



Agenda

Regular Meeting of the Lake Odessa Village Council

June 19, 2023 at 7:00 PM

Page Memorial Building, 839 Fourth Avenue, Lake Odessa MI 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Comment on Agenda Items (Limited to 5 Minutes)

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes

Motion to approve the following:

- a. Unapproved minutes of the May 15, 2023 Village Council meeting.
- b. Amended minutes of the April 17, 2023 Village Council meeting.

VII. Bills

- a. Motion to approve payment of May 2023 bills less than or equal to \$3,000.
- b. Motion to approve payment of the following bills over \$3,000:
 1. \$10,561.69 to Gregg Guidance, LLC for April 2023 interim manager services.*
 2. \$5,258.54 to Gregg Guidance, LLC for May 2023 interim manager services.*
 3. \$108,915.00 to Mercantile Bank for 2016 refunding bonds principal and interest.*
 4. \$32,642.00 to Michigan Municipal League for liability and property pool insurance.*
 5. \$64,254.51 to Truist for 2017 refunding bonds principal and interest.*
 6. \$3,122.86 to the United States Treasury for a balance due on the tax period ending December 31, 2020.*
 7. \$5,393.00 to VC3, Inc. for contracted technology services.*

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes

Motion to accept and file the following:

- a. Approved minutes of the May 8, 2023 Arts Commission meeting.
- b. Approved minutes of the May 20, 2023 Arts Commission meeting.
- c. Unapproved minutes of the May 22, 2023 Planning Commission meeting.
- d. Approved minutes of the March 28, 2023 Lakewood Wastewater Authority meeting.

IX. Departmental Reports

- a. Village Manager
- b. Clerk/Treasurer
- c. Police
- d. Public Works
- e. Planning and Zoning

X. Committee Reports

- a. Personnel
- b. Finance
- c. Parks and Recreation

XI. Presentations

XII. Discussion Items

- a. Draft ordinance pertaining to the regulation of mobile food trucks.

XIII. New Business

- a. Motion for the adoption of Resolution 2023-38; a Resolution approving and ratifying the Village President's appointment of Melanie Baker to the Lake Odessa Area Arts Commission.
- b. Motion for the adoption of Resolution 2023-39; a Resolution approving the submission of a grant application to the Michigan Arts and Culture Council.
- c. Motion for the adoption of Resolution 2023-37; a Resolution approving up to \$9,500 of General Fund Dollars for various signage and security upgrades to the Page Memorial Building.
- d. Motion for the adoption of Resolution 2023-36; a Resolution adopting the 2023 Ionia County Hazard Mitigation Plan.
- e. Motion to approve the attached Village Council appointment list.

XIV. Miscellaneous Correspondence

XV. Trustee Comments

XVI. Public Comment

XVII. Adjournment

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
MAY 15, 2023
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President-Tem Cappon.

ROLL CALL

Council present: President Pro-Tem Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder, Trustee Rob Young

Absent: President Karen Banks

Staff present: Ben Geiger, Kathy Forman, Kendra Backing

Visitors present: Mollie Macleod, Lakewood News; Marc Miller; Carolyn Mayhew; Heidi Reed; Greg Geiger; Heather Geiger; Roger Geiger; Mary Geiger; Sabrina Strong; Heather & Joe Wortley; Billy Rosquin.

Cappon read a statement from President Banks who was unable to attend the meeting. Banks thanked Gregg Guetschow for his help during the last few months as the village transitioned from our previous manager to our newly appointed manager. Banks then welcomed Ben Geiger to the village as the Village Manager.

Ben Geiger was sworn in as Village Manager.

APPROVAL OF THE AGENDA

Motion by Young, supported by Yoder, to approve the agenda. Motion carried unanimously by voice vote of members present, 6-0.

PUBLIC COMMENT ON AGENDA ITEMS

1. Carolyn Mayhew, 12412 Jordan Lake Road., Lake Odessa; Spoke in support of item XIII (a) MDOT contract #23-5159. Asked about the Lakewood Community Project account being designated to the Jordan Lake Trail.

MINUTES

Motion by Brighton, supported by Johnson, to approve the minutes from the April 15, 2023 special meeting, the April 17, 2023 regular meeting, and the May 8, 2023 special meeting. Motion carried unanimously by voice vote of members present, 6-0.

BILLS

Motion by Yoder, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 4/1/2023 through 4/30/2023. Motion carried unanimously by voice vote of members present, 6-0.

Motion by Brighton, support by Johnson to approve the bills in excess of \$3,000 as submitted.
Motion carried unanimously by voice vote of members present, 6-0.

CONSENT AGENDA

- a) Lake Odessa Area Arts Commission May 8, 2023 Meeting Minutes
- b) Downtown Development Authority May 9, 2023 Meeting Minutes
- c) Acceptance of Bob Green's resignation from the Downtown Development Authority

Motion by Brighton, supported by Yoder, to approve the consent agenda. Motion carried unanimously by voice vote of members present, 6-0.

DEPARTMENTAL REPORTS

Manager's Report: Report submitted by Gregg Guetschow, Verbal Comments by Ben Geiger
Police: Report submitted.
DPW: Report submitted.
Finance: Report submitted.
Zoning: Report submitted.

COMMITTEE REPORTS:

Personnel Committee: No report.
Finance Committee: No report.
Parks & Recreation Committee: No report.
UTV Committee: N/A.

PRESENTATIONS

- a) None

DISCUSSION ITEMS

- a) None

NEW BUSINESS

- a) Proposed Resolution 2023-28: Authorizing execution of a Contract #23-5159 with the Michigan Department of Transportation for the Jordan Lake Trail Project.

Motion by Johnson, supported by Yoder, to approve proposed Resolution 2023-28. Cappon called for a roll call vote. Yes: Johnson, Yoder, Brighton, Young, Hickey, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

- b) Proposed Resolution 2023-29: Accepting first reading of Ordinance 2023-03, referring it to the Planning Commission, and setting a Public Hearing for June 19, 2023.

Motion by Johnson, supported by Young, to approve proposed Resolution 2023-29. Cappon called for a roll call vote. Yes: Johnson, Young, Yoder, Brighton, Hickey, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

- c) Proposed Resolution 2023-30: Approving Council Policy 2023-05 and providing for its implementation.

Motion by Yoder, supported by Brighton, to approve proposed Resolution 2023-30. Cappon called for a roll call vote. Yes: Yoder, Brighton, Young, Hickey, Johnson, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

d) Proposed Resolution 2023-31: Accepting proposal from the Michigan Municipal League Liability and Property Pool for insurance coverage effective June 1, 2023.

Motion by Brighton, supported by Yoder, to approve proposed Resolution 2023-31. Cappon called for a roll call vote. Yes: Brighton, Yoder, Young, Hickey, Johnson, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

e) Proposed Resolution 2023-32: Setting Millage Rates for 2023.

Motion by Brighton, supported by Johnson, to approve proposed Resolution 2023-32. Cappon called for a roll call vote. Yes: Brighton, Johnson, Hickey, Yoder, Young, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

f) Proposed Resolution 2023-33: Approving, Authorizing and Directing the Village President to sign a Fireworks Permit for the Lake Odessa Fair for June 25, 2023.

Motion by Young, supported by Brighton, to approve proposed Resolution 2023-33. Cappon called for a roll call vote. Yes: Young, Brighton, Hickey, Yoder, Johnson, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

g) Proposed Resolution 2023-34: Approving the removal of the former Village Manager's name on all village accounts and adding the name of Village Manager Benjamin Geiger to all village accounts.

Motion by Young, supported by Brighton, to approve proposed Resolution 2023-34. Cappon called for a roll call vote. Yes: Young, Brighton, Johnson, Yoder, Hickey, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

h) Proposed Resolution 2023-35: Awarding Bid for Crack Filling Streets.

Motion by Brighton, supported by Yoder, to approve proposed Resolution 2023-35. Cappon called for a roll call vote. Yes: Brighton, Yoder, Johnson, Young, Hickey, Cappon; No: None; Absent: Banks; Abstain: None. Motion passed, 6-0.

MISCELLANEOUS CORRESPONDENCE

a) None

TRUSTEE COMMENTS

Brighton – Welcomed Ben.

Cappon – Welcomed Ben.

Hickey – No comment.

Johnson – Thank you to Ben for continuing the video updates. Wants to clarify the designation of the Lakewood Community Project account.

Yoder – Thank you to Ben for continuing the video updates.

Young – No Comment.

PUBLIC COMMENT

Sabrina Strong – 1517 Emerson Street Lake Odessa; Explained her business plan for a tattoo shop with art/jewelry sales included. Asked council to review the current Ordinance regarding this type of business.

Heidi Reed – 538 Sixth Avenue Lake Odessa; Asked about the money in the Lakewood Community Project account as designated toward the Jordan Lake Trail.

Billy Rosquin – Nichols Road Ionia; Commented about the chickens.

Marc Miller – 803 Second Avenue Lake Odessa; Asked about the different street projects that have happened. Does not think the quality of work is where it should be.

ADJOURNMENT

Motion by Young, supported by Johnson, to adjourn the meeting. Motion carried unanimously by voice vote of members present, 6-0.

Meeting adjourned at 7:42 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer



VILLAGE OF LAKE ODESSA
CORRECTED MINUTES
REGULAR COUNCIL MEETING
APRIL 17, 2023
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder, Trustee Rob Young

Absent: None

Staff present: Gregg Guetschow, Kathy Forman, Jesse Trout

Visitors present: Mollie Macleod, Lakewood News; Tracy Gober; Chad Gober; Sandy Henney; Kylee & Donovan Page; Ben Geiger; Marc Miller; Amber Randall; Mrs. J. Sorenson; Al Klein; Lee & Ruth Ann Stuart, Stuart Ventures, LLC; Dianne Maldonado, Andrew Michaud, Ken Michaud

APPROVAL OF THE AGENDA

Motion by Young, supported by Hickey, to approve the agenda as amended. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Brighton, supported by Cappon, to include all public comments on the first citizen comment section (Item V). Motion carried unanimously by voice vote of member present, 7-0.

PUBLIC COMMENT ON AGENDA ITEMS

1. Tracy Gober, 911 Washington Blvd., Lake Odessa; Spoke about the notification she received that chickens are not allowed in the village.

MINUTES

Motion by Young, supported by Yoder, to approve the minutes from the March 15, 2023 Joint special meeting, the March 20, 2023 regular meeting, and the April 10, 2023 special meeting. Motion carried unanimously by voice vote of members present, 7-0.

BILLS

Motion by Johnson, supported by Cappon, to approve expenditures equal to or less than \$3,000.00 for the period 3/1/2023 through 3/31/2023. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Johnson, support by Cappon to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 7-0.

CONSENT AGENDA

Motion by Young, supported by Cappon, to approve the consent agenda, as follows:

- a) Lake Odessa Area Arts Commission March 16, 2023 Meeting Minutes
- b) Lake Odessa Area Arts Commission March 23, 2023 Special Meeting Minutes
- c) Lake Odessa Area Arts Commission April 5, 2023 Special Meeting Minutes
- d) Lakewood Recreational Authority April 3, 2023 Meeting Minutes
- e) Downtown Development Authority March 29, 2023 Meeting Minutes
- f) Planning Commission March 27, 2023 Meeting Minutes

DEPARTMENTAL REPORTS

Manager's Report: Report submitted.

Police: Report submitted.

DPW: Report submitted.

Finance: Report submitted.

Zoning: None.

COMMITTEE REPORTS:

Personnel Committee: Personnel and Finance have been working on an implementation plan for the wage survey.

Finance Committee: See above.

Parks & Recreation Committee: No report

UTV Committee: See item a) under New Business.

PRESENTATIONS

- a) None

DISCUSSION ITEMS

- a) None

UNFINISHED BUSINESS

- a) Proposed Ordinance 2023-01: Adoption of the proposed Ordinance to Amend the Code of Ordinances by amending Chapter 36-Zoning, Article IV – Supplemental Use Regulations, Section 36-94.

Motion by Yoder, supported by Cappon, to approve proposed Ordinance 2023-01. Banks called for a roll call vote. Yes: Yoder, Cappon, Brighton, Hickey, Young, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

NEW BUSINESS

- a) Proposed Ordinance 2023-02: Adoption of the proposed Ordinance to Amend the Code of Ordinances by adding Article IV, "Utility Terrain Vehicles," to Chapter 32, "Traffic and Vehicles" to regulate Utility Terrain Vehicles.

Motion by Young, supported by Brighton, to approve proposed Ordinance 2023-02. During discussion council members shared their thoughts. Enforcement of the ordinance is a concern. Golf cart use in the village was also brought up as needing to be revisited by the council. Banks called for a roll call vote. Yes: Young, Brighton, Cappon, Banks; No: Hickey, Johnson, Yoder; Absent: None; Abstain: None. Motion passed, 4-3.

b) Proposed Resolution 2023-21: Approving Council Policy 2023-02 – Title VI Non-Discrimination Plan.

Motion by Yoder, supported by Young, to approve proposed Resolution 2023-21. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Cappon, Hickey, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

c) Proposed Resolution 2023-22: Approving Council Policy 2023-03 – Investment of Surplus Funds.

Motion by Cappon, supported by Young, to approve proposed Resolution 2023-22. Banks called for a roll call vote. Yes: Cappon, Young, Brighton, Hickey, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

d) Proposed Resolution 2023-23: Approving Council Policy 2023-04 – Brush and Yard Waste Collection.

Motion by Johnson, supported by Cappon, to approve proposed Resolution 2023-23. Banks called for a roll call vote. Yes: Johnson, Cappon, Yoder, Young, Brighton, Hickey, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

e) Proposed Resolution 2023-24: Declaring a moratorium on permitting some food trucks in the Village of Lake Odessa.

Motion by Yoder, supported by Young, to approve proposed Resolution 2023-24. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Cappon, Hickey, ~~Johnson~~, Banks; No: ~~Johnson~~; Absent: None; Abstain: None. Motion passed ~~unanimously~~, 6-1.

f) Proposed Resolution 2023-25: Authorizing settlement of water billing dispute.

Motion by Young, supported by Johnson, to approve proposed Resolution 2023-25. Banks called for a roll call vote. Yes: Young, Johnson, Brighton, Cappon, Hickey, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

g) Discussion: Maintenance of Improved Alleys.

Gregg Guetschow presented thoughts on alley maintenance. Funding for original improvement is different than maintenance. Jesse Trout discussed past practices. Estimated cost to pave one block of alley is \$30,000. Is it a responsibility of the village to coordinate alley maintenance?

h) Motion by Young, supported by Yoder to approve the appointment of Ben DeJong to the Planning Commission. Motion carried unanimously by voice vote of members present, 7-0.

MISCELLANEOUS CORRESPONDENCE

President Banks read aloud an email received from village resident Don McLaughlin.

TRUSTEE COMMENTS

Johnson – Good job to everyone for staying focused during the long meeting.

Brighton – No comment.

Cappon – No comment.

Hickey – No comment.
Yoder – No Comment
Young – No Comment
Banks – No Comment

PUBLIC COMMENT

Lee Stuart – 7357 Woodland Rd. Lake Odessa; Thanked council for the ordinance change allowing the 20-foot set-back. Handed out a plan showing their current plan ideas. The project is moving along slowly.

Mark Miller – 803 Second Ave. Lake Odessa; Would like to know when his street will be fixed. Commented that code enforcement is the best thing for the town.

Kylee Page – 14391 Jackson Rd. Lake Odessa; Thanked village for working with the UTV group.

ADJOURNMENT

Motion by Young, supported by Hickey, to adjourn the meeting. Motion carried unanimously by voice vote of members present, 7-0.

Meeting adjourned at 8:25 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
05/18/2023	ARTS	3299	MISC	MICHIGAN FUN	475.00
05/18/2023	ARTS	3300	VERIZON	VERIZON WIRELESS	43.52

ARTS TOTALS:

Total of 2 Checks:	518.52
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	518.52

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

05/25/2023	DDA	1217	KAREN	KAREN BANKS	57.22
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DDA TOTALS:

Total of 1 Checks:	57.22
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	57.22

Bank GEN 1447 GENERAL FUND

05/01/2023	GEN	42383	AMAZON	AMAZON CAPITAL SERVICES, INC.	99.98
05/01/2023	GEN	42384	IONIA	IONIA COUNTY TREASURER	923.57
05/01/2023	GEN	42385	MISC	PATRICK MARSH	1,000.00
05/04/2023	GEN	42386	ADT	ADT COMMERCIAL	63.74
05/04/2023	GEN	42387	BS&A	BS&A	1,541.50
05/04/2023	GEN	42388	CARL'S	CARL'S SUPERMARKET	34.99
05/04/2023	GEN	42389	CONSUMERS	CONSUMERS ENERGY	2,295.33
05/04/2023	GEN	42390	GREGG	GREGG GUIDANCE, LLC	10,561.69
05/04/2023	GEN	42391	HYDRO	HYDRO-CHEM SYSTEMS, INC.	436.25
05/04/2023	GEN	42392	IT RIGHT	VC3, INC	2,696.50
05/04/2023	GEN	42393	KDP	KDP RETIREMENT PLAN SVCS, INC	137.50
05/04/2023	GEN	42394	LAKWOOD	LAKWOOD NEWS	895.20
05/04/2023	GEN	42395	NYE	NYE UNIFORM	244.53
05/04/2023	GEN	42396	PARTS	LAKE ODESSA PARTS PLUS	12.71
05/04/2023	GEN	42397	TRUE	VILLAGE TRUE VALUE LUMBER	58.82
05/04/2023	GEN	42398	VERIZON	VERIZON WIRELESS	151.23
05/04/2023	GEN	42399	VERNS	VERN'S REPAIR & SPORT	7.99
05/04/2023	GEN	42400	WEX	WEX BANK	1,227.35
05/04/2023	GEN	42401	WOW	WOW! BUSINESS	140.28
05/10/2023	GEN	42402	MISC	CASH	200.00
05/15/2023	GEN	42403	AMAZON	AMAZON CAPITAL SERVICES, INC.	161.49
05/15/2023	GEN	42404	BEHRENS	BEHRENS LTD	378.75
05/15/2023	GEN	42405	BELL	BELL EQUIPMENT COMPANY	1,800.00
05/15/2023	GEN	42406	CALEDONIA	CALEDONIA FARMERS ELEVATOR	368.00
05/15/2023	GEN	42407	CARDMEMBER	CARDMEMBER SERVICE	1,218.47
05/15/2023	GEN	42408	CINTAS	CINTAS FIRST AID & SAFETY	144.40
05/15/2023	GEN	42409	CONRADS	CONRADS QUICK LUBE	84.34
05/15/2023	GEN	42410	CONSUMERS	CONSUMERS ENERGY	214.97
05/15/2023	GEN	42411	CUMMINS	CUMMINS SALES & SERVICE	419.00
05/15/2023	GEN	42412	DICKINSON	DICKINSON WRIGHT PLLC	1,691.00
05/15/2023	GEN	42413	GRANGER	GRANGER	50.21
05/15/2023	GEN	42414	KIESLER	KIESLER POLICE SUPPLY	256.27
05/15/2023	GEN	42415	TRUE	VILLAGE TRUE VALUE LUMBER	23.63
05/18/2023	GEN	42416	AMAZON	AMAZON CAPITAL SERVICES, INC.	252.66
05/18/2023	GEN	42417	CONSUMERS	CONSUMERS ENERGY	435.93
05/18/2023	GEN	42418	GREGG	GREGG GUIDANCE, LLC	5,258.54
05/18/2023	GEN	42419	GREGORYEM	GREGORY EM GRAPHICS & DESIGN	124.05
05/18/2023	GEN	42420	JOHN	JOHN DEERE FINANCIAL	381.42
05/18/2023	GEN	42421	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/18/2023	GEN	42422	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/18/2023	GEN	42423	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/18/2023	GEN	42424	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/18/2023	GEN	42425	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/18/2023	GEN	42426	MISC	CREEKSIDE DUMPSTERS LLC	175.00
05/18/2023	GEN	42427	SBAM PLAN	SBIS	366.46
05/18/2023	GEN	42428	TRUE	VILLAGE TRUE VALUE LUMBER	6.25
05/18/2023	GEN	42429	VERIZON	VERIZON WIRELESS	251.52
05/18/2023	GEN	42430	WOW	WOW! BUSINESS	79.99
05/25/2023	GEN	42431	AMAZON	AMAZON CAPITAL SERVICES, INC.	202.48
05/25/2023	GEN	42432	BCN	BLUE CARE NETWORK	992.85
05/25/2023	GEN	42433	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	75.06
05/25/2023	GEN	42434	MML LIABIL	MML LIABILITY & PROPERTY POOL	16,647.42
05/25/2023	GEN	42435	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	46.88
05/25/2023	GEN	42436	SMITHWELD	SMITH WELDING & REPAIR	763.00
05/25/2023	GEN	42437	USTREASURY	UNITED STATES TREASURY	3,122.86

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/25/2023	GEN	42438	VFW	VFW POST 4461	60.00
05/25/2023	GEN	42439	WOW	WOW! BUSINESS	91.25
05/25/2023	GEN	42440	WOW	WOW! BUSINESS	139.34

GEN TOTALS:

Total of 58 Checks:	61,762.65
Less 0 Void Checks:	0.00
Total of 58 Disbursements:	61,762.65

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

05/01/2023	HBOND	1027	MERCANTILE	MERCANTILE BANK	77,352.20
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HBOND TOTALS:

Total of 1 Checks:	77,352.20
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	77,352.20

Bank HWY 6659 GENERAL HWY

05/18/2023	HWY	2108	BB&T	TRUIST GOVERNMENTAL FINANCE	44,978.16
05/18/2023	HWY	2109	SBAM PLAN	SBIS	63.20
05/25/2023	HWY	2110	HSV	HSV REDI-MIX	1,277.25

HWY TOTALS:

Total of 3 Checks:	46,318.61
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	46,318.61

Bank LOC 6646 LOCAL STREETS

05/18/2023	LOC	2369	SBAM PLAN	SBIS	8.91
05/25/2023	LOC	2370	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.10

LOC TOTALS:

Total of 2 Checks:	21.01
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	21.01

Bank MAJ 6633 MAJOR STREETS

05/18/2023	MAJ	2444	SBAM PLAN	SBIS	5.85
05/25/2023	MAJ	2445	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	7.56

MAJ TOTALS:

Total of 2 Checks:	13.41
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	13.41

Bank WATER 6620 WATER

05/01/2023	WATER	5687	014	VILLAGE OF LAKE ODESSA	158.37
05/04/2023	WATER	5688	BADGER	BADGER METER	792.10
05/04/2023	WATER	5689	BS&A	BS&A	1,159.50
05/04/2023	WATER	5690	IT RIGHT	VC3, INC	2,696.50
05/04/2023	WATER	5691	KDP	KDP RETIREMENT PLAN SVCS, INC	137.50
05/04/2023	WATER	5692	LAKWOOD	LAKWOOD NEWS	103.20
05/04/2023	WATER	5693	TRICOU	HOMEWORKS	2,780.30
05/04/2023	WATER	5694	USA	USA BLUEBOOK	285.77
05/04/2023	WATER	5695	VERIZON	VERIZON WIRELESS	36.27
05/04/2023	WATER	5696	WEX	WEX BANK	235.12
05/04/2023	WATER	5697	WOW	WOW! BUSINESS	70.15
05/15/2023	WATER	5698	AT&T	AT&T	108.64
05/15/2023	WATER	5699	BEHRENS	BEHRENS LTD	162.00
05/15/2023	WATER	5700	CONSUMERS	CONSUMERS ENERGY	508.00
05/15/2023	WATER	5701	FERGUSON	FERGUSON WATERWORKS	2,702.99
05/18/2023	WATER	5702	BB&T	TRUIST GOVERNMENTAL FINANCE	19,276.35
05/18/2023	WATER	5703	CONSUMERS	CONSUMERS ENERGY	219.07
05/18/2023	WATER	5704	SBAM PLAN	SBIS	254.32
05/18/2023	WATER	5705	VERIZON	VERIZON WIRELESS	242.55
05/25/2023	WATER	5706	BCN	BLUE CARE NETWORK	3,350.95

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/25/2023	WATER	5707	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	196.41
05/25/2023	WATER	5708	MML LIABIL	MML LIABILITY & PROPERTY POOL	15,994.58
05/25/2023	WATER	5709	WOW	WOW! BUSINESS	69.68

WATER TOTALS:

Total of 23 Checks:	51,540.32
Less 0 Void Checks:	0.00
Total of 23 Disbursements:	51,540.32

Bank WBOND 8194 WATER BOND REDEMPTION

05/01/2023	WBOND	1027	MERCANTILE	MERCANTILE BANK	31,562.80
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WBOND TOTALS:

Total of 1 Checks:	31,562.80
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	31,562.80

REPORT TOTALS:

Total of 93 Checks:	269,146.74
Less 0 Void Checks:	0.00
Total of 93 Disbursements:	269,146.74



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. April 3, 2023	\$90.00	7.25	\$652.50
Mileage April 3, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 5, 2023	\$90.00	8.25	\$742.50
Mileage April 5, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 7, 2023	\$90.00	9	\$810.00
Mileage April 7, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 10, 2023	\$90.00	11.5	\$1,035.00
Mileage April 10, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 12, 2023	\$90.00	8.75	\$787.50
Mileage April 12, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 14, 2023	\$90.00	7	\$630.00

Amount Due (USD)
\$10,561.69

Billed To
Accounts Payable
Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number
GG2023-10

Date of Issue
05/02/2023

Due Date
06/01/2023

101-172-801.000

Mileage April 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 15, 2023	\$90.00	6.5	\$585.00
Mileage April 15, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 17, 2023	\$90.00	12.5	\$1,125.00
Mileage April 17, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 18, 2023	\$90.00	11.25	\$1,012.50
Mileage April 18, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 21, 2023	\$90.00	6.25	\$562.50
Mileage April 21, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 24, 2023	\$90.00	8	\$720.00
Mileage April 24, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 26, 2023	\$90.00	8.25	\$742.50
Mileage April 26, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. April 28, 2023	\$90.00	8.5	\$765.00
Mileage April 28, 2023	\$0.655	46	\$30.13

Subtotal 10,561.69


Tax 0.00

Total 10,561.69
Amount Paid 0.00

Amount Due (USD) \$10,561.69

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. May 1, 2023	\$90.00	8.25	\$742.50
Mileage May 1, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. May 3, 2023	\$90.00	7	\$630.00
Mileage May 3, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. May 4, 2023	\$90.00	8.5	\$765.00
Mileage May 4, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. May 8, 2023	\$90.00	10	\$900.00
Mileage May 8, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. May 9, 2023	\$90.00	5	\$450.00
Mileage May 9, 2023	\$0.655	46	\$30.13
Interim Mgmt. Hrs. May 10, 2023	\$90.00	7	\$630.00

Amount Due (USD)
\$5,258.54

Billed To
Accounts Payable
Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number
GG2023-11

Date of Issue
05/15/2023

Due Date
06/14/2023

101-172-801.000

Mileage May 10, 2023	\$0.655	46	\$30.13
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Interim Mgmt. Hrs. May 11, 2023	\$90.00	4	\$360.00
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Mileage May 11, 2023	\$0.655	46	\$30.13
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Interim Mgmt. Hrs. May 12, 2023	\$90.00	6	\$540.00
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Mileage May 12, 2023	\$0.655	46	\$30.13
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Subtotal	5,258.54
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Tax	0.00
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Total	5,258.54
Amount Paid	0.00

Amount Due (USD)	\$5,258.54
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Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.

Account Number	Statement Date
XXXXXX6857	04/17/2023

VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1077

St Johns Office
1065 Superior Dr
St Johns MI 48879
PHONE:800-453-8700

To11 Free: 800-453-8700

COMM TAX EXEMPT LOAN XXXXXX6857

DATE	DESCRIPTION	-----PAYMENT SPLIT----- PRINCIPAL INTEREST	TRANSACTION AMOUNT	PRINCIPAL BALANCE
10/17/22	BALANCE LAST STATEMENT			435,000.00
10/19/22	REGULAR PAYMENT	.00 3,915.00	3,915.00	
04/17/23	BALANCE THIS STATEMENT			435,000.00

L O A N S U M M A R Y			
CREDIT LIMIT:	990,000.00	INTEREST ACCRUED FROM:	11/01/22
AVAILABLE CREDIT:		INTEREST ACCRUED THRU:	04/30/23
MATURITY DATE:	05/01/26	PRINCIPAL DUE:	105,000.00
- - - - ACTIVITY THIS PERIOD	- - - -	INTEREST DUE:	3,915.00
INTEREST PAID:	3,915.00	TOTAL PAYMENT DUE:	108,915.00
		PRINCIPAL DUE DATE:	05/01/23
		INTEREST DUE DATE:	05/01/23

INTEREST PAID 2022: 8,730.00

Village of Lake Odessa

Debt Service Schedule Breakdown - 2016 Refunding Bonds

Payment Date	2006 MTF and Refunding			2006 LTGO Capital Improvement Bonds and Refunding			Combined					
	Principal	Interest	Total	Water Portion	Highway Portion	Principal	Interest	Total	Principal	Interest	Total	
5/1/2016	\$45,000.00	\$990.00	\$45,990.00	\$22,800.00	\$527.25	\$23,327.25	\$7,200.00	\$166.50	\$7,366.50	\$30,000.00	\$693.75	\$30,693.75
11/1/2016		6,488.25	6,488.25		3,006.75	3,006.75		949.50	949.50		3,956.25	3,956.25
5/1/2017	50,000.00	5,535.00	55,535.00	22,800.00	2,565.00	25,365.00	7,200.00	810.00	8,010.00	30,000.00	3,375.00	33,375.00
11/1/2017		5,081.00	5,081.00		2,355.80	2,355.80		741.20	741.20		3,097.00	3,097.00
5/1/2018	55,000.00	5,085.00	60,085.00	26,600.00	2,359.80	28,959.80	8,400.00	745.20	9,145.20	35,000.00	3,105.00	38,105.00
11/1/2018		4,590.00	4,590.00		2,120.40	2,120.40		669.60	669.60		2,790.00	2,790.00
5/1/2019	55,000.00	4,590.00	59,590.00	26,600.00	2,120.40	28,720.40	8,400.00	669.60	9,069.60	35,000.00	2,790.00	37,790.00
11/1/2019		4,095.00	4,095.00		1,881.00	1,881.00		594.00	594.00		2,475.00	2,475.00
5/1/2020	60,000.00	4,095.00	64,095.00	26,600.00	1,881.00	28,481.00	8,400.00	594.00	8,994.00	35,000.00	2,475.00	37,475.00
11/1/2020		3,555.00	3,555.00		1,641.60	1,641.60		518.40	518.40		2,160.00	2,160.00
5/1/2021	65,000.00	3,555.00	68,555.00	26,600.00	1,641.60	28,241.60	8,400.00	518.40	8,918.40	35,000.00	2,160.00	37,160.00
11/1/2021		2,970.00	2,970.00		1,402.20	1,402.20		442.80	442.80		1,845.00	1,845.00
5/1/2022	65,000.00	2,970.00	67,970.00	26,600.00	1,402.20	28,002.20	8,400.00	442.80	8,842.80	35,000.00	1,845.00	36,845.00
11/1/2022		2,385.00	2,385.00		1,162.80	1,162.80		367.20	367.20		1,530.00	1,530.00
5/1/2023	65,000.00	2,385.00	67,385.00	30,400.00	1,162.80	31,562.80	9,600.00	367.20	9,967.20	40,000.00	1,530.00	41,530.00
11/1/2023		1,800.00	1,800.00		889.20	889.20		280.80	280.80		1,170.00	1,170.00
5/1/2024	65,000.00	1,800.00	66,800.00	30,400.00	889.20	31,289.20	9,600.00	280.80	9,880.80	40,000.00	1,170.00	41,170.00
11/1/2024		1,215.00	1,215.00		615.60	615.60		194.40	194.40		810.00	810.00
5/1/2025	65,000.00	1,215.00	66,215.00	34,200.00	615.60	34,815.60	10,800.00	194.40	10,994.40	45,000.00	810.00	45,810.00
11/1/2025		630.00	630.00		307.80	307.80		97.20	97.20		405.00	405.00
5/1/2026	70,000.00	630.00	70,630.00	34,200.00	307.80	34,507.80	10,800.00	97.20	10,897.20	45,000.00	405.00	45,405.00
Total	\$660,000.00	\$65,659.25	\$725,659.25	\$307,800.00	\$30,855.80	\$338,655.80	\$97,200.00	\$9,741.20	\$106,941.20	\$405,000.00	\$40,597.00	\$445,597.00

Note: May 1, 2016 invoices will come from U.S. Bank. All other invoices will come from the 2016 Refunding Bonds purchaser (Mercantile Bank).

Total 5/1/2016 Bond Payments
Wire Transfer

\$ 76,683.75
\$ 22,953.75
\$ 53,730.00

204-446-991.000 65,000.00
 204-446-994.000 2,385.00
 204-446-991.000 9,600.00
 204-446-994.000 367.20
 591-000-251.001 30,400.00
 591-536-994.000 1,162.80



MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

1675 Green Road, Ann Arbor, MI 48105

michigan municipal league

INVOICE

Village of Lake Odessa
839 Fourth Ave.,
Lake Odessa, MI 488491077

Invoice #: 10288206
Policy Effective: 06/01/2023
Invoice Date: 05/17/2023
Payment Due: 06/01/2023

TRANSACTION EFFECTIVE DATE	Policy #	DESCRIPTION	AMOUNT
06/01/2023	MML001445521	Pool Renewal Premium 06/01/2023 - 06/01/2024	\$32,642
Total Due:			\$32,642

MAKE CHECK PAYABLE TO: MML Liability and Property Pool

PAYMENT MAILING ADDRESS
MML Liability and Property Pool
PO BOX 712088
CINCINNATI, OH 45271-2088

OR:

ACH PAYMENT OPTION
Bank: Key Bank, N.A.
Routing #: 041001039
Account #: 6000694493

For questions about remittance details, call Insurance Accounting at (734) 669-6373.
For policy or invoice questions, call Customer Svc: Joan Opett (248) 204-8579 or (800) 482-2726.

NO RECEIPT WILL BE SENT UNLESS REQUESTED
There will be a 3% Late Charge on any invoices 30 days past due.

28.5% 101-301-755.000 9302.97
 22.5% 101-441-755.000 7344.45
 49% 591-536-760.000 15,994.58

Village of Lake Odessa
Premium Breakdown as of:
June 1, 2023

Liability

Limit of Liability \$5,000,000	
Public Officials Errors & Omissions	\$7,567.00
Police Professional	\$4,470.00
General Liability	\$5,136.00
Mml235 Milepost Ch-120.12	\$900.00
Total Liability	\$18,073.00

Property

Salt Shed	\$8.00
Dpw Garage	\$258.00
Signage, Bollards, Benches	\$4.00
Bathhouse	\$154.00
Playground Equip., Lighting, Benches, Picnic Tables, Etc.	\$50.00
Well Station #2	\$96.00
Garage	\$3.00
Garage	\$52.00
Village Hall	\$886.00
Flagpole, Signage, Benches, Generator, Security Cameras	\$42.00
Playground Equip., Signage, Picnic Tables, Pavilion	\$52.00
Restrooms	\$103.00
Play Set Stations, Swing Sets, Tire Swing	\$131.00
Chapel	\$22.00
Dpw Garage	\$188.00
Settlers Corner	\$11.00
Iron Removal Plant	\$2,014.00
Generator	\$84.00
Water Tower	\$1,174.00
Pavilion	\$22.00
Floating Dock	\$19.00
Fire Station	\$604.00

Village of Lake Odessa
Premium Breakdown as of:
June 1, 2023

Property

Siren, Signage, Lighting	\$14.00
Water Tower	\$1,174.00
Street Lighting, Benches, Signage	\$27.00
Electronic Data Processing	\$50.00
Trailers	\$2.00
Radio Equipment	\$16.00
(2) Speed Boards	\$8.00
Contractors Equipment	\$561.00
Seasonal Docking System	\$224.00
Miscellaneous Equipment Golf Carts	\$21.00
Outdoor Decorations, Including Planters	\$26.00
Total Property	\$8,100.00

Crime

Position Bond A	\$25.00
Position Bond B	\$38.00
Position Bond C	\$3.00
Employee Dishonesty Including Faithful Performance	\$125.00
Total Crime	\$191.00

Automobile

(9) Vehicles	\$6,278.00
Total Automobile	\$6,278.00

TOTAL ANNUAL POOL PREMIUM **\$32,642.00**



Truist Governmental Finance Invoice



7650 9112001 0500-96-01-30
VILLAGE OF LAKE ODESSA
ATTN: PEARL GOODEMOOT
839 FOURTH AVE
LAKE ODESSA MI 48849

Truist Governmental Finance
2320 Cascade Pointe Blvd. Suite 600
Charlotte, NC 28208-7203

Date of Invoice: 05/05/23

Loan Number: 992200012000001

*** Please Note: There are two easy ways to pay this invoice: 1) Utilize the enclosed return envelope to mail payments using the payment stub below, or 2) Set up ACH draft. (Please see the back of this invoice for further details) This invoice can not be processed in Truist branches. Thank you in advance for your cooperation.***

If you have questions concerning your Governmental Finance invoice please call customer service at 1-704-954-1700.

Project/Collateral Description: CAPITAL IMPROVEMENTS LTGO REF BOND SERIES 2017

Billing Summary

Current Due	\$64,254.51	Current Due Date	06/01/23
Total Amount Due	\$64,254.51		

Village of Lake Odessa

Debt Service Schedule Breakdown - 2009 Bonds & 2017 Refunding Bonds

Payment Date	2009 Bonds (Unrefunded)		2017 Refunding Bonds			Combined			
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
12/1/2017	\$40,000.00	\$850.00	\$850.00	\$7,000.00	\$10,249.60	\$17,249.60	\$47,000.00	\$850.00	\$850.00
6/1/2018		850.00	40,850.00		7,672.70	7,672.70		11,099.60	58,099.60
12/1/2018				52,000.00	7,672.70	59,672.70	52,000.00	7,672.70	7,672.70
6/1/2019				52,000.00	7,085.10	7,085.10		7,085.10	59,672.70
12/1/2019				52,000.00	7,085.10	7,085.10		7,085.10	7,085.10
6/1/2020				55,000.00	6,497.50	61,497.50	55,000.00	6,497.50	59,085.10
12/1/2020				55,000.00	6,497.50	61,497.50		6,497.50	6,497.50
6/1/2021				55,000.00	5,876.00	60,876.00	55,000.00	5,876.00	61,497.50
12/1/2021				55,000.00	5,876.00	60,876.00		5,876.00	5,876.00
6/1/2022				55,000.00	5,254.50	60,254.50	55,000.00	5,254.50	60,876.00
12/1/2022				59,000.00	5,254.50	64,254.50	59,000.00	5,254.50	64,254.50
6/1/2023				62,000.00	4,587.80	66,587.80	62,000.00	4,587.80	4,587.80
12/1/2023				62,000.00	4,587.80	66,587.80		4,587.80	66,587.80
6/1/2024				62,000.00	3,887.20	65,887.20	62,000.00	3,887.20	3,887.20
12/1/2024				62,000.00	3,887.20	65,887.20		3,887.20	65,887.20
6/1/2025				66,000.00	3,186.60	69,186.60	66,000.00	3,186.60	3,186.60
12/1/2025				66,000.00	3,186.60	69,186.60		3,186.60	69,186.60
6/1/2026				69,000.00	2,440.80	71,440.80	69,000.00	2,440.80	2,440.80
12/1/2026				69,000.00	2,440.80	71,440.80		2,440.80	71,440.80
6/1/2027				72,000.00	1,661.10	73,661.10	72,000.00	1,661.10	1,661.10
12/1/2027				72,000.00	1,661.10	73,661.10		1,661.10	73,661.10
6/1/2028				75,000.00	847.50	75,847.50	75,000.00	847.50	847.50
12/1/2028				75,000.00	847.50	75,847.50		847.50	847.50
6/1/2029									75,847.50
Total	\$40,000.00	\$1,700.00	\$41,700.00	\$686,000.00	\$108,243.20	\$794,243.20	\$726,000.00	\$109,943.20	\$835,943.20

Note: Invoices for the 2009 Bonds will still come from U.S. Bank. Invoices for the 2017 Refunding Bonds will come from Branch Banking and Trust Company (BB&T).

Updated 5/13/2022

Invoices for the 2017 Refunding Bonds will come from Truist Governmental Finance.

General Highway Portion	70%	Water Portion	30%
Principal	204-446-991.000	Principal	591-000-252.002
Interest	204-446-994.000	Interest	591-536-994.000
	41,300.00		17,700.00
	3,178.16		1,576.35



Department of the Treasury
Internal Revenue Service
Ogden, UT 84201-0039

Notice	CP128
Tax period	December 31, 2020
Notice date	April 3, 2023
Employer ID number	38-6007182
To contact us	Phone 800-829-0115
Page 1 of 4	

053080.308578.159502.23689 1 AB 0.507 697



VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1001



053080

We applied your overpayment to your account

Amount due: \$3,122.86

We applied your overpayment of \$2.48, to your balance due on Form 941 for tax period ending December 31, 2020. Your balance due is now \$3,122.86.

Billing Summary

Balance on account	\$2,914.58
Interest charges	208.28
Amount due	\$3,122.86

What you need to do immediately

Make a payment

- Pay the amount due of \$3,122.86 to avoid additional interest charges and any applicable penalty amounts. Send the payment voucher below with your check or money order.

Continued on back...

Notice	CP128
Tax period	December 31, 2020
Notice date	April 3, 2023
Employer ID number	38-6007182

Page 2 of 4

What you need to do immediately—continued

Make a payment—continued

- If you're enrolled in the Electronic Federal Tax Payment System (EFTPS), you can use that method of payment instead of paying by check or money order.
- If you can't pay the amount due, pay as much as you can now and call us at the telephone number listed at the top of the first page of this notice to discuss your options for paying the remaining balance.

If you think there's been a mistake

Call us at the telephone number listed at the top of the first page of this notice to review your account.

Notice	CP128
Tax period	December 31, 2020
Notice date	April 3, 2023
Employer ID number	38-6007182

Page 3 of 4

**Payments credited to your account
for tax period ending
December 31, 2020**

The table below lists the payments, deposits, credits, and overpayments applied to your account. Please call 800-829-0115 if any information is incorrect or missing.

Date received	Amount
October 15, 2020	\$405.99
October 16, 2020	5,728.78
December 22, 2020	17,949.13
January 13, 2021	4,889.63
January 13, 2021	252.80
August 19, 2021	5,527.79
April 12, 2022	2.48

Interest charges

Description	Amount
Total interest	\$208.28

We are required by law to charge interest when you do not pay your liability on time. Generally, we calculate interest from the due date of your return (regardless of extensions) until you pay the amount you owe in full, including accrued interest and any penalty charges. Interest on some penalties accrues from the date we notify you of the penalty until it is paid in full. Interest on other penalties, such as failure to file a tax return, starts from the due date or extended due date of the return. Interest rates are variable and may change quarterly. (Internal Revenue Code section 6601)

The table below shows the rates used to calculate the interest on your unpaid amount due. For a detailed calculation of your interest, call 800-829-0115.

Period	Interest rate
July 1, 2020 through March 31, 2022	3%
April 1, 2022 through June 30, 2022	4%
July 1, 2022 through September 30, 2022	5%
October 1, 2022 through December 31, 2022	6%
Beginning January 1, 2023	7%

Corporate Interest- If you are a C corporation, and you underpaid your tax by more than \$100,000 for any taxable period, we charge additional interest of 2% if the full amount shown as due on a notice isn't paid within 30 days of the notice date. If you don't pay within 30 days, interest at the higher rate begins on the 31st day after the notice date. Once the additional 2% rate begins to apply, we charge the additional interest on all underpayments for that type of tax and that tax period until you pay your balance in full.

Notice	CP128
Tax period	December 31, 2020
Notice date	April 3, 2023
Employer ID number	38-6007182

Page 4 of 4

Additional information

- Visit www.irs.gov/cp128.
- For tax forms, instructions, and publications, visit www.irs.gov/forms-pubs or call 800-TAX-FORM (800-829-3676).
- You can contact us by mail at the address at the top of the first page of this notice. Be sure to include your employer ID number and the tax year and form number you are writing about.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.



VC3 Inc
 PO Box 746804
 Atlanta, GA 30374-6804
 (803) 733-7333

Bill To:
Village of Lake Odessa, MI Attn: Kathy Forman 839 Fourth Ave Lake Odessa, MI 48849 United States

Date	Invoice
04/28/2023	109061
Account	
ITR29756139	

Terms	Due Date	PO Number	Reference
Net 15	05/13/2023		April 2023 - March 2024

Contract Details	Quantity	Price	Amount
Downpayment Invoice			
<u>Agreement: Service Contract Bundle</u>			
Unlimited Service Contract	1.00	\$5,393.00	\$5,393.00
Email Filtration and Hosting	1.00	\$0.00	\$0.00
Managed Anti-virus	8.00	\$0.00	\$0.00
Workstation - Proactive Performance Monitoring, Patch Management, Predictive Hardware Failure, Intrusion Detection, Antivirus / Anti-Ransomware Protection	8.00	\$0.00	\$0.00
Server - Proactive Performance Monitoring, Patch Management, Predictive Hardware Failure, Health Checks, Intrusion Detection, Antivirus / Anti-Ransomware Protection	1.00	\$0.00	\$0.00
Remote Backup	1.00	\$0.00	\$0.00
Total Contract Details:			\$5,393.00

Make checks payable to VC3 Inc Remit To: VC3, Inc PO Box 746804 Atlanta, GA 30374-6804 visit www.vc3.com/pay-invoice to pay via credit card If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email finance@vc3.com with any issues to stop the draft of any invoice. ACH payments may be submitted to the following account information. Please send remittance detail to finance@vc3.com . Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132	Invoice Subtotal:	\$5,393.00
	Sales Tax:	\$0.00
	Invoice Total:	\$5,393.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$5,393.00

101-101-801.000 2696.50
 591-536-801.000 2696.50

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, May 8, 2023 - 7:00 p.m.

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Hermes called the meeting to order at 7:06 p.m.
Present: Hermes, Johnson, Mattson, Rice
Absent: Banks
Visitors: Ben Geiger
2. **Approval of Agenda:** Motion by Johnson, support by Mattson to approve agenda as amended. All ayes; motion carried 4-0.
3. **Public Comment:** Ben Geiger introduced himself.
4. **Meeting Minutes:**
 - a. 4/13/2023 regular meeting: Motion by Hermes, support by Mattson to approve. All ayes; motion carried 4-0.
 - b. 4/17/2023 special meeting: Motion by Johnson, support by Hermes to approve. All ayes; motion carried 4-0.
5. **Finance:**
 - a. April revenue/expense report was reviewed.
 - b. Motion by Johnson, support by Mattson to approve the reports as presented, including accounts payable for April 2023 totaling \$5,070.63. All ayes; motion carried 4-0.
6. **Action Items**
 - a. Art in the Park 2023:
 1. **Advertising:**

Adams Outdoor (billboards): The billboard design was reviewed. Mattson suggested moving the easel to the left side of the design. Everyone looked at the display and thought that was a good idea. Geiger suggested a second option where the easel remains on the right side, but the words would be reversed. The Art in the Park would be on the left and the Day-Cation Destination would be on the easel. Since the deadline is approaching Meg will contact Karen. A decision needs to be made quickly.
 2. **Artists:**

As of this date, there are a total of 59 artists signed up and 70 booth spaces utilized.
 3. **Miscellaneous:**
 - (a) Parking: Mattson will contact the Stuart's about using the parking lot on their

property along Third Avenue. Discussed other parking areas used in past years. Contact Union Bank about the parking lot at 617 Second Avenue (behind the branch bank). Johnson inquired about the Banks' residence on Jordan Lake Street. Parking at St. Edward's and/or the fairgrounds with a shuttle service provided. More information is needed before any decisions can be made.

- (b) Park Remapping: On May 20, 2023, at 10:00am there will be a meeting in the park to remap the booth spaces. The clerk will post this as a special meeting.
- (c) ATM: Banks has provided a sponsorship form to Thornapple Valley Credit Union. This is a sponsorship in exchange for use of the mobile ATM at no charge to the LOAAC.
- (d) Rice presented two artwork ideas for the pamphlet. A few suggestions were discussed. Rice will present a revised design at the next meeting.

7. Adjournment: Without objection, meeting adjourned at 8:29 pm.

Respectfully submitted,
Kathy Forman, Village Clerk

MINUTES

Lake Odessa Area Arts Commission
Special Meeting
Saturday, May 20, 2023 - 10:00 a.m.
Lake Odessa Village Park
Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Hermes called the meeting to order at 10:11 a.m. Present: Hermes, Johnson, Rice
Absent: Banks, Mattson
Visitors: Ben Geiger

2. **Action Items**
 - a. Art in the Park 2023:
 1. **Donation:**
Motion by Johnson, supported by Hermes, to approve the distribution of the donation from Mattson Financial Services – \$2,000.00 for 2023 Art In The Park Sponsorship and \$2,475.00 for three year sponsorship of the LOAAC Christmas Decoration Contest (\$825.00 per year for 3 years). Breakdown of prizes each year will be: Residential 1st \$200, 2nd \$100, 3rd \$75; Business Owner 1st \$100, 2nd \$50; and Christmas Parade Floats 1st \$150, 2nd 100, 3rd \$50. Motion carried by voice vote of members present, 3-0.

 2. **Brochure Artwork:**
Motion by Johnson, supported by Hermes to approve the artwork as presented by Aurora Rice for the front and back covers of the 2023 Art In The Park Brochure. Motion carried by voice vote of members present, 3-0.

3. **Adjournment:**
Motion by Johnson, supported by Hermes, to adjourn the meeting. Motion carried by voice vote of members present, 3-0. Meeting adjourned at 10:14 am.

Respectfully submitted,

Kathy Forman, Village Clerk

**VILLAGE OF LAKE ODESSA
PLANNING COMMISSION**

MINUTES

MAY 22, 2023 REGULAR MEETING

Page Memorial Building
Lake Odessa, Michigan

Present: Meg Wheeler, Beth Barrone, Al Hamp, Martha Yoder

Absent: Karen Banks, Ben DeJong

Staff: Jeanne Vandersloot, Kathy Forman, Ben Geiger

Meeting called to order by Chairperson Wheeler at 7:00 p.m.

APPROVAL OF AGENDA:

Motion by Yoder, supported by Hamp, to approve the agenda as amended. Voice vote.
Approved 4-0.

PUBLIC COMMENT

No public comment.

MINUTES

Motion by Hamp, supported by Yoder, to approve the March 27, 2023 Planning Commission meeting minutes. Voice vote. Approved 4-0.

PUBLIC HEARING

None

ACTION ITEMS:

- a) Discussion and Action: Pre-Application Conference Stuart Ventures Phase I. Lee Stuart and Raymond McDaniel presented the current concept and site plan for the development at 826 Third Avenue. The Commission, Village Manager and Zoning Administrator discussed with the applicants the PUD process, the site plan and next steps for approval. Without objection, a recess was called by Chairperson Wheeler at 8:09pm. The Commission reconvened at 8:14pm. Discussion continued. The consensus of the Commission was to allow the applicants to move forward.

- b) Discussion and Action: Recommendation to adopt Ordinance 2023-03, an Ordinance to amend the code of ordinances of the Village of Lake Odessa by adding Section 36-102 Temporary Uses to Article VI Supplemental Use Regulations of Chapter 36 Zoning.

The Commission discussed adoption of Ordinance 2023-03. The consensus of the Commission was to send the draft to the attorney for further review. No vote was taken on this issue.

DISCUSSION ITEMS:

- a) Discussion: Tattoo Parlors

Mr. Geiger informed the Commission that there is interest in opening a tattoo parlor in the Village. However, he said there appears to be a prohibition against it.

Motion by Barrone, supported by Hamp to direct the Village Manager and Zoning Administrator to obtain a legal review of tattoo parlor prohibition, and to work with the potential zoning applicant to pursue available application processes. Voice vote. Motion approved, 4-0.

- b) Discussion: Clark Street Zoning

Mr. Geiger informed the Commission about interest in the former Meat Processing Plant, which is now zoned residential. Discussion occurred. No action was taken.

OTHER BUSINESS:

None

PUBLIC COMMENT:

Patrick Bartlett – Expressed support for the Stuart’s project.

BOARD MEMBER COMMENTS:

Yoder stated that she would like to see the Stuart project move forward once all questions were addressed.

ADJOURNMENT:

Without objection, Chairperson Wheeler adjourned the meeting at 8:56pm.

Respectfully submitted,

Kathy Forman
Village Clerk / Treasurer

DRAFT

**Lakewood Wastewater Authority
Page Memorial Building
839 Fourth Ave
Lake Odessa, MI 48849
Board Meeting Minutes
March 28, 2023**

Meeting called to order by J. Pepper at 4:59pm

PRESENT: Engle, J. Pepper, S. Pepper, Yoder

ABSENT: Doane, Rudisill

STAFF: Storm, Suntken

APPROVAL OF AGENDA: Motion made by S. Pepper and supported by Yoder to approve the agenda. All ayes. Motion carried.

MEETING MINUTES: Motion made by S. Pepper and supported by Engle to approve the January 24, 2023 Meeting Minutes. All ayes. Motion carried.

SEWER FUND BILLS:

- A. Motion made by Yoder and supported by Engle to approve sewer fund bills equal to or less than \$3,000 from 1/1/2023 to 2/28/2023. All ayes. Motion Carried.
- B. Motion made by S. Pepper and supported by Yoder to approve sewer fund bills in excess of \$3,000 as follows:
 - 1. State of Michigan (EGLE) - \$5,500.00 – NPDES Permit
 - 2. Westech - \$4,836.81 – Blower Package
 - 3. Blue Cross Blue Shield - \$10,881.40 – Employee Health Insurance
 - 4. Haviland Products Company - \$6,883.85 – Aluminum Sulfate
 - 5. Consumers Energy - \$14,195.01 – Electric Service for 13751 Harwood Rd
 - 6. Michigan Municipal League - \$35,327.00 – 2023 Liability/ Auto/ Fire/ Theft Insurance
 - 7. RS Tech Services, Inc. - \$3,271.52 – Data Radio Vpr Radio & Allen Bradley Mi
 - 8. Haviland Products Company - \$6,862.50 – Aluminum Sulfate
 - 9. John Trierweiler - \$3,500.00 – Tree Removal
 - 10. Blue Cross Blue Shield - \$10,881.40 – Employee Health Insurance Premiums
 - 11. Consumers Energy - \$15,267.82 – Electric Service for 13751 Harwood Rd
 - 12. Gravity Interceptor Project
 - a. Diversco - \$963,779.25
 - b. Fishbeck - \$92,304.68

CITIZEN COMMENTS: none

OLD BUSINESS: none

NEW BUSINESS:

- A. Manager's Report: Given by Suntken.

- B. Motion made by S. Pepper and supported by Yoder to approve the 2022 Financial Audit as presented by Karl Drake of Drake CPA. All ayes. Motion carried.

ADJOURNMENT: Motion made by Engle and supported by S. Pepper to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:20 pm.

The next scheduled meeting will be held on Tuesday, April 25, 2023 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by

Stacy Storm
Administrative Asst.



Date: June 15, 2023
To: Village Council
Fr: Ben Geiger, Village Manager
Re: Village Manager's Report

Summary of Activities

It has been one month since I began serving as the Lake Odessa Village Manager. I have strived over the past four weeks to lead by learning, and to lead by listening. While my early days have been spent learning, progress has been made. Below are the key themes to my first month:

- Took action on major council items – food trucks, development projects
- Met with council members individually
- Gained understanding of finances, daily operations and procedures
- Engaged in communication with other municipal managers – in person and online
- Attended meetings of other municipal boards and authorities
- Began drafting strategic communications and technology plans

Questions for Council

Tonight there are three items I need action or guidance on:

1. We need to set up a process for developing a performance review. Per contract, that happens at six months and one year.
2. How fast does Council want to move on the draft mobile food truck ordinance?
3. Per contract, we need to hold a goal-setting workshop or retreat in the next 60 days. When and where should it be held? Should we hire a facilitator?

VILLAGE OF LAKE ODESSA
RECONCILED
CHECKING / SAVINGS / CD ACCOUNT BALANCES
AS OF MAY 31, 2023

GENERAL FUND	CHECKING	UNION BANK	\$ 913,370.41
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 166,428.63
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 295,002.23
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 380,985.08
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,983.49
WATER FUND	CHECKING	UNION BANK	\$ 794,759.38
ARTS COMMISSION	CHECKING	UNION BANK	\$ 34,362.44
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 93,428.74
LAKE ODESSA CAR SHOW	CHECKING	UNION BANK	\$ 6,359.79
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,691.33
CAPITAL IMPROVEMENT PROJECT	CHECKING	UNION BANK	\$ 1,369.72
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 61,332.51
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,584.40
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,824.87
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 105,352.58
WATER RR&I	SAVINGS	UNION BANK	\$ 257,274.63
ARPA FUND	HYBRID CD	MI CLASS	\$ 222,235.25
GENERAL HIGHWAY FUND	HYBRID CD & SAVINGS	MI CLASS & PFCU	\$ 139,141.31
MAJOR STREET FUND	HYBRID CD & SAVINGS	MI CLASS & PFCU	\$ 112,511.56
WATER FUND	SAVINGS	PFCU	\$ 133,148.85

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	480,000.00		(1,417.05)		(1,417.05)		481,417.05	(0.30)
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	30,000.00		0.00		0.00		30,000.00	0.00
101-000-428.000	MANUFACTURED HOUSING FEES	450.00		120.50		39.50		329.50	26.78
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00		0.00		0.00		7,500.00	0.00
101-000-476.000	LIQUOR LICENSE FEES	1,800.00		0.00		0.00		1,800.00	0.00
101-000-477.000	CABLE TV FRANCHISE	2,600.00		699.89		699.89		1,900.11	26.92
101-000-490.000	SPECIAL USE/ZBA PERMIT	500.00		0.00		0.00		500.00	0.00
101-000-490.001	ZONING PERMIT FEES	550.00		700.00		575.00		(150.00)	127.27
101-000-542.000	METRO ACT	9,100.00		0.00		0.00		9,100.00	0.00
101-000-549.000	TREE GRANT	1,200.00		0.00		0.00		1,200.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	82,000.00		40,758.92		40,758.92		41,241.08	49.71
101-000-574.000	STATE REVENUE SHARING	205,694.00		31,904.00		0.00		173,790.00	15.51
101-000-574.001	EVIP PMTS	50,550.00		8,425.00		0.00		42,125.00	16.67
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	50,000.00		0.00		0.00		50,000.00	0.00
101-000-601.000	VEHICLE RENTAL INCOME	15,000.00		0.00		0.00		15,000.00	0.00
101-000-632.000	MOWING	500.00		0.00		0.00		500.00	0.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	200.00		795.00		795.00		(595.00)	397.50
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00		652.24		652.24		(352.24)	217.41
101-000-656.000	PARKING TICKET FEES	250.00		0.00		0.00		250.00	0.00
101-000-657.000	ORDINANCE FINES	2,000.00		1,971.60		1,108.03		28.40	98.58
101-000-665.000	INTEREST	5,000.00		3,437.71		1,184.12		1,562.29	68.75
101-000-667.000	RENTS-BUILDINGS-LAND	2,000.00		450.00		200.00		1,550.00	22.50
101-000-673.000	SALE OF FIXED ASSET	20,000.00		0.00		0.00		20,000.00	0.00
101-000-674.000	DONATIONS-PRIVATE SOURCES	1,500.00		0.00		0.00		1,500.00	0.00
101-000-684.000	MISC REVENUE	500.00		0.00		0.00		500.00	0.00
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	7,000.00		444.04		0.00		6,555.96	6.34
101-000-684.010	MISC REVENUE-POLICE	1,000.00		154.00		70.00		846.00	15.40
Total Dept 000 - BALANCE SHEET / GENERAL		977,194.00		89,095.85		44,665.65		888,098.15	9.12
TOTAL REVENUES		977,194.00		89,095.85		44,665.65		888,098.15	9.12
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	9,000.00		2,587.50		675.00		6,412.50	28.75
101-101-702.709	TREASURER - CLERK WAGES	15,000.00		0.00		0.00		15,000.00	0.00
101-101-710.000	EMPLOYER FICA	0.00		197.93		51.64		(197.93)	100.00
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,500.00		0.00		0.00		1,500.00	0.00
101-101-723.000	WORKMEN'S COMPENSATION	300.00		55.47		55.47		244.53	18.49
101-101-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
101-101-728.000	SUPPLIES	100.00		51.20		0.00		48.80	51.20
101-101-730.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	0.00
101-101-740.000	POSTAGE	200.00		0.00		0.00		200.00	0.00
101-101-750.000	DUES & MEMBERSHIPS	3,200.00		2,033.00		2,033.00		1,167.00	63.53
101-101-752.000	EDUCATION & TRAINING	5,500.00		0.00		0.00		5,500.00	0.00
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	0.00
101-101-801.000	CONTRACTED SERVICES	20,000.00		12,969.25		137.50		7,030.75	64.85
101-101-805.000	ATTORNEY FEES	5,000.00		1,691.00		1,691.00		3,309.00	33.82
101-101-806.000	AUDIT SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-101-850.000	COMMUNICATION EXPENSE	900.00		192.83		75.50		707.17	21.43
101-101-880.000	COMMUNITY PROMOTION	8,000.00		0.00		0.00		8,000.00	0.00
101-101-880.001	DOWNTOWN DEVELOPMENT	15,000.00		0.00		0.00		15,000.00	0.00
101-101-900.000	PRINTING & PUBLISHING	1,000.00		391.20		258.00		608.80	39.12

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-957.000	COUNTER DRAIN	15,000.00		0.00		0.00		15,000.00	0.00
101-101-963.000	MISC EXPENSE	200.00		1,054.94		1,054.94		(854.94)	527.47
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00		40.00		40.00		60.00	40.00
101-101-994.000	INTEREST EXPENSE	0.00		3,122.86		3,122.86		(3,122.86)	100.00
Total Dept 101 - GOVERNING BODY		107,615.00		24,387.18		9,194.91		83,227.82	22.66
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	36,450.00		872.28		872.28		35,577.72	2.39
101-172-710.000	EMPLOYER FICA	3,171.00		66.73		66.73		3,104.27	2.10
101-172-711.000	EMPLOYERS SHARE OF PENSION	3,200.00		0.00		0.00		3,200.00	0.00
101-172-712.000	HEALTH INSURANCE EXPENSE	4,500.00		0.00		0.00		4,500.00	0.00
101-172-713.000	DENTAL INSURANCE EXPENSE	450.00		0.00		0.00		450.00	0.00
101-172-714.000	OPTICAL PLAN EXPENSE	60.00		0.00		0.00		60.00	0.00
101-172-720.000	DISABILITY INSURANCE	500.00		9.10		3.03		490.90	1.82
101-172-721.000	LIFE INSURANCE EXPENSE	150.00		0.00		0.00		150.00	0.00
101-172-723.000	WORKMEN'S COMPENSATION	150.00		0.00		0.00		150.00	0.00
101-172-727.000	OFFICE SUPPLIES	1,500.00		193.51		55.79		1,306.49	12.90
101-172-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
101-172-750.000	DUES & MEMBERSHIPS	1,000.00		75.00		0.00		925.00	7.50
101-172-752.000	EDUCATION & TRAINING	3,000.00		1,403.00		804.00		1,597.00	46.77
101-172-801.000	CONTRACTED SERVICES	0.00		27,889.81		15,820.23		(27,889.81)	100.00
101-172-805.000	ATTORNEY FEES	2,000.00		0.00		0.00		2,000.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		243.49		79.79		956.51	20.29
Total Dept 172 - MANAGERS		57,531.00		30,752.92		17,701.85		26,778.08	53.45
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-728.000	SUPPLIES	2,000.00		124.05		124.05		1,875.95	6.20
101-265-740.000	POSTAGE	900.00		(228.72)		27.57		1,128.72	(25.41)
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		274.64		91.42		925.36	22.89
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		236.56		0.00		3,763.44	5.91
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00		419.00		419.00		581.00	41.90
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00		0.00		0.00		1,000.00	0.00
101-265-970.000	CAPITAL OUTLAY	50,000.00		0.00		0.00		50,000.00	0.00
101-265-980.001	HARDWARE	5,000.00		0.00		0.00		5,000.00	0.00
101-265-980.002	SOFTWARE	500.00		0.00		0.00		500.00	0.00
Total Dept 265 - PAGE MEMORIAL BUILDING		65,600.00		825.53		662.04		64,774.47	1.26
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	68,391.00		19,877.01		6,870.65		48,513.99	29.06
101-301-702.704	FULL TIME WAGES	150,311.00		26,642.69		7,656.01		123,668.31	17.73
101-301-702.705	OVER TIME WAGES	7,570.00		1,899.70		385.11		5,670.30	25.10
101-301-702.706	PART TIME WAGES	22,000.00		6,470.00		1,760.00		15,530.00	29.41
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00		3,300.00		3,300.00		3,000.00	52.38
101-301-710.000	EMPLOYER FICA	20,762.00		4,410.71		1,515.34		16,351.29	21.24
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,872.00		5,488.96		1,667.18		19,383.04	22.07
101-301-712.000	HEALTH INSURANCE EXPENSE	38,700.00		2,231.73		722.37		36,468.27	5.77
101-301-713.000	DENTAL INSURANCE EXPENSE	3,000.00		241.66		120.83		2,758.34	8.06
101-301-714.000	OPTICAL PLAN EXPENSE	800.00		31.54		15.77		768.46	3.94
101-301-716.000	WELLNESS PROGRAM	360.00		90.00		0.00		270.00	25.00
101-301-720.000	DISABILITY INSURANCE	3,050.00		585.06		195.02		2,464.94	19.18

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND									
Expenditures									
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00		186.72		62.24		1,013.28	15.56
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		2,570.51		2,570.51		1,429.49	64.26
101-301-724.001	TUITION REIMBURSEMENT	2,000.00		0.00		0.00		2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00		51.98		11.98		698.02	6.93
101-301-728.000	SUPPLIES	2,000.00		532.96		311.49		1,467.04	26.65
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00		0.00		0.00		500.00	0.00
101-301-731.000	VESTS	500.00		0.00		0.00		500.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00		0.00		0.00		1,000.00	0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00		151.58		244.53		1,848.42	7.58
101-301-750.000	DUES & MEMBERSHIPS	525.00		0.00		0.00		525.00	0.00
101-301-751.000	GASOLINE PURCHASES	9,500.00		1,413.65		0.00		8,086.35	14.88
101-301-752.000	EDUCATION & TRAINING	2,500.00		745.16		0.00		1,754.84	29.81
101-301-752.001	RANGE QUALIFICATION	2,750.00		668.27		256.27		2,081.73	24.30
101-301-755.000	MEADOWBROOK INSURANCE	9,415.00		9,302.97		9,302.97		112.03	98.81
101-301-801.000	CONTRACTED SERVICES	22,000.00		1,188.32		20.00		20,811.68	5.40
101-301-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
101-301-850.000	COMMUNICATION EXPENSE	6,150.00		1,550.09		446.08		4,599.91	25.20
101-301-880.000	COMMUNITY PROMOTION	350.00		0.00		0.00		350.00	0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		0.00		0.00		1,500.00	0.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,000.00		352.22		231.22		1,647.78	17.61
101-301-958.000	ACT 302 TRAINING	500.00		0.00		0.00		500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00		(3,437.00)		(3,437.00)		10,437.00	(49.10)
101-301-970.002	CAPITAL OUTLAY-VEHICLES	44,000.00		0.00		0.00		44,000.00	0.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00		0.00		0.00		1,500.00	0.00
Total Dept 301 - POLICE		473,006.00		86,546.49		34,228.57		386,459.51	18.30
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	20,506.00		5,767.44		1,884.51		14,738.56	28.13
101-441-702.704	FULL TIME WAGES	47,835.00		12,160.02		3,964.60		35,674.98	25.42
101-441-702.705	OVER TIME WAGES	1,947.00		0.00		0.00		1,947.00	0.00
101-441-702.706	PART TIME WAGES	4,000.00		1,324.40		1,324.40		2,675.60	33.11
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00		3,300.00		3,300.00		3,000.00	52.38
101-441-710.000	EMPLOYER FICA	8,327.00		1,725.19		801.22		6,601.81	20.72
101-441-711.000	EMPLOYERS SHARE OF PENSION	9,440.00		2,290.29		836.65		7,149.71	24.26
101-441-713.000	DENTAL INSURANCE EXPENSE	1,100.00		84.24		42.12		1,015.76	7.66
101-441-714.000	OPTICAL PLAN EXPENSE	150.00		6.52		3.26		143.48	4.35
101-441-720.000	DISABILITY INSURANCE	1,200.00		240.51		80.17		959.49	20.04
101-441-721.000	LIFE INSURANCE EXPENSE	350.00		78.00		26.00		272.00	22.29
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00		3,801.42		3,801.42		1,198.58	76.03
101-441-727.000	OFFICE SUPPLIES	250.00		0.00		0.00		250.00	0.00
101-441-728.000	SUPPLIES	4,000.00		740.99		61.64		3,259.01	18.52
101-441-741.000	MEDICAL & PHYSICALS	350.00		41.00		41.00		309.00	11.71
101-441-744.000	CLOTHING EXPENSE	1,000.00		285.00		95.00		715.00	28.50
101-441-750.000	DUES & MEMBERSHIPS	1,200.00		0.00		0.00		1,200.00	0.00
101-441-751.000	GASOLINE PURCHASES	9,000.00		1,012.28		0.00		7,987.72	11.25
101-441-752.000	EDUCATION & TRAINING	500.00		350.00		0.00		150.00	70.00
101-441-755.000	MEADOWBROOK INSURANCE	7,900.00		7,344.45		7,344.45		555.55	92.97
101-441-756.000	LICENSE FEES	300.00		0.00		0.00		300.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	1,200.00		455.91		219.46		744.09	37.99
101-441-920.000	GAS AND ELECTRIC	3,200.00		868.38		154.51		2,331.62	27.14
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00		23.63		23.63		4,976.37	0.47

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00		3,184.87		893.04		4,815.13	39.81
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		0.00		0.00		500.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00		0.00		0.00		3,000.00	0.00
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		197.94		179.97		302.06	39.59
101-441-933.000	MAY CLEAN UP	9,000.00		3,993.00		3,993.00		5,007.00	44.37
101-441-934.000	REFUSE REMOVAL	1,200.00		184.13		50.21		1,015.87	15.34
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	0.00
101-441-955.003	SAFETY	1,500.00		2,170.67		1,989.39		(670.67)	144.71
101-441-963.000	MISC EXPENSE	1,000.00		0.00		0.00		1,000.00	0.00
101-441-967.000	PROJECT COSTS	3,500.00		0.00		0.00		3,500.00	0.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	131,000.00		0.00		0.00		131,000.00	0.00
Total Dept 441 - PUBLIC WORKS		299,755.00		51,630.28		31,109.65		248,124.72	17.22
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	34,000.00		8,050.76		2,552.34		25,949.24	23.68
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00		8,050.76		2,552.34		25,949.24	23.68
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE	3,500.00		708.42		0.00		2,791.58	20.24
101-536-929.000	WATER EXPENSE	1,900.00		306.08		0.00		1,593.92	16.11
Total Dept 536 - WATER/SEWER		5,400.00		1,014.50		0.00		4,385.50	18.79
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	7,421.00		1,848.28		528.08		5,572.72	24.91
101-722-710.000	EMPLOYER FICA	703.00		141.40		40.40		561.60	20.11
101-722-727.000	OFFICE SUPPLIES	200.00		0.00		0.00		200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	30,000.00		0.00		0.00		30,000.00	0.00
101-722-850.000	COMMUNICATION EXPENSE	250.00		129.00		0.00		121.00	51.60
Total Dept 722 - ZONING		38,574.00		2,118.68		568.48		36,455.32	5.49
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		0.00		0.00		2,000.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-702.706	PART TIME WAGES	14,000.00		0.00		0.00		14,000.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION	270.00		205.75		205.75		64.25	76.20
101-751-728.000	SUPPLIES	2,500.00		477.93		477.93		2,022.07	19.12
101-751-882.000	SWIFTY'S PLACE	250.00		0.00		0.00		250.00	0.00
101-751-920.000	GAS AND ELECTRIC	3,800.00		803.35		239.38		2,996.65	21.14
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	3,500.00		163.30		163.30		3,336.70	4.67
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00		691.93		630.38		1,308.07	34.60
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	6,000.00		1,111.05		374.25		4,888.95	18.52
101-751-970.000	CAPITAL OUTLAY	50,000.00		9,456.99		0.00		40,543.01	18.91

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2023	MONTH 05/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 751 - PARKS AND RECREATION		82,320.00	12,910.30	2,090.99	69,409.70	15.68
TOTAL EXPENDITURES		<u>1,165,801.00</u>	<u>218,236.64</u>	<u>98,108.83</u>	<u>947,564.36</u>	<u>18.72</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		977,194.00	89,095.85	44,665.65	888,098.15	9.12
TOTAL EXPENDITURES		<u>1,165,801.00</u>	<u>218,236.64</u>	<u>98,108.83</u>	<u>947,564.36</u>	<u>18.72</u>
NET OF REVENUES & EXPENDITURES		(188,607.00)	(129,140.79)	(53,443.18)	(59,466.21)	68.47

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PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	210,160.00		53,207.83		17,439.98		156,952.17	25.32
202-000-665.000	INTEREST	2,700.00		1,434.58		344.64		1,265.42	53.13
Total Dept 000 - BALANCE SHEET / GENERAL		212,860.00		54,642.41		17,784.62		158,217.59	25.67
TOTAL REVENUES		212,860.00		54,642.41		17,784.62		158,217.59	25.67
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	4,500.00		107.69		107.69		4,392.31	2.39
202-449-710.000	EMPLOYER FICA	379.00		8.24		8.24		370.76	2.17
202-449-711.000	EMPLOYERS SHARE OF PENSION	379.00		0.00		0.00		379.00	0.00
202-449-712.002	ADMIN BENEFITS	1,150.00		1.13		0.38		1,148.87	0.10
202-449-731.000	COLD/HOT PATCH	800.00		0.00		0.00		800.00	0.00
202-449-734.000	SALT/SAND ROADS	5,625.00		0.00		0.00		5,625.00	0.00
202-449-801.000	CONTRACTED SERVICES	8,000.00		0.00		0.00		8,000.00	0.00
202-449-806.000	AUDIT SERVICES	1,500.00		0.00		0.00		1,500.00	0.00
202-449-863.000	STREET STRIPING	2,500.00		0.00		0.00		2,500.00	0.00
202-449-865.000	STREET SIGNS	1,000.00		0.00		0.00		1,000.00	0.00
202-449-944.000	VEHICLE RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00		0.00		0.00		5,000.00	0.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	0.00
202-449-963.000	MISC EXPENSE	1,500.00		539.13		0.00		960.87	35.94
202-449-970.006	STREET REPAIRS	20,000.00		0.00		0.00		20,000.00	0.00
202-449-995.000	TRANSFERS OUT	50,000.00		0.00		0.00		50,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		109,333.00		656.19		116.31		108,676.81	0.60
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	3,806.00		1,068.09		349.00		2,737.91	28.06
202-450-710.000	MAINTENANCE EMPLOYER FICA	390.00		81.71		26.69		308.29	20.95
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	389.00		174.41		56.99		214.59	44.84
202-450-712.002	MAINTENANCE BENEFITS	200.00		31.53		13.03		168.47	15.77
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,785.00		1,355.74		445.71		3,429.26	28.33
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,784.00		1,555.35		0.00		2,228.65	41.10
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	379.00		114.71		0.00		264.29	30.27
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	433.00		155.53		0.00		277.47	35.92
Total Dept 869 - SNOW REMOVAL		4,596.00		1,825.59		0.00		2,770.41	39.72
TOTAL EXPENDITURES		118,714.00		3,837.52		562.02		114,876.48	3.23
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		212,860.00		54,642.41		17,784.62		158,217.59	25.67
TOTAL EXPENDITURES		118,714.00		3,837.52		562.02		114,876.48	3.23

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	INCREASE	MONTH 05/31/2023 (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREET FUND										
NET OF REVENUES & EXPENDITURES		94,146.00		50,804.89		17,222.60		43,341.11		53.96

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PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	70,057.00		18,656.87		6,115.18		51,400.13	26.63
203-000-665.000	INTEREST	750.00		420.32		258.31		329.68	56.04
203-000-684.000	MISC REVENUE	40,000.00		39,649.29		39,649.29		350.71	99.12
203-000-699.000	TRANSFERS IN	50,000.00		0.00		0.00		50,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		160,807.00		58,726.48		46,022.78		102,080.52	36.52
TOTAL REVENUES		160,807.00		58,726.48		46,022.78		102,080.52	36.52
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,800.00		43.07		43.07		1,756.93	2.39
203-449-710.000	EMPLOYER FICA	216.00		3.29		3.29		212.71	1.52
203-449-711.000	EMPLOYERS SHARE OF PENSION	216.00		0.00		0.00		216.00	0.00
203-449-712.002	ADMIN BENEFITS	500.00		0.45		0.15		499.55	0.09
203-449-734.000	SALT/SAND ROADS	5,650.00		0.00		0.00		5,650.00	0.00
203-449-801.000	CONTRACTED SERVICES	8,000.00		0.00		0.00		8,000.00	0.00
203-449-806.000	AUDIT SERVICES	1,000.00		0.00		0.00		1,000.00	0.00
203-449-863.000	STREET STRIPING	1,500.00		0.00		0.00		1,500.00	0.00
203-449-865.000	STREET SIGNS	500.00		0.00		0.00		500.00	0.00
203-449-944.000	VEHICLE RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	0.00
203-449-963.000	MISC EXPENSE	1,000.00		539.12		0.00		460.88	53.91
203-449-970.006	STREET REPAIRS	15,000.00		990.08		990.08		14,009.92	6.60
Total Dept 449 - STREET DEPT (ACT 51)		45,382.00		1,576.01		1,036.59		43,805.99	3.47
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	6,132.00		1,708.89		558.39		4,423.11	27.87
203-450-710.000	MAINTENANCE EMPLOYER FICA	557.00		130.74		42.72		426.26	23.47
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,002.00		279.05		91.18		722.95	27.85
203-450-712.002	MAINTENANCE BENEFITS	240.00		50.48		20.86		189.52	21.03
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,931.00		2,169.16		713.15		5,761.84	27.35
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,784.00		613.63		0.00		3,170.37	16.22
203-869-710.000	SNOW REMOVAL FICA	106.00		45.06		0.00		60.94	42.51
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	211.00		61.35		0.00		149.65	29.08
Total Dept 869 - SNOW REMOVAL		4,101.00		720.04		0.00		3,380.96	17.56
TOTAL EXPENDITURES		57,414.00		4,465.21		1,749.74		52,948.79	7.78
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		160,807.00		58,726.48		46,022.78		102,080.52	36.52
TOTAL EXPENDITURES		57,414.00		4,465.21		1,749.74		52,948.79	7.78

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
NET OF REVENUES & EXPENDITURES		103,393.00		54,261.27		44,273.04		49,131.73	52.48

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	215,000.00		(636.64)		(636.64)		215,636.64	(0.30)
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	13,500.00		0.00		0.00		13,500.00	0.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	24,000.00		27,172.61		27,172.61		(3,172.61)	113.22
204-000-665.000	INTEREST	3,100.00		1,573.99		290.24		1,526.01	50.77
Total Dept 000 - BALANCE SHEET / GENERAL		255,600.00		28,109.96		26,826.21		227,490.04	11.00
TOTAL REVENUES		255,600.00		28,109.96		26,826.21		227,490.04	11.00
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	11,100.00		247.69		247.69		10,852.31	2.23
204-446-710.000	ADMINISTRATION FICA	1,061.00		18.95		18.95		1,042.05	1.79
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,251.00		0.00		0.00		1,251.00	0.00
204-446-712.002	ADMIN BENEFITS	1,620.00		2.59		0.86		1,617.41	0.16
204-446-806.000	AUDIT SERVICES	1,500.00		0.00		0.00		1,500.00	0.00
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	10,000.00		1,340.50		1,277.25		8,659.50	13.41
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	115,900.00		115,900.00		41,300.00		0.00	100.00
204-446-994.000	CAP IMPROV BOND II INTEREST	11,723.00		6,430.36		3,678.16		5,292.64	54.85
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		154,155.00		123,940.09		46,522.91		30,214.91	80.40
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	22,709.00		6,408.40		2,093.96		16,300.60	28.22
204-450-710.000	STREET ADMIN FICA	2,217.00		490.25		160.19		1,726.75	22.11
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,438.00		1,046.47		341.93		1,391.53	42.92
204-450-712.002	STREET ADMIN BENEFITS	1,035.00		187.02		62.34		847.98	18.07
Total Dept 450 - MAINTENANCE / CONSTRUCTION		28,399.00		8,132.14		2,658.42		20,266.86	28.64
TOTAL EXPENDITURES		182,554.00		132,072.23		49,181.33		50,481.77	72.35
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		255,600.00		28,109.96		26,826.21		227,490.04	11.00
TOTAL EXPENDITURES		182,554.00		132,072.23		49,181.33		50,481.77	72.35
NET OF REVENUES & EXPENDITURES		73,046.00		(103,962.27)		(22,355.12)		177,008.27	142.32

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00		0.00		0.00		30,000.00	0.00
248-000-665.000	INTEREST	65.00		105.75		62.12		(40.75)	162.69
248-000-674.000	DONATIONS-PRIVATE SOURCES	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		31,065.00		105.75		62.12		30,959.25	0.34
TOTAL REVENUES		31,065.00		105.75		62.12		30,959.25	0.34
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	25.00		0.00		0.00		25.00	0.00
248-275-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
248-275-801.000	CONTRACTED SERVICES	23,000.00		0.00		0.00		23,000.00	0.00
248-275-806.000	AUDIT SERVICES	150.00		0.00		0.00		150.00	0.00
248-275-881.000	ADVERTISING	1,000.00		750.00		0.00		250.00	75.00
248-275-967.000	BEAUTIFICATION	60,000.00		3,628.56		409.06		56,371.44	6.05
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 275 - DDA		85,725.00		4,378.56		409.06		81,346.44	5.11
TOTAL EXPENDITURES		85,725.00		4,378.56		409.06		81,346.44	5.11
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		31,065.00		105.75		62.12		30,959.25	0.34
TOTAL EXPENDITURES		85,725.00		4,378.56		409.06		81,346.44	5.11
NET OF REVENUES & EXPENDITURES		(54,660.00)		(4,272.81)		(346.94)		(50,387.19)	7.82

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-540.000	STATE GRANTS	8,000.00		0.00		0.00		8,000.00	0.00
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	2,500.00		0.00		0.00		2,500.00	0.00
290-000-602.003	FOOD BOOTH FEES	500.00		75.00		0.00		425.00	15.00
290-000-602.290	ART IN THE PARK REVENUE	2,500.00		1,425.00		525.00		1,075.00	57.00
290-000-665.000	INTEREST	11.00		33.77		20.21		(22.77)	307.00
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00		9,125.00		7,825.00		(2,125.00)	130.36
Total Dept 000 - BALANCE SHEET / GENERAL		20,511.00		10,658.77		8,370.21		9,852.23	51.97
TOTAL REVENUES		20,511.00		10,658.77		8,370.21		9,852.23	51.97
Expenditures									
Dept 752 - ARTS									
290-752-727.000	OFFICE SUPPLIES	1,000.00		25.99		0.00		974.01	2.60
290-752-728.000	SUPPLIES	1,000.00		0.00		0.00		1,000.00	0.00
290-752-740.000	POSTAGE	200.00		0.00		0.00		200.00	0.00
290-752-770.000	CREDIT CARD FEES	0.00		2.16		1.44		(2.16)	100.00
290-752-793.000	OPERATING EXPENSE	150.00		0.00		0.00		150.00	0.00
290-752-794.000	T-SHIRTS	500.00		0.00		0.00		500.00	0.00
290-752-795.000	SOUND	1,600.00		1,633.00		0.00		(33.00)	102.06
290-752-798.000	CONCESSIONS SUPPLIES	400.00		0.00		0.00		400.00	0.00
290-752-803.000	SECURITY	300.00		0.00		0.00		300.00	0.00
290-752-806.000	AUDIT SERVICES	150.00		0.00		0.00		150.00	0.00
290-752-851.000	RADIOS	125.00		120.00		0.00		5.00	96.00
290-752-852.000	TELEPHONE	625.00		128.87		43.52		496.13	20.62
290-752-881.000	ADVERTISING	6,620.00		2,343.84		582.89		4,276.16	35.41
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00		50.00		50.00		0.00	100.00
290-752-890.001	CLEAN UP	150.00		0.00		0.00		150.00	0.00
290-752-895.000	KIDS AREA	500.00		199.17		0.00		300.83	39.83
290-752-898.000	ENTERTAINMENT	1,500.00		0.00		0.00		1,500.00	0.00
290-752-953.000	PORT A POTTY	600.00		590.00		0.00		10.00	98.33
290-752-955.000	GOLF CART RENTALS	1,250.00		995.00		0.00		255.00	79.60
290-752-956.000	TENT, TABLES, CHAIR RENTALS	1,100.00		696.00		0.00		404.00	63.27
290-752-964.000	REFUND/REIMBURSEMENTS	60.00		0.00		0.00		60.00	0.00
290-752-967.001	PARK IMPROVEMENTS	5,621.00		3,021.20		0.00		2,599.80	53.75
Total Dept 752 - ARTS		23,501.00		9,805.23		677.85		13,695.77	41.72
TOTAL EXPENDITURES		23,501.00		9,805.23		677.85		13,695.77	41.72
Fund 290 - ARTS:									
TOTAL REVENUES		20,511.00		10,658.77		8,370.21		9,852.23	51.97
TOTAL EXPENDITURES		23,501.00		9,805.23		677.85		13,695.77	41.72
NET OF REVENUES & EXPENDITURES		(2,990.00)		853.54		7,692.36		(3,843.54)	28.55

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 291 - CAR SHOW									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
291-000-665.000	INTEREST	4.00		4.39		2.43		(0.39)	109.75
Total Dept 000 - BALANCE SHEET / GENERAL		<u>4.00</u>		<u>4.39</u>		<u>2.43</u>		<u>(0.39)</u>	<u>109.75</u>
TOTAL REVENUES		<u>4.00</u>		<u>4.39</u>		<u>2.43</u>		<u>(0.39)</u>	<u>109.75</u>
Fund 291 - CAR SHOW:									
TOTAL REVENUES		4.00		4.39		2.43		(0.39)	109.75
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>4.00</u>		<u>4.39</u>		<u>2.43</u>		<u>(0.39)</u>	<u>109.75</u>

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2023 NORMAL (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-590.603	SEWER NSF REVENUE	0.00	35.00	35.00	(35.00)	100.00
590-000-614.000	SEWER REVENUE	0.00	307,441.27	792.11	(307,441.27)	100.00
590-000-615.000	SEWER PENALTIES	0.00	3,285.59	3,170.31	(3,285.59)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	310,761.86	3,997.42	(310,761.86)	100.00
TOTAL REVENUES		0.00	310,761.86	3,997.42	(310,761.86)	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	310,761.86	3,997.42	(310,761.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	310,761.86	3,997.42	(310,761.86)	100.00

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DB: Lake Odessa Vil

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH 05/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-642.001	FINAL READ INCOME	975,000.00		167,626.65		529.66		807,373.35	17.19
591-000-642.002	WATER HOOK UP FEES	4,000.00		0.00		0.00		4,000.00	0.00
591-000-643.000	PENALTIES & INTEREST	5,500.00		1,734.82		1,614.82		3,765.18	31.54
591-000-665.000	INTEREST	4,500.00		1,867.62		246.87		2,632.38	41.50
591-000-684.000	MISC REVENUE	8,000.00		213.28		0.00		7,786.72	2.67
Total Dept 000 - BALANCE SHEET / GENERAL		997,000.00		171,442.37		2,391.35		825,557.63	17.20
TOTAL REVENUES		997,000.00		171,442.37		2,391.35		825,557.63	17.20
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	60,000.00		7,291.23		2,976.92		52,708.77	12.15
591-536-702.704	FULL TIME WAGES	165,635.00		45,580.55		16,172.00		120,054.45	27.52
591-536-702.705	OVER TIME WAGES	2,704.00		213.55		213.55		2,490.45	7.90
591-536-702.706	PART TIME WAGES	6,000.00		0.00		0.00		6,000.00	0.00
591-536-702.710	WATER LICENSE STIPEND	5,600.00		0.00		0.00		5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		3,000.00		0.00		0.00	100.00
591-536-710.000	EMPLOYER FICA	21,628.00		4,056.96		1,410.09		17,571.04	18.76
591-536-711.000	EMPLOYERS SHARE OF PENSION	23,790.00		5,640.93		1,985.51		18,149.07	23.71
591-536-712.000	HEALTH INSURANCE EXPENSE	46,600.00		7,645.55		2,531.83		38,954.45	16.41
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,400.00		0.00		0.00		10,400.00	0.00
591-536-712.002	ADMIN BENEFITS	6,000.00		9.23		3.08		5,990.77	0.15
591-536-713.000	DENTAL INSURANCE EXPENSE	5,500.00		779.82		389.91		4,720.18	14.18
591-536-714.000	OPTICAL PLAN EXPENSE	725.00		104.76		52.38		620.24	14.45
591-536-720.000	DISABILITY INSURANCE	3,000.00		567.00		189.00		2,433.00	18.90
591-536-721.000	LIFE INSURANCE EXPENSE	925.00		186.72		62.24		738.28	20.19
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00		1,799.85		1,799.85		679.15	72.60
591-536-727.000	OFFICE SUPPLIES	500.00		19.99		0.00		480.01	4.00
591-536-728.000	SUPPLIES	1,500.00		349.34		162.00		1,150.66	23.29
591-536-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	4,500.00		0.00		0.00		4,500.00	0.00
591-536-740.000	POSTAGE	1,600.00		227.77		0.00		1,372.23	14.24
591-536-741.000	MEDICAL & PHYSICALS	200.00		0.00		0.00		200.00	0.00
591-536-744.000	CLOTHING EXPENSE	1,200.00		0.00		0.00		1,200.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	4,000.00		0.00		0.00		4,000.00	0.00
591-536-751.000	GASOLINE PURCHASES	7,000.00		670.51		235.12		6,329.49	9.58
591-536-752.000	EDUCATION & TRAINING	2,500.00		0.00		0.00		2,500.00	0.00
591-536-760.000	FLEET INSURANCE	15,500.00		15,994.58		15,994.58		(494.58)	103.19
591-536-770.000	WELLHEAD PROTECTION	5,000.00		0.00		0.00		5,000.00	0.00
591-536-771.000	WATER TESTING FEES	2,000.00		176.00		44.00		1,824.00	8.80
591-536-780.000	METER REPLACEMENT	10,000.00		0.00		0.00		10,000.00	0.00
591-536-781.000	HYDRANT REPLACEMENT	3,500.00		3,316.00		0.00		184.00	94.74
591-536-801.000	CONTRACTED SERVICES	85,000.00		6,014.61		137.50		78,985.39	7.08
591-536-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,600.00		0.00		0.00		3,600.00	0.00
591-536-850.000	COMMUNICATION EXPENSE	4,500.00		1,291.16		507.14		3,208.84	28.69
591-536-900.000	PRINTING & PUBLISHING	200.00		789.60		103.20		(589.60)	394.80
591-536-920.000	GAS AND ELECTRIC	50,000.00		12,895.01		3,533.24		37,104.99	25.79
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	20,000.00		0.00		0.00		20,000.00	0.00
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00		1,162.42		1,063.99		8,837.58	11.62
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00		0.00		0.00		1,500.00	0.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	4,000.00		2,702.99		2,702.99		1,297.01	67.57

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2023 (ABNORMAL)	MONTH	05/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00		74,235.00		0.00		765.00	98.98
591-536-932.000	NEW WATER MAINS	5,000.00		0.00		0.00		5,000.00	0.00
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	0.00
591-536-937.000	IRON REMOVAL	55,000.00		0.00		0.00		55,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	0.00
591-536-963.000	MISC EXPENSE	4,000.00		158.37		0.00		3,841.63	3.96
591-536-980.001	HARDWARE	9,000.00		1,583.31		792.10		7,416.69	17.59
591-536-980.002	SOFTWARE	500.00		0.00		0.00		500.00	0.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00		0.00		0.00		30,400.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	17,700.00		0.00		0.00		17,700.00	0.00
591-536-991.002	USDA BOND 2016	71,000.00		0.00		0.00		71,000.00	0.00
591-536-994.000	INTEREST EXPENSE	73,288.00		2,739.15		1,576.35		70,548.85	3.74
Total Dept 536 - WATER/SEWER		951,374.00		201,201.96		54,638.57		750,172.04	21.15
TOTAL EXPENDITURES		951,374.00		201,201.96		54,638.57		750,172.04	21.15
Fund 591 - WATER FUND:									
TOTAL REVENUES		997,000.00		171,442.37		2,391.35		825,557.63	17.20
TOTAL EXPENDITURES		951,374.00		201,201.96		54,638.57		750,172.04	21.15
NET OF REVENUES & EXPENDITURES		45,626.00		(29,759.59)		(52,247.22)		75,385.59	65.23

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	05/31/2023	MONTH 05/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	5.70	3.06	(5.70)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	5.70	3.06	(5.70)	100.00
TOTAL REVENUES		0.00	5.70	3.06	(5.70)	100.00
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	5.70	3.06	(5.70)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5.70	3.06	(5.70)	100.00
TOTAL REVENUES - ALL FUNDS						
		2,655,041.00	723,553.54	150,125.85	1,931,487.46	27.25
TOTAL EXPENDITURES - ALL FUNDS						
		2,585,083.00	573,997.35	205,327.40	2,011,085.65	22.20
NET OF REVENUES & EXPENDITURES						
		69,958.00	149,556.19	(55,201.55)	(79,598.19)	213.78



Lake Odessa Police Department
839 4th Ave, Lake Odessa, MI 48849
(616) 374-8845

LOPD MAY 2023 Council Report

We pause to remember the brave hearted men and women who sacrificed their lives for the peace and security of our country.



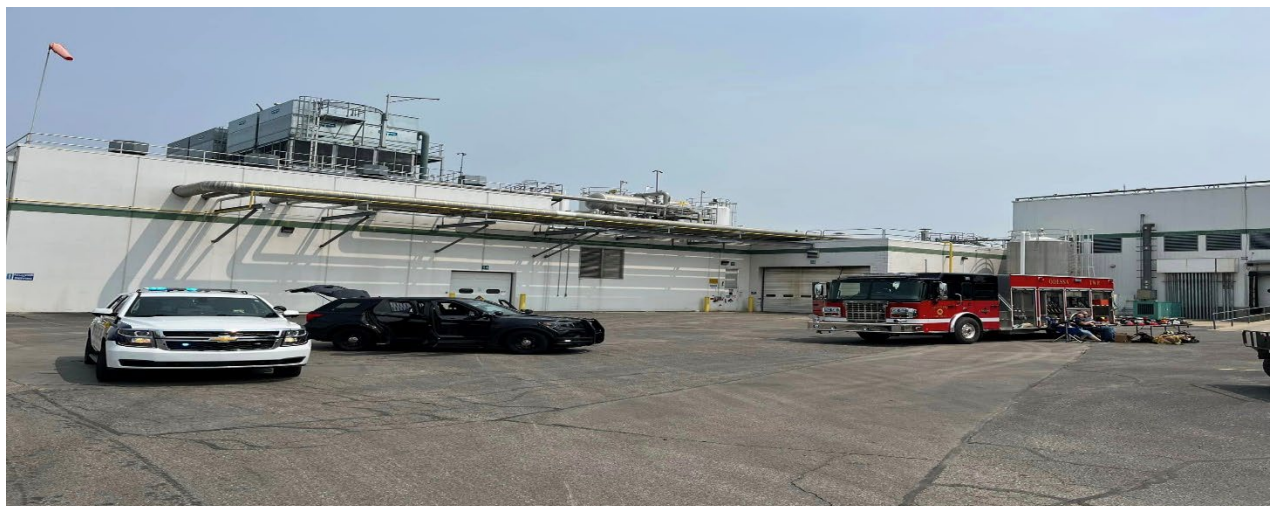


Lake Odessa Police Department
839 4th Ave, Lake Odessa, MI 48849
(616) 374-8845

Community Public Relations:



Cargill Family Fun Event May 22, 2023



MAY 2023 CALLS FOR SERVICE

05/31/23 23:58:01 TRF
05/31/23 23:27:56 TRF -
05/31/23 21:58:44 DPW -
05/31/23 21:33:35 TRF -
05/31/23 21:05:44 TRF -
05/31/23 20:46:57 TRF -
05/31/23 20:29:51 TRF -
05/31/23 20:17:42 TRF -
05/31/23 20:12:13 TRF -
05/31/23 19:48:53 TRF -
05/31/23 19:20:50 TRF -
05/31/23 19:03:49 TRF -
05/31/23 18:55:08 TRF -
05/31/23 18:50:24 TRF -
05/31/23 16:22:25 TRF -
05/31/23 14:11:37 9908 - GENERAL
05/31/23 13:32:27 99091 - MED 1
05/31/23 11:48:39 99091 - MED 1
05/30/23 14:22:52 9301A - PIA TRAFFIC
05/30/23 12:51:57 9909P - NON CRIMINAL
05/30/23 04:11:47 9807 - SUSPICIOUS
05/30/23 02:55:06 9807 - SUSPICIOUS
05/29/23 21:01:00 9908 - GENERAL
05/29/23 19:40:27 9903 - MISSING
05/29/23 17:40:12 VDOM - VERBAL
05/29/23 15:51:12 9908 - GENERAL
05/28/23 22:23:50 TRF -
05/28/23 21:03:15 TRF -
05/28/23 18:54:55 5200 - WEAPONS
05/28/23 18:45:38 TRF -
05/28/23 18:20:55 TRF -
05/28/23 17:49:57 99093 - MED 3
05/28/23 17:39:51 TRF -
05/28/23 17:31:38 TRF -
05/28/23 17:21:48 TRF -
05/28/23 17:17:30 TRF -
05/28/23 13:22:37 9909P - NON CRIMINAL
05/28/23 08:32:06 TRF -
05/28/23 07:56:41 99092 - MED 2
05/28/23 01:27:09 TRF -
05/27/23 22:12:31 TRF -
05/27/23 21:44:47 TRF -
05/27/23 21:11:21 TRF -
05/27/23 21:00:04 TRF -
05/27/23 20:52:07 TRF -
05/27/23 19:17:26 TRF -
05/27/23 19:07:56 9908 - GENERAL
05/27/23 19:06:17 TRF -
05/27/23 18:59:35 TRF -
05/27/23 18:52:55 TRF -
05/27/23 18:33:23 9807 - SUSPICIOUS
05/27/23 18:29:25 TRF -
05/27/23 18:09:26 TRF -
05/27/23 16:49:38 9806 - CIVIL DISPUTE
05/27/23 14:38:34 TRF -
05/27/23 12:45:19 99093 - MED 3
05/27/23 11:14:19 9500 - FIRE
05/27/23 08:53:39 911H - 911 Hang Up
05/27/23 01:44:22 TRF -
05/27/23 01:36:08 TRF -
05/27/23 01:16:45 TRF -
05/26/23 22:23:30 TRF -
05/26/23 22:12:41 TRF -
05/26/23 21:54:38 TRF -
05/26/23 21:37:43 TRF -
05/26/23 21:27:53 TRF -
05/26/23 21:14:04 TRF -

05/26/23 20:59:00 TRF -
05/26/23 20:41:15 TRF -
05/26/23 20:13:47 TRF -
05/26/23 19:47:48 TRF -
05/26/23 17:42:29 TRF -
05/26/23 17:28:30 TRF -
05/26/23 17:16:54 TRF -
05/26/23 12:31:50 TRF -
05/25/23 16:17:44 2300 - LARCENY
05/25/23 15:20:50 7000 - JUVENILE
05/25/23 13:20:27 9908 - GENERAL
05/25/23 10:04:25 9500 - FIRE ALL
05/24/23 19:23:21 9806 - CIVIL DISPUTE
05/24/23 16:03:46 911H - 911 Hang Up
05/24/23 14:31:06 9908 - GENERAL
05/24/23 09:01:19 9504 - WIRES
05/23/23 20:50:53 TRF
05/23/23 20:36:27 TRF -
05/23/23 19:00:08 9301A - PIA TRAFFIC
05/23/23 18:05:47 TRF -
05/23/23 17:56:31 TRF -
05/23/23 16:44:57 TRF -
05/23/23 15:20:38 9909P - NON CRIMINAL
05/23/23 13:45:47 99091 - MED 1
05/23/23 02:48:36 TRF -
05/23/23 02:21:53 TRF -
05/23/23 00:38:51 99091 - MED 1
05/22/23 19:36:03 7000 - JUVENILE
05/22/23 19:34:28 TRF -
05/22/23 18:38:39 9807 - SUSPICIOUS
05/22/23 18:17:27 TRF -
05/22/23 16:36:38 9909c - 988 calls
05/22/23 16:23:18 TRF -
05/21/23 10:22:33 TRF -
05/20/23 23:48:21 TRF -
05/20/23 23:16:23 TRF -
05/20/23 22:57:58 TRF -
05/20/23 22:37:50 TRF -
05/20/23 22:17:52 99093 MED
05/20/23 21:07:03 TRF -
05/20/23 20:47:59 TRF -
05/20/23 19:28:39 TRF -
05/20/23 18:48:48 TRF -
05/20/23 18:30:49 TRF -
05/20/23 18:17:39 TRF -
05/20/23 18:01:40 TRF -
05/20/23 17:50:02 TRF -
05/20/23 17:33:20 TRF -
05/20/23 17:24:01 TRF -
05/20/23 15:48:48 9807 - SUSPICIOUS
05/20/23 14:53:35 6200 -
05/20/23 14:49:26 9500 - FIRE ALL
05/19/23 23:44:44 TRF -
05/19/23 18:34:07 TRF -
05/19/23 17:57:41 1100 - CSC
05/19/23 17:34:41 TRF -
05/19/23 17:21:03 TRF -
05/19/23 16:51:18 TRF -
05/19/23 16:46:41 TRF -
05/19/23 16:02:26 9301B - PDA TRAFFIC
05/19/23 14:34:10 TRF -
05/19/23 12:34:25 2400 - MOTOR
05/19/23 11:52:00 2400 - MOTOR
05/19/23 11:51:52 9801 - VIN
05/19/23 09:25:46 9807 - SUSPICIOUS
05/19/23 00:50:31 TRF -
05/18/23 20:33:19 9908 - GENERAL
05/18/23 20:21:00 TRF - JORDAN LAKE AVE
05/18/23 19:16:45 TRF -
05/18/23 18:58:41 TRF -

05/18/23 18:46:27 TRF -
05/18/23 18:22:09 TRF -
05/18/23 18:10:09 TRF -
05/18/23 00:26:48 TRF -
05/18/23 00:04:50 7000 - JUVENILE
05/17/23 22:54:51 TRF -
05/17/23 22:33:15 TRF -
05/17/23 20:31:01 5701 - TRESPASSING
05/17/23 19:53:15 TRF -
05/17/23 19:28:23 FOLLOW UP
05/17/23 18:46:00 5500 - HEALTH & SAFETY
05/17/23 18:26:15 2300 - LARCENY
05/17/23 17:51:34 9909M - MENTAL
5/17/23 16:14:17 PPO - PPO VIOLATION
05/17/23 15:30:12 TRF -
05/17/23 15:15:30 TRF -
05/16/23 17:37:15 9909M - MENTAL
05/16/23 15:51:16 99091 - MED 1
05/16/23 12:29:50 99091 - MED 1
05/16/23 09:28:25 99091 - MED 1
05/15/23 14:04:47 9806 - CIVIL DISPUTE
05/15/23 03:55:22 99093 - MED 3
05/15/23 01:37:24 99091 - MED 1
05/15/23 00:21:29 2300 - LARCENY
05/14/23 22:41:08 3500 - DRUGS
05/14/23 12:51:16 9806 - CIVIL DISPUTE
5/14/23 12:21:05 99091 - MED 1
05/13/23 12:12:54 99092 - MED 2
05/13/23 08:56:37 9908 - GENERAL
05/12/23 22:41:46 9807 - SUSPICIOUS
05/12/23 15:59:00 2300 - LARCENY
05/12/23 14:44:21 911H - 911 Hang Up
05/12/23 14:31:50 5500 - HEALTH & SAFETY
05/12/23 14:27:55 2600 - FRAUD
05/12/23 13:38:26 Assist Outside Agency
05/12/23 07:53:48 5403 - TRAFFIC
05/12/23 06:32:03 99091 - MED 1
05/11/23 20:12:46 5500 - HEALTH & SAFETY
05/11/23 16:59:44 9807 - SUSPICIOUS
05/10/23 12:00:42 9908 - GENERAL
05/10/23 00:44:56 9908 - GENERAL
05/09/23 21:36:09 TRF -
05/09/23 20:58:24 TRF -
05/09/23 20:44:02 TRF -
05/09/23 20:20:40 TRF -
05/09/23 19:59:35 TRF -
05/09/23 19:56:05 99092 - MED 2
05/09/23 18:20:36 9504 - WIRES
05/09/23 18:11:13 9807 - SUSPICIOUS
05/09/23 17:52:26 TRF -
05/09/23 17:46:09 TRF -
05/09/23 17:36:47 TRF -
05/09/23 16:49:26 9909M - MENTAL
05/09/23 11:56:43 911H - 911 Hang Up
05/09/23 10:31:28 9909P - NON
05/09/23 08:26:27 TRF -
05/09/23 00:42:34 TRF -
05/09/23 00:00:30 9807 - SUSPICIOUS
05/08/23 23:59:39 TRF -
05/08/23 22:18:38 TRF -
05/08/23 22:15:14 99091 - MED 1
05/08/23 22:10:17 TRF -
05/08/23 22:04:39 TRF -
05/08/23 21:45:53 TRF -
05/08/23 21:18:54 TRF -
05/08/23 20:06:00 5000 - WARRANT
05/08/23 19:29:10 TRF -
05/08/23 19:00:05 TRF -
05/08/23 18:47:53 TRF -
05/08/23 17:36:51 TRF -

05/08/23 17:07:48 TRF -
05/08/23 16:43:04 TRF -
05/08/23 16:22:52 TRF -
05/08/23 16:03:44 TRF -
05/08/23 15:58:37 TRF -
05/08/23 15:29:54 TRF -
05/08/23 15:09:53 TRF -
05/07/23 17:12:37 9903 - MISSING
05/06/23 17:41:45 DPW - DPW
05/06/23 15:49:47 TRF -
05/06/23 01:44:02 5402 - OWI/OUID
05/05/23 23:59:26 TRF -
05/05/23 22:46:35 2201 - BURGLARY
05/05/23 22:40:41 TRF -
05/05/23 22:26:35 TRF -
05/05/23 22:03:53 TRF -
05/05/23 21:35:26 TRF -
05/05/23 21:00:39 TRF -
05/05/23 20:28:54 TRF -
05/05/23 19:53:47 5403 - TRAFFIC
05/05/23 19:48:29 9806 - CIVIL DISPUTE
05/05/23 19:43:45 TRF -
05/05/23 19:29:04 TRF -
05/05/23 19:06:47 TRF -
05/05/23 18:18:52 99091 - MED 1
05/05/23 17:42:52 TRF -
05/05/23 17:34:16 TRF -
05/05/23 17:22:43 TRF -
05/05/23 15:16:02 9808 - LOST
05/05/23 14:26:35 TRF -
05/05/23 07:09:35 6200 -
05/05/23 00:11:48 5300 - DISORDERLY
05/04/23 15:07:02 2900 - MDOP
05/04/23 00:31:12 TRF -
05/04/23 00:11:36 TRF -
05/03/23 22:31:19 TRF -
05/03/23 21:03:02 7000 - JUVENILE
05/03/23 19:28:56 99093 - MED 3
05/03/23 19:11:56 TRF -
05/03/23 19:02:33 TRF -
05/03/23 16:50:16 9502 - VEHICLE FIRE
05/03/23 16:18:53 TRF -
05/03/23 16:08:05 TRF -
05/03/23 15:56:28 TRF -
05/03/23 15:38:25 TRF -
05/03/23 15:18:23 TRF -
05/03/23 15:10:33 TRF -
05/03/23 01:55:11 TRF -
05/03/23 01:20:09 TRF -
05/03/23 00:48:35 TRF -
05/03/23 00:38:15 TRF -
05/03/23 00:28:57 TRF -
05/02/23 22:08:53 TRF -
05/02/23 21:57:48 TRF -
05/02/23 20:15:34 TRF -
05/02/23 20:02:44 TRF -
05/02/23 19:44:47 TRF -
05/02/23 19:37:40 TRF -
05/02/23 19:14:09 TRF -
05/02/23 19:02:24 TRF -
05/02/23 18:57:35 TRF -
05/02/23 18:26:36 TRF -
05/02/23 17:39:13 TRF -
05/02/23 17:27:01 TRF -
05/02/23 17:21:41 TRF -
05/02/23 17:09:52 TRF -
05/02/23 14:32:08 TRF -
05/02/23 14:03:23 9909P - NON CRIMINAL
05/02/23 14:02:35 5403 - TRAFFIC
05/02/23 12:23:08 TRF -

05/02/23 05:35:48 99093 - MED 3
05/01/23 12:44:36 2600 - FRAUD
05/01/23 10:14:12 2300 - LARCENY

Community Awareness Information:

Chief Backing met with Silent Observers staff members to learn about a new school safety program launched by Silent Observer. Due to the increase in violent encounters occurring at school Silent Observer wants to empower students to speak out against crime.



FAST 50 CAMPUS PROGRAM

If you have information about a crime or a serious violation occurring in your school, you can contact Silent Observer anonymously any time, 24 hours a day.

You can leave anonymous tips by calling [616.774.2345](tel:616.774.2345); by clicking on the [Submit A Crime Tip](#) section on this web site, or by downloading the silent observer app on [iPhone](#) or [Android](#). You will be given a special identification number after leaving your tip. Record this number and use it to check on the success of the tip or the status of any rewards.

Your tip is immediately sent to the school. An administrator follows up on the tip and provides feedback to the director of Silent Observer as to the result. There are some occasions when the school administrator does get the police involved because of the serious nature of the tip. However, this program allows the school to deal with certain issues within the boundaries of their school.

You can call the Silent Observer Director at 616- 454-9110 after two days, Monday thru Friday between 9:00am and 2:30pm to check on the status of your tip. In the event of the recovery of stolen or damaged property or drugs, the student providing the tip is eligible to claim a \$50 reward. If an illegal weapon is recovered, the student caller will receive \$100. When calling to claim the reward, you must identify yourself with the correct identification number given when the tip was reported. Arrangements for payment will be made based on the safety and protection of the identity of the person reporting the crime. Comerica Bank is now paying out our rewards through their drive-thru windows at select branches

If you would like more information on Silent Observer's Campus Program please call 616-454-9110 or email info@silentobserver.org

Note: Silent Observer will only pay rewards if the information is provided to the Silent Observer tip line before administrators are made aware of the situation by the student caller. The purpose of Silent Observer's Campus Program is to allow school students to use our anonymous tip line if they are worried about coming forward and their identity being revealed. This program has been extremely successful. Students have given accurate information about loaded guns in school, vandalism, possession of drugs and alcohol, sexting, bullying, the theft of computer equipment and other valuable items, threats of violence, the pulling of fire alarms, and the possession of knives, look alike guns, and other dangerous weapons.

Sunday, May 14, 2023- Saturday, May 20, 2023



Department of Public Works
May 12th 2023 to June 13th 2023

Council Report

Parks & Beach

We made repairs to the irrigation system at the beach and turned it on for the season. The beach pavilion and building exterior was power washed. With no rainfall, warmer than average temps and the lake being much lower than normal, the beach has been difficult to keep clean. We are stirring the water regularly and seeing improvement after the recent spraying completed by PLM. Due to the drought conditions, we are not mowing the grounds as much right now, which would potentially kill the grass that we have worked so hard to restore. We will be power washing and preparing to stain the Swiftys playground structure soon.

Streets

The gravel portion of Tupper Lake St to the east of Jordan Lake Ave, was never wide enough for 2 large vehicles to comfortably meet each other and the ditch had slowly filled in with sediment. I worked with the telecommunication companies to have their utilities moved out of the ditch line and beyond the shoulder of the road. We then cleaned the ditch and widened the road by several feet. We added 124 tons of gravel to complete the project. The paved streets were swept again before the Memorial Day holiday. The yearly catch basin cleaning has been completed. We rebuilt a collapsed catch basin on Lakeview by the volleyball area. The VFW banners were installed on the light poles and summer banners will soon follow. We have started replacing damaged sidewalk sections throughout the Village. We are patching potholes as needed. The vandalized speed radar sign on Jordan Lake Ave was replaced. We also had to replace the way finding sign near the beach entrance on Jordan Lake St as it was peeling and coming apart. We power washed and painted the 3 welcome signs on Jordan Lake St and Ave.

Water

Nonpayment water shut offs were completed this month. We have begun painting our 117 fire hydrants. I am working with Dixon Engineering in preparation for the sandblasting and painting of the water treatment filters exteriors. Annual tower maintenance has been tentatively scheduled for October by Dixon. The filter restoration will likely coincide with this work.

DPW

We are continuing to collect compost bags every Monday. The next brush collection begins on July 17th. We placed the DDA flower pots and filled them with dirt and water. We have been refilling the water as needed. May Clean Up went without issue. It was well advertised ahead of time and most of the residents knew the new policy before showing up at the garage. The one thing that did not work was having residents pay in advance for disposal surcharges. There were only 2 residents that paid in advance at the Page Building. This slowed the process a little during May Clean Up because I had to take payments and write receipts. The volume we received was much lower this year. This is largely due to the charges we had to place on upholstered furniture and mattresses/box springs. Couches, sofas, recliners, mattresses, and box springs account for most of the total volume we receive and dispose of. Residents were understanding of us needing to charge for these items to cover the additional costs passed to us by the landfill. We ended up disposing of approximately 135 compacted yards of junk and 25 yards of recyclable metal. Typically, we dispose of 200+ yards of junk and triple the amount of recyclable metal. I believe the recyclable metals volume was lower this year because a couple local guys are collecting around the community on an as needed basis. This is fine, but it does cut into \$ we recoup to help cover a portion of the costs to keep this program alive.

Purchase Request

None currently.

Additional Comments

I would like to thank our volunteers, Erma Thomas, and Zion Lutheran Church for their efforts of adopting the flower beds at the Page Building, stone building by the tracks and the beach. These flower beds require a substantial amount of time and they have never looked better.

Thank you,

Lake Odessa Village
Zoning Administrator Report
May 2023

Permits:

On 5-1-23 I approved a zoning permit to Tyler Carpenter for a 4' high chain link fence to go in the side/back yard on a corner lot located at 714 Jordan Lake St.

On 5-3-23 I approved a zoning permit to Steve Trussell for a deck of odd shape on the back of the house to be located at 597 Fourth Ave.

On 5-8-23 I approved a zoning permit to Habitat for Humanity of Ionia County for a new 1 story home of 24' by 48' to be located at 1315 Fourth Ave.

On 5-9-23 I approved a zoning permit to Shannon Perkins for a 6' high chain link fence in the back yard of her property located at 920 Jordan Lake St.

On 5-15-23 I approved a zoning permit to MCM Mi Construction LLC to demo a 16' by 60' mobile home located at 49 Mandy Lane in Lakewood Estates.

On 5-15-23 I approved a zoning permit to MCM Mi Construction LLC to demo a 16' by 60' mobile home located at 37 Page St in Lakewood Estates.

On 5-22-23 I approved a zoning permit to MCM Mi Construction LLC to demo a 16' by 60' mobile home located at 60 Jamie Lane St in Lakewood Estates.

On 5-22-23 I approved a zoning permit to MCM Mi Construction LLC to demo a 16' by 60' mobile home located at 42 Page St in Lakewood Estates.

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Third Ave old school Stuart Project

I have been in communication with an engineering firm that plans to create the new site plan so that the Stuarts can start the PUD process with the initial pre-conference meeting at the Planning Commission level. I have been answering their questions. *They came to the Planning Commission for the preapplication conference to apply for the PUD application at the May 22 meeting. Feedback was given on the project and the next step is to create the final site plan that meets the site plan review items. They plan to do the project in phases.*

Meat Processing Facility on Clark St

This property is for sale, and I have been answering many calls from prospective buyers with zoning questions. The business is nonconforming/grandfathered in the R-1 zoning district. Some callers wanted to continue the current business and others want to turn it into a dwelling. A person bought the property and planned to build a house on the larger vacant parcel to the east. I directed him to the DPW Dept to obtain approvals to use the paper road easements for a driveway and to find out about sewer and water line locations or if need well and septic. *I recently*

heard from a realtor and apparently he is reselling it and not going forward with a house. I am now getting calls again about the property and what it can be used for. I emailed with her several times as she insisted the land was zoned Commercial according to the County website. I told her it is zoned R-1 and what is on the County website is the Assessors info and it is classified Commercial Use per tax assessing which is different than zoning.

Master Plan

The Planning Commission will start reading their master plan for the five year review. If it needs updating a firm will be chosen to assist with the project.

911 Washington Blvd

I have been in contact with Art on this property. Apparently the owners have chickens and ducks in the Village. Any farm animals are prohibited in the Village. Art had spoken to her about that. Once it is verified if they still have them, I can send a letter requesting removal of them.

824 Lakeview Dr

A complaint was received on this property about junk, scrap, weeds, uncut grass, etc. Art met with the owner and they discussed the violations. This is being taken care of by Art.

811 Second Ave

It had come to my attention after a complaint that the owner has started an auto repair, auto detailing business in the large garage he had built last year. I had issued a zoning permit for a 3 stall detached garage in early July of last year. In checking with the State, he filed his business name in late July last year. I had asked the former Village Manager what I should do in this matter, but I did not get an answer. Art talked to the owner recently and gave him an application for a home occupation permit. The owner left me a voicemail with a question and I called back and left a voicemail. I have not heard anything back, so I assumed he is filling out the application. I will do a follow up. One problem is this type of business is not one of the listed types in the Type 2 home occupations so the Planning Commission will have to discuss the issue once he applies.

842 Washington Blvd

The owner had some questions regarding right of way drainage issues. I pointed her to the DPW Dept.

Land for Sale on Bonanza, Upper NE Corner of Village

This is 10 acres of vacant land. I have received many calls on it with what can be put on it. The Realtor is proposing possibly splitting it into 3 parcels to sell for home sites or someone can buy all of it. A developer looked at it a year ago but the water and sewer lines are too far away to be feasible to extend them that far. Several callers wanted to build a house and have horses and animals but it is zoned R-1 so no farm animals. If they split it, they will have to apply for a land division.

**VILLAGE OF LAKE ODESSA
IONIA COUNTY, MICHIGAN**

Trustee _____, supported by Trustee _____, moved for the adoption of the following ordinance:

ORDINANCE NO. 2023-

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA BY ADDING ARTICLE II, "MOBILE FOOD VENDING," TO CHAPTER 21, "PEDDLERS AND SOLICITORS," TO REGULATE MOBILE FOOD VENDING.

THE VILLAGE OF LAKE ODESSA ORDAINS:

Section 1. Addition of Article II to Chapter 21. That the Code of Ordinances of the Village of Lake Odessa, Michigan, is hereby amended by adding Article II, "Mobile Food Vending," to Chapter 21, "Peddlers and Solicitors," to read as follows:

**ARTICLE II.
MOBILE FOOD VENDING**

Sec. 21-16 - Purpose.

It is the purpose of this Article to permit the operation of Mobile Food Vending and Mobile Food Vending Units that add to the vibrancy and desirability of the Village of Lake Odessa, while providing a framework under which such businesses operate; and to protect the public health, safety, and welfare of the Village.

Sec. 21-17 - Definitions.

The following words, terms, and phrases, when used in this Article, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

License means a license issued under this Article required for Mobile Food Vending and the operation of a Mobile Food Vending Unit.

Mobile Food Vending means vending, serving, or offering for sale food and/or beverages from a Mobile Food Vending Unit which meets the definition of a food service establishment under Michigan Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food, such as tee shirts that bear the name of the organization engaged in mobile food vending.

Mobile Food Vending Unit means any motorized or non-motorized vehicle, trailer, stand, cart, or other device designed to be portable and not permanently attached to the ground from which food is served or offered for sale.

Operate means all activities associated with the conduct of business of a Mobile Food Vending Unit, including set up and take down and hours of operation.

Vendor means any individual engaged in the business of mobile food vending; if more than one individual is operating a single stand, cart, or other means of conveyance, then “vendor” shall mean all individuals operating such single stand, cart or other means of conveyance.

Village means the Village of Lake Odessa.

Sec. 21-18 - License required; non-transferrable.

No Vendor shall engage in Mobile Food Vending without a License from the Village Manager or designee authorizing such vending. The Village Manager shall prescribe the form of such Licenses and the application for such Licenses. All Licenses shall be prominently displayed on the Mobile Food Vending Unit. A License is non-transferrable and is for a duration of one day.

Sec. 21-19 – Permitted Areas and Times of Operation.

Mobile Food Vending is permitted only in those public areas and at those times authorized by resolution of Village Council. A map of currently authorized public areas is available in the Village offices at 839 Fourth Avenue, Lake Odessa, MI 48849. The Village Council may limit the overall number of Licenses, which shall be made available on a first-come, first-serve basis.

Sec. 21-20 - Exemptions.

- (a) The owner or operator of a lawful principal use or business which is engaged in the final preparation of food for human consumption shall not be required to obtain a License in order to sell its own prepared food through the operation of a Mobile Food Vending Unit on the same parcel as the principal use or business.
- (b) A License shall not be required for any Mobile Food Vending Unit conducted under the direct supervision of any school or charitable or religious organization recognized and approved by the Internal Revenue Service upon premises owned by the school or charitable or religious organization.
- (c) A License shall not be required for the outdoor sale of products such as Girl Scout Cookies or lemonade stands or similar items sold by minors.
- (d) A License shall not be required for the owner of real property in the Village, which is not accessible to the general public, who wishes to have a Mobile Food Vending Unit on that private real property solely for the benefit of the owner and the owner’s guests.
- (e) A License shall not be required for Mobile Food Vending in conjunction with and at the invitation of any fair, festival,

community event, or farmers' market sanctioned and approved by the Village Council.

Sec. 21-21 - Application.

- (a) Vendors desiring to engage in Mobile Food Vending shall make a written application to the Village Manager or designee for a License under this Article.
- (b) Such application shall contain, at a minimum, the following requirements:
 - (1) Applicant's name, home address, phone number, and email address;
 - (2) Brief description of the nature of the business;
 - (3) Dates and hours of proposed vending operation;
 - (4) Proof of compliance with the requirements of the Ionia County Health Department;
 - (5) Information regarding plans for electrical access, wastewater disposal, and trash disposal;
 - (6) Proof of valid driver's license, current vehicle registration, comprehensive liability insurance with limits of at least \$1,000,000 combined single coverage with the Village named as an additional insured, and automobile liability insurance;
 - (7) An accurate site plan sketch with dimensions which illustrate the layout of the intended site of operation;
 - (8) Signed statement that the applicant shall indemnify and hold harmless the Village, its officers, and employees for any claims, damages, or injuries to persons or property which arise out of any activity by the applicant, its employees, or agents carried on, under or arising out of the License; and
 - (9) Affirmation that the applicant has not had a License revoked under this Article within one year immediately preceding the date of application, unless the applicant demonstrates to the satisfaction of the Village Manager or designee that the reasons for such earlier revocation no longer exist.

Sec. 21-22 - Fees.

An application for a License under this Article shall be accompanied by a fee in an amount established by resolution of the Village Council. Fees are non-refundable.

Sec. 21-23 - Other Licenses and Permits.

A License obtained under this Article shall not relieve the Vendor of the responsibility for obtaining any other permit, license, or authorization required by any other ordinance, statute, or administrative rule.

Sec. 21-24 - Requirements.

A Vendor engaging in Mobile Food Vending within the Village shall:

- (a) Provide appropriate waste receptacles at the site and promptly remove all litter, debris and other waste attributable to the Vendor.
- (b) Immobilize the Mobile Food Vending Unit while operating in the Village.
- (c) Not use any flashing, blinking, or strobe lights.
- (d) Not use loud music, amplification devices, or any other audible methods to gain attention.
- (e) Comply with all applicable ordinances, statutes, and administrative rules.
- (f) Operate only between the hours of 8:00 a.m. and 11:00 p.m.
- (g) Not represent the granting of a License under this Article as an endorsement by the Village.
- (h) Not utilize any electricity or power without the written authorization of the power customer; no power cable or similar device shall be extended at or across any Village street, sidewalk, or pathway.
- (i) Not dispose of waste generated by a Mobile Food Vending Unit into storm drains or sanitary sewer.
- (j) Not be located so as to block or impede pedestrian or vehicular movement at any public sidewalk, roadway, driveway, approach, designated fire lane, or other means of ingress/egress.
- (k) Design or operate the Mobile Food Vending Unit to avoid hazards or unsafe conditions caused by fire, electrical apparatus, or other characteristics of the operation.
- (l) Display any and all licenses granted to the Vendor by state, county, and Village authorities.

Sec. 21-25 - Signage.

- (a) Each Mobile Food Vending Unit is allowed one unattached sign. The sign shall not exceed six square feet in size. The sign shall not exceed four feet in height above the grade below the sign.
- (b) The sign shall be located within five feet of the Mobile Food Vending Unit.
- (c) The sign shall not be located in the public road right-of-way, shall not obscure the vision of motorists and pedestrians, and shall not be installed in a manner jeopardizing public safety.
- (d) The sign shall be maintained so as not to be a visual nuisance or a safety hazard. The sign shall have lettering, images, or pictures that are legible and neatly displayed. A sign with weathered, splintered, or broken boards, torn metal, or fabric or other materials in similar condition is prohibited, as is a spray painted sign.

- (e) Flashing and intermittently lighted signs and revolving signs are prohibited.

Sec. 21-26 - Enforcement.

A violation of any term or provision of this Article is a nuisance per se. Any person who violates, disobeys, omits, neglects, refuses to comply with, or resists the enforcement of any term or provision of this Article shall be responsible for a municipal civil infraction subject to enforcement procedures as set forth in Chapter 2, Article VII of the Lake Odessa Village Code.

Sec. 21-27 - Revocation.

The Village Manager or designee may revoke the license of a Mobile Food Vending Unit due to fraud, misrepresentation, a false statement contained in the application for the License, or a violation of this Article. Before the revocation, the Village Manager or designee shall give the Vendor notice of the reason for the revocation and a reasonable opportunity to respond and be heard.

Sec. 21-28 - Right of appeal.

Vendors who wish to appeal a decision of the Village Manager or designee associated with the denial or revocation of a License may petition the Village Council.

Section 2. Consolidation of Sec. 21-1 through Sec. 21-15 under a New Article I to Chapter 21. Article I, "In General," is added to Chapter 21, "Peddlers and Solicitors," of the Code of Ordinances of the Village of Lake Odessa, Michigan, and shall include Sec. 21-1 through Sec. 21-15.

Section 3. Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 4. Effective Date. This ordinance shall take effect immediately upon its publication in a newspaper circulated within the Village.

Section 5. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

ORDINANCE DECLARED ADOPTED.

Dated: June 19, 2023

Karen Banks, Village President

Kathy Forman, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on _____, 2023, and that such ordinance was entered into the Ordinance Book of the Village on _____, 2023.

Date: June 19, 2023

Kathy Forman, Village Clerk



VILLAGE OF LAKE ODESSA, MICHIGAN
RESOLUTION NO. 2023-38

A RESOLUTION APPROVING AND RATIFYING VILLAGE PRESIDENT'S APPOINTMENT OF
MELANIE BAKER TO THE LAKE ODESSA AREA ARTS COMMISSION

WHEREAS, per Michigan PA 3 of 1895 ("General Law Village Act") (62.2)(Sec.2)(1):

"The president may nominate and the council appoint such officers as shall be provided for by resolution or ordinance of the council. The council may provide by ordinance or resolution for the appointment of other officers whose election or appointment is not specifically provided for in this act, as the council considers necessary for the execution of the powers granted by this act. The powers and duties of such officers shall be prescribed by the council. The council may require that the officers perform their duties faithfully and that proper measures be taken to punish neglect of duty by an officer," and;

WHEREAS, the Lake Odessa Village President, the Honorable Karen L. Banks, has appointed Melanie Baker to a term on the Lake Odessa Area Arts Commission for a term ending October 31, 2025,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village Council approves and ratifies the appointment of Melanie Baker to the Lake Odessa Area Arts Commission for a term ending October 31, 2025.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.
DATED JUNE 19, 2023

KATHY S. FORMAN
CLERK/TREASURER



VILLAGE OF LAKE ODESSA, MICHIGAN
RESOLUTION NO. 2023-39
A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE
MICHIGAN ARTS AND CULTURE COUNCIL

WHEREAS, the Lake Odessa Arts Commission has had a significant impact in expanding arts and culture in the community and the region; and

WHEREAS, the Lake Odessa Area Arts Commission will be hosting the 49th annual "Art in the Park" event on Saturday, August 3, 2024; and

WHEREAS, in order to continue this event, the Village of Lake Odessa, on behalf of the Lake Odessa Area Arts Commission, has made application to the Michigan Arts and Culture Council for a grant to provide monetary support for this event, a copy of said application being attached to this resolution; and

WHEREAS, this grant application requires the approval of the Lake Odessa Village Council.

NOW, THEREFORE, BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached grant application to the Michigan Arts and Culture Council for monetary support for the continuation of the 49th annual "Art in the Park" event on August 3, 2024.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.
DATED JUNE 19, 2023

KATHY S. FORMAN
CLERK/TREASURER



FY24 MACC Grant Application

Grant Number: 24PS8829

Type of Application: FY24 Project Support

Organization Details

Organization Name: VILLAGE OF LAKE ODESSA

Other Common Name:

IRS Tax ID: 38-6007182

UEI Sam.gov: Q9CJZBD4FVJ3

Organization Status: 08 Government - Municipal

Institution: 14 Fair/Festival

Discipline: 14 Multi-disciplinary

Physical Address: 839 FOURTH AVENUE

City: LAKE ODESSA

State: MI

Zip Code: 48849

Phone: (616) 374-7110

Website: www.lakeodessa.org



ADA Information

Americans with Disabilities Act (ADA) Information

Facilities and PROGRAMS accessible to persons with disabilities: Yes

ADA evaluation of your organization's facilities and programs been conducted: Yes

Date Completed: 11/09/2018

Staff and volunteers are trained in the organization's accessibility policies: Yes

Name of 504/ADA Coordinator: Ben Geiger

Contact Details

Project Director: Karen Banks

Title: Village President

Address: 839 Fourth Avenue

Address 2:

City Lake Odessa

State MI

Zip: 48849

Phone (269) 838-9863

Email president@lakeodessa.org



Project Details

Department: Lake Odessa Area Arts Commission

Request Amount

Enter the grant amount requested for your project. Remember all grant requests require a 1:1 cash match. This means if you are requesting a grant for \$6,000, you will match that grant with \$6,000 in cash. Minimum request amount is \$5,000 and maximum request amount is \$30,000.

\$16,832

Project Description

Enter a description about the project. This description should describe what the organization plans to DO with the grant.

Art in the Park is a one-day juried art/craft festival held the first Saturday of August in Lake Odessa, Michigan. This event provides artistic/cultural enrichment for the greater Lake Odessa community and citizens from a wider geographic area. Patrons will experience the work of 60+ artists and artisans, professional musicians, dancers, favorite festival food, and a children's art and craft area and a student poster contest. Funds will be utilized for: 1) professional musicians and audio support; 2) cost of paid staff; 3) marketing and advertising; and 4) children's art supplies.

Project's Primary Discipline

Multi-disciplinary

Type of Activity

Fair/festival

Project Primary Counties. Select county or counties.

Ionia

Expenses

Employee Expenses

Type	MACC Grant Funds	Organization Funds	In-Kind Support (if allowable by program)	Total Employee Expenses
Lake Odessa Police Department	\$900	\$42	\$0	\$942
Lake Odessa Public Works Department	\$1,907	\$902	\$0	\$2,809
Lake Odessa Clerk/Treasurer	\$600	\$47	\$0	\$647
Lake Odessa Manager	\$1,000	\$109	\$0	\$1,109
	\$4,407	\$1,100	\$0	\$5,507

Non Employee Expenses

Expense	MACC Grant Funds	Organization Funds	In-Kind Support (if allowable by program)	Total Non-Employee Costs
Professional Musicians	\$1,725	\$0	\$0	\$1,725
Audio Engineer	\$1,600	\$0	\$0	\$1,600
Overnight Security	\$0	\$150	\$0	\$150
	\$3,325	\$150	\$0	\$3,475

Additional Project Expenses

Expense	MACC Grant Funds	Organization Funds	In-Kind Support (if allowable by program)	Total Additional Project Expenses
Marketing/Advertising	\$8,600	\$8,300	\$0	\$16,900
Art Supplies (Kids' Zone)	\$500	\$500	\$0	\$1,000
Youth Poster Contest	\$0	\$275	\$0	\$275
Door Prizes	\$0	\$200	\$0	\$200
Supplies & Equipment	\$0	\$5,000	\$0	\$5,000
	\$9,100	\$14,275	\$0	\$23,375

Other Expenses

Expense	MACC Grant Funds	Organization Funds	In-Kind Support (if allowable by program)	Total Other Expenses
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FY24 MACC Grant Application

Office Supplies	\$0	\$200	\$0	\$200
Postage	\$0	\$250	\$0	\$250
Telephone	\$0	\$600	\$0	\$600
E-Mail Hosting	\$0	\$150	\$0	\$150
Website / Domain Name	\$0	\$50	\$0	\$50
Online Volunteer Sign-Up App	\$0	\$150	\$0	\$150
	\$0	\$1,400	\$0	\$1,400

Expenses Totals

	MACC Grant Funds	Organization Funds	In-Kind Support (if allowable by program)	Total
Employee Expenses	\$4,407	\$1,100	\$0	\$5,507
Non Employee Costs	\$3,325	\$150	\$0	\$3,475
Additional Project Expenses	\$9,100	\$14,275	\$0	\$23,375
Other Expenses	\$0	\$1,400	\$0	\$1,400
Total Expenses	\$16,832	\$16,925	\$0	\$33,757



Revenue

Revenue - Earned

Revenue Earned	Amount
Ticket sales/Admissions	\$5,000
Tuition	\$0
Contracted Services	\$0
Total Revenue Earned	\$5,000

Revenue - Unearned (Corporate, Foundation, Private Support)

Corporation Name	Amount
Mattson Financial Services	\$2,000
GEI Consultants	\$1,000
Union Bank	\$1,000
Move 4th Fitness	\$100
Lake Odessa Downtown Development Authority	\$500
McCartney Insurance Agency	\$100
Jim's Service	\$100
Doane Insurance Agency	\$250
Fresh Water Properties	\$250
Jerry's Tire, Inc.	\$250
Carbon Green BioEnergy, LLC	\$100
Dixon Engineering	\$500
Haskin Farms, LLC	\$100
Musgrove Grain, LLC	\$100
Architectural Metals, Inc.	\$250
Specialty Industries, Inc.	\$100
Lindemann & Fox, LLC	\$50
Friends of the Lake Odessa Library	\$100
HomeWorks Connect	\$250
Lake Odessa Dental Associates	\$250
Carl's of Lake O, Inc.	\$100



FY24 MACC Grant Application

Lakewood Area Chamber of Commerce	\$100
All Call Restoration	\$100
	\$7,650
Foundation Name	Amount
Private Support	Amount
Private Donations	\$0
Unearned Corporate, Foundation, Private Support	Amount
Total	\$7,650

Revenue - Unearned (Government Support - Federal, State, Local)

Federal - Government Support	Amount
State - Government Support (do not include MACC grant)	Amount
Local - Government Support	Amount
Government Support	Amount
Total	\$0

Revenue - Other Unearned Revenue (not listed above)

Other Unearned Revenue (not listed above)	Amount
Applicant Cash	\$4,275
	\$4,275
Other Unearned Revenue (not listed above)	Amount
Total	\$4,275

Revenue Totals

	Amount
In-Kind Revenue (added from expenses)	\$0
MACC Grant Request	\$16,832
Total Cash Match	\$16,925
Total Cash Revenue	\$33,757
Total Project Revenue	\$33,757



Narrative/Attachments

NARRATIVE
VILLAGE OF LAKE ODESSA

The Village of Lake Odessa is pleased to submit this application to the Michigan Arts and Culture Council for a FY 2024 Project Support Grant.

1. Artistic/Cultural Merit

Describe the project for which you are requesting MACC support. Be sure to include why you are doing this project.

Art in the Park is a juried fine art and craft fair held the first Saturday in August on the beautiful, shady grounds of Lake Odessa's Village Park. The event features over 60 artists and artisans, entertainment from professional musicians throughout the day, food vendors, the Kids' Zone children's art area, and a community art exhibit where entries are displayed from the Youth Poster Contest. [Lake Odessa Area Arts Commission website](#)

Begun in the mid-'70s by a small group of volunteers as a clothesline art show, Art in the Park has a long history in the quaint and historic Village of Lake Odessa, and over the years has evolved into a much-anticipated annual tradition for local residents and visitors. Art in the Park will celebrate 49 years in 2024.

If selected as a grant beneficiary, funds will be utilized to: a) engage high-quality professional musicians to provide a variety of musical genres; b) assist with marketing and promotional expenses; c) purchase art supplies for the art activities in the children's art area; and d) help to defray a portion of the cost of village personnel assisting with event production.

Describe how the project will use qualified, appropriate artists.

- a) Artists/Artisans: More than 60 participating artists and artisans, exhibiting in various media, will be juried by members of the Lake Odessa Area Arts Commission, who collectively have many years in promoting arts and cultural activities in the community. Only works of original and creative design of high quality will be accepted. Artists will be highly encouraged to demonstrate their work. (*See Attachment 2 to view the Artist Application and Art in the Park Rules*)
- b) Musicians: Michigan-area musicians are auditioned and selected based upon their overall skill and musicianship. (*See Key Staff/Cultural Workers/Artists Bios*)

Explain how your project will provide experiences for audiences/participants to express themselves, grow, further their well-being, or be more happy.

Art in the Park is an important event for area residents who, because of geography and low to moderate income, would otherwise have little to no exposure to the arts or cultural activities. The goal of Art in the Park is to showcase for residents the creative efforts of local and regional artists and musicians, as well as adding to the cultural climate of the community.

Likewise, it is our hope that participating artists and musicians will enjoy the relaxing atmosphere at Art in the Park, and feel the freedom to express their creativity and display their unique talents.

Furthermore, small communities – such as Lake Odessa – were severely socially impacted with the onset of the COVID-19 pandemic in 2020. Creative pursuits and social outlets once again have seen a resurgence. We believe Art in the Park will again in 2024 be a highly anticipated re-gathering of the community in terms of pride, a sense of place, and a sense of belonging. The Lake Odessa Area Arts Commission views the annual Art in the Park event as a critical aspect to the well-being of the community.

2. Community Impact

Describe how you engage with and learn from your audience. Describe how you engage with and learn from your artists.

To strengthen its planning processes and encourage public engagement, comment cards will be available during the 2024 event for both artists/artisans and visitors. Data collected will be analyzed and appropriate changes will be implemented accordingly. (*See Attachment 3 for examples of feedback forms and survey responses.*) In addition, event organizers and volunteers personally interact with the artists, musicians and community members as much as possible during the event as a way of gauging interest and gaining feedback firsthand.

Describe your organization's efforts to reach a broader community and/or specifically targeted audiences with programs, including efforts to increase accessibility. How is this reflected in your programming?

In recent years event organizers have employed a number of strategies to increase participation, including the following:

- a. Youth Poster Contest: A Youth Poster Contest is held each year, where high school students within the Lakewood School District area, age 13-18, are invited to submit one personally-created piece of two-dimensional artwork. All entries into the Youth Poster Contest will be displayed at Art in the Park. During the last six or seven academic years, the Youth Poster Contest was incorporated into the curriculum in the art classes at Lakewood High School as a required assignment. The first-place poster will become the featured artwork for the 2024 Art in the Park Visitors Guide. (*See Attachment 2, Application Forms*)
- b. Kids' Zone: A section of the Village Park will be set aside as a specially-designated children's art area, which will allow parents to browse the artists' booths at their leisure. The area will be staffed by local volunteers, where children will be entertained by Marbles the Clown, and have an opportunity to create a number of make-and-take art and craft projects with the assistance of local arts educators.

- c. Marketing/Advertising: Due to Lake Odessa's small population (approx. 2,000) and rural character, organizers place a heavy emphasis on advertising via a full-color 32-page [Art in the Park Visitors Guide](#) (print and online), social media, display advertising, handbills, billboards and radio advertising, in an effort not only to boost attendance, but also as a way to attract a more diverse audience from the Grand Rapids, Lansing, and Kalamazoo metropolitan areas. (See Attachment 1, Marketing & Advertising)
- d. Accessibility: To provide greater access to the event for persons with mobility issues, a specially-designated handicap drop-off zone is available for patrons, along with free wheelchairs available for check out, staffed by a local Boy Scout troop.

3. Implementation/Management

State clear parameters of activity(ies) including time table or schedule of activities showing when, where, how and for how long the activity(ies) take place.

Planning for each year's one-day Art in the Park takes place throughout the year. As one year's event concludes, the event is evaluated and critiqued based upon visitor and artist feedback, and planning for the following year begins. (See Figure 1, next page)

Describe the qualifications of those executing your project, such as staff or volunteers, and the technical, artistic or administrative experience they bring to the project.

Art in the Park is administered by members of the Lake Odessa Area Arts Commission, volunteers who are appointed and overseen by the Lake Odessa Village Council. Arts Commission members hail from all walks of life and professions, and collectively have many years' experience in planning and overseeing each year's event. Technical and administrative assistance is provided by Lake Odessa village staff. (See Key Staff/Cultural Workers/Artists Bios)

Describe how you evaluate the success of your project.

Comment cards will be available during the 2024 event for both artists/artisans and visitors. The comments are then tabulated and discussed by members of the Lake Odessa Area Arts Commission at their next regularly-scheduled meeting after the event to determine what, if any, changes need to be implemented in the following year. (See Attachment 3 for examples of feedback forms and tabulated survey responses)

In addition, event organizers and volunteers personally interact with the artists, performers and community members as much as possible during the event, as a way of gauging interest and gaining feedback firsthand.

Following tabulation and review of visitor and artist feedback, each artist receives a letter providing answers to questions raised in feedback, and proposed solutions to problems and/or concerns. This is intended to demonstrate to artists, artisans and musicians the organizers' commitment to continuous improvement from year to year.

Event Timeline

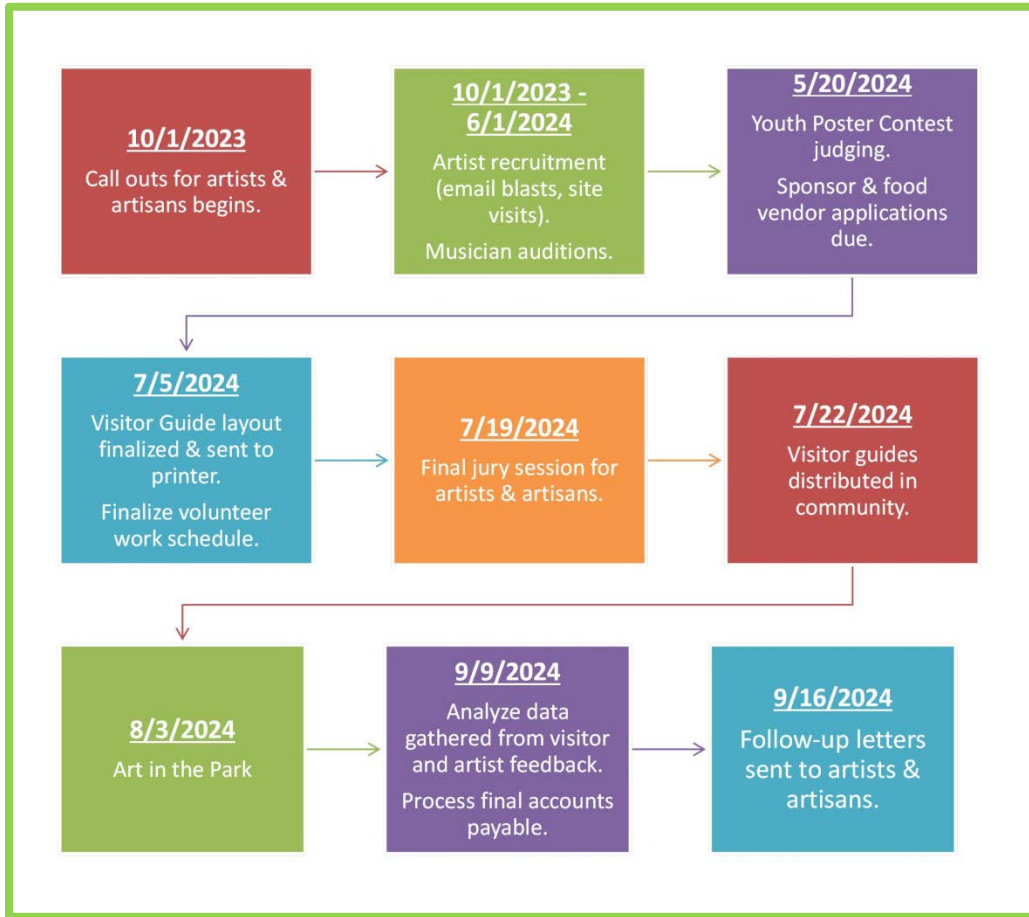


Figure 1



Shoppers visiting artist booths



The Wild Honey Collective performing in 2021

KEY STAFF / CULTURAL WORKERS / ARTIST BIOS VILLAGE OF LAKE ODESSA

Artist Bios:

Talented and crowd-pleasing musical ensembles are an important element of each year's Art in the Park. The Arts Commission is excited to present unique and diverse musicians who are sure to delight and engage audience members of all ages. Some examples of performers from past years include:



Blue Water Ramblers

The [Blue Water Ramblers](#) sing extraordinary folk music- the folk song of Michigan, America and YOUR life.

The Blue Water Ramblers' repertoire comes right out of our Michigan life experiences and the history of the Great Lakes region. It includes lake shanties, lumberman ballads, union rallying cries, farmers' paeans, Michigan humor, '60s civil rights and protest music, love songs, gospel music and children's ditties.

The [B-Side Growlers](#) are an acoustic trio from Grand Rapids, Michigan, who focus on what's become their tagline: "Tradition inspired, toe-tappin' fired, vintage acoustic blues, jazz and country". This allows them to create a musical experience with a rich history, festive atmosphere and a wide variety of song styles. Tradition inspired music is alive and well...and The B-Side Growlers enjoy being a part of it!



B-Side Growlers



Students from Center Stage Dance Academy

Local entertainers are also a popular draw for visitors to Art in the Park. Parents and grandparents delight in watching youngsters from the local [Center Stage Dance Academy](#) perform the dancing skills they've learned throughout the past year.

The entertainment schedule for 2024 has not yet been developed. A full schedule will be included with the final report for this Project Support grant.

Artist Support:

Audio support for the performers is provided by William Bartilson of [Willow Audio Video Laboratories](#) in Lansing, Michigan, and his crew members. Mr. Bartilson has years of experience in event production and provides the critical expertise needed for large outdoor music events.

Staff Bios:

Technical and administrative support for Art in the Park and members of the Arts Commission are provided by employees of the Village of Lake Odessa.

- **Ben Geiger** became Lake Odessa's Village Manager in May of 2023. He brings to Lake Odessa a years of local government leadership experience, and will provide guidance to the Arts Commission members throughout the project period.
- **Kathy Forman**, Lake Odessa's Clerk/Treasurer, performs the financial accounting and administrative functions for Lake Odessa, including the Arts Commission. She is responsible for overseeing accounts payable, accounts receivable, budgeting and other financial tasks. She began her employment with Lake Odessa in April of 2021. Ms. Forman will serve as the Authorizing Official for this grant.
- **Kendra Backing**, Lake Odessa Chief of Police, will be responsible for ensuring that all security needs are met for Art in the Park, as well as coordinating traffic control and all fire department and EMS staffing for the event. Chief Backing has been with the Lake Odessa Police Department since August of 2018.
- **Jesse Trout**, Department of Public Works Superintendent, is tasked with handling all aspects of preparing Lake Odessa for the large influx of artists and visitors prior to and on the day of Art in the Park. It is his responsibility to manage all sanitation, electrical, and set-up and tear-down needs for the event. He has extensive experience with the myriad behind-the-scenes work that must be done with Lake Odessa's various community events to ensure they run efficiently and smoothly. Mr. Trout has been with the Lake Odessa Department of Public Works since January 2017, and was previously employed with the Department of Public Works at the City of Potterville, Michigan.

Lake Odessa Area Arts Commission:

Members of Lake Odessa Area Arts Commission are volunteers appointed by the Lake Odessa Village Council. They are responsible for the year-long planning process and ultimate execution and oversight of Art in the Park. Members hail from all walks of life and professions, and collectively have many years' experience in promoting arts and culture in the greater Lake Odessa area. Board members are:

- **Megan Hermes, Chair.** Meg is employed as a project designer and office administrator at Sidock Group, Inc., a full-service engineering consulting firm in Lansing, MI. She has served for at least ten years on the Arts Commission. As a devoted crafter who has herself participated in Art in the Park and in other craft shows, Meg provides the board with a different point of view and an out-of-the box perspective. She stated she was initially attracted to serving on the Arts Commission as a way to serve and become involved with the community.
- **Carrie Johnson, Vice Chair.** Appointed to the Arts Commission in 2021, Carrie is a personal trainer and owner of Move 4th Fitness. She also works as a substitute K-12 teacher and is a professional vocal artist. Carrie earned an Associate's Degree in Vocal Performance and a B.S. from Aquinas College. She is very engaged with the community, volunteering for Habitat for Humanity and as a member of the Jordan Lake Trail Board
- **Nancy Mattson.** Nancy has served on the Arts Commission for seven years. She is employed at Mattson Financial Services and retired from Chrysler Corporation as a parts and warranty manager. She describes herself as "... a prior painter, lettering and chalk artist. I love artwork and culture and have traveled to and purchased artwork from 41 different countries. I volunteer on the Arts Commission for self-fulfillment and bringing arts and the arts festival to our town for community exposure and enjoyment."
- **Karen Banks.** Karen is employed as a freelance court reporter, and serves as Lake Odessa's Village President. She also serves on the Lake Odessa Planning Commission and Downtown Development Authority, was a past member of its Fire Board, and is a past chair of the Arts Commission. She is a self-taught graphic designer and has primary responsibility for preparing all of the display advertising and graphic layouts for the Arts Commission. She also brings many years' experience in event planning and event management to Art in the Park. "It brings me a great amount of satisfaction to see so many happy faces at Art in the Park each year. All of our hard work to bring this event to the community is definitely a labor of love," she states.
- **Aurora Rice.** As a student at Lakewood High School, Aurora is a student delegate and full voting member of the Lake Odessa Area Arts Commission. As an accomplished artist in her own right, Aurora provides a unique perspective and valuable insight to planning and facilitating Art in the Park and other projects of the Lake Odessa Area Arts Commission. Aurora also serves as the chairperson for the Kids' Zone at Art in the Park.

**ATTACHMENT #1 - MARKETING & ADVERTISING
VILLAGE OF LAKE ODESSA**

1. Marketing to Artists & Artisans

Each season, hundreds of fliers are passed out at Michigan art and craft shows to recruit artists and artisans for Art in the Park.



ART in the PARK

48th Annual Arts & Crafts Festival

Lake Odessa, Michigan
August 5, 2023
9 AM to 4 PM

CALL FOR ARTISTS & ARTISANS

About our Festival:
The Lake Odessa Area Arts Commission invites you to apply to our annual one-day fine arts and crafts festival.

Lake Odessa is conveniently located midway between Lansing and Grand Rapids, MI, on the shores of beautiful Jordan Lake.

Celebrating 48 years in 2023, Art in the Park takes place on the grounds of Lake Odessa's shady and picturesque Village Park. Our show features 70+ unique art and craft booths, food vendors, a children's craft area, live musical entertainment, and door prize drawings. **Annual attendance estimates are approximately 5,000. Attendance is FREE.**

Artist Amenities:

- Coffee, tea, juice, donuts/pastries from 6 - 9 a.m.
- Booth sitters
- Assistance with loading/unloading
- Complimentary parking and shuttle service
- Overnight security Friday, August 4
- Booth signs & visitor guides that identify artist, category and location
- Event promotion on all regional and many state and national festival & visitor websites, advertising in local publications, by direct mail, and social media.

Call for Artist flier (front)



Jurying:
Applications to Art in the Park are juried for acceptance to ensure the quality of the entries and to maintain a varied selection of arts and crafts. It is the goal of LOAAC to give artists and artisans a positive experience while participating in our show.

BOOTH FEES FOR 2023

	Early Bird (By 12/31/2022)	After 12/31/2022
Single (11' x 11')	\$60	\$75
Double (11' x 22')	\$100	\$150

APPLY

By Mail: Complete rules and application form available at www.LakeOdessaArts.com

QUESTIONS? CONTACT US

Phone: (616) 755-0084

E-mail: Info@LakeOdessaArts.com

Mail: Lake Odessa Area Arts Commission
839 Fourth Avenue
Lake Odessa, MI 48849




Call for Artist flier (back)

Between October and June, monthly e-mail blasts are sent to artists and artisans via Mailchimp.

Call for Artists & Artisans

The 43rd Annual



ART
in the
PARK



SATURDAY, AUGUST 5, 2017
9 AM - 4 PM
LAKE ODESSA, MICHIGAN

Don't delay! Sign up today for the best chance at your preferred booth location!

The Lake Odessa Area Arts Commission invites you to apply to our annual one-day fine arts and crafts festival.

Lake Odessa is conveniently located midway between Lansing and Grand Rapids, MI, on the shores of beautiful Jordan Lake.

Now in its 43rd year, Art in the Park takes place on the grounds of Lake Odessa's shady and picturesque Village Park. Our show features 70+ unique fine art and craft booths, food booths, a children's craft area, community art exhibit, door prize drawings, live musical entertainment, and the annual ParkPrize! Competition. Attendance is FREE.

We promote our event on all regional and many state and national festival & visitor websites, advertise in local print publications, by direct mail, and social media.



Quick Links:

- [Where is Lake Odessa, MI?](#)
- [Visit our website](#)
- [Get an application](#)

Show Features:

- Juried fine arts and crafts
- \$500 People's Choice Award
- \$500 Best of Show Award
- 70+ local and regional exhibitors
- Curbside check-in
- Assistance with loading/unloading
- Free parking & shuttle service
- Booth sitters
- Complimentary food & beverage
- Live stage entertainment
- Community Art Exhibit
- Children's Art Area
- Favorite festival foods
- Free visitor admission
- Beautiful tree-lined park

Sample Call for Artist e-mail

Artists and artisans are also recruited via various online services, including:

- [Michigan Festivals & Events Association](#)
- [Pure Michigan Travel](#)
- Sunshine Artists Magazine
- Where the Shows Are
- Craft Show Yellow Pages
- FestivalNet
- [Art Fair Calendar](#)
- Calls for Artists
- Art Opportunities Monthly
- Fair and Festivals.net
- [Michigan Art Guide](#)
- Crafters Blue Book

2. Marketing to the General Public

In addition to periodic postings on [Facebook](#), advertisements are placed with local and regional print media approximately one month to six weeks in advance of the event.

Lake Odessa Area Arts Commission presents the 41st Annual **ART in the PARK** A Juried Festival of Fine Arts & Crafts

Lake Odessa Village Park
Saturday, August 1st
9AM - 3PM

- Fine Arts & Crafts
- Good Food
- Live Entertainment
- Door Prizes
- Children's Art Area
- Lakewood Robotics Team
- Community Art Exhibit
- Vote for your favorite artist entry in the ParkPrize! Competition

and Don't miss the Lake Odessa Car Show! Downtown 9AM - 2PM

LakeOdessaArts.com
Facebook.com/LakeOArtinthePark

Michigan Council for Arts & Cultural Affairs | ART WORKS. | National Endowment for the Arts

1/4-page display ad
Ionia Sentinel-Standard

41st Annual **Art in the Park** Village Park in Lake Odessa
Saturday, August 1
9 AM - 3 PM

- Local artisans
- Children's activities
- Food booths
- Live entertainment
- ParkPrize! Competition

Don't Miss the favorite annual event! Attendance is FREE

Held on the shady grounds of Lake Odessa's beautiful Village Park, Art in the Park features top-notch artists and artisans, good food, children's art activities, live musical entertainment and more! An added attraction is the annual Lake Odessa Car Show, just a short walk to the central downtown.

Lake Odessa Area Arts Commission

Michigan Council for Arts & Cultural Affairs | ART WORKS. | National Endowment for the Arts

LakeOdessaArts.com

1/4-page display ad
M-Live Media & Michigan.com



presents the
41st Annual

ART in the PARK



A Juried Festival of Fine Arts & Crafts

Lake Odessa Village Park
Saturday, August 1 9AM - 3PM



- Fine Arts & Crafts
- Good Food
- Live Entertainment
- Door Prizes
- Children's Art Area
- Lakewood Robotics Team
- Community Art Exhibit
- Vote for your favorite artist entry in the ParkPrize! Competition

and

Don't miss the Lake Odessa Car Show!
Downtown 9AM - 2PM

Art in the Park Sponsors!

PARTICIPATING ARTISANS

Bath & Body

- Pamela Motyka / SP Fine Bath and Body

Ceramics

- Karen Couch / KC Creations

Fiber

- Linda Taylor
- Karen Hinely
- Sabrina Pummell*
- Jana McCaul / Uniquely Yours
- Mary Mason
- Joy Prusak
- Annette vanNiekerk, Patti vanTonder
- Nancy Jeltema, John Westrate
- Amanda Dembinski*
- V A Goodrich

Folk Art

- Sharon Kermeen
- Sunny Crest Youth Ranch

Jewelry

- Jim Kidder
- Larry Larkin, Lisa Alberts
- David Mead, Sebastian Shoemaker / Elegant Creations*
- Cecelia M. Hanchon
- Linda & Mike Wonsler*
- Susan Clay

Leather

- Art & Marcia Perkins*

Wood

- Bob Kleczynski*

Photography

- Dylan Lees*

Mixed Media

- Judy Wallace*
- Linda Ford, Annette White*
- Megan Hermes, Connie Shanks, Rachel Clark*
- Richard & Beverly Johnson
- Linda Kropf Phillips*
- Tacitus & Jessica Bailey-Yabani*
- Lakewood Voices
- Hastings Pewter Co.
- Lacey Cunningham
- Ronda Sherwood

Painting / Sketching

- Melina Sapiano*
- Tiffany Hilt*
- Barbara Bosworth / Heirlooms Gallery

Sculpture

- Jim & Sue Andresen
- Pamela Timmons, Jim Wolnosky*
- Frank Leasure / Tuckertown Forge*
- Crystal Brummons*
- Suphattra Joy Sloup*
- James Gonyon*
- Bob & Karla Dentler*

Specialty Food

- Son-In-Law Products
- Pam's Pantry
- Fallon Walker / Unforgettable Yummy Nuts

*ParkPrize! participant

PREMIER SPONSORS:

- Carbon Green BioEnergy
- Lake Odessa DDA
- Lakewood Area Chamber of Commerce
- Portland Federal Credit Union
- Wolverine Engineers & Surveyors
- Kelly Fuels / Marathon

OFFICIAL SPONSORS:

- Consumers Energy
- Garden View Guest House / The Loft
- Lakeview Financial / Mattson Group
- Union Bank

ASSOCIATE SPONSORS:

- Barry Cleaners & Shoe Repair
- Carl's Market
- Countrywide Framing, Inc.
- Freshwater Properties
- Hartzler Enterprises, LLC
- Jerry's Tire
- Jim's Service
- Lake Odessa Community Library
- Lake-O PC Repair, LLC
- Lakewood Area Lions Club
- McCartney Insurance
- McKeown, Kraai & Phillips
- So Simply

BOOSTERS:

- APEC
- Commercial Bank
- Consignments by Sherry
- James L. Banks, attorney
- The Barbery
- Thompson Interiors
- Viking Car Wash
- Walker Pharmacy

FRIENDS:

- Doggy Style Grooming

LakeOdessaArts.com
Facebook.com/LakeOArtinthePark



Full-page display ad
Lakewood News

The Lake Odessa Area Arts
Commission presents the
47th Annual

Lake Odessa Village Park

Saturday, August 6 9AM - 4PM

ART
in the
PARK



- 60+ Art & Craft Booths
- *Favorite Festival Food*
- *Live Entertainment*
- *Wine Tasting*
- *Kids' Zone Art Area*

Title Sponsor:



www.LakeOdessaArts.com

Half-page display ad in
Summer Fun Guide (newspaper insert distributed throughout mid-Michigan)

Approximately 2,000 handbills are passed out at local parades, given to area banks to place in drive-through canisters, placed in grocery bags at local supermarkets, and placed in public areas at local libraries and municipal offices.

LAKE ODESSA AREA
arts
COMMISSION

presents the
45th Annual



ART
in the
PARK

A Juried Festival of Arts & Crafts



Lake Odessa Village Park
Saturday, August 3, 2019
9AM - 4PM

- **60+ fine art & craft booths!**
- **Favorite festival food!**
- **Live entertainment!**
- **Fun youth activities at the Kids' Zone!**

and Don't miss the Lake Odessa Car Show!
Uptown Lake Odessa - 10AM to 2PM

FREE shuttle service available between
Art in the Park and the Car Show!

www.LakeOdessaArts.com
[Facebook.com/LakeOArtinthePark](https://www.facebook.com/LakeOArtinthePark)

Title Sponsor:



RELENDING.COM
Your source for marine loans and warranties



michigan
council for
& arts
cultural
affairs

Handbill (front)

Kids' Zone

Loads of fun activities for the kids!

- Create make-and-take crafts at the children's art area
- Entertainment & balloon animals with Marbles the Clown
- Target practice courtesy of the Wild Turkey Federation

Entertainment Schedule

9:00 **B-Side Growlers**
Tradition inspired, toe-tappin' fired, vintage acoustic blues, jazz and country.

10:00 **Center Stage Dance Academy**
Youngsters show off their dance skills learned during the past school year.

11:00 **Kilkenny Corkers**
Irish influenced music and old-timey folk.

Noon


- **National Anthem & Presentation of Colors**
Courtesy of Lake Odessa VFW Post 4461 and the Lakewood Vagabonds
- **Introduction of Youth Poster Contest Winners**
- **Three Crown Studio**

1:00 **Three Husbands on the Loose**
Acoustic harmonies you can sing along to!

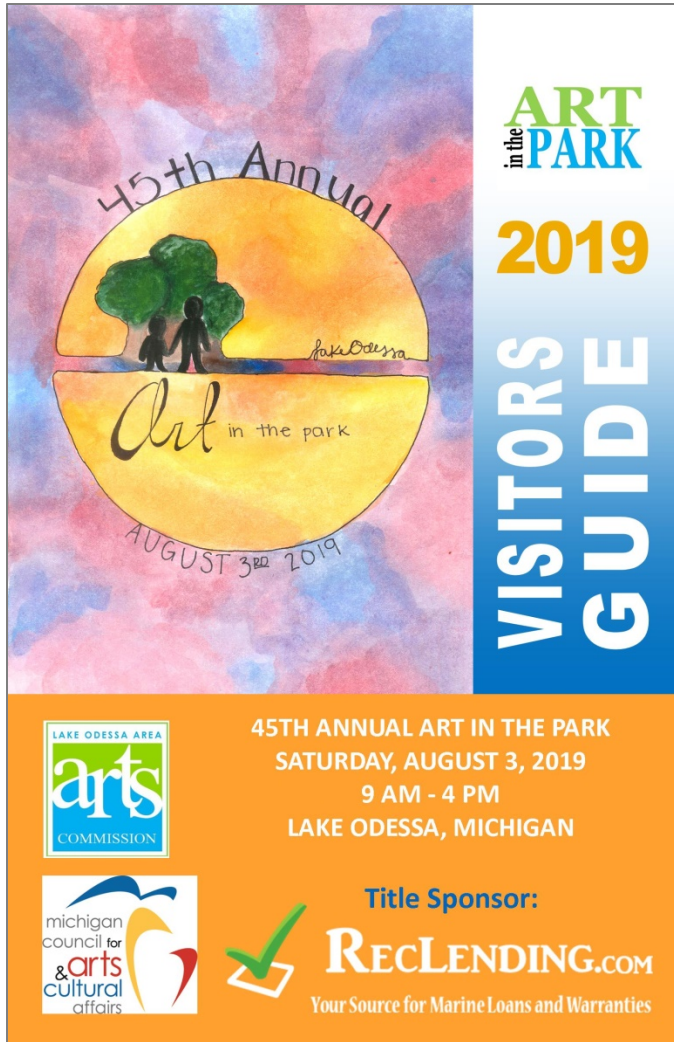
2:00 **Julesong Creative Arts & Therapies**
A fun mix of Motown, classical, and pop.

3:00 **TLG**
Tunes you can sing along to from the '70s and beyond.

www.LakeOdessaArts.com
[Facebook.com/LakeOArtinthePark](https://www.facebook.com/LakeOArtinthePark)



Handbill (back)



Cover of 2019 Art in the Park Visitors Guide

Cover artwork by Lana Thompson, winner of the 2019 Youth Poster Contest

Approximately 1,000 Art in the Park Visitor Guides are placed at sponsoring businesses several weeks before the event.

The Visitor Guide includes a listing of all artists and artisans, food vendors, the entertainment line-up, acknowledgment of sponsors, and other important information for visitors attending the show.

The cover art is the creation of the current year's winner of the Youth Poster Contest.

A flipbook-style version of the 2022 Visitors Guide can be viewed at www.LakeOdessaArts.com

The Lakewood Area Chamber of Commerce will feature a display ad on its website.

LAKE ODESSA AREA
arts
COMMISSION

presents the
45th Annual

ART
in the
PARK

Lake Odessa Village Park
Saturday, August 3rd
9AM - 4PM

- *Fine Arts & Crafts*
- *Children's Art Area*
- *Favorite Festival Food*
- *Community Art Display*
- *Live Entertainment*

Pick up your 2019 Visitors Guide at area merchants or view it online at LakeOdessaArts.com

michigan council for
& **arts**
cultural affairs

2019 Display Ad - Lakewood Area Chamber of Commerce Website

One or more vinyl banners are placed at high-traffic locations to promote Art in the Park.

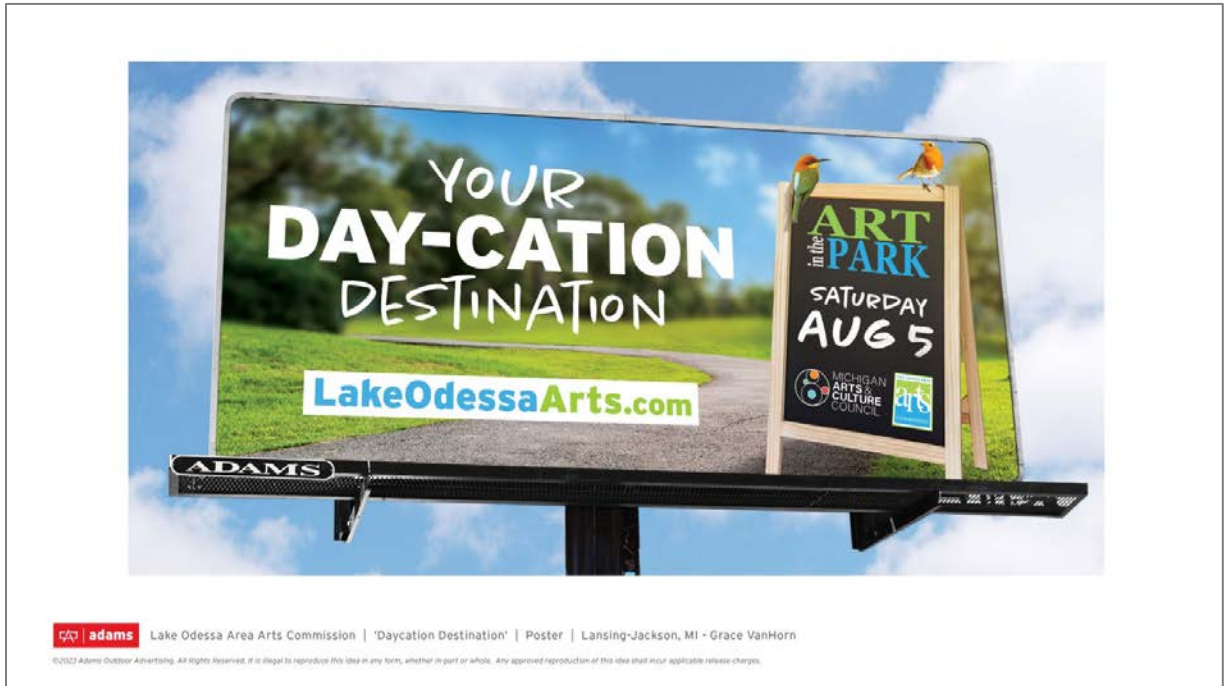


Banner displayed in 2015 and 2016



2017 Banner Design

Marketing in 2024 will include one or more billboards facing eastbound and westbound traffic on major trunklines between Lansing and Grand Rapids, Michigan.



Proposed 2023 billboard design

ATTACHMENT #2 - APPLICATION FORMS
VILLAGE OF LAKE ODESSA

Paperwork and good recordkeeping are a vital -- albeit time-consuming -- administrative task for each year's Art in the Park.

Artist/artisan applications are juried by Arts Commission members to ensure that each applicant's work is personally handmade or hand-crafted and of the highest quality. Clear, concise rules are communicated to applicants as a prerequisite for application.

In addition to the artists and artisans who apply to participate, organizers also recruit musicians to provide all-day entertainment, and food vendors to feed hungry shoppers. Local non-profit organizations are also welcome to participate in the event.

Samples of application forms from current and past events are shown on the following pages. *(Click on the page number to view the form.)*

	<u>Page</u>
Rules for Artists & Artisans.....	2
Artist/Artisan Application.....	4
Food Vendor Rules	7
Food Vendor Application	10
Youth Poster Contest Application	13
Non-Profit Booth Application.....	14



Festival of Fine Arts & Crafts

48th Annual Art in the Park
Lake Odessa, Michigan
August 5, 2023 9AM - 4PM

RULES FOR ARTISTS & ARTISANS



Art in the Park is a fine arts & crafts festival and is not intended to be a business showcase event. If a business wishes to participate, sponsorships are available. Political booths, raffles, commercial vendors, consultant-based businesses or information/giveaway booths do not meet criteria for admission and will not be accepted. Activity sponsorships or sponsorship booths with like material may be allowed with prior approval. Please contact the LOAAC to inquire about sponsorship opportunities.

APPLICATION PROCEDURE

1. All work exhibited must be original and handcrafted by the applicant. The limited use of manufactured items will be allowed, only if incidental to the final product and included in your jury photos. **We will NOT accept production line, imported, factory, kit, commercially-produced items, CDs, cassettes or other musical recordings. If any of these items are found in your display, you will be asked to leave.**
2. All applicants must submit the following: 3 to 5 images of completed artwork (photos or digital), 1 image of your work in progress, and 1 image of your booth display. High-quality digital images may be submitted on a CD with your application. If you do not have a photo of your booth, please submit a drawing with a detailed description of your setup. Photos or CDs will be returned at the time of check-in (or by mail if application is not accepted).
3. **Applications must be postmarked by the following deadlines, with full payment:**
 - Bonus Program (by 8/31/2022): \$50 for an 11' x 11' space, \$35 for each additional 11' x 11' space (only 2022 exhibitors are eligible for this rate)
 - Early-Bird (by 12/31/2022): \$60 for an 11' x 11' space, \$40 for each additional 11' x 11' space
 - After 12/31/2022: \$75 per 11' x 11' space

If an application is rejected by jurors, the booth fee will be refunded.
4. NSF checks must be replaced with a cashier's check, money order or credit card payment. No applicant will be accepted who has not redeemed a NSF check and paid the NSF check fee of \$35.
5. All exhibitors within a booth must be juried. Applicants will receive notification of show status as soon as possible following application submission. (Applicants who provide an e-mail address will be notified by e-mail.)
6. If a cancellation is made on or before May 15, 2023, one-half of the booth fee will be refunded. There will be no refunds after May 15, 2023. No refunds will be given due to cancellation of the event by an act of God, local authorities or a weather-related incident.
7. Applications may be accepted after June 1, 2023, if booth space is available. However, we cannot guarantee inclusion in print and/or publicity materials for applications submitted after June 1st. **No applications will be accepted after 4:00 p.m. on Friday, July 28, 2023.**
8. After July 15, 2023, payment must be in the form of a cashier's check, money order or credit card.

CHECK-IN & SET-UP

9. Art in the Park will be held on Saturday, August 5, 2023 (regardless of the weather), from 9 AM to 4 PM. This is a rain-or-shine show; no provisions are made for indoor facilities or alternate dates in case of poor weather.
10. Exhibitors must check in at the registration area prior to setting up, and must be present with their work for the entire event.
11. Set-up is August 4 between 6-8 PM and August 5 between 6-8 AM. Unloading and vehicle parking must be completed by 8 AM. Exhibitors must complete set-up and be prepared to sell by 8:30 AM. Tear-down must be completed by 6 PM on August 5.

12. No exhibitor may swap or resell a space to another exhibitor. The LOAAC reserves the right to reassign your space if you have not checked in by 8 AM the morning of the show.
13. Absolutely all inventory, boxes, artwork, etc. must be contained within your booth space and cannot interfere with adjacent exhibits or walkways in any way.
14. This is a family-oriented show. Please keep this in mind when choosing work to be displayed.
15. Exhibitors are responsible for their own property and for furnishing their own tents, tables, chairs and change. Exhibitors are responsible for insurance and protection of their artwork and display.

TAXES

16. Exhibitors are responsible for collecting and paying 6% Michigan state sales tax. No commission is required on sales.

PARKING & AMENITIES

17. Coffee, tea, juice and donuts/pastries will be available the morning of the show.
18. A Visitor's Guide displaying participating exhibitors will be available.
19. Booth sitters will be available during the show to provide 20-minute breaks to exhibitors.
20. Lake Odessa police officers and/or professional security will be on site the night prior to and the day of the event. Please remember, however, that your booth and your belongings remain your responsibility.
21. One free parking space will be provided to each exhibitor at designated locations. To prevent damage to trees and turf, driving or parking in the park is strictly prohibited pursuant to local regulations.
22. Running water is not available at exhibitor sites. Generators are not allowed. A limited number of electrical outlets are available on a first-come/first-serve basis for an additional fee of \$10.

MISCELLANEOUS

23. Prior acceptance to Art in the Park does not guarantee future acceptance.
24. Art in the Park is a family-friendly event and radical, disturbing displays or outbursts are inappropriate. Exhibitors agree to conduct themselves in a respectful, cooperative manner. **Active or aggressive solicitation of the public in any manner is prohibited.** Any behavior deemed inappropriate by event organizers may result in expulsion.
25. Keeping pets in the park or in booth/exhibit areas is a public safety issue. Please make arrangements to provide comfortable accommodations for your pets away from the event.
26. Exhibitors are reminded that this is an outdoor park setting. Booth spaces may not be completely level or will have trees close by. We cannot guarantee that every booth space will be located in the shade.
27. Neither the Lake Odessa Area Arts Commission nor the Village of Lake Odessa will be responsible for loss or damage to persons or properties (including works on exhibit).
28. The Village of Lake Odessa and the Lake Odessa Area Arts Commission have an established policy to provide equal opportunity to participate in and benefit from all programs, activities, and services without regard to race, color, religion, national origin, age, sex, or handicap.
29. We are confident you will understand and abide by these rules, which we feel are necessary to produce a top-quality show. However, if you feel that you cannot or will not comply with any rule(s), please refrain from applying to the show. Violation of any of these rules is a basis for expulsion and/or rejection from future events.

* * * * *

Thank you for your support. We are looking forward to an outstanding show!

***Note:** If you are applying to our show, please keep these rules for your reference.*

www.LakeOdessaArts.com
info@LakeOdessaArts.com
www.facebook.com/LakeOArtinthePark
 (616) 755-0084

48TH ANNUAL ART IN THE PARK

AUGUST 5, 2023 9 AM - 4 PM
Lake Odessa, MI

APPLICATION

OFFICE USE ONLY	
Date Received: _____	
Cash/Check/MO # _____ \$ _____	
<input type="checkbox"/> NSF \$35 Total: \$ _____	
Booth # _____ Electricity: _____	

ARTIST/ARTISAN INFORMATION

Name(s): _____

Street Address: _____

City/State/Zip: _____

Mobile #: _____ Alt. Phone #: _____

E-Mail: _____

Website: _____

Please tell us if you are a: first-time applicant to Art in the Park past participant, but not in 2022

If you checked one of the boxes above, did another Art in the Park vendor refer you? Yes No

If so, please indicate his/her name: _____

Do you require handicap accessibility? Yes No

Will you need assistance with unloading and loading? Yes No

Vehicle License # _____

Type of vehicle: Car/Truck/Van Truck or van w/ trailer Motor home

Other (describe): _____

Desired set-up time: Friday, Aug. 4 (6-8 PM) Saturday, Aug. 5 (6-8 AM)

How did you hear about the 2023 Art in the Park? Direct mail E-Mail Newspaper/Magazine Word of mouth

Website (Name of site): _____

Other (describe): _____

MEDIA (PLEASE CHECK ONE)

- | | | | | |
|-----------------------------------|---|--|----------------------------------|---|
| <input type="checkbox"/> Basketry | <input type="checkbox"/> Photography | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Fiber | <input type="checkbox"/> Mixed Media |
| <input type="checkbox"/> Floral | <input type="checkbox"/> Drawing | <input type="checkbox"/> Sculpture | <input type="checkbox"/> Leather | <input type="checkbox"/> Specialty Food |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Pottery / Ceramics | <input type="checkbox"/> Computer art | <input type="checkbox"/> Wood | |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Bath & Body | <input type="checkbox"/> Other (describe): _____ | | |

Please provide a brief description of your work (1 or 2 sentences): _____

Does your merchandise have stakes that need to be inserted into the ground? Yes No

Would you like to be placed on a wait list, if not accepted or if show is full? Yes No

Demonstration of exhibitors' work is highly encouraged. Will you demonstrate your work? Yes No

Do you give us permission to use your artwork images in pre-event publicity? Yes No

Is there anything else we should be aware of? (please describe) _____

Enclosures Checklist!

- Check/money order payable to "Lake Odessa Area Arts Commission"
- 5 photos* [3 images of your finished work, 1 showing you creating your artwork or craft, 1 of display]
- Marked map for booth location

**Not required for 2022 artists/artisans who apply on or before August 31, 2022*

BOOTH FEES

	Bonus Program (by 8/31/2022) 2022 Art in the Park participants only	Early Bird (by 12/31/2022)	Standard Rate (after 12/31/2022)
11' x 11' Booth Space:	\$50	\$60	\$75
Add # of additional spaces:	# _____ x \$35 = \$ _____	# _____ x \$40 = \$ _____	# _____ x \$75 = \$ _____
Electricity (Add \$10):	\$ _____	\$ _____	\$ _____
TOTAL DUE:	\$ _____	\$ _____	\$ _____

No checks accepted after July 15, 2023 -- cashier's check, money order or credit card only. \$35 fee for NSF checks.

Release: I/We have read and agree to abide by the 2023 Art in the Park Rules. By signing this form, I/we fully and forever release the Village of Lake Odessa and the Lake Odessa Area Arts Commission, its agents and volunteers, from any and all causes of action, claims and demands of any nature whatsoever arising out of this event.

Date: _____ Applicant Signature: _____

Co-Applicant Signature: _____

Send this completed form with required enclosures, to:

Lake Odessa Area Arts Commission
839 Fourth Avenue
Lake Odessa, MI 48849

Exhibitors may request a location in the park. Booth spaces are 11' x 11'.

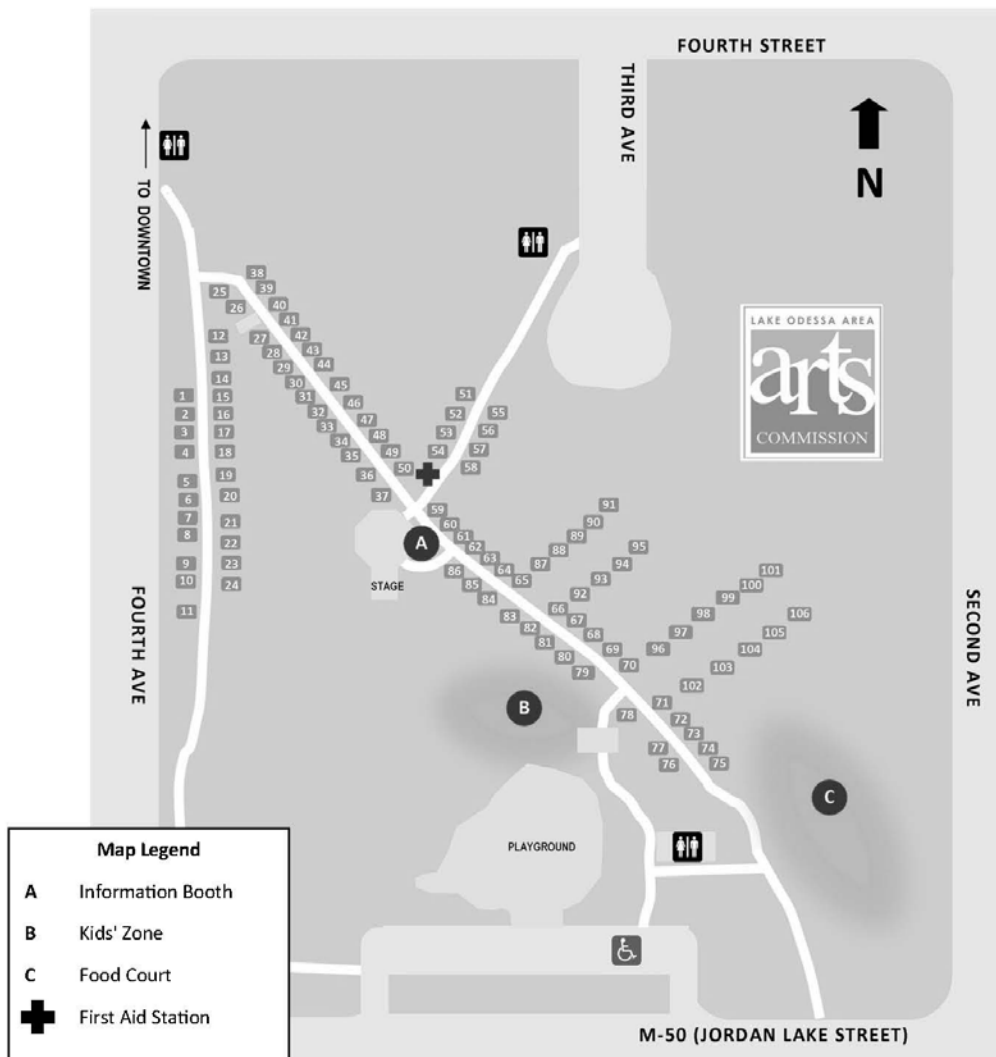
Please note booth choices below, in order of preference. We will make every attempt to accommodate booth requests; however, there is no guarantee that all requests can be honored. Booth spaces will be assigned chronologically on a first-come basis.

Choice #1:

Choice #2:

Choice #3:

I would like to be next to (name of artist/artisan): _____





Festival of Fine Arts & Crafts

48th Annual Art in the Park
Lake Odessa, Michigan
August 5, 2023 9AM - 4PM

FOOD VENDOR RULES & APPLICATION



PLEASE READ THESE RULES CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

GENERAL RULES & REGULATIONS

- All items to be sold in the food booth must be listed on the food vendor application and approved by the Lake Odessa Area Arts Commission ("LOAAC"). Upon approval and acceptance by the LOAAC, products and prices may not be changed.
- Each booth will be allowed to sell up to four (4) food items (unless more items are approved by the LOAAC). Items being served as a plate/basket must list on the application the side items to be served along with the main item. The plate/basket will be counted as one food item. If side items are sold individually, they will be counted as one item. (Beverages sold in addition to food are not counted.)
- In an effort to maintain a balanced festival, we prefer not to duplicate food items. The LOAAC reserves the right to determine what constitutes a "duplicate" food item.
- Applications received from local non-profit/tax-exempt organizations on or before 6/2/2023 will be given preference during the approval process.
- Art in the Park is a family-friendly event and radical, disturbing displays or outbursts are inappropriate. Vendors agree to conduct themselves in a respectful, cooperative manner when dealing with LOAAC staff, visitors, artists and other food vendors. Any behavior deemed inappropriate by the LOAAC may result in expulsion.
- Overnight security will be provided on Friday, 8/4/2023; however, vendors leave their items at their own risk. The LOAAC is not responsible for loss of items.
- All vendors must have a valid food permit or license. Non-profit organizations are encouraged to contact the Ionia County Health Department for a temporary food license, PH: (616) 527-5341. Health Department representatives will inspect booths during the event.
- The distribution of items containing religious, political or offensive material will not be permitted.
- Keeping pets in the park or in booth/exhibit areas is a public safety issue. Please make arrangements to provide comfortable accommodations for your pets away from the event.
- Smoking is not permitted in or immediately adjacent to food vendor booths, or within the food court tent.
- Prior acceptance as an Art in the Park food vendor does not guarantee future acceptance.

BOOTH SPACE

- Booth spaces will be assigned at the discretion of the Lake Odessa Area Arts Commission ("LOAAC").
- Vendors must supply their own canopy, tables, chairs and any additional supplies needed for the sale of their products, including paper/plastic serving products.

- Vendors must provide sufficient staffing in booth(s) for the full duration of the event. The LOAAC will not provide staffing.
- The LOAAC will not provide cash or change during the event.
- Each vendor must display signage clearly stating the organization they represent, the food items they will be selling, and the price for each item. All signs must be a minimum of 8 1/2" x 11".
- No unauthorized generators will be permitted. All electrical and/or water needs must be requested on your application.

FEES

Food Booth Fee:

- By 6/2/2023: \$75 for commercial/for-profit vendors; fee waived for non-profit/tax-exempt organizations. After 6/2/2023, \$25 late fee for ALL vendors (commercial/for-profit and non-profit/tax-exempt).
- If your application is not accepted, the booth and/or late fee will be returned.
- There will be NO REFUNDS in the event of cancellation due to inclement weather or other unforeseen circumstances.
- Subletting of booth space is NOT allowed without prior approval of the LOAAC.

Payments:

- Fees are accepted in the form of cash, check or money order.
- All fees are due with the application. Deposits will not be accepted. Payment must be received in full to secure booth space.
- An accepted application is a commitment to the festival and NO REFUNDS will be issued for cancellations.
- NSF checks must be replaced with a cashier's check or money order. No vendor will be accepted who has not redeemed the NSF check and paid the NSF check fee of \$35.

Sales Tax:

- Vendors are responsible for the collection and payment of 6% Michigan sales tax. Any specific questions regarding this should be directed to the Michigan Department of Treasury at 517-636-6925.

FIRE EXTINGUISHERS

- All vendors who are cooking on site are required to provide at least one working fire extinguisher inside their booth.
- All vendors using propane are required to strictly comply with bottle safety standards and regularly monitor gas pressure.
- Any vendor causing a fire will be held responsible for any and all damage incurred to any property.

SANITATION & CLEAN-UP

Garbage/Trash/Grease:

- Vendors are to provide their own trash can and liners or trash bags for the disposal of boxes, trash and food waste. Please do NOT use park trash barrels, as these are intended for the use of guests.
- A dumpster will be located in the southeast corner of the park for convenient disposal of all debris.

- Vendors using grease or cooking oil are responsible for providing their own covered metal waste containers for that purpose. Absolutely NO dumping of grease/oil will be permitted in park trash barrels or on the ground. Violators will be assessed a **\$200 fine** and they will not be accepted into future events.

Gray Water (Waste Water):

- Specially marked barrels will be available for the disposal of gray water. Gray water must not be dumped on the ground or in park toilets.

General Cleanliness:

- All food vendor areas will be inspected for cleanliness during the event and upon tear-down at the end of the event. Absolutely nothing is to be left behind on departure, i.e., grease, boxes, trash bags, etc. Vendors who fail to properly clean their booth area will be assessed a **\$100 clean-up fee** and they will not be accepted into future events.
- Vendors are NOT to move the trash barrels located in public areas of the Village Park, as these are intended for use by the general public.

REGISTRATION, SET-UP & PARKING

Registration & Set-Up:

- Vendors are required to check-in at the Registration Booth prior to set-up.
- Vendors may unload and set up on Friday, 8/4/2023 from 6 PM to 8 PM, or Saturday, 8/5/2023, from 6 AM to 8 AM.
- Food vendors must be completely unloaded and vehicles parked by 8 AM on Saturday, 8/5/2023. Booths must be set up and ready to sell by 8:30 AM.

Parking:

- To prevent damage to trees and turf, driving or parking in the park is strictly prohibited, except upon advance written permission from the Village of Lake Odessa. Contact the LOAAC for more information.
- Upon checking in, vendors will receive one parking pass and other important information for the event. Vendor parking will be provided at designated locations.

Tear-Down:

- Vendors must keep their booths open for the duration of Art in the Park on Saturday, 8/5/23, from 9 AM to 4 PM. Vendors who leave or tear down prior to the close of the event will not be accepted into future events.
- Tear-down will be on Saturday, 8/5/2023 from 4 PM to 6 PM. Tear-down and clean-up of booth areas must be completed by 6 PM.

We are confident you will understand and abide by these rules, which we feel are necessary to produce a top-quality show. However, if you feel that you cannot or will not comply with any rule(s), please refrain from applying. Violation of any of these rules is a basis for expulsion and/or rejection from future events.

If you are applying to be a food vendor, please keep these rules for your reference.

www.LakeOdessaArts.com info@LakeOdessaArts.com
Nancy Mattson, Food Vendor Coordinator: (616) 498-7449

FOOD VENDOR APPLICATION

48TH ANNUAL ART IN THE PARK

AUGUST 5, 2023 9 AM - 4 PM

Lake Odessa, MI

OFFICE USE ONLY

Date Received: _____ Profit/Non-Profit

Cash/Check/MO # _____

NSF \$35 Late \$25 Total: \$ _____

Electricity Water

APPLICATION DEADLINE: JUNE 2, 2023 - 5:00 P.M.

VENDOR INFORMATION

Organization/Business Name(s): _____

Contact Name: _____

Street Address: _____

City/State/Zip: _____

Daytime Phone: _____ Evening Phone: _____

E-Mail: _____

Website: _____

Facebook page: _____

Are you a non-profit or tax-exempt organization? Yes No

BOOTH SPACE

Booth spaces measure 11' wide x 11' deep. Please indicate the dimensions of the space you are requesting.

Single booth (11' W x 11' D) Double booth (22' W x 11' D) Other: _____ ' W x _____ ' D

ELECTRICAL

Number of 110 outlets needed: _____	List amperage for each:				
Number of 220 outlets needed: _____	List amperage for each:				
I have _____ feet of cord.			<input type="checkbox"/> I do not need electricity.		

WATER

I will need one (1) water hook-up AND have _____ feet of hose. I do not need a water hook-up.

SET-UP

Desired set-up time: Friday, Aug. 4 (6-8 PM) Saturday, Aug. 5 (6-8 AM)

FOOD ITEMS (Limit: 4)

Indicate with an "X," **up to a maximum of four (4)**, the food items you wish to serve, with prices. Baskets/dinners with included sides count as one item. (**Please list the included sides on the back of this form.) If an item you wish to sell is not listed, please add it to "Other." Menu choices will be awarded on a first-come/first-serve basis. We will contact you if one or more of your chosen categories have already been awarded to another vendor.

Main Menu Food Items

Item	Price	Item	Price
BBQ <input type="checkbox"/> Chicken <input type="checkbox"/> Rib (Basket/Dinner)**		Corn on the Cob	
BBQ Chicken Sandwich		Deli Sandwich	
BBQ Pork Sandwich		Deep fried vegetables	
Beef Wrap		Fish (Basket/Dinner)**	
Bratwurst		Fish sandwich	
Breakfast plate** (i.e. pancakes & sausage)		<input type="checkbox"/> French Fries <input type="checkbox"/> Sweet potato fries	
Burger		Hotdog	
Burrito		Italian/Polish sausage dog	
Cheese Fries		Kabobs	
Chicken Sandwich		Nachos	
Chicken Tenders		Philly Steak Sandwich	
Chicken Wings		<input type="checkbox"/> Pizza <input type="checkbox"/> Breakfast pizza	
Chicken Wrap		Salad	
Chili Cheese Fries		Walking Taco	
Chili Dog		Other: (describe)	
Corn Dog			

Snack Food Items

Apple dumplings		<input type="checkbox"/> Ice cream <input type="checkbox"/> Ice cream sundae	
Candied apples		Popcorn	
Caramel apples		Pie	
Caramel corn / Kettle corn		Pie ala mode	
<input type="checkbox"/> Cookies <input type="checkbox"/> Brownies		Pretzels	
Cotton candy		Roasted nuts	
Elephant ears		Slushies	
Floats		Smoothies	
Fresh fruit		Snow cones	
Funnel cakes		Strawberry shortcake	
Funnel fries		Other: (describe)	
Ice cream <input type="checkbox"/> cone <input type="checkbox"/> sandwich			

BEVERAGES

Indicate with an "X" the beverages you wish to serve, with prices. If a beverage is not listed, please add it to "Other."

Item	Price	Item	Price
Bottled/canned pop		Iced Tea	
Bottled water		Lemonade	
Cappuccino/Coffee		Other: (describe)	
Energy Drinks			
Fresh-Squeezed Lemonade			

		FEE*	
		For-Profit / Commercial Vendor	Non-Profit / Tax-Exempt Vendor
Delivered or postmarked by June 2, 2023:	\$75*	\$75.00	-0-
(Late fee) After June 2, 2023:	Add \$25**	+	+
Electricity:	Add \$10	+	-0-
Water:	Add \$10	+	-0-
TOTAL:		=	=

*\$75 fee waived for non-profit or tax-exempt organizations.
 **\$25 late fee for ALL applications submitted after 6/2/23 deadline.

Make check payable to "Lake Odessa Area Arts Commission." Indicate "Food Vendor" in memo line.

**Submit application and fee to: Lake Odessa Area Arts Commission
 839 Fourth Avenue
 Lake Odessa, MI 48849**

Release: I have read and agree to abide by the 2023 Food Vendor Rules. By signing this form, I fully and forever release the Village of Lake Odessa and the Lake Odessa Area Arts Commission, its agents and volunteers, from any and all causes of action, claims and demands of any nature whatsoever arising out of this event.

Date: _____ Signature: _____

Printed Name: _____

(Please remember to make a copy for your records.)

Application Deadline: Friday, June 2, 2023 - 5:00 p.m.

Questions? Contact Nancy Mattson
 Phone: (616) 498-7449
 E-Mail: info@LakeOdessaArts.com



CALLING ALL TEEN ARTISTS!

Lakewood area youth artists ages 13 - 18 are invited to design a creative poster celebrating the 45th year of Art in the Park!



First Place Prize: \$100
Second Place Prize: \$50

RULES - 2019 YOUTH POSTER CONTEST

- ELIGIBILITY:** Students must be between the ages of 13 and 18 as of May 1, 2019, and enrolled in school within the Lakewood Schools geographic area (public, private or home-schooled).
- DEADLINE:** Your entry must be received no later than 4:30 p.m., Tuesday, May 1, 2019. Deliver your entry to "Lake Odessa Area Arts Commission, 839 Fourth Avenue, Page Memorial Building, Lake Odessa, MI 48849" during regular business hours, Monday - Friday, 8:30 a.m. - 4:30 p.m. Mailed entries must be postmarked by May 1, 2019.
- ORIGINALITY:** The poster must be the original work of the student entering. All artistic media (painting, watercolor, sketching, digital, photo, print, etc.) are welcome. Be creative!
Note: Chalk, charcoal and pastel entries should be sealed with a fixative spray to prevent smearing.
- REQUIRED DESIGN ELEMENT:** Poster must include the following in the design:
45th Annual Art in the Park
August 3, 2019
Lake Odessa MI
- REQUIRED FORMAT:** 11" x 17". Do not mat or frame artwork. Do not include glass, tacks, staples or any other sharp or breakable objects with your entry.
- ENTRY FORM:** Completed entry form (below) must be attached to back of the poster.
- DISPLAY:** All entries will be on display at Art in the Park on Saturday, August 3, 2019.
- AWARDS:** The winner of the first-place entry will be awarded \$100, and his/her entry will be used as the cover art for the 2019 Art in the Park Visitor's Guide and on other LOAAC promotional materials. The second-place winner will be awarded \$50. All entries will be returned at or following the conclusion of Art in the Park.



ENTRY FORM - 2019 YOUTH POSTER CONTEST

For your convenience, this form may be completed and attached to the back of your poster. PLEASE PRINT NEATLY!

Name:	Date of Birth:
Street Address:	School (2018-19 school year):
City/Zip:	<input type="checkbox"/> Check if home-schooled
Phone:	E-Mail:
How did you find out about this contest?	

47TH ANNUAL ART IN THE PARK

AUGUST 6, 2022 9 AM - 4 PM
Lake Odessa, MI

**NON-PROFIT ORGANIZATION
APPLICATION FOR BOOTH SPACE**

Organizations are encouraged to apply early. Only six non-profit booth spaces are available.

1. CONTACT INFORMATION

Organization/Business Name: _____

Mailing Address: _____

Business Phone: _____ Website: _____

Facebook URL: _____ Twitter: _____

Contact Name: _____ Contact Phone: _____

Contact E-Mail: _____

2. TELL US About Your Organization

Is your organization approved by the IRS as a 501(c)(3) organization? Yes No

Mission Statement or Purpose of Organization: _____

Is your organization involved in the local Lake Odessa community? Yes No

If Yes, please describe how:

Please describe your planned exhibit, including any special needs you may have. Also list any items you request to sell as part of your exhibit. *Please note: These plans require prior LOAAC approval. (Feel free to attach an additional sheet).*

Booths are provided free of charge to non-profit organizations. However, non-profits may purchase a display ad in the 2021 Visitors Guide. Do you wish to purchase a display ad? Yes No

If Yes, please choose one: 1/4-pg. (\$50) 1/2-pg. (\$100) 3/4-pg. (\$175) Full pg. (\$225)

Please include any other pertinent information we should know: _____

5. MAIL OR DROP OFF THIS FORM

Release: I/We have read and agree to abide by the Terms and Conditions below. By signing this form, I/we fully and forever release the Village of Lake Odessa and the Lake Odessa Area Arts Commission, its agents and volunteers, from any and all causes of action, claims and demands of any nature whatsoever arising out of this event.

Send this completed form (and payment for display ad, if any) to:

Lake Odessa Area Arts Commission
Page Memorial Building
839 Fourth Avenue
Lake Odessa, MI 48849

Date: _____ Signature: _____

Terms & Conditions

1. All organizations applying for non-profit booth space must be a 501(c)(3) organization and demonstrate community involvement in Lake Odessa, Michigan.
2. Organizations may NOT sell crafts, artwork or food items of any kind during the event without express approval of the LOAAC.
3. Organizations must check in at the registration area prior to setting up, and must be present for the duration of the event.
4. Set-up is Friday, Aug. 5 between 6-8 PM and August 6 between 6-8 AM. Set-up must be completed by 8 AM. Tear-down must be completed by 6 PM on August 6.
5. Booth spaces measure 11' x 11' and are assigned by the LOAAC on a first-come/first-serve basis.
6. Organizations are responsible for their own property and for furnishing their own tents, tables, chairs and change.

For any questions regarding this application or Art in the Park, please contact us:

E-Mail: Info@LakeOdessaArts.com

Phone: (616) 755-0084

Non-profit organizations may request a booth location in the park. Please note booth choices below, in order of preference. We will make every attempt to accommodate booth requests; however, there is no guarantee that all requests can be honored. **Booth spaces will be assigned chronologically on a first-come basis following artist and sponsor booth assignments.**

Booth spaces measure 11' x 11'. Sponsors are responsible for providing their own canopy, table and chairs.

Choice #1: _____

Choice #2: _____

Choice #3: _____

A Information Booth

B Kids' Zone

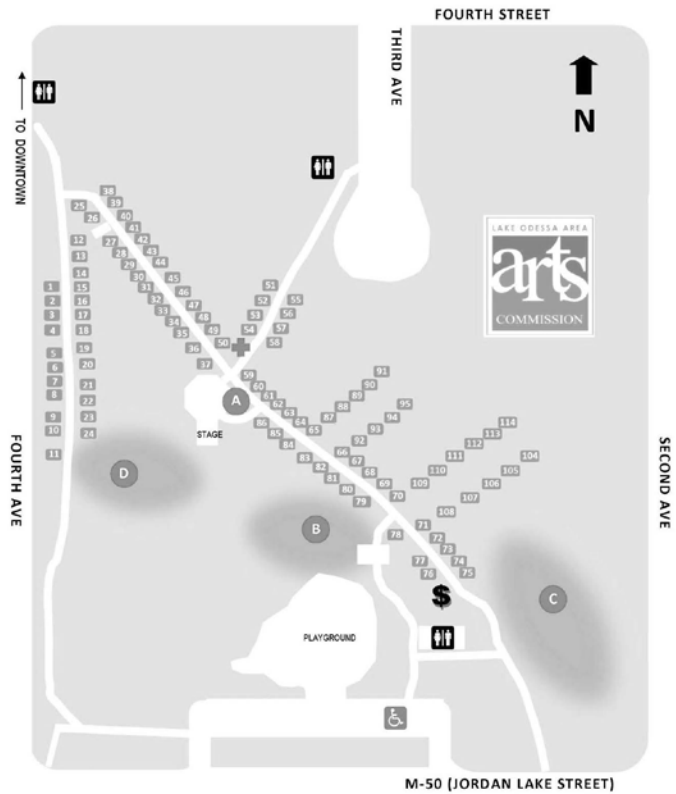
C Food Court

D Wine Tasting

+ First Aid Station

\$ ATM Machine

♿ Restrooms



ATTACHMENT #3 - DATA COLLECTION

Participating artists and artisans are asked to provide input on their Art in the Park experience. Event organizers tabulate and review responses within several weeks following the event, and the appropriate adjustments for the following year are made. Artists and artisans receive a follow-up mailing to announce drawing winners, share survey results and action items for the following year.

2022 EXHIBITOR COMMENT CARD

We value your opinion! Exhibitors who return a comment card by 8/31/2022 in the enclosed pre-stamped envelope will be entered in a drawing for a chance to win a \$25 pre-paid Visa card or a free booth space in 2023!

**ART
IN THE
PARK**
Lake Odessa MI

Overall, how would you rate your experience at Art in the Park on August 6?

Highly satisfied Somewhat satisfied No opinion Somewhat dissatisfied Very dissatisfied

Is there anything you would like to tell us about your experience? Any suggestions on how we can improve?

Name (please print clearly): _____

Booth #: _____ Phone: _____

E-Mail: _____

Comment card boxes displaying placards such as this one are placed strategically throughout the park during the event to encourage visitor comments. As with the artist feedback forms, the visitor comments are collected and tabulated, then reviewed within several weeks after the event with an eye toward making necessary improvements in the coming year.



Great Ideas Start Here...
Comments, suggestions & concerns are welcome!

Please give us your feedback! You'll be automatically entered into our 3:45 p.m. door prize drawing!

(One entry per person, please.)

ART
in the **PARK**

LAKE ODESSA AREA
arts
COMMISSION

This is a sample of the comment card that visitors are invited to fill out.

ART <i>in the</i> PARK	<u>Visitor Comment Card</u>
We welcome your feedback! Please fill out this form and drop it in any suggestion box for a chance to win _____! Winners will be notified after the conclusion of the show by phone or e-mail.	
Overall, how would you rate your experience today at Art in the Park?	
<input type="checkbox"/> Highly satisfied <input type="checkbox"/> Somewhat satisfied <input type="checkbox"/> No opinion <input type="checkbox"/> Somewhat dissatisfied <input type="checkbox"/> Very dissatisfied	
Is there anything you would like to tell us about your experience today? Any suggestions on how we can improve? <i>(feel free to write on back)</i>	
_____ _____	
Would you be interested in volunteering to assist the Lake Odessa Area Arts Commission? <input type="checkbox"/> Yes <input type="checkbox"/> No, thanks	
Name (please print clearly): _____	
Phone: _____	
E-Mail: _____	

The tabulated responses received from artists and artisans in 2022 are shown here. (Names and contact information have been omitted.)

2022 ART IN THE PARK - EXHIBITOR FEEDBACK				
Overall, how would you rate your experience today at Art in the Park?				
Highly Satisfied	Somewhat Satisfied	No Opinion	Somewhat Dissatisfied	Very Dissatisfied
Is there anything you would like to tell us about your experience? Any suggestions on how we can improve?				
X				
	X			
X				
X				
X				
X				
X				
X				
X				
X				
X				
X				
X				
X				
X				
X				
X				

Overall, how would you rate your experience today at Art in the Park?					Is there anything you would like to tell us about your experience? Any suggestions on how we can improve?
Highly Satisfied	Somewhat Satisfied	No Opinion	Somewhat Dissatisfied	Very Dissatisfied	
	X				Less vendors this year. Not as much advertising. Weather had something to do with the participation. Too many ants - they were everywhere. Not sure what you can do about it. ☹️
X					Wonderful show. Thanks for all the help.
X					
X					Great job as always! Other show organizers could learn a lot from this group!
X					The worker council were all so helpful and friendly. It is such a nice show to do. Great show!
X					All of you are so helpful & so accommodating. We all appreciate you so much, esp. with getting older 😊 and my accident. I could not have hauled or set up without your help. Thank you and God bless!
X					Very well organized. Great booth spaces & everyone was very polite and helpful. But if you could turn the heat down a bit, that would be great. ☺️ No complaints.
X					We loved having Dan help us load and unload for us. Donuts and tea were very good and everyone was very friendly and helpful.
X					Well organized and managed from start to finish, and therefore no suggestions for improvement.
X					I had an amazing experience for it being my first year!
	X				I've said it before, and will say it again. Other art and craft fair coordinators could learn from you. With all the shows that I have participated in, <u>NONE</u> provide the vendor support that you do. From timely mail correspondence, to assistance in unloading and uploading merchandise/equipment to/from vendor vehicles, to food and drink provided during set-up, to overnight security for early set-up, to assistance throughout the day of the event, and the distribution of water on the "oh so hot" August afternoon, your operation is unparalleled. Seriously! I found your assistance this year to be even better, even more present, than it has been in the prior years that I've participated in your show. Only question... Could you possibly turn down the heat next year? ☺️ Incidentally, I did not see an ATM available this year as in years past. Could you possibly bring that back?
X					Everything went well. Space location was perfect and worked out great for us.
X					Consistently one of the best-run shows I do. Everyone is so friendly & helpful. I really appreciate the unloading and loading help. Without it I wouldn't be able to do it. The water is a life saver!
X					We really enjoyed all the people working at the event. We had help in so many ways, including assistance with our set-up and tear-down. Very nice people.
X					I like the hours and all the staff are very friendly and helpful.
X					Thank you for the many years I was a vendor. You folks do a great job year after year. I will not be a vendor next year due to my health, and being 88 years old, think I should no longer be a vendor. Thank you for all the years I was a vendor. Thank you.
X					Love this venue! Love the music! Love the volunteers who helped!

Tabulated responses from visitors to the 2022 Art in the Park are below. (Names and contact information have been omitted.)

Overall, how would you rate your experience today at Art in the Park?					Suggestions/Comments	Volunteer?	
Highly Satisfied	Somewhat Satisfied	No Opinion	Somewhat Dissatisfied	Very Dissatisfied		Yes	No
X					The music was awesome!		X
X					A little cooler outdoor temperature! Just kidding. 😊		X
	X				More art		X
X					Very nice event. Great variety of booths and food selection.		X
					Cut the grass shorter. To (sic.) hard to walk in.		
	X				Wine tasting earlier than 12:00. Enjoyed music.		X
	X				Fans in the food area would help with bugs.		X
					Do not park golf cars on a hill. They can roll downhill if the brake let loose.		
X					More food options. It's beautiful.		X
X					Nice variety of crafters. Liked tarmacked pathway.		
X					Peach Moscato extremely tasteful.		X
X							X
	X						X
	X				More art vendors	X	
X						X	
X							
X					Great wine tasting & booths. Thank you.		X
X					Where the band shell more easily accessible for wheelchairs & walkers. Smoother pathway for people who have mobility issues. Overall, great experiences.		
	X						X
X					So friendly. Thank you!		X

Overall, how would you rate your experience today at Art in the Park?					Suggestions/Comments	Volunteer?	
Highly Satisfied	Somewhat Satisfied	No Opinion	Somewhat Dissatisfied	Very Dissatisfied		Yes	No
X							
X							X
X							
X							X
X					Open mic karaoke.		X
X					Amazing music & booths. Would like to see more available parking & restrooms.	X	
X							X
X					Michigan Mafia is great. Wine tent great idea!		X
X					Lake Odessa is my birthplace. I am so glad to be here. I attended both Lake Odessa and Woodland schools. In June this year I attended both 60 year high school class reunions. I graduated from Woodland High School May 29, 1962, Saturday. My senior year, I went back to Lake Odessa where I started school. 1949 - 1950.		
X							X
X						X	
X					You all have worked hard to make Art and (sic.) the Park the best every year. Maybe more food places. But the food places were great this year. Hats off to you all! Tables under tent was great. Thank you all!		X
X					Maybe a beer tent. We live in Nashville (re: volunteer question)		X
X					Fireworks? ☺		X
X							X
	X						

Overall, how would you rate your experience today at Art in the Park?					Suggestions/Comments	Volunteer?	
Highly Satisfied	Somewhat Satisfied	No Opinion	Somewhat Dissatisfied	Very Dissatisfied		Yes	No
X							X
X							
X							X
	X				More vendors. Shooting gallery that was here a few years ago.		X
X							X
X							
	X				More food carts. Loved the wine tasting!		X
X							
	X				Dancers on stage. Less country songs.		X
X					Outdoor fans / more shade. Bring back Wild Honey Collective.		
	X						
X							X
X					Wish there was more vendors, but LOVED how I saw a volunteer wiping down tables with bleach!		X
	X				More booths, beer tasting		X
X					Chairs to sit, but overall great experience.		X
X					Beautiful day.		X
X							X
X					No suggestions. Great vendors. Wonderful park. Very much fun.		X
							X
X							X
X					Very family friendly.		
X					More places to sit.	X	
X							X

Overall, how would you rate your experience today at Art in the Park?					Suggestions/Comments	Volunteer?	
Highly Satisfied	Somewhat Satisfied	No Opinion	Somewhat Dissatisfied	Very Dissatisfied		Yes	No
	X						X
X							
X							
X					Loved the live music!		X
X					More vendors		
X					Loved it! The bands & wine tasting are favorites.		
X					Have it on a cooler day.		
X							X
X							

ATTACHMENT #4 - LETTERS OF SUPPORT AND PHOTOS
VILLAGE OF LAKE ODESSA



THOMAS ALBERT
18TH DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-1734
FAX: (517) 373-5397
sentalbert@senate.michigan.gov

THE SENATE
STATE OF MICHIGAN

May 25, 2023

Michigan Council for Arts and Cultural Affairs
Michigan Economic Development Corporation
300 N. Washington Square
Lansing, Michigan 48933

RE: Village of Lake Odessa - Support Grant Application

To Whom It May Concern:

Please accept my enthusiastic endorsement of the Village of Lake Odessa's application for FY 24 grant funding to support its Art in the Park festival.

The Art in the Park festival encourages people from all walks of life to venture out to scenic Lake Odessa to experience an incredible variety of artistic expressions. This festival has been underway in the Lake Odessa community for more than four decades. The event provides Michigan artists and musicians with an extraordinary opportunity to grow their fanbase while offering their unique work to festivalgoers.

These performances come at the mutual benefit of local businesses and charitable organizations. As the event has continued to grow in popularity, the Lake Odessa Arts Commission has continued to labor to improve the already stellar festival. If awarded an MCACA grant, arts commission members would appropriate the funding to boost marketing efforts and attract high-quality musical entertainment to help this much-anticipated festival flourish.

The Lake Odessa Art in the Park event is truly a remarkable example of how a cultural event can enhance the quality of life in Michigan. I encourage you to support the enclosed grant application and assist the Village of Lake Odessa in expanding this unique and cherished annual festival.

Thank you in advance for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Thomas A. Albert'.

Thomas A. Albert
State Senator
18th District



78TH DISTRICT
STATE CAPITOL
P.O. BOX 30014
LANSING, MI 48909-7514

MICHIGAN HOUSE OF REPRESENTATIVES

GINA JOHNSEN
STATE REPRESENTATIVE

PHONE: (517) 373-1796
FAX: (517) 373-5918
GinaJohnsen@house.mi.gov

May 26, 2023
Michigan Council for Arts and Cultural Affairs
Michigan Economic Development Corporation
300 N. Washington Square
Lansing, Michigan 48933

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Thank you in advance for your time and consideration.

Sincerely,

Gina Johnsen
State Representative
District 78

 **Lakewood Area**
Chamber of Commerce
Clarksville Freeport Lake Odessa Sunfield Woodland

839 Fourth Avenue, Lake Odessa, MI 48849
Phone: 616-374-0766 Email: director@lakewoodareacoc.org
www.lakewoodareacoc.org

May 24, 2023

Michigan Arts & Culture Council
Michigan Economic Development Corporation
300 N. Washington Square
Lansing, Michigan 48933

Re: Village of Lake Odessa Grant Application - 2024 Project Support

To Whom It May Concern:

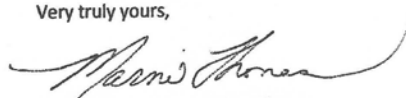
On behalf of the Board of Directors of the Lakewood Area Chamber of Commerce, I am writing this letter to express our strong support for an application submitted by the Village of Lake Odessa for a 2024 Project Support grant.

If awarded this grant, the Village of Lake Odessa, through its Arts Commission, will utilize the funds for the village's annual Art in the Park festival. Grant funding will allow organizers to support marketing and advertising, to engage quality live musicians for the day of the event, and to continue with event planning and quality assurance measures.

Art in the Park will celebrate 49 years in 2024. The event offers significant benefits to local residents and visitors by providing first-hand access to the creative efforts of local and regional artists and musicians. Art in the Park also serves as an economic driver for the area by generating a significant amount of event-related spending. These dollars support local businesses and non-profit organizations, including the Jordan Lake Trail Board, the Lake Odessa Fire Department, and local churches and school organizations, to name a few. Local restaurants, retail establishments and convenience stores see a surge in sales capacity during Art in the Park weekend, with area lodging and campgrounds filled to capacity.

I urge you to give your full consideration to this grant application and the value it brings to our residents, visitors and businesses. Should you have any questions or if I can provide additional information, please don't hesitate to contact me.

Very truly yours,



Marnie Thomas, Executive Director
Lakewood Area Chamber of Commerce



Downtown Development Authority

LAKE ODESSA

839 Fourth Avenue
Lake Odessa, Michigan 48849
Office: (616) 374-7110, Ext. 0
Fax: (616) 374-0040
www.lakeodessa.org

May 24, 2023

Sarah McGarry, Chair

William Rogers, Vice Chair

Suzanne Dahms, Treasurer

Karen Banks, Secretary

Marilyn Danielson

Darwin Thompson

Michigan Arts & Culture Council
Michigan Economic Development Corporation
300 N. Washington Square
Lansing, Michigan 48933

Re: Grant Application for the Village of Lake Odessa
2024 Project Support

To Whom It May Concern:

On behalf of the Board of Directors of the Lake Odessa Downtown Development Authority, I am writing this letter to express our strong support for an application submitted by the Village of Lake Odessa for a Project Support grant from the Michigan Arts & Culture Council.

Should the Village of Lake Odessa be awarded this grant, funds will be used to support our community's annual Art in the Park festival. This event is important to many of our area adults and children who otherwise have little exposure to arts and cultural programming, and in general it helps to enhance the overall quality of life in our community.

It is also worth mentioning that we view Art in the Park as a valuable event from an economic standpoint, as the resulting boost in visitor attendance helps not only to augment event-related spending at our local business establishments, but also serves as a way to showcase our unique and friendly community.

We give our full support to the Village of Lake Odessa in their efforts to provide a rich cultural environment to our community, and we ask that you give your full consideration to their grant application.

Very truly yours,

Sarah McGarry

Sarah McGarry, Chairperson
Lake Odessa DDA Board of Directors



Opening flag ceremony



Artisans pose for the camera



Visitors stroll the park pathway



An artisan displays her craftsmanship



The crew of Dog Central serving up gourmet hotdogs



Local high school students help out at the Kids' Zone



The team from a local non-profit



The Michigan Mafia String Band



Students from Center Stage Dance Academy perform for the audience



Relaxing in the shade and enjoying the music



VILLAGE OF LAKE ODESSA, MICHIGAN
RESOLUTION NO. 2023-37

A RESOLUTION APPROVING UP TO \$9,500 OF GENERAL FUND DOLLARS FOR
VARIOUS SIGNAGE AND SECURITY UPGRADES TO THE PAGE MEMORIAL BUILDING

WHEREAS, the Village of Lake Odessa strives to provide its residents with accessibly government in safe, welcoming and accessible facilities; and

WHEREAS, the Page Memorial Building houses offices of the Village Council, the Village Manager, the Clerk/Treasurer, the Police Department, the Lakewood Wastewater Authority and numerous citizen boards, commissions and interest groups; and

NOW THEREFORE BE IT RESOLVED THAT the Lake Odessa Village Council approves the Village Manager expending up to \$9,500 from the General Fund for signage and security upgrades to the Page Memorial Building.

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.
DATED JUNE 19, 2023

KATHY S. FORMAN
CLERK/TREASURER



Verizon Account Included

2300-614VER4-2

13-1/2" H x 11-3/4" W x 6-1/2" D
Interior/Exterior Handset Phone



Verizon Account Included

970VER4-2

13-1/2" H x 11-3/4" W x 6-1/2" D
Interior/Exterior Speaker Phone



Verizon Account Included

2100-986VER4-2

11-5/8" H x 9-3/8" W x 6-1/4" D
Interior/Exterior Speaker Phone

Phone Features:

- Includes 2-year Verizon plan from RATH®
- Handset includes volume control
- Pre-programmed to dial 911
- Field programmable
- Power requirements: 120vac
- Temperature range -40 F to +150 F
- Non-volatile EEPROM memory
- 2 year warranty

****Note:** Cellular devices search for the closest cell tower. If the device is being installed in an area where cell towers are limited, the location area may be too broad for first responders. In those instances, please contact your local 911 service to see if they are able to associate address details with your new cellular number.**



Standard Features:

- Calls up to 5 phone numbers
- Remote or on-site programmable
- Location message
- Recessed illuminated face plate
- Call assurance LED
- Blue strobe
- ADA compliant

Optional Features:

- Discrete View™ Camera
- Siren
- Mass Notification speaker housing
- Custom colors and lettering
- Amber or red strobe
- Pole mount bracket
- Dual button face plate
- Face plate cover

Communication Options:

- Landline
- Cellular
- VoIP

Power Options:

- 12vdc or 120vac (standard)
- 277vac
- 480vac
- Dusk2Dawn (battery backup)
- 85 or 145 watt solar

Model Numbers:

- 2100-CPL (120vac/Landline, Beacon/Strobe)
- 2100-CSC (Solar/Cellular, Beacon/Strobe)
- 2100-CDC (Dusk2Dawn/Cellular, Beacon/Strobe)
- 2100-CPV (120vac/VoIP, Beacon/Strobe)

- White (Standard)
- Stainless Steel
- Equipment Blue
- Custom Colors Available

Specifications:

Dimensions:	36" H x 10.5" W x 8" D (without solar panel)
Weight:	29 lbs. (without solar panel)
Design:	Aluminum enclosure, white powder coating, blue lettering
Warranty:	2 Years

Powered by Experience.
Driven by Excellence.™

ADT Commercial

Proposal



Proposal prepared for:

VILLAGE OF LAKE ODESSA

Presented by:

John Meade

616-438-4548 | 10/20/2022

Sales Agreement ID: 891494939

Proposal pricing is valid for 30 days

Powered by Experience. Driven by Excellence.


















What helps make us an industry leader is plain and simple—we strive to deliver an outstanding customer experience at all points of interaction.

Coverage across the US

We have a national footprint with 150 locations, 4,500+ employees, 300,000+ customer locations, and 4 monitoring and operations centers.



Product and service offerings

- | | |
|---|--|
|  Access Control |  Intrusion Alarm Systems |
|  Alarm Monitoring |  Network Deployment & Management |
|  Analytics & Reporting |  Risk Management Consulting Services |
|  ATM & ITM |  Security-Only Networks |
|  eSuite SM Account Management |  Sprinkler Systems <i>(in select markets)</i> |
|  Fire Alarm Systems |  Structured Cabling |
|  Health & Nurse Call |  System Customization, Installation & Support |
|  Hosted & Managed Services |  Video Solutions |
|  Integrated Solutions | |

Integrated system design and implementation offerings

- Managed broadband and MPLS
- Design-build engineering
- Wireless network security
- Tier 2 and Tier 3 support 24/7
- Network security
- Program and project management
- Data storage systems
- Security consulting and design assistance
- Cloud backup and disaster recovery
- Security network design assistance, implementation and management
- Structured cabling

Thursday, October 20, 2022

VILLAGE OF LAKE ODESSA

839 4th Ave

LAKE ODESSA, MI 48849

Thank you for allowing us the opportunity to provide you with a proposal for your system. I am pleased to propose a cost effective solution for your organization that will allow you to help mitigate your risks and reduce losses.

At ADT Commercial, we pride ourselves in providing our commercial customers with attentive service, proven security solutions, and the highest level of professional installation and monitoring.

I look forward to discussing this proposal with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

John Meade

616-438-4548 / JohnMeade@adt.com

Equipment and Investment Statement for: Emergency Call Box

Site Information: VILLAGE OF LAKE ODESSA, 839 4th Ave, LAKE ODESSA, MI 48849

Scope of Work:

This quote is for the installation of a cellular emergency telephone for the exterior of the Village Hall. The phone would consist of a weatherproof yellow box with an activation button, call indicator light, and speaker. The phone would be programmed to automatically dial Ionia County Dispatch when activated (phone number is 616-527-0400). This quote includes a 2-year pre-paid Verizon cellular service plan. Renewal of the cellular plan is not included in the price quoted. The Owner is to provide the necessary power 110v power directly at the device mounting location. Please note: this electrical service will need to be installed by an electrician and is not included in the price quoted. This work is to be contracted by the Owner and any costs associated are the responsibility of the Owner.

Inclusions/Exclusions:

CUSTOMER will be responsible for providing any 110VAC required for the proper operation of the security equipment.

CUSTOMER will be responsible for City, County and State alarm permit fees.

ADT will perform the installation, conduct tests and inspections during normal business hours and days: 8AM to 5 PM Mon-Fri. using standard labor rates excluding Union and prevailing wage rates.

Equipment changes or location changes due to CUSTOMER request, or if necessary for the system to operate properly, will be considered a change order from the original scope of work and billed accordingly at the labor and material rates already in effect on this contract.

CUSTOMER is responsible for any patching, painting, replacement of ceiling tiles, and wall coverings.

ADT Extended Service Plan (ESP) includes the following:

Labor (M-F normal working hours)

All listed head end parts are covered.

All listed peripherals are covered.

TERMS OF PAYMENT:

It is understood and agreed by and between the parties hereto, that the payment terms for contracts less than five thousand dollars (\$5,000.00) will be 60% upon signing of the contract and 40% upon completion of the installation or delivery of equipment. Contracts for five thousand (\$5,000.00) dollars and over, payment terms are as follows; 30% upon signing of the contract, 40% will be invoiced 30 days from the contract date of the project, and the final 30% will be due upon completion of the installation and/or delivery of the equipment. All invoice are due NET30. Past due invoices are subject to finance charges.

Proposal Excludes:

Bonding

All Penetrations and Sleeves

Area of Refuge/Rescue

Conduit, raceway, wire supports and boxes

HVAC devices or cabling

120V connections

Smoke Dampers

Fire Proofing, cutting, patching or painting

Demolition/Underground Work

Fire Printer · UPS

Vesda, Door Holders, & Smoke Control

After Hours, Weekend, or Holiday Labor

Cable Trays & Knox Boxes

Any additional work not listed above

Proposal Includes:

Equipment submittals, as-built drawings and Operation & Maintenance manuals.

Installation of wiring, devices, specialty back-boxes and panels during normal business hours.

One-year warranty on all components, material and installation.

(Includes on-site training only; No Travel is included; Training provided by ADT Staff)
Standard Freight and Delivery.

ADT is not responsible for any items or details not shown that may affect the system concept or design. Any changes in design concept, any additional devices required by State or Local Code, the Authority Having Jurisdiction or Fire Marshall will affect this price accordingly. AutoCAD Background Drawings shall be provided at no additional cost to ADT. There is an extra charge for after hours or weekend labor and any additional devices not shown. Additional devices and labor will be provided upon receipt of an approved change order.

CUSTOMER agrees that at this time, the availability and price of certain Materials and Commodities ("Material") worldwide, including but not limited to, chip components, oil, gasoline, steel, aluminum and plastic products can be extremely volatile. ADT Commercial guarantees the pricing in this proposal for no more than the next thirty (30) days from the date of this Proposal. Customer further agrees that should the cost to ADT Commercial of the Materials required for this Project rise after the thirty (30) day period, ADT Commercial reserves the right to reasonably reassess the cost differential and add any increase to the above pricing.

CUSTOMER agrees that at this time, the availability and price of certain Materials and Commodities ("Material") worldwide, including but not limited to, chip components, oil, gasoline, steel, aluminum and plastic products can be extremely volatile. ADT Commercial guarantees the pricing in this proposal for no more than the next thirty (30) days from the date of this Proposal. Customer further agrees that should the cost to ADT Commercial of the Materials required for this Project rise after the thirty (30) day period, ADT Commercial reserves the right to reasonably reassess the cost differential and add any increase to the above pricing.

Design & Bid is based off plans listed in this proposal. Any changes made by the owner, GC, EC and/or the AHJ may result in additional costs.

Recurring Services:

Description	Amount
Service Plan	\$20.00
Sub Total Monthly Charge:	\$20.00

Summary of Charges for: Emergency Call Box	
Installation Price	\$3,273.53
Total Installation Price*	\$3,273.53
Total Monthly Recurring Services Charges*	\$20.00
	<small>*Plus applicable tax</small>
	<small>Proposal pricing is valid for 30 days</small>

Equipment and Investment Statement for: Emergency Call Station

Site Information: VILLAGE OF LAKE ODESSA, 839 4th Ave, LAKE ODESSA, MI 48849

Scope of Work:

This quote is for the installation of a cellular emergency call station for the exterior of the Village Hall. The phone would consist of a weatherproof white enclosure with an activation button, blue strobe light, and speaker. The phone would be programmed to automatically dial Ionia County Dispatch when activated (phone number is 616-527-0400). This quote includes a 2-year pre-paid Verizon cellular service plan. The Owner is to provide the necessary power 110v power directly at the device mounting location. Please note: this electrical service will need to be installed by an electrician and is not included in the price quoted. This work is to be contracted by the Owner and any costs associated are the responsibility of the Owner.

Inclusions/Exclusions:

CUSTOMER will be responsible for providing any 110VAC required for the proper operation of the security equipment.

CUSTOMER will be responsible for City, County and State alarm permit fees.

ADT will perform the installation, conduct tests and inspections during normal business hours and days: 8AM to 5 PM Mon-Fri. using standard labor rates excluding Union and prevailing wage rates.

Equipment changes or location changes due to CUSTOMER request, or if necessary for the system to operate properly, will be considered a change order from the original scope of work and billed accordingly at the labor and material rates already in effect on this contract.

CUSTOMER is responsible for any patching, painting, replacement of ceiling tiles, and wall coverings.

ADT Extended Service Plan (ESP) includes the following:

Labor (M-F normal working hours)

All listed head end parts are covered.

All listed peripherals are covered.

TERMS OF PAYMENT:

It is understood and agreed by and between the parties hereto, that the payment terms for contracts less than five thousand dollars (\$5,000.00) will be 60% upon signing of the contract and 40% upon completion of the installation or delivery of equipment. Contracts for five thousand (\$5,000.00) dollars and over, payment terms are as follows; 30% upon signing of the contract, 40% will be invoiced 30 days from the contract date of the project, and the final 30% will be due upon completion of the installation and/or delivery of the equipment. All invoice are due NET30. Past due invoices are subject to finance charges.

Proposal Excludes:

Bonding
All Penetrations and Sleeves
Area of Refuge/Rescue
Conduit, raceway, wire supports and boxes
HVAC devices or cabling
120V connections
Smoke Dampers
Fire Proofing, cutting, patching or painting
Demolition/Underground Work
Fire Printer · UPS
Vesda, Door Holders, & Smoke Control
After Hours, Weekend, or Holiday Labor
Cable Trays & Knox Boxes
Any additional work not listed above

Proposal Includes:

Equipment submittals, as-built drawings and Operation & Maintenance manuals.
Installation of wiring, devices, specialty back-boxes and panels during normal business hours.
One-year warranty on all components, material and installation.
(Includes on-site training only; No Travel is included; Training provided by ADT Staff)
Standard Freight and Delivery.

ADT is not responsible for any items or details not shown that may affect the system concept or design. Any changes in design concept, any additional devices required by State or Local Code, the Authority Having Jurisdiction or Fire Marshall will affect this price accordingly. AutoCAD Background Drawings shall be provided at no additional cost to ADT. There is an extra charge for after hours or weekend labor and any additional devices not shown. Additional devices and labor will be provided upon receipt of an approved change order.

CUSTOMER agrees that at this time, the availability and price of certain Materials and Commodities ("Material") worldwide, including but not limited to, chip components, oil, gasoline, steel, aluminum and plastic products can be extremely volatile. ADT Commercial guarantees the pricing in this proposal for no more than the next thirty (30) days from the date of this Proposal. Customer further agrees that should the cost to ADT Commercial of the Materials required for this Project rise after the thirty (30) day period, ADT Commercial reserves the right to reasonably reassess the cost differential and add any increase to the above pricing.

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Design & Bid is based off plans listed in this proposal. Any changes made by the owner, GC, EC and/or the AHJ may result in additional costs.

Recurring Services:

Description	Amount
Service Plan	\$47.96
<hr/>	
Sub Total Monthly Charge:	\$47.96

Summary of Charges for: Emergency Call Station	
Installation Price	\$6,520.21
<hr/>	
Total Installation Price*	\$6,520.21
Total Monthly Recurring Services Charges*	\$47.96
<i>*Plus applicable tax</i>	
<i>Proposal pricing is valid for 30 days</i>	

Investment Summary (Non-Leased)

Summary of Charges for: Emergency Call Box

Installation Price \$3,273.53

Total Installation Price* **\$3,273.53**

Total Monthly Recurring Services Charges* **\$20.00**

*Plus applicable tax

Proposal pricing is valid for 30 days

Summary of Charges for: Emergency Call Station

Installation Price \$6,520.21

Total Installation Price* **\$6,520.21**

Total Monthly Recurring Services Charges* **\$47.96**

*Plus applicable tax

Proposal pricing is valid for 30 days

Total Non-Leased Proposal Option

Installation Price \$9,793.74

Total Installation Price* **\$9,793.74**

Total Monthly Recurring Services Charges* **\$67.96**

*Plus applicable tax

Proposal pricing is valid for 30 days

A new leader in commercial security, fire and life safety.

ADT Commercial has assembled top system integration talent to provide a holistic approach to the problems that you are facing now and must prepare for in the future. With a wide portfolio of offerings, we will deliver installation and service expertise for a fully customized commercial solution to meet the needs of your organization.

A simple security audit can determine if there are gaps in your current protection and help you manage those risks with a system designed to accommodate your specific needs.

OUR GUIDING PRINCIPLES

Customers are Our True North

Our reputation is based on how we serve our customers.

Our People are the Difference

We strive to be the best technically-trained team in the business.

Dedicated to Commercial

We are 100% focused on our commercial customers.

One Ideal Partner

We are the premier holistic solutions partner—a full-service national company with nimble local delivery teams.

800.799.1204

adtdotcom/commercial



4,500+
Employees



150
Locations

ADT Commercial



VILLAGE OF LAKE ODESSA, MICHIGAN
RESOLUTION NO. 2023-36
A RESOLUTION ADOPTING THE 2023 IONIA COUNTY HAZARD MITIGATION PLAN

WHEREAS, the Village of Lake Odessa recognizes the threat that natural hazards pose to people and property within Ionia County and

WHEREAS, the Village of Lake Odessa has prepared a multi-hazard mitigation plan, hereby known as the 2023 Ionia County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the 2023 Ionia County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Lake Odessa from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Lake Odessa Village Council demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the 2023 Ionia County Hazard Mitigation Plan

NOW THEREFORE, BE IT RESOLVED THAT In accordance with the Code of Ordinances for the Village of Lake Odessa, the Lake Odessa Village Council adopts the 2023 Ionia County Hazard Mitigation Plan.

AYES:
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION DECLARED ADOPTED.
DATED JUNE 19, 2023

KATHY S. FORMAN
CLERK/TREASURER



Ionia County Hazard Mitigation Plan Development Municipality Participation and Involvement Document

Ionia County is currently in the process of developing a county-wide Hazard Mitigation Plan in coordination with Fleis & VandenBrink. Having an approved Plan allows for the County to take advantage of funding through multiple FEMA grants that are aimed at supporting projects considering hazard mitigation actions. Municipalities within the County are able to take advantage of this funding as well if they are involved in the development of the Plan; for a municipality to be considered as having been involved in the development of a Plan, they must meet a certain level of participation as required by FEMA.

Some of you have already participated in this Plan development process through a comprehensive survey distributed earlier in the Plan development cycle and through other lines of related communication. The feedback received has been a key consideration in Plan development and so we thank you for your previous participation. This document is intended to ensure that every municipality in Ionia County can readily meet the minimum threshold of participation in Plan development in a standardized way and thus take advantage of these grant funding sources for future local projects. **Your jurisdiction must complete this document to be counted as a participating member of the Plan. The completed document must be returned by June 23rd, 2023 to Tage Heyn via email (see below) or regular mail (Tage Heyn c/o Fleis & VandenBrink, 2960 Lucerne Dr SE, Grand Rapids MI 49546). Failure to do so will constitute non-participation in the Plan’s development and will render your jurisdiction ineligible for Hazard Mitigation Assistance grants.**

If you have any questions or comments while completing this document, please reach out to Tage Heyn at theyn@fveng.com or Jason Pattok at jpattok@ioniacounty.org. Thank you for your time and participation in this development process!

You may find the following resources useful:

<https://www.fema.gov/grants/mitigation> | Information about these grants and their scope.

<https://www.fema.gov/emergency-managers/risk-management/hazard-mitigation-planning> | Information about hazard mitigation planning in general.

<https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities/after-apply/fy-2021-subapplication-status> | Applications for BRIC grant funding from 2021 (bottom of page), showing project type and funding amount requested, as well as the status of each application.

Introduction:

Name: Ben Geiger

Title: Village Manager

Jurisdiction representing: Village of Lake Odessa

Email address: bgeiger@lakeodessa.org

Resolution of Adoption:

This Hazard Mitigation Plan will be adopted as an official plan of Ionia County upon its completion. Participating jurisdictions **must** adopt the finished Plan as well. A template adoption resolution is attached to the end of this document for reference.

Village of Lake Odessa _____ [will | will not] adopt the Ionia County
(jurisdiction) (circle one)

Hazard Mitigation Plan as an official municipal plan upon its completion.

Village of Lake Odessa _____ [will | will not] participate in efforts to
(jurisdiction) (circle one)

implement and update the plan throughout its five-year lifespan.

Hazard Identification and Ranking

The following is the list of natural hazards identified by the Ionia County Hazard Mitigation Planning Committee as having the potential to affect Ionia County. These hazards have been ranked by their Risk Assessment Value, which is a number calculated by formulaic consideration of the hazards' probability of occurrence, severity of impacts, and expected future change of event frequency. Their order in the below list reflects this ranking, with the "most important" hazards for mitigation action at the top and the "least important" at the bottom.

Floods
Severe Winds
Ice/Sleet Storms
Hail
Tornadoes
Winter Storms/Heavy Snow Events/Blizzards
Drought
Thunderstorms/Lightning
Dam Failures
Extreme Cold
Extreme Heat
Public Health Emergencies
Fog
Subsidence
Invasive Species
Wildfires
Earthquakes
Space Weather
Impacting Objects (Celestial)

This list [is | is not] a comprehensive list of natural hazards with the potential to affect the Village of Lake Odessa.
(jurisdiction)

The ranking of this list [is | is not] representative of the relative risk these hazards pose to the Village of Lake Odessa.
(jurisdiction)

Mitigation Capability

The overarching purpose of hazard mitigation planning is to reduce or eliminate long-term risk to life and property from the occurrence of hazard events. To realize this purpose, Ionia County has set the following long-term goals:

Goal: Minimize injuries and deaths caused by or related to hazard events.

Goal: Minimize the loss or damage of public and private property from hazard events.

Goal: Promote community awareness, understanding, cooperation, and participation in hazard mitigation actions.

Goal: Promote local growth and development through a lens of hazard mitigation.

Each jurisdiction within Ionia County has different capabilities for engaging in mitigation activities and working towards accomplishing these goals. FEMA has identified the following four primary types of capabilities in their planning handbook:

- Planning and Regulatory – implementation and enforcement of plans, policies, codes, ordinances, local and State law, etc.
- Administrative and Technical – departments, personnel, equipment, coordination with other public and private entities, etc.
- Financial – availability of funding or ability to secure funding through taxes, grants, etc.
- Education and Outreach – ability to engage and communicate hazard mitigation information to the public.

FEMA **requires** local communities who are participating in the development of a hazard mitigation plan to evaluate their capabilities for accomplishing hazard mitigation goals. For **each** capability listed above, you **must** describe existing authorities, policies, programs, **and** resources available for implementation of hazard mitigation actions and projects that lean on that capability, **as well as** how your jurisdiction may improve upon these capabilities. These do not need to be long descriptions, but they **must** include all elements as stated above. You **must** summarize your jurisdiction's capability as being **low, medium, or high** – you can circle the corresponding word at the top of the following four pages, where space has also been provided for your written answers. You may wish to refer to the list of mitigation actions under consideration by the County included later in this document for additional context.

Summary of **Planning and Regulatory** capabilities: [Low | **Medium** | High]

Staff are trained in their individual roles. Regularly meet with other local leaders to refine disaster response plans. Familiar with Michigan's local emergency operation guidelines and statutes. Proactive in outreach with other local leaders. Despite different positions, all village staff place compliance with local, state and federal rules as a top priority.

Summary of **Administrative and Technical** capabilities: [Low | **Medium** | High]

As mentioned, staff has deep knowledge and understanding of individual roles. Incorporation of continuous education and training limited by small staff, limited equipment, geographic location and Village resources.

Summary of **Financial** capabilities: [Low | **Medium** | High]

Village maintains an appropriate fund balance for its size. However, given the cost of new equipment, major capital purchases with replacement schedule would not be sustainable.

Summary of **Education and Outreach** capabilities: [Low | **Medium** | High]

Lake Odessa has an engaged population. However, it is extremely challenging to dedicate staff time to writing an effective curriculum with outreach and marking plans.

Mitigation Actions

Ionia County has identified a list of hazard mitigation actions to work towards implementing on the county level over the five-year lifespan of the finished Plan; this unsorted list is included below for your reference. Now that you have characterized your jurisdiction’s hazard mitigation capabilities, you **must** also identify and select **at least one** mitigation action that your jurisdiction will implement, or fully attempt to implement, over the five-year lifespan of the finished Plan. You may choose from the list in this document, but you are **strongly recommended** to provide mitigation actions that are not listed below and address a **specific** local vulnerability. You **must** describe how your jurisdiction will track and report the progress of action implementation such that an update can be provided in the next iteration of the Plan. You **must** describe existing authorities, policies, programs, **and** resources available for implementation of the chosen mitigation actions, **as well as** how your jurisdiction may improve upon these capabilities. Space has been provided for your answers after the action list.

You may also wish to consider choosing mitigation actions focused on increasing capacity for hazard mitigation actions across the board, such as integrating hazard mitigation practices into community Master Plans. In general, you are encouraged to emphasize actions that reduce the effects of hazards on new and existing buildings and infrastructure.

1. Evaluate the need for expanding coverage of warning sirens and other warning systems, and assist local governments in doing the same, along with updating existing sirens to 800mhz.
2. Encourage non-participating local governments to meet requirements and become members of Tree City USA.
3. Expand the library and increase availability of hazard mitigation GIS maps, databases, locations of critical infrastructure such as fire hydrants and curb stops, etc.
4. Assist local governments in integrating hazard mitigation principles into local Master Plans.
5. Identify potential projects to strengthen the County's infrastructure and increase its hazard resistance and encourage local governments to do the same.
6. Evaluate the necessity and viability of implementing County-wide zoning ordinances.
7. Apply for hazard mitigation grant funding for a mitigation project.
8. Evaluate and increase usage of snow fences to limit drifting along critical roadways.
9. Assist local governments in evaluating the need for construction of new local facilities or departments, or the expansion of existing facilities and departments, such as WTPs, WWTPs, and DPWs, to meet community growth.
10. Evaluate the need for a revision of FEMA flood maps and local government participation in the National Flood Insurance Program.
11. Provide NOAA weather radios to local public buildings, schools, hospitals, campgrounds, etc. for free or at a subsidized price by use of grant funding.
12. Encourage the burial of utility lines in new developments and in reconstruction of current development.
13. Become a participating member of the Michigan Emergency Management Assistance Compact (MEMAC).
14. Evaluate the viability of implementing a house numbering ordinance to improve emergency response and standardize number assignment throughout the county.

15. Ensure critical public buildings are outfitted with auxiliary sources of power, such as generators or battery systems, as necessary and assist local governments in doing the same.
16. Evaluate and ensure that enforcement of building/electrical/mechanical/plumbing codes is sufficient to ensure development adequately addresses hazard mitigation principles.
17. Evaluate the necessity and viability of developing and implementing an Ionia County Community Wildfire Protection Plan.
18. Evaluate potential state and federal sources of funding that can be used for specific hazard mitigation projects and assist local governments in doing the same.
19. Conduct a full evaluation of County hazard mitigation actions to ensure they are sufficiently meeting resident needs and assist local governments in doing the same.
20. Meet requirements and become a participating member of the National Weather Service's StormReady program.
21. Increase availability of planning documents such as the Emergency Operations Plan that provide a framework and guidance to County and local government officials for emergency/disaster response and recovery.
22. Create and implement a feedback mechanism for County residents to provide input on hazard mitigation actions, as well as to report hazards and hazardous conditions to officials.
23. Incorporate hazard mitigation principles into the County's next Capital Improvement Plan update.
24. Form an environmental review board to review land use permits, site plans, or any other applications that may pose significant impacts on the environment.
25. Work with critical facilities to develop emergency plans that take into account the unique factors of each facility (ex. evacuation needs for nursing homes or hospitals).
26. Explore the necessity and viability of establishing a Transfer of Development Rights program to limit development in high-risk areas such as floodplains.

27. Ensure the capacity for mobilization and operation of emergency shelters during an emergency or disaster event and assist local governments in doing the same.
28. Adopt an ordinance requiring the anchoring of manufactured home installations located outside of a designated floodplain and/or encourage manufactured home owners to voluntarily anchor their units.
29. Encourage local governments to adopt, implement, and maintain floodplain management practices that go beyond NFIP requirements.
30. Encourage local governments to meet requirements and become participating communities under the Community Rating System.
31. Establish public parks in identified local floodplains and assist local governments in doing the same.
32. Continue to evaluate the sufficiency of existing drainage management (culverts, drains, etc.) and identify insufficiencies.
33. Assist the Drain Commissioner's office in formalizing a maintenance plan for County drains.
34. Require notifications to/approvals from the Drain Commissioner's office for drainage tie-ins to County drains.
35. Evaluate the necessity and viability of expanding Ionia County's Communicable Disease reporting program to allow for a wider range of citizens to make related reports.
36. Disseminate disaster planning and response information to community groups and critical facilities.
37. Make available federal, state, and county emergency management, disaster preparedness, and other pertinent information on County website, ensure accessibility of information to speakers of Spanish, and assist local governments in doing the same.
38. Encourage individuals and families to develop their own disaster preparedness plans using resources such as the American Red Cross and County hazard mitigation information.

39. Assist local governments in enforcing requirements for burn permits, especially during sensitive times such as dry periods or high wind conditions.
40. Expand public education and awareness regarding activities (open burning, etc.) with the capacity to result in an uncontrolled wildfire.
41. Maintain adequate road and debris clearing capabilities and assist local governments in doing the same.
42. Apply structural hazard mitigation and sustainability concepts during construction or remodeling of government facilities and encourage local governments to do the same.
43. Promote low-impact development techniques in development that reduce stormwater runoff and resultant flooding.
44. Ensure that emergency plans continue to be maintained for Webber Dam.
45. Evaluate municipal wells for capacity to continue to meet projected growth and resultant demand and assist local governments in doing the same.
46. Evaluate the need to increase emergency/disaster response capabilities with alternative transportation vehicles (snowmobiles, ATVs, etc.)
47. Explore the necessity and viability of expanding the Ionia County Building Department's capabilities such that the County can perform duties such as permit application review and building code enforcement with in-house resources.
48. Incorporate hazard mitigation principles and priorities into the County land use plan upon its next review.
49. Continue to ensure that all current hazard mitigation actions are maintained or improved upon.

Village of Lake Odesa _____ has selected the following mitigation action(s)
(jurisdiction)

which it will implement, or fully attempt to implement, over the five-year lifespan of the finished Ionia County Hazard Mitigation Plan:

- 1) Within five years, the Village of Lake Odessa will have the capability to effectively respond to emergencies on local waters.
- 2) Increase availability of planning documents such as the Emergency Operations Plan that provide a framework and guidance to County and local government officials for emergency/disaster response and recovery.

Village of Lake Odessa _____ will leverage the following existing authorities,
(jurisdiction)

policies, programs, and resources available for implementation of the above mitigation action(s):

Comprehensive analysis of local resources, long-term budgeting for major capital purchases, incorporating individual and organizational achievements at every Council meeting.

Village of Lake Odessa _____ may improve upon these listed capabilities for
(jurisdiction)

implementing the above mitigation action(s) in the following ways:

Collaborating with other similar jurisdictions in water training, incorporating planning and training events into organization culture, highlighting preparedness through regular public updates to the Village Council, on social media, and by speaking to print media.

Village of Lake Odessa _____ will track and report the progress of the
(jurisdiction)

implementation of the above mitigation action(s) in the following ways:

To accommodate delays and obstacles, we will work with Ionia County and MSP-EMHSD to draft an achievable plan for reaching our goals in 4 years. We will give quarterly reports to the Village Council on status of meeting our benchmarks, along with the status of staff certifications and licenses.

Critical Facilities

The following is a list of critical facilities within Ionia County sorted by category. FEMA defines critical facilities as “structures and institutions necessary for a community’s response to and recovery from emergencies” who “must continue to operate during and following a disaster to reduce the severity of impacts and accelerate recovery”. Please ensure all relevant critical facilities in your jurisdiction are accounted for in the appropriate category below and note any omissions, corrections, or additions in the space provided after the list.

LAW ENFORCEMENT

Ionia County Sheriff Department
City of Ionia Department of Public Safety
City of Belding Police Department
Michigan State Police
Lake Odessa Police Department
City of Portland Police Department
Ionia Correctional Facility
Bellamy Creek Correctional Facility
Michigan Reformatory
Richard A. Handlin Correctional Facility
Ionia County Jail

FIRE SERVICES

Hubbardston Fire Department
City of Belding Fire Department
Lake Odessa Fire Department
City of Ionia Department of Public Safety, Fire Division
Pewamo Fire Department
Lyons-Muir Fire Department
Saranac Fire Department
Portland Fire Department
Campbell Township (Clarksville) Fire Department
Orleans Township Fire Department
Ronald Township Fire Department
Berlin-Orange Township Fire Department
Grattan Township Fire Department
Roxand Township Fire Department (Eaton County)
Freeport Fire/Rescue (Barry County)

HEALTHCARE

Lakewood Community Ambulance Service (located in Barry County)

Belding Ambulance Service- Belding Fire Department

Portland Ambulance Service- Portland Fire Department, Emergency Services Building
Life EMS

Sparrow Ionia Hospital

Sparrow Group Ionia

Sparrow Group Portland

Ionia Senior Center

Ionia County Health Department

DaVita Ionia Dialysis

Spectrum Health Family Practice

PUBLIC SCHOOLS

Oakwood Elementary School

Portland Middle School

Westwood Elementary School

Lakewood Elementary School

Saranac Elementary School

Ionia County Career Center

Coon School

A.A. Rather School

Ionia High School

Emerson School

Ionia Middle School

Jefferson School

Twin Rivers Elementary School

Haynor School

North LeValley Elementary School

R.B. Boyce Elementary School

Belding Middle School

Ellis Elementary School

Belding High School

Woodview Elementary School

Saranac Jr/Sr High School

PRIVATE SCHOOLS

Faith Community Christian School
Ionia Seventh Day Adventist School
Ss. Peter & Paul Elementary School
St. Joseph Elementary School
Ionia Nazarene Christian School
Lakewood Christian School
St. Joseph Elementary School (Belding)
St. Joseph Elementary School (Pewamo)
St. Patrick School

CITY HALLS

Belding City Hall
Ionia City Hall
City of Portland Hall

VILLAGE HALLS

Village of Muir Hall
Village of Lyons Hall
Village of Hubbardston Hall
Village of Lake Odessa Hall
Village of Clarksville Hall
Village of Saranac Hall
Village of Pewamo Hall

TOWNSHIP HALLS

Campbell Township Hall
Boston Township Hall
Berlin Township Hall
Keene Township Hall
Ionia Township Hall
Danby Township Hall
Odessa Township Hall
North Plains Township Hall
Lyons Township Hall
Ronald Township Hall
Sebewa Township Hall
Otisco Township Hall

Orleans Township Hall
Orange Township Hall
Easton Township Hall
Portland Township Hall

LIVING

Lighthouse Senior Living
Lighthouse Rehab
Saranac Housing Commission
Mission Point of Belding
SKLD of Ionia
Hope Network
Green Acres Ionia
Portland Assisted Living and Memory Center
Hope Network
Good Vibes Adult Foster Care
Clarksville Manor

PUBLIC WORKS

Ionia County Road Department
Ionia Department of Public Works
Belding Department of Public Works
Portland Department of Public Works

WWTP

Belding WWTP
Ionia WWTP
Portland WWTP
Lakewood Wastewater Authority WWTP
Clarkesville-Morrison Lake WWTP
Saranac WWSL

UTILITIES

Water Towers: 14
Wind Turbines: 32
Substations: 7

TRAIN/BUS STATIONS/CARPOOL LOTS

Lake Odessa Park and Ride
Portland – West Park and Ride
Portland #2 (NE) Park and Ride
Ionia/Belding Park and Ride
Ionia Dial-A-Ride
Belding Dial-A-Ride

POST OFFICES

Belding Post Office
Clarksville Post Office
Hubbardston Post Office
Ionia Post Office
Lake Odessa Post Office
Lyons Post Office
Muir Post Office
Orleans Post Office
Pewamo Post Office
Portland Post Office
Saranac Post Office

PUBLIC LIBRARIES

Alvah N. Belding Memorial Library
Hall-Fowler Memorial Library
Ionia Community Library
Portland District Library
Lyons Township District Library
Lake Odessa Community Library
Clarksville Area Library
Saranac Public Library

FOOD/AGRICULTURE

Herbruck's Poultry Ranch
** ANY OTHER BIG ONES/COMMUNITY ANCHORS?

OTHER CRITICAL FACILITIES

** ANYTHING NOTABLE?

This list [is | is not] a comprehensive and applicable list of critical facilities in the Village of Lake Odessa.
(jurisdiction)

If you circled "is not" for the above, please use the rest of this page to elaborate on why.
With

1. Lakewood Community Ambulance is no longer operating.
2. Cargill and Twin City Foods are major agriculture/industrial centers in our area.
3. Lake Odessa Department of Public Works was omitted from your list.

Example Adoption Resolution

(LOCAL COMMUNITY)

(STATE)

RESOLUTION NO. _____

A RESOLUTION OF THE (LOCAL COMMUNITY) ADOPTING THE

(TITLE AND DATE OF MITIGATION PLAN)

WHEREAS the (local governing body) recognizes the threat that natural hazards pose to people and property within (local community); and

WHEREAS the (local community) has prepared a multi-hazard mitigation plan, hereby known as (title and date of mitigation plan) in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS (title and date of mitigation plan) identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in (local community) from the impacts of future hazards and disasters; and

WHEREAS adoption by the (local governing body) demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the (title and date of mitigation plan).

NOW THEREFORE, BE IT RESOLVED BY THE (LOCAL COMMUNITY), (STATE), THAT:

Section 1. In accordance with (local rule for adopting resolutions), the (local governing body) adopts the (title and date of mitigation plan).

ADOPTED by a vote of ____ in favor and ____ against, and ____ abstaining, this ____ day of

_____, _____.

By: _____

(print name)

ATTEST:

By: _____

(print name)

APPROVED AS TO FORM:

By: _____

(print name)

**VILLAGE OF LAKE ODESSA
COUNCIL APPOINTMENTS**

(Effective 6/19/2023)

President Pro Tem² Terri Cappon (11/24)
Clerk Kathy Forman (10/23)
Treasurer^{2, 5} Kathy Forman (10/23)

Standing Committees:

Personnel² Mike Brighton, Karen Banks
Finance² Terri Cappon, Martha Yoder
Parks & Recreation² Jennifer Hickey, Carrie Johnson, Rob Young
Police Chief: Kendra Backing
Street Administrator: Jesse Trout
Zoning Administrator: Jeanne VanderSloot
MML Legislative Coordinator: Village Manager
Marina Director:² Kendra Backing
FOIA Coordinator: Village Manager
Administrator, Municipal Ordinance Violations Bureau:² Village Manager

BOARD, AUTHORITIES & COMMISSIONS

Planning Commission:⁴

Al Hamp² (10/24)
Meg Wheeler² (10/24)
Beth Barrone² (10/25)
Ben DeJong² (10/25)
Martha Yoder² (10/23)
Karen Banks¹
Village Manager^{1*}

Zoning Board of Appeals:⁴

Mel McCloud³ (10/24)
Joel Pepper³ (10/25)
Meg Wheeler^{3**} (10/25)
Heidi Reed³ (10/23)
Ray Dykhouse³ (10/23)

**Jordan Lake Improvement
Board:**

Scott Beglin.² (12/31/23)

Arts Commission:⁴

Nancy Mattson² (10/24)
Carrie Johnson² (10/24)
Aurora Rice² (10/25)
Karen Banks² (10/25)
Melanie Baker² (10/25)
Vacant² (10/25)
Vacant² (10/23)
Vacant (10/23)
Megan Hermes² (10/23)

**Lakewood Wastewater
Authority:**⁴

Mike Rudisill³ (12/31/24)
Martha Yoder³ (12/31/25)
Joel Pepper³ (12/31/23)

**Lakewood Recreation
Authority:**

Terri Cappon^{3, 3} (4/1/2025)
Village Manger^{3, 4} (4/1/2026)

Tree Board:

Jesse Trout²
Jennifer Hickey² (10/24)
Village Manager¹

Library Board:

Kim Deardorff^{2, 5} (12/31/25)
Emily Spitzley^{2, 5} (12/31/25)
Joel Pepper^{2, 4} (12/31/23)
Benjamin Dillon^{2, 4} (12/31/24)

**Downtown Development
Authority:**⁵

Karen Banks¹
Suzanne Dahms² (10/25)
Bill Rogers² (10/25)
Marilyn Danielson² (10/26)
Vacant² (10/26)
Sarah McGarry² (10/23)
Vacant² (10/23)
Darwin Thompson² (10/24)
Vacant² (10/24)

¹Required by ordinance or agreement

²Appointment by president, with ratification by Village Council

³Village Council appointment

⁴3-year term

⁵4-year term

*Term runs concurrently with that of Village President

**Ex-officio (Planning Commission representative)

#2-year term