,729.52

Total Project: 1904446 - Ionia, Pearl, Pleasant, Emerson Improvements

32,151.02



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 3

To (Owner):	Village of Lake Odessa	Application Period:	7/9/21-8/6/21	Application Date:	8/12/2021
Project:	Lake Odessa Water System Improvements	From (Contractor):	Service Disabled Veterans General Contracting	Via (Engineer):	GEI Consultants
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	1904446

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	Amount
1. ORIGINAL CONTRACT PRICE \$ 1,148,609.79			
2. Net change by Change Orders \$			
3. Current Contract Price (Line 1 ± 2) \$ 1,148,609.79			
4. TOTAL COMPLETED AND STORED TO DATE \$ 489,577.14			
<i>(Column F total on Progress Estimates)</i> \$ 489,577.14			
5. RETAINAGE:			
a. 10% X \$489,577.14 Work Completed..... \$ 48,957.71			
b. X Stored Material..... \$			
c. Total Retainage (Line 5.a + Line 5.b)..... \$ 48,957.71			
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) \$ 340,619.42			
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 236,722.37			
8. AMOUNT DUE THIS APPLICATION \$ 203,897.05			
9. BALANCE TO FINISH, PLUS RETAINAGE \$ 666,953.36			
<i>(Column G total on Progress Estimates + Line 5.c above)</i> \$ 666,953.36			
TOTALS			
NET CHANGE BY CHANGE ORDERS			


Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and


(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents

Contractor Signature:  Date: 8/10/2021

Payment of: \$ 203,897.05 (Line 8 or other - attach explanation of the other amount)

is recommended by: Mark Stoor (Engineer) 08/13/21

Payment of: \$ 203,897.05 (Line 8 or other - attach explanation of the other amount)

is approved by:  (Owner) 8/16/21

Approved by: _____ (Date)

Funding or Financing Entity (if applicable) _____ (Date)

702-449-988.001 ~ 26% 53,013.23
 203-449-988.001 - 22% 44,857.35
 204-446-988.001 - 21% 42,818.38
 591-536-931.009 - 31% 63,208.09

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Lake Okeechobee Water System Improvements

Application Number: 3

Application Period: 7/9/21-8/6/21

Application Date: 8/13/2021

Bid Item No	Description	Item Quantity	Units	Unit Price	Contract Information				Estimate Quantity Issued to Date	Value of Work Issued to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (C + E)	% (F / B)	Balance to Finish (B - F)
					Real Value of Item (\$)	Qty. App #1	Qty. App #2	Qty. App #3						
M-0110	Mobilization 45% of Total Base Bid Maximum	1.00	Lump Sum	\$ 37,000.00	\$37,000.00	0.5	0.5				\$37,000.00	\$37,000.00	100.0%	\$0.00
M-0120	Contractor Staking	1.00	Lump Sum	\$ 12,000.00	\$12,000.00	0.5	0.5				\$12,000.00	\$12,000.00	100.0%	\$0.00
M-0130	Maintaining Traffic	1.00	Lump Sum	\$ 2,810.00	\$2,810.00	1	1				\$2,810.00	\$2,810.00	100.0%	\$0.00
M-0140	Utility Exploration	60.00	Lump Sum	\$ 210.00	\$12,600.00	14	7				\$4,110.00	\$4,110.00	33.3%	\$8,490.00
M-0150	Soil Erosion and Sedimentation Control	1.00	Lump Sum	\$ 4,200.00	\$4,200.00	0.5	0.5				\$4,200.00	\$4,200.00	100.0%	\$0.00
M-0160	Utility Pole Basing	1.00	Lump Sum	\$ 1,000.00	\$3,000.00	1	1				\$3,000.00	\$3,000.00	100.0%	\$0.00
M-0170	Pre-Construction Surveys, Videotaping	1.00	Lump Sum	\$ 4,098.75	\$4,098.75	1	1				\$4,098.75	\$4,098.75	100.0%	\$0.00
M-0185	Trash and Recycling Relocation	1.00	Lump Sum	\$ 500.00	\$500.00	1	1				\$500.00	\$500.00	100.0%	\$0.00
M-0201	Payment Renewal	453.00	Per Hour	\$ 1.97	\$16,433.41	8352	8352				\$16,433.41	\$16,433.41	100.0%	\$0.00
M-0202	Subgrade Underneath and Backfill	453.00	Per Hour	\$ 28.80	\$81,400.10	453	453				\$81,400.10	\$81,400.10	100.0%	\$0.00
M-0210	Remove Concrete Curb and/or Gutter	441.00	Per Hour	\$ 3.99	\$1,721.79	441	441				\$1,721.79	\$1,721.79	100.0%	\$0.00
M-0220	Remove Concrete Curb and/or Gutter	1241.00	Per Hour	\$ 4.90	\$6,081.90	1241	1241				\$6,081.90	\$6,081.90	100.0%	\$0.00
M-0230	Free Removal	1.00	Lump Sum	\$ 250.00	\$250.00	1	1				\$250.00	\$250.00	100.0%	\$0.00
M-0240	Subgrade MDOF Class II 12" (CLP)	8352.00	Sq Yd	\$ 10.30	\$86,025.60	1188	1188				\$12,226.40	\$12,226.40	14.2%	\$73,799.20
M-0250	Aggregate Base Under Bit. MDOF 22A 6" (CLP)	8352.00	Sq Yd	\$ 10.20	\$85,272.00	1188	1188				\$12,139.48	\$12,139.48	14.2%	\$73,132.52
M-0260	Impervious Trench Backfill (CLP)	1349.00	Sq Yd	\$ 19.20	\$18,900.80	407	407				\$34,745.04	\$34,745.04	183.3%	\$15,155.84
M-0280	Form BX 1200 Cast-in-Place	825.00	Sq Yd	\$ 3.50	\$2,887.50	965	965				\$3,412.75	\$3,412.75	118.2%	\$1,525.25
M-0290	Bituminous Mixure, MDOF 13A - Leveling Course (2.5")	1349.00	Sq Yd	\$ 88.30	\$20,205.80	77	77				\$6,720.80	\$6,720.80	32.2%	\$13,485.00
M-0300	2" Bituminous Drive-way, Approach, MDOF 13A	1.00	Lump Sum	\$ 682.50	\$682.50	1	1				\$682.50	\$682.50	100.0%	\$0.00
M-0310	Bituminous Curbing	934.00	Lump Sum	\$ 1.05	\$980.70	934	934				\$980.70	\$980.70	100.0%	\$0.00
M-0320	Grade Drive-way, Approach, MDOF 23A 6" (CLP)	2363.00	Sq Yd	\$ 9.00	\$21,468.00	9	9				\$91,125.00	\$91,125.00	424.8%	\$8,153.00
M-0330	Aggregate Shoulder Course, MDOF 23A 6" (CLP)	2363.00	Sq Yd	\$ 12.50	\$29,537.50	9	9				\$8,668.00	\$8,668.00	29.3%	\$20,869.50
M-0340	Concrete Sidewalk 4"	4248.00	Sq Yd	\$ 3.62	\$15,377.76	4248	4248				\$3,400.00	\$3,400.00	22.1%	\$11,977.76
M-0350	Concrete Sidewalk, Paver	40.00	Sq Yd	\$ 49.00	\$1,960.00	40	40				\$1,400.00	\$1,400.00	35.2%	\$5,560.00
M-0360	Concrete Sidewalk Ramps w/ Detectable Warning Strip	1.00	Lump Sum	\$ 12.81	\$12.81	1	1				\$1,337.20	\$1,337.20	10.4%	\$11,474.61
M-0370	Concrete Drive-way, Approach 6"	639.00	Sq Yd	\$ 4.46	\$2,830.14	639	639				\$3,920.28	\$3,920.28	138.5%	\$1,139.14
M-0380	Concrete Curb and Gutter	1334.00	Lump Sum	\$ 14.70	\$19,609.80	1	1				\$18,162.28	\$18,162.28	92.1%	\$1,447.52
M-0390	Preventive Markings	1.00	Lump Sum	\$ 1,200.00	\$1,200.00	1	1				\$1,300.00	\$1,300.00	108.3%	\$100.00
M-0400	8" SDR-26 PVC Sanitary Sewer Main	15.00	Lump Sum	\$ 88.15	\$1,322.25	15	15				\$1,133.25	\$1,133.25	85.7%	\$188.00
M-0410	12" SDR-26 PVC Sanitary Sewer Main	15.00	Lump Sum	\$ 110.48	\$1,657.20	15	15				\$1,198.62	\$1,198.62	72.4%	\$458.58
M-0420	Connect to Existing Sanitary Sewer Main	1.00	Lump Sum	\$ 794.30	\$3,177.20	1	1				\$1,833.20	\$1,833.20	57.6%	\$1,344.00
M-0430	4" CPVC Storm Sewer Main	95.00	Lump Sum	\$ 48.83	\$4,638.85	95	95				\$4,638.85	\$4,638.85	100.0%	\$0.00
M-0440	8" SDR-26 PVC Storm Sewer Main	15.00	Lump Sum	\$ 49.36	\$740.40	15	15				\$1,283.36	\$1,283.36	172.3%	\$514.04
M-0450	12" SDR-26 PVC Storm Sewer Main	40.00	Lump Sum	\$ 55.26	\$2,210.40	47	47				\$9,022.64	\$9,022.64	407.8%	\$6,812.00
M-0460	Process Drainage Structure, 48" Diameter	1.00	Lump Sum	\$ 55.39	\$21,823.60	367	367				\$20,937.42	\$20,937.42	95.5%	\$886.18
M-0470	Drainage Structure Cover	1.00	Lump Sum	\$ 4,516.01	\$43,160.10	3	3				\$40,644.00	\$40,644.00	94.2%	\$2,516.10
M-0480	Adjust Structure Cover	1.00	Lump Sum	\$ 782.54	\$7,825.40	3	3				\$7,042.86	\$7,042.86	89.9%	\$782.54
M-0490	Connect to Existing Storm Sewer Main	1.00	Lump Sum	\$ 275.00	\$1,375.00	1	1				\$782.86	\$782.86	28.5%	\$592.14
M-0500	Connect to Existing Storm Sewer Main	1.00	Lump Sum	\$ 821.30	\$821.30	1	1				\$865.50	\$865.50	104.2%	\$44.20
M-0510	Connect to Existing Storm Sewer Main	1.00	Lump Sum	\$ 665.50	\$2,596.50	1	1				\$7,322.40	\$7,322.40	110.0%	\$6,656.90
M-0520	Connect to Existing Catch Basin Manhole	1.00	Lump Sum	\$ 610.20	\$5,491.80	1	1				\$5,432.11	\$5,432.11	89.2%	\$659.69
M-0530	6" Wastewater	100.00	Lump Sum	\$ 47.86	\$4,786.00	31	31				\$3,436.57	\$3,436.57	71.8%	\$1,349.43
M-0540	6" RSCOV w/Box	422.00	Lump Sum	\$ 2.71	\$1,149.16	521	521				\$1,489.82	\$1,489.82	129.7%	\$311.34
M-0550	6" DI Band	26.00	Lump Sum	\$ 1,799.86	\$16,198.74	5	5				\$14,398.88	\$14,398.88	88.9%	\$1,799.86
M-0560	6" x 6" Tee	26.00	Lump Sum	\$ 495.63	\$12,886.38	1	1				\$13,956.30	\$13,956.30	108.4%	\$1,070.00
M-0570	6" x 6" Tee	1.00	Lump Sum	\$ 656.03	\$3,971.21	1	1				\$5,118.18	\$5,118.18	77.2%	\$3,763.03

Progress Estimate - Unit Price Work

Contractor's Application

Per (Contract): Lake Okech Water System Improvements

Application Number: 3

Application Period: 7/9/21 - 8/6/21

Application Date: 8/12/2021

Bid Item No	Item Description	Item Quantity	Contract Information				Total Value of Item (\$)	Pay App #1	Pay App #2	Pay App #3	Pay App #4	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)				
			Unit Price	Total Value	Pay App #1	Pay App #2												Pay App #3	Pay App #4		
W-2100	8" x 8" Tee	1 EACH	\$ 911.68	\$3,735.04	1	3					1	\$3,646.72		\$3,646.72	133.2%	-\$911.68					
W-2200	8" x 6" Reducer	1 EACH	4,653.80	\$153,360							1	\$148,706		\$148,706	37.5%	\$2,653.80					
W-2300	Cut and Cap Existing Watermain	1 EACH	539.37	\$4,314.96		1	2				3	\$9,321.15		\$9,321.15	60.0%	\$6,214.10					
W-2500	Connect to Existing Watermain	1 EACH	3,107.05	\$15,535.25							1	\$15,535.25		\$15,535.25	32.6%	\$2,422.52					
W-2520	Watermain Crossing	4 EACH	820.84	\$3,283.36							4	\$3,283.36		\$3,283.36	100.0%	\$0.00					
W-2540	Trench Undercut and Backfill	289' LVS	66.13	\$21,161.60							7	\$29,703.31		\$29,703.31	140.0%	\$1,641.69					
W-2600	Hydrant Assembly	1 EACH	4,243.33	\$29,703.31		2	5				7	\$29,703.31		\$29,703.31	100.0%	\$0.00					
W-2620	Remove Existing Hydrant	1 EACH	477.00	\$1,431.00							1	\$200.00		\$200.00	33.3%	\$231.00					
W-2640	Abandon Existing Valve Box	1 EACH	200.00	\$400.00							1	\$200.00		\$200.00	100.0%	\$0.00					
W-2660	1" Type K Copper Water Service	1,065' LFT	28.86	\$29,283.38		66	357				423	\$11,361.78		\$11,361.78	40.2%	\$17,921.60					
W-2680	2" HDPE Plastic Water Service	20' LFT	40.21	\$1,246.31							1	\$1,246.31		\$1,246.31	100.0%	\$0.00					
W-2690	Non-Standard Water Service Replacement	48' EACH	1,015.66	\$33,548.28							13	\$5,337.95		\$5,337.95	38.2%	\$28,210.33					
W-2700	1" Corporation Stop	1 EACH	412.15	\$1,601.310		2	11				13	\$5,337.95		\$5,337.95	38.2%	\$28,210.33					
W-2720	2" Corporation Stop	1 EACH	600.82	\$600.82							1	\$600.82		\$600.82	100.0%	\$0.00					
W-2740	1" Curb Stop and Box	1 EACH	665.76	\$2,295.84		2	11				13	\$8,524.88		\$8,524.88	38.2%	\$13,779.96					
W-2760	2" Curb Stop and Box	1 EACH	929.75	\$929.75							3	\$3,052.62		\$3,052.62	100.0%	\$0.00					
W-2780	1" Water Service Meter Pit	1 EACH	1,071.54	\$3,052.62							3	\$3,052.62		\$3,052.62	100.0%	\$0.00					
W-2800	Connect to Existing Water Service	20' EACH	438.84	\$15,394.40		2	8				10	\$4,398.40		\$4,398.40	28.6%	\$10,996.00					
R-0100	Remove Concrete Sidewalk, Ramp & Drive Approach	300 SFT	3.85	\$3,645.00																	
R-0200	Concrete Sidewalk, 4"	310 SFT	3.85	\$3,645.00																	
CO-01	Detour Signage	1 EACH	3,960.00	\$3,960.00		2					1	\$3,960.00		\$3,960.00	100.0%	\$0.00					
CO-02	4" RSGV w/box	1 EA	1,498.00	\$1,498.00		1					1	\$1,498.00		\$1,498.00	100.0%	\$0.00					
CO-03	4" Water Service	1' LFT	51.71	\$165.20		9					9	\$165.20		\$165.20	100.0%	\$0.00					
CO-04	8" Tapping Sleeve	1' EA	1,220.00	\$1,220.00		2					1	\$1,220.00		\$1,220.00	100.0%	\$0.00					
CO-05	4" Bends	2 EA	385.28	\$770.56		2					2	\$770.56		\$770.56	100.0%	\$0.00					
CO-06	10" PVC Storm Sewer	101' LFT	55.26	\$5,571.04		104	6				110	\$6,078.60		\$6,078.60	105.8%	-\$331.56					
Totals												\$1,107,572.78					\$895,577.14		\$409,577.14	50.4%	\$617,995.65

pd 8/24/21

1#

STAMBAUGH  MASONRY RESTORATION INC.

8900 KENT STREET • PORTLAND, MICHIGAN 48875 • PHONE (517) 647-5380 • FAX (517) 647-6405

May 14, 2021

MASONRY PROPOSAL
Lake Odessa Fence Columns
Lake Odessa, MI

We are pleased to submit the following proposal for the masonry work as per instructions via email from Patrick Reagan (village manager/clerk). Labor and material, furnished and installed, sales tax and insurances included.

Base Bid: \$ 24,925.00 (twenty four thousand nine hundred twenty five dollars)

Scope: Construct seven brick* columns in total 20"x20"x4'-0"*, footing included. Place one precast cap and 2 medallion precast stone (7-5/8" x 7-5/8" x 3-5/8") with scribed cross on each column.**

Includes:

- Bowerston Red Flash Smooth
- #1100 Red Flash smooth allowance \$590.00 per 1,000 pcs. Modular
- Freight allowance \$575.00
- 8" Medium weight block backer
- Mortar (Type S) standard gray
- Flashing
- Weep vents
- Corrugated wall tie
- Stainless steel dowels for precast cap
- Precast cap (match Portland precast cap) standard color
- Concrete footing for piers

Excludes:

- Prevailing wages
- Cold weather costs
- Mechanical and Electrical patch
- Caulking
- Demolition
- Landscape
- Excavation for piers
- Material testing

Note August 10, 2021:

***Per email sent August 3, 2021 from Patrick Reagan (Village Manager).**

****Per email sent July 6, 2021 from Patrick Reagan (Village Manager).**

Mark Stambaugh
Stambaugh Masonry Restoration, Inc.

Proposal may be withdrawn if not accepted within **60** Days

Ok to pay PTR 8/24/21

24925 - 675 - 967.000

Consent Agenda

Lake Odessa Village
Zoning Administrator Report
August 2021

Permits:

None

Supplemental:

Miscellaneous

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

I have been preparing the proposed amendments to the mobile home sections to send to the Mobile Home Commission for their review. Some of their requirements to do so have changed, so I am working on those.

I have been in contact with Mike of the Quik Lube business on M-50. He also has a business with a trailer containing a smoker to make BBQ meats. He wants to bring it to the Village on some days at his Quik Lube property and sell BBQ to customers and to the public. He thinks it will be an alternative food type for those on the go with little time to dine in. I have suggested that he apply for a special use permit.

821 Fourth Ave

I am still getting inquiries from possible buyers on various business types that can go there. I advise each one if their proposed use is permitted or special. The sales are falling through because the building needs so much work.

VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY

DRAFT

MINUTES

Special Meeting
Tuesday, July 20, 2021
Page Memorial Building
839 Fourth Avenue
Lake Odessa, Michigan 48849

PRESENT: Karen Banks, Sandy Guthrie, Sarah McGarry, Bill Rogers, Marilyn Danielson

ABSENT: Sue Dahms, Darwin Thomson

STAFF: Village Manager Patrick Reagan

VISITORS: None

- I. **Call to Order:** Meeting called to order by McGarry at 7:01 a.m.
- II. **Approval of Agenda:** Motion by McGarry, supported by Guthrie, to approve agenda. All ayes; motion carried, 5-0.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:**
 - a) Motion by Danielson, support by McGarry, to approve minutes of the May 11, 2021 DDA Meeting. Motion approved by voice vote of members present, 5-0
 - b) Motion by Guthrie, supported by McGarry, to approve the minutes from the June 9, 2021 special DDA meeting. Motion approved by voice vote of members present, 5-0
- V. **Finance Report:** Motion by Banks, supported by Danielson, to approve the finance report as submitted. All ayes; motion carried, 5-0.
- VI. **Action/Discussion Items:**
 - a) **Flowers/ Self-Watering Planters:** the group discussed the flowers and self-watering pots in the downtown. The pots have used very little water and have only needed to be refilled by the DPW once.
 - b) **Four-Way Stop:** the group discussed the four-way stop. There is overwhelming sentiment that this is being received very well by the community. Banks stated that George McClellan, of the antique shop, even wrote a letter of support and thanks that was given to the Council at their last meeting. Motion by Banks, supported by McGarry, to recommend to the Village Council that the four-way stop be continued

for sixty (60) additional days to gauge issues with busses downtown. All ayes; motion carried unanimously by members present, 5-0.

- c) Fence Project: Reagan stated that he has been in contact with Stambaugh Masonry about the downtown fence project. They have stated that DPW will need to excavate a large trench for the installation of the brick columns.

VII. Beautification Committee

VIII. Miscellaneous Correspondence: None.

IX. Board Member Comments

- a) Danielson commented that she has spoken with members of the museum/ historical society and conveyed the need for them to shovel their sidewalks in the winter. Representatives from this entity said that they would have these walks shoveled when snow falls.
- b) Guthrie asked about a community entrance sign at the corner of M-50 and Fourth Avenue. Banks suggested that this be discussed again during the DDA's preparation for the annual budget. Reagan suggested that members do an online search for photos from different communities, so that the group might have examples to work with in the future.

X. Adjournment

Without objection, meeting adjourned at 7:33 a.m.

Respectfully submitted,

Patrick Reagan
Village Manager/ Village Clerk

VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY

DRAFT

MINUTES

Special Meeting
Tuesday, August 3, 2021
Page Memorial Building
839 Fourth Avenue
Lake Odessa, Michigan 48849

PRESENT: Banks, Guthrie, Rogers, Dahms, Thompson

ABSENT: McGarry, Danielson

STAFF: Village Manager Reagan

VISITORS: None

I. **Call to Order:** Meeting called to order 7:04 am.

II. **Approval of Agenda:** Motion by Banks, supported by Dahms, to approve agenda. All ayes; motion carried, 5-0.

III. **Public Comment:** None.

IV. **Approval of Minutes:**
a) None

V. **Finance Report:** None

VI. **Action/Discussion Items:**

Prior to the discussion items, the meeting was temporarily adjourned at 7:08 am so the group could visit the downtown fence project site. The meeting reconvened at 7:39 am at the Page Building.

- a) **Fence Project:** Downtown Fence Project was discussed. Motion by Guthrie, supported by Thompson, to remove the last pier, closest to First Street. Voice vote. Motion passed 4-1, with Banks dissenting.

Motion by Rogers, supported by Dahms, to solicit bids for electric service to be installed by the DPW. Motion approved unanimously by voice vote of members present, 5-0.

Motion by Banks, supported by Guthrie, to seek bids for repaving of parking lot in areas removed for the fence, with a maximum cost of \$10,000. Motion approved unanimously by voice vote of members present, 5-0.

VII. Beautification Committee

VIII. Miscellaneous Correspondence: None.

IX. Board Member Comments

- a) Rogers requested that a discussion of downtown trees and lights be added to the next agenda.

X. Adjournment

Without objection, meeting adjourned at 7:49 a.m.

Respectfully submitted,

Patrick Reagan
Village Manager/ Village Clerk

MEETING OF THE LAKEWOOD RECREATIONAL AUTHORITY WAS HELD ON AUGUST 2, 2021

Meeting called to order by Chairperson Carolyn Mayhew at 1:02 pm

Pledge of Allegiance

Roll call by Recording Secretary Edith Farrell – Present: Mayhew, Bulling, Reagan, Rohrbacher, Farrell, Nurenberg Absent: Cappon

Approval of Agenda

Reagan added that MDOT report for the TAP grant needs to be added
Motion – Farrell to approve the agenda with the additional topic to discuss
Support-Bulling
Motion carried unanimously by voice vote of members present.

Citizen Comment on Agenda Items – none, there were no visitors

Minutes

Motion –Bulling
Support by Reagan to approve the July 12, 2021 regular meeting minutes.
Motion carried unanimously by voice vote of members present.

Bills

- \$199.98 in bills to J-AD Graphics were submitted for payment. The township has already paid the bills and the payment will be to the township.
Motion – Bulling to pay the \$199.98 to the Township
Support – Farrell
Motion carried unanimously by voice vote of members present.

- Additionally, the authority has a \$100 liability to the Village for the member at large insurance rider. This will be paid once an invoice is received.
Motion – Bulling to pay the \$100 to the Village once an invoice is presented
Support – Mayhew
Motion carried unanimously by voice vote of members present.

Presentations/Reports

A. Mark Stoor – GEI Consultants Inc

- Mark has given the landscaping architect the files to complete the renderings. He is hoping to receive them within a week. The bridge is top priority with the docks second.
- LWA engineer has taken on the structural part of the abutments. Fishbeck has indicated they will build the abutments with the specs needed for the pedestrian bridge without asking for additional funding. GEI has provided the specs to them.
- The quarterly report to MDOT for the TAP grant is due soon. MDOT has asked for an update on the project. The report is due August 13th. Additionally, the Village will need to request an extension. Reagan and Mark Stoor will work on the report extension request so they are submitted on time.
- Reagan commented that Fishbeck has asked that the Village transfer the EGLE permit to them for the construction. The permit covers the abutments and shoreline. Reagan is concerned that if it transferred, there won't be an option to transfer it back to the Village. He has asked Fishbeck to verify that it can be transferred back.

- The Village Council has concerns with this and has instructed the Village attorney to draft a contract to hold the Village harmless in the event there is an issue with the LWA project.
- Once the contract is in place and it is confirmed that it can be transferred back then they will allow them to use the EGLE permits.
- Mark stated that the LWA project will have to cross the Clack property to backfill the abutments. Even with using cranes, he doesn't see how they will be able to completely stay off the property.
- Nurenberg reported that she had a discussion with Chad Hickey. Hickey has a personal relationship with the Clacks and believes he can persuade the Clacks/Connie Warren to sign the temporary easement.
- It was decided that once the renderings are received, Chad Hickey and Terri Cappon will meet with the Clacks. They will focus on the improvements to the property and safety of children in an effort to obtain their agreement.
- If they do agree, Bulling feels the easement needs to be signed at the Township Hall in the presence of a Township Official.

B. Jordan Lake Trail Board

- Minutes were presented with no questions.

Discussion Items – no additional discussion items

- A. LRA Bill Pay Procedures – Rohrbacher will write the procedures and submit at next month's meetings. The budget can be created from the Authority minutes. The Secretary will maintain a spreadsheet of income and expenses to verify against the Treasurer's report. The Secretary will present the bills and issue an unsigned check. Once approved, Treasurer will sign the check and issue the payment.
- B. Rohrbacher will present responsibilities at next month's meeting for approval.

Unfinished Business – none

New Business - none

Miscellaneous Correspondence - none

Member Comments

- Reagan – the Village Trustees have concerns that the number of extensions that have been requested will have a negative impact on future MDOT/Village projects
- Mayhew is concerned that MDOT will have issues with the grant due to the number of changes in the project – less expensive bridge, no boardwalk, shorter trail
- Bulling will be out of town for the next two weeks and has requested that if the renderings come back, that the meetings proceed without him
- Bulling reiterated that the outstanding items are:
 - temporary grading permit
 - document for moving the docks – these have already been signed using riparian rights – the owners will need to remove their own docks or give GEI written permission to move them
 - He feels it is prudent to have new documents signed due to the change in the project design
- Bulling will not be at the September meeting due to a vacation.

Public Comments - none

Adjournment 2:02

**Lake Odessa Area Arts Commission
Page Memorial Building
839 Fourth Avenue
Lake Odessa, Michigan 48849
Regular Meeting Minutes
August 9, 2021**

Meeting called to order 7:13 pm by Chairperson Hickey.

Roll Call: Karen Banks, Margaret Hermes, Patrick Reagan, Carrie Johnson, Jennifer Hickey

Absent: Nancy Mattson

Motion made by Banks, supported by Reagan to approve the agenda as presented.

– motion carried by voice vote of members present, 5-0.

Public comment – no public comment was heard.

Minutes: Motion by Banks, supported by Reagan, to approve the minutes from the July 12, 2021 regular meeting and the July 26, 2021 special meeting. Motion carried by voice vote of members present, 5-0.

Discussed financial report – Reagan motioned, and Hermes supported, to postpone the financial report until September, when all numbers are in from the Art in the Park (AITP) event. Motion carried by voice vote of members present, 5-0.

Reagan moved to approve payment to the West Michigan Tourist Association for annual membership, at a cost of \$260.00. Banks supported this motion. Motion carried by voice vote of members present, 5-0.

Discussion Items:

A) 2021 Art in the Park

- 1) 2021 Event Feedback – discussion took place on booth fees for vendors. Hickey noted that she had heard that booth fees were quite cheap. Reagan asked Hermes for her point of view, as she regularly attends these types of events as a vendor. Discussion ensued on this topic. Discussion then centered on whether the AITP event should be two days instead of a single day event.

Motion by Banks, supported by Hermes, to offer the “Super Saver” rate to vendors that participated in the 2021 event, and to not offer this rate to any other vendors. Motion carried by voice vote of members present, 5-0.

- 2) Parking Lot C – discussion took place about parking lot c. An idea was put forth that this entire lot should be completely handicapped parking for this event. A motion was made by Reagan, supported by Banks, to postpone the discussion of this topic to a later meeting. Ayes: Reagan,

Banks, Hermes, Johnson; No: Hickey. The motion passed 4-1 and this topic will be postponed until a later meeting.

- 3) Volunteers – it was reported that twenty-nine people volunteered for the 2021 event. Discussion took place about running a “thank you” advertisement in the local newspaper, in order to publicly recognize volunteers. Reagan made a motion, supported by Hermes, to run an ad in the Lakewood News to thank 2021 event volunteers and sponsors. Motion carried by voice vote of members present, 5-0.
- 4) Changes for 2022 Event – the group discussed possible changes to the event for 2022. No action was taken.
- 5) Items for next agenda – None.
- 6) Board member comments -- None

Meeting adjourned: 8:36 pm

Respectfully submitted
Patrick Reagan
Village Manager/ Village Clerk

Departmental Reports

REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL

DATE: Monday, September 20, 2021

TO: President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Cappon; Trustee Johnson; Trustee Young; Trustee Hickey

FROM: Patrick Reagan, Village Manager

RE: Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

PRESENTATIONS

Mark Stoor, from GEI Consultants, Inc, will be in attendance to give an update on the Pearl, Pleasant, Ionia, and Emerson Water and Street Improvement project.

DISCUSSION ITEMS

The first discussion item for tonight's meeting is an update to the five-year recreation plan, which was last updated in 2016 and expires at the end of this year. In order to qualify for DNR grant funding, a municipality needs to have an updated five-year plan.

The second item for discussion is the emergency order that was approved by the Ionia County Board of Commissioners at their September 14, 2021 meeting. This emergency order, which has been included in your packet, allows for a return to electronic meetings per PA 254 of 2020 and the Michigan Open Meetings Act. The county passed this due to the increasing rate of COVID-19 cases in Michigan. I would recommend that, if the Council would like to return to electronic meetings until the end of the year, that this be approved for all Village of Lake Odessa Boards and Committees.

NEW BUSINESS

Proposed Resolution 2021-45: Approval to Set the Date and Time for Trick-or-Treating in the Village of Lake Odessa

This resolution sets the date and time for trick or treating on Halloween.

Proposed Resolution 2021-46: Approving the Resignation of Jennifer Hickey from the Lake Odessa Area Arts Commission Board of Directors

Jennifer Hickey has submitted a letter of resignation from the Lake Odessa Area Arts Commission.

Proposed Resolution 2021-47: Approving Change Order #4 for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets

A change order has been submitted to the Village for work on the Pearl, Pleasant, Ionia, and Emerson Street Water and Street Improvement project. This change order will result in the reduction of the cost of the project by \$149,000.

Proposed Resolution 2021-48: Approving Pay Application #4 from Service-Disabled Veteran's General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, And Emerson Streets

A pay request has been submitted by Service Disabled Veterans General Contractors (SDVGC) for work on the Water and Street Improvement project. The project is rapidly nearing completion – DPW Supervisor Trout and I had a walkthrough of the project area last week with the contractors and the engineers. Punch list items are all that remain at this point.

Proposed Resolution 2021-49: Approving the Proposed Amendment to the Engineering Services Agreement between the Village of Lake Odessa

Due to increased efforts in the engineering of this project, as outlined in Mr. Stoor's letter (included in your packet), the costs for engineering have increased beyond the original agreement. Mr. Stoor will detail this in his presentation.

ITEMS NOT ON THE AGENDA

- We encourage all residents to visit the Village's website and to familiarize themselves with the Brush and Leaf pickup policy. DPW Supervisor Trout

has informed me that some residents have been raking the leaves that have fallen so far into the street. At no time should leaves be raked into the street as this causes our storm drains to become plugged and will not allow them to function properly during rain events. Instead, at this time (until the latter half of October), leaves should be bagged and placed curbside and not in the street/ gutter. At no time should leaves ever be placed in the street or gutter!

- DDA Fence Project – the DDA’s fence project, in the downtown parking lot, has had the column’s built and we are currently waiting on Grand Rapids Fence to get us 72’ of fencing, which the DPW will be installing.
- Village website – The Village Treasurer and I have had meetings with Municode over the new Village website. Last week, the website committee met with Municode to go over styles and colors for this website. I expect this process to extend into 2022 but I believe that the new website will be something that will look fantastic and will be much more helpful for residents/ visitors and will be quite a bit more intuitive than our current website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Reagan', with a large circular flourish at the beginning and a long horizontal stroke extending to the right.

Patrick Reagan, Village Manager/ Clerk
Village of Lake Odessa



August 2021 Council Report



The Lake Odessa Police Department conducted 20 Traffic Stops with 4 Citations Issued to motorists, handled one Property Damage Accident, 0 Use of Force Incidents, Chevy Tahoe Miles 71641/Ford Interceptor Miles 8527

Chief Backing met with the Lakewood Public Schools Transportation Director prior to the start of the school year, Nancy Batdorff, to discuss the implementation of crossing guards. The community can expect to see five crossing guards stationed throughout the Village at various intersections. The crossing guards cannot be at every intersection but were placed at specific intersections that are the busiest within the walk zones. The crossing guards went through appropriate training and background checks prior to assuming their duties. The crossing guards will be available in the morning and afternoon to assist children with getting to and from school.

AUGUST TRAINING 2021



Officer Rader successfully completed At Scene Traffic Crash Investigation training held at the Charlotte Police Department. This is an 80-hour combined classroom and field activity course designed to provide officers with the necessary tools to conduct thorough traffic crash investigations, interpret crash scene evidence, and document the investigation for courtroom presentation. At the conclusion of the two-week training, Officer Rader was awarded a challenge coin from the Michigan State Police Traffic Crash Reconstruction Unit for scoring in the top three of the class.



Officer Boot pictured among I'm Safe Child Advocacy Members and outside agency law enforcement officers at the 11th Annual Child Advocacy conference. Various topics included, Courtroom testimony, Pediatric Strangulation, Child Welfare Inspections, Child Human Trafficking, History of Unaccompanied Youth in Michigan, Child Sexual Abuse Evaluations.

AUGUST 2021 CALLS FOR SERVICE:

08/31/21 21:13 5300 - DISORDERLY
08/31/21 18:41 5000 - WARRANT
08/31/21 01:12 9807 - SUSPICIOUS JORDAN LAKE AVE SH21-04780 3415
08/30/21 21:39 9807 - SUSPICIOUS JORDAN LAKE AVE SH21-04778 3410
08/30/21 10:44 99093 - MED 3
08/30/21 10:29 TRF - Traffic
08/30/21 10:21 TRF - Traffic
08/29/21 18:01 VDOM - VERBAL
08/29/21 17:46 3500 - Violation of Controlled Substance Act
08/29/21 16:07 99093 - MED 3
08/29/21 16:06 9504 - WIRES
08/29/21 01:24 9401 - ALARM 4TH AVE LO21-00778 3904
08/29/21 00:12 5402 - OWI/QUID THIRD AVE LO21-00777 3904
08/28/21 20:34 9807 - SUSPICIOUS JORDAN LAKE AVE LO21-00775 3904
08/28/21 19:42 9908 - GENERAL SIXTH AVE LO21-00774 3904
08/28/21 13:16 TRF - Traffic
08/27/21 22:11 5300 - DISORDERLY TUPPER LAKE ST SH21-04720 3418
08/27/21 15:02 1100 - CSC JORDAN LAKE AVE LO21-00772 3906
08/27/21 14:39 2300 - LARCENY JORDAN LAKE ST LO21-00771 3906
08/27/21 07:31 9301C - HIT AND RUN JORDAN LAKE ST LO21-00770 3906
08/26/21 22:01 2201 - BURGLARY KECIA CT LO21-00768 3904
08/26/21 20:39 99091 - MED 1
08/26/21 04:29 9807 - SUSPICIOUS BONANZA RD LO21-00766 3904
08/26/21 00:45 TRF - Traffic
08/25/21 22:32 9806 - CIVIL DISPUTE HARRISON ST LO21-00764 3904
08/25/21 16:40 7000 - JUVENILE JAIME LANE LO21-00763 3901
08/24/21 17:42 TREES - TREE DOWN TUPPER LAKE RD LO21-00761 3904
08/24/21 15:57 99093 - MED 3
08/24/21 09:35 99092 - MED 2
08/23/21 19:27 99091 - MED 1
08/23/21 16:31 9807 - SUSPICIOUS JORDAN LAKE AVE LO21-00760 3906
08/23/21 15:24 99092 - MED 2
08/23/21 15:00 99092 - MED 2
08/23/21 11:44 5701 - TRESPASSING KECIA CRT-00758 3906
08/23/21 07:04 9301B - PDA TRAFFIC FIFTH AVE AND LO21-00757 3906
08/22/21 21:58 99093 - MED 3
08/22/21 19:52 9807 - SUSPICIOUS SECOND AVE AND LO21-00755 3904
08/22/21 18:41 9909P - NON CRIMINAL
08/22/21 16:36 2300 - LARCENY TUPPER LAKE ST LO21-00754 3904
08/22/21 16:10 TRF - Traffic
08/22/21 15:39 TRF - Traffic
08/22/21 09:53 5403 - TRAFFIC
08/21/21 23:13 5300 - DISORDERLY FOURTH AVE LO21-00751 3904
08/21/21 19:53 9807 - SUSPICIOUS 4TH AVE LO21-00750 3904
08/21/21 18:13 99091 - MED 1 6TH AVE LO21-00749 3904
08/21/21 16:18 9301B - PDA TRAFFIC FOURTH AVE LO21-00748 3906
08/21/21 15:24 TRF - Traffic
08/21/21 14:44 TRF - Traffic
08/21/21 12:15 5500 - HEALTH &
08/21/21 03:23 9807 - SUSPICIOUS EMERSON ST LO21-00746 3904
08/20/21 18:41 TRF - Traffic
08/20/21 18:15 TRF - Traffic
08/20/21 09:24 99093 - MED 3
08/20/21 08:05 911H - 911 Hang Up FOURTH AVE LO21-00743 3906
08/20/21 07:46 TRF - Traffic
08/20/21 03:30 9909M - MENTAL FIFTH AVE LO21-00742 3904
08/17/21 19:20 9909M - MENTAL SADDLEBAG LAKE RD LO21-00739 3904
08/17/21 12:52 99091 - MED 1
08/17/21 11:13 9401 - ALARM
08/16/21 20:10 9909P - NON Criminal
08/16/21 18:52 9909P - NON Criminal PEARL ST LO21-00737 3905
08/15/21 21:30 TRF - Traffic
08/15/21 19:10 TRF - Traffic
08/15/21 18:35 TRF - Traffic
08/15/21 16:59 99092 - MED 2
08/15/21 14:56 5300 - DISORDERLY OTTLAND SHORES ST LO21-00733 3906

08/15/21 13:00 5500 - HEALTH & EMERSON ST LO21-00732 3906
08/15/21 10:56 9806 - CIVIL DISPUTE KECIA CT LO21-00731 3906
08/14/21 19:43 AMBT - AMBULANCE
08/14/21 17:39 TRF - Traffic
08/13/21 17:54 9909P - NON Criminal JORDAN LAKE AVE LO21-00728 3905
08/13/21 17:48 9806 - CIVIL DISPUTE KECIA CT LO21-00727 3905
08/12/21 18:04 FOLLOW UP
08/12/21 16:57 VDOM - VERBAL KECIA CT 00723 3904
08/12/21 14:06 9601 - ABANDONED JORDAN LAKE AVE LO21-00724 3904
08/10/21 23:49 9504 - WIRES
08/10/21 22:24 9908 - GENERAL JORDAN LAKE ST LO21-00720 3905
08/10/21 02:18 9806 - CIVIL DISPUTE
08/10/21 00:27 1302 - DOMESTIC JAMIE LN SH21-04286 3409
08/09/21 18:28 9909M - MENTAL FOURTH AVE LO21-00716 3905
08/09/21 08:08 TRF - Traffic
08/08/21 18:40 TRF - Traffic
08/08/21 16:09 9806 - CIVIL DISPUTE 4TH AVE LO21-00713 3906
08/08/21 13:50 TRF - Traffic
08/08/21 01:39 7000 - JUVENILE FOURTH ST LO21-00712 3904
08/07/21 08:31 9908 - GENERAL EMERSON ST LO21-00709 3906
08/07/21 02:50 99091 - MED 1 JORDAN LAKE ST LO21-00708 3904
08/06/21 22:54 2300 - LARCENY KECIA CT LO21-00706 3904
08/06/21 20:59 9401 - ALARM JORDAN LAKE ST LO21-00705 3904
08/06/21 20:49 9806 - CIVIL DISPUTE KECIA CT LO21-00704 3904
08/06/21 19:21 99093 - MED 3
08/06/21 12:19 TRF - Traffic
08/04/21 19:37 9903 - MISSING THIRD AVE LO21-00695 3905
08/04/21 18:49 9908A - Assist Other LO21-00694 3905
08/04/21 18:11 99092 - MED 2
08/04/21 17:16 5403 - TRAFFIC LAPO RD LO21-00693 3905
08/04/21 12:32 9301A - PIA TRAFFIC
08/04/21 00:56 9401 - ALARM LAKEVIEW DR LO21-00692 3904
08/03/21 23:16 5403 - TRAFFIC JORDAN LAKE AVE LO21-00690 3904
08/03/21 17:57 5300 - DISORDERLY EMERSON ST LO21-00689 3904
08/03/21 14:59 5403 - TRAFFIC
08/03/21 01:26 9909M - MENTAL FOURTH ST LO21-00687 3904
08/02/21 16:59 9806 - CIVIL DISPUTE JORDAN LAKE AVE LO21-00685 3904
08/01/21 17:38 9908 - GENERAL FOURTH AVE SH21-04106 3417
08/01/21 16:36 TRF - Traffic

Department of Public Works

August 12th 2021 to September 14th 2021

Council Report

Parks & Beach

Ongoing mowing, spraying, and grounds maintenance. The seaweed at the beach has been relentless these past few weeks. We will soon be closing the beach restrooms for the season. Lighting and toilet valve repairs in the women's restroom at the beach. The dock will stay in until at least mid-October. The Park restrooms will be closed for the season during the last week of October.

Streets

We swept all of the curbed streets again. We graded the gravel streets again. The guys took a few days and finished cleaning this year's rotation of storm catch basins.

Water

Nonpayment water turn-offs went without any major issues. Once the new water system install was complete on Ionia, Pearl, Pleasant & Emerson, we remeasured and documented all of the valve and shut off locations. H2O Towers washed both water towers. They both badly needed it. I attached some photos for reference below.

DPW

The sixth brush collection of the season was completed. As a reminder, the final brush collection of the season will be October 18th. We are and will continue collecting compost bags every Monday as our schedule allows. We saw cut the asphalt along the DDA pillars in the downtown parking lot again, removed the asphalt and prepped the area for paving. We also cut 4 sunken locations in the parking lot and will remove those just ahead of the paving. We removed the landscaping and brick half wall along the north end of the DPW garage. During removal, we found a tremendous amount of termites and damage inside the wall. The termites were temporarily treated for and another treatment will be applied at a later date.

Purchase Request

None at this time.

Additional Comments

The DPW addition is moving slowly. Unfortunately, a lot of the materials have been hard to obtain. The overhead doors aren't projected for delivery until late October or early November. The roof was installed on the addition and replaced on the existing building. The in-floor heating was installed and concrete floor poured in the addition. The masonry contractor has begun constructing the fire proof records room.



Lake
Odessa







**Lake
Odessa**

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	430,000.00		175,484.92		91,140.79		254,515.08	59.19
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,600.00		24,043.15		22,691.34		21,556.85	47.27
101-000-412.000	DELINQUENT REAL PROPERTY TAX	40,000.00		0.00		0.00		40,000.00	100.00
101-000-428.000	MANUFACTURED HOUSING FEES	600.00		258.50		43.00		341.50	56.92
101-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	40,000.00		33,312.85		0.00		6,687.15	16.72
101-000-445.000	PENALTIES & INTEREST ON TAXES	50.00		3.26		0.00		46.74	93.48
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00		2,894.28		1,651.71		4,605.72	61.41
101-000-452.000	LIQUOR LICENSE FEES	2,100.00		1,489.95		1,421.20		610.05	29.05
101-000-454.000	CABLE TV FRANCHISE	4,000.00		2,399.35		1,383.31		1,600.65	40.02
101-000-476.000	SPECIAL USE/ZBA PERMIT	200.00		0.00		0.00		200.00	100.00
101-000-477.000	ZONING PERMIT FEES	300.00		225.00		0.00		75.00	25.00
101-000-539.000	STATE GRANTS	936,500.00		6,662.22		0.00		929,837.78	99.29
101-000-543.000	METRO ACT	8,300.00		9,102.78		0.00		(802.78)	(9.67)
101-000-574.000	STATE REVENUE SHARING	182,725.00		98,869.00		36,951.00		83,856.00	45.89
101-000-576.000	EVIP PMTS	46,754.00		23,378.00		7,794.00		23,376.00	50.00
101-000-579.000	TREE GRANT	1,200.00		0.00		0.00		1,200.00	100.00
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	300,000.00		0.00		0.00		300,000.00	100.00
101-000-600.000	VEHICLE RENTAL INCOME	15,450.00		0.00		0.00		15,450.00	100.00
101-000-632.000	MOWING	200.00		120.00		0.00		80.00	40.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	400.00		100.00		0.00		300.00	75.00
101-000-657.000	PARKING TICKET FEES	200.00		30.00		0.00		170.00	85.00
101-000-660.000	ORDINANCE FINES	2,000.00		1,939.13		382.16		60.87	3.04
101-000-665.000	INTEREST	1,500.00		535.11		70.73		964.89	64.33
101-000-670.000	RENTS-BUILDINGS-LAND	4,000.00		2,075.00		250.00		1,925.00	48.13
101-000-675.000	DONATIONS-PRIVATE SOURCES	500.00		0.00		0.00		500.00	100.00
101-000-676.000	REIMBURSEMENTS	1,300.00		40.00		40.00		1,260.00	96.92
101-000-695.000	MISC REVENUE	500.00		985.86		(5,064.25)		(485.86)	(97.17)
101-000-695.001	MISC REVENUE-MISC REVENUE GENERAL	7,500.00		2,417.89		2,021.00		5,082.11	67.76
101-000-695.010	MISC REVENUE-POLICE	2,500.00		370.41		80.00		2,129.59	85.18
101-000-695.011	MISC REVENUE-POLICE 302 FUNDS	500.00		0.00		0.00		500.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		2,082,379.00		386,736.66		160,855.99		1,695,642.34	81.43
TOTAL REVENUES		2,082,379.00		386,736.66		160,855.99		1,695,642.34	81.43
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	8,500.00		4,087.50		600.00		4,412.50	51.91
101-101-702.709	TREASURER - CLERK WAGES	7,200.00		0.00		0.00		7,200.00	100.00
101-101-710.000	EMPLOYER FICA	1,700.00		312.68		45.87		1,387.32	81.61
101-101-723.000	WORKMEN'S COMPENSATION	300.00		59.93		59.93		240.07	80.02
101-101-725.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	100.00
101-101-727.000	OFFICE SUPPLIES	2,500.00		885.12		248.09		1,614.88	64.60
101-101-740.000	POSTAGE	1,500.00		(71.58)		0.00		1,571.58	104.77
101-101-801.000	CONTRACTED SERVICES	38,000.00		16,241.98		10,577.29		21,758.02	57.26
101-101-815.000	DUES & MEMBERSHIPS	3,200.00		2,001.99		0.00		1,198.01	37.44
101-101-816.000	EDUCATION & TRAINING	1,500.00		2,909.00		0.00		(1,409.00)	(93.93)
101-101-825.000	NOTARY & FIDUCIARY BONDS	40.00		140.00		0.00		(100.00)	(250.00)
101-101-826.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	100.00
101-101-828.000	DOWNTOWN DEVELOPMENT	13,500.00		0.00		0.00		13,500.00	100.00
101-101-850.000	COMMUNICATION EXPENSE	700.00		373.17		97.17		326.83	46.69
101-101-880.000	COMMUNITY PROMOTION	10,150.00		6,440.90		0.00		3,709.10	36.54
101-101-900.000	PRINTING & PUBLISHING	1,500.00		206.55		0.00		1,293.45	86.23

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-957.000	COUNTER DRAIN	6,700.00		0.00		0.00		6,700.00	100.00
101-101-963.000	MISC EXPENSE	200.00		200.00		0.00		0.00	0.00
Total Dept 101 - GOVERNING BODY		97,305.00		33,787.24		11,628.35		63,517.76	65.28
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	30,088.00		14,759.77		2,246.17		15,328.23	50.94
101-172-710.000	EMPLOYER FICA	2,600.00		1,090.19		167.49		1,509.81	58.07
101-172-711.000	EMPLOYERS SHARE OF PENSION	2,900.00		0.00		0.00		2,900.00	100.00
101-172-712.000	HEALTH INSURANCE EXPENSE	3,800.00		1,845.78		307.63		1,954.22	51.43
101-172-713.000	DENTAL INSURANCE EXPENSE	380.00		161.22		26.87		218.78	57.57
101-172-714.000	OPTICAL PLAN EXPENSE	45.00		14.34		2.39		30.66	68.13
101-172-716.000	WELLNESS PROGRAM	90.00		0.00		0.00		90.00	100.00
101-172-720.000	DISABILITY INSURANCE	450.00		227.52		37.75		222.48	49.44
101-172-721.000	LIFE INSURANCE EXPENSE	130.00		48.90		8.15		81.10	62.38
101-172-723.000	WORKMEN'S COMPENSATION	300.00		0.00		0.00		300.00	100.00
101-172-725.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	100.00
101-172-727.000	OFFICE SUPPLIES	1,500.00		98.00		0.00		1,402.00	93.47
101-172-815.000	DUES & MEMBERSHIPS	1,100.00		580.00		0.00		520.00	47.27
101-172-816.000	EDUCATION & TRAINING	1,500.00		20.00		0.00		1,480.00	98.67
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		541.64		122.30		658.36	54.86
Total Dept 172 - MANAGERS		46,283.00		19,387.36		2,918.75		26,895.64	58.11
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-702.706	PART TIME WAGES	11,000.00		0.00		0.00		11,000.00	100.00
101-265-710.000	EMPLOYER FICA	1,000.00		0.00		0.00		1,000.00	100.00
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,100.00		0.00		0.00		1,100.00	100.00
101-265-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	100.00
101-265-728.000	SUPPLIES	2,000.00		470.19		0.00		1,529.81	76.49
101-265-740.000	POSTAGE	400.00		(144.60)		0.00		544.60	136.15
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		545.68		110.42		654.32	54.53
101-265-920.000	GAS AND ELECTRIC	5,000.00		0.00		0.00		5,000.00	100.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00		474.48		0.00		4,525.52	90.51
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00		570.00		570.00		430.00	43.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00		170.00		0.00		830.00	83.00
101-265-970.000	CAPITAL OUTLAY	1,000.00		885.93		0.00		114.07	11.41
101-265-980.001	HARDWARE	1,000.00		1,000.00		0.00		0.00	0.00
101-265-980.002	SOFTWARE	500.00		61.76		0.00		438.24	87.65
Total Dept 265 - PAGE MEMORIAL BUILDING		31,400.00		4,033.44		680.42		27,366.56	87.15
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	63,245.00		31,556.28		4,861.68		31,688.72	50.10
101-301-702.704	FULL TIME WAGES	139,000.00		69,610.87		10,684.80		69,389.13	49.92
101-301-702.705	OVER TIME WAGES	7,000.00		2,805.33		400.02		4,194.67	59.92
101-301-702.706	PART TIME WAGES	11,000.00		0.00		0.00		11,000.00	100.00
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	0.00		6,600.00		0.00		(6,600.00)	0.00
101-301-710.000	EMPLOYER FICA	19,200.00		8,296.74		1,195.14		10,903.26	56.79
101-301-711.000	EMPLOYERS SHARE OF PENSION	23,000.00		10,397.23		1,594.66		12,602.77	54.79
101-301-712.000	HEALTH INSURANCE EXPENSE	16,500.00		7,449.21		1,290.13		9,050.79	54.85
101-301-713.000	DENTAL INSURANCE EXPENSE	1,900.00		787.25		131.21		1,112.75	58.57
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		123.48		20.58		226.52	64.72

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND									
Expenditures									
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	100.00
101-301-720.000	DISABILITY INSURANCE	2,850.00		1,452.62		239.51		1,397.38	49.03
101-301-721.000	LIFE INSURANCE EXPENSE	1,000.00		463.44		77.24		536.56	53.66
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		2,662.34		2,662.34		1,337.66	33.44
101-301-725.000	MEALS & MILEAGE	500.00		70.55		70.55		429.45	85.89
101-301-726.000	VESTS	1,200.00		823.90		0.00		376.10	31.34
101-301-727.000	OFFICE SUPPLIES	1,500.00		370.09		175.98		1,129.91	75.33
101-301-728.000	SUPPLIES	3,500.00		611.87		0.00		2,888.13	82.52
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	100.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00		0.00		0.00		1,000.00	100.00
101-301-744.000	CLOTHING EXPENSE	2,000.00		811.84		0.00		1,188.16	59.41
101-301-751.000	GASOLINE PURCHASES	4,500.00		3,307.76		742.85		1,192.24	26.49
101-301-801.000	CONTRACTED SERVICES	5,500.00		1,688.60		0.00		3,811.40	69.30
101-301-815.000	DUES & MEMBERSHIPS	525.00		115.00		115.00		410.00	78.10
101-301-816.000	EDUCATION & TRAINING	4,000.00		1,837.82		553.83		2,162.18	54.05
101-301-817.000	RANGE QUALIFICATION	1,500.00		0.00		0.00		1,500.00	100.00
101-301-820.001	MEADOWBROOK INSURANCE	8,500.00		8,003.00		0.00		497.00	5.85
101-301-850.000	COMMUNICATION EXPENSE	5,150.00		2,495.49		509.06		2,654.51	51.54
101-301-880.000	COMMUNITY PROMOTION	350.00		26.20		0.00		323.80	92.51
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		0.00		0.00		1,500.00	100.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	5,000.00		330.70		0.00		4,669.30	93.39
101-301-942.000	RENTALS	960.00		960.00		0.00		0.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00		0.00		0.00		7,000.00	100.00
101-301-980.000	OFFICE EQUIP-COMPUTERS	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.002	SOFTWARE	1,500.00		0.00		0.00		1,500.00	100.00
Total Dept 301 - POLICE		347,340.00		163,657.61		25,324.58		183,682.39	52.88
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	18,963.00		9,420.09		1,451.45		9,542.91	50.32
101-441-702.704	FULL TIME WAGES	43,260.00		21,165.00		3,280.00		22,095.00	51.07
101-441-702.705	OVER TIME WAGES	1,600.00		999.38		138.38		600.62	37.54
101-441-702.706	PART TIME WAGES	8,000.00		5,475.09		1,559.06		2,524.91	31.56
101-441-702.707	SICK TIME PAYOUT	0.00		1,220.07		0.00		(1,220.07)	0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		3,300.00		0.00		(300.00)	(10.00)
101-441-710.000	EMPLOYER FICA	7,700.00		3,644.38		955.35		4,055.62	52.67
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,730.00		4,331.49		882.89		4,398.51	50.38
101-441-712.000	HEALTH INSURANCE EXPENSE	4,500.00		0.00		0.00		4,500.00	100.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,950.00		222.78		37.13		1,727.22	88.58
101-441-714.000	OPTICAL PLAN EXPENSE	260.00		18.84		3.14		241.16	92.75
101-441-720.000	DISABILITY INSURANCE	1,100.00		456.44		75.64		643.56	58.51
101-441-721.000	LIFE INSURANCE EXPENSE	330.00		147.24		24.54		182.76	55.38
101-441-723.000	WORKMEN'S COMPENSATION	5,650.00		4,042.02		4,042.02		1,607.98	28.46
101-441-727.000	OFFICE SUPPLIES	200.00		306.43		0.00		(106.43)	(53.22)
101-441-728.000	SUPPLIES	4,000.00		187.94		0.00		3,812.06	95.30
101-441-741.000	MEDICAL & PHYSICALS	300.00		0.00		0.00		300.00	100.00
101-441-744.000	CLOTHING EXPENSE	1,000.00		377.98		47.02		622.02	62.20
101-441-751.000	GASOLINE PURCHASES	5,000.00		2,632.68		650.19		2,367.32	47.35
101-441-815.000	DUES & MEMBERSHIPS	700.00		20.00		0.00		680.00	97.14
101-441-816.000	EDUCATION & TRAINING	250.00		0.00		0.00		250.00	100.00
101-441-820.001	MEADOWBROOK INSURANCE	7,550.00		7,550.00		0.00		0.00	0.00
101-441-823.000	LICENSE FEES	50.00		0.00		0.00		50.00	100.00
101-441-850.000	COMMUNICATION EXPENSE	1,400.00		840.49		147.64		559.51	39.97
101-441-890.000	MAY CLEAN UP	3,500.00		2,987.00		0.00		513.00	14.66

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-920.000	GAS AND ELECTRIC	3,500.00		878.02		114.11		2,621.98	74.91
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	20,000.00		22,310.89		0.00		(2,310.89)	(11.55)
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	6,000.00		2,281.46		1,153.77		3,718.54	61.98
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		0.00		0.00		500.00	100.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		19.02		0.00		2,480.98	99.24
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		0.00		0.00		500.00	100.00
101-441-934.000	REFUSE REMOVAL	800.00		360.00		120.00		440.00	55.00
101-441-943.000	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	100.00
101-441-955.000	SAFETY	1,500.00		359.50		0.00		1,140.50	76.03
101-441-963.000	MISC EXPENSE	0.00		1,044.24		0.00		(1,044.24)	0.00
101-441-967.000	PROJECT COSTS	5,000.00		0.00		0.00		5,000.00	100.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	100,000.00		20,000.00		20,000.00		80,000.00	80.00
Total Dept 441 - PUBLIC WORKS		269,793.00		116,598.47		34,682.33		153,194.53	56.78
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	33,000.00		16,555.45		2,744.16		16,444.55	49.83
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		33,000.00		16,555.45		2,744.16		16,444.55	49.83
Dept 536 - WATER/SEWER									
101-536-938.000	SEWER EXPENSE	3,200.00		1,410.84		0.00		1,789.16	55.91
101-536-939.000	WATER EXPENSE	1,600.00		678.05		0.00		921.95	57.62
Total Dept 536 - WATER/SEWER		4,800.00		2,088.89		0.00		2,711.11	56.48
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	6,862.00		3,343.78		515.20		3,518.22	51.27
101-722-710.000	EMPLOYER FICA	650.00		255.79		39.41		394.21	60.65
101-722-725.000	MEALS & MILEAGE	350.00		0.00		0.00		350.00	100.00
Total Dept 722 - ZONING		7,862.00		3,599.57		554.61		4,262.43	54.22
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		2,000.00		0.00		0.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-723.000	WORKMEN'S COMPENSATION	260.00		207.82		207.82		52.18	20.07
101-751-728.000	SUPPLIES	2,300.00		1,113.31		0.00		1,186.69	51.60
101-751-882.000	SWIFTY'S PLACE	500.00		206.68		0.00		293.32	58.66
101-751-920.000	GAS AND ELECTRIC	4,000.00		1,772.59		352.68		2,227.41	55.69
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,000.00		931.23		3.28		1,068.77	53.44
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		1,008.60		0.00		491.40	32.76
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	5,000.00		3,871.36		411.66		1,128.64	22.57
101-751-970.000	CAPITAL OUTLAY	1,236,500.00		450.00		0.00		1,236,050.00	99.96
Total Dept 751 - PARKS AND RECREATION		1,252,060.00		9,561.59		975.44		1,242,498.41	99.24

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,091,843.00	371,269.62	79,508.64	1,720,573.38	82.25
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,082,379.00	386,736.66	160,855.99	1,695,642.34	81.43
TOTAL EXPENDITURES		2,091,843.00	371,269.62	79,508.64	1,720,573.38	82.25
NET OF REVENUES & EXPENDITURES		(9,464.00)	15,467.04	81,347.35	(24,931.04)	(63.43)

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-575.000	ACT 51 / STREETS	207,000.00		102,643.47		17,486.78		104,356.53	50.41
202-000-665.000	INTEREST	3,500.00		970.77		43.41		2,529.23	72.26
Total Dept 000 - BALANCE SHEET / GENERAL		210,500.00		103,614.24		17,530.19		106,885.76	50.78
TOTAL REVENUES		210,500.00		103,614.24		17,530.19		106,885.76	50.78
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	3,610.00		1,805.33		277.31		1,804.67	49.99
202-449-710.000	EMPLOYER FICA	350.00		134.56		20.68		215.44	61.55
202-449-711.000	EMPLOYERS SHARE OF PENSION	350.00		0.00		0.00		350.00	100.00
202-449-712.002	ADMIN BENEFITS	1,000.00		283.69		47.26		716.31	71.63
202-449-731.000	COLD/HOT PATCH	600.00		0.00		0.00		600.00	100.00
202-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
202-449-801.000	CONTRACTED SERVICES	5,000.00		900.00		0.00		4,100.00	82.00
202-449-863.000	STREET STRIPING	2,500.00		0.00		0.00		2,500.00	100.00
202-449-865.000	STREET SIGNS	800.00		1,182.00		0.00		(382.00)	(47.75)
202-449-867.000	STREET REPAIRS	5,000.00		9,657.30		6,430.20		(4,657.30)	(93.15)
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
202-449-963.000	MISC EXPENSE	1,500.00		1,160.30		0.00		339.70	22.65
202-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	377,000.00		114,561.05		53,013.23		262,438.95	69.61
202-449-999.000	TRANSFERS OUT	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 449 - STREET DEPT (ACT 51)		441,710.00		129,684.23		59,788.68		312,025.77	70.64
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	3,520.00		1,744.43		268.78		1,775.57	50.44
202-450-710.000	MAINTENANCE EMPLOYER FICA	360.00		133.46		20.55		226.54	62.93
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	360.00		290.31		71.33		69.69	19.36
202-450-712.002	MAINTENANCE BENEFITS	155.00		71.45		11.87		83.55	53.90
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,395.00		2,239.65		372.53		2,155.35	49.04
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	100.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	350.00		0.00		0.00		350.00	100.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	100.00
Total Dept 869 - SNOW REMOVAL		4,250.00		0.00		0.00		4,250.00	100.00
TOTAL EXPENDITURES		450,355.00		131,923.88		60,161.21		318,431.12	70.71
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		210,500.00		103,614.24		17,530.19		106,885.76	50.78
TOTAL EXPENDITURES		450,355.00		131,923.88		60,161.21		318,431.12	70.71
NET OF REVENUES & EXPENDITURES		(239,855.00)		(28,309.64)		(42,631.02)		(211,545.36)	88.20

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-575.000	ACT 51 / STREETS	72,000.00		34,214.50		5,828.93		37,785.50	52.48
203-000-665.000	INTEREST	1,100.00		635.82		80.99		464.18	42.20
203-000-695.000	MISC REVENUE	30,000.00		38,629.99		0.00		(8,629.99)	(28.77)
203-000-699.000	TRANSFERS IN	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		133,100.00		73,480.31		5,909.92		59,619.69	44.79
TOTAL REVENUES		133,100.00		73,480.31		5,909.92		59,619.69	44.79
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,700.00		722.15		110.94		977.85	57.52
203-449-710.000	EMPLOYER FICA	200.00		53.82		8.27		146.18	73.09
203-449-711.000	EMPLOYERS SHARE OF PENSION	200.00		0.00		0.00		200.00	100.00
203-449-712.002	ADMIN BENEFITS	800.00		113.38		18.89		686.62	85.83
203-449-731.000	COLD/HOT PATCH	1,000.00		0.00		0.00		1,000.00	100.00
203-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
203-449-801.000	CONTRACTED SERVICES	5,000.00		3,500.00		0.00		1,500.00	30.00
203-449-863.000	STREET STRIPING	1,000.00		0.00		0.00		1,000.00	100.00
203-449-865.000	STREET SIGNS	500.00		945.00		0.00		(445.00)	(89.00)
203-449-867.000	STREET REPAIRS	5,000.00		7,242.97		4,822.65		(2,242.97)	(44.86)
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	100.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
203-449-956.000	STORM SEWER	500.00		0.00		0.00		500.00	100.00
203-449-963.000	MISC EXPENSE	1,000.00		802.75		0.00		197.25	19.73
203-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	300,000.00		96,153.96		44,857.35		203,846.04	67.95
Total Dept 449 - STREET DEPT (ACT 51)		328,900.00		109,534.03		49,818.10		219,365.97	66.70
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	5,670.00		2,791.10		430.06		2,878.90	50.77
203-450-710.000	MAINTENANCE EMPLOYER FICA	515.00		213.54		32.91		301.46	58.54
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	615.00		464.46		114.12		150.54	24.48
203-450-712.002	MAINTENANCE BENEFITS	205.00		114.34		19.00		90.66	44.22
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,005.00		3,583.44		596.09		3,421.56	48.84
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	100.00
203-869-710.000	SNOW REMOVAL FICA	350.00		0.00		0.00		350.00	100.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	100.00
Total Dept 869 - SNOW REMOVAL		4,250.00		0.00		0.00		4,250.00	100.00
TOTAL EXPENDITURES		340,155.00		113,117.47		50,414.19		227,037.53	66.75
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		133,100.00		73,480.31		5,909.92		59,619.69	44.79

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 203 - LOCAL STREET FUND						
TOTAL EXPENDITURES		340,155.00	113,117.47	50,414.19	227,037.53	66.75
NET OF REVENUES & EXPENDITURES		(207,055.00)	(39,637.16)	(44,504.27)	(167,417.84)	80.86

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PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	191,000.00		78,644.13		40,845.27		112,355.87	58.83
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00		10,775.13		10,169.31		3,224.87	23.03
204-000-412.000	DELINQUENT REAL PROPERTY TAX	12,000.00		0.00		0.00		12,000.00	100.00
204-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	18,000.00		22,208.57		0.00		(4,208.57)	(23.38)
204-000-445.000	PENALTIES & INTEREST ON TAXES	5.00		0.74		0.00		4.26	85.20
204-000-665.000	INTEREST	2,400.00		1,140.65		19.27		1,259.35	52.47
204-000-695.000	MISC REVENUE	57,000.00		0.00		0.00		57,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		294,405.00		112,769.22		51,033.85		181,635.78	61.70
TOTAL REVENUES		294,405.00		112,769.22		51,033.85		181,635.78	61.70
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	9,330.00		4,152.34		637.82		5,177.66	55.49
204-446-710.000	ADMINISTRATION FICA	870.00		309.55		47.57		560.45	64.42
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,025.00		0.00		0.00		1,025.00	100.00
204-446-712.002	ADMIN BENEFITS	1,330.00		652.43		108.69		677.57	50.95
204-446-867.000	STREET REPAIRS	5,000.00		7,242.96		4,822.65		(2,242.96)	(44.86)
204-446-891.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		2,569.63		0.00		12,430.37	82.87
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	307,000.00		92,530.08		42,818.38		214,469.92	69.86
204-446-990.986	MTF BOND PAYMENT - PRINCIPAL	65,000.00		65,000.00		0.00		0.00	0.00
204-446-990.987	CAPITAL IMPROVEMENT BOND - PRIN	8,400.00		8,400.00		0.00		0.00	0.00
204-446-990.988	CAPITAL IMPROV BOND II - PRIN	38,500.00		38,500.00		0.00		0.00	0.00
204-446-995.986	MTF BOND INTEREST	6,525.00		3,555.00		0.00		2,970.00	45.52
204-446-995.987	CAP IMPROVE BOND I INTEREST	962.00		518.40		0.00		443.60	46.11
204-446-995.988	CAP IMPROV BOND II INTEREST	8,661.00		4,548.25		0.00		4,112.75	47.49
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		467,603.00		227,978.64		48,435.11		239,624.36	51.25
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	21,000.00		10,466.85		1,612.73		10,533.15	50.16
204-450-710.000	STREET ADMIN FICA	2,050.00		800.76		123.37		1,249.24	60.94
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,255.00		1,741.68		427.93		513.32	22.76
204-450-712.002	STREET ADMIN BENEFITS	720.00		355.53		58.84		364.47	50.62
Total Dept 450 - MAINTENANCE / CONSTRUCTION		26,025.00		13,364.82		2,222.87		12,660.18	48.65
TOTAL EXPENDITURES		493,628.00		241,343.46		50,657.98		252,284.54	51.11
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		294,405.00		112,769.22		51,033.85		181,635.78	61.70
TOTAL EXPENDITURES		493,628.00		241,343.46		50,657.98		252,284.54	51.11
NET OF REVENUES & EXPENDITURES		(199,223.00)		(128,574.24)		375.87		(70,648.76)	35.46

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PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00		0.00		0.00		30,000.00	100.00
248-000-665.000	INTEREST	60.00		43.73		6.03		16.27	27.12
248-000-675.000	DONATIONS-PRIVATE SOURCES	1,000.00		0.00		0.00		1,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		31,060.00		43.73		6.03		31,016.27	99.86
TOTAL REVENUES		31,060.00		43.73		6.03		31,016.27	99.86
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	0.00		23.72		23.72		(23.72)	0.00
248-275-801.000	CONTRACTED SERVICES	5,000.00		0.00		0.00		5,000.00	100.00
248-275-815.000	DUES & MEMBERSHIPS	25.00		25.00		0.00		0.00	0.00
248-275-816.000	EDUCATION & TRAINING	1,000.00		0.00		0.00		1,000.00	100.00
248-275-880.000	COMMUNITY PROMOTION	2,000.00		414.26		0.00		1,585.74	79.29
248-275-881.000	ADVERTISING	200.00		500.00		0.00		(300.00)	(150.00)
248-275-967.000	BEAUTIFICATION	51,200.00		28,093.53		25,450.65		23,106.47	45.13
248-275-967.002	CHRISTMAS DECORATIONS	2,600.00		0.00		0.00		2,600.00	100.00
Total Dept 275 - DDA		62,025.00		29,056.51		25,474.37		32,968.49	53.15
TOTAL EXPENDITURES		62,025.00		29,056.51		25,474.37		32,968.49	53.15
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		31,060.00		43.73		6.03		31,016.27	99.86
TOTAL EXPENDITURES		62,025.00		29,056.51		25,474.37		32,968.49	53.15
NET OF REVENUES & EXPENDITURES		(30,965.00)		(29,012.78)		(25,468.34)		(1,952.22)	6.30

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PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-401.001	ART IN THE PARK REVENUE-NEXT FY	2,000.00		1,050.00		1,050.00		950.00	47.50
290-000-401.290	ART IN THE PARK REVENUE	3,000.00		1,730.00		150.00		1,270.00	42.33
290-000-539.000	STATE GRANTS	5,500.00		0.00		0.00		5,500.00	100.00
290-000-610.000	FOOD BOOTH FEES	350.00		555.00		335.00		(205.00)	(58.57)
290-000-611.000	CONCESSIONS	0.00		1,438.00		1,438.00		(1,438.00)	0.00
290-000-675.000	DONATIONS-PRIVATE SOURCES	3,000.00		8,200.00		0.00		(5,200.00)	(173.33)
290-000-695.000	MISC REVENUE	0.00		210.00		210.00		(210.00)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		13,850.00		13,183.00		3,183.00		667.00	4.82
TOTAL REVENUES		13,850.00		13,183.00		3,183.00		667.00	4.82
Expenditures									
Dept 752 - ARTS									
290-752-701.000	OPER EXPENSE-GRANT DISBURSEMENT	50.00		50.00		0.00		0.00	0.00
290-752-724.000	REFUND/REIMBURSEMENTS	60.00		270.00		0.00		(210.00)	(350.00)
290-752-728.000	SUPPLIES	400.00		2,056.94		1,769.92		(1,656.94)	(414.24)
290-752-740.000	POSTAGE	100.00		115.58		0.00		(15.58)	(15.58)
290-752-793.000	OPERATING EXPENSE	100.00		194.95		0.00		(94.95)	(94.95)
290-752-794.000	T-SHIRTS	500.00		311.00		311.00		189.00	37.80
290-752-795.000	SOUND	1,500.00		1,500.00		0.00		0.00	0.00
290-752-796.000	ROLLS	200.00		154.60		154.60		45.40	22.70
290-752-798.000	CONCESSIONS SUPPLIES	100.00		427.11		377.11		(327.11)	(327.11)
290-752-851.000	RADIOS	75.00		100.00		0.00		(25.00)	(33.33)
290-752-852.000	TELEPHONE	625.00		330.55		49.65		294.45	47.11
290-752-881.000	ADVERTISING	6,000.00		4,950.28		2,901.95		1,049.72	17.50
290-752-890.001	CLEAN UP	0.00		150.00		150.00		(150.00)	0.00
290-752-895.000	KIDS AREA	300.00		0.00		0.00		300.00	100.00
290-752-898.000	ENTERTAINMENT	850.00		1,533.35		283.35		(683.35)	(80.39)
290-752-953.000	PORT A POTTY	200.00		545.00		0.00		(345.00)	(172.50)
290-752-963.000	MISCELLANEOUS EXPENSE	0.00		210.00		200.00		(210.00)	0.00
290-752-967.000	PROJECT COSTS	2,500.00		2,418.12		156.36		81.88	3.28
Total Dept 752 - ARTS		13,560.00		15,317.48		6,353.94		(1,757.48)	(12.96)
TOTAL EXPENDITURES		13,560.00		15,317.48		6,353.94		(1,757.48)	(12.96)
Fund 290 - ARTS:									
TOTAL REVENUES		13,850.00		13,183.00		3,183.00		667.00	4.82
TOTAL EXPENDITURES		13,560.00		15,317.48		6,353.94		(1,757.48)	(12.96)
NET OF REVENUES & EXPENDITURES		290.00		(2,134.48)		(3,170.94)		2,424.48	(636.03)

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD REMAIN
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
291-000-610.000	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	100.00
291-000-625.000	REGISTRATIONS	900.00	0.00	0.00	900.00	100.00
291-000-665.000	INTEREST	5.00	3.00	0.34	2.00	40.00
291-000-675.000	DONATIONS-PRIVATE SOURCES	2,000.00	0.00	0.00	2,000.00	100.00
291-000-678.000	T-SHIRT REVENUE	100.00	0.00	0.00	100.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,030.00	3.00	0.34	3,027.00	99.90
TOTAL REVENUES		3,030.00	3.00	0.34	3,027.00	99.90
Expenditures						
Dept 753 - CAR SHOW						
291-753-728.000	SUPPLIES	800.00	0.00	0.00	800.00	100.00
291-753-794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	100.00
291-753-881.000	ADVERTISING	650.00	0.00	0.00	650.00	100.00
291-753-887.000	TROPHIES	800.00	0.00	0.00	800.00	100.00
291-753-888.000	FLYERS	170.00	0.00	0.00	170.00	100.00
291-753-892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	100.00
291-753-893.000	DJ	350.00	0.00	0.00	350.00	100.00
291-753-953.000	PORT A POTTY	150.00	0.00	0.00	150.00	100.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	100.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,030.00	3.00	0.34	3,027.00	99.90
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
NET OF REVENUES & EXPENDITURES		(240.00)	3.00	0.34	(243.00)	98.75

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
590-000-590.603	SEWER NSF REVENUE	0.00		140.00		70.00		(140.00)	0.00
590-000-614.000	SEWER REVENUE	0.00		790,205.02		16.52		(790,205.02)	0.00
590-000-615.000	SEWER PENALTIES	0.00		9,598.31		6,485.34		(9,598.31)	0.00
590-000-619.000	LAB TESTING REVENUE	0.00		80.00		0.00		(80.00)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		800,023.33		6,571.86		(800,023.33)	0.00
TOTAL REVENUES		0.00		800,023.33		6,571.86		(800,023.33)	0.00
Fund 590 - SEWER FUND:									
TOTAL REVENUES		0.00		800,023.33		6,571.86		(800,023.33)	0.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00		800,023.33		6,571.86		(800,023.33)	0.00

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PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-402.591	WATER REVENUE	960,000.00		408,153.65		142.55		551,846.35	57.48
591-000-445.000	PENALTIES & INTEREST	5,500.00		3,667.30		2,569.99		1,832.70	33.32
591-000-539.002	WELLHEAD PROTECTION	2,750.00		0.00		0.00		2,750.00	100.00
591-000-608.000	WATER TURN ON/OFF FEES	1,200.00		620.94		60.00		579.06	48.26
591-000-609.000	FINAL READ INCOME	500.00		190.00		40.00		310.00	62.00
591-000-665.000	INTEREST	5,000.00		2,345.75		106.91		2,654.25	53.09
591-000-674.000	INCENTIVE PROGRAM	3,000.00		0.00		0.00		3,000.00	100.00
591-000-695.000	MISC REVENUE	5,000.00		9,713.60		5,596.98		(4,713.60)	(94.27)
Total Dept 000 - BALANCE SHEET / GENERAL		982,950.00		424,691.24		8,516.43		558,258.76	56.79
TOTAL REVENUES		982,950.00		424,691.24		8,516.43		558,258.76	56.79
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	49,750.00		25,270.39		3,886.64		24,479.61	49.21
591-536-702.704	FULL TIME WAGES	152,000.00		71,339.05		7,739.44		80,660.95	53.07
591-536-702.705	OVER TIME WAGES	2,500.00		2,140.30		285.77		359.70	14.39
591-536-702.706	PART TIME WAGES	2,000.00		0.00		0.00		2,000.00	100.00
591-536-702.707	SICK TIME PAYOUT	2,000.00		0.00		0.00		2,000.00	100.00
591-536-710.000	EMPLOYER FICA	20,000.00		6,763.16		860.16		13,236.84	66.18
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		8,284.04		1,230.45		13,715.96	62.35
591-536-712.000	HEALTH INSURANCE EXPENSE	34,000.00		25,550.36		4,242.79		8,449.64	24.85
591-536-712.002	ADMIN BENEFITS	4,720.00		2,148.36		357.89		2,571.64	54.48
591-536-713.000	DENTAL INSURANCE EXPENSE	4,820.00		2,409.72		385.83		2,410.28	50.01
591-536-714.000	OPTICAL PLAN EXPENSE	615.00		368.50		58.49		246.50	40.08
591-536-716.000	WELLNESS PROGRAM	270.00		0.00		0.00		270.00	100.00
591-536-720.000	DISABILITY INSURANCE	2,260.00		1,140.25		178.33		1,119.75	49.55
591-536-721.000	LIFE INSURANCE EXPENSE	670.00		370.94		58.74		299.06	44.64
591-536-723.000	WORKMEN'S COMPENSATION	2,250.00		1,967.89		1,967.89		282.11	12.54
591-536-725.000	MEALS & MILEAGE	500.00		32.81		0.00		467.19	93.44
591-536-727.000	OFFICE SUPPLIES	500.00		354.50		0.00		145.50	29.10
591-536-728.000	SUPPLIES	1,500.00		368.32		146.32		1,131.68	75.45
591-536-732.000	CHEMICAL SUPPLIES	4,000.00		431.00		0.00		3,569.00	89.23
591-536-740.000	POSTAGE	1,500.00		758.02		0.00		741.98	49.47
591-536-741.000	MEDICAL & PHYSICALS	200.00		74.00		0.00		126.00	63.00
591-536-744.000	CLOTHING EXPENSE	1,200.00		(15.04)		0.00		1,215.04	101.25
591-536-751.000	GASOLINE PURCHASES	4,000.00		1,742.71		430.71		2,257.29	56.43
591-536-780.000	METER REPLACEMENT	3,000.00		80.05		0.00		2,919.95	97.33
591-536-801.000	CONTRACTED SERVICES	20,000.00		11,418.53		5,150.00		8,581.47	42.91
591-536-815.000	DUES & MEMBERSHIPS	4,000.00		600.00		0.00		3,400.00	85.00
591-536-816.000	EDUCATION & TRAINING	2,000.00		1,835.00		465.00		165.00	8.25
591-536-818.000	WELLHEAD PROTECTION	5,500.00		0.00		0.00		5,500.00	100.00
591-536-821.000	BANK FEES	100.00		10.00		10.00		90.00	90.00
591-536-822.000	FLEET INSURANCE	15,500.00		15,500.00		0.00		0.00	0.00
591-536-827.000	WATER TESTING FEES	2,700.00		1,096.00		208.00		1,604.00	59.41
591-536-850.000	COMMUNICATION EXPENSE	3,800.00		2,449.47		476.26		1,350.53	35.54
591-536-900.000	PRINTING & PUBLISHING	200.00		192.57		0.00		7.43	3.72
591-536-920.000	GAS AND ELECTRIC	61,000.00		27,545.11		5,100.65		33,454.89	54.84
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	42,000.00		0.00		0.00		42,000.00	100.00
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00		745.56		330.28		7,254.44	90.68
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,000.00		0.00		0.00		1,000.00	100.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	453,000.00		140,737.37		63,208.09		312,262.63	68.93

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00		74,235.00		0.00		765.00	1.02
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	100.00
591-536-963.000	MISC EXPENSE	4,000.00		302.50		0.00		3,697.50	92.44
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	5,500.00		4,812.50		0.00		687.50	12.50
591-536-980.001	HARDWARE	9,200.00		4,527.43		1,503.21		4,672.57	50.79
591-536-980.002	SOFTWARE	500.00		0.00		0.00		500.00	100.00
591-536-994.000	CAPITAL IMPROVEMENT BOND	26,600.00		26,600.00		0.00		0.00	0.00
591-536-994.001	CAPITAL IMPROVEMENT BOND II	16,500.00		16,500.00		0.00		0.00	0.00
591-536-994.002	USDA BOND 2016	67,000.00		67,000.00		67,000.00		0.00	0.00
591-536-995.000	INTEREST EXPENSE	78,897.00		39,661.82		36,070.97		39,235.18	49.73
Total Dept 536 - WATER/SEWER		1,225,752.00		587,348.19		201,351.91		638,403.81	52.08
TOTAL EXPENDITURES		1,225,752.00		587,348.19		201,351.91		638,403.81	52.08
Fund 591 - WATER FUND:									
TOTAL REVENUES		982,950.00		424,691.24		8,516.43		558,258.76	56.79
TOTAL EXPENDITURES		1,225,752.00		587,348.19		201,351.91		638,403.81	52.08
NET OF REVENUES & EXPENDITURES		(242,802.00)		(162,656.95)		(192,835.48)		(80,145.05)	33.01

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD REMAIN
		AMENDED BUDGET	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	13.99	1.15	(13.99)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		<u>0.00</u>	<u>13.99</u>	<u>1.15</u>	<u>(13.99)</u>	<u>0.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>13.99</u>	<u>1.15</u>	<u>(13.99)</u>	<u>0.00</u>
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	13.99	1.15	(13.99)	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>13.99</u>	<u>1.15</u>	<u>(13.99)</u>	<u>0.00</u>
TOTAL REVENUES - ALL FUNDS		3,751,274.00	1,914,558.72	253,608.76	1,836,715.28	48.96
TOTAL EXPENDITURES - ALL FUNDS		4,680,588.00	1,489,376.61	473,922.24	3,191,211.39	68.18
NET OF REVENUES & EXPENDITURES		<u>(929,314.00)</u>	<u>425,182.11</u>	<u>(220,313.48)</u>	<u>(1,354,496.11)</u>	<u>54.25</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
08/05/2021	ARTS	3170	ALLIANCE	ALLIANCE BEVERAGE DISTRIBUTING	1,457.25
08/05/2021	ARTS	3171	BUYERS	THE BUYERS GUIDE	126.90
08/05/2021	ARTS	3172	COUNTY JOU	COUNTY JOURNAL	283.35
08/05/2021	ARTS	3173	IONIA PAR	IONIA PARTY TENT RENTALS	38.50
08/05/2021	ARTS	3174	MISC	MEGAN HERMES	128.14
08/05/2021	ARTS	3175	SEAM	SEAM	311.00
08/05/2021	ARTS	3176	SENT	SENTINEL-STANDARD, INC.	360.00
08/05/2021	ARTS	3177	MISC	RYAN RICHMOND	150.00
08/05/2021	ARTS	3178	MISC	TIM DAY	150.00
08/05/2021	ARTS	3179	MISC	CASH	200.00
08/13/2021	ARTS	3180	CARL'S	CARL'S SUPERMARKET	174.59
08/13/2021	ARTS	3181	J-AD	J-AD GRAPHICS	343.68
08/13/2021	ARTS	3182	KAREN	KAREN BANKS	77.98
08/13/2021	ARTS	3183	MENARD	MENARDS-IONIA	312.67
08/13/2021	ARTS	3184	MEYER'S	MEYER'S HOMETOWN BAKERY	154.60
08/13/2021	ARTS	3185	MISC	ETHAN PERKINS	75.00
08/13/2021	ARTS	3186	MISC	HANNAH FYAN	75.00
08/13/2021	ARTS	3187	MISC	RYAN RICHMOND	117.86
08/13/2021	ARTS	3188	WEST	WEST MI TOURIST ASSOC	260.00
08/13/2021	ARTS	3189	WKAR	WKAR	1,500.00
08/19/2021	ARTS	3190	VERIZON	VERIZON WIRELESS	49.65

ARTS TOTALS:

Total of 21 Checks:	6,346.17
Less 1 Void Checks:	150.00
Total of 20 Disbursements:	6,196.17

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

08/05/2021	DDA	1174	HSV	HSV REDI-MIX	31.13
08/26/2021	DDA	1175	STAMBAUGH	STAMBAUGH MASONRY RESTORATION INC	24,925.00
08/26/2021	DDA	1176	HSV	HSV REDI-MIX	264.00
08/26/2021	DDA	1177	MENARD	MENARDS-IONIA	120.52

DDA TOTALS:

Total of 4 Checks:	25,340.65
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	25,340.65

Bank GEN 1447 GENERAL FUND

08/05/2021	GEN	41621	AMAZON	AMAZON CAPITAL SERVICES, INC.	248.20
08/05/2021	GEN	41622	BRYAN	BRYAN RADER	70.55
08/05/2021	GEN	41623	CONSUMERS	CONSUMERS ENERGY	2,317.14
08/05/2021	GEN	41624	HSV	HSV REDI-MIX	261.66
08/05/2021	GEN	41625	IT RIGHT	IT RIGHT	530.55
08/05/2021	GEN	41626	LES'S	LES'S SANITARY SERVICE	120.00
08/05/2021	GEN	41627	MML WORKER	MML WORKERS' COMPENSATION FUND	6,972.11
08/05/2021	GEN	41628	MUNETRIX	MUNETRIX	2,601.00
08/05/2021	GEN	41629	VERIZON	VERIZON WIRELESS	152.46
08/05/2021	GEN	41630	WEX	WEX BANK	1,393.04
08/13/2021	GEN	41631	CARDMEMBER	CARDMEMBER SERVICE	855.66
08/13/2021	GEN	41632	CONSUMERS	CONSUMERS ENERGY	893.81
08/13/2021	GEN	41633	JERRY'S	JERRY'S TIRE	92.00
08/13/2021	GEN	41634	SBAM PLAN	THE SBAM PLAN	462.83
08/13/2021	GEN	41635	STOWELL	STOWELL BUILDERS LLC	20,000.00
08/16/2021	GEN	41636	USTREASURY	UNITED STATES TREASURY	5,527.79
08/19/2021	GEN	41637	AMAZON	AMAZON CAPITAL SERVICES, INC.	108.78
08/19/2021	GEN	41638	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	2,283.16
08/19/2021	GEN	41639	JOHN	JOHN DEERE FINANCIAL	919.99
08/19/2021	GEN	41640	QUILL	QUILL CORPORATION	175.98
08/19/2021	GEN	41641	TRUE	VILLAGE TRUE VALUE LUMBER	3.28
08/19/2021	GEN	41642	TYCO	JOHNSON CONTROLS SECURITY SOLUTIONS	64.86
08/19/2021	GEN	41643	VERIZON	VERIZON WIRELESS	270.64
08/19/2021	GEN	41644	WOW	WOW! BUSINESS	91.25
08/19/2021	GEN	41645	WOW	WOW! BUSINESS	74.99
08/26/2021	GEN	41646	BULLSEYE	BULLSEYE PEST DEFENSE	150.00
08/26/2021	GEN	41647	LWWA	LAKWOOD WASTEWATER AUTHORITY	76.29
08/26/2021	GEN	41648	WALKER	WALKER, FLUKE & SHELDON, PLC	7,900.00
08/26/2021	GEN	41649	WOW	WOW! BUSINESS	132.14
08/30/2021	GEN	41650	IONIA	IONIA COUNTY TREASURER	2,592.50

GEN TOTALS:

Total of 30 Checks:	57,342.66
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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Less 0 Void Checks:					0.00
Total of 30 Disbursements:					<u>57,342.66</u>
Bank HWY 6659 GENERAL HWY					
08/13/2021	HWY	2031	SBAM PLAN	THE SBAM PLAN	71.87
08/19/2021	HWY	2032	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	95.66
08/19/2021	HWY	2033	GEI	GEI CONSULTANTS	4,822.65
08/19/2021	HWY	2034	SDVGC	SDVGC INC.	42,818.38
HWY TOTALS:					
Total of 4 Checks:					47,808.56
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Total of 4 Disbursements:					<u>47,808.56</u>
Bank LOC 6646 LOCAL STREETS					
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08/19/2021	LOC	2298	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	27.37
08/19/2021	LOC	2299	GEI	GEI CONSULTANTS	4,822.65
08/19/2021	LOC	2300	SDVGC	SDVGC INC.	44,857.35
LOC TOTALS:					
Total of 4 Checks:					49,717.89
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					<u>49,717.89</u>
Bank MAJ 6633 MAJOR STREETS					
08/13/2021	MAJ	2366	SBAM PLAN	THE SBAM PLAN	10.83
08/19/2021	MAJ	2367	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	48.30
08/19/2021	MAJ	2368	GEI	GEI CONSULTANTS	6,430.20
08/19/2021	MAJ	2369	SDVGC	SDVGC INC.	53,013.23
MAJ TOTALS:					
Total of 4 Checks:					59,502.56
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					<u>59,502.56</u>
Bank WATER 6620 WATER					
08/05/2021	WATER	5255	AMAZON	AMAZON CAPITAL SERVICES, INC.	394.52
08/05/2021	WATER	5256	BADGER	BADGER METER	751.16
08/05/2021	WATER	5257	H2O	H2O COMPLIANCE SERVICES INC.	150.00
08/05/2021	WATER	5258	IONIA CITY	CITY OF IONIA	88.00
08/05/2021	WATER	5259	MML WORKER	MML WORKERS' COMPENSATION FUND	1,967.89
08/05/2021	WATER	5260	NAPA	NAPA OF IONIA	82.08
08/05/2021	WATER	5261	TRICOU	HOMEWORKS	4,242.06
08/05/2021	WATER	5262	VERIZON	VERIZON WIRELESS	36.30
08/05/2021	WATER	5263	WEX	WEX BANK	430.71
08/13/2021	WATER	5264	AT&T	AT&T	88.38
08/13/2021	WATER	5265	CARDMEMBER	CARDMEMBER SERVICE	575.22
08/13/2021	WATER	5266	CONSUMERS	CONSUMERS ENERGY	915.74
08/13/2021	WATER	5267	IONIA CITY	CITY OF IONIA	88.00
08/13/2021	WATER	5268	SBAM PLAN	THE SBAM PLAN	283.54
08/19/2021	WATER	5269	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	5,548.23
08/19/2021	WATER	5270	GEI	GEI CONSULTANTS	16,075.52
08/19/2021	WATER	5271	SDVGC	SDVGC INC.	63,208.09
08/19/2021	WATER	5272	VERIZON	VERIZON WIRELESS	138.95
08/26/2021	WATER	5273	STATE OF M	STATE OF MICHIGAN	32.00
08/26/2021	WATER	5274	WALKER	WALKER, FLUKE & SHELDON, PLC	5,000.00
08/26/2021	WATER	5275	WOW	WOW! BUSINESS	66.06
WATER TOTALS:					
Total of 21 Checks:					100,162.45
Less 0 Void Checks:					0.00
Total of 21 Disbursements:					<u>100,162.45</u>
Bank WBOND 8194 WATER BOND REDEMPTION					
08/02/2021	WBOND	4 (E)	RURAL DEV	UNITED STATES OF AMERICA	103,070.97

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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WBOND TOTALS:

Total of 1 Checks:					103,070.97
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					<u>103,070.97</u>

REPORT TOTALS:

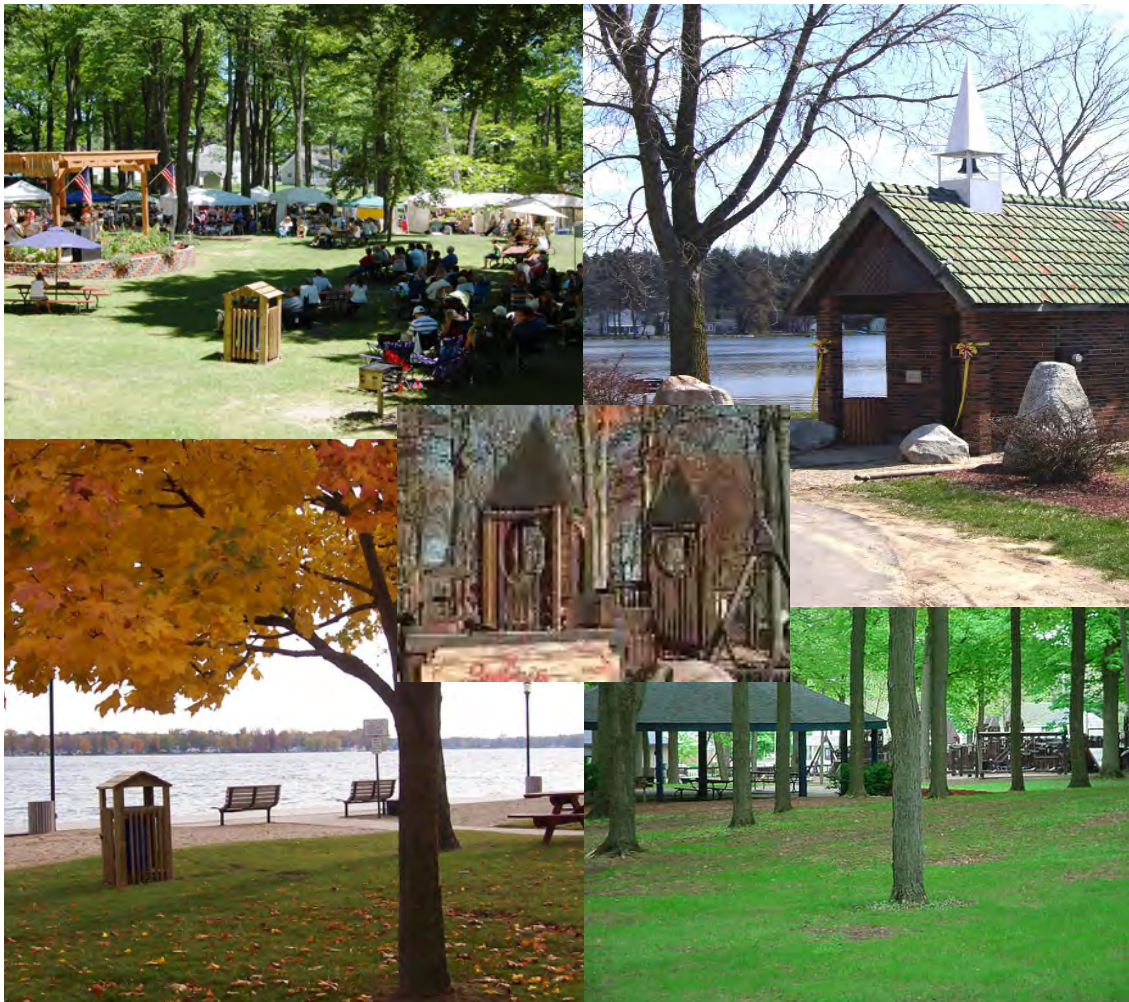
Total of 89 Checks:					449,291.91
Less 1 Void Checks:					150.00
Total of 88 Disbursements:					<u>449,141.91</u>

Discussion Items

The Village of Lake Odessa

Ionia County, Michigan

2017 FIVE-YEAR PARKS AND RECREATION PLAN



Adopted by the Village Council [insert date]

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CHAPTER 1. INTRODUCTION

The purpose of this Five-Year Parks and Recreation Plan is to enable the Village of Lake Odessa to improve quality of life for its citizens. A Parks and Recreation Plan represents a foundation policy statement about what a community is, what its residents value and what those residents hope the community will become in connection with parks and recreation facilities and services.

Lake Odessa appreciates the significant contribution of recreation to the quality of life and the physical health of its citizens.

Lake Odessa appreciates the significant contribution of recreation to the quality of life and the physical health of its citizens. This recognition has been manifested in this effort to update its 2011 Recreation Plan with the hopes of improving the local park system and enhancing the local beach and water amenity. While quality of life in the quaint community is excellent, the Village government has chosen to take an active role in the delivery of recreation opportunities by completing this Five-Year Parks and Recreation Plan. The Lake Odessa community continues to dedicate itself to improving recreational offerings.

Parks and recreation planning is an exercise engaged to anticipate change, promote needed change, and to control or direct recreational development in such a way as to benefit the entire community. It has the aim of harmonizing the available recreational resources and activities with the environmental, aesthetic, and cultural requirements of the Village. Consideration of recreation in the community extends beyond the boundaries of the Village; and the preparation of this plan therefore contemplated amenities in adjacent communities.

The plan outlines the preferred future for parks and recreation and a comprehensive plan to realize it.

This Five-Year Parks and Recreation Plan provides a policy and decision making guide regarding future improvements. Key planning issues are identified, a clear set of goals and objectives are outlined, and specific implementation projects are identified. This Plan reflects the community's deep concern for natural features, a strong commitment to strengthen sense of community, and a desire to heighten awareness of local and regional amenities. The plan outlines the preferred future for parks and recreation and a comprehensive plan to realize it.

The Village's Recreation Plan was last updated in 2011. General recreation planning practice suggests, and the Michigan Department of Natural Resources (DNR) requires, that Parks and Recreation Plans be reviewed and updated every five years to keep them current. Following the DNR's guidelines establishes the Village's eligibility to apply for grant funds that would otherwise be unavailable. The former 2011 plan reflected many current conditions and trends, so the effort to update it in 2016 enabled the community to focus on particular challenges rather than restrict the effort to a more general overview.

CHAPTER 2. COMMUNITY DESCRIPTION

The Village of Lake Odessa is a turn of the century community bordered to the south by an inland lake. The 0.8-square mile Village was established in southern Ionia County, near Barry and Eaton Counties, amidst agricultural fields and open land.

The Village is located midway between Grand Rapids and Lansing and 6 miles south of I-96. This convenient location results in easy access to these two larger cities, as well as the smaller communities of Lowell, Charlotte, Grand Ledge, Hastings, Ionia and Eaton Rapids. State route M-50 runs east to west through the Village, providing important linkages parallel to I-96. State route M-66 is located approximately four miles east of Lake Odessa, and provides additional north-south connections. M-43, another state highway, intersects M-50 five miles east of Lake Odessa, and continues on to Lansing.

The Village of Lake Odessa is a turn of the century community bordered to the south by an inland lake.

Lake Odessa is surrounded by the Township of Odessa, a municipality politically distinct from the Village, although the two jurisdictions collaborate on services from time to time. Figure 1 below shows the Village’s location in a regional context.

This Chapter will summarize Village characteristics and resources that may influence parks and recreation planning.

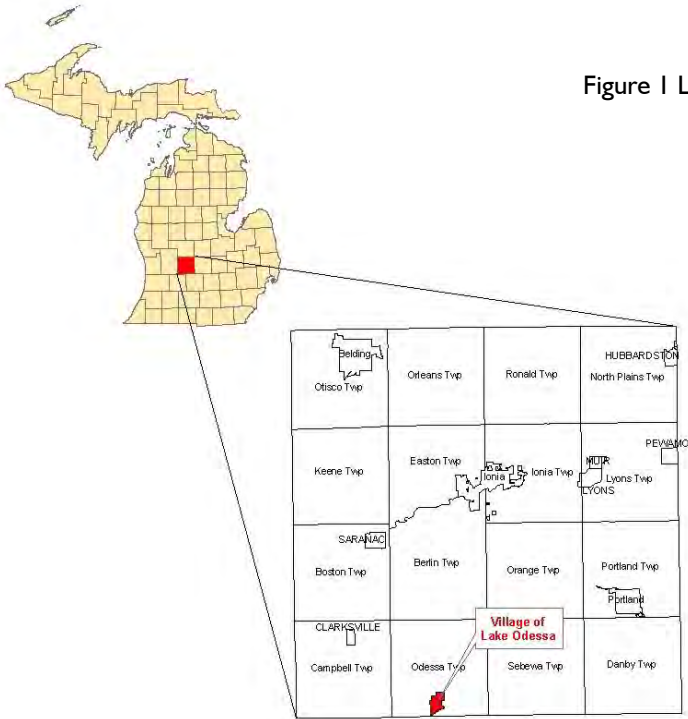


Figure 1 Location Map

Character of the Built Environment



The central business district has benefitted from several aesthetic and functional enhancements that make the area more attractive to pedestrians.

Single-family residential neighborhoods are the dominant land use in the Village. Many of the homes are almost one hundred years old and are built on smaller lots compared to homes in neighboring townships, establishing a quaint, close-knit community character. Walkable, tree-lined streets lead to the central business district, bounded by Tupper Lake and Fourth Streets, and Third and Fifth Avenues. The central business district includes a small concentration of personal service establishments and restaurants and has benefitted from several aesthetic and functional enhancements that make the area more attractive to pedestrians. Conventional retail and commercial land uses exist near Jordan Lake Street (M-50) and Jordan Lake Avenue, with the bulk of industrial uses clustered near the northwest corner of the community.

Jordan Lake



Jordan Lake helps define the recreational character of the community.

Lakes play an elemental role in defining the recreational character of a community. Lakes are pivotal in providing aesthetic and recreational values while also functioning as natural retention and groundwater recharge basins. The southern municipal limits of the Village are defined by Jordan Lake.

In many communities, inland lakes serve as magnets for residential development, as lakes can serve as a substantial recreational resource and a prized residential amenity. Jordan Lake is no exception, and the water body is largely surrounded by homes, except for a few sensitive environmental areas to the south.

The Village slopes slightly toward Jordan Lake, to the southeast; however, the difference in topography from one end of the Village to the other is only about 60 feet, which is not normally perceptible. Much of Odessa Township is drained by Tupper Creek, which drains into Tupper Lake and eventually Jordan Lake. The stream linking Jordan Lake and Tupper Lake is navigable by canoe. These two lakes are associated with an expansive wetland system, shown on Map 1.

A public beach, owned and maintained by the Village, exists on the lake and is discussed in Chapter 4. This public access enables citizens without private lake frontage to enjoy Jordan Lake. Moreover, fishing and other wildlife-related activities are important assets of Lake Odessa and the surrounding area. Jordan Lake provides opportunities for fishing, with bluegill, bass and crappie being among the most common fish found in the lake. A public boat launch to Jordan Lake exists approximately one-half mile west of the Village.

Cultural Resources

In addition to physical recreation facilities, other cultural resources exist in the Village that augment quality of life and enhance sense of place and community.



Cultural resources exist that augment quality of life and enhance sense of place and community.

The Lake Odessa Historical Society is charged with preserving the local history of the community. In 1988, the Historical Society restored the Pere Marquette Train Depot, and the facility subsequently became the society’s museum. Recently, the Historical Society constructed an addition to the depot to expand the museum, and is in the process of assembling a historical village complex comprised of historical buildings on Emerson Street. Depot Days, a local community event sponsored by the Lake Odessa Historical Society, is a celebration of the Pere Marquette Train Depot restoration.



Additionally, the Annual Art in the Park festivities attract upwards of 10,000 people and 200 exhibitors to Village Park each July. The event includes arts and crafts, some fine art, and musical entertainment. The Lake Odessa Arts Commission also sponsors free concerts in the park from time to time.

The Veteran’s Memorial Chapel, situated on Jordan Lake, offers additional green space for area residents. The small facility is a masonry building, serving as a memorial to Vietnam Veterans and the Persian Gulf War. Veteran’s groups use the structure for various activities, and the property includes seating and a cooking and eating area.

The Lake Odessa Community Library presents a cultural and educational resource for the community. A part of the Lakeland Library Cooperative, the facility assists in conducting various programs, and offers access to the Internet and a myriad of books, encyclopedias, almanacs, and other informational reading material.

Social Characteristics

In any parks and recreation planning effort, it is helpful to review trends in population change and key characteristics of the community.

Population Change

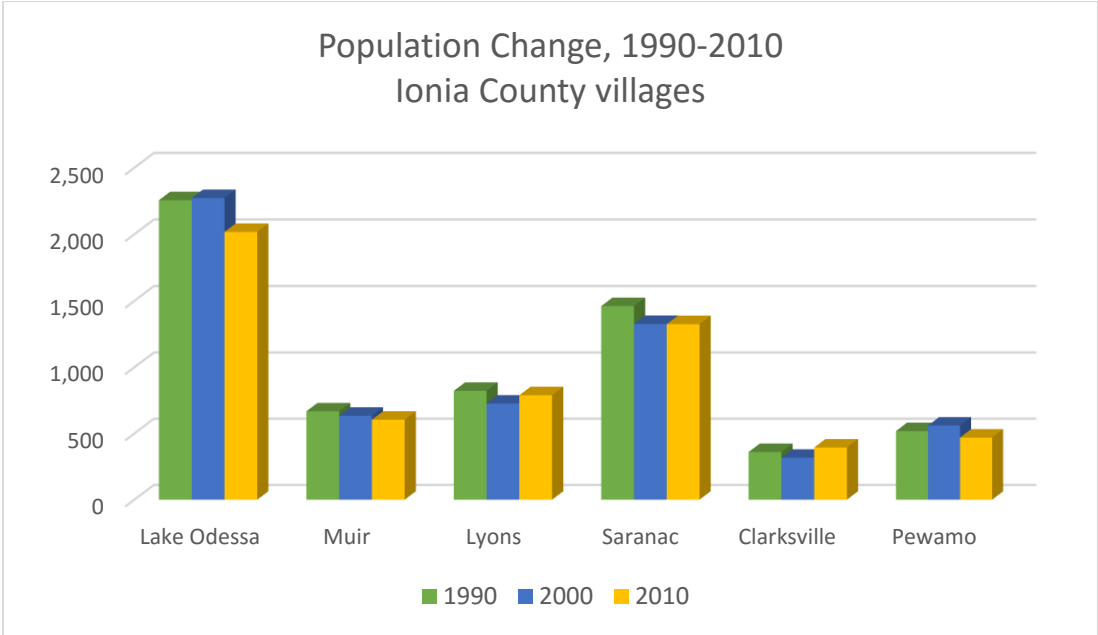
Table 1 illustrates that Lake Odessa has seen a decrease in population in recent years. according to the US Census. The 2010 Census reported a population of 2,018, and the 2000 Census reported that the Village had 2,272 people. Therefore, the Village lost about 250 residents, representing a loss of about 11 percent. This slight decline is rather typical for a small built-out community and is usually caused by regional factors beyond the control of local government, such as the an aging population and the overall trend of people moving to cities.

Year	Population	% Change
1970	1,924	6.5%
1980	2,171	12.8%
1990	2,256	3.9%
2000	2,272	.7%
2010	2,018	-11.2%

Since 2000, Lake Odessa, Lyons, Muir, Pewamo and Saranac have all lost population.

To put this rate of population change in perspective, it is appropriate to compare the Village with similar communities. Figure 2 compares a 20-year population change history in Lake Odessa to that of other villages in Ionia County and is based on US Census information. Figure 2 shows that most communities have experienced a slight population loss between 1990 and 2010, with the Village of Clarksville experiencing a slight increase. Lake Odessa and Saranac experienced

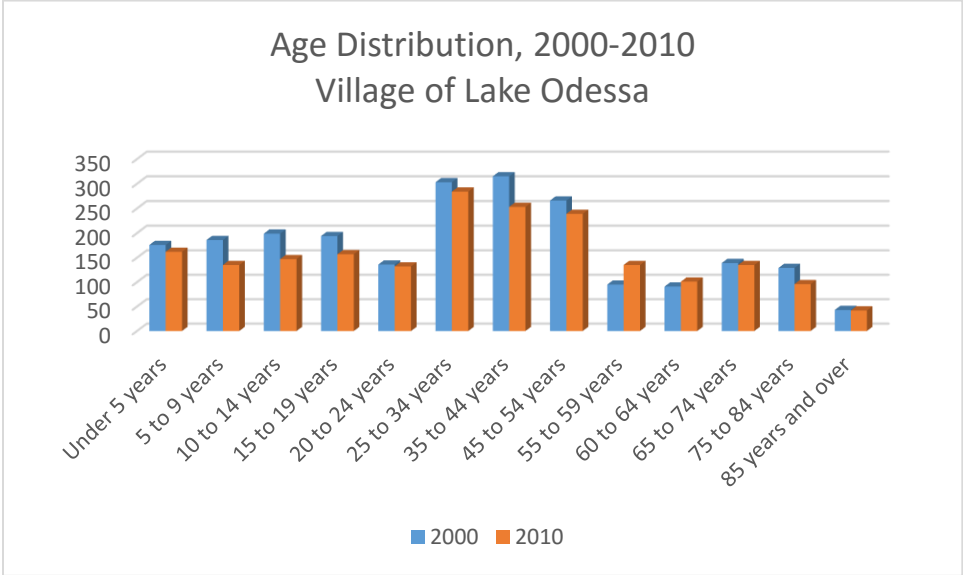
the most dramatic overall decline. For further perspective, between 2000 and 2010, Ionia County overall gained 2,387 people, according to the US Census.



Age Distribution

Contemplating age characteristics can assist in determining the type of recreational facilities that may be needed or desired. For example, if a large portion of the population were younger, the Village may benefit from additional active recreation facilities, such as playgrounds. Similarly, a significant senior population may have implications for more passive recreational opportunities, such as trails and community centers, as well as accessible amenities.

The 2010 Census indicated that the median age of Lake Odessa residents is 34.6 years, younger than the County (37.0 years), and younger than the State and the U.S. (38.9 and 37.2 years, respectively). The median age represents the mid-point in the range of all ages within the Village; one-half of the population is younger and one-half of the population older.



More than 25% of the Village's population is under the age of 15.

Despite the general aging of the “baby boomer” population recognized nationally, nearly 25% of the Village’s population is under the age of 15, suggesting a potential need for youth-related facilities. Additionally, nearly half of the Village falls within the 25-54 age range, which suggests a strong number of traditional families with children. About 19% of the Village’s population is over the age of 65, compared to 11.3% of the County’s population within this age group.

Disability Status

In planning for improvements to park facilities, it is important to contemplate the needs of those with disabilities. The 2014 American Community Survey reports that 18.4% of Lake Odessa residents have some disability. Comparatively, 15.1% of Ionia County, 13.9% of Michigan and 12.3% of Americans have a disability. The percentage of Village residents with a disability is therefore slightly higher than these other broader overall communities.

In planning for improvements to park facilities, it is important to contemplate the needs of those with disabilities.

In summer months, the entry of any tourist population – in connection with Art in the Park, the beach or other activities – may increase the number of people with disabilities. Further, events that attract a senior citizen population to the area’s recreational resources will likely swell the number of people with disabilities, which may increase the need for facilities designed for those with some mobility limitations. It will be imperative to keep the needs of everyone in mind when planning for future improvements.

In terms of the permanent population, residents with unique needs appear to be dispersed throughout the community. Known concentrations of individuals with unique needs are located in the Emerson Manor Apartments and Lake Manor Apartments, both located in the northern part of Lake Odessa adjacent to the fairgrounds. Emerson Manor Apartments is a 24-unit complex for senior citizens. Lake Manor Apartments is a 56-unit facility for senior citizens and low-income persons. Residents of Emerson Manor and Lake Manor should especially be

consulted when planning for any facilities in this part of the community, with special attention given to specific amenities and the routes to those amenities.

Housing

The 2010 Census indicated that 70.7% of the total occupied housing units in Lake Odessa were of owner-occupied. As rental properties typically change hands more frequently, this suggests a fairly stable residential population. Compared to 2000 Census data, the percentage of rental properties has not fluctuated much; 71% of dwellings were owned in 2000 and 29% were rented.

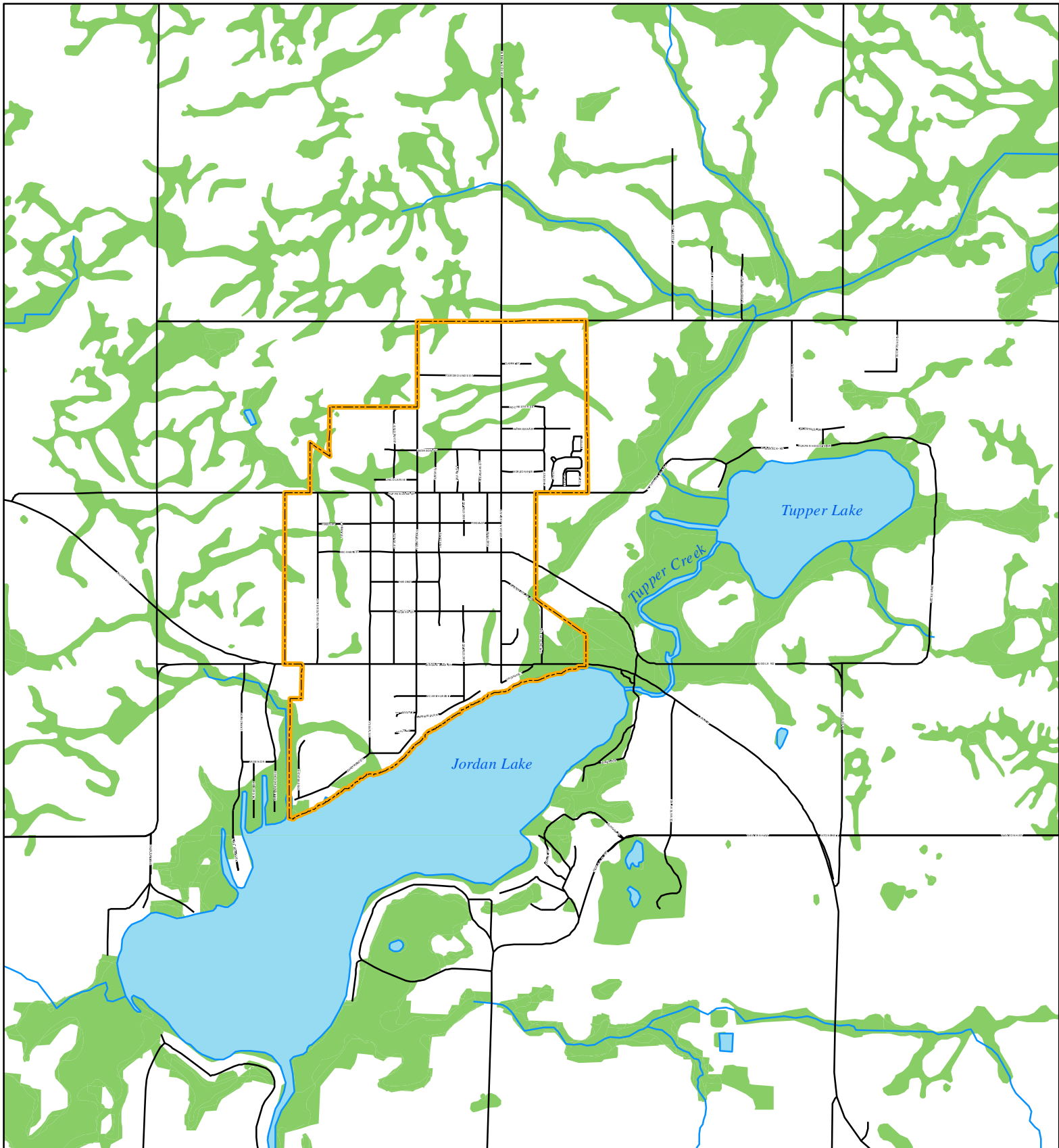
The 2014 American Community Survey also revealed that the about 65% of homes were built before 1960, indicating an aging housing stock. In 2010, 12.1% of housing units were vacant, although a number of these are for recreational or seasonal use. Generally, when vacancy approaches 15% or more, perceived neighborhood stability issues may begin to emerge.

The 2014 American Community Survey indicates that the median value of a home in the Village is \$85,500; compared to \$99,600 in Odessa Township, \$109,900 in the County and \$120,200 in the State.

Implications – Community description

Analysis of age distribution for Village residents reveals a likely demand for facilities appealing to youth and seniors.



1. Lake Odessa has experienced a decline in population from 2000 to 2010. It will be important to consider a lack of growth in evaluating whether brand new facilities are needed, as opposed to improvements to existing facilities.
2. Analysis of age distribution for Village residents reveals a likely demand for facilities appealing to youth and seniors.
3. The abundance of water features in the vicinity should be considered in any effort to plan for future amenities. These invaluable resources are likely conduits to augment quality of life in the community by offering a variety of opportunities.
4. The percentage of Village residents with a disability, according to Census information, is higher than the County, State and nation overall, universal accessibility and design should be contemplated in any effort to plan for future facilities to help ensure that each and every person has the opportunity to play and participate.
5. A slight population loss and an increase in housing vacancy, while likely attributed to regional and national economic trends, should be contemplated. Quality of life can be enhanced through recreation, which may potentially lead to greater retention of the local population.

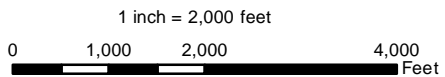


Village of Lake Odessa

Map 1. Water Features

Legend

-  Village Boundary
-  Potential Wetland Areas



This Map is intended to be used as one tool to assist in identifying wetlands and provide only potential and approximate locations of wetlands and wetland conditions.

This map is not intended to be used to determine specific locations and jurisdictional boundaries of wetland areas subject to regulation under part 303 Wetlands Protection Act, 1994 PA 451, as amended. Only an on-site evaluation performed by MDEQ in accordance with Part 303 shall be used for jurisdictional determination. A permit is required from the MDEQ to conduct certain activities in jurisdictional wetlands.



CHAPTER 3. ADMINISTRATIVE STRUCTURE

The Village of Lake Odessa Village Council is the elected body that functions as the main governing entity representing citizen interests. Local recreation service needs have generally not been amplified through the years, as the community’s growth rate has been stagnant; and therefore, additional governmental agencies and administrative divisions to better serve the varied needs of the Village have not been necessary. Accordingly, the Village is deficient of an organized parks and recreation department, formalized commission, or staff dedicated solely to generalized recreational services. However, the Village does employ individuals for specific duties and has appointed a small Parks and Recreation Committee. This Chapter of the Parks and Recreation Plan will describe how park and recreation functions in the Village are administered.

Organization and Roles

Leadership Structure

The Village Council employs a Manager, who serves as the chief administrator of the Village. Additionally, each year the Village Council appoints two Council members to the Parks and Recreation Committee. The Committee, in union with the Village Manager and Village President, oversees the park and recreation needs of the small Village.

Recreation Staff

Lake Odessa lacks a traditional parks and recreation department. However, the Director of Public Works is responsible for ongoing upkeep and maintenance of public recreation facilities. Moreover, the Beach Director is responsible for supervising all lifeguards and organizing the swimming program. Both report directly to the Village Manager.

The Parks and Recreation Committee is charged with overseeing the recreation needs of the community.

In addition, as many as 5 to 10 lifeguards work part-time at the beach during summer months, teaching swimming lessons, guarding the safety of swimmers, and maintaining the beach, pavilion and restrooms. The Department of Public Works had obtained additional laborers from the Michigan Department of Corrections from time-to-time on an as-needed basis. These individuals completed a multitude of maintenance-type tasks, including painting, scraping, mowing, raking, setting posts, etc. However, the State has suspended the prison work force program; and as such, the Department of Public Works staff is currently engaged in the conduct of facility maintenance.

Relationships with Other Organizations and Volunteers

Communities can benefit from social, youth-oriented and/or competitive activities programmed in local parks. Often such activities are programmed by organizations or private groups requiring fee payment to participate. Other leisure-time activities can add tremendous recreational value to a community and Lake Odessa gains from local groups coordinating a variety of local events via an active, informal

network of dedicated volunteers. Following is a summary of events that local entities periodically plan for the community.

As discussed in a previous chapter, the annual Art in the Park festivities attract approximately 10,000 people and 200 exhibitors to Village Park. The Lake Odessa Arts Commission sponsors the event, as well as occasional concerts in the park. A



An event at Village Park

portion of any profits that the Lake Odessa Arts Commission realizes from exhibitor fees are occasionally put back into Village Park to make improvements, such as landscaping, decking or increased electrical capacity. To facilitate any improvements, historically, the Arts Commission has approached the Village Manager with proposed improvements and asked for funds from the Village’s Parks and Recreation budget to accomplish specific goals. The Village Manager and the Department of Public Works have reviewed the proposals and recommend an action to Council. Depending on fund availability, the

requests are approved, denied, or scheduled for future budget years.

Furthermore, the Lake Odessa Lions Club partially funds the summer beach program, donating \$1,800 annually to the effort. The Beach Director coordinates the planning efforts at the beach and meets regularly with the Village Manager. The local Veterans of Foreign Wars has also been involved in this process and has donated equipment and improvements.

Veterans Memorial Chapel was built in 1982 by volunteers, coordinated by the Lake Odessa Police Chief. The roadside facility is operated at minimal maintenance costs to the Village and planning of events and uses of this park are handled by the Veterans of Foreign Wars, Foreign Legion, and the Village Manager.

Events held at the fairgrounds are under the oversight of the Lake Odessa Fair Board. The Lake Odessa Fair Board maintains the fairgrounds, although a portion of the property is owned by the Village.

Organizational Chart

Following is a simple chart that depicts the relationship of the Parks and Recreation Committee with other entities that may influence policies pertaining to parks and recreation in Lake Odessa. The Village encourages broad participation and is dedicated to continuing interest in its recreational and cultural resources.

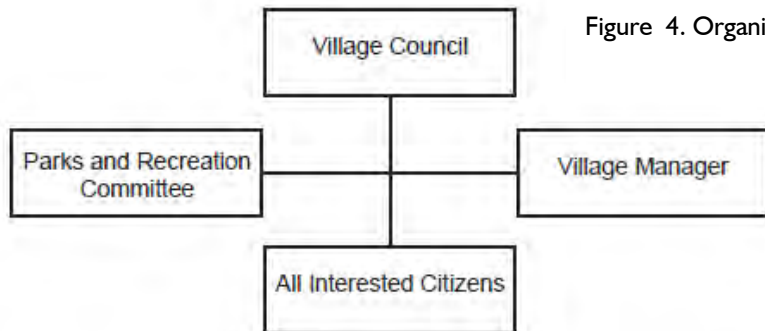


Figure 4. Organizational Chart

Current Budget and Funding

Village of Lake Odessa parks and recreation activities are funded with general fund dollars; there are no separate millages. Additionally, aside from nominal pavilion reservation fees and the like, there are no sources of income for parks and recreation. The Village Council oversees budgeting and allocates the appropriate funding amount based on projected needs.

Table 2 summarizes the budget allocations for parks and recreation in Lake Odessa, both for the previous fiscal year about to end and the estimated budget for this next year. The large capital outlay expenditure called for in the proposed budget relates to a proposed farmer’s market structure on the fairgrounds site and is a CDBG grant in the amount of \$600,000. Project details are being developed at this time.

Table 2			
2010 – 2011 Parks Budget			
	3/10-2/11	Budget	Proposed Budget
Department Head Wages	2007.22	3000	0
Part Time Wages	11,356.26	13,000	3,000
Employer FICA	1,022.30	1,275.00	300
Workmen’s Compensation	456.80	1,000	750
Supplies	1,494.09	1,500	1,500
Education and Training	245	500	500
Communications Expense	193.40	300	300
Swifty’s Place	0	0	500
Printing and Publishing	76.50	250	150
Gas and Electric	3,301.95	4,500	4,500
Building Repair and Maintenance	2,307.98	4,000	2,682.02
Equipment Repair and Maintenance	5,134.46	6,000	6,000
Landscaping / Grounds Maintenance	11,910.98	11,920	0
Capital Outlay	4,106.29	7,150	600,000

CHAPTER 4. RECREATION INVENTORY

Chapter 4 provides an inventory of recreational facilities in the community. The inventory and analysis of facilities was conducted by the Village's planning consultant and builds on previous recreation planning efforts with the intent of developing a comprehensive perspective. The following elements were sources of information or considerations during the development of Chapter 4:

- The first-hand knowledge and informed opinions of Village leadership and interested and committed citizens who participated in public input exercises associated with this Plan.
- National Recreation and Parks Association (NRPA) standards.
- The distinctive social and recreational character of Lake Odessa.
- Earlier recreation plans adopted by the Village, the 2002 Ionia County Master Plan and the 2014-2018 Ionia County Recreation Plan.
- Trends in funding and anticipated plans for new facilities.
- Availability and proximity of regional or nearby facilities.

The NRPA has established generally recognized standards for classifying types of parkland based on size and function. These designations have generally been adopted or referenced by the DNR in plan preparation guidelines; and provide one method of defining the purpose and use of facilities, although other methods exist. Public facilities in the Village of Lake Odessa are classified using this system. Facilities available to the public are shown on Map 2.

Facilities Available to the Public

Village Park

The Village acquired property in 1900 to establish Village Park, which remains today as a significant recreation destination for area residents. The Village Park is owned and maintained by the Village of Lake Odessa and is located on M-50 in the central part of the Village, south and adjacent to downtown. It is approximately 5.4 acres in area and may be classified as a Community Park because it meets community-based recreation needs, as well as preserves unique landscapes and open spaces.

Activities that take place at the park include picnicking, family reunions and playground use. In addition, the Lake Odessa Area Arts Commission annually sponsors the Art in the Park festival in early July. The Arts Commission also provides free summer concerts from time to time during summer months. Occasionally, local churches hold gospel concerts or religious services at the park. Other regular events include the Easter Egg Hunt, holiday events and Arbor Day. The Village Park's pavilion has an adjoining stage, and is available on a first-come, first-serve basis or by reservation for a fee of **\$25.00**.



Village Park includes pedestrian walkways.

The Village Tree Board maintains some 400 mature trees in the park, ranging in age from 50 years old to 165 years old. Whenever possible, older trees are trimmed to extend their lives.

The strengths of the park include its central location, overall good condition, open picnic shelter and large wooden play structure. Recent improvements include new bearings on the merry-go-round; new paint on some equipment; adding a pergola onto the pavilion; grade leveling for accessibility; new accessible sidewalks, including a sidewalk along Fourth Avenue; resurfacing the walkway; electrical service upgrades; walkway lighting; paving the parking area; and new roofing on buildings. Weaknesses may include some outdated playground equipment and lack of adequate safety play surface in some locations, although hard dirt was removed and replaced with soft sand under and around the merry-go-round recently.



Village Park – Present Facilities and Equipment

- Swifty's Place, a large wood-structure play area with slides, swing sets, monkey bars, and other miscellaneous playground equipment
- 55 picnic tables and 1 barrier free picnic table
- Numerous park benches and trash receptacles
- Covered wagon play element
- Stone storage building
- Picnic pavilion
- 9 charcoal stoves
- Glider bench
- Swing set
- Slide
- 4 spring toy horses
- Merry-go-round
- Teepee
- Mountain slide
- Sandbox
- Lighting
- Asphalt path
- Restroom facilities
- Drinking fountain

Village Beach

Village Beach is owned by the Village of Lake Odessa. The Department of Public Works, along with the Beach Director and lifeguards, maintain the beach and adjoining park. Village Beach may be classified as a Special Use facility because it is oriented towards a single-purpose use.



Village Beach is a popular summer attraction.

It is located on the southeast side of the Village and is approximately 2.7 acres in size. Adjacent land uses are the Lakeview Bowling Lanes to the west and residential land uses to the north and east. The lake frontage of the beach is approximately 150 feet. A parking lot of over 50 spaces is adjacent to the park, although this parking is shared with Lakeview Bowling Lanes. In 2014 an expanded parking lot was added

In addition to general public swimming, swimming instruction classes take place at the beach, including beginner, advanced beginner, intermediate, junior, and senior life saving. Play equipment, sitting benches and picnic areas are also present, as well as a pavilion that is rented to the public for reunions, meetings and other activities. The enclosed pavilion, restroom and storage building is a focal point of the beach property, and a private home on Jordan Lake boasts Michigan's only inland lighthouse. A boardwalk bisects the beach, providing access to the beach and seating area. Shaded park areas are utilized for picnicking during warm summer months.

The beach is used by between 300 to 500 people on weekdays and sometimes in excess of 500 people on the weekends. Following is a summary of facilities at the park.



Village Beach – Present Facilities and Equipment

- Pavilion with restrooms and storage
- 21 picnic tables outside and 10 inside the pavilion
- 1 grill
- 1 lifeguard stand
- Handicap-accessible play structure with various interactive activity boards
- 150 feet of aluminum dock
- One floating dock

The Lake Odessa Lions Club donates \$1,800 per year to the Village toward the swimming lesson program. Total annual cost to the Village to staff the beach with lifeguards and administrate the swimming program is approximately \$16,500.

The picnic pavilion may be reserved for a fee of \$50.00 per day. For an additional daily charge of \$25.00, an attached kitchenette may also be reserved. Electricity is available inside the pavilion and kitchenette.

Strengths of Village Beach are its overall good condition, the beach and waterfront accessibility provided by the boardwalk, and amenities such as the pavilion, restroom and storage building, as well as the playground. A notable weakness of this facility is the coving action at the beach. The sand at the beach is not adequate and is subject to erosion. The Village spends approximately \$500 each year replenishing sand that erodes away because of rain and wind events. The beach also lacks any equipment to assist handicapped individuals to enter and exit the lake.

In 2013 the Village completed the addition of a floating dock at the beach as well as some parking improvements with financial assistance provided by a grant from the DNR Trust Fund.



Veteran's Memorial Chapel

The Veteran's Memorial Chapel site is owned by the Village of Lake Odessa and may be classified as a Mini-Park because of its small size and the intent of addressing unique or limited needs. It is located at the east limits of the Village. It is bounded by M-50 on the north and Jordan Lake on the south, and has approximately 150 feet of lake frontage and is about 70 feet in depth. The memorial chapel is a small masonry structure, approximately 10 feet by 20 feet in dimension. The chapel can generally accommodate between 6 and 10 people and the site is roughly one quarter of an acre. A grill and picnic table were added to the green space in 2002.

The chapel serves as a memorial to Vietnam Veterans and is used at various times by veteran's organizations. Also present is a Persian Gulf War memorial, private memorials, and a small "quiet space" with seating. Strengths of this property are its general good condition and lakeside setting. A weakness that still needs to be addressed is the need for a seawall along the Jordan Lake frontage.



Lake Odessa Fairgrounds

That portion of the Lake Odessa Fairground property north of Fairground Street is owned by the Village of Lake Odessa and leased to the Lake Odessa Fair Association for one dollar a year. It is approximately 25 acres in size. Adjacent to and south of the Village-owned parcel is an 11-acre site also owned by the Fair Association, for a combined land area of 36 acres. The fairgrounds are located near the northeast corner of the Village and may be classified as Regional Park because of the site's broad purpose, scale, and focus on meeting needs that go beyond that of the Village.

Residential land uses abut the east and southwest portions of the site. Residential complexes and the land owned by the Historical Society is along the remainder of the south side of the site. North of the fairgrounds in Odessa Township is Cargill Kitchen Solutions, an industrial land use.

The annual fair, horse racing, and grandstand shows are among the activities at the fairgrounds. In addition, the baseball fields located within the racetrack oval are used for organized Little and Pony League baseball. Facilities include:

Lake Odessa Fairgrounds – Present Facilities and Equipment

- Grandstand
- 2 stables
- 4 general-purpose buildings
- Volleyball
- Show arena
- 4 ball diamonds
- Drinking fountain

Strengths of the fairgrounds include the ample parking available for events and the extent of building space and property available. Weaknesses include the rundown appearance of the grandstand and the uninviting galvanized fencing around the racetrack area.

Recreation Grant History

A requirement of the DNR is that a recreation plan explain whether any facilities have been partially or completely acquired and/or developed with DNR grant funds. According to the DNR office of Grants Management, the Village has received two grants to date; one from the Land and Water Conservation Fund in 2980 and one from the DNR Trust Fund in 2011. A summary of grant funding activities is presented in Appendix 1. Both Village Park and Village Beach have benefitted from grant dollars and elements funded with grant money remain and are in good condition.

Public Facility Analysis

Acreage

Table 3 is a summary of one method of analyzing facility needs, based on the facilities currently provided in the Village. The figures presented in Table 3 are based on NRPA standards and the 2010 population of 2,018 people.¹

Park Type	Recommended Acres per 1,000 residents	Recommended Acres for Lake Odessa	Acres Provided in Lake Odessa	Deficiency / Surplus (+) (acres)
Mini-Park	.375	0.75	.25	0.5
Community Park	6.5	13.1	5.4	7.7
Regional Park	7.5	15.1	36	+20.9
Linear Park	l/region		0	l
Natural Resource Area	variable		0	0
Special Use	variable		2.7	+2.7

¹ Lancaster, Roger A. Ed. 1983. *Recreation, Park and Open Space Standards and Guidelines*. Alexandria, VA: NRPA.

Amenities

Table 4 includes information helpful in determining whether the Village may be in need of specific elements commonly found in parkland, based on NRPA standards.² According to these nationally-recognized standards, the Village is deficient in trails and tennis courts.

The NRPA suggests a certain number of facilities per every few thousand people. Lake Odessa is a small town surrounded by a rural area and is not likely to reach a population greater than 5,000 people within the next 5 years or so; and therefore, only the population thresholds of up to 5,000 people are recognized in this analysis.

Amenities	Standard	Recommended for Lake Odessa ¹	Public Village Facility	School Facility in Village	Deficiency / Surplus (+)
Trails	1/region	1	0	0	1
Swimming Pool	1/20,000	0	0	0	0
Running Track	1/20,000	0	0	0	0
Tennis	1/2,000	1	0	0	1
Playground	1/3,000	1	2	2	+3
Baseball/Softball	1/5,000	1	4	0	+3
Basketball	1/5,000	1	0	1	0
Volleyball	1/5,000	1	1	0	0
Soccer	1/10,000	0	0	2	+2
Football	1/20,000	0	0	1	+1

¹ Based on the 2010 population of 2,018

Service Area

In addition to considering the acreage and amenities of park areas, it is also important to review park distribution throughout the Village. It is helpful to closely review where residents live, with the goal being to locate important park facilities within proximity to a concentration of rooftops; and to plan new facilities near areas underserved with easy access to parkland.

The NRPA promulgates “service area” standards for different types of park facilities, as follows:

- Mini Parks, 0.25 miles or less
- Community Parks, 1.0 to 2.0 miles
- Regional Parks, approximately 30 minutes of drive time

Special use areas do not have a defined service area, per the NRPA; because these facilities have more specific target users and naturally draw from a broader area.

² Lancaster, Roger A. Ed. 1983. *Recreation, Park and Open Space Standards and Guidelines*. Alexandria, VA: NRPA.

Although service area standards may imply that only people residing within a certain distance of a park will be sufficiently and conveniently served, public parks are intended for use by all community residents and are open to the public. Nevertheless, it is generally ideal to consider areas outside of an existing service area radius for additional park land acquisition to help ensure that residents are adequately served with parks geographically distributed throughout the community.

Based on the service areas listed above, the .8-square mile community of Lake Odessa appears to be adequately served in terms of regional distribution of parkland. This means that facilities are sufficiently dispersed throughout the entire community. However, improving accessibility and non-motorized connections to existing facilities may be one tool to establish an even more meaningful and connected recreation network and to strengthen the Village's walkable, grid-like built pattern of development.

Accessibility

Federal and State laws prohibit discrimination on the basis of physical ability in connection with recreational facilities owned by the Village. Developed park facilities must comply with barrier-free design standards. Public facilities in Lake Odessa have been critiqued to understand the need for improvements relating to barrier-free accessibility. In addition, as park development is considered in the future, barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors of the Village. The community is devoted to this effort.

Barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors.

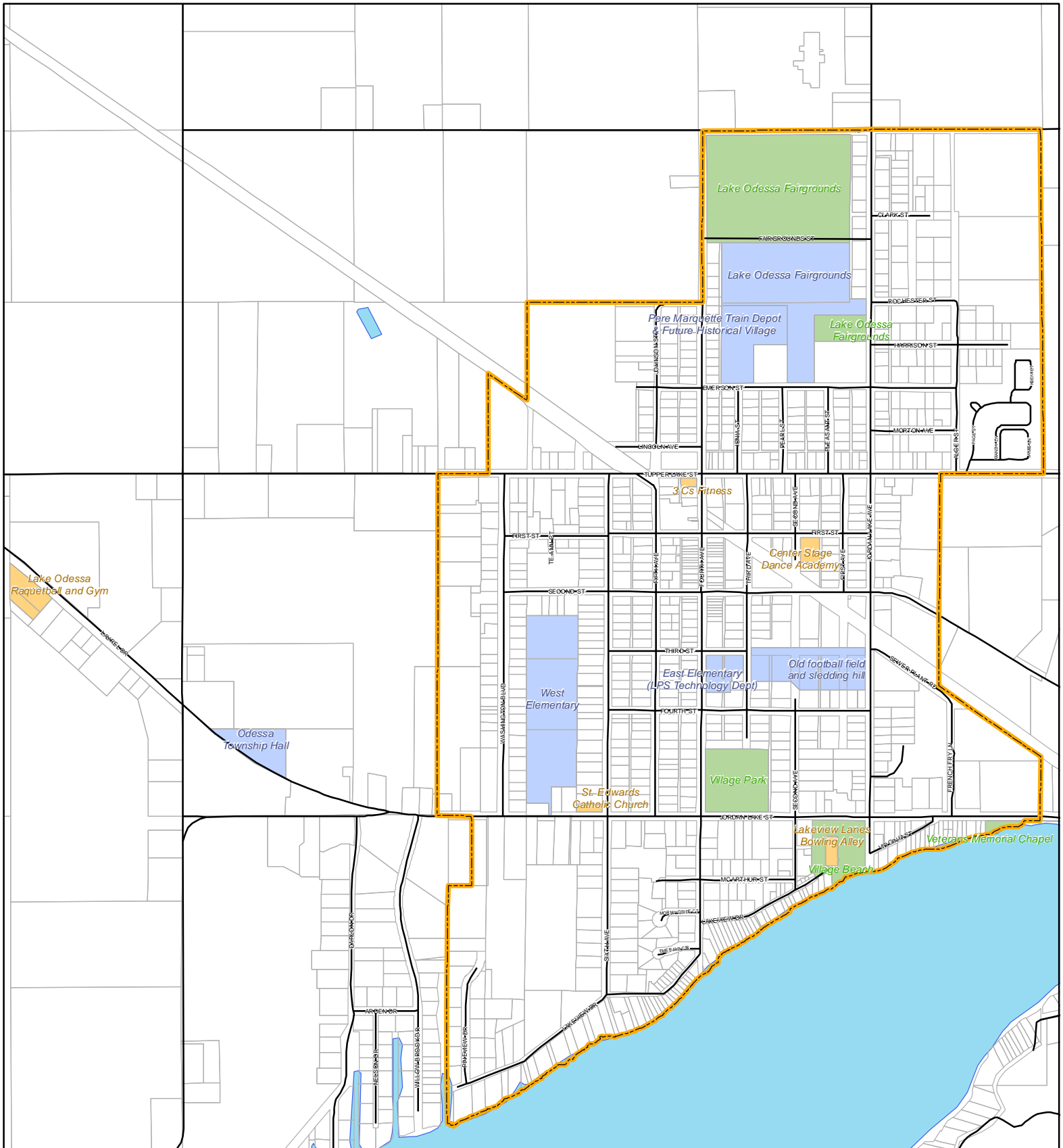
Following is a summary of an adapted scoring system generally in accordance with DNR standards:

- Level 1. None of the facilities in the park meet accessibility guidelines. Little pavement is provided and access routes to the facilities are not easily accessible.
- Level 2. Some of the facilities meet accessibility guidelines, but many of the facilities or the access routes to them are not easily accessible.
- Level 3. Most of the facilities meet accessibility guidelines. Parking areas and walkways are paved; and while most facilities are generally accessible, some barriers may exist for certain people because of age, ability or situation.
- Level 4. All of the facilities meet accessibility guidelines. The park is accessible and the routes to facilities within the park are accessible, but some play or other equipment may not be designed for everyone.
- Level 5. Universal design guidelines were used to design the entire park.

Table 5 summarizes the accessibility of public facilities located within Lake Odessa and Table 6 includes an accessibility survey of facilities.

Table 5		
Public Facilities Accessibility Assessment		
Facility	Ownership	Accessibility Level / Summary
Village Park	Village	3 / Village Park has barrier-free restroom facilities. Because of the rolling topography of the site, some walkways within Village Park did not meet barrier-free standards; however, recent improvements have eliminated this problem. New sidewalks from the parking area to the pavilion also eliminate barrier-free access issues with regard to the pavilion structure. Barrier-free access routes to many pieces of play equipment are provided, but access to several pieces of play equipment would not be considered accessible. The major play structure, Swifty's, provides ramps; but the presence of pea stone under the equipment, as opposed to a soft uniform rubber surface, is not considered accessible. Wheelchair-friendly picnic tables are not offered, but can easily be incorporated into the park.
Village Beach	Village	3 / The existing pavilion, restroom and storage building have barrier-free restrooms. Existing walkways and the boardwalk meet barrier-free gradient requirements. There is, however, no barrier-free access to the beach area or the water from either the walkways or boardwalk. The existing play equipment provides barrier-free access with rubber matting and transfer stations.
Veterans Memorial Chapel	Village	2 / Although the small drive and parking area at the chapel are paved, there are no designated non-motorized paths, the lack of which can create conflicts between motorists and pedestrians.
Fairgrounds	Village / Lake Odessa Fair Association	2 / Barrier-free restroom facilities were added in 2001 to the newest fairground building. Roads and parking areas are not paved, and the compacted gravel surface is not accessible for wheelchair users. Access to the ball fields within the track may be difficult, as well, because the fields are relatively far away from the parking area.

Table 6				
Accessibility Survey Summary				
Facility	Village Park	Village Beach	Veterans Memorial Chapel	Fairgrounds
Restroom	Yes	Yes	n/a	Yes
Pathways/Walks	Yes	Yes	No	No
Play Equipment	Partial	Partial	n/a	n/a
Pavilion	Yes	Yes	n/a	n/a
Beach/Waterfront	n/a	No	n/a	n/a
Boardwalk	n/a	Yes	n/a	n/a
Parking	Yes	Yes	Yes	No



Village of Lake Odessa

Map 2. Existing Recreation Facilities

Legend

Village Boundary

Parcels

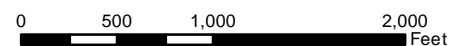
Recreation Facilities

Private

Public, Village-owned

Public, not Village-owned

1 inch = 1,000 feet



Williams & Works

Data Source: Ionia County Drain Commissioner and the Michigan CGI

Other Facilities in Lake Odessa

In addition to recreational facilities owned and maintained by the Village of Lake Odessa, there are a number of facilities in the Village owned by other entities that supplement the Village facilities and provide additional opportunities for residents. These facilities provide recreational and/or social benefits, and two are sites owned by the Lakewood Public School district. A brief description of these facilities follows.

There are a number of facilities in the Village owned by other entities that supplement the Village facilities.

St. Edward's Catholic Church

This Catholic parish, located on Jordan Lake Street in the Village, added a hall as a building addition. This hall may be rented to the public for a variety of uses.

Lakeview Bowling Lanes

This private facility is located just west of Village Beach, although it is surrounded by Village-owned property. It has 12 lanes available for open bowling as well as league play.

3C's Fitness

3C's Fitness is a privately-owned fitness center offering traditional gym equipment and other services related to health and wellness.

Center Stage Dance Academy

Center Stage Dance Academy is a private institution providing dance classes and recitals for a variety of age groups.

West Elementary School

Located on Washington Boulevard in the west section of the Village, this somewhat recently renovated school offers many recreational facilities. The site is approximately 4.5 acres. There are playgrounds and a gym that are used for physical education classes and recess. Much of the playground equipment is fairly new, installed in unison with school improvements. The south end of the school grounds is used each year for fall soccer activities and events. The rooms in the school are used for community education-sponsored programs, such as weekly exercise classes for adults, as well as sports-related activities for the children. Groups such as the Boy Scouts, Girl Scouts, and various church organizations all make use of the facility.

East Elementary School

Located on Third Avenue in the east-central section of Lake Odessa, the school building was vacated in the fall of 1998. East Elementary now houses Lakewood Public Schools Technology Department and is used for school district storage. Recreational facilities still remain behind the building. The East Elementary site is approximately 8.5 acres. Facilities include basketball courts, playground equipment, and an athletic field used for soccer and football. In the winter months, the hillside between the building and athletic field is used for sledding.

Nearby Facilities

Odessa Township Hall

Owned by Odessa Township, the township hall is located 1/2 mile west of Lake Odessa on M-50. The building contains a kitchen, two restrooms, a small meeting room and a large hall which seats 250 people. It is available to the general public, civic, and charitable organizations, and private businesses for a wide range of uses. The uses range from weddings, dances, private parties, and fundraising activities by various organizations, to meetings by civic organizations such as the Boy Scouts and Girl Scouts.

Lake Odessa Racquetball and Gym

Lake Odessa Racquetball and Gym is a private fitness center located west of the Village. It offers racquetball, walley-ball and other fitness/bodybuilding facilities.

Golf Courses

There are three golf courses within easy driving distance of Lake Odessa. Tyler Creek Country Club is a private eighteen-hole course approximately ten miles west of the Village. Approximately seven miles northwest of Lake Odessa is Morrison Lake Country Club, an 18-hole course, which is open to the public. Centennial Acres Golf Course is a public 27-hole course located outside of Sunfield, about 10 miles east of Lake Odessa.

Lakewood High School

The high school and middle school are adjacent to one another, located just under one mile southeast of the Village. High school facilities include two softball diamonds, two baseball diamonds, eight tennis courts, one soccer field, two gymnasiums, one football field, one running track, and four basketball courts. In addition, there is a cross-country course, and auditorium. These facilities are used for school sports, physical education, social and cultural events, men's and women's softball leagues, meetings and social gatherings.

Lakewood Middle School

Lakewood Middle School opened in January of 1999 and is located approximately one mile southeast of the Village, and one-quarter mile west of Lakewood High School. The school driveway abuts Brown Road on the north side. The middle school facilities include a gymnasium with two practice courts and one competition court. The cafeteria has a seating capacity of approximately 250. Outside the building are a blacktop area with four basketball rims, a large multi-purpose field, and two softball diamonds. The facilities are used for a variety of school-sponsored and community recreation activities. School parking is very accessible to the high school athletic complex (football/soccer field, track, tennis courts, and baseball/softball fields).

Woodland Elementary School

The Woodland School is located four miles south of Lake Odessa, on M-43 in Barry County. The site is approximately three acres. Facilities include a gymnasium, picnic pavilion, hard surface play area with eight basketball goals, a soccer field, two softball fields, and a playground. The playground and gymnasium

are used for physical education classes and recess. The outdoor fields are used for community youth softball, soccer, and baseball activities. Classrooms are often used after school hours for dance, YMCA karate, scouts, or other community organizations.

Clarksville Elementary School

Clarksville Elementary School is located in the Village of Clarksville, approximately ten miles northwest of Lake Odessa. The site is roughly four acres. Facilities include a gymnasium, picnic pavilion, and playground with a play structure and a number of swings, a softball field, outdoor basketball court, and a soccer field. The playground equipment and safety surface are part of recent school renovations.

The school building is used by the community for social recreation, dance classes, Cub Scouts, Boy Scouts and Girl Scouts. Various church organizations use the school building in the evenings. The outdoor facilities are used for recess during the school year and for softball, baseball leagues, and soccer leagues. Each year a three-on-three basketball tournament is held in August.

Sunfield Elementary School

Sunfield Elementary School is located in the Village of Sunfield, seven miles east of Lake Odessa. The site is approximately five acres. Facilities include a gym, two soccer fields, a softball field, hard surface play area with four basketball goals, and a playground.

The school building is used for community social, cultural, and recreational activities and for groups such as 4-H, Boy Scouts, dance classes, and other community education activities. The outdoor facilities are used for recess and outdoor play and for community summer recreation programs.

Implications – Recreation inventory

Facilities and schools in adjacent communities lend themselves to desired connections within Lake Odessa to provide meaningful linkages among regional destinations.

1. Population change has been stagnant, suggesting that demand for brand new facilities would have remained relatively unchanged over the past few years. However, national benchmark standards suggest a deficiency in some facilities. The Village should carefully contemplate NRPA suggestions within the context of the community's identified needs.
2. Facilities and schools in adjacent communities lend themselves to desired connections within Lake Odessa to provide meaningful linkages among regional destinations. Official bicycling or walking trails intended exclusively for non-motorized use are not provided. School and other facilities in adjacent communities can be integrated into the Village's parks system more gracefully by linking with these facilities via non-motorized transportation routes. Engaging a regional discussion on non-motorized linkages will benefit all communities in the vicinity.

CHAPTER 5. DESCRIPTION OF THE PLANNING AND PUBLIC INPUT PROCESS

The Planning Process

The planning process involved three inter-related phases:

- Phase One: Understanding Current Challenges
- Phase Two: Outlining a Preferred Future
- Phase Three: From Planning to Action

Phase 1 – Understanding Current Challenges

During the first phase of the planning process, background data was gathered to inform and support the Parks and Recreation Plan. The purpose of this effort was to develop a snapshot impression of the Village and a comprehensive understanding of the recreational needs of the community. The information gathered during this phase, presented in Chapter 2, serves as a technical resource for the Village and the public.

The planning process involved three phases; including a public input process.

Phase 2 – Outlining a Preferred Future

The objective of the second phase was to review and update the Village’s recreational goals. To do so, it was important to gather the opinions of community residents and determine the direction they were looking for the future of parks and recreation in their community. The Parks and Recreation Plan process employed several methods of acquiring community input: a community survey conducted during plan development, a public comment review period held upon plan completion, and a public adoption meeting or hearing.

The community survey took place before the preparation of the Parks and Recreation Plan. Comments gathered from this citizen input opportunity were incorporated into the planning process and used to review and revise the goals and objectives, which form the foundation of the Plan. Each goal is supported by several more specific objectives that are intended as steps needed to accomplish each goal. Goals and objectives are presented in Chapter 6.

Generally, a “comparison to standards” process was used, as discussed in Chapter 4, to help determine which types of facilities the Village may be missing. Additionally, the public input received also helped to inform the policy-development process.

Phase 3 – From Planning to Action

The final phase of the planning process involved the development of specific implementation strategies to carry out the Plan. These are included in Chapter 7. At the conclusion of the third phase, the Plan was promulgated for public review and comment; and a public adoption meeting was held.

Soliciting Public Input

The Village was very active in informing residents and entities interested in recreation on the effort to update the Plan.

The Village was very active in informing residents and entities interested in recreation on the effort to update the Plan. The community was notified of the community survey primarily via multiple notices published in a local newspaper and via word of mouth. Local institutions, were specifically invited to participate in the community meeting, as well, via word of mouth. While it is believed that this concerted effort to draw extensive participation and varied perspectives is sufficient to ensure that the views of the entire community are represented, the Village views public input as an open, ongoing process and will continue to receive comments. Appendix 2 includes an article used to advertise the community meeting.

In addition, once the draft Parks and Recreation Plan was complete, citizens were provided with a ___-day period to review and comment on the Plan. It is important to note that the Village used the minimum required 30-day review and public comment period stipulated in the DNR's plan preparation guidelines. The Plan was published and placed at the Page Memorial Building, where the Village Offices are located, and the Lake Odessa Community Library for this purpose. Contact information was provided. The Plan was also published on the Village website. To notify the public that the Plan draft had been completed, a notice was published in the Lakewood News on [DATE], a newspaper of general circulation in the Village, describing the purpose of the review period (see Appendix 3).

The notice informing residents that the Plan was available for review also indicated the date of the public adoption meeting and advertised to the public the opportunity to comment once more on the Plan draft prior to adoption.

The Public Input Process and Results

Lake Odessa is committed to meaningful citizen input and is dedicated to using this input to assist in evaluating trends and in forming policy.

The Village is committed to meaningful citizen input and is dedicated to using this input to assist in evaluating trends and in forming policy. The Village solicited public participation in development of the previous recreation plan using the community meeting method. The community meeting was intended to develop a general consensus among the participants as to current recreation issues and some potential solutions to perceived issues. This process also can assist the Village in articulating the values of residents. While the community meeting method was not used in the development of the 2016 Plan, the Village believes that the input received in support of the 2011 Parks and Recreation Plan still maintain a degree of relevancy.

The community survey was developed and published using the online survey tool Survey Monkey. The survey was published on the Village website throughout most of the month of December 2016. Residents were notified of the survey's availability via notices published in the newspaper and word of mouth. Further, hard copies of the survey were kept at Village offices for residents who were not able to complete the survey online. The survey was advertised in the Lakewood News and concurrently posted on the publication's official Facebook page.

Additionally, the survey was advertised by Lakewood Public School District to its students as well as students' parents.

Results of the survey are summarized below.

The survey consisted of a total of 12 questions intended to glean attitudes and insights from residents within the Lake Odessa community as well as those living outside the corporate boundaries of the village proper. Approximately 30% of the 188 survey respondents indicated they lived in the Village. Another 22% indicated their residence in Odessa Township, and 18% lived elsewhere in Ionia County. The largest cohort of respondents was between the ages of 35 and 44 (36%). The second highest age category was the 45 to 54 cohort (25%), and the third highest was the 25 to 34 cohort (19%).

Most active users of park facilities tended to be families as a whole rather than one or two individuals (62% of respondents). Children comprise another major user of parks as 22% of respondents suggested that children are the most active users of parks in their household.

Village Park is the most frequently attended park in the Village park system, according to the survey.

Village Park is the most frequently attended park in the Village, according to survey results. 22% of respondents indicate they visit the park frequently (once a week or more). This is further true for those living within Village boundaries with nearly half of respondents indicating they visit Village Park once a week or more (approximately 70% visit the park at least two or three times a month). Village Beach is the second most frequently-visited park with over half of all respondents indicating they visit the park at least two or three times a month. According to Lake Odessa residents who do not use parks in the Village, 33% feel they are not interested or have no time. Over 25% feel as though parks in the Village are poorly maintained.

95% of survey respondents indicated they feel parks and recreation facilities are either 'very important' or 'somewhat important'.

As previously discussed, parks and recreation facilities are integral to the health and vibrancy of communities. Investment and proper maintenance of these facilities cannot be understated. 95% of survey respondents indicated they feel parks and recreation facilities are either 'very important' or 'somewhat important'. When asked what benefits of parks and recreation facilities are most important, "providing family opportunities for outdoor gatherings/picnics" was the most important benefit (nearly 80% of respondents) with "providing opportunities to enjoy nature/outdoors" as the next most important benefit (67%).

Maintaining existing parks and facilities as well as improving and/or replacing amenities at existing parks rank as the most important to Village residents.

Maintaining existing parks and facilities and improving and/or replacing amenities at existing parks rank as the most important aspects of future park planning according to the survey. Over 80% of respondents feel maintaining existing parks and facilities is most important for improving parks and recreation offerings in Lake Odessa along with 70% feel existing amenities at existing parks should be improved and/or replaced. If parks in Lake Odessa are not meeting needs, survey respondents feel as though adolescents (aged 10 to 18 years) are the most under-served by the Village park system (42% of total respondents and 46% of Village residents). Young adults and people with disabilities are felt to be under-served as well.

Village residents would most like to see future park improvements include outdoor water recreation (splash pad, fountains), trailheads with restroom facilities, and a dog park.

As a whole, the survey indicates that the community feels more could be done to bolster Lake Odessa’s recreation programming. Nearly 40% of all respondents (and 45% of Village residents) are either ‘somewhat unsatisfied’ or ‘highly unsatisfied’ with the current recreation programming. The survey suggests people want to see more outdoor water recreation, such as splash pads and fountains (53% of all respondents); trailheads with restrooms (48% of all respondents); and outdoor recreation, education outreach programming (31% of all respondents). Lake Odessa residents felt a higher proclivity toward a dog park (35% of Village residents).

Full results of the survey can be found in Appendix 3.

Public Review and Comment Period / Public Adoption Meeting

Once the draft plan was prepared, it was published for public scrutiny for a period of ___ days, as described on page ___. Contact information was provided to enable the public to contact Village officials with comments. No public comment was received. In addition, at the conclusion of the plan development process, a public adoption meeting was held; where the Village Council approved a Resolution which officially adopted the plan. Appendix 5 includes the minutes of the adoption meeting.

CHAPTER 6. GOALS AND OBJECTIVES

A result of the community meeting and the analysis of public facilities, is a collection of broad goal statements, each supported by more specific objectives. This Parks and Recreation Plan is founded on the policies outlined in these statements. The goals are intended to describe the state of the Village within the next five years, or more. They are intentionally general, but are thought to be attainable through concerted effort and cooperation by a multitude of entities. The objectives are more detailed and may be thought of as milestones in the journey to achieving the goal.

GOAL I JORDAN LAKE WATERFRONT

Village Beach will be transformed into an iconic community resource used for recreational activities and special events that help bolster the local economy via increased tourism. Enhanced access to the water and to the Village via the water will be provided while ensuring the long-term sustainability of the water resource.

OBJECTIVES:

1. Coordinate improvements to Village Beach, including general renovation, the addition of a shower facility, pavement, removal of rocks at the beach, expansion of the sandy beach area, and installation of accessibility elements to help users of assistive devices navigate to the water. Consider the addition of a band shell.
2. Move storage activity from current waterworks building elsewhere, and redevelop site into a recreational use.
3. Work with pertinent agencies in adding water slides and other play equipment in Jordan Lake within or adjacent to the swim area.
4. Partner with lake associations to help ensure the needs of lake residents are being met. Work to resolve any issues that may arise concerning water quality, overcrowding, and safety. If needed, work with Ionia County to apply for a Marine Safety Grants to Counties award, a DNR program intended to support safe use of watercraft.
5. Work with Odessa Township and the Ionia County Road Commission to modify the bridge at Roberts Road to enable small watercraft to pass through to Jordan Lake.
6. Make aesthetic improvements to the Fourth Avenue right-of-way road end at the lake.

GOAL 2 FAIRGROUNDS

The Lake Odessa Fairgrounds will feature improved facilities and will serve as a regional destination for recreation and community events.

OBJECTIVES:

Overhaul recreational facilities to make the fairgrounds more attractive for regular community use.

- 1. Work with the Fair Association on fundraising activities to support improvements desired by residents.
- 2. Resolve maintenance matters, which include replacing the fencing, grass seeding and landscaping, replacing the old wooden grandstands and demolishing the horse barns.
- 3. Overhaul recreational facilities to make the fairgrounds more attractive for regular community use. Renovations and development may include enhancing the baseball diamonds; installing bleachers and dugouts; adding modern restrooms and concession areas; upgrading electric services, such as new lighting, a new sound system, press box and scoreboard; and adding campsites to a portion of the fairgrounds property.
- 4. Extend water service infrastructure into the fairgrounds site to modernize facilities.
- 5. Reconstruct and pave Fairground Street to ensure accessible routes into the fairgrounds property.

GOAL 3 NON-MOTORIZED FACILITIES

The residents and visitors of Lake Odessa will enjoy a network of trails and safe and inviting connections to local and regional points of interest and recreational facilities.

OBJECTIVES:

Coordinate with the Lakewood Public School district to spearhead a Safe Routes to School initiative.

- 1. Identify desired non-motorized trail routes, taking into account existing regional trails, natural feature destinations, regional parks, tourist destinations and cultural venues. Preliminary routes would connect the Village with local schools located in surrounding townships, but the network would ultimately link with other communities, such as Portland, Clarksville and Hastings.
- 2. Coordinate trail planning with adjoining communities and property owners.
- 3. Explore funding opportunities or general resource partners, including the DNR, the Ionia County Parks & Recreation Department, the Bikes Belong Coalition, the Ionia County Road Commission, MDOT, the West Michigan Regional Planning Commission, and the Michigan Trails and Greenways Alliance.

4. Coordinate with the Lakewood Public School district to spearhead a Safe Routes to School initiative to connect neighborhoods in Lake Odessa to outlying school campuses.
5. Working cooperatively with adjacent communities, explore the formation of a “Friends of the Lake Odessa Trail” entity for fundraising purposes.
6. Incorporate the principles of “complete streets” in future road reconstruction to allow pedestrians, bicyclists, motorists, and users of assistive devices to safely move along and across a street without giving preference to any particular mode.

GOAL 4 GENERAL PARK EXPANSION

The citizens of Lake Odessa will be served with accessible and plentiful parkland that offers a multitude of recreational opportunities.

OBJECTIVES:

Partner with Lakewood Public School district to redevelop the old football field into an exchangeable ice rink and skate park.

1. Explore funding opportunities for park development, including the DNR Trust Fund Recreation Grants Program, the Land and Water Conservation Fund, and the Passport Grants Program.
2. Upgrade the restrooms in Village Park and work to install a new pavilion, band shell or amphitheater and a walkway on the east side of Village Park.
3. Partner with Lakewood Public School district to redevelop the old football field into an exchangeable ice rink and skate park. Contemplate alternative locations for each amenity if necessary.
4. At a minimum, design facilities in compliance with ADA requirements; and strive to achieve universal design.
5. Seek ways to improve landscaping and “green” the Village.

GOAL 5 PROGRAMMING

Residents and visitors of Lake Odessa will benefit from educational and recreational resources and activities.

OBJECTIVES:

1. Work with the DDA to organize community movie events at Village Park and/or Village Beach.
2. Facilitate the establishment of children’s programs, such as crafts, games and story-time, in conjunction with local service organizations, including Kiwanis, Lions, National Honor Society, churches, etc.
3. Organize adult sports leagues, including beach volleyball, dodge-ball, etc; and work with local seniors to define senior priorities.
4. Find committed local champions to ensure the long-term success of programs.

CHAPTER 7. ACTION PROGRAM

The Village of Lake Odessa has prepared the following Action Program, based on a “comparison to standards” facility analysis, expertise of residents and area leaders, and the goals and objectives listed in Chapter 6. The Action Program details what the community plans to achieve within the next five years or more.

The Action Program does not supplant the goals and objectives, but should be used in conjunction with the goals and objectives. Many of the goals and objectives presented may be long-term in nature, and in many instances, entities in addition to the Village will need to work together in order to fully implement them. The Action Program recognizes this and proposes a reasonable timeframe based on public priorities. Additionally, cost estimates and a general phasing plan are included.

The Action Program is based on a comparison to standards approach, public input, and the goals and objectives.

However, parks and recreation planning should be viewed as flexible; and the timing of new projects may, in part, be influenced by the availability of property; funding resources; and cooperation of a multitude of entities. Moreover, public opinions and ideas may change or be refined over time; and this plan may be amended from time to time to reflect shifts in perception and needs. Priorities should be reviewed annually and adjusted as necessary.

Improved Infrastructure

The recreation planning process revealed a need for improved infrastructure, as many buildings and facilities have aged and are outdated. This is needed to simply enhance and increase use of existing facilities, but also to expand the opportunities offered to residents and visitors. With the exception of the potential to acquire land owned by the local public school district, or to partner with the district in opening of lands to explicit public recreation uses, land acquisition for brand new parks was not deemed a priority.

The recreation planning process revealed a need for improved infrastructure, as many buildings and facilities have aged.

While the public did not indicate that lack of activities programming is a main concern at this time, full or part-time staff can be helpful in overseeing daily efforts and coordinating activities, policies, and suggestions. The Village will annually monitor staffing needs and will continue to seek local and regional partners in the process to implement programming elements of this plan.

Accessibility

The principles of universal design are supported by this Parks and Recreation Plan. The Americans with Disabilities Act and other laws prohibit discrimination on the basis of physical ability in connection with Village recreational facilities. Developed park facilities must comply with barrier-free design standards. Tables 5 and 6 in Chapter 4 include an assessment of accessibility for public facilities. As recreational facility development or improvement is considered in the future, barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors of Lake Odessa.

Improvements can include proper unitary surfaces for wheelchairs, accessible picnic tables and restrooms, resting benches frequently placed along a walking route, and transition plates between elevation changes. To alert someone to pay attention, contrasting color or texture treatments or interpretive stations should be used. Gentle slopes, Braille, and play equipment that is easy to get to and use are strongly encouraged. Beach areas should include portable or temporary matting to allow wheelchair users an easy route to the water. In play areas, unitary surfaces, such as poured-in-place rubber tiles can be used, instead of shredded wood chips, sand or some other non-unitary surface which makes wheelchair use difficult.

Potential Resource Partners

A variety of resource partners and potential funding sources may exist to assist in implementing the strategic implementation summary provided on the following pages. A non-exhaustive summary of these resources is provided below.

A variety of resource partners and potential funding sources may exist to assist in implementing this plan.

- ◆ **Michigan Natural Resources Trust Fund.** The MNRTF can provide assistance for the Village’s outdoor recreation projects, including land acquisition and physical development of park facilities. This assistance is intended to bolster existing facilities, protect critical natural resources and establish new parkland. Development project grants may range between \$15,000 and \$300,000; there is no limit to acquisition requests. The minimum required local match is 25%. This opportunity should particularly be contemplated for general acquisition and development activities.
- ◆ **Land and Water Conservation Fund.** The LWCF is similar to the Trust Fund grant described above, in that it is meant to help fund land acquisition and park development. The minimum grant request amount is \$30,000 and the maximum grant request amount is \$100,000. The required local match is exactly 50%; meaning that total project costs range from \$60,000 to \$200,000. Natural feature preservation has historically been the primary award criteria; and as such, this opportunity should especially be taken into account when planning for new passive recreation facilities. In addition, the LWCF now places emphasis on trails, “green” technology in outdoor recreation, universal design and coordination among recreation providers.
- ◆ **Passport Grant Fund.** The Passport Grant is the third type of grant available to local units through the MDNR. The grant program may only be used for local development projects. The program is focused on renovating and improving existing parks, but the development of new parks is eligible. The minimum request for a passport grant is 7,500 and the maximum request amount is \$45,000. The minimum required local match is 25%.
- ◆ **Non-Motorized Facility Planning.** Trails encourage health and wellness, enhance quality of life, and promote sense of community. Trails also can improve non-motorized system safety. Aside from the programs described above, several other entities can provide assistance with trail funding, planning, information or construction. These include the Michigan Trails

and Greenways Alliance, the Safe Routes to School Program, the Bikes Belong Coalition, the regional planning agency, and the County Parks and Recreation Department.

In addition, the Michigan Department of Transportation may provide funding for numerous types of projects that encourage safe, accessible and efficient forms of multi-modal transport, including non-motorized facilities and other improvements related to transportation. Grant programs to look into include the Transportation Enhancement Program, Small Urban Program, and the Federal Local Safety Program.

Additionally, the Recreation Improvement Fund Grant and Recreation Trails Program Grant may help to fund projects that connect facilities on DNR-owned property. A DNR division or bureau is always the applicant, but a local government partnership may be considered if the project contributes to DNR goals and is located on, or linked to, DNR land, such as the Ionia State Recreation Area.

- ◆ **Waterways Program Grants.** Waterways Program Grants is a DNR-based initiative aimed at assisting communities in the design and construction of recreational boating facilities. Local units of government are eligible to apply, and although the minimum match required is 50%, preference is given to applicants who can exceed that match. Also, the Inland Fisheries Grant program may fund projects that improve property for fishing activity. Funding availability may be unpredictable.
- ◆ **Leveraging Resources.** Most recreation grants will stipulate a minimum required local match. It is possible to be awarded grant dollars from multiple funding sources, and use the monies leveraged from one source as the match for another. An example might be a local trail project, where the community uses MDOT funds as the match for a DNR grant. This can help save local government resources, is usually permitted by most grant programs, and is encouraged.
- ◆ **Regional Parks and Recreation Planning.** Grant application guidelines often include a provision for regional coordination and cooperation, and recreation grants are no exception. The Village will generally receive more “points” for a grant application if it can demonstrate that the proposed project is the result of collaboration with an adjacent community, regional entity or multiple units of government. The Village should therefore keep this concept in mind, especially when planning for future trail connections that may traverse more than one community.
- ◆ **Donations and Foundations.** Residents, property owners, businesses, and organizations will frequently contribute to causes that improve local quality of life. While these contributions are often pecuniary, they may also include land donations, volunteer services, or the gift of equipment or other facilities. For example, forming an entity such as “Friends of the Lake Odessa Trail” is likely to garner local support and should therefore be explored. Other foundation-

The Village may receive more “points” for a grant application when regional cooperation is demonstrated.

type entities may also be explored, as foundations are non-profit organizations that are expressly established to receive donations and use them in accordance with a plan. While endowments cannot be relied on in totality, they can contribute significantly.

- ◆ **Park Maintenance and Stewardship.** The Village may develop a park stewardship program to assure that any future facilities receive proper care, if needed. Coordination with outside agencies and organizations such as the Lakewood Public School district, local service organizations, regional athletic or bicycle associations, environmental organizations, etc. may be beneficial in accomplishing this objective.

- ◆ **Village Funds.** The general fund, a special millage, the parks budget, and bonds are possibilities to help fund new and improved facilities in the Village. The parks budget has been successful in contributing to facilities improvement and will continue to be critical to recreation services in the community. Additionally, a special millage can help the Village to provide matching funds for grant applications. However, a parks millage is not proposed; and is merely discussed here as an option. Bonds are another possibility, but these are not as flexible and usually require the constructed public project to generate revenues.

Implementation Summary

This section of Chapter 7 will provide a listing of recommendations. Some are ongoing efforts that will involve time, commitment, planning and coordination; while others are physical improvements that will require investment. This summary of implementation, presented in Table 8, includes the top priority items that will entail financial commitment from the Village. It is recommended that the plan be reviewed annually; and as part of that review, estimated costs should also be evaluated and updated as necessary.

The cost estimates in Table 8 are provided in 2011 dollars generally and based on information available at the time the plan was prepared. These figures must be viewed as preliminary estimates and not actual or proposed costs. Actual costs may be influenced by natural features, wetland presence, property owners, tree removal, topography, land values, trail-road crossings, material costs, right-of-way acquisition, engineering design fees, permit fees, etc. The details and costs of each specific project must be evaluated on an individual basis as plans and grant applications are prepared. Trail estimates should assume roughly \$70 to \$100 per linear foot for a 10-foot wide paved trail. These estimates may be high, but are inclusive of the many unknowns at this time.

Implementation Summary			
Phase	Projects	Estimated Cost	Potential Funding Sources / Resource Partners
1	Improve and expand Village Beach facilities, including shower, beach area, etc	\$100,000	Waterways Program Grant, MNRTF, LWCF, Passport Grant
2	Replace dilapidated Fairgrounds infrastructure, such as fencing, grandstands and barns and renovate baseball diamonds and install bleachers, dugouts and campsites	TBD	Fair Association, MNRTF, LWCF, Passport Grant
	Add modern restrooms and concession stand to Fairgrounds site	\$150,000	
	Upgrade electric services and install a sound system, press box, scoreboard and lighting on Fairgrounds site	TBD	
	Extend water service into Fairgrounds site	\$90,000	Fair Association
3	Non-motorized transportation facility development – begin phased trail route planning process	\$5,000	Safe Routes to School, MNRTF, LWCF, MDOT, Passport Grant, Michigan Trails and Greenways Alliance, Bikes Belong Coalition, Road Commission, County Parks Department, Recreation Improvement Fund Grant, Recreation Trails Program Grant, neighboring communities
	Non-motorized transportation facility development – apply for grant dollars	\$5,000	
	Non-motorized transportation facility development – connect with regional facilities, parks, schools and trails	TBD	
4	Upgrade Village Park restrooms and add a new pavilion, band shell or amphitheater and walkway	\$250,000	MNRTF, LWCF, Passport Grant, Lakewood Public School district, local service organizations, in-kind donations
	Add skate park to old football field	\$75,000	
	Add ice-skating facility to old football field	TBD	
	Implement programming initiatives	TBD	Local service organizations

Your Input is Needed!

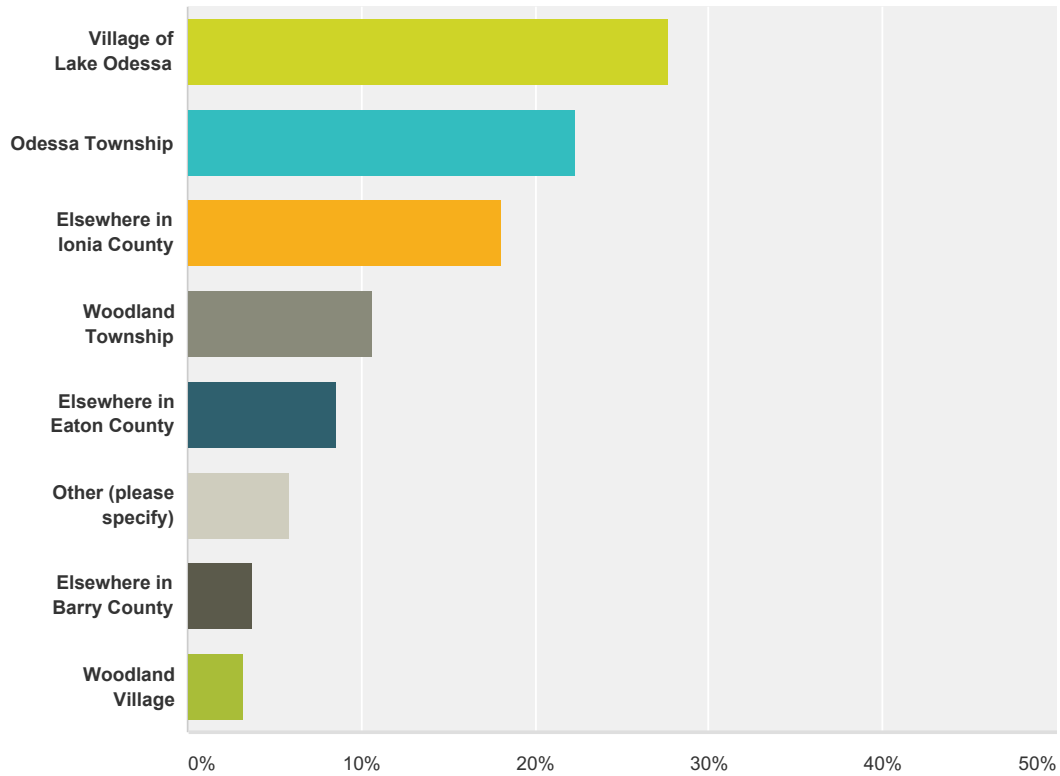
The Village of Lake Odessa is in the process of updating its 5-Year Parks and Recreation Master Plan. This Plan serves as a general guide for park and recreation planning in the Village, and it enables the Village to be eligible for recreation grants from the State of Michigan. As a part of this process, the Village is asking for resident opinions about the issues facing the community in terms of park planning and recreational amenities. The results of the survey will guide future land uses and the decision-making process.

The survey should only take a few minutes to complete and can be found on our homepage, <http://www.lakeodessa.org>. It will be online until December 25.

Thank you for your participation!

Q1 Please indicate where you live

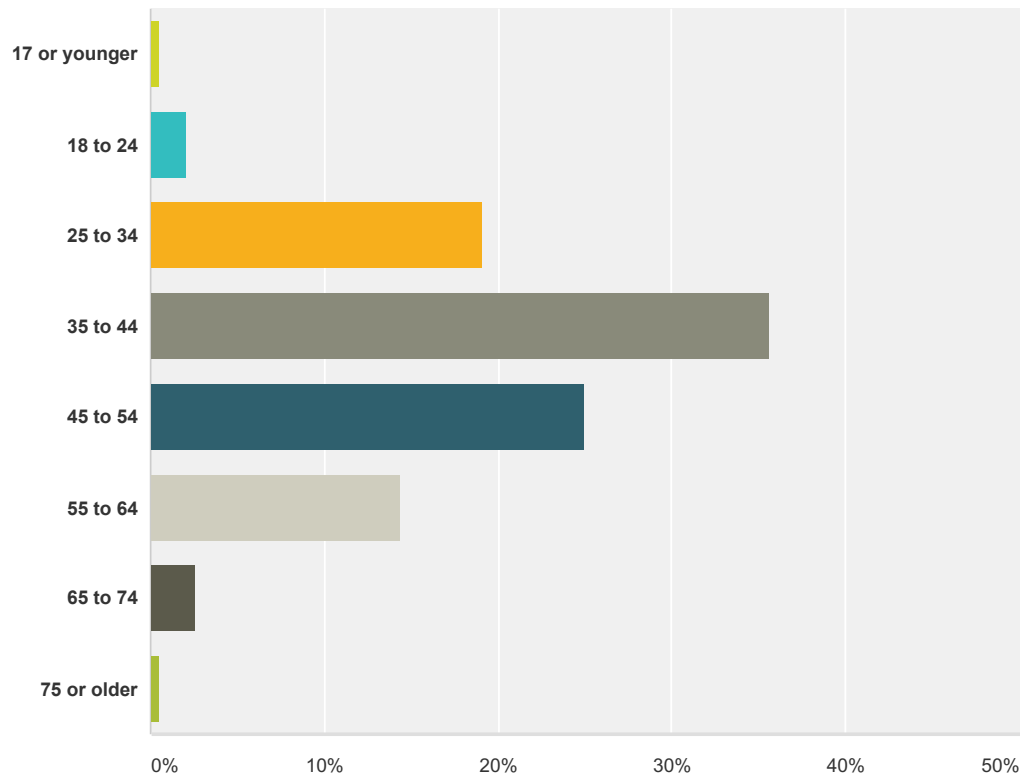
Answered: 188 Skipped: 0



Answer Choices	Responses	Count
Village of Lake Odessa	27.66%	52
Odessa Township	22.34%	42
Elsewhere in Ionia County	18.09%	34
Woodland Township	10.64%	20
Elsewhere in Eaton County	8.51%	16
Other (please specify)	5.85%	11
Elsewhere in Barry County	3.72%	7
Woodland Village	3.19%	6
Total		188

Q2 What is your age?

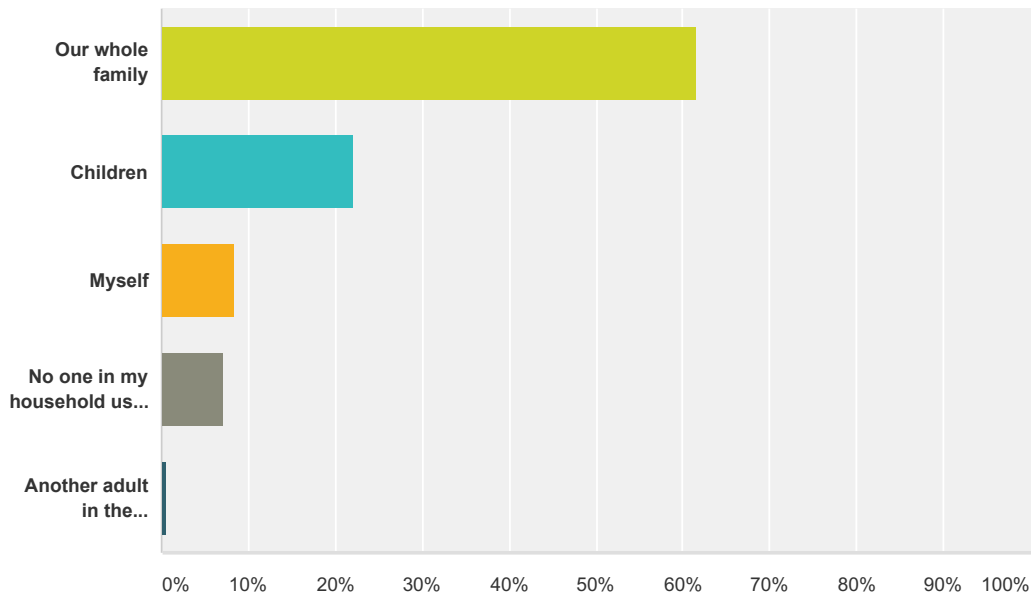
Answered: 188 Skipped: 0



Answer Choices	Responses
17 or younger	0.53% 1
18 to 24	2.13% 4
25 to 34	19.15% 36
35 to 44	35.64% 67
45 to 54	25.00% 47
55 to 64	14.36% 27
65 to 74	2.66% 5
75 or older	0.53% 1
Total	188

Q3 Who in your household is the most active user of parks?

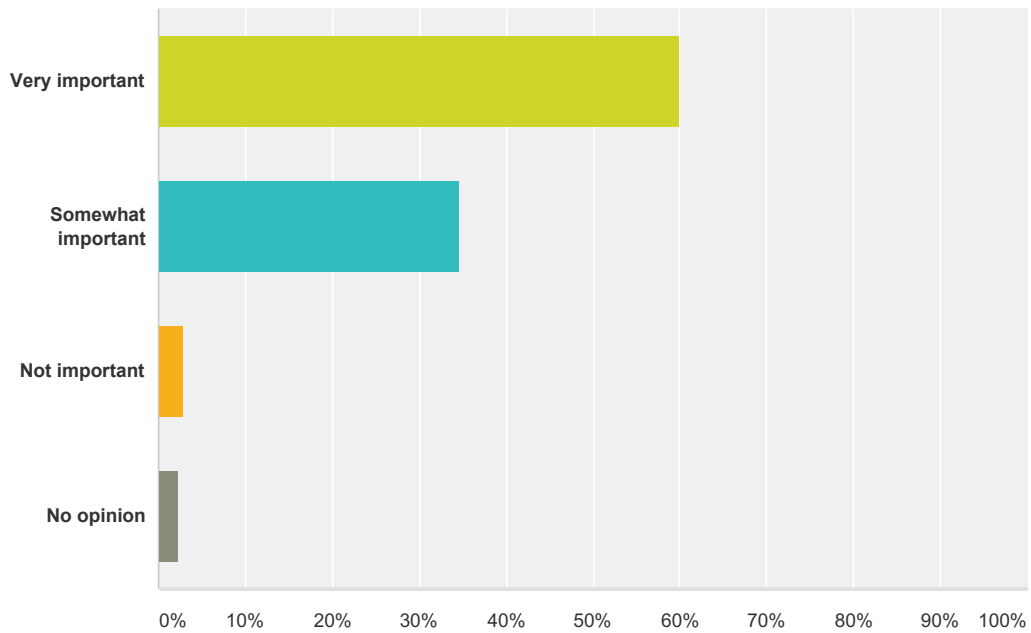
Answered: 167 Skipped: 21



Answer Choices	Responses
Our whole family	61.68% 103
Children	22.16% 37
Myself	8.38% 14
No one in my household uses parks	7.19% 12
Another adult in the household	0.60% 1
Total	167

Q4 How important are Village parks and recreation facilities to your quality of life?

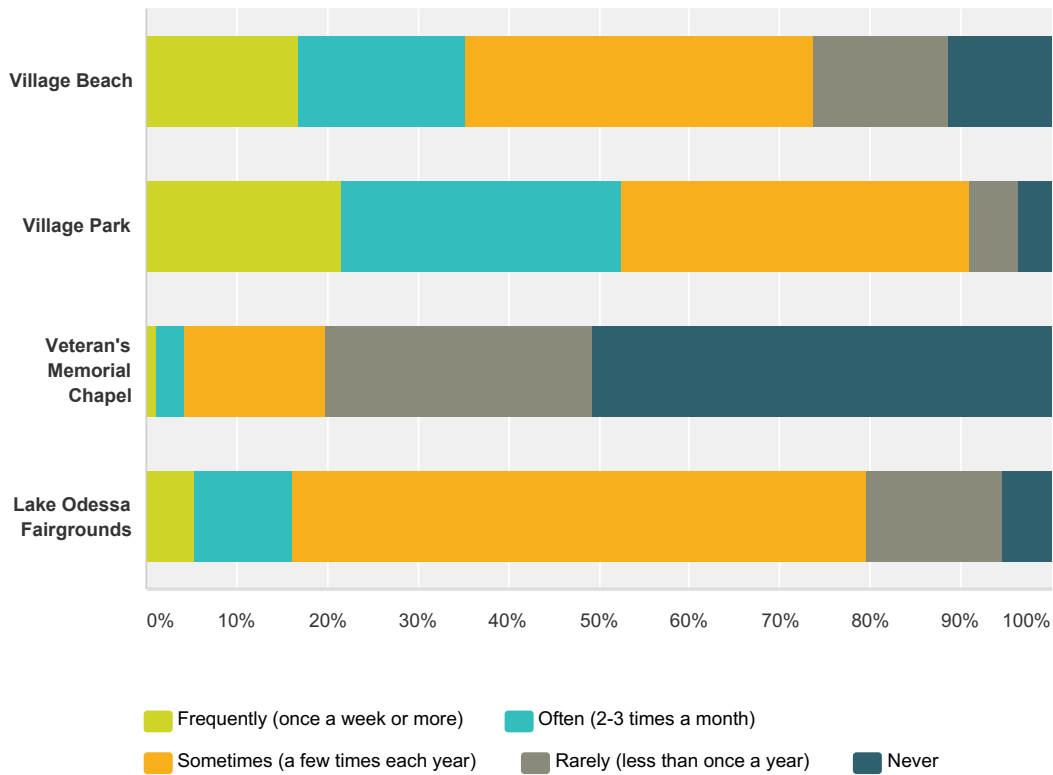
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Answer Choices	Responses	
Very important	59.88%	100
Somewhat important	34.73%	58
Not important	2.99%	5
No opinion	2.40%	4
Total		167

Q5 How often do you use the following parks?

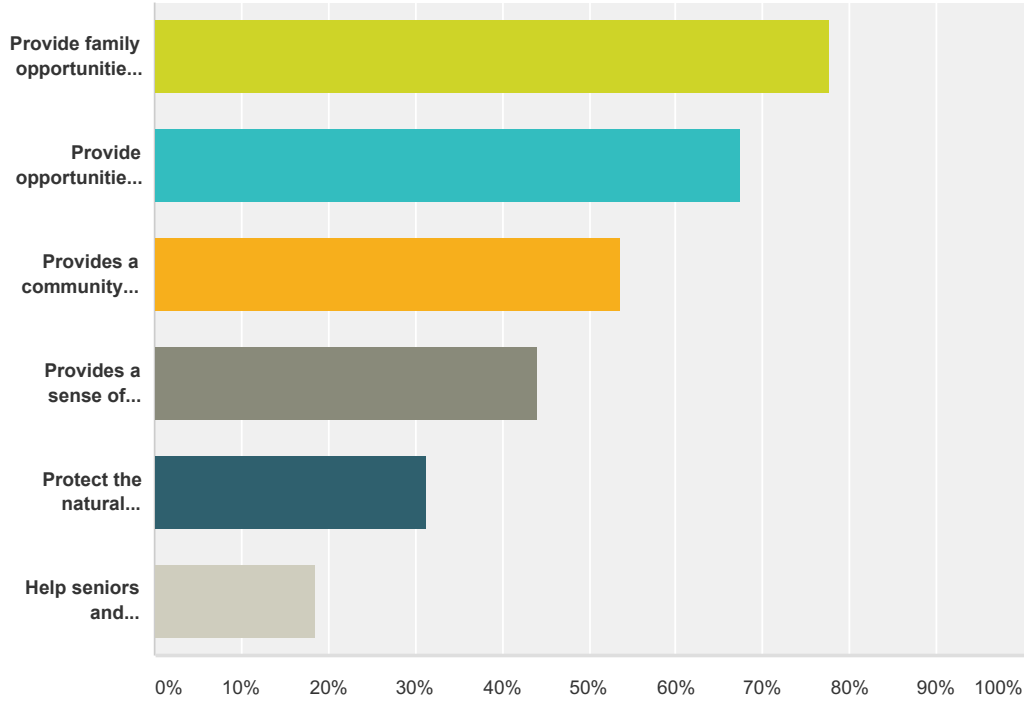
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	Frequently (once a week or more)	Often (2-3 times a month)	Sometimes (a few times each year)	Rarely (less than once a year)	Never	Total
Village Beach	16.77% 28	18.56% 31	38.32% 64	14.97% 25	11.38% 19	167
Village Park	21.69% 36	30.72% 51	38.55% 64	5.42% 9	3.61% 6	166
Veteran's Memorial Chapel	1.20% 2	3.01% 5	15.66% 26	29.52% 49	50.60% 84	166
Lake Odessa Fairgrounds	5.42% 9	10.84% 18	63.25% 105	15.06% 25	5.42% 9	166

Q6 Which of the following benefits of parks and recreation are most important to you? (Select up to three)

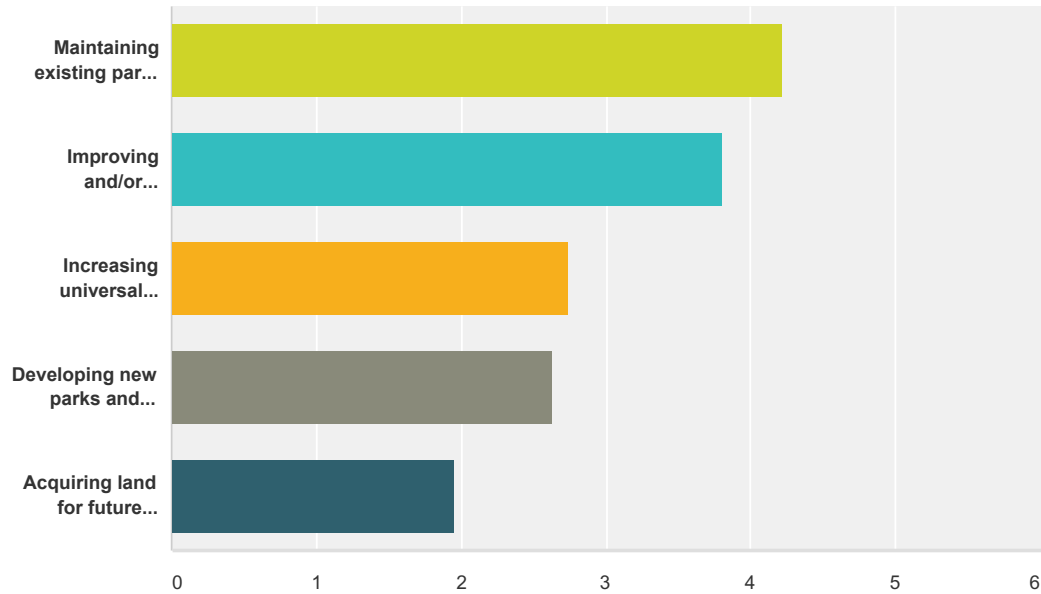
Answered: 166 Skipped: 22



Answer Choices	Responses
Provide family opportunities for outdoor gatherings/picnics	77.71% 129
Provide opportunities to enjoy nature/outdoors	67.47% 112
Provides a community gathering place	53.61% 89
Provides a sense of community pride	43.98% 73
Protect the natural environmental and wildlife	31.33% 52
Help seniors and physically-challenged people remain active	18.67% 31
Total Respondents: 166	

Q7 How important are the following in improving parks and recreation offerings in Lake Odessa? Please rank in order, with ONE (1) being the most important and SIX (6) being the least important.

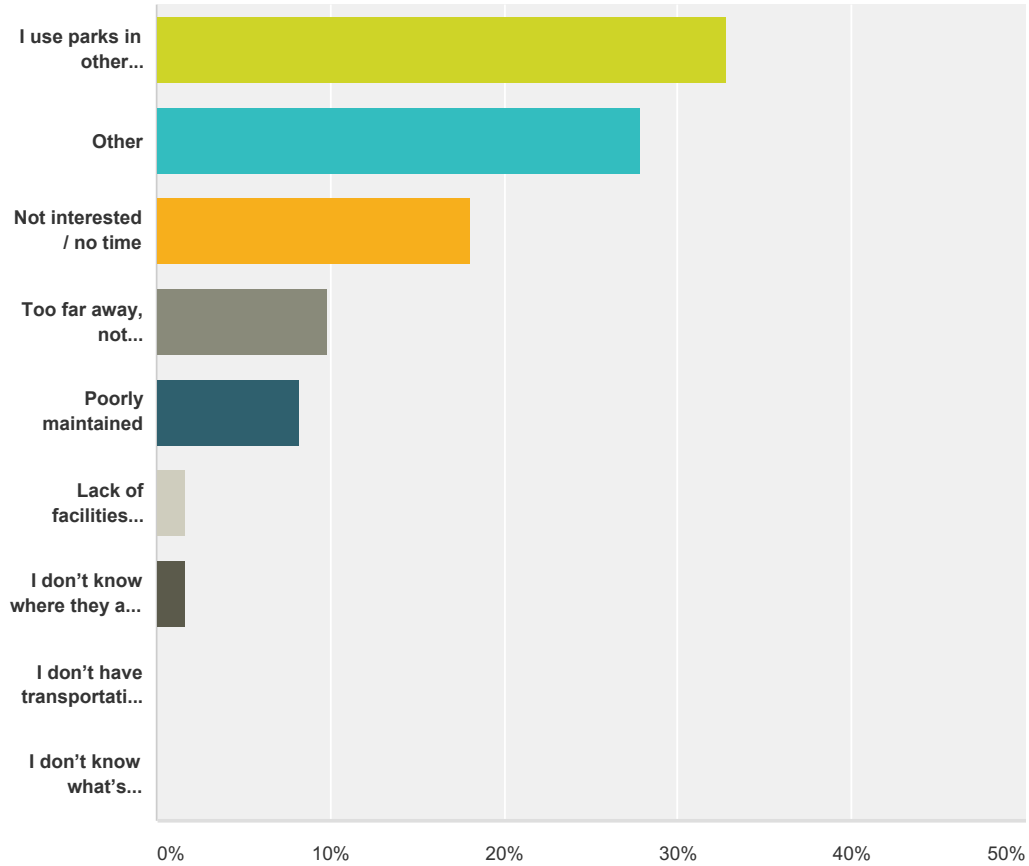
Answered: 163 Skipped: 25



	1	2	3	4	5	Total	Score
Maintaining existing parks and facilities	50.68% 75	31.08% 46	10.81% 16	4.05% 6	3.38% 5	148	4.22
Improving and/or replacing amenities at existing parks	25.35% 36	44.37% 63	19.01% 27	8.45% 12	2.82% 4	142	3.81
Increasing universal accessibility for all abilities	8.97% 14	12.82% 20	41.03% 64	17.31% 27	19.87% 31	156	2.74
Developing new parks and facilities	16.91% 23	8.82% 12	17.65% 24	33.82% 46	22.79% 31	136	2.63
Acquiring land for future parks	6.80% 10	5.44% 8	11.56% 17	28.57% 42	47.62% 70	147	1.95

Q8 If you do not currently use parks in Lake Odessa, what is the reason? Please pick your TOP choice.

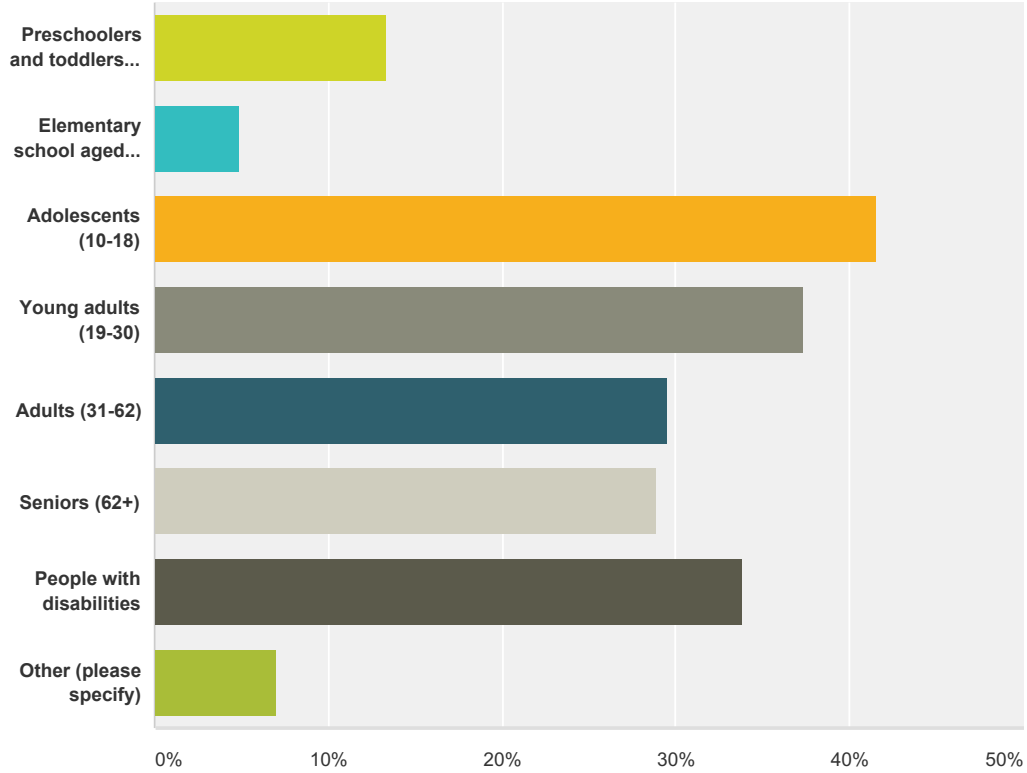
Answered: 61 Skipped: 127



Answer Choices	Responses
I use parks in other townships/cities	32.79% 20
Other	27.87% 17
Not interested / no time	18.03% 11
Too far away, not conveniently located	9.84% 6
Poorly maintained	8.20% 5
Lack of facilities	1.64% 1
I don't know where they are	1.64% 1
I don't have transportation	0.00% 0
I don't know what's available	0.00% 0
Total	61

Q9 Which groups do you feel are under-served by current recreation services and amenities? Please check all that apply.

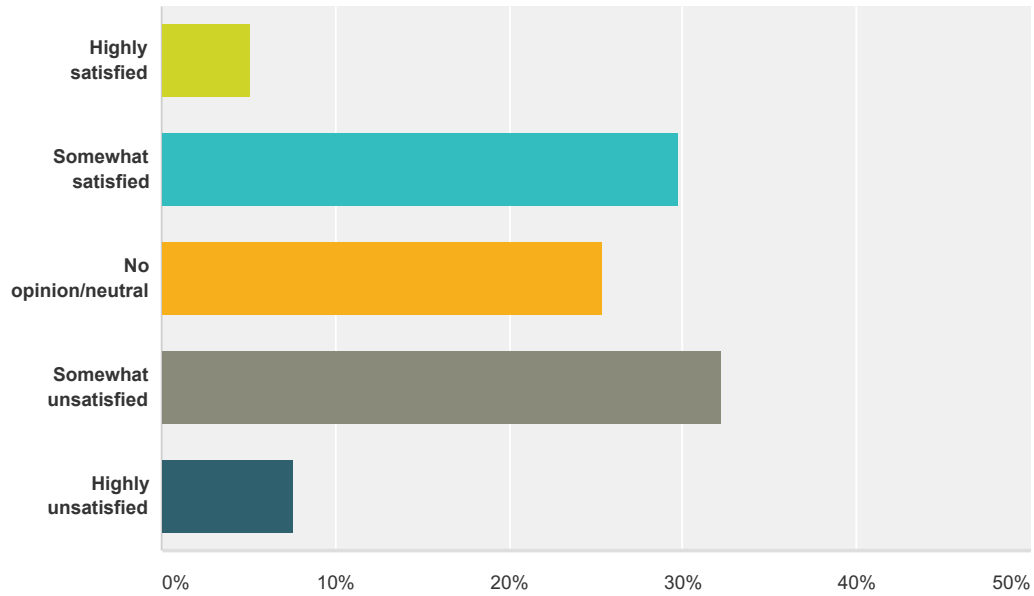
Answered: 142 Skipped: 46



Answer Choices	Responses
Preschoolers and toddlers (under 5)	13.38% 19
Elementary school aged children (5-9)	4.93% 7
Adolescents (10-18)	41.55% 59
Young adults (19-30)	37.32% 53
Adults (31-62)	29.58% 42
Seniors (62+)	28.87% 41
People with disabilities	33.80% 48
Other (please specify)	7.04% 10
Total Respondents: 142	

Q10 How satisfied are you by the community's recreation programming (camps, sports leagues, outdoor education)?

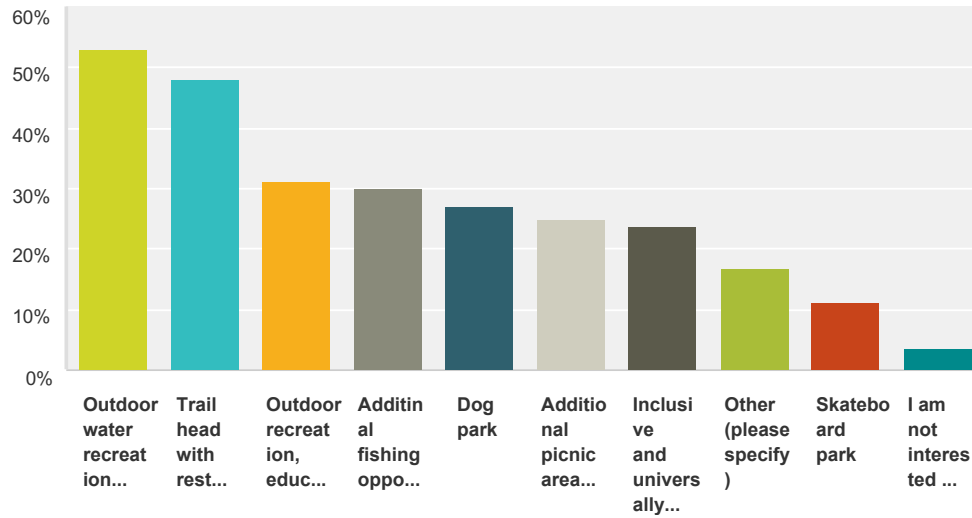
Answered: 158 Skipped: 30



Answer Choices	Responses
Highly satisfied	5.06% 8
Somewhat satisfied	29.75% 47
No opinion/neutral	25.32% 40
Somewhat unsatisfied	32.28% 51
Highly unsatisfied	7.59% 12
Total	158

Q11 What parks and recreation amenities, facilities and services are you most interested in? Please check your top three choices.

Answered: 160 Skipped: 28



Answer Choices	Responses
Outdoor water recreation (splash pad, fountains)	53.13% 85
Trail head with restroom facilities	48.13% 77
Outdoor recreation, education outreach programming	31.25% 50
Additional fishing opportunities	30.00% 48
Dog park	26.88% 43
Additional picnic areas with pavilions, grills	25.00% 40
Inclusive and universally-acceptable playground	23.75% 38
Other (please specify)	16.88% 27
Skateboard park	11.25% 18
I am not interested in any additional amenities, facilities or services.	3.75% 6
Total Respondents: 160	

Q12 Please use the space below to provide additional comments about parks and recreation to the Village of Lake Odessa

Answered: 54 Skipped: 134



Ionia County Board of Commissioners

Courthouse, 101 West Main Street, Ionia, MI 48846
616.527.5300 Fax: 616.527.5380

Declaration for a Local "State of Emergency"

To: Commanding Officer- Michigan State Police Emergency Management and Homeland Security Division; District #6 District Coordinator It. Orville Theaker

WHEREAS, Covid -19 was originally identified as the cause of an outbreak of respiratory illness first detected in Wuhan City in The Hubei Province of China. Person to person spread of the Covid-19 Virus and its variants continues to occur in the United States, Including the State of Michigan and the County of Ionia.

The County of Ionia continues to see increasing levels of positive test per million people with the seven day average as of 09/03/2021 trending upward. And the average percent positive test rate is 11%. 179 Cases per 100,000 people. Ionia County has documented 102 cases in the past week as well as 1 additional death in the last 2 weeks. Since the start of the pandemic Ionia County has documented 6679 cases of covid-19 resulting in 79 deaths.

WHEREAS, Ionia County continues to take proactive steps in response to the Covid-19 pandemic in efforts to limit the spread of this disease.

WHEREAS, The Chief Elected Official of the Ionia County Board of Commissioners has determined that extraordinary measures must be taken to stop the spread of this disease, alleviate the suffering of people, and to protect or rehabilitate property,

NOW, THEREFORE, BE IT PROCLAIMED BY THE CHIEF ELECTED OFFICIAL; BY THE IONIA COUNTY BOARD OF COMMISSIONERS IN ACCORDANCE WITH SECTION 10 (b) OF MICHIGAN PUBLIC ACT 390, P.A. 1976 AS AMMENDED:

- 1) That a Local State of Emergency is hereby declared for **Ionia County**.
- 2) The Local State of Emergency shall continue for a period of not more than 7 days from the date of this declaration unless continued or renewed by the **Ionia County Board of Commissioners**.

- 3) This declaration of a local State of Emergency shall be given prompt and general publicity and shall be filed promptly with the Michigan State Police Emergency Management Division, Michigan State Police Lakeview Post and the **Ionia County Clerk**.
- 4) The Declaration of a Local State of Emergency activates the **Ionia County Emergency Operations Plan** to direct the jurisdictions response and recovery efforts and resources so that local resources are being utilized to the fullest possible extent. This includes activation of the jurisdictions emergency operations center for coordination and control and utilization of the National Incident Management System by disaster relief forces.
- 5) That this proclamation shall take effect immediately from and after its issuance.

ORDERED this 14th Day of September, 2021

CEO, Ionia County Board of Commissioners, David Hodges

Date

IONIA COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. _____

**A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY FOR
THE PURPOSE OF PERMITTING THE COUNTY BOARD OF
COMMISSIONERS AND OTHER PUBLIC BODIES IN IONIA COUNTY
TO MEET BY ELECTRONIC AND TELEPHONIC MEANS**

WHEREAS, as recently as March 2, 2021, the Director of the Michigan Department of Health and Human Services (MDHHS) made the following findings:

"The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.

On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of September 2, 2021, Michigan had seen 1.06 million confirmed cases and 21,603 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to fewer than 200 confirmed cases per day in mid-June 2020, greatly reducing the loss of life. Beginning in October 2020, Michigan again experienced an exponential growth in cases. New cases peaked at nearly 10,000 cases per day in mid-November, followed by increases in COVID-19 hospitalizations and deaths. As of September 2021, Michigan is experiencing another surge in cases resulting from the highly contagious Delta variant.

On November 15, 2020, MDHHS issued an order enacting protections to slow the high and rapidly increasing rate of spread of COVID-19. Cases, hospitalizations, and deaths remained high through early December, threatening hospital and public health capacity. On December 7, 2020, December 18, 2020, and January 13, 2021, MDHHS issued orders sustaining those protections. These orders played a crucial role in slowing the spread in Michigan. Those lower rates prevented Michigan's healthcare system from being overwhelmed with a holiday surge.

As of September 3rd, 2021, the State of Michigan had a seven-day average of 160 cases per million people and was trending upward.

Test positivity was 9.1% as of September 3rd, 2021, and is trending upward. While indicators are down from all-time highs, the presence of the more infectious Delta variant is leading to a rapid increase in positivity and caseload.

Even where COVID-19 does not result in death, and where Michigan's emergency and hospital systems are not heavily burdened, the disease can cause great harm. Recent estimates suggest that one in ten persons who suffer from COVID-19 will experience long-term symptoms, referred to as "long COVID." These symptoms, including fatigue, shortness of breath, joint pain, depression, and headache, can be disabling. They can last for months, and in some cases, arise unexpectedly in patients with few or no symptoms of COVID-19 at the time of diagnosis. COVID-19 has also been shown to damage the heart and kidneys. Furthermore, minority groups in Michigan have experienced a higher proportion of "long COVID."

The best way to prevent these complications is to prevent transmission of COVID-19. Since December 11, 2020, the Food and Drug Administration has granted emergency use authorization to three vaccines to prevent COVID-19, providing a path to end the pandemic. Michigan is now partaking in the largest mass vaccination effort in modern history and is presently working toward vaccinating at least 70% of Michigan residents 16 years of age and older as quickly as possible.

New and unexpected challenges continue to arise: the more contagious Alpha variant was followed by the extremely contagious Delta variant. The CDC is now tracking additional variants such as Lambda and Mu.

WHEREAS, COVID-19, and the possible exposure to persons afflicted with it, constitute a clear and present danger to the health, safety, and welfare of County personnel and persons doing business with or residing in the County. Federal, state, and county orders, directives, guidelines, and recommendations, including from the Michigan Department of Health and Human Services (MDHHS) and the Centers for Disease Control (CDC), have been issued in an effort to control the COVID-19 Coronavirus pandemic declared by the World Health Organization (WHO); and

WHEREAS, these federal, state, and county orders, directives, guidelines, and recommendations include closing business establishments; cancelling, postponing, and limiting the numbers at gatherings of people; postponing or limiting the number of persons required to physically attend public meetings; and calling for appropriate steps to be taken by local governments in an effort to control the spread of COVID-19; and

WHEREAS, the Director of the MDHHS has concluded that the COVID-19 pandemic continues to constitute an epidemic in Michigan and that control of the epidemic requires restrictions on public gatherings, and;

WHEREAS, the County Board of Commissioners desires to conduct the public business of the County in a manner so as not to place at risk members of the public, County staff, or members serving on public bodies of the County; and

WHEREAS, the Chairperson of the County Board of Commissioners is authorized to declare a local state of emergency under §10(1)(b) of the Emergency Management Act, MCL 30.410(1)(b) for a period of seven (7) days, which state of emergency may be continued or renewed with the consent of the County Board of Commissioners; and

WHEREAS, §3(2) of the Open Meetings Act, MCL 15.263(2,) permits a public body to meet by electronic or telephonic means upon declaration of a local state of emergency or state of disaster if meeting in person would place at risk the personal health or safety of members of the public or members of the public body; and

WHEREAS, based on the findings made by the Michigan Department of Health and Human Services regarding the public health threat posed by the COVID-19 novel coronavirus and its variant strains, and other federal, state and county orders and directives, guidelines and recommendations, the Chairperson of the County Board of Commissioners has declared a local state of emergency under §10(1)(b) of the Emergency Management Act, MCL 30.410(1)(b) for a period of seven (7) days commencing September 13th, 2021.

NOW, THEREFORE, BE IT RESOLVED, THAT pursuant to the authority provided in §10(1)(b) of the Emergency Management Act, MCL 30.410(1)(b) and §3(2) of the Open Meetings Act, MCL 15.263(2), the Ionia County Board of Commissioners affirms the County Board Chairperson's declaration of a local state of emergency, and continues the local state of emergency through December 31, 2021, to permit the County Board of Commissioners and all other public bodies of the County to continue to meet by electronic and telephonic means after September 13th, through December 31, 2021.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Emergency Management Division of the Michigan State Police.

CEO, Ionia County Board of Commissioners
David Hodges

Date

Greg Geiger, County Clerk

Date

New Business

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-45

APPROVING SETTING THE DATE AND HOURS FOR TRICK OR TREATING IN THE VILLAGE OF LAKE ODESSA FOR 2021

WHEREAS, the Village of Lake Odessa desires to set and recognize Sunday, October 31, 2021 as the day for Trick-or-Treating within the Village; and

WHEREAS, on the aforementioned date, the Village desires to set the time from 6:00 pm EDT to 8:00 pm EDT to be specifically designated as the official time for Trick-or-Treating; and

WHEREAS, though no formal opinion has yet been adopted by the Ionia County Health Department, the Village of Lake Odessa strongly advises that all families follow the forthcoming advice by the Health Department and health officials during trick-or-treating; and

WHEREAS, Village staff would like to wish everyone a Happy Halloween and to remind motorists to be sure to slow down and be especially cognizant of children Trick-or-Treating.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council approves the date of Sunday, October 31, 2021 as the official day for Trick-or-Treating within the Village of Lake Odessa.
2. The Lake Odessa Village Council further approves designating the hours between 6:00 pm EDT and 8:00 pm EDT as the official time period for Trick-or-Treating in the Village of Lake Odessa on Sunday, October 31, 2021.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Patrick Reagan, Village Manager/ Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-46

**APPROVAL TO ACCEPT THE RESIGNATION OF JENNIFER HICKEY FROM THE
LAKE ODESSA AREA ARTS COMMISSION**

WHEREAS, Chapter Two, Article IV, Section 2-141 of the Code of Ordinance for the Village of Lake Odessa established the Lake Odessa Area Arts Commission; and

WHEREAS, this Arts Commission consists of eight (8) at-large members and one member of the Village Council; and

WHEREAS, one of the current members, Jennifer Hickey, has tendered his resignation – a copy of this message of resignation (sent to the Village President) is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village of Lake Odessa Council has received, reviewed, and accepts the resignation of Jennifer Hickey from the Lake Odessa Area Arts Commission.
3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Patrick Reagan, Village Manager/ Clerk

From: [Jennifer Hickey](#)
To: [Lake Odessa Area Arts Commission](#)
Cc: [Carrie Johnson](#); [Karen Banks](#); [Mattson Nancy](#); [Meg Hermes](#); [Patrick Reagan](#)
Subject: Resignation
Date: Wednesday, September 8, 2021 11:48:37 AM

Dear fellow board members,

After much thought and discussion with my spouse, I have decided to step down from the board. There are a lot of personal reasons for this decision. It has been a pleasure working with all of you. I wish you all the best!

Thank you,

Jennifer Hickey

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-47

APPROVING A CHANGE ORDER FOR THE WATER MAIN IMPROVEMENT PROJECT ON PEARL, PLEASANT, IONIA, AND EMERSON STREETS

WHEREAS, the Village of Lake Odessa has previously entered into an agreement with Service-Disabled Veteran's General Contractors (SDVGC) for a watermain, water service, and street improvements on Pearl, Pleasant, Ionia, and Emerson Streets in the Village of Lake Odessa; and

WHEREAS, upon amendment of the plans and excavation of the project site, Village staff, GEI Consultants, Inc, and SDVGC recognized a reduction in quantities originally deemed necessary to complete this project. A copy of the change order is attached to this resolution; and

WHEREAS, the contractor has submitted the proposed change order (a copy of which is attached to this resolution) – if accepted, this Change Order will amend the total contract price from the amended amount (from Change Order #3) of \$1,212,376.05 to \$1,063,312.41, a decrease of \$149,063.64; and

WHEREAS, Village staff recommends that this change order be approved.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the submitted Change Order #4 for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Patrick Reagan, Village Manager/ Clerk

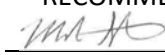
Date of Issuance: 09/20/21	Effective Date: 09/20/21
Owner: Village of Lake Odessa	Owner's Contract No.:
Contractor: SDVGC	Contractor's ProjectNo.:
Engineer: GEI Consultants of Michigan, P.C.	Engineer's Project No.: 1904446
Project: Water System Improvements	Contract Name: Ionia, Pearl, Pleasant, and Emerson

The Contract is modified as follows upon execution of this Change Order:

Description: Quantity balance for most final items

Attachments: *CO-4 Breakdown*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,148,009.79</u>	Original Contract Times: Substantial Completion: <u>October 7, 2021</u> Ready for Final Payment: <u>October 21, 2021</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>3</u> : \$ <u>63,766.26</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>3</u> : Substantial Completion: <u>7</u> Ready for Final Payment: <u>7</u> days
Contract Price prior to this Change Order: \$ <u>1,212,376.05</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 14, 2021</u> Ready for Final Payment: <u>October 28, 2021</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>(149,063.64)</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,063,312.41</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 14, 2021</u> Ready for Final Payment: <u>October 28, 2021</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u></u>	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: _____
Date: <u>09/16/21</u>	Date: _____	Date: _____

Base Bid									
Item No.	Item Description	Unit	Contract Unit Price	Original Contract Quantity	Original Contract Extension	C.O. #4 Quantity	C.O. #4 Extension	Revised Contract Quantity	Revised Contract Extension
M-0110	Mobilization (5% of Total Base Bid Maximum)	LSUM	\$ 37,000.00	1	\$ 37,000.00		\$ -	1	\$ 37,000.00
M-0210	Contractor Staking	LSUM	\$ 12,000.00	1	\$ 12,000.00		\$ -	1	\$ 12,000.00
M-0320	Maintaining Traffic	LSUM	\$ 2,810.00	1	\$ 2,810.00		\$ -	1	\$ 2,810.00
M-0410	Utility Exploration	EACH	\$ 210.00	60	\$ 12,600.00	-30	\$ (6,300.00)	36	\$ 7,560.00
M-0510	Soil Erosion and Sedimentation Control	LSUM	\$ 4,200.00	1	\$ 4,200.00		\$ -	1	\$ 4,200.00
M-0610	Utility Pole Bracing	EACH	\$ 1,000.00	3	\$ 3,000.00	-2	\$ (2,000.00)	1	\$ 1,000.00
M-1110	Pre-Construction Surface Videotaping	LSUM	\$ 4,068.75	1	\$ 4,068.75		\$ -	1	\$ 4,068.75
M-1155	Trash and Recycling Relocation	LSUM	\$ 500.00	1	\$ 500.00		\$ -	1	\$ 500.00
R-0001	Pavement Removal	SYD	\$ 1.97	8,352	\$ 16,453.44	-490	\$ (965.30)	8352	\$ 16,453.44
R-0002	Subgrade Undercutting and Backfill	CYD	\$ 26.80	3,000	\$ 80,400.00	-1956.5	\$ (52,434.20)	324	\$ 8,669.80
R-0110	Remove Concrete Sidewalk, Ramp & Drive Approach	SYD	\$ 3.99	382	\$ 1,524.18	-382	\$ (1,524.18)	0	\$ -
R-0120	Remove Concrete Curb and/or Gutter	LFT	\$ 4.50	1,236	\$ 5,562.00		\$ -	1,236	\$ 5,562.00
R-0125	Tree Removal	LSUM	\$ 250.00	1	\$ 250.00		\$ -	1	\$ 250.00
R-0220	Subbase, MDOT Class II, 12" (CIP)	SYD	\$ 10.30	8,352	\$ 86,025.60	-730.36	\$ (7,522.71)	8112	\$ 83,549.89
R-0320	Aggregate Base Under Bit., MDOT 22A, 8" (CIP)	SYD	\$ 10.21	8,352	\$ 85,273.92	-730.36	\$ (7,456.98)	8112	\$ 82,819.84
R-0410	Imported Trench Backfill, (CIP)	CYD	\$ 13.20	1,437	\$ 18,968.40	-20.6	\$ (271.92)	2696	\$ 35,592.48
R-0610	Tensor BX 1200 Geogrid	SYD	\$ 3.50	8,352	\$ 29,232.00	-2090.36	\$ (7,316.26)	6752	\$ 23,630.74
R-0710	Bituminous Mixture, MDOT 13A - Leveling Course (2.5")	TON	\$ 68.30	1,350	\$ 92,205.00		\$ -	1,431	\$ 97,737.30
R-0720	Bituminous Mixture, MDOT 13A - Top Course (1.5")	TON	\$ 77.86	780	\$ 60,730.80	71.42	\$ 5,560.76	929	\$ 72,364.64
R-0740	2" Bituminous Driveway Approach, MDOT 13A	TON	\$ 682.50	1	\$ 682.50	-1	\$ (682.50)	0	\$ -
R-0745	Bituminous Curbing	LFT	\$ 1.05	934	\$ 980.70		\$ -	934	\$ 980.70
R-0810	Gravel Driveway Approach, MDOT 23A, 6" (CIP)	SYD	\$ 9.00	250	\$ 2,250.00	1050	\$ 9,450.00	1300	\$ 11,700.00
R-0821	Aggregate Shoulder Course, MDOT 23A, 6" (CIP)	SYD	\$ 12.50	729	\$ 9,112.50		\$ -	729	\$ 9,112.50
R-0910	Concrete Sidewalk, 4"	SFT	\$ 3.62	2,400	\$ 8,688.00		\$ -	2,400	\$ 8,688.00
R-0916	Concrete Sidewalk; Paver	SFT	\$ 49.00	70	\$ 3,430.00	-70	\$ (3,430.00)	0	\$ -
R-0920	Concrete Sidewalk Ramp, w/Detectable Warning Strip	SFT	\$ 12.81	120	\$ 1,537.20	80	\$ 1,024.80	200	\$ 2,562.00
R-0930	Concrete Driveway Approach, 6"	SFT	\$ 4.46	659	\$ 2,939.14	2009	\$ 8,960.14	2668	\$ 11,899.28
R-0940	Concrete Curb and Gutter	LFT	\$ 14.70	1,236	\$ 18,169.20	22	\$ 323.40	1,258	\$ 18,492.60
R-1100	Pavement Markings	LSUM	\$ 1,200.00	1	\$ 1,200.00		\$ -	1	\$ 1,200.00
S-0110	8" SDR-26 PVC Sanitary Sewer Main	LFT	\$ 88.15	15	\$ 1,322.25	-15	\$ (1,322.25)	0	\$ -
S-0130	12" SDR-26 PVC Sanitary Sewer Main	LFT	\$ 110.49	38	\$ 4,198.62	-38	\$ (4,198.62)	0	\$ -
S-1020	Connect to Existing Sanitary Sewer Main	EA	\$ 794.30	4	\$ 3,177.20	-4	\$ (3,177.20)	0	\$ -
S-1040	Connect to Existing Sanitary Sewer Manhole	EA	\$ 916.60	2	\$ 1,833.20	-2	\$ (1,833.20)	0	\$ -
D-0308	4" CPP Storm Sewer Main	LFT	\$ 48.83	95	\$ 4,638.85		\$ -	0	\$ -
D-0309	4" SDR-26 PVC Storm Sewer Main	LFT	\$ 49.36	15	\$ 740.40	6.5	\$ 320.84	33	\$ 1,604.20
D-0320	8" SDR-26 PVC Storm Sewer Main	LFT	\$ 55.26	48	\$ 2,652.48	51.5	\$ 2,845.89	216	\$ 11,908.53
D-0340	12" SDR-26 PVC Storm Sewer Main	LFT	\$ 55.39	394	\$ 21,823.66	-16	\$ (886.24)	378	\$ 20,937.42
D-0400	Precast Drainage Structure, 48" Diameter	EA	\$ 4,516.01	10	\$ 45,160.10	-1	\$ (4,516.01)	9	\$ 40,644.09
D-0800	Drainage Structure Cover	EA	\$ 782.54	10	\$ 7,825.40	-1	\$ (782.54)	9	\$ 7,042.86
D-0830	Adjust Structure Cover	EA	\$ 275.00	5	\$ 1,375.00		\$ -	5	\$ 1,375.00
D-0910	Connect to Existing Storm Sewer Main	EA	\$ 821.30	1	\$ 821.30	-1	\$ (821.30)	0	\$ -

Item No.	Item Description	Unit	Contract Unit Price	Original Contract Quantity	Original Contract Extension	C.O. #4 Quantity	C.O. #4 Extension	Revised Contract Quantity	Revised Contract Extension
D-0920	Connect to Existing Storm Sewer Manhole	EA	\$ 865.50	3	\$ 2,596.50		\$ -	3	\$ 2,596.50
D-0930	Connect to Existing Catch Basin Lead	EA	\$ 610.20	9	\$ 5,491.80	5	\$ 3,051.00	17	\$ 10,373.40
W-0120	6" Watermain	LFT	\$ 47.86	103	\$ 4,929.58	7	\$ 335.02	121	\$ 5,767.13
W-0130	8" Watermain	LFT	\$ 52.71	2,829	\$ 149,116.59		\$ -	3029	\$ 159,658.59
W-0430	8" RSGV w/Box	EACH	\$ 1,799.86	9	\$ 16,198.74	1	\$ 1,799.86	10	\$ 17,998.60
W-0830	8" - DI Bend	EACH	\$ 495.63	26	\$ 12,886.38		\$ -	28	\$ 13,877.64
W-1110	8" x 6" Tee	EACH	\$ 853.03	7	\$ 5,971.21	-1	\$ (853.03)	6	\$ 5,118.18
W-1120	8" x 8" Tee	EACH	\$ 911.68	3	\$ 2,735.04		\$ -	4	\$ 3,646.72
W-2220	8" x 6" Reducer	EACH	\$ 453.80	1	\$ 453.80		\$ -	1	\$ 453.80
W-2510	Cut and Cap Existing Watermain	EACH	\$ 539.37	8	\$ 4,314.96	-3	\$ (1,618.11)	5	\$ 2,696.85
W-2520	Connect to Existing Watermain	EACH	\$ 3,107.05	5	\$ 15,535.25	-1	\$ (3,107.05)	5	\$ 15,535.25
W-2530	Watermain Crossing	EACH	\$ 820.84	3	\$ 2,462.52	-3	\$ (2,462.52)	0	\$ -
W-2550	Trench Undercut and Backfill	CYD	\$ 66.13	320	\$ 21,161.60	-320	\$ (21,161.60)	0	\$ -
W-2610	Hydrant Assembly	EACH	\$ 4,243.33	7	\$ 29,703.31		\$ -	7	\$ 29,703.31
W-2620	Remove Existing Hydrant	EACH	\$ 477.00	3	\$ 1,431.00		\$ -	3	\$ 1,431.00
W-2660	Abandon Existing Valve Box	EACH	\$ 200.00	3	\$ 600.00	-2	\$ (400.00)	1	\$ 200.00
WS-0940	1" Type K Copper Water Service	LFT	\$ 26.86	1,053	\$ 28,283.58	76	\$ 2,041.36	1201	\$ 32,258.86
WS-0941	2" HDPE Plastic Water Service	LFT	\$ 40.21	31	\$ 1,246.51	-31	\$ (1,246.51)	0	\$ -
WS-0942	Non-Standard Water Service Replacement	EACH	\$ 1,015.66	35	\$ 35,548.10	-37	\$ (37,579.42)	0	\$ -
WS-1020	1" Corporation Stop	EACH	\$ 412.15	34	\$ 14,013.10	-3	\$ (1,236.45)	33	\$ 13,600.95
WS-1021	2" Corporation Stop	EACH	\$ 800.82	1	\$ 800.82	-1	\$ (800.82)	0	\$ -
WS-1120	1" Curb Stop and Box	EACH	\$ 655.76	34	\$ 22,295.84	-4	\$ (2,623.04)	32	\$ 20,984.32
WS-1121	2" Curb Stop and Box	EACH	\$ 928.75	1	\$ 928.75	-1	\$ (928.75)	0	\$ -
WS-1140	1" Water Service Meter Pit	EACH	\$ 1,017.54	3	\$ 3,052.62	3	\$ 3,052.62	6	\$ 6,105.24
WS-1210	Connect to Existing Water Service	EACH	\$ 439.84	35	\$ 15,394.40	-7	\$ (3,078.88)	30	\$ 13,195.20
ALT-01	Remove Concrete Sidewalk, Ramp & Drive Approach	SYD	\$ 3.99	1,400	\$ 5,586.00		\$ -	1400	\$ 5,586.00
ALT-02	Concrete Sidewalk, 4"	SFT	\$ 3.85	12,600	\$ 48,510.00	-855	\$ (3,291.75)	11745	\$ 45,218.25
CO-01	Detour Signage	LSUM	\$ 3,360.00	-	\$ -		\$ -	1	\$ 3,360.00
CO-02	4" RSGV w/box	EA	\$ 1,496.00	-	\$ -		\$ -	1	\$ 1,496.00
CO-03	4" Water Service	LFT	\$ 51.71	-	\$ -		\$ -	9	\$ 465.39
CO-04	8" Tapping Sleeve	EA	\$ 1,220.00	-	\$ -		\$ -	1	\$ 1,220.00
CO-05	4" Bends	EA	\$ 385.28	-	\$ -		\$ -	2	\$ 770.56
CO-06	10" PVC Storm Sewer	LFT	\$ 55.26	-	\$ -		\$ -	110	\$ 6,078.60
					\$ 1,148,609.79	\$ (149,063.64)	\$ 1,063,312.41		

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-48

APPROVING PAY APPLICATION #4 FROM SERVICE-DISABLED VETERAN'S GENERAL CONTRACTING FOR THE WATER MAIN IMPROVEMENT PROJECT ON PEARL, PLEASANT, IONIA, AND EMERSON STREETS

WHEREAS, the Village of Lake Odessa has previously entered into an agreement with Service-Disabled Veteran's General Contracting (SDVGC) for a watermain, water service, and street improvements on Pearl, Pleasant, Ionia, and Emerson Streets in the Village of Lake Odessa; and

WHEREAS, SDVGC has submitted, through GEI Consultants, Inc, the fourth pay application for their work on this project – this application is attached to this resolution; and

WHEREAS, Pay Application #4 is for the sum of \$537,434.09.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the submitted Pay Application #4 from Service-Disabled Veteran's General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets, in the amount of \$537,434.09.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Patrick Reagan, Village Manager/ Clerk

Contractor's Application for Payment No.

4

Application Period: 8/7/21-9/14/21		Application Date: 9/15/2021
To (Owner): Village of Lake Odessa	From (Contractor): Service Disabled Veterans General Contracting	Via (Engineer): GEI Consultants
Project: Lake Odessa Water System Improvements	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 1904446

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,148,609.79
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,148,609.79
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$1,029,530.01
5. RETAINAGE:		
a. 5% X \$1,029,530.01 Work Completed.....	\$	\$51,476.50
b. X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$51,476.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$978,053.51
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$440,619.42
8. AMOUNT DUE THIS APPLICATION.....	\$	\$537,434.09
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$129,519.27

Contractor's Certification

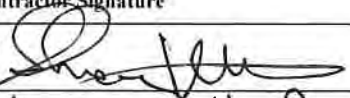
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents

Contractor Signature

By:  Date: 9/15/21

SHAWN MILLS PROJECT MANAGER

Payment of: \$ 537,434.09
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)
09/16/21

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Date)
Funding or Financing Entity (if applicable)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Lake Odessa Water System Improvements											Application Number: 4							
Application Period: 8/7/21-9/14/21											Application Date: 9/15/2021							
A					B						C		D		E	F		
Item					Contract Information						Value of Work		Materials Presently	Total Completed		% (F/B)	Balance to Finish	
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Pay App #1	Pay App #2	Pay App #3	Pay App #4	Estimated Quantity Installed	Value of Work Installed to Date	Stored (not in C)	and Stored to Date (D + E)	(F / B)	(B - F)			
M 0110	Mobilization (5% of Total Base Bid Maximum)	1.00	LSUM	\$ 37,000.00	\$37,000.00	0.5	0.5			1	\$37,000.00		\$37,000.00	100.0%				
M 0210	Contractor Staking	1.00	LSUM	\$ 12,000.00	\$12,000.00	0.5			0.5	1	\$12,000.00		\$12,000.00	100.0%				
M 0320	Maintaining Traffic	1.00	LSUM	\$ 2,810.00	\$2,810.00	1				1	\$2,810.00		\$2,810.00	100.0%				
M 0410	Utility Exploration	60.00	EACH	\$ 210.00	\$12,600.00		14	7		21	\$4,410.00		\$4,410.00	35.0%	\$8,190.00			
M 0510	Soil Erosion and Sedimentation Control	1.00	LSUM	\$ 4,200.00	\$4,200.00	0.5			0.5	1	\$4,200.00		\$4,200.00	100.0%				
M 0610	Utility Pole Bracing	3.00	EACH	\$ 1,000.00	\$3,000.00			1		1	\$1,000.00		\$1,000.00	33.3%	\$2,000.00			
M 1110	Pre-Construction Surface Videotaping	1.00	LSUM	\$ 4,068.75	\$4,068.75	1				1	\$4,068.75		\$4,068.75	100.0%				
M 1155	Trash and Recycling Relocation	1.00	LSUM	\$ 500.00	\$500.00					1	\$500.00		\$500.00	100.0%				
H 0001	Pavement Removal	8352.00	SYD	\$ 1.97	\$16,453.44	8352				8352	\$16,453.44		\$16,453.44	100.0%				
H 0002	Subgrade Undercutting and Backfill	3000.00	LYD	\$ 26.80	\$80,400.00				323.5	323.5	\$8,669.80		\$8,669.80	10.8%	\$71,730.20			
H 0110	Remove Concrete Sidewalk, Ramp & Drive Approach	387	SYD	\$ 3.99	\$1,524.18										\$1,524.18			
H 0120	Remove Concrete Curb and/or Gutter	1,236	LF	\$ 4.50	\$5,562.00				1236	1236	\$5,562.00		\$5,562.00	100.0%				
H 0125	Tree Removal	1	LSUM	\$ 250.00	\$250.00										\$250.00			
H 0220	Subbase MDOT Class II, 12" (CIP)	8,352	SYD	\$ 10.30	\$86,025.60			1188	6923.64	8111.64	\$83,549.89		\$83,549.89	97.1%	\$2,475.71			
H 0320	Aggregate Base Under Bit. MDOT 22A, 8" (CIP)	8,352	SYD	\$ 10.21	\$85,273.92			1188	6923.64	8111.64	\$82,819.84		\$82,819.84	97.1%	\$2,454.08			
H 0410	Imported Trench Backfill (CIP)	1,487	CYD	\$ 13.20	\$18,968.40	467	965	1200.2	64.2	2696.4	\$35,592.48		\$35,592.48	187.0%	-\$16,624.08			
H 0610	Tensar BX 1200 Geogrid	8,352	SYD	\$ 3.50	\$29,232.00				6751.64	6751.64	\$23,630.74		\$23,630.74	80.8%	\$5,601.26			
H 0710	Bituminous Mixture, MDOT 13A - Leveling Course (2.5")	1,350	TON	\$ 68.30	\$92,205.00				1267.76	1267.76	\$86,588.01		\$86,588.01	93.9%	\$5,616.99			
H 0720	Bituminous Mixture, MDOT 13A - Top Course (1.5")	780	TON	\$ 77.86	\$60,730.80				929.42	929.42	\$72,364.64		\$72,364.64	119.2%	-\$11,633.84			
R 0740	2" Bituminous Driveway Approach, MDOT 13A	1	TON	\$ 682.50	\$682.50										\$682.50			
R 0745	Bituminous Curbing	934	LF	\$ 1.05	\$980.70				934	934	\$980.70		\$980.70	100.0%				
R 0810	Gravel Driveway Approach, MDOT 23A, 6" (CIP)	250	SYD	\$ 9.00	\$2,250.00				1300	1300	\$11,700.00		\$11,700.00	520.0%	-\$9,450.00			
R 0821	Aggregate Shoulder Course, MDOT 23A, 6" (CIP)	729	SYD	\$ 12.50	\$9,112.50				729	729	\$9,112.50		\$9,112.50	100.0%				
R 0910	Concrete Sidewalk, 4"	2,400	SF	\$ 3.62	\$8,688.00				2400	2400	\$8,688.00		\$8,688.00	100.0%				
R 0916	Concrete Sidewalk, Paver	70	SF	\$ 49.00	\$3,430.00										\$3,430.00			
R 0920	Concrete Sidewalk Ramp, w/ Detectable Warning Strip	120	SF	\$ 12.81	\$1,537.20				120	120	\$1,537.20		\$1,537.20	100.0%				
R 0930	Concrete Driveway Approach, 6"	659	SF	\$ 4.46	\$2,939.14				2668	2668	\$11,899.28		\$11,899.28	404.9%	-\$8,960.14			
R 0940	Concrete Curb and Gutter	1,236	LF	\$ 14.70	\$18,169.20				1258	1258	\$18,492.60		\$18,492.60	101.8%	-\$323.40			
R 1100	Pavement Markings	1	LSUM	\$ 1,200.00	\$1,200.00										\$1,200.00			
S 0110	8" SDR-26 PVC Sanitary Sewer Main	25	LF	\$ 88.15	\$1,322.25										\$1,322.25			
S 0130	12" SDR-26 PVC Sanitary Sewer Main	38	LF	\$ 110.49	\$4,198.62										\$4,198.62			
S 1020	Connect to Existing Sanitary Sewer Main	4	EA	\$ 794.30	\$3,177.20										\$3,177.20			
S 1040	Connect to Existing Sanitary Sewer Manhole	2	EA	\$ 916.60	\$1,833.20										\$1,833.20			
S 0110	4" CPP Storm Sewer Main	99	LF	\$ 48.83	\$4,638.85										\$4,638.85			
S 0130	4" SDR-26 PVC Storm Sewer Main	15	LF	\$ 49.36	\$740.40			8	6.5	32.5	\$1,604.20		\$1,604.20	216.7%	-\$863.80			
S 1020	8" SDR-26 PVC Storm Sewer Main	48	LF	\$ 55.26	\$2,652.48			47	117	51.5	\$11,908.53		\$11,908.53	449.0%	-\$9,256.05			
S 1040	12" SDR-26 PVC Storm Sewer Main	394	LF	\$ 55.39	\$21,823.66			367	11	378	\$20,937.42		\$20,937.42	95.9%	\$886.24			
D 0400	Precast Drainage Structure, 48" Diameter	10	EA	\$ 4,516.01	\$45,160.10			3	6	9	\$40,644.09		\$40,644.09	90.0%	\$4,516.01			
D 0800	Drainage Structure Cover	10	EA	\$ 782.54	\$7,825.40			3	6	9	\$7,042.86		\$7,042.86	90.0%	\$782.54			
D 0830	Adjust Structure Cover	5	EA	\$ 275.00	\$1,375.00					5	\$1,375.00		\$1,375.00	100.0%				
D 0910	Connect to Existing Storm Sewer Main	1	EA	\$ 821.30	\$821.30										\$821.30			
D 0920	Connect to Existing Storm Sewer Manhole	4	EA	\$ 865.50	\$2,596.50			1		2	\$2,596.50		\$2,596.50	100.0%				
D 0930	Connect to Existing Catch Basin Lead	5	EA	\$ 610.20	\$5,491.80			1	11	2	\$8,542.80		\$8,542.80	155.6%	-\$3,051.00			
W 0120	6" Watermain	104	LF	\$ 47.86	\$4,929.58			31	82.5	7	\$120.5		\$5,767.13	117.0%	-\$837.55			
W 0130	8" Watermain	2,829	LF	\$ 52.71	\$149,116.59	524	1066	1236.5	65	2891.5	\$152,410.97		\$152,410.97	102.2%	-\$3,294.38			
W 0430	8" RSGV w/Box	9	EACH	\$ 1,799.86	\$16,198.74	1	5	2	2	10	\$17,998.60		\$17,998.60	111.1%	-\$1,799.86			
W 0830	8" - DI Bend	26	EACH	\$ 495.63	\$12,886.38	1	2	7	2	12	\$5,947.56		\$5,947.56	46.2%	\$6,938.82			
W-2110	8" x 6" Tee	7	EACH	\$ 853.03	\$5,971.21			1	5	6	\$5,118.18		\$5,118.18	85.7%	\$853.03			

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Lake Odessa Water System Improvements											Application Number: 4						
Application Period: 8/7/21-9/14/21											Application Date: 9/15/2021						
A					B					C	D	E	F				
Item					Contract Information												
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Pay App #1	Pay App #2	Pay App #3	Pay App #4	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (E / B)	Balance to Finish (B - F)		
W-1120	8" x 8" Tee	1	EACH	\$ 911.68	\$2,735.04	1	3			4	\$3,646.72		\$3,646.72	133.3%	-\$911.68		
W-2220	8" x 6" Reducer	1	EACH	\$ 453.80	\$453.80				1	1	\$453.80		\$453.80	100.0%			
W-2510	Cut and Cap Existing Watermain	1	EACH	\$ 539.37	\$4,314.96			1	2	5	\$2,696.85		\$2,696.85	62.5%	\$1,618.11		
W-2520	Connect to Existing Watermain	5	EACH	\$ 3,107.05	\$15,535.25			1	2	2	\$15,535.25		\$15,535.25	100.0%			
W-2530	Watermain Crossing	1	EACH	\$ 820.84	\$2,462.52										\$2,462.52		
W-2550	Trench Undercut and Backfill	320	CYD	\$ 66.13	\$21,161.60										\$21,161.60		
W-2610	Hydrant Assembly	7	EACH	\$ 4,243.33	\$29,703.31		2	5		7	\$29,703.31		\$29,703.31	100.0%			
W-2620	Remove Existing Hydrant	1	EACH	\$ 477.00	\$1,431.00				3	3	\$1,431.00		\$1,431.00	100.0%			
W-2660	Abandon Existing Valve Box	1	EACH	\$ 200.00	\$600.00			1		1	\$200.00		\$200.00	33.3%	-\$400.00		
WS-0940	1" Type K Copper Water Service	1,054	LF	\$ 26.86	\$28,283.58		66	357	778	1,201	\$32,258.86		\$32,258.86	114.1%	-\$3,975.28		
WS-0941	2" HDPE Plastic Water Service	31	LF	\$ 40.21	\$1,246.51										\$1,246.51		
WS-0942	Non-Standard Water Service Replacement	35	EACH	\$ 1,015.68	\$35,548.10										\$35,548.10		
WS-1020	1" Corporation Stop	34	EACH	\$ 412.15	\$14,013.10		2	11	20	33	\$13,600.95		\$13,600.95	97.1%	\$412.15		
WS-1021	2" Corporation Stop	1	EACH	\$ 800.82	\$800.82										\$800.82		
WS-1120	1" Curb Stop and Box	34	EACH	\$ 655.76	\$22,295.84		2	11	19	32	\$20,984.32		\$20,984.32	94.1%	\$1,311.52		
WS-1121	2" Curb Stop and Box	1	EACH	\$ 928.75	\$928.75										\$928.75		
WS-1140	1" Water Service Meter Pit	3	EACH	\$ 1,017.54	\$3,052.62				3	3	\$6,105.24		\$6,105.24	200.0%	-\$3,052.62		
WS-1210	Connect to Existing Water Service	30	EACH	\$ 439.84	\$13,195.20		2	8	20	30	\$13,195.20		\$13,195.20	85.7%	\$2,199.20		
R-0110	Remove Concrete Sidewalk Ramp & Drive Approach		STD	\$ 3.99					1400	1400	\$5,586.00		\$5,586.00	#DIV/0!	-\$5,586.00		
R-0910	Concrete Sidewalk -4"		SFT	\$ 3.85					11745	11745	\$45,218.25		\$45,218.25	#DIV/0!	-\$45,218.25		
CO-01	Detour Signage	1	LSUM	\$ 3,360.00	\$3,360.00			1		1	\$3,360.00		\$3,360.00	100.0%			
CO-02	4" RSGV w/box	1	EA	\$ 1,496.00	\$1,496.00			1		1	\$1,496.00		\$1,496.00	100.0%			
CO-03	4" Water Service	9	U-T	\$ 51.71	\$465.39			9		9	\$465.39		\$465.39	100.0%			
CO-04	8" Tapping Sleeve	1	EA	\$ 1,220.00	\$1,220.00			1		1	\$1,220.00		\$1,220.00	100.0%			
CO-05	4" Bends	2	EA	\$ 385.28	\$770.56			2		2	\$770.56		\$770.56	100.0%			
CO-06	10" PVC Storm Sewer	104	LF	\$ 55.26	\$5,747.04		104	6		110	\$6,078.60		\$6,078.60	105.8%	-\$331.56		
Totals					\$1,107,572.78						\$1,029,530.01		\$1,029,530.01	90.9%	\$78,042.77		

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-49

APPROVING THE PROPOSED AMENDMENT TO THE ENGINEERING SERVICES AGREEMENT BETWEEN THE VILLAGE OF LAKE ODESSA

WHEREAS, the Village reached an agreement with GEI Consultants, Inc to perform engineering for the Pearl, Pleasant, Ionia, and Emerson Street Water/ Street Improvement project; and

WHEREAS, the original cost for this engineering work was to be \$158,500; and

WHEREAS, GEI Consultants, Inc has provided an amendment to this contract, due to extra engineering work performed in conjunction with the aforementioned project – a copy of this amendment is attached to this resolution; and

WHEREAS, this request, if approved, would be an increase of \$36,671.75.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council approves the proposed amendment to the Engineering Services Agreement between the Village of Lake Odessa and GEI Consultants, Inc, as submitted.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 20, 2021

Patrick Reagan, Village Manager/Clerk/



Geotechnical September 16, 2021
Environmental Project No. 1904446

Water Resources Mr. Patrick Reagan, Manager manager@lakeodessa.org
Ecological Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

RE: Addendum for Engineering Services for Ionia, Pearl, Pleasant, and Emerson Improvements

Dear Patrick:

GEI Consultants thanks you for your continued support through the Ionia, Pearl, Pleasant, and Emerson Improvements project. As we have discussed a few times, the pandemic, and the resulting year delay in the project, resulted in additional costs for engineering. In addition, during that delay, GEI was tasked with preparing and applying for grant funding. During that time, GEI's bills totaled \$17,314.75, which covered additional engineering (the grant was for areas outside of the original project scope, including an expanded area of Emerson Street as well as additional parking and negotiation with the DDA), the grant application itself, and additional coordination meetings and conversations with the Village. This covered work from April of 2020 through January of 2021.

After conclusion of the grant application, it was decided to move forward with the project. GEI updated the plans and project manuals to reflect the new time frame and issued the project for bids in February of 2021. The updates to the plans and specifications involved \$4,811 worth of effort.

Our costs for oversight and testing are also higher with a year delay. In addition, project scope was added during construction to extend the project down Emerson Street. In addition to these factors, construction oversight and testing was slated for 12 weeks. The project lasted 13 weeks of full time construction, as well as completion and punch list beyond that time frame. Lastly, the project required much more cut and fill than anticipated, resulting in needing additional time for construction testing subconsultants on the site to test backfill. Additional costs due to the delay, scope change and construction time are estimated to be \$14,546.

We appreciate very much the relationship working with the Village, and believe that through a challenging time, this relationship has allowed us to successfully complete this project for the Village and keeping the construction cost under budget. We ask that the contract be amended to reflect the additional scope changes, in the amount of \$36,671.75.

If you have any questions, please do not hesitate to contact me.

Sincerely,

GEI CONSULTANTS OF MICHIGAN, P.C.



Mark F Stoor, P.E.
Senior Project Manager



Jamie Matus, PE
Vice President

Indicate acceptance of amendment amount by signing below:

Patrick Reagan, Village Manager

Date