



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, JUNE 17, 2024 - 7:00 P.M.**

Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Council Members

IV. Approval of Agenda

V. Public Comment:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve the meeting minutes from the following Village Council meetings:

- a) Minutes from the regular Village Council meeting of May 20, 2024
- b) Minutes from the special Village Council meeting of May 28, 2024
- c) Minutes from the special Village Council meeting of June 10, 2024

VII. Expenditures:

- a) Approve bills equal to or less than \$3,000.00 each from 5/1/2024 to 5/31/2024.
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. Digicom Global 911 – DPW Radios – \$4,031.46 (Paid)
 - ii. Gregg Guidance – Interim Manager 4/16/24 – 4/30/24 – \$4,973.28 (Paid)
 - iii. Gregg Guidance – Interim Manager 5/1/24 – 5/15/24 – \$3,150.78 (Paid)
 - iv. MML Liability & Property Pool – Liability & Property Insurance – \$32,870.00 (Paid)
 - v. Truist Govt Finance – 2017 Refunding Bonds Principal & Interest – \$66,587.80 (Paid)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Minutes from the Lake Odessa Downtown Development Authority meeting of May 14, 2024
- b) Minutes from the Lake Odessa Planning Commission meeting of May 21, 2024

IX. Departmental Reports:

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

X. Presentations

- a) Swearing in of Officer Curtis Colvin
- b) Swearing in of Officer Kevin Erb

XI. New Business:

- a) Proposed Resolution 2024-41: Authorizing the Clerk/Treasurer to Consolidate Certain Checking Accounts into a Single Pooled Cash Checking Account
- b) Recess To Closed Session to Discuss a Matter of Attorney-Client Privilege, In Accordance with Section 8 of the Open Meetings Act

XII. Miscellaneous Correspondence:

XIII. Trustee Comments

XIV. Public Comment (See Above)

XV. Closed Session

XVI. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
MAY 20, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: Trustee Jennifer Hickey

Staff present: Village Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Young, supported by Yoder, to approve the agenda as amended. All ayes; motion carried 6-0.

PUBLIC COMMENT

None

MINUTES

Motion by Johnson, supported by Brighton, to approve the minutes from the following meetings:

- a) Minutes from the regular Village Council meeting of April 15, 2024
- b) Minutes from the special Village Council meeting of April 29, 2024
- c) Minutes from the special Village Council Committee of the Whole of May 6, 2024
- d) Minutes from the special Village Council meeting of May 15, 2024
- e) Minutes from the special Village Council meeting of May 16, 2024

All ayes; motion carried 6-0.

BILLS

Motion by Cappon, supported by Yoder, to approve expenditures equal to or less than \$3,000.00 for the period 4/1/2024 through 4/30/2024. All ayes; motion carried 6-0.

Motion by Johnson, supported by Cappon to approve bills in excess of \$3,000 as submitted.
All ayes; motion carried 6-0.

CONSENT AGENDA

Motion by Brighton, supported by Young, to accept the following items and place them on file:

- a) Minutes from the special Lake Odessa Planning Commission meeting of April 16, 2024.
- b) Acceptance of T. Cappon Letter of Resignation from the President Pro-Tem position.

All ayes; motion carried 6-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.

Police Department: Report submitted.
Department of Public Works: Report submitted.
Finance: Report Submitted.
Zoning: Report submitted.

PRESENTATIONS

None

NEW BUSINESS

- a) Election of a President Pro-Tem: The floor opened for nominations for the position of President Pro-Tem.

Motion by Cappon, supported by Brighton to nominate Martha Yoder for the position. No other nominations were heard. The floor closed for nominations.

Motion by Brighton, supported by Young to appoint Martha Yoder as the President Pro-Tem. All ayes; motion carried 6-0.

President Pro-Tem, Martha Yoder was sworn into office by Clerk/Treasurer Forman.

- b) Proposed Resolution 2024-34: Authorizing Executing an Agreement with MCKENNA ASSOCIATES, INC. for Consulting Services Related to Updating the Village's Master Plan

Motion by Young, supported by Yoder, to adopt proposed Resolution 2024-34. Banks called for a roll call vote. Yes: Young, Yoder, Brighton, Cappon, Johnson, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- c) Proposed Resolution 2024-35: Accepting the Proposal from MICHIGAN PAVING & MATERIALS for 2024 Street Resurfacing Work

Motion by Brighton, supported by Cappon, to adopt proposed Resolution 2024-35. Banks called for a roll call vote. Yes: Brighton, Cappon, Johnson, Yoder, Young, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- d) Proposed Resolution 2024-36: Accepting the proposal from TIP TOP CUSTOMS LLC for Renovations of the Page Memorial Building

Motion by Brighton, supported by Yoder, to adopt proposed Resolution 2024-36. Banks called for a roll call vote. Yes: Brighton, Yoder, Cappon, Johnson, Young, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- e) Proposed Resolution 2024-37: Accepting Proposal from the MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL for Insurance Coverage Effective June 1, 2024

Motion by Johnson, supported by Cappon, to adopt proposed Resolution 2024-37. Banks called for a roll call vote. Yes: Johnson, Cappon, Brighton, Yoder, Young, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

- f) Proposed Resolution 2024-38: Accepting Proposal from the MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND for Insurance Coverage Effective July 1, 2024

Motion by Yoder, supported by Young, to adopt proposed Resolution 2024-38. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Cappon, Johnson, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

g) Proposed Resolution 2024-39: Setting Millage Rates for 2024

Motion by Cappon, supported by Young, to adopt proposed Resolution 2024-39. Banks called for a roll call vote. Yes: Cappon, Young, Brighton, Johnson, Yoder, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

h) Proposed Resolution 2024-40: Approval to Allow Village Participation in a Community “RING OF FIRE” Activity at Municipal Beach on Thursday, July 4, 2024 at 10:00 PM

Motion by Young, supported by Brighton, to adopt proposed Resolution 2024-40. Banks called for a roll call vote. Yes: Young, Brighton, Cappon, Johnson, Yoder, Banks; No: None; Absent: Hickey; Abstain: None. Resolution adopted 6-0.

i) Discussion regarding Village Manager Candidate Interviews

Village Manager Guetschow started the dialogue. Council discussed their thoughts about each candidate.

Motion by Banks, supported by Yoder to ask all three candidates to meet with each department head, including a meal with Gregg Guetschow, reimbursement for roundtrip mileage will be provided. All ayes; motion carried 6-0.

MISCELLANEOUS CORRESPONDENCE

- a) Herbruck’s Poultry Ranch Letter 5/15/2024

TRUSTEE COMMENTS

Banks – None

Brighton – None

Cappon – None

Johnson – Fourth Avenue flower planting will take place on 5/25/2024 beginning at 9:00 a.m.

Yoder – None

Young – None

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Young, supported by Brighton, to adjourn the meeting. All ayes: motion carried 6-0. Meeting adjourned at 7:58 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA
MINUTES
SPECIAL COUNCIL MEETING
MAY 28, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Staff present: Village Manager Gregg Guetschow, Police Chief Backing, Clerk/Treasurer Kathy Forman, DPW Superintendent Jesse Trout

PUBLIC COMMENT

None

DISCUSSION

The manager hiring process was discussed. Each council member was able to share their thoughts on each candidate. There was no clear candidate at this point. Holding second interviews was brought up and how that would look. It was decided that each of the three candidates will be presented with a scenario, and they will need to prepare a 10-15 minute presentation for council. There will also be a 30 minute more informal interview. June 10, 2024 was the date selected for the interviews. They will begin at 5:15 p.m.

Council members also talked about creating a to-do list for each of the important issues facing the new village manager. Discussed a retreat setting with the new manager, council, department heads and possibly the press.

ADJOURNMENT

President Banks declared the meeting adjourned at 8:04 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA
MINUTES
SPECIAL COUNCIL MEETING
JUNE 10, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 5:15 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Staff present: Village Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman, DPW Superintendent Jesse Trout

APPROVAL OF THE AGENDA

Motion by Young, supported by Yoder, to approve the agenda. All ayes; motion carried 7-0.

REVIEW OF MEETING PROCEDURES

The interview format will consist of a ten-minute presentation by the candidate followed by a five-minute question and answer time from council members. After that everyone will move to the circle of chairs by the table for a thirty minute more informal interview with the candidate.

NEW BUSINESS

- a) Interviewed Village Manager Candidate William Joseph.
- b) Interviewed Village Manager Candidate Michael Landis.
- c) Interviewed Village Manager Candidate Jacob VanBoxel.

PUBLIC COMMENT

None

DISCUSSION

The council members discussed all three candidates.

At 8:29 President Banks declared a recess.

At 8:37 the meeting reconvened.

More discussion took place about each candidate.

Motion by Cappon, supported by Brighton to make a conditional offer of employment to Jacob VanBoxel subject to negotiation of an employment agreement and satisfactory completion of a background investigation. Banks called for a roll call vote. Yes: Cappon, Brighton, Yoder, Young, Banks; No: Hickey, Johnson; Absent: None; Abstain: None. Motion adopted 5-2.

ADJOURNMENT

President Banks declared the meeting adjourned at 8:51 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

Expenditures

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
05/09/2024	ARTS	3377	MISC	ADAMS OUTDOOR ADVERTISING	1,610.00
05/09/2024	ARTS	3378	MISC	LISA MINIAT	42.50
05/17/2024	ARTS	3379	KAREN	KAREN BANKS	173.95
05/23/2024	ARTS	3380	VERIZON	VERIZON WIRELESS	43.63

ARTS TOTALS:

Total of 4 Checks:	1,870.08
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	1,870.08

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

05/09/2024	DDA	1234	CLORWELL	CLOWELL ELECTRICAL CONTRACTORS, LLC	1,800.00
05/17/2024	DDA	1235	015	VILLAGE OF LAKE ODESSA - GENERAL	716.28
05/30/2024	DDA	1236	WINTERGREE	WINTERGREEN CORPORATION	39.40

DDA TOTALS:

Total of 3 Checks:	2,555.68
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	2,555.68

Bank GEN 1447 GENERAL FUND

05/09/2024	GEN	42893	BEHRENS	BEHRENS LTD	602.00
05/09/2024	GEN	42894	BS&A	BS&A	1,620.00
05/09/2024	GEN	42895	CONSUMERS	CONSUMERS ENERGY	2,945.67
05/09/2024	GEN	42896	CUMMINS	CUMMINS SALES & SERVICE	419.00
05/09/2024	GEN	42897	DIGICOM	DIGICOM GLOBAL 911 INC	4,031.46
05/09/2024	GEN	42898	FAMILY	FAMILY FARM & HOME - CHARLOTTE	180.59
05/09/2024	GEN	42899	GRANGER	GRANGER	95.49
05/09/2024	GEN	42900	GREGG	GREGG GUIDANCE, LLC	4,973.28
05/09/2024	GEN	42901	J-AD LW	J-AD GRAPHICS - LAKEWOOD NEWS	142.00
05/09/2024	GEN	42902	KDP	KDP RETIREMENT PLAN SVCS, INC	137.50
05/09/2024	GEN	42903	LAKWOOD	LAKWOOD NEWS	232.20
05/09/2024	GEN	42904	MENARD	MENARDS-IONIA	165.84
05/09/2024	GEN	42905	MISC	ERIC TOLLEFSON	17.96
05/09/2024	GEN	42906	MPE	MICHIGAN POLICE EQUIPMENT	187.00
05/09/2024	GEN	42907	PEOFFICE	PE OFFICE SOLUTIONS	140.90
05/09/2024	GEN	42908	QUADIANT	QUADIANT FINANCE USA, INC.	400.00
05/09/2024	GEN	42909	TREES	TREES 'N' SCAPES, INC.	730.00
05/09/2024	GEN	42910	VERIZON	VERIZON WIRELESS	152.69
05/09/2024	GEN	42911	WEX	WEX BANK	741.73
05/17/2024	GEN	42912	BCN	BLUE CARE NETWORK	1,759.13
05/17/2024	GEN	42913	BLOOM	BLOOM SLUGGETT, PC	48.00
05/17/2024	GEN	42914	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	45.64
05/17/2024	GEN	42915	CARDMEMBER	ELAN FINANCIAL SERVICES	856.35
05/17/2024	GEN	42916	CONSUMERS	CONSUMERS ENERGY	599.26
05/17/2024	GEN	42917	COREWELL	COREWELL HEALTH WEST OCCUP HLTH	217.00
05/17/2024	GEN	42918	MILLER	MILLER JOHNSON	203.12
05/23/2024	GEN	42919	AMAZON	AMAZON CAPITAL SERVICES, INC.	41.44
05/23/2024	GEN	42920	DIGICOM	DIGICOM GLOBAL 911 INC	179.25
05/23/2024	GEN	42921	GREGG	GREGG GUIDANCE, LLC	3,150.78
05/23/2024	GEN	42922	MISC	CREEKSIDE DUMPSTERS LLC	35.00
05/23/2024	GEN	42923	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/23/2024	GEN	42924	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/23/2024	GEN	42925	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/23/2024	GEN	42926	MISC	CREEKSIDE DUMPSTERS LLC	550.00
05/23/2024	GEN	42927	MISC	AUTOMATED PROCESS EQUIPMENT CORP	354.10
05/23/2024	GEN	42928	MISC	MICHAEL LANDIS	184.92
05/23/2024	GEN	42929	MISC	TIMOTHY KENNEDY	336.00
05/23/2024	GEN	42930	QUILL	QUILL CORPORATION	319.79
05/23/2024	GEN	42931	SBAM PLAN	SBIS	288.87
05/23/2024	GEN	42932	VERIZON	VERIZON WIRELESS	290.39
05/23/2024	GEN	42933	WOW	WOW! BUSINESS	101.25
05/23/2024	GEN	42934	MML LIABIL	MML LIABILITY & PROPERTY POOL	16,763.70
05/30/2024	GEN	42935	ADT	ADT COMMERCIAL	63.74
05/30/2024	GEN	42936	AMAZON	AMAZON CAPITAL SERVICES, INC.	141.00
05/30/2024	GEN	42937	DICKINSON	DICKINSON WRIGHT PLLC	504.00
05/30/2024	GEN	42938	HUTSON	HUTSON, INC.	528.65
05/30/2024	GEN	42939	IT RIGHT	VC3, INC	113.00
05/30/2024	GEN	42940	MCCARTNEY	MCCARTNEY INSURANCE	40.00
05/30/2024	GEN	42941	MISC	KENDRA BACKING	32.72
05/30/2024	GEN	42942	MISC	ERIC TOLLEFSON	20.00
05/30/2024	GEN	42943	MISC	THE ROSSOW GROUP	390.00

V

Check Date	Bank	Check	Vendor	Vendor Name	Amount
05/30/2024	GEN	42944	MISC	JACOB VANBOXEL	84.42
05/30/2024	GEN	42945	MML	MICHIGAN MUNICIPAL LEAGUE	2,134.00
05/30/2024	GEN	42946	WOW	WOW! BUSINESS	146.12
05/30/2024	GEN	42947	WOW	WOW! BUSINESS	121.00
05/30/2024	GEN	42948	WOW	WOW! BUSINESS	131.00

GEN TOTALS:

Total of 56 Checks:	50,338.95
Less 1 Void Checks:	336.00
Total of 55 Disbursements:	50,002.95

Bank HWY 6659 GENERAL HWY

05/09/2024	HWY	2146	FAMILY	FAMILY FARM & HOME - CHARLOTTE	167.60
05/17/2024	HWY	2147	BB&T	TRUIST GOVERNMENTAL FINANCE	46,611.46
05/23/2024	HWY	2148	SBAM PLAN	SBIS	63.20

HWY TOTALS:

Total of 3 Checks:	46,842.26
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	46,842.26

Bank LOC 6646 LOCAL STREETS

05/17/2024	LOC	2426	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.17
05/23/2024	LOC	2427	SBAM PLAN	SBIS	8.91

LOC TOTALS:

Total of 2 Checks:	21.08
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	21.08

Bank MAJ 6633 MAJOR STREETS

05/17/2024	MAJ	2493	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	7.61
05/23/2024	MAJ	2494	SBAM PLAN	SBIS	5.85

MAJ TOTALS:

Total of 2 Checks:	13.46
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	13.46

Bank WATER 6620 WATER

05/09/2024	WATER	5924	BADGER	BADGER METER	798.98
05/09/2024	WATER	5925	BS&A	BS&A	1,218.50
05/09/2024	WATER	5926	H2O	H2O COMPLIANCE SERVICES INC.	1,800.00
05/09/2024	WATER	5927	KDP	KDP RETIREMENT PLAN SVCS, INC	137.50
05/09/2024	WATER	5928	QUADIANT	QUADIANT FINANCE USA, INC.	400.00
05/09/2024	WATER	5929	VERIZON	VERIZON WIRELESS	36.57
05/09/2024	WATER	5930	WEX	WEX BANK	203.33
05/17/2024	WATER	5931	AT&T	AT&T	142.79
05/17/2024	WATER	5932	BB&T	TRUIST GOVERNMENTAL FINANCE	19,976.34
05/17/2024	WATER	5933	BCN	BLUE CARE NETWORK	3,344.09
05/17/2024	WATER	5934	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	198.50
05/17/2024	WATER	5935	CARDMEMBER	ELAN FINANCIAL SERVICES	14.28
05/17/2024	WATER	5936	CONSUMERS	CONSUMERS ENERGY	731.46
05/23/2024	WATER	5937	SBAM PLAN	SBIS	254.32
05/23/2024	WATER	5938	VERIZON	VERIZON WIRELESS	132.18
05/23/2024	WATER	5939	MML LIABIL	MML LIABILITY & PROPERTY POOL	16,106.30
05/30/2024	WATER	5940	IONIA CITY	CITY OF IONIA	44.00
05/30/2024	WATER	5941	IT RIGHT	VC3, INC	22.00
05/30/2024	WATER	5942	MWEA	MICHIGAN WATER ENVIRONMENT ASSOC	50.00
05/30/2024	WATER	5943	WOW	WOW! BUSINESS	73.06

WATER TOTALS:

Total of 20 Checks:	45,684.20
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	45,684.20

Check Date	Bank	Check	Vendor	Vendor Name	Amount
REPORT TOTALS:					
Total of 90 Checks:					147,325.71
Less 1 Void Checks:					336.00
Total of 89 Disbursements:					<u>146,989.71</u>

Purchases Over \$3,000.00

Digicom Global 911 Inc.

675 East Big Beaver
Suite 105
Troy, Mi. 48083

Invoice

Date	Invoice #
4/29/2024	7863

Bill To
Lake Odessa Public Works Jesse Trout 839 Fourth St Lake Odessa, Mi 48849

Ship To
Lake Odessa Public Works 839 Fourth St Lake Odessa, MI 48849 Jesse Trout

P.O. Number	Terms	Rep
	Net 30	DEB

Quantity	Item Code	Description	Price Each	Amount
		Jesse Trout 269-804-7013 jtrout@lakeodessa.org		
1	FCC Licensing	FCC License assistance includes for up to 5 freq license good for 10 years, for FRN # & schedule K filing, frequency coordination & for form 601 preparation. 56174	350.00	350.00
6	NX-1800HNUK2	NX-1800HNUK2 UHF NXDN mobile radio analog/digital UHF (400 - 470MHz), 45 Watts, 260 CH, 128 Zones Includes KMC-65, Mounting Bracket, DC cable. 3 year warranty (S/N: C3C10430, C3611930,C4410676 -679)	427.76	2,566.56
6	CAB RAY075-R	CAB RAY075-R Cigarette Lighter Power Cable for Kenwood, 8A fuse, 4 ft long w/LED	45.00	270.00
2	Mag Prime G 806...	G Mag Prime G 80635 RBG Chrome Mag Mount RG58 A/U OK-259/CR (Conn installed) for UHF radio	59.00	118.00
2	MBMC-NC	MBMC-NC Chrome, 1-1/8"-18 thread; mirror bracket mount for trucks. Dump Trucks	39.00	78.00
2	Cable MB8	Cable MB8 Cable 0-960 Mhz 3/4 " Brass Mount / non / Conn. For roof mount RG58. 17 ft. For Aluminum body vehicles	21.95	43.90
4	CONN RFU-505 ...	CONN RFU-505 / 91538 PL259 RG58 UHF MALE CRIMP	5.00	20.00

Subtotal

Sales Tax (6.0%)

Total

Payments/Credits

Balance Due

Phone #	Web Site
586-899-4241	digicomglobal911.com

Digicom Global 911 Inc.

675 East Big Beaver
Suite 105
Troy, Mi. 48083

Invoice

Date	Invoice #
4/29/2024	7863

Bill To
Lake Odessa Public Works Jesse Trout 839 Fourth St Lake Odessa, Mi 48849

Ship To
Lake Odessa Public Works 839 Fourth St Lake Odessa, MI 48849 Jesse Trout

P.O. Number	Terms	Rep
	Net 30	DEB

Quantity	Item Code	Description	Price Each	Amount
1	Service-Two Way ...	Service-Two Way Radio Crimping / Soldering of Connectors to MB8 / MBMC before shipment (all 4)	25.00	25.00
6	Ant MWU4002S	Ant MWU4002S 2DB 380-512 MHZ Antenna	65.00	390.00
6	Service-Two Way ...	Service-Two Way Radio Program Radios \$20 Ea	20.00	120.00
1	Shipping	Shipping 1ZHB84820306240509 & 1ZHB84820302202718 Est del: May 1 2024.	50.00	50.00
	DB	DB STATUS INTERNAL NOTE	0.00	0.00

JT
101-441-970

Subtotal \$4,031.46

Sales Tax (6.0%) \$0.00

Total \$4,031.46

Payments/Credits \$0.00

Balance Due \$4,031.46

Phone #	Web Site
586-899-4241	digicomglobal911.com



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. April 16, 2024	\$90.00	9.25	\$832.50
Mileage Per Diem - Lake Odessa April 16, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 17, 2024 Home Office Hrs.	\$90.00	1.5	\$135.00
Interim Mgmt. Hrs. April 18, 2024	\$90.00	7	\$630.00
Mileage Per Diem - Lake -Odessa April 18, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 19, 2024 Home Office Hrs.	\$90.00	1.5	\$135.00
Interim Mgmt. Hrs. April 23, 2024	\$90.00	6.75	\$607.50
Mileage Per Diem - Lake Odessa April 23, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 24, 2024 Home Office Hrs.	\$90.00	0.75	\$67.50
Interim Mgmt. Hrs.	\$90.00	7.75	\$697.50

Amount Due (USD)
\$4,973.28

Billed To
Village of Lake Odessa
Attn: Accounts Payable
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number
GG2024-14

Date of Issue
05/06/2024

Due Date
06/05/2024

101-172-801.000

April 25, 2024

Mileage Per Diem - Lake Odessa April 25, 2024	\$30.13	1	\$30.13
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Interim Mgmt. Hrs. April 26, 2024 Home Office Hrs.	\$90.00	1.5	\$135.00
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Interim Mgmt. Hrs. April 29, 2024	\$90.00	10.75	\$967.50
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Mileage Per Diem - Lake Odessa April 29, 2024	\$30.13	1	\$30.13
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Interim Mgmt. Hrs. April 30, 2024	\$90.00	6.5	\$585.00
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Mileage Per Diem - Lake Odessa April 30, 2024	\$30.13	1	\$30.13
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Subtotal	4,973.28
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Tax	0.00
-----	------

Total	4,973.28
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Amount Paid	0.00
-------------	------

Amount Due (USD)	\$4,973.28
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Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. May 2, 2024	\$90.00	7.5	\$675.00
Mileage Per Diem - Lake Odessa May 2, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 6, 2024	\$90.00	1.75	\$157.50
Mileage Per Diem - Lake Odessa May 6, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 7, 2024	\$90.00	7	\$630.00
Mileage Per Diem - Lake Odessa May 7, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 9, 2024	\$90.00	6.75	\$607.50
Mileage Per Diem - Lake Odessa May 9, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 14, 2024	\$90.00	8.25	\$742.50

Amount Due (USD)
\$3,150.78

Billed To
Village of Lake Odessa
Attn: Accounts Payable
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number
GG2024-15

Date of Issue
05/17/2024

Due Date
06/16/2024

101-72-801.000

Mileage Per Diem - Lake Odessa May 14, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 15, 2024	\$90.00	1.75	\$157.50
Mileage Per Diem - Lake Odessa May 15, 2024	\$30.13	1	\$30.13

Subtotal 3,150.78

Tax 0.00

Total 3,150.78

Amount Paid 0.00

Amount Due (USD) \$3,150.78

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



MICHIGAN MUNICIPAL LEAGUE LIABILITY AND PROPERTY POOL

1675 Green Road, Ann Arbor, MI 48105

michigan municipal league

INVOICE

Village of Lake Odessa
839 Fourth Ave.,
Lake Odessa, MI 488491077

Invoice #: 2356207
Policy Effective: 06/01/2024
Invoice Date: 05/21/2024
Payment Due 06/01/2024

TRANSACTION EFFECTIVE DATE	Policy #	DESCRIPTION	AMOUNT
06/01/2024	MML001445522	Pool Renewal Premium 06/01/2024 - 06/01/2025	\$32,870
		Total Due:	\$32,870

MAKE CHECK PAYABLE TO: MML Liability and Property Pool

PAYMENT MAILING ADDRESS

MML Liability and Property Pool
PO BOX 712088
CINCINNATI, OH 45271-2088

OR:

ACH PAYMENT OPTION

Bank: Key Bank, N.A.
Routing #: 041001039
Account #: 6000694493

For questions about remittance details, call Insurance Accounting at (734) 669-6373.
For policy or invoice questions, call Customer Svc: Joan Opett (248) 204-8579 or (800) 482-2726.

NO RECEIPT WILL BE SENT UNLESS REQUESTED
There will be a 3% Late Charge on any invoices 30 days past due.

28.5% 101-301-755.000 9,367.95
 22.5% 101-441-755.000 7,395.75
 49.9% 591-536-760.000 16,106.30



Truist Governmental Finance Invoice



7650 9112001 0500-96-01-30
VILLAGE OF LAKE ODESSA
ATTN. PEARL GOODEMOT
839 FOURTH AVE
LAKE ODESSA MI 48849

Truist Governmental Finance
2713 Forest Hills Rd
Building B, Second Floor
Wilson, NC 27893-4432

Date of Invoice: 05/07/24

Loan Number: 992200012000001

*** Please Note: There are two easy ways to pay this invoice: 1) Utilize the enclosed return envelope to mail payments using the payment stub below, or 2) Set up ACH draft. (Please see the back of this invoice for further details) This invoice can not be processed in Truist branches. Thank you in advance for your cooperation.***

If you have questions concerning your Governmental Finance invoice please email GFServicing@Truist.com.

Project/Collateral Description: CAPITAL IMPROVEMENTS LTGO REF BOND SERIES 2017

Billing Summary

Current Due	\$66,587.80	Current Due Date	06/01/24
Total Amount Due	\$66,587.80		

Please refer to the enclosed return envelope for payment instructions. This invoice is for your records.

Village of Lake Odessa

Debt Service Schedule Breakdown - 2009 Bonds & 2017 Refunding Bonds

Payment Date	2009 Bonds (Unrefunded)		2017 Refunding Bonds		Combined	
	Principal	Interest	Principal	Interest	Principal	Interest
12/1/2017		\$850.00		\$10,249.60	\$47,000.00	\$850.00
6/1/2018	\$40,000.00	850.00	\$7,000.00	7,672.70	\$47,000.00	11,099.60
12/1/2018			52,000.00	7,672.70		7,672.70
6/1/2019			52,000.00	7,085.10	52,000.00	7,672.70
12/1/2019			52,000.00	7,085.10	52,000.00	7,085.10
6/1/2020			55,000.00	6,497.50	52,000.00	7,085.10
12/1/2020			55,000.00	6,497.50	55,000.00	6,497.50
6/1/2021				5,876.00	55,000.00	6,497.50
12/1/2021			55,000.00	5,876.00	55,000.00	5,876.00
6/1/2022				5,254.50	55,000.00	5,876.00
12/1/2022			59,000.00	5,254.50	59,000.00	5,254.50
6/1/2023				4,587.80	59,000.00	5,254.50
12/1/2023			62,000.00	4,587.80	62,000.00	4,587.80
6/1/2024				3,887.20	62,000.00	4,587.80
12/1/2024			62,000.00	3,887.20	62,000.00	3,887.20
6/1/2025				3,186.60	62,000.00	3,887.20
12/1/2025			66,000.00	3,186.60	66,000.00	3,186.60
6/1/2026				2,440.80	66,000.00	3,186.60
12/1/2026			69,000.00	2,440.80	69,000.00	2,440.80
6/1/2027				1,661.10	69,000.00	2,440.80
12/1/2027			72,000.00	1,661.10	72,000.00	1,661.10
6/1/2028				847.50	72,000.00	1,661.10
12/1/2028			75,000.00	847.50	75,000.00	847.50
6/1/2029					75,000.00	847.50
Total	\$40,000.00	\$1,700.00	\$686,000.00	\$108,243.20	\$726,000.00	\$109,943.20
						\$835,943.20

Note: Invoices for the 2009 Bonds will still come from U.S. Bank. Invoices for the 2017 Refunding Bonds will come from Branch Banking and Trust Company (BB&T).

Updated 5/13/2022

Invoices for the 2017 Refunding Bonds will come from Truist Governmental Finance.

General Highway Portion	70%	46,611.46	Water Portion	30%	19,976.34
Principal	204-446-991.000	43,400.00	Principal	591-000-252.002	18,400.00
Interest	204-446-994.000	3,211.46	Interest	591-536-994.000	1,576.34

Consent Agenda

**VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY**

MINUTES

Regular Meeting - Tuesday, May 14, 2024
Page Memorial Building, Lake Odessa MI

Present: Sarah McGarry, Marilyn Danielson, Karen Banks, Bill Rogers, Darwin Thompson, Sue Dahms (7:04 a.m.)
Absent: Ben DeJong
Staff: Village Manager Gregg Guetschow, Village Clerk/Treasurer Kathy Forman

- I. Call to Order:** Meeting called to order by McGarry at 7:00 a.m.
- II. Agenda:** Motion by Banks, supported by McGarry, to approve the agenda. All ayes, motion carried, 5-0.
- III. Public Comment:** None.
- IV. Approval of Minutes:** Motion by Danielson, supported by McGarry, to approve minutes of 3/12/24 regular meeting. All ayes; motion carried, 5-0.
- V. Finance Report:** The Revenue and Expense report for the period ending 4/30/24 was reviewed.
- VI. Action/Discussion Items:**
- a) DDA Plan Renewal Update:** Village Manager Guetschow presented the idea to use McKenna to do the DDA Development Plan. McKenna is the firm that will help the Village of Lake Odessa prepare the Master Plan. He would like to know if the DDA would consider a sole source agreement or if they need an RFP. This plan would help with use of downtown property and recommend projects and provide help with grants. May also help with a plan for alley maintenance. The DDA would define the scope of work before a contract is signed.
- Motion by Thompson, supported by Rogers to reach out to McKenna for a proposal to renew the DDA Plan. All ayes; motion carried, 6-0.
- VII. Beautification Committee:**
- Spring planting of flowers will be held on Saturday, May 25, 2024 at 9:00am. Banks proposed purchasing low growing shrubs (aronia) for the park monument.
- Motion by McGarry, supported by Danielson to purchase aronia and topsoil, not to exceed \$300.00. All ayes; motion carried, 6-0.

VIII. Board Member Comments:

Dahms – Did not receive the email. A test will be run to figure out what the problem is.

Rogers – Stated that the magazine article about Lake Odessa is great. He wanted to know what is being done about the music downtown. Also asked about the progress for the tree lights downtown. DPW will cut out the old tree lights and put up the new lights. McGarry will talk to her dad about looking at the current sound system.

A discussion started about what is allowed to be placed on the downtown sidewalks in front of the businesses. Guetschow stated we need to set standards which would be regulated under our street ordinance. Normally nothing goes on the sidewalk unless it is allowed by ordinance and policy. A plan should be recommended for what is allowed on the sidewalks.

IX. Adjournment: Without objection, meeting adjourned at 7:35 a.m.

Respectfully submitted,

Kathy Forman
Village Clerk/Treasurer

**VILLAGE OF LAKE ODESSA
PLANNING COMMISSION**

MINUTES

**REGULAR MEETING
TUESDAY, MAY 21, 2024 - 7:00 p.m.**
Page Memorial Building
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Ben DeJong, Gregg Guetschow, Meg Wheeler, Martha Yoder
Absent: None
Staff: Kathy Forman, Jeanne Vandersloot

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 7:00 p.m.
2. **AGENDA:** Motion by Guetschow, supported by Barrone, to approve agenda as amended. All ayes; motion carried 6-0.
3. **PUBLIC COMMENT:** None
4. **MINUTES:** Motion by Banks, supported by Barrone, to approve minutes from the following meetings:
Regular Planning Commission meeting of March 25, 2024
Special Planning Commission meeting of April 16, 2024
All ayes; motion carried 6-0.
5. **ACTION ITEMS:**

a. **Amendment to Stuart Ventures Phase 1 Site Plan:**

A request to replace the Crimson Maple trees with Dogwood trees was received. This will require an amendment to the site plan.

Motion by Guetschow, with support of Yoder to amend the Stuart Venture Phase 1 Site Plan allowing Dogwood trees in place of the Crimson Maple trees. All ayes; motion carried 6-0.

b. **Stuart Ventures, LLC Project – Phase 2**

Discussed the Planning Commission Checklist provided by Jeanne VanderSloot which summarized Phase 2. Several questions were heard from commission members that were answered.

Motion by Guetschow, supported by Banks to approve the site plan as presented for Phase 2A and 2B with the following conditions:

1. Approval of the DPW for the proposed driveway widths/specifications/permit requirements where this driveway will provide access to buildings 2 and 3 and will intersect with Third Avenue and Second Avenue.
2. Approval of the Ionia County Drain Commission for the stormwater management plan.

3. Submit floor plans showing that square footage of each unit meets minimum size requirements.
4. The waiver of the perimeter landscaping buffer is approved.
5. Plans must incorporate the irrigation equipment building.

All ayes; motion carried 6-0.

c. Discuss samples of zoning language provided

Village Manager Guetschow does not think that a hole exists in our ordinance. The correct language is there. The ordinance language needs clarification, not to be rewritten.

6. **BOARD MEMBER COMMENTS:**

Banks – None
Barrone – None
DeJong – None
Guetschow – None
Wheeler – None
Yoder – None

7. **ADJOURNMENT:** Motion by Banks, supported by Barrone, to adjourn. All ayes; motion carried 6-0. Meeting adjourned at 7:43 p.m.

Respectfully submitted,

Kathy Forman
Village Clerk / Treasurer

Departmental Reports

MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary and Miscellaneous Matters

DATE: June 13, 2024

ITEMS OF BUSINESS:

Resolution 2024-41 Authorizing Creating Pooled Cash Account. As this resolution states, the Village has a separate checking account for each of its funds. This is unnecessary from an accounting standpoint and leads to various inefficiencies. You will recall that we have been purchasing CDs to generate interest income from surplus cash in the General Fund and the Water Fund. By consolidating these two accounts and the three street fund accounts, we will have better organization-wide cash flow information that will allow us to identify additional opportunities for investing idle cash.

There will still be several accounts that we will not consolidate into a pooled account for various reasons. These include the checking accounts for the DDA, Arts Commission, two bond redemption accounts and two savings accounts. The payroll account also needs to remain a separate account.

I believe the Arts Commission account could be consolidated with the others. Although we treat the Commission as a separate fund when budgeting, the auditors roll its activity into that of the General Fund when preparing their report. The Commission has a small budget and few financial transactions, so there appears to be no significant benefit to combining its cash assets with the others. In the future, the Commission might wish to convert to a nonprofit corporation, at which time it would need a separate account.

MISCELLANEOUS MATTERS:

Jacob VanBoxel. Mr. VanBoxel has provided a verbal acceptance of Council's conditional offer of employment and has signed and returned the release form necessary to commence the background investigation. The investigator I have selected for this purpose has provided a draft report. I expect the final report to be delivered soon. President Banks and I will be preparing a proposed employment agreement to present to Mr. VanBoxel.

Sprague Property Sale. There continues to be some back-and-forth between attorneys on this matter. I expect the details to be worked out soon.



LOPD MAY 2024 COUNCIL REPORT



MAY 2024 CALLS FOR SERVICE

05/31/24 17:59:55 99091 - MED 1
05/31/24 04:19:38 99093 - MED 3
05/30/24 19:17:59 FOLLOW UP -
05/29/24 23:25:55 99091 - MED 1
05/29/24 15:34:49 1301 - ASSAULT
05/29/24 09:38:20 Assist Outside Agency -
05/28/24 12:56:18 5500 - HEALTH & SAFETY
05/27/24 09:07:49 99093 - MED 3
05/26/24 16:44:27 9908 - GENERAL
05/26/24 16:17:41 5500 - HEALTH & SAFETY
05/26/24 13:32:47 9909P - NON CRIMINAL
05/26/24 11:48:24 VDOM - VERBAL DOMESTIC
05/26/24 09:36:53 9601 - ABANDONED
05/26/24 08:57:33 99091 - MED 1
05/26/24 08:27:47 2600 - FRAUD
05/25/24 16:55:06 5403 - TRAFFIC
05/25/24 16:42:08 9908 - GENERAL
05/25/24 12:27:53 9908 - GENERAL
05/25/24 11:45:20 3800 - FAMILY
05/25/24 11:01:59 TRF - TRAFFIC
05/25/24 09:46:29 9301B - PDA TRAFFIC;
05/25/24 07:41:49 Property Check -
05/25/24 01:49:03 1302 - DOMESTIC
05/24/24 15:17:11 TRF - TRAFFIC
05/24/24 13:55:54 FOLLOW UP -
05/24/24 11:22:03 9806 - CIVIL DISPUTE
05/24/24 09:15:49 9908 - GENERAL
05/24/24 07:30:49 5500 - HEALTH & SAFETY
05/23/24 03:32:12 911H - 911 Hang Up
05/23/24 02:30:31 911H - 911 Hang Up
05/22/24 23:43:50 5402 - OWI/OUID
05/22/24 15:50:50 9807 - SUSPICIOUS
05/22/24 14:25:26 9807 - SUSPICIOUS
05/22/24 12:55:45 9903 - MISSING
05/21/24 21:18:45 9807 - SUSPICIOUS
05/20/24 15:09:52 9806 - CIVIL DISPUTE
05/20/24 09:41:46 3800 - FAMILY
05/20/24 04:06:58 9401 - ALARM
05/19/24 20:47:09 1302 - DOMESTIC
05/19/24 19:09:02 2300 - LARCENY
05/19/24 16:22:48 9908 - GENERAL
05/19/24 10:54:51 9908 - GENERAL
05/18/24 14:55:12 9908 - GENERAL
05/18/24 07:39:40 FOLLOW UP -
05/18/24 03:48:49 FOLLOW UP -
05/17/24 23:48:53 9908 - GENERAL
05/17/24 22:59:32 1301 - ASSAULT



Lake Odessa Police Department
839 4th Ave, Lake Odessa, MI 48849
(616) 374-8845

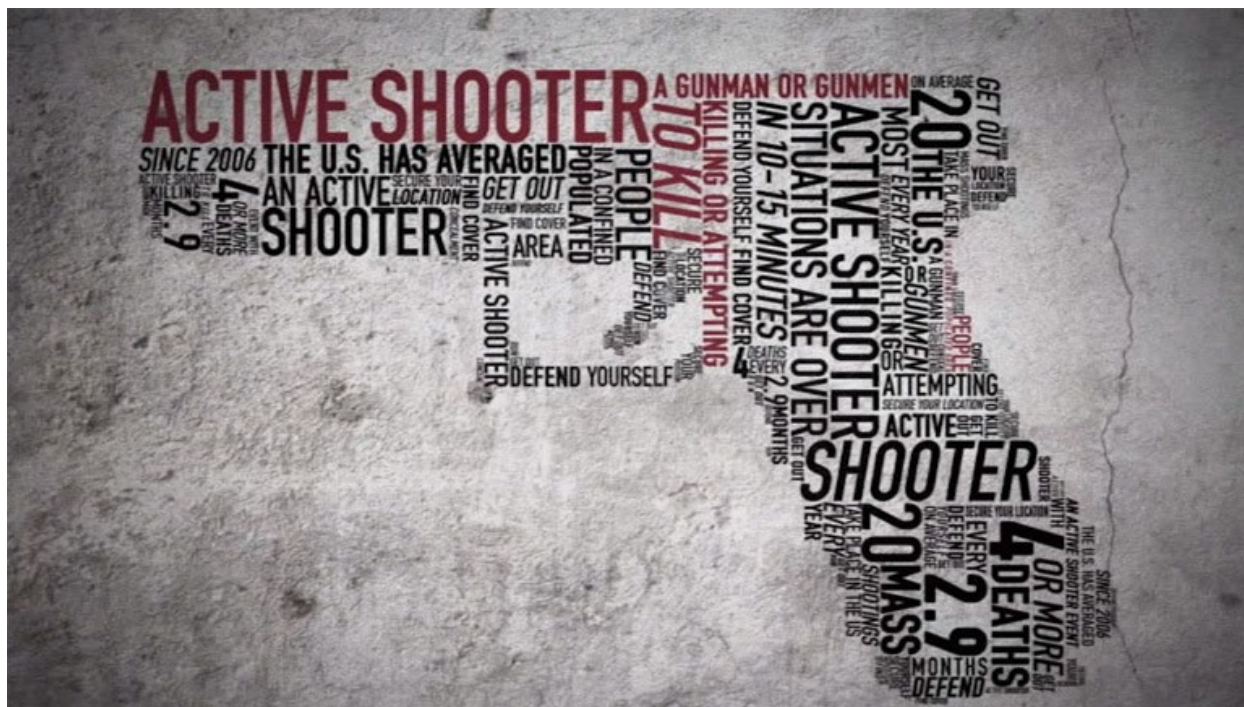


05/17/24 22:55:59 1301 - ASSAULT;
05/17/24 21:39:02 911H - 911 Hang Up
05/17/24 21:32:34 9806 - CIVIL DISPUTE
05/17/24 19:54:46 9806 - CIVIL DISPUTE
05/17/24 13:07:59 5500 - HEALTH & SAFETY
05/17/24 10:13:09 FOLLOW UP -
05/17/24 09:03:22 TRF - TRAFFIC
05/17/24 05:20:26 99091 - MED 1
05/16/24 20:28:48 9806 - CIVIL DISPUTE
05/16/24 19:38:27 9807 - SUSPICIOUS
05/16/24 19:00:51 VDOM - VERBAL
05/15/24 13:02:14 2600 - FRAUD
05/15/24 12:33:44 9808 - LOST
05/14/24 12:50:55 99091 - MED 1
05/14/24 10:33:50 9301B - PDA
05/13/24 13:53:44 FOLLOW UP -
05/13/24 12:11:01 9908 - GENERAL
05/12/24 16:06:10 5300 - DISORDERLY
05/12/24 11:10:27 9908 - GENERAL
05/11/24 08:43:07 TRF - TRAFFIC
05/11/24 08:10:54 Property Check -
05/11/24 02:40:49 1301 - ASSAULT
05/10/24 22:54:50 9909P - NON CRIMINAL
05/10/24 17:12:20 3800 - FAMILY
05/10/24 17:03:14 9909P - NON CRIMINAL
05/10/24 15:50:44 9807 - SUSPICIOUS
05/10/24 15:10:25 5500 - HEALTH & SAFETY
05/10/24 13:53:42 5300 - DISORDERLY
05/10/24 08:48:51 5000 - WARRANT
05/09/24 20:39:29 99091 - MED 1
05/09/24 20:32:28 99093 - MED 3
05/09/24 18:35:24 9806 - CIVIL DISPUTE
05/08/24 17:53:01 5403 - TRAFFIC
05/08/24 15:57:27 3800 - FAMILY
05/08/24 15:30:38 TEST - TEST
05/08/24 12:43:12 9909M - MENTAL
05/08/24 12:34:43 9807 - SUSPICIOUS
05/07/24 20:09:58 911H - 911 Hang Up
05/07/24 12:22:50 FOLLOW UP -
05/07/24 11:12:15 99091 - MED 1
05/07/24 08:54:16 9500 - FIRE ALL
05/05/24 22:01:37 99093 - MED 3
05/05/24 12:41:40 9908 - GENERAL
05/04/24 23:50:13 5702 - FOLLOW UP
05/03/24 20:54:56 5300 - DISORDERLY
05/03/24 16:30:13 9301C - HIT AND RUN
05/03/24 14:10:29 5000 - WARRANT
05/03/24 09:37:23 TRF - TRAFFIC
05/02/24 16:44:04 911H - 911 Hang Up
05/02/24 15:51:38 9909M - MENTAL
05/02/24 13:32:15 9807 - SUSPICIOUS
05/01/24 08:54:22 9908 - GENERAL



Training: Active Shooter Training

Chief Backing and Officer Tollefson attended Active Shooter training held at Kalamazoo Community College on May 22nd. The training consisted of multiple scenarios and force on force training. This training is a mandatory training that all licensed officers in our state must attend.



FOIA TRAINING:

Chief Backing attended Basic FOIA training held at St. Johns Police Department. This course is designed for personnel who require knowledge of the Freedom of Information Act and Privacy Act request process, best practices for safeguarding necessary information and a depth of skill in releasing records.

- Identify the purpose and objectives of the Privacy Act and the Freedom of Information Act
- Apply best practices to keep personal and corporate information private



- Determine the treatment of undisclosed records based on exemptions and exceptions
- Apply procedural requirements to respond to requests for information and challenging cases
- Determine the proper procedures for preparing records for release
- Determine how and when to charge fees for PA and FOIA requests
- Process a request from receipt to the release of the record

Public Relations:

LOPD led the parade for Lakewood seniors on graduation night.



Department of Public Works
May 11th 2024 to June 10th 2024

Council Report

Parks & Beach

Ongoing mowing in the parks. We made repairs to the seawall at the beach. The irrigation has been turned on. Daily dragging and cleaning of the beach.

Streets

We replaced the village limits sign on Bonanza after someone decided they needed it for their personal collection. The guys cleaned out the ditches again along the gravel portion of Tupper and Bonanza. We replaced the VFW banners with summer banners.

Water

The guys are still exercising water main valves throughout the village. Once the painting and interior work at the M50 water tower was completed, we disinfected and filled the tank with water. Bacteriological samples were collected, passed and the tower was put back in service on May 30th. We restored the lawn after they completed the heavy equipment work.

DPW

Compost bags are being collected each Monday. There have been more tagged lawns needing to be mowed this year than normal. The May brush collection went well. I believe there were 13 dump truck loads total. May Clean Up was steady this year and we took in 5 dumpsters of refuse. The guys placed the DDA flower pots and filled them with dirt/water for the volunteers. The International dump truck had to go in for some warranty repairs.

Purchase Request

None currently.

Additional Comments

None currently.

VILLAGE OF LAKE ODESSA
RECONCILED
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES
AS OF MAY 31, 2024

GENERAL FUND	CHECKING	UNION BANK	\$	704,461.81
GENERAL FUND	SAVINGS	PFCU	\$	14.77
LAKWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$	11,714.93
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$	69,171.86
GENERAL FUND	INVESTMENT	MI CLASS	\$	234,660.00
GENERAL FUND	CERTIFICATE OF DEPOSIT	UNION BANK	\$	250,000.00
MAJOR STREET FUND	CHECKING	UNION BANK	\$	479,347.54
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$	118,232.57
LOCAL STREET FUND	CHECKING	UNION BANK	\$	419,768.18
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$	254,070.84
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$	3,822.80
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$	146,064.63
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$	54,731.39
ARTS COMMISSION	CHECKING	UNION BANK	\$	39,664.36
WATER FUND	CHECKING	UNION BANK	\$	689,304.29
WATER RR&I	SAVINGS	UNION BANK	\$	296,735.53
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$	5,853.61
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$	120,412.95
WATER FUND	SAVINGS	PFCU	\$	286.09
WATER FUND	INVESTMENT	MI CLASS	\$	138,787.67
WATER FUND	CERTIFICATE OF DEPOSIT	UNION BANK	\$	200,000.00
PAYROLL FUND	CHECKING	UNION BANK	\$	4,731.95

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	521,000.00		(1,188.98)		(1,188.98)		522,188.98	(0.23)
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,000.00		0.00		0.00		45,000.00	0.00
101-000-428.000	MANUFACTURED HOUSING FEES	450.00		106.50		33.00		343.50	23.67
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00		(14.77)		(14.77)		8,014.77	(0.18)
101-000-476.000	LIQUOR LICENSE FEES	1,800.00		1,195.70		1,195.70		604.30	66.43
101-000-477.000	CABLE TV FRANCHISE	2,100.00		505.36		0.00		1,594.64	24.06
101-000-490.000	SPECIAL USE/ZBA PERMIT	250.00		200.00		200.00		50.00	80.00
101-000-490.001	ZONING PERMIT FEES	1,000.00		375.00		150.00		625.00	37.50
101-000-542.000	METRO ACT	9,500.00		0.00		0.00		9,500.00	0.00
101-000-549.000	TREE GRANT	3,000.00		0.00		0.00		3,000.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	55,000.00		11,014.70		11,014.70		43,985.30	20.03
101-000-574.000	STATE REVENUE SHARING	212,500.00		33,854.00		0.00		178,646.00	15.93
101-000-574.001	EVIP PMTS	52,000.00		8,679.00		0.00		43,321.00	16.69
101-000-601.000	VEHICLE RENTAL INCOME	27,000.00		0.00		0.00		27,000.00	0.00
101-000-632.000	MOWING	500.00		100.00		100.00		400.00	20.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00		1,040.00		1,040.00		(540.00)	208.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00		741.27		741.27		(441.27)	247.09
101-000-656.000	PARKING TICKET FEES	150.00		0.00		0.00		150.00	0.00
101-000-657.000	ORDINANCE FINES	3,500.00		909.41		303.78		2,590.59	25.98
101-000-665.000	INTEREST	9,500.00		3,766.84		1,249.05		5,733.16	39.65
101-000-667.000	RENTS-BUILDINGS-LAND	1,500.00		525.00		225.00		975.00	35.00
101-000-676.000	REIMBURSEMENTS	0.00		100.10		100.10		(100.10)	100.00
101-000-684.000	MISC REVENUE	500.00		721.35		716.28		(221.35)	144.27
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00		300.00		300.00		7,700.00	3.75
101-000-684.010	MISC REVENUE-POLICE	500.00		126.00		46.00		374.00	25.20
Total Dept 000 - BALANCE SHEET / GENERAL		963,550.00		63,056.48		16,211.13		900,493.52	6.54
TOTAL REVENUES		963,550.00		63,056.48		16,211.13		900,493.52	6.54
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	9,000.00		2,512.50		1,312.50		6,487.50	27.92
101-101-702.709	TREASURER - CLERK WAGES	15,300.00		0.00		0.00		15,300.00	0.00
101-101-710.000	EMPLOYER FICA	1,950.00		192.23		100.43		1,757.77	9.86
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,600.00		0.00		0.00		1,600.00	0.00
101-101-723.000	WORKMEN'S COMPENSATION	300.00		0.00		0.00		300.00	0.00
101-101-727.000	OFFICE SUPPLIES	1,500.00		81.81		81.81		1,418.19	5.45
101-101-728.000	SUPPLIES	100.00		0.00		0.00		100.00	0.00
101-101-730.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	0.00
101-101-740.000	POSTAGE	200.00		365.94		0.00		(165.94)	182.97
101-101-750.000	DUES & MEMBERSHIPS	3,200.00		2,134.00		2,134.00		1,066.00	66.69
101-101-752.000	EDUCATION & TRAINING	5,500.00		0.00		0.00		5,500.00	0.00
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	0.00
101-101-801.000	CONTRACTED SERVICES	20,000.00		4,907.59		1,757.50		15,092.41	24.54
101-101-805.000	ATTORNEY FEES	10,000.00		7,767.75		755.12		2,232.25	77.68
101-101-806.000	AUDIT SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-101-850.000	COMMUNICATION EXPENSE	900.00		162.89		43.63		737.11	18.10
101-101-880.000	COMMUNITY PROMOTION	8,000.00		0.00		0.00		8,000.00	0.00
101-101-900.000	PRINTING & PUBLISHING	1,200.00		472.40		244.10		727.60	39.37
101-101-957.000	COUNTER DRAIN	5,200.00		0.00		0.00		5,200.00	0.00
101-101-963.000	MISC EXPENSE	1,000.00		269.34		269.34		730.66	26.93
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00		40.00		40.00		60.00	40.00

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PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH	05/31/2024 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 101 - GOVERNING BODY		91,165.00		18,906.45		6,738.43		72,258.55	20.74
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	18,500.00		0.00		0.00		18,500.00	0.00
101-172-710.000	EMPLOYER FICA	1,450.00		0.00		0.00		1,450.00	0.00
101-172-711.000	EMPLOYERS SHARE OF PENSION	1,850.00		0.00		0.00		1,850.00	0.00
101-172-720.000	DISABILITY INSURANCE	500.00		9.09		3.03		490.91	1.82
101-172-721.000	LIFE INSURANCE EXPENSE	250.00		0.00		0.00		250.00	0.00
101-172-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	0.00
101-172-727.000	OFFICE SUPPLIES	2,000.00		172.74		138.98		1,827.26	8.64
101-172-730.000	MEALS & MILEAGE	200.00		22.24		22.24		177.76	11.12
101-172-750.000	DUES & MEMBERSHIPS	750.00		0.00		0.00		750.00	0.00
101-172-752.000	EDUCATION & TRAINING	5,000.00		1,606.25		1,007.25		3,393.75	32.13
101-172-801.000	CONTRACTED SERVICES	25,000.00		17,313.64		8,124.06		7,686.36	69.25
101-172-805.000	ATTORNEY FEES	2,000.00		0.00		0.00		2,000.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		240.82		80.20		959.18	20.07
Total Dept 172 - MANAGERS		58,900.00		19,364.78		9,375.76		39,535.22	32.88
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-728.000	SUPPLIES	2,000.00		82.00		82.00		1,918.00	4.10
101-265-740.000	POSTAGE	900.00		401.87		401.87		498.13	44.65
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		285.64		95.07		914.36	23.80
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		164.97		141.00		3,835.03	4.12
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00		419.00		419.00		1,581.00	20.95
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	2,000.00		0.00		0.00		2,000.00	0.00
101-265-970.000	CAPITAL OUTLAY	75,000.00		0.00		0.00		75,000.00	0.00
101-265-980.001	HARDWARE	5,000.00		0.00		0.00		5,000.00	0.00
101-265-980.002	SOFTWARE	500.00		120.00		40.00		380.00	24.00
Total Dept 265 - PAGE MEMORIAL BUILDING		92,600.00		1,473.48		1,178.94		91,126.52	1.59
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	82,000.00		18,549.10		6,191.16		63,450.90	22.62
101-301-702.704	FULL TIME WAGES	130,000.00		14,233.71		4,832.10		115,766.29	10.95
101-301-702.705	OVER TIME WAGES	8,000.00		486.30		45.60		7,513.70	6.08
101-301-702.706	PART TIME WAGES	25,000.00		5,557.00		1,932.00		19,443.00	22.23
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	3,300.00		3,300.00		3,300.00		0.00	100.00
101-301-710.000	EMPLOYER FICA	20,100.00		3,181.81		1,233.40		16,918.19	15.83
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,500.00		3,882.62		1,300.09		20,617.38	15.85
101-301-712.000	HEALTH INSURANCE EXPENSE	24,400.00		2,010.69		670.23		22,389.31	8.24
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,800.00		0.00		0.00		10,800.00	0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	3,300.00		292.11		97.37		3,007.89	8.85
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		32.40		10.80		317.60	9.26
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	0.00
101-301-720.000	DISABILITY INSURANCE	3,050.00		411.09		137.03		2,638.91	13.48
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00		127.92		42.64		1,072.08	10.66
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		0.00		0.00		4,000.00	0.00
101-301-724.001	TUITION REIMBURSEMENT	2,000.00		0.00		0.00		2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00		118.99		118.99		631.01	15.87
101-301-728.000	SUPPLIES	2,000.00		329.00		329.00		1,671.00	16.45
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00		27.24		17.96		472.76	5.45

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PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	NORMAL	ABNORMAL	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-731.000	VESTS	1,000.00		0.00		0.00		1,000.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	2,000.00		1,424.00		217.00		576.00	71.20
101-301-744.000	CLOTHING EXPENSE	2,000.00		0.00		0.00		2,000.00	0.00
101-301-745.000	UNIFORM CLEANING	300.00		0.00		0.00		300.00	0.00
101-301-750.000	DUES & MEMBERSHIPS	525.00		0.00		0.00		525.00	0.00
101-301-751.000	GASOLINE PURCHASES	9,500.00		764.80		436.74		8,735.20	8.05
101-301-752.000	EDUCATION & TRAINING	5,000.00		906.00		195.00		4,094.00	18.12
101-301-752.001	RANGE QUALIFICATION	1,500.00		995.00		0.00		505.00	66.33
101-301-755.000	MEADOWBROOK INSURANCE	10,500.00		9,367.95		9,367.95		1,132.05	89.22
101-301-801.000	CONTRACTED SERVICES	3,000.00		989.57		0.00		2,010.43	32.99
101-301-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
101-301-850.000	COMMUNICATION EXPENSE	6,150.00		1,560.74		498.72		4,589.26	25.38
101-301-880.000	COMMUNITY PROMOTION	350.00		0.00		0.00		350.00	0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		0.00		0.00		1,500.00	0.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		0.00		0.00		2,500.00	0.00
101-301-958.000	ACT 302 TRAINING	500.00		0.00		0.00		500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	20,000.00		0.00		0.00		20,000.00	0.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00		219.00		73.00		1,281.00	14.60
Total Dept 301 - POLICE		416,685.00		68,767.04		31,046.78		347,917.96	16.50
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	24,000.00		5,349.03		1,784.84		18,650.97	22.29
101-441-702.704	FULL TIME WAGES	50,500.00		11,767.64		3,959.00		38,732.36	23.30
101-441-702.705	OVER TIME WAGES	1,500.00		0.00		0.00		1,500.00	0.00
101-441-702.706	PART TIME WAGES	6,500.00		1,532.52		1,234.53		4,967.48	23.58
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		1,650.00		1,650.00		1,350.00	55.00
101-441-710.000	EMPLOYER FICA	6,500.00		1,491.93		639.75		5,008.07	22.95
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,250.00		2,338.47		855.51		5,911.53	28.35
101-441-712.000	HEALTH INSURANCE EXPENSE	7,900.00		1,878.06		626.02		6,021.94	23.77
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,800.00		0.00		0.00		4,800.00	0.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,400.00		280.89		93.63		1,119.11	20.06
101-441-714.000	OPTICAL PLAN EXPENSE	200.00		39.66		13.22		160.34	19.83
101-441-720.000	DISABILITY INSURANCE	1,200.00		240.51		80.17		959.49	20.04
101-441-721.000	LIFE INSURANCE EXPENSE	350.00		78.00		26.00		272.00	22.29
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00		0.00		0.00		5,000.00	0.00
101-441-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
101-441-728.000	SUPPLIES	4,000.00		325.18		73.24		3,674.82	8.13
101-441-741.000	MEDICAL & PHYSICALS	250.00		0.00		0.00		250.00	0.00
101-441-744.000	CLOTHING EXPENSE	1,100.00		620.87		98.08		479.13	56.44
101-441-750.000	DUES & MEMBERSHIPS	1,200.00		0.00		0.00		1,200.00	0.00
101-441-751.000	GASOLINE PURCHASES	8,500.00		567.46		304.99		7,932.54	6.68
101-441-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
101-441-755.000	MEADOWBROOK INSURANCE	8,500.00		7,395.75		7,395.75		1,104.25	87.01
101-441-756.000	LICENSE FEES	300.00		0.00		0.00		300.00	0.00
101-441-801.000	CONTRACTED SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	2,000.00		611.91		417.57		1,388.09	30.60
101-441-920.000	GAS AND ELECTRIC	3,000.00		662.02		127.29		2,337.98	22.07
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		177.94		0.00		3,822.06	4.45
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00		2,021.47		473.22		7,978.53	20.21
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		0.00		0.00		500.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00		0.00		0.00		3,000.00	0.00
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		0.00		0.00		500.00	0.00

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PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED	BUDGET	05/31/2024	MONTH	05/31/2024	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-933.000	MAY CLEAN UP		5,500.00	2,235.00		2,235.00		3,265.00	40.64
101-441-934.000	REFUSE REMOVAL		900.00	286.47		95.49		613.53	31.83
101-441-955.002	EQUIPMENT RENTAL EXPENSE		500.00	0.00		0.00		500.00	0.00
101-441-955.003	SAFETY		1,500.00	62.74		0.00		1,437.26	4.18
101-441-963.000	MISC EXPENSE		1,000.00	0.00		0.00		1,000.00	0.00
101-441-967.000	PROJECT COSTS		3,500.00	0.00		0.00		3,500.00	0.00
101-441-970.000	CAPITAL OUTLAY		6,500.00	4,210.71		4,210.71		2,289.29	64.78
Total Dept 441 - PUBLIC WORKS			195,350.00	45,824.23		26,394.01		149,525.77	23.46
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE		34,000.00	8,665.06		3,163.78		25,334.94	25.49
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING			34,000.00	8,665.06		3,163.78		25,334.94	25.49
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE		3,500.00	708.42		0.00		2,791.58	20.24
101-536-929.000	WATER EXPENSE		2,500.00	324.46		0.00		2,175.54	12.98
Total Dept 536 - WATER/SEWER			6,000.00	1,032.88		0.00		4,967.12	17.21
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES		7,400.00	1,584.24		528.08		5,815.76	21.41
101-722-710.000	EMPLOYER FICA		680.00	121.20		40.40		558.80	17.82
101-722-727.000	OFFICE SUPPLIES		200.00	0.00		0.00		200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER		30,000.00	0.00		0.00		30,000.00	0.00
101-722-850.000	COMMUNICATION EXPENSE		275.00	0.00		0.00		275.00	0.00
Total Dept 722 - ZONING			38,555.00	1,705.44		568.48		36,849.56	4.42
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES		2,000.00	0.00		0.00		2,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT			2,000.00	0.00		0.00		2,000.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-702.706	PART TIME WAGES		7,000.00	0.00		0.00		7,000.00	0.00
101-751-710.000	EMPLOYER FICA		600.00	0.00		0.00		600.00	0.00
101-751-711.000	EMPLOYERS SHARE OF PENSION		800.00	0.00		0.00		800.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION		270.00	0.00		0.00		270.00	0.00
101-751-728.000	SUPPLIES		2,500.00	859.50		741.50		1,640.50	34.38
101-751-882.000	SWIFTY'S PLACE		250.00	0.00		0.00		250.00	0.00
101-751-920.000	GAS AND ELECTRIC		3,800.00	792.42		253.86		3,007.58	20.85
101-751-931.001	MAINTENANCE/REPAIR-BUILDING		2,500.00	64.18		48.24		2,435.82	2.57
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT		4,000.00	2,504.63		600.02		1,495.37	62.62
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS		7,500.00	1,828.09		916.59		5,671.91	24.37
101-751-970.000	CAPITAL OUTLAY		16,000.00	8,108.40		0.00		7,891.60	50.68
Total Dept 751 - PARKS AND RECREATION			45,220.00	14,157.22		2,560.21		31,062.78	31.31

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		980,475.00	179,896.58	81,026.39	800,578.42	18.35
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		963,550.00	63,056.48	16,211.13	900,493.52	6.54
TOTAL EXPENDITURES		980,475.00	179,896.58	81,026.39	800,578.42	18.35
NET OF REVENUES & EXPENDITURES		(16,925.00)	(116,840.10)	(64,815.26)	99,915.10	690.34

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH	05/31/2024 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	207,500.00		53,464.35		17,365.73		154,035.65	25.77
202-000-665.000	INTEREST	6,000.00		1,891.54		646.40		4,108.46	31.53
Total Dept 000 - BALANCE SHEET / GENERAL		213,500.00		55,355.89		18,012.13		158,144.11	25.93
TOTAL REVENUES		213,500.00		55,355.89		18,012.13		158,144.11	25.93
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	2,300.00		0.00		0.00		2,300.00	0.00
202-449-710.000	EMPLOYER FICA	175.00		0.00		0.00		175.00	0.00
202-449-711.000	EMPLOYERS SHARE OF PENSION	230.00		0.00		0.00		230.00	0.00
202-449-712.002	ADMIN BENEFITS	0.00		1.14		0.38		(1.14)	100.00
202-449-731.000	COLD/HOT PATCH	1,200.00		520.58		0.00		679.42	43.38
202-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
202-449-801.000	CONTRACTED SERVICES	18,000.00		800.00		0.00		17,200.00	4.44
202-449-806.000	AUDIT SERVICES	1,500.00		0.00		0.00		1,500.00	0.00
202-449-863.000	STREET STRIPING	3,500.00		0.00		0.00		3,500.00	0.00
202-449-865.000	STREET SIGNS	1,000.00		179.50		0.00		820.50	17.95
202-449-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	0.00
202-449-995.000	TRANSFERS OUT	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		108,105.00		1,501.22		0.38		106,603.78	1.39
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	13,400.00		990.60		330.54		12,409.40	7.39
202-450-710.000	MAINTENANCE EMPLOYER FICA	1,100.00		75.80		25.29		1,024.20	6.89
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,340.00		186.75		62.25		1,153.25	13.94
202-450-712.002	MAINTENANCE BENEFITS	1,450.00		39.24		13.08		1,410.76	2.71
Total Dept 450 - MAINTENANCE / CONSTRUCTION		17,290.00		1,292.39		431.16		15,997.61	7.47
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	0.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	310.00		0.00		0.00		310.00	0.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	0.00
Total Dept 869 - SNOW REMOVAL		4,210.00		0.00		0.00		4,210.00	0.00
TOTAL EXPENDITURES		129,605.00		2,793.61		431.54		126,811.39	2.16
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		213,500.00		55,355.89		18,012.13		158,144.11	25.93
TOTAL EXPENDITURES		129,605.00		2,793.61		431.54		126,811.39	2.16
NET OF REVENUES & EXPENDITURES		83,895.00		52,562.28		17,580.59		31,332.72	62.65

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PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	72,500.00		18,778.81		6,099.81		53,721.19	25.90
203-000-665.000	INTEREST	2,750.00		1,987.36		757.72		762.64	72.27
203-000-684.000	MISC REVENUE	38,000.00		45,762.11		0.00		(7,762.11)	120.43
203-000-699.000	TRANSFERS IN	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		188,250.00		66,528.28		6,857.53		121,721.72	35.34
TOTAL REVENUES		188,250.00		66,528.28		6,857.53		121,721.72	35.34
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,200.00		0.00		0.00		1,200.00	0.00
203-449-710.000	EMPLOYER FICA	125.00		0.00		0.00		125.00	0.00
203-449-711.000	EMPLOYERS SHARE OF PENSION	120.00		0.00		0.00		120.00	0.00
203-449-712.002	ADMIN BENEFITS	0.00		0.45		0.15		(0.45)	100.00
203-449-731.000	COLD/HOT PATCH	1,200.00		520.57		0.00		679.43	43.38
203-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
203-449-801.000	CONTRACTED SERVICES	28,000.00		800.00		0.00		27,200.00	2.86
203-449-806.000	AUDIT SERVICES	1,000.00		0.00		0.00		1,000.00	0.00
203-449-863.000	STREET STRIPING	1,500.00		0.00		0.00		1,500.00	0.00
203-449-865.000	STREET SIGNS	1,000.00		147.50		0.00		852.50	14.75
203-449-866.000	STREET RE-SURFACING	107,000.00		0.00		0.00		107,000.00	0.00
203-449-944.000	VEHICLE RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	0.00
203-449-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	0.00
203-449-970.006	STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		159,345.00		1,468.52		0.15		157,876.48	0.92
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	16,800.00		1,584.88		528.83		15,215.12	9.43
203-450-710.000	MAINTENANCE EMPLOYER FICA	1,300.00		121.21		40.45		1,178.79	9.32
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,680.00		298.80		99.60		1,381.20	17.79
203-450-712.002	MAINTENANCE BENEFITS	1,550.00		62.79		20.93		1,487.21	4.05
Total Dept 450 - MAINTENANCE / CONSTRUCTION		21,330.00		2,067.68		689.81		19,262.32	9.69
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,900.00		0.00		0.00		3,900.00	0.00
203-869-710.000	SNOW REMOVAL FICA	350.00		0.00		0.00		350.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	390.00		0.00		0.00		390.00	0.00
Total Dept 869 - SNOW REMOVAL		4,640.00		0.00		0.00		4,640.00	0.00
TOTAL EXPENDITURES		185,315.00		3,536.20		689.96		181,778.80	1.91

Fund 203 - LOCAL STREET FUND:

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED	
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 203 - LOCAL STREET FUND										
	TOTAL REVENUES		188,250.00		66,528.28		6,857.53		121,721.72	35.34
	TOTAL EXPENDITURES		185,315.00		3,536.20		689.96		181,778.80	1.91
	NET OF REVENUES & EXPENDITURES		2,935.00		62,992.08		6,167.57		(60,057.08)	2,146.24

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PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	230,000.00		(532.84)		(532.84)		230,532.84	(0.23)
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	22,000.00		0.00		0.00		22,000.00	0.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	29,000.00		7,374.79		7,374.79		21,625.21	25.43
204-000-665.000	INTEREST	5,000.00		2,184.10		730.45		2,815.90	43.68
Total Dept 000 - BALANCE SHEET / GENERAL		286,000.00		9,026.05		7,572.40		276,973.95	3.16
TOTAL REVENUES		286,000.00		9,026.05		7,572.40		276,973.95	3.16
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	5,500.00		0.00		0.00		5,500.00	0.00
204-446-710.000	ADMINISTRATION FICA	425.00		0.00		0.00		425.00	0.00
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	550.00		0.00		0.00		550.00	0.00
204-446-712.002	ADMIN BENEFITS	1,000.00		2.58		0.86		997.42	0.26
204-446-801.000	CONTRACTED SERVICES	10,000.00		0.00		0.00		10,000.00	0.00
204-446-806.000	AUDIT SERVICES	1,500.00		0.00		0.00		1,500.00	0.00
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		167.60		167.60		14,832.40	1.12
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	118,000.00		118,000.00		43,400.00		0.00	100.00
204-446-994.000	CAP IMPROV BOND II INTEREST	9,500.00		5,292.26		3,211.46		4,207.74	55.71
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		161,475.00		123,462.44		46,779.92		38,012.56	76.46
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	35,750.00		5,943.47		1,983.18		29,806.53	16.63
204-450-710.000	STREET ADMIN FICA	2,900.00		454.70		151.71		2,445.30	15.68
204-450-711.000	EMPLOYERS SHARE OF PENSION	3,625.00		1,120.50		373.50		2,504.50	30.91
204-450-712.002	STREET ADMIN BENEFITS	1,925.00		187.02		62.34		1,737.98	9.72
Total Dept 450 - MAINTENANCE / CONSTRUCTION		44,200.00		7,705.69		2,570.73		36,494.31	17.43
TOTAL EXPENDITURES		205,675.00		131,168.13		49,350.65		74,506.87	63.77
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		286,000.00		9,026.05		7,572.40		276,973.95	3.16
TOTAL EXPENDITURES		205,675.00		131,168.13		49,350.65		74,506.87	63.77
NET OF REVENUES & EXPENDITURES		80,325.00		(122,142.08)		(41,778.25)		202,467.08	152.06

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	38,000.00		18,684.25		18,684.25		19,315.75	49.17
248-000-665.000	INTEREST	300.00		220.12		76.14		79.88	73.37
248-000-674.000	DONATIONS-PRIVATE SOURCES	900.00		0.00		0.00		900.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		39,200.00		18,904.37		18,760.39		20,295.63	48.23
TOTAL REVENUES		39,200.00		18,904.37		18,760.39		20,295.63	48.23
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	0.00
248-275-740.000	POSTAGE	20.00		0.00		0.00		20.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	25.00		0.00		0.00		25.00	0.00
248-275-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
248-275-801.000	CONTRACTED SERVICES	15,000.00		0.00		0.00		15,000.00	0.00
248-275-806.000	AUDIT SERVICES	150.00		0.00		0.00		150.00	0.00
248-275-881.000	ADVERTISING	1,000.00		750.00		0.00		250.00	75.00
248-275-967.000	BEAUTIFICATION	8,300.00		2,516.28		2,516.28		5,783.72	30.32
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00		39.40		39.40		960.60	3.94
Total Dept 275 - DDA		26,045.00		3,305.68		2,555.68		22,739.32	12.69
TOTAL EXPENDITURES		26,045.00		3,305.68		2,555.68		22,739.32	12.69
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		39,200.00		18,904.37		18,760.39		20,295.63	48.23
TOTAL EXPENDITURES		26,045.00		3,305.68		2,555.68		22,739.32	12.69
NET OF REVENUES & EXPENDITURES		13,155.00		15,598.69		16,204.71		(2,443.69)	118.58

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PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-540.000	STATE GRANTS	10,000.00		0.00		0.00		10,000.00	0.00
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	3,000.00		0.00		0.00		3,000.00	0.00
290-000-602.003	FOOD BOOTH FEES	500.00		85.00		0.00		415.00	17.00
290-000-602.290	ART IN THE PARK REVENUE	3,000.00		1,660.00		375.00		1,340.00	55.33
290-000-665.000	INTEREST	200.00		154.25		53.63		45.75	77.13
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00		5,950.00		2,200.00		1,050.00	85.00
Total Dept 000 - BALANCE SHEET / GENERAL		23,700.00		7,849.25		2,628.63		15,850.75	33.12
TOTAL REVENUES		23,700.00		7,849.25		2,628.63		15,850.75	33.12
Expenditures									
Dept 752 - ARTS									
290-752-727.000	OFFICE SUPPLIES	150.00		0.00		0.00		150.00	0.00
290-752-728.000	SUPPLIES	300.00		0.00		0.00		300.00	0.00
290-752-740.000	POSTAGE	250.00		0.00		0.00		250.00	0.00
290-752-770.000	CREDIT CARD FEES	200.00		(71.87)		0.83		271.87	(35.94)
290-752-793.000	OPERATING EXPENSE	150.00		0.00		0.00		150.00	0.00
290-752-794.000	T-SHIRTS	500.00		0.00		0.00		500.00	0.00
290-752-795.000	SOUND	1,650.00		1,763.20		0.00		(113.20)	106.86
290-752-798.000	CONCESSIONS SUPPLIES	400.00		0.00		0.00		400.00	0.00
290-752-803.000	SECURITY	150.00		0.00		0.00		150.00	0.00
290-752-806.000	AUDIT SERVICES	150.00		0.00		0.00		150.00	0.00
290-752-851.000	RADIOS	150.00		0.00		0.00		150.00	0.00
290-752-852.000	TELEPHONE	600.00		130.91		43.63		469.09	21.82
290-752-881.000	ADVERTISING	8,332.00		4,561.95		1,783.95		3,770.05	54.75
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00		0.00		0.00		50.00	0.00
290-752-883.000	PUBLIC ART PROJECT	3,250.00		0.00		0.00		3,250.00	0.00
290-752-895.000	KIDS AREA	500.00		0.00		0.00		500.00	0.00
290-752-898.000	ENTERTAINMENT	1,800.00		0.00		0.00		1,800.00	0.00
290-752-953.000	PORT A POTTY	600.00		0.00		0.00		600.00	0.00
290-752-955.000	GOLF CART RENTALS	1,200.00		1,475.00		0.00		(275.00)	122.92
290-752-956.000	TENT, TABLES, CHAIR RENTALS	800.00		0.00		0.00		800.00	0.00
290-752-963.000	MISCELLANEOUS EXPENSE	100.00		0.00		0.00		100.00	0.00
290-752-964.000	REFUND/REIMBURSEMENTS	200.00		42.50		42.50		157.50	21.25
290-752-967.001	PARK IMPROVEMENTS	4,000.00		1,157.00		0.00		2,843.00	28.93
Total Dept 752 - ARTS		25,482.00		9,058.69		1,870.91		16,423.31	35.55
TOTAL EXPENDITURES		25,482.00		9,058.69		1,870.91		16,423.31	35.55
Fund 290 - ARTS:									
TOTAL REVENUES		23,700.00		7,849.25		2,628.63		15,850.75	33.12
TOTAL EXPENDITURES		25,482.00		9,058.69		1,870.91		16,423.31	35.55
NET OF REVENUES & EXPENDITURES		(1,782.00)		(1,209.44)		757.72		(572.56)	67.87

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 291 - CAR SHOW									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
291-000-665.000	INTEREST	30.00		0.00		0.00		30.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		30.00		0.00		0.00		30.00	0.00
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
Expenditures									
Dept 753 - CAR SHOW									
291-753-880.000	COMMUNITY PROMOTION	0.00		5.07		0.00		(5.07)	100.00
Total Dept 753 - CAR SHOW		0.00		5.07		0.00		(5.07)	100.00
TOTAL EXPENDITURES		0.00		5.07		0.00		(5.07)	100.00
Fund 291 - CAR SHOW:									
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
TOTAL EXPENDITURES		0.00		5.07		0.00		(5.07)	100.00
NET OF REVENUES & EXPENDITURES		30.00		(5.07)		0.00		35.07	16.90

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (NORMAL (ABNORMAL))	MONTH 05/31/2024 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-590.603	SEWER NSF REVENUE	0.00	105.00	0.00	(105.00)	100.00
590-000-614.000	SEWER REVENUE	0.00	300,463.57	66.12	(300,463.57)	100.00
590-000-615.000	SEWER PENALTIES	0.00	3,689.89	2,985.70	(3,689.89)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00	40.00	0.00	(40.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	304,298.46	3,051.82	(304,298.46)	100.00
TOTAL REVENUES		0.00	304,298.46	3,051.82	(304,298.46)	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	304,298.46	3,051.82	(304,298.46)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	304,298.46	3,051.82	(304,298.46)	100.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-642.001	FINAL READ INCOME	950,000.00		179,105.75		52.50		770,894.25	18.85
591-000-642.002	WATER HOOK UP FEES	4,000.00		0.00		0.00		4,000.00	0.00
591-000-643.000	PENALTIES & INTEREST	5,500.00		1,325.40		1,305.89		4,174.60	24.10
591-000-665.000	INTEREST	8,000.00		2,636.52		876.65		5,363.48	32.96
591-000-684.000	MISC REVENUE	8,000.00		0.00		0.00		8,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		975,500.00		183,067.67		2,235.04		792,432.33	18.77
TOTAL REVENUES		975,500.00		183,067.67		2,235.04		792,432.33	18.77
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	45,000.00		5,943.33		1,983.15		39,056.67	13.21
591-536-702.704	FULL TIME WAGES	162,000.00		45,084.38		15,259.60		116,915.62	27.83
591-536-702.705	OVER TIME WAGES	2,000.00		739.75		671.36		1,260.25	36.99
591-536-702.706	PART TIME WAGES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-702.710	WATER LICENSE STIPEND	5,600.00		0.00		0.00		5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		3,000.00		0.00		0.00	100.00
591-536-710.000	EMPLOYER FICA	18,250.00		3,940.29		1,287.28		14,309.71	21.59
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		5,717.91		1,971.60		16,282.09	25.99
591-536-712.000	HEALTH INSURANCE EXPENSE	29,000.00		7,634.13		2,544.71		21,365.87	26.32
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,600.00		0.00		0.00		9,600.00	0.00
591-536-712.002	ADMIN BENEFITS	2,000.00		186.72		62.24		1,813.28	9.34
591-536-713.000	DENTAL INSURANCE EXPENSE	3,800.00		1,122.36		374.12		2,677.64	29.54
591-536-714.000	OPTICAL PLAN EXPENSE	625.00		142.86		47.62		482.14	22.86
591-536-720.000	DISABILITY INSURANCE	3,000.00		567.00		189.00		2,433.00	18.90
591-536-721.000	LIFE INSURANCE EXPENSE	925.00		9.24		3.08		915.76	1.00
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00		0.00		0.00		2,479.00	0.00
591-536-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
591-536-728.000	SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
591-536-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	5,000.00		2,313.00		0.00		2,687.00	46.26
591-536-740.000	POSTAGE	2,000.00		1,010.97		400.00		989.03	50.55
591-536-741.000	MEDICAL & PHYSICALS	200.00		0.00		0.00		200.00	0.00
591-536-744.000	CLOTHING EXPENSE	1,100.00		0.00		0.00		1,100.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	3,500.00		0.00		0.00		3,500.00	0.00
591-536-751.000	GASOLINE PURCHASES	7,000.00		374.02		203.33		6,625.98	5.34
591-536-752.000	EDUCATION & TRAINING	2,000.00		0.00		0.00		2,000.00	0.00
591-536-760.000	FLEET INSURANCE	16,800.00		16,106.30		16,106.30		693.70	95.87
591-536-765.000	BANK FEES	50.00		0.00		0.00		50.00	0.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00		0.00		0.00		5,000.00	0.00
591-536-771.000	WATER TESTING FEES	3,000.00		132.00		44.00		2,868.00	4.40
591-536-780.000	METER REPLACEMENT	4,000.00		1,847.13		14.28		2,152.87	46.18
591-536-781.000	HYDRANT REPLACEMENT	1,000.00		0.00		0.00		1,000.00	0.00
591-536-801.000	CONTRACTED SERVICES	50,000.00		6,229.87		3,156.00		43,770.13	12.46
591-536-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,700.00		0.00		0.00		3,700.00	0.00
591-536-850.000	COMMUNICATION EXPENSE	4,500.00		1,301.77		434.60		3,198.23	28.93
591-536-900.000	PRINTING & PUBLISHING	1,000.00		0.00		0.00		1,000.00	0.00
591-536-920.000	GAS AND ELECTRIC	50,000.00		9,876.24		731.46		40,123.76	19.75
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	30,000.00		0.00		0.00		30,000.00	0.00
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	12,000.00		0.00		0.00		12,000.00	0.00
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00		0.00		0.00		1,500.00	0.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2024 (ABNORMAL)	MONTH	05/31/2024 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00		0.00		0.00		5,000.00	0.00
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00		86,715.00		0.00		0.00	100.00
591-536-932.000	NEW WATER MAINS	6,000.00		226.97		0.00		5,773.03	3.78
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	0.00
591-536-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	0.00
591-536-980.001	HARDWARE	9,000.00		2,405.13		1,597.96		6,594.87	26.72
591-536-980.002	SOFTWARE	100.00		66.00		22.00		34.00	66.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00		0.00		0.00		30,400.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00		0.00		0.00		18,600.00	0.00
591-536-991.002	USDA BOND 2016	71,000.00		0.00		0.00		71,000.00	0.00
591-536-994.000	INTEREST EXPENSE	72,000.00		2,265.54		1,376.34		69,734.46	3.15
Total Dept 536 - WATER/SEWER		825,644.00		204,957.91		48,480.03		620,686.09	24.82
TOTAL EXPENDITURES		825,644.00		204,957.91		48,480.03		620,686.09	24.82
Fund 591 - WATER FUND:									
TOTAL REVENUES		975,500.00		183,067.67		2,235.04		792,432.33	18.77
TOTAL EXPENDITURES		825,644.00		204,957.91		48,480.03		620,686.09	24.82
NET OF REVENUES & EXPENDITURES		149,856.00		(21,890.24)		(46,244.99)		171,746.24	14.61

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	20.51	7.97	(20.51)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	20.51	7.97	(20.51)	100.00
TOTAL REVENUES		0.00	20.51	7.97	(20.51)	100.00
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Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	20.51	7.97	(20.51)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	20.51	7.97	(20.51)	100.00
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TOTAL REVENUES - ALL FUNDS		2,689,730.00	708,106.96	75,337.04	1,981,623.04	26.33
TOTAL EXPENDITURES - ALL FUNDS		2,378,241.00	534,721.87	184,405.16	1,843,519.13	22.48
NET OF REVENUES & EXPENDITURES		311,489.00	173,385.09	(109,068.12)	138,103.91	55.66

Lake Odessa Village
Zoning Administrator Report
May 2024

Permits:

On 5-6-24 I approved a zoning permit to Matt Haskins to demolish a burned home located at 1124 Sixth Ave.

On 5-7-24 I approved a zoning permit to Superior Fence and Rail of West MI for a 4' high chain link fence to be located in the back yard at 736 Sixth Ave.

On 5-7-24 I approved a zoning permit to Superior Fence and Rail of West MI for a 6' high wood fence to be located in the back yard at 1311 Fourth Ave.

On 5-13-24 I approved a zoning permit to Robert and Cynthia Green 10' by 14' home addition and expanding the front porch by 3'to make it 7' deep located at 1030 Fifth Ave.

On 5-13-24 I approved a zoning permit to Timothy Kennedy to demolish a barn of 336 sf located at 1321 Johson St.

On 5-19-24 I approved a zoning permit to MCM MI Construction, LLC for a demolition permit of a mobile home located at 73 Kecia Court.

On 5-22-24 I approved a zoning permit to AnD Signs for a 3' by 8' ground mounted sign and a wall sign of 30 square foot letters sign for Ace Hardware located at 1019 First St.

On 5-28-24 I approved a zoning permit to Tyler Carpenter for an above ground pool to be located at 714 Jordan Lake St.

On 5-30-24 I approved a zoning permit to Derek Randall for an attached carport of 7' by 20' located at 1312 Tupper Lake St.

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Planning Commission

They met on April 21 to review the Stuarts phase 2 of the PUD housing development along Third Ave. The phase 2 site plan was approved with several conditions.

461 Fourth Ave

I met with the owners and contractor to discuss the possibility of an addition to the home. A previous attempt found out most of their yard is street right of way so an addition to the south is impossible for setbacks. This addition will be at the same line of the south line of the home and gong north. After measuring, I told them they will need a variance as setbacks cannot be met. They then applied for a variance and the application is in the process of finding a meeting date.

I sent a letter and zoning application to Derek Randall of 1312 Tupper Lake St due to a small garage like structure built next to the house side without a permit and not meeting setbacks. He

called me for details and then applied for the zoning permit and is attaching the structure to his home. That permit was approved, see above.

I sent a letter to Deanthony Stout of 1024 Fifth Ave because of a partially filled swimming pool full of algae and debris, which is in violation of the swimming pool ordinance section. On my inspection date, nothing had been done. This is an unsafe situation. I will be sending a follow up letter with a warning of a civil infraction ticket if continued noncompliance.

I sent a letter to Patricia Schoonmaker of 815 Fifth Ave due to an unsightly structure built next to the house in the setbacks and is falling apart plus a yard full of junk and scrap. On my inspection date, the scrap was piled near the back of the house and the structure was still up with plastic flapping. I will be sending a follow up letter with a warning of a civil infraction ticket being issued if noncompliant in the next inspection.

I sent a letter to Brandy Logan at 804 First St as Art saw chickens on this property. He spoke with the owner and told her no chickens are allowed in the Village. I sent a follow up letter as that is a zoning requirement that chickens are not permitted. I have no way of knowing if they were removed. I drove by there and did not see any.

New Business

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2024-41

**AUTHORIZING THE CLERK/TREASURER
TO CONSOLIDATE CERTAIN CHECKING ACCOUNTS
INTO A SINGLE POOLED CASH CHECKING ACCOUNT**

WHEREAS, the Village, like many municipalities, utilizes a system of fund accounting in accordance with generally accepted accounting principles (GAAP) and, while utilizing this system, has established separate checking accounts for each of its funds; and

WHEREAS, using and maintaining separate checking accounts is not a GAAP requirement, and doing so 1) necessitates writing checks from multiple funds to pay a single invoice on many occasions, 2) adds to the number of bank account reconciliations that must be completed each month, and 3) complicates estimating cash flow requirements, thereby limiting the Village's opportunity to invest surplus funds; and

WHEREAS, it is common for municipalities to establish pooled cash checking accounts while maintaining separate accounting records of transactions as they relate to the respective funds;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby authorizes consolidating the following accounts into a single pooled cash checking account:

Fund Name	Account Type
General	Checking
Major Street	Checking
Local Street	Checking
General Highway	Checking
Water	Checking

; and

BE IT FURTHER RESOLVED, that the Clerk/Treasurer is hereby authorized and directed to take any and all actions necessary to consolidate the accounts referenced above into a single pooled cash checking account.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 17, 2024

Kathy Forman, Village Clerk