



PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, NOVEMBER 18, 2024 - 7:00 P.M.
Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Council Members

IV. Approval of Agenda

V. Public Comment:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve the meeting minutes from the following Village Council meetings:

- a) Minutes from the Committee of the Whole Session of October 21, 2024
- b) Minutes from the regular Village Council meeting of October 21, 2024

VII. Expenditures:

- a) Approve bills equal to or less than \$3,000.00 each from 10/1/2024 to 10/31/2024.
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. Gregg Guidance – Interim Village Manager – \$3,435.65 (Paid)
 - ii. Home Works Tri-County Electric Cooperative – Electricity – \$3,914.06 (Paid)
 - iii. McKenna – Master Plan Professional Services – \$4,320.00 (Paid)
 - iv. Mood Media – DDA Music System for Downtown – \$4,657.75 (Paid)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Minutes from the Lake Odessa Area Arts Commission regular meeting of October 14, 2024
- b) Lake Odessa Area Arts Commission 2025 Regular Meeting Schedule

IX. Departmental Reports:

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

X. Presentations:

- a) None

XI. New Business:

- a) Proposed Resolution 2024-57: Accepting Proposal of Peerless Midwest for Closing a Test Well
- b) Proposed Resolution 2024-58: Approving the Five-Year Extension of a Lease Agreement for the Use of Village-Owned Property with Tim Stuart
- c) Proposed Resolution 2024-59: Approve Setting the Employer Contribution to the Village of Lake Odessa Employee Retirement Savings Plan for FY 2025-26
- d) Set the Date for a Village Council Special Meeting to:
Select a President Pro-Tem;
Approve the Council Rules of Procedures;
Approve the Village's Code of Ethics and Conduct; and
Enter Closed Session to Review Village Manager Candidate Resumes`

XII. Miscellaneous Correspondence:

- a) Jennifer Hickey – Village Council Resignation Email
- b) Letter to Governor Gretchen Whitmer Regarding MACC Grant Award
- c) Letter to Senator Thomas Albert Regarding MACC Grant Award
- d) Letter to Representative Gina Johnsen Regarding MACC Grant Award

XIII. Trustee Comments

XIV. Public Comment (See Above)

XV. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

COMMITTEE OF THE WHOLE MEETING

OCTOBER 21, 2024

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 6:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: None

Staff present: Manager Gregg Guetschow, Chief Kendra Backing, Clerk/Treasurer Kathy Forman

PUBLIC COMMENT

None

DISCUSSION ITEMS

- a) Presentation by Chief Backing about a proposed Noise Control Ordinance.

Council members discussed the draft proposal, asking numerous questions. Clarification was given regarding how civil infractions are ticketed and tracked. Violations must be observed by a police officer for a citation to be written. Talked about the difference between disorderly conduct and a noise ordinance violation. Chief Backing explained that Village Police are the only officers who can enforce our ordinances. The hospital and hotel language were brought up and whether it should be omitted or left for future possibilities within the village.

- b) Carrie Johnson and Martha Yoder discussed their recent ride-along opportunities with Code Enforcement, Art Villanueva. They thought it was very eye-opening. Spoke about some of the successes that are noticeable in the village. Expressed the need for ordinance review to fill in gaps that will make code enforcement easier. The offer is still open for any council members to ride along as their schedule permits.

- c) Chief Backing updated council on the Golf Cart registration updates that have been received.

ADJOURNMENT

Without objection the meeting adjourned at 6:48 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING
OCTOBER 21, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: None

Staff present: Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Young, supported by Hickey, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT

None

MINUTES

Motion by Yoder, supported by Cappon, to approve the minutes from the regular Village Council meeting of September 16, 2024. All ayes; motion carried 7-0.

BILLS

Motion by Johnson, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 9/1/2024 through 9/30/2024. All ayes; motion carried 7-0.

Motion by Cappon, supported by Yoder to approve bills in excess of \$3,000 as submitted.
All ayes; motion carried 7-0.

CONSENT AGENDA

Motion by Yoder, supported by Hickey, to accept the following items and place them on file:

- a. Minutes from the Lake Odessa Area Arts Commission regular meeting of September 10, 2024
- b. Draft Minutes from the Planning Commission regular meeting of September 23, 2024
- c. Draft Minutes from the Downtown Development Authority special meeting of October 8, 2024
- d. Minutes from the Lakewood Recreational Authority regular meeting of July 8, 2024
- e. Minutes from the Lakewood Recreational Authority special meeting of October 14, 2024

All ayes; motion carried 7-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.
Police Department: Report submitted.
Department of Public Works: Report submitted.
Finance: Report Submitted.
Zoning: Report submitted.

NEW BUSINESS

- a) Proposed Resolution 2024-54: Approving, authorizing and Directing the Village Clerk/Treasurer to sign a grant agreement between the Village of Lake Odessa and the Michigan Arts and Culture Council.

Motion by Young, supported by Cappon, to adopt proposed Resolution 2024-54. Banks called for a roll call vote. Yes: Young, Cappon, Brighton, Hickey, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- b) Proposed Resolution 2024-55: Approving Amendments to the Village's Streetlight Banner Policy and Establishing a Fee for the Installation and Removal of Banners.

Motion by Cappon, supported by Yoder, to adopt proposed Resolution 2024-55. Banks called for a roll call vote. Yes: Cappon, Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- c) Proposed Ordinance 2024-01: Amending Section 10-38 of the Code of Ordinances of the Village of Lake Odessa

Motion by Yoder, supported by Cappon, to adopt proposed Ordinance 2024-01. Banks called for a roll call vote. Yes: Yoder, Cappon Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- d) Proposed Resolution 2024-56: Acknowledging Receipt of an Application for the Vacation of Sherman Street in the Village of Lake Odessa and Setting a Public Hearing to Hear Objections to the Resolution to vacate this Portion of Sherman Street.

Motion by Cappon, supported by Hickey, to adopt proposed Resolution 2024-56. Banks called for a roll call vote. Yes: Cappon, Hickey, Brighton, Johnson, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- e) Motion by Yoder, supported by Johnson to Recess to Closed Session to Discuss a Matter of Real Property Acquisition, in Accordance with Section 8(d) of the Open Meetings Act. All ayes; motion carried 7-0.

MISCELLANEOUS CORRESPONDENCE

- a) Thelma Curtis Letter
b) Lakewood Community Council - Christmas Basket Program
c) MACC Grant Award for the 2025 Art in the Park
d) Carrie Johnson – LOAAC Resignation Email

TRUSTEE COMMENTS

Banks – Announced the Holiday Decoration Contest sponsored by the Lake Odessa Area Arts Commission. Thanked Carrie Johnson for her service to the Village of Lake Odessa as a Council Member for the last four years.

Brighton – None

Cappon – Thanked Carrie Johnson.

Hickey – Thanked Chief Backing and Gregg Guetschow for their work on the noise ordinance.

Johnson – None

Yoder – Thanked Carrie Johnson. Suggested referring the letter from Thelma Curtis to the DDA and Planning Commission.

Young – None

PUBLIC COMMENT

None

CLOSED SESSION

Council moved into closed session at 7:25 pm.

Council returned to open session at 7:54 pm.

Motion by Hickey, supported by Young to approve Closed Session Minutes from June 17, 2024. All ayes: motion carried 7-0.

Motion by Johnson, supported by Hickey to allow Gregg Guetschow to pursue a Quit Claim Deed with Ionia County for parcels 10-60 on Church Street between Clark and Bonanza. All ayes; motion carried 7-0.

ADJOURNMENT

Motion by Young, supported by Hickey, to adjourn the meeting. All ayes: motion carried 7-0.
Meeting adjourned at 7:56 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

Expenditures

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
10/17/2024	ARTS	3417	CARELINC	CARELINC MEDICAL EQUIPMENT & SUPPLY	40.00
10/24/2024	ARTS	3418	VERIZON	VERIZON WIRELESS	43.69

ARTS TOTALS:

Total of 2 Checks:	83.69
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	83.69

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

10/17/2024	DDA	1243	MCKENNA	MCKENNA	1,480.00
10/24/2024	DDA	1244	MOOD	MOOD MEDIA	4,679.32

DDA TOTALS:

Total of 2 Checks:	6,159.32
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	6,159.32

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

10/24/2024	HBOND	1030	MERCANTILE	MERCANTILE BANK	1,376.51
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HBOND TOTALS:

Total of 1 Checks:	1,376.51
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	1,376.51

Bank POOL POOLED CASH

10/03/2024	POOL	43119	014	VILLAGE OF LAKE ODESSA	1,353.35
10/03/2024	POOL	43120	ACE	LAKE ODESSA ACE HARDWARE	38.98
10/03/2024	POOL	43121	BEHRENS	BEHRENS LTD	497.00
10/03/2024	POOL	43122	HSV	HSV REDI-MIX	1,660.00
10/03/2024	POOL	43123	IONIA CITY	CITY OF IONIA	44.00
10/03/2024	POOL	43124	IONIA SHER	IONIA COUNTY SHERIFF'S OFFICE	250.00
10/03/2024	POOL	43125	KCI	KCI	439.45
10/03/2024	POOL	43126	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	220.48
10/03/2024	POOL	43127	QUILL	QUILL CORPORATION	178.98
10/03/2024	POOL	43128	STATE CHEM	STATE CHEMICAL SOLUTIONS	292.00
10/03/2024	POOL	43129	TRICOU	HOMEWORKS	3,914.06
10/03/2024	POOL	43130	VERIZON	VERIZON WIRELESS	190.09
10/03/2024	POOL	43131	WEX	WEX BANK	1,233.17
10/10/2024	POOL	43132	AMAZON	AMAZON CAPITAL SERVICES, INC.	115.78
10/10/2024	POOL	43133	BADGER	BADGER METER	839.96
10/10/2024	POOL	43134	CARDMEMBER	ELAN FINANCIAL SERVICES	392.64
10/10/2024	POOL	43135	CONSUMERS	CONSUMERS ENERGY	4,096.80
10/10/2024	POOL	43136	CONSUMERS	CONSUMERS ENERGY	115.67
10/10/2024	POOL	43137	FAMILY	FAMILY FARM & HOME - CHARLOTTE	103.53
10/10/2024	POOL	43138	GRANGER	GRANGER	95.49
10/10/2024	POOL	43139	GREGG	GREGG GUIDANCE, LLC	3,435.65
10/10/2024	POOL	43140	HIGH POINT	HIGH POINTE TREE SERVICE	4,300.00
10/10/2024	POOL	43141	MISC	LINDA ELLISTON	75.00
10/10/2024	POOL	43142	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	99.00
10/17/2024	POOL	43143	AT&T	AT&T	254.13
10/17/2024	POOL	43144	BCN	BLUE CARE NETWORK	5,378.52
10/17/2024	POOL	43145	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	263.92
10/17/2024	POOL	43146	CALEDONIA	CALEDONIA FARMERS ELEVATOR	413.82
10/17/2024	POOL	43147	FAMILY	FAMILY FARM & HOME - CHARLOTTE	269.90
10/17/2024	POOL	43148	HSV	HSV REDI-MIX	1,943.50
10/17/2024	POOL	43149	IT RIGHT	VC3, INC	177.00
10/17/2024	POOL	43150	MCKENNA	MCKENNA	4,320.00
10/17/2024	POOL	43151	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	106.48
10/17/2024	POOL	43152	SBAM PLAN	SBIS	709.77
10/17/2024	POOL	43153	STATE OF M	STATE OF MICHIGAN	1,139.00
10/17/2024	POOL	43154	WOW	WOW! BUSINESS	136.00
10/17/2024	POOL	43155	WOW	WOW! BUSINESS	116.25
10/24/2024	POOL	43156	ADT	EVERON, LLC	63.74
10/24/2024	POOL	43157	DICKINSON	DICKINSON WRIGHT PLLC	63.00
10/24/2024	POOL	43158	GREGG	GREGG GUIDANCE, LLC	2,640.52
10/24/2024	POOL	43159	IONIA CITY	CITY OF IONIA	44.00
10/24/2024	POOL	43160	MISC	CURTIS COLVIN	10.91
10/24/2024	POOL	43161	MISC	TIM STUART	2,550.00
10/24/2024	POOL	43162	VERIZON	VERIZON WIRELESS	421.60

Check Date	Bank	Check	Vendor	Vendor Name	Amount
10/24/2024	POOL	43163	WILLIAM	WILLIAMS FARM MACHINERY	186.49 V
10/24/2024	POOL	43164	WOW	WOW! BUSINESS	234.64
10/24/2024	POOL	43165	YOURMEMBER	YOURMEMBERSHIP.COM, INC	150.00
10/31/2024	POOL	43166	MEYER'S	MEYER'S HOMETOWN BAKERY	200.00

POOL TOTALS:

Total of 48 Checks:	45,774.27
Less 1 Void Checks:	186.49
Total of 47 Disbursements:	45,587.78

Bank WBOND 8194 WATER BOND REDEMPTION

10/24/2024	WBOND	1030	MERCANTILE	MERCANTILE BANK	601.24
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WBOND TOTALS:

Total of 1 Checks:	601.24
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	601.24

REPORT TOTALS:

Total of 54 Checks:	53,995.03
Less 1 Void Checks:	186.49
Total of 53 Disbursements:	53,808.54

Purchases Over \$3,000.00

Gregg Guidance, LLC
 720 High Street
 Charlotte, MI 48813
 9894134290



Village of Lake Odessa
 Attn: Accounts Payable
 839 Fourth Avenue
 Lake Odessa, MI 48849

Invoice Number GG2024-37
 Date of Issue 10/04/2024
 Due Date 11/04/2024
 Amount Due (USD) **\$3,435.65**

101-172-801.000

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. September 16, 2024	\$90.00	11.5	\$1,035.00
Mileage Per Diem - Lake Odessa September 16, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. September 17, 2024	\$90.00	7.25	\$652.50
Mileage Per Diem - Lake Odessa September 17, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. September 19, 2024	\$90.00	3.5	\$315.00
Mileage Per Diem - Lake Odessa September 19, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. September 24, 2024	\$90.00	6.75	\$607.50
Mileage Per Diem - Lake Odessa September 24, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. September 26, 2024	\$90.00	7.5	\$675.00
Mileage Per Diem - Lake Odessa September 26, 2024	\$30.13	1	\$30.13

Subtotal 3,435.65
 Tax 0.00

Total	3,435.65
Amount Paid	0.00

Amount Due (USD)	\$3,435.65
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Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



Tri-County Electric Cooperative
7973 E. Grand River Ave.
Portland, MI 48875-9717

Emergency: 1-800-848-9333
Billing: 1-800-562-8232
Payments: 1-844-963-2875

Blanchard Office
3681 Costabella Ave.
Blanchard MI 49310
www.homeworks.org

Portland Office
7973 E. Grand River Ave.
Portland MI 48875

325 0 AV 0.545
VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1001

5 325
C-2



Account Number	2043600
Rate	CMLP5
Current Due Date	10/16/2024
Bill Date	09/23/2024
Days Billed	31
Meter Number	56587
kWh per Day Last Year	875
kWh per Day This Year	964

Account Status	
Previous Balance 08/23/24	\$4,419.87
Payment Received 09/09/24	-\$4,419.87
Balance Forward	\$0.00
Current Charges	\$3,914.06
Total Amount Due 10/16/24	\$3,914.06

SERVICE ADDRESS:		2367 BONANZA RD #5			POLE #: OD392X7M		BOARD DIST: D02		
Billing Period	METER READINGS				MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
	BEGIN	TYPE	END	TYPE					
08/14/2024 TO 09/14/2024									
PEAK	609841	REG	615175	REG	1	5334	KWH	0.07550	\$402.72
INTERMEDIATE	312771	REG	321494	REG	1	8723	KWH	0.07550	\$658.59
OFF PEAK	8532	REG	24374	REG	1	15842	KWH	0.07550	\$1,196.07
POWER SUPPLY COST RECOVERY						29899		0.00856	\$255.94
PEAK KW						91.290	KW	14.00000	\$1,278.06
AVAILABILITY CHARGE									\$98.00
MICHIGAN LOW INCOME ENERGY FUND									\$0.87
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$23.81
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,914.06
TOTAL AMOUNT									\$3,914.06

591-536-920.000



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Gregg Guetschow
Village Manager (Interim)
Odessa Lake
839 Fourth Avenue
Lake Odessa, MI 48849

October 13, 2024

Invoice No: 24-059 - 2

Project 24-059 Lake Odessa Master Plan
Professional Services from September 1, 2024 to September 30, 2024

Professional Services

Continued progress on the Master Plan.

Contract Amount

Total Fee	24,000.00		
Percent Complete	30.00	Total Earned	7,200.00
		Previous Fee Billing	2,880.00
		Total Fee	\$4,320.00
		Invoice Total	\$4,320.00

THANK YOU. Please remit to above address and indicate project number on voucher.

101-722-802.000



Mood Media
 2100 S IH-35 Frontage Rd
 Suite 201
 Austin , TX 78704
 (800) 345-5000
 www.moodmedia.com

Invoice Number	5696735
Invoice Date	15-OCT-24
Invoice Type	INSTALLATION INVOICE
Bill to Acct #	1967605
Location Acct #	1967605

Bill To

Location

LAKE ODESSA DDA
 839 4TH AVE
 LAKE ODESSA , MI 48849
 United States

LAKE ODESSA DDA
 839 4TH AVE
 LAKE ODESSA , MI 48849
 United States

Due Date	Late Charge	Sales Person	Purchase Order	Sales Order	Service Date	Currency
14-NOV-24	2.5%	Carney, Teresa		1789090	15-oct-2024	USD

Num	Item / Description	UOM	Qty	Unit Price	Extended amount
1	KLIPSCH PSM-650-T 6.5" SURFACE MOUNT SPEAKER, 70V, 60W, BLACK	EACH	3		
2	BELDEN (INCRMNT 250FT) MULTI-CONDUCTOR 16AWG 1PR UNSHIELDED PVC DIRECT BURIAL, BLACK	FOOT	500		
3	MOOD HARMONY ANDROID - AUDIO ONLY INCLUDES 32GB CARD	EACH	1		
	Total Equipment				1,395.22
4	LABOR	DOLLAR	1		2,610.00
5	LABOR	HOUR	1		540.00
6	FREIGHT CHARGES	EACH	1		112.53

248-275-801.000



Mood Media
 2100 S IH-35 Frontage Rd
 Suite 201
 Austin , TX 78704
 (800) 345-5000
 www.moodmedia.com

Invoice Number	5696735
Invoice Date	15-OCT-24
Invoice Type	INSTALLATION INVOICE
Bill to Acct #	1967605
Location Acct #	1967605

Bill To

Location

LAKE ODESSA DDA
 839 4TH AVE
 LAKE ODESSA , MI 48849
 United States

LAKE ODESSA DDA
 839 4TH AVE
 LAKE ODESSA , MI 48849
 United States

Due Date	Late Charge	Sales Person	Purchase Order	Sales Order	Service Date	Currency
14-NOV-24	2.5%	Carney, Teresa		1789090	15-oct-2024	USD
Num	Item / Description	UOM	Qty	Unit Price	Extended amount	

PAY YOUR BILL, VIEW OR PRINT YOUR INVOICE AND MANAGE AUTO PAY AT BILLING.MOODMEDIA.COM. THANK YOU FOR CHOOSING MOOD.

Date Completed: 10/15/24 Signed By: POC Sales orders to bill: 1789090 Special
 Notes: Installation is complete, music is playing, levels are set properly according to the client's preference. The Client is trained on how to use the system and satisfied with the result. Completion Notes : Installation complete, no issues Harmony-k14003850958330 Is the work 100% completed, with no more return trips needed?
 : Yes

Transaction Fee	0.00
Subtotal	4,657.75
Tax	279.45 NO
Total	4,937.20
Payments	0.00
Credits	0.00
Deposit	0.00
Balance Due	4,937.20

Consent Agenda

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, October 14, 2024

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:10 p.m.
Present: Karen Banks, Melanie Baker, Meg Hermes, Carrie Johnson, Aurora Rice
Absent: Nancy Mattson, Ty Nurenberg
Visitors: None
Staff: None
2. **Approval of Agenda:** Motion by Rice, support by Hermes, to approve agenda as presented.
All ayes; motion carried with Johnson absent.
3. **Public Comment:** None.
4. **Minutes:** Motion by Hermes, support by Rice, to approve minutes of September 10, 2024 regular meeting. All ayes; motion carried with Johnson absent.
5. **Finance:**
 - a. **Revenue/Expense report:** Revenue/Expense report for September 2024 was reviewed.
 - b. **Accounts payable:** Motion by Hermes, support by Banks, to approve invoice from CareLinc in the amount of \$40. All ayes; motion carried with Johnson absent.
6. **Action Items:**
 - a. **2024 Art in the Park Follow-Up Correspondence:** Letters to thank sponsors and volunteers still need to be sent, as well as follow-up letters to participating artists.

Johnson arrived at 7:22 p.m.

- b. **Mural Project:** A memo that Banks presented to the Downtown Development Authority at their October meeting was reviewed. Banks reported that the DDA is on board with the project. The deadline was missed to apply for grant funding from the "Power of Women Giving" group, but there will be another round of funding in 2025, with an application deadline of 4/2/2025.
- c. **Painting Class:** Johnson asked if the LOAAC still wished to hold a painting class with artist Jennie Reichert. Consensus was to move forward. Johnson will book a date in February. LOAAC will provide refreshments.

- d. Holiday Decorating Contest: Contest dates were updated and geographic contest area was expanded to include any home or business within the 48849 zip code. Banks will send a press release this week to the Lakewood News.
- e. Board Membership: Rice stated that high school student Elizabeth Stoneman will be interested in serving as a student representative on the LOAAC. Johnson stated her intention to resign from the LOAAC, and that this is her last meeting.

7. **Adjournment**: Without objection, meeting adjourned at 8:10 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

LAKE ODESSA AREA ARTS COMMISSION
2025 REGULAR MEETING SCHEDULE

DAY	DATE	TIME
Monday	January 13	7:00 p.m.
Monday	February 10	7:00 p.m.
Monday	March 10	7:00 p.m.
Monday	April 14	7:00 p.m.
Monday	May 12	7:00 p.m.
Monday	June 9	7:00 p.m.
Monday	July 14	7:00 p.m.
Monday	July 28	6:00 p.m.
Monday	August 11	7:00 p.m.
Monday	September 8	7:00 p.m.
Monday	October 13	7:00 p.m.
Monday	November 10	7:00 p.m.
Monday	December 29	6:00 p.m.

Departmental Reports



MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary and Miscellaneous Matters

DATE: November 14, 2024

ITEMS OF BUSINESS:

Resolution 2024-57 Accepting Proposal for Closing a Test Well. DPW Director Jesse Trout is requesting Council approval to hire the firm of Peerless Midwest to plug and abandon a test well drilled near the water treatment facility. We routinely use this firm for work related to the water system as do many other area communities.

Resolution 2024-58 Approving Farmland Lease Agreement. Since 2018, the Village has leased vacant land associated with its well field to Tim Stuart who has farmed the land. Each of the leases has been had durations of two years. Mr. Stuart has been a good steward of the land and has been very good to work with. The term of the current lease agreement concludes on December 31, 2024. We believe it is mutually beneficial to the parties to extend the term of this renewal to five years, expiring on December 31, 2029, with no other changes to the lease.

Resolution 2024-59 Approving Employer Contribution to Employee Retirement Saving Plan. The Village established a 401k plan as the vehicle through which it provides for retirement savings for its eligible employees. Each year, the Council establishes the cap on its match of employee contributions. It is recommended that this cap be continued at the current level of 10% of compensation.

Setting Date for Special Meeting. During our work in preparing the agenda for this meeting, we discovered that State statute establishes the date on which the terms of office of newly-elected Council members begins as November 20. The statute also provides that the selection of president pro tem must occur on November 20 or "as soon after that date as possible." This meant that our plans for the November meeting had to change. To that end, it is proposed that Council schedule a special meeting at which it would take up the following matters: 1) selection of the president pro term; 2) approval of the Council Rules of

Procedures; 3) approval of the Villages Code of Ethics and Conduct; and 4) convening in closed session to review applications for the village manager position. Returning and new Council members should review their calendars to determine their availability on November 20 and after. Please be aware that the Planning Commission is scheduled to meet on Monday, November 25 at 7:00 pm

MISCELLANEOUS MATTERS:

Master Plan Visioning Session. The Planning Commission meeting on November 25 will be devoted almost entirely to conducting a visioning session for commissioners and members of the public as part of the development of the new master plan. As of the last report I received, nearly 100 responses had been received to the online questionnaire used to gather citizen input.

DDA Development Plan. The Downtown Development Authority will meet on Tuesday, November 19 with the consultant assisting it in developing its updated development plan. This work is being coordinated with work on the master plan particularly with regard to the citizen input components.

Downtown Sidewalk Occupancies. I have continued to update proposed ordinance language for the DDA to review that addresses occupancies and obstructions of downtown sidewalks. During the DDA meeting on Tuesday, I will be seeking consensus on revised language that would permit some limited merchandise displays in front of buildings.

Engineering Proposals. We received from proposals from the engineering firm Wightman for design work for replacing the beach pavilion and for upcoming street improvement projects. We expect to present those proposals for Council consideration at its December meeting.

Ordinance Language Regarding Site Plan Amendments. Several months ago, there was a discussion at the Planning Commission about clarifying the approval process for site plan amendments. At the time, I felt that current language provided sufficient clarity and required only minor tweaking. On further review, however, I realized that we could streamline our processes by allowing minor amendments to site plans approved by the Planning Commission to proceed if they passed muster with the Zoning Administrator. In those cases, it would not be necessary to delay a project waiting for Planning Commission to review simple changes to plans. Zoning Administrator Jeanne Vandersloot has offered some comments regarding my proposed amendment. I expect this matter to be discussed at the upcoming Planning Commission meeting.

Other Ordinance Amendments. I am continuing to work on three ordinance amendments related to property maintenance and street regulations. I am hoping to present these to Council in December. Sidewalk occupancies in the downtown are a part of the street ordinance, however, so consideration by Council could be delayed if there is more work I need to do with the DDA.



LOPD October 2024 Council Report



Officer Colvin pictured with two junior police officers.

CALLS FOR SERVICE:

10/19/24 15:54:10 1302 - DOMESTIC
10/19/24 13:53:43 5500 - HEALTH & SAFETY
10/19/24 13:09:43 TRF
10/19/24 13:00:44 TRF
10/19/24 12:18:51 TRF
10/19/24 09:56:29 99091 - MED 1
10/19/24 08:57:32 TRF
10/19/24 08:21:19 FOLLOW UP
10/18/24 17:24:33 9807 - SUSPICIOUS
10/17/24 14:55:22 9908 - GENERAL
10/17/24 14:51:28 2300 - LARCENY
10/17/24 12:24:11 9908 - GENERAL
10/16/24 14:25:25 9808 - LOST
10/16/24 06:12:35 99091 - MED 1
10/15/24 21:03:32 5403 - TRAFFIC
10/15/24 20:28:33 7000 - JUVENILE
10/15/24 19:59:32 2201 - BURGLARY
10/15/24 19:33:47 FOLLOW UP
10/15/24 15:43:39 FOLLOW UP
10/15/24 15:34:14 9909P - NON-CRIMINAL
10/15/24 14:38:51 9807 - SUSPICIOUS
10/15/24 12:04:35 FOLLOW UP
10/14/24 20:41:13 7000 - JUVENILE
10/14/24 18:32:11 9601 - ABANDONED
10/14/24 13:30:11 5000 - WARRANT
10/14/24 00:59:31 99091 - MED 1
10/13/24 13:07:10 99091 - MED 1
10/13/24 12:42:00 FOLLOW UP
10/13/24 10:58:38 FOLLOW UP
10/13/24 10:01:09 PROPERTY CHECK
10/13/24 08:22:56 99093 - MED 3
10/13/24 08:20:29 911H - 911 HANG UP
10/13/24 03:25:39 9807 - SUSPICIOUS
10/12/24 13:40:42 5500 - HEALTH & SAFETY
10/12/24 12:11:18 5000 - WARRANT
10/11/24 15:28:31 9301B - PDA TRAFFIC
10/11/24 12:18:35 9908 - GENERAL
10/09/24 15:03:43 9807 - SUSPICIOUS
10/09/24 14:19:09 9908 - GENERAL
10/09/24 12:46:17 9807 - SUSPICIOUS
10/09/24 11:55:36 5500 - HEALTH & SAFETY
10/09/24 11:24:44 9601 - ABANDONED
10/09/24 01:09:33 9909M - MENTAL
10/08/24 19:25:18 9500 - FIRE ALL
10/08/24 08:39:04 9908 - GENERAL
10/07/24 13:25:47 9807 - SUSPICIOUS
10/07/24 07:11:02 5403 - TRAFFIC
10/07/24 06:29:41 5403 - TRAFFIC
10/06/24 21:04:07 2201 - BURGLARY
10/06/24 20:46:50 9909M - MENTAL
10/06/24 19:39:43 FOLLOW UP
10/06/24 10:39:07 9903 - MISSING
10/06/24 00:56:52 9807 - SUSPICIOUS
10/05/24 21:27:48 99091 - MED 1
10/05/24 19:26:23 1100 - CSC PAGE ST LO24-00372 3905
10/05/24 15:35:42 FOLLOW UP
10/05/24 00:26:38 5500 - HEALTH & SAFETY
10/04/24 18:17:42 99091 - MED 1
10/04/24 17:09:22 9807 - SUSPICIOUS
10/04/24 16:08:32 9908 - GENERAL WASHINGTON BLVD LO24-00370 3905
10/04/24 08:10:46 TRF
10/03/24 20:57:15 TRF
10/03/24 20:37:15 5300 - DISORDERLY JORDAN LAKE ST SH24-06075 3421
10/03/24 20:32:47 TRF
10/03/24 19:03:53 5500 - HEALTH & SAFETY
10/03/24 17:18:01 9908 - GENERAL LAKEVIEW DR LO24-00368 3905
10/02/24 13:14:22 99093 - MED 3
10/01/24 18:13:00 99091 - MED 1
10/01/24 14:27:19 TRF

Training: Officer Colvin attended Active Assailant training. This is mandatory training for all sworn officers in the state of Michigan. Recent national tragedies remind us acts of violence can affect any community at any time. The training consisted of a lecture portion and a force-on-force component where officers were presented with different scenarios they had to respond to. Each scenario was broken down and evaluated at the conclusion to review the response and communication tactics used.

Officer Tollefson attended and successfully completed Taser Instructor training. Two Taser 10's were purchased as a result of a generous donation by Cargill.

Officer Tollefson also completed Terminal Agency Coordinator (TAC) training through Law Enforcement information network (LEIN) Field Services. A TAC officer ensures compliance with all rules, regulations and system integrity. LEIN audits are conducted every two years on system and network activities.

Chief Backing, Officer Tollefson, and Officer Colvin completed Rescue Task Force training with our fire department. Rescue task force training is a concept of operations for an integrated medical response utilizing law enforcement, Fire and EMS personnel for an active shooter incident.

Public Relations: Trick or Treating in the Village went without incident this year. Over 800 Donut holes from Meyer Bakery and several gallons of cider were handed out to the community.



Staffing Update:

Officer Colvin is in his shadow phase of field training. The shadow phase of the department's field training process consists of an evaluation process where duties and responsibilities are assessed to determine if they can be done independently. Officer safety, public interactions, self-initiation, paperwork, and management of calls are all areas being evaluated by the Field Training Officer. It is a lengthy process and can take up to 16 weeks to successfully complete.

A full-time opening is available due to former Officer Kevin Erbs resignation. This vacancy will be posted on local media sources.

Department of Public Works

October 16th 2024 to November 14th 2024

Council Report

Parks & Beach

The restrooms at the park were closed, deep cleaned and winterized. The ball fields have been treated for grubs. We rented a soil conditioner, removed the dead sod on field #1, leveled and reseeded it. We will overseed it and the others in the spring. The leaves in the park have been removed multiple times. We planted two pin oak and three swamp white oak trees in the park.

Streets

Fall banners were removed and the Veteran banners were installed. The gravel streets have been graded again. Earlier this year I applied for a Consumers Energy Tree Grant and was again awarded \$3,000 to plant trees in the street right of ways. With this grant, we planted fifteen 2.5" + caliper sized maple trees along numerous streets right of ways.

Water

We winterized our 117 fire hydrants. We will soon be installing two new water services for new construction on Bonanza.

DPW

Compost bags are still being collected each Monday until the new year. The final brush collection of 2024 went well. The leaf trailer has been in operation for nearly four weeks and we are nearing the end of collection. The final day for loose leaf collection will be November 27th. Leaves must be curbside by 7:00 a.m. on the 27th, otherwise they will need to be bagged. We removed the DDA flower planters and stored them for the winter. The Village of Woodland are very grateful for us collecting their leaves again this year.

Purchase Request

We have a test well near the water treatment facility that needs to be plugged and abandoned. These test wells pose a potential threat of contamination to the drinking water system if left unabandoned. Peerless Midwest is our local drinking water contractor and have submitted a quote for this work. I strongly urge we move forward with this work.

Additional Comments

I would like to welcome our two new Council members. Thank you for volunteering your time.

User: KATHY

PERIOD ENDING 10/31/2024

DB: Lake Odessa Vil

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	521,000.00		541,035.22		20,692.57		(20,035.22)	103.85
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,000.00		23,020.70		0.00		21,979.30	51.16
101-000-428.000	MANUFACTURED HOUSING FEES	450.00		274.50		31.00		175.50	61.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00		8,468.18		599.06		(468.18)	105.85
101-000-476.000	LIQUOR LICENSE FEES	1,800.00		2,226.95		0.00		(426.95)	123.72
101-000-477.000	CABLE TV FRANCHISE	2,100.00		986.02		0.00		1,113.98	46.95
101-000-490.000	SPECIAL USE/ZBA PERMIT	250.00		200.00		0.00		50.00	80.00
101-000-490.001	ZONING PERMIT FEES	1,000.00		1,100.00		125.00		(100.00)	110.00
101-000-542.000	METRO ACT	9,500.00		9,168.45		0.00		331.55	96.51
101-000-549.000	TREE GRANT	3,000.00		0.00		0.00		3,000.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	55,000.00		45,841.86		34,827.16		9,158.14	83.35
101-000-574.000	STATE REVENUE SHARING	212,500.00		145,034.00		38,708.00		67,466.00	68.25
101-000-574.001	EVIP PMTS	52,000.00		34,968.00		8,929.00		17,032.00	67.25
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	0.00		21,859.54		0.00		(21,859.54)	100.00
101-000-601.000	VEHICLE RENTAL INCOME	27,000.00		18,132.91		0.00		8,867.09	67.16
101-000-632.000	MOWING	500.00		1,675.00		150.00		(1,175.00)	335.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00		1,040.00		0.00		(540.00)	208.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00		741.27		0.00		(441.27)	247.09
101-000-656.000	PARKING TICKET FEES	150.00		75.00		0.00		75.00	50.00
101-000-657.000	ORDINANCE FINES	3,500.00		1,278.32		38.61		2,221.68	36.52
101-000-665.000	INTEREST	9,500.00		14,050.31		5,232.22		(4,550.31)	147.90
101-000-667.000	RENTS-BUILDINGS-LAND	1,500.00		1,225.00		0.00		275.00	81.67
101-000-673.000	SALE OF FIXED ASSET	0.00		6,000.00		6,000.00		(6,000.00)	100.00
101-000-676.000	REIMBURSEMENTS	0.00		100.10		0.00		(100.10)	100.00
101-000-684.000	MISC REVENUE	500.00		1,219.48		0.00		(719.48)	243.90
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00		4,725.41		676.90		3,274.59	59.07
101-000-684.010	MISC REVENUE-POLICE	500.00		225.45		40.00		274.55	45.09
Total Dept 000 - BALANCE SHEET / GENERAL		963,550.00		884,671.67		116,049.52		78,878.33	91.81
TOTAL REVENUES		963,550.00		884,671.67		116,049.52		78,878.33	91.81
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	9,000.00		6,112.50		600.00		2,887.50	67.92
101-101-702.709	TREASURER - CLERK WAGES	15,300.00		7,626.61		7,626.61		7,673.39	49.85
101-101-710.000	EMPLOYER FICA	1,950.00		986.75		565.04		963.25	50.60
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,600.00		762.66		762.66		837.34	47.67
101-101-723.000	WORKMEN'S COMPENSATION	300.00		53.01		0.00		246.99	17.67
101-101-727.000	OFFICE SUPPLIES	1,500.00		336.59		0.00		1,163.41	22.44
101-101-728.000	SUPPLIES	100.00		0.00		0.00		100.00	0.00
101-101-730.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	0.00
101-101-740.000	POSTAGE	200.00		365.94		0.00		(165.94)	182.97
101-101-750.000	DUES & MEMBERSHIPS	3,200.00		2,212.00		0.00		988.00	69.13
101-101-752.000	EDUCATION & TRAINING	5,500.00		0.00		0.00		5,500.00	0.00
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	0.00
101-101-801.000	CONTRACTED SERVICES	20,000.00		6,530.09		0.00		13,469.91	32.65
101-101-805.000	ATTORNEY FEES	10,000.00		8,955.25		63.00		1,044.75	89.55
101-101-806.000	AUDIT SERVICES	6,000.00		6,412.50		0.00		(412.50)	106.88
101-101-850.000	COMMUNICATION EXPENSE	900.00		381.19		43.69		518.81	42.35
101-101-880.000	COMMUNITY PROMOTION	8,000.00		6,840.00		0.00		1,160.00	85.50
101-101-880.001	DOWNTOWN DEVELOPMENT	0.00		(20,320.57)		(20,320.57)		20,320.57	100.00
101-101-900.000	PRINTING & PUBLISHING	1,200.00		1,268.20		150.00		(68.20)	105.68

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-957.000	COUNTER DRAIN	5,200.00		0.00		0.00		5,200.00	0.00
101-101-963.000	MISC EXPENSE	1,000.00		568.44		0.00		431.56	56.84
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00		40.00		0.00		60.00	40.00
Total Dept 101 - GOVERNING BODY		91,165.00		29,131.16		(10,509.57)		62,033.84	31.95
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	18,500.00		0.00		0.00		18,500.00	0.00
101-172-710.000	EMPLOYER FICA	1,450.00		0.00		0.00		1,450.00	0.00
101-172-711.000	EMPLOYERS SHARE OF PENSION	1,850.00		0.00		0.00		1,850.00	0.00
101-172-720.000	DISABILITY INSURANCE	500.00		24.24		3.03		475.76	4.85
101-172-721.000	LIFE INSURANCE EXPENSE	250.00		0.00		0.00		250.00	0.00
101-172-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	0.00
101-172-727.000	OFFICE SUPPLIES	2,000.00		272.69		19.99		1,727.31	13.63
101-172-730.000	MEALS & MILEAGE	200.00		126.96		0.00		73.04	63.48
101-172-750.000	DUES & MEMBERSHIPS	750.00		99.00		99.00		651.00	13.20
101-172-752.000	EDUCATION & TRAINING	5,000.00		2,280.05		274.80		2,719.95	45.60
101-172-801.000	CONTRACTED SERVICES	25,000.00		43,321.47		6,076.17		(18,321.47)	173.29
101-172-805.000	ATTORNEY FEES	2,000.00		0.00		0.00		2,000.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		679.10		117.17		520.90	56.59
Total Dept 172 - MANAGERS		58,900.00		46,803.51		6,590.16		12,096.49	79.46
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-728.000	SUPPLIES	2,000.00		720.64		163.00		1,279.36	36.03
101-265-740.000	POSTAGE	900.00		931.87		0.00		(31.87)	103.54
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		804.03		122.58		395.97	67.00
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		361.40		0.00		3,638.60	9.04
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00		498.15		0.00		1,501.85	24.91
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	2,000.00		0.00		0.00		2,000.00	0.00
101-265-970.000	CAPITAL OUTLAY	75,000.00		118,672.28		0.00		(43,672.28)	158.23
101-265-980.001	HARDWARE	5,000.00		0.00		0.00		5,000.00	0.00
101-265-980.002	SOFTWARE	500.00		316.00		39.00		184.00	63.20
Total Dept 265 - PAGE MEMORIAL BUILDING		92,600.00		122,304.37		324.58		(29,704.37)	132.08
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	82,000.00		53,137.20		6,400.76		28,862.80	64.80
101-301-702.704	FULL TIME WAGES	130,000.00		63,655.94		9,196.80		66,344.06	48.97
101-301-702.705	OVER TIME WAGES	8,000.00		3,966.11		69.14		4,033.89	49.58
101-301-702.706	PART TIME WAGES	25,000.00		21,887.50		1,921.50		3,112.50	87.55
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	3,300.00		3,300.00		0.00		0.00	100.00
101-301-710.000	EMPLOYER FICA	20,100.00		11,049.24		1,331.91		9,050.76	54.97
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,500.00		13,249.69		1,401.56		11,250.31	54.08
101-301-712.000	HEALTH INSURANCE EXPENSE	24,400.00		5,040.77		626.65		19,359.23	20.66
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,800.00		0.00		0.00		10,800.00	0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	3,300.00		778.96		97.37		2,521.04	23.60
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		86.40		10.80		263.60	24.69
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	0.00
101-301-720.000	DISABILITY INSURANCE	3,050.00		1,482.75		206.05		1,567.25	48.61
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00		450.88		62.24		749.12	37.57
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		2,539.37		0.00		1,460.63	63.48
101-301-724.001	TUITION REIMBURSEMENT	2,000.00		0.00		0.00		2,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-727.000	OFFICE SUPPLIES	750.00		118.99		0.00		631.01	15.87
101-301-728.000	SUPPLIES	2,000.00		952.70		0.00		1,047.30	47.64
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00		63.55		10.91		436.45	12.71
101-301-731.000	VESTS	1,000.00		0.00		0.00		1,000.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	2,000.00		1,604.00		0.00		396.00	80.20
101-301-744.000	CLOTHING EXPENSE	2,000.00		659.81		0.00		1,340.19	32.99
101-301-745.000	UNIFORM CLEANING	300.00		0.00		0.00		300.00	0.00
101-301-750.000	DUES & MEMBERSHIPS	525.00		115.00		0.00		410.00	21.90
101-301-751.000	GASOLINE PURCHASES	9,500.00		2,863.42		341.34		6,636.58	30.14
101-301-752.000	EDUCATION & TRAINING	5,000.00		1,022.27		0.00		3,977.73	20.45
101-301-752.001	RANGE QUALIFICATION	1,500.00		995.00		0.00		505.00	66.33
101-301-755.000	MEADOWBROOK INSURANCE	10,500.00		9,367.95		0.00		1,132.05	89.22
101-301-801.000	CONTRACTED SERVICES	3,000.00		1,578.07		259.85		1,421.93	52.60
101-301-805.000	ATTORNEY FEES	1,000.00		8.73		0.00		991.27	0.87
101-301-850.000	COMMUNICATION EXPENSE	6,150.00		4,193.25		577.11		1,956.75	68.18
101-301-880.000	COMMUNITY PROMOTION	350.00		200.00		200.00		150.00	57.14
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		231.40		0.00		1,268.60	15.43
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		356.34		0.00		2,143.66	14.25
101-301-958.000	ACT 302 TRAINING	500.00		0.00		0.00		500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	20,000.00		899.98		0.00		19,100.02	4.50
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00		676.00		115.00		824.00	45.07
Total Dept 301 - POLICE		416,685.00		206,531.27		22,828.99		210,153.73	49.57
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	24,000.00		15,165.62		1,784.84		8,834.38	63.19
101-441-702.704	FULL TIME WAGES	50,500.00		31,986.96		1,864.32		18,513.04	63.34
101-441-702.705	OVER TIME WAGES	1,500.00		0.00		0.00		1,500.00	0.00
101-441-702.706	PART TIME WAGES	6,500.00		4,301.85		0.00		2,198.15	66.18
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		1,650.00		0.00		1,350.00	55.00
101-441-710.000	EMPLOYER FICA	6,500.00		3,894.99		274.06		2,605.01	59.92
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,250.00		6,100.07		522.57		2,149.93	73.94
101-441-712.000	HEALTH INSURANCE EXPENSE	7,900.00		5,894.97		387.19		2,005.03	74.62
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,800.00		0.00		0.00		4,800.00	0.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,400.00		945.10		103.07		454.90	67.51
101-441-714.000	OPTICAL PLAN EXPENSE	200.00		102.39		9.85		97.61	51.20
101-441-720.000	DISABILITY INSURANCE	1,200.00		641.36		80.17		558.64	53.45
101-441-721.000	LIFE INSURANCE EXPENSE	350.00		208.00		26.00		142.00	59.43
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00		3,738.45		0.00		1,261.55	74.77
101-441-727.000	OFFICE SUPPLIES	1,500.00		314.01		115.78		1,185.99	20.93
101-441-728.000	SUPPLIES	4,000.00		811.70		385.60		3,188.30	20.29
101-441-741.000	MEDICAL & PHYSICALS	250.00		176.00		0.00		74.00	70.40
101-441-744.000	CLOTHING EXPENSE	1,100.00		674.86		53.99		425.14	61.35
101-441-750.000	DUES & MEMBERSHIPS	1,200.00		0.00		0.00		1,200.00	0.00
101-441-751.000	GASOLINE PURCHASES	8,500.00		4,248.08		589.05		4,251.92	49.98
101-441-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
101-441-755.000	MEADOWBROOK INSURANCE	8,500.00		7,395.75		0.00		1,104.25	87.01
101-441-756.000	LICENSE FEES	300.00		0.00		0.00		300.00	0.00
101-441-801.000	CONTRACTED SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	2,000.00		1,524.06		209.48		475.94	76.20
101-441-920.000	GAS AND ELECTRIC	3,000.00		1,303.80		116.39		1,696.20	43.46
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		407.94		0.00		3,592.06	10.20

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00		3,578.28		106.48		6,421.72	35.78
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		44.29		0.00		455.71	8.86
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00		784.70		0.00		2,215.30	26.16
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		0.00		0.00		500.00	0.00
101-441-933.000	MAY CLEAN UP	5,500.00		3,239.00		0.00		2,261.00	58.89
101-441-934.000	REFUSE REMOVAL	900.00		763.92		95.49		136.08	84.88
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	0.00
101-441-955.003	SAFETY	1,500.00		420.48		0.00		1,079.52	28.03
101-441-963.000	MISC EXPENSE	1,000.00		119.00		0.00		881.00	11.90
101-441-967.000	PROJECT COSTS	3,500.00		0.00		0.00		3,500.00	0.00
101-441-970.000	CAPITAL OUTLAY	6,500.00		4,210.71		0.00		2,289.29	64.78
Total Dept 441 - PUBLIC WORKS		195,350.00		104,646.34		6,724.33		90,703.66	53.57
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	34,000.00		24,451.63		3,147.56		9,548.37	71.92
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00		24,451.63		3,147.56		9,548.37	71.92
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE	3,500.00		2,125.26		708.42		1,374.74	60.72
101-536-929.000	WATER EXPENSE	2,500.00		1,467.96		644.93		1,032.04	58.72
Total Dept 536 - WATER/SEWER		6,000.00		3,593.22		1,353.35		2,406.78	59.89
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	7,400.00		4,488.68		528.08		2,911.32	60.66
101-722-710.000	EMPLOYER FICA	680.00		343.39		40.40		336.61	50.50
101-722-727.000	OFFICE SUPPLIES	200.00		0.00		0.00		200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	30,000.00		7,200.00		4,320.00		22,800.00	24.00
101-722-850.000	COMMUNICATION EXPENSE	275.00		0.00		0.00		275.00	0.00
Total Dept 722 - ZONING		38,555.00		12,032.07		4,888.48		26,522.93	31.21
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00		0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		2,000.00		0.00		0.00	100.00
Dept 751 - PARKS AND RECREATION									
101-751-702.706	PART TIME WAGES	7,000.00		6,721.82		510.84		278.18	96.03
101-751-710.000	EMPLOYER FICA	600.00		514.23		39.08		85.77	85.71
101-751-711.000	EMPLOYERS SHARE OF PENSION	800.00		305.56		51.09		494.44	38.20
101-751-723.000	WORKMEN'S COMPENSATION	270.00		99.78		0.00		170.22	36.96
101-751-728.000	SUPPLIES	2,500.00		1,051.50		0.00		1,448.50	42.06
101-751-882.000	SWIFTY'S PLACE	250.00		259.00		0.00		(9.00)	103.60
101-751-920.000	GAS AND ELECTRIC	3,800.00		2,571.66		319.87		1,228.34	67.68
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,500.00		113.15		0.00		2,386.85	4.53
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	4,000.00		3,190.75		(18.00)		809.25	79.77
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	7,500.00		9,110.45		6,673.74		(1,610.45)	121.47
101-751-970.000	CAPITAL OUTLAY	16,000.00		32,765.29		0.00		(16,765.29)	204.78

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND Expenditures						
Total Dept 751 - PARKS AND RECREATION		45,220.00	56,703.19	7,576.62	(11,483.19)	125.39
TOTAL EXPENDITURES		980,475.00	608,196.76	42,924.50	372,278.24	62.03
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		963,550.00	884,671.67	116,049.52	78,878.33	91.81
TOTAL EXPENDITURES		980,475.00	608,196.76	42,924.50	372,278.24	62.03
NET OF REVENUES & EXPENDITURES		(16,925.00)	276,474.91	73,125.02	(293,399.91)	1,633.53

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	207,500.00		144,961.40		17,750.77		62,538.60	69.86
202-000-665.000	INTEREST	6,000.00		5,014.26		602.24		985.74	83.57
Total Dept 000 - BALANCE SHEET / GENERAL		213,500.00		149,975.66		18,353.01		63,524.34	70.25
TOTAL REVENUES		213,500.00		149,975.66		18,353.01		63,524.34	70.25
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	2,300.00		0.00		0.00		2,300.00	0.00
202-449-710.000	EMPLOYER FICA	175.00		0.00		0.00		175.00	0.00
202-449-711.000	EMPLOYERS SHARE OF PENSION	230.00		0.00		0.00		230.00	0.00
202-449-712.002	ADMIN BENEFITS	0.00		3.04		0.38		(3.04)	100.00
202-449-731.000	COLD/HOT PATCH	1,200.00		520.58		0.00		679.42	43.38
202-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
202-449-801.000	CONTRACTED SERVICES	18,000.00		800.00		0.00		17,200.00	4.44
202-449-806.000	AUDIT SERVICES	1,500.00		1,425.00		0.00		75.00	95.00
202-449-863.000	STREET STRIPING	3,500.00		4,023.30		0.00		(523.30)	114.95
202-449-865.000	STREET SIGNS	1,000.00		179.50		0.00		820.50	17.95
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	0.00		8,790.45		0.00		(8,790.45)	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	0.00		369.46		0.00		(369.46)	100.00
202-449-963.000	MISC EXPENSE	1,500.00		287.70		0.00		1,212.30	19.18
202-449-995.000	TRANSFERS OUT	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		108,105.00		16,399.03		0.38		91,705.97	15.17
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	13,400.00		7,184.80		4,706.76		6,215.20	53.62
202-450-710.000	MAINTENANCE EMPLOYER FICA	1,100.00		531.20		341.56		568.80	48.29
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,340.00		935.62		499.87		404.38	69.82
202-450-712.002	MAINTENANCE BENEFITS	1,450.00		886.68		795.12		563.32	61.15
Total Dept 450 - MAINTENANCE / CONSTRUCTION		17,290.00		9,538.30		6,343.31		7,751.70	55.17
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	0.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	310.00		0.00		0.00		310.00	0.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	0.00
Total Dept 869 - SNOW REMOVAL		4,210.00		0.00		0.00		4,210.00	0.00
TOTAL EXPENDITURES		129,605.00		25,937.33		6,343.69		103,667.67	20.01
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		213,500.00		149,975.66		18,353.01		63,524.34	70.25
TOTAL EXPENDITURES		129,605.00		25,937.33		6,343.69		103,667.67	20.01
NET OF REVENUES & EXPENDITURES		83,895.00		124,038.33		12,009.32		(40,143.33)	147.85

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	72,500.00		50,865.68		6,211.55		21,634.32	70.16
203-000-665.000	INTEREST	2,750.00		4,378.70		60.62		(1,628.70)	159.23
203-000-684.000	MISC REVENUE	38,000.00		45,762.11		0.00		(7,762.11)	120.43
203-000-699.000	TRANSFERS IN	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		188,250.00		101,006.49		6,272.17		87,243.51	53.66
TOTAL REVENUES		188,250.00		101,006.49		6,272.17		87,243.51	53.66
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,200.00		0.00		0.00		1,200.00	0.00
203-449-710.000	EMPLOYER FICA	125.00		0.00		0.00		125.00	0.00
203-449-711.000	EMPLOYERS SHARE OF PENSION	120.00		0.00		0.00		120.00	0.00
203-449-712.002	ADMIN BENEFITS	0.00		1.20		0.15		(1.20)	100.00
203-449-731.000	COLD/HOT PATCH	1,200.00		520.57		0.00		679.43	43.38
203-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
203-449-801.000	CONTRACTED SERVICES	28,000.00		1,600.00		800.00		26,400.00	5.71
203-449-806.000	AUDIT SERVICES	1,000.00		997.50		0.00		2.50	99.75
203-449-863.000	STREET STRIPING	1,500.00		331.10		0.00		1,168.90	22.07
203-449-865.000	STREET SIGNS	1,000.00		147.50		0.00		852.50	14.75
203-449-866.000	STREET RE-SURFACING	107,000.00		94,597.00		0.00		12,403.00	88.41
203-449-944.000	VEHICLE RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		8,253.86		0.00		(5,253.86)	275.13
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		719.14		0.00		4,280.86	14.38
203-449-963.000	MISC EXPENSE	1,500.00		25.00		0.00		1,475.00	1.67
203-449-970.006	STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		159,345.00		107,192.87		800.15		52,152.13	67.27
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	16,800.00		8,869.66		4,905.04		7,930.34	52.80
203-450-710.000	MAINTENANCE EMPLOYER FICA	1,300.00		659.94		356.70		640.06	50.76
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,680.00		1,234.42		537.22		445.58	73.48
203-450-712.002	MAINTENANCE BENEFITS	1,550.00		949.48		802.97		600.52	61.26
Total Dept 450 - MAINTENANCE / CONSTRUCTION		21,330.00		11,713.50		6,601.93		9,616.50	54.92
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,900.00		0.00		0.00		3,900.00	0.00
203-869-710.000	SNOW REMOVAL FICA	350.00		0.00		0.00		350.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	390.00		0.00		0.00		390.00	0.00
Total Dept 869 - SNOW REMOVAL		4,640.00		0.00		0.00		4,640.00	0.00
TOTAL EXPENDITURES		185,315.00		118,906.37		7,402.08		66,408.63	64.16

Fund 203 - LOCAL STREET FUND:

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2024 NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 203 - LOCAL STREET FUND								
	TOTAL REVENUES	188,250.00	101,006.49		6,272.17		87,243.51	53.66
	TOTAL EXPENDITURES	185,315.00	118,906.37		7,402.08		66,408.63	64.16
	NET OF REVENUES & EXPENDITURES	2,935.00	(17,899.88)		(1,129.91)		20,834.88	609.88

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	230,000.00		242,463.02		9,271.33		(12,463.02)	105.42
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	22,000.00		10,316.80		0.00		11,683.20	46.89
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	29,000.00		22,015.24		14,640.45		6,984.76	75.91
204-000-665.000	INTEREST	5,000.00		5,753.07		707.91		(753.07)	115.06
Total Dept 000 - BALANCE SHEET / GENERAL		286,000.00		280,548.13		24,619.69		5,451.87	98.09
TOTAL REVENUES		286,000.00		280,548.13		24,619.69		5,451.87	98.09
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	5,500.00		0.00		0.00		5,500.00	0.00
204-446-710.000	ADMINISTRATION FICA	425.00		0.00		0.00		425.00	0.00
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	550.00		0.00		0.00		550.00	0.00
204-446-712.002	ADMIN BENEFITS	1,000.00		6.88		0.86		993.12	0.69
204-446-801.000	CONTRACTED SERVICES	10,000.00		0.00		0.00		10,000.00	0.00
204-446-806.000	AUDIT SERVICES	1,500.00		1,425.00		0.00		75.00	95.00
204-446-880.001	DOWNTOWN DEVELOPMENT	0.00		(9,108.75)		(9,108.75)		9,108.75	100.00
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		8,424.38		1,943.50		6,575.62	56.16
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	118,000.00		118,000.00		0.00		0.00	100.00
204-446-994.000	CAP IMPROV BOND II INTEREST	9,500.00		6,668.77		1,376.51		2,831.23	70.20
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		161,475.00		125,416.28		(5,787.88)		36,058.72	77.67
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	35,750.00		21,227.13		6,359.39		14,522.87	59.38
204-450-710.000	STREET ADMIN FICA	2,900.00		1,605.41		467.98		1,294.59	55.36
204-450-711.000	EMPLOYERS SHARE OF PENSION	3,625.00		3,425.62		811.12		199.38	94.50
204-450-712.002	STREET ADMIN BENEFITS	1,925.00		1,280.76		844.38		644.24	66.53
Total Dept 450 - MAINTENANCE / CONSTRUCTION		44,200.00		27,538.92		8,482.87		16,661.08	62.31
TOTAL EXPENDITURES		205,675.00		152,955.20		2,694.99		52,719.80	74.37
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		286,000.00		280,548.13		24,619.69		5,451.87	98.09
TOTAL EXPENDITURES		205,675.00		152,955.20		2,694.99		52,719.80	74.37
NET OF REVENUES & EXPENDITURES		80,325.00		127,592.93		21,924.70		(47,267.93)	158.85

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	38,000.00		18,684.25		0.00		19,315.75	49.17
248-000-665.000	INTEREST	300.00		557.22		44.10		(257.22)	185.74
248-000-674.000	DONATIONS-PRIVATE SOURCES	900.00		0.00		0.00		900.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		39,200.00		19,241.47		44.10		19,958.53	49.09
TOTAL REVENUES		39,200.00		19,241.47		44.10		19,958.53	49.09
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	0.00
248-275-740.000	POSTAGE	20.00		0.00		0.00		20.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	25.00		40.00		0.00		(15.00)	160.00
248-275-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
248-275-801.000	CONTRACTED SERVICES	15,000.00		6,699.32		6,159.32		8,300.68	44.66
248-275-806.000	AUDIT SERVICES	150.00		142.50		0.00		7.50	95.00
248-275-881.000	ADVERTISING	1,000.00		750.00		0.00		250.00	75.00
248-275-967.000	BEAUTIFICATION	8,300.00		6,228.47		0.00		2,071.53	75.04
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00		39.40		0.00		960.60	3.94
Total Dept 275 - DDA		26,045.00		13,899.69		6,159.32		12,145.31	53.37
TOTAL EXPENDITURES		26,045.00		13,899.69		6,159.32		12,145.31	53.37
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		39,200.00		19,241.47		44.10		19,958.53	49.09
TOTAL EXPENDITURES		26,045.00		13,899.69		6,159.32		12,145.31	53.37
NET OF REVENUES & EXPENDITURES		13,155.00		5,341.78		(6,115.22)		7,813.22	40.61

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DB: Lake Odessa Vil

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-540.000	STATE GRANTS	10,000.00		0.00		0.00		10,000.00	0.00
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	3,000.00		2,995.00		145.00		5.00	99.83
290-000-602.003	FOOD BOOTH FEES	500.00		575.00		0.00		(75.00)	115.00
290-000-602.290	ART IN THE PARK REVENUE	3,000.00		3,230.00		0.00		(230.00)	107.67
290-000-665.000	INTEREST	200.00		342.14		23.32		(142.14)	171.07
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00		7,700.00		0.00		(700.00)	110.00
290-000-684.000	MISC REVENUE	0.00		5.68		5.00		(5.68)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		23,700.00		14,847.82		173.32		8,852.18	62.65
TOTAL REVENUES		23,700.00		14,847.82		173.32		8,852.18	62.65
Expenditures									
Dept 752 - ARTS									
290-752-727.000	OFFICE SUPPLIES	150.00		39.97		0.00		110.03	26.65
290-752-728.000	SUPPLIES	300.00		528.42		0.00		(228.42)	176.14
290-752-740.000	POSTAGE	250.00		81.59		0.00		168.41	32.64
290-752-770.000	CREDIT CARD FEES	200.00		(64.37)		0.00		264.37	(32.19)
290-752-793.000	OPERATING EXPENSE	150.00		40.00		0.00		110.00	26.67
290-752-794.000	T-SHIRTS	500.00		296.80		0.00		203.20	59.36
290-752-795.000	SOUND	1,650.00		1,763.20		0.00		(113.20)	106.86
290-752-798.000	CONCESSIONS SUPPLIES	400.00		324.72		0.00		75.28	81.18
290-752-803.000	SECURITY	150.00		0.00		0.00		150.00	0.00
290-752-806.000	AUDIT SERVICES	150.00		142.50		0.00		7.50	95.00
290-752-851.000	RADIOS	150.00		144.00		0.00		6.00	96.00
290-752-852.000	TELEPHONE	600.00		349.21		43.69		250.79	58.20
290-752-881.000	ADVERTISING	8,332.00		8,225.94		0.00		106.06	98.73
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00		0.00		0.00		50.00	0.00
290-752-883.000	PUBLIC ART PROJECT	3,250.00		0.00		0.00		3,250.00	0.00
290-752-895.000	KIDS AREA	500.00		87.59		0.00		412.41	17.52
290-752-898.000	ENTERTAINMENT	1,800.00		2,450.00		0.00		(650.00)	136.11
290-752-953.000	PORT A POTTY	600.00		615.00		0.00		(15.00)	102.50
290-752-955.000	GOLF CART RENTALS	1,200.00		1,589.27		0.00		(389.27)	132.44
290-752-956.000	TENT, TABLES, CHAIR RENTALS	800.00		390.00		40.00		410.00	48.75
290-752-963.000	MISCELLANEOUS EXPENSE	100.00		5.00		0.00		95.00	5.00
290-752-964.000	REFUND/REIMBURSEMENTS	200.00		142.50		0.00		57.50	71.25
290-752-967.001	PARK IMPROVEMENTS	4,000.00		2,141.64		0.00		1,858.36	53.54
Total Dept 752 - ARTS		25,482.00		19,292.98		83.69		6,189.02	75.71
TOTAL EXPENDITURES		25,482.00		19,292.98		83.69		6,189.02	75.71
Fund 290 - ARTS:									
TOTAL REVENUES		23,700.00		14,847.82		173.32		8,852.18	62.65
TOTAL EXPENDITURES		25,482.00		19,292.98		83.69		6,189.02	75.71
NET OF REVENUES & EXPENDITURES		(1,782.00)		(4,445.16)		89.63		2,663.16	249.45

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 291 - CAR SHOW									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
291-000-665.000	INTEREST	30.00		0.00		0.00		30.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		30.00		0.00		0.00		30.00	0.00
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
Expenditures									
Dept 753 - CAR SHOW									
291-753-880.000	COMMUNITY PROMOTION	0.00		5.07		0.00		(5.07)	100.00
Total Dept 753 - CAR SHOW		0.00		5.07		0.00		(5.07)	100.00
TOTAL EXPENDITURES		0.00		5.07		0.00		(5.07)	100.00
Fund 291 - CAR SHOW:									
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
TOTAL EXPENDITURES		0.00		5.07		0.00		(5.07)	100.00
NET OF REVENUES & EXPENDITURES		30.00		(5.07)		0.00		35.07	16.90

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-590.603	SEWER NSF REVENUE	0.00	245.00	70.00	(245.00)	100.00
590-000-614.000	SEWER REVENUE	0.00	1,403,197.00	198,401.38	(1,403,197.00)	100.00
590-000-615.000	SEWER PENALTIES	0.00	7,122.16	26.78	(7,122.16)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00	120.00	40.00	(120.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,410,684.16	198,538.16	(1,410,684.16)	100.00
TOTAL REVENUES		0.00	1,410,684.16	198,538.16	(1,410,684.16)	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	1,410,684.16	198,538.16	(1,410,684.16)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,410,684.16	198,538.16	(1,410,684.16)	100.00

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DB: Lake Odessa Vil

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-642.001	FINAL READ INCOME	950,000.00		728,682.75		108,806.59		221,317.25	76.70
591-000-642.002	WATER HOOK UP FEES	4,000.00		14,175.68		0.00		(10,175.68)	354.39
591-000-643.000	PENALTIES & INTEREST	5,500.00		3,500.05		27.03		1,999.95	63.64
591-000-665.000	INTEREST	8,000.00		10,172.70		4,036.01		(2,172.70)	127.16
591-000-684.000	MISC REVENUE	8,000.00		11,885.05		224.13		(3,885.05)	148.56
Total Dept 000 - BALANCE SHEET / GENERAL		975,500.00		768,416.23		113,093.76		207,083.77	78.77
TOTAL REVENUES		975,500.00		768,416.23		113,093.76		207,083.77	78.77
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	45,000.00		16,850.73		1,983.17		28,149.27	37.45
591-536-702.704	FULL TIME WAGES	162,000.00		110,124.51		(3,381.79)		51,875.49	67.98
591-536-702.705	OVER TIME WAGES	2,000.00		1,473.93		0.00		526.07	73.70
591-536-702.706	PART TIME WAGES	1,000.00		1,308.86		94.60		(308.86)	130.89
591-536-702.710	WATER LICENSE STIPEND	5,600.00		0.00		0.00		5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		3,000.00		0.00		0.00	100.00
591-536-710.000	EMPLOYER FICA	18,250.00		9,552.83		(81.62)		8,697.17	52.34
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		14,253.81		49.80		7,746.19	64.79
591-536-712.000	HEALTH INSURANCE EXPENSE	29,000.00		18,485.33		960.43		10,514.67	63.74
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,600.00		0.00		0.00		9,600.00	0.00
591-536-712.002	ADMIN BENEFITS	2,000.00		379.60		3.08		1,620.40	18.98
591-536-713.000	DENTAL INSURANCE EXPENSE	3,800.00		2,770.40		151.56		1,029.60	72.91
591-536-714.000	OPTICAL PLAN EXPENSE	625.00		349.74		16.40		275.26	55.96
591-536-720.000	DISABILITY INSURANCE	3,000.00		1,512.00		189.00		1,488.00	50.40
591-536-721.000	LIFE INSURANCE EXPENSE	925.00		142.96		62.24		782.04	15.46
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00		1,788.39		0.00		690.61	72.14
591-536-727.000	OFFICE SUPPLIES	1,500.00		241.86		0.00		1,258.14	16.12
591-536-728.000	SUPPLIES	1,500.00		230.98		230.98		1,269.02	15.40
591-536-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	5,000.00		3,572.60		0.00		1,427.40	71.45
591-536-740.000	POSTAGE	2,000.00		2,031.93		246.30		(31.93)	101.60
591-536-741.000	MEDICAL & PHYSICALS	200.00		184.00		0.00		16.00	92.00
591-536-744.000	CLOTHING EXPENSE	1,100.00		0.00		0.00		1,100.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	3,500.00		1,938.38		1,293.38		1,561.62	55.38
591-536-751.000	GASOLINE PURCHASES	7,000.00		2,809.45		389.70		4,190.55	40.14
591-536-752.000	EDUCATION & TRAINING	2,000.00		370.00		0.00		1,630.00	18.50
591-536-760.000	FLEET INSURANCE	16,800.00		16,106.30		0.00		693.70	95.87
591-536-765.000	BANK FEES	50.00		0.00		0.00		50.00	0.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00		0.00		0.00		5,000.00	0.00
591-536-771.000	WATER TESTING FEES	3,000.00		1,557.00		1,183.00		1,443.00	51.90
591-536-780.000	METER REPLACEMENT	4,000.00		9,874.96		0.00		(5,874.96)	246.87
591-536-781.000	HYDRANT REPLACEMENT	1,000.00		0.00		0.00		1,000.00	0.00
591-536-801.000	CONTRACTED SERVICES	50,000.00		8,034.30		193.15		41,965.70	16.07
591-536-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,700.00		3,705.00		0.00		(5.00)	100.14
591-536-850.000	COMMUNICATION EXPENSE	4,500.00		3,833.22		586.89		666.78	85.18
591-536-900.000	PRINTING & PUBLISHING	1,000.00		696.00		0.00		304.00	69.60
591-536-920.000	GAS AND ELECTRIC	50,000.00		32,289.35		628.65		17,710.65	64.58
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	30,000.00		44,435.73		0.00		(14,435.73)	148.12
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	12,000.00		124.78		0.00		11,875.22	1.04
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00		636.20		88.00		863.80	42.41

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2024 (ABNORMAL)	MONTH 10/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00		1,912.73		0.00		3,087.27	38.25
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00		86,715.00		0.00		0.00	100.00
591-536-932.000	NEW WATER MAINS	6,000.00		4,846.97		0.00		1,153.03	80.78
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	0.00
591-536-963.000	MISC EXPENSE	1,500.00		248.85		0.00		1,251.15	16.59
591-536-980.001	HARDWARE	9,000.00		5,652.04		839.96		3,347.96	62.80
591-536-980.002	SOFTWARE	100.00		180.00		23.00		(80.00)	180.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00		0.00		0.00		30,400.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00		0.00		0.00		18,600.00	0.00
591-536-991.002	USDA BOND 2016	71,000.00		0.00		0.00		71,000.00	0.00
591-536-994.000	INTEREST EXPENSE	72,000.00		36,609.00		601.24		35,391.00	50.85
Total Dept 536 - WATER/SEWER		825,644.00		450,829.72		6,351.12		374,814.28	54.60
TOTAL EXPENDITURES		825,644.00		450,829.72		6,351.12		374,814.28	54.60
Fund 591 - WATER FUND:									
TOTAL REVENUES		975,500.00		768,416.23		113,093.76		207,083.77	78.77
TOTAL EXPENDITURES		825,644.00		450,829.72		6,351.12		374,814.28	54.60
NET OF REVENUES & EXPENDITURES		149,856.00		317,586.51		106,742.64		(167,730.51)	211.93

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2024 NORMAL (ABNORMAL)	MONTH 10/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	46.28	2.13	(46.28)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	46.28	2.13	(46.28)	100.00
TOTAL REVENUES		0.00	46.28	2.13	(46.28)	100.00
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	46.28	2.13	(46.28)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	46.28	2.13	(46.28)	100.00
TOTAL REVENUES - ALL FUNDS						
		2,689,730.00	3,629,437.91	477,145.86	(939,707.91)	134.94
TOTAL EXPENDITURES - ALL FUNDS						
		2,378,241.00	1,390,023.12	71,959.39	988,217.88	58.45
NET OF REVENUES & EXPENDITURES		311,489.00	2,239,414.79	405,186.47	(1,927,925.79)	718.94

VILLAGE OF LAKE ODESSA
RECONCILED
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES
AS OF OCTOBER 31, 2024

POOLED CASH	CHECKING	UNION BANK	
GENERAL FUND			\$ 571,441.87
MAJOR STREET FUND			\$ 563,262.41
LOCAL STREET FUND			\$ 353,761.36
GENERAL HIGHWAY FUND			\$ 507,308.55
WATER FUND			\$ 467,046.45
			<u>\$ 2,462,820.64</u>
GENERAL FUND	CHECKING	UNION BANK	\$ 125.97
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,446.29
WATER FUND	CHECKING	UNION BANK	\$ 2,621.00
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,510.15
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,648.95
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 63,158.73
ARTS COMMISSION	CHECKING	UNION BANK	\$ 36,428.64
GENERAL FUND	SAVINGS	PFCU	\$ 14.77
LAKELWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,723.43
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 70,227.89
WATER REPAIR, REPLACEMENT & IMPROVEMENT	SAVINGS	UNION BANK	\$ 297,073.89
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 120,438.18
WATER FUND	SAVINGS	PFCU	\$ 286.21
GENERAL FUND	INVESTMENT	MI CLASS	\$ 491,349.97
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 120,865.80
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 149,317.74
WATER FUND	INVESTMENT	MI CLASS	\$ 343,049.63
GENERAL FUND	CERTIFICATE OF DEPOSIT	UNION BANK	\$ 500,000.00
WATER FUND	CERTIFICATE OF DEPOSIT	UNION BANK	\$ 400,000.00

Lake Odessa Village
Zoning Administrator Report
October 2024

Permits:

On 10-18-24 I approved a zoning permit to Erica Enz and Bradon Conn for a 18' by 24' lean-to attached to an existing garage to be located at 2951 Bonanza Rd. Part of it will be enclosed and part open sided. There will be a 6' high wire fence for dogs under part of the open side.

On 10-23-24 I approved a zoning permit to Jim Farman for a storage building of 24' by 32' with a covered porch area of 8' by 32' to be located at 650 Tupper Lake St.

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Master Plan

The Planning Commission is working with McKenna.

815 Fifth Ave

The ticket has not been paid and I have heard that the property has been foreclosed on so hopefully the mortgage company will clean up and sell the home and property. *No new information.*

1304 Pleasant

I was given info that there are chickens being kept here. I sent out a letter and the ordinance page to the owners. I have not had any response. I will check the property for compliance in early November.

Stuart Project

They are preparing to start construction of building 2. I sent them the minutes with the list of items to provide before a zoning permit can be applied for.

New Business

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2024-57

**ACCEPTING PROPOSAL OF PEERLESS MIDWEST
FOR CLOSING A TEST WELL**

WHEREAS, a test well was drilled near the water treatment facility which needs to be plugged and abandoned in order to alleviate a potential threat of contamination to the Village's drinking water system; and

WHEREAS, the Village solicited a proposal from the firm of Peerless Midwest for services associated with the well closure; and

WHEREAS, Peerless Midwest has proposed a fee of \$4976 for the work the firm would perform to close the well; and

WHEREAS, the Village routinely uses the services of Peerless Midwest for work related to the water system, as do many other municipalities, and has found them to be competent professionals in performing these tasks;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does hereby accept the proposal from Peerless Midwest in the amount of \$4976 for services related to closing a test well near the water treatment facility.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 18, 2024

Kathy Forman, Village Clerk

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2024-58

APPROVING THE FIVE-YEAR EXTENSION OF A LEASE AGREEMENT FOR THE USE OF VILLAGE-OWNED PROPERTY WITH TIM STUART

WHEREAS, the Village of Lake Odessa owns and operates a municipal water system; and

WHEREAS, as part of this water system, the Village of Lake Odessa owns and operates a treatment plant located on Musgrove Highway, outside of the Village limits; and

WHEREAS, part of this land was leased to Tim Stuart, to allow for agricultural operations, since 2018, for the annual lease price of \$750.00 per year (a copy of this lease is attached to this resolution); and

WHEREAS, the current lease is set to expire on December 31, 2024 and Mr. Stuart has requested that this lease be extended for five more years; and

WHEREAS, Village staff recommends that this lease be extended out for five more years (to 2029) and that the rate should remain the same.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council approves a five-year extension of an existing lease for the use of Village-owned property with Tim Stuart, for an annual lease price of \$750.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 18, 2024

Kathy Forman, Village Clerk

LEASE

IT IS HEREBY AGREED, Between the Village of Lake Odessa, a municipal corporation, of 839 Fourth Avenue, Lake Odessa, Michigan 48849, party of the first part, and Timothy Stuart of 6494 South State Road, Ionia, Michigan 48846, the second part, as follows: The said party of the first part, in consideration of the rents and covenants herein specified, do hereby let and lease to the said party of the second part the following described property, situated and being in the Township of Odessa, County of Ionia and State of Michigan, to wit:

Part of W ½ of SE ¼ N of Tupper Creek SEC 27-5-7 ODESSA
TWP, IONIA COUNTY, MICHIGAN
Parcel Information part of 34-100-027-000-195-00 (approximately 5
acres)

For a term from and after January 1, 2025 and until December 31, 2029 on the terms and conditions hereinafter mentioned, to be occupied for the purpose of growing agricultural crops, and in no case can be used for any business deemed extra hazardous on account of fire;

PROVIDED, that in case any rent shall be due and unpaid, or if default shall be made in any covenants herein contained, then it shall be lawful for the said party of the first part, certain attorneys, heirs, representatives and assigns, to re-enter into and repossess the said property, and the said party of the second part, and each and every other occupant, to remove and pull out;

The said party of the second part does hereby hire the said property for the term from January 1, 2025 until December 31, 2029, and does covenant and promise to pay to the said property for a said sum of \$750.00 per year, due on today's date and on the first Monday after January 1st hereafter; the receipt of which is hereby acknowledged. The Lease shall have an option for annual extension of the contract after the second year by mutual agreement of the Village of Lake Odessa and the renter.

Said party of the second part further covenants that they will not assign nor transfer this Lease, or sub-lease, keep the property and every part thereof in as good repair, and at the expiration of the term, yield and deliver up the same in like condition as when taken, reasonable use and wear thereof and damage by elements as expected.

And the said party of the first part does covenant that the said party of the second part, on paying the aforesaid rental and performing all covenants aforesaid, shall and may peacefully and quietly have, hold and enjoy said property for the term(s) aforesaid.

The covenants, conditions and agreements, made and entered into by the several parties hereto, are declared binding on their respective heirs, representatives and assigns.

IN WITNESS WHEREOF, the undersigned have hereunto affixed their signatures the ____ day of _____, 2024.

IN PRESENCE OF:

LESSOR:

Sign: _____

Village of Lake Odessa

Print: _____

Sign: _____

Gregg Guetschow,
Village Manager

STATE OF MICHIGAN)
) ss
COUNTY OF IONIA)

On this ____ of _____, 2024, before me, a Notary Public duly authorized in the state aforesaid and in the county aforesaid, _____ personally appeared before me and is known to me to be the persons described in and who executed the foregoing instrument, and acknowledged the same as their free act and deed.

Notary Public, County of Ionia
State of Michigan
My Commission Expires: _____

LESSEE:

Sign: _____

Sign: _____

Print: _____

Print: _____

STATE OF MICHIGAN)
) ss
COUNTY OF IONIA)

On this ____ of _____, 2024, before me, a Notary Public duly authorized in the state aforesaid and in the county aforesaid, _____ personally appeared before me and is known to me to be the persons described in and who executed the foregoing instrument, and acknowledged the same as their free act and deed.

Notary Public, County of Ionia
State of Michigan
My Commission Expires: _____

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2024-59

APPROVE SETTING THE EMPLOYER CONTRIBUTION TO THE VILLAGE OF LAKE ODESSA EMPLOYEE RETIREMENT SAVINGS PLAN FOR FY 2025-2026

WHEREAS, the Village of Lake Odessa established the Village of Lake Odessa Employee Retirement Savings Plan (the "Plan"), effective April 1, 1986, as restated effective October 15, 2018, and approved again by Village Council on January 19, 2022; and

WHEREAS, the Plan is administered by KDP Retirement Plan Services, Inc., and the Summary Plan Description is on file at the Village offices; and

WHEREAS, for each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village currently contributes an equal amount up to a maximum of 10 percent (10%) of said employee's compensation; and

WHEREAS, the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, currently serve as the Trustees of the Plan; and

WHEREAS, the officers of the Employer have been authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

WHEREAS, the Village's fiscal year and the Plan year begin on March 1, 2025 and will end on February 28, 2026.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. During the 2025-2026 fiscal year (March 1, 2025 to February 28, 2026), for each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of ten percent (10%) of said employee's compensation.
2. That the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan.

3. That the officers of the employer hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.
4. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 18, 2024

Kathy Forman, Village Clerk

Miscellaneous Correspondence

Kathy Forman

From: Jennifer Hickey [REDACTED]
Sent: Wednesday, November 13, 2024 3:06 PM
To: Manager; 'Terri Cappon'; martha yoder; Karen Banks; 'Mike Brighton'; [REDACTED]
Cc: Kendra Backing; Kathy Forman; Jesse Trout
Subject: Resignation

Good afternoon everyone,

I am resigning effective immediately from the Village Council. This decision does not come lightly and has been in my thoughts for a while. I can no longer watch as this village is run by a few head strong people who feel it is better to serve their own purpose than that of the village residents. It's sad for me to watch how some council members are valued and are others are clearly not. It's sad how information is talked about with some and not with everyone. It's frustrating how nothing ever gets accomplished, it's always "tabled" when certain people don't want it to happen.

My hope is that you all will take a better look at what really goes on and not be blind. The Village of Lake Odessa deserves better!

Sincerely,
Jennifer Hickey

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Village of Lake Odessa

Karen Banks
Village President

Gregg Guetschow
Village Manager

Kathy Forman
Village Treasurer

Kendra Backing
Chief of Police

Jesse Trout
DPW Supervisor

October 22, 2024

The Honorable Gretchen Whitmer
Governor, State of Michigan
P.O. Box 30013
Lansing, Michigan 48909

Governor Whitmer:

On behalf of the residents, Village Council and staff of the Village of Lake Odessa, I would like to thank you for the recent grant award of \$12,000 from the Michigan Arts and Culture Council (MACC). Because of your continued support of the MACC, we are able to provide our community with a quality cultural event.

The above-referenced grant award will allow us to enhance and promote Lake Odessa's 50th Anniversary Art in the Park event, a one-day juried art and crafts festival. As a highly-anticipated local event, Art in the Park exposes thousands of residents and visitors to the creative efforts of local and regional artists, artisans and musicians, adds to the cultural climate of our community, and serves as an economic driver for local businesses and organizations. As you know, a grant from the MACC must be matched with other dollars. This grant will help us to leverage support support from local corporations, businesses, organizations and individuals.

We invite you to attend Art in the Park so that you can experience first hand what we do and how vital state support is to our efforts. The 50th Anniversary Art in the Park will be held in our beautiful Village Park on Saturday, August 2, 2025, from 9 a.m. to 4 p.m. We encourage you to save the date and to attend with your friends and family.

We promise to keep you informed of our efforts via regular news releases and/or written communications. Please feel free to contact me should you require any additional information regarding this event or the Village of Lake Odessa in general.

Sincerely,

VILLAGE OF LAKE ODESSA

Karen Banks, President

cc: Michigan Arts & Culture Council



Village of Lake Odessa

Karen Banks
Village President

Gregg Guetschow
Village Manager

Kathy Forman
Village Treasurer

Kendra Backing
Chief of Police

Jesse Trout
DPW Supervisor

October 22, 2024

The Honorable Thomas Albert
Michigan State Senator, 18th District
P.O. Box 30036
Lansing, MI 48909-7536

Senator Albert:

On behalf of the residents, Village Council and staff of the Village of Lake Odessa, I would like to thank you for the recent grant award of \$12,000 from the Michigan Arts and Culture Council (MACC). Because of your continued support of the MACC, we are able to provide our community with a quality cultural event.

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Sincerely,

VILLAGE OF LAKE ODESSA

Karen Banks, President

cc: Michigan Arts & Culture Council



Village of Lake Odessa

Karen Banks
Village President

Gregg Guetschow
Village Manager

Kathy Forman
Village Treasurer

Kendra Backing
Chief of Police

Jesse Trout
DPW Supervisor

October 22, 2024

The Honorable Gina Johnsen
Michigan State Representative, 78th District
N-1097 House Office Building
P.O. Box 30014
Lansing, Michigan 48909

Representative Johnsen:

On behalf of the residents, Village Council and staff of the Village of Lake Odessa, I would like to thank you for the recent grant award of \$12,000 from the Michigan Arts and Culture Council (MACC). Because of your continued support of the MACC, we are able to provide our community with a quality cultural event.

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Sincerely,

VILLAGE OF LAKE ODESSA

Karen Banks, President

cc: Michigan Arts & Culture Council