



PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, MARCH 20, 2023 - 7:00 P.M.
Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Comment on Agenda Items:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve regular meeting minutes from the following Village Council meetings:

- a) Minutes from the regular Village Council meeting of February 20, 2023

VII. Bills:

- a) Approve bills equal to or less than \$3,000.00 each from 2/1/2023 to 2/28/2023
- b) Approve bills in excess of \$3,000.00 each, including:
1. ADT Commercial – Final Payment for Security Cameras -- \$3,979.87 (*Paid*)
 2. Fredrickson Supply Co. – Vacall Parts-- \$4,041.46 (*Paid*)
 3. Gregg Guidance, LLC – Interim Manager 1/23/23 – 1/31/23 -- \$3,738.52 (*Paid*)
 4. Gregg Guidance, LLC – Interim Manager 2/1/23 – 2-15/23 -- \$4,988.15 (*Paid*)
 5. Peerless Midwest – 6” Monitoring Well Abandonment -- \$3,376.40 (*Paid*)
 6. United States (USDA) – Interest Payment on Water Bond -- \$34,540.97 (*Paid*)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) None

IX. Departmental Reports:

- a) Village Manager's Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report
- e) Zoning Administrator

X. Committee Reports

- a) Personnel Committee
- b) Finance Committee
- c) Parks & Recreation Committee
- d) UTV Committee

XI. Presentations

- a)

XII. Discussion Items

- a)

XIII. Unfinished Business

- a) None

XIV. New Business:

- a) Proposed Resolution 2023-15: Approving the proposed Budget for the Lakewood Recreational Authority.
- b) Proposed Resolution 2023-16: Approving the proposed Budget Amendment for Fiscal Year 2022-23.
- c) Proposed Resolution 2023-17: Approving an Arbor Day Proclamation and the holding of a tree planting ceremony on Wednesday, April 26, 2023.
- d) Proposed Resolution 2023-18: Authorize closure of the Municipal Employees Retirement System Pension Plan to all new hires.
- e) Proposed Resolution 2023-19: Approving Appointments to the Lakewood Recreational Authority.
- f) Proposed Resolution 2023-20: May Cleanup.

XV. Miscellaneous Correspondence:

- a) Appointment List – March 20, 2023
- b) Memo from Jerry Richards, Executive Recruiter, Michigan Municipal League

XVI. Trustee Comments

XVII. Public Comment

XVIII. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
FEBRUARY 20, 2023
PAGE MEMROIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder, Trustee Robert Young

Absent: Trustee Terri Cappon, Trustee Jennifer Hickey

Staff present: Gregg Guetschow, Kathy Forman, Jesse Trout

Visitors present: Mollie McCloud, Lakewood News, Stacey Jones, Teresa Dockter, Sandy Henney

APPROVAL OF THE AGENDA

Motion by Young, supported by Yoder, to approve the agenda as amended. Motion carried unanimously by voice vote of members present, 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was heard.

MINUTES

Motion by Johnson, supported by Young, to approve the minutes from the January 18, 2023 regular meeting:

Motion carried unanimously by voice vote of members present, 5-0.

Motion by Brighton, support by Yoder to approve the minutes from the February 6, 2023 special meeting:

Motion carried unanimously by voice vote of members present, 5-0.

BILLS

Motion by Yoder, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 2/1/2023 thru 2/28/2023.

Motion carried unanimously by voice vote of members present, 5-0.

Motion by Johnson, support by Yoder, to approve the bills in excess of \$3,000 as submitted.

Motion carried unanimously by voice vote of members present, 5-0.

CONSENT AGENDA

Motion by Young, supported by Johnson, to approve the consent agenda, as follows:

- a) Lake Odessa Area Arts Commission January 9, 2023 Meeting Minutes
- b) Lake Odessa Area Arts Commission February 13, 2023 Meeting Minutes
- c) Lake Odessa Downtown Development Authority January 10, 2023 Meeting Minutes
- d) Lake Odessa Downtown Development Authority February 14, 2023 Special Meeting Minutes
- e) Village of Lake Odessa Planning Commission January 23, 2023 Meeting Minutes
- f) Lakewood Wastewater Authority December 13, 2022 Meeting Minutes
- g) Appointment List dated February 20, 2023

Motion carried unanimously by voice vote of members present, 5-0.

DEPARTMENTAL REPORTS

Manager's Report: Report submitted.

Police: Report submitted.

DPW: Report submitted.

Finance: Report submitted.

Zoning: Report submitted.

COMMITTEE REPORTS:

Personnel Committee: The first step has begun to analyze the wage compensation report completed by MML. The next step will be a meeting with department heads.

Finance Committee: No report.

Parks & Recreation Committee: No report

UTV Committee: No report

PRESENTATIONS

- a) None

DISCUSSION ITEMS

- a) None

PUBLIC HEARINGS

- a) Proposed 2023-2024 Village of Lake Odessa Budget

Motion by Young, supported by Yoder, to open the public hearing on the 2023-2024 Proposed Village Budget. Motion carried unanimously by voice vote of member present, 5-0. The public hearing was opened at 7:06 pm.

Banks asked for public comment. None was heard. Public hearing was noticed per state law and no public comment had been received.

Motion by Young, supported by Johnson, to close the public hearing. Motion carried unanimously by members present, 5-0. The public hearing was closed at 7:07 pm.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

a) Proposed Resolution 2023-09: Adoption of the Proposed Fiscal Year 2023-2024 Budget for the Village of Lake Odessa

Motion by Johnson, supported by Brighton, to approve proposed resolution 2023-09. Banks called for a roll call vote. Yes: Johnson, Brighton, Yoder, Young, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

b) Proposed Resolution 2023-10: Approval and Adoption of the Village of Lake Odessa General Appropriations Ordinance for the Fiscal Year 2023-24

Motion by Yoder, supported by Young, to approve proposed resolution 2023-10. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Johnson, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

c) Proposed Resolution 2023-11: Approval and Adoption of the Village of Like Odessa Capital Improvement Plan for the Fiscal Year 2023-24

Motion by Johnson, supported by Yoder, to approve proposed resolution 2023-11. Banks called for a roll call vote. Yes: Johnson, Yoder, Young, Brighton, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

d) Proposed Resolution 2023-12: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan

Motion by Brighton, supported by Johnson, to approve proposed resolution 2023-12. Banks called for a roll call vote. Yes: Brighton, Johnson, Young, Yoder, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

e) Proposed Resolution 2023-13: Authorizing the Purchase of a Leaf Vacuum Trailer for the Department of Public Works

Motion by Young, supported by Brighton, to approve proposed resolution 2023-13. Banks called for a roll call vote. Yes: Young, Brighton, Johnson, Yoder, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

f) Proposed Resolution 2023-14: Approving the Budget Amendment for Fiscal Year 2022-23 for the Village of Lake Odessa

Motion by Johnson, supported by Yoder, to approve proposed resolution 2023-14. Banks called for a roll call vote. Yes: Johnson, Yoder, Brighton, Young, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

g) Motion by Brighton, supported by Young, to approve the proposed Audit Engagement Letter for the year ended February 28, 2023 submitted by Walker, Fluke and Sheldon, PLC. Banks called for a roll call vote. Yes: Brighton, Young, Johnson, Yoder, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Johnson – No comment.

Brighton – No comment.

Young – No comment.

Yoder – Thanked Gregg Guetschow for the weekly video updates.

Banks – Agreed with Yoder’s comment.

PUBLIC COMMENT

Teresa Dockter, 765 Third Avenue, asked if there had been any movement on the UTV plan.

ADJOURNMENT

Motion by Young, supported by Johnson, to adjourn the meeting at 7:20 pm, Motion carried by voice vote of members present, 5-0.

Meeting adjourned at 7:20 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

Purchases Over \$3,000.00

Account Summary

(Deposit Invoice)

Invoice Date:	10/19/2022
Invoice No:	SC-891492226

Need to Reach Us?



Customer Service:
1-800-642-2874

Hearing Impaired:
1-800-395-6137



Please Write Us At:

ADT Commercial Customer Support

P.O. Box 49292
WICHITA, KS 67201-9292
www.adt.com/commercial

Description

Installation Charge:

Deposit Due at Signing:

Balance Due at Installation:

Amount

\$12,437.09 *

\$8,457.22

\$3,979.87 *

*Ok to pay
PTA 10/19/22
101-265-980.001
A budget
amount
will be
required.*

* plus applicable sales tax

Business Name:	VILLAGE OF LAKE ODESSA	Phone:	6163748698
Address:	839 4th Ave LAKE ODESSA, MI 48849	Billing Address:	839 4th Ave LAKE ODESSA, MI 48849



ADT COMMERCIAL
PO BOX 872987
KANSAS CITY MO 64187-2987

Amount Due:	\$8,457.22
Payment Due Date:	On Receipt
Amount Enclosed:	

Payments should be made payable to **ADT Commercial**. Please write your invoice number on your check. We also accept credit card payments.

VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849

Date 1/31/2023
Customer# 70201496
Balance 4,470.24

0-29	30-59	60-89	90-119	120-149	150-179	180-209	210-239	Unapplied	Deposit
127.48	4,342.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Date	Invoice#	Type	Comment	Amount	Balance
1/11/2023	148853658	RECUR	Extended Service Protection	127.48	4,470.24
12/30/2022	148671211	IMPORT	Progress Bill Invoice-Job 281641941-TAX-0	6,388.93	4,342.76
10/24/2022		CASH	Check	-8,457.22	-2,046.17
10/24/2022	147747576	IMPORT	Progress Bill Invoice-Job 281641941-TAX-362.89	6,411.05	6,411.05

6411.05
- 362.89

6048.16

+ 6388.93 = 12437.09 Original Bill
-8,457.22 Deposit CK#42144
3,979.87 Balance Due

Called 2/2 @ 10:15 Spoke with Maronica.

She is emailing Grand Rapids office so they
can go over billing & call me with an explanation.

Item on Monday

101-265-980.001

Invoice



Ph: 616-949-2385
Fx: 616-949-2290

3901 Three Mile Rd. N.W.
Grand Rapids, MI. 49534

www.fredricksonsupply.com

accounting@fredricksonsupply.com

Date	Invoice #
1/31/2023	12099

Bill To
VILLAGE OF LAKE ODESSA 839 FOURTH AVENUE LAKE ODESSA, MI 48849

Ship To
VILLAGE OF LAKE ODESSA 839 FOURTH AVENUE LAKE ODESSA, MI 48849

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
VERBAL JESSE	Net 30	JG	1/31/2023			

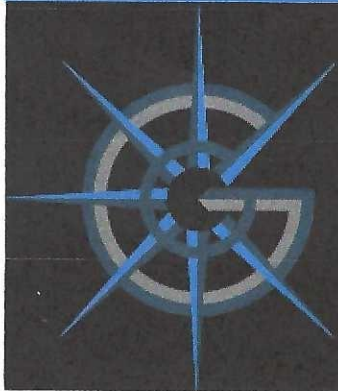
Quantity	Item Code	Description	Price Each	Amount
2	VA2062-0023B	BEARING, PILLOW BLOCK FAN..	1,954.39	3,908.78
1	FREIGHT	SHIPPING & HANDLING	132.68	132.68
<p><i>recall parts - JT</i> <i>591-536-931.002</i></p>				

			Total	\$4,041.46
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Gregg Guidance, LLC

9894134290

720 High Street
Charlotte, Michigan
48813
United States



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. January 23, 2023	\$90.00	8	\$720.00
Mileage January 23, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. January 25, 2023	\$90.00	8	\$720.00
Mileage January 25, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. January 27, 2023	\$90.00	8.25	\$742.50
Mileage January 27, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. January 30, 2023	\$90.00	8.5	\$765.00
Mileage January 30, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. January 31, 2023	\$90.00	7.45	\$670.50

Subtotal 3,738.52

Tax 0.00

Total 3,738.52

Amount Due (USD)
\$3,738.52

Billed To
Accounts Payable
Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, Michigan
48849
United States

Invoice Number
GG2023-02

Date of Issue
02/05/2023

Due Date
03/07/2023

101-172-801.000

Amount Paid 0.00

Amount Due (USD) \$3,738.52

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. February 3, 2023	\$90.00	4	\$360.00
Interim Mgmt. Hrs. February 6, 2023	\$90.00	12.75	\$1,147.50
Mileage February 6, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. February 8, 2023	\$90.00	8.25	\$742.50
Mileage February 8, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. February 10, 2023	\$90.00	8	\$720.00
Mileage February 10, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. February 13, 2023	\$90.00	11.25	\$1,012.50
Mileage February 13, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. February 14, 2023	\$90.00	9.5	\$855.00
Mileage February 14, 2023	\$0.655	46	\$30.13

Amount Due (USD)
\$4,988.15

Billed To
Accounts Payable
Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, Michigan
48849
United States

Invoice Number
GG2023-04

Date of Issue
02/18/2023

Due Date
03/20/2023

101-172-801.000

OGG
2/22/2023

Subtotal 4,988.15

Tax 0.00

Total 4,988.15

Amount Paid 0.00

Amount Due (USD) \$4,988.15

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



INVOICE

New Remit to Address:

55860 Russell Industrial Pkwy.
Mishawaka, IN 46545

Bill To:

Village of Lake Odessa
Attn: Accounts Payable
839 4th Avenue
Lake Odessa, MI 48849
troutj@lakeodessa.org

Ship To:

6" Monitoring Well Abandonment

P: 574-254-9050 / F: 574-254-9650

DATE: February 21, 2023

Invoice # 71319

PO # Jesse Trout

PM: RWM

PN: 58089

FN: 58089

CN: 17229

Tax Exempt: Yes / Pol. Sub.

Labor to grout shut 6" monitoring well, 160 ft deep, with pressure grouter \$2,500.00

Material: Neat Cement Grout compliant with EGLE administrative code \$876.40

591-536-933

TOTAL \$ 3,376.40

OUR PAYMENT TERMS ARE NET 30
THANK YOU FOR YOUR BUSINESS!
Federal ID # 35-1284374

Kathy Forman

From: SM.RD.MIGRANDPAW.CP <SM.RD.MIGRANDPAW.CP@usda.gov>
Sent: Wednesday, January 4, 2023 4:15 PM
To: Patrick Reagan; Kathy Forman
Subject: Lake Odessa, Village of - February Payment Reminder
Attachments: image010.wmz

Importance: High



Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

RE: Notice of Payment Due

Dear Borrower:

The following payment is due **February 1, 2023**:

Loan	Principal	Interest	Total
91-04	\$0.00	\$34,540.97	\$ 34,540.97

591-536-994.000

TOTAL DUE: \$ 34,540.97

As part of the Preauthorized Debit (PAD) process, this amount will be automatically deducted from your account on the due date. Please be sure this amount is in the proper bank account.

Extra principal payments are now being withdrawn electronically. If you wish to request an extra principal payment, please send us an email.

If you have any questions, please contact our office at (616) 942-4111 ext. 6 or email us at sm.rd.migrandpaw.cp@usda.gov.

Thanks,

Bond Schedule

Date: 07/25/19

Borrower Name: Village of Lake Odessa
Interest Rate: 2.250%
Yrs Deferred Principle Principal: \$3,272,309
Ammort. Factor: \$0
Ammortized Payment: \$124,928

Type of Bond: Revenue Bond

Estimate/Unofficial Figures on this Spreadsheet

Annual Bond Reserve: \$0

Year	1st Interest	2nd Interest	Principal Paid	Total Year Payment	Loan Balance
2,017	0	0	0	0	3,272,309
2,018	0	0	0	0	3,272,309
2,019	0	0	0	0	3,272,309
2,020	36,813	36,813	66,000	139,627	3,206,309
2,021	36,071	36,071	67,000	139,142	3,139,309
2,022	35,317	35,317	69,000	139,634	3,070,309
2,023	34,541	34,541	71,000	140,082	2,999,309
2,024	33,742	33,742	72,000	139,484	2,927,309
2,025	32,932	32,932	74,000	139,864	2,853,309
2,026	32,100	32,100	75,000	139,199	2,778,309
2,027	31,256	31,256	77,000	139,512	2,701,309
2,028	30,390	30,390	79,000	139,779	2,622,309
2,029	29,501	29,501	81,000	140,002	2,541,309
2,030	28,590	28,590	82,000	139,179	2,459,309
2,031	27,667	27,667	84,000	139,334	2,375,309
2,032	26,722	26,722	86,000	139,444	2,289,309
2,033	25,755	25,755	88,000	139,509	2,201,309
2,034	24,765	24,765	90,000	139,529	2,111,309
2,035	23,752	23,752	92,000	139,504	2,019,309
2,036	22,717	22,717	94,000	139,434	1,925,309
2,037	21,660	21,660	96,000	139,319	1,829,309
2,038	20,580	20,580	98,000	139,159	1,731,309
2,039	19,477	19,477	101,000	139,954	1,630,309
2,040	18,341	18,341	103,000	139,682	1,527,309
2,041	17,182	17,182	105,000	139,364	1,422,309
2,042	16,001	16,001	108,000	140,002	1,314,309
2,043	14,786	14,786	110,000	139,572	1,204,309
2,044	13,548	13,548	112,000	139,097	1,092,309
2,045	12,288	12,288	115,000	139,577	977,309
2,046	10,995	10,995	118,000	139,989	859,309
2,047	9,667	9,667	120,000	139,334	739,309
2,048	8,317	8,317	123,000	139,634	616,309
2,049	6,933	6,933	126,000	139,867	490,309
2,050	5,516	5,516	129,000	140,032	361,309
2,051	4,065	4,065	103,000	111,129	258,309
2,052	2,906	2,906	114,000	119,812	144,309
2,053	1,623	1,623	137,000	140,247	7,309
2,054	82	82	7,309	7,473	0
2,055	0	0	0	0	0
2,056	0	0	0	0	0

Consent Agenda

Departmental Reports



MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary and Miscellaneous Matters

DATE: March 17, 2023

ITEMS OF BUSINESS:

Resolution 2023-15 Lakewood Recreational Authority. The Articles of Incorporation for the Lakewood Recreational Authority provide that each of the creating units – the Village and Odessa Township – must approve the proposed budget for the Authority prior to that body taking final action to approve it. Odessa Township approved the proposed budget at its March 6, 2023 meeting. The resolution specifically authorizes payment of \$450.00 by the Village to the Authority, an amount also paid by the Township. In addition, the resolution rescinds an earlier resolution of the Village Council approving a payment of \$500.00 for the Authority's 2022-23 fiscal year that the Authority has elected to forego.

Resolution 2023-16 Budget Amendment. During Council's February 20, 2023 meeting, a resolution was adopted to amend the budget for the 2022-23 fiscal year to appropriate funds for interim management services. Subsequent to that action, Clerk/Treasurer Kathy Forman determined that my calculation of the amount incurred for those services was inaccurate due to my failing to account for a payment for services rendered in January. In addition, an invoice from the Michigan Municipal League for the classification and compensation study had been overlooked. A portion of this expense is to be charged to the General Government category of the General Fund also. As noted, this increase in appropriations will be offset by an equal reduction in the Public Safety category.

Resolution 2023-17 Arbor Day. Each year in April, the Village plants a tree in recognition of Arbor Day. You are no doubt aware that Lake Odessa is recognized with the Tree City USA designation because of its efforts in maintaining the urban forest. Among the criteria for keeping this designation is an effort such as this tree planting, calling attention to the importance of trees to the environment, restating the Village's commitment to managing this asset, and encouraging residents to do the same. I encourage Council members who are available to participate in the event on April 26.

Resolution 2023-18 MERS. I previously reported to Council our efforts to close the Village's pension plan to new hires. As I noted, the Village provides a 401k program through which it matches employee contributions. It is through this initiative that it provides for post-employment income for eligible employees. In the past, the Village has also made available a defined pension benefit for a few positions. At present, only one current employee participates in the plan and only one other would be eligible. This resolution would close the pension plan to new hires. When the plan is closed, all future new hires would participate in the 401k program only.

Resolution 2023-19 Appointment to Lakewood Recreational Authority. Patrick Reagan was one of two Village appointees to the Lakewood Recreational Authority and resigned that position as he was leaving Village employment. President Banks has asked several Council members about their willingness to accept appointment to the position but without success to date. I told her I would be willing to take on that role if no Council member wished to do so. This is an important time as we begin the next phase of Jordan Lake Trail construction so it is essential, in my view, that we have full Village representation on the Authority board.

In researching appointments to the Authority, I concluded that an error had occurred somewhere in the term of office for the second Village appointee, a seat current held by Trustee Cappon. The list of appointments showed her term expiring in 2023, the same as Mr. Reagan's. This could not have been the case, since the initial appointments were for staggered terms of office. Trustee Cappon's term would have expired in 2022 but, per the Authority Articles of Incorporation, continued as no successor was appointed. The resolution corrects this oversight, reappointing her to a term to expire in 2025.

Resolution 2023-20 May Cleanup. Discussion took place today with President Banks, DPW Director Jesse Trout and me regarding the May Cleanup program. You will recall from the discussion at the budget work session that costs for obtaining dumpsters for this program will be higher than previous years. In addition, we will be required to pay separately for any mattresses and box springs that are collected. We will be recommending charging for these items with a requirement that the payment be received in advance. We are still working out the specifics of a recommendation in this regard, something we will complete Monday. I will email the resolution as soon as we complete it and will provide copies to you during the meeting.

At the same time, we will be entering into discussion with Council about the Village's curbside brush collection program. We offer this service monthly throughout the spring, summer, and fall and find that it is burdensome on the crew to provide it with this frequency. Most communities provide much more limited programs. We will be seeking Council's guidance on how this program should be offered in the future.

MISCELLANEOUS MATTERS:

Jordan Lake Trail. The joint meeting with Odessa Township on the status of Jordan Lake Trail resulted in a showing of support for continuing with this project. Earlier today, then, I submitted to the Michigan Department of Transportation the authorization for MDOT to advertise the availability of the bid package.

Managed IT. I have now completed more detailed discussions with two firms regarding a possible change in providers for managed information technology services. I expect to receive preliminary proposals from both in the next few weeks. I will also be checking with current local government customers of both to assess the firms' suitability for our needs.

Classification and Compensation Study Implementation. I have prepared spreadsheets showing the costs associated with two different approaches to implementing the step pay system recommended by the Michigan Municipal League. The executive team and I will be reviewing and discussing my analysis at our meeting Wednesday morning. After that, I will meet again with the Personnel Committee as we formulate a recommendation to the Council.

Utility Terrain Vehicles (UTVs). You will call that a resident interested in allowing UTVs on Village streets spoke on this topic at the February Council meeting. I subsequently discussed this with Trustee Brighton to determine the next steps in the process, which would begin with preparing a draft ordinance for consideration by the UTV ad hoc committee. I have been working on this over the past week and expect to conclude my work either today or Monday.

Legal Services for Property Maintenance Code Enforcement. I previously reported to Council on the possible need for legal services as the Code Enforcement Officer finds situations not easily addressed through typical warning notices and follow-up. I spoke earlier this week with Village Attorney Roger Swets who identified an attorney in his firm with experience in this type of case. Chief Backing and I will be having a conversation with him on Monday to ensure that we establish proper procedures and understand what his expectations will be for handling such matters.

Career Fair. Employees from the Police and Public Works Departments and I will be participating in a Career Fair at Lakewood High School on Friday, March 24. Students from 8th through 12th grade will be attending. The executive team felt this was a good opportunity for us to highlight careers options in local government, particularly since these positions have become difficult to fill in recent years.

Downtown Development Authority. The DDA rescheduled its regular meeting due to a lack of quorum last week. On Wednesday, March 22, they are expected to give the go-ahead for soliciting bids for a welcome sign in the Village park. I will also provide my analysis of the zoning ordinance provisions that affect food trucks. Finally, I hope to solicit from them their thoughts on the Village's role in maintaining improved alleys in the central business district.

Citizen Concerns. Other concerns that have come to my attention recently concern U-turns in the downtown area and safety where children cross streets when school dismisses. I have spoken to Chief Backing about both of these matters.

Village Manager Search. We are nearing the deadline for receipt of resumes from candidates for Village Manager. President Banks asked that we include in the agenda packet information about the process to refresh your memories about upcoming steps in the

selection process. I will also be reaching out to Jerry Richards to see if we can have a preliminary report on responses received to date to advertisements for the vacancy.



February 2023 Monthly Council Report

February 2023 CALLS FOR SERVICE (190) INCLUDING (0)TRAFFIC CRASHES (104)TRAFFIC STOPS (5) Felony Arrests (15) Misdemeanor Arrests (85019) Miles ON CHEVY TAHOE AND (22375) ON FORD INTERCEPTOR. OFFICERS CONTINUE TO CONDUCT DOOR CHECKS ALONG THE BUSINESS DISTRICT AND RESIDENTIAL PROPERTY CHECKS UPON REQUEST.

February Calls For Service:

02/28/23 22:42:21 TRF
02/28/23 21:02:44 WARRANT
02/28/23 15:35:58 JUVENILE
02/28/23 13:17:14 TRF
02/28/23 13:00:46 TRF
02/28/23 12:28:10 TRF
02/28/23 12:12:46 TRF
02/28/23 11:38:05 TRF
02/28/23 11:27:32 TRF
02/28/23 11:14:48 TRF
02/28/23 01:19:36 JUVENILE
02/27/23 23:08:47 ASSIST
02/27/23 18:18:23 FAMILY
02/27/23 15:16:50 NON CRIMINAL
02/26/23 20:22:18 TRAFFIC
02/26/23 19:50:58 TRF
02/26/23 19:10:03 SUSPICIOUS
02/26/23 18:46:29 TRF
02/26/23 17:33:22 TRF
02/26/23 16:58:28 TRF -
02/26/23 14:26:18 5702
02/26/23 14:24:06 TRF
02/26/23 14:11:12 TRF
02/26/23 13:44:46 TRF
02/26/23 13:05:16 TRF
02/26/23 05:12:36 MED 3
02/26/23 00:47:36 VDOM
02/25/23 23:34:36 MENTAL
02/25/23 13:25:07 TRF
02/25/23 11:22:27 GENERAL
02/24/23 14:51:42 SUSPICIOUS
02/24/23 12:31:56 GENERAL
02/24/23 09:41:14 TRF
02/22/23 18:46:37 VDOM
02/22/23 17:33:09 988 calls
02/22/23 13:44:35 MED 3
02/22/23 02:53:15 MED 3
02/21/23 20:48:47 TRF
02/21/23 20:01:24 TRF
02/21/23 19:04:48 TRF
02/21/23 18:50:45 GENERAL
02/21/23 18:40:55 TRF
02/21/23 17:44:36 GENERAL
02/21/23 17:17:07 TRF
02/21/23 16:17:42 TRF
02/21/23 11:36:14 MED 1
02/19/23 19:28:11 TRF

02/19/23 19:04:35 TRF
02/19/23 17:40:56 TRF
02/19/23 17:27:28 TRF
02/19/23 16:06:22 TRF
02/19/23 15:18:07 TRF
02/19/23 01:10:25 TRESPASSING
02/19/23 00:45:53 TRESPASSING
02/18/23 23:15:03 988
02/18/23 23:03:56 MED 1
02/18/23 21:54:05 SUSPICIOUS
02/18/23 20:37:54 TRF
02/18/23 20:22:20 TRF
02/18/23 19:43:25 MENTAL
02/18/23 19:15:19 TRF
02/18/23 17:09:16 TRF
02/18/23 14:54:05 TRF
02/18/23 14:47:35 TRF
02/18/23 14:37:57 TRF
02/18/23 14:17:00 TRF
02/18/23 13:52:53 TRF
02/18/23 13:29:28 TRF
02/18/23 13:14:10 TRF
02/18/23 11:27:40 DISORDERLY
02/18/23 10:55:34 CIVIL DISPUTE
02/18/23 02:00:07 MDOP
02/18/23 00:45:46 988 calls
02/17/23 20:47:08 TRF
02/17/23 20:17:34 TRF
02/17/23 16:53:58 TRF
02/17/23 14:36:37 TRF
02/17/23 13:37:29 FRAUD
02/17/23 13:36:03 TRF
02/17/23 13:14:28 TRF
02/17/23 09:55:45 GENERAL
02/17/23 06:00:57 MED 1
02/16/23 23:06:38 JUVENILE
02/16/23 19:02:45 MED 1
02/15/23 10:08:55 MED 2
02/14/23 16:51:13 MED 1
02/14/23 04:43:16 SUSPICIOUS
02/14/23 03:11:08 SUSPICIOUS
02/13/23 20:52:59 SUSPICIOUS
02/13/23 18:57:53 TRF
02/13/23 18:39:59 TRF
02/13/23 16:07:40 FOLLOW UP
02/13/23 15:11:14 TRF
02/13/23 14:33:12 TRF
02/13/23 13:52:34 TRF
02/13/23 13:22:38 TRF
02/13/23 13:09:08 TRF
02/13/23 12:55:44 TRF
02/13/23 12:33:26 TRF
02/12/23 21:34:31 SUSPICIOUS
02/12/23 19:36:53 TRF
02/12/23 18:34:58 CIVIL DISPUTE
02/12/23 17:31:32 DOMESTIC
02/12/23 16:15:03 HEALTH
02/12/23 16:09:14 SUSPICIOUS
02/12/23 15:52:16 TRF
02/12/23 15:23:53 TRF
02/12/23 15:13:30 TRF
02/12/23 06:13:57 CIVIL DISPUTE
02/11/23 22:11:16 GENERAL
02/11/23 21:45:54 SUSPICIOUS
02/11/23 19:42:44 FOLLOW UP
02/11/23 19:35:52 TRF
02/11/23 19:30:35 TRF
02/11/23 18:54:27 TRF
02/11/23 18:15:10 TRF
02/11/23 17:56:15 TRF

02/11/23 17:39:23 TRF
02/11/23 17:12:53 TRF
02/11/23 16:04:33 SUSPICIOUS
02/11/23 15:10:03 TRF
02/11/23 13:39:10 HEALTH
02/11/23 13:13:26 NON CRIMINAL
02/11/23 12:42:49 GENERAL
02/11/23 09:42:40 SUSPICIOUS
02/10/23 19:12:40 FIRE ALL
02/10/23 16:09:03 TRF
02/10/23 15:54:29 VERBAL
02/10/23 15:23:00 TRF
02/10/23 13:48:51 TRF
02/10/23 09:40:29 TRF
02/09/23 19:57:46 MED 1
02/09/23 18:36:51 SUSPICIOUS
02/09/23 08:29:23 MED 3
02/08/23 20:58:41 MED 2
02/08/23 18:08:34 CIVIL DISPUTE
02/08/23 17:32:54 GENERAL
02/08/23 12:45:45 GENERAL
02/08/23 11:19:55 JUVENILE
02/08/23 10:53:59 SUSPICIOUS
02/08/23 08:30:36 TRESPASSING
02/07/23 19:27:42 MED 1
02/07/23 03:29:10 FIRE ALL
02/06/23 21:06:12 SUSPICIOUS
02/06/23 13:35:35 GENERAL
02/06/23 12:40:48 CIVIL
02/05/23 20:59:42 TRF
02/05/23 20:36:38 TRF
02/05/23 20:08:21 SUSPICIOUS
02/05/23 19:27:51 TRF
02/05/23 17:38:31 TRF
02/05/23 17:23:51 TRF
02/05/23 17:11:56 MED 3
02/05/23 15:53:47 MENTAL
02/05/23 14:22:44 WARRANT
02/05/23 14:11:54 TRF
02/05/23 13:44:58 TRF
02/05/23 13:31:35 TRF
02/05/23 13:24:57 TRF
02/05/23 13:17:35 TRF
02/05/23 13:08:16 TRF
02/05/23 12:49:21 TRF
02/05/23 05:04: MED 1
02/04/23 21:08:22 TRF
02/04/23 21:02:10 TRF
02/04/23 20:37:43 TRF
02/04/23 20:28:40 TRF
02/04/23 19:49:38 TRF
02/04/23 19:39:10 TRF
02/04/23 18:52:05 TRF
02/04/23 18:40:08 TRF
02/04/23 18:13:17 TRF
02/04/23 14:07:05 TRF
02/04/23 13:45:39 TRF
02/04/23 13:38:25 TRF
02/04/23 12:59:27 TRF
02/04/23 12:49:43 TRF
02/04/23 12:26:01 TRF
02/04/23 05:53:21 9908
02/03/23 14:26:52 TRF
02/03/23 10:41:35 TRF
02/03/23 10:12:38 TRF
02/03/23 10:12:12 MED 1
02/03/23 10:01:22 TRF
02/03/23 09:46:06 TRF
02/02/23 14:11:29 JUVENILE
02/02/23 08:56:09 VIN

02/01/23 21:42:07 ALARM
02/01/23 20:06:41 SUSPICIOUS
02/01/23 02:37:01 MED 3

Department of Public Works

February 10th 2023 to March 14th 2023

Council Report

Parks & Beach

The ice has finally melted from Jordan lake. We have removed the snow fencing and posts surrounding the beach area and will be installing the dock soon. We will be turning the water on at the park restrooms and prepping them to be open for the easter egg hunt on April 8th. We will be closing them again after the 8th and reopening once the weather breaks and residents begin utilizing the park.

Streets

The past few weeks have been busy with snow/ice removal and hauling away the piles. The winter salt usage started out slow but we are now near our average of 100 tons of salt applied for the season. It is time for potholes and we have been out several times making repairs.

Water

The annual maintenance and testing of our pumps/wells has been completed by Peerless Midwest. Everything checked out good aside for the standby well #2 by the beach area. This well is losing capacity and should be cleaned and inspected soon if we are to continue using it as a backup water supply. I have attached the report from Peerless Midwest that summarizes the inspection information. We are continuing the residential water shut off inspections and making repairs to the curb stop boxes as needed.

DPW

We completed replacing the fan bearings on the street sweeper and will be sweeping the major bulk of the debris from the streets soon. We removed the winter banners, garland and lights from the street lamp posts and will soon be installing the spring banners once the weather starts to feel more like spring!

Purchase Request

None currently.

Additional Comments

The leaf trailer has been ordered and is expected to be delivered by end of August or early September.

I am attaching the updated compost and brush collection schedule for reference. We will soon begin collection and this seems to remain an unknown to a lot of residents.

After discussion during the last council meeting and the apparent desire to modify May Clean Up to reduce the drastically rising costs, I am planning to operate only on Friday the 12th and a half day on Saturday the 13th unless otherwise decided upon. We will also have to charge \$15 for bulk items such as furniture and mattresses this year to cover costs passed on to us, unless otherwise decided upon. I would also recommend reducing the number of times a resident can bring items to discard. There have been multiple times over the years where residents have filled, or nearly filled a 30/40-yard dumpster by themselves and the May Clean Up service should not be utilized in this manner. I am open to suggestions on this matter.

I have been working with Dixon Engineering to reevaluate the maintenance contract for the water towers. This contract is reevaluated every 5 years to reflect current costs and modify maintenance intervals or add any additional maintenance needing done. The original contract had anticipated timelines of periodic maintenance and service work that sometimes does not need to be done and can be pushed off to another year. There are also ever-changing OSHA regulations and safety related items that must be added to the schedule. We should have a modified contract completed for the meeting in April. The water tower on M50 is due for a partial paint overcoat this year that will encompass the white area with the logo. We have not set a timeline for this work yet. It will likely happen in September/October after the busy season of Twin City. The tower will remain in service while this work is performed.

Village of Lake Odessa

Brush and Yard Waste Policy and Schedule for 2023

The following is only a portion of the Village's Brush and Yard Waste Policy, a complete copy of the policy can be obtained at the Page Memorial Building or on the Village web site, www.lakeodessa.org

Brush and Yard waste is scheduled for Village wide collection on the THIRD MONDAY OF THE MONTH from April thru October, with the exception of April's 1st and 3rd Monday collection dates.

Brush/Yard waste is to be placed curbside on designated dates by 7:00 a.m.

AT NO TIME DURING THE 2023 CALENDAR YEAR IS BRUSH OR YARD WASTE TO BE PLACED IN THE STREETS OR GUTTER PANS

YARD WASTE MUST BE PLACED IN BIO DEGRADABLE PAPER LAWN BAGS

DPW CREWS WILL NOT PICK UP ANY BRUSH OR YARD WASTE IN PLASTIC OR ANY OTHER CONTAINER THAT IS NOT CLEARLY MARKED AS BIO DEGRADABLE

Curbside: Is defined as an area that is at the edge of the street or back of curb so that the brush/yard waste does not come into contact with the street.

Brush: Is defined as tree branches, limbs, or shrubs with no roots or stumps attached. Brush is to be no more than 8 feet in length, no larger than 6 inches in diameter, and shall be stacked with all the butt ends facing the same direction. Please do not pile brush behind street signs, fire hydrants, mail boxes, etc. Brush must also be free of any metal objects or debris. Lumber, split rail fencing, and other types of landscape or building materials will not be collected.

Brush that is generated by a contractor shall be the responsibility of the contractor to remove.
Small stumps and root systems can be disposed of by calling (616) 374-7228 to schedule a pick up.

Yard Waste: Is defined as leaves, lawn clippings, flowers, plants, and small twigs broken down to fit into Bio bags. No other material is allowed in the Bio bags, for instance: Soil, Stones, Animal Waste, Concrete, Trash, etc.

*** Yard waste in Bio bags will be collected each Monday as the DPW schedule allows. ***

Thorns: For our workers safety we ask that any type of brush/yard waste with thorns be bundled and tied, or placed into Bio bags, and placed in a separate area from other brush.

2023 Brush Schedule

APRIL 3rd and 17th

MAY 15th

JUNE 19th

JULY 17th

AUGUST 21st

SEPTEMBER 18th

OCTOBER 16th

Brush will not be collected after the final removal date of October 16th.

Christmas trees will be collected weekly, beginning the 1st Monday in January.

When leaves fall in mass quantities (after the full color change) residents are allowed to rake only leaves curbside, after notification on the website at www.lakeodessa.org. The DPW crew will then vacuum them. PLEASE, do not mix other debris with the leaves as it plugs up the vacuum truck. All other yard waste must still be BAGGED. **The last day for leaf removal by vacuum is November 22nd. Do not rake leaves to the curb after 7:00 a.m. November 22nd.**

Leaves must be bagged after this time and date.

Any questions concerning this policy or collection schedule, call Jesse Trout at (616) 374-7228 from 7:00 am to 3:30 pm

January 20, 2023

The Michigan Health and Human Services Oral Health Program would like to congratulate your water system for achieving the CDC's Optimal Fluoridation Award for 2021. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 11-12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2021, there were 1,394 adjusted systems in 28 states recognized by CDC. 70 public water systems were awarded here in Michigan.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, MPH
MDHHS, Oral Health Program
Dental Director

Sandy Sutton, RDH, BS
MDHHS, Oral Health Program
Community Water Fluoridation Coordinator



Water Fluoridation Quality Award

LAKE ODESSA Michigan

The Centers for Disease Control and Prevention (CDC)'s support for community water fluoridation is based on more than 75 years of experience and research to show that water fluoridation is safe and effective for promoting good oral health. CDC commends this water system for providing high-quality water fluoridation for 12 consecutive months in 2021, representing a high level of operator care and accomplishment.



Casey Hannan, MPH
Director, Division of Oral Health
National Center for Chronic Disease
Prevention and Health Promotion
Centers for Disease Control and Prevention



Theresa "Tracy" J. Boehmer, P.E.
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease
Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention

2021



Ionia, MI / 616.527.0050

March 10, 2023

Village of Lake Odessa
Attention: Jesse Trout – DPW Supervisor
839 4th Avenue
Lake Odessa, MI 48849

Re: 2023 Annual Well and Pump Servicing & Testing

Dear Jesse:

Please find enclosed updated service inspection reports with data from the recently completed performance testing and inspection of your wells and pumping equipment completed on February 14, 2023. We changed the motor oil, greased, checked and/or replaced the packing at each of the vertical turbine pumps. The documents are for insertion into your master record book to ensure that it is up to date.

Well #2 This well was producing a specific capacity of 9.0 gallons per foot of drawdown (GPFDD), this is a significant decrease in compacity (39.2%) when compared to this well's original specific capacity of 14.8 GPFDD. A chemical rehabilitation is strongly recommended for this well but we understand it is a backup well.

Pump #2 The pump in well number 2 was producing 387 gallons per minute (GPM) and a total dynamic head (TDH) of 286'. This pump is performing above its designed curve. An overhaul for this pump is recommended based on length of time in service and you are running the risk of losing the pump in the well as we have no record of it ever being pulled and inspected in the past 20 years.

Well #5 This well was producing a specific capacity of 14.4 gallons per foot of drawdown (GPFDD), this compares very well to this well's original specific capacity of 13.8 GPFDD. No work is currently recommended.

Pump #5 The pump in well number 5 was producing 902 gallons per minute (GPM) and a total dynamic head (TDH) of 114'. This pump is performing slightly above its designed curve and was last overhauled in 2017. An overhaul for this pump is not recommended.

Well #6 Well number six produced a specific capacity of 24.2 GPFDD with a pumping level of 43 ft. This result is better than the original tests performed on this well which recorded a specific

www.peerlessmidwest.com

505 Apple Tree Drive, Ionia, MI 48846 Phone (616) 527.0050 Fax (616) 527.5508

capacity of 17.9 GPFDD and a pumping level of 71 ft. This well is performing well since its last cleaning in 2020 and no further work is necessary.

Pump #6 The pump in this well is producing 750 GPM @ 25 pounds of pressure and a TDH of 101 ft. This pump is performing slightly below its curve within an acceptable range and is not recommended for an overhaul.

Well #7 The specific capacity of well number 7 was 14.3 GPFDD, this compares well to the original flow test of this well in 2015 which recorded a SC of 11.0 GPFDD. A well rehabilitation is not recommended at this time.

Pump #7 The pump in this well is producing 902 GPM @ 16 pounds of pressure at the surface and 95' pumping level. The motor was replaced in 2019. No further corrective action is required.

High Service Pump #1 This pump was tested at 850 GPM and produced 76 pounds of discharge pressure. The pump is operating at its design curve and was overhauled last year. No overhaul work is recommended.

High Service Pump #2 This pump was tested at 950 GPM and produced 73 pounds of discharge pressure. The pump is operating above its design curve and was also overhauled last year. No further corrective action is required.

High Service Pump #3 This pump was tested at 866 GPM and produced 75 PSI of discharge pressure. This pump was overhauled in 2020 and is operating above its designed curve. No further work is needed.

High Service Pump #4 This pump was tested at 867 GPM and produced 74 PSI of discharge pressure. This pump is performing above its designed curve and no further work is needed after its recent overhaul in 2020.

I would recommend that you pull and Well Pumps 2 as they have been in service at least 10 years without overhaul, which is the maximum time frame recommended by manufacturers to go without pulling and inspecting the pumps along with a well cleaning to restore lost capacity.

I appreciate the opportunity to be of service. Please let me know if you should have any questions on this report, or if we can be of assistance to you in any way. I can be reached at 616-690-8139.

Sincerely,
PEERLESS-MIDWEST, INC.



Bob Masters
Project Manager

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	440,000.00		479,067.29		0.00		(39,067.29)	(8.88)
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	30,000.00		27,726.00		0.00		2,274.00	7.58
101-000-411.000	DELINQUENT REAL PROPERTY TAX	40,000.00		0.00		0.00		40,000.00	100.00
101-000-428.000	MANUFACTURED HOUSING FEES	400.00		544.00		41.00		(144.00)	(36.00)
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00		7,582.23		0.00		(82.23)	(1.10)
101-000-476.000	LIQUOR LICENSE FEES	1,500.00		1,757.25		0.00		(257.25)	(17.15)
101-000-477.000	CABLE TV FRANCHISE	4,000.00		3,291.95		0.00		708.05	17.70
101-000-490.000	SPECIAL USE/ZBA PERMIT	200.00		400.00		0.00		(200.00)	(100.00)
101-000-490.001	ZONING PERMIT FEES	550.00		551.50		0.00		(1.50)	(0.27)
101-000-542.000	METRO ACT	9,000.00		9,017.63		0.00		(17.63)	(0.20)
101-000-549.000	TREE GRANT	1,200.00		0.00		0.00		1,200.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	80,000.00		82,452.08		0.00		(2,452.08)	(3.07)
101-000-574.000	STATE REVENUE SHARING	186,803.00		220,181.00		36,565.00		(33,378.00)	(17.87)
101-000-574.001	EVIP PMTS	47,689.00		49,120.00		8,425.00		(1,431.00)	(3.00)
101-000-601.000	VEHICLE RENTAL INCOME	15,000.00		0.00		0.00		15,000.00	100.00
101-000-632.000	MOWING	200.00		380.00		0.00		(180.00)	(90.00)
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	200.00		50.00		0.00		150.00	75.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	50.00		491.06		0.00		(441.06)	(882.12)
101-000-656.000	PARKING TICKET FEES	500.00		15.00		0.00		485.00	97.00
101-000-657.000	ORDINANCE FINES	2,000.00		1,930.39		314.49		69.61	3.48
101-000-665.000	INTEREST	1,000.00		6,456.79		998.35		(5,456.79)	(545.68)
101-000-667.000	RENTS-BUILDINGS-LAND	2,000.00		3,201.00		50.00		(1,201.00)	(60.05)
101-000-674.000	DONATIONS-PRIVATE SOURCES	500.00		1,500.00		0.00		(1,000.00)	(200.00)
101-000-676.000	REIMBURSEMENTS	1,500.00		0.00		0.00		1,500.00	100.00
101-000-684.000	MISC REVENUE	500.00		3,270.00		0.00		(2,770.00)	(554.00)
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	7,000.00		12,577.98		0.00		(5,577.98)	(79.69)
101-000-684.010	MISC REVENUE-POLICE	1,000.00		658.44		30.00		341.56	34.16
Total Dept 000 - BALANCE SHEET / GENERAL		880,292.00		912,221.59		46,423.84		(31,929.59)	(3.63)
TOTAL REVENUES		880,292.00		912,221.59		46,423.84		(31,929.59)	(3.63)
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	8,500.00		7,950.00		712.50		550.00	6.47
101-101-702.709	TREASURER - CLERK WAGES	10,000.00		10,000.00		0.00		0.00	0.00
101-101-710.000	EMPLOYER FICA	1,743.00		1,520.72		54.51		222.28	12.75
101-101-723.000	WORKMEN'S COMPENSATION	48.17		48.17		0.00		0.00	0.00
101-101-727.000	OFFICE SUPPLIES	1,367.00		978.61		131.37		388.39	28.41
101-101-730.000	MEALS & MILEAGE	20.00		20.00		0.00		0.00	0.00
101-101-740.000	POSTAGE	25.00		365.14		367.44		(340.14)	(1,360.5)
101-101-750.000	DUES & MEMBERSHIPS	2,500.00		2,332.00		0.00		168.00	6.72
101-101-752.000	EDUCATION & TRAINING	1,800.00		1,910.46		441.08		(110.46)	(6.14)
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00		15.00		0.00		0.00	0.00
101-101-801.000	CONTRACTED SERVICES	10,045.56		10,183.06		137.50		(137.50)	(1.37)
101-101-805.000	ATTORNEY FEES	4,555.09		4,555.09		0.00		0.00	0.00
101-101-806.000	AUDIT SERVICES	5,802.75		5,802.75		0.00		0.00	0.00
101-101-850.000	COMMUNICATION EXPENSE	850.00		984.76		109.54		(134.76)	(15.85)
101-101-880.000	COMMUNITY PROMOTION	6,050.00		6,050.00		0.00		0.00	0.00
101-101-880.001	DOWNTOWN DEVELOPMENT	15,774.44		0.00		0.00		15,774.44	100.00
101-101-900.000	PRINTING & PUBLISHING	1,117.17		1,250.37		103.20		(133.20)	(11.92)
101-101-957.000	COUNTER DRAIN	41,671.03		41,671.03		0.00		0.00	0.00
101-101-963.000	MISC EXPENSE	200.00		100.85		0.00		99.15	49.58

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PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-991.000	NOTARY & FIDUCIARY BONDS	40.00		40.00		0.00		0.00	0.00
Total Dept 101 - GOVERNING BODY		112,124.21		95,778.01		2,057.14		16,346.20	14.58
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	30,840.00		29,518.13		1,224.20		1,321.87	4.29
101-172-710.000	EMPLOYER FICA	2,665.00		2,336.25		90.70		328.75	12.34
101-172-712.000	HEALTH INSURANCE EXPENSE	4,208.00		3,844.63		383.00		363.37	8.64
101-172-713.000	DENTAL INSURANCE EXPENSE	421.00		323.07		29.37		97.93	23.26
101-172-714.000	OPTICAL PLAN EXPENSE	50.00		26.95		2.45		23.05	46.10
101-172-720.000	DISABILITY INSURANCE	477.00		404.38		(33.75)		72.62	15.22
101-172-721.000	LIFE INSURANCE EXPENSE	138.00		86.41		(8.63)		51.59	37.38
101-172-727.000	OFFICE SUPPLIES	1,692.24		1,758.20		51.17		(65.96)	(3.90)
101-172-750.000	DUES & MEMBERSHIPS	620.00		620.00		0.00		0.00	0.00
101-172-752.000	EDUCATION & TRAINING	1,294.25		1,294.25		0.00		0.00	0.00
101-172-801.000	CONTRACTED SERVICES	10,000.00		14,048.85		14,048.85		(4,048.85)	(40.49)
101-172-805.000	ATTORNEY FEES	1,700.00		1,583.16		0.00		116.84	6.87
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		1,029.10		86.04		170.90	14.24
Total Dept 172 - MANAGERS		55,305.49		56,873.38		15,873.40		(1,567.89)	(2.83)
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	100.00
101-265-728.000	SUPPLIES	300.00		339.65		47.35		(39.65)	(13.22)
101-265-740.000	POSTAGE	858.57		858.57		0.00		0.00	0.00
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		1,080.22		82.47		119.78	9.98
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		3,480.54		0.00		519.46	12.99
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00		2,019.30		849.00		(1,019.30)	(101.93)
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		370.00		0.00		130.00	26.00
101-265-970.000	CAPITAL OUTLAY	1,000.00		0.00		0.00		1,000.00	100.00
101-265-980.001	HARDWARE	22,520.82		24,589.49		6,379.87		(2,068.67)	(9.19)
101-265-980.002	SOFTWARE	780.00		780.00		0.00		0.00	0.00
Total Dept 265 - PAGE MEMORIAL BUILDING		32,359.39		33,517.77		7,358.69		(1,158.38)	(3.58)
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	64,826.00		64,730.17		4,983.22		95.83	0.15
101-301-702.704	FULL TIME WAGES	98,475.00		88,350.31		7,641.78		10,124.69	10.28
101-301-702.705	OVER TIME WAGES	7,175.00		8,738.96		457.54		(1,563.96)	(21.80)
101-301-702.706	PART TIME WAGES	16,000.00		14,240.00		1,900.00		1,760.00	11.00
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	3,300.00		3,300.00		0.00		0.00	0.00
101-301-710.000	EMPLOYER FICA	19,680.00		14,477.12		1,132.12		5,202.88	26.44
101-301-711.000	EMPLOYERS SHARE OF PENSION	23,575.00		16,960.99		1,498.26		6,614.01	28.06
101-301-712.000	HEALTH INSURANCE EXPENSE	18,274.00		11,688.72		2,034.57		6,585.28	36.04
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00		5,200.00		5,200.00		(5,200.00)	0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	2,104.00		1,146.94		183.29		957.06	45.49
101-301-714.000	OPTICAL PLAN EXPENSE	388.00		151.86		29.89		236.14	60.86
101-301-716.000	WELLNESS PROGRAM	360.00		180.00		90.00		180.00	50.00
101-301-720.000	DISABILITY INSURANCE	3,050.00		2,089.16		195.02		960.84	31.50
101-301-721.000	LIFE INSURANCE EXPENSE	1,000.00		661.95		62.24		338.05	33.81
101-301-723.000	WORKMEN'S COMPENSATION	3,196.14		2,196.14		0.00		1,000.00	31.29
101-301-724.001	TUITION REIMBURSEMENT	4,000.00		0.00		0.00		4,000.00	100.00
101-301-727.000	OFFICE SUPPLIES	1,500.00		621.05		155.37		878.95	58.60

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PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	ABNORMAL	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-728.000	SUPPLIES	3,500.00		(1,052.52)		132.99		4,552.52	130.07
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	100.00
101-301-730.000	MEALS & MILEAGE	500.00		174.14		32.72		325.86	65.17
101-301-731.000	VESTS	300.00		0.00		0.00		300.00	100.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00		1,307.00		465.00		(307.00)	(30.70)
101-301-744.000	CLOTHING EXPENSE	2,000.00		2,099.29		150.40		(99.29)	(4.96)
101-301-745.000	UNIFORM CLEANING	300.00		0.00		0.00		300.00	100.00
101-301-750.000	DUES & MEMBERSHIPS	525.00		455.00		280.00		70.00	13.33
101-301-751.000	GASOLINE PURCHASES	9,500.00		6,853.39		437.04		2,646.61	27.86
101-301-752.000	EDUCATION & TRAINING	4,000.00		3,149.92		461.68		850.08	21.25
101-301-752.001	RANGE QUALIFICATION	1,750.00		1,090.54		0.00		659.46	37.68
101-301-755.000	MEADOWBROOK INSURANCE	8,967.00		8,967.00		0.00		0.00	0.00
101-301-801.000	CONTRACTED SERVICES	7,000.00		4,784.73		1,974.76		2,215.27	31.65
101-301-805.000	ATTORNEY FEES	1,000.00		218.62		0.00		781.38	78.14
101-301-850.000	COMMUNICATION EXPENSE	5,150.00		5,559.14		402.30		(409.14)	(7.94)
101-301-880.000	COMMUNITY PROMOTION	350.00		144.96		0.00		205.04	58.58
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		83.97		0.00		1,416.03	94.40
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	5,000.00		3,438.89		0.00		1,561.11	31.22
101-301-942.000	RENTALS	960.00		0.00		0.00		960.00	100.00
101-301-958.000	ACT 302 TRAINING	500.00		200.00		0.00		300.00	60.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00		0.00		0.00		7,000.00	100.00
101-301-970.002	CAPITAL OUTLAY-VEHICLES	34,000.00		0.00		0.00		34,000.00	100.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	100.00
101-301-980.002	SOFTWARE	1,500.00		624.00		0.00		876.00	58.40
Total Dept 301 - POLICE		365,455.14		272,831.44		29,900.19		92,623.70	25.34
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	19,437.00		19,344.05		1,487.73		92.95	0.48
101-441-702.704	FULL TIME WAGES	45,341.00		44,059.52		4,020.08		1,281.48	2.83
101-441-702.705	OVER TIME WAGES	1,845.00		315.30		0.00		1,529.70	82.91
101-441-702.706	PART TIME WAGES	8,300.00		6,361.17		0.00		1,938.83	23.36
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00		6,300.00		0.00		0.00	0.00
101-441-710.000	EMPLOYER FICA	7,893.00		6,151.89		421.33		1,741.11	22.06
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,948.00		8,723.19		760.77		224.81	2.51
101-441-712.000	HEALTH INSURANCE EXPENSE	4,501.00		0.00		0.00		4,501.00	100.00
101-441-713.000	DENTAL INSURANCE EXPENSE	2,160.00		491.43		84.32		1,668.57	77.25
101-441-714.000	OPTICAL PLAN EXPENSE	288.00		38.64		6.44		249.36	86.58
101-441-720.000	DISABILITY INSURANCE	1,166.00		961.92		80.16		204.08	17.50
101-441-721.000	LIFE INSURANCE EXPENSE	350.00		312.11		26.00		37.89	10.83
101-441-723.000	WORKMEN'S COMPENSATION	3,394.94		3,334.94		0.00		60.00	1.77
101-441-727.000	OFFICE SUPPLIES	250.00		248.69		40.92		1.31	0.52
101-441-728.000	SUPPLIES	4,000.00		3,468.23		450.76		531.77	13.29
101-441-741.000	MEDICAL & PHYSICALS	300.00		449.00		0.00		(149.00)	(49.67)
101-441-744.000	CLOTHING EXPENSE	1,000.00		632.01		87.89		367.99	36.80
101-441-750.000	DUES & MEMBERSHIPS	1,200.00		1,253.52		30.00		(53.52)	(4.46)
101-441-751.000	GASOLINE PURCHASES	12,000.00		10,704.22		406.87		1,295.78	10.80
101-441-752.000	EDUCATION & TRAINING	500.00		100.00		100.00		400.00	80.00
101-441-755.000	MEADOWBROOK INSURANCE	7,168.00		7,168.00		0.00		0.00	0.00
101-441-756.000	LICENSE FEES	300.00		79.13		0.00		220.87	73.62
101-441-801.000	CONTRACTED SERVICES	9,000.00		6,738.43		4,847.93		2,261.57	25.13
101-441-850.000	COMMUNICATION EXPENSE	1,400.00		1,358.96		116.45		41.04	2.93
101-441-920.000	GAS AND ELECTRIC	3,000.00		3,117.74		479.29		(117.74)	(3.92)
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	13,000.00		11,331.76		460.60		1,668.24	12.83

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	6,000.00		8,317.50		834.96		(2,317.50)	(38.63)
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		0.00		0.00		500.00	100.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00		1,272.23		0.00		1,727.77	57.59
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		500.00		0.00		0.00	0.00
101-441-933.000	MAY CLEAN UP	3,990.75		3,990.75		0.00		0.00	0.00
101-441-934.000	REFUSE REMOVAL	800.00		753.92		0.00		46.08	5.76
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	100.00
101-441-955.003	SAFETY	1,500.00		694.15		0.00		805.85	53.72
101-441-963.000	MISC EXPENSE	1,000.00		0.00		0.00		1,000.00	100.00
101-441-967.000	PROJECT COSTS	4,155.00		2,175.00		0.00		1,980.00	47.65
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	26,000.00		26,000.00		0.00		0.00	0.00
Total Dept 441 - PUBLIC WORKS		210,987.69		186,747.40		14,742.50		24,240.29	11.49
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	31,000.00		28,673.99		2,772.15		2,326.01	7.50
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		31,000.00		28,673.99		2,772.15		2,326.01	7.50
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE	3,400.00		3,187.89		0.00		212.11	6.24
101-536-929.000	WATER EXPENSE	2,000.00		1,913.09		0.00		86.91	4.35
Total Dept 536 - WATER/SEWER		5,400.00		5,100.98		0.00		299.02	5.54
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	7,034.00		6,859.24		528.08		174.76	2.48
101-722-710.000	EMPLOYER FICA	666.00		556.52		40.39		109.48	16.44
101-722-727.000	OFFICE SUPPLIES	100.00		0.00		0.00		100.00	100.00
101-722-850.000	COMMUNICATION EXPENSE	200.00		412.65		0.00		(212.65)	(106.33)
Total Dept 722 - ZONING		8,000.00		7,828.41		568.47		171.59	2.14
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		2,000.00		0.00		0.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-723.000	WORKMEN'S COMPENSATION	171.40		171.40		0.00		0.00	0.00
101-751-728.000	SUPPLIES	2,845.00		2,845.00		0.00		0.00	0.00
101-751-882.000	SWIFTY'S PLACE	335.94		335.94		0.00		0.00	0.00
101-751-920.000	GAS AND ELECTRIC	3,600.00		3,466.03		327.30		133.97	3.72
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	3,958.10		3,958.10		0.00		0.00	0.00
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	24,732.53		24,732.53		0.00		0.00	0.00
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	24,174.11		24,174.11		0.00		0.00	0.00
Total Dept 751 - PARKS AND RECREATION		59,817.08		59,683.11		327.30		133.97	0.22

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
TOTAL EXPENDITURES		882,449.00	749,034.49	73,599.84		133,414.51		15.12
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Fund 101 - GENERAL FUND:								
TOTAL REVENUES		880,292.00	912,221.59	46,423.84		(31,929.59)		(3.63)
TOTAL EXPENDITURES		882,449.00	749,034.49	73,599.84		133,414.51		15.12
NET OF REVENUES & EXPENDITURES		(2,157.00)	163,187.10	(27,176.00)		(165,344.10)		(7,465.4)

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PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	207,000.00		210,299.80		22,049.80		(3,299.80)	(1.59)
202-000-665.000	INTEREST	2,000.00		3,164.40		277.69		(1,164.40)	(58.22)
202-000-676.000	REIMBURSEMENTS	0.00		13.51		0.00		(13.51)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		209,000.00		213,477.71		22,327.49		(4,477.71)	(2.14)
TOTAL REVENUES		209,000.00		213,477.71		22,327.49		(4,477.71)	(2.14)
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	3,700.00		3,644.32		151.16		55.68	1.50
202-449-710.000	EMPLOYER FICA	359.00		288.47		11.21		70.53	19.65
202-449-711.000	EMPLOYERS SHARE OF PENSION	359.00		0.00		0.00		359.00	100.00
202-449-712.002	ADMIN BENEFITS	1,107.00		578.41		45.98		528.59	47.75
202-449-731.000	COLD/HOT PATCH	750.00		564.20		0.00		185.80	24.77
202-449-734.000	SALT/SAND ROADS	4,500.00		2,253.45		0.00		2,246.55	49.92
202-449-801.000	CONTRACTED SERVICES	6,000.00		1,200.00		0.00		4,800.00	80.00
202-449-806.000	AUDIT SERVICES	1,500.00		1,289.50		0.00		210.50	14.03
202-449-863.000	STREET STRIPING	2,500.00		200.00		0.00		2,300.00	92.00
202-449-865.000	STREET SIGNS	741.52		0.00		0.00		741.52	100.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
202-449-956.000	STORM SEWER	7,000.00		2,271.64		0.00		4,728.36	67.55
202-449-963.000	MISC EXPENSE	1,758.48		1,758.48		0.00		0.00	0.00
202-449-970.006	STREET REPAIRS	72,000.00		72,000.00		0.00		0.00	0.00
202-449-995.000	TRANSFERS OUT	30,000.00		30,000.00		0.00		0.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		142,275.00		116,048.47		208.35		26,226.53	18.43
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	3,608.00		3,582.34		275.50		25.66	0.71
202-450-710.000	MAINTENANCE EMPLOYER FICA	369.00		274.05		21.08		94.95	25.73
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	369.00		675.93		66.45		(306.93)	(83.18)
202-450-712.002	MAINTENANCE BENEFITS	172.00		146.46		13.03		25.54	14.85
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,518.00		4,678.78		376.06		(160.78)	(3.56)
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,587.00		3,201.40		803.59		385.60	10.75
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	359.00		239.39		59.43		119.61	33.32
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	410.00		320.13		80.36		89.87	21.92
202-869-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00		683.84		683.84		(683.84)	0.00
Total Dept 869 - SNOW REMOVAL		4,356.00		4,444.76		1,627.22		(88.76)	(2.04)
TOTAL EXPENDITURES		151,149.00		125,172.01		2,211.63		25,976.99	17.19

Fund 202 - MAJOR STREET FUND:

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREET FUND									
	TOTAL REVENUES	209,000.00		213,477.71		22,327.49		(4,477.71)	(2.14)
	TOTAL EXPENDITURES	151,149.00		125,172.01		2,211.63		25,976.99	17.19
	NET OF REVENUES & EXPENDITURES	57,851.00		88,305.70		20,115.86		(30,454.70)	(52.64)

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	72,000.00		70,481.60		7,731.58		1,518.40	2.11
203-000-665.000	INTEREST	1,100.00		631.44		57.52		468.56	42.60
203-000-676.000	REIMBURSEMENTS	0.00		10.14		0.00		(10.14)	0.00
203-000-684.000	MISC REVENUE	40,159.68		40,159.68		0.00		0.00	0.00
203-000-699.000	TRANSFERS IN	30,000.00		30,000.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		143,259.68		141,282.86		7,789.10		1,976.82	1.38
TOTAL REVENUES		143,259.68		141,282.86		7,789.10		1,976.82	1.38
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	2,100.00		1,457.80		60.46		642.20	30.58
203-449-710.000	EMPLOYER FICA	205.00		115.45		4.48		89.55	43.68
203-449-711.000	EMPLOYERS SHARE OF PENSION	205.00		0.00		0.00		205.00	100.00
203-449-712.002	ADMIN BENEFITS	886.00		231.30		18.39		654.70	73.89
203-449-731.000	COLD/HOT PATCH	750.00		564.20		0.00		185.80	24.77
203-449-734.000	SALT/SAND ROADS	4,500.00		2,253.44		0.00		2,246.56	49.92
203-449-801.000	CONTRACTED SERVICES	7,450.00		7,450.00		0.00		0.00	0.00
203-449-806.000	AUDIT SERVICES	1,050.00		902.65		0.00		147.35	14.03
203-449-863.000	STREET STRIPING	1,000.00		1,000.00		0.00		0.00	0.00
203-449-865.000	STREET SIGNS	1,000.00		395.00		0.00		605.00	60.50
203-449-931.007	MAINTENANCE-LOCAL ST	7,266.26		0.00		0.00		7,266.26	100.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	100.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	100.00
203-449-963.000	MISC EXPENSE	1,000.00		0.00		0.00		1,000.00	100.00
203-449-970.006	STREET REPAIRS	151,116.42		151,116.42		0.00		0.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		186,528.68		165,486.26		83.33		21,042.42	11.28
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	5,812.00		5,731.71		440.81		80.29	1.38
203-450-710.000	MAINTENANCE EMPLOYER FICA	528.00		465.06		33.73		62.94	11.92
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,100.00		1,081.38		106.30		18.62	1.69
203-450-712.002	MAINTENANCE BENEFITS	227.00		234.23		20.85		(7.23)	(3.19)
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,667.00		7,512.38		601.69		154.62	2.02
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,587.00		1,875.44		524.69		1,711.56	47.72
203-869-710.000	SNOW REMOVAL FICA	359.00		138.22		38.80		220.78	61.50
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	410.00		187.55		52.48		222.45	54.26
203-869-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00		484.38		484.38		(484.38)	0.00
Total Dept 869 - SNOW REMOVAL		4,356.00		2,685.59		1,100.35		1,670.41	38.35
TOTAL EXPENDITURES		198,551.68		175,684.23		1,785.37		22,867.45	11.52

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		143,259.68		141,282.86		7,789.10		1,976.82	1.38
TOTAL EXPENDITURES		198,551.68		175,684.23		1,785.37		22,867.45	11.52
NET OF REVENUES & EXPENDITURES		(55,292.00)		(34,401.37)		6,003.73		(20,890.63)	37.78

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PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	200,000.00		214,587.11		0.00		(14,587.11)	(7.29)
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00		12,425.67		0.00		1,574.33	11.25
204-000-411.000	DELINQUENT REAL PROPERTY TAX	12,000.00		0.00		0.00		12,000.00	100.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	22,000.00		23,251.70		0.00		(1,251.70)	(5.69)
204-000-643.000	PENALTIES & INTEREST ON TAXES	0.00		0.08		0.00		(0.08)	0.00
204-000-665.000	INTEREST	2,200.00		3,616.98		264.05		(1,416.98)	(64.41)
204-000-676.000	REIMBURSEMENTS	0.00		10.14		0.00		(10.14)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		250,200.00		253,891.68		264.05		(3,691.68)	(1.48)
TOTAL REVENUES		250,200.00		253,891.68		264.05		(3,691.68)	(1.48)
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	9,563.00		8,381.73		347.63		1,181.27	12.35
204-446-710.000	ADMINISTRATION FICA	892.00		663.44		25.76		228.56	25.62
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,051.00		0.00		0.00		1,051.00	100.00
204-446-712.002	ADMIN BENEFITS	1,473.00		1,330.34		105.75		142.66	9.68
204-446-801.000	CONTRACTED SERVICES	500.00		0.00		0.00		500.00	100.00
204-446-806.000	AUDIT SERVICES	1,500.00		1,289.50		0.00		210.50	14.03
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	43,161.00		18,676.34		0.00		24,484.66	56.73
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	111,900.00		111,900.00		0.00		0.00	0.00
204-446-994.000	CAP IMPROV BOND II INTEREST	13,957.00		13,956.36		0.00		0.64	0.00
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		183,997.00		156,197.71		479.14		27,799.29	15.11
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	21,525.00		21,493.82		1,653.09		31.18	0.14
204-450-710.000	STREET ADMIN FICA	2,101.00		1,743.93		126.48		357.07	17.00
204-450-711.000	EMPLOYERS SHARE OF PENSION	4,150.00		4,055.28		398.66		94.72	2.28
204-450-712.002	STREET ADMIN BENEFITS	797.00		748.20		62.35		48.80	6.12
Total Dept 450 - MAINTENANCE / CONSTRUCTION		28,573.00		28,041.23		2,240.58		531.77	1.86
TOTAL EXPENDITURES		212,570.00		184,238.94		2,719.72		28,331.06	13.33
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		250,200.00		253,891.68		264.05		(3,691.68)	(1.48)
TOTAL EXPENDITURES		212,570.00		184,238.94		2,719.72		28,331.06	13.33
NET OF REVENUES & EXPENDITURES		37,630.00		69,652.74		(2,455.67)		(32,022.74)	(85.10)

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PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00		22,843.72		0.00		7,156.28	23.85
248-000-665.000	INTEREST	60.00		93.09		15.44		(33.09)	(55.15)
248-000-674.000	DONATIONS-PRIVATE SOURCES	1,000.00		860.00		0.00		140.00	14.00
Total Dept 000 - BALANCE SHEET / GENERAL		31,060.00		23,796.81		15.44		7,263.19	23.38
TOTAL REVENUES		31,060.00		23,796.81		15.44		7,263.19	23.38
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	100.00
248-275-750.000	DUES & MEMBERSHIPS	25.00		25.00		0.00		0.00	0.00
248-275-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	100.00
248-275-801.000	CONTRACTED SERVICES	8,000.00		868.00		198.00		7,132.00	89.15
248-275-806.000	AUDIT SERVICES	150.00		128.95		0.00		21.05	14.03
248-275-880.000	COMMUNITY PROMOTION	1,000.00		89.70		0.00		910.30	91.03
248-275-881.000	ADVERTISING	500.00		750.00		0.00		(250.00)	(50.00)
248-275-967.000	BEAUTIFICATION	44,000.00		3,823.60		0.00		40,176.40	91.31
248-275-967.002	CHRISTMAS DECORATIONS	2,600.00		864.00		0.00		1,736.00	66.77
Total Dept 275 - DDA		56,825.00		6,549.25		198.00		50,275.75	88.47
TOTAL EXPENDITURES		56,825.00		6,549.25		198.00		50,275.75	88.47
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		31,060.00		23,796.81		15.44		7,263.19	23.38
TOTAL EXPENDITURES		56,825.00		6,549.25		198.00		50,275.75	88.47
NET OF REVENUES & EXPENDITURES		(25,765.00)		17,247.56		(182.56)		(43,012.56)	33.06

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PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-540.000	STATE GRANTS	6,000.00		15,428.00		0.00		(9,428.00)	(157.13)
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	2,000.00		3,170.00		210.00		(1,170.00)	(58.50)
290-000-602.003	FOOD BOOTH FEES	600.00		535.00		0.00		65.00	10.83
290-000-602.004	CONCESSIONS	1,500.00		793.50		0.00		706.50	47.10
290-000-602.290	ART IN THE PARK REVENUE	2,500.00		2,495.00		0.00		5.00	0.20
290-000-665.000	INTEREST	0.00		20.68		5.14		(20.68)	0.00
290-000-674.000	DONATIONS-PRIVATE SOURCES	6,000.00		7,300.00		0.00		(1,300.00)	(21.67)
290-000-684.000	MISC REVENUE	200.00		788.75		0.00		(588.75)	(294.38)
Total Dept 000 - BALANCE SHEET / GENERAL		18,800.00		30,530.93		215.14		(11,730.93)	(62.40)
TOTAL REVENUES		18,800.00		30,530.93		215.14		(11,730.93)	(62.40)
Expenditures									
Dept 752 - ARTS									
290-752-728.000	SUPPLIES	2,000.00		700.59		0.00		1,299.41	64.97
290-752-740.000	POSTAGE	200.00		43.70		0.00		156.30	78.15
290-752-793.000	OPERATING EXPENSE	200.00		140.00		0.00		60.00	30.00
290-752-794.000	T-SHIRTS	500.00		127.50		0.00		372.50	74.50
290-752-795.000	SOUND	1,500.00		1,513.35		0.00		(13.35)	(0.89)
290-752-796.000	ROLLS	175.00		186.75		0.00		(11.75)	(6.71)
290-752-798.000	CONCESSIONS SUPPLIES	500.00		183.35		0.00		316.65	63.33
290-752-806.000	AUDIT SERVICES	150.00		128.95		0.00		21.05	14.03
290-752-851.000	RADIOS	100.00		100.00		0.00		0.00	0.00
290-752-852.000	TELEPHONE	625.00		595.02		49.58		29.98	4.80
290-752-881.000	ADVERTISING	7,050.00		3,728.88		0.00		3,321.12	47.11
290-752-890.001	CLEAN UP	150.00		113.62		0.00		36.38	24.25
290-752-895.000	KIDS AREA	0.00		6.00		0.00		(6.00)	0.00
290-752-898.000	ENTERTAINMENT	1,300.00		1,250.00		0.00		50.00	3.85
290-752-953.000	PORT A POTTY	600.00		590.00		0.00		10.00	1.67
290-752-963.000	MISCELLANEOUS EXPENSE	250.00		326.26		0.00		(76.26)	(30.50)
290-752-964.000	REFUND/REIMBURSEMENTS	60.00		159.95		139.95		(99.95)	(166.58)
290-752-967.000	PROJECT COSTS	2,500.00		3,805.97		0.00		(1,305.97)	(52.24)
290-752-967.001	PARK IMPROVEMENTS	5,000.00		452.09		0.00		4,547.91	90.96
Total Dept 752 - ARTS		22,860.00		14,151.98		189.53		8,708.02	38.09
TOTAL EXPENDITURES		22,860.00		14,151.98		189.53		8,708.02	38.09
Fund 290 - ARTS:									
TOTAL REVENUES		18,800.00		30,530.93		215.14		(11,730.93)	(62.40)
TOTAL EXPENDITURES		22,860.00		14,151.98		189.53		8,708.02	38.09
NET OF REVENUES & EXPENDITURES		(4,060.00)		16,378.95		25.61		(20,438.95)	(303.42)

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% B DGT
		AMENDED BUDGET	NORMAL	02/28/2023	(ABNORMAL)	MONTH 02/28/2023	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 291 - CAR SHOW										
Revenues										
Dept 000 - BALANCE SHEET / GENERAL										
291-000-602.003	FOOD BOOTH FEES	25.00		0.00		0.00		25.00		100.00
291-000-602.005	REGISTRATIONS	900.00		0.00		0.00		900.00		100.00
291-000-602.007	T-SHIRT REVENUE	200.00		0.00		0.00		200.00		100.00
291-000-665.000	INTEREST	5.00		4.82		0.73		0.18		3.60
291-000-674.000	DONATIONS-PRIVATE SOURCES	2,150.00		0.00		0.00		2,150.00		100.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,280.00		4.82		0.73		3,275.18		99.85
TOTAL REVENUES		3,280.00		4.82		0.73		3,275.18		99.85
Expenditures										
Dept 753 - CAR SHOW										
291-753-728.000	SUPPLIES	800.00		0.00		0.00		800.00		100.00
291-753-794.000	T-SHIRTS EXPENSE	200.00		0.00		0.00		200.00		100.00
291-753-881.000	ADVERTISING	650.00		0.00		0.00		650.00		100.00
291-753-887.000	TROPHIES	800.00		0.00		0.00		800.00		100.00
291-753-888.000	FLYERS	170.00		0.00		0.00		170.00		100.00
291-753-892.000	DOOR PRIZES	150.00		0.00		0.00		150.00		100.00
291-753-893.000	DJ	350.00		0.00		0.00		350.00		100.00
291-753-953.000	PORT A POTTY	150.00		0.00		0.00		150.00		100.00
Total Dept 753 - CAR SHOW		3,270.00		0.00		0.00		3,270.00		100.00
TOTAL EXPENDITURES		3,270.00		0.00		0.00		3,270.00		100.00
Fund 291 - CAR SHOW:										
TOTAL REVENUES		3,280.00		4.82		0.73		3,275.18		99.85
TOTAL EXPENDITURES		3,270.00		0.00		0.00		3,270.00		100.00
NET OF REVENUES & EXPENDITURES		10.00		4.82		0.73		5.18		51.80

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
590-000-590.603	SEWER NSF REVENUE	0.00		35.00		0.00		(35.00)	0.00
590-000-614.000	SEWER REVENUE	0.00		1,990,642.84		(261.19)		(1,990,642.84)	0.00
590-000-615.000	SEWER PENALTIES	0.00		12,767.71		2,780.65		(12,767.71)	0.00
590-000-619.000	LAB TESTING REVENUE	0.00		125.15		0.00		(125.15)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		2,003,570.70		2,519.46		(2,003,570.70)	0.00
TOTAL REVENUES		0.00		2,003,570.70		2,519.46		(2,003,570.70)	0.00
Fund 590 - SEWER FUND:									
TOTAL REVENUES		0.00		2,003,570.70		2,519.46		(2,003,570.70)	0.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00		2,003,570.70		2,519.46		(2,003,570.70)	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	02/28/2023 YTD BALANCE NORMAL (ABNORMAL)	NORMAL (ABNORMAL) BALANCE		
Fund 591 - WATER FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
591-000-539.002	WELLHEAD PROTECTION	2,750.00	0.00	0.00		2,750.00	100.00	
591-000-642.001	FINAL READ INCOME	951,700.00	970,393.88	(84.49)		(18,693.88)	(1.96)	
591-000-642.002	WATER HOOK UP FEES	4,500.00	2,795.21	0.00		1,704.79	37.88	
591-000-643.000	PENALTIES & INTEREST	5,500.00	6,541.47	1,314.60		(1,041.47)	(18.94)	
591-000-665.000	INTEREST	4,000.00	4,750.72	218.33		(750.72)	(18.77)	
591-000-675.000	INCENTIVE PROGRAM	3,000.00	0.00	0.00		3,000.00	100.00	
591-000-684.000	MISC REVENUE	8,000.00	11,430.93	0.00		(3,430.93)	(42.89)	
Total Dept 000 - BALANCE SHEET / GENERAL		979,450.00	995,912.21	1,448.44		(16,462.21)	(1.68)	
Dept 536 - WATER/SEWER								
591-536-676.000	REIMBURSMENTS	0.00	33.79	0.00		(33.79)	0.00	
Total Dept 536 - WATER/SEWER		0.00	33.79	0.00		(33.79)	0.00	
TOTAL REVENUES		979,450.00	995,946.00	1,448.44		(16,496.00)	(1.68)	
Expenditures								
Dept 536 - WATER/SEWER								
591-536-702.001	DEPT HEAD WAGES	50,994.00	51,375.48	2,892.28		(381.48)	(0.75)	
591-536-702.704	FULL TIME WAGES	157,000.00	153,882.73	12,133.57		3,117.27	1.99	
591-536-702.705	OVER TIME WAGES	2,563.00	1,398.42	18.24		1,164.58	45.44	
591-536-702.706	PART TIME WAGES	2,050.00	75.68	0.00		1,974.32	96.31	
591-536-702.710	WATER LICENSE STIPEND	5,000.00	4,400.00	4,400.00		600.00	12.00	
591-536-710.000	EMPLOYER FICA	20,500.00	16,044.29	1,413.23		4,455.71	21.74	
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,550.00	19,921.08	1,888.82		2,628.92	11.66	
591-536-712.000	HEALTH INSURANCE EXPENSE	49,200.00	43,764.29	7,000.27		5,435.71	11.05	
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	9,231.78	9,231.78		(9,231.78)	0.00	
591-536-712.002	ADMIN BENEFITS	5,227.00	4,388.82	344.82		838.18	16.04	
591-536-713.000	DENTAL INSURANCE EXPENSE	5,338.00	4,387.09	405.20		950.91	17.81	
591-536-714.000	OPTICAL PLAN EXPENSE	681.00	600.71	54.61		80.29	11.79	
591-536-720.000	DISABILITY INSURANCE	2,800.00	2,268.00	189.00		532.00	19.00	
591-536-721.000	LIFE INSURANCE EXPENSE	855.00	746.88	62.24		108.12	12.65	
591-536-723.000	WORKMEN'S COMPENSATION	2,350.00	1,578.35	0.00		771.65	32.84	
591-536-727.000	OFFICE SUPPLIES	1,000.00	299.05	167.87		700.95	70.10	
591-536-728.000	SUPPLIES	1,500.00	587.21	15.50		912.79	60.85	
591-536-730.000	MEALS & MILEAGE	200.00	71.42	71.42		128.58	64.29	
591-536-732.000	CHEMICAL SUPPLIES	4,075.30	4,075.30	0.00		0.00	0.00	
591-536-740.000	POSTAGE	2,100.00	2,150.47	365.94		(50.47)	(2.40)	
591-536-744.000	CLOTHING EXPENSE	1,200.00	1,002.86	0.00		197.14	16.43	
591-536-750.000	DUES & MEMBERSHIPS	4,000.00	2,880.49	0.00		1,119.51	27.99	
591-536-751.000	GASOLINE PURCHASES	8,000.00	7,087.94	267.15		912.06	11.40	
591-536-752.000	EDUCATION & TRAINING	3,000.00	773.46	208.46		2,226.54	74.22	
591-536-760.000	FLEET INSURANCE	15,500.00	15,500.00	0.00		0.00	0.00	
591-536-765.000	BANK FEES	100.00	0.00	0.00		100.00	100.00	
591-536-771.000	WATER TESTING FEES	2,500.00	2,238.00	44.00		262.00	10.48	
591-536-780.000	METER REPLACEMENT	34,726.82	25,704.33	0.00		9,022.49	25.98	
591-536-801.000	CONTRACTED SERVICES	36,964.63	39,462.13	2,497.50		(2,497.50)	(6.76)	
591-536-806.000	AUDIT SERVICES	3,900.00	3,352.70	0.00		547.30	14.03	
591-536-850.000	COMMUNICATION EXPENSE	5,100.00	5,071.17	404.54		28.83	0.57	
591-536-900.000	PRINTING & PUBLISHING	200.00	103.20	0.00		96.80	48.40	
591-536-920.000	GAS AND ELECTRIC	55,000.00	56,566.95	4,791.48		(1,566.95)	(2.85)	

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 591 - WATER FUND									
Expenditures									
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	1,000.00		307.95		0.00		692.05	69.21
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	66,000.00		59,274.97		463.16		6,725.03	10.19
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00		0.00		0.00		1,500.00	100.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	6,000.00		4,082.31		2,957.80		1,917.69	31.96
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00		74,235.00		0.00		765.00	1.02
591-536-932.000	NEW WATER MAINS	11,033.25		11,033.25		0.00		0.00	0.00
591-536-933.000	WELL REPAIRS	5,000.00		3,376.40		3,376.40		1,623.60	32.47
591-536-937.000	IRON REMOVAL	85,000.00		59,548.00		0.00		25,452.00	29.94
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	100.00
591-536-963.000	MISC EXPENSE	4,000.00		0.00		0.00		4,000.00	100.00
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	5,000.00		3,909.97		0.00		1,090.03	21.80
591-536-980.001	HARDWARE	9,200.00		9,351.23		1,586.87		(151.23)	(1.64)
591-536-980.002	SOFTWARE	500.00		156.00		0.00		344.00	68.80
591-536-991.000	CAPITAL IMPROVEMENT BOND	26,600.00		0.00		0.00		26,600.00	100.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	16,500.00		0.00		0.00		16,500.00	100.00
591-536-991.002	USDA BOND 2016	69,000.00		0.00		0.00		69,000.00	100.00
591-536-994.000	INTEREST EXPENSE	75,763.00		75,762.34		34,540.97		0.66	0.00
Total Dept 536 - WATER/SEWER		965,771.00		782,027.70		91,793.12		183,743.30	19.03
TOTAL EXPENDITURES		965,771.00		782,027.70		91,793.12		183,743.30	19.03
Fund 591 - WATER FUND:									
TOTAL REVENUES		979,450.00		995,946.00		1,448.44		(16,496.00)	(1.68)
TOTAL EXPENDITURES		965,771.00		782,027.70		91,793.12		183,743.30	19.03
NET OF REVENUES & EXPENDITURES		13,679.00		213,918.30		(90,344.68)		(200,239.30)	(1,463.8)

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG REMAIN
		AMENDED BUDGET	NORMAL	02/28/2023 (ABNORMAL)	MONTH 02/28/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 999 - PAYROLL CLEARING									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
999-000-665.000	INTEREST	0.00		6.88		1.59		(6.88)	0.00
999-000-684.000	MISC REVENUE	0.00		0.18		0.00		(0.18)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		7.06		1.59		(7.06)	0.00
TOTAL REVENUES		0.00		7.06		1.59		(7.06)	0.00
Fund 999 - PAYROLL CLEARING:									
TOTAL REVENUES		0.00		7.06		1.59		(7.06)	0.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00		7.06		1.59		(7.06)	0.00
TOTAL REVENUES - ALL FUNDS		2,515,341.68		4,574,730.16		81,005.28		(2,059,388.48)	(81.87)
TOTAL EXPENDITURES - ALL FUNDS		2,493,445.68		2,036,858.60		172,497.21		456,587.08	18.31
NET OF REVENUES & EXPENDITURES		21,896.00		2,537,871.56		(91,491.93)		(2,515,975.56)	(11,490.)

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
02/17/2023	ARTS	3277	KAREN	KAREN BANKS	29.95
02/17/2023	ARTS	3278	MISC	LARRY LARKIN	50.00
02/17/2023	ARTS	3279	MISC	CAROL STOUTJESDYK	60.00
02/28/2023	ARTS	3280	VERIZON	VERIZON WIRELESS	49.58

ARTS TOTALS:

Total of 4 Checks:	189.53
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	189.53

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

02/10/2023	DDA	1211	CARDMEMBER	CARDMEMBER SERVICE	99.00
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DDA TOTALS:

Total of 1 Checks:	99.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	99.00

Bank GEN 1447 GENERAL FUND

02/06/2023	GEN	42278	IC REGISTE	IONIA COUNTY REGISTER OF DEEDS	30.00
02/06/2023	GEN	42279	IT RIGHT	VC3, INC	2,400.00
02/06/2023	GEN	42280	MISC	RENTON JOLING	13.65
02/06/2023	GEN	42281	NYE	NYE UNIFORM	258.64
02/06/2023	GEN	42282	TRUE	VILLAGE TRUE VALUE LUMBER	64.99
02/10/2023	GEN	42283	AMAZON	AMAZON CAPITAL SERVICES, INC.	40.92
02/10/2023	GEN	42284	CARDMEMBER	CARDMEMBER SERVICE	1,563.51
02/10/2023	GEN	42285	CONSUMERS	CONSUMERS ENERGY	2,714.58
02/10/2023	GEN	42286	FAMILY	FAMILY FARM & HOME - CHARLOTTE	134.96
02/10/2023	GEN	42287	GRANGER	GRANGER	66.96
02/10/2023	GEN	42288	GREGG	GREGG GUIDANCE, LLC	3,738.52
02/10/2023	GEN	42289	KDP	KDP RETIREMENT PLAN SVCS, INC	137.50
02/10/2023	GEN	42290	LAKWOOD	LAKWOOD NEWS	103.20
02/10/2023	GEN	42291	TRUE	VILLAGE TRUE VALUE LUMBER	191.62
02/10/2023	GEN	42292	VERIZON	VERIZON WIRELESS	152.23
02/10/2023	GEN	42293	WEST MI SA	WEST MICHIGAN SAWMILL	700.00
02/10/2023	GEN	42294	WEX	WEX BANK	916.62
02/17/2023	GEN	42295	ADT	ADT COMMERCIAL	3,979.87
02/17/2023	GEN	42296	AMAZON	AMAZON CAPITAL SERVICES, INC.	44.16
02/17/2023	GEN	42297	BCN	BLUE CARE NETWORK	992.85
02/17/2023	GEN	42298	CONSUMERS	CONSUMERS ENERGY	864.16
02/17/2023	GEN	42299	GREGG	GREGG GUIDANCE, LLC	461.68
02/17/2023	GEN	42300	MISC	ROBERT W LAMSON, PHD	465.00
02/17/2023	GEN	42301	MISC	KENDRA BACKING	32.72
02/17/2023	GEN	42302	QUADIENTLE	QUADIENT LEASING USA, INC	365.94
02/17/2023	GEN	42303	SBAM PLAN	SBIS	321.04
02/17/2023	GEN	42304	WOW	WOW! BUSINESS	79.99
02/28/2023	GEN	42305	ADT	ADT COMMERCIAL	63.74
02/28/2023	GEN	42306	AMAZON	AMAZON CAPITAL SERVICES, INC.	135.24
02/28/2023	GEN	42307	GREGG	GREGG GUIDANCE, LLC	4,988.15
02/28/2023	GEN	42308	IONIA	IONIA COUNTY TREASURER	2,540.00
02/28/2023	GEN	42309	MISC	ERIC TOLLEFSON	90.00
02/28/2023	GEN	42310	MISC	MICHIGAN ROAD PRESERVATION ASSOC.	100.00
02/28/2023	GEN	42311	VERIZON	VERIZON WIRELESS	319.92
02/28/2023	GEN	42312	WOW	WOW! BUSINESS	120.96
02/28/2023	GEN	42313	WOW	WOW! BUSINESS	120.96

GEN TOTALS:

Total of 36 Checks:	29,314.28
Less 1 Void Checks:	120.96
Total of 35 Disbursements:	29,193.32

Bank HWY 6659 GENERAL HWY

02/17/2023	HWY	2104	SBAM PLAN	SBIS	50.31
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HWY TOTALS:

Total of 1 Checks:	50.31
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	50.31

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LOC 6646 LOCAL STREETS					
02/17/2023	LOC	2361	SBAM PLAN	SBIS	6.66
LOC TOTALS:					
Total of 1 Checks:					6.66
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					6.66
Bank MAJ 6633 MAJOR STREETS					
02/17/2023	MAJ	2439	SBAM PLAN	SBIS	0.24
MAJ TOTALS:					
Total of 1 Checks:					0.24
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					0.24
Bank WATER 6620 WATER					
02/06/2023	WATER	5630	AMAZON	AMAZON CAPITAL SERVICES, INC.	55.29
02/06/2023	WATER	5631	BADGER	BADGER METER	794.77
02/06/2023	WATER	5632	BEHRENS	BEHRENS LTD	60.00
02/06/2023	WATER	5633	TRICOU	HOMEWORKS	2,679.02
02/06/2023	WATER	5634	USA	USA BLUEBOOK	43.10
02/10/2023	WATER	5635	ARGONICS	ARGONICS ENGINEERED POLYURETHANE	2,311.76
02/10/2023	WATER	5636	CARDMEMBER	CARDMEMBER SERVICE	279.88
02/10/2023	WATER	5637	CONSUMERS	CONSUMERS ENERGY	1,208.68
02/10/2023	WATER	5638	CRYSTAL	CRYSTAL FLASH	2,093.65
02/10/2023	WATER	5639	FREDRICKSO	FREDRICKSON SUPPLY CO LLC	4,041.46
02/10/2023	WATER	5640	KDP	KDP RETIREMENT PLAN SVCS, INC	137.50
02/10/2023	WATER	5641	USA	USA BLUEBOOK	107.95
02/10/2023	WATER	5642	VERIZON	VERIZON WIRELESS	36.46
02/10/2023	WATER	5643	WEX	WEX BANK	251.88
02/17/2023	WATER	5644	AT&T	AT&T	108.86
02/17/2023	WATER	5645	BCN	BLUE CARE NETWORK	3,350.95
02/17/2023	WATER	5646	CONSUMERS	CONSUMERS ENERGY	852.81
02/17/2023	WATER	5647	QUADIENTLE	QUADIENT LEASING USA, INC	365.94
02/17/2023	WATER	5648	SBAM PLAN	SBIS	208.33
02/28/2023	WATER	5649	CARL'S	CARL'S SUPERMARKET	15.50
02/28/2023	WATER	5650	IONIA CITY	CITY OF IONIA	44.00
02/28/2023	WATER	5651	PEERLESS	PEERLESS MIDWEST, INC.	5,736.40
02/28/2023	WATER	5652	TRICOU	HOMEWORKS	2,729.99
02/28/2023	WATER	5653	VERIZON	VERIZON WIRELESS	148.74
02/28/2023	WATER	5654	WOW	WOW! BUSINESS	60.48
WATER TOTALS:					
Total of 25 Checks:					27,723.40
Less 0 Void Checks:					0.00
Total of 25 Disbursements:					27,723.40
Bank WBOND 8194 WATER BOND REDEMPTION					
02/01/2023	WBOND	7(E)	RURAL DEV	UNITED STATES OF AMERICA	34,540.97
WBOND TOTALS:					
Total of 1 Checks:					34,540.97
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					34,540.97
REPORT TOTALS:					
Total of 70 Checks:					91,924.39
Less 1 Void Checks:					120.96
Total of 69 Disbursements:					91,803.43

VILLAGE OF LAKE ODESSA
RECONCILED
CHECKING / SAVINGS / CD ACCOUNT BALANCES
AS OF FEBRUARY 28, 2023

GENERAL FUND	CHECKING	UNION BANK	\$ 1,040,410.42
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 271,465.23
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 239,750.88
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 331,386.89
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,767.01
WATER FUND	CHECKING	UNION BANK	\$ 832,096.91
ARTS COMMISSION	CHECKING	UNION BANK	\$ 33,483.65
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 80,476.29
LAKE ODESSA CAR SHOW	CHECKING	UNION BANK	\$ 6,355.40
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,685.44
CAPITAL IMPROVEMENT PROJECT	CHECKING	UNION BANK	\$ 1,368.78
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 61,301.60
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,936.60
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 7,387.67
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 105,343.78
WATER RR&I	SAVINGS	UNION BANK	\$ 257,080.19
ARPA FUND	HYBRID CD	MI CLASS	\$ 219,446.85
GENERAL HIGHWAY FUND	HYBRID CD & CD	MI CLASS & PFCU	\$ 137,703.00
MAJOR STREET FUND	HYBRID CD & CD	MI CLASS & PFCU	\$ 111,304.86
WATER FUND	CD	PFCU	\$ 131,990.74

Lake Odessa Village
Zoning Administrator Report
February2023

Permits:

None

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Third Ave old school Stuart Project

I have been in communication with an engineering firm that plans to create the new site plan so that the Stuarts can start the PUD process with the initial pre-conference meeting at the Planning Commission level. I have been answering their questions. They will come to the Planning Commission with a preapplication conference once they are ready to apply for the PUD application. *Nothing to report but they are working on the site plan.*

Meat Processing Facility on Clark St

This property is for sale, and I have been answering many calls from prospective buyers with zoning questions. The business is nonconforming/grandfathered in the R-1 zoning district. Some callers want to continue the current business and others want to turn it into a dwelling. *Still getting calls about the property and what it can be used for.*

Master Plan

The Planning Commission will start reading their master plan for the five year review. If it needs updating a firm will be chosen to assist with the project. They are setting a public hearing to amend the PUD section to reduce the lot area and setbacks to more reflect the Village conditions and for flexibility. *This will help with the Stuart project and any future PUD's in the Village to be more flexible.*

New Business

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2023-15

**A RESOLUTION TO APPROVE THE PROPOSED BUDGET
FOR THE LAKEWOOD RECREATIONAL AUTHORITY**

WHEREAS, the Village of Lake Odessa is one of the creating and participating municipalities of the Lakewood Recreational Authority (LRA), which was incorporated pursuant to the provisions of Act 321 of the Public Acts of Michigan 2000, as amended; and

WHEREAS, LRA's Articles of Incorporation require it to submit its proposed budget to creating and participating municipalities each fiscal year; and

WHEREAS, LRA has submitted to the Village for review and consideration a proposed budget and an appropriation act for the fiscal year that begins April 1, 2023, and the Village Council has considered their contents and acknowledges that the proposed budget anticipates a contribution by the Village of \$450.00 for the fiscal year; and

WHEREAS, the Village Council previously adopted Resolution No 2022-65 authorizing a contribution to LRA for its 2022-23 fiscal year of \$500.00, which contribution was not paid, and which, due to irregularities in its adoption of its budget for the 2022-23 fiscal year, LRA, at its March 6, 2023 meeting, voted to forego;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby approves the proposed budget of the Lakewood Recreational Authority for the fiscal year that begins April 1, 2023, and authorizes and directs the Village's administrators to pay a contribution to LRA in the amount of \$450.00 upon receipt of an invoice therefor; and

BE IT FURTHER RESOLVED, that Resolution No. 2022-65 is hereby rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-15, adopted by the Lake Odessa Village Council at a regular meeting held on March 20, 2023, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

Dated: March 20, 2023

Kathy Forman, Village Clerk

LAKWOOD RECREATIONAL AUTHORITY
PROPOSED BUDGET
FY 2023-2024

BEGINNING FUND EQUITY **\$700**

2023-2024 REVENUES:

Contribution from Township \$450

Contribution from Village \$450

Authority Interest \$7

Total 2023-2024 Revenues **\$907**

2023-2024 EXPENDITURES:

Operating Supplies \$100

JLT Repairs and Main/General \$0

Professional/Contractual \$0

Printing and Publishing \$200

Insurance \$100

Repairs & Maint/Equip \$0

Construction Costs \$0

Project Costs \$0

Capital Outlay \$0

2023-2024 Total Expenditures **\$400**

2023-2024 Fund Equity **\$507**

Ending Total Fund Equity **\$1,207**

March 6, 2023

Edith Farrell, Secretary _____

LAKWOOD RECREATIONAL AUTHORITY GENERAL APPROPRIATION ACT

A resolution to establish a general appropriations act for the Lakewood Recreational Authority; to define the powers and duties of the Lakewood Recreational Authority officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of the Lakewood Recreational Authority members resolves:

Section 1: Title

This resolution shall be known as the Lakewood Recreational Authority General Appropriations Act.

Section 2: Chief Administrative Officer

The Chairperson shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings On The Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget will be published in a newspaper of general circulation on 3/25/2023 and a public hearing on the proposed budget will be held on 3/30/2023.

Section 5: Estimated Revenues

Estimated authority general fund revenues for fiscal year 2023-2024 shall total \$900.00 receiving \$450.00 from each local municipality.

Section 6: Estimated Expenditures

Estimated Authority general fund expenditures for fiscal year 2023-2024 for various Authority activities are as follows in the Authority budget:
\$400.00

Section 7: Adoption Of Budget By Reference

The general fund budget of the Lakewood Recreational Authority is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 6 of this act.

Section 8: Adoption Of Budget By Cost Center

The Board of the Lakewood Recreational Authority adopts the 2023-2024 fiscal year General Fund Budget by cost center. The Authority officials are responsible for the expenditures authorized in the budget and may expend authority funds up to, but not to exceed, the total appropriation authorized for the cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 9: Appropriation Not A Mandate To Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any expenditures that exceed appropriations.

Section 10: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfer among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$1,000.00 of the appropriation item from which the transfer is to be made. The Board shall be notified at it's next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 11: Periodic Fiscal Reports

The fiscal officer shall make available to the board, at the end of each month, a report of financial operations including but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month;

- b. a summary statement showing the receipts and expenditures for the previous month and for the current fiscal year to the end of the previous month;

Section 12: Limit On Obligations And Payments

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears, to the Chief Administrative Officer or the Authority, that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Authority recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

Section 14: Violations Of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A.621 (1978).

Section 15: Board Adoption

Motion made by _____, seconded by _____, to adopt the foregoing resolution.

Upon a role call vote the following voted: Ayes _____ Absent _____ Nays _____

The Chairperson declared the motion adopted on the _____ day of 2023.

Lakewood Recreational Authority Secretary

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2023-16

A RESOLUTION TO AMEND THE BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, during its February 20, 2023 meeting, the Village Council adopted Resolution 2023-14 to amend the budget for fiscal year 2022-23 for the purpose of appropriating funds to pay for interim management services, an unanticipated expense when the budget was first adopted; and

WHEREAS, subsequent to that action, Village administrators determined that it is necessary to appropriate an additional \$4,100 because 1) the original calculation of the costs of interim management services was incorrect; and 2) an unpaid invoice for services of the Michigan Municipal League for conducting the classification and compensation study was discovered; and

WHEREAS, Village administrators expect the amount expended in the General Government category of the General Fund for fiscal year 2022-23 will exceed the amount originally appropriated by \$14,100 because of the costs referenced above, and the amount expended in the Public Safety category of the General fund will be \$14,100 less than the amount originally appropriated because payment for a new patrol vehicle will occur in the next fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the appropriations for the General Government and Public Safety categories of the General Fund shall be amended as follows:

Fund/Category	Current Budget	Amended Budget	Net Change
General Fund			
General Government	\$87,664.88	\$91,764.88	\$4,100.00
Public Safety	\$365,455.14	\$361,355.14	(\$4,100.00)
Net Change to Fund			\$0.00

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-16, adopted by the Lake Odessa Village Council at a regular meeting held on March 20, 2023, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

Dated: March 20, 2023

Kathy Forman, Village Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2023-17

**APPROVING AN ARBOR DAY PROCLAMATION AND THE HOLDING OF A TREE
PLANTING CEREMONY ON WEDNESDAY, APRIL 26, 2023 AT 10:00 AM AT
VILLAGE PARK IN RECOGNITION OF ARBOR DAY**

WHEREAS, the Village of Lake Odessa has been recognized as a “Tree City USA” community; and

WHEREAS, the Village of Lake Odessa recognizes both the aesthetic and environmental need for healthy, beautiful trees in the community; and

WHEREAS, each year, the Village makes a proclamation recognizing Arbor Day and also plants a tree on Village-owned property, in support and recognition of Arbor Day; and

WHEREAS, the Village will hold a tree planting ceremony on Wednesday, April 26, 2023 at 10:00 am at the Village Park located on Jordan Lake Street. At this ceremony, the attached proclamation will be read.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached proclamation recognizing Arbor Day and the holding of a tree planting ceremony on Wednesday, April 26, 2023 at 10:00 am at the Village Park located on Jordan Lake Street.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Kathy Forman, Village Clerk/Treasurer

ARBOR DAY PROCLAMATION

VILLAGE OF LAKE ODESSA

In 1872, Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and along with the planting more than one million trees, Nebraska observed the first Arbor Day.

Since then, Arbor Day has been observed not only throughout our nation, but throughout the world.

The importance of trees and the benefits we enjoy from them are numerous/ They include the following:

1. Trees provide shade that helps reduce the cost of cooling our homes.
2. Trees clean the air and produce oxygen.
3. Trees provide food and shelter for wildlife of all kinds.
4. Trees also add value to our homes, property, and beautify our community.
5. Trees are a renewable resource.

We are here today to celebrate all that trees bring to our community.

For the past 37 years the Village of Lake Odessa has been recognized by the National Arbor Day Foundation and holds the distinction of being a Tree City USA.

The Village of Lake Odessa understands the importance of a healthy and vibrant urban forest and hereby pledges to continue with such programs as tree planting, tree maintenance, and public education so as to ensure the health of our urban forest.

We plant trees for future generations, so that they may enjoy the same benefits from trees as we do today and hope that they will continue on the path set in front of us by Sterling Morton over 150 years ago.

Therefore, I, Karen Banks, President of the Village of Lake Odessa, do hereby proclaim Wednesday, April 26, 2023 as Arbor Day in the Village of Lake Odessa, and dedicate the planting of this Autumn Blaze Maple tree to the continued goals of renewing our urban forest and providing for the wellbeing of future generations.

_____ Date: _____

Karen Banks, President
Village of Lake Odessa

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2023-18

**A RESOLUTION TO AUTHORIZE CLOSURE OF THE MUNICIPAL EMPLOYEES
RETIREMENT SYSTEM PENSION PLAN TO ALL NEW HIRES**

WHEREAS, since 1986, the Village of Lake Odessa has offered a 401k plan as a way to provide post-employment income to eligible employees; and

WHEREAS, at various times, in lieu of the 401k plan, certain designated employees had been eligible to receive post-employment income through a defined benefit pension plan administered by the Municipal Employees Retirement System (MERS); and

WHEREAS, the Village Council, in 2018, amended the MERS pension plan to limit participation to the Treasurer and DPW Director; and

WHEREAS, the only Village employee currently participating in the MERS pension plan is the DPW Director; and

WHEREAS, the Village Council wishes to close the MERS pension plan to all new hires while permitting the current DPW Director to continue to accrue benefits under the plan for the duration of his employment with the Village; and

WHEREAS, it is necessary to submit to MERS 1) an Addendum for Plan Closures, Freezes and Conversion and 2) a Request for Projection Study in order to close the MERS pension plan to all new hires;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby authorizes Clerk/Treasurer Kathy Forman to sign and submit to MERS an Addendum for Plan Closures, Freezes and Conversion and a Request for Projection Study with the effective date of the plan closure to be as soon as possible in accordance with MERS rules.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-18, adopted by the Lake Odessa Village Council at a regular meeting held on March 20, 2023, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

Dated: March 20, 2023

Kathy Forman, Village Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2023-19

**APPROVING APPOINTMENTS
TO THE LAKEWOOD RECREATIONAL AUTHORITY**

WHEREAS, the Articles of Incorporation for the Lakewood Recreational Authority provide for the appointment by the Village Council of two members to Authority's governing board, which members will serve for staggered three-year terms; and

WHEREAS, a vacancy in a term expiring on March 31, 2023 occurred when Patrick Reagan resigned this position; and

WHEREAS, it has been determined that Trustee Terri Cappon's term on the Authority governing board expired on March 31, 2022 but she was not reappointed due to an error in the list of appointments;

NOW, THEREFORE, BE IT RESOLVED, that Village Manager Gregg Guetschow is hereby appointed to fill the remainder of Mr. Reagan's unexpired term of office, and that he is hereby reappointed to a term of office that will expire on March 31, 2026; and

BE IT FURTHER RESOLVED, that Terri Cappon is hereby reappointed to a term of office that will expire on March 31, 2025.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Kathy Forman, Village Clerk/Treasurer

Miscellaneous Correspondence

**VILLAGE OF LAKE ODESSA
COUNCIL APPOINTMENTS**

(Effective 3/20/2023)

President Pro Tem² Terri Cappon (11/24)
Clerk Kathy Forman (10/23)
Treasurer^{2, 5} Kathy Forman (10/23)

Standing Committees:

Personnel² Mike Brighton, Karen Banks
Finance² Terri Cappon, Martha Yoder
Parks & Recreation² Jennifer Hickey, Carrie Johnson, Rob Young
Police Chief: Kendra Backing
Street Administrator: Jesse Trout
Zoning Administrator: Jeanne VanderSloot
MML Legislative Coordinator: Village Manager
Marina Director:² Kendra Backing
FOIA Coordinator: Village Manager
Administrator, Municipal Ordinance Violations Bureau:² Village Manager

BOARD, AUTHORITIES & COMMISSIONS

Planning Commission:⁴

Al Hamp² (10/24)
Meg Wheeler² (10/24)
Beth Barrone² (10/25)
*Vacant*² (10/25)
Martha Yoder² (10/23)
Karen Banks¹
Village Manager^{1*}

Zoning Board of Appeals:⁴

Mel McCloud³ (10/24)
Joel Pepper³ (10/25)
Meg Wheeler^{3**} (10/25)
Heidi Reed³ (10/23)
Ray Dykhouse³ (10/23)

Jordan Lake Improvement Board:

Scott Beglin.² (12/31/23)

Arts Commission:⁴

Nancy Mattson² (10/24)
Carrie Johnson² (10/24)
Aurora Rice (10/25)
Karen Banks² (10/25)
*Vacant*² (10/25)
*Vacant*² (10/25)
*Vacant*² (10/23)
Vacant (10/23)
Megan Hermes² (10/23)

Lakewood Wastewater Authority:⁴

Mike Rudisill³ (12/31/24)
Martha Yoder³ (12/31/25)
Joel Pepper³ (12/31/23)

Lakewood Recreation Authority:

Terri Cappon^{3, #} (4/1/2025)
Village Manger^{3, 4} (4/1/2026)

Tree Board:

Jesse Trout²
Jennifer Hickey² (10/24)
Village Manager¹

Library Board:

Kim Deardorff^{2, 5} (12/31/25)
Emily Spitzley^{2, 5} (12/31/25)
Joel Pepper^{2, 4} (12/31/23)
Benjamin Dillon^{2, 4} (12/31/24)

Downtown Development Authority:⁵

Karen Banks¹
Suzanne Dahms² (10/25)
Bill Rogers² (10/25)
Marilyn Danielson² (10/26)
*Vacant*² (10/26)
Sarah McGarry² (10/23)
*Vacant*² (10/23)
Darwin Thompson² (10/24)
Robert Green² (10/24)

¹Required by ordinance or agreement

²Appointment by president, with ratification by Village Council

³Village Council appointment

⁴3-year term

⁵4-year term

*Term runs concurrently with that of Village President

**Ex-officio (Planning Commission representative)

#2-year term



michigan municipal league

MEMO

1675 Green Road
Ann Arbor, MI 48105

TEL 734.662.3246 800.653.2483
FAX 734.662.8083
WEB www.mml.org

to	Lake Odessa Village Council	from	Jerry Richards, Executive Recruiter Michigan Municipal League
cc	Patrick Reagan; Heather Elliot, MML	date	January 14, 2023
		subject	Lake Odessa Village Manager Search

The Michigan Municipal League appreciates the opportunity to work with you and your staff in this most important endeavor, the recruitment of a new Village Manager.

We are scheduled to meet on **January 18th** to begin the process of establishing a profile of an ideal candidate for Lake Odessa's administrative team leader. I felt it would be helpful to provide a written summary of the expected outcomes for that day.

Two sessions are being set for next Wednesday:

- 1) First, in the afternoon we plan on meeting with Village staff to learn more about the existing staff expertise, the organizational culture and the expectations staff members have for a new team leader.
- 2) At the end of the scheduled Village Council meeting, we will facilitate a discussion on the assets of your community and talk through the knowledge, skills and attributes which should be possessed by the model candidate for Village Manager. (While the meeting is considered a public or open session, members of the public are merely observers and are not participants in the brainstorming discussion.)

By the end of these discussions, we will have most of the information needed to develop three profiles that will form the basis of our outreach efforts.

To be certain you are fully apprised of the expectations during the background gathering phase of the recruitment process, I am providing an outline below of the data to be collected and information gathered that will be used to construct the three profiles.



MEMO

► 1675 Green Road
PO Box 1487
Ann Arbor, MI 48106-1487

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Establishment of Profiles

A. Community Profile

A preliminary task is the collection of base data to use in our portrayal of the Village during advertising and outreach. The information we will need to secure includes vital community statistics such as population, size, property values and demographics. We will also collect framework information such as services provided by the Village; budget numbers; collective bargaining status; reporting structure, etc. Other demographic data on the population make-up may be helpful as well. This type of information is generally readily available from internal data.

More importantly, our community profile will include a narrative about community attributes, challenges and opportunities sufficient to attract applicants who wish to live and work in a community like yours.

From the impressions of Village officials and staff our scheduled discussions, we will construct a description of the community; its attractions, defining culture and characteristics to attract candidates aligned with the community's interests. We will ask participants to highlight

- Significant traditions
- Festivals, events, cultural attractions
- Expectations of residents for the management team
- Goals or community initiatives
- Qualities making Lake Odessa unique

B. Culture of the Organization

We also look to outline the culture of the village government organization itself to assure that applicants are considering their fit within the established team. Our discussion with staff members will result in a synopsis of

- Expertise of existing professional team members
- Expectations of staff to assure successful working relationship with new administrator
- Existing or anticipated successful management style

We may also gather impressions about resident expectations of "village services" from the employees' point of view.



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C. Candidate Profile

The dialogue with elected officials will focus primarily on establishing a profile of your preferred candidate. I will gather and record your priorities in each of the following areas. From that brainstormed list we will build the requirements and sketch the ideal candidate for our advertising and published brochure. Among the descriptors I will ask you to think through are these:

1. Knowledge Needed

- Minimum educational requirements sought
- Years and type of experience desired
- Additional training or achievements preferred

2. Critical Skills and Abilities Expected

- Communication style
- Management style
- Areas of necessary expertise needed (for example)
 - Budgeting
 - Investing
 - Economic development
 - Personnel/labor relations
 - Information Technology
 - Media, public relations
 - Etc.

3. Character and Personal Attributes Preferred

Our experience shows that each community and each organization is unique in its culture and character and, therefore, has the greatest chance of success when paired with an executive who best fits with the intrinsic needs of that particular administration. We will look for consensus as we build a portrait of a model candidate as the Village Council must be the sole arbitrator of determining what type of character will best fit Lake Odessa's needs.

4. Review of the Community's Needs to Move Forward

Depending on the time available to us we will touch base on challenges and opportunities at the forefront in Lake Odessa . Your strategic and preferred long ter, goals are likely distinctive to you and may highlight a desired skill we want to be certain to capture.



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5. Starting Salary Range for the Position

A starting salary range for the position must be determined for inclusion in the advertisement for the position. I recommend a consensus on the starting salary range be determined as early in the process as possible, ideally during this meeting.

It is unnecessary for you to complete individualized homework prior to the meeting in any of these areas. Reaching point-in-time consensus during our discussion around the three profiles is preferable and critical. These pictures form the foundation of every other task we undertake on your behalf. The descriptions will be translated into a four-color recruitment brochure supporting our advertising and outreach strategy. We use the knowledge, skills and attributes determined by you to compare resumes in order to bring you recommendations for interviewees. Finally, the identified needs of the community and desired qualities of the ideal manager will be the source material for constructing questions you pose to candidates.

I. Next Steps

As a reminder, we will execute several other functions for you throughout this process. We will keep you updated at each phase and seek input and review on a regular basis. Among the measurable tasks are these:

- Building outreach materials and placing advertising (*you will receive a copy of the drafted brochure narrative to comment upon*)
- Collection of resumes and initial screening
- Presentation of a matrix measuring applications against the knowledge, skills and attributes selected
- Provision of short-list of potential interviewees with a summary of screening results (Remember, as allowed for by Michigan law, reviewing information of candidates who have requested confidentiality is done in a closed session.)
- Production of an interview guide with questions derived from the profile priorities (*you will be provided with draft of suggested questions to review and alter if desired*)
- Scheduling interviews
- Background investigation
- Close-out of the process

I look forward to meeting you next week and working with you over the next few months as we move through the process of recruiting your next village manager. Feel free to contact me as questions arise during the search process.