



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, APRIL 19, 2021 - 7:00 P.M.**

PER MICHIGAN PA 254 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT, THIS MEETING
WILL BE HELD ELECTRONICALLY

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Citizen Comment on Agenda Items:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

V. Minutes: To approve the following Village Council meeting minutes:

- (a) Minutes from the Regular meeting on March 15, 2021
- (b) Minutes from the Special Council Meeting on April 8, 2021

VI. Bills:

- a) Approve bills equal to or less than \$3,000.00 each from 3/1//2021 to 3/31/2021
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. Compass Minerals -- \$3,323.71 – Local Streets Road Salt (Paid)
 - ii. Compass Minerals -- \$3,323.71 – Major Streets Road Salt (Paid)
 - iii. Dixon Engineering -- \$74,235.00 – 2021 Asset Management Services (Paid)
 - iv. GEI Consultants -- \$5,174.00 – Water Improvement Project and Water Rate Study (Paid)

VII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Lake Odessa Zoning Administrator Monthly Report

- b) Lakewood Recreational Authority – March 2021 Minutes
- c) Lake Odessa Area Arts Commission – March 2021 Meeting Minutes
- d) Lake Odessa Downtown Development Authority – March 2021 Minutes

VIII. Departmental Reports:

- a) Village Manager’s Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report

IX. Committee Reports

- a) Personnel / Finance Committee
- b) Recreation / Special Projects Committee

X. Presentations/ Legislative Update

- a) Luke Froncheck – Rep. Julie Calley’s Office
- b) Travis Alden – ICEA/ The Right Place

XI. Discussion Items

- a) Downtown Four-Way Stop Proposal from the DDA

XII. Public Hearing

- a) None

XIII. Unfinished Business

- a) None

XIV. New Business:

- a) Proposed Resolution 2021-19: Approving, Authorizing, and Directing the Village Manager to Sign the Notice of Award for the Pearl, Pleasant, Ionia, and Emerson Water Reconstruction Project
- b) Proposed Resolution 2021-20: Approval to Accept the Bid from Stowell Builders for the Proposed Additions/ Improvements to the DPW Garage
- c) Proposed Resolution 2021-21: Approval to Hold a Tree Planting Ceremony on Thursday, April 29, 201 at 10:00 am at the Veteran’s Memorial Chapel in Recognition of Arbor Day
- d) Proposed Resolution 2021-22: Approval to Accept the MERS Addendum as Submitted
- e) Proposed Resolution 2021-23: Approval to Accept the Letter of Resignation from Trustee Kay Hartzler
- f) Proposed Resolution 2021-24: Approval to Purchase a Water Valve Exerciser Kit from Ferguson Waterworks for the Sum of \$4,812.50

XV. Miscellaneous Correspondence:

- a) None

XVI. Trustee Comments

XVII. Public Comment

Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record.

XVIII. Adjournment

ZOOM Login Information for this meeting

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://zoom.us/join>

Meeting ID: 833 9253 2981

Passcode: 162295

Or

Call in by telephone:

Phone number: (312) 626-6799

Meeting ID: 833 9253 2981

Passcode: 162295

**The Village of Lake Odessa Council
Page Building
839 Fourth Avenue
Lake Odessa, Michigan 48849**

Phone: 616-374-7110 Fax: 616-374-0040

Website where meeting notices are posted:

www.lakeodessa.org/public-notices.html

MEETING NOTICE

**Village of Lake Odessa
Village Council
Monday, April 19, 2021
7:00 pm**

PER PA 254 OF 2020 AND THE MICHIGAN OPEN MEETINGS ACT, THIS MEETING WILL BE HELD ELECTRONICALLY

The Council for the Village of Lake Odessa will hold their regular monthly Council meeting on Monday, April 19, 2021 at 7:00 pm. This meeting will be held electronically pursuant to Michigan PA 254 of 2020 and the Michigan Open Meetings Act.

The public may participate in the meeting electronically and may make public comment through either of the following methods:

Connect to Zoom from your computer, tablet, or smartphone

Website: <https://zoom.us/join>

Meeting ID: 833 9253 2981

Passcode: 162295

Or

Call in by telephone:

Phone number: (312) 626-6799

Meeting ID: 833 9253 2981

Passcode: 162295

Remote public comment is available for the Village Council Meeting by emailing: manager@lakeodessa.org no later than 4:30 pm on Monday, April 19, 2021. Comment may also be made during the electronic public comment portion listed on the agenda.

It is the policy of the Village of Lake Odessa that all village-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the village office at (616) 374-7110 or e-mail treasurer@lakeodessa.org at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

This notice was posted by Patrick Reagan, Village Manager, to comply with Sections 4 and 5 of Michigan Open Meetings Act (MCL 15.265) at 11:15 a.m., April 16, 2021, on the Page Building Village Notice Bulletin Board, located at 839 Fourth Avenue, Lake Odessa, Michigan and also posted on the Village's website – www.lakeodessa.org -- at least 18 hours prior to the start of the meeting.

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

MARCH 15, 2021

PER PA 254 of 2020, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 7:02 pm by Village President Banks.

Council present: President Karen Banks (remote from Lake Odessa), Trustee/President Pro Tempore Mel McCloud (remote from Lake Odessa), Trustee Michael Brighton (remote from Lake Odessa), Trustee Carrie Johnson (remote from Lake Odessa), Trustee Terri Cappon (remote from Lake Odessa), Trustee Robert Young (remote from Lake Odessa), Trustee Kay Hartzler (remote from Lake Odessa)

Absent: None

Staff present: Patrick Reagan, Jesse Trout, Kendra Backing

Visitors present: Sean Bradley, Lakewood News

APPROVAL OF THE AGENDA

Motion by McCloud, support by Hartzler, to approve the agenda as with the removal of items related to the "Project Graduation Event" as the organizers have notified the Village Manager that their plans have changed. Motion carried unanimously by voice vote of members present, 7-0.

PUBLIC COMMENT

There was no public comment.

MINUTES

Motion by Young, support by Brighton, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on February 15, 2021
- b) Minutes from the special Council meeting on February 22, 2021

Motion carried unanimously by voice vote of members present, 7-0.

BILLS

Motion by Johnson, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 2/1/2021 thru 2/28/2021. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Brighton, supported by Cappon, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 7-0.

CONSENT AGENDA

Motion by McCloud, supported by Brighton to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – February 2021 Minutes
- c) Downtown Development Authority Minutes – January 2021
- d) Lake Odessa Area Arts Commission Minutes – February 2021
- e) Lake Odessa District Library Minutes – January 2021

Motion carried unanimously by voice vote of members present, 7-0.

DEPARTMENTAL REPORTS

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted. There was no update.

Police: No report submitted due to illness. There was no update

Finance: Report submitted. There was no update.

COMMITTEE REPORTS:

Personnel/Finance Committee: No report.

Recreation/ Special Projects Committee: No report.

PRESENTATIONS

Travis Alden, from the ICEA/ The Right Place, reported on the results of the strategic planning sessions with Village Council and staff from earlier in the year. Discussion was had by the Council. Banks put forth that this should be formally adopted by Council at the April meeting, after Council members had more time to carefully read the information presented. Banks, Brighton, and Johnson each brought up subtopics, based on the report, for discussion. Alden will come back to the April meeting to further discuss the report and to also talk about the ICEA.

PUBLIC HEARINGS

There were no public hearings.

DISCUSSION ITEMS

Proposed Downtown Four Way Stop – Reagan informed the Council that the DDA had recommended to the Council that a four-way stop be implemented, as a temporary (90 day), pilot project, at the intersection of Fourth Avenue and Second Street. Reagan stated that he had discussed this with the Chief of Police and the DPW Supervisor. The reason for this recommendation is that the DDA believes that people are traveling at high rates of speed down Fourth Avenue; that the design of the stop bars on Second Street prohibit a driver from getting a good view of the oncoming traffic; and there is a safety issue for motorists and pedestrians. Trout stated that the only issue that he sees is that the road on Fourth Avenue is narrow, due to the bump-outs, and could cause an issue with turning. Johnson asked if the bump-outs could be removed. Trout stated that this would be an expensive and time-consuming process. Trout did state that the temporary stop bars could be moved back from the intersection, allowing more room for turns.

This issue will be brought back for further discussion in April.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Proposed Resolution 2021-13: Approving the Removal of Brent Haag from Village Accounts and Approving the Naming of Kathy Forman to the Village Accounts at Portland Federal Credit Union

Motion by McCloud, supported by Brighton, to approve Proposed Resolution 2021-13. Roll call vote. Yes: McCloud, Brighton, Young, Johnson, Cappon, Hartzler, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-14: Approving the Village Treasurer Kathy Forman as a Plan Trustee for the Employee Deferred Compensation Plan for the Village of Lake Odessa

Motion by Cappon, supported by Brighton, to approve Proposed Resolution 2021-14. Roll call vote. Yes: Cappon, Brighton, McCloud, Young, Johnson, Hartzler, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-15: Approving the Village President's Appointment of Carrie Johnson to the Lake Odessa Area Arts Commission Board of Directors

Motion by Brighton, supported by Young, to approve Proposed Resolution 2021-15. Roll call vote. Yes: Brighton, Young, Cappon, McCloud, Hartzler, Banks; No: None; Absent: None; Abstain: Johnson. Motion passed unanimously with Johnson abstaining.

Proposed Resolution 2021-16: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan

Motion by McCloud, supported by Cappon, to adopt Proposed Resolution 2021-16. Roll call vote. Yes: McCloud, Cappon, Brighton, Young, Johnson, Hartzler, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

Proposed Resolution 2021-17: Approving, Authorizing, and Directing the Village President and the Village Manager to Sign a Letter of Engagement from Walker, Fluke, and Sheldon PLC for Auditing Services for the Village of Lake Odessa

Motion by Johnson, supported by Cappon, to adopt Proposed Resolution 2021-17. Roll call vote. Yes: Johnson, Cappon, Brighton, Hartzler, McCloud, Young, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously.

Approval of Budget Amendments as Submitted per Adopted Council Resolution 2021-06

Motion by McCloud, supported by Johnson, to approve the budget amendments as submitted. Motion carried unanimously by voice vote of members present, 7-0.

MISCELLANEOUS CORRESPONDENCE

Ken Bowen – Ionia County Health Department – COVID-19 Guidelines and Correspondence

TRUSTEE COMMENTS

McCloud – Welcomed Forman as the new Village Treasurer and wished everyone a safe and happy Easter.

Brighton – Welcomed Forman as the new Village Treasurer.

Johnson – No Comment.

Cappon – Welcomed Forman as the next Village Treasurer.

Young – No Comment.

Hartzler – welcomed Forman as new Village Treasurer.

Banks – welcomed Forman as the new Village Treasurer.

PUBLIC COMMENT

No public comment was heard.

ADJOURNMENT

Motion by Young, supported by Johnson, to adjourn the meeting at 8:08 pm. Motion carried by voice vote of members present, 7-0.

Meeting adjourned at 8:08 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk

VILLAGE OF LAKE ODESSA

MINUTES

SPECIAL COUNCIL MEETING

APRIL 8, 2021

PER PA 254 of 2020 AND THE DECLARATION OF EMERGENCY FROM IONIA COUNTY, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 5:00 pm by Village President Banks.

Council present: President Karen Banks (remote from Lake Odessa), Trustee/President Pro Tempore Mel McCloud (remote from Lake Odessa), Trustee Michael Brighton (remote from Lake Odessa), Trustee Carrie Johnson (remote from Lake Odessa), Trustee Terri Cappon (remote from Lake Odessa), Trustee Robert Young (remote from Clinton, Kentucky)

Absent: None

Absent: Trustee Kay Hartzler

Staff present: Patrick Reagan

Visitors present: Sean Bradley, Lakewood News;

APPROVAL OF THE AGENDA

Motion by McCloud, support by Cappon, to approve the agenda as presented. Motion carried unanimously by voice vote of members present, 6-0.

PUBLIC COMMENT

There was no public comment.

MINUTES

None

BILLS

None

CONSENT AGENDA

None

DEPARTMENTAL REPORTS

None.

COMMITTEE REPORTS:

None

PRESENTATIONS

None

DISCUSSION ITEMS

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Approving, Authorizing, and Directing the Village President to Sign the “Tupper Creek Bridge Access, Crossing, and Use Agreement” from the Lakewood Wastewater Authority

Motion by Johnson, supported by Cappon, to approve the signing of the agreement.

Discussion was had by Council.

Roll call vote: Yes: Johnson, Cappon, Brighton, McCloud, Young, Banks; No: None; Absent: Hartzler; Abstain: None. Motion passes unanimously by members present.

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

McCloud – No comment.

Brighton – No Comment.

Johnson – No Comment.

Cappon – No Comment.

Young – No Comment.

Hartzler – No comment

Banks – No Comment.

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PUBLIC COMMENT

No public comment was heard.

ADJOURNMENT

Motion by Young, supported by Cappon, to adjourn the meeting at 5:10 pm. Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 5:10 pm.

Respectfully submitted,

Patrick T. Reagan
Village Manager/ Village Clerk



✓ 3/10/21 KSF

INVOICE

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PLEASE REMIT TO/SELLER: COMPASS MINERALS AMERICA INC. P O BOX 277043 ATLANTA,GA 30384-7043	FEDRAL ID#: 48-1047632	PAYMENT TERMS NET 30 DAYS	INVOICE DATE 03/03/2021	INVOICE NUMBER 780997
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SOLD TO : 59370955 / CH912902
VILLAGE OF LAKE ODESSA
800 SEWER PLANT RD
LAKE ODESSA ,MI 48849

00041



SHIP TO: 59393730 / CSH965715
VLG OF LAKE ODESSA - IONIA CO
800 SEWER PLANT RD
LAKE ODESSA ,MI 48849 UNITED STATES

SHIPPED FROM 20684 - SAGINAWSARGENT	DATE SHIPPED SEE BELOW	CUSTOMER PO SEE BELOW	BILL OF LADING SEE BELOW	ORDER NUMBER SEE BELOW	ORDER TYPE SH
CARRIER SEE BELOW	RAIL / TRUCK SEE BELOW	EQUIPMENT TYPE SEE BELOW	F.O.B.	FREIGHT TERMS SEE BELOW	TERRITORY SM2
TAX STATUS EXEMPT	TAX ID #	SALES REP			

41110



PRODUCT	CUSTOMER ITEM	3 rd ITEM	DESCRIPTION	FHC	TAX	EQUIPMENT	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
613544		6615	BULK HIGHWAY COARSE W/YPS	PPD	Y	DMP	49.3100	TN	62.8300	3,098.15

SCALE TICKET #	QUANTITY	SHIPPED	ORDER #	CARRIER	TRUCK / RAIL #	CUSTOMER PO #	RELEASE #
9620782	49.3100	03/02/2021	2621355	531747	T1010		

SUMMARY :

\$1549.07
\$1549.08 203 449-734-000
50/50

PRODUCT	3,098.15
FREIGHT & FUEL	
SUBTOTAL	3,098.15
STATE TAX	
COUNTY TAX	
CITY TAX	

MESSAGES:

TOTAL WEIGHT... 98,620.00 Gross Pounds
FOR BILLING INQUIRIES CALL 1-800-323-1641

THANK YOU FOR YOUR ORDER
WE APPRECIATE YOUR BUSINESS

PLEASE PAY >>>
IN US DOLLARS

3,098.15

CREDIT NOTE >>>
IN US DOLLARS

This Sale of Goods is subject to the Terms and Conditions of Sale on the reverse side of this Invoice. You may owe use tax on this purchase. The purchase is subject to state use tax unless it is specifically exempt from taxation. The purchase is not exempt from sales or use tax merely because it is made over the internet or by other remote means. Please refer to the applicable state requirements for sales and use tax at <https://www.taxadmin.org/state-tax-agencies> to determine if necessary to file and pay sales and use tax on purchases for which no tax was collected.



✓ 3/10/21 KSF

INVOICE

Page - 1 of 1

PLEASE REMIT TO/SELLER: COMPASS MINERALS AMERICA INC. P O BOX 277043 ATLANTA, GA 30384-7043	FEDERAL ID#: 48-1047632	PAYMENT TERMS NET 30 DAYS	INVOICE DATE 03/02/2021	INVOICE NUMBER 779991
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SOLD TO : 59370955 / CH912902
VILLAGE OF LAKE ODESSA
800 SEWER PLANT RD
LAKE ODESSA ,MI 48849

00058



SHIP TO: 59393730 / CSH965715
VLG OF LAKE ODESSA - IONIA CO
800 SEWER PLANT RD
LAKE ODESSA ,MI 48849 UNITED STATES

SHIPPED FROM 20684 - SAGINAWSARGENT	DATE SHIPPED SEE BELOW	CUSTOMER PO SEE BELOW	BILL OF LADING SEE BELOW	ORDER NUMBER SEE BELOW	ORDER TYPE SH
CARRIER SEE BELOW	RAIL / TRUCK SEE BELOW	EQUIPMENT TYPE SEE BELOW	F.O.B.	FREIGHT TERMS SEE BELOW	TERRITORY SM2
TAX STATUS EXEMPT	TAX ID #	SALES REP			



PRODUCT	CUSTOMER ITEM	3 rd ITEM	DESCRIPTION	FHC	TAX	EQUIPMENT	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
613544		6615	BULK HIGHWAY COARSE W/YPS	PPD	Y	DMP	56.4900	TN	62.8300	3,549.27

SCALE TICKET #	QUANTITY	SHIPPED	ORDER #	CARRIER	TRUCK / RAIL #	CUSTOMER PO #	RELEASE #
9620771	56.4900	03/01/2021	2621355	531747	125		

SUMMARY :

203-449-734-000 1774.63
200-449-734.000 1774.64 50/50

PRODUCT	3,549.27
FREIGHT & FUEL	
SUBTOTAL	3,549.27
STATE TAX	
COUNTY TAX	
CITY TAX	

MESSAGES:

TOTAL WEIGHT... 112,980.00 Gross Pounds
FOR BILLING INQUIRIES CALL 1-800-323-1641

THANK YOU FOR YOUR ORDER
WE APPRECIATE YOUR BUSINESS

PLEASE PAY >>>
IN US DOLLARS

3,549.27

CREDIT NOTE >>>
IN US DOLLARS

This Sale of Goods is subject to the Terms and Conditions of Sale on the reverse side of this Invoice. You may owe use tax on this purchase. The purchase is subject to state use tax unless it is specifically exempt from taxation. The purchase is not exempt from sales or use tax merely because it is made over the internet or by other remote means. Please refer to the applicable state requirements for sales and use tax at <https://www.taxadmin.org/state-tax-agencies> to determine if necessary to file and pay sales and use tax on purchases for which no tax was collected.

✓ KSF 3/23/21

1104 Third Avenue, Lake Odessa, MI 48849 • Tel: 616-374-3221 • Fax: 616-374-7116

Village of Lake Odessa
Attn: Jesse Trout
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice number 21-7803
Date 03/18/2021

Project MI2019EVB-0243 LAKE ODESSA MI

Description	Contract Amount	Prior Billed	Current Billed
2021 Asset Management Services	74,235.00	0.00	74,235.00
Total	74,235.00	0.00	74,235.00

Invoice total 74,235.00

591-931.010 JT



✓ Billal KSF

PLEASE REMIT TO:
PO Box 843005
Boston, MA 02284-3005

Attention: Mr. Patrick Reagan
Village of Lake Odessa
manager@lakeodessa.org
839 Fourth Avenue
Lake Odessa, MI 48849
United States

Invoice : 5011761
Invoice Date : 2/17/2021
Due Date : 3/19/2021
Project : 2005301
Project Name : Water System Rate Study

For Professional Services Rendered For 1/2/2021 Through 1/29/2021

	Fee	Available	Billings		
			To Date	Previous	Current
2005301 - Water System Rate Study					
1 - Engineering Services	2,900.00	2,900.00	1,871.00	0.00	1,871.00
Rate Labor	1,871.00				
					Current Billings 1,871.00
					Amount Due This Bill 1,871.00

Total Fee : 2,900.00
To Date Billings : 1,871.00
Total Remaining : 1,029.00

Mark F. Stoor

OK to pay
- PIR
591-536-963.000
3/11/21

1 - Model Creation, Review, & Report

Rate Labor

Class / Employee

Hours

Rate

Amount

Senior Professional - Grade 6

Mark F. Stoor

11.00

167.000

1,837.00

Word Processor

Patricia L. Ward

0.50

68.000

34.00

Total Rate Labor

1,871.00

Total Bill Task: 1 - Model Creation, Review, & Report

1,871.00

Total Project: 2005301 - Water System Rate Study

1,871.00



✓ 3/11/21 KSF

PLEASE REMIT TO:
PO Box 843005
Boston, MA 02284-3005

Attention: Mr. Patrick Reagan
Village of Lake Odessa
manager@lakeodessa.org
839 Fourth Avenue
Lake Odessa, MI 48849
United States

Invoice : 5011894
Invoice Date : 3/11/2021
Due Date : 4/10/2021
Project : 2005301
Project Name : Water System Rate Study

For Professional Services Rendered For 1/30/2021 Through 2/26/2021

	Fee	Available	Billings		
			To Date	Previous	Current
2005301 - Water System Rate Study					
1 - Engineering Services	2,900.00	1,029.00	2,622.50	1,871.00	751.50
Rate Labor		751.50			
					751.50
					Amount Due This Bill
					751.50

Total Fee : 2,900.00
 To Date Billings : 2,622.50
 Total Remaining : 277.50

Mark F. Stoor

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	5011761	2/17/2021	1,871.00	1,871.00
				1,871.00

OK to pay - PTR - ~~591-536-963.00~~ Misc Expense

1 - Model Creation, Review, & Report

Rate Labor

Class / Employee

Hours

Rate

Amount

Senior Professional - Grade 6

Mark F. Stoor

4.50

167.000

751.50

Total Rate Labor

751.50

Total Project: 2005301 - Water System Rate Study

751.50



✓ 3/11/21 KSF

PLEASE REMIT TO:
PO Box 843005
Boston, MA 02284-3005

Attention: Mr. Patrick Reagan
Village of Lake Odessa
manager@lakeodessa.org
839 Fourth Avenue
Lake Odessa, MI 48849
United States

Invoice : 5011898
Invoice Date : 3/11/2021
Due Date : 4/10/2021
Project : 1904446
Project Name : Ionia, Pearl, Pleasant, Emerson
Improvements

For Professional Services Rendered For 1/30/2021 Through 2/26/2021

	Fee	Available	Billings		
			To Date	Previous	Current
1904446 - Ionia, Pearl, Pleasant, Emerson Improvements					
1 - Engineering Services	158,500.00	91,708.89	71,894.11	66,791.11	5,103.00
Rate Labor	5,103.00				
			Current Billings		5,103.00
			Amount Due This Bill		5,103.00

Total Fee : 158,500.00
To Date Billings : 71,894.11
Total Remaining : 86,605.89

Mark F. Stoor

2551.50 591-536-931.009 50%
1275.75 204-446-867.000 25%
637.88 202-449-867.000 12.5%
637.87 203-449-867.000 12.5%

OK to pay
JKR

1 - Design**Rate Labor***Class / Employee**Hours**Rate**Amount***Senior Consultant - Grade 8**

Michael J. Gatzow

3.50

247.000

864.50

Senior Professional - Grade 6

Mark F. Stoor

17.50

167.000

2,922.50

Staff Professional - Grade 2

Christopher A Harrington

12.50

97.000

1,212.50

Word Processor

Patricia L. Ward

1.50

69.000

103.50

Total Rate Labor**5,103.00****Total Bill Task: 1 - Design****5,103.00****Total Project: 1904446 - Ionia, Pearl, Pleasant, Emerson Improvements****5,103.00**

Lake Odessa Village
Zoning Administrator Report
March 2021

Permits:

On 3-9-21 I approved a zoning permit to Ralph Thelen Construction to demolish a home at 1612 Jordan Lake St.

Supplemental:

Miscellaneous

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

I had a call about the building kiddie corner to the hardware store. He was interested in possibly leasing the building and putting in a milk bottling facility to bottle and sell the milk plus a meat cutting person to sell fresh meat at the same location. I told him the ordinance would have to be amended to add this use. The building is in the CBD. The Planning Commission could consider adding this use to CBD.

I attended the Planning Commission meeting on March 22. We talked about the mobile home zoning ordinance sections that do not meet State laws. I have submitted a draft of the changes needed and they will need to be approved by the Mobile Home Commission before adoption. They also talked about adding more amendments to the Lakeside Commercial District and will hold a public hearing on them in the near future. A discussion took place on amending the street level residence section of CBD.

MEETING OF THE LAKEWOOD RECREATIONAL AUTHORITY WAS HELD AS A ZOOM MEETING ON 3-01-2021

Meeting called to order electronically by Chairperson Patrick Reagan at 1:00 P.M.

Roll call by Recording Secretary Lisa K. Williams – Due to the COVID-19 pandemic and in accordance with Public Act 254 of 2020, some or all members of the Lakewood Recreational Authority may be appearing remotely. My name is Patrick Reagan and I'm appearing remotely from Lake Odessa, Michigan. My name is David Bulling and I'm appearing remotely from Lake Odessa, Michigan. My name is Sharon Rohrbacher and I'm appearing remotely from Lake Odessa, Michigan. My name is Carolyn Mayhew and I'm appearing remotely from Lake Odessa, Michigan. My name is Edith Farrell and I'm appearing remotely from Lake Odessa, Michigan. My name is Terri Cappon and I'm appearing remotely from Sunfield, Michigan. Absent: Mandy Nurenberg.

Visitors: Wayne Baldock, Carrie Johnson and Sean Bradley from the Hastings Banner.

Approval of Agenda

Motion by Reagan, support by Rohrbacher to approve meeting agenda with the addition of meeting dates. Motion carried unanimously by voice vote of members present.

Citizen Comment on Agenda Items

Wayne Baldock, 2744 Jordan Lake Street, Lake Odessa, Michigan had several trail concerns: the trail along shoreline, crossing M-50, parking along M-50 and permits. Mayhew stated that the engineer has handled the permits and there will be directional signage to the parking lot off from Jordan Lake Avenue. Reagan stated that he could have a conversation with MDOT. Bulling stated that the parking will be a law enforcement issue. Carrie Johnson, 1429 4th Ave, Lake Odessa, Michigan– no comment.

Minutes – Motion by Farrell, support by Mayhew to approve the February 1, 2021 regular meeting minutes with corrections. Motion carried unanimously by voice vote of members present.

Bills – no bills at this time.

Motion by Reagan, support by Bulling to postpone payment till March on Liability Insurance. Motion carried unanimously by voice vote of members present.

Presentations/Reports

- a.) Jordan Lake Trail Board update – The plan will hopefully be submitted to MDOT sometime in March if not April. The engineer has submitted permits and contacted Consumers Energy. Bulling stated that he has received an email from the engineer on submitting time extension for grant.

Discussion Items

- a.) LRA Budget – Discussed the proposed 2021-2022 budget. Village council already approved. Mayhew stated will funds be carried from year to year?
- b.) MDOT/DNR Grant update – The Village council adopted an Attend and Support Resolution for the MDOT grant. Mayhew sent to the township board information on who to contact for the interagency reimbursement. She encourages the township board to keep pursuing it. Reagan will try again.
- c.) Fence Update – Bulling stated that the township will wait and see if needed.

Public Hearing – none.

Unfinished Business - none.

New Business

- a. Approval of 2021-2022 Proposed Budget – Motion by Bulling, support by Reagan to approve the 2021-2022 Proposed Budget. Motion carried by voice roll call vote of members present: yes- Bulling, Reagan, Rohrbacher, Mayhew, Farrell and Cappon. Nays – none. Absent – Nurenberg.
- b. Approval of General Appropriations Act – Motion by Reagan, support by Farrell to approve General Appropriations Act with corrections and adding dates of publications. Motion carried by voice roll call vote of members present: yes – Reagan, Farrell, Rohrbacher, Mayhew, Cappon and Bulling. Nays – none. Absent – Nurenberg.

Member Comments – Mayhew stated if there was going to be a property owner meeting. Bulling hopes that the COVID-19 restrictions will be lifted in order to schedule. Farrell brought up the appointment of the At Large members. Reagan wants to continue working together. I want this trail and I appreciate all the work done by the Jordan Lake Trail, the Village of Lake Odessa and Odessa Township.

Public Comment – Wayne Baldock, 2744 Jordan Lake Street, Lake Odessa, Michigan stated that the property owner’s meeting is very important. He would like to see the accounting and who will be responsible for maintenance. Carrie Johnson, 1429 4th Ave, Lake Odessa Michigan the Jordan Lake Trail Board meeting is March 23rd at 6:30 P.M. It is hard to be on the Trail Board with the rumors and the dislike for the trail. I appreciate Reagan’s comments. The Trail Board has put the trail together to benefit the community and I wish everyone would just get along the trail will happen.

Adjournment – Motion by Reagan, support by Bulling to adjourn meeting at 1:52 P.M. Motion carried by unanimously by voice vote of members present.

Lake Odessa Area Arts Commission
Regular meeting
March 8, 2021

Meeting called to order 7:00 pm by Chairperson Hickey

Roll Call: Banks (from Lake Odessa), Hickey (from Lake Odessa), Hermes (from Lake Odessa), Reagan (from Lake Odessa)

Absent: Mattson, Hartzler

Motion made by Reagan, supported by Hermes to approve agenda – motion carried by voice vote of members present, 4-0.

Motion by Banks, supported by Hermes, to approve Minutes of February 22, 2021 meeting – motion carried by voice vote of members present, 6-0.

Public comment – no public comment was heard.

Discussed financial report – the finance report was basically the same as from the February 22, 2021 meeting. No action.

Discussion Items:

A) 2021 Art in the Park

- 1) Artists Applications: Banks discussed artist applications received and of those that may be interested in joining in 2021.
- 2) Entertainment: Banks discussed speaking with Bill Bartleson, who has done the sound work for AITP the last few years. He said that he is ecstatic about doing it again this year. Bartleson said that he does have an act that could also play at the event and asked about blues or rock n' roll. The group is called "Double Strung" and would cost \$225 for a 45-60 minute set. Motion by Reagan, supported by Hickey, to hire Double Strung for a 45-60 minute set for \$225. Voice vote. Motion approved by members present 6-0.
- 3) Wine Tasting: discussion took place on Wine Tasting activity at this year's event. Reagan stated that he will look to get a quote on liability insurance for a one-day event.
- 4) Children's Area: Discussion took place as to whom would run a Children's Area at this year's event. The fire department was brought up as a possible leader for this event.
- 5) Sponsorship level – A letter and form, requesting sponsorships, was presented to the group for discussion. Motion was made by Reagan, supported by Banks, to use the discussed letter and sponsorship form. Voice vote. Approved by members present, 4-0.
- 6) Recruitment of Artisans, Board Members, and Volunteers: Banks stated that she had received an application from Carrie Johnson for membership. Johnson has education, training, and passion

for the Arts. This application has been passed on to the Village Manager. The Village Manager will be placing this on the agenda for the March 15 Council meeting.

B) Arts Commission Cell Phone – Banks stated that she spoke with former members in order to locate the Arts Commission cellphone. However, it cannot be located. Reagan stated that he, as the Village Manager, will be speaking to Verizon this week about cellphones for Village staff and will inquire about a new phone for the Arts Commission. Motion by Hickey, supported by Banks, to purchase a new cellphone for the Arts Commission. Voice vote. Approved by members present, 4-0.

D) Next meeting April 12, 2021 at 7:00 pm

Meeting adjourned: 7:57 pm

Respectfully submitted

Patrick Reagan

Village Manager/ Village Clerk

**VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY**

DRAFT

MINUTES

Regular Meeting
Tuesday, March 9, 2021

NOTE: THIS MEETING WAS HELD ELECTRONICALLY DUE TO THE
COVID-19 PANDEMIC AND IN ACCORDANCE WITH P.A. 254 OF 2020

PRESENT: Karen Banks (remotely from Lake Odessa), Sue Dahms (remotely from Lake Odessa), Sandy Guthrie (remotely from Lake Odessa), Sarah McGarry (remotely from Lake Odessa), Darwin Thompson (remotely from Lake Odessa)

ABSENT: None

STAFF: Village Manager Patrick Reagan

VISITORS: None

- I. **Call to Order:** Meeting called to order by McGarry at 7:03 a.m.
- II. **Approval of Agenda:** Motion by Banks, support by Dahms, to approve agenda with the addition of parking lot fencing to the agenda. All ayes; motion carried.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:**
 - a) Motion by Dahms, support by McGarry, to approve minutes of 11.10.20 regular meeting. All ayes; motion carried.
 - b) Motion by Dahms, supported by Banks, to approve the minutes from the 12.8.21 Special Meeting. All ayes; motion carried.
- V. **Finance Report:** Motion by McGarry, supported by Rogers, to approve the finance report as submitted. All ayes; motion carried.
- VI. **Action/Discussion Items:**
 - a) **2021-2022 Budget:** The Board discussed the items for the 2021-2022 budget, due to Council in February. \$1,600 was allocated for Christmas decorations. \$51,200 was allocated for beautification, including the parking lot fence project and the 1st Street parking project. \$25.00 was allocated for Chamber dues. \$1,000 was allocated for more lights in trees downtown. \$2,000 was allocated for replacement of Wayfinding Signage by the Village's DPW.

Motion by Banks, supported by Dahms, to approve budget appropriations as discussed. All ayes; motion carried.

- b) Caledonia Farmers Elevator property update: Reagan stated that he had a meeting scheduled with a representative from Caledonia Farmers Elevator to discuss the proposed plans that the DDA had for the strip of property along 1st Street but this was cancelled. He stated that he will be meeting with them soon to discuss this potential project.
- c) Self-Watering Planters: Banks reported that she has found quotes for self-watering planters from Earth Planters. These planters are Classic Rolled Rim Large planters and Banks explained the benefits of using these types of planters for downtown flowers. Discussion ensued. It was determined that the Village's DPW will water the planters and that Banks and Rogers would determine colors.

Motion by Banks, supported by Dahms, to purchase twenty-nine (29) Large, Rolled Rim planters from Earth Planters, for a sum not to exceed \$12,000, with Banks and Rogers to choose color of the planters. All ayes; motion passed.

- d) New Member Search: the Board discussed the search for new members. Reagan stated that he had spoken with Marilyn Danielson, the pastor of the Congregational Church, about joining. Reagan had worked with Danielson in Portland as she was a member of the Chamber of Commerce in that community. Danielson had told Reagan that she was interested in joining but had personal business to deal with before she could make any commitment.
- e) Downtown Four Way Stop: Reagan outlined how he, the DPW Supervisor, and Banks had taken a look at where a four-way stop could be placed – on a trial basis – in the downtown at the intersection of Fourth Avenue and Second Street. The DPW Supervisor has determined that there will need to be placement of “Stop Ahead” signs in parking spaces on Fourth Avenue, to properly warn motorists of the new stop signs. Discussion took place. A committee was formed, consisting of McGarry, Dahms, and Rogers, to talk to business owners about the new stop sign and to solicit feedback in that the “stop ahead” signs would cause the loss of parking spaces on Fourth Avenue.

VII. Beautification Committee

- a) Christmas Garland Sponsorship Program: Banks reported that the DDA had received fifty-four (54) sponsorships for lightpoles in the District and this resulted in \$1,080 in sponsorship revenue to help offset the costs of this program.

VIII. Miscellaneous Correspondence: None.

IX. Board Member Comments

X. Adjournment

Without objection, meeting adjourned at 8:11 a.m.

Respectfully submitted,

Patrick Reagan
Village Manager/ Village Clerk

REPORT TO THE VILLAGE OF LAKE ODESSA COUNCIL

DATE: Monday, April 19, 2021

TO: President Karen Banks; President Pro-Tempore Mel McCloud; Trustee Brighton; Trustee Cappon; Trustee Johnson; Trustee Young

FROM: Patrick Reagan, Village Manager

RE: Manager's Report to Village Council

President Banks and Village Trustees,

Please find below my report on the Council agenda before you tonight.

PRESENTATIONS

Luke Froncheck, from representative Julie Calley's office, will be giving a legislative update.

Travis Alden, the Director of Business Development from the ICEA/ The Right Place, will be presenting an overview of the ICEA/ Right Place and will be taking any final questions on the Strategic Plan.

DISCUSSION ITEMS

The discussion item stems from the DDA – they have passed a recommendation that a temporary four-way stop be tested at the intersection of Fourth Avenue and Second Street in the downtown area. The DDA feels that this will help to calm traffic in the area and make this intersection easier to navigate. Currently, due to a somewhat flawed design from years ago, when a motorist stops at the stop bar on Second Street, it is nearly impossible to view any oncoming traffic from either direction on Fourth Avenue. The DDA believes that making this intersection a 4 way stop could help to mitigate any vehicular or pedestrian accidents as well as to help slow traffic down on Fourth Avenue. This four-way stop would be a temporary “pilot project” that would gain anecdotal evidence that could be used later to determine if this should be a permanent change to this intersection. Please find that I have attached a map for your consideration. If you would like to take action on this tonight, that is at your discretion.

NEW BUSINESS

Proposed Resolution 2021-19: Approving, Authorizing, and Directing the Village Manager to Sign the Notice of Award for the Pearl, Pleasant, Ionia, and Emerson Water Reconstruction Project:

On March 25, 2021, we received bids for the proposed work on Pearl, Pleasant, Ionia, and Emerson Streets. The Village received five bids and the lowest bid was obtained from Service Disabled Veterans General Contractors, Inc from Eaton Rapids. This bid came well under the estimates that we had from

GEI Consultants. You will find two items for this resolution: the first shows how the bids came in, with regard to price, and also has the engineer's recommendation. The second is the notice of bid award that needs to be signed in order to move this project forward.

Proposed Resolution 2021-20: Approval to Accept the Bid from Stowell Builders for the Proposed Additions/ Improvements to the DPW Garage:

As you may recall, the 2021-2022 budget set funds aside for an addition to the PW building on Jordan Lake Street. Supervisor Trout and I sought bids for this work and received two bids back – one was from Lakewood Construction, of Holland, Michigan and the second was from Stowell Builders. Stowell Builder's bid, all totaled, came in at just over \$151,000 while Lakewood Construction's bid was approaching \$300,000. With the costs of building supplies exploding, it is important that – if this work is to be done – to accept this bid as soon as possible. What I am hearing, with regard to supply chain issues in the United States and building supplies, this type of project will not be getting cheaper but instead will be increasingly costly. Furthermore, room for the storage of equipment at the garage is almost non-existent. This addition will allow us to store our equipment, in order to keep it out of the elements and will also allow the employees to maintain/ repair this equipment indoors – as it currently stands, many repairs, routine maintenance, and cleaning of the larger pieces of equipment needs to happen outdoors as the ceiling is not high enough. While this isn't a problem in July, in January it is a completely different story.

I recommend that this resolution be passed. If passed, we are looking at a start date of June/ July, with a timeline of 6-8 weeks for completion.

Proposed Resolution 2021-21: Approval to Hold a Tree Planting Ceremony on Thursday, April 29, 201 at 10:00 am at the Veteran's Memorial Chapel in Recognition of Arbor Day:

As a Tree City USA, the Village holds each year a tree planting ceremony. DPW Supervisor Trout believes Thursday, April 29, 2021 at 10:00 am would be a good day to hold this event.

Proposed Resolution 2021-22: Approval to Accept the MERS Addendum as Submitted:

This addendum was requested by MERS. No substantive changes will take place but they are asking their member communities to pass this addendum in order to continue taking part in the program.

Proposed Resolution 2021-23: Approval to Accept the Letter of Resignation from Trustee Kay Hartzler:

Trustee Hartzler has sent in a letter of resignation from the Village Council.

Proposed Resolution 2021-24: Approval to Purchase a Water Valve Exerciser Kit from Ferguson Waterworks for the Sum of \$4,812.50:

DPW Supervisor Trout has requested that the Village purchase a valve Exerciser Kit for Watermain Valves on our system. Jesse is working on implementing a formal valve turning program in the Village and this is a necessary piece of equipment with regard to this program. Valve turning, while sounding like a silly exercise from the outside, is a necessary component to maintaining a water system in good working order. Other communities have had issues where they did not exercise their valves and curb stops routinely and found that, when service did need to be shutoff in an emergency, they would end up breaking the watermain valves and/ or the curb stops, which turns an emergency situation into an extremely costly emergency situation. If you are looking for an analogy, this is similar to rotating the tires on your car – if you do this, you will get more mileage and better performance. Valve turning is the same.

Jesse found three quotes for this piece of equipment, per the Village's adopted Purchasing Policy. The low bid was from Ferguson Waterworks for \$4,812.50. While the price on the quote is higher, this is because Ferguson included tax. Jesse has worked with them and they will be removing the tax from the final bill, if approved.

I recommend that this resolution be passed.

ITEMS NOT ON THE AGENDA

- A community group is looking to hold a cleanup day at Swifty's on June 5, 2021 from 8:00 am until Noon. Linda Swift and Bonnie Rush are coordinating this effort. I have asked Bonnie to be sure to coordinate this effort with DPW Supervisor Trout.
- The VFW will be putting a new roof onto the Veteran's memorial Chapel on April 24th.
- I have sent out a Request for Proposals for the redesign of the Village's website and expect to have bids in hand next month.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Reagan', with a long horizontal flourish extending to the right.

Patrick Reagan, Village Manager
Village of Lake Odessa



MARCH 2021 COUNCIL REPORT



March 24th at 1:00pm, Ionia County participated in the State Wide Tornado Testing drill. Ionia County Central Dispatch activates outdoor warning sirens Belding, Orleans Township, Ionia, Portland, and Lake Odessa. A reminder was posted on our department Facebook page.



March 2021

Calls For Service: 84

Traffic Stops: 30

Use of Force Incidents: 0

Chevy Tahoe Miles: 66,021

Ford Utility Miles: 5222

03/31/21 Assist Ionia County Sheriffs Dept/ Vehicle Pursuit
03/31/21 Pistol Permit
03/31/21 General Assist
03/30/21 Business Checks
03/30/21 Assist MSP/Domestic
03/30/21 Records Request
03/29/21 MED 1 Assist
03/29/21 Fraud
03/29/21 Records Request
03/28/21 Burglary
03/28/21 Assist to Ionia County Sheriffs Dept/Mental Pick Up
03/28/21 Dog at Large
03/27/21 Property Damage Accident
03/27/21 OWI/OUID
03/27/21 Suspicious Situation
03/27/21 Property Damage Accident
03/27/21 Breaking and Entering
03/27/21 Business Checks
03/26/21 Assault
03/26/21 SOR Update
03/25/21 Medical Assist
03/25/21 Fraud
03/25/21 Property Checks
03/24/21 Property Damage Accident
03/24/21 Suspicious Situation
03/24/21 Welfare Check
03/24/21 Property Damage Accident
03/24/21 Suspicious Male
03/23/21 Alarm/Property Checks
03/22/21 Property Checks
03/21/21 Assist MSP/Domestic
03/21/21 Harassment
03/21/21 Property Check
03/21/21 Property Check
03/21/21 Property Check
03/21/21 Property Check
03/21/21 Suspicious Situation
03/20/21 Property Check
03/19/21 Disorderly Conduct
03/19/21 Violation of Controlled Substance Act
03/19/21 Suspicious Situation
03/19/21 Suspicious Situation
03/18/21 Area Check
03/18/21 Property Check
03/18/21 Property Check
03/17/21 Property Check
03/17/21 Extortion
03/17/21 Property Check

03/17/21 Property Check
03/17/21 Civil
03/16/21 Open Door
03/16/21 Property Check
03/16/21 Property Check
03/15/21 Property Check
03/14/21 Larceny
03/14/21 Business Checks
03/14/21 Lock Out
03/14/21 Violation of Controlled Substance Act
03/14/21 Property Check
03/13/21 Medical
03/13/21 Property Check
03/12/21 Animal Complaint
03/12/21 Disorderly Contact
03/11/21 Sex Offender Update
03/10/21 Abandoned Auto
03/10/21 PPO Violation
03/09/21 Assist to Medical
03/08/21 Home Invasion
03/07/21 Malicious Destruction of Property
03/07/21 Dog at Large
03/06/21 Civil Child Custody
03/06/21 Disturbance
03/06/21 Domestic Assault/Violation of Controlled Substance Act
03/06/21 Stolen Automobile
03/06/21 Property Check
03/05/21 Property Check
03/05/21 Civil
03/04/21 Sex Offender Registry Update
03/04/21 Sex Offender Registry Update
03/03/21 Breaking and Entering
03/03/21 Larceny
03/03/21 Found Property
03/02/21 Found Property
03/01/21 Found Property

PUBLIC RELATIONS:

One of our department goals was to have a designated Safe Exchange Zone reserved for child custody, private property and E-Commerce transactions. Our officers would observe these transactions in various parking lots in our community and we would often get calls asking if our parking lot could be used or if an officer was available to standby to make sure these types of transactions went smoothly.

We recognize a large number of people use online services, including Craigslist, Marketplace, and various phone Apps, to buy and sell items. For this reason, the public is welcome to use our lobby and parking lot for transactions.

A second off site location for transactions is located at the Village Park (commonly referred to as Swiftys). This location is also under surveillance 24/7 and you may have already observed the designated signed area in the parking lot.

Thank you Dornbos Sign & Safety Inc. for making these signs to give our program visibility. We are happy to offer this service free of charge to citizens. We hope this initiative provides more security and peace of mind for these type of transactions.

Page Building: 839 4th Avenue, Lake Odessa, MI. Our lobby hours are Monday- Friday from 8:30am-4:30pm. No appointment needed during these hours.

SAFE EXCHANGE ZONE



This area is reserved for
child custody, private property
and E-Commerce transactions.

24-HOUR VIDEO SURVEILLANCE

*If police response is needed,
Call 9-1-1 (emergency) or
616-527-0400 (non-emergency)*

Department of Public Works

March 11th 2021 to April 14th 2021

Council Report

Parks & Beach

We have mulched flower beds, edged walks, spread fertilizer, rolled the grounds and began mowing in the parks. The dock was put in early again this year. The shade sails at the pavilion were installed. The park restrooms were opened on the 13th of April. The beach restrooms have been unwinterized and will be open around the beginning of May. Six hazardous trees were removed in the park. We will be grinding stumps the week of the 26th.

Streets

Several tree board approved trees were removed. We will be grinding the stumps the week of the 26th. We have been patching asphalt as needed.

Water

We repaired a leaking water service on Washington Blvd. The interior of the chlorination room at the water treatment building was repainted.

DPW

We have removed, cleaned, serviced and stored our snow removal equipment away for the season. The first brush collection of the season was completed. The next collection is scheduled to begin on Monday the 19th of April. We are and will be collecting compost bags every Monday as our schedule allows.

Purchase Request

I am requesting authorization to purchase a valve exercising machine for the water system from Ferguson Waterworks for the total cost of \$4,812.50. This will allow us to exercise and maintain the valves in our water system, which ensures their reliable function as well as following EGLE mandated operations.

Additional Comments

May Clean Up is scheduled for the 13th, 14th & 15th this year. Also, we will soon be performing the annual spring flushing of water mains. I have not yet set a date for this but it will be done early in the month of May.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
03/05/2021	ARTS	3127	LACOC	LAKWOOD AREA CHAMBER OF COMMERCE	25.00
03/16/2021	ARTS	3128	015	VILLAGE OF LAKE ODESSA - GENERAL	33.55
03/26/2021	ARTS	3129	VERIZON	VERIZON WIRELESS	49.08

ARTS TOTALS:

Total of 3 Checks:	107.63
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	107.63

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

03/11/2021	DDA	1167	LOAAC	LAKE ODESSA AREA ARTS COMMISSION	500.00
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DDA TOTALS:

Total of 1 Checks:	500.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	500.00

Bank GEN 1447 GENERAL FUND

03/01/2021	GEN	41421	WEX	WEX BANK	1,346.45
03/05/2021	GEN	41422	AMAZON	AMAZON CAPITAL SERVICES, INC.	103.61
03/05/2021	GEN	41423	BIGL	BIG L LUMBER	9.32
03/05/2021	GEN	41424	CONRADS	CONRADS QUICK LUBE	85.73
03/05/2021	GEN	41425	CONSUMERS	CONSUMERS ENERGY	2,465.78
03/05/2021	GEN	41426	IT RIGHT	IT RIGHT	2,150.00 V
03/05/2021	GEN	41427	LAKWOOD	LAKWOOD NEWS	218.02
03/05/2021	GEN	41428	SENT	SENTINEL-STANDARD, INC.	61.31
03/05/2021	GEN	41429	VERIZON	VERIZON WIRELESS	145.52
03/11/2021	GEN	41430	AMAZON	AMAZON CAPITAL SERVICES, INC.	48.13
03/11/2021	GEN	41431	CARDMEMBER	CARDMEMBER SERVICE	119.80
03/11/2021	GEN	41432	CONSUMERS	CONSUMERS ENERGY	38.28
03/11/2021	GEN	41433	GREGORYEM	GREGORY EM GRAPHICS & DESIGN	158.95 V
03/11/2021	GEN	41434	MENARD	MENARDS-IONIA	125.78
03/11/2021	GEN	41435	MICHAUD	KENNETH MICHAUD	960.00
03/16/2021	GEN	41436	AMAZON	AMAZON CAPITAL SERVICES, INC.	11.06
03/16/2021	GEN	41437	CMP DISTRI	CMP DISTRIBUTORS, INC	149.90
03/16/2021	GEN	41438	CONSUMERS	CONSUMERS ENERGY	793.14
03/16/2021	GEN	41439	IONIA COU	IONIA COUNTY CENTRAL DISPATCH	156.20
03/16/2021	GEN	41440	MSP	MICHIGAN STATE POLICE	66.00
03/16/2021	GEN	41441	NYE	NYE UNIFORM	99.00
03/16/2021	GEN	41442	SBAM PLAN	THE SBAM PLAN	443.69
03/16/2021	GEN	41443	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	2,283.15
03/16/2021	GEN	41444	PATRICK	PATRICK REAGAN	149.90
03/23/2021	GEN	41445	GREGORYEM	GREGORY EM GRAPHICS & DESIGN	158.95
03/25/2021	GEN	41446	AMAZON	AMAZON CAPITAL SERVICES, INC.	547.12
03/25/2021	GEN	41447	CINTAS	CINTAS FIRST AID & SAFETY	145.95
03/25/2021	GEN	41448	CMP DISTRI	CMP DISTRIBUTORS, INC	823.90
03/25/2021	GEN	41449	FAMILY	FAMILY FARM & HOME - CHARLOTTE	477.84
03/25/2021	GEN	41450	IT RIGHT	IT RIGHT	2,400.00
03/25/2021	GEN	41451	IT RIGHT	IT RIGHT	450.28
03/25/2021	GEN	41452	MENARD	MENARDS-IONIA	127.34
03/25/2021	GEN	41453	MILLER	MILLER JOHNSON	442.75
03/25/2021	GEN	41454	NYE	NYE UNIFORM	59.00
03/25/2021	GEN	41455	VERIZON	VERIZON WIRELESS	268.38
03/25/2021	GEN	41456	WILLIAM	WILLIAMS FARM MACHINERY	298.48
03/25/2021	GEN	41457	WOW	WOW! BUSINESS	91.25
03/25/2021	GEN	41458	WOW	WOW! BUSINESS	70.99 V
03/25/2021	GEN	41459	WOW	WOW! BUSINESS	130.60 V
03/25/2021	GEN	41460			0.00 V
03/25/2021	GEN	41461			0.00 V
03/25/2021	GEN	41462	WOW	WOW! BUSINESS	70.99
03/25/2021	GEN	41463	WOW	WOW! BUSINESS	130.60
03/26/2021	GEN	41464	IT RIGHT	IT RIGHT	1,279.00
03/26/2021	GEN	41465	LWWA	LAKWOOD WASTEWATER AUTHORITY	62.79
03/26/2021	GEN	41466	STATE OF M	STATE OF MICHIGAN	136.41
03/26/2021	GEN	41467	PEARL	PEARL TIDWELL	42.99

GEN TOTALS:

Total of 47 Checks:	20,404.33
Less 6 Void Checks:	2,510.54
Total of 41 Disbursements:	17,893.79

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank HWY 6659 GENERAL HWY					
03/16/2021	HWY	2008	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	95.67
03/16/2021	HWY	2009	GEI	GEI CONSULTANTS	1,275.75
03/16/2021	HWY	2010	SBAM PLAN	THE SBAM PLAN	69.09
HWY TOTALS:					
Total of 3 Checks:					1,440.51
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					1,440.51
Bank LOC 6646 LOCAL STREETS					
03/11/2021	LOC	2271	COMPASS	COMPASS MINERALS AMERICA	3,323.71
03/16/2021	LOC	2272	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	27.37
03/16/2021	LOC	2273	GEI	GEI CONSULTANTS	637.87
03/16/2021	LOC	2274	SBAM PLAN	THE SBAM PLAN	10.10
LOC TOTALS:					
Total of 4 Checks:					3,999.05
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					3,999.05
Bank MAJ 6633 MAJOR STREETS					
03/11/2021	MAJ	2339	COMPASS	COMPASS MINERALS AMERICA	3,323.71
03/16/2021	MAJ	2340	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	48.30
03/16/2021	MAJ	2341	GEI	GEI CONSULTANTS	637.88
03/16/2021	MAJ	2342	SBAM PLAN	THE SBAM PLAN	10.50
MAJ TOTALS:					
Total of 4 Checks:					4,020.39
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					4,020.39
Bank WATER 6620 WATER					
03/01/2021	WATER	5126	BADGER	BADGER METER	769.85
03/01/2021	WATER	5127	CRYSTAL	CRYSTAL FLASH	1,553.33
03/01/2021	WATER	5128	H2O	H2O COMPLIANCE SERVICES INC.	150.00
03/01/2021	WATER	5129	NAPA	NAPA OF IONIA	29.97
03/01/2021	WATER	5130	STATE OF M	STATE OF MICHIGAN	580.00
03/01/2021	WATER	5131	TRUCK	TRUCK & TRAILER SPECIALTIES	16.00
03/01/2021	WATER	5132	WEX	WEX BANK	533.02
03/05/2021	WATER	5133	AMAZON	AMAZON CAPITAL SERVICES, INC.	154.95
03/05/2021	WATER	5134	IT RIGHT	IT RIGHT	2,150.00 V
03/05/2021	WATER	5135	LAKWOOD	LAKWOOD NEWS	34.43
03/05/2021	WATER	5136	MENARD	MENARDS-IONIA	354.50
03/05/2021	WATER	5137	SENT	SENTINEL-STANDARD, INC.	20.44
03/05/2021	WATER	5138	TRICOU	HOMEWORKS	2,562.02
03/05/2021	WATER	5139	VERIZON	VERIZON WIRELESS	34.61
03/11/2021	WATER	5140	ACCONTEMP	ACCONTEMPS	1,822.86
03/11/2021	WATER	5141	ETNA	ETNA SUPPLY - GRAND RAPIDS	577.50
03/16/2021	WATER	5150	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	3,534.50
03/16/2021	WATER	5151	CONSUMERS	CONSUMERS ENERGY	1,968.53
03/16/2021	WATER	5152	GEI	GEI CONSULTANTS	5,174.00
03/16/2021	WATER	5153	SBAM PLAN	THE SBAM PLAN	193.73
03/26/2021	WATER	5154	ACCONTEMP	ACCONTEMPS	2,155.37
03/26/2021	WATER	5155	AT&T	AT&T	262.47
03/26/2021	WATER	5156	DIXON	DIXON ENGINEERING, INC.	74,235.00
03/26/2021	WATER	5157	IT RIGHT	IT RIGHT	2,400.00
03/26/2021	WATER	5158	MRWA	MICHIGAN RURAL WATER ASSOC	620.00
03/26/2021	WATER	5159	VERIZON	VERIZON WIRELESS	98.16
03/26/2021	WATER	5160	WOW	WOW! BUSINESS	64.33
03/26/2021	WATER	5161	WOW	WOW! BUSINESS	64.33 V
03/26/2021	WATER	5162	WOW	WOW! BUSINESS	64.33
WATER TOTALS:					
Total of 29 Checks:					102,178.23
Less 2 Void Checks:					2,214.33
Total of 27 Disbursements:					99,963.90

Check Date	Bank	Check	Vendor	Vendor Name	Amount
REPORT TOTALS:					
Total of 91 Checks:					132,650.14
Less 8 Void Checks:					4,724.87
Total of 83 Disbursements:					<u>127,925.27</u>

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	430,000.00		0.00		0.00		430,000.00	100.00
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,600.00		0.00		0.00		45,600.00	100.00
101-000-412.000	DELINQUENT REAL PROPERTY TAX	40,000.00		0.00		0.00		40,000.00	100.00
101-000-428.000	MANUFACTURED HOUSING FEES	600.00		86.50		86.50		513.50	85.58
101-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	40,000.00		0.00		0.00		40,000.00	100.00
101-000-445.000	PENALTIES & INTEREST ON TAXES	50.00		0.00		0.00		50.00	100.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00		0.00		0.00		7,500.00	100.00
101-000-452.000	LIQUOR LICENSE FEES	2,100.00		0.00		0.00		2,100.00	100.00
101-000-454.000	CABLE TV FRANCHISE	4,000.00		0.00		0.00		4,000.00	100.00
101-000-476.000	SPECIAL USE/ZBA PERMIT	200.00		0.00		0.00		200.00	100.00
101-000-477.000	ZONING PERMIT FEES	300.00		725.00		725.00		(425.00)	(141.67)
101-000-539.000	STATE GRANTS	936,500.00		0.00		0.00		936,500.00	100.00
101-000-543.000	METRO ACT	8,300.00		0.00		0.00		8,300.00	100.00
101-000-574.000	STATE REVENUE SHARING	182,725.00		0.00		0.00		182,725.00	100.00
101-000-576.000	EVIP PMTS	46,754.00		0.00		0.00		46,754.00	100.00
101-000-579.000	TREE GRANT	1,200.00		0.00		0.00		1,200.00	100.00
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	300,000.00		0.00		0.00		300,000.00	100.00
101-000-600.000	VEHICLE RENTAL INCOME	15,450.00		0.00		0.00		15,450.00	100.00
101-000-632.000	MOWING	200.00		0.00		0.00		200.00	100.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	400.00		0.00		0.00		400.00	100.00
101-000-657.000	PARKING TICKET FEES	200.00		15.00		15.00		185.00	92.50
101-000-660.000	ORDINANCE FINES	2,000.00		16.50		16.50		1,983.50	99.18
101-000-665.000	INTEREST	1,500.00		100.89		100.89		1,399.11	93.27
101-000-670.000	RENTS-BUILDINGS-LAND	4,000.00		250.00		250.00		3,750.00	93.75
101-000-675.000	DONATIONS-PRIVATE SOURCES	500.00		0.00		0.00		500.00	100.00
101-000-676.000	REIMBURSEMENTS	1,300.00		0.00		0.00		1,300.00	100.00
101-000-695.000	MISC REVENUE	500.00		0.00		0.00		500.00	100.00
101-000-695.001	MISC REVENUE-MISC REVENUE GENERAL	7,500.00		0.00		0.00		7,500.00	100.00
101-000-695.010	MISC REVENUE-POLICE	2,500.00		40.00		40.00		2,460.00	98.40
101-000-695.011	MISC REVENUE-POLICE 302 FUNDS	500.00		0.00		0.00		500.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		2,082,379.00		1,233.89		1,233.89		2,081,145.11	99.94
TOTAL REVENUES		2,082,379.00		1,233.89		1,233.89		2,081,145.11	99.94
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	8,500.00		900.00		900.00		7,600.00	89.41
101-101-702.709	TREASURER - CLERK WAGES	7,200.00		0.00		0.00		7,200.00	100.00
101-101-710.000	EMPLOYER FICA	1,700.00		68.82		68.82		1,631.18	95.95
101-101-723.000	WORKMEN'S COMPENSATION	300.00		0.00		0.00		300.00	100.00
101-101-725.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	100.00
101-101-727.000	OFFICE SUPPLIES	2,500.00		220.99		220.99		2,279.01	91.16
101-101-740.000	POSTAGE	1,500.00		(33.55)		(33.55)		1,533.55	102.24
101-101-801.000	CONTRACTED SERVICES	38,000.00		2,702.79		2,702.79		35,297.21	92.89
101-101-815.000	DUES & MEMBERSHIPS	3,200.00		127.99		127.99		3,072.01	96.00
101-101-816.000	EDUCATION & TRAINING	1,500.00		0.00		0.00		1,500.00	100.00
101-101-825.000	NOTARY & FIDUCIARY BONDS	40.00		0.00		0.00		40.00	100.00
101-101-826.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	100.00
101-101-828.000	DOWNTOWN DEVELOPMENT	13,500.00		0.00		0.00		13,500.00	100.00
101-101-850.000	COMMUNICATION EXPENSE	700.00		49.08		49.08		650.92	92.99
101-101-880.000	COMMUNITY PROMOTION	10,150.00		0.00		0.00		10,150.00	100.00
101-101-900.000	PRINTING & PUBLISHING	1,500.00		114.75		114.75		1,385.25	92.35

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDDT REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-957.000	COUNTER DRAIN	6,700.00		0.00		0.00		6,700.00	100.00
101-101-963.000	MISC EXPENSE	200.00		0.00		0.00		200.00	100.00
Total Dept 101 - GOVERNING BODY		97,305.00		4,150.87		4,150.87		93,154.13	95.73
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	30,088.00		2,382.62		2,382.62		27,705.38	92.08
101-172-710.000	EMPLOYER FICA	2,600.00		167.63		167.63		2,432.37	93.55
101-172-711.000	EMPLOYERS SHARE OF PENSION	2,900.00		0.00		0.00		2,900.00	100.00
101-172-712.000	HEALTH INSURANCE EXPENSE	3,800.00		307.63		307.63		3,492.37	91.90
101-172-713.000	DENTAL INSURANCE EXPENSE	380.00		26.87		26.87		353.13	92.93
101-172-714.000	OPTICAL PLAN EXPENSE	45.00		2.39		2.39		42.61	94.69
101-172-716.000	WELLNESS PROGRAM	90.00		0.00		0.00		90.00	100.00
101-172-720.000	DISABILITY INSURANCE	450.00		36.74		36.74		413.26	91.84
101-172-721.000	LIFE INSURANCE EXPENSE	130.00		8.15		8.15		121.85	93.73
101-172-723.000	WORKMEN'S COMPENSATION	300.00		0.00		0.00		300.00	100.00
101-172-725.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	100.00
101-172-727.000	OFFICE SUPPLIES	1,500.00		98.00		98.00		1,402.00	93.47
101-172-815.000	DUES & MEMBERSHIPS	1,100.00		0.00		0.00		1,100.00	100.00
101-172-816.000	EDUCATION & TRAINING	1,500.00		0.00		0.00		1,500.00	100.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		83.69		83.69		1,116.31	93.03
Total Dept 172 - MANAGERS		46,283.00		3,113.72		3,113.72		43,169.28	93.27
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-702.706	PART TIME WAGES	11,000.00		0.00		0.00		11,000.00	100.00
101-265-710.000	EMPLOYER FICA	1,000.00		0.00		0.00		1,000.00	100.00
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,100.00		0.00		0.00		1,100.00	100.00
101-265-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	100.00
101-265-728.000	SUPPLIES	2,000.00		309.85		309.85		1,690.15	84.51
101-265-740.000	POSTAGE	400.00		(428.88)		(428.88)		828.88	207.22
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		87.40		87.40		1,112.60	92.72
101-265-920.000	GAS AND ELECTRIC	5,000.00		0.00		0.00		5,000.00	100.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00		0.00		0.00		5,000.00	100.00
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00		0.00		0.00		1,000.00	100.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00		0.00		0.00		1,000.00	100.00
101-265-970.000	CAPITAL OUTLAY	1,000.00		0.00		0.00		1,000.00	100.00
101-265-980.001	HARDWARE	1,000.00		1,000.00		1,000.00		0.00	0.00
101-265-980.002	SOFTWARE	500.00		29.98		29.98		470.02	94.00
Total Dept 265 - PAGE MEMORIAL BUILDING		31,400.00		998.35		998.35		30,401.65	96.82
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	63,245.00		4,817.04		4,817.04		58,427.96	92.38
101-301-702.704	FULL TIME WAGES	139,000.00		10,520.99		10,520.99		128,479.01	92.43
101-301-702.705	OVER TIME WAGES	7,000.00		27.60		27.60		6,972.40	99.61
101-301-702.706	PART TIME WAGES	11,000.00		0.00		0.00		11,000.00	100.00
101-301-710.000	EMPLOYER FICA	19,200.00		1,151.24		1,151.24		18,048.76	94.00
101-301-711.000	EMPLOYERS SHARE OF PENSION	23,000.00		1,536.56		1,536.56		21,463.44	93.32
101-301-712.000	HEALTH INSURANCE EXPENSE	16,500.00		1,527.86		1,527.86		14,972.14	90.74
101-301-713.000	DENTAL INSURANCE EXPENSE	1,900.00		131.20		131.20		1,768.80	93.09
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		20.58		20.58		329.42	94.12
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	100.00

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-720.000	DISABILITY INSURANCE	2,850.00		223.95		223.95		2,626.05	92.14
101-301-721.000	LIFE INSURANCE EXPENSE	1,000.00		77.24		77.24		922.76	92.28
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		0.00		0.00		4,000.00	100.00
101-301-725.000	MEALS & MILEAGE	500.00		0.00		0.00		500.00	100.00
101-301-726.000	VESTS	1,200.00		823.90		823.90		376.10	31.34
101-301-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	100.00
101-301-728.000	SUPPLIES	3,500.00		295.65		295.65		3,204.35	91.55
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	100.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00		0.00		0.00		1,000.00	100.00
101-301-744.000	CLOTHING EXPENSE	2,000.00		158.00		158.00		1,842.00	92.10
101-301-751.000	GASOLINE PURCHASES	4,500.00		0.00		0.00		4,500.00	100.00
101-301-801.000	CONTRACTED SERVICES	5,500.00		672.48		672.48		4,827.52	87.77
101-301-815.000	DUES & MEMBERSHIPS	525.00		0.00		0.00		525.00	100.00
101-301-816.000	EDUCATION & TRAINING	4,000.00		0.00		0.00		4,000.00	100.00
101-301-817.000	RANGE QUALIFICATION	1,500.00		0.00		0.00		1,500.00	100.00
101-301-820.001	MEADOWBROOK INSURANCE	8,500.00		0.00		0.00		8,500.00	100.00
101-301-850.000	COMMUNICATION EXPENSE	5,150.00		380.97		380.97		4,769.03	92.60
101-301-880.000	COMMUNITY PROMOTION	350.00		0.00		0.00		350.00	100.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		0.00		0.00		1,500.00	100.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	5,000.00		85.73		85.73		4,914.27	98.29
101-301-942.000	RENTALS	960.00		960.00		960.00		0.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00		0.00		0.00		7,000.00	100.00
101-301-980.000	OFFICE EQUIP-COMPUTERS	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.002	SOFTWARE	1,500.00		0.00		0.00		1,500.00	100.00
Total Dept 301 - POLICE		347,340.00		23,410.99		23,410.99		323,929.01	93.26
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	18,963.00		1,437.06		1,437.06		17,525.94	92.42
101-441-702.704	FULL TIME WAGES	43,260.00		3,248.00		3,248.00		40,012.00	92.49
101-441-702.705	OVER TIME WAGES	1,600.00		61.50		61.50		1,538.50	96.16
101-441-702.706	PART TIME WAGES	8,000.00		0.00		0.00		8,000.00	100.00
101-441-702.707	SICK TIME PAYOUT	0.00		1,220.07		1,220.07		(1,220.07)	0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		0.00		0.00		3,000.00	100.00
101-441-710.000	EMPLOYER FICA	7,700.00		456.47		456.47		7,243.53	94.07
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,730.00		536.28		536.28		8,193.72	93.86
101-441-712.000	HEALTH INSURANCE EXPENSE	4,500.00		0.00		0.00		4,500.00	100.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,950.00		37.13		37.13		1,912.87	98.10
101-441-714.000	OPTICAL PLAN EXPENSE	260.00		3.14		3.14		256.86	98.79
101-441-720.000	DISABILITY INSURANCE	1,100.00		73.07		73.07		1,026.93	93.36
101-441-721.000	LIFE INSURANCE EXPENSE	330.00		24.54		24.54		305.46	92.56
101-441-723.000	WORKMEN'S COMPENSATION	5,650.00		0.00		0.00		5,650.00	100.00
101-441-727.000	OFFICE SUPPLIES	200.00		0.00		0.00		200.00	100.00
101-441-728.000	SUPPLIES	4,000.00		0.00		0.00		4,000.00	100.00
101-441-741.000	MEDICAL & PHYSICALS	300.00		0.00		0.00		300.00	100.00
101-441-744.000	CLOTHING EXPENSE	1,000.00		89.98		89.98		910.02	91.00
101-441-751.000	GASOLINE PURCHASES	5,000.00		0.00		0.00		5,000.00	100.00
101-441-815.000	DUES & MEMBERSHIPS	700.00		20.00		20.00		680.00	97.14
101-441-816.000	EDUCATION & TRAINING	250.00		0.00		0.00		250.00	100.00
101-441-820.001	MEADOWBROOK INSURANCE	7,550.00		0.00		0.00		7,550.00	100.00
101-441-823.000	LICENSE FEES	50.00		0.00		0.00		50.00	100.00
101-441-850.000	COMMUNICATION EXPENSE	1,400.00		270.18		270.18		1,129.82	80.70
101-441-890.000	MAY CLEAN UP	3,500.00		0.00		0.00		3,500.00	100.00
101-441-920.000	GAS AND ELECTRIC	3,500.00		244.62		244.62		3,255.38	93.01

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	20,000.00		432.92		432.92		19,567.08	97.84
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	6,000.00		0.00		0.00		6,000.00	100.00
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		0.00		0.00		500.00	100.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		0.00		0.00		2,500.00	100.00
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		0.00		0.00		500.00	100.00
101-441-934.000	REFUSE REMOVAL	800.00		0.00		0.00		800.00	100.00
101-441-943.000	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	100.00
101-441-955.000	SAFETY	1,500.00		145.95		145.95		1,354.05	90.27
101-441-967.000	PROJECT COSTS	5,000.00		0.00		0.00		5,000.00	100.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	100,000.00		0.00		0.00		100,000.00	100.00
Total Dept 441 - PUBLIC WORKS		269,793.00		8,300.91		8,300.91		261,492.09	96.92
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	33,000.00		2,776.64		2,776.64		30,223.36	91.59
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		33,000.00		2,776.64		2,776.64		30,223.36	91.59
Dept 536 - WATER/SEWER									
101-536-938.000	SEWER EXPENSE	3,200.00		0.00		0.00		3,200.00	100.00
101-536-939.000	WATER EXPENSE	1,600.00		0.00		0.00		1,600.00	100.00
Total Dept 536 - WATER/SEWER		4,800.00		0.00		0.00		4,800.00	100.00
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	6,862.00		510.18		510.18		6,351.82	92.57
101-722-710.000	EMPLOYER FICA	650.00		39.02		39.02		610.98	94.00
101-722-725.000	MEALS & MILEAGE	350.00		0.00		0.00		350.00	100.00
Total Dept 722 - ZONING		7,862.00		549.20		549.20		7,312.80	93.01
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		0.00		0.00		2,000.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		0.00		0.00		2,000.00	100.00
Dept 751 - PARKS AND RECREATION									
101-751-723.000	WORKMEN'S COMPENSATION	260.00		0.00		0.00		260.00	100.00
101-751-728.000	SUPPLIES	2,300.00		0.00		0.00		2,300.00	100.00
101-751-882.000	SWIFTY'S PLACE	500.00		0.00		0.00		500.00	100.00
101-751-920.000	GAS AND ELECTRIC	4,000.00		275.94		275.94		3,724.06	93.10
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,000.00		280.68		280.68		1,719.32	85.97
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		298.48		298.48		1,201.52	80.10
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	5,000.00		387.86		387.86		4,612.14	92.24
101-751-970.000	CAPITAL OUTLAY	1,236,500.00		0.00		0.00		1,236,500.00	100.00
Total Dept 751 - PARKS AND RECREATION		1,252,060.00		1,242.96		1,242.96		1,250,817.04	99.90
TOTAL EXPENDITURES		2,091,843.00		44,543.64		44,543.64		2,047,299.36	97.87

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,082,379.00	1,233.89	1,233.89	2,081,145.11	99.94
TOTAL EXPENDITURES		2,091,843.00	44,543.64	44,543.64	2,047,299.36	97.87
NET OF REVENUES & EXPENDITURES		(9,464.00)	(43,309.75)	(43,309.75)	33,845.75	(357.63)

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-575.000	ACT 51 / STREETS	207,000.00		16,667.32		16,667.32		190,332.68	91.95
202-000-665.000	INTEREST	3,500.00		57.42		57.42		3,442.58	98.36
Total Dept 000 - BALANCE SHEET / GENERAL		210,500.00		16,724.74		16,724.74		193,775.26	92.05
TOTAL REVENUES		210,500.00		16,724.74		16,724.74		193,775.26	92.05
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	3,610.00		277.30		277.30		3,332.70	92.32
202-449-710.000	EMPLOYER FICA	350.00		20.69		20.69		329.31	94.09
202-449-711.000	EMPLOYERS SHARE OF PENSION	350.00		0.00		0.00		350.00	100.00
202-449-712.002	ADMIN BENEFITS	1,000.00		47.14		47.14		952.86	95.29
202-449-731.000	COLD/HOT PATCH	600.00		0.00		0.00		600.00	100.00
202-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
202-449-801.000	CONTRACTED SERVICES	5,000.00		0.00		0.00		5,000.00	100.00
202-449-863.000	STREET STRIPING	2,500.00		0.00		0.00		2,500.00	100.00
202-449-865.000	STREET SIGNS	800.00		0.00		0.00		800.00	100.00
202-449-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
202-449-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	100.00
202-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	377,000.00		0.00		0.00		377,000.00	100.00
202-449-999.000	TRANSFERS OUT	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 449 - STREET DEPT (ACT 51)		441,710.00		345.13		345.13		441,364.87	99.92
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	3,520.00		266.11		266.11		3,253.89	92.44
202-450-710.000	MAINTENANCE EMPLOYER FICA	360.00		20.35		20.35		339.65	94.35
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	360.00		38.02		38.02		321.98	89.44
202-450-712.002	MAINTENANCE BENEFITS	155.00		11.66		11.66		143.34	92.48
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,395.00		336.14		336.14		4,058.86	92.35
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	100.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	350.00		0.00		0.00		350.00	100.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	100.00
Total Dept 869 - SNOW REMOVAL		4,250.00		0.00		0.00		4,250.00	100.00
TOTAL EXPENDITURES		450,355.00		681.27		681.27		449,673.73	99.85
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		210,500.00		16,724.74		16,724.74		193,775.26	92.05
TOTAL EXPENDITURES		450,355.00		681.27		681.27		449,673.73	99.85
NET OF REVENUES & EXPENDITURES		(239,855.00)		16,043.47		16,043.47		(255,898.47)	93.31

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH	03/31/2021 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-575.000	ACT 51 / STREETS	72,000.00		5,555.77		5,555.77		66,444.23	92.28
203-000-665.000	INTEREST	1,100.00		109.09		109.09		990.91	90.08
203-000-695.000	MISC REVENUE	30,000.00		0.00		0.00		30,000.00	100.00
203-000-699.000	TRANSFERS IN	30,000.00		0.00		0.00		30,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		133,100.00		5,664.86		5,664.86		127,435.14	95.74
TOTAL REVENUES		133,100.00		5,664.86		5,664.86		127,435.14	95.74
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,700.00		110.93		110.93		1,589.07	93.47
203-449-710.000	EMPLOYER FICA	200.00		8.27		8.27		191.73	95.87
203-449-711.000	EMPLOYERS SHARE OF PENSION	200.00		0.00		0.00		200.00	100.00
203-449-712.002	ADMIN BENEFITS	800.00		18.83		18.83		781.17	97.65
203-449-731.000	COLD/HOT PATCH	1,000.00		0.00		0.00		1,000.00	100.00
203-449-734.000	SALT/SAND ROADS	4,000.00		0.00		0.00		4,000.00	100.00
203-449-801.000	CONTRACTED SERVICES	5,000.00		0.00		0.00		5,000.00	100.00
203-449-863.000	STREET STRIPING	1,000.00		0.00		0.00		1,000.00	100.00
203-449-865.000	STREET SIGNS	500.00		0.00		0.00		500.00	100.00
203-449-867.000	STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	100.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
203-449-956.000	STORM SEWER	500.00		0.00		0.00		500.00	100.00
203-449-963.000	MISC EXPENSE	1,000.00		0.00		0.00		1,000.00	100.00
203-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	300,000.00		0.00		0.00		300,000.00	100.00
Total Dept 449 - STREET DEPT (ACT 51)		328,900.00		138.03		138.03		328,761.97	99.96
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	5,670.00		425.78		425.78		5,244.22	92.49
203-450-710.000	MAINTENANCE EMPLOYER FICA	515.00		32.56		32.56		482.44	93.68
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	615.00		60.84		60.84		554.16	90.11
203-450-712.002	MAINTENANCE BENEFITS	205.00		18.64		18.64		186.36	90.91
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,005.00		537.82		537.82		6,467.18	92.32
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	100.00
203-869-710.000	SNOW REMOVAL FICA	350.00		0.00		0.00		350.00	100.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	100.00
Total Dept 869 - SNOW REMOVAL		4,250.00		0.00		0.00		4,250.00	100.00
TOTAL EXPENDITURES		340,155.00		675.85		675.85		339,479.15	99.80
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		133,100.00		5,664.86		5,664.86		127,435.14	95.74

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 203 - LOCAL STREET FUND						
TOTAL EXPENDITURES		340,155.00	675.85	675.85	339,479.15	99.80
NET OF REVENUES & EXPENDITURES		(207,055.00)	4,989.01	4,989.01	(212,044.01)	97.59

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 204 - GENERAL HWY						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
204-000-402.000	CURRENT REAL PROPERTY TAXES	191,000.00	0.00	0.00	191,000.00	100.00
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00	0.00	0.00	14,000.00	100.00
204-000-412.000	DELINQUENT REAL PROPERTY TAX	12,000.00	0.00	0.00	12,000.00	100.00
204-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	18,000.00	0.00	0.00	18,000.00	100.00
204-000-445.000	PENALTIES & INTEREST ON TAXES	5.00	0.00	0.00	5.00	100.00
204-000-665.000	INTEREST	2,400.00	46.47	46.47	2,353.53	98.06
204-000-695.000	MISC REVENUE	57,000.00	0.00	0.00	57,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		294,405.00	46.47	46.47	294,358.53	99.98
TOTAL REVENUES		294,405.00	46.47	46.47	294,358.53	99.98
Expenditures						
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)						
204-446-702.001	ADMINISTRATION WAGES	9,330.00	637.80	637.80	8,692.20	93.16
204-446-710.000	ADMINISTRATION FICA	870.00	47.60	47.60	822.40	94.53
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,025.00	0.00	0.00	1,025.00	100.00
204-446-712.002	ADMIN BENEFITS	1,330.00	108.41	108.41	1,221.59	91.85
204-446-867.000	STREET REPAIRS	5,000.00	0.00	0.00	5,000.00	100.00
204-446-891.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00	0.00	0.00	15,000.00	100.00
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	307,000.00	0.00	0.00	307,000.00	100.00
204-446-990.986	MTF BOND PAYMENT - PRINCIPAL	65,000.00	0.00	0.00	65,000.00	100.00
204-446-990.987	CAPITAL IMPROVEMENT BOND - PRIN	8,400.00	0.00	0.00	8,400.00	100.00
204-446-990.988	CAPITAL IMPROV BOND II - PRIN	38,500.00	0.00	0.00	38,500.00	100.00
204-446-995.986	MTF BOND INTEREST	6,525.00	0.00	0.00	6,525.00	100.00
204-446-995.987	CAP IMPROVE BOND I INTEREST	962.00	0.00	0.00	962.00	100.00
204-446-995.988	CAP IMPROV BOND II INTEREST	8,661.00	0.00	0.00	8,661.00	100.00
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		467,603.00	793.81	793.81	466,809.19	99.83
Dept 450 - MAINTENANCE / CONSTRUCTION						
204-450-702.001	STREET ADMIN SALARY	21,000.00	1,596.74	1,596.74	19,403.26	92.40
204-450-710.000	STREET ADMIN FICA	2,050.00	122.16	122.16	1,927.84	94.04
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,255.00	228.15	228.15	2,026.85	89.88
204-450-712.002	STREET ADMIN BENEFITS	720.00	56.35	56.35	663.65	92.17
Total Dept 450 - MAINTENANCE / CONSTRUCTION		26,025.00	2,003.40	2,003.40	24,021.60	92.30
TOTAL EXPENDITURES		493,628.00	2,797.21	2,797.21	490,830.79	99.43
Fund 204 - GENERAL HWY:						
TOTAL REVENUES		294,405.00	46.47	46.47	294,358.53	99.98
TOTAL EXPENDITURES		493,628.00	2,797.21	2,797.21	490,830.79	99.43
NET OF REVENUES & EXPENDITURES		(199,223.00)	(2,750.74)	(2,750.74)	(196,472.26)	98.62

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PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021 NORMAL (ABNORMAL)	MONTH 03/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00	0.00	0.00	30,000.00	100.00
248-000-665.000	INTEREST	60.00	6.79	6.79	53.21	88.68
248-000-675.000	DONATIONS-PRIVATE SOURCES	1,000.00	0.00	0.00	1,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		31,060.00	6.79	6.79	31,053.21	99.98
TOTAL REVENUES		31,060.00	6.79	6.79	31,053.21	99.98
Expenditures						
Dept 275 - DDA						
248-275-801.000	CONTRACTED SERVICES	5,000.00	0.00	0.00	5,000.00	100.00
248-275-815.000	DUES & MEMBERSHIPS	25.00	0.00	0.00	25.00	100.00
248-275-816.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	100.00
248-275-880.000	COMMUNITY PROMOTION	2,000.00	0.00	0.00	2,000.00	100.00
248-275-881.000	ADVERTISING	200.00	500.00	500.00	(300.00)	(150.00)
248-275-967.000	BEAUTIFICATION	51,200.00	0.00	0.00	51,200.00	100.00
248-275-967.002	CHRISTMAS DECORATIONS	2,600.00	0.00	0.00	2,600.00	100.00
Total Dept 275 - DDA		62,025.00	500.00	500.00	61,525.00	99.19
TOTAL EXPENDITURES		62,025.00	500.00	500.00	61,525.00	99.19
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		31,060.00	6.79	6.79	31,053.21	99.98
TOTAL EXPENDITURES		62,025.00	500.00	500.00	61,525.00	99.19
NET OF REVENUES & EXPENDITURES		(30,965.00)	(493.21)	(493.21)	(30,471.79)	98.41

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-401.001	ART IN THE PARK REVENUE-NEXT FY	2,000.00		0.00		0.00		2,000.00	100.00
290-000-401.290	ART IN THE PARK REVENUE	3,000.00		75.00		75.00		2,925.00	97.50
290-000-539.000	STATE GRANTS	5,500.00		0.00		0.00		5,500.00	100.00
290-000-610.000	FOOD BOOTH FEES	350.00		0.00		0.00		350.00	100.00
290-000-675.000	DONATIONS-PRIVATE SOURCES	3,000.00		500.00		500.00		2,500.00	83.33
Total Dept 000 - BALANCE SHEET / GENERAL		13,850.00		575.00		575.00		13,275.00	95.85
TOTAL REVENUES		13,850.00		575.00		575.00		13,275.00	95.85
Expenditures									
Dept 752 - ARTS									
290-752-701.000	OPER EXPENSE-GRANT DISBURSEMENT	50.00		0.00		0.00		50.00	100.00
290-752-724.000	REFUND/REIMBURSEMENTS	60.00		40.00		40.00		20.00	33.33
290-752-728.000	SUPPLIES	400.00		42.98		42.98		357.02	89.26
290-752-740.000	POSTAGE	100.00		33.55		33.55		66.45	66.45
290-752-793.000	OPERATING EXPENSE	100.00		54.95		54.95		45.05	45.05
290-752-794.000	T-SHIRTS	500.00		0.00		0.00		500.00	100.00
290-752-795.000	SOUND	1,500.00		0.00		0.00		1,500.00	100.00
290-752-796.000	ROLLS	200.00		0.00		0.00		200.00	100.00
290-752-798.000	CONCESSIONS SUPPLIES	100.00		0.00		0.00		100.00	100.00
290-752-851.000	RADIOS	75.00		0.00		0.00		75.00	100.00
290-752-852.000	TELEPHONE	625.00		49.08		49.08		575.92	92.15
290-752-881.000	ADVERTISING	6,000.00		0.00		0.00		6,000.00	100.00
290-752-895.000	KIDS AREA	300.00		0.00		0.00		300.00	100.00
290-752-898.000	ENTERTAINMENT	850.00		0.00		0.00		850.00	100.00
290-752-953.000	PORT A POTTY	200.00		0.00		0.00		200.00	100.00
290-752-967.000	PROJECT COSTS	2,500.00		0.00		0.00		2,500.00	100.00
Total Dept 752 - ARTS		13,560.00		220.56		220.56		13,339.44	98.37
TOTAL EXPENDITURES		13,560.00		220.56		220.56		13,339.44	98.37
Fund 290 - ARTS:									
TOTAL REVENUES		13,850.00		575.00		575.00		13,275.00	95.85
TOTAL EXPENDITURES		13,560.00		220.56		220.56		13,339.44	98.37
NET OF REVENUES & EXPENDITURES		290.00		354.44		354.44		(64.44)	(22.22)

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021 NORMAL (ABNORMAL)	MONTH 03/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
291-000-610.000	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	100.00
291-000-625.000	REGISTRATIONS	900.00	0.00	0.00	900.00	100.00
291-000-665.000	INTEREST	5.00	0.54	0.54	4.46	89.20
291-000-675.000	DONATIONS-PRIVATE SOURCES	2,000.00	0.00	0.00	2,000.00	100.00
291-000-678.000	T-SHIRT REVENUE	100.00	0.00	0.00	100.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,030.00	0.54	0.54	3,029.46	99.98
TOTAL REVENUES		3,030.00	0.54	0.54	3,029.46	99.98
Expenditures						
Dept 753 - CAR SHOW						
291-753-728.000	SUPPLIES	800.00	0.00	0.00	800.00	100.00
291-753-794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	100.00
291-753-881.000	ADVERTISING	650.00	0.00	0.00	650.00	100.00
291-753-887.000	TROPHIES	800.00	0.00	0.00	800.00	100.00
291-753-888.000	FLYERS	170.00	0.00	0.00	170.00	100.00
291-753-892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	100.00
291-753-893.000	DJ	350.00	0.00	0.00	350.00	100.00
291-753-953.000	PORT A POTTY	150.00	0.00	0.00	150.00	100.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	100.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,030.00	0.54	0.54	3,029.46	99.98
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
NET OF REVENUES & EXPENDITURES		(240.00)	0.54	0.54	(240.54)	99.78

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-614.000	SEWER REVENUE	0.00	195,863.21	195,863.21	(195,863.21)	0.00
590-000-615.000	SEWER PENALTIES	0.00	3.31	3.31	(3.31)	0.00
590-000-619.000	LAB TESTING REVENUE	0.00	40.00	40.00	(40.00)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	195,906.52	195,906.52	(195,906.52)	0.00
TOTAL REVENUES		0.00	195,906.52	195,906.52	(195,906.52)	0.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	195,906.52	195,906.52	(195,906.52)	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	195,906.52	195,906.52	(195,906.52)	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	03/31/2021 (ABNORMAL)	MONTH 03/31/2021	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-402.591	WATER REVENUE	960,000.00		70,427.00		70,427.00		889,573.00	92.66
591-000-445.000	PENALTIES & INTEREST	5,500.00		0.00		0.00		5,500.00	100.00
591-000-539.002	WELLHEAD PROTECTION	2,750.00		0.00		0.00		2,750.00	100.00
591-000-608.000	WATER TURN ON/OFF FEES	1,200.00		140.00		140.00		1,060.00	88.33
591-000-609.000	FINAL READ INCOME	500.00		50.00		50.00		450.00	90.00
591-000-665.000	INTEREST	5,000.00		144.22		144.22		4,855.78	97.12
591-000-674.000	INCENTIVE PROGRAM	3,000.00		0.00		0.00		3,000.00	100.00
591-000-695.000	MISC REVENUE	5,000.00		0.00		0.00		5,000.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		982,950.00		70,761.22		70,761.22		912,188.78	92.80
TOTAL REVENUES		982,950.00		70,761.22		70,761.22		912,188.78	92.80
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	49,750.00		3,870.59		3,870.59		45,879.41	92.22
591-536-702.704	FULL TIME WAGES	152,000.00		11,956.15		11,956.15		140,043.85	92.13
591-536-702.705	OVER TIME WAGES	2,500.00		0.00		0.00		2,500.00	100.00
591-536-702.706	PART TIME WAGES	2,000.00		0.00		0.00		2,000.00	100.00
591-536-702.707	SICK TIME PAYOUT	2,000.00		0.00		0.00		2,000.00	100.00
591-536-710.000	EMPLOYER FICA	20,000.00		997.41		997.41		19,002.59	95.01
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		887.97		887.97		21,112.03	95.96
591-536-712.000	HEALTH INSURANCE EXPENSE	34,000.00		2,632.46		2,632.46		31,367.54	92.26
591-536-712.002	ADMIN BENEFITS	4,720.00		356.86		356.86		4,363.14	92.44
591-536-713.000	DENTAL INSURANCE EXPENSE	4,820.00		291.12		291.12		4,528.88	93.96
591-536-714.000	OPTICAL PLAN EXPENSE	615.00		40.90		40.90		574.10	93.35
591-536-716.000	WELLNESS PROGRAM	270.00		0.00		0.00		270.00	100.00
591-536-720.000	DISABILITY INSURANCE	2,260.00		108.05		108.05		2,151.95	95.22
591-536-721.000	LIFE INSURANCE EXPENSE	670.00		40.24		40.24		629.76	93.99
591-536-723.000	WORKMEN'S COMPENSATION	2,250.00		0.00		0.00		2,250.00	100.00
591-536-725.000	MEALS & MILEAGE	500.00		0.00		0.00		500.00	100.00
591-536-727.000	OFFICE SUPPLIES	500.00		354.50		354.50		145.50	29.10
591-536-728.000	SUPPLIES	1,500.00		0.00		0.00		1,500.00	100.00
591-536-732.000	CHEMICAL SUPPLIES	4,000.00		(220.00)		(220.00)		4,220.00	105.50
591-536-740.000	POSTAGE	1,500.00		0.00		0.00		1,500.00	100.00
591-536-741.000	MEDICAL & PHYSICALS	200.00		0.00		0.00		200.00	100.00
591-536-744.000	CLOTHING EXPENSE	1,200.00		(15.04)		(15.04)		1,215.04	101.25
591-536-751.000	GASOLINE PURCHASES	4,000.00		0.00		0.00		4,000.00	100.00
591-536-780.000	METER REPLACEMENT	3,000.00		0.00		0.00		3,000.00	100.00
591-536-801.000	CONTRACTED SERVICES	20,000.00		2,400.00		2,400.00		17,600.00	88.00
591-536-815.000	DUES & MEMBERSHIPS	4,000.00		0.00		0.00		4,000.00	100.00
591-536-816.000	EDUCATION & TRAINING	2,000.00		620.00		620.00		1,380.00	69.00
591-536-818.000	WELLHEAD PROTECTION	5,500.00		0.00		0.00		5,500.00	100.00
591-536-821.000	BANK FEES	100.00		0.00		0.00		100.00	100.00
591-536-822.000	FLEET INSURANCE	15,500.00		0.00		0.00		15,500.00	100.00
591-536-827.000	WATER TESTING FEES	2,700.00		0.00		0.00		2,700.00	100.00
591-536-850.000	COMMUNICATION EXPENSE	3,800.00		459.57		459.57		3,340.43	87.91
591-536-900.000	PRINTING & PUBLISHING	200.00		54.87		54.87		145.13	72.57
591-536-920.000	GAS AND ELECTRIC	61,000.00		6,761.59		6,761.59		54,238.41	88.92
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	42,000.00		0.00		0.00		42,000.00	100.00
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00		0.00		0.00		8,000.00	100.00
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,000.00		0.00		0.00		1,000.00	100.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	453,000.00		2,159.75		2,159.75		450,840.25	99.52

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 591 - WATER FUND						
Expenditures						
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00	74,235.00	74,235.00	765.00	1.02
591-536-933.000	WELL REPAIRS	5,000.00	0.00	0.00	5,000.00	100.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	0.00	0.00	2,500.00	100.00
591-536-963.000	MISC EXPENSE	4,000.00	0.00	0.00	4,000.00	100.00
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	5,500.00	0.00	0.00	5,500.00	100.00
591-536-980.001	HARDWARE	9,200.00	770.74	770.74	8,429.26	91.62
591-536-980.002	SOFTWARE	500.00	0.00	0.00	500.00	100.00
591-536-994.000	CAPITAL IMPROVEMENT BOND	26,600.00	0.00	0.00	26,600.00	100.00
591-536-994.001	CAPITAL IMPROVEMENT BOND II	16,500.00	0.00	0.00	16,500.00	100.00
591-536-994.002	USDA BOND 2016	67,000.00	0.00	0.00	67,000.00	100.00
591-536-995.000	INTEREST EXPENSE	78,897.00	0.00	0.00	78,897.00	100.00
Total Dept 536 - WATER/SEWER		1,225,752.00	108,762.73	108,762.73	1,116,989.27	91.13
TOTAL EXPENDITURES		1,225,752.00	108,762.73	108,762.73	1,116,989.27	91.13
Fund 591 - WATER FUND:						
TOTAL REVENUES		982,950.00	70,761.22	70,761.22	912,188.78	92.80
TOTAL EXPENDITURES		1,225,752.00	108,762.73	108,762.73	1,116,989.27	91.13
NET OF REVENUES & EXPENDITURES		(242,802.00)	(38,001.51)	(38,001.51)	(204,800.49)	84.35

PERIOD ENDING 03/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2021	MONTH 03/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	5.15	5.15	(5.15)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		<u>0.00</u>	<u>5.15</u>	<u>5.15</u>	<u>(5.15)</u>	<u>0.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>5.15</u>	<u>5.15</u>	<u>(5.15)</u>	<u>0.00</u>
<hr/>						
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	5.15	5.15	(5.15)	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>5.15</u>	<u>5.15</u>	<u>(5.15)</u>	<u>0.00</u>
<hr/>						
TOTAL REVENUES - ALL FUNDS		3,751,274.00	290,925.18	290,925.18	3,460,348.82	92.24
TOTAL EXPENDITURES - ALL FUNDS		4,680,588.00	158,181.26	158,181.26	4,522,406.74	96.62
NET OF REVENUES & EXPENDITURES		<u>(929,314.00)</u>	<u>132,743.92</u>	<u>132,743.92</u>	<u>(1,062,057.92)</u>	<u>85.72</u>



Lake Odessa

WELCOME TO OUR FRIENDLY PORT

Prioritized Goals & Objectives – Spring 2021

To maximize the Village of Lake Odessa's positive impact on the future prosperity of the community, the Village Council has established this prioritized set of goals and objectives to maintain focus and guide the village's strategic initiatives.

This set of focus areas is the result of an in-depth, facilitated process where the Village Council, Village Manager and Department Heads worked through past, current and potential future initiatives to determine where focusing village resources & efforts will result in the greatest positive impact to the Lake Odessa community.

As with any community or governmental organization, the Village cannot be all things to all people; nor can or should it spearhead every initiative it deems of high priority. Oftentimes, a collaborative role is most appropriate. Therefore, it is critical to define the Village's role in each stated initiative, which is indicated in terms of the following:

[L] = Lead; [S] = Support; [C] = Convene

❖ **S.W.O.T. Analysis**

A SWOT Analysis is a simple but useful framework for analyzing an organization's strengths, weaknesses, opportunities, and threats. It helps to build on what is going and/or being done well, to address what is lacking, to minimize risks, and to take the greatest possible advantage of chances for success. The Village stakeholders mentioned above participated in a general SWOT analysis of the Village of Lake Odessa, encompassing the state of the community as a whole as well as the Village's governmental operations. These are summarized below:

➤ **Village's Current Strengths:**

- Physical assets – including location – are advantageous:
 - Centrally located to Grand Rapids, Lansing, Battle Creek, etc.
 - Jordan Lake is a substantial asset in terms of attractiveness as a community and a draw for visitors
 - Well-used village park, fairgrounds located in the village
 - Growing trail network
 - M-50 corridor is a traffic generator
- Overall well-maintained municipal infrastructure
- Healthy financial situation for the Village
- Downtown has maintained its charm, and some small businesses are a draw to out-of-towners
- The Village's day to day operations run smoothly, due to a high-quality staff
- Very involved Council President and positive energy on the Village Council
- Strong industry mix / employment base for a community this size

➤ **Village's Current Weaknesses:**

- Historically difficult retaining Village employees
- Limited housing options, especially attainable housing stock
- Far from a four-lane highway

- Fairgrounds are underutilized
- Overall negative attitudes from years ago still persist
- Combined water and sewer billing hurts Village reputation
- Lack of dining variety
- Department of Public Work facilities – location and not suited for future needs
- Limited financial resources
- Lack of long-term planning and goal setting
- Accurate, timely communication between the Village leadership and the public. Social media exacerbates this.
- Lack of big box stores is seen as a weakness by some (retail leakage to other communities)
- From a land use perspective, the Village is essentially ‘built out’

➤ **Village’s Opportunities Moving Forward:**

- Intentional long-term planning and goal-setting
- New elected officials to potentially bring a different perspective and fresh ideas to the Council
- Improved community engagement and outreach
- Redevelopment of commercial spaces and potential development sites – especially village-owned land
- Upgrades and enhanced utilization of the fairgrounds property
- Jordan Lake Waterfront:
 - Enhanced recreational amenities
 - Life guards / swim lessons
 - Destination businesses / mixed-use as part of waterfront complex
- Jordan Lake Trail. Continuing the next phase of the trail is a significant opportunity for the Village
- Leveraging M-50 corridor for enhanced commerce / walkability
- DPW facilities – potentially combine with Public Safety into a single facility
- Recreational cannabis, pending community appetite
- PA425 agreement(s) with Odessa Township to catalyze potential development (esp housing) outside village limits

➤ **Threats To The Village’s Future Success:**

- Not maintaining our infrastructure and inadequately planning for future needs
- Becoming stagnant - an unwillingness to grow and change as opportunities arise
- Inadequate communication:
 - Further disconnect from the needs/wants of residents
 - Lack of public engagement
- Continued challenged from COVID-19 pandemic
- Local leadership not working together effectively
- Negative mindset about the community that have existed for many years
- Lack of a plan for Council and staff to rally around
- Downtown vacancy – the changing landscape of retail

❖ **Village Goals & Priorities**

Utilizing a combination of electronic surveying (anonymous responses) and thorough group discussion, the Village has established a list of prioritized goals & objectives to pursue. These are categorized where applicable. Note that goals and objectives found in Chapter 5 of the Village’s Master Plan (updated in 2018) were all included in the discussion.

➤ **Primary Village Project Priorities (all LEAD):**

1. The need for a centralized DPW/ Police/ Fire building to be built
 - Expansion of DPW building (if above is unsuccessful)
 - Balance short- and long-term needs
2. The development of vacant, Village owned property
 - including freed-up DPW property if #1 is successful
3. Improvements to our beach facilities – addition of amenities & parking – utilization of waterfront
4. Upgrades to village/community signage (entrance, etc.)
5. Downtown parking improvements
6. Alleyway Improvements

➤ **Primary Village Maintenance Priorities (all LEAD):**

1. Repair of streets & sidewalks
2. Beach facilities maintenance
3. Village park maintenance

➤ **Prioritized Economic Development Goals:**

1. Work with regional partners such as the Ionia County Economic Alliance (ICEA), The Right Place and the West Michigan Regional Planning Commission in bringing new businesses to Lake Odessa as opportunities become available. **SUPPORT**
 - *ICEA will schedule presentation for upcoming Village Council meeting*
 - *Potential Village participation on/with ICEA Board*
2. Foster local business ownership & entrepreneurship **SUPPORT & CONVENE – ALONG WITH DDA**
 - *market analysis for opportunities LEAD*
 - *Short term: focus on business retention – recovery from COVID*
 - *Discuss/determine what village government's role is with small business development*
 - *Strategize collaborations - perhaps Lakewood Chamber can play a more active role in business development LEAD – INITIATE THE CONVERSATION*
3. Identify and prioritize areas for redevelopment and strengthen programs and/or adjust policies/zoning to make the areas productive. **LEAD**
 - *Identify "top priority sites" – agree on vision for them / ideal desired uses:*
 - *4 acre village-owned parcel next to McDonalds on M-50*
 - *Waterfront property (currently DPW) if new DPW facility is achieved*
 - *Large 4th Ave. building downtown*
 - *Fairgrounds*
 - *Repurposed fire station – if consolidation project happens*
4. Identify parcels outside the Village that could be developed positively via partnership, etc. **CONVENE**
5. Continue to follow potential passenger rail possibilities **SUPPORT**
6. Revisit 'trademark' for the village's unique identity – update or keep as is **LEAD**

➤ **Prioritized Recreation Goals:** Acknowledging that recreation can be a substantial 'calling card' for the community, continue to maintain an up-to-date Parks and Recreation Plan to plan for recreation improvements and maintain eligibility for financial assistance from granting agencies such as the DNR.

1. Work with appropriate entities to establish and implement a program of physical improvements to the Fairgrounds, identifying activities to strengthen tourism to the area as well as alternative use options. **CONVENE**

- *Establish a stronger partnership with fair board – including regular communication - to collaboratively bring these opportunities to fruition. **LEAD***
 - *Potential for recreation complex*
 - *Research possibility of R/C track area*
- 2. Survey the local community to define desired improvements to existing facilities - develop and implement a plan to augment Lake Odessa Municipal Beach, Village Park, and other pertinent areas. **LEAD**
 - *Pavilion facility – would support community farmer’s market and local entrepreneurship*
 - *Explore viability of a splash pad project*
 - *Explore viability of a village skate park, including due diligence from other communities that have one.*
- 3. Jordan Lake Trail Project – continue efforts supporting funding, logistics, etc. **SUPPORT**

➤ **Prioritized Transportation Goals:**

1. Implement speed reduction efforts on border streets, focusing on school zones/times and areas coming from out of town (55mph). Visible signage, etc. (tie in with item #2 below) **LEAD**
2. Establish and maintain effective ties of communication and coordination between the Village and MDOT, including developing safe and effective pedestrian crossings at key points along M-50. **CONVENE**
 - *Walkability (sidewalk/trail) along North side of M-50 is a priority*
3. Work with Odessa Township to develop and implement standards for the layout of new development at the periphery of the Village to promote pedestrian connections and inter-connectivity. **CONVENE**
 - *Tie-in with other collaborative efforts with the township, especially for potential development opportunities adjacent to village limits*
4. Complete an analysis of the impacts and practicality of existing parking along public streets. Implement a plan to reduce, retain or expand parking based on results. **LEAD**
5. Adopt a complete streets policy which encourages the continued construction, maintenance and improvement of the non-motorized transportation and sidewalk network in the Village. Work toward installation of sidewalks on both sides of public streets. **LEAD**

➤ **Prioritized Cooperation & Planning Goals:**

1. Coordinate workshops among local officials to achieve additional understanding on concerns of the Village and Township, to support coordination efforts, and to develop consensus on regional planning issues. **LEAD & CONVENE**
2. Strengthen communication with Ionia County, Odessa Township, Jordan Lake Improvement Board and other entities to improve cooperation and coordination on key local and regional issues. **CONVENE**
3. Explore the possibility of annexation, 425 Agreements or other forms of recognized regional cooperative planning structures with Odessa Township and employ agreeable measures. **LEAD**
4. Proactively explore & pursue funding opportunities (grants, etc.) to support village projects. **LEAD**

➤ **Prioritized People, Housing & Community Goals:**

1. Complete an analysis of needs, market potential and locations for additional housing stock. **LEAD**
 - *Planning Commission to adjust the Zoning Ordinance to provide for, if not encourage, such housing to promote a range of housing styles & types, in terms of architecture, accessibility and affordability.*
 - *Due to the village largely being “built out”, identify redevelopment opportunities and explore adjacent development opportunities in the township.*

- *Potentially explore marketing – potentially jointly with Township - to development entities*
 - *Develop a simple action plan to utilize when inquiries come*
2. Implement a comprehensive community survey focusing on citizen vision for the community **LEAD**
 - *Incorporate with a market analysis project (commercial & housing) as the springboard for establishing positive, proactive ongoing dialogue between Village leadership and the community.*
 - How do they want to get involved?
 - Methods to engage & communicate
 - Listening sessions / focus groups
 - The goal: to disseminate consistent and useful information on Village planning issues.
 3. Redevelop village website **LEAD**
 4. As time and resources allow, sponsoring educational workshops ('Citizen's Academy') for residents and property owners with regard to land use, planning, and related citizen concerns. **LEAD (OR CONVENE IF A COLLABORATIVE EFFORT)**

DDA Proposed Downtown Four-Way Stop

Proposed to be a 90 day trial — not to be a permanent fixture at this time.



"Stop Ahead" signs will be placed on the street for maximum visibility, and will cause the need to close off one parking spot for each sign. "Stop" signs and "Stop Ahead" signs will be placed in concrete blocks and will not be installed into either the existing street or sidewalk. All will be temporary and able to be removed as needed and or at the end of the 90 days.

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-19

APPROVING, AUTHORIZING, AND DIRECTING THE VILLAGE MANAGER TO SIGN THE NOTICE OF AWARD FOR THE PEARL, PLEASANT, IONIA, AND EMERSON WATER SYSTEM/ STREET IMPROVEMENT PROJECT TO SDVGC OF EATON RAPIDS

WHEREAS, the Village of Lake Odessa owns and maintains a street system and a water system within the Village limits; and

WHEREAS, Village staff has determined that portions of the water system and street system located on Pearl, Pleasant, Ionia, and Emerson streets are in need of being rebuilt to ensure continued safety; and

WHEREAS, this project was delayed in 2020 due to the uncertainties caused by the COVID-19 pandemic; and

WHEREAS, Village staff, along with GEI Consultants, has sought bids for this project – which is to consist of new watermains on the aforementioned streets, along with new laterals, sidewalk replacement in various areas, and the replacement of any service lines necessary to comply with the State of Michigan’s “Lead and Copper Rules;” and

WHEREAS, the Village received five bids from qualified contractors, able to perform this work. A copy of the summary of base bids is attached as “Exhibit A;” and

WHEREAS, the lowest reasonable and responsible base bid was received from Service Disabled Veteran General Contractors, Inc. (SDVGC), of Eaton Rapids, Michigan, for a base cost of \$1,094,513.79. When factoring in the cost of the alternate bid – the replacement of sidewalk in the project area – as well as the base bid, the total bid from SDVGC for this project is \$1,148,609.79; and

WHEREAS, GEI Consultants, in their role as the project engineer, has contacted SDVGC’s references and found no issues and recommends that SDVGC be awarded the contract for this project, in the amount of \$1,148,609.79. The Village Manager and the DPW Supervisor concur with this recommendation; and

WHEREAS, attached as “Exhibit B” is a “Notice of Award,” which needs to be signed and returned to the contractor; and

WHEREAS, the Village Manager recommends that, in order to expedite the starting of this project, that he be approved to sign this letter of award and the subsequent agreement with SDVGC, with regard to this project.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves, authorizes, and directs the Village Manager to sign the attached “Notice of Award” – and the accompanying formal agreement – to be sent to SDVGC for the Pearl, Pleasant, Ionia, and Emerson Water/ Streets Improvement Project.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 19, 2021

Patrick Reagan, Village Manager/ Clerk



Consulting
Engineers and
Scientists

April 12, 2021
Project 1904446

Mr. Patrick Reagan, Village Manager
Village of Lake Odessa
839 4th Avenue
Lake Odessa, MI 48849

**RE: Ionia, Pearl, Pleasant, and Emerson
Bid Award Recommendation**

Dear Mr. Reagan:

We have completed our review of the bids for the City's RD Water System Improvements project, which were received on March 25, 2021. The contract was evaluated and is to be recommended for award based on the lowest reasonable and responsible Total Base Bid. A total of five bids were received for the project. A summary of the bid results is included below:

Bid Summary	
Bidder	Total Base Bid
SDVGC	\$1,094,513.79
Nashville Construction	\$1,136,315.86
Groundhawn Excavating	\$1,332,113.75
Joe Raica Excavating	\$1,357,249.70
Montgomery Excavating	\$1,451,157.00

Each of the bidders provided a bid bond, and a properly signed bid form. One error was found in the bid for Groundhawn Excavating. The correct sum was used for evaluation, but no substantial changes to rankings were made as a result of the error.

The Engineer's Estimate was \$1.35 Million, with the bids being within that range. Overall examination of the low bidder's bid showed significant cost savings in the water main pay item, as well as minor savings across most of the other pay items. There were no signs of unbalancing of the bid. Discussion with the low bidder after opening indicated that they were comfortable with pricing and willing to move forward with the contract at the bid price.

GEI requested a list of subcontractors and suppliers from the low bidder, as well as a list of representative projects and project references. GEI contacted multiple references. Per references, the contractors that bid the job are capable of the work for this job, and no issues were noted in prior experiences.

In addition to the base bid, an alternate bid was made to replace all of the sidewalk along the route of the project. The low bidder for the base bid was also the low bidder after alternates were taken into account. Conversations with the Village Manager and Public Works Director indicated

that based on the bid pricing, Alternate A, inclusion of full sidewalk replacement, should be included in the project award.


Based on our review of the bids, and review of project experience and contacts, we recommend that the project, including Alternate A, be awarded to SDVGC in the amount of \$1,148,609.79. If you have any questions, please do not hesitate to contact me at (906) 284-3552 or mstoor@geiconsultants.com.

Sincerely,

GEI CONSULTANTS OF MICHIGAN, P.C.



Mark F Stoor, P.E.
Senior Project Manager



Jamie Matus, P.G, CPG
Senior Vice President

MFS:plw

V:\Lake Odessa\1904446 Ionia, Pearl, Pleasant, Emerson Improvements\05_ENG\Bidding\Ionia_Pearl_Pleasant_Bid_Award_Rec_041221.docx

NOTICE OF AWARD

Date of Issuance:

Owner:	Village of Lake Odessa	Owner's Contract No.:	None
Engineer:	GEI Consultants of Michigan, P.C.	Engineer's Project No.:	1904446
Project:	Village of Lake Odessa Water System Improvements Ionia, Pearl, Pleasant and Emerson	Contract Name:	Village of Lake Odessa Water System Improvements Ionia, Pearl, Pleasant and Emerson

Bidder: Service Disabled Veterans General Contracting

Bidder's Address: 5501 East Clinton Trail, Eaton Rapids, MI

TO BIDDER:

You are notified that Owner has accepted your Bid dated [3/25/21] for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Ionia, Pearl, Pleasant, and Emerson -Water System Improvements, Including Alternate A Sidewalk

The Contract Price of the awarded Contract is: \$ 1,148,609.79

[x] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award:

1. Deliver to Owner [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Village of Lake Odessa

Authorized Signature

By: Patrick Regan

Title: Manager

Copy: Engineer

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-20

APPROVAL TO ACCEPT THE BID FROM STOWELL BUILDERS FOR THE PROPOSED ADDITIONS/ IMPROVEMENTS TO THE DPW GARAGE

WHEREAS, in the adopted 2021-2022 FY Village budget, funds were allocated for certain additions and improvements for the Department of Public Works (DPW) garage, located on Jordan Lake Street; and

WHEREAS, this garage was built decades ago and requires an addition to adequately store and maintain Village equipment, to ensure that this equipment is properly stored and maintained, so equipment may meet or exceed its maximum useful life expectancy; and

WHEREAS, the additions consist of two new bays, in which to store equipment, and the improvements included a new roof, new siding, new garage doors, and a new heating system for the building amongst other improvements; and

WHEREAS, Village staff has sought, and obtained, quotes for the budgeted additions and improvements and opened bids on Thursday, April 15, 2021 at 1:00 pm; and

WHEREAS, the Village received two quotes for this proposed work – one from Stowell Builders, Inc of Woodland, Michigan and one from Lakewood Construction of Holland, Michigan. These bids are attached as “Exhibit A;” and

WHEREAS, after examining the bids received, Village staff recommend that the bid from Stowell Builders, LLC, -- for the sum of \$151,350.00 -- be accepted; and

WHEREAS, upon acceptance, this project is expected to begin this summer and take approximately eight weeks to complete.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the bid by Stowell Builders, LLC for additions and improvements to the Department of Public Works garage, for the sum of \$151,350.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 19, 2021

Patrick Reagan, Village Manager/ Clerk

BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: **The Village of Lake Odessa**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
 - A. Detailed Breakdown of Bid;
 - B. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - C. Contractor’s license number as evidence of Bidder’s State Contractor’s License or a covenant by Bidder to obtain said license within the time for acceptance of Bids;
 - D. Evidence of Insurance

ARTICLE 3—BASIS OF BID—LUMP SUM BID

- 3.01 *Lump Sum Bids*
 - A. Bidder will complete the Work in accordance with the Contract Documents for the following lump sum (stipulated) price(s), together with any Unit Prices indicated in Paragraph 3.02:
 - 1. Lump Sum Price (Base Bid and Alternates)

Lump Sum Bid Price for Base Bid	\$ 142,425. ⁰⁰
Alternate A (Add) [Deduct]	\$

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda: **[Add rows as needed. Bidder is to complete table.]**

Addendum Number	Addendum Date

ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

6.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
 - 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 - 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - 4. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
 - 5. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 - 6. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
 - 7. Bidder has given Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Owner is acceptable to Contractor.

8. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
9. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Stowell Builders LLC

(typed or printed name of organization)

By:

K St

(individual's signature)

Name:

Kevin Stowell

(typed or printed)

Title:

Owner

(typed or printed)

Date:

4-12-21

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

(individual's signature)

Name:

(typed or printed)

Title:

(typed or printed)

Date:

(typed or printed)

Address for giving notices:

Bidder's Contact:

Name:

Kevin Stowell

(typed or printed)

Title:

Owner

(typed or printed)

Phone:

517-204-1016

Email:

Kdstowell@hotmail.com

Address:

4430 Woodland Rd.
Woodland, ME 48897

Bidder's Contractor License No.: (if applicable)

210 120 7069

Stowell Builders LLC

4430 S. Woodland Rd.
Woodland, MI 48897

Estimate

Date	Estimate #
1/13/2021	718

Name / Address
Lake Odessa DPW 1204 Jordan Lake St Lake Odessa, MI 48849

Item	Description	Qty	Rate	Total
	New 40' x 44' x 14' addition on existing public works shop. 12' x 12' x 8' block storeroom with precast ceiling inside of addition. 6" concrete floor with in floor heat system throughout addition and trench drain. 100 amp subpanel in addition with all electrical ran in conduit. Double outlet every 8' on exterior walls in addition with 1-220V plug on south wall. Exterior walls insulated with 1 1/2" foam board and 6" thick batt insulation and covered with liner panel steel. Ceiling insulated with 12" cellulose insulation and covered with liner panel steel. Overhead garage doors provided by others. Excavation and finish exterior grade work by owner.			
Concrete	Precise Concrete		18,200.00	18,200.00
Plumbing	Woodman Plumbing		18,550.00	18,550.00
Electrical	Keizer Electric		10,150.00	10,150.00
Concrete	Bowen Masonry		8,300.00	8,300.00
Material	Materials, labor and permits.		87,225.00	87,225.00
Total				\$142,425.00

Phone #	E-mail
517-204-1016	kdstowell@hotmail.com

Stowell Builders LLC

4430 S. Woodland Rd.
Woodland, MI 48897

Estimate

Date	Estimate #
4/12/2021	739

Name / Address
Lake Odessa DPW 1204 Jordan Lake St Lake Odessa, MI 48849

Item	Description	Qty	Rate	Total
Material	Alternate A Remove and replace steel on North and West walls to match new addition steel. Remove and replace soffit and fascia on existing building to match new addition. Material and Labor		8,925.00	8,925.00
			Total	\$8,925.00

Phone #	E-mail
517-204-1016	kdstowell@hotmail.com

P733625

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Individual Builder License

KEVIN STOWELL
4430 S WOODLAND RD

WOODLAND, MI 48897

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2101207069

Expiration Date:
05/31/2024

This document is duly issued
under the laws of the State of
Michigan

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-21

APPROVAL TO HOLD A TREE PLANTING CEREMONY ON THURSDAY, APRIL 29, 201 AT 10:00 AM AT THE VETERAN'S MEMORIAL CHAPEL IN RECOGNITION OF ARBOR DAY

WHEREAS, the Village of Lake Odessa has been recognized as a "Tree City USA" community; and

WHEREAS, the Village of Lake Odessa recognizes both the aesthetic and environmental need for healthy, beautiful trees in the community; and\

WHEREAS, each year, the Village plants a tree on Village-owned property, in support and recognition of Arbor Day; and

WHEREAS, the Village will hold a tree planting ceremony on Thursday, April 29, 2021 at 10:00 am at the Veteran's Memorial Chapel, located on Jordan Lake Street.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves holding a tree planting ceremony on Thursday, April 29, 2021 at 10:00 am at the Veteran's Memorial Chapel, located on Jordan Lake Street, in recognition of Arbor Day 2021.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 19, 2021

Patrick Reagan, Village Manager/ Clerk

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-22

APPROVING THE REQUIRED ADDENDUM FOR THE VILLAGE'S PARTICIPATION IN THE MICHIGAN EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the Village of Lake Odessa is a participant in the Michigan Employees Retirement System (MERS); and

WHEREAS, in order to continue participation, MERS requires the passage of the attached addendum; and

WHEREAS, no substantive changes will occur due to this passage. Instead, it simply states that the Village is still a participant.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached addendum required for continued participation in the MERS program.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 19, 2021

Patrick Reagan, Village Manager/ Clerk

Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Lake Odessa, vlg of

Municipality number 340201

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 34020110

Division name on file with MERS Treasurer & DPW Sprtdt

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

DPW Superintendent

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Lake Odessa, vlg of

DIV: 34020110

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than <u>12</u> months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>2000</u> per <u>year</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Lake Odessa, vlg of

DIV: 34020110

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Lake Odessa, vlg of

DIV: 34020110

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Lake Odessa, vlg of

DIV: 34020110

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- Salary or hourly wage X hours On-call pay
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) Other: _____

Other Wages apply: YES NO

- Shift differentials Severance issued over time (weekly/bi-weekly)
 Overtime Other: _____

Lump Sum Payments apply: YES NO

- PTO cash-out Educational degrees
 Longevity Moving expenses
 Bonuses Sick payouts
 Merit pay Severance (if issued as lump sum)
 Job certifications Other: _____

Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
 Prizes, gift cards Car allowance
 Personal use of a company car Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform Mileage reimbursement
 Phone Travel through an accountable plan (i.e. tracking mileage for reimbursement)
 Fitness Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions IRA contributions
 125 cafeteria plan, FSAs and HSAs Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits
 Workers compensation premiums Group term or whole life insurance < \$50,000
 Short- or Long-term disability premiums Other: _____

Mandatory Contributions apply: YES NO

- Defined Benefit employee contributions
 MERS Health Care Savings Program employee contributions Other: _____

Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement Group term life insurance > \$50,000
 Stipends for health insurance opt out payments Other: _____

Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Lake Odessa, vlg of

DIV: 34020110

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Village of Lake Odessa

at a Board Meeting which took place on: 12/21/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: Patrick Reagan

Title: _____

Date: _____

I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: DataCollectionProject@mersofmich.com

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-23

**APPROVAL TO ACCEPT THE RESIGNATION OF KAY HARTZLER FROM THE
VILLAGE OF LAKE ODESSA VILLAGE COUNCIL**

WHEREAS, on April 8, 2021, the Village President, Karen Banks, received a letter of resignation from Trustee Kay Hartzler; and

WHEREAS, Hartzler's elected term was to end in November 2022; and

WHEREAS, the Village Council and Village staff has appreciated Hartzler's service to the community.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village of Lake Odessa Council has received, reviewed, and accepts the letter of resignation from Kay Hartzler from the Village of Lake Odessa Village Council.
3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 19, 2021

Patrick Reagan, Village Manager/ Clerk

From the desk of...
KAY HARTZLER

April 8, 2021

Karen & Council members
It is with deep
regret that I feel
I need to resign
from the council.
It has been a
wonderful experience.

Kay Hartzler

Received
4/8/2021
K. Banks

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2021-24

APPROVING THE PURCHASE OF A WATER VALVE EXERCISING KIT FROM FERGUSON WATERWORKS FOR THE SUM OF \$4,812.50

WHEREAS, the Village of Lake Odessa owns, operates, and maintains a water system for the Village of Lake Odessa; and

WHEREAS, this water system delivers safe, clean, and healthy water to residents and businesses with the Village by way of water mains and municipally-owned and maintained laterals; and

WHEREAS, in order to maintain this system, it is standard practice in municipalities to implement a “valve exercising program,” which consists of Village employees turning the valves on water-main valves and curb stops to ensure that they are operable, clean, and in good working order; and

WHEREAS, valve-turning programs increase the lifespan of the valves – valves not exercised can experience higher than anticipated failure rates when used during emergency and non-emergency situations of need; and

WHEREAS, the DPW Supervisor has sought quotes for a valve-exercising kit for the Village, per the adopted Purchasing Policy; and

WHEREAS, the DPW Supervisor has determined that purchasing a valve-exercising kit from Ferguson Waterworks for the sum of \$4,812.50 is the best option for the Village. A copy of this quote is attached as “Exhibit A.”

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the purchase of a new valve-exercising kit from Ferguson Waterworks for the sum of \$4,812.50 for use by the Department of Public Works.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 19, 2021

Patrick Reagan, Village Manager/ Clerk



FERGUSON WATERWORKS #2053
 3900 44TH ST SE
 KENTWOOD, MI 49512-3942

Phone: 616-803-7521
 Fax: 616-554-7728

Deliver To: From: Ryan Stapleton Comments:
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15:08:34 APR 15 2021

Page 1 of 1

FERGUSON WATERWORKS #3386
 Price Quotation
 Phone: 616-803-7521
 Fax: 616-554-7728

Bid No: B057070
Bid Date: 04/15/21
Quoted By: RNS

Cust Phone: 999-999-9992
Terms: NET 10TH PROX

EXHIBIT A

Customer: ALL CONTRACTORS
 QUOTATION PURPOSES ONLY
 KENTWOOD #2053
 KENTWOOD, MI 49548

Ship To: VILLAGE OF LAKE ODESSA
 QUOTATION PURPOSES ONLY
 KENTWOOD #2053
 KENTWOOD, MI 49548

Cust PO#: LAKE ODESSA\

Job Name: VLV EXERCISER PKG

Item	Description	Quantity	Net Price	UM	Total
SP-US75005	VEX400 VALVE EXERCISER PACKAGE 7-10 DAY LEAD TIME FROM TIME OF ORDER	1	4812.500	EA	4812.50

Net Total: \$4812.50
Tax: \$288.75
Freight: \$0.00
Total: \$5101.25

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
 Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3386&on=3203>