



**PROPOSED AGENDA**  
**REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**  
**MONDAY, MAY 15, 2023 - 7:00 P.M.**  
Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Citizen Comment on Agenda Items:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve regular meeting minutes from the following Village Council meetings:**

- a) Minutes from the special Village Council meeting of April 15 2023
- b) Minutes from the regular Village Council meeting of April 17, 2023
- c) Minutes from the special Village Council meeting of May 8, 2023

**VII. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 4/1/2023 to 4/30/2023.
- b) Approve bills in excess of \$3,000.00 each, including:
  1. GEI Consultants – DDA Sign Engineering Services – \$3,219.50 (*Paid*)
  2. Gregg Guidance, LLC – Interim Manager 3/16/23 – 3/31/23 -- \$6,113.54 (*Paid*)
  3. Michigan Municipal League – Village Manager Search (50%) -- \$8,500.00 (*Paid*)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Area Arts Commission May 8, 2023 Meeting Minutes
- b) Downtown Development Authority May 9, 2023 Meeting Minutes
- c) Acceptance of Bob Green’s resignation from the Downtown Development Authority

**IX. Departmental Reports:**

- a) Village Manager's Report
- b) Police Department Report
- c) Department of Public Works Report
- d) Finance Report
- e) Zoning Administrator Report

**X. Committee Reports**

- a) Personnel Committee
- b) Finance Committee
- c) Parks & Recreation Committee
- d) UTV Committee

**XI. Presentations**

- a) None

**XII. Discussion Items**

- a) None

**XIII. New Business:**

- a) Proposed Resolution 2023-28: Authorizing execution of a Contract #23-5159 with the Michigan Department of Transportation for the Jordan Lake Trail Project.
- b) Proposed Resolution 2023-29: Accepting first reading of Ordinance 2023-03, referring it to the Planning Commission, and setting a Public Hearing for June 19, 2023.
- c) Proposed Resolution 2023-30: Approving Council Policy 2023-05 and providing for its implementation.
- d) Proposed Resolution 2023-31: Accepting proposal from the Michigan Municipal League Liability and Property Pool for insurance coverage effective June 1, 2023
- e) Proposed Resolution 2023-32: Setting Millage Rates for 2023
- f) Proposed Resolution 2023-33: Approving, Authorizing and Directing the Village President to sign a Fireworks Permit for the Lake Odessa Fair for June 25, 2023.
- g) Proposed Resolution 2023-34: Approving the removal of the former Village Manager's name on all Village accounts and adding the name of Village Manager Benjamin Geiger to all Village accounts.
- h) Proposed Resolution 2023-35: Awarding Bid for Crack Filling Streets.

**XIV. Miscellaneous Correspondence:**

- a) None

**XV. Trustee Comments**

**XVI. Public Comment**

**XVII. Adjournment**

VILLAGE OF LAKE ODESSA  
MINUTES  
SPECIAL COUNCIL MEETING  
APRIL 15, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 9:00 am by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder.

Absent: Trustee Rob Young

Staff present: Gregg Guetschow, Kathy Forman, Kendra Backing, Eric Tollefson

Visitors present: Jerry Richards, Thelma Curtis

**APPROVAL OF THE AGENDA**

Motion by Yoder, supported by Johnson, to approve the agenda. Motion carried unanimously by voice vote of members present, 6-0.

**REVIEW OF MEETING PROCEDURES**

Jerry Richards from MML spoke about rules for interview questions. Discussed the order in which questions would be asked.

**INTERVIEWS FOR VILLAGE MANAGER**

Interview for Ben Geiger began at 9:15am.

Council recessed at 10:06 am.

Council resumed session at 10:28 am.

Interview for Patrick Marsh began at 10:30 am.

Council recessed at 11:34 am.

Council resumed session at 12:11 pm.

Interview for Adam Stacey began at 12:14 pm.

Council recessed at 1:16 pm.

Council resumed session at 1:20 pm.

**CITIZEN COMMENT**

No public comment was heard.

## **DISCUSSION REGARDING VILLAGE MANAGER CANDIDATES**

Council discussed the options for selection of a candidate. A candidate may be selected today, second interviews may be requested, or the position may be reposted. The council members discussed each candidate and made their preferences known.

## **NEW BUSINESS**

a) Motion by Yoder, supported by Brighton, to extend a conditional offer of employment to Ben Geiger and to have Jerry Richards, the MML Facilitator, complete a complete background investigation and conduct further reference review. Motion carried unanimously by voice vote of members present, 6-0.

b) Motion by Yoder, supported by Hickey to authorize Village President Karen Banks and the Village Attorney to initiate discussions with Ben Geiger on terms of a mutually acceptable employment agreement to be presented to Village Council for approval prior to signature and execution. Motion carried unanimously by voice vote of members present, 6-0.

Jerry Richards offered that MML has help for language of an employment agreement if necessary.

A discussion about how to narrow the starting salary took place. Jerry Richards also discussed using salary steps in a contract offer.

## **ADJOURNMENT**

Motion by Johnson, supported by Hickey, to adjourn the meeting. Motion carried unanimously by voice vote of members present, 6-0.

Meeting adjourned at 1:49 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
APRIL 17, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder, Trustee Rob Young

Absent: None

Staff present: Gregg Guetschow, Kathy Forman, Jesse Trout

Visitors present: Mollie Macleod, Lakewood News; Tracy Gober; Chad Gober; Sandy Henney; Kylee & Donovan Page; Ben Geiger; Marc Miller; Amber Randall; Mrs. J. Sorenson; Al Klein; Lee & Ruth Ann Stuart, Stuart Ventures, LLC; Dianne Maldonado, Andrew Michaud, Ken Michaud

**APPROVAL OF THE AGENDA**

Motion by Young, supported by Hickey, to approve the agenda as amended. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Brighton, supported by Cappon, to include all public comments on the first citizen comment section (Item V). Motion carried unanimously by voice vote of member present, 7-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

1. Tracy Gober, 911 Washington Blvd., Lake Odessa; Spoke about the notification she received that chickens are not allowed in the village.

**MINUTES**

Motion by Young, supported by Yoder, to approve the minutes from the March 15, 2023 Joint special meeting, the March 20, 2023 regular meeting, and the April 10, 2023 special meeting. Motion carried unanimously by voice vote of members present, 7-0.

**BILLS**

Motion by Johnson, supported by Cappon, to approve expenditures equal to or less than \$3,000.00 for the period 3/1/2023 through 3/31/2023. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Johnson, support by Cappon to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 7-0.

## **CONSENT AGENDA**

Motion by Young, supported by Cappon, to approve the consent agenda, as follows:

- a) Lake Odessa Area Arts Commission March 16, 2023 Meeting Minutes
- b) Lake Odessa Area Arts Commission March 23, 2023 Special Meeting Minutes
- c) Lake Odessa Area Arts Commission April 5, 2023 Special Meeting Minutes
- d) Lakewood Recreational Authority April 3, 2023 Meeting Minutes
- e) Downtown Development Authority March 29, 2023 Meeting Minutes
- f) Planning Commission March 27, 2023 Meeting Minutes

## **DEPARTMENTAL REPORTS**

Manager's Report: Report submitted.

Police: Report submitted.

DPW: Report submitted.

Finance: Report submitted.

Zoning: None.

## **COMMITTEE REPORTS:**

Personnel Committee: Personnel and Finance have been working on an implementation plan for the wage survey.

Finance Committee: See above.

Parks & Recreation Committee: No report

UTV Committee: See item a) under New Business.

## **PRESENTATIONS**

- a) None

## **DISCUSSION ITEMS**

- a) None

## **UNFINISHED BUSINESS**

- a) Proposed Ordinance 2023-01: Adoption of the proposed Ordinance to Amend the Code of Ordinances by amending Chapter 36-Zoning, Article IV – Supplemental Use Regulations, Section 36-94.

Motion by Yoder, supported by Cappon, to approve proposed Ordinance 2023-01. Banks called for a roll call vote. Yes: Yoder, Cappon, Brighton, Hickey, Young, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

## **NEW BUSINESS**

- a) Proposed Ordinance 2023-02: Adoption of the proposed Ordinance to Amend the Code of Ordinances by adding Article IV, "Utility Terrain Vehicles," to Chapter 32, "Traffic and Vehicles" to regulate Utility Terrain Vehicles.

Motion by Young, supported by Brighton, to approve proposed Ordinance 2023-02. During discussion council members shared their thoughts. Enforcement of the ordinance is a concern. Golf cart use in the village was also brought up as needing to be revisited by the council. Banks

called for a roll call vote. Yes: Young, Brighton, Cappon, Banks; No: Hickey, Johnson, Yoder; Absent: None; Abstain: None. Motion passed, 4-3.

b) Proposed Resolution 2023-21: Approving Council Policy 2023-02 – Title VI Non-Discrimination Plan.

Motion by Yoder, supported by Young, to approve proposed Resolution 2023-21. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Cappon, Hickey, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

c) Proposed Resolution 2023-22: Approving Council Policy 2023-03 – Investment of Surplus Funds.

Motion by Cappon, supported by Young, to approve proposed Resolution 2023-22. Banks called for a roll call vote. Yes: Cappon, Young, Brighton, Hickey, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

d) Proposed Resolution 2023-23: Approving Council Policy 2023-04 – Brush and Yard Waste Collection.

Motion by Johnson, supported by Cappon, to approve proposed Resolution 2023-23. Banks called for a roll call vote. Yes: Johnson, Cappon, Yoder, Young, Brighton, Hickey, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

e) Proposed Resolution 2023-24: Declaring a moratorium on permitting some food trucks in the Village of Lake Odessa.

Motion by Yoder, supported by Young, to approve proposed Resolution 2023-24. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Cappon, Hickey, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

f) Proposed Resolution 2023-25: Authorizing settlement of water billing dispute.

Motion by Young, supported by Johnson, to approve proposed Resolution 2023-25. Banks called for a roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

g) Discussion: Maintenance of Improved Alleys.

Gregg Guetschow presented thoughts on alley maintenance. Funding for original improvement is different than maintenance. Jesse Trout discussed past practices. Estimated cost to pave one block of alley is \$30,000. Is it a responsibility of the village to coordinate alley maintenance?

h) Motion by Young, supported by Yoder to approve the appointment of Ben DeJong to the Planning Commission. Motion carried unanimously by voice vote of members present, 7-0.

#### **MISCELLANEOUS CORRESPONDENCE**

President Banks read aloud an email received from village resident Don McLaughlin.

**TRUSTEE COMMENTS**

Johnson – Good job to everyone for staying focused during the long meeting.

Brighton – No comment.

Cappon – No comment.

Hickey – No comment.

Yoder – No Comment

Young – No Comment

Banks – No Comment

**PUBLIC COMMENT**

Lee Stuart – 7357 Woodland Rd. Lake Odessa; Thanked council for the ordinance change allowing the 20-foot set-back. Handed out a plan showing their current plan ideas. The project is moving along slowly.

Mark Miller – 803 Second Ave. Lake Odessa; Would like to know when his street will be fixed. Commented that code enforcement is the best thing for the town.

Kylee Page – 14391 Jackson Rd. Lake Odessa; Thanked village for working with the UTV group.

**ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting. Motion carried unanimously by voice vote of members present, 7-0.

Meeting adjourned at 8:25 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer



VILLAGE OF LAKE ODESSA  
MINUTES  
SPECIAL COUNCIL MEETING  
MAY 8, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 6:00 pm by Village President Pro-Tem Cappon.

**ROLL CALL**

Council present:, President Pro-Tem Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder, Trustee Rob Young.

Absent: President Karen Banks

Staff present: Gregg Guetschow, Kathy Forman

Visitors present: Ben Geiger, Molly Macleod

**APPROVAL OF THE AGENDA**

Motion by Young, supported by Brighton, to approve the agenda. Motion carried unanimously by voice vote of members present, 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment was heard.

**NEW BUSINESS**

a) Proposed Resolution 2023-26: Approving Employment Agreement with Benjamin Geiger.

Motion by Brighton, supported by Young, to approve proposed resolution 2023-26. Cappon called for a roll call vote. Yes: Brighton, Young, Hickey, Yoder, Johnson, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed unanimously, 6-0.

b) Proposed Resolution 2023-27: Approving the Termination of Interim Management Services Contract with Gregg Guidance, LLC.

Motion by Johnson, supported by Brighton, to approve proposed resolution 2023-27. Cappon called for a roll call vote. Yes: Johnson, Brighton, Young, Yoder, Hickey, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed unanimously, 6-0.

c) Discussion: Implementation of the Compensation Study. Gregg Guetschow presented the most recent spreadsheet for the Compensation Study. After a discussion it was decided to move forward with the plan. This will be an item on the agenda for 5/15/23.

**ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting. Motion carried unanimously by voice vote of members present, 6-0.

Meeting adjourned at 6:18 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk/Treasurer



PLEASE REMIT TO:  
 PO Box 843005  
 Boston, MA 02284-3005

**GEI PAYMENT INFORMATION:** In accordance with industry best practices and to help prevent fraud, please contact Julio Guerrero, Senior AR Specialist (781-721-4102) to verify any requests for change in the GEI Payment Instructions. For any billing questions, please contact Billing@GEIConsultants.com.

Attention: Mr. Patrick Reagan  
 Village of Lake Odessa  
 manager@lakeodessa.org  
 839 Fourth Avenue  
 Lake Odessa, MI 48849  
 United States

Invoice : 5018150  
 Invoice Date : 4/12/2023  
 Due Date : 5/12/2023  
 Project : 2200254  
 Project Name : DDA Community Entrance Sign

For Professional Services Rendered For 2/25/2023 Through 3/31/2023

		<u>Current</u> <u>Billings</u>
<b>2200254 - DDA Community Entrance Sign</b>		
1 - Engineering Services		3,219.50
Rate Labor	3,219.50	
		<b>Current Billings</b>
		<u>3,219.50</u>
		<b>Amount Due This Bill</b>
		<u>3,219.50</u>

Total Fee : 10,000.00  
 To Date Billings : 8,438.25  
 Total Remaining : 1,561.75

Mark F. Stoor

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	5016931	11/10/2022	3,783.25	<u>3,783.25</u>
				3,783.25

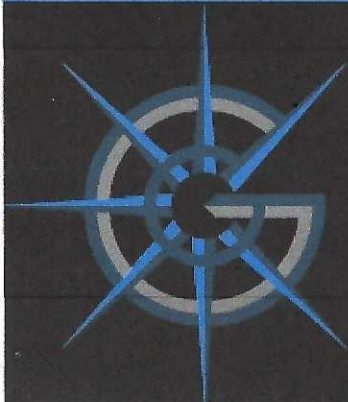
248-275-967.000

**1 - Engineering Services**

<b>Rate Labor</b>				
<i>Class / Employee</i>		<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
<b>Senior Professional - Grade 6</b>				
Braden M Schwarz		1.50	181.000	271.50
Richard L. Price		12.00	181.000	2,172.00
<b>Total Senior Professional - Grade 6</b>		13.50		2,443.50
<b>Senior Professional - Grade 7</b>				
Mark F. Stoor		4.00	194.000	776.00
<b>Total Rate Labor</b>				<b>3,219.50</b>
<b>Total Bill Task: 1 - Engineering Services</b>				<b>3,219.50</b>

**Total Project: 2200254 - DDA Community Entrance Sign**

**3,219.50**



# Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. March 17, 2023	\$90.00	8.5	\$765.00
Mileage March 17, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 20, 2023	\$90.00	12.25	\$1,102.50
Mileage March 20, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 22, 2023	\$90.00	8.5	\$765.00
Mileage March 22, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 24, 2023	\$90.00	8.75	\$787.50
Mileage March 24, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 27, 2023	\$90.00	11.5	\$1,035.00
Mileage March 27, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 29, 2023	\$90.00	8.25	\$742.50

**Amount Due (USD)**  
**\$6,113.54**

**Billed To**  
Accounts Payable  
Village of Lake Odessa  
839 Fourth Avenue  
Lake Odessa, MI 48849

**Invoice Number**  
GG2023-07

**Date of Issue**  
04/04/2023

**Due Date**  
05/04/2023

101-772-801.000

Mileage, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 30, 2023	\$90.00	0.5	\$45.00
Mileage March 30, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. March 31, 2023	\$90.00	7	\$630.00
Mileage March 31, 2023	\$0.655	46	\$30.13

Subtotal 6,113.54

Tax 0.00

Total 6,113.54

Amount Paid 0.00

**Amount Due (USD) \$6,113.54**

**Terms**

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.





# michigan municipal league

Better Communities. Better Michigan.

## INVOICE

Bill To  
 Karen Banks  
 Lake Odessa  
 839 Fourth Ave.  
 Lake Odessa, MI 48849-1077

Sold To  
 Lake Odessa  
 839 Fourth Ave.  
 Lake Odessa, MI 48849-1077

Invoice #	26195
Invoice Date	4/13/2023
Due Date	Net 30 Days
Customer ID	267

Description	Quantity	Unit Price	Total
Executive Search Fees	1	8,500.00	8,500.00
Search for position of Village Manager			
50% Billing			

Total	8,500.00
Amount Paid Ck #:	
<b>BALANCE DUE</b>	8,500.00

*101-101-801.000*

01-01-00-2009-0000

For questions regarding payment, please call Finance at 734-669-6371.  
 For questions regarding the service, please call 734-662-3246.

Invoice #: 26195

Please remit payment to:  
 Michigan Municipal League  
 PO Box 7409  
 Ann Arbor, MI 48107-7409

## Pricing

The League provides a fixed price of \$17,000 for the standard executive search services outlined within this proposal, which includes both professional fees and project expenses (advertising, travel, etc.). Additional fees for optional services are provided below.

*Optional Services Available (check those that are applicable)*

- Third profiling session with village-identified stakeholders: \$1,000
- Public "meet and greet" function of semi-finalists during interview stage: \$1,000

Services performed that extend beyond the scope of this proposal, including additional visits with the facilitator, will be billed at a rate of \$75 per hour plus the actual cost of related expenses.

This quoted price is guaranteed for 90 days from the date of this proposal. Invoices for the League services shall be submitted in two installments: at the halfway point and upon completion. Invoices shall be payable within 30 days.

## Terms of Service

This agreement is effective upon execution. This agreement may be terminated by the client or the League should the other fail to perform its obligations hereunder. In the event of termination, the client shall pay the League for all services and expenses rendered to the date of termination.

## Our Promise

The League is committed to providing the best possible outcome and employment match for the community. Therefore, we strongly encourage the management professionals placed to comply with Tenet 4 of the ICMA Code of Ethics, which sets a term of employment with a local government. In the highly unlikely event that the incumbent voluntarily vacates the position within a year of placement, the League will offer another search with direct advertising costs being the only cost to the community.

The League welcomes the opportunity to assist the Village of Lake Odessa with the search for its next Village Manager. Please feel free to contact me with questions about our service or this proposal.

Please provide authorized signature below to officially engage the League to provide the executive search services outlined within this proposal dated January 4, 2023.

IN THE AMOUNT OF \$ 17,000.00

AUTHORIZED SIGNATURE *Karen Banks*

TITLE Village President

DATE 1/4/2023



## MINUTES

### Lake Odessa Area Arts Commission

Regular Meeting

Monday, May 8, 2023 - 7:00 p.m.

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Hermes called the meeting to order at 7:06 p.m.  
Present: Hermes, Johnson, Mattson, Rice  
Absent: Banks  
Visitors: Ben Geiger
2. **Approval of Agenda:** Motion by Johnson, support by Mattson to approve agenda as amended. All ayes; motion carried 4-0.
3. **Public Comment:** Ben Geiger introduced himself.
4. **Meeting Minutes:**
  - a. 4/13/2023 regular meeting: Motion by Hermes, support by Mattson to approve. All ayes; motion carried 4-0.
  - b. 4/17/2023 special meeting: Motion by Johnson, support by Hermes to approve. All ayes; motion carried 4-0.
5. **Finance:**
  - a. April revenue/expense report was reviewed.
  - b. Motion by Johnson, support by Mattson to approve the reports as presented, including accounts payable for April 2023 totaling \$5,070.63. All ayes; motion carried 4-0.
6. **Action Items**
  - a. Art in the Park 2023:
    1. **Advertising:**

Adams Outdoor (billboards): The billboard design was reviewed. Mattson suggested moving the easel to the left side of the design. Everyone looked at the display and thought that was a good idea. Geiger suggested a second option where the easel remains on the right side, but the words would be reversed. The Art in the Park would be on the left and the Day-Cation Destination would be on the easel. Since the deadline is approaching Meg will contact Karen. A decision needs to be made quickly.
    2. **Artists:**

As of this date, there are a total of 59 artists signed up and 70 booth spaces utilized.
    3. **Miscellaneous:**
      - (a) Parking: Mattson will contact the Stuart's about using the parking lot on their

property along Third Avenue. Discussed other parking areas used in past years. Contact Union Bank about the parking lot at 617 Second Avenue (behind the branch bank). Johnson inquired about the Banks' residence on Jordan Lake Street. Parking at St. Edward's and/or the fairgrounds with a shuttle service provided. More information is needed before any decisions can be made.

- (b) Park Remapping: On May 20, 2023, at 10:00am there will be a meeting in the park to remap the booth spaces. The clerk will post this as a special meeting.
- (c) ATM: Banks has provided a sponsorship form to Thornapple Valley Credit Union. This is a sponsorship in exchange for use of the mobile ATM at no charge to the LOAAC.
- (d) Rice presented two artwork ideas for the pamphlet. A few suggestions were discussed. Rice will present a revised design at the next meeting.

**7. Adjournment:** Without objection, meeting adjourned at 8:29 pm.

Respectfully submitted,  
Kathy Forman, Village Clerk

VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES

Regular Meeting - Monday, May 9, 2023  
Page Memorial Building, Lake Odessa MI

PRESENT: Sarah McGarry, Bill Rogers, Marilyn Danielson, Darwin Thompson, Sue Dahms

ABSENT: Karen Banks

STAFF: Village Manager Guetschow, Village Clerk/Treasurer Forman

VISITORS: None

- I. **Call to Order:** Meeting called to order by McGarry at 7:00 a.m.
- II. **Approval of Agenda:** Motion by McGarry, supported by Dahms, to approve agenda as presented. All ayes; motion carried, 5-0.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:**
  - a) Minutes from 3/29/23 regular meeting. Motion by McGarry, supported by Dahms, to approve. All ayes; motion carried, 5-0.
- V. **Finance Report:**
  - a) Revenue & Expense reports and bank statements for March 2023 and April 2023 were reviewed. Current account balance is \$76,440.02 as of 4/30/23. Dahms reviewed the A/P checks that were paid in March and April.
- VI. **Action/Discussion Items:**
  - a) Discuss Temporary Use Ordinance Draft for Food Trucks:  
Gregg Guetschow explained the reasons for the language used in the draft presented. A discussion took place where each member asked questions and gave their thoughts. Questions will be addressed in a revised draft which will be presented to the village council at their next regular meeting on 5/15/2023.
  - b) Discuss plan for preparation of report to taxing jurisdictions (Ionia County, Odessa Township, Library, etc.)  
The report should include a list of DDA accomplishments. Governing bodies need to know the value of the DDA. Dahms will work with Banks on an annual report when time permits.
  - c) Update on Parking Study  
Guetschow has contacted Walker Consultants for a quote to complete a parking study of the downtown area. Handicapped parking is a concern on Fourth Avenue.

**VII. Board Member Comments:**

- a) Dahms asked the status of the sign project. It was explained that GEI has put the project out for bids. The signs that were displayed in the park will now be displayed along Jordan Lake Street by the Village Garage (Ambulance Garage).
- b) Guetschow explained that this was his last week working for the village. Members thanked him for his guidance and knowledge while he was attending the meetings.
- c) McGarry wanted ideas on how to recruit new members for the board. Several ideas were presented. McGarry will personally contact new business owners in the district and offer them an application if they are interested.
- d) Guetschow described an inquiry by someone regarding opening a tattoo parlor in Lake Odessa. It was determined that they are not allowed in Lake Odessa by ordinance.
- e) REMINDER: Spring Planting: There will be a workday on Saturday, May 27, 2023. Everyone should meet at 9:00am in front of the Page Memorial Building. The plan will be similar to last year.

**VIII. Adjournment:** Without objection, meeting adjourned at 8:06 a.m.

Respectfully submitted,

Kathy Forman  
Village Clerk/Treasurer

May 4, 2023

To: Lake Odessa DDA  
From: Bob Green, Owner Delectable Delights  
Subject: Resignation

To Fellow DDA Members,

Please accept my letter of resignation from the Lake Odessa DDA. My wife and I have decided it's time to retire after 9 yrs here in downtown Lake Odessa. We have sold Delectable Delights, and the building has been sold to Tony Fraccarolli.

Thank you for the opportunity to serve the village in this capacity.

We hope you will welcome Tony to the business district as he adds to his already popular American Eats diner, another ethnic variety for our area residents and tourists that pass through to enjoy.

Both Cindi and I wish you much success as you continue to improve our business district.

Best Regards,



Bob Green



## MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary and Miscellaneous Matters

DATE: May 12, 2023

### **NEW BUSINESS:**

***Michigan Department of Transportation Contract.*** Council is aware that the Village was awarded a grant to defray a portion of the cost of constructing the Jordan Lake Trail. Bids have been received for the first portion of this project, a .3 mile section near French Fry Lane. MDOT will be administering the construction project and requires a resolution of the Council accepting a contract with the department and naming the official who will be executing it.

The low bid was \$78,000 above the engineer's estimate. MDOT has offered to increase the grant to cover a portion of this increase. Carolyn Mayhew, on behalf of the Jordan Lake Trail Board, has stated that the Board will increase its contribution to ensure that the increased amount required for the local match can be met.

***Ordinance No. 2023-03 – Temporary Uses.*** The Council referred to the DDA for study the matter of allowing food trucks. As the accompanying resolution indicates, a survey of restaurant owners and operators found little support for allowing food trucks except for limited occasions. In the course of researching this matter, it was found that the zoning ordinance fails to address temporary uses in business districts which could hamper special events such as grand openings or special promotions. The proposed ordinance provides for special uses in several different circumstances and allows for the operation of food trucks as a part of these events.

I have included for your information comments received from Zoning Administrator Jeanne Vandersloot. A couple of these were addressed with minor modifications to my original proposed language. Others highlight different issues Council might wish to address. The purpose of the ordinance is to provide for temporary uses on private property. There might be occasions when food trucks might be allowed on public property such as along streets. In considering this circumstance, I found that the Village's streets ordinance provisions do not address a wide range of other issues that can occur within street rights-of-way such as parades, location of dumpsters for construction projects, and, of course, food trucks. I have

copied to a folder on the Village's network an ordinance I assisted in drafting in a prior community that addresses these issues. I recommend consideration be given to amending existing code provisions in this area. At the same time, this is an opportune time to review provisions of the peddlers and solicitors ordinance to ensure that it harmonizes with the zoning ordinance language.

You might find that there is a need for changes to my proposed wording to provide additional clarity with regard to the various uses described in the amendment either before its adoption or after it has been in place for a while.

For additional discussion of this topic, I refer you to the memorandum that was included in the agenda packet for the April 17 Council meeting.

***Council Policy 2023-03 Compensation Plan Implementation.*** As you are aware, considerable committee discussion has taken place regarding the compensation and classification study performed last year by the Michigan Municipal League. A policy is proposed for your consideration. The resolution adopting the policy also provides for implementation of its recommendations consistent with recent committee and Council discussions.

***Insurance Renewal.*** It is recommended that Council accept the proposal for renewal of property, liability and related coverages through the Michigan Municipal League Liability and Property Pool. There is an increase of about 3% over last year's premium. We have found those associated with the program responsive to our needs and very good to work with.

***Setting Millage Rates.*** As we discussed during consideration of the budget, the maximum authorized millage rates were not known at that time due to the Board of Review and Equalization Department procedures that are completed in March and April. As a consequence, separate action is required at this time to set the millage rates. As the resolution indicates, the maximum authorized rates have not changed. Accordingly, the resolution provides for setting millage rates for 2023 at the same amounts as for 2022.

***Fireworks Permit.*** Each year the Village considers a request from the Fair Board for a permit for fireworks. This request has been reviewed by Chief Backing and no issues or concerns were identified.

***Banking Resolution.*** This is a housekeeping item that always comes up when the Village has changes in its officers. It takes my name off accounts and puts on Ben Geiger's.

***Crack Filling Bid.*** DPW Director Jesse Trout is recommending awarding the bid for crack filling to the low bidder Asphalt Restoration, Inc.

## **MISCELLANEOUS MATTERS:**

***Tattoo Parlors.*** I was contacted recently by an individual who was inquiring about opening a tattoo parlor in the central business district. I reviewed the zoning ordinance and found that the definition for "personal service business" specifically excludes tattoo and piercing parlors.

I suspect that this provision predates current interest in tattoos and piercings by a large segment of the population. In the past, such businesses were often associated with marginalized persons who were not often welcome in traditional business districts.

I advised the individual that she would need to ask Council to amend the zoning ordinance if she wishes to proceed with establishing her business. I expect her to be present at your meeting to make such a request.

**Budget Revision.** As you know, I have been interested in developing a revised budget that addresses some issues with the adopted budget format. My interest in doing so was driven in part by the difficulty in understanding the flow of resources in the budget and in part because there were aspects of budgeting for certain revenues and expenditures that I thought could be improved.

I lacked sufficient time to complete this process but I have made some progress on it and have discussed my work with Kathy Forman. I will also be leaving information for Ben Geiger about issues that I feel need additional work.

I highlight here a few matters that I believe are important for Council to know. First, the Village is not accounting for equipment rental charges in a way that assures that operating departments are being charged appropriate costs for use of motor vehicles and other equipment. For example, the Water Fund has not been charged for equipment rental at all. The consequence of this is that the General Fund is assuming a larger share of equipment costs that it should. Although my preference is to establish a separate internal service fund to manage equipment related expenditures, improvements in budgeting and accounting for these costs can be achieved without doing so. DPW Director Jesse Trout is familiar with other ways of tracking and accounting for these costs from his prior experience in other municipalities.

Second, arbitrary choices have been made about where labor costs for certain employees are charged. I worked with existing records from last year to arrive at a better distribution of labor costs for DPW employees. At the same time, I developed a cost allocation plan to distribute labor costs for the clerk/treasurer and village manager position. More work needs to be done in both of these areas including expanding the cost allocation plan to include other charges such as for information technology.

The choices about where to allocate labor costs meant that there was no activity designated in the General Fund for general administrative costs. This meant, once again, that certain costs were assigned arbitrarily to other activities. Such a practice can make it difficult for administrators, Council members, and the public to understand what certain programs and services actually costs. In part to address this, I added a General Government activity to the General Fund. In much the same way, I restructured the Major and Local streets budgets to more closely conform to standards promulgated by MDOT for reporting.

Finally, I previously noted my reservations about the manner in which costs were charged to the Village Highway Fund. The majority of operating costs should be charged to either Major



or Local Streets. Millage revenues received by the Highway fund can be transferred to either Major or Local to cover expenditures that exceed the revenues received from the State.

In a somewhat similar vein, I propose that revenues received from the Ionia County road millage should be credited to the Village Highway Fund. At present they are credited to Local Streets. The concern in doing so is that these additional revenues are guaranteed only so long as the millage is in effect. Using them to cover routine local street maintenance costs can hide a structural deficit in the fund. It would be better to allocate such funds to construction projects or similar one-time expenditures.

I recommend that additional work be devoted to restructuring the budget prior to beginning work on the 2024-25 budget. I believe this will represent time well spent and will yield a budget document that enables Council to more clearly express its policy preferences.

**Thanks.** This will be my last interim manager report to you. I want to express my appreciation to you for the opportunity you have offered me to do the work that I love. I also want to thank all of the department heads and employees for their assistance during my time here. We have made a good team, I think, and have done good work together.

I extend my best wishes to all and wish you well in this next chapter of the Village's story.



## LOPD APRIL 2023 Council Report

### Public Relations:

#### *National Take Back Unwanted Prescription Drugs Event in Ionia County*

**Ionia County, Mich. – On Saturday, April 22<sup>nd</sup>** from 10:00 a.m. to 12:00 p.m. the Belding Police Department, Lake Odessa Police Department, Portland Police Department, and the U.S. Drug Enforcement Administration provided the public the opportunity to rid their homes of potentially dangerous expired, unused, and unwanted prescription drugs. The Lake Odessa Police Department collected 47 pounds of medication as a result of this event.

**Lakewood Area Chamber of Commerce “Easter Egg-Stravaganza”-** On April 8<sup>th</sup>, from 10a-12p, the Lakewood Area Chamber of Commerce hosted the annual “Easter-Egg Stravaganza” at Swiftys Park for the community. The event went without incident and the community enjoyed great weather, games, balloon twisting and raffle prizes.

**Lakewood Area Chamber of Commerce**  
*Thank You*  
**The Lakewood Area Chamber of Commerce would like to thank the following for making our Easter Egg-Stravaganza a success.**

All Call Restoration	Karen Banks
Alpha Care Center	Lake Odessa Fire Department
Architectural Metals, Inc	Lake Odessa Police
BMW Well Drilling	Lakewood Area Lions Club
Buddy's on the Beach	Lindemann & Fox
Carbon Green BioEnergy, LLC	Los Primos
Cargill	Luminate Home Care
Carl's Market	Mattson Financial
Central United Methodist Church	Melissa, Conner & Antonio Casarez
Corewell Health	PFCU
Frost Aire Serv	Robin Chase Insurance
Herbruck's Poultry	Thornapple Credit Union
Homeworks Tri-County Electric	The New Walker's Pharmacy
Ionia County Genealogical Society	Union Bank
Ionia Great Start Collaborative	United Bank
Jerry's Tire	Village of Lake Odessa
	Walker, Fluke & Sheldon PLC
	Zion Lutheran Church



## APRIL 2023 Service Calls

04/30/23 21:19:55 9908 - GENERAL  
04/30/23 18:26:39 TRF -  
04/30/23 18:00:21 TRF -  
04/30/23 17:54:32 TRF -  
04/30/23 17:41:09 TRF -  
04/30/23 17:20:32 TRF -  
04/30/23 15:11:22 9806 - CIVIL DISPUTE  
04/30/23 02:16:05 9807 - SUSPICIOUS  
04/30/23 01:02:39 99093 - MED 3  
04/30/23 00:43:16 TRF -  
04/29/23 23:35:12 TRF -  
04/29/23 23:32:36 TRF -  
04/29/23 22:04:52 TRF -  
04/29/23 21:41:21 TRF -  
04/29/23 21:33:19 TRF -  
04/29/23 19:50:56 TRF -  
04/29/23 18:43:28 TRF -  
04/29/23 17:45:26 TRF -  
04/29/23 17:30:58 TRF -  
04/29/23 17:05:40 TRF -  
04/29/23 16:17:10 TRF -  
04/29/23 16:05:50 TRF -  
04/29/23 15:54:09 TRF -  
04/29/23 15:33:08 TRF -  
04/29/23 15:30:50 TRF -  
04/29/23 14:37:05 TRF -  
04/29/23 14:23:25 TRF -  
04/29/23 12:57:30 TRF -  
04/29/23 01:35:07 TRF -  
04/29/23 01:04:18 TRF -  
04/29/23 00:59:48 TRF -  
04/29/23 00:12:07 TRF -  
04/29/23 00:02:01 TRF -  
04/28/23 23:38:08 TRF -  
04/28/23 23:14:02 TRF -  
04/28/23 22:28:25 TRF -  
04/28/23 22:18:02 TRF -  
04/28/23 21:52:16 TRF -  
04/28/23 21:15:58 HEALTH & SAFETY  
04/28/23 20:51:55 MED 2  
04/28/23 20:23:33 MENTAL  
04/28/23 19:44:02 TRF -  
04/28/23 19:19:09 TRF -  
04/28/23 18:18:00 TRF -  
04/28/23 18:17:17 JUVENILE  
04/28/23 18:11:29 TRF -  
04/28/23 17:47:37 TRF -  
04/28/23 17:13:05 TRF -  
04/28/23 16:03:57 JUVENILE  
04/28/23 15:39:57 TRF -  
04/28/23 15:22:51 TRF -  
04/28/23 12:05:11 MDOP  
04/28/23 09:38:30 TRF -  
04/28/23 03:35:33 MENTAL  
04/27/23 16:22:22 MISSING  
04/27/23 12:36:38 SUSPICIOUS  
04/27/23 00:35:28 SUSPICIOUS  
04/26/23 18:54:18 MISSING  
04/26/23 16:37:12 GENERAL

04/26/23 08:50:25 GENERAL  
04/26/23 01:49:33 JUVENILE  
04/26/23 01:33:43 JUVENILE  
04/26/23 00:34:43 TRF  
04/26/23 00:27:41 TRF  
04/25/23 22:32:37 TRF  
04/25/23 21:18:21 TRF  
04/25/23 20:40:16 TRF  
04/25/23 20:34:13 TRF -  
04/25/23 18:39:31 MED 2  
04/25/23 18:29:05 CIVIL DISPUTE  
04/25/23 16:47:10 TRF -  
04/25/23 15:25:59 TRF -  
04/25/23 14:14:28 SUSPICIOUS  
04/25/23 12:31:32 GENERAL  
04/25/23 11:16:02 F/U 301  
04/25/23 10:36:22 NON CRIMINAL  
04/25/23 00:15:26 Assist Outside Agency  
04/24/23 23:59:01 TRF -  
04/24/23 22:30:53 TRF -  
04/24/23 22:13:47 TRF -  
04/24/23 21:29:04 TRF -  
04/24/23 21:23:35 TRF -  
04/24/23 21:11:50 5000 - WARRANT  
04/24/23 19:01:46 TRF -  
04/24/23 18:39:41 TRF -  
04/23/23 19:16:57 5500 - HEALTH & SAFETY  
04/23/23 14:46:55 9500 - FIRE ALL  
04/23/23 14:35:18 9807 - SUSPICIOUS  
04/23/23 14:05:16 9807 - SUSPICIOUS  
04/23/23 14:01:39 9807 - SUSPICIOUS  
04/23/23 01:45:06 9401 - ALARM  
04/22/23 19:15:58 7000 - JUVENILE  
04/22/23 19:05:05 5403 - TRAFFIC  
04/22/23 18:49:03 FOLLOW UP -  
04/22/23 15:57:07 TRF -  
04/22/23 13:25:04 TRF -  
04/22/23 12:39:08 9807 - SUSPICIOUS  
04/22/23 11:09:24 9903 - MISSING  
04/22/23 10:30:52 9807 - SUSPICIOUS  
04/22/23 10:13:39 9908 - GENERAL  
04/22/23 08:08:28 9806 - CIVIL DISPUTE  
04/22/23 08:03:01 9807 - SUSPICIOUS  
04/21/23 22:04:52 9909M - MENTAL  
04/21/23 17:27:28 9807 - SUSPICIOUS  
04/21/23 10:37:42 5500 - HEALTH  
04/21/23 08:27:42 9301B - PDA  
04/21/23 01:19:39 TRF -  
04/20/23 22:08:13 5500 - HEALTH & SAFETY  
04/20/23 21:31:43 TRF -  
04/20/23 21:13:24 TRF -  
04/20/23 20:54:35 TRF -  
04/20/23 19:31:52 TRF -  
04/20/23 19:17:19 TRF -  
04/20/23 18:46:16 TRF -  
04/20/23 18:04:19 TRF -  
04/20/23 17:47:55 TRF -  
04/20/23 17:30:04 TRF -  
04/20/23 16:50:58 TRF -  
04/20/23 15:51:59 2300 - LARCENY  
04/20/23 13:40:19 2600 - FRAUD  
04/20/23 10:03:13 2300 - LARCENY  
04/20/23 00:45:06 TRF -  
04/20/23 00:05:14 TRF -  
04/19/23 22:24:40 TRF -  
04/19/23 21:32:10 TRF -  
04/19/23 20:27:07 FOLLOW UP -  
04/19/23 19:24:03 TRF -  
04/19/23 19:20:51 9807 - SUSPICIOUS  
04/19/23 19:10:02 TRF -

04/19/23 19:06:44 TRF -  
04/19/23 18:23:01 TRF -  
04/19/23 18:17:36 TRF -  
04/19/23 16:19:39 TRF -  
04/19/23 16:00:00 TRF -  
04/19/23 15:25:26 TRF -  
04/19/23 01:10:06 9807 - SUSPICIOUS  
04/18/23 19:35:19 5500 - HEALTH &  
04/18/23 17:15:28 7000 - JUVENILE  
04/18/23 16:43:13 3800 - FAMILY  
04/18/23 12:04:00 TRF -  
04/18/23 10:28:55 TRF -  
04/18/23 09:18:58 9807 - SUSPICIOUS  
04/17/23 21:16:48 1100 - CSC  
04/17/23 18:25:42 9807 - SUSPICIOUS  
04/17/23 18:04:42 99091 - MED 1  
04/17/23 12:26:19 9807 - SUSPICIOUS  
04/17/23 07:13:40 2900 - MDOP  
04/16/23 18:50:51 9908 - GENERAL  
04/16/23 18:28:15 TRF -  
04/16/23 18:03:28 TRF -  
04/16/23 17:29:06 TRF -  
04/16/23 12:33:29 TRF -  
04/16/23 02:23:12 TRF -  
04/16/23 02:13:54 TRF -  
04/15/23 22:49:07 TRF -  
04/15/23 21:22:09 TRF -  
04/15/23 20:34:55 TRF -  
04/15/23 20:12:14 TRF -  
04/15/23 19:47:12 TRF -  
04/15/23 18:48:24 5403 - TRAFFIC  
04/15/23 18:23:55 TRF -  
04/15/23 17:58:26 TRF -  
04/15/23 17:18:35 TRF -  
04/15/23 17:10:48 TRF -  
04/15/23 16:40:59 TRF -  
04/15/23 16:08:13 TRF -  
04/15/23 16:00:18 TRF -  
04/15/23 15:57:30 TRF -  
04/15/23 15:51:18 TRF -  
04/15/23 15:47:36 TRF -  
04/15/23 15:38:27 9301A -  
04/15/23 15:09:04 TRF -  
04/15/23 14:37:14 TRF -  
04/15/23 10:29:21 99092 - MED 2  
04/15/23 00:30:55 TRF -  
04/15/23 00:00:53 TRF -  
04/14/23 23:46:56 TRF -  
04/14/23 23:40:30 TRF -  
04/14/23 23:25:20 TRF -  
04/14/23 22:38:41 TRF -  
04/14/23 21:39:05 TRF -  
04/14/23 19:36:38 99092 - MED 2  
04/14/23 19:29:49 9806 - CIVIL DISPUTE  
04/14/23 18:59:23 TRF -  
04/14/23 18:29:53 TRF -  
04/14/23 17:56:16 TRF -  
04/14/23 17:49:42 TRF -  
04/14/23 17:16:22 TRF -  
04/14/23 17:01:09 5000 - WARRANT  
04/14/23 16:52:52 TRF -  
04/14/23 16:45:01 TRF -  
04/14/23 16:37:16 TRF -  
04/14/23 15:52:42 TRF -  
04/14/23 15:45:58 TRF -  
04/14/23 12:30:05 TRF -  
04/14/23 12:03:53 TRF -  
04/14/23 11:20:13 9401 - ALARM  
04/14/23 10:27:46 TRF -  
04/14/23 01:13:28 9401 - ALARM

04/13/23 23:07:00 99091 - MED 1  
04/13/23 13:35:49 5702 - Follow Up  
04/12/23 23:55:40 TRF -  
04/12/23 13:34:47 9807 - SUSPICIOUS  
04/12/23 11:53:13 9806 - CIVIL DISPUTE  
04/12/23 11:24:33 5200 - WEAPONS  
04/12/23 08:45:19 9807 - SUSPICIOUS  
04/11/23 22:50:21 TRF -  
04/11/23 22:31:31 TRF -  
04/11/23 22:21:32 TRF -  
04/11/23 22:16:55 TRF -  
04/11/23 20:30:14 TRF -  
04/11/23 19:11:41 5500 - HEALTH  
04/11/23 18:16:21 TRF -  
04/11/23 17:09:22 TRF -  
04/11/23 16:09:48 TRF -  
04/11/23 15:37:13 TRF -  
04/11/23 13:26:35 9909c - 988 calls  
04/11/23 08:52:52 7000 - JUVENILE  
04/11/23 07:25:14 TRF -  
04/10/23 23:59:27 9909M - MENTAL  
04/10/23 22:05:23 9301A - PIA  
04/10/23 21:30:10 TRF -  
04/10/23 21:10:31 TRF -  
04/10/23 20:57:44 TRF -  
04/10/23 17:20:54 5500 - HEALTH  
04/10/23 17:18:41 5702 -  
04/10/23 16:54:12 TRF -  
04/10/23 16:48:19 TRF -  
04/10/23 16:23:57 TRF -  
04/10/23 16:05:17 TRF -  
04/10/23 10:46:56 9908 - GENERAL  
04/09/23 22:11:53 TRF -  
04/09/23 21:58:04 TRF -  
04/09/23 21:12:03 TRF -  
04/09/23 20:42:23 TRF -  
04/09/23 19:17:00 9807 - SUSPICIOUS  
04/09/23 19:16:51 TRF -  
04/09/23 19:04:54 TRF -  
04/09/23 18:41:29 TRF -  
04/09/23 18:27:32 TRF -  
04/09/23 18:13:22 TRF -  
04/09/23 17:52:35 TRF -  
04/09/23 17:26:43 TRF -  
04/09/23 15:13:32 TRF -  
04/09/23 14:43:50 TRF -  
04/09/23 12:04:46 TRF -  
04/09/23 10:59:37 9601 - ABANDONED  
04/09/23 10:37:04 9908A - Assist  
04/09/23 09:53:34 TRF -  
04/08/23 23:52:54 VDOM - VERBAL  
04/08/23 23:28:11 TRF -  
04/08/23 22:56:39 Property Check -  
04/08/23 22:28:33 TRF -  
04/08/23 21:35:27 TRF -  
04/08/23 21:21:19 TRF -  
04/08/23 20:59:46 TRF -  
04/08/23 19:53:13 9909M - MENTAL  
04/08/23 19:11:19 5500 - HEALTH & Safety  
04/08/23 18:05:06 TRF -  
04/08/23 16:24:29 TRF -  
04/08/23 15:27:00 TRF -  
04/08/23 15:15:37 TRF -  
04/08/23 15:10:22 TRF -  
04/08/23 14:54:35 TRF -  
04/08/23 14:44:08 TRF -  
04/08/23 14:19:42 TRF -  
04/08/23 14:07:28 TRF -  
04/08/23 14:01:06 TRF -  
04/08/23 13:55:11 TRF -

04/08/23 13:48:34 TRF -  
04/08/23 13:45:31 TRF -  
04/08/23 00:04:10 Property Check  
04/07/23 22:03:35 TRF -  
04/07/23 21:51:06 99093 - MED 3  
04/07/23 21:24:10 9909P - NON CRIMINAL  
04/07/23 21:06:34 TRF -  
04/07/23 20:35:47 TRF -  
04/07/23 19:50:48 TRF -  
04/07/23 19:37:36 TRF -  
04/07/23 19:23:35 TRF -  
04/07/23 19:07:02 TRF -  
04/07/23 18:52:46 TRF -  
04/07/23 17:51:41 TRF -  
04/07/23 17:31:34 TRF -  
04/07/23 17:17:09 TRF -  
04/07/23 17:09:03 TRF -  
04/07/23 16:25:27 TRF -  
04/07/23 15:33:40 TRF -  
04/07/23 14:47:33 TRF -  
04/07/23 14:24:26 TRF -  
04/07/23 11:09:04 2900 - MDOP  
04/07/23 10:31:07 2900 - MDOP  
04/07/23 09:50:15 9908 - GENERAL  
04/06/23 21:07:04 5300 - DISORDERLY  
04/06/23 18:13:30 5701 - TRESPASSING  
04/06/23 16:53:09 FOLLOW UP  
04/06/23 16:52:08 5403 - TRAFFIC  
04/06/23 16:09:03 TRF -  
04/06/23 14:50:11 TRF -  
04/06/23 14:30:12 TRF -  
04/06/23 14:15:32 TRF -  
04/06/23 13:35:43 5500 - HEALTH  
04/06/23 13:25:35 TRF -  
04/06/23 12:22:05 TRF -  
04/06/23 11:47:22 9807 - SUSPICIOUS  
04/06/23 11:44:28 9807 - SUSPICIOUS  
04/05/23 22:20:01 5500 - HEALTH & SAFETY  
04/05/23 21:19:20 5300 - DISORDERLY  
04/05/23 21:02:40 9807 - SUSPICIOUS  
04/05/23 16:45:12 TRF -  
04/05/23 16:20:49 TRF -  
04/05/23 15:48:28 TRF -  
04/05/23 15:24:38 TRF -  
04/05/23 15:14:27 TRF -  
04/05/23 15:06:48 TRF -  
04/05/23 14:57:14 TRF -  
04/05/23 13:10:05 TRF -  
04/05/23 13:02:59 TRF -  
04/05/23 12:56:55 TRF -  
04/05/23 12:43:43 TRF -  
04/05/23 12:38:18 TRF -  
04/05/23 11:05:01 TRF -  
04/05/23 10:44:31 DPW - DPW  
04/05/23 10:19:35 TRF -  
04/05/23 08:42:12 9908 - GENERAL  
04/05/23 08:38:56 TRF -  
04/04/23 19:24:33 TRF -  
04/04/23 19:09:58 TRF -  
04/04/23 18:29:55 TRF -  
04/04/23 18:25:27 TRF -  
04/04/23 18:08:15 TRF -  
04/04/23 15:56:34 TRF -  
04/04/23 15:45:55 TRF -  
04/04/23 15:35:38 TRF -  
04/04/23 15:34:25 TRF -  
04/04/23 14:42:41 TRF -  
04/04/23 14:09:13 TRF -  
04/04/23 13:52:32 TRF -  
04/04/23 13:37:59 TRF -

04/04/23 13:26:55 TRF -  
04/04/23 13:14:57 TRF -  
04/04/23 03:10:43 99093 - MED 3  
04/03/23 13:50:16 9806 - CIVIL DISPUTE  
04/02/23 18:23:08 99092 - MED 2  
04/01/23 14:45:13 9908 - GENERAL  
04/01/23 14:00:41 TRF -  
04/01/23 14:00:10 9909M - MENTAL  
04/01/23 12:08:39 2600 - FRAUD  
04/01/23 11:57:16 5402 - OWI/OUID  
04/01/23 10:42:59 5702 -  
04/01/23 08:56:25 9401 - ALARM  
04/01/23 02:32:30 99091 - MED 1

**Staffing:**The Lake Odessa Police Department is seeking a candidate with appropriate qualifications and experience to fill a full-time officer vacancy.

We would like to take a moment to acknowledge our dispatch team for their day in and day out efforts of providing services to help keep our communities safe. We have an excellent team of dispatchers at Ionia County Central Dispatch, and we are grateful to work with them.

## Dispatcher Appreciation Week April 9th - 15th

The Lake Odessa Police Department would like to express our sincerest appreciation to everyone at Ionia County Central Dispatch and to all dispatchers across the county for their contribution to the communities that they serve





## **Department of Public Works**

**April 13<sup>th</sup> 2023 to May 11<sup>th</sup> 2023**

### **Council Report**

#### **Parks & Beach**

The park and beach restrooms have been opened for the season. The grounds have all been fertilized, sprayed for weeds and mowing is in full tilt. The shade sails have been installed at the park pavilion. All the village park sidewalks have been edged. We removed the trees growing up around the Counter Drain and MDOT drain outlets by the Veterans Chapel.

#### **Streets**

All the stumps left behind from tree removals have now been ground and the sidewalks will be replaced soon. In order to see how long and how much material would be needed, we cold patched the improved alleyways in the downtown area. It took a little less than a half day and approximately 3 tons of asphalt material for two employees to complete the work. The guys have been cleaning our yearly rotation of storm water catch basins and should be completed soon.

#### **Water**

The spring water main flushing and hydrant inspection went without issue.

#### **DPW**

We power washed the exterior of the Page building, cleaned the windows, and shampooed the carpet. An Autumn Blaze maple tree was planted in celebration of Arbor Day and being a certified Tree City. We are continuing to collect compost bags every Monday. The next brush collection begins on May 15<sup>th</sup>. The next scheduled brush collection will be on July 17<sup>th</sup>. The roof of our cold storage was tarred and patched again.

**Purchase Request**

Authorization to award up to \$35,000 in over banding rubber crack fill asphalt work to Asphalt Restoration Inc for a bid price of \$1.29 per pound.

The funding has been budgeted for this work. We have used this company multiple times and the work has always been exceptional.

Scodeller Construction price was \$1.45 per pound.

A-1 Asphalt price was \$1.87 per pound.

**Additional Comments**

None currently.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<b>Bank ARTS</b>					
04/05/2023	ARTS	3288	AMAZON	AMAZON CAPITAL SERVICES, INC.	25.99
04/05/2023	ARTS	3289	WEST	WEST MI TOURIST ASSOC	400.00
04/15/2023	ARTS	3290	ADVANTAGE	ADVANTAGE PLUMBING	590.00
04/15/2023	ARTS	3291	CHROUGH	CHROUGH COMMUNICATIONS, INC.	120.00
04/15/2023	ARTS	3292	IONIA PAR	IONIA PARTY TENT RENTALS	696.00
04/15/2023	ARTS	3293	KAREN	KAREN BANKS	29.95
04/15/2023	ARTS	3294	USGOLFCARS	US GOLF CARS	995.00
04/15/2023	ARTS	3295	WILLOW	WILLOW AUDIO VIDEO LABORATORIES	1,633.00
04/15/2023	ARTS	3296	WION	WION RADIO	338.00
04/21/2023	ARTS	3297	KAREN	KAREN BANKS	199.17
04/21/2023	ARTS	3298	VERIZON	VERIZON WIRELESS	43.52

**ARTS TOTALS:**

Total of 11 Checks:	5,070.63
Less 0 Void Checks:	0.00
<b>Total of 11 Disbursements:</b>	<b>5,070.63</b>

**Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY**

04/21/2023	DDA	1216	GEI	GEI CONSULTANTS	3,219.50
------------	-----	------	-----	-----------------	----------

**DDA TOTALS:**

Total of 1 Checks:	3,219.50
Less 0 Void Checks:	0.00
<b>Total of 1 Disbursements:</b>	<b>3,219.50</b>

**Bank GEN 1447 GENERAL FUND**

04/05/2023	GEN	42354	014	VILLAGE OF LAKE ODESSA	1,014.50
04/05/2023	GEN	42355	AMAZON	AMAZON CAPITAL SERVICES, INC.	187.61
04/05/2023	GEN	42356	FAMILY	FAMILY FARM & HOME - CHARLOTTE	39.99
04/05/2023	GEN	42357	FARMINGTON	CITY OF FARMINGTON HILLS	350.00
04/05/2023	GEN	42358	GREGG	GREGG GUIDANCE, LLC	6,113.54
04/05/2023	GEN	42359	HSV	HSV REDI-MIX	171.60
04/05/2023	GEN	42360	LAKWOOD	LAKWOOD NEWS	129.00
04/05/2023	GEN	42361	TRUE	VILLAGE TRUE VALUE LUMBER	24.99
04/05/2023	GEN	42362	VERIZON	VERIZON WIRELESS	163.82
04/05/2023	GEN	42363	WEX	WEX BANK	1,198.58
04/15/2023	GEN	42364	CARDMEMBER	CARDMEMBER SERVICE	456.48
04/15/2023	GEN	42365	CONSUMERS	CONSUMERS ENERGY	2,628.80
04/15/2023	GEN	42366	GRANGER	GRANGER	66.96
04/15/2023	GEN	42367	IC REGISTE	IONIA COUNTY REGISTER OF DEEDS	30.00
04/21/2023	GEN	42368	BCN	BLUE CARE NETWORK	992.85
04/21/2023	GEN	42369	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	75.06
04/21/2023	GEN	42370	CALEDONIA	CALEDONIA FARMERS ELEVATOR	565.20
04/21/2023	GEN	42371	CARL'S	CARL'S SUPERMARKET	51.20
04/21/2023	GEN	42372	CONSUMERS	CONSUMERS ENERGY	596.11
04/21/2023	GEN	42373	JERRY'S	JERRY'S TIRE	81.00
04/21/2023	GEN	42374	MICHCAT	MICHIGAN CAT	835.47
04/21/2023	GEN	42375	MML	MICHIGAN MUNICIPAL LEAGUE	8,500.00
04/21/2023	GEN	42376	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	99.26
04/21/2023	GEN	42377	SBAM PLAN	SBIS	369.50
04/21/2023	GEN	42378	SMITHWELD	SMITH WELDING & REPAIR	43.00
04/21/2023	GEN	42379	VERIZON	VERIZON WIRELESS	394.22
04/21/2023	GEN	42380	WMCJTC	WEST MICHIGAN CRIMINAL JUSTICE	7.66
04/21/2023	GEN	42381	WOW	WOW! BUSINESS	79.99
04/21/2023	GEN	42382	WOW	WOW! BUSINESS	91.25

**GEN TOTALS:**

Total of 29 Checks:	25,357.64
Less 0 Void Checks:	0.00
<b>Total of 29 Disbursements:</b>	<b>25,357.64</b>

**Bank HWY 6659 GENERAL HWY**

04/21/2023	HWY	2107	SBAM PLAN	SBIS	64.07
------------	-----	------	-----------	------	-------

**HWY TOTALS:**

Total of 1 Checks:	64.07
Less 0 Void Checks:	0.00
<b>Total of 1 Disbursements:</b>	<b>64.07</b>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LOC 6646 LOCAL STREETS					
04/21/2023	LOC	2363	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.10 V
04/21/2023	LOC	2364	SBAM PLAN	SBIS	9.06 V
04/21/2023	LOC	2365	SUNBELT	SUNBELT RENTALS	539.12 V
04/21/2023	LOC	2366	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.10
04/21/2023	LOC	2367	SBAM PLAN	SBIS	9.06
04/21/2023	LOC	2368	SUNBELT	SUNBELT RENTALS	539.12

LOC TOTALS:

Total of 6 Checks:	1,120.56
Less 3 Void Checks:	560.28
Total of 3 Disbursements:	560.28

Bank MAJ 6633 MAJOR STREETS

04/21/2023	MAJ	2441	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	7.56
04/21/2023	MAJ	2442	SBAM PLAN	SBIS	6.22
04/21/2023	MAJ	2443	SUNBELT	SUNBELT RENTALS	539.13

MAJ TOTALS:

Total of 3 Checks:	552.91
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	552.91

Bank WATER 6620 WATER

04/05/2023	WATER	5673	BADGER	BADGER METER	791.21
04/05/2023	WATER	5674	H2O	H2O COMPLIANCE SERVICES INC.	1,800.00
04/05/2023	WATER	5675	VERIZON	VERIZON WIRELESS	29.96
04/05/2023	WATER	5676	WEX	WEX BANK	435.39
04/15/2023	WATER	5677	AT&T	AT&T	108.62
04/15/2023	WATER	5678	CARDMEMBER	CARDMEMBER SERVICE	19.99
04/15/2023	WATER	5679	CONSUMERS	CONSUMERS ENERGY	849.93
04/15/2023	WATER	5680	KCI	KCI	355.13
04/21/2023	WATER	5681	BCN	BLUE CARE NETWORK	3,350.95
04/21/2023	WATER	5682	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	196.41
04/21/2023	WATER	5683	CONSUMERS	CONSUMERS ENERGY	434.44
04/21/2023	WATER	5684	IONIA CITY	CITY OF IONIA	44.00
04/21/2023	WATER	5685	SBAM PLAN	SBIS	257.39
04/21/2023	WATER	5686	VERIZON	VERIZON WIRELESS	135.38

WATER TOTALS:

Total of 14 Checks:	8,808.80
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	8,808.80

REPORT TOTALS:

Total of 65 Checks:	44,194.11
Less 3 Void Checks:	560.28
Total of 62 Disbursements:	43,633.83

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2023 (NORMAL (ABNORMAL))	MONTH 04/30/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
101-000-402.000	CURRENT REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00
101-000-411.000	DELINQUENT REAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
101-000-428.000	MANUFACTURED HOUSING FEES	0.00	81.00	40.00	(81.00)	100.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	0.00	0.00	0.00	0.00	0.00
101-000-476.000	LIQUOR LICENSE FEES	0.00	0.00	0.00	0.00	0.00
101-000-477.000	CABLE TV FRANCHISE	0.00	0.00	0.00	0.00	0.00
101-000-490.000	SPECIAL USE/ZBA PERMIT	0.00	0.00	0.00	0.00	0.00
101-000-490.001	ZONING PERMIT FEES	0.00	125.00	125.00	(125.00)	100.00
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-503.000	GRANT MONIES-USDA	0.00	0.00	0.00	0.00	0.00
101-000-504.000	GRANT MONIES-ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
101-000-505.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-540.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-541.000	GRANT MONIES-DNR	0.00	0.00	0.00	0.00	0.00
101-000-542.000	METRO ACT	0.00	0.00	0.00	0.00	0.00
101-000-548.000	DDA INCOME	0.00	0.00	0.00	0.00	0.00
101-000-549.000	TREE GRANT	0.00	0.00	0.00	0.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	0.00	0.00	0.00	0.00	0.00
101-000-574.000	STATE REVENUE SHARING	0.00	31,904.00	31,904.00	(31,904.00)	100.00
101-000-574.001	EVIP PMTS	0.00	8,425.00	8,425.00	(8,425.00)	100.00
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.00
101-000-601.000	VEHICLE RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
101-000-631.000	PHOTO COPIES	0.00	0.00	0.00	0.00	0.00
101-000-632.000	MOWING	0.00	0.00	0.00	0.00	0.00
101-000-633.000	SWIMMING REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	0.00	0.00	0.00	0.00	0.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-000-656.000	PARKING TICKET FEES	0.00	0.00	0.00	0.00	0.00
101-000-657.000	ORDINANCE FINES	0.00	863.57	450.00	(863.57)	100.00
101-000-665.000	INTEREST	0.00	2,253.59	1,105.45	(2,253.59)	100.00
101-000-667.000	RENTS-BUILDINGS-LAND	0.00	250.00	75.00	(250.00)	100.00
101-000-673.000	SALE OF FIXED ASSET	0.00	0.00	0.00	0.00	0.00
101-000-674.000	DONATIONS-PRIVATE SOURCES	0.00	0.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
101-000-684.000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	0.00	444.04	300.00	(444.04)	100.00
101-000-684.002	MISC REVENUE-BEACH CONCESSION	0.00	0.00	0.00	0.00	0.00
101-000-684.010	MISC REVENUE-POLICE	0.00	84.00	31.00	(84.00)	100.00
101-000-684.011	MISC REVENUE-POLICE 302 FUNDS	0.00	0.00	0.00	0.00	0.00
101-000-689.000	EQUIPMENT RENTAL REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-696.000	NOTE PROCEED	0.00	0.00	0.00	0.00	0.00
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	44,430.20	42,455.45	(44,430.20)	100.00
TOTAL REVENUES		0.00	44,430.20	42,455.45	(44,430.20)	100.00
Expenditures						
Dept 101 - GOVERNING BODY						
101-101-702.708	TRUSTEE MEETING FEES	0.00	1,912.50	1,162.50	(1,912.50)	100.00
101-101-702.709	TREASURER - CLERK WAGES	0.00	0.00	0.00	0.00	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2023 NORMAL (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-710.000	EMPLOYER FICA	0.00	146.29	88.92	(146.29)	100.00
101-101-711.000	EMPLOYERS SHARE OF PENSION	0.00	0.00	0.00	0.00	0.00
101-101-723.000	WORKMEN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00
101-101-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-101-728.000	SUPPLIES	0.00	51.20	51.20	(51.20)	100.00
101-101-730.000	MEALS & MILEAGE	0.00	0.00	0.00	0.00	0.00
101-101-740.000	POSTAGE	0.00	0.00	0.00	0.00	0.00
101-101-750.000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-101-752.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00
101-101-753.000	RECOGNITION ACTIVITIES	0.00	0.00	0.00	0.00	0.00
101-101-754.000	SAFE DEPOSIT BOX RENTAL	0.00	0.00	0.00	0.00	0.00
101-101-799.000	ELECTION FEES & SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-101-801.000	CONTRACTED SERVICES	0.00	12,831.75	12,738.00	(12,831.75)	100.00
101-101-805.000	ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00
101-101-806.000	AUDIT SERVICES	0.00	0.00	0.00	0.00	0.00
101-101-850.000	COMMUNICATION EXPENSE	0.00	117.33	75.50	(117.33)	100.00
101-101-880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
101-101-880.001	DOWNTOWN DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
101-101-880.002	GOODWILL	0.00	0.00	0.00	0.00	0.00
101-101-900.000	PRINTING & PUBLISHING	0.00	133.20	30.00	(133.20)	100.00
101-101-957.000	COUNTER DRAIN	0.00	0.00	0.00	0.00	0.00
101-101-963.000	MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
101-101-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-101-991.000	NOTARY & FIDUCIARY BONDS	0.00	0.00	0.00	0.00	0.00
101-101-994.000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - GOVERNING BODY		0.00	15,192.27	14,146.12	(15,192.27)	100.00
Dept 172 - MANAGERS						
101-172-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-172-702.001	DEPT HEAD WAGES	0.00	0.00	0.00	0.00	0.00
101-172-702.707	SICK TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
101-172-710.000	EMPLOYER FICA	0.00	0.00	0.00	0.00	0.00
101-172-711.000	EMPLOYERS SHARE OF PENSION	0.00	0.00	0.00	0.00	0.00
101-172-712.000	HEALTH INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
101-172-713.000	DENTAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
101-172-714.000	OPTICAL PLAN EXPENSE	0.00	0.00	0.00	0.00	0.00
101-172-716.000	WELLNESS PROGRAM	0.00	0.00	0.00	0.00	0.00
101-172-720.000	DISABILITY INSURANCE	0.00	6.07	6.07	(6.07)	100.00
101-172-721.000	LIFE INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
101-172-723.000	WORKMEN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00
101-172-727.000	OFFICE SUPPLIES	0.00	137.72	137.72	(137.72)	100.00
101-172-730.000	MEALS & MILEAGE	0.00	0.00	0.00	0.00	0.00
101-172-744.000	CLOTHING EXPENSE	0.00	0.00	0.00	0.00	0.00
101-172-750.000	DUES & MEMBERSHIPS	0.00	75.00	75.00	(75.00)	100.00
101-172-751.000	GASOLINE PURCHASES	0.00	0.00	0.00	0.00	0.00
101-172-752.000	EDUCATION & TRAINING	0.00	599.00	0.00	(599.00)	100.00
101-172-801.000	CONTRACTED SERVICES	0.00	12,069.58	6,113.54	(12,069.58)	100.00
101-172-805.000	ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	0.00	163.70	85.41	(163.70)	100.00
101-172-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - MANAGERS		0.00	13,051.07	6,417.74	(13,051.07)	100.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-702.000	WAGES	0.00		0.00		0.00		0.00	0.00
101-265-702.706	PART TIME WAGES	0.00		0.00		0.00		0.00	0.00
101-265-710.000	EMPLOYER FICA	0.00		0.00		0.00		0.00	0.00
101-265-711.000	EMPLOYERS SHARE OF PENSION	0.00		0.00		0.00		0.00	0.00
101-265-723.000	WORKMEN'S COMPENSATION	0.00		0.00		0.00		0.00	0.00
101-265-727.000	OFFICE SUPPLIES	0.00		0.00		0.00		0.00	0.00
101-265-728.000	SUPPLIES	0.00		0.00		0.00		0.00	0.00
101-265-740.000	POSTAGE	0.00		(256.29)		0.00		256.29	100.00
101-265-850.000	COMMUNICATION EXPENSE	0.00		183.22		92.13		(183.22)	100.00
101-265-920.000	GAS AND ELECTRIC	0.00		0.00		0.00		0.00	0.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	0.00		236.56		34.99		(236.56)	100.00
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	0.00		0.00		0.00		0.00	0.00
101-265-940.001	LEASED ASSETS/FURNITURE & EQUIP	0.00		0.00		0.00		0.00	0.00
101-265-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00
101-265-980.001	HARDWARE	0.00		0.00		0.00		0.00	0.00
101-265-980.002	SOFTWARE	0.00		0.00		0.00		0.00	0.00
<b>Total Dept 265 - PAGE MEMORIAL BUILDING</b>		<b>0.00</b>		<b>163.49</b>		<b>127.12</b>		<b>(163.49)</b>	<b>100.00</b>
Dept 301 - POLICE									
101-301-702.000	WAGES	0.00		0.00		0.00		0.00	0.00
101-301-702.001	DEPARTMENT HEAD WAGES	0.00		13,006.36		5,257.30		(13,006.36)	100.00
101-301-702.704	FULL TIME WAGES	0.00		18,986.68		7,656.00		(18,986.68)	100.00
101-301-702.705	OVER TIME WAGES	0.00		1,514.59		945.37		(1,514.59)	100.00
101-301-702.706	PART TIME WAGES	0.00		4,710.00		1,920.00		(4,710.00)	100.00
101-301-702.707	SICK TIME PAYOUT	0.00		0.00		0.00		0.00	0.00
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	0.00		0.00		0.00		0.00	0.00
101-301-710.000	EMPLOYER FICA	0.00		2,895.37		1,194.53		(2,895.37)	100.00
101-301-711.000	EMPLOYERS SHARE OF PENSION	0.00		3,821.78		1,577.88		(3,821.78)	100.00
101-301-712.000	HEALTH INSURANCE EXPENSE	0.00		1,509.36		722.37		(1,509.36)	100.00
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00		0.00		0.00		0.00	0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	0.00		120.83		120.83		(120.83)	100.00
101-301-714.000	OPTICAL PLAN EXPENSE	0.00		15.77		15.77		(15.77)	100.00
101-301-716.000	WELLNESS PROGRAM	0.00		90.00		0.00		(90.00)	100.00
101-301-720.000	DISABILITY INSURANCE	0.00		390.04		195.02		(390.04)	100.00
101-301-721.000	LIFE INSURANCE EXPENSE	0.00		124.48		62.24		(124.48)	100.00
101-301-723.000	WORKMEN'S COMPENSATION	0.00		0.00		0.00		0.00	0.00
101-301-724.001	TUITION REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-301-727.000	OFFICE SUPPLIES	0.00		40.00		0.00		(40.00)	100.00
101-301-728.000	SUPPLIES	0.00		221.47		164.86		(221.47)	100.00
101-301-729.000	RESERVE SUPPLIES	0.00		0.00		0.00		0.00	0.00
101-301-730.000	MEALS & MILEAGE	0.00		0.00		0.00		0.00	0.00
101-301-731.000	VESTS	0.00		0.00		0.00		0.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	0.00		0.00		0.00		0.00	0.00
101-301-744.000	CLOTHING EXPENSE	0.00		(92.95)		0.00		92.95	100.00
101-301-745.000	UNIFORM CLEANING	0.00		0.00		0.00		0.00	0.00
101-301-750.000	DUES & MEMBERSHIPS	0.00		0.00		0.00		0.00	0.00
101-301-751.000	GASOLINE PURCHASES	0.00		1,413.65		871.57		(1,413.65)	100.00
101-301-752.000	EDUCATION & TRAINING	0.00		745.16		520.16		(745.16)	100.00
101-301-752.001	RANGE QUALIFICATION	0.00		412.00		0.00		(412.00)	100.00
101-301-755.000	MEADOWBROOK INSURANCE	0.00		0.00		0.00		0.00	0.00
101-301-801.000	CONTRACTED SERVICES	0.00		1,168.32		923.57		(1,168.32)	100.00
101-301-805.000	ATTORNEY FEES	0.00		0.00		0.00		0.00	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-850.000	COMMUNICATION EXPENSE	0.00		1,104.01		625.09		(1,104.01)	100.00
101-301-880.000	COMMUNITY PROMOTION	0.00		0.00		0.00		0.00	0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	0.00		121.00		21.00		(121.00)	100.00
101-301-942.000	RENTALS	0.00		0.00		0.00		0.00	0.00
101-301-955.001	CMNT CONTRIBUTION	0.00		0.00		0.00		0.00	0.00
101-301-958.000	ACT 302 TRAINING	0.00		0.00		0.00		0.00	0.00
101-301-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
101-301-970.002	CAPITAL OUTLAY-VEHICLES	0.00		0.00		0.00		0.00	0.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	0.00		0.00		0.00		0.00	0.00
101-301-980.000	OFFICE EQUIP-COMPUTERS	0.00		0.00		0.00		0.00	0.00
101-301-980.001	HARDWARE	0.00		0.00		0.00		0.00	0.00
101-301-980.002	SOFTWARE	0.00		0.00		0.00		0.00	0.00
Total Dept 301 - POLICE		0.00		52,317.92		22,793.56		(52,317.92)	100.00
Dept 336 - FIRE									
101-336-801.000	FIRE DEPT. CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
Total Dept 336 - FIRE		0.00		0.00		0.00		0.00	0.00
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	0.00		3,882.93		1,569.55		(3,882.93)	100.00
101-441-702.704	FULL TIME WAGES	0.00		8,195.42		3,548.80		(8,195.42)	100.00
101-441-702.705	OVER TIME WAGES	0.00		0.00		0.00		0.00	0.00
101-441-702.706	PART TIME WAGES	0.00		0.00		0.00		0.00	0.00
101-441-702.707	SICK TIME PAYOUT	0.00		0.00		0.00		0.00	0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	0.00		0.00		0.00		0.00	0.00
101-441-710.000	EMPLOYER FICA	0.00		923.97		391.54		(923.97)	100.00
101-441-711.000	EMPLOYERS SHARE OF PENSION	0.00		1,453.64		595.57		(1,453.64)	100.00
101-441-712.000	HEALTH INSURANCE EXPENSE	0.00		0.00		0.00		0.00	0.00
101-441-713.000	DENTAL INSURANCE EXPENSE	0.00		42.12		42.12		(42.12)	100.00
101-441-714.000	OPTICAL PLAN EXPENSE	0.00		3.26		3.26		(3.26)	100.00
101-441-716.000	WELLNESS PROGRAM	0.00		0.00		0.00		0.00	0.00
101-441-720.000	DISABILITY INSURANCE	0.00		160.34		80.17		(160.34)	100.00
101-441-721.000	LIFE INSURANCE EXPENSE	0.00		52.00		26.00		(52.00)	100.00
101-441-723.000	WORKMEN'S COMPENSATION	0.00		0.00		0.00		0.00	0.00
101-441-727.000	OFFICE SUPPLIES	0.00		0.00		0.00		0.00	0.00
101-441-728.000	SUPPLIES	0.00		679.35		436.25		(679.35)	100.00
101-441-730.000	MEALS & MILEAGE	0.00		0.00		0.00		0.00	0.00
101-441-741.000	MEDICAL & PHYSICALS	0.00		0.00		0.00		0.00	0.00
101-441-744.000	CLOTHING EXPENSE	0.00		190.00		190.00		(190.00)	100.00
101-441-750.000	DUES & MEMBERSHIPS	0.00		0.00		0.00		0.00	0.00
101-441-751.000	GASOLINE PURCHASES	0.00		1,012.28		355.78		(1,012.28)	100.00
101-441-752.000	EDUCATION & TRAINING	0.00		350.00		0.00		(350.00)	100.00
101-441-755.000	MEADOWBROOK INSURANCE	0.00		0.00		0.00		0.00	0.00
101-441-756.000	LICENSE FEES	0.00		0.00		0.00		0.00	0.00
101-441-801.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
101-441-810.000	PRISON LABOR	0.00		0.00		0.00		0.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	0.00		236.45		120.00		(236.45)	100.00
101-441-920.000	GAS AND ELECTRIC	0.00		713.87		274.23		(713.87)	100.00
101-441-930.000	ALLEY REPAIR	0.00		0.00		0.00		0.00	0.00
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	0.00		0.00		0.00		0.00	0.00



GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	0.00		2,291.83		1,214.37		(2,291.83)	100.00
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	0.00		0.00		0.00		0.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	0.00		0.00		0.00		0.00	0.00
101-441-931.005	MAINTENANCE/REPAIR-TREES	0.00		17.97		17.97		(17.97)	100.00
101-441-933.000	MAY CLEAN UP	0.00		0.00		0.00		0.00	0.00
101-441-934.000	REFUSE REMOVAL	0.00		133.92		66.96		(133.92)	100.00
101-441-941.000	LEASED ASSETS	0.00		0.00		0.00		0.00	0.00
101-441-955.002	EQUIPMENT RENTAL EXPENSE	0.00		0.00		0.00		0.00	0.00
101-441-955.003	SAFETY	0.00		181.28		0.00		(181.28)	100.00
101-441-956.000	STORM SEWER	0.00		0.00		0.00		0.00	0.00
101-441-963.000	MISC EXPENSE	0.00		0.00		0.00		0.00	0.00
101-441-967.000	PROJECT COSTS	0.00		0.00		0.00		0.00	0.00
101-441-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
101-441-970.002	CAPITAL OUTLAY-VEHICLES	0.00		0.00		0.00		0.00	0.00
101-441-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	0.00		0.00		0.00		0.00	0.00
101-441-970.004	CAPITAL OUTLAY-EQUIPMENT SHOP	0.00		0.00		0.00		0.00	0.00
101-441-970.006	STREET REPAIRS	0.00		0.00		0.00		0.00	0.00
101-441-994.000	INTEREST EXPENSE	0.00		0.00		0.00		0.00	0.00
Total Dept 441 - PUBLIC WORKS		0.00		20,520.63		8,932.57		(20,520.63)	100.00
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	0.00		5,498.42		2,674.90		(5,498.42)	100.00
101-448-926.000	TRAFFIC SIGNAL CHARGES	0.00		0.00		0.00		0.00	0.00
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		0.00		5,498.42		2,674.90		(5,498.42)	100.00
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE	0.00		708.42		708.42		(708.42)	100.00
101-536-929.000	WATER EXPENSE	0.00		306.08		306.08		(306.08)	100.00
Total Dept 536 - WATER/SEWER		0.00		1,014.50		1,014.50		(1,014.50)	100.00
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	0.00		1,320.20		528.08		(1,320.20)	100.00
101-722-710.000	EMPLOYER FICA	0.00		101.00		40.40		(101.00)	100.00
101-722-727.000	OFFICE SUPPLIES	0.00		0.00		0.00		0.00	0.00
101-722-730.000	MEALS & MILEAGE	0.00		0.00		0.00		0.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	0.00		0.00		0.00		0.00	0.00
101-722-850.000	COMMUNICATION EXPENSE	0.00		129.00		129.00		(129.00)	100.00
Total Dept 722 - ZONING		0.00		1,550.20		697.48		(1,550.20)	100.00
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
101-728-967.000	ENHANCEMENT PROJECTS	0.00		0.00		0.00		0.00	0.00
101-728-967.002	CHRISTMAS DECORATIONS	0.00		0.00		0.00		0.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		0.00		0.00		0.00		0.00	0.00

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Dept 751 - PARKS AND RECREATION									
101-751-702.705	OVER TIME WAGES	0.00		0.00		0.00		0.00	0.00
101-751-702.706	PART TIME WAGES	0.00		0.00		0.00		0.00	0.00
101-751-710.000	EMPLOYER FICA	0.00		0.00		0.00		0.00	0.00
101-751-711.000	EMPLOYERS SHARE OF PENSION	0.00		0.00		0.00		0.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION	0.00		0.00		0.00		0.00	0.00
101-751-728.000	SUPPLIES	0.00		0.00		0.00		0.00	0.00
101-751-752.000	EDUCATION & TRAINING	0.00		0.00		0.00		0.00	0.00
101-751-850.000	COMMUNICATION EXPENSE	0.00		0.00		0.00		0.00	0.00
101-751-880.000	COMMUNITY PROMOTION	0.00		0.00		0.00		0.00	0.00
101-751-882.000	SWIFTY'S PLACE	0.00		0.00		0.00		0.00	0.00
101-751-900.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
101-751-920.000	GAS AND ELECTRIC	0.00		563.97		275.78		(563.97)	100.00
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	0.00		0.00		0.00		0.00	0.00
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	0.00		61.55		61.55		(61.55)	100.00
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	0.00		736.80		736.80		(736.80)	100.00
101-751-970.000	CAPITAL OUTLAY	0.00		9,456.99		0.00		(9,456.99)	100.00
101-751-991.000	DEBT PRINCIPAL	0.00		0.00		0.00		0.00	0.00
101-751-994.000	INTEREST EXPENSE	0.00		0.00		0.00		0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00		10,819.31		1,074.13		(10,819.31)	100.00
Dept 790 - LIBRARY									
101-790-880.000	COMMUNITY PROMOTION	0.00		0.00		0.00		0.00	0.00
Total Dept 790 - LIBRARY		0.00		0.00		0.00		0.00	0.00
Dept 999									
101-999-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 999		0.00		0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		120,127.81		57,878.12		(120,127.81)	100.00
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		0.00		44,430.20		42,455.45		(44,430.20)	100.00
TOTAL EXPENDITURES		0.00		120,127.81		57,878.12		(120,127.81)	100.00
NET OF REVENUES & EXPENDITURES		0.00		(75,697.61)		(15,422.67)		75,697.61	100.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	0.00		35,767.85		18,573.29		(35,767.85)	100.00
202-000-556.000	OTHER STATE GRANTS	0.00		0.00		0.00		0.00	0.00
202-000-665.000	INTEREST	0.00		1,089.94		448.23		(1,089.94)	100.00
202-000-676.000	REIMBURSEMENTS	0.00		0.00		0.00		0.00	0.00
202-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00		0.00		0.00		0.00	0.00
202-000-684.000	MISC REVENUE	0.00		0.00		0.00		0.00	0.00
202-000-699.000	TRANSFERS IN	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		36,857.79		19,021.52		(36,857.79)	100.00
TOTAL REVENUES		0.00		36,857.79		19,021.52		(36,857.79)	100.00
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	0.00		0.00		0.00		0.00	0.00
202-449-710.000	EMPLOYER FICA	0.00		0.00		0.00		0.00	0.00
202-449-711.000	EMPLOYERS SHARE OF PENSION	0.00		0.00		0.00		0.00	0.00
202-449-712.002	ADMIN BENEFITS	0.00		0.75		0.75		(0.75)	100.00
202-449-731.000	COLD/HOT PATCH	0.00		0.00		0.00		0.00	0.00
202-449-734.000	SALT/SAND ROADS	0.00		0.00		0.00		0.00	0.00
202-449-801.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
202-449-806.000	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00
202-449-862.000	STREET SWEEPING	0.00		0.00		0.00		0.00	0.00
202-449-863.000	STREET STRIPING	0.00		0.00		0.00		0.00	0.00
202-449-865.000	STREET SIGNS	0.00		0.00		0.00		0.00	0.00
202-449-868.000	BRUSH REMOVAL	0.00		0.00		0.00		0.00	0.00
202-449-869.000	SNOW REMOVAL	0.00		0.00		0.00		0.00	0.00
202-449-944.000	VEHICLE RENTAL	0.00		0.00		0.00		0.00	0.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	0.00		0.00		0.00		0.00	0.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	0.00		0.00		0.00		0.00	0.00
202-449-956.000	STORM SEWER	0.00		0.00		0.00		0.00	0.00
202-449-963.000	MISC EXPENSE	0.00		539.13		539.13		(539.13)	100.00
202-449-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
202-449-970.006	STREET REPAIRS	0.00		0.00		0.00		0.00	0.00
202-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00		0.00		0.00		0.00	0.00
202-449-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		0.00		539.88		539.88		(539.88)	100.00
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	0.00		719.09		290.68		(719.09)	100.00
202-450-710.000	MAINTENANCE EMPLOYER FICA	0.00		55.02		22.24		(55.02)	100.00
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	0.00		117.42		44.57		(117.42)	100.00
202-450-712.002	MAINTENANCE BENEFITS	0.00		18.50		13.03		(18.50)	100.00
Total Dept 450 - MAINTENANCE / CONSTRUCTION		0.00		910.03		370.52		(910.03)	100.00
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	0.00		1,555.35		0.00		(1,555.35)	100.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	0.00		114.71		0.00		(114.71)	100.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	0.00		155.53		0.00		(155.53)	100.00

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2023	INCREASE	MONTH 04/30/2023 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-869-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	0.00		0.00		0.00	0.00
202-869-712.002	SNOW REMOVAL BENEFITS	0.00	0.00		0.00		0.00	0.00
Total Dept 869 - SNOW REMOVAL		0.00	1,825.59		0.00		(1,825.59)	100.00
TOTAL EXPENDITURES		0.00	3,275.50		910.40		(3,275.50)	100.00
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		0.00	36,857.79		19,021.52		(36,857.79)	100.00
TOTAL EXPENDITURES		0.00	3,275.50		910.40		(3,275.50)	100.00
NET OF REVENUES & EXPENDITURES		0.00	33,582.29		18,111.12		(33,582.29)	100.00

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	0.00		12,541.69		6,512.57		(12,541.69)	100.00
203-000-546.001	STATE REVENUE OTHER	0.00		0.00		0.00		0.00	0.00
203-000-556.000	OTHER STATE GRANTS	0.00		0.00		0.00		0.00	0.00
203-000-665.000	INTEREST	0.00		162.01		95.89		(162.01)	100.00
203-000-676.000	REIMBURSMENTS	0.00		0.00		0.00		0.00	0.00
203-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00		0.00		0.00		0.00	0.00
203-000-684.000	MISC REVENUE	0.00		0.00		0.00		0.00	0.00
203-000-699.000	TRANSFERS IN	0.00		0.00		0.00		0.00	0.00
<b>Total Dept 000 - BALANCE SHEET / GENERAL</b>		<b>0.00</b>		<b>12,703.70</b>		<b>6,608.46</b>		<b>(12,703.70)</b>	<b>100.00</b>
<b>TOTAL REVENUES</b>		<b>0.00</b>		<b>12,703.70</b>		<b>6,608.46</b>		<b>(12,703.70)</b>	<b>100.00</b>
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	0.00		0.00		0.00		0.00	0.00
203-449-710.000	EMPLOYER FICA	0.00		0.00		0.00		0.00	0.00
203-449-711.000	EMPLOYERS SHARE OF PENSION	0.00		0.00		0.00		0.00	0.00
203-449-712.002	ADMIN BENEFITS	0.00		0.30		0.30		(0.30)	100.00
203-449-731.000	COLD/HOT PATCH	0.00		0.00		0.00		0.00	0.00
203-449-734.000	SALT/SAND ROADS	0.00		0.00		0.00		0.00	0.00
203-449-765.000	ADMINISTRATION	0.00		0.00		0.00		0.00	0.00
203-449-801.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
203-449-806.000	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00
203-449-862.000	STREET SWEEPING	0.00		0.00		0.00		0.00	0.00
203-449-863.000	STREET STRIPING	0.00		0.00		0.00		0.00	0.00
203-449-865.000	STREET SIGNS	0.00		0.00		0.00		0.00	0.00
203-449-866.000	STREET RE-SURFACING	0.00		0.00		0.00		0.00	0.00
203-449-868.000	BRUSH REMOVAL	0.00		0.00		0.00		0.00	0.00
203-449-869.000	SNOW REMOVAL	0.00		0.00		0.00		0.00	0.00
203-449-931.007	MAINTENANCE-LOCAL ST	0.00		0.00		0.00		0.00	0.00
203-449-944.000	VEHICLE RENTAL	0.00		0.00		0.00		0.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	0.00		0.00		0.00		0.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	0.00		0.00		0.00		0.00	0.00
203-449-956.000	STORM SEWER	0.00		0.00		0.00		0.00	0.00
203-449-963.000	MISC EXPENSE	0.00		539.12		539.12		(539.12)	100.00
203-449-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
203-449-970.005	STREET CONSTRUCTION	0.00		0.00		0.00		0.00	0.00
203-449-970.006	STREET REPAIRS	0.00		0.00		0.00		0.00	0.00
203-449-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00		0.00		0.00		0.00	0.00
203-449-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
<b>Total Dept 449 - STREET DEPT (ACT 51)</b>		<b>0.00</b>		<b>539.42</b>		<b>539.42</b>		<b>(539.42)</b>	<b>100.00</b>
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	0.00		1,150.50		465.06		(1,150.50)	100.00
203-450-710.000	MAINTENANCE EMPLOYER FICA	0.00		88.02		35.58		(88.02)	100.00
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	0.00		187.87		71.31		(187.87)	100.00
203-450-712.002	MAINTENANCE BENEFITS	0.00		29.62		20.86		(29.62)	100.00
<b>Total Dept 450 - MAINTENANCE / CONSTRUCTION</b>		<b>0.00</b>		<b>1,456.01</b>		<b>592.81</b>		<b>(1,456.01)</b>	<b>100.00</b>

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 203 - LOCAL STREET FUND									
Expenditures									
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	0.00		613.63		0.00		(613.63)	100.00
203-869-710.000	SNOW REMOVAL FICA	0.00		45.06		0.00		(45.06)	100.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	0.00		61.35		0.00		(61.35)	100.00
203-869-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00		0.00		0.00		0.00	0.00
203-869-712.002	SNOW REMOVAL BENEFITS	0.00		0.00		0.00		0.00	0.00
Total Dept 869 - SNOW REMOVAL		0.00		720.04		0.00		(720.04)	100.00
TOTAL EXPENDITURES		0.00		2,715.47		1,132.23		(2,715.47)	100.00
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		0.00		12,703.70		6,608.46		(12,703.70)	100.00
TOTAL EXPENDITURES		0.00		2,715.47		1,132.23		(2,715.47)	100.00
NET OF REVENUES & EXPENDITURES		0.00		9,988.23		5,476.23		(9,988.23)	100.00

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	0.00		0.00		0.00		0.00	0.00
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	0.00		0.00		0.00		0.00	0.00
204-000-411.000	DELINQUENT REAL PROPERTY TAX	0.00		0.00		0.00		0.00	0.00
204-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00		0.00		0.00		0.00	0.00
204-000-447.000	PROPERTY TAX ADMINISTRATION FEE	0.00		0.00		0.00		0.00	0.00
204-000-450.000	FUND BALANCE REVENUE	0.00		0.00		0.00		0.00	0.00
204-000-502.000	FEDERAL GRANTS	0.00		0.00		0.00		0.00	0.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	0.00		0.00		0.00		0.00	0.00
204-000-602.000	ADMINISTRATION FEES	0.00		0.00		0.00		0.00	0.00
204-000-643.000	PENALTIES & INTEREST ON TAXES	0.00		0.00		0.00		0.00	0.00
204-000-665.000	INTEREST	0.00		1,283.75		497.84		(1,283.75)	100.00
204-000-676.000	REIMBURSEMENTS	0.00		0.00		0.00		0.00	0.00
204-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00		0.00		0.00		0.00	0.00
204-000-676.003	REIMB-PROPERTY OWNER-SIDEWALKS	0.00		0.00		0.00		0.00	0.00
204-000-676.004	MDOT REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
204-000-679.000	CONSTRUCTION IN PROGRESS (CIP)	0.00		0.00		0.00		0.00	0.00
204-000-684.000	MISC REVENUE	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		1,283.75		497.84		(1,283.75)	100.00
TOTAL REVENUES		0.00		1,283.75		497.84		(1,283.75)	100.00
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	0.00		0.00		0.00		0.00	0.00
204-446-710.000	ADMINISTRATION FICA	0.00		0.00		0.00		0.00	0.00
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	0.00		0.00		0.00		0.00	0.00
204-446-712.002	ADMIN BENEFITS	0.00		1.73		1.73		(1.73)	100.00
204-446-765.000	ADMINISTRATION	0.00		0.00		0.00		0.00	0.00
204-446-801.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
204-446-806.000	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00
204-446-880.001	DOWNTOWN DEVELOPMENT	0.00		0.00		0.00		0.00	0.00
204-446-900.000	PRINTING & PUBLISHING	0.00		0.00		0.00		0.00	0.00
204-446-963.000	MISC EXPENSE	0.00		0.00		0.00		0.00	0.00
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	0.00		63.25		0.00		(63.25)	100.00
204-446-970.005	STREET CONSTRUCTION	0.00		0.00		0.00		0.00	0.00
204-446-970.006	STREET REPAIRS	0.00		0.00		0.00		0.00	0.00
204-446-988.001	CIP - IONIA, PEARL, PLEASANT, EMERSON	0.00		0.00		0.00		0.00	0.00
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	0.00		74,600.00		74,600.00		(74,600.00)	100.00
204-446-992.000	BOND COSTS	0.00		0.00		0.00		0.00	0.00
204-446-994.000	CAP IMPROV BOND II INTEREST	0.00		2,752.20		2,752.20		(2,752.20)	100.00
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		0.00		77,417.18		77,353.93		(77,417.18)	100.00
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	0.00		4,314.44		1,743.97		(4,314.44)	100.00
204-450-710.000	STREET ADMIN FICA	0.00		330.06		133.42		(330.06)	100.00
204-450-711.000	EMPLOYERS SHARE OF PENSION	0.00		704.54		267.43		(704.54)	100.00
204-450-712.000	STREET ADMIN HEALTH INSURANCE EXP	0.00		0.00		0.00		0.00	0.00
204-450-712.002	STREET ADMIN BENEFITS	0.00		124.68		62.34		(124.68)	100.00
Total Dept 450 - MAINTENANCE / CONSTRUCTION		0.00		5,473.72		2,207.16		(5,473.72)	100.00

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2023 NORMAL (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 204 - GENERAL HWY Expenditures								
TOTAL EXPENDITURES		0.00	82,890.90	79,561.09	(82,890.90)	100.00		
Fund 204 - GENERAL HWY:								
TOTAL REVENUES		0.00	1,283.75	497.84	(1,283.75)	100.00		
TOTAL EXPENDITURES		0.00	82,890.90	79,561.09	(82,890.90)	100.00		
NET OF REVENUES & EXPENDITURES		0.00	(81,607.15)	(79,063.25)	81,607.15	100.00		



PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	0.00		0.00		0.00		0.00	0.00
248-000-540.000	STATE GRANTS	0.00		0.00		0.00		0.00	0.00
248-000-665.000	INTEREST	0.00		43.63		25.46		(43.63)	100.00
248-000-674.000	DONATIONS-PRIVATE SOURCES	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		43.63		25.46		(43.63)	100.00
TOTAL REVENUES		0.00		43.63		25.46		(43.63)	100.00
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	0.00		0.00		0.00		0.00	0.00
248-275-740.000	POSTAGE	0.00		0.00		0.00		0.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	0.00		0.00		0.00		0.00	0.00
248-275-752.000	EDUCATION & TRAINING	0.00		0.00		0.00		0.00	0.00
248-275-801.000	CONTRACTED SERVICES	0.00		0.00		0.00		0.00	0.00
248-275-806.000	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00
248-275-880.000	COMMUNITY PROMOTION	0.00		0.00		0.00		0.00	0.00
248-275-881.000	ADVERTISING	0.00		750.00		0.00		(750.00)	100.00
248-275-955.000	MISCELLANEOUS EXPENSE	0.00		0.00		0.00		0.00	0.00
248-275-967.000	BEAUTIFICATION	0.00		3,219.50		3,219.50		(3,219.50)	100.00
248-275-967.002	CHRISTMAS DECORATIONS	0.00		0.00		0.00		0.00	0.00
Total Dept 275 - DDA		0.00		3,969.50		3,219.50		(3,969.50)	100.00
TOTAL EXPENDITURES		0.00		3,969.50		3,219.50		(3,969.50)	100.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		0.00		43.63		25.46		(43.63)	100.00
TOTAL EXPENDITURES		0.00		3,969.50		3,219.50		(3,969.50)	100.00
NET OF REVENUES & EXPENDITURES		0.00		(3,925.87)		(3,194.04)		3,925.87	100.00

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-502.000	FEDERAL GRANTS	0.00		0.00		0.00		0.00	0.00
290-000-540.000	STATE GRANTS	0.00		0.00		0.00		0.00	0.00
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	0.00		0.00		0.00		0.00	0.00
290-000-602.002	EQUIPMENT RENTAL INCOME	0.00		0.00		0.00		0.00	0.00
290-000-602.003	FOOD BOOTH FEES	0.00		75.00		0.00		(75.00)	100.00
290-000-602.004	CONCESSIONS	0.00		0.00		0.00		0.00	0.00
290-000-602.290	ART IN THE PARK REVENUE	0.00		900.00		300.00		(900.00)	100.00
290-000-665.000	INTEREST	0.00		13.56		7.76		(13.56)	100.00
290-000-674.000	DONATIONS-PRIVATE SOURCES	0.00		1,300.00		700.00		(1,300.00)	100.00
290-000-684.000	MISC REVENUE	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		2,288.56		1,007.76		(2,288.56)	100.00
TOTAL REVENUES		0.00		2,288.56		1,007.76		(2,288.56)	100.00
Expenditures									
Dept 752 - ARTS									
290-752-727.000	OFFICE SUPPLIES	0.00		25.99		25.99		(25.99)	100.00
290-752-728.000	SUPPLIES	0.00		0.00		0.00		0.00	0.00
290-752-740.000	POSTAGE	0.00		0.00		0.00		0.00	0.00
290-752-770.000	CREDIT CARD FEES	0.00		0.72		0.36		(0.72)	100.00
290-752-793.000	OPERATING EXPENSE	0.00		0.00		0.00		0.00	0.00
290-752-794.000	T-SHIRTS	0.00		0.00		0.00		0.00	0.00
290-752-795.000	SOUND	0.00		1,633.00		1,633.00		(1,633.00)	100.00
290-752-796.000	ROLLS	0.00		0.00		0.00		0.00	0.00
290-752-797.000	CONTINGENCIES	0.00		0.00		0.00		0.00	0.00
290-752-798.000	CONCESSIONS SUPPLIES	0.00		0.00		0.00		0.00	0.00
290-752-803.000	SECURITY	0.00		0.00		0.00		0.00	0.00
290-752-806.000	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00
290-752-851.000	RADIOS	0.00		120.00		120.00		(120.00)	100.00
290-752-852.000	TELEPHONE	0.00		85.35		43.52		(85.35)	100.00
290-752-881.000	ADVERTISING	0.00		1,760.95		767.95		(1,760.95)	100.00
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	0.00		0.00		0.00		0.00	0.00
290-752-883.000	PUBLIC ART PROJECT	0.00		0.00		0.00		0.00	0.00
290-752-890.001	CLEAN UP	0.00		0.00		0.00		0.00	0.00
290-752-895.000	KIDS AREA	0.00		199.17		199.17		(199.17)	100.00
290-752-897.000	FOOD COUPONS	0.00		0.00		0.00		0.00	0.00
290-752-898.000	ENTERTAINMENT	0.00		0.00		0.00		0.00	0.00
290-752-953.000	PORT A POTTY	0.00		590.00		590.00		(590.00)	100.00
290-752-954.000	DUMPSTER	0.00		0.00		0.00		0.00	0.00
290-752-955.000	GOLF CART RENTALS	0.00		995.00		995.00		(995.00)	100.00
290-752-956.000	TENT, TABLES, CHAIR RENTALS	0.00		696.00		696.00		(696.00)	100.00
290-752-963.000	MISCELLANEOUS EXPENSE	0.00		0.00		0.00		0.00	0.00
290-752-964.000	REFUND/REIMBURSEMENTS	0.00		0.00		0.00		0.00	0.00
290-752-967.000	PROJECT COSTS	0.00		0.00		0.00		0.00	0.00
290-752-967.001	PARK IMPROVEMENTS	0.00		3,021.20		0.00		(3,021.20)	100.00
290-752-995.000	TRANSFERS OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 752 - ARTS		0.00		9,127.38		5,070.99		(9,127.38)	100.00
TOTAL EXPENDITURES		0.00		9,127.38		5,070.99		(9,127.38)	100.00

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE		
Fund 290 - ARTS										
Fund 290 - ARTS:										
	TOTAL REVENUES	0.00		2,288.56		1,007.76		(2,288.56)		100.00
	TOTAL EXPENDITURES	0.00		9,127.38		5,070.99		(9,127.38)		100.00
	NET OF REVENUES & EXPENDITURES	0.00		(6,838.82)		(4,063.23)		6,838.82		100.00

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 291 - CAR SHOW									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
291-000-602.003	FOOD BOOTH FEES	0.00		0.00		0.00		0.00	0.00
291-000-602.005	REGISTRATIONS	0.00		0.00		0.00		0.00	0.00
291-000-602.006	VENDORS	0.00		0.00		0.00		0.00	0.00
291-000-602.007	T-SHIRT REVENUE	0.00		0.00		0.00		0.00	0.00
291-000-665.000	INTEREST	0.00		1.96		1.10		(1.96)	100.00
291-000-674.000	DONATIONS-PRIVATE SOURCES	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		1.96		1.10		(1.96)	100.00
TOTAL REVENUES		0.00		1.96		1.10		(1.96)	100.00
Expenditures									
Dept 753 - CAR SHOW									
291-753-728.000	SUPPLIES	0.00		0.00		0.00		0.00	0.00
291-753-794.000	T-SHIRTS EXPENSE	0.00		0.00		0.00		0.00	0.00
291-753-881.000	ADVERTISING	0.00		0.00		0.00		0.00	0.00
291-753-887.000	TROPHIES	0.00		0.00		0.00		0.00	0.00
291-753-888.000	FLYERS	0.00		0.00		0.00		0.00	0.00
291-753-892.000	DOOR PRIZES	0.00		0.00		0.00		0.00	0.00
291-753-893.000	DJ	0.00		0.00		0.00		0.00	0.00
291-753-953.000	PORT A POTTY	0.00		0.00		0.00		0.00	0.00
Total Dept 753 - CAR SHOW		0.00		0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
Fund 291 - CAR SHOW:									
TOTAL REVENUES		0.00		1.96		1.10		(1.96)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		1.96		1.10		(1.96)	100.00

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
590-000-590.603	SEWER NSF REVENUE	0.00		0.00		0.00		0.00	0.00
590-000-607.000	SEWER CONNECTION FEE REVENUE	0.00		0.00		0.00		0.00	0.00
590-000-614.000	SEWER REVENUE	0.00		253,990.83		200,598.62		(253,990.83)	100.00
590-000-615.000	SEWER PENALTIES	0.00		115.28		115.28		(115.28)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		254,106.11		200,713.90		(254,106.11)	100.00
TOTAL REVENUES		0.00		254,106.11		200,713.90		(254,106.11)	100.00
Fund 590 - SEWER FUND:									
TOTAL REVENUES		0.00		254,106.11		200,713.90		(254,106.11)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		254,106.11		200,713.90		(254,106.11)	100.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-502.000	FEDERAL GRANTS	0.00		0.00		0.00		0.00	0.00
591-000-539.002	WELLHEAD PROTECTION	0.00		0.00		0.00		0.00	0.00
591-000-540.000	STATE GRANTS	0.00		0.00		0.00		0.00	0.00
591-000-642.001	FINAL READ INCOME	0.00		129,711.37		89,651.18		(129,711.37)	100.00
591-000-642.002	WATER HOOK UP FEES	0.00		0.00		0.00		0.00	0.00
591-000-643.000	PENALTIES & INTEREST	0.00		120.00		80.00		(120.00)	100.00
591-000-665.000	INTEREST	0.00		1,620.75		553.63		(1,620.75)	100.00
591-000-673.000	SALE OF FIXED ASSET	0.00		0.00		0.00		0.00	0.00
591-000-675.000	INCENTIVE PROGRAM	0.00		0.00		0.00		0.00	0.00
591-000-676.001	REIMBURSEMENTS-EMPLOYEE HEALTH INS	0.00		0.00		0.00		0.00	0.00
591-000-677.000	REIMB FROM WASTEWATER	0.00		0.00		0.00		0.00	0.00
591-000-677.001	REIMB FROM WASTEWATER-POSTAGE	0.00		0.00		0.00		0.00	0.00
591-000-677.003	REIMB FROM WASTEWATER-WAGES	0.00		0.00		0.00		0.00	0.00
591-000-684.000	MISC REVENUE	0.00		213.28		0.00		(213.28)	100.00
591-000-684.002	MISC REVENUE-OTHER	0.00		0.00		0.00		0.00	0.00
591-000-689.000	RECONCILIATION DISCREPANCIES	0.00		0.00		0.00		0.00	0.00
591-000-695.100	MISC REVENUE-LAKEWOOD WASTEWATER	0.00		0.00		0.00		0.00	0.00
<b>Total Dept 000 - BALANCE SHEET / GENERAL</b>		<b>0.00</b>		<b>131,665.40</b>		<b>90,284.81</b>		<b>(131,665.40)</b>	<b>100.00</b>
Dept 536 - WATER/SEWER									
591-536-676.000	REIMBURSMENTS	0.00		0.00		0.00		0.00	0.00
<b>Total Dept 536 - WATER/SEWER</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>		<b>0.00</b>		<b>131,665.40</b>		<b>90,284.81</b>		<b>(131,665.40)</b>	<b>100.00</b>
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	0.00		4,314.31		1,743.94		(4,314.31)	100.00
591-536-702.704	FULL TIME WAGES	0.00		29,408.55		12,474.27		(29,408.55)	100.00
591-536-702.705	OVER TIME WAGES	0.00		0.00		0.00		0.00	0.00
591-536-702.706	PART TIME WAGES	0.00		0.00		0.00		0.00	0.00
591-536-702.707	SICK TIME PAYOUT	0.00		0.00		0.00		0.00	0.00
591-536-702.710	WATER LICENSE STIPEND	0.00		0.00		0.00		0.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	0.00		3,000.00		3,000.00		(3,000.00)	100.00
591-536-710.000	EMPLOYER FICA	0.00		2,646.87		1,246.05		(2,646.87)	100.00
591-536-711.000	EMPLOYERS SHARE OF PENSION	0.00		3,655.42		1,519.86		(3,655.42)	100.00
591-536-712.000	HEALTH INSURANCE EXPENSE	0.00		5,113.72		2,531.83		(5,113.72)	100.00
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00		0.00		0.00		0.00	0.00
591-536-712.002	ADMIN BENEFITS	0.00		6.15		6.15		(6.15)	100.00
591-536-713.000	DENTAL INSURANCE EXPENSE	0.00		389.91		389.91		(389.91)	100.00
591-536-714.000	OPTICAL PLAN EXPENSE	0.00		52.38		52.38		(52.38)	100.00
591-536-716.000	WELLNESS PROGRAM	0.00		0.00		0.00		0.00	0.00
591-536-718.000	PRISONER LABOR CONTRACT	0.00		0.00		0.00		0.00	0.00
591-536-720.000	DISABILITY INSURANCE	0.00		378.00		189.00		(378.00)	100.00
591-536-721.000	LIFE INSURANCE EXPENSE	0.00		124.48		62.24		(124.48)	100.00
591-536-723.000	WORKMEN'S COMPENSATION	0.00		0.00		0.00		0.00	0.00
591-536-727.000	OFFICE SUPPLIES	0.00		19.99		19.99		(19.99)	100.00
591-536-728.000	SUPPLIES	0.00		187.34		187.34		(187.34)	100.00
591-536-730.000	MEALS & MILEAGE	0.00		0.00		0.00		0.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	0.00		0.00		0.00		0.00	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
Expenditures									
591-536-740.000	POSTAGE	0.00		227.77		227.77		(227.77)	100.00
591-536-741.000	MEDICAL & PHYSICALS	0.00		0.00		0.00		0.00	0.00
591-536-744.000	CLOTHING EXPENSE	0.00		0.00		0.00		0.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	0.00		0.00		0.00		0.00	0.00
591-536-751.000	GASOLINE PURCHASES	0.00		435.39		0.00		(435.39)	100.00
591-536-752.000	EDUCATION & TRAINING	0.00		0.00		0.00		0.00	0.00
591-536-760.000	FLEET INSURANCE	0.00		0.00		0.00		0.00	0.00
591-536-765.000	BANK FEES	0.00		0.00		0.00		0.00	0.00
591-536-770.000	WELLHEAD PROTECTION	0.00		0.00		0.00		0.00	0.00
591-536-771.000	WATER TESTING FEES	0.00		132.00		44.00		(132.00)	100.00
591-536-780.000	METER REPLACEMENT	0.00		0.00		0.00		0.00	0.00
591-536-781.000	HYDRANT REPLACEMENT	0.00		3,316.00		0.00		(3,316.00)	100.00
591-536-801.000	CONTRACTED SERVICES	0.00		5,877.11		5,783.36		(5,877.11)	100.00
591-536-805.000	ATTORNEY FEES	0.00		0.00		0.00		0.00	0.00
591-536-806.000	AUDIT SERVICES	0.00		0.00		0.00		0.00	0.00
591-536-850.000	COMMUNICATION EXPENSE	0.00		784.02		394.11		(784.02)	100.00
591-536-900.000	PRINTING & PUBLISHING	0.00		686.40		0.00		(686.40)	100.00
591-536-920.000	GAS AND ELECTRIC	0.00		9,361.77		4,064.67		(9,361.77)	100.00
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	0.00		0.00		0.00		0.00	0.00
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	0.00		98.43		98.43		(98.43)	100.00
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	0.00		0.00		0.00		0.00	0.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	0.00		0.00		0.00		0.00	0.00
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	0.00		74,235.00		0.00		(74,235.00)	100.00
591-536-932.000	NEW WATER MAINS	0.00		0.00		0.00		0.00	0.00
591-536-933.000	WELL REPAIRS	0.00		0.00		0.00		0.00	0.00
591-536-937.000	IRON REMOVAL	0.00		0.00		0.00		0.00	0.00
591-536-945.000	EQUIPMENT LEASE PAYMENT	0.00		0.00		0.00		0.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	0.00		0.00		0.00		0.00	0.00
591-536-963.000	MISC EXPENSE	0.00		158.37		158.37		(158.37)	100.00
591-536-968.000	DEPRECIATION EXPENSE	0.00		0.00		0.00		0.00	0.00
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
591-536-970.002	CAPITAL OUTLAY-VEHICLES	0.00		0.00		0.00		0.00	0.00
591-536-980.000	OFFICE EQUIP-FURNITURE	0.00		0.00		0.00		0.00	0.00
591-536-980.001	HARDWARE	0.00		791.21		791.21		(791.21)	100.00
591-536-980.002	SOFTWARE	0.00		0.00		0.00		0.00	0.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	0.00		0.00		0.00		0.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	0.00		0.00		0.00		0.00	0.00
591-536-991.002	USDA BOND 2016	0.00		0.00		0.00		0.00	0.00
591-536-992.000	BOND COSTS	0.00		0.00		0.00		0.00	0.00
591-536-994.000	INTEREST EXPENSE	0.00		1,162.80		1,162.80		(1,162.80)	100.00
Total Dept 536 - WATER/SEWER		0.00		146,563.39		36,147.68		(146,563.39)	100.00
TOTAL EXPENDITURES		0.00		146,563.39		36,147.68		(146,563.39)	100.00
Fund 591 - WATER FUND:									
TOTAL REVENUES		0.00		131,665.40		90,284.81		(131,665.40)	100.00
TOTAL EXPENDITURES		0.00		146,563.39		36,147.68		(146,563.39)	100.00
NET OF REVENUES & EXPENDITURES		0.00		(14,897.99)		54,137.13		14,897.99	100.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2023 (ABNORMAL)	MONTH 04/30/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 999 - PAYROLL CLEARING									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
999-000-665.000	INTEREST	0.00		2.64		1.41		(2.64)	100.00
999-000-684.000	MISC REVENUE	0.00		0.00		0.00		0.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		2.64		1.41		(2.64)	100.00
TOTAL REVENUES		0.00		2.64		1.41		(2.64)	100.00
Fund 999 - PAYROLL CLEARING:									
TOTAL REVENUES		0.00		2.64		1.41		(2.64)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		2.64		1.41		(2.64)	100.00
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		0.00		483,383.74		360,617.71		(483,383.74)	100.00
TOTAL EXPENDITURES - ALL FUNDS		0.00		368,669.95		183,920.01		(368,669.95)	100.00
NET OF REVENUES & EXPENDITURES		0.00		114,713.79		176,697.70		(114,713.79)	100.00



VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / CD ACCOUNT BALANCES  
AS OF APRIL 30, 2023

GENERAL FUND	CHECKING	UNION BANK	\$ 965,016.42
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 266,038.73
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 249,739.11
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 364,026.64
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,121.86
WATER FUND	CHECKING	UNION BANK	\$ 823,850.90
ARTS COMMISSION	CHECKING	UNION BANK	\$ 26,512.19
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 76,440.02
LAKE ODESSA CAR SHOW	CHECKING	UNION BANK	\$ 6,357.36
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,689.34
CAPITAL IMPROVEMENT PROJECT	CHECKING	UNION BANK	\$ 1,369.20
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 61,322.09
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,936.60
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 7,387.67
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 105,352.58
WATER RR&I	SAVINGS	UNION BANK	\$ 257,209.10
ARPA FUND	HYBRID CD	MI CLASS	\$ 221,264.08
GENERAL HIGHWAY FUND	HYBRID CD & SAVINGS	MI CLASS & PFCU	\$ 138,874.55
MAJOR STREET FUND	HYBRID CD & SAVINGS	MI CLASS & PFCU	\$ 112,247.40
WATER FUND	SAVINGS	PFCU	\$ 133,135.81

**Lake Odessa Village**  
**Zoning Administrator Report**  
**April 2023**

***Permits:***

On 4-5-23 I approved a zoning permit to MCM MI Construction LLC to demolish a mobile home located at 36 Page St in Lakewood Estates.

On 4-6-23 I approved a zoning permit to Jillian Sterman and Nicholas Rajewski for a 4' high fence to be located at 938 Sixth Ave.

On 4-24-23 I approved a zoning permit to Bill Rogers to amend the site plan of the previous permit from 7-26-22. The area of the outdoor café and alcohol areas are changed for better customer flow and State regulations.

On 4-24-23 I approved a zoning permit to MCM MI Construction LLC to demolish a mobile home of 16' by 60' located at 9 Page St Lakewood Estates.

On 4-24-23 I approved a zoning permit to MCM MI Construction LLC to demolish a mobile home of 16' by 60' located at 21 Page St Lakewood Estates.

On 4-24-23 I approved a zoning permit to MCM MI Construction LLC to demolish a mobile home of 16' by 60' located at 39 Page St Lakewood Estates.

On 4-25-23 I approved a zoning permit to Sam and Cindy Weaver to construct a covered roof of 14' by 26' 6" over the back porch located at 1303 Fourth St.

***Miscellaneous:***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

I reviewed sample draft language regarding temporary uses and gave feedback and questions.

**Third Ave old school Stuart Project**

I have been in communication with an engineering firm that plans to create the new site plan so that the Stuarts can start the PUD process with the initial pre-conference meeting at the Planning Commission level. I received a preliminary concept site plan. I sent them feedback on what else should be on it and other items to be added in a final site plan. I talked to one of the representatives and they plan to drop off new site plans on 5-15-23 for the planning commission's meeting on the 22<sup>nd</sup> of May.

**Meat Processing Facility on Clark St**

This property is for sale, and I have been answering many calls from prospective buyers with zoning questions. The business is nonconforming/grandfathered in the R-1 zoning district. A party has purchased the property and they are in the process of planning to get access to the east parcel with plans to build a house there.

Bonanza Rd 10 acres

I have been getting calls on possible uses of this land for sale by prospective buyers. The owners may split it into 3 parcels depending on if someone wants one lot or the whole property.

***Planning Commission***

The Planning Commission will start reading their master plan for the five year review. If it needs updating a firm will be chosen to assist with the project. They held a public hearing to amend the PUD section to reduce the lot area and setbacks to more reflect the Village conditions and for flexibility. It was sent on to the Village Council to be adopted.

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2023-28**

**AUTHORIZING EXECUTION OF A CONTRACT # 23-5159  
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION  
FOR THE JORDAN LAKE TRAIL PROJECT**

**WHEREAS**, the Village is the recipient of grant funds through the Michigan Department of Transportation (MDOT) Transportation Alternatives Program to be used to defray a portion of the expense of the construction of a .3 mile section of non-motorized trail in the vicinity of French Fry Lane; and

**WHEREAS**, the terms and conditions associated with the receipt of these grant funds and their application to this project are contained in MDOT Contract #23-5159, Control Section TAL 3400, Job Number 217135CON; and

**WHEREAS**, it is necessary to accept MDOT Contract #23-5159 and designate a Village official who is authorized to execute Contract #23-5159 on behalf of the Village;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Council hereby accepts Michigan Department of Transportation Contract #23-5159, Control Section TAL 3400, Job Number 217135CON and authorizes Village Clerk/Treasurer Kathy Forman to execute said contract on behalf of the Village

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

---

**Kathy Forman, Village Clerk**

TAP

DA

Control Section	TAL 34000
Job Number	217135CON
Project	23A0440
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	23-5159

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the VILLAGE OF LAKE ODESSA, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Lake Odessa, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 10, 2023, attached hereto and made a part hereof:

Hot mix asphalt shared use path construction for Phase 1B of the Jordan Lake Trail from 3<sup>rd</sup> Avenue easterly to French Fry Lane, including earthwork, subbase and aggregate base, grading, hot mix asphalt parking, concrete trailhead rest pad and associated items, curb, gutter and curb ramps, permanent signing and pavement markings; and all together with necessary relate work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of transportation enhancement activities; and

WHEREAS, it has been determined that the PROJECT qualifies for such funding by virtue of its direct relationship with the intermodal transportation system; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

TRANSPORTATION ALTERNATIVES PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to the Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, under the terms of this contract, shall:

A. At no cost to the PROJECT

(1) Design or cause to be designed the plans for the PROJECT.

(2) Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.

- (3) Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.
- B. At least 10 days prior to any ceremony to be held in connection with the PROJECT, notify the DEPARTMENT.
- C. When issuing any news release or promotional material regarding the PROJECT, give the DEPARTMENT and FHWA credit for participation in the PROJECT and provide a copy of such material to the DEPARTMENT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Funds shall be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$99,500, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. It is understood that the REQUESTING PARTY is responsible for the facilities constructed as the PROJECT and that said facilities may require special or unusual operation and/or maintenance. The REQUESTING PARTY certifies, by execution of this contract, that upon completion of construction and at no cost to the PROJECT or the DEPARTMENT, it will properly maintain or provide for the maintenance and operation of the PROJECT, making ample provisions each year for the performance of such maintenance work as may be required. Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the construction contract documents.

On projects involving the mobility for bicyclists, the REQUESTING PARTY will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such facility constructed as the PROJECT except those for maintenance or emergency assistance purposes, or mobility for persons with disabilities.

On projects involving the restoration of historic facilities, the REQUESTING PARTY agrees that the project will not be awarded until the owner of such facilities has an Historic Preservation Covenant, which includes an Historic Preservation Easement, or an Historic Preservation Agreement, as appropriate, with the Michigan State Historic Preservation Office in accordance with 1995 PA 60 for the purpose of ensuring that the historic property will be preserved. The REQUESTING PARTY also agrees that such facilities shall be maintained and repaired by the REQUESTING PARTY or owner, as applicable, at no cost to the DEPARTMENT or the PROJECT, in such a manner as to preserve the historical integrity of features, materials, appearance, workmanship, and environment.

On projects which include landscaping, the DEPARTMENT, at PROJECT COST, agrees to perform or cause to be performed, the watering and cultivating necessary to properly establish the plantings for a period of two growing seasons, in general conformance with Section 815.03(I) of the DEPARTMENT'S Standard Specifications for Construction. The REQUESTING PARTY shall maintain all plantings following completion of said period of establishment.

Failure of the REQUESTING PARTY to fulfill its responsibilities as outlined herein may disqualify the REQUESTING PARTY from future Federal aid participation in Transportation Alternatives Program projects or in other projects on roads or streets for which it has maintenance responsibility. Federal aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of



government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections, and recommendations by the DEPARTMENT shall not relieve the REQUESTING PARTY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control, or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of any of their highways and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of any REQUESTING PARTY highway for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume either ownership of any portion of the PROJECT or jurisdiction of any REQUESTING PARTY highway as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

VILLAGE OF LAKE ODESSA

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
*for* Department Director MDOT

By \_\_\_\_\_  
Title:



April 10, 2023

EXHIBIT I

CONTROL SECTION TAL 34000  
JOB NUMBER 217135CON  
PROJECT 23A0440

ESTIMATED COST

CONTRACTED WORK

Estimated Cost \$143,600

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST \$143,600  
Less Federal Funds\* \$ 99,500  
BALANCE (REQUESTING PARTY'S SHARE) \$ 44,100

\*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B  
BUREAU OF HIGHWAYS  
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

## SECTION I

### COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
  - 1. Engineering
    - a. FAPG (6012.1): Preliminary Engineering
    - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
    - c. FAPG (23 CFR 635A): Contract Procedures
    - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
  - 2. Construction
    - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
    - b. FAPG (23 CFR 140B): Construction Engineering Costs
    - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
    - d. FAPG (23 CFR 635A): Contract Procedures
    - e. FAPG (23 CFR 635B): Force Account Construction
    - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
  - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
  - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments--Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
  - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
  - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
  - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.



## SECTION II

### PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

### SECTION III

#### ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

- The Reporting Package
- The Data Collection Form
- The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education  
Accounting Service Center  
Hannah Building  
608 Allegan Street  
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.



4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

## SECTION IV

### MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

## SECTION V

### SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B**  
**TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011



## APPENDIX C

### TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

#### Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2023-29**

**ACCEPTING FIRST READING OF ORDINANCE 2023-03,  
REFERRING IT TO THE PLANNING COMMISSION,  
AND SETTING A PUBLIC HEARING FOR JUNE 19, 2023**

**WHEREAS**, the Village Council referred to the Downtown Development Authority the question of whether and under what conditions mobile food establishments should be permitted to operate in the Village; and

**WHEREAS**, the Downtown Development Authority surveyed current restaurant owners and operators and found that the majority favored allowing mobile food establishments to operate only on a very limited basis; and

**WHEREAS**, it was determined that the Village's zoning ordinance does not adequately address temporary uses including mobile food establishments, leading to the preparation of proposed Ordinance No. 2023-03;

**NOW, THEREFORE, BE IT RESOLVED**, that Ordinance No. 2023-03 which would amend the Code of Ordinances by adding Section 36-102 Temporary Uses to Article VI Supplemental Use Regulations of Chapter 36 is hereby accepted for first reading; and

**BE IT FURTHER RESOLVED**, the Ordinance No. 2023-03 is hereby referred to the Planning Commission for its review and recommendations; and

**BET IT FURTHER RESOLVED**, that the Village Council shall conduct a public hearing on Ordinance No. 2023-03 at its June 19, 2023 meeting after which it may consider the adoption of the ordinance.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

\_\_\_\_\_  
**Kathy Forman, Village Clerk**

**VILLAGE OF LAKE ODESSA  
IONIA COUNTY, MICHIGAN**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved the adoption of the following ordinance:

**ORDINANCE NO. 2023-03**

**AN ORDINANCE TO AMEND THE CODE OF  
ORDINANCES OF THE VILLAGE OF LAKE ODESSA BY  
ADDING SECTION 36-102 TEMPORARY USES TO  
ARTICLE VI SUPPLEMENTAL USE REGULATIONS OF  
CHAPTER 36 ZONING**

**THE VILLAGE OF LAKE ODESSA ORDAINS:**

**Section 36-102 Temporary Uses**

The Zoning Administrator may issue temporary use permits for the uses listed below, unless otherwise indicated, after determining that such uses will meet the standards under subsection (e) of this section and review standards for the specific use included in this section. The Zoning Administrator, in his or her discretion, may refer any request for a temporary use permit to the Planning Commission, which shall apply the same standards for review and approval as are required of the Zoning Administrator.

- (a) **Temporary Uses in All Districts.** Permits may be issued for the following temporary uses in all zoning districts subject to the standards specified herein:
1. Temporary buildings and facilities for uses incidental to construction work for a period of up to 12 months. Such buildings shall be removed within 15 days after completion or abandonment of construction work;
  2. Storage of building supplies and machinery, temporary storage buildings, the assembly of materials and customary trade; and contractor, architect, and identification signs in connection with a construction project for a period of up to 12 months;
  3. Parking on unimproved areas of a property for a period of up to 30 days.
- (b) **Temporary Uses in the CBD – Central Business District and HC – Highway Commercial District.** Permits may be issued for the following temporary uses in the CBD- Central Business District and HC – Highway Commercial district subject to the standards specified herein:
1. Temporary outdoor structures, facilities, fixtures, and furnishings in connection with seasonal uses of a commercial nature for a period not to exceed 30 days in any calendar year; provided such structures, facilities, fixtures, and furnishings do not occupy more than 20% of required parking spaces for the principal use on the site;
  2. Temporary outdoor structures, facilities, fixtures, and furnishings in connection with special events of a commercial nature, such as grand opening celebrations and sales promotions, for a period not to exceed 7 days in any calendar year; provided such structures, facilities, fixtures, and furnishings do not occupy more than 20% of required parking spaces for the principal use on the site.

- (c) **Temporary Uses on Church Properties in All Districts.** Permits may be issued for temporary outdoor structures, facilities, fixtures, and furnishings in connection with special events of a noncommercial nature by churches on their property in all districts; provided such structures, facilities, fixtures, and furnishings do not occupy more than 20% of required parking spaces for the primary use on the site; provided, however, the temporary uses may occupy more than 20% of required parking spaces if the special event occurs at times when the primary use of the site does not occur.
- (d) **Mobile Food Establishments.** Permits may be issued for food trucks, barbeque wagons, and similar mobile food establishments in conjunction with uses for which temporary use permits are issued pursuant to subsections (b) and (c) of this section subject to the following standards:
1. The operator of the mobile food establishment shall obtain a license pursuant to Chapter 21 of the Village of Lake Odessa Code of Ordinances;
  2. The area occupied by the mobile food establishment shall be included within the 20% limitation on occupancy of required parking spaces for the permitted temporary use;
  3. The mobile food establishment shall operate only during hours of operation of the permitted temporary use;
  4. The mobile food establishment shall provide waste receptacles capable of preventing blowing of waste around or from the site and shall arrange for regular removal of waste so as to prevent waste spilling from the receptacles onto the site.
- (e) **General Standards for Temporary Uses.** All temporary uses permitted pursuant to this section shall comply with the following general standards:
1. The principal use of the site has been granted site plan approval and is in compliance with all current zoning regulations;
  2. The location of any temporary structures, facilities, fixtures, and furnishings, and of any materials, supplies, and equipment shall conform to all of the regulations of the zoning district in which they are situated and all other applicable regulations of this Chapter;
  3. The temporary use will not be injurious to adjacent properties or the surrounding neighborhood and will not otherwise affect public health, safety, or welfare;
  4. The temporary use, if located within 200 feet of property zoned residential, shall not create noise in excess of that typical of residential areas nor will it result in glare from artificial lights that illuminates an area beyond the property line where the temporary use is located;
  5. Signs associated with the temporary use shall comply with the sign standards for the zoning district in which the temporary use is located.
- (f) **Applications for Temporary Use Permits.** Applications for temporary use permits shall be submitted in writing on forms prescribed by the Zoning Administrator. The application shall include a sketch showing the location of any permanent structures and parking facilities on the site and the proposed locations of all temporary structures, facilities, fixtures, furnishings, materials, and supplies.
- (g) **Extension or Renewal of Temporary Use Permits.** Any applicant who wishes to extend or renew a temporary use permit previously granted by the Zoning Administrator shall submit a new application pursuant to subsection (f) of this section and shall state the reason or reasons for requesting the permit extension or renewal. If the time period of such extension or renewal would extend beyond the limitations for such temporary use as provided in this section, the Zoning Administrator shall refer the application to the Planning Commission for action. The Planning Commission shall not grant its approval

for the extension or renewal if the temporary use fails to comply in all other respects with the standards described in this section or if the applicant fails to demonstrate good cause why the permit should be granted.

- (h) **Temporary Open-Air Businesses.** The provisions of Section 36.95 (7) applicable to temporary open-air businesses shall be deemed to supersede the provisions of this section except for those provisions of subsection (d) of this section. A temporary open-air business may apply for a temporary use permit pursuant to subsection (d) in conjunction with, and subject to the same restrictions as, a special event of a commercial nature as described in subsection (b)2.
- (i) **PR - Public Recreational District.** The provisions of this section shall not apply to uses permitted by right in the PR - Public Recreational District pursuant to Section 36-35(j)(2)c of this Chapter.
- (j) **Sunset Date.** The provisions of this section shall sunset and shall no longer be in force or effect on \_\_\_\_\_, 2025

**Section 2.** Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

**Section 3.** Effective Date. This ordinance shall take effect seven days following its publication in a newspaper circulated within the Village.

**Section 4.** Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:  
Nays:  
Abstain:  
Absent:

**ORDINANCE DECLARED ADOPTED.**

Dated:

\_\_\_\_\_  
Karen L. Banks, Village President

\_\_\_\_\_  
Kathy Forman, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on \_\_\_\_\_, 2023, and that such ordinance was entered into the Ordinance Book of the Village on ,2023.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kathy Forman, Village Clerk

## Gregg Guetschow

---

**From:** Jeanne Vandersloot <zoningadmin@msn.com>  
**Sent:** Friday, May 5, 2023 10:52 AM  
**To:** Gregg Guetschow  
**Subject:** RE: Temporary Uses/Food Trucks

I read through the proposed amendments and the Peddler Ordinance, which I did not know existed.

It is designed for a temporary permit for construction supplies and buildings in any district, outdoor seasonal uses or special events in CBD and HC, nonprofits in R1 and R3 and mobile food establishments (food trucks or trailers).

I would add a sentence that these temporary uses cannot be on a public sidewalk.

In b, what about sidewalk versus parking spaces, as in downtown it is mostly street parking. Will this temp permit be for sidewalk sales?

There are several parts that limit the temp use to not more than 20% of the required parking spaces but I presume this means if a business has a parking lot and owns it? What about street parking spaces?

In c, it has temp uses for churches in R1 and R3. There is at least one church in CBD, so this should be addressed. What about a commercial event on a church property? Like a yard sale or fund raising for something?

In d, does an applicant have to address numbers 2-4 on their peddlers license application? So they need a peddlers license and a temp use permit? It appears a peddlers license is good for one year. How long is a temp use permit good for? In b 1, this most describes a food truck that wants to come in once a week or similar time frame. Will the temp use permit be for the season as long as it is not over 30 total days?

So any extensions of a temp use permit all go to the planning commission? They don't meet often.

In the peddlers ordinance, it appears that any food truck (or other types of sales) is exempt if parked on private property with the owner's approval. So could any food truck park on private land and set up food sales? I think this needs to be coordinated with the temp use section somehow.

The clerk issues a peddlers license and the ZA issues the temp use permit, so we will need to coordinate those.

Those are my comments and questions. I hope they are helpful.

Thank you,

Jeanne Vandersloot  
Zoning Administrator  
616-897-4242  
[zoningadmin@msn.com](mailto:zoningadmin@msn.com)  
PO Box 294  
Lowell MI 49331-0294

---

**From:** Gregg Guetschow <[manager@lakeodessa.org](mailto:manager@lakeodessa.org)>  
**Sent:** Thursday, May 4, 2023 11:22 AM  
**To:** Jeanne Vandersloot <[zoningadmin@msn.com](mailto:zoningadmin@msn.com)>  
**Subject:** RE: Temporary Uses/Food Trucks

Just found a typo. The section number should be 36-102, not 26-102.

---

**From:** Jeanne Vandersloot <[zoningadmin@msn.com](mailto:zoningadmin@msn.com)>  
**Sent:** Monday, May 1, 2023 2:44 PM  
**To:** Gregg Guetschow <[manager@lakeodessa.org](mailto:manager@lakeodessa.org)>  
**Subject:** RE: Temporary Uses/Food Trucks

I will look it over, thanks.

Jeanne Vandersloot  
Zoning Administrator  
616-897-4242  
[zoningadmin@msn.com](mailto:zoningadmin@msn.com)  
PO Box 294  
Lowell MI 49331-0294

---

**From:** Gregg Guetschow <[manager@lakeodessa.org](mailto:manager@lakeodessa.org)>  
**Sent:** Monday, May 1, 2023 1:30 PM  
**To:** Jeanne Vandersloot <[zoningadmin@msn.com](mailto:zoningadmin@msn.com)>  
**Subject:** Temporary Uses/Food Trucks

Jeanne –

Please find attached for your review and comments language I prepared related to temporary uses, including food trucks. I recognize this is not in proper ordinance format. I am hoping to have this ready for introduction to Council at its May 15 meeting so the Planning Commission can review it at its May 22 meeting. To expedite consideration and approval, the plan would be to have Council conduct the public hearing at its June meeting.

Gregg

Gregg Guetschow  
Village Manager (interim)  
(616) 374-8698



**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2023-30**

**APPROVING COUNCIL POLICY 2023-05  
AND PROVIDING FOR ITS IMPLEMENTATION**

**WHEREAS**, the Village Council contracted for a compensation and classification study that was completed in 2022 and has, through its committees, considered how to implement its recommendations so as to provide a fair and equitable compensation system for Village employees; and

**WHEREAS**, the Village Council has determined that Council Policy 2023-05 provides appropriate guidance to Village administrators as to the implementation of the framework of the compensation study; and

**WHEREAS**, the study recommendations that form the basis of Council Policy 2023-05 do not adequately address various historical compensation practices, and, consequently, it has been found necessary to make choices as to where to assign current employees on the step system contained in the policy; and

**NOW, THEREFORE, BE IT RESOLVED**, that Council Policy 2023-05 is hereby adopted; and

**BE IT FURTHER RESOLVED**, that current employees of the Village shall be assigned to the grade and step shown in the following table effective March 1, 2023:

<b>NAME</b>	<b>GRADE</b>	<b>STEP</b>
Jesse Trout	E	7
Kathy Forman	D	5
Kendra Backing	E	5
Jacob Hansen	B	5
Scott Hubbert	C	7
James Wortley	B	7



**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

---

**Kathy Forman, Village Clerk**

**VILLAGE OF LAKE ODESSA  
COUNCIL POLICY 2023-05  
COMPENSATION PLAN IMPLEMENTATION**

**1. PURPOSE**

The purpose of this policy is to establish practices and procedures related to the implementation of the Village’s compensation plan.

**2. BACKGROUND**

In 2022, the Village Council contracted with the Michigan Municipal League for the development of a classification and compensation system. The report that resulted from this study was published in December 2022. The report identified areas in which compensation paid to Village employees varied from that paid to employees in similar positions in comparable communities. Members of the Council’s Personnel and Finance Committees met several times to discuss strategies for implementing the recommendations contained in the plan so to achieve external and internal fairness and consistency in compensation paid to Village employees

**3. STEP SYSTEM**

The step system depicted in Table 1 will be used during the 2023-24 fiscal year for the purpose of determining compensation to be paid to employees in various pay grades.

<b>TABLE 1. STEP SYSTEM</b>									
<b>Grade</b>	<b>Step 1 Start</b>	<b>Step 2 1 Year</b>	<b>Step 3 2 Years</b>	<b>Step 4 3 Years</b>	<b>Step 5 4 Years</b>	<b>Step 6 5 Years</b>	<b>Step 7 6 Years</b>	<b>Step 8 7 Years</b>	<b>Step 9 8 Years</b>
<b>A</b>	\$28,261 \$13.59	\$29,038 \$13.96	\$29,815 \$14.33	\$30,592 \$14.71	\$31,370 \$15.08	\$32,147 \$15.46	\$32,924 \$15.83	\$33,701 \$16.20	\$34,478 \$16.58
<b>B</b>	\$41,087 \$19.75	\$42,720 \$20.54	\$44,352 \$21.32	\$45,985 \$22.11	\$47,617 \$22.89	\$49,250 \$23.68	\$50,883 \$24.46	\$52,515 \$25.25	\$54,148 \$26.03
<b>C</b>	\$46,957 \$22.58	\$49,000 \$23.56	\$51,043 \$24.54	\$53,087 \$25.52	\$55,130 \$26.51	\$57,174 \$27.49	\$59,217 \$28.47	\$61,261 \$29.45	\$63,304 \$30.43
<b>D</b>	\$55,652 \$26.76	\$58,707 \$28.22	\$61,762 \$29.69	\$64,817 \$31.16	\$67,872 \$32.63	\$70,927 \$34.10	\$73,982 \$35.57	\$77,036 \$37.04	\$80,091 \$38.51
<b>E</b>	\$64,783 \$31.15	\$67,424 \$32.42	\$70,065 \$33.69	\$72,707 \$34.96	\$75,348 \$36.22	\$77,989 \$37.49	\$80,630 \$38.76	\$83,272 \$40.03	\$85,913 \$41.30
<b>F</b>	\$74,130 \$35.64	\$76,910 \$36.98	\$79,690 \$38.31	\$82,470 \$39.65	\$85,250 \$40.99	\$88,030 \$42.32	\$90,810 \$43.66	\$93,590 \$45.00	\$96,370 \$46.33

Council may consider annually during the preparation of the budget for the subsequent fiscal year whether to apply to the pay rates in Table 1 an adjustment in recognition of factors such as general price inflation and labor market conditions for municipal employees that affect rates of pay.

**4. CLASSIFICATION SYSTEM**

Employee classifications at the time the classification and compensation study was performed were assigned to pay grades as depicted in Table 2 below:

<b>TABLE 2. CLASSIFICATION SYSTEM</b>			
<b>Grade</b>	<b>Position Title</b>	<b>Grade</b>	<b>Position Title</b>
<b>A</b>	DPW Worker – Seasonal Landscaping	<b>D</b>	Clerk/Treasurer
<b>B</b>	DPW Worker	<b>E</b>	Police Chief / DPW Superintendent
<b>C</b>	DPW Foreman / Police Patrol Officer	<b>F</b>	Village Manager

When new classifications are established, or when existing classifications are re-evaluated due to significant changes in duties or skill requirements, the Village Manager shall undertake an analysis of the job to determine the appropriate grade to assign to the classification. The analysis shall be undertaken utilizing the point factor evaluation process described in the December 2022 Classification and Compensation Study report. The Village Manager shall consult with the Council Personnel Committee prior to assigning a pay grade to the classification.

**5. ASSIGNMENT TO STEPS.**

As a general practice, new employees will be assigned to step 1 of the applicable grade. Employees with significant experience, education, and/or training directly applicable to the duties and responsibilities of the position for which they are hired may be assigned to step 2 or step 3 of the applicable grade, if approved by the Village Manager.

**6. STEP PROGRESSION.**

Employees will progress to the next higher step in the applicable pay grade for their positions at the beginning of each fiscal year subsequent to their date of hire, provided their years of service as of that date equal or exceed the number of years associated with that step. Years of service for employees assigned to higher steps pursuant to paragraph 5 of this policy shall be calculated by adding to their actual years of service the additional year or years associated with the step on the step system to which the employees were assigned at the time they were hire.

**7. EXCEPTIONS.**

The provisions of this policy shall not be applicable to part-time employees, employees subject to collective bargaining agreements, and employees whose employment relationship with the Village is the addressed through individual employment agreements.

**8. EFFECTIVE DATE.**

This policy shall become effective upon its approval by the Village Council and shall remain in effect until rescinded or superseded by another policy.

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2023-31**

**ACCEPTING PROPOSAL FROM THE  
MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL  
FOR INSURANCE COVERAGE EFFECTIVE JUNE 1, 2023**

**WHEREAS**, the Village has been provided liability and property insurance coverage through the Michigan Municipal League Liability and Property Pool and has found the coverage to meet its needs and to be cost effective; and

**WHEREAS**, the Pool has provided a proposal dated May 3, 2023 for renewal of said insurance coverage effective June 1, 2023, with a premium of \$32,642, an increase of \$1,007 over the premium for the prior year; and

**WHEREAS**, Village officials believe that it is in the Village's interests to accept the proposal;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Council hereby accepts the proposal of the Michigan Municipal League Liability and Property Pool dated May 3, 2023.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

---

**Kathy Forman, Village Clerk**



michigan municipal league

# Liability & Property Pool

Renewal Proposal

for the

# Village of Lake Odessa

Presented By:

Diane Jones  
MML Liability & Property Pool  
(616) 304-0739

May 3, 2023

# Table of Contents

---

<b><u>EXECUTIVE OVERVIEW</u></b>	<b>3</b>
<b><u>OUR MISSION</u></b>	<b>4</b>
<b><u>INTRODUCTION</u></b>	<b>4</b>
<b><u>WHAT YOU CAN EXPECT OF US</u></b>	<b>4</b>
<b><u>YOUR POOL INSURES MORE THAN . . .</u></b>	<b>4</b>
<b><u>COST AND COVERAGE SUMMARY</u></b>	<b>5</b>
<b><u>YOUR TEAM OF EXPERTS</u></b>	<b>7</b>
<b><u>BENEFITS OF POOLING WITH THE MML</u></b>	<b>8</b>
<b><u>VILLAGE OF LAKE ODESSA HAS . . .</u></b>	<b>9</b>
<b><u>INCREASED LIABILITY LIMITS</u></b>	<b>9</b>
<b><u>HIGHLIGHTS OF COVERAGES PROVIDED</u></b>	<b>10</b>
<u>WHO IS INSURED?</u>	10
<u>GENERAL LIABILITY</u>	10
<u>GENERAL LIABILITY EXCLUSIONS . . .</u>	10
<u>PUBLIC OFFICIALS LIABILITY COVERAGE</u>	11
<u>PUBLIC OFFICIALS LIABILITY EXCLUSIONS</u>	11
<u>PERSONAL INJURY &amp; ADVERTISING / BROADCASTERS LIABILITY COVERAGE</u>	11
<u>POLICE PROFESSIONAL LIABILITY COVERAGE</u>	11
<u>PROPERTY COVERAGE</u>	12
<u>PROPERTY EXCLUSIONS</u>	12
<u>COMPREHENSIVE CRIME COVERAGE</u>	13
<u>AUTOMOBILE COVERAGE HIGHLIGHTS</u>	13
<u>WHAT IS COVERED?</u>	13
<u>AUTO COVERAGES PROVIDED</u>	13
<b><u>POOL RISK MANAGEMENT SERVICES</u></b>	<b>14</b>
<b><u>MEMBER EDUCATION</u></b>	<b>14</b>
<b><u>ONLINE SERVICES</u></b>	<b>14</b>
<b><u>MEMBERSHIP RESPONSIBILITIES</u></b>	<b>15</b>

***This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.***

# Executive Overview

---

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The **Village of Lake Odessa** has been a Pool member since **2006**.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **Village of Lake Odessa**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **Village of Lake Odessa** for an annual premium of **\$32,642**. When compared to last year's cost of \$31,635, it represents a premium increase of \$1,007. **The following exposure, rate, and coverage limit changes are reflected in this renewal quote:**

- \$16,523 increase in payroll (\$660,932 – 2022 to \$677,455 – 2023)
- \$949,760 increase in property values due to recent appraisal (\$6,718,617 – 2022 to \$7,668,377 – 2023)
- Two additional automobiles (7 – 2022 to 9 – 2023)
- One less police officer (4 – 2022 to 3 – 2023)
- Deleted the Lakewood Recreation Authority as an additional insured

In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2023. **The Village of Lake Odessa's portion of the dividend return is \$2,750**. The Village of Lake Odessa will receive this dividend in the month following payment of your 2023 renewal premium.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

## **Our Mission**

**To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.**

# **Introduction**

---

## ***What You Can Expect Of Us***

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

## ***Your Pool Insures More Than . . .***

- |                                |                                  |
|--------------------------------|----------------------------------|
| ✓ 437 Public Entity Members    | ✓ 182 Water Utilities            |
| ✓ 136 Fire Departments         | ✓ 214 Sewer Utilities            |
| ✓ 147 Law Enforcement Agencies | ✓ 17 Municipal Marinas           |
| ✓ 2,111 Police Officers        | ✓ \$6 Billion of Property Values |
| ✓ 6,730 Miles of Streets/Roads | ✓ 182 Water Service Operations   |
| ✓ 7,258 Vehicles               | ✓ 6 Dams                         |
| ✓ 18 Electric Utilities        |                                  |





## Coverage and Cost Summary Village Of Lake Odessa

Effective 06-01-2023 to 06-01-2024

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$5,000,000	N/A	\$0
MML235 Milepost CH-120.12	\$5,000,000	N/A	\$0
Sewer Back-Up Sublimit	No Coverage	N/A	N/A
Personal Injury Liability (Coverage B)	\$5,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$5,000,000	N/A	\$0
Law Enforcement Liability (Coverages A, B, and D)	\$5,000,000	N/A	\$0
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$5,000,000	N/A	\$0
<u># Vehicles</u>	<u>Comp</u>	<u>Coll</u>	
9	\$250	\$250	

Agreed Amount, if applicable 1 Vehicle for a total of \$56,000

*Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$5,000,000 regardless of the number of coverages involved in the occurrence.*

### Property

Property - Blanket Basis	\$7,668,377	N/A	\$250
Boiler and Machinery	Included	N/A	\$250
Building(s)	Included	N/A	\$250
Contents	Included	N/A	\$250
Property in the Open	Included	N/A	\$250
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	See Schedule	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
(2) Speed Boards	\$7,000	N/A	\$250
Accounts Receivable	\$100,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A



## Coverage and Cost Summary Village Of Lake Odessa

Effective 06-01-2023 to 06-01-2024

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Contractors Equipment	\$500,000	N/A	\$250
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$69,800	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Miscellaneous Equipment Golf Carts	\$18,360	N/A	\$250
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Outdoor Decorations, including Planters	\$23,525	N/A	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Radio Equipment	\$14,077	N/A	\$250
Seasonal Docking System	\$200,000	N/A	\$250
Trailers	\$1,971	N/A	\$250
Valuable Papers	\$100,000	N/A	\$250
<b><u>Comprehensive Crime Coverage</u></b>			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
<b><u>Bonds</u></b>			
Bond #: A Clerk / Treasurer	\$100,000	N/A	N/A
Bond #: B Manager, President, Clerk/Treasurer with respect to USDA Rural Development Revenue Bond, Water System Improvements	\$151,000	N/A	N/A



# Coverage and Cost Summary Village Of Lake Odessa

Effective 06-01-2023 to 06-01-2024

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Bond #: C Treasurer with respect to Lakewood Recreation Authority	\$10,000	N/A	N/A

*Only one deductible applies to claims involving two or more property coverages.*

**The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$32,642.**

# Cyber Coverage

<b>TOWER 1 Limit</b>	<b>POLICY AGGREGATE LIMIT OF LIABILITY</b>	\$100,000	For all Damages, Claims Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	\$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit:	\$20,000	each Claim and in the Aggregate
	Website Media and Content Liability Aggregate Sublimit:	\$100,000	each Claim and in the Aggregate
	PCI Fines, Expenses and Costs Aggregate Sublimit:	\$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit:	\$25,000	each Claim and in the Aggregate
	Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability		
<b>Liability Retention Per Claim:</b>			
<b>TOWER 1 Retention</b>	All other coverages Retention:	\$0	each Claim
	Cyber Extortion:	\$5,000	each Extortion Threat
	First Party Data Protection:	\$5,000	each Data Protection Loss
	First Party Network Business Interruption:	\$5,000	each Business Interruption Loss Waiting Period: 12 hours
<b>Limits of Coverage - Privacy Breach Response Services</b>			
<b>TOWER 2 Limit</b>	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	\$50,000	per Incident and in the Aggregate
<b>TOWER 3 Limit</b>	Notified Individuals:	10,000	Notified Individuals in the Aggregate
	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of and not in addition to the Notified Individuals Aggregate Limit of Coverage		
Note: The Privacy Breach Response Services Limits of Coverage are separate from and in addi			
<b>Privacy Breach Response Services Threshold/Retention (Each Incident):</b>			
<b>TOWER 2 Retention</b>	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	\$0	each Incident
<b>TOWER 3 Retention</b>	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

# ***Your Team of Experts***



Diane Jones  
Account Executive  
(616) 304-0739



Michael J. Forster  
Pool Administrator  
(734) 669-6340



Katelyn Petracca  
248-204-6160  
(Le – Z)

Alpha Split:



Joan Opett  
248-204-8579  
(A – La)

Customer Service Representatives



Christopher Flechsig  
Liability Claims Supervisor  
(810) 844-8146



Matt Heins  
Loss Control Supervisor  
Law Enforcement Action Forum Coordinator  
(248) 791-4371

## ***Benefits of Pooling with the MML***

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
  - ✓ Safety aspects of emergency vehicle operations
  - ✓ Accident investigation for supervisors
  - ✓ Confined spaces training

**The advantages of pooling can be summarized by:**

**Service + Control + Value**

## ***Village of Lake Odessa Has . . .***

- ✓ \$677,455 Annual Payroll
- ✓ \$7,668,377 of total values for real and personal property
- ✓ 3 Law enforcement officers
- ✓ 9 Vehicles
- ✓ 1 Vehicle with agreed values totaling \$56,000
  - ✓ \$86 Michigan Catastrophic Claims Assessment (MCCA) per vehicle (was \$86/vehicle for 2022)

## ***Increased Liability Limits***

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

# Highlights of Coverages Provided

## Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

## General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding -**
  - Fireworks (unless endorsed)
  - Liquor Liability
  - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

### **Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)**

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):
 

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes
2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):  
**NO ADDITIONAL PREMIUM**

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

## General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
  - ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing



## **Cyber Liability and Data Breach Response Coverage**

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

## **Public Officials Liability Coverage**

“Wrongful Acts”, including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

## **Public Officials Liability Exclusions**

The following is a partial list of public officials’ liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

## **Personal Injury & Advertising / Broadcasters Liability Coverage**

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual’s right of privacy
- ✓ Proactive services for non-monetary damage claims

## **Police Professional Liability Coverage**

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

## Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

## Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

**Only one deductible applies to claims involving two or more property coverages.**

## **Comprehensive Crime Coverage**

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

## **Automobile Coverage Highlights**

### **What Is Covered?**

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

### **Auto Coverages Provided**

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

# Pool Risk Management Services

---

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

## **Online Services**

[www.mml.org](http://www.mml.org) (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
  - ✓ Risk Control Solutions
  - ✓ Safety & Health Manual
  - ✓ Risk Management is Good Management Program
  - ✓ Law Enforcement Newsletters
  - ✓ Access to Safetysurance website -- <http://www.safetysurance.com/>
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

# Membership Responsibilities

---

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2023-32**

**SETTING MILLAGE RATES FOR 2023**

**WHEREAS**, the budget adopted by the Village Council for the fiscal year that began March 1, 2023 contemplated the levy of property tax millage to fund a portion of the appropriations for the General Fund and the Highway Fund; and

**WHEREAS**, Council advertised and conducted a public hearing prior to adopting the budget in accordance with the requirements of Michigan’s Uniform Budgeting and Accounting Act; and

**WHEREAS**, the millage rates the Village can levy were not known at the time the budget was required to be adopted because those rates are determined by the County Director of Equalization following meetings of the Odessa Township Board of Review held in March and, consequently, the general appropriations ordinance Council adopted provided that the amount of general operating millage and street repair millage levied could not be greater than 10.1216 mills and 4.5361 mills respectively, in accordance with state statute, and the general appropriations ordinance required Council to set its millage rates when legally authorized rates were known; and

**WHEREAS**, the County Equalization Director has recently notified Village officials that the maximum legally authorized millage rates for general operating and street repair purposes remain at 10.1216 and 4.5361 respectively;

**NOW, THEREFORE, BE IT RESOLVED**, that Council hereby sets the millage rates for 2023 at 10.1216 mills for general operating purposes and 4.5361 mills for street repair purposes and directs the Village Treasurer to report these rates to the County Equalization Director and to the take such other measures as are required to prepare the tax roll so as to levy these millages in the summer of 2023.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

\_\_\_\_\_  
**Kathy Forman, Village Clerk**

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2023-33

### APPROVING, AUTHORIZING, AND DIRECTING THE VILLAGE PRESIDENT TO SIGN A FIREWORKS PERMIT FOR THE LAKE ODESSA FAIR FOR JUNE 25, 2023

**WHEREAS**, the Lake Odessa fair Board has requested that the Village of Lake Odessa approve a permit for Great lakes Fireworks, LLC, to produce a firework display at the Lake Odessa Fairgrounds on Sunday, June 25, 2023 at approximately 10:00 pm; and

**WHEREAS**, the Village Manager recommends that the Village Council approve the proposed display subject to the Fair Board and the pyrotechnics company providing a completed permit application and proof of liability insurance – naming the Village of Lake Odessa as an additional insured party – and the Great Lakes Fireworks, LLC locate the mortar firing area to comply with the requirements of the National Fire Protection Association Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing and spectators shall be seventy (70) feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance; and fire department personnel be present at the display site perimeter when the fireworks are set off) and Michigan Public Act 358 of 1968, as amended; and

**WHEREAS**, the Lake Odessa Fair Board has provided a completed fireworks application as well as a copy of the liability insurance for this event, naming the Village of Lake Odessa as an additional insured. A copy of these documents can be found attached.

### NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council approves, authorizes, and directs the Village President to sign the attached fireworks permit for the Lake Odessa Fair for a display on Sunday, June 25, 2023 at approximately 10:00 pm, at the Lake Odessa Fairgrounds.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

---

**Kathy Forman, Village Clerk**

## 2023 Permit for Fireworks Other Than Consumer or Low Impact

<b>Authority:</b> 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
-------------------------------	---

*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks  <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display  <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.  PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
NAME OF PERSON PERMIT ISSUED TO <b>Lake Odessa Fair Civic &amp; Agricultural Association</b>	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
ADDRESS OF PERSON PERMIT ISSUED TO <b>P.O Box 669, Lake Odessa, MI 48849</b>		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION		
ADDRESS		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)  <b>Approx. 400 3" Shells</b> <b>Approx. 125 4" Shells</b> <b>Approx. 50 5" Shells</b> <b>Approx. 5 Various Barrage Cakes 2.5" &amp; Smaller</b>		
EXACT LOCATION OF DISPLAY OR USE <b>Lake Odessa Fairgrounds-1640 4th Ave., Lake Odessa, MI</b>		
CITY, VILLAGE, TOWNSHIP <b>Lake Odessa</b>	DATE <b>June 25th, 2023 (Rain: June 26th, 2023)</b>	TIME <b>Approx. 10:00 PM</b>
BOND OF INSURANCE FILED <b>Yes</b>		AMOUNT <b>\$5,000,000</b>

Issued by action of the Legislative Body of a  <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2023.  <div style="text-align: center; border-top: 1px solid black; margin-top: 10px;"> <small>(Signature and Title of Legislative Body Representative)</small> </div>
--

**\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\***



# 2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Agricultural or Wildlife Fireworks   | <input type="checkbox"/> Articles Pyrotechnic | <input checked="" type="checkbox"/> Display Fireworks |
| <input checked="" type="checkbox"/> Public Display  | <input type="checkbox"/> Private Display      |   |
| <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes |   |   |

NAME OF APPLICANT <b>Lake Odessa Fair Civic &amp; Agricultural Association</b>	ADDRESS OF APPLICANT <b>P.O Box 669, Lake Odessa, MI 48849</b>	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	---	---

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER
--	---

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
---	--	------------------

NAME OF PYROTECHNIC OPERATOR <b>Great Lakes Fireworks, LLC</b>	ADDRESS OF PYROTECHNIC OPERATOR <b>3275 W. M-76, PO Box 276 West Branch, MI 48661</b>	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	--	--

NO. YEARS EXPERIENCE <b>20+</b>	NO. DISPLAYS <b>200+</b>	WHERE <b>Throughout Michigan</b>
------------------------------------	-----------------------------	-------------------------------------

NAME OF ASSISTANT <b>TBD</b>	ADDRESS OF ASSISTANT <b>TBD</b>	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---------------------------------	------------------------------------	---

NAME OF OTHER ASSISTANT <b>TBD</b>	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---------------------------------------	----------------------------	---

EXACT LOCATION OF PROPOSED DISPLAY  
**Lake Odessa Fairgrounds-1640 4th Ave., Lake Odessa, MI**

DATE OF PROPOSED DISPLAY <b>June 25th, 2023 (Rain: June 26th, 2023)</b>	TIME OF PROPOSED DISPLAY <b>Approx. 10:00 PM</b>
--	---

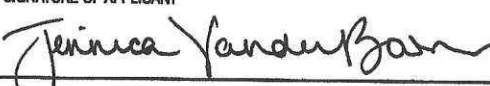
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT.

**Stored at federally licensed facility until date of display.**

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) <b>\$5,000,000</b>	NAME OF BONDING CORPORATION OR INSURANCE COMPANY <b>BRITTON GALLAGHER</b>
---	--

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY  
**ONE CLEVELAND CENTER, 1375 E 9TH ST, 30TH FLOOR, CLEVELAND OH 44114**

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional boxes as needed)
Approx. 400	3" Shells
Approx. 125	4" Shells
Approx. 50	5" Shells
Approx. 5	Varrious Barrage Cakes 2.5" & Smaller

SIGNATURE OF APPLICANT 	DATE <b>4-26-2023</b>
--	--------------------------





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 216-658-7100		FAX (A/C, No): 216-658-7101
	E-MAIL ADDRESS: info@brittongallagher.com		
<b>INSURED</b> Great Lakes Fireworks LLC 3275 W M76 P.O. Box 276 West Branch MI 48661	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Everest Indemnity Insurance Co.		10851
	<b>INSURER B :</b> Everest Denali Insurance Company		16044
	<b>INSURER C :</b> Axis Surplus Ins Company		26620
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

**COVERAGES**

CERTIFICATE NUMBER: 1309147353

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			SI8GL01969-221	1/21/2022	1/21/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00273-221	1/21/2022	1/21/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			P-001-000798280-01	2/4/2022	1/21/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

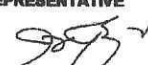
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: June 25th, 2023 RAIN DATE: June 26th, 2023 LOCATION: Lake Odessa Fairgrounds, 1640 4th Ave., Lake Odessa, MI

Village of Lake Odessa including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; Lake Odessa Civic & Agricultural association an all its official, members, employees, volunteers, boards, commissions, and/or other authorities: Liberty Group, Inc.; Liberty Insurance.

**CERTIFICATE HOLDER****CANCELLATION**

LAKE ODESSA CIVIC & AGRICULTURAL ASSOCIATION P.O Box 669 LAKE ODESSA MI 48849	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	---

# Lake Odessa Village Council

Ionia County, Michigan

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 2023-34

### APPROVING THE REMOVAL OF THE FORMER VILLAGE MANAGER'S NAME ON ALL VILLAGE ACCOUNTS AND ADDING THE NAME OF VILLAGE MANAGER BENJAMIN GEIGER TO ALL VILLAGE ACCOUNTS

**WHEREAS**, Interim Manager for the Village of Lake Odessa, Gregg Guetschow, ended his contract as of May 14, 2023; and

**WHEREAS**, as Guetschow will no longer be the Interim Manager of the Village of Lake Odessa, his name and accompanying access should be removed from any and all Village accounts; and

**WHEREAS**, on May 8 2023, the Lake Odessa Village Council appointed Benjamin Geiger as the Village Manager effective May 15, 2023; and

**WHEREAS**, in order to allow for the smooth continuation of Village financial procedures, the Village Manager needs to be named to any current bank, bond, retirement, or health insurance accounts/programs the Village holds or is a party to.

#### NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves immediately removing the name of former Interim Village Manager Gregg Guetschow from any and all Village accounts.
2. The Lake Odessa Village Council approves the naming of Village Manager Benjamin Geiger to any current bank, bond, retirement, or health insurance accounts/programs that the Village holds or is a party to as a signatory.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

---

**Kathy Forman, Village Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2023-35**

**AWARDING BID FOR CRACK FILLING STREETS**

**WHEREAS**, the Village solicited bids for over banding rubber crack fill for the streets and received the following proposals:

Asphalt Restoration, Inc.	\$1.29 per pound
Scodeller Construction	\$1.45 per pound
A-1 Asphalt	\$1.87 per pound

; and

**WHEREAS**, Asphalt Restoration, Inc has previously performed similar work for the Village and officials have found the quality of their work acceptable; and

**WHEREAS**, funds have been budgeted in the amount of \$35,000 to cover the cost of this work;

**NOW, THEREFORE, BE IT RESOLVED**, that the bid for over banding rubber crack fill be awarded to Asphalt Restoration, Inc. at its bid price of \$1.29 per pound.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 15, 2023

\_\_\_\_\_  
**Kathy Forman, Village Clerk**