



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, JUNE 21, 2021 - 7:00 P.M.
Page Memorial Building – Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849**

PER PA 254 of 2020 AND THE MICHIGAN OPEN MEETINGS ACT, THIS MEETING WILL BE HELD BOTH ELECTRONICALLY AND IN-PERSON AT THE PAGE MEMORIAL BUILDING

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Citizen Comment on Agenda Items:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

V. Minutes: To approve the following Village Council meeting minutes:

- (a) Minutes from the Regular Council Meeting on May 17, 2021

VI. Bills:

- a) Approve bills equal to or less than \$3,000.00 each from 5/1//2021 to 5/31/2021
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. BB&T Governmental Finance – 2017 Refunding Bond Payment -- \$61,497.50 (*Paid*)
 - ii. Ferguson Waterworks – Valve Exerciser Package -- \$4,812.50 (*Paid*)

VII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – May 2021 Minutes

- c) Lake Odessa Area Arts Commission – May 2021 Meeting Minutes

VIII. Departmental Reports:

- a) Village Manager's Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

IX. Committee Reports

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

X. Presentations/ Legislative Update

- a) Mark Stoor, GEI Consultants, Inc – Ionia, Pearl, Pleasant, and Emerson Streets Watermain and Street Improvement Project Update

XI. Discussion Items

- a) Electronic Message Board/ Entrance Sign on Jordan Lake Avenue – RE: Repairs

XII. Public Hearing

- a) None

XIII. Unfinished Business

- a) None

XIV. New Business:

- a) Proposed Resolution 2021-31: Approving the Recommendation from the Ad Hoc Website Committee to Accept the Proposal for the Design of a New Village Website from Municode
- b) Proposed Resolution 2021-32: Approving a Change Order for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets
- c) Proposed Resolution 2021-33: Approving Pay Request #1 from Service Disabled Veterans General Contractors (SDVGC) for Work Performed on Ionia, Pearl, Pleasant, and Emerson Streets in the Amount of \$78,231.42
- d) Proposed Resolution 2021-34: Approving the Updated Park and Recreation Donation Policy
- e) Proposed Resolution 2021-35: Approving the Village's Annual Commitment to the Ionia County Economic Alliance for the Sum of \$2,000.00

XV. Miscellaneous Correspondence:

- a) None

XVI. Trustee Comments

XVII. Public Comment

Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record.

XVIII. Adjournment

**The Village of Lake Odessa Council
Page Building
839 Fourth Avenue
Lake Odessa, Michigan 48849**

Phone: 616-374-7110 Fax: 616-374-0040

Website where meeting notices are posted:

www.lakeodessa.org/public-notices.html

MEETING NOTICE

**Village of Lake Odessa
Village Council
Monday, June 21, 2021
7:00 pm**

**PER PA 254 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT, THIS MEETING WILL BE HELD
BOTH “IN PERSON” AND ELECTRONICALLY**

The Council for the Village of Lake Odessa will hold their regular monthly Council meeting on Monday, June 21, 2021 at 7:00 pm. This meeting will be held both “In Person” at the Page Memorial Building and electronically pursuant to Michigan PA 254 of 2020 and the Michigan Open Meetings Act.

The public may participate in the meeting electronically and may make public comment through either of the following methods:

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://zoom.us/join>

Meeting ID: 811 2071 5324

Passcode: 286878

Or

Call in by telephone:

Phone number: (312) 626-6799

Meeting ID: 811 2071 5324

Passcode: 286878

Remote public comment is available for the Village Council Meeting by emailing: manager@lakeodessa.org no later than 4:30 pm on Monday, June 21, 2021. Comment may also be made during the electronic public comment portion listed on the agenda.

It is the policy of the Village of Lake Odessa that all village-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the village office at (616) 374-7110 or e-mail treasurer@lakeodessa.org at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

This notice was posted by Patrick Reagan, Village Manager/ Clerk, to comply with Sections 4 and 5 of Michigan Open Meetings Act (MCL 15.265) at 1:15 p.m., June 18, 2021, on the Page Building Village Notice Bulletin Board, located at 839 Fourth Avenue, Lake Odessa, Michigan and also posted on the Village’s website – www.lakeodessa.org -- at least 18 hours prior to the start of the meeting.

VILLAGE OF LAKE ODESSA

MINUTES
REGULAR COUNCIL MEETING
MAY 17, 2021

PER PA 254 of 2020, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 7:02 pm by Village President Banks.

Council present: President Karen Banks (remote from Lake Odessa), Trustee Michael Brighton (remote from Lake Odessa), Trustee Carrie Johnson (remote from Lake Odessa), Trustee Terri Cappon (remote from Lake Odessa), Trustee Robert Young (remote from Merrill, WI), Trustee Jennifer Hickey (remotely from Lake Odessa, Michigan)

Absent: President Pro Tem McCloud

Staff present: Patrick Reagan, Kathy Forman, Kendra Backing,

Visitors present: Charles Jaquays, Jennifer Hickey, Taylor Owens

APPROVAL OF THE AGENDA

Motion by Young, support by Brighton, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

MINUTES

Motion by Johnson, support by Young, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on April 19, 2021

Motion carried unanimously by voice vote of members present, 5-0.

BILLS

Motion by Johnson, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 4/1/2021 thru 4/30/2021. Motion carried unanimously by voice vote of members present, 6-0.

Motion by Brighton, supported by Young, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 5-0.

CONSENT AGENDA

Motion by Johnson, supported by Brighton to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – April 2021 Minutes

- c) Lake Odessa Area Arts Commission – April 2021 Meeting Minutes
- d) Lake Odessa Downtown Development Authority – April 2021 Minutes

Motion carried unanimously by voice vote of members present, 5-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted. There was no update.

Police: Report submitted. There was no update

Finance: Report submitted. There was no update.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report.

Recreation/ Special Projects Committee: No report.

PRESENTATIONS/ LEGISLATIVE UPDATE

None

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

a) Village Council Vacancy – discussion took place about the vacant Village Council seat due to the resignation of Kay Hartzler. Reagan stated that he had received two applications for this seat – one from Chuck Jaquays and one from Jennifer Hickey, both registered electors of the Village.

Banks asked the Council members present what their pleasure was – to hold interviews or to open the floor for nominations. Consensus was to nominate now. Banks opened the floor for nominations. Young made the motion to nominate Jennifer Hickey, which was supported by Johnson. Banks recognized the nomination. Banks then asked for any other nominations from Council. None were heard.

A roll call vote was called for by Banks on the appointment of Jennifer Hickey to the Lake Odessa Village Council. Reagan called the roll:

Young – Yes.

Johnson – Yes

Cappon – Yes

Brighton – Yes

Banks – Yes

Motion was unanimous. Hickey was appointed to the Village Council, to fill out the term left by the resignation of Kay Hartzler. This term will end on November 1, 2022.

Banks administered the oath of office to Hickey.

Hickey joined the meeting as a Council member.

b) Village Council Meeting Forum – Banks asked Council their preference on whether to meet in person or to continue meeting electronically. Discussion was had. It was decided that the June 21, 2021 meeting will be held in the Council Chambers. Reagan was directed to get a quote on a large television/ monitor for the Council Chambers, one that can allow for remote logon as allowed by PA 254 of 2020 and the Michigan Open Meetings Act.

c) New Village Website – Reagan stated that he had received four (4) proposals by the May 14, 2021 deadline – CivicEngage, Gregory Em Graphics and Design, TownWeb, and Municode. Banks suggested putting together a committee to review the proposals. The following people were named to this committee: Brighton, Young, Hickey, Forman, and Reagan. Reagan will setup the first meeting for this committee.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-25: Approving the Submittal of a Grant Application to the Michigan Council for Arts and Cultural Affairs from the Lake Odessa Area Arts Commission

Motion by Young, supported by Johnson, to approve Proposed Resolution 2021-25. Roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-26: Approving the Village of Lake Odessa’s Commitment to continue with the Michigan Economic Development Corporation’s “Redevelopment Ready Communities (RRC)” Program

Motion by Young, supported by Johnson, to approve Proposed Resolution 2021-26. Roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously

Proposed Resolution 2021-27: Approving the Naming of Village Treasurer Kathy Forman to Various Village Accounts

Motion by Young, supported by Brighton, to approve Proposed Resolution 2021-27. Roll call vote. Yes: Young, Brighton, Johnson, Cappon, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously

Proposed Resolution 2021-28: Approving, Authorizing, and Directing the Village President to Sign a Fireworks Permit for the Lake Odessa Fair for June 26, 2021

Motion by Young, supported by Cappon, to adopt Proposed Resolution 2021-28. Roll call vote. Yes: Young, Cappon, Johnson, Brighton, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-29: Approving the Submittal of a Special Event Liquor License to The Michigan Department of Regulatory Affairs (LARA) for the August 7, 2021 “Art in The Park” Event

Motion by Brighton, supported by Johnson, to adopt Proposed Resolution 2021-29. Roll call vote. Yes: Young, Cappon, Johnson, Brighton, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-30: Approving the Purchase of New Garage Doors for the DPW Building on Jordan Lake Street

Motion by Young, supported by Brighton, to adopt Proposed Resolution 2021-30. Roll call vote. Yes: Young, Brighton, Cappon, Johnson, Hickey, Banks; No: None; Absent: McCloud; Abstain: None. Motion passed unanimously

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Brighton – Thanked both Hickey and Jaquays for their interest in serving on the Village Council. Welcomed Hickey to the Council.

Johnson – Welcomed Hickey to the Village Council.

Cappon – Welcomed Hickey to the Council and stated that she looked forward to working with her.

Young – No Comment.

Hickey – stated that she was looking forward to learning more about the Council and working with the community and Council.

Banks – Thanked Hickey and Jaquays for their interest in serving on the Council and welcomed Hickey to the Council. Reminded Trustees of the graduation parade that is upcoming. Also asked for volunteers for downtown flower planting.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Young, supported by Cappon, to adjourn the meeting at 8:02 pm. Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 8:02 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk



BB&T Governmental Finance Invoice

7650 9112001 0500-96-01-30
VILLAGE OF LAKE ODESSA
ATTN. PEARL GOODMOOT
839 FOURTH AVE
LAKE ODESSA MI 48849

BB&T Governmental Finance
5130 Parkway Plaza Blvd.
Charlotte, NC 28217

Date of Invoice: 05/07/21

Loan Number: 992200012000001

*** Please Note: There are two easy ways to pay this invoice: 1) Utilize the enclosed return envelope to mail payments using the payment stub below, or 2) Set up ACH draft. (Please see the back of this invoice for further details) This invoice can not be processed in BB&T branches. Thank you in advance for your cooperation.***

If you have questions concerning your Governmental Finance invoice please call customer service at 1-704-954-1700.

Project/Collateral Description: CAPITAL IMPROVEMENTS LTGO REF BOND SERIES 2017

Billing Summary

| | | | |
|-------------------------|--------------------|------------------|----------|
| Current Due | \$61,497.49 | Current Due Date | 06/01/21 |
| Total Amount Due | \$61,497.49 | | |

$$\begin{array}{r}
 70\% \quad 38,500.00 \quad + \quad 4548.25 \quad = \quad 43,048.25 \\
 30\% \quad 16,500.00 \quad + \quad 1949.25 \quad = \quad 18,449.25 \\
 \hline
 55,000.00 \quad \quad \quad 6497.50 \quad \quad \quad 61,497.50
 \end{array}$$



ENTERED

Village of Lake Odessa

Debt Service Schedule Breakdown - 2009 Bonds & 2017 Refunding Bonds

| Payment Date | 2009 Bonds (Unrefunded) | | | 2017 Refunding Bonds | | | Combined | | |
|--------------|-------------------------|-------------------|--------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Principal | Interest | Total | Principal | Interest | Total | Principal | Interest | Total |
| 12/1/2017 | | \$850.00 | \$850.00 | | | | | \$850.00 | \$850.00 |
| 6/1/2018 | \$40,000.00 | 850.00 | 40,850.00 | \$7,000.00 | \$10,249.60 | \$17,249.60 | \$47,000.00 | 11,099.60 | 58,099.60 |
| 12/1/2018 | | | | | 7,672.70 | 7,672.70 | | 7,672.70 | 7,672.70 |
| 6/1/2019 | | | | 52,000.00 | 7,672.70 | 59,672.70 | 52,000.00 | 7,672.70 | 59,672.70 |
| 12/1/2019 | | | | | 7,085.10 | 7,085.10 | | 7,085.10 | 7,085.10 |
| 6/1/2020 | | | | 52,000.00 | 7,085.10 | 59,085.10 | 52,000.00 | 7,085.10 | 59,085.10 |
| 12/1/2020 | | | | | 6,497.50 | 6,497.50 | | 6,497.50 | 6,497.50 |
| 6/1/2021 | | | | 55,000.00 | 6,497.50 | 61,497.50 | 55,000.00 | 6,497.50 | 61,497.50 |
| 12/1/2021 | | | | | 5,876.00 | 5,876.00 | | 5,876.00 | 5,876.00 |
| 6/1/2022 | | | | 55,000.00 | 5,876.00 | 60,876.00 | 55,000.00 | 5,876.00 | 60,876.00 |
| 12/1/2022 | | | | | 5,254.50 | 5,254.50 | | 5,254.50 | 5,254.50 |
| 6/1/2023 | | | | 59,000.00 | 5,254.50 | 64,254.50 | 59,000.00 | 5,254.50 | 64,254.50 |
| 12/1/2023 | | | | | 4,587.80 | 4,587.80 | | 4,587.80 | 4,587.80 |
| 6/1/2024 | | | | 62,000.00 | 4,587.80 | 66,587.80 | 62,000.00 | 4,587.80 | 66,587.80 |
| 12/1/2024 | | | | | 3,887.20 | 3,887.20 | | 3,887.20 | 3,887.20 |
| 6/1/2025 | | | | 62,000.00 | 3,887.20 | 65,887.20 | 62,000.00 | 3,887.20 | 65,887.20 |
| 12/1/2025 | | | | | 3,186.60 | 3,186.60 | | 3,186.60 | 3,186.60 |
| 6/1/2026 | | | | 66,000.00 | 3,186.60 | 69,186.60 | 66,000.00 | 3,186.60 | 69,186.60 |
| 12/1/2026 | | | | | 2,440.80 | 2,440.80 | | 2,440.80 | 2,440.80 |
| 6/1/2027 | | | | 69,000.00 | 2,440.80 | 71,440.80 | 69,000.00 | 2,440.80 | 71,440.80 |
| 12/1/2027 | | | | | 1,661.10 | 1,661.10 | | 1,661.10 | 1,661.10 |
| 6/1/2028 | | | | 72,000.00 | 1,661.10 | 73,661.10 | 72,000.00 | 1,661.10 | 73,661.10 |
| 12/1/2028 | | | | | 847.50 | 847.50 | | 847.50 | 847.50 |
| 6/1/2029 | | | | 75,000.00 | 847.50 | 75,847.50 | 75,000.00 | 847.50 | 75,847.50 |
| Total | \$40,000.00 | \$1,700.00 | \$41,700.00 | \$686,000.00 | \$108,243.20 | \$794,243.20 | \$726,000.00 | \$109,943.20 | \$835,943.20 |

Note: Invoices for the 2009 Bonds will still come from U.S. Bank. Invoices for the 2017 Refunding Bonds will come from Branch Banking and Trust Company (BB&T).



1931 SNOW ROAD
LANSING, MI 48917-9505

Please contact with Questions: 832-742-2930




| INVOICE NUMBER | TOTAL DUE | CUSTOMER | PAGE |
|----------------|------------|----------|--------|
| 0126956 | \$4,812.50 | 6734 | 1 of 1 |

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

SHIP TO:

VILLAGE OF LAKE ODESSA
839 FOURTH AVE
LAKE ODESSA, MI 48849

| SHIP WHSE. | SELL WHSE. | TAX CODE | CUSTOMER ORDER NUMBER | SALESMAN | JOB NAME | INVOICE DATE | BATCH |
|---|------------|-------------|--------------------------------|------------|---------------|--------------|---|
| 2053 | 2053 | MIE | VILLAGE OF LK ODESSA | 386 | VLV EXERCISER | 05/11/21 | IO 10331 |
| ORDERED | SHIPPED | ITEM NUMBER | DESCRIPTION | UNIT PRICE | UM | AMOUNT | |
| 1 | 1 | SP-US75005 | VEX400 VALVE EXERCISER PACKAGE | 4812.500 | EA | 4812.50 | |
| | | | INVOICE SUB-TOTAL | | | 4812.50 | |
| <p>*****</p> <p>LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.</p> <p>valve turner - JT</p> <p>591-536-970.001</p> <p> </p> | | | | | | | |
| <p>Looking for a more convenient way to pay your bill?</p> <p>Log in to Ferguson.com and request access to Online Bill Pay.</p> | | | | | | |  |

| | | | |
|----------------------|------------------|-----------|------------|
| TERMS: NET 10TH PROX | ORIGINAL INVOICE | TOTAL DUE | \$4,812.50 |
|----------------------|------------------|-----------|------------|

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

Lake Odessa Village
Zoning Administrator Report
May 2021

Permits:

None

Supplemental:

Miscellaneous

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

The Planning Commission is working on several ordinance amendments and discussed those at the March meeting. Work will continue at the next meeting.

I emailed with a representative of Lakewood Estates at 1615 Tupper Lake St regarding replacing the development entrance sign. They will submit a zoning application when they have it ready.

821 Fourth Ave

A local company looked at this property to move and consolidate their business here but the building needs so much work it is not feasible to purchase it. Are there grant funds to fix up a building?

Short Term Rentals

I had a call from a resident that said the people that bought the house next door told them that they would live there in the summer but now plan to rent it out.. I don't know what number of days this means. There are probably many homes on the lake that are rentals but typically rent for a week for vacationing people. The issues I have heard from other municipalities is homes are rented for a weekend and there are too many people, too many cars and loud noise and partying. A weekly rental usually does not have this problem. I told the caller that if rooms are rented out then that is a bed and breakfast and the owners must live there if renting bedrooms. A bed and breakfast also is a special use. If there have been problems with rental homes for short periods in the Village then the Planning Commission may want to discuss it. The State Legislature has been working on bills allowing this with no local review and many areas with issues are fighting these bills. Some have adopted regulations on these short term rentals.

MEETING OF THE LAKEWOOD RECREATIONAL AUTHORITY WAS HELD ON May 3, 2021

Meeting called to order by Chairperson Carolyn Mayhew at 1:02 pm

Pledge of Allegiance

Roll call by Recording Secretary Edith Farrell - Present: Mayhew, Bulling, Reagan, Rohrbacher, Farrell, Cappon and Nurenberg Absent: none

Approval of Agenda

Motion - Reagan Support-Nurenberg

Motion carried unanimously by voice vote of members present.

Citizen Comment on Agenda Items

Bill Hudson - 2235 Tamarack, Lake Odessa

Requested discussion concerning coordination of GEI and Fishbeck to ensure the trusses of the bridge will be in place in time to meet the needs of both projects.

Minutes

Motion - Mayhew Support by Cappon to approve the March 1, 2021 regular meeting minutes. Motion carried unanimously by voice vote of members present.

Bills - no bills at this time.

Presentations/Reports

A. Mark Stoor - GEI Consultants Inc

- EGLE permit has been acquired.
- Approval of the right of way permits are in process for MDOT. A reminder has been sent to Ionia County Road Commission for their permit. Once both are completed then they will be sent to MDOT.
- Dave Bulling and Mark Stoor walked the area near the cemetery. The trail will have to stay 10 feet from any headstone to ensure no graves are disturbed. This will be an issue in one spot near M50 which will require narrowing the trail slightly through that portion.
- A meeting was held with the Clacks and they will not sign with the trail as it is currently designed. They want it located closer to M50. Even if this happens, an easement will still be needed for grading where the trail is adjacent to their property.
- Fishbeck coordination - supports for bridge will go in first by GEI, then Fishbeck will put in their lines, then the project will come back to GEI to complete
- Final schedule was based on April approval which didn't happen. May 21st is the new deadline for MDOT and it will require the right of way permits.
- Stoor made it clear that if the Clacks do not sign the easement for grading, then the trail cannot be built as it is currently designed with the trail coming off the bridge. A concrete retaining wall could be a option, but it will delay the project.
- Mayhew commented that Angie Clack emailed her and stated they will not sign the easement.
- Bulling commented that at the property owner meeting they indicated they would sign the easement if the trail was moved closer to M50.
- Stoor stressed that the easement was only for construction and was not a permanent easement.

- Rohrbacher commented that there are water lines for the cemetery under Cemetery Road and that Fishbeck has been made aware of them and their location.
- Rohrbacher also questioned if the cost of the trail has increased due to the cost of materials. Stoor replied it was not a concern since there the trail had been shortened with the trail head moved which resulted in savings.
- Next Steps:
 - Obtain MDOT approval for redesign
 - Easement document to be drafted by Stoor and sent to Bulling
 - Bulling will meet with Clacks in an attempt to obtain their signatures.
 - Stoor will create a picture that clearly shows the improvements to the Clacks property.
 - Bulling will determine exactly who has to sign the easement - the Clacks or Connie Warren.

B. Jordan Lake Trail Board

Mayhew reviewed the minutes from the Jordan Lake Trail Board meeting with no additional discussion or questions.

Discussion Items - none

Unfinished Business - none

New Business

- Adoption of the Investment and Depository Resolution
 Motion - Farrell Support - Cappon
 Motion carried unanimously by roll call vote.
 Yeas - Reagan, Bulling, Rohrbacher, Cappon, Mayhew, Nurenberg, Farrell
 Nays - none
- The Township Board requested a town hall style meeting be held and open to the public on May 18, 2021 from 7:00-8:30pm to answer any questions concerning the trail.
 Lisa Williams sent a notice of the meeting to all property owners along the proposed trail.
 There is still a 25-person COVID limit for indoor meetings so they will need to be cognizant of the number of attendees.
- Mayhew presented the action item list which included:
 - Meeting to be held May 18th
 - Stoor will draft the easement and create the picture and will send to Bulling
 - Bulling will meet with Clacks in an effort to obtain their signature on the easement
 - Warning lights for the M50 crossing will be explored as the project progresses - will need to be completely solar as power would be an issue.
 -

Miscellaneous Correspondence - none

Member Comments

Bulling - He has talked with Julie Salman and the Director of Finance with the DNR. They are trying to obtain approval for the DNR to transfer the grant funds directly to MDOT so the township will not have to do interim financing.

Mayhew - the Jordan Lake Trail 5K will be June 26th during the Lake Odessa Fair

Public Comment - none

Adjournment - Meeting was adjourned at 1:57 pm

Lake Odessa Area Arts Commission
Regular meeting
May 10, 2021

Meeting called to order 7:03 pm by Chairperson Hickey

Roll Call: Karen Banks (remotely from Lake Odessa), Jennifer Hickey (remotely from Lake Odessa), Margaret Hermes (remotely from Lake Odessa), Patrick Reagan (remotely from Lake Odessa), Carrie Johnson (remotely from Lake Odessa), Nancy Mattson (remotely from Lake Odessa – joined at 7:07 pm)

Absent: None

Motion made by Reagan, supported by Johnson to approve agenda with the addition of the following items:

- Discussion of sound engineering from Bill Bartleson
- Discussion of a trivia contest at Art in the Park
- Discussion of “Marbles the Clown” at the Kid’s Area
- Discussion of event photographer at Art in the Park
- Discussion of 2022 MCACA Grant

– motion carried by voice vote of members present, 5-0.

Public comment – no public comment was heard.

Mattson joined the meeting at 7:07 pm.

Motion by Banks, supported by Hickey, to approve Minutes of April 12, 2021 meeting – motion carried by voice vote of members present, 6-0.

Discussed financial report – Motion by Johnson, supported by Hickey, to approve the financial report as submitted. Motion carried by voice vote of members present, 6-0.

Discussion Items:

A) 2021 Art in the Park

- 1) Discussion of Bill Bartleson – Bartleson has stated that he would like payment for sound engineering and performing to be paid upfront, before the event. Discussion took place. Hickey stated that would be happy to speak with Bartleson about payment and options. Reagan stated that he would be happy to contact other sound engineers, to see about event availability.

- 2) Artists Applications: Discussion was led by Banks, who reviewed with the group the artist applications received and of those that may be interested in joining in 2021. Motion by Banks, supported by Mattson, to approve the application from Susan Clay for inclusion in this year's event. Motion approved by voice vote of members present, 6-0. Banks stated that 51 vendors are currently signed up to take part in the event.
- 3) Entertainment: Discussion was had about entertainment for the 2021 AITP. The dance studio will perform in the afternoon. A motion was made by Reagan, supported by Banks, to allocate \$500.00 for the rental of a dance floor for the event. Motion was unanimously approved by members present, 6-0. Discussion was then had about a trivia contest at the event. Johnson stated that she will research and come up with questions to be used at the event.
- 4) Concessions: Church people that have sold tacos in the past will not be there. Ice cream vendors will not be attending this year.
- 5) Wine Tasting: Reagan will be bringing the application for a special event liquor license to the Village Council at their next meeting.
- 6) Children's Area: Johnson stated that the Jordan Lake Trail Board will be hosting the Kid's Area during the 2021 event. Banks led a discussion about "Marbles the Clown" performing at the event, for a fee of \$175.00. Banks will discuss further with her about this event.
- 7) Sponsorship level – Banks discussed current sponsors for the event and said that GEI Consultants will be a sponsor this year for \$250.00. Banks also stated that Zion Lutheran Church would like to take part and would like to give away water to attendees. Discussion was had. No objection was heard to this taking place during the event.
- 8) Facebook: discussion was had about utilizing Facebook for the event. Reagan suggested that new pictures should be put up each day leading up to the event.
- 9) T-Shirts: the group discussed the t-shirts for this year's event. Banks stated that she would like to see a different color this year. The group concluded that t-shirts can be purchased through grant funds as they are a good form of advertising for the event.
- 10) Golf Carts: Banks stated that she will be getting the invoice for the golf carts for the event soon.
- 11) Photographer: Karen Zylstra will be the photographer for this year's event.
- 12) MCACA Grant: the group discussed applying for this grant for the 2022 event.

B) Arts Commission Cell Phone – completed. Banks currently has the cellphone.

C) Member comments: none were had.

D) Next meeting June 14, 2021 at 7:00 pm at the Page Building.

Meeting adjourned: 9:08 pm

Respectfully submitted

Patrick Reagan

Village Manager/ Village Clerk

REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL

DATE: Monday, June 21, 2021

TO: President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Cappon; Trustee Johnson; Trustee Young; Trustee Hickey

FROM: Patrick Reagan, Village Manager

RE: Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

DISCUSSION ITEMS

The discussion item for tonight concerns the community entrance sign/ electronic sign on Jordan Lake Avenue, on the north side of the Village. We had a representative from Postma Signs (who installed the device many years ago) come out to instruct Kathy and I on operating the controls to load messages in May. This process went quite seamlessly. This past week, Kathy went to add more messages to the sign and could not get the computer to link to the message Board. After having multiple sessions with representatives from Watchfire (the sign maker) and Postma Signs, we were informed that this sign will require repairs, if not upgrades, to keep it in working order – ranging in price from \$1,900 to \$8,728.75. These expenses have not been budgeted for in the FY 21/22 budget. I am asking for guidance on this issue as there will either be a cost to repair or the sign could also be removed permanently. With any costs incurred, we will need to make budget amendments and pull funds from existing line items.

PRESENTATIONS

Mark Stoor, from GEI Consultants, will provide you with an update on the Ionia, Pearl, Pleasant, and Emerson Watermain and Street Improvement project.

NEW BUSINESS

Proposed Resolution 2021-31: Approving the Recommendation from the Ad Hoc Website Committee to Accept the Proposal for the Design of a New Village Website from Municode

The Website Committee, formed at the May 2021 Council meeting, has met multiple times, and has held interviews with the three companies whose proposals were chosen (Greg Em Graphics and Design; Town web; and Municode). After deliberation and consideration, the Website Committee is making a formal recommendation to the Village Council to accept the bid from Municode, as attached to the resolution in your packet. The annual cost for this redesigned website will be \$6,050 annually for the next four years. The Committee felt that Municode presented the best looking website design, the easiest CMS (content management system), and the best value for the allocated funds.

Proposed Resolution 2021-32: Approving a Change Order for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets

After speaking with the engineer, Jesse noticed that the plans for the Watermain and Street Improvement project on Emerson Street only had new watermain being run on Emerson Street from Jordan Lake Avenue to Ionia Street. Jesse believes, and I concur, that adding new watermain on Emerson, from Ionia to Fourth Avenue, should be done as well while the project is ongoing. Furthermore, the original plans did not call for any detour signage, to help lead commercial traffic around the project site – as Emerson Street is a highly used route for semi-truck traffic (coming to and from Twin City Foods), we felt that detour signage would help to alleviate confusion. These amendments to the contract bring the total contract price to \$1,203,706.4, an increase of \$55,096.63. Please note that the original budgeted amount for this project was \$1,345,000.00, so we are still well under the costs that the Village had initially saved for over the past four years.

Proposed Resolution 2021-33: Approving Pay Request #1 from Service Disabled Veterans General Contractors (SDVGC) for Work Performed on Ionia, Pearl, Pleasant, and Emerson Streets in the Amount of \$78,231.42

SDVGC has submitted their first pay application for the aforementioned street project. Mark Stoor will be providing an update on this project.

Proposed Resolution 2021-34: Approving the Updated Park and Recreation Donation Policy

Village staff has found that the bench and tree donation policy, as written and adopted years ago, no longer accurately reflects the true costs of the benches, tables, and trees. The proposed amendment rectifies this and more closely reflects these items costs. Please note that the prices proposed are only to cover the costs of the purchase of the equipment – they do not cover the costs of installation or ongoing maintenance. Furthermore, at this time we have suspended the downtown bench donation portion of the program as we have more than enough benches located in the downtown, thanks to the generosity of the community over the years. However, benches and tables are still available for the park or the beach.

Proposed Resolution 2021-35: Approving the Village’s Annual Commitment to the Ionia County Economic Alliance for the Sum of \$2,000.00

The Village of Lake Odessa has budgeted for, and made annually, a commitment to the Ionia County Economic Alliance. In the FY 21/22 budget, a commitment of \$2,000.00 was approved once again. The ICEA has been quite helpful over the past year and I wholeheartedly recommend that this commitment be continued.

ITEMS NOT ON THE AGENDA

- Preliminary estimates of the American Rescue Plan Act (ARPA) have shown that the Village of Lake Odessa will be receiving funds (as will all Michigan communities, through the State of Michigan and originating from the Federal government) from this Act to the sum of \$213,524. The State of Michigan will begin accepting applications on July 6. Please note that these funds can only be used for specific expenses, including:
 - a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
 - b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;

c) For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and

d) To make necessary investments in water, sewer, or broadband infrastructure.

For more information, please visit:

<http://blogs.mml.org/wp/inside208/files/2021/05/FRF-Interim-Final-Rule.pdf>

- The Fair will be holding their annual parade on Wednesday, June 23, 2021 at 6:00 pm.
- The fair will also be holding their fireworks display on Saturday, June 26, 2021 at dusk. The rain date is on Sunday, June 27, 2021 at dusk.
- I am pleased to report that the Village is seeing quite an uptick in rentals for both the Village Park and the Beach Pavilion in 2021.
- Please note that, on the Village’s website, I have posted and highlighted the Fireworks Ordinance, to allow for a quick and easy reference as to when fireworks are permitted in the Village. I encourage anyone that is interested to review this ordinance. I also encourage everyone to both safely and respectfully use fireworks at all times.
- I will be out of the office/ on vacation from June 30, 2021 and will be returning to the office on July 12, 2021.

Respectfully submitted,



Patrick Reagan, Village Manager
Village of Lake Odessa



MAY 2021 COUNCIL REPORT



The Lake Odessa Police Department responded to 99 Calls for Service for the Month of MAY; 49 Traffic Stops were conducted; 2 Personal Injury Traffic Crash; 3 Property Damage Accident; 0 Use of Force Incidents; Officers continue to conduct downtown business and residential property checks, locking and securing the park and beach restrooms; 2016 Chevy Tahoe Miles 68391:2020 Ford Miles 6765.



are the single most effective traffic safety device for preventing death and injury.

As the Memorial Day holiday approaches, the Lake Odessa Police Department is reminding drivers about the importance of seat belt use. The annual Click It or Ticket campaign runs from May 17 to June 6, 2021 running concurrently with the start of the busy summer travel season with the hopes of reducing traffic deaths and serious injury. Seat belts save lives, and we cannot overstate the importance of wearing your seatbelt anytime you get into a vehicle. Visible signage for this initiative is displayed at Swifty's Park.



Personal Injury and Property Damage Car Crashes:

Single Car Crash Versus Pedestrian:

A pedestrian entered the roadway at the intersection of Jordan Lake Street and Jordan Lake Avenue and was struck by a single passenger vehicle turning eastbound onto Jordan Lake Street. The pedestrian was treated for injuries on scene and transported via EMS to the hospital for additional medical treatment. Officers were assisted on scene by Odessa Fire Department, LIFE EMS, Mobile Gas Station staff and several citizens who had witnessed the crash.

Hit and Run Crash

A single vehicle crashed into a brick mailbox and fled the scene. Home security surveillance captured the suspect vehicle which led officers to making contact with the driver. The driver was cited and issued an appearance citation.

A driver was traveling along a residential street and became distracted by a person in the roadway. The driver struck a legally parked vehicle on the street causing disabling damage and injury to themselves. Driver was treated medically on scene.

A driver struck a power pole while rounding a corner at an intersection. The vehicle was removed from the roadway by a local wrecker service. No injuries sustained by the driver or passenger. Speed was a factor.

PUBLIC RELATIONS:

Officers continue to assist Cargill with their monthly Feeing American West Michigan initiative. Distributions start at 2:00pm and is hosted by Central United Methodist Church. The next distributions dates are scheduled for June 1st, July 13th, August 3rd, September 14th, October 5th, November 2nd, and December 7th.

School is out for summer and a parade was held for the graduating seniors who travelled down 4th Avenue so their achievement could be celebrated by community members.

Public Feedback:

From: XXXXXX

Sent: Monday, May 24, 2021 12:57

To: Eric Tollefson

Subject: Pedestrian/auto accident 5/23/21 Sunday

Dear Officer Tollefson,

I am XXXXXX of the pedestrian XXXXXX who was struck by a car Sunday afternoon. Thank you so very much for responding to and taking charge of the accident scene. XXXXXX is home with a broken leg, scrapes, bumps, and bruises, but he's HERE. The quick response of all the people who helped us and

especially him made a difference in his condition, making sure he wasn't moved, and securing his neck and spine, and stopping traffic. He is a lucky man!

Thank you so much. If you have a favorite type of homemade cookie, please let me know-I would like to make a plate for you to show my gratitude. You're now officially "adopted" by this grandma and grandpa. 🍪

I wish I knew the others involved in XXXXXX rescue, so I could thank them, too. If you know how I can contact them, I would like their information.

Thanks again.

Xxxxxx



The Lake Odessa Police Department is committed to providing professional and responsive services to our community. Our department values input and feedback from the public. This allows us to continue to build trust between our officers and citizens. Thank you for the opportunity to work for this great community.

Department of Public Works
May 14th 2021 to June 16th 2021

Council Report

Parks & Beach

Ongoing mowing, spraying and grounds maintenance. We ground more stumps and restored the areas. With low water levels and drought conditions, the lake has been messy this spring. We are spending a great amount of time each week cleaning along and in the water at the beach. The decaying debris drifting in have been absolutely relentless this year. Hopefully we see some rainfall soon, the lake level will reach summer pool and the conditions improve. Swiftys Clean-Up went well. We delivered nearly 25 tons of pea stone and it was spread by all of the volunteers that helped during the weekend.

Streets

We ground the remaining stumps from tree removals and restored the greenspace. We are continuing to vacuum debris from catch basins. We installed a digital speed sign on the northbound lane of Jordan Lake Ave. We installed the temporary STOP signage at 4th Avenue & 2nd St. We swept all of the curbed streets. The spring banners were removed and the summer banners went up. We patched potholes throughout the village. We have begun repainting all of the STOP bars throughout the village.

Water

With covid restrictions lifted, in person training has resumed. We have been attending classes and catching up on continuing education credits for our water licensing.

DPW

The third brush collection of the season was completed. The next collection is scheduled to begin on Monday the 21st of June. We are and will be collecting compost bags every Monday as our schedule allows. We placed the newly purchased planters downtown. May Clean-Up was steady this year. We received slightly more trash than last year but less recyclable steel.

Purchase Request

None at this time.

Additional Comments

(Regarding May Clean Up). We will continue a Thursday, Friday and Saturday schedule in the future unless instructed otherwise. With that being said, I believe it could be reduced to 2 days and extend the Saturday collection further into the afternoon. The labor for a 3-day collection is costly and inevitably has a lot of non-productive downtime mixed in. I haven't inquired with other municipalities, but from what I have seen; most have a single- or 2-day collection process.

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------------|------|-------|---------|-------------------------------|--------|
| Bank ARTS | | | | | |
| 05/13/2021 | ARTS | 3136 | AMAZON | AMAZON CAPITAL SERVICES, INC. | 15.94 |
| 05/13/2021 | ARTS | 3137 | SHEARER | MAXINE SHEARER | 40.00 |
| 05/20/2021 | ARTS | 3138 | MISC | SANDRA EBERHART | 75.00 |
| 05/20/2021 | ARTS | 3139 | VERIZON | VERIZON WIRELESS | 49.10 |
| 05/28/2021 | ARTS | 3140 | KAREN | KAREN BANKS | 50.00 |

ARTS TOTALS:

| | |
|----------------------------------|---------------|
| Total of 5 Checks: | 230.04 |
| Less 0 Void Checks: | 0.00 |
| Total of 5 Disbursements: | 230.04 |

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

| | | | | | |
|------------|-----|------|--------|---------------|--------|
| 05/06/2021 | DDA | 1168 | KAREN | KAREN BANKS | 107.89 |
| 05/20/2021 | DDA | 1169 | MENARD | MENARDS-IONIA | 258.86 |
| 05/28/2021 | DDA | 1170 | KAREN | KAREN BANKS | 29.99 |

DDA TOTALS:

| | |
|----------------------------------|---------------|
| Total of 3 Checks: | 396.74 |
| Less 0 Void Checks: | 0.00 |
| Total of 3 Disbursements: | 396.74 |

Bank GEN 1447 GENERAL FUND

| | | | | | |
|------------|-----|-------|------------|-------------------------------------|----------|
| 05/06/2021 | GEN | 41507 | BS&A | BS&A | 1,383.00 |
| 05/06/2021 | GEN | 41508 | CONSUMERS | CONSUMERS ENERGY | 2,446.65 |
| 05/06/2021 | GEN | 41509 | IONIA | IONIA COUNTY TREASURER | 923.57 |
| 05/06/2021 | GEN | 41510 | LAKEWOOD | LAKEWOOD NEWS | 91.80 |
| 05/06/2021 | GEN | 41511 | MML | MICHIGAN MUNICIPAL LEAGUE | 1,874.00 |
| 05/06/2021 | GEN | 41512 | VERIZON | VERIZON WIRELESS | 148.77 |
| 05/06/2021 | GEN | 41513 | WEX | WEX BANK | 1,024.05 |
| 05/13/2021 | GEN | 41514 | CARDMEMBER | CARDMEMBER SERVICE | 381.93 |
| 05/13/2021 | GEN | 41515 | CONSUMERS | CONSUMERS ENERGY | 38.10 |
| 05/13/2021 | GEN | 41516 | MSP | MICHIGAN STATE POLICE | 66.00 |
| 05/20/2021 | GEN | 41517 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 2,283.16 |
| 05/20/2021 | GEN | 41518 | CINTAS | CINTAS FIRST AID & SAFETY | 82.27 |
| 05/20/2021 | GEN | 41519 | CONSUMERS | CONSUMERS ENERGY | 652.22 |
| 05/20/2021 | GEN | 41520 | GFOA | GOVERNMENT FINANCE OFFICERS ASSOC | 160.00 |
| 05/20/2021 | GEN | 41521 | JERRY'S | JERRY'S TIRE | 38.00 |
| 05/20/2021 | GEN | 41522 | MCCARTNEY | MCCARTNEY INSURANCE | 40.00 |
| 05/20/2021 | GEN | 41523 | MENARD | MENARDS-IONIA | 221.51 |
| 05/20/2021 | GEN | 41524 | MISC | CANDY CARPENTER | 50.00 |
| 05/20/2021 | GEN | 41525 | NAPA | NAPA OF IONIA | 19.98 |
| 05/20/2021 | GEN | 41526 | NYE | NYE UNIFORM | 130.00 |
| 05/20/2021 | GEN | 41527 | RIGHTPLACE | THE RIGHT PLACE, INC | 2,050.00 |
| 05/20/2021 | GEN | 41528 | SBAM PLAN | THE SBAM PLAN | 462.83 |
| 05/20/2021 | GEN | 41529 | TYCO | JOHNSON CONTROLS SECURITY SOLUTIONS | 64.86 |
| 05/20/2021 | GEN | 41530 | VERIZON | VERIZON WIRELESS | 256.31 |
| 05/20/2021 | GEN | 41531 | WOW | WOW! BUSINESS | 70.99 |
| 05/20/2021 | GEN | 41532 | WOW | WOW! BUSINESS | 91.25 |
| 05/20/2021 | GEN | 41533 | VERIZON | VERIZON WIRELESS | 268.44 |
| 05/28/2021 | GEN | 41534 | AMAZON | AMAZON CAPITAL SERVICES, INC. | 274.57 |
| 05/28/2021 | GEN | 41535 | FIRE | FIRE PROS INC. | 655.00 |
| 05/28/2021 | GEN | 41536 | LWWA | LAKEWOOD WASTEWATER AUTHORITY | 62.58 |
| 05/28/2021 | GEN | 41537 | MCCARTNEY | MCCARTNEY INSURANCE | 100.00 |
| 05/28/2021 | GEN | 41538 | PATRICK | PATRICK REAGAN | 10.00 |
| 05/28/2021 | GEN | 41539 | POSTEMA | POSTEMA SIGNS & GRAPHICS | 375.00 |
| 05/28/2021 | GEN | 41540 | WMCJTC | WEST MICHIGAN CRIMINAL JUSTICE | 250.00 |
| 05/28/2021 | GEN | 41541 | WOW | WOW! BUSINESS | 129.60 |
| 05/28/2021 | GEN | 41542 | KATHY F | KATHY FORMAN | 10.00 |

GEN TOTALS:

| | |
|-----------------------------------|------------------|
| Total of 36 Checks: | 17,186.44 |
| Less 1 Void Checks: | 256.31 |
| Total of 35 Disbursements: | 16,930.13 |

Bank HWY 6659 GENERAL HWY

| | | | | | |
|------------|-----|------|------------|------------------------------------|-----------|
| 05/06/2021 | HWY | 2014 | HSV | HSV REDI-MIX | 889.00 |
| 05/13/2021 | HWY | 2015 | GEI | GEI CONSULTANTS | 589.55 |
| 05/20/2021 | HWY | 2016 | BB&T | BB&T GOVERNMENTAL FINANCE | 43,048.25 |
| 05/20/2021 | HWY | 2017 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 95.66 |
| 05/20/2021 | HWY | 2018 | HSV | HSV REDI-MIX | 92.63 |

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|------------------------------------|-------|-------|------------|------------------------------------|------------|
| 05/20/2021 | HWY | 2019 | SBAM PLAN | THE SBAM PLAN | 71.87 |
| HWY TOTALS: | | | | | |
| Total of 6 Checks: | | | | | 44,786.96 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 6 Disbursements: | | | | | 44,786.96 |
| Bank LOC 6646 LOCAL STREETS | | | | | |
| 05/06/2021 | LOC | 2280 | MACALLISTR | MACALLISTER RENTALS | 293.00 |
| 05/13/2021 | LOC | 2281 | GEI | GEI CONSULTANTS | 589.55 |
| 05/20/2021 | LOC | 2282 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 27.37 |
| 05/20/2021 | LOC | 2283 | SBAM PLAN | THE SBAM PLAN | 10.52 |
| LOC TOTALS: | | | | | |
| Total of 4 Checks: | | | | | 920.44 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 4 Disbursements: | | | | | 920.44 |
| Bank MAJ 6633 MAJOR STREETS | | | | | |
| 05/06/2021 | MAJ | 2353 | DORNBROS | DORNBROS SIGN, INC. | 237.00 |
| 05/06/2021 | MAJ | 2354 | MACALLISTR | MACALLISTER RENTALS | 293.00 |
| 05/13/2021 | MAJ | 2355 | GEI | GEI CONSULTANTS | 786.07 |
| 05/20/2021 | MAJ | 2356 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 48.30 |
| 05/20/2021 | MAJ | 2357 | SBAM PLAN | THE SBAM PLAN | 10.83 |
| MAJ TOTALS: | | | | | |
| Total of 5 Checks: | | | | | 1,375.20 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 5 Disbursements: | | | | | 1,375.20 |
| Bank WATER 6620 WATER | | | | | |
| 05/06/2021 | WATER | 5191 | BADGER | BADGER METER | 751.16 |
| 05/06/2021 | WATER | 5192 | BS&A | BS&A | 1,040.00 |
| 05/06/2021 | WATER | 5193 | ETNA | ETNA SUPPLY - GRAND RAPIDS | 14.55 |
| 05/06/2021 | WATER | 5194 | H2O | H2O COMPLIANCE SERVICES INC. | 150.00 |
| 05/06/2021 | WATER | 5195 | VERIZON | VERIZON WIRELESS | 34.70 |
| 05/06/2021 | WATER | 5196 | WEX | WEX BANK | 325.14 |
| 05/13/2021 | WATER | 5197 | AT&T | AT&T | 88.01 |
| 05/13/2021 | WATER | 5198 | CARDMEMBER | CARDMEMBER SERVICE | 540.05 |
| 05/13/2021 | WATER | 5199 | GEI | GEI CONSULTANTS | 1,965.18 |
| 05/20/2021 | WATER | 5200 | BB&T | BB&T GOVERNMENTAL FINANCE | 18,449.25 |
| 05/20/2021 | WATER | 5201 | BLUE CROSS | BLUE CROSS BLUE SHIELD OF MICHIGAN | 5,548.23 |
| 05/20/2021 | WATER | 5202 | CONSUMERS | CONSUMERS ENERGY | 810.80 |
| 05/20/2021 | WATER | 5203 | FERGUSON | FERGUSON WATERWORKS | 4,812.50 |
| 05/20/2021 | WATER | 5204 | IONIA CITY | CITY OF IONIA | 44.00 |
| 05/20/2021 | WATER | 5205 | SBAM PLAN | THE SBAM PLAN | 180.63 V |
| 05/20/2021 | WATER | 5206 | VERIZON | VERIZON WIRELESS | 137.30 |
| 05/20/2021 | WATER | 5207 | CONSUMERS | CONSUMERS ENERGY | 62.71 |
| 05/20/2021 | WATER | 5208 | WOLV POWER | WOLVERINE POWER SYSTEMS | 1,237.00 |
| 05/20/2021 | WATER | 5209 | SBAM PLAN | THE SBAM PLAN | 283.54 |
| 05/28/2021 | WATER | 5210 | FIRE | FIRE PROS INC. | 397.94 |
| 05/28/2021 | WATER | 5211 | WOW | WOW! BUSINESS | 64.80 |
| 05/28/2021 | WATER | 5212 | TRICOU | HOMEWORKS | 2,725.09 |
| WATER TOTALS: | | | | | |
| Total of 22 Checks: | | | | | 39,662.58 |
| Less 1 Void Checks: | | | | | 180.63 |
| Total of 21 Disbursements: | | | | | 39,481.95 |
| REPORT TOTALS: | | | | | |
| Total of 81 Checks: | | | | | 104,558.40 |
| Less 2 Void Checks: | | | | | 436.94 |
| Total of 79 Disbursements: | | | | | 104,121.46 |

User: KATHY

DB: Lake Odessa Vill

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--|---|----------------|-------------------|---------------------|-------------------|------------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |
| Fund 101 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 101-000-402.000 | CURRENT REAL PROPERTY TAXES | 430,000.00 | (34.24) | (34.24) | 430,034.24 | 100.01 |
| 101-000-410.000 | CURRENT PERSONAL PROPERTY TAX | 45,600.00 | 0.00 | 0.00 | 45,600.00 | 100.00 |
| 101-000-412.000 | DELINQUENT REAL PROPERTY TAX | 40,000.00 | 0.00 | 0.00 | 40,000.00 | 100.00 |
| 101-000-428.000 | MANUFACTURED HOUSING FEES | 600.00 | 129.50 | 43.00 | 470.50 | 78.42 |
| 101-000-441.000 | LOCAL COMMUNITY STABILIZATION SHARE TAX | 40,000.00 | 33,312.85 | 33,312.85 | 6,687.15 | 16.72 |
| 101-000-445.000 | PENALTIES & INTEREST ON TAXES | 50.00 | 0.00 | 0.00 | 50.00 | 100.00 |
| 101-000-447.000 | PROPERTY TAX ADMINISTRATION FEE | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 100.00 |
| 101-000-452.000 | LIQUOR LICENSE FEES | 2,100.00 | 68.75 | 68.75 | 2,031.25 | 96.73 |
| 101-000-454.000 | CABLE TV FRANCHISE | 4,000.00 | 1,016.04 | 1,016.04 | 2,983.96 | 74.60 |
| 101-000-476.000 | SPECIAL USE/ZBA PERMIT | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 101-000-477.000 | ZONING PERMIT FEES | 300.00 | 125.00 | 0.00 | 175.00 | 58.33 |
| 101-000-539.000 | STATE GRANTS | 936,500.00 | 6,662.22 | 6,662.22 | 929,837.78 | 99.29 |
| 101-000-543.000 | METRO ACT | 8,300.00 | 0.00 | 0.00 | 8,300.00 | 100.00 |
| 101-000-574.000 | STATE REVENUE SHARING | 182,725.00 | 30,362.00 | 0.00 | 152,363.00 | 83.38 |
| 101-000-576.000 | EVIP PMTS | 46,754.00 | 7,792.00 | 0.00 | 38,962.00 | 83.33 |
| 101-000-579.000 | TREE GRANT | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 100.00 |
| 101-000-580.000 | CONTRIBUTION FROM LOCAL UNITS | 300,000.00 | 0.00 | 0.00 | 300,000.00 | 100.00 |
| 101-000-600.000 | VEHICLE RENTAL INCOME | 15,450.00 | 0.00 | 0.00 | 15,450.00 | 100.00 |
| 101-000-632.000 | MOWING | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 101-000-635.000 | MAY CLEAN UP (NON-RESIDENTS) | 400.00 | 100.00 | 100.00 | 300.00 | 75.00 |
| 101-000-657.000 | PARKING TICKET FEES | 200.00 | 30.00 | 0.00 | 170.00 | 85.00 |
| 101-000-660.000 | ORDINANCE FINES | 2,000.00 | 653.08 | 412.77 | 1,346.92 | 67.35 |
| 101-000-665.000 | INTEREST | 1,500.00 | 190.86 | 0.00 | 1,309.14 | 87.28 |
| 101-000-670.000 | RENTS-BUILDINGS-LAND | 4,000.00 | 1,125.00 | 475.00 | 2,875.00 | 71.88 |
| 101-000-675.000 | DONATIONS-PRIVATE SOURCES | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 101-000-676.000 | REIMBURSEMENTS | 1,300.00 | 0.00 | 0.00 | 1,300.00 | 100.00 |
| 101-000-695.000 | MISC REVENUE | 500.00 | 5,892.78 | 5,892.78 | (5,392.78) | (1,078.56) |
| 101-000-695.001 | MISC REVENUE-MISC REVENUE GENERAL | 7,500.00 | 396.89 | 0.00 | 7,103.11 | 94.71 |
| 101-000-695.010 | MISC REVENUE-POLICE | 2,500.00 | 230.41 | 163.37 | 2,269.59 | 90.78 |
| 101-000-695.011 | MISC REVENUE-POLICE 302 FUNDS | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 2,082,379.00 | 88,053.14 | 48,112.54 | 1,994,325.86 | 95.77 |
| TOTAL REVENUES | | 2,082,379.00 | 88,053.14 | 48,112.54 | 1,994,325.86 | 95.77 |
| Expenditures | | | | | | |
| Dept 101 - GOVERNING BODY | | | | | | |
| 101-101-702.708 | TRUSTEE MEETING FEES | 8,500.00 | 2,287.50 | 600.00 | 6,212.50 | 73.09 |
| 101-101-702.709 | TREASURER - CLERK WAGES | 7,200.00 | 0.00 | 0.00 | 7,200.00 | 100.00 |
| 101-101-710.000 | EMPLOYER FICA | 1,700.00 | 174.99 | 45.91 | 1,525.01 | 89.71 |
| 101-101-723.000 | WORKMEN'S COMPENSATION | 300.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 101-101-725.000 | MEALS & MILEAGE | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 |
| 101-101-727.000 | OFFICE SUPPLIES | 2,500.00 | 618.01 | 165.79 | 1,881.99 | 75.28 |
| 101-101-740.000 | POSTAGE | 1,500.00 | (33.55) | 0.00 | 1,533.55 | 102.24 |
| 101-101-801.000 | CONTRACTED SERVICES | 38,000.00 | 4,802.35 | 1,605.58 | 33,197.65 | 87.36 |
| 101-101-815.000 | DUES & MEMBERSHIPS | 3,200.00 | 2,001.99 | 1,874.00 | 1,198.01 | 37.44 |
| 101-101-816.000 | EDUCATION & TRAINING | 1,500.00 | 2,550.00 | 0.00 | (1,050.00) | (70.00) |
| 101-101-825.000 | NOTARY & FIDUCIARY BONDS | 40.00 | 140.00 | 140.00 | (100.00) | (250.00) |
| 101-101-826.000 | SAFE DEPOSIT BOX RENTAL | 15.00 | 0.00 | 0.00 | 15.00 | 100.00 |
| 101-101-828.000 | DOWNTOWN DEVELOPMENT | 13,500.00 | 0.00 | 0.00 | 13,500.00 | 100.00 |
| 101-101-850.000 | COMMUNICATION EXPENSE | 700.00 | 147.28 | 49.10 | 552.72 | 78.96 |
| 101-101-880.000 | COMMUNITY PROMOTION | 10,150.00 | 375.00 | 375.00 | 9,775.00 | 96.31 |
| 101-101-900.000 | PRINTING & PUBLISHING | 1,500.00 | 206.55 | 91.80 | 1,293.45 | 86.23 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|---|-----------------------------------|----------------|-------------------|---------------------|-------------------|--------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-101-957.000 | COUNTER DRAIN | 6,700.00 | 0.00 | 0.00 | 6,700.00 | 100.00 |
| 101-101-963.000 | MISC EXPENSE | 200.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 101 - GOVERNING BODY | | 97,305.00 | 13,470.12 | 4,947.18 | 83,834.88 | 86.16 |
| Dept 172 - MANAGERS | | | | | | |
| 101-172-702.001 | DEPT HEAD WAGES | 30,088.00 | 8,021.21 | 2,246.16 | 22,066.79 | 73.34 |
| 101-172-710.000 | EMPLOYER FICA | 2,600.00 | 587.69 | 167.48 | 2,012.31 | 77.40 |
| 101-172-711.000 | EMPLOYERS SHARE OF PENSION | 2,900.00 | 0.00 | 0.00 | 2,900.00 | 100.00 |
| 101-172-712.000 | HEALTH INSURANCE EXPENSE | 3,800.00 | 922.89 | 307.63 | 2,877.11 | 75.71 |
| 101-172-713.000 | DENTAL INSURANCE EXPENSE | 380.00 | 80.61 | 26.87 | 299.39 | 78.79 |
| 101-172-714.000 | OPTICAL PLAN EXPENSE | 45.00 | 7.17 | 2.39 | 37.83 | 84.07 |
| 101-172-716.000 | WELLNESS PROGRAM | 90.00 | 0.00 | 0.00 | 90.00 | 100.00 |
| 101-172-720.000 | DISABILITY INSURANCE | 450.00 | 114.27 | 37.75 | 335.73 | 74.61 |
| 101-172-721.000 | LIFE INSURANCE EXPENSE | 130.00 | 24.45 | 8.15 | 105.55 | 81.19 |
| 101-172-723.000 | WORKMEN'S COMPENSATION | 300.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 101-172-725.000 | MEALS & MILEAGE | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 101-172-727.000 | OFFICE SUPPLIES | 1,500.00 | 98.00 | 0.00 | 1,402.00 | 93.47 |
| 101-172-815.000 | DUES & MEMBERSHIPS | 1,100.00 | 580.00 | 0.00 | 520.00 | 47.27 |
| 101-172-816.000 | EDUCATION & TRAINING | 1,500.00 | 20.00 | 20.00 | 1,480.00 | 98.67 |
| 101-172-850.000 | COMMUNICATION EXPENSE | 1,200.00 | 251.20 | 83.80 | 948.80 | 79.07 |
| Total Dept 172 - MANAGERS | | 46,283.00 | 10,707.49 | 2,900.23 | 35,575.51 | 76.87 |
| Dept 265 - PAGE MEMORIAL BUILDING | | | | | | |
| 101-265-702.706 | PART TIME WAGES | 11,000.00 | 0.00 | 0.00 | 11,000.00 | 100.00 |
| 101-265-710.000 | EMPLOYER FICA | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 101-265-711.000 | EMPLOYERS SHARE OF PENSION | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 100.00 |
| 101-265-723.000 | WORKMEN'S COMPENSATION | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 101-265-728.000 | SUPPLIES | 2,000.00 | 309.85 | 0.00 | 1,690.15 | 84.51 |
| 101-265-740.000 | POSTAGE | 400.00 | (428.88) | 0.00 | 828.88 | 207.22 |
| 101-265-850.000 | COMMUNICATION EXPENSE | 1,200.00 | 261.31 | 87.01 | 938.69 | 78.22 |
| 101-265-920.000 | GAS AND ELECTRIC | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 101-265-931.001 | MAINTENANCE/REPAIR-BUILDING | 5,000.00 | 454.99 | 454.99 | 4,545.01 | 90.90 |
| 101-265-931.002 | MAINTENANCE/REPAIR-EQUIPMENT | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 101-265-931.003 | MAINTENANCE-LANDSCAPING & GROUNDS | 1,000.00 | 170.00 | 0.00 | 830.00 | 83.00 |
| 101-265-970.000 | CAPITAL OUTLAY | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 101-265-980.001 | HARDWARE | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 101-265-980.002 | SOFTWARE | 500.00 | 29.98 | 0.00 | 470.02 | 94.00 |
| Total Dept 265 - PAGE MEMORIAL BUILDING | | 31,400.00 | 1,797.25 | 542.00 | 29,602.75 | 94.28 |
| Dept 301 - POLICE | | | | | | |
| 101-301-702.001 | DEPARTMENT HEAD WAGES | 63,245.00 | 16,971.24 | 4,861.68 | 46,273.76 | 73.17 |
| 101-301-702.704 | FULL TIME WAGES | 139,000.00 | 37,156.19 | 10,684.80 | 101,843.81 | 73.27 |
| 101-301-702.705 | OVER TIME WAGES | 7,000.00 | 469.29 | 0.00 | 6,530.71 | 93.30 |
| 101-301-702.706 | PART TIME WAGES | 11,000.00 | 0.00 | 0.00 | 11,000.00 | 100.00 |
| 101-301-702.717 | NO FRINGE BENEFIT INCENTIVE | 0.00 | 6,600.00 | 6,600.00 | (6,600.00) | 0.00 |
| 101-301-710.000 | EMPLOYER FICA | 19,200.00 | 4,593.82 | 1,669.43 | 14,606.18 | 76.07 |
| 101-301-711.000 | EMPLOYERS SHARE OF PENSION | 23,000.00 | 5,459.65 | 1,554.64 | 17,540.35 | 76.26 |
| 101-301-712.000 | HEALTH INSURANCE EXPENSE | 16,500.00 | 3,810.86 | 1,290.13 | 12,689.14 | 76.90 |
| 101-301-713.000 | DENTAL INSURANCE EXPENSE | 1,900.00 | 393.62 | 131.21 | 1,506.38 | 79.28 |
| 101-301-714.000 | OPTICAL PLAN EXPENSE | 350.00 | 61.74 | 20.58 | 288.26 | 82.36 |

User: KATHY

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PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT REMAIN |
|-------------------------|------------------------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-301-716.000 | WELLNESS PROGRAM | 360.00 | 0.00 | 0.00 | 360.00 | 100.00 |
| 101-301-720.000 | DISABILITY INSURANCE | 2,850.00 | 734.09 | 239.51 | 2,115.91 | 74.24 |
| 101-301-721.000 | LIFE INSURANCE EXPENSE | 1,000.00 | 231.72 | 77.24 | 768.28 | 76.83 |
| 101-301-723.000 | WORKMEN'S COMPENSATION | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 |
| 101-301-725.000 | MEALS & MILEAGE | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 101-301-726.000 | VESTS | 1,200.00 | 823.90 | 0.00 | 376.10 | 31.34 |
| 101-301-727.000 | OFFICE SUPPLIES | 1,500.00 | 108.78 | 108.78 | 1,391.22 | 92.75 |
| 101-301-728.000 | SUPPLIES | 3,500.00 | 469.75 | 0.00 | 3,030.25 | 86.58 |
| 101-301-729.000 | RESERVE SUPPLIES | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 |
| 101-301-741.000 | MEDICAL & PHYSICALS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 101-301-744.000 | CLOTHING EXPENSE | 2,000.00 | 589.88 | 270.95 | 1,410.12 | 70.51 |
| 101-301-751.000 | GASOLINE PURCHASES | 4,500.00 | 1,097.04 | 530.45 | 3,402.96 | 75.62 |
| 101-301-801.000 | CONTRACTED SERVICES | 5,500.00 | 1,662.05 | 989.57 | 3,837.95 | 69.78 |
| 101-301-815.000 | DUES & MEMBERSHIPS | 525.00 | 0.00 | 0.00 | 525.00 | 100.00 |
| 101-301-816.000 | EDUCATION & TRAINING | 4,000.00 | 250.00 | 250.00 | 3,750.00 | 93.75 |
| 101-301-817.000 | RANGE QUALIFICATION | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 |
| 101-301-820.001 | MEADOWBROOK INSURANCE | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 100.00 |
| 101-301-850.000 | COMMUNICATION EXPENSE | 5,150.00 | 1,212.61 | 448.31 | 3,937.39 | 76.45 |
| 101-301-880.000 | COMMUNITY PROMOTION | 350.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 101-301-931.002 | MAINTENANCE/REPAIR-EQUIPMENT | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 |
| 101-301-931.004 | MAINTENANCE/REPAIR-VEHICLE | 5,000.00 | 145.59 | 0.00 | 4,854.41 | 97.09 |
| 101-301-942.000 | RENTALS | 960.00 | 960.00 | 0.00 | 0.00 | 0.00 |
| 101-301-970.001 | CAPITAL OUTLAY-EQUIPMENT | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 100.00 |
| 101-301-980.000 | OFFICE EQUIP-COMPUTERS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 101-301-980.001 | HARDWARE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 101-301-980.002 | SOFTWARE | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 |
| Total Dept 301 - POLICE | | 347,340.00 | 83,801.82 | 29,727.28 | 263,538.18 | 75.87 |
| Dept 441 - PUBLIC WORKS | | | | | | |
| 101-441-702.001 | DEPT HEAD WAGES | 18,963.00 | 5,065.72 | 1,451.47 | 13,897.28 | 73.29 |
| 101-441-702.704 | FULL TIME WAGES | 43,260.00 | 11,407.00 | 3,280.00 | 31,853.00 | 73.63 |
| 101-441-702.705 | OVER TIME WAGES | 1,600.00 | 430.50 | 307.50 | 1,169.50 | 73.09 |
| 101-441-702.706 | PART TIME WAGES | 8,000.00 | 1,628.22 | 862.54 | 6,371.78 | 79.65 |
| 101-441-702.707 | SICK TIME PAYOUT | 0.00 | 1,220.07 | 0.00 | (1,220.07) | 0.00 |
| 101-441-702.717 | NO FRINGE BENEFIT INCENTIVE | 3,000.00 | 3,300.00 | 3,300.00 | (300.00) | (10.00) |
| 101-441-710.000 | EMPLOYER FICA | 7,700.00 | 1,763.47 | 703.93 | 5,936.53 | 77.10 |
| 101-441-711.000 | EMPLOYERS SHARE OF PENSION | 8,730.00 | 2,108.04 | 655.47 | 6,621.96 | 75.85 |
| 101-441-712.000 | HEALTH INSURANCE EXPENSE | 4,500.00 | 0.00 | 0.00 | 4,500.00 | 100.00 |
| 101-441-713.000 | DENTAL INSURANCE EXPENSE | 1,950.00 | 111.39 | 37.13 | 1,838.61 | 94.29 |
| 101-441-714.000 | OPTICAL PLAN EXPENSE | 260.00 | 9.42 | 3.14 | 250.58 | 96.38 |
| 101-441-720.000 | DISABILITY INSURANCE | 1,100.00 | 229.52 | 75.64 | 870.48 | 79.13 |
| 101-441-721.000 | LIFE INSURANCE EXPENSE | 330.00 | 73.62 | 24.54 | 256.38 | 77.69 |
| 101-441-723.000 | WORKMEN'S COMPENSATION | 5,650.00 | 0.00 | 0.00 | 5,650.00 | 100.00 |
| 101-441-727.000 | OFFICE SUPPLIES | 200.00 | 83.05 | 0.00 | 116.95 | 58.48 |
| 101-441-728.000 | SUPPLIES | 4,000.00 | 34.98 | 34.98 | 3,965.02 | 99.13 |
| 101-441-741.000 | MEDICAL & PHYSICALS | 300.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 101-441-744.000 | CLOTHING EXPENSE | 1,000.00 | 330.96 | 240.98 | 669.04 | 66.90 |
| 101-441-751.000 | GASOLINE PURCHASES | 5,000.00 | 770.78 | 493.60 | 4,229.22 | 84.58 |
| 101-441-815.000 | DUES & MEMBERSHIPS | 700.00 | 20.00 | 0.00 | 680.00 | 97.14 |
| 101-441-816.000 | EDUCATION & TRAINING | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 |
| 101-441-820.001 | MEADOWBROOK INSURANCE | 7,550.00 | 0.00 | 0.00 | 7,550.00 | 100.00 |
| 101-441-823.000 | LICENSE FEES | 50.00 | 0.00 | 0.00 | 50.00 | 100.00 |
| 101-441-850.000 | COMMUNICATION EXPENSE | 1,400.00 | 481.47 | 105.69 | 918.53 | 65.61 |
| 101-441-890.000 | MAY CLEAN UP | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 100.00 |

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT REMAIN |
|---|-----------------------------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-441-920.000 | GAS AND ELECTRIC | 3,500.00 | 537.00 | 124.42 | 2,963.00 | 84.66 |
| 101-441-931.001 | MAINTENANCE/REPAIR-BUILDING | 20,000.00 | 732.92 | 300.00 | 19,267.08 | 96.34 |
| 101-441-931.002 | MAINTENANCE/REPAIR-EQUIPMENT | 6,000.00 | 972.04 | 57.98 | 5,027.96 | 83.80 |
| 101-441-931.003 | MAINTENANCE-LANDSCAPING & GROUNDS | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 101-441-931.004 | MAINTENANCE/REPAIR-VEHICLE | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 |
| 101-441-931.005 | MAINTENANCE/REPAIR-TREES | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 101-441-934.000 | REFUSE REMOVAL | 800.00 | 120.00 | 0.00 | 680.00 | 85.00 |
| 101-441-943.000 | EQUIPMENT RENTAL EXPENSE | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 101-441-955.000 | SAFETY | 1,500.00 | 228.22 | 82.27 | 1,271.78 | 84.79 |
| 101-441-967.000 | PROJECT COSTS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 101-441-970.001 | CAPITAL OUTLAY-EQUIPMENT | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 100.00 |
| Total Dept 441 - PUBLIC WORKS | | 269,793.00 | 31,658.39 | 12,141.28 | 238,134.61 | 88.27 |
| Dept 448 - PUBLIC UTILITIES-STREET LIGHTING | | | | | | |
| 101-448-924.000 | STREET LIGHT EXPENSE | 33,000.00 | 8,324.44 | 2,750.28 | 24,675.56 | 74.77 |
| Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING | | 33,000.00 | 8,324.44 | 2,750.28 | 24,675.56 | 74.77 |
| Dept 536 - WATER/SEWER | | | | | | |
| 101-536-938.000 | SEWER EXPENSE | 3,200.00 | 711.18 | 0.00 | 2,488.82 | 77.78 |
| 101-536-939.000 | WATER EXPENSE | 1,600.00 | 266.95 | 0.00 | 1,333.05 | 83.32 |
| Total Dept 536 - WATER/SEWER | | 4,800.00 | 978.13 | 0.00 | 3,821.87 | 79.62 |
| Dept 722 - ZONING | | | | | | |
| 101-722-702.706 | PART TIME WAGES | 6,862.00 | 1,798.18 | 515.20 | 5,063.82 | 73.80 |
| 101-722-710.000 | EMPLOYER FICA | 650.00 | 137.55 | 39.41 | 512.45 | 78.84 |
| 101-722-725.000 | MEALS & MILEAGE | 350.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| Total Dept 722 - ZONING | | 7,862.00 | 1,935.73 | 554.61 | 5,926.27 | 75.38 |
| Dept 728 - ECONOMIC DEVELOPMENT | | | | | | |
| 101-728-801.000 | CONTRACTED SERVICES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| Total Dept 728 - ECONOMIC DEVELOPMENT | | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| Dept 751 - PARKS AND RECREATION | | | | | | |
| 101-751-723.000 | WORKMEN'S COMPENSATION | 260.00 | 0.00 | 0.00 | 260.00 | 100.00 |
| 101-751-728.000 | SUPPLIES | 2,300.00 | 53.98 | 0.00 | 2,246.02 | 97.65 |
| 101-751-882.000 | SWIFTY'S PLACE | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 101-751-920.000 | GAS AND ELECTRIC | 4,000.00 | 799.34 | 262.27 | 3,200.66 | 80.02 |
| 101-751-931.001 | MAINTENANCE/REPAIR-BUILDING | 2,000.00 | 400.99 | 86.54 | 1,599.01 | 79.95 |
| 101-751-931.002 | MAINTENANCE/REPAIR-EQUIPMENT | 1,500.00 | 538.47 | 0.00 | 961.53 | 64.10 |
| 101-751-931.003 | MAINTENANCE-LANDSCAPING & GROUNDS | 5,000.00 | 1,909.36 | 0.00 | 3,090.64 | 61.81 |
| 101-751-970.000 | CAPITAL OUTLAY | 1,236,500.00 | 0.00 | 0.00 | 1,236,500.00 | 100.00 |
| Total Dept 751 - PARKS AND RECREATION | | 1,252,060.00 | 3,702.14 | 348.81 | 1,248,357.86 | 99.70 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDTG REMAIN |
|--------------------------------|-------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| TOTAL EXPENDITURES | | 2,091,843.00 | 156,375.51 | 53,911.67 | 1,935,467.49 | 92.52 |
| <hr/> | | | | | | |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 2,082,379.00 | 88,053.14 | 48,112.54 | 1,994,325.86 | 95.77 |
| TOTAL EXPENDITURES | | 2,091,843.00 | 156,375.51 | 53,911.67 | 1,935,467.49 | 92.52 |
| NET OF REVENUES & EXPENDITURES | | (9,464.00) | (68,322.37) | (5,799.13) | 58,858.37 | (621.92) |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGDG REMAIN |
|---|---------------------------------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 202 - MAJOR STREET FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 202-000-575.000 | ACT 51 / STREETS | 207,000.00 | 51,284.50 | 16,845.91 | 155,715.50 | 75.22 |
| 202-000-665.000 | INTEREST | 3,500.00 | 425.55 | 0.00 | 3,074.45 | 87.84 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 210,500.00 | 51,710.05 | 16,845.91 | 158,789.95 | 75.43 |
| TOTAL REVENUES | | 210,500.00 | 51,710.05 | 16,845.91 | 158,789.95 | 75.43 |
| Expenditures | | | | | | |
| Dept 449 - STREET DEPT (ACT 51) | | | | | | |
| 202-449-702.001 | DEPT HEAD WAGES | 3,610.00 | 973.39 | 277.31 | 2,636.61 | 73.04 |
| 202-449-710.000 | EMPLOYER FICA | 350.00 | 72.53 | 20.68 | 277.47 | 79.28 |
| 202-449-711.000 | EMPLOYERS SHARE OF PENSION | 350.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 202-449-712.002 | ADMIN BENEFITS | 1,000.00 | 141.91 | 47.26 | 858.09 | 85.81 |
| 202-449-731.000 | COLD/HOT PATCH | 600.00 | 0.00 | 0.00 | 600.00 | 100.00 |
| 202-449-734.000 | SALT/SAND ROADS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 |
| 202-449-801.000 | CONTRACTED SERVICES | 5,000.00 | 900.00 | 0.00 | 4,100.00 | 82.00 |
| 202-449-863.000 | STREET STRIPING | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 |
| 202-449-865.000 | STREET SIGNS | 800.00 | 237.00 | 237.00 | 563.00 | 70.38 |
| 202-449-867.000 | STREET REPAIRS | 5,000.00 | 1,890.06 | 786.07 | 3,109.94 | 62.20 |
| 202-449-944.867 | VEHICLE RENTAL - STREET REPAIRS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 202-449-944.869 | VEHICLE RENTAL - SNOW REMOVAL | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 202-449-963.000 | MISC EXPENSE | 1,500.00 | 1,160.30 | 293.00 | 339.70 | 22.65 |
| 202-449-988.001 | CIP - IONIA, PEARL, PLEASANT, EMERSON | 377,000.00 | 0.00 | 0.00 | 377,000.00 | 100.00 |
| 202-449-999.000 | TRANSFERS OUT | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100.00 |
| Total Dept 449 - STREET DEPT (ACT 51) | | 441,710.00 | 5,375.19 | 1,661.32 | 436,334.81 | 98.78 |
| Dept 450 - MAINTENANCE / CONSTRUCTION | | | | | | |
| 202-450-702.001 | MAINTENANCE WAGES | 3,520.00 | 938.06 | 268.78 | 2,581.94 | 73.35 |
| 202-450-710.000 | MAINTENANCE EMPLOYER FICA | 360.00 | 71.77 | 20.57 | 288.23 | 80.06 |
| 202-450-711.000 | MAINTENANCE ER SHARE OF PENSION | 360.00 | 141.02 | 38.98 | 218.98 | 60.83 |
| 202-450-712.002 | MAINTENANCE BENEFITS | 155.00 | 35.84 | 11.87 | 119.16 | 76.88 |
| Total Dept 450 - MAINTENANCE / CONSTRUCTION | | 4,395.00 | 1,186.69 | 340.20 | 3,208.31 | 73.00 |
| Dept 869 - SNOW REMOVAL | | | | | | |
| 202-869-702.001 | SNOW REMOVAL WAGES | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 100.00 |
| 202-869-710.000 | SNOW REMOVAL EMPLOYER FICA | 350.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 202-869-711.000 | SNOW REMOVAL SHARE OF PENSION | 400.00 | 0.00 | 0.00 | 400.00 | 100.00 |
| Total Dept 869 - SNOW REMOVAL | | 4,250.00 | 0.00 | 0.00 | 4,250.00 | 100.00 |
| TOTAL EXPENDITURES | | 450,355.00 | 6,561.88 | 2,001.52 | 443,793.12 | 98.54 |
| Fund 202 - MAJOR STREET FUND: | | | | | | |
| TOTAL REVENUES | | 210,500.00 | 51,710.05 | 16,845.91 | 158,789.95 | 75.43 |
| TOTAL EXPENDITURES | | 450,355.00 | 6,561.88 | 2,001.52 | 443,793.12 | 98.54 |
| NET OF REVENUES & EXPENDITURES | | (239,855.00) | 45,148.17 | 14,844.39 | (285,003.17) | 81.18 |

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|-----------|-------------|----------------|-------------------|---------------------|-------------------|--------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT REMAIN |
|---|---------------------------------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 203 - LOCAL STREET FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 203-000-575.000 | ACT 51 / STREETS | 72,000.00 | 17,094.84 | 5,615.31 | 54,905.16 | 76.26 |
| 203-000-665.000 | INTEREST | 1,100.00 | 214.90 | 0.00 | 885.10 | 80.46 |
| 203-000-695.000 | MISC REVENUE | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100.00 |
| 203-000-699.000 | TRANSFERS IN | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100.00 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 133,100.00 | 17,309.74 | 5,615.31 | 115,790.26 | 86.99 |
| TOTAL REVENUES | | 133,100.00 | 17,309.74 | 5,615.31 | 115,790.26 | 86.99 |
| Expenditures | | | | | | |
| Dept 449 - STREET DEPT (ACT 51) | | | | | | |
| 203-449-702.001 | DEPT HEAD WAGES | 1,700.00 | 389.41 | 110.95 | 1,310.59 | 77.09 |
| 203-449-710.000 | EMPLOYER FICA | 200.00 | 29.04 | 8.29 | 170.96 | 85.48 |
| 203-449-711.000 | EMPLOYERS SHARE OF PENSION | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 203-449-712.002 | ADMIN BENEFITS | 800.00 | 56.71 | 18.89 | 743.29 | 92.91 |
| 203-449-731.000 | COLD/HOT PATCH | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 203-449-734.000 | SALT/SAND ROADS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 |
| 203-449-801.000 | CONTRACTED SERVICES | 5,000.00 | 3,500.00 | 0.00 | 1,500.00 | 30.00 |
| 203-449-863.000 | STREET STRIPING | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 203-449-865.000 | STREET SIGNS | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 203-449-867.000 | STREET REPAIRS | 5,000.00 | 1,417.54 | 589.55 | 3,582.46 | 71.65 |
| 203-449-944.867 | VEHICLE RENTAL - STREET REPAIRS | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 |
| 203-449-944.869 | VEHICLE RENTAL - SNOW REMOVAL | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 203-449-956.000 | STORM SEWER | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 203-449-963.000 | MISC EXPENSE | 1,000.00 | 379.25 | 293.00 | 620.75 | 62.08 |
| 203-449-988.001 | CIP - IONIA, PEARL, PLEASANT, EMERSON | 300,000.00 | 0.00 | 0.00 | 300,000.00 | 100.00 |
| Total Dept 449 - STREET DEPT (ACT 51) | | 328,900.00 | 5,771.95 | 1,020.68 | 323,128.05 | 98.25 |
| Dept 450 - MAINTENANCE / CONSTRUCTION | | | | | | |
| 203-450-702.001 | MAINTENANCE WAGES | 5,670.00 | 1,500.94 | 430.08 | 4,169.06 | 73.53 |
| 203-450-710.000 | MAINTENANCE EMPLOYER FICA | 515.00 | 114.82 | 32.91 | 400.18 | 77.70 |
| 203-450-711.000 | MAINTENANCE ER SHARE OF PENSION | 615.00 | 225.62 | 62.36 | 389.38 | 63.31 |
| 203-450-712.002 | MAINTENANCE BENEFITS | 205.00 | 57.34 | 19.00 | 147.66 | 72.03 |
| Total Dept 450 - MAINTENANCE / CONSTRUCTION | | 7,005.00 | 1,898.72 | 544.35 | 5,106.28 | 72.89 |
| Dept 869 - SNOW REMOVAL | | | | | | |
| 203-869-702.001 | SNOW REMOVAL WAGES | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 100.00 |
| 203-869-710.000 | SNOW REMOVAL FICA | 350.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 203-869-711.000 | SNOW REMOVAL SHARE OF PENSION | 400.00 | 0.00 | 0.00 | 400.00 | 100.00 |
| Total Dept 869 - SNOW REMOVAL | | 4,250.00 | 0.00 | 0.00 | 4,250.00 | 100.00 |
| TOTAL EXPENDITURES | | 340,155.00 | 7,670.67 | 1,565.03 | 332,484.33 | 97.74 |
| Fund 203 - LOCAL STREET FUND: | | | | | | |
| TOTAL REVENUES | | 133,100.00 | 17,309.74 | 5,615.31 | 115,790.26 | 86.99 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------------|-------------|----------------|-------------------|---------------------|-------------------|--------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |
| Fund 203 - LOCAL STREET FUND | | | | | | |
| TOTAL EXPENDITURES | | 340,155.00 | 7,670.67 | 1,565.03 | 332,484.33 | 97.74 |
| NET OF REVENUES & EXPENDITURES | | (207,055.00) | 9,639.07 | 4,050.28 | (216,694.07) | 95.34 |

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PERIOD ENDING 05/31/2021

DB: Lake Odessa Vill

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|---|---|----------------|-------------------|---------------------|-------------------|---------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |
| Fund 204 - GENERAL HWY | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 204-000-402.000 | CURRENT REAL PROPERTY TAXES | 191,000.00 | (15.34) | (15.34) | 191,015.34 | 100.01 |
| 204-000-410.000 | CURRENT PERSONAL PROPERTY TAX | 14,000.00 | 0.00 | 0.00 | 14,000.00 | 100.00 |
| 204-000-412.000 | DELINQUENT REAL PROPERTY TAX | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 100.00 |
| 204-000-441.000 | LOCAL COMMUNITY STABILIZATION SHARE TAX | 18,000.00 | 22,208.57 | 22,208.57 | (4,208.57) | (23.38) |
| 204-000-445.000 | PENALTIES & INTEREST ON TAXES | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 |
| 204-000-665.000 | INTEREST | 2,400.00 | 554.08 | 0.00 | 1,845.92 | 76.91 |
| 204-000-695.000 | MISC REVENUE | 57,000.00 | 0.00 | 0.00 | 57,000.00 | 100.00 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 294,405.00 | 22,747.31 | 22,193.23 | 271,657.69 | 92.27 |
| TOTAL REVENUES | | 294,405.00 | 22,747.31 | 22,193.23 | 271,657.69 | 92.27 |
| Expenditures | | | | | | |
| Dept 446 - HIGHWAYS, STREETS (NOT ACT 51) | | | | | | |
| 204-446-702.001 | ADMINISTRATION WAGES | 9,330.00 | 2,238.89 | 637.82 | 7,091.11 | 76.00 |
| 204-446-710.000 | ADMINISTRATION FICA | 870.00 | 166.86 | 47.55 | 703.14 | 80.82 |
| 204-446-711.000 | ADMIN EMPLOYERS SHARE OF PENSION | 1,025.00 | 0.00 | 0.00 | 1,025.00 | 100.00 |
| 204-446-712.002 | ADMIN BENEFITS | 1,330.00 | 326.36 | 108.69 | 1,003.64 | 75.46 |
| 204-446-867.000 | STREET REPAIRS | 5,000.00 | 1,417.53 | 589.55 | 3,582.47 | 71.65 |
| 204-446-891.000 | SIDEWALK REPLACEMENT PROGRAM | 15,000.00 | 981.63 | 981.63 | 14,018.37 | 93.46 |
| 204-446-988.001 | CIP - IONIA, PEARL, PLEASANT, EMERSON | 307,000.00 | 0.00 | 0.00 | 307,000.00 | 100.00 |
| 204-446-990.986 | MTF BOND PAYMENT - PRINCIPAL | 65,000.00 | 65,000.00 | 0.00 | 0.00 | 0.00 |
| 204-446-990.987 | CAPITAL IMPROVEMENT BOND - PRIN | 8,400.00 | 8,400.00 | 0.00 | 0.00 | 0.00 |
| 204-446-990.988 | CAPITAL IMPROV BOND II - PRIN | 38,500.00 | 38,500.00 | 38,500.00 | 0.00 | 0.00 |
| 204-446-995.986 | MTF BOND INTEREST | 6,525.00 | 3,555.00 | 0.00 | 2,970.00 | 45.52 |
| 204-446-995.987 | CAP IMPROVE BOND I INTEREST | 962.00 | 518.40 | 0.00 | 443.60 | 46.11 |
| 204-446-995.988 | CAP IMPROV BOND II INTEREST | 8,661.00 | 4,548.25 | 4,548.25 | 4,112.75 | 47.49 |
| Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51) | | 467,603.00 | 125,652.92 | 45,413.49 | 341,950.08 | 73.13 |
| Dept 450 - MAINTENANCE / CONSTRUCTION | | | | | | |
| 204-450-702.001 | STREET ADMIN SALARY | 21,000.00 | 5,628.62 | 1,612.75 | 15,371.38 | 73.20 |
| 204-450-710.000 | STREET ADMIN FICA | 2,050.00 | 430.61 | 123.37 | 1,619.39 | 78.99 |
| 204-450-711.000 | EMPLOYERS SHARE OF PENSION | 2,255.00 | 846.07 | 233.84 | 1,408.93 | 62.48 |
| 204-450-712.002 | STREET ADMIN BENEFITS | 720.00 | 179.01 | 58.84 | 540.99 | 75.14 |
| Total Dept 450 - MAINTENANCE / CONSTRUCTION | | 26,025.00 | 7,084.31 | 2,028.80 | 18,940.69 | 72.78 |
| TOTAL EXPENDITURES | | 493,628.00 | 132,737.23 | 47,442.29 | 360,890.77 | 73.11 |
| Fund 204 - GENERAL HWY: | | | | | | |
| TOTAL REVENUES | | 294,405.00 | 22,747.31 | 22,193.23 | 271,657.69 | 92.27 |
| TOTAL EXPENDITURES | | 493,628.00 | 132,737.23 | 47,442.29 | 360,890.77 | 73.11 |
| NET OF REVENUES & EXPENDITURES | | (199,223.00) | (109,989.92) | (25,249.06) | (89,233.08) | 44.79 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD REMAIN |
|--|-----------------------------|----------------|---------------------------------|---|------------------------------|-----------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 248-000-402.000 | CURRENT REAL PROPERTY TAXES | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100.00 |
| 248-000-665.000 | INTEREST | 60.00 | 13.33 | 0.00 | 46.67 | 77.78 |
| 248-000-675.000 | DONATIONS-PRIVATE SOURCES | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 31,060.00 | 13.33 | 0.00 | 31,046.67 | 99.96 |
| TOTAL REVENUES | | 31,060.00 | 13.33 | 0.00 | 31,046.67 | 99.96 |
| Expenditures | | | | | | |
| Dept 275 - DDA | | | | | | |
| 248-275-801.000 | CONTRACTED SERVICES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 248-275-815.000 | DUES & MEMBERSHIPS | 25.00 | 0.00 | 0.00 | 25.00 | 100.00 |
| 248-275-816.000 | EDUCATION & TRAINING | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 248-275-880.000 | COMMUNITY PROMOTION | 2,000.00 | 258.86 | 258.86 | 1,741.14 | 87.06 |
| 248-275-881.000 | ADVERTISING | 200.00 | 500.00 | 0.00 | (300.00) | (150.00) |
| 248-275-967.000 | BEAUTIFICATION | 51,200.00 | 137.88 | 137.88 | 51,062.12 | 99.73 |
| 248-275-967.002 | CHRISTMAS DECORATIONS | 2,600.00 | 0.00 | 0.00 | 2,600.00 | 100.00 |
| Total Dept 275 - DDA | | 62,025.00 | 896.74 | 396.74 | 61,128.26 | 98.55 |
| TOTAL EXPENDITURES | | 62,025.00 | 896.74 | 396.74 | 61,128.26 | 98.55 |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | | |
| TOTAL REVENUES | | 31,060.00 | 13.33 | 0.00 | 31,046.67 | 99.96 |
| TOTAL EXPENDITURES | | 62,025.00 | 896.74 | 396.74 | 61,128.26 | 98.55 |
| NET OF REVENUES & EXPENDITURES | | (30,965.00) | (883.41) | (396.74) | (30,081.59) | 97.15 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT REMAIN |
|--|---------------------------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 290 - ARTS | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 290-000-401.001 | ART IN THE PARK REVENUE-NEXT FY | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| 290-000-401.290 | ART IN THE PARK REVENUE | 3,000.00 | 610.00 | 375.00 | 2,390.00 | 79.67 |
| 290-000-539.000 | STATE GRANTS | 5,500.00 | 0.00 | 0.00 | 5,500.00 | 100.00 |
| 290-000-610.000 | FOOD BOOTH FEES | 350.00 | 195.00 | 195.00 | 155.00 | 44.29 |
| 290-000-675.000 | DONATIONS-PRIVATE SOURCES | 3,000.00 | 7,500.00 | 2,500.00 | (4,500.00) | (150.00) |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 13,850.00 | 8,305.00 | 3,070.00 | 5,545.00 | 40.04 |
| TOTAL REVENUES | | 13,850.00 | 8,305.00 | 3,070.00 | 5,545.00 | 40.04 |
| Expenditures | | | | | | |
| Dept 752 - ARTS | | | | | | |
| 290-752-701.000 | OPER EXPENSE-GRANT DISBURSEMENT | 50.00 | 50.00 | 50.00 | 0.00 | 0.00 |
| 290-752-724.000 | REFUND/REIMBURSEMENTS | 60.00 | 195.00 | 115.00 | (135.00) | (225.00) |
| 290-752-728.000 | SUPPLIES | 400.00 | 42.98 | 0.00 | 357.02 | 89.26 |
| 290-752-740.000 | POSTAGE | 100.00 | 33.55 | 0.00 | 66.45 | 66.45 |
| 290-752-793.000 | OPERATING EXPENSE | 100.00 | 194.95 | 0.00 | (94.95) | (94.95) |
| 290-752-794.000 | T-SHIRTS | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 290-752-795.000 | SOUND | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 |
| 290-752-796.000 | ROLLS | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 290-752-798.000 | CONCESSIONS SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 |
| 290-752-851.000 | RADIOS | 75.00 | 0.00 | 0.00 | 75.00 | 100.00 |
| 290-752-852.000 | TELEPHONE | 625.00 | 163.22 | 65.04 | 461.78 | 73.88 |
| 290-752-881.000 | ADVERTISING | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 100.00 |
| 290-752-895.000 | KIDS AREA | 300.00 | 0.00 | 0.00 | 300.00 | 100.00 |
| 290-752-898.000 | ENTERTAINMENT | 850.00 | 0.00 | 0.00 | 850.00 | 100.00 |
| 290-752-953.000 | PORT A POTTY | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 290-752-967.000 | PROJECT COSTS | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 |
| Total Dept 752 - ARTS | | 13,560.00 | 679.70 | 230.04 | 12,880.30 | 94.99 |
| TOTAL EXPENDITURES | | 13,560.00 | 679.70 | 230.04 | 12,880.30 | 94.99 |
| Fund 290 - ARTS: | | | | | | |
| TOTAL REVENUES | | 13,850.00 | 8,305.00 | 3,070.00 | 5,545.00 | 40.04 |
| TOTAL EXPENDITURES | | 13,560.00 | 679.70 | 230.04 | 12,880.30 | 94.99 |
| NET OF REVENUES & EXPENDITURES | | 290.00 | 7,625.30 | 2,839.96 | (7,335.30) | (2,529.41) |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT REMAIN |
|--|---------------------------|----------------|---------------------------------|---|------------------------------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 291 - CAR SHOW | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 291-000-610.000 | FOOD BOOTH FEES | 25.00 | 0.00 | 0.00 | 25.00 | 100.00 |
| 291-000-625.000 | REGISTRATIONS | 900.00 | 0.00 | 0.00 | 900.00 | 100.00 |
| 291-000-665.000 | INTEREST | 5.00 | 1.06 | 0.00 | 3.94 | 78.80 |
| 291-000-675.000 | DONATIONS-PRIVATE SOURCES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| 291-000-678.000 | T-SHIRT REVENUE | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 3,030.00 | 1.06 | 0.00 | 3,028.94 | 99.97 |
| TOTAL REVENUES | | 3,030.00 | 1.06 | 0.00 | 3,028.94 | 99.97 |
| Expenditures | | | | | | |
| Dept 753 - CAR SHOW | | | | | | |
| 291-753-728.000 | SUPPLIES | 800.00 | 0.00 | 0.00 | 800.00 | 100.00 |
| 291-753-794.000 | T-SHIRTS EXPENSE | 200.00 | 0.00 | 0.00 | 200.00 | 100.00 |
| 291-753-881.000 | ADVERTISING | 650.00 | 0.00 | 0.00 | 650.00 | 100.00 |
| 291-753-887.000 | TROPHIES | 800.00 | 0.00 | 0.00 | 800.00 | 100.00 |
| 291-753-888.000 | FLYERS | 170.00 | 0.00 | 0.00 | 170.00 | 100.00 |
| 291-753-892.000 | DOOR PRIZES | 150.00 | 0.00 | 0.00 | 150.00 | 100.00 |
| 291-753-893.000 | DJ | 350.00 | 0.00 | 0.00 | 350.00 | 100.00 |
| 291-753-953.000 | PORT A POTTY | 150.00 | 0.00 | 0.00 | 150.00 | 100.00 |
| Total Dept 753 - CAR SHOW | | 3,270.00 | 0.00 | 0.00 | 3,270.00 | 100.00 |
| TOTAL EXPENDITURES | | 3,270.00 | 0.00 | 0.00 | 3,270.00 | 100.00 |
| Fund 291 - CAR SHOW: | | | | | | |
| TOTAL REVENUES | | 3,030.00 | 1.06 | 0.00 | 3,028.94 | 99.97 |
| TOTAL EXPENDITURES | | 3,270.00 | 0.00 | 0.00 | 3,270.00 | 100.00 |
| NET OF REVENUES & EXPENDITURES | | (240.00) | 1.06 | 0.00 | (241.06) | 99.56 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT REMAIN |
|--|---------------------|----------------|---------------------------------|---|------------------------------|--------------|--------|------------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | | |
| Fund 590 - SEWER FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | | | |
| 590-000-614.000 | SEWER REVENUE | 0.00 | 309,872.95 | 3,705.43 | | (309,872.95) | 0.00 | |
| 590-000-615.000 | SEWER PENALTIES | 0.00 | 2,787.78 | 2,752.15 | | (2,787.78) | 0.00 | |
| 590-000-619.000 | LAB TESTING REVENUE | 0.00 | 40.00 | 0.00 | | (40.00) | 0.00 | |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 0.00 | 312,700.73 | 6,457.58 | | (312,700.73) | 0.00 | |
| TOTAL REVENUES | | 0.00 | 312,700.73 | 6,457.58 | | (312,700.73) | 0.00 | |
| Fund 590 - SEWER FUND: | | | | | | | | |
| TOTAL REVENUES | | 0.00 | 312,700.73 | 6,457.58 | | (312,700.73) | 0.00 | |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | | 0.00 | 100.00 | |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 312,700.73 | 6,457.58 | | (312,700.73) | 0.00 | |

User: KATHY

DB: Lake Odessa Vill

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD REMAIN |
|--|--------------------------------|----------------|---------------------------------|---|------------------------------|-----------------|
| | | AMENDED BUDGET | 05/31/2021 NORMAL (ABNORMAL) | MONTH 05/31/2021 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 591 - WATER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 591-000-402.591 | WATER REVENUE | 960,000.00 | 155,463.02 | 2,226.91 | 804,536.98 | 83.81 |
| 591-000-445.000 | PENALTIES & INTEREST | 5,500.00 | 1,038.94 | 1,038.94 | 4,461.06 | 81.11 |
| 591-000-539.002 | WELLHEAD PROTECTION | 2,750.00 | 0.00 | 0.00 | 2,750.00 | 100.00 |
| 591-000-608.000 | WATER TURN ON/OFF FEES | 1,200.00 | 310.94 | 90.00 | 889.06 | 74.09 |
| 591-000-609.000 | FINAL READ INCOME | 500.00 | 120.00 | 40.00 | 380.00 | 76.00 |
| 591-000-665.000 | INTEREST | 5,000.00 | 1,039.98 | 0.00 | 3,960.02 | 79.20 |
| 591-000-674.000 | INCENTIVE PROGRAM | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 |
| 591-000-695.000 | MISC REVENUE | 5,000.00 | 1,128.06 | 0.00 | 3,871.94 | 77.44 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 982,950.00 | 159,100.94 | 3,395.85 | 823,849.06 | 83.81 |
| TOTAL REVENUES | | 982,950.00 | 159,100.94 | 3,395.85 | 823,849.06 | 83.81 |
| Expenditures | | | | | | |
| Dept 536 - WATER/SEWER | | | | | | |
| 591-536-702.001 | DEPT HEAD WAGES | 49,750.00 | 13,610.51 | 3,886.58 | 36,139.49 | 72.64 |
| 591-536-702.704 | FULL TIME WAGES | 152,000.00 | 43,039.40 | 11,534.64 | 108,960.60 | 71.68 |
| 591-536-702.705 | OVER TIME WAGES | 2,500.00 | 1,077.50 | 1,006.34 | 1,422.50 | 56.90 |
| 591-536-702.706 | PART TIME WAGES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| 591-536-702.707 | SICK TIME PAYOUT | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 |
| 591-536-710.000 | EMPLOYER FICA | 20,000.00 | 3,816.71 | 1,179.95 | 16,183.29 | 80.92 |
| 591-536-711.000 | EMPLOYERS SHARE OF PENSION | 22,000.00 | 4,452.20 | 1,487.93 | 17,547.80 | 79.76 |
| 591-536-712.000 | HEALTH INSURANCE EXPENSE | 34,000.00 | 13,767.00 | 3,708.67 | 20,233.00 | 59.51 |
| 591-536-712.002 | ADMIN BENEFITS | 4,720.00 | 1,074.69 | 357.89 | 3,645.31 | 77.23 |
| 591-536-713.000 | DENTAL INSURANCE EXPENSE | 4,820.00 | 1,252.23 | 385.83 | 3,567.77 | 74.02 |
| 591-536-714.000 | OPTICAL PLAN EXPENSE | 615.00 | 193.03 | 58.49 | 421.97 | 68.61 |
| 591-536-716.000 | WELLNESS PROGRAM | 270.00 | 0.00 | 0.00 | 270.00 | 100.00 |
| 591-536-720.000 | DISABILITY INSURANCE | 2,260.00 | 605.26 | 178.33 | 1,654.74 | 73.22 |
| 591-536-721.000 | LIFE INSURANCE EXPENSE | 670.00 | 194.72 | 58.74 | 475.28 | 70.94 |
| 591-536-723.000 | WORKMEN'S COMPENSATION | 2,250.00 | 0.00 | 0.00 | 2,250.00 | 100.00 |
| 591-536-725.000 | MEALS & MILEAGE | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 591-536-727.000 | OFFICE SUPPLIES | 500.00 | 354.50 | 0.00 | 145.50 | 29.10 |
| 591-536-728.000 | SUPPLIES | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 |
| 591-536-732.000 | CHEMICAL SUPPLIES | 4,000.00 | (220.00) | 0.00 | 4,220.00 | 105.50 |
| 591-536-740.000 | POSTAGE | 1,500.00 | 179.21 | 0.00 | 1,320.79 | 88.05 |
| 591-536-741.000 | MEDICAL & PHYSICALS | 200.00 | 37.00 | 0.00 | 163.00 | 81.50 |
| 591-536-744.000 | CLOTHING EXPENSE | 1,200.00 | (15.04) | 0.00 | 1,215.04 | 101.25 |
| 591-536-751.000 | GASOLINE PURCHASES | 4,000.00 | 508.43 | 325.14 | 3,491.57 | 87.29 |
| 591-536-780.000 | METER REPLACEMENT | 3,000.00 | 80.05 | 80.05 | 2,919.95 | 97.33 |
| 591-536-801.000 | CONTRACTED SERVICES | 20,000.00 | 5,721.76 | 2,824.94 | 14,278.24 | 71.39 |
| 591-536-815.000 | DUES & MEMBERSHIPS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 |
| 591-536-816.000 | EDUCATION & TRAINING | 2,000.00 | 1,370.00 | 460.00 | 630.00 | 31.50 |
| 591-536-818.000 | WELLHEAD PROTECTION | 5,500.00 | 0.00 | 0.00 | 5,500.00 | 100.00 |
| 591-536-821.000 | BANK FEES | 100.00 | 0.00 | 0.00 | 100.00 | 100.00 |
| 591-536-822.000 | FLEET INSURANCE | 15,500.00 | 0.00 | 0.00 | 15,500.00 | 100.00 |
| 591-536-827.000 | WATER TESTING FEES | 2,700.00 | 120.00 | 44.00 | 2,580.00 | 95.56 |
| 591-536-850.000 | COMMUNICATION EXPENSE | 3,800.00 | 1,322.06 | 324.81 | 2,477.94 | 65.21 |
| 591-536-900.000 | PRINTING & PUBLISHING | 200.00 | 192.57 | 0.00 | 7.43 | 3.72 |
| 591-536-920.000 | GAS AND ELECTRIC | 61,000.00 | 13,827.49 | 3,440.69 | 47,172.51 | 77.33 |
| 591-536-931.001 | MAINTENANCE/REPAIR-BUILDING | 42,000.00 | 0.00 | 0.00 | 42,000.00 | 100.00 |
| 591-536-931.002 | MAINTENANCE/REPAIR-EQUIPMENT | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 100.00 |
| 591-536-931.004 | MAINTENANCE/REPAIR-VEHICLE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 |
| 591-536-931.009 | MAINTENANCE/REPAIR-WATER LINES | 453,000.00 | 2,329.68 | 14.55 | 450,670.32 | 99.49 |

PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------------|-----------------------------|----------------|-------------------|---------------------|-------------------|--------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |
| Fund 591 - WATER FUND | | | | | | |
| Expenditures | | | | | | |
| 591-536-931.010 | MAINTENANCE/REPAIRS-TANKS | 75,000.00 | 74,235.00 | 0.00 | 765.00 | 1.02 |
| 591-536-933.000 | WELL REPAIRS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 |
| 591-536-946.000 | SCADA CONTROL SYSTEM | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 |
| 591-536-963.000 | MISC EXPENSE | 4,000.00 | 277.50 | 0.00 | 3,722.50 | 93.06 |
| 591-536-970.001 | CAPITAL OUTLAY-EQUIPMENT | 5,500.00 | 4,812.50 | 4,812.50 | 687.50 | 12.50 |
| 591-536-980.001 | HARDWARE | 9,200.00 | 1,521.90 | 751.16 | 7,678.10 | 83.46 |
| 591-536-980.002 | SOFTWARE | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 |
| 591-536-994.000 | CAPITAL IMPROVEMENT BOND | 26,600.00 | 26,600.00 | 0.00 | 0.00 | 0.00 |
| 591-536-994.001 | CAPITAL IMPROVEMENT BOND II | 16,500.00 | 16,500.00 | 16,500.00 | 0.00 | 0.00 |
| 591-536-994.002 | USDA BOND 2016 | 67,000.00 | 0.00 | 0.00 | 67,000.00 | 100.00 |
| 591-536-995.000 | INTEREST EXPENSE | 78,897.00 | 3,590.85 | 1,949.25 | 75,306.15 | 95.45 |
| Total Dept 536 - WATER/SEWER | | 1,225,752.00 | 236,428.71 | 55,370.48 | 989,323.29 | 80.71 |
| TOTAL EXPENDITURES | | 1,225,752.00 | 236,428.71 | 55,370.48 | 989,323.29 | 80.71 |
| Fund 591 - WATER FUND: | | | | | | |
| TOTAL REVENUES | | 982,950.00 | 159,100.94 | 3,395.85 | 823,849.06 | 83.81 |
| TOTAL EXPENDITURES | | 1,225,752.00 | 236,428.71 | 55,370.48 | 989,323.29 | 80.71 |
| NET OF REVENUES & EXPENDITURES | | (242,802.00) | (77,327.77) | (51,974.63) | (165,474.23) | 68.15 |

REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE
 PERIOD ENDING 05/31/2021

| GL NUMBER | DESCRIPTION | 2021-22 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--|-------------|----------------|-------------------|---------------------|-------------------|--------|
| | | AMENDED BUDGET | 05/31/2021 | MONTH 05/31/2021 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | REMAIN |
| Fund 999 - PAYROLL CLEARING | | | | | | |
| Revenues | | | | | | |
| Dept 000 - BALANCE SHEET / GENERAL | | | | | | |
| 999-000-665.000 | INTEREST | 0.00 | 7.07 | 0.00 | (7.07) | 0.00 |
| Total Dept 000 - BALANCE SHEET / GENERAL | | 0.00 | 7.07 | 0.00 | (7.07) | 0.00 |
| TOTAL REVENUES | | 0.00 | 7.07 | 0.00 | (7.07) | 0.00 |
| Fund 999 - PAYROLL CLEARING: | | | | | | |
| TOTAL REVENUES | | 0.00 | 7.07 | 0.00 | (7.07) | 0.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 7.07 | 0.00 | (7.07) | 0.00 |
| TOTAL REVENUES - ALL FUNDS | | | | | | |
| | | 3,751,274.00 | 659,948.37 | 105,690.42 | 3,091,325.63 | 82.41 |
| TOTAL EXPENDITURES - ALL FUNDS | | | | | | |
| | | 4,680,588.00 | 541,350.44 | 160,917.77 | 4,139,237.56 | 88.43 |
| NET OF REVENUES & EXPENDITURES | | | | | | |
| | | (929,314.00) | 118,597.93 | (55,227.35) | (1,047,911.93) | 87.24 |



Company: Lake Odessa

839 4th Ave.
Lake Odessa, Mi 48849

Contact: Cathy Forman
treasure@lakeodessa.org
374-7110

Project: Lake Odessa LED

We recycle fluorescent lamps,
plastics, aluminum, and steel.
Ask us about energy efficient lighting.



Quotation

Quote Date: 6/16/2021

Quotation valid for 30 days

TERMS:

Deposit - 50%, Net Due 15 Days

| Description | Amount: |
|--|------------|
| Option One New nano radios and controller Still need to drive to the sign. | \$1,902.50 |
| Option Two Broadband with 5yr data plan Control from the office | \$3,022.50 |
| Option Three Upgrade to a 16mm. Same cabinet but all new panels, controller, fans, wiring Comes with broadband and 5yr data plan. | \$8,728.75 |



Postema Signs & Graphics Date 6/16/2021

Approval Date

Total: _____



Please sign & return with your deposit.
All electrical circuits are to be ran to the sign location by the business owner.

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-31

APPROVING THE RECOMMENDATION FROM THE AD HOC WEBSITE COMMITTEE TO ACCEPT THE PROPOSAL FOR THE DESIGN OF A NEW VILLAGE WEBSITE FROM MUNICODE

WHEREAS, the Village of Lake Odessa solicited proposals for a newly designed Village website; and

WHEREAS, the Village of Lake Odessa received four proposals prior to the May 14, 2021 deadline; and

WHEREAS, the Village Council formed an “Ad Hoc” website committee to review three of the proposals received, in order to make a recommendation to the Village Council; and

WHEREAS, this committee met with a representative from each of the organizations to learn more about their proposed products; and

WHEREAS, at this time, the committee unanimously recommends that the proposal from Municode be accepted, for an annual price of \$6,050.00 for the next four years, be accepted and signed. A copy of this proposal is attached to this resolution.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the recommendation from the ad hoc website committee to accept the proposal for the design of a new Village website from Municode.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Patrick Reagan, Village Manager/ Clerk

municode



CONNECTING YOU & YOUR COMMUNITY

Website Redesign, Hosting, and Support RFP response for The Village of Lake Odessa, Michigan



Gregg Huggins

PO Box 2235 Tallahassee, FL 32316
850-692-7068 ghuggins@municode.com

LETTER OF INTEREST

June 15, 2021

Dear Selection Team:

Thank you for the opportunity to present our quote for website redesign, hosting, and support services. It is our goal to deliver an accessible, mobile-friendly web presence that is professional, easy-to-use, and easy-to-maintain.

Municode has developed a portfolio of online services that are tailored for local government agencies. We have worked with cities, towns, villages, counties, and other local government agencies for over seventy years continually striving to make your job easier.

Our Municode Web content management system allows your community to find content by providing multiple navigation paths to each page. Our designs reinforce self-service to enable 24x7 online access to your organization's services. We create your website using Drupal, an industry-leading content management system.

Our ongoing Circle of Governance initiative to strengthen democracy includes seamless integrations that connect Municode Web with our suite of online municipal solutions including code of ordinance integration (Municode NEXT) and meeting management integration (Municode Meetings). These integrations include unified search (including PDFs) and cross-links across each platform.

We are thrilled at the opportunity to partner on such an important initiative.

Sincerely,



Brian Gilday
President, Website/Meetings Division

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PERSONNEL AND PRIOR EXPERIENCE

History, Mission, and Team

With over 70 years of experience, Municode's mission is to strengthen democracy by connecting public sector organization with their communities. Our solutions promote transparency and efficiency - such as custom website design, meeting and agenda management, online payment portals, the legal codification process, and our robust suite of online legislative search tools.

Municode has been in business for over 70 years and partners with more than 4,000 government agencies across all fifty states. Municode is a privately-owned corporation and is financially sound. Our leadership focuses on improving Municode through investments in its people and its technology. Our culture is conducive to the longevity of our employees; Our clients can establish a long-term partnership with our experienced, stable workforce.

Municode is home to over 160 employees (most of whom enjoy a 10+ year tenure). Our

headquarters in Tallahassee, Florida includes four buildings totaling 56,000 square feet. Our West Coast office is in Portland, Oregon. We also have individual team members working across the country.

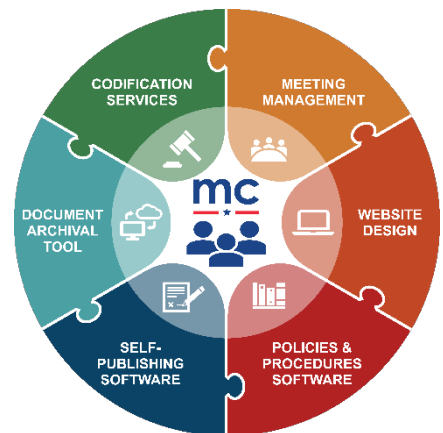


Our Vision: Simple, Seamless Integration

Our vision is to create seamless integration between our service offerings. The goal is to reduce staff workload, while at the same time, increasing the ability for municipalities to connect with their communities.

The following example integration points are either in place today or envisioned in our future strategic roadmap.

- Unified search across all platforms (website, meetings, online codes)
- Auto-publish meetings to your Municode Web website
- Ordinance auto-publishing from the Meetings platform to your online code, queued for supplementation, Code of ordinance cross-references to legislative voting history, minutes, and video/audio.



Legal name:

Municipal Code Corporation

EIN:

59-0649026

Company headquarters / offices:

Tallahassee, FL / Portland, OR

Support hours:

8AM-8PM Eastern

Project Team

We have a highly skilled team with a customer service focus.



Jarrod - Project Sponsorship / Project Management / Customer Service

Jarrod has a Bachelor of Science degree in Mathematics and Business Administration from the University of Oregon. Jarrod is the Director of Professional Services and leads all aspects of project development and customer support.



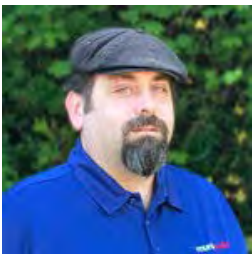
Dave - Project Management / User Experience

Dave has a Bachelor of Arts degree in Communications from California State University. In addition to project and design leadership, Dave will participate in various analytical, site configuration, content migration, and training activities.



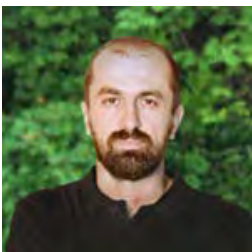
Mary Joy – Project Management / User Experience

Mary Joy has that unique ability to put technical concepts into easy-to-understand terms with clients such as Dunkin Donuts, Gillette, Fidelity, and Osram Sylvania. A Bentley graduate with a Bachelor of Science in CIS, Mary Joy leads our customer support efforts and content migration.



Paul – Development / Systems Architecture / QA

Paul has been working on software systems for years and is a strong member of our team. We will turn to Paul for any custom development work that might be required. In addition, Paul has many years of experience in quality assurance testing, so he will be acting as Municode’s lead tester for the engagement.



Drago - Graphic Design

Drago's work speaks for itself. He has the unique ability to capture the essence of your branding and communication requirements and transform them to stunning web designs.

EXPERIENCE EXPERTISE AND WORKABILITY

Custom Designs

There is a reason why we have loyal customers! It is because we have a great solution, we take care of our customers, and we are committed to working with you for the long haul. When you pick up the phone and call us, we answer! When you email, we respond quickly – usually within 30 minutes. When you need us, we will be there for you. **But don't take our word for it, ask our clients.**

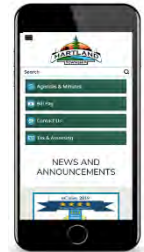
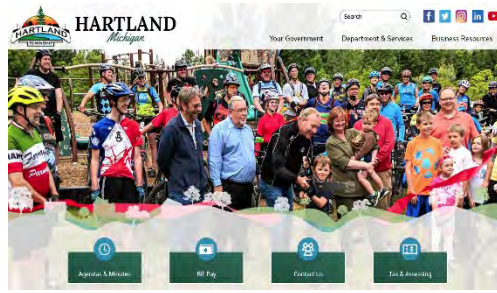
Hartland Michigan

<https://www.hartlandtwp.com/>

Population: 14,663

Lynn Vollbrecht, Comm. Director
810-632-7498

LVollbrecht@hartlandtwp.com



Aumsville Oregon

<http://aumsville.teammunicode.com>

Population: 3,584

Ron Harding, City Administrator
(503) 749-2030

rharding@aumsville.us



White Lake Michigan

<https://www.whitelaketwp.com/>

Population: 30,019

Trish Pergament, Admin. Asst.
248-698-3300 ext. 150

ppergament@whitelaketwp.com



Waupun Wisconsin

<https://www.cityofwaupun.org>

Population: 11,340

Tyler Struzl, Management Analyst Intern
920-345-1656

intern@cityofwaupun.org



Carlton Oregon

<http://www.ci.carlton.or.us>

Population: 2,023

Aimee Amerson, Community and Economic Development
(503) 852-3808
aamerson@ci.carlton.or.us



Sandy Oregon

<https://www.ci.sandy.or.us>

Population: 9,570

Jeff Aprati, Recorder
503-489-0938
japrati@ci.sandy.or.us

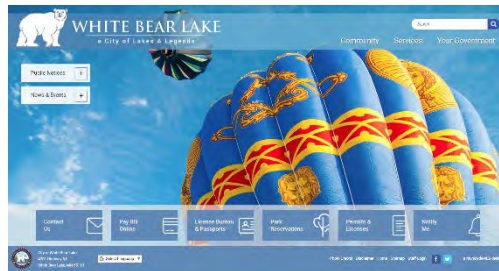


White Bear Lake Minnesota

<http://www.whitebearlake.org>

Population: 23,769

Kara Coustry, City Clerk
651-429-8508
kcoustry@whitebearlake.org

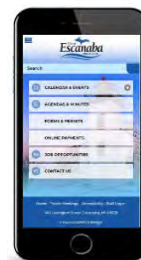


Escanaba Michigan

<https://www.escanaba.org/>

Population: 12,616

Phil DeMay, City Clerk / IT Admin.
906-786-1194
pdemay@escanaba.org



Specialty Sub-Site Graphic Designs

We also offer the option of having graphic designs for sub-sites that require specialized branding. We call these 'specialty sub-sites'. We leverage your main CMS and database, which allows us to offer these sub-sites with the same functionality as your main site yet with a completely different look and feel.

Economic Development

www.choosewoodstock.com

<https://addisontexas.net/econ-dev>



Parks & Recreation

www.cprdnewberg.org

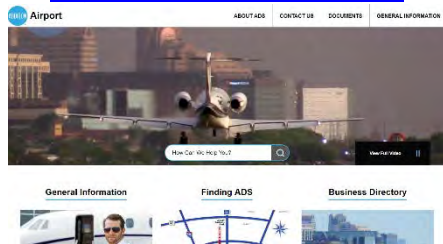
<https://www.wilsonvilleparksandrec.com/parksrec>



Airports

<https://www.cityofprineville.com/airport>

<https://addisontexas.net/airport>



Libraries

www.woodstockpubliclibrary.org

<https://www.hendersoncountync.gov/library>



Police and Fire

www.quincypd.org

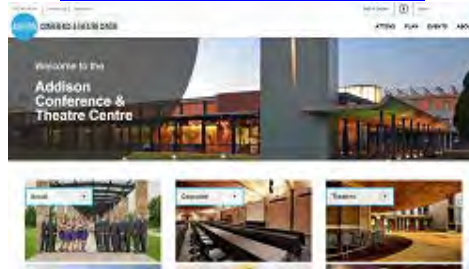
<https://addisontexas.net/police>



Event Centers / Cultural Centers

<https://addisontexas.net/actc>

www.woodstockoperahouse.com



Golf Courses

www.meadowlakesgc.com

<https://www.cottagegrove.org/golf>



Tourism

www.gofruita.com

<http://www.wrangell.com/visitorservices>



WEBSITE CONTENT MANAGEMENT SYSTEM (CMS) FEATURES

Municode Web was designed for local governments by experts in local government. It utilizes Drupal, an open-source platform, that powers millions of websites and is supported by an active, diverse, and global community. We are the Drupal experts for local government!

Key Project Deliverables

- ★ WEBSITE DESIGN
- ★ CONTENT MIGRATION
- ★ TRAINING
- ★ HOSTING
- ★ SUPPORT

Standard Features

- ⊙ Responsive Mobile Friendly Design
- ⊙ Simple Page Editor
- ⊙ Best-in-Class Search Engine
- ⊙ Social Media Integration
- ⊙ Web Page Categories - create a page once, have it show up in multiple places.
- ⊙ Department Micro-sites (sites-within-a-site)
- ⊙ Rotating Banners and Headline Articles
- ⊙ Online Job Postings
- ⊙ Online Bid/RFP Postings
- ⊙ Photo Album Slideshows
- ⊙ Google Maps Integration
- ⊙ Resource/Document Center
- ⊙ Image auto-scaling and resizing
- ⊙ Site Metrics (Google Analytics)
- ⊙ Scheduled Publish on/Off Dates
- ⊙ Unlimited User logins
- ⊙ Unlimited Content
- ⊙ Word-like WYSIWYG Editor
- ⊙ Private Pages – staff view only.
- ⊙ **Facility Reservations**
- ⊙ Unlimited Online Fillable Forms
- ⊙ Emergency Alerts
- ⊙ Meeting Agendas/Minutes/Videos
- ⊙ Event Calendar
- ⊙ Page Versioning / Audit Trail
- ⊙ Latest News / Press Releases
- ⊙ Anti-spam controls
- ⊙ Email Harvesting Protection
- ⊙ Broken Link Finder
- ⊙ Dynamic Sitemap
- ⊙ Support for Windows, Mac, Linux
- ⊙ Video integration (YouTube, Vimeo, etc.)
- ⊙ Client owns rights to all data.
- ⊙ Organization/Staff Directory
- ⊙ Frequently Asked Questions (FAQs)
- ⊙ Share This Button (Facebook/Twitter)
- ⊙ Secure Pages / SSL
- ⊙ Printer Friendly Pages
- ⊙ RSS Feeds Inbound/Outbound
- ⊙ **Site Graphic Redesign Every 4 Years**

Optional Features/Services

- ⊙ Projects Directory
- ⊙ Parks and Trails Directory
- ⊙ Property Directory (Commercial/Industrial)
- ⊙ Business Directory
- ⊙ Specialty Sub-site Graphic Designs
- ⊙ Email Subscriptions / Notifications
- ⊙ Board Management

MEETING AND AGENDA MANAGEMENT (OPTIONAL)

Municode Web includes a standard feature to post meeting agendas and minutes. Many organizations seek the additional features of an agenda management solution such as agenda item approval workflow, auto-generated PDF/Word agendas, live council voting/roll call, and audio/video integration.

Municode Meetings is the easiest-to-use and most modern agenda management system in the industry. It is a 100% cloud-based offering that will greatly reduce the staff time and effort required to create and publish online agendas and minutes.

Key Project Deliverables

- ★ BOARD/COMMITTEE SETUP - configure as many boards as you need - no limit.
- ★ MEETING TEMPLATE DESIGN - design one or more meeting templates to your custom specifications
- ★ TRAINING
- ★ WORKFLOW - setup custom agenda item approval workflows
- ★ USERS/ROLES/PERMISSIONS - create and configure unlimited user accounts.
- ★ ANNUAL SERVICE - 99.95% up-time guarantee, data backups, disaster recovery
- ★ SUPPORT - 8AM to 8PM Eastern phone and email support; 24x7x365 emergency support

Standard Features

- ⊙ Unlimited Meetings and Agenda Templates
- ⊙ Unlimited Meeting Agenda Templates
- ⊙ Unlimited Users
- ⊙ Create Meetings
- ⊙ Submit/Add Agenda Items
- ⊙ Attach agenda item files.
- ⊙ Create Agendas
- ⊙ Create Agenda Packets
- ⊙ Create Meeting Minutes
- ⊙ Approve Items with Approval Workflow
- ⊙ Auto Publishing Agenda, Agenda Packet, Minutes to the web
- ⊙ Self-service YouTube video time stamping
- ⊙ Integration with Swagit Video (coming soon)
- ⊙ Voting/Roll Call
- ⊙ Integration with Municode Web calendar

Service and Support

We will guarantee service uptime of 99.95%. In the event this service level is not met within a given month, you will receive a credit for that month's service.

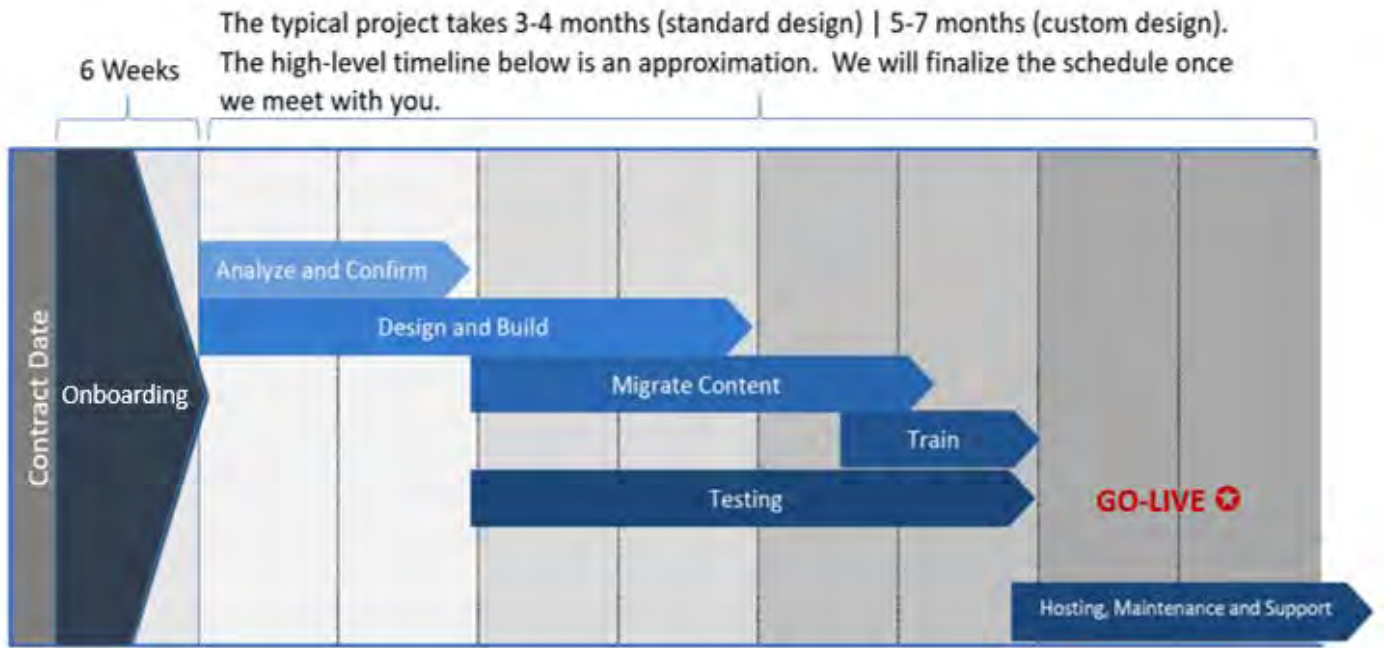
We will provide you contact numbers to reach us 24x7x365 for catastrophic site issues. We will also be available from Monday to Friday 8AM-8PM EST via email and phone to handle routine questions from staff.

We will perform security upgrades and other optimizations during off-hours, typically between the hours of 12-3AM PST, if such work requires your meetings to be off-line. We will provide at least 14 days' notice for any non-emergency maintenance that requires down-time.

Our auto-monitoring software continually monitors performance and instantly alerts us when problems occur. We act as soon as possible and no later than two hours after problems are detected.

SCOPE OF WORK

Project Timeline Sample



Client Responsibilities

The client's responsibility and the key to a smooth on-time deployment is providing the initial information and approving proofs quickly.

- ☑ The Client will make available to Municode relevant images, photos, logos, colors, and other branding material as well as an inventory of existing applications, websites, and content at the start of this effort. The Client will create new content copy as needed.
- ☑ The Client will assign a single point of contact for Municode to interact with that will be responsible for coordinating the schedules of other project stakeholders.
- ☑ The Client will review any deliverables requiring formal approval within 5 business days and return all comments/issues at or before those 5 days have elapsed.
- ☑ The Client will assign one person who will act as the "ultimate decision maker" in the case where consensus among the team cannot be reached.
- ☑ The Client must agree to applicable terms of services for Google related services such as Google Analytics and Google Maps to access those features. Municode is not responsible for Google's decisions related to discontinuing services or changing current APIs.

Project Phase Descriptions

| Phase 1: Analyze and Confirm Requirements | Deliverables |
|--|---|
| <p>Website Assessment:</p> <p>Municode will complete an analysis of your current website(s) to assess the existing navigation, features/functions, and quality of content.</p> | |
| <p>Organizational Overview Inventory/Survey:</p> <p>Municode will provide an organizational overview document for you to complete as part of this assessment.</p> | <ul style="list-style-type: none">⦿ Organization Survey |
| <p>Website Design Meeting:</p> <p>Municode will conduct a design meeting with a client-defined web advisory team. We recommend the advisory team be limited to a maximum of 6 members. This design meeting will allow the website advisory team to provide input regarding the overall design of the new website, including the site branding as well as high-level site navigation. This team will act as the initial review team for website design concepts. In addition, this team will act as the final review team for the website before it is approved for go-live.</p> | <ul style="list-style-type: none">⦿ Website design specification sheet (graphic design and information / navigation design) |
| Phase 2: Design and Build phase | Deliverables |
| <p>Design Concept Creation and Approval (Custom Designs):</p> <p>Municode will complete home page design concepts for the Home Page and inner pages. These design concepts will incorporate all the graphical elements as well as the high-level sitemap. You will select a winning concept after going through a series of iterative design revision meetings. We allow for a total of 6 revisions.</p> | <ul style="list-style-type: none">⦿ Design concepts⦿ Finalized design (Sketch, Figma, or Photoshop) |
| <p>Website Setup, Configure, and Customization:</p> <p>Municode will create a fully functional website that includes the functional elements described in this proposal. As part of the website setup, Municode will finalize any remaining elements to the approved design and navigation.</p> | <ul style="list-style-type: none">⦿ Functional beta website with approved design⦿ Content migration |

Phase 3: Migrate Content

Deliverables

Content Finalization and Departmental Acceptance

Municode migrates initial content and your trained staff finalizes prior to go-live. See pricing section for specific number of included pages.

Meeting Agendas and Minutes: Client completes an excel template with information regarding each meeting plus corresponding files. Municode will then auto-import that content. Files must be provided with a standard naming convention to allow for auto parsing of date. (i.e., minutes_061516.pdf, etc.)

Standard Web Pages: A standard web page is defined as a page that contains a title, body text, and up to a total of 5 links, file attachments, or images. If you require migration of more complex pages, we can provide a custom quote.

Directory pages (Staff Directory, Projects, Commercial/Industrial Properties, Business Directory, Ordinances/Resolutions): Client completes manually or may request a custom quote. For custom quotes, client completes an excel template with directory data and Municode auto-imports directory content.

- ⦿ Content creation and migration
- ⦿ Departmental content 'signoff'

Phase 4: Staff Training

Deliverables

Staff Training

Throughout the development and after launch, our customers have access to training, resources and educational opportunities that help them thrive. Our initial training is offered to administrators and content contributors.

- ⦿ On-site (if applicable)
- ⦿ Web teleconference
- ⦿ Videos and User guides

Phase 5: Testing

Deliverables

Municode Functional Testing

Municode will perform a series of tests across multiple browser and operating system versions to confirm site functionality. These tests will confirm proper functionality of all features documented in this proposal.

- ⦿ Completing Testing Checklists

Acceptance Testing

Staff will review the website for completeness. Municode will have completed functional testing and cross-browser compatibility testing.

- ⦿ Site acceptance by client

Go Live ★

Deliverables

Go-Live.

We will work with you to make the appropriate 'A' Record DNS entry changes to begin the process of propagating the new production web server IP address.

- ⦿ Accepted Final Live Website

HOSTING, MAINTENANCE, AND CUSTOMER SUPPORT

Hosting

We provide first-class hosting services in a secure data center. We take cyber security seriously. Your website will be secure from multiple perspectives:

Data Center

We host your website in a secure data center. The data center is manned 24x7x365. Your website is maintained using firewalls, load balancers, multiple web application servers, and a database server. We apply security updates to the entire web server stack on a regular basis.

Data transmission

We guarantee up to 1 Terabyte of data transfer per month.

Web CMS software security

We apply security updates to your Drupal-based CMS whenever updates are posted. Your website is built on Drupal software that has the confidence of millions of websites in both the private sector and public sector, including whitehouse.gov, the City of Boston and the City of Los Angeles. Several built-in security mechanisms are in place to prevent cross-site scripting attacks.

Web transmission security

Your website is secured with SSL to encrypt transmission of data. We SSL-enable every page on your website for maximum security.

User authentication security

Our solution is configured with granular role-based permissions, and each user is required to login with a unique user id and password. We also offer a two-factor authentication option using Google Authenticate if that should be something you are interested in pursuing.

Data Backup

We back up your data in multiple geographic locations. Backups occur daily, weekly, monthly, and up to 7 years of annual data backups.

Guaranteed Uptime

Municode guarantee web server uptime of 99.95%. In the event this service level is not met within a given month, you will receive a credit for that month's service.

Maintenance and Customer Support

24x7 Customer support:

We will provide you contact numbers to reach us 24x7x365 for catastrophic site issues. We will also be available from Monday to Friday 8AM-8PM EST via email and phone to handle routine website operation questions from staff.

Security upgrades:

Municode will apply security upgrades to your solution's core and contributed modules ensuring that your website stays secure. Municode will perform security upgrades and other web server and website optimizations during off-hours, typically between the hours of 9PM-3AM Pacific, if such work requires taking the website off-line. We will provide at least 14 days' notice for any non-emergency maintenance that requires down-time.

Site Monitoring and Site Recovery:

Municode will install auto-monitoring software routines that continually monitor website performance and alert us when problems occur. We will act as soon as possible and no later than two hours after problems are detected.

Free feature upgrades:

As we update our base Municode features, you receive those upgrades for FREE.

PROJECT COSTS

Design, Development, and Implementation Phase \$9,800

- Fully functional Municode CMS with all base features
- Responsive mobile-friendly website with **custom** design
- Content migration; up to 100 pages; 5 years meetings migration
- Training: web teleconference, video, user guides
- **Facility Reservations**

Annual Hosting, Maintenance, and Customer Support \$3,600 / year

- 80GB disk space and up to 1 terabyte data transfer per month
- 99.95% up-time guarantee, telephone support 8AM-8PM Eastern
- Email support with one-hour response time during working hours.
- Emergency 24x7 support
- Up to 3 hours' webinar refresher trainings per year
- **Site graphic redesign every 4th year**

Total Year 1 Costs \$13,400

Total Year 2 Costs \$3,600

Total Year 3 Costs \$3,600

Select Additional Website Options

- | | |
|---|--|
| <input type="checkbox"/> Email Subscriptions / Notifications | \$600 per year |
| <input type="checkbox"/> Projects Directory | \$200 per year |
| <input type="checkbox"/> Parks and Trails Directory | \$200 per year |
| <input type="checkbox"/> Property Listings (Commercial/Industrial) | \$200 per year |
| <input type="checkbox"/> Business Directory | \$750 setup + \$600 per year |
| <input type="checkbox"/> Microsite color/logo customization | \$500 one-time (per microsite) |
| <input type="checkbox"/> Specialty sub-site graphic designs | \$3500 + \$600 per year (per design) |
| <input type="checkbox"/> Additional on-site visits (training, consultation, etc.) | \$1500 day 1, \$1000 per day (days 2+) |
| <input type="checkbox"/> Custom Feature Development | \$150 per hour or fixed bid quote |
| <input type="checkbox"/> Meetings and Agenda Management (Municode Meetings) | \$2,400 per year |
| <input type="checkbox"/> Board Management | \$1,000 per year |

PAYMENT SCHEDULE

Option A: Standard Payment Schedule

Year 1

| | |
|--|--------------------------------------|
| Sign contract | 50% of one-time costs (\$4,900) |
| Implement design and features | 50% of one-time costs (\$4,900) |
| - Conduct training (site moved to production / annual support begins | annual hosting and support (\$3,600) |

Notes

- No long-term commitments required. We will earn your trust. You may cancel service at any time.
- Guaranteed pricing. Hosting and Support fees will not increase for first three years.
- Payment schedule will be adjusted accordingly based on selected optional features.
- Annual hosting and support fees starting year four will increase according to the previous year-ending *Consumer Price Index (CPI) for All Urban Consumers*.

Option B: 4-year Interest-free Payment Schedule

| | | |
|---------------------------------------|-----------------------|----------------|
| - Year 1 | | |
| o at time of contract signature | | |
| ▪ Project payment 1 of 4 | | \$2,450 |
| ▪ Annual website hosting/support | | \$3,600 |
| | ▪ Total year 1 | \$6,050 |
| - Year 2 | | |
| o one year from contract signature | | |
| ▪ Project payment 2 of 4 | | \$2,450 |
| ▪ Annual website hosting/support | | \$3,600 |
| | ▪ Total year 2 | \$6,050 |
| - Year 3 | | |
| o two years from contract signature | | |
| ▪ Project payment 3 of 4 | | \$2,450 |
| ▪ Annual website hosting/support | | \$3,600 |
| | ▪ Total year 3 | \$6,050 |
| - Year 4 | | |
| o three years from contract signature | | |
| ▪ Project payment 4 of 4 | | \$2,450 |
| ▪ Annual website hosting/support | | \$3,600 |
| | ▪ Total year 4 | \$6,050 |

Notes

- Four-year commitment required.
- Guaranteed pricing. Hosting and Support fees will not increase for first four years.
- Payment schedule will be adjusted accordingly based on selected optional features.
- Annual hosting and support fees starting year five will increase according to the previous year-ending *Consumer Price Index (CPI) for All Urban Consumers*.

STATEMENT OF REQUIREMENTS AND CROSS-REFERENCE

| Item | Cross Reference |
|---|---|
| Project Plan | Introduced on pp. 11-13 of our response. |
| <ul style="list-style-type: none"> • Content Management Software <ul style="list-style-type: none"> ○ Template Creation ○ Security and Approval ○ WYSIWYG Content Creator ○ Versioning ○ Content Scheduling ○ Avoid Proprietary CMS | <ul style="list-style-type: none"> ○ VIDEO: Standard v. Custom Design ○ Secure, Role-Based, Sign-On & More ○ Listed in Standard Features p. 9 ○ Listed in Standard Features p. 9 ○ Listed in Standard Features p. 9 ○ Opening paragraph p. 9 (Drupal Open-Source, Non-Proprietary) |
| Hosted vs. On Premise | Hosted – p. 14 |
| <ul style="list-style-type: none"> • Site Design <ul style="list-style-type: none"> ○ Consistent look and feel. ○ Flexibility for departments ○ Content Migration ○ Design Prototyping ○ Easy Navigation ○ Mobile Friendly ○ Support Data from External Sources ○ Analytics ○ Social Media Integration ○ ADA/508 standards compliance ○ Correct in major browsers. ○ Language Translation | <ul style="list-style-type: none"> ○ Micro-sites & Specialty Subsites p. 9 ○ VIDEO: Standard v. Custom Design ○ VIDEO: Design – Department Pages ○ Yes. See 2 videos above. ○ Discuss in Demo. Introduced in pp. 11-13. ○ Discuss in Demo. Introduced in pp. 11-13. ○ VIDEO: Best Search ○ VIDEO: Multiple Locations ○ Discuss more in a demo. ○ Listed in Standard Features p. 9 ○ Yes. Discuss in more detail in demo. ○ Listed in Standard Features p. 9 ○ Listed in Standard Features p. 9 ○ WCAG 2.1 AA Compliant HTML & Style Guide. ○ Yes ○ Use Google Translate – So long as google supports it. Also, readable by language translating browsers. ○ Discuss in Demo. We have integrated 3rd party pay tools into our sites. |

| | |
|---|--|
| <ul style="list-style-type: none"> ○ Options for centralizing and/r accepting financial transactions. ○ Meetings, downloadable forms, public hearings ○ Development, Training, Support | <ul style="list-style-type: none"> ○ Yes. Listed in Standard Features p. 9 Meeting Agendas, Minutes, Videos Discuss more in Demo. ○ PP. 13 and 14 of our Response. |
| <p>Pricing to go live + Hosting – Yr.1 and beyond</p> | <p>pp. 16-17 of our response.</p> |

SERVICES AGREEMENT

This agreement ("AGREEMENT") is entered between The Village of Lake Odessa, Michigan ("CLIENT") and Municipal Code Corporation ("CONSULTANT").

1. Term of AGREEMENT. This AGREEMENT shall commence effective the date signed by the CLIENT. It shall automatically renew annually. This AGREEMENT shall terminate upon the CLIENT's providing CONSULTANT with sixty (60) days' advance written notice.

2. Compensation. It is understood and agreed by and between the parties hereto, that the CLIENT shall pay the CONSULTANT for services based on the payment schedule provided as set forth in the section marked "Payment Schedule". Payment will be made to CONSULTANT within thirty (30) days of the receipt of approved invoices for services rendered.

3. Scope of Services. CONSULTANT's services under this AGREEMENT shall consist of services as detailed in the attached proposal including appendices ("SERVICES"). SERVICES may be amended or modified upon the mutual written AGREEMENT of the parties.

4. Integration. This AGREEMENT, along with the SERVICES to be performed contain the entire agreement between and among the parties, integrate all the terms and conditions mentioned herein or incidental hereto, and supersede all prior written or oral discussions or agreements between the parties or their predecessors-in-interest with respect to all or any part of the subject matter hereof.

5. Warranty. CONSULTANT warrants that any services provided hereunder will be performed in a professional and workmanlike manner and the functionality of the services will not be materially decreased during the term.

6. Liability. CONSULTANT's total liability arising out of any acts, omissions, errors, events, or default of CONSULTANT and/or any of its employees or contractors shall be limited by the provisions of the AGREEMENT and further limited to a maximum amount equal to the fees received by CONSULTANT from CLIENT under this AGREEMENT.

7. Termination. This AGREEMENT shall terminate upon the CLIENT's providing CONSULTANT with sixty (60) days' advance written notice. In the event the AGREEMENT is terminated by the CLIENT's issuance of said written notice of intent to terminate, the CONSULTANT shall pay CLIENT a pro-rated refund of any prepaid service fees (for the period from the date of the termination through to the end of the term). If, however, CONSULTANT has substantially or materially breached the standards and terms of this AGREEMENT, the CLIENT shall have any remedy or right of set-off available at law and equity.

8. Independent Contractor. CONSULTANT is an independent contractor. Notwithstanding any provision appearing in this AGREEMENT, all personnel assigned by CONSULTANT to perform services under the terms of this AGREEMENT shall be employees or agents of CONSULTANT for all purposes. CONSULTANT shall make no representation that it is the employee of the CLIENT for any purposes.

9. Confidentiality. (a) Confidential Information. For purposes of this AGREEMENT, the term "Confidential Information" means all information that is not generally known by the public and that: is obtained by CONSULTANT from CLIENT, or that is learned, discovered, developed, conceived, originated, or prepared by CONSULTANT during the process of performing this AGREEMENT, and relates directly to the business or assets of CLIENT. The term "Confidential Information" shall include, but shall not be limited to: inventions, discoveries, trade secrets, and know-how; computer software code, designs, routines, algorithms, and structures; product information; research and development information; lists of clients and other information relating thereto; financial data and information; business plans and processes; and any other information of CLIENT that CLIENT informs CONSULTANT, or that CONSULTANT should know by virtue of its position, is to be kept confidential.

(b) Obligation of Confidentiality. During the term of this AGREEMENT, and always thereafter, CONSULTANT agrees that it will not disclose to others, use for its own benefit or for the benefit of anyone other than CLIENT, or

otherwise appropriate or copy, any Confidential Information except as required in the performance of its obligations to CLIENT hereunder. The obligations of CONSULTANT under this paragraph shall not apply to any information that becomes public knowledge through no fault of CONSULTANT.

10. Assignment. Neither party may assign or subcontract its rights or obligations under this AGREEMENT without prior written consent of the other party, which shall not be unreasonably withheld. Notwithstanding the foregoing, either party may assign this AGREEMENT in its entirety, without consent of the other party, in connection with a merger, acquisition, corporate reorganization, or sale of its assets.

11. Cooperative Purchasing. CONSULTANT and CLIENT agree that other public agencies may purchase goods and services under this solicitation or contract at their own cost and without CONSULTANT or CLIENT incurring any financial or legal liability for such purchases.

12. Governing Law. This AGREEMENT shall be governed and construed in accordance with the laws of the State of Florida without resort to any jurisdiction's conflicts of law, rules, or doctrines.

Submitted by:

Municipal Code Corporation

By: Brian Gilday

Title: Brian Gilday - President, Website Division

Accepted by:

By: _____

Title: _____

Date: _____

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-32

APPROVING A CHANGE ORDER FOR THE WATER MAIN IMPROVEMENT PROJECT ON PEARL, PLEASANT, IONIA, AND EMERSON STREETS

WHEREAS, the Village of Lake Odessa has previously entered into an agreement with Service Disabled Veteran's General Contractors (SDVGC) for a watermain, water service, and street improvements on Pearl, Pleasant, Ionia, and Emerson Streets in the Village of Lake Odessa; and

WHEREAS, upon review of the plans, Village staff recognized an omission on the project plans in that the proposed watermain replacement on Emerson Street ended at Ionia Street; and

WHEREAS, Village staff believes that it would be beneficial to have new watermain installed between Ionia Street and Fourth Avenue – on Emerson Street – and to tie this new watermain into the existing watermain located on Fourth Avenue; and

WHEREAS, the second portion of this change order includes the addition of detour signage, leading commercial traffic around the project site; and

WHEREAS, the contractor has submitted the proposed change order (a copy of which is attached to this resolution) – if accepted, this change order will amend the total contract price from the original amount of \$1,148,009.79 to \$1,203,706.42, an increase of \$55,096.63; and

WHEREAS, Village staff recommends that this change order be approved.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the submitted Change Order for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Patrick Reagan, Village Manager/ Clerk

| | |
|--|---|
| Date of Issuance: 06/21/2021 | Effective Date: 06/21/21 |
| Owner: Village of Lake Odessa | Owner's Contract No.: |
| Contractor: SDVGC | Contractor's Project No.: |
| Engineer: GEI Consultants of Michigan, P.C. | Engineer's Project No.: 1904446 |
| Project: Water System Improvements | Contract Name: Ionia, Pearl, Pleasant, and Emerson |

The Contract is modified as follows upon execution of this Change Order:

Description: Add additional water main on Emerson Street from Ionia to 4th Avenue. Add Pay Item for Detour Signage.

Attachments: *CO-1 Breakdown*

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i> |
|---|--|
| Original Contract Price: \$ <u>1,148,009.79</u> | Original Contract Times: Substantial Completion: <u>October 7, 2021</u> Ready for Final Payment: <u>October 21, 2021</u> days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : \$ _____ | [Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: _____ Ready for Final Payment: _____ days |
| Contract Price prior to this Change Order: \$ <u>1,148,009.79</u> | Contract Times prior to this Change Order: Substantial Completion: <u>October 7, 2021</u> Ready for Final Payment: <u>October 21, 2021</u> days or dates |
| [Increase] [Decrease] of this Change Order: \$ <u>55,096.63</u> | [Increase] [Decrease] of this Change Order: Substantial Completion: <u>7</u> Ready for Final Payment: <u>7</u> days or dates |
| Contract Price incorporating this Change Order: \$ <u>1,203,706.42</u> | Contract Times with all approved Change Orders: Substantial Completion: <u>October 14, 2021</u> Ready for Final Payment: <u>October 28, 2021</u> days or dates |

| | | |
|---|---|--|
| RECOMMENDED: | ACCEPTED: | ACCEPTED: |
| By: _____ Engineer (if required) Senior Project Manager | By: _____ Owner (Authorized Signature) | By: _____ Contractor (Authorized Signature) |
| Title: _____ | Title: _____ | Title: <u>Shawn Mills Project Manager</u> |
| Date: <u>06/17/21</u> | Date: _____ | Date: <u>6/17/21</u> |

| Base Bid | | | | | | | | | |
|----------|---|------|---------------------|----------------------------|-----------------------------|------------------|-------------------|---------------------------|----------------------------|
| Item No. | Item Description | Unit | Contract Unit Price | Original Contract Quantity | Original Contract Extension | C.O. #1 Quantity | C.O. #1 Extension | Revised Contract Quantity | Revised Contract Extension |
| M-0110 | Mobilization (5% of Total Base Bid Maximum) | LSUM | \$ 37,000.00 | 1 | \$ 37,000.00 | | \$ - | 1 | \$ 37,000.00 |
| M-0210 | Contractor Staking | LSUM | \$ 12,000.00 | 1 | \$ 12,000.00 | | \$ - | 1 | \$ 12,000.00 |
| M-0320 | Maintaining Traffic | LSUM | \$ 2,810.00 | 1 | \$ 2,810.00 | | \$ - | 1 | \$ 2,810.00 |
| M-0410 | Utility Exploration | EACH | \$ 210.00 | 60 | \$ 12,600.00 | 6 | \$ 1,260.00 | 66 | \$ 13,860.00 |
| M-0510 | Soil Erosion and Sedimentation Control | LSUM | \$ 4,200.00 | 1 | \$ 4,200.00 | | \$ - | 1 | \$ 4,200.00 |
| M-0610 | Utility Pole Bracing | EACH | \$ 1,000.00 | 3 | \$ 3,000.00 | | \$ - | 3 | \$ 3,000.00 |
| M-1110 | Pre-Construction Surface Videotaping | LSUM | \$ 4,068.75 | 1 | \$ 4,068.75 | | \$ - | 1 | \$ 4,068.75 |
| M-1155 | Trash and Recycling Relocation | LSUM | \$ 500.00 | 1 | \$ 500.00 | | \$ - | 1 | \$ 500.00 |
| | | | | | | | | | |
| R-0001 | Pavement Removal | SYD | \$ 1.97 | 8,352 | \$ 16,453.44 | 490 | \$ 965.30 | 8842 | \$ 17,418.74 |
| R-0002 | Subgrade Undercutting and Backfill | CYD | \$ 26.80 | 3,000 | \$ 80,400.00 | 80 | \$ 2,144.00 | 3080 | \$ 82,544.00 |
| R-0110 | Remove Concrete Sidewalk, Ramp & Drive Approach | SYD | \$ 3.99 | 382 | \$ 1,524.18 | | \$ - | 382 | \$ 1,524.18 |
| R-0120 | Remove Concrete Curb and/or Gutter | LFT | \$ 4.50 | 1,236 | \$ 5,562.00 | | \$ - | 1236 | \$ 5,562.00 |
| R-0125 | Tree Removal | LSUM | \$ 250.00 | 1 | \$ 250.00 | | \$ - | 1 | \$ 250.00 |
| R-0220 | Subbase, MDOT Class II, 12" (CIP) | SYD | \$ 10.30 | 8,352 | \$ 86,025.60 | 490 | \$ 5,047.00 | 8842 | \$ 91,072.60 |
| R-0320 | Aggregate Base Under Bit., MDOT 22A, 8" (CIP) | SYD | \$ 10.21 | 8,352 | \$ 85,273.92 | 490 | \$ 5,002.90 | 8842 | \$ 90,276.82 |
| R-0410 | Imported Trench Backfill, (CIP) | CYD | \$ 13.20 | 1,437 | \$ 18,968.40 | 180 | \$ 2,376.00 | 1617 | \$ 21,344.40 |
| R-0610 | Tensor BX 1200 Geogrid | SYD | \$ 3.50 | 8,352 | \$ 29,232.00 | 490 | \$ 1,715.00 | 8842 | \$ 30,947.00 |
| R-0710 | Bituminous Mixture, MDOT 13A - Leveling Course (2.5") | TON | \$ 68.30 | 1,350 | \$ 92,205.00 | 81 | \$ 5,532.30 | 1431 | \$ 97,737.30 |
| R-0720 | Bituminous Mixture, MDOT 13A - Top Course (1.5") | TON | \$ 77.86 | 780 | \$ 60,730.80 | 78 | \$ 6,073.08 | 858 | \$ 66,803.88 |
| R-0740 | 2" Bituminous Driveway Approach, MDOT 13A | TON | \$ 682.50 | 1 | \$ 682.50 | | \$ - | 1 | \$ 682.50 |
| R-0745 | Bituminous Curbing | LFT | \$ 1.05 | 934 | \$ 980.70 | | \$ - | 934 | \$ 980.70 |
| R-0810 | Gravel Driveway Approach, MDOT 23A, 6" (CIP) | SYD | \$ 9.00 | 250 | \$ 2,250.00 | | \$ - | 250 | \$ 2,250.00 |
| R-0821 | Aggregate Shoulder Course, MDOT 23A, 6" (CIP) | SYD | \$ 12.50 | 729 | \$ 9,112.50 | | \$ - | 729 | \$ 9,112.50 |
| R-0910 | Concrete Sidewalk, 4" | SFT | \$ 3.62 | 2,400 | \$ 8,688.00 | | \$ - | 2400 | \$ 8,688.00 |
| R-0916 | Concrete Sidewalk; Paver | SFT | \$ 49.00 | 70 | \$ 3,430.00 | | \$ - | 70 | \$ 3,430.00 |
| R-0920 | Concrete Sidewalk Ramp, w/Detectable Warning Strip | SFT | \$ 12.81 | 120 | \$ 1,537.20 | | \$ - | 120 | \$ 1,537.20 |
| R-0930 | Concrete Driveway Approach, 6" | SFT | \$ 4.46 | 659 | \$ 2,939.14 | | \$ - | 659 | \$ 2,939.14 |
| R-0940 | Concrete Curb and Gutter | LFT | \$ 14.70 | 1,236 | \$ 18,169.20 | | \$ - | 1236 | \$ 18,169.20 |
| R-1100 | Pavement Markings | LSUM | \$ 1,200.00 | 1 | \$ 1,200.00 | | \$ - | 1 | \$ 1,200.00 |
| | | | | | | | | | |
| S-0110 | 8" SDR-26 PVC Sanitary Sewer Main | LFT | \$ 88.15 | 15 | \$ 1,322.25 | | \$ - | 15 | \$ 1,322.25 |
| S-0130 | 12" SDR-26 PVC Sanitary Sewer Main | LFT | \$ 110.49 | 38 | \$ 4,198.62 | | \$ - | 38 | \$ 4,198.62 |
| S-1020 | Connect to Existing Sanitary Sewer Main | EA | \$ 794.30 | 4 | \$ 3,177.20 | | \$ - | 4 | \$ 3,177.20 |
| S-1040 | Connect to Existing Sanitary Sewer Manhole | EA | \$ 916.60 | 2 | \$ 1,833.20 | | \$ - | 2 | \$ 1,833.20 |
| | | | | | | | | | |
| D-0308 | 4" CPP Storm Sewer Main | LFT | \$ 48.83 | 95 | \$ 4,638.85 | | \$ - | 95 | \$ 4,638.85 |
| D-0309 | 4" SDR-26 PVC Storm Sewer Main | LFT | \$ 49.36 | 15 | \$ 740.40 | | \$ - | 15 | \$ 740.40 |
| D-0320 | 8" SDR-26 PVC Storm Sewer Main | LFT | \$ 55.26 | 48 | \$ 2,652.48 | | \$ - | 48 | \$ 2,652.48 |
| D-0340 | 12" SDR-26 PVC Storm Sewer Main | LFT | \$ 55.39 | 394 | \$ 21,823.66 | | \$ - | 394 | \$ 21,823.66 |

| Item No. | Item Description | Unit | Contract Unit Price | Original Contract Quantity | Original Contract Extension | C.O. #1 Quantity | C.O. #1 Extension | Revised Contract Quantity | Revised Contract Extension |
|-----------------|---|------|---------------------|----------------------------|-----------------------------|------------------|-------------------|---------------------------|----------------------------|
| D-0400 | Precast Drainage Structure, 48" Dia | EA | \$ 4,516.01 | 10 | \$ 45,160.10 | | \$ - | 10 | \$ 45,160.10 |
| D-0800 | Drainage Structure Cover | EA | \$ 782.54 | 10 | \$ 7,825.40 | | \$ - | 10 | \$ 7,825.40 |
| D-0830 | Adjust Structure Cover | EA | \$ 275.00 | 5 | \$ 1,375.00 | | \$ - | 5 | \$ 1,375.00 |
| D-0910 | Connect to Existing Storm Sewer | EA | \$ 821.30 | 1 | \$ 821.30 | | \$ - | 1 | \$ 821.30 |
| D-0920 | Connect to Existing Storm Sewer | EA | \$ 865.50 | 3 | \$ 2,596.50 | | \$ - | 3 | \$ 2,596.50 |
| D-0930 | Connect to Existing Catch Basin L | EA | \$ 610.20 | 9 | \$ 5,491.80 | | \$ - | 9 | \$ 5,491.80 |
| Subtotal | | | | | | | | | |
| W-0120 | 6" Watermain | LFT | \$ 47.86 | 103 | \$ 4,929.58 | | \$ - | 103 | \$ 4,929.58 |
| W-0130 | 8" Watermain | LFT | \$ 52.71 | 2,829 | \$ 149,116.59 | 200 | \$ 10,542.00 | 3029 | \$ 159,658.59 |
| W-0430 | 8" RSGV w/Box | EACH | \$ 1,799.86 | 9 | \$ 16,198.74 | | \$ - | 9 | \$ 16,198.74 |
| W-0830 | 8" - DI Bend | EACH | \$ 495.63 | 26 | \$ 12,886.38 | 2 | \$ 991.26 | 28 | \$ 13,877.64 |
| W-1110 | 8" x 6" Tee | EACH | \$ 853.03 | 7 | \$ 5,971.21 | | \$ - | 7 | \$ 5,971.21 |
| W-1120 | 8" x 8" Tee | EACH | \$ 911.68 | 3 | \$ 2,735.04 | | \$ - | 3 | \$ 2,735.04 |
| W-2220 | 8" x 6" Reducer | EACH | \$ 453.80 | 1 | \$ 453.80 | | \$ - | 1 | \$ 453.80 |
| W-2510 | Cut and Cap Existing Watermain | EACH | \$ 539.37 | 8 | \$ 4,314.96 | | \$ - | 8 | \$ 4,314.96 |
| W-2520 | Connect to Existing Watermain | EACH | \$ 3,107.05 | 5 | \$ 15,535.25 | 1 | \$ 3,107.05 | 6 | \$ 18,642.30 |
| W-2530 | Watermain Crossing | EACH | \$ 820.84 | 3 | \$ 2,462.52 | | \$ - | 3 | \$ 2,462.52 |
| W-2550 | Trench Undercut and Backfill | CYD | \$ 66.13 | 320 | \$ 21,161.60 | | \$ - | 320 | \$ 21,161.60 |
| W-2610 | Hydrant Assembly | EACH | \$ 4,243.33 | 7 | \$ 29,703.31 | | \$ - | 7 | \$ 29,703.31 |
| W-2620 | Remove Existing Hydrant | EACH | \$ 477.00 | 3 | \$ 1,431.00 | | \$ - | 3 | \$ 1,431.00 |
| W-2660 | Abandon Existing Valve Box | EACH | \$ 200.00 | 3 | \$ 600.00 | | \$ - | 3 | \$ 600.00 |
| Subtotal | | | | | | | | | |
| WS-0940 | 1" Type K Copper Water Service | LFT | \$ 26.86 | 1,053 | \$ 28,283.58 | 72 | \$ 1,933.92 | 1125 | \$ 30,217.50 |
| WS-0941 | 2" HDPE Plastic Water Service | LFT | \$ 40.21 | 31 | \$ 1,246.51 | | \$ - | 31 | \$ 1,246.51 |
| WS-0942 | Non-Standard Water Service Replacement | EACH | \$ 1,015.66 | 35 | \$ 35,548.10 | 2 | \$ 2,031.32 | 37 | \$ 37,579.42 |
| WS-1020 | 1" Corporation Stop | EACH | \$ 412.15 | 34 | \$ 14,013.10 | 2 | \$ 824.30 | 36 | \$ 14,837.40 |
| WS-1021 | 2" Corporation Stop | EACH | \$ 800.82 | 1 | \$ 800.82 | | \$ - | 1 | \$ 800.82 |
| WS-1120 | 1" Curb Stop and Box | EACH | \$ 655.76 | 34 | \$ 22,295.84 | 2 | \$ 1,311.52 | 36 | \$ 23,607.36 |
| WS-1121 | 2" Curb Stop and Box | EACH | \$ 928.75 | 1 | \$ 928.75 | | \$ - | 1 | \$ 928.75 |
| WS-1140 | 1" Water Service Meter Pit | EACH | \$ 1,017.54 | 3 | \$ 3,052.62 | | \$ - | 3 | \$ 3,052.62 |
| WS-1210 | Connect to Existing Water Service | EACH | \$ 439.84 | 35 | \$ 15,394.40 | 2 | \$ 879.68 | 37 | \$ 16,274.08 |
| Subtotal | | | | | | | | | |
| ALT-01 | Remove Concrete Sidewalk, Ramp & Drive Approach | SFT | \$ 3.99 | 1,400 | \$ 5,586.00 | 0 | \$ - | 1400 | \$ 5,586.00 |
| ALT-02 | Concrete Sidewalk, 4" | SFT | \$ 3.85 | 12,600 | \$ 48,510.00 | 0 | \$ - | 12600 | \$ 48,510.00 |
| CO-01 | Detour Signage | LSUM | \$ 3,360.00 | - | \$ - | 1 | \$ 3,360.00 | 1 | \$ 3,360.00 |
| Subtotal | | | | | | | | | |
| | | | | | \$ 1,148,609.79 | | | \$ 55,096.63 | \$ 1,203,706.42 |

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-33

APPROVING PAY APPLICATION #1 BY SERVICE DISABLED VETERAN'S GENERAL CONTRACTING FOR THE WATER MAIN IMPROVEMENT PROJECT ON PEARL, PLEASANT, IONIA, AND EMERSON STREETS

WHEREAS, the Village of Lake Odessa has previously entered into an agreement with Service Disabled Veteran's General Contracting (SDVGC) for a watermain, water service, and street improvements on Pearl, Pleasant, Ionia, and Emerson Streets in the Village of Lake Odessa; and

WHEREAS, SDVGC has submitted, through GEI Consultants, Inc, the first pay application for their work on this project – this application is attached to this resolution; and

WHEREAS, Pay Application #1 is for the sum of \$78,231.42.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the submitted Pay Application #1 from Service Disabled Veteran's General Contracting (SDVGC) for the Water Main Improvement Project on Pearl, Pleasant, Ionia, and Emerson Streets, in the amount of \$78,231.42.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Patrick Reagan, Village Manager/ Clerk

Contractor's Application for Payment No.

1

| | | |
|---|---|------------------------------------|
| Application Period: 6/1/21-6/4/21 | | Application Date: 6/4/2021 |
| To (Owner): Village of Lake Odessa | From (Contractor): Service Disabled Veterans General Contracting | Via (Engineer): GEI Consultants |
| Project: Lake Odessa Water System Improvements | Contract: | |
| Owner's Contract No.: | Contractor's Project No.: | Engineer's Project No.: 1904446 |

**Application For Payment
Change Order Summary**

| Approved Change Orders | | |
|--------------------------------|-----------|------------|
| Number | Additions | Deductions |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTALS | | |
| NET CHANGE BY CHANGE ORDERS | | |

| | | |
|--|----|----------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$1,148,609.79 |
| 2. Net change by Change Orders..... | \$ | |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$1,148,609.79 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... | \$ | \$86,923.80 |
| 5. RETAINAGE: | | |
| a. 10% X \$86,923.80 Work Completed..... | \$ | \$8,692.38 |
| b. X _____ Stored Material..... | \$ | |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | \$8,692.38 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$78,231.42 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$78,231.42 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... | \$ | \$1,016,282.37 |

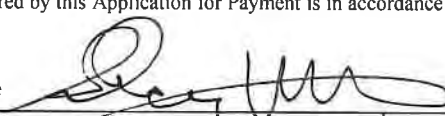
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents

Contractor Signature 

By: Shawn Mills PROJECT MANAGER Date: 6/9/21

Payment of: \$ 78,231.42
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ 06/10/21
(Engineer) (Date)

Payment of: \$ 78,231.42
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

| For (Contract): Lake Odessa Water System Improvements | | | | | | | | | | | Application Number: 1 | | | | |
|---|--|----------------------|-------|--------------|--------------------------|------------|------------|------------|------------|------------------------------|---------------------------------|---------------------------------------|--|-----------|---------------------------|
| Application Period: 6/1/21-6/4/21 | | | | | | | | | | | Application Date: 6/4/2021 | | | | |
| A | | | | | B | | | | C | D | E | F | | | |
| Item | | Contract Information | | | Total Value of Item (\$) | Pay App #1 | Pay App #2 | Pay App #3 | Pay App #4 | Estimated Quantity Installed | Value of Work Installed to Date | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F / B) | Balance to Finish (B - F) |
| Bid Item No | Description | Item Quantity | Units | Unit Price | | | | | | | | | | | |
| M-0110 | Mobilization (5% of Total Base Bid Maximum) | 1.00 | LSUM | \$ 37,000.00 | \$37,000.00 | 0.5 | | | | 0.5 | \$18,500.00 | | \$18,500.00 | 50.0% | \$18,500.00 |
| M-0210 | Contractor Staking | 1.00 | LSUM | \$ 12,000.00 | \$12,000.00 | 0.5 | | | | 0.5 | \$6,000.00 | | \$6,000.00 | 50.0% | \$6,000.00 |
| M-0320 | Maintaining Traffic | 1.00 | LSUM | \$ 2,810.00 | \$2,810.00 | 1 | | | | 1 | \$2,810.00 | | \$2,810.00 | 100.0% | |
| M-0410 | Utility Exploration | 60.00 | EACH | \$ 210.00 | \$12,600.00 | | | | | | | | | | \$12,600.00 |
| M-0510 | Soil Erosion and Sedimentation Control | 1.00 | LSUM | \$ 4,200.00 | \$4,200.00 | 0.5 | | | | 0.5 | \$2,100.00 | | \$2,100.00 | 50.0% | \$2,100.00 |
| M-0610 | Utility Pole Bracing | 3.00 | EACH | \$ 1,000.00 | \$3,000.00 | | | | | | | | | | \$3,000.00 |
| M-1110 | Pre-Construction Surface Videotaping | 1.00 | LSUM | \$ 4,068.75 | \$4,068.75 | 1 | | | | 1 | \$4,068.75 | | \$4,068.75 | 100.0% | |
| M-1155 | Trash and Recycling Relocation | 1.00 | LSUM | \$ 500.00 | \$500.00 | | | | | | | | | | \$500.00 |
| R-0001 | Pavement Removal | 8352.00 | SYD | \$ 1.97 | \$16,453.44 | 8352 | | | | 8352 | \$16,453.44 | | \$16,453.44 | 100.0% | |
| R-0002 | Subgrade Undercutting and Backfill | 3000.00 | CYD | \$ 26.80 | \$80,400.00 | | | | | | | | | | \$80,400.00 |
| R-0110 | Remove Concrete Sidewalk Ramp & Drive Approach | 382 | SYD | \$ 3.99 | \$1,524.18 | | | | | | | | | | \$1,524.18 |
| R-0120 | Remove Concrete Curb and/or Gutter | 1,246 | LFT | \$ 4.50 | \$5,562.00 | | | | | | | | | | \$5,562.00 |
| R-0125 | Tree Removal | 1 | LSUM | \$ 250.00 | \$250.00 | | | | | | | | | | \$250.00 |
| R-0220 | Subbase MDOT Class II 12" (CIP) | 8,352 | SYD | \$ 10.30 | \$86,025.60 | | | | | | | | | | \$86,025.60 |
| R-0320 | Aggregate Base Under Bit MDOT 22A 8" (CIP) | 8,352 | SYD | \$ 10.21 | \$85,273.92 | | | | | | | | | | \$85,273.92 |
| R-0410 | Imported Trench Backfill (CIP) | 1,437 | CYD | \$ 13.20 | \$18,968.40 | 467 | | | | 467 | \$6,164.40 | | \$6,164.40 | 32.3% | \$12,804.00 |
| R-0610 | Tensar BX 1200 Geogrid | 8,352 | SYD | \$ 3.50 | \$29,232.00 | | | | | | | | | | \$29,232.00 |
| R-0710 | Bituminous Mixture MDOT 13A - Leveling Course (2.5") | 1,350 | TON | \$ 68.30 | \$92,205.00 | | | | | | | | | | \$92,205.00 |
| R-0720 | Bituminous Mixture MDOT 13A - Top Course (1.5") | 780 | TON | \$ 77.86 | \$60,730.80 | | | | | | | | | | \$60,730.80 |
| R-0740 | 2" Bituminous Driveway Approach MDOT 13A | 1 | TON | \$ 682.50 | \$682.50 | | | | | | | | | | \$682.50 |
| R-0745 | Bituminous Curbing | 944 | LFT | \$ 1.05 | \$980.70 | | | | | | | | | | \$980.70 |
| R-0810 | Gravel Driveway Approach MDOT 23A 6" (CIP) | 250 | SYD | \$ 9.00 | \$2,250.00 | | | | | | | | | | \$2,250.00 |
| R-0821 | Aggregate Shoulder Course MDOT 23A 6" (CIP) | 729 | SYD | \$ 12.50 | \$9,112.50 | | | | | | | | | | \$9,112.50 |
| R-0910 | Concrete Sidewalk 4" | 2,400 | SFT | \$ 3.62 | \$8,688.00 | | | | | | | | | | \$8,688.00 |
| R-0916 | Concrete Sidewalk Paver | 70 | SFT | \$ 49.00 | \$3,430.00 | | | | | | | | | | \$3,430.00 |
| R-0920 | Concrete Sidewalk Ramp w/Detectable Warning Strip | 120 | SFT | \$ 12.81 | \$1,537.20 | | | | | | | | | | \$1,537.20 |
| R-0930 | Concrete Driveway Approach 6" | 659 | SFT | \$ 4.46 | \$2,939.14 | | | | | | | | | | \$2,939.14 |
| R-0940 | Concrete Curb and Gutter | 1,246 | LFT | \$ 14.70 | \$18,169.20 | | | | | | | | | | \$18,169.20 |
| R-1100 | Pavement Markings | 1 | LSUM | \$ 1,200.00 | \$1,200.00 | | | | | | | | | | \$1,200.00 |
| S-0110 | 8" SDR-26 PVC Sanitary Sewer Main | 15 | LFT | \$ 88.15 | \$1,322.25 | | | | | | | | | | \$1,322.25 |
| S-0130 | 12" SDR-26 PVC Sanitary Sewer Main | 38 | LFT | \$ 110.49 | \$4,198.62 | | | | | | | | | | \$4,198.62 |
| S-1020 | Connect to Existing Sanitary Sewer Main | 4 | EA | \$ 794.30 | \$3,177.20 | | | | | | | | | | \$3,177.20 |
| S-1040 | Connect to Existing Sanitary Sewer Manhole | 2 | EA | \$ 916.60 | \$1,833.20 | | | | | | | | | | \$1,833.20 |
| S-0110 | 4" CPP Storm Sewer Main | 95 | LFT | \$ 48.83 | \$4,638.85 | | | | | | | | | | \$4,638.85 |
| S-0130 | 4" SDR-26 PVC Storm Sewer Main | 15 | LFT | \$ 49.36 | \$740.40 | | | | | | | | | | \$740.40 |
| S-1020 | 8" SDR-26 PVC Storm Sewer Main | 48 | LFT | \$ 55.26 | \$2,652.48 | | | | | | | | | | \$2,652.48 |
| S-1040 | 12" SDR-26 PVC Storm Sewer Main | 394 | LFT | \$ 55.39 | \$21,823.66 | | | | | | | | | | \$21,823.66 |
| D-0400 | Precast Drainage Structure 48" Diameter | 10 | EA | \$ 4,516.01 | \$45,160.10 | | | | | | | | | | \$45,160.10 |
| D-0800 | Drainage Structure Cover | 10 | EA | \$ 782.54 | \$7,825.40 | | | | | | | | | | \$7,825.40 |
| D-0830 | Adjust Structure Cover | 5 | EA | \$ 275.00 | \$1,375.00 | | | | | | | | | | \$1,375.00 |
| D-0910 | Connect to Existing Storm Sewer Main | 1 | EA | \$ 821.30 | \$821.30 | | | | | | | | | | \$821.30 |
| D-0920 | Connect to Existing Storm Sewer Manhole | 1 | EA | \$ 865.50 | \$865.50 | | | | | | | | | | \$865.50 |
| D-0940 | Connect to Existing Catch Basin Lead | 9 | EA | \$ 610.20 | \$5,491.80 | | | | | | | | | | \$5,491.80 |
| W-0120 | 6" Watermain | 103 | LFT | \$ 47.86 | \$4,929.58 | | | | | | | | | | \$4,929.58 |
| W-0130 | 8" Watermain | 2,829 | LFT | \$ 52.71 | \$149,116.59 | 524 | | | | 524 | \$27,620.04 | | \$27,620.04 | 18.5% | \$121,496.55 |
| W-0430 | 8" RSGV w/Box | 9 | EACH | \$ 1,799.86 | \$16,198.74 | 1 | | | | 1 | \$1,799.86 | | \$1,799.86 | 11.1% | \$14,398.88 |
| W-0830 | 8" - DI Bend | 28 | EACH | \$ 495.63 | \$12,886.38 | 1 | | | | 1 | \$495.63 | | \$495.63 | 3.8% | \$12,390.75 |
| W-1110 | 8" x 6" Tee | 7 | EACH | \$ 853.03 | \$5,971.21 | | | | | | | | | | \$5,971.21 |

Progress Estimate - Unit Price Work

Contractor's Application

| For (Contract): Lake Odessa Water System Improvements | | | | | | | | | | | Application Number: 1 | | | | |
|---|--|----------------------|-------|-------------|--------------------------|------------|------------|------------|------------|------------------------------|---------------------------------|---------------------------------------|--|---------------|---------------------------|
| Application Period: 6/1/21-6/4/21 | | | | | | | | | | | Application Date: 6/4/2021 | | | | |
| A | | | | | B | | | | | C | D | E | F | | |
| Item | | Contract Information | | | | | | | | | | | | | |
| Bid Item No | Description | Item Quantity | Units | Unit Price | Total Value of Item (\$) | Pay App #1 | Pay App #2 | Pay App #3 | Pay App #4 | Estimated Quantity Installed | Value of Work Installed to Date | Materials Presently Stored (not in C) | Total Completed and Stored to Date (D + E) | % (F / B) | Balance to Finish (B - F) |
| W-1120 | 8" x 8" Tee | 1 | EACH | \$ 911.68 | \$2,735.04 | 1 | | | | 1 | \$911.68 | | \$911.68 | 33.3% | \$1,823.36 |
| W-2220 | 8" x 6" Reducer | 1 | EACH | \$ 453.80 | \$453.80 | | | | | | | | | | \$453.80 |
| W-2510 | Cut and Cap Existing Watermain | 1 | EACH | \$ 539.37 | \$4,314.96 | | | | | | | | | | \$4,314.96 |
| W-2520 | Connect to Existing Watermain | 5 | EACH | \$ 3,107.05 | \$15,535.25 | | | | | | | | | | \$15,535.25 |
| W-2530 | Watermain Crossing | 3 | EACH | \$ 820.84 | \$2,462.52 | | | | | | | | | | \$2,462.52 |
| W-2550 | Trench Undercut and Backfill | 320 | CYD | \$ 66.13 | \$21,161.60 | | | | | | | | | | \$21,161.60 |
| W-2610 | Hydrant Assembly | 7 | EACH | \$ 4,243.33 | \$29,703.31 | | | | | | | | | | \$29,703.31 |
| W-2620 | Remove Existing Hydrant | 3 | EACH | \$ 477.00 | \$1,431.00 | | | | | | | | | | \$1,431.00 |
| W-2660 | Abandon Existing Valve Box | 1 | EACH | \$ 200.00 | \$600.00 | | | | | | | | | | \$600.00 |
| WS-0940 | 1" Type K Copper Water Service | 1,053 | LFT | \$ 26.86 | \$28,283.58 | | | | | | | | | | \$28,283.58 |
| WS-0941 | 2" HDPE Plastic Water Service | 33 | LFT | \$ 40.21 | \$1,246.51 | | | | | | | | | | \$1,246.51 |
| WS-0942 | Non-Standard Water Service Replacement | 33 | EACH | \$ 1,015.66 | \$35,548.10 | | | | | | | | | | \$35,548.10 |
| WS-1020 | 1" Corporation Stop | 34 | EACH | \$ 412.15 | \$14,013.10 | | | | | | | | | | \$14,013.10 |
| WS-1021 | 2" Corporation Stop | 1 | EACH | \$ 800.82 | \$800.82 | | | | | | | | | | \$800.82 |
| WS-1120 | 1" Curb Stop and Box | 34 | EACH | \$ 655.76 | \$22,295.84 | | | | | | | | | | \$22,295.84 |
| WS-1121 | 2" Curb Stop and Box | 1 | EACH | \$ 928.75 | \$928.75 | | | | | | | | | | \$928.75 |
| WS-1140 | 1" Water Service Meter Pit | 3 | EACH | \$ 1,017.54 | \$3,052.62 | | | | | | | | | | \$3,052.62 |
| WS-1210 | Connect to Existing Water Service | 35 | EACH | \$ 439.84 | \$15,394.40 | | | | | | | | | | \$15,394.40 |
| R-0110 | Remove Concrete Sidewalk Ramp & Drive Approach | | SYD | \$ 3.99 | | | | | | | | | | | |
| R-0910 | Concrete Sidewalk 4" | | SFT | \$ 3.85 | | | | | | | | | | | |
| Totals | | | | | \$1,094,513.79 | | | | | | \$86,923.80 | | \$86,923.80 | \$0.08 | \$1,007,589.99 |

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-34

APPROVING THE AMENDED PARK AND RECREATION DONATION POLICY

WHEREAS, the Village of Lake Odessa has a standing policy for accepting the donation of downtown benches, and trees, benches, and tables for Village Park, the Village Beach, and the Veteran's Memorial Chapel area; and

WHEREAS, Village staff has found that the costs for benches and trees, as found in the policy currently, do not match the expenses incurred for appropriating these items; and

WHEREAS, the Village DPW Supervisor, Jesse Trout, has researched the costs for benches and trees for donation and these costs have been incorporated into the proposed policy attached to this resolution; and

WHEREAS, the costs in the proposed updated policy reflect only the costs for the purchase of the desired equipment and do not reflect any costs associated with installation or maintenance.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the updated amendments to the amended park and recreation donation policy as submitted in the attachment.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Patrick Reagan, Village Manager/ Clerk



**Village of Lake Odessa
Parks & Recreation Donation Program**



Through the Parks and Recreation Donation Program, groups and individuals can make tax-deductible donations to restore and improve Lake Odessa's beautiful recreation areas. Trees, benches or picnic tables may be donated to commemorate special events, honor individuals or agencies, or as memorials to loved ones.

Benches & Picnic Tables

Donations will be accepted for new park benches or picnic tables. Park benches may be engraved, if desired. Once the bench or table has been installed, the contact person will receive a certificate and a map showing the item's location.

| | |
|--|----------------------------|
| 4' Downtown Bench: | \$635 (includes engraving) |
| 4' Pedestal-Mount Park Bench: | \$750 (includes engraving) |
| Pedestal-Mount Picnic Table (48" square, 4 seats): | \$1,000 |
| Pedestal-Mount Picnic Table (48" square, 3 seats):* | \$900 |
| Pedestal-Mount Picnic Table (6' rectangular):* | \$1,000 |

**handicap accessible*

Park Trees

Donations may be made for the planting of new trees, depending on available space. Following planting, the contact person will receive a certificate and map showing the tree's location.

| | |
|----------------|------------------------|
| New Park Tree: | \$110 for 1.5" Caliper |
| | \$200 for 2" Caliper |

General Memorial Donations

If you wish to make a smaller donation, it will be pooled with other smaller donations and used to purchase park amenities as sufficient funds become available. The contact person will receive a letter of thanks and acknowledgment.

Parks & Recreation Donation Program Policy

1. This policy is designed to enable tax-deductible contributions to support Lake Odessa parks and recreation facilities and programs. Donations for the purchase of new benches may be acknowledged by engraving, if desired. The engraving is symbolic of the donation and does not entitle the donor to ownership of the bench.
2. Complete funding for the donation must be processed before the commencement of any work. The current donation levels are stated above. These amounts are adjusted periodically.
3. For new park trees, donors may request a specific tree species and/or planting location; however, the Lake Odessa Tree Board will make the final determination. Trees ordered from April 1 through October 15 will be planted in the late fall. Trees ordered October 16 through March 31 will be planted in the spring.
4. Every attempt will be made to maintain commemorative trees for a long life. However, no guarantee is made or implied that the tree will be replaced if it dies from natural causes, disease or damage after its first year.
5. Donors may recommend a specific location for placement of benches or picnic tables; however, DPW staff will determine the final placement. UPDATE: As of 6/21, the Village is not accepting any further donations for downtown benches. The Village does reserve the right to accept these donations in the future.
6. A maximum of 2 lines of text and 40 characters per line is permitted on engraved benches. Text must be non-controversial and appropriate for display in a public place, subject to approval by the Village. Engraved benches are not intended to serve as memorial markers; birth and/or death dates are not permitted. Messages should be simple statements that recall the event or person(s) recognized. No logos of any kind are permitted.
7. Only donations for trees, benches, picnic tables, and general memorial contributions are covered by this policy. A person or group requesting to make any other donation, dedication or memorial must contact the Village Manager.
8. This policy does not supersede the regulations or ordinances of the Village of Lake Odessa.

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-35

A RESOLUTION APPROVING THE ANNUAL SUPPORT OF THE IONIA COUNTY ECONOMIC ALLIANCE (ICEA) IN THE AMOUNT OF \$2,000.00

WHEREAS, the Village of Lake Odessa recognizes the need for regional efforts with regard to economic development for both the Village of Lake Odessa and the Ionia County region; and

WHEREAS, since 2011, the Ionia County Economic Alliance (ICEA) and the Right Place have worked on region-wide economic development efforts in the Ionia County region, and has generated \$186.5 million in new capital investment and 740 new and retained jobs in Ionia County; and

WHEREAS, the ICEA sent a letter to the Village of Lake Odessa, requesting operating support in the amount of \$2,000.00. A copy of the request letter is attached as "Exhibit A."

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the annual support to the Ionia County Economic Alliance in the amount of \$2,000.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 21, 2021

Patrick Reagan, Village Manager/ Clerk

ICEA

Ionia County Economic Alliance

June 14, 2021

IONIA COUNTY ECONOMIC ALLIANCE

MISSION

Long-term, sustainable economic growth is the goal of the ICEA. By supporting existing businesses in Ionia County while attracting new business to the area, ICEA will provide a firm foundation for future growth of the county.

BOARD OF DIRECTORS

Susan Hatto, Chair
Montcalm Community College

Ryan Wilson, Vice-Chair
Michigan One Community Credit Union

Sue Dahms, Treasurer
Union Bank

Sandy Wolniakowski,
Secretary
Village of Pewamo

Ethan Ebenstein
Ionia Intermediate School District

David Hodges
Ionia County Commissioner

Precia Garland
City of Ionia

S. Tutt Gorman
City of Portland

John Niemela
City of Belding

Jessica Tramontana
Consumers Energy

Patrick Reagan

Village of Lake Odessa
839 4th Avenue
Lake Odessa, MI 48849

Dear Patrick,

Since 2011, the Ionia County Economic Alliance (ICEA) has partnered with The Right Place to collaborate with business and community leaders throughout Ionia County to ensure long-term job creation, investment, and economic prosperity. In that time, this work has produced a return of over \$187 million in new capital investment, and created 858 new and retained jobs generating nearly \$25 million in new payroll in the county. Ionia County residents have seen the positive effect these projects have in our communities, from the increase in quality employment opportunities to the ripple effect these growing businesses have on other business sectors throughout our economy.

The role of economic development has never been more critical to the survival of Ionia County businesses than it is right now. In the last year, ICEA has deployed nearly \$600,000 in state and federal small business grant funds to Ionia County businesses impacted by COVID-19. In addition, we have fulfilled over 500 requests for assistance by Ionia County companies in navigating through the wide range of issues presented by the crisis. This is more than a 235% increase in direct business assists since 2019. From guiding businesses to pivot manufacturing operations to meet the need for PPE by the healthcare industry, to implementing new health and safety guidelines, and much more. In addition, ICEA convened a series of virtual webinar sessions entitled "Re-Engaging the Rural Economy" focused on bringing the rural business community together to share best practices amid the challenges posed by the COVID-19 pandemic. Over 300 attendees participated in the 10-part series.

Financial support from local communities is critical to sustain the public-private partnership between ICEA and The Right Place. We have appreciated your past support, and would like to ask you to continue your commitment to the advancement of the Ionia County economy with a renewed investment of \$2000.

We will be in touch soon to follow up to this request. If you have any questions, please contact Jill May, Fund Development Consultant, at jill@trisectorconsultingmi.com or 616.304.9697.

Thank you for your consideration.



Susan Hatto
Chair, Ionia County Economic Alliance

CONTACT

Travis Alden
Director of Business
Development
The Right Place, Inc.
T 231-233-4349
E: aldent@rightplace.org
www.rightplace.org/ionia

Municipal Campaign Frequently Asked Questions



Why is my municipality being asked to invest in ICEA?

The goal of this campaign, which is a national best practice for funding economic development, is to engage 100% of local municipalities in funding your local economic development program. Over the years, the function of economic development has often been deferred to non-government organizations.

How can we legally make an investment in ICEA?

For a municipality to legally invest in a nonprofit organization, your board may pass a resolution to invest in ICEA in exchange for economic development services. We can provide you with a template resolution to assist with this.

How was the request amount you asked of us determined?

The investment request amount is based on the population size of your municipality. We encourage you to increase that investment this year by utilizing American Rescue Plan Act dollars to fund the increased portion of your investment.

So an investment in ICEA is an eligible use of our American Rescue Plan Act dollars?

Yes. According to the [US Department of Treasury](#), “The Rescue Plan provides needed relief to state, local, and Tribal governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery. In addition to helping these governments address the revenue losses they have experienced as a result of the crisis, it will help them cover the costs incurred due responding to the public health emergency and provide support for a recovery – including through assistance to households, **small businesses and nonprofits, aid to impacted industries, and support for essential workers.**”

ICEA is a nonprofit assisting in the recovery of small businesses, impacted industries, and in the retention and creation of jobs for essential (and all) workers as described below.

How is ICEA helping businesses manage COVID-19?

In the last year, ICEA has deployed nearly \$600,000 in state and federal small business grant funds to Ionia County businesses impacted by COVID-19. In addition, we have fulfilled over 500 requests for assistance by Ionia County companies in navigating through the wide range of issues presented by the crisis. This is more than a 235% increase in direct business assists since 2019.

Why should we invest? What is the benefit to my municipality?

ICEA collaborates with community leaders in Ionia County to ensure long-term job creation, investment, and overall economic prosperity for the county. Since 2011, the economic development efforts of ICEA have generated \$491 million in new capital investment, and created 858 new and retained jobs generating over \$24 million in new payroll in the county. Please see “Ionia County Economic Development Projects 2016-2020” for an itemized list of these projects by municipality.

We are a rural community and there are not a lot of businesses here, how will this help us?

Even if there are few to no businesses in your municipality, your residents still benefit from our work. For example, they may commute to the jobs we help to retain and create in other parts of the county. We can provide commuting pattern data to help demonstrate this upon request. Our work also helps to support vibrant business and entertainment districts throughout the county for your residents to visit, shop and enjoy.

Furthermore, as the saying goes, a rising tide floats all boats. Continuing to retain and attract new investment to the county helps to strengthen and advance the county-wide economy, which ripples out to positively impact all businesses, communities, and people within the county. Please see “Economic Impact of New Payroll by Industry” for a visual demonstration of this. As you will see on the second to the last bar on the chart, an average of 15% of the payroll generated by new jobs we create becomes new tax revenue. This new tax revenue would not have been realized without our intervention.

How will we know if our investment is making an impact?

Investors in ICEA are kept “in-the-know” on all things economic development. You will receive regular status updates on economic development activities, accomplishments and opportunities in Ionia County. You will also receive invitations to our events, including our Annual Investor Meeting. Members of our team are available to meet with your staff, board, and constituents for customized, in-person updates and informational presentations.

How do I get more information or make our investment?

Contact Jill May at 616.304.9697 or jill@trisectorconsultingmi.com

Ionia County Economic Development Projects, 2013-2020

| Business Name | Location | New Jobs | New Jobs - Annual Payroll | New Capital Investment |
|------------------------------|--------------------|-----------------|----------------------------------|-------------------------------|
| Herbruck's Poultry Ranch | Village of Saranac | 53 | \$1,900,000 | \$17,500,000 |
| Ventra Ionia Main, LLC | City of Ionia | 150 | \$3,861,000 | \$16,296,797 |
| Belding Tank Technologies | City of Belding | 66 | \$1,650,000 | \$170,000 |
| Cargill Kitchen Solutions | Odessa Township | 28 | \$914,784 | \$10,600,000 |
| Ventra Ionia Main, LLC | City of Ionia | 201 | \$ 4,610,880 | \$ 8,500,000 |
| Belding Tool & Machine | City of Belding | N/A | N/A | \$ 405,000 |
| Wilbur-Ellis | Village of Pewamo | 12 | \$ 433,680 | \$ 5,367,000 |
| Cargill Kitchen Solutions | Odessa Township | 83 | \$ 888,160 | \$ 27,000,000 |
| Herbruck's Poultry Ranch | Easton Township | 110 | \$ 3,070,080 | \$ 76,000,000 |
| Devereaux Saw Mill Inc | Lyons Township | 5 | \$ 125,000 | \$ 1,777,558 |
| B & O Saws Inc | City of Belding | 3 | \$ 76,000 | \$ 575,000 |
| Herbruck's Poultry Ranch | Easton Township | 33 | \$ 832,520 | \$ 16,300,000 |
| Ventra Ionia Main, LLC | City of Ionia | 109 | \$ 6,201,000 | \$ 4,850,000 |
| Granco Clark | City of Belding | N/A | N/A | \$ 1,200,000 |
| FINTECH Industrial Abrasives | Otisco Township | 5 | \$255,000 | \$950,000 |

TOTAL

858

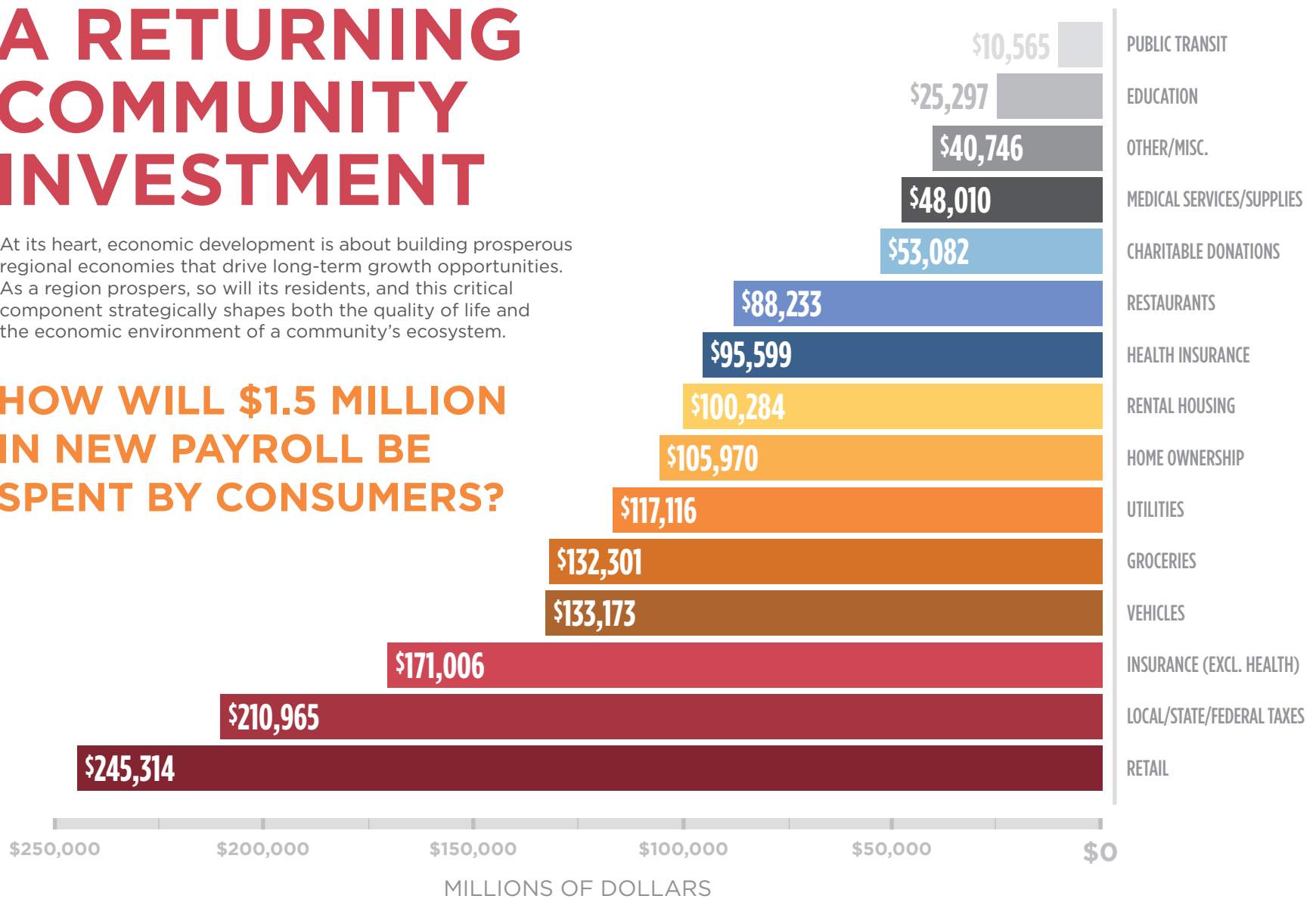
\$24,818,104

\$187,491,355


A RETURNING COMMUNITY INVESTMENT

At its heart, economic development is about building prosperous regional economies that drive long-term growth opportunities. As a region prospers, so will its residents, and this critical component strategically shapes both the quality of life and the economic environment of a community's ecosystem.

HOW WILL \$1.5 MILLION IN NEW PAYROLL BE SPENT BY CONSUMERS?



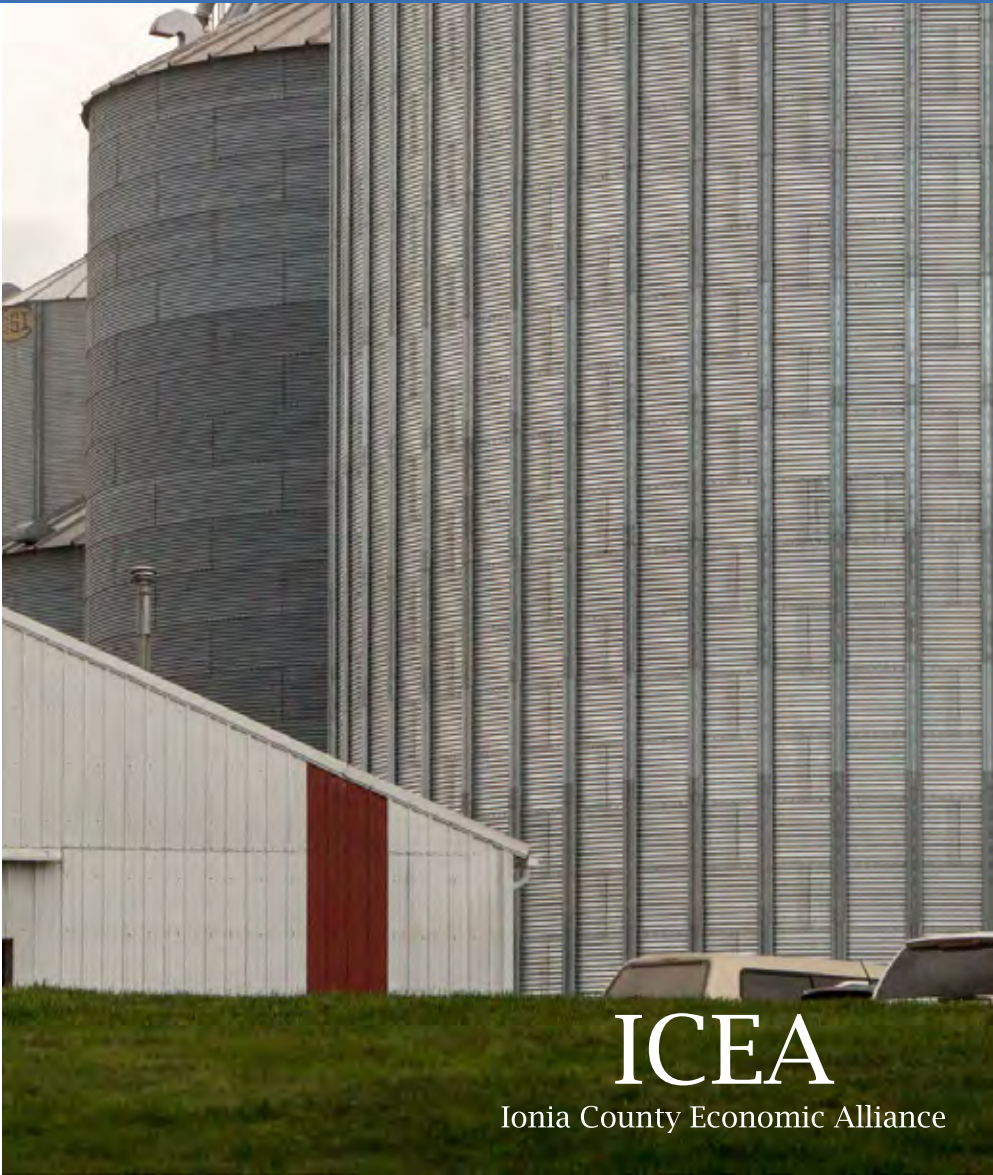
Data Source: The Right Place, Inc research team calculated the average annual payroll from past business development projects in Ionia, Montcalm and Newaygo counties (\$1.5M annually). We ran that figure through the Bureau of Labor Statistics Table 2400. Population size of area of residence: Average annual expenditures and characteristics, Consumer Expenditure Survey to estimate how the payroll could be spent.



2020

Annual Report

**Ionia
County
Economic
Development**



ICEA

Ionia County Economic Alliance

To our investors and partners

To put it mildly, 2020 was a challenging year for us all. The Novel Coronavirus (COVID-19) pandemic brought our economy to a screeching halt and turned even the most well-laid plans on their heads. When things began unfolding in March, the Ionia County Economic Alliance (ICEA) and The Right Place made it our priority to be a central, unwavering source of information and support for the Ionia County business community.

Together, we navigated this unprecedented disruption and mounting uncertainty the best way we knew how. We collected and disseminated timely, reliable information to Ionia County businesses and organizations on a regular basis. Whether it pertained to new safety measures or the availability of financial resources, we made it our mission to ensure our business and community leaders were informed and well equipped every step of the way.

In 2020, The Right Place facilitated 513 business assists in Ionia County throughout the year. Each assist represents an interaction creating tangible, actionable value for businesses and organizations receiving support. This is more than a 235% increase from 2019, emphasizing the need for economic development resources, especially in times of difficulty.

513

Business Assists

(Compared to 153 in 2019)

\$404,245

**Grant Dollars
Awarded**

300+

**Webinar
Attendees**

In April, and again in August, ICEA worked in partnership with The Right Place to distribute critical grant and loan dollars from the Michigan Economic Development Corporation (MEDC). The funds from the Small Business Relief and Small Business Restart programs were vital to our local businesses. We formed a committee to review applications from businesses throughout our community. In total, we distributed more than \$400,000 to 46 small businesses in Ionia County, and two businesses were approved for \$50,000 loans each.

It is times like these that truly shed light on the benefits of cultivating a sense of collaboration and support within our business communities. In the face of hardship, West Michigan has pulled to together like never before to weather this storm as a unified region.

The need for community support

The Right Place partners with ICEA to provide professional economic development services to Ionia County. It is this partnership that has allowed us to pivot and better support our business community's needs during the hardships of the last year. To keep this partnership active and maintain the availability of economic development resources in our county, ICEA needs your support. We ask that you join our efforts to sustain this regional partnership and work alongside us to creating lasting economic prosperity and a clear path to economic recovery for our community.



Susan Hatto, Chair

Ionia County Economic Alliance
Board of Directors



Travis Alden

Business Development Director
The Right Place, Inc.



Just Like Home Adult Center, Ionia

“This grant enabled us the ability to purchase the necessary PPE without concern that we wouldn’t be able to pay our rent because of it. It allowed us to bring back our employees when we opened up full time and with our full client load and have the ability to pay them.”

**Danielle Camp
Just Like Home Adult Center**

Small Business Relief and Restart Grants

ICEA, in partnership with The Right Place, worked tirelessly to distribute Small Business Relief and Small Business Restart Grant dollars from the Michigan Economic Development Corporation (MEDC) to West Michigan businesses impacted by the COVID-19 pandemic. ICEA reviewed all applications from community and was able to distribute \$404,245 to 46 small businesses in Ionia County. In addition, two Ionia County businesses were approved to receive \$50,000 each as part of the Small Business Relief loan program.

Assisting Businesses Through COVID-19

As the world grappled with the significant and widespread impact of COVID-19, ICEA worked diligently to support the Ionia County business community through the uncertainty that unfolded. ICEA immediately prioritized regular, proactive communication to keep businesses apprised of relevant and timely information. As a central point of contact for business leaders, ICEA assisted local businesses a total of 513 times in 2020, exceeding its annual goal by nearly 250%.

Re-Engaging the Rural Economy

Via its strategic partnership with The Right Place, ICEA convened a series of collaborative virtual roundtable webinar sessions, first in May, and another in November. Re-Engaging the Rural Economy focused on bringing the rural business community together to share best practices for resiliency and prosperity in the midst of the challenges posed by the COVID-19 pandemic. Topics included ‘Innovations in Talent Retention & Attraction,’ ‘Manufacturing Operations,’ and ‘Activating Rural Entrepreneurship,’ along with webinar sessions specifically for independent retailers, dining establishments, and rural tourism. The series, which included 10 sessions in total, attracted over 300 unique attendees from across West Michigan.

2020 Annual Results

5

New and Retained Jobs

\$255,000

New and Retained Payroll

\$950,000

Capital Investment

1

Total Project

513

Business Assists

46

Companies Served

47 for a total of \$444,960

Indirect Monetized Assists

Board of Directors

Susan Hatto, Chair
Montcalm Community College

Ryan Wilson, Vice Chair
Michigan One Community
Credit Union

Sandy Wolniakowski, Secretary
Village of Pewamo

Sue Dahms, Treasurer
Union Bank

Ethan Ebenstein
Ionia County Intermediate
School District

Tutt Gorman
City of Portland

David Hodges
Ionia County Commission

John Niemela
City of Belding

Jessica Tramontana
Consumers Energy

Jason Eppler
City of Ionia

Investors

- Belding Area Schools
- Boston Township
- Cargill Kitchen Solutions
- City of Belding
- City of Ionia
- CL Trucking
- Coldwell Banker – Frewen Realty
- Coldwell Banker – Weir Manuel Hoppough
- Consumers Energy
- Easton Township
- Herbruck’s Poultry Ranch
- Ionia County
- Ionia County Intermediate School District
- ITC Holdings
- Keene Township
- Lakewood Public Schools
- Lyons Township
- Mercantile Bank
- Michigan One Community Credit Union
- Montcalm Community College
- Odessa Township
- Portland Public Schools
- Saranac Community Schools
- Union Bank
- Village of Clarksville
- Village of Lake Odessa
- Village of Lyons
- Village of Muir
- Village of Pewamo

Contact

Travis Alden
231.233.4349
aldent@rightplace.org
www.rightplace.org/ionia



ICEA
Ionia County Economic Alliance

1 Commitment Amount

Yes, I will commit \$ _____ per year for _____ years

For a total investment of \$ _____ (annual investment x number of years)

2 Payment

Please check one:

- Investment is enclosed*
- Please send payment reminder(s)

*Make checks payable to **Ionia County Economic Alliance**. Ionia County Economic Alliance is incorporated for the purpose of receiving funds exclusively for charitable purposes as defined by IRS Section 501 (c) (3). Payments to Ionia County Economic Alliance are deductible as a charitable contribution. Funds will be used exclusively to support economic development activities in Ionia County.

3 Contact Information & Signature

Primary Contact Name Title Email

Secondary Contact Name Title Email

Organization Phone

Address

City State Postal

Website URL Industry

Signature Date