



**PROPOSED AGENDA**  
**REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**  
**MONDAY, FEBRUARY 17, 2025 - 7:00 P.M.**  
Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call of Council Members**

**IV. Approval of Agenda**

**V. Public Comment:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve the meeting minutes from the following Village Council meetings:**

- a) Minutes from the regular Village Council meeting of January 22, 2025
- b) Minutes from the Village Council Budget Workshop of February 3, 2025

**VII. Expenditures:**

- a) Approve bills equal to or less than \$3,000.00 each from 1/1/2025 to 1/31/2025.
- b) Approve bills in excess of \$3,000.00 each, including:
  - i. Gregg Guidance – Interim Village Manager – \$4,557.23 (Paid)
  - ii. Gregg Guidance – Interim Village Manager – \$3,403.46 (Paid)
  - iii. Home Works Tri-County Electric Cooperative – Electricity – \$3,026.21 (Paid)
  - iv. Peerless Midwest, Inc. – 8” Well Abandonment – \$4,976.00 (Paid)
  - v. United States of America – USDA Loan Interest – \$32,932.22 (Paid)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Minutes from the Lake Odessa Area Arts Commission regular meeting of November 11, 2024
- b) Minutes from the Lake Odessa Area Arts Commission special meeting of December 30, 2024
- c) Minutes from the Planning Commission regular meeting of November 25, 2024

**IX. Departmental Reports:**

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

**X. Public Hearing:**

- a) Proposed 2025-2026 Village of Lake Odessa Budget

**XI. New Business:**

- a) Proposed Resolution 2025-05: Approving and Adopting the Village of Lake Odessa General Appropriations Act for Fiscal Year 2025-2026
- b) Proposed Resolution 2025-06: Adopting the Budget for Fiscal Year 2025-26 for the Village of Lake Odessa
- c) Proposed Resolution 2025-07: Approving and Adopting the Village of Lake Odessa Capital Improvement Plan for Fiscal Year 2025-2026
- d) Proposed Resolution 2025-08: Authorizing Purchase of Zero Turn Mower and Disposal of Old Mower through Auction
- e) Proposed Resolution 2025-09: Accepting a Proposal from Wightman and Associates for Conducting a Water Reliability Study

**XII. Miscellaneous Correspondence:**

**XIII. Trustee Comments**

**XIV. Public Comment (See Above)**

**XV. Adjournment**

# Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING  
JANUARY 22, 2025  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

**APPROVAL OF THE AGENDA**

Motion by Cappon, supported by Green, to approve the agenda as amended. All ayes; motion carried 7-0.

**PUBLIC COMMENT**

None

**MINUTES**

Motion by DeJong, supported by Brighton, to approve the minutes from the regular Village Council meeting of December 16, 2024, the special Village Council meeting of December 18, 2024, the special Village Council meeting of December 23, 2024, and the special Village Council meeting of January 7, 2025. All ayes; motion carried 7-0.

**BILLS**

Motion by Halfmann, supported by Green, to approve expenditures equal to or less than \$3,000.00 for the period 12/1/2024 through 12/31/2024. All ayes; motion carried 7-0.

Motion by Yoder, supported by Cappon, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

**CONSENT AGENDA**

Motion by Brighton, supported by DeJong, to accept the following items and place them on file:  
a. Minutes from the Lake Odessa DDA Special meeting of December 10, 2024. All ayes; motion carried 7-0.

**DEPARTMENTAL REPORTS**

Village Manager: Report submitted.  
Police Department: Report submitted.  
Department of Public Works: Report submitted.  
Finance: Report Submitted.  
Zoning: Report submitted.

## **PUBLIC HEARING**

Motion by Brighton, supported by Cappon, to open the Public Hearing regarding the application for the vacation of Sherman Street in the Village of Lake Odessa. Banks called for a roll call vote. Yes: Brighton, Cappon, DeJong, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

The public hearing was opened at 7:05 pm.

No public comment was heard,

Motion by DeJong, supported by Halfmann, to close the Public Hearing. All ayes; motion carried 7-0.

## **NEW BUSINESS**

- a) Proposed Resolution 2025-01: Approving the Vacation of Sherman Street in the Village of Lake Odessa.

Motion by Brighton, supported by Green, to adopt proposed Resolution 2025-01. Banks called for a roll call vote. Yes: Brighton, Green, Cappon, DeJong, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- b) Proposed Resolution 2025-02: Approving the setting of a Public Hearing for the Adoption of the FY 2025-2026 Village of Lake Odessa Budget and Millage Rates.

Motion by Yoder, supported by Halfmann, to adopt proposed Resolution 2025-02. Banks called for a roll call vote. Yes: Yoder, Halfmann, Brighton, Cappon, DeJong, Green, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- c) Proposed Resolution 2025-03: Accepting Proposal from Wightman & Associates for Survey and Engineering Streets for Third Avenue Street Improvements.

Motion by Green, supported by Cappon, to adopt proposed Resolution 2025-03. Banks called for a roll call vote. Yes: Green, Cappon, Brighton, DeJong, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- d) Proposed Resolution 2025-04: Accepting Proposal from H2O Compliance Services for Cross Connection Control Services.

Motion by Green, supported by DeJong, to adopt proposed Resolution 2025-04. Banks called for a roll call vote. Yes: Green, DeJong, Brighton, Cappon, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- e) Village Manager Recruitment

Council members discussed their thoughts about changes to the profile. The group looked at each page of the profile. Yoder and Banks will share their notes with Manager Guetschow for a document update. Discussed what type of questions should be included in an interview to draw out the candidate's ability to fit in. More will be done in the coming weeks to move the profile forward for review.

- f) Motion by DeJong, supported by Cappon to approve President Banks' appointments of Elizabeth Stoneman to Lake Odessa Area Arts Commission term expiring 10/26 and Cody Dreyse to Downtown Development Authority term expiring 10/25. All ayes; motion carried 7-0.

**MISCELLANEOUS CORRESPONDENCE**

None

**TRUSTEE COMMENTS**

Banks – None

Brighton – None

Cappon – On vacation February 9-20.

DeJong – Excited about the applicants for open board and commission seats.

Green – This was a good meeting.

Halfmann – Asked about an update on the DDA plan.

Yoder – DPW has been busy and they are appreciated.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion by DeJong, supported by Brighton, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:19 pm.

Respectfully submitted,

Kathy S. Forman

Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA

MINUTES

COUNCIL BUDGET WORKSHOP

FEBRUARY 3, 2025

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

President Banks called the meeting to order at 6:30 p.m. with the following Council Members present: President Banks, Trustee Brighton, Trustee Cappon, Trustee DeJong, Trustee Green, Trustee Halfmann, Trustee Yoder. Trustees absent: None. Also present: Police Chief Backing, DPW Superintendent Trout, Clerk/Treasurer Kathy Forman and Village Manager Guetschow.

The meeting was turned over to Manager Guetschow for the 2025/26 Budget worksheet presentation.

Council reviewed each section of the budget and asked any questions they had. Department heads spoke about their department budget requests.

It was decided to present the budget as discussed tonight at the Public Hearing on February 17, 2025 during the regular Village Council meeting.

Without objection, the meeting was adjourned at 8:25 pm.

Respectfully submitted,

Kathy Forman  
Clerk/Treasurer

# Expenditures



Check Date	Check	Vendor Name	Amount
Bank ARTS			
01/02/2025	3423	KAREN BANKS	114.24
01/02/2025	3424	CARGILL, INC.	150.00
01/02/2025	3425	KATHIE SCOFIELD	250.00
01/02/2025	3426	MANNA'S MARKET	100.00
01/02/2025	3427	PARKER BRIGHTON	100.00
01/02/2025	3428	FIRST CONGREGATIONAL CHURCH	50.00
01/02/2025	3429	MICHELLE SANCHEZ	50.00
01/02/2025	3430	RECLENDING	50.00
01/02/2025	3431	OLIVE + OAK HAIR LOUNGE	100.00
01/09/2025	3432	VIEW NEWSPAPER GROUP	252.00
01/22/2025	3433	VERIZON WIRELESS	43.69
01/30/2025	3434	KAREN BANKS	159.45 V
01/30/2025	3435	WHERE THE SHOWS ARE!!!	70.00 V
01/30/2025	3436	WEST MI TOURIST ASSOC	1,860.00 V
01/30/2025	3437	KAREN BANKS	159.45
01/30/2025	3438	WHERE THE SHOWS ARE!!!	70.00
01/30/2025	3439	WEST MI TOURIST ASSOC	1,860.00

ARTS TOTALS:

Total of 17 Checks:	5,438.83
Less 3 Void Checks:	2,089.45
Total of 14 Disbursements:	3,349.38

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

01/22/2025	1249	MCKENNA	1,387.50 V
01/22/2025	1250	MCKENNA	1,387.50

DDA TOTALS:

Total of 2 Checks:	2,775.00
Less 1 Void Checks:	1,387.50
Total of 1 Disbursements:	1,387.50

Bank POOL POOLED CASH

01/02/2025	43261	VILLAGE OF LAKE ODESSA	1,125.62
01/02/2025	43262	AMAZON CAPITAL SERVICES, INC.	1,620.89
01/02/2025	43263	AXON ENTERPRISE, INC.	136.70
01/02/2025	43264	BADGER METER	843.64
01/02/2025	43265	CONRADS QUICK LUBE	84.34
01/02/2025	43266	GREGG GUIDANCE, LLC	4,557.23
01/02/2025	43267	VC3, INC	197.00
01/02/2025	43268	KDP RETIREMENT PLAN SVCS, INC	275.00
01/02/2025	43269	CURTIS COLVIN	60.97
01/02/2025	43270	MISS DIG SYSTEM, INC.	991.59
01/02/2025	43271	MUZZALL GRAPHICS	274.10
01/02/2025	43272	HOMEWORKS	3,026.21
01/02/2025	43273	VERIZON WIRELESS	190.47
01/02/2025	43274	WOW! BUSINESS	234.64
01/09/2025	43275	LAKE ODESSA ACE HARDWARE	18.99
01/09/2025	43276	AMAZON CAPITAL SERVICES, INC.	213.62
01/09/2025	43277	CONSUMERS ENERGY	2,856.71
01/09/2025	43278	KCI	413.65
01/09/2025	43279	MARILYN SMITH	2,500.00
01/09/2025	43280	MI ASSOCIATION OF MUNICIPAL CLERKS	700.00
01/09/2025	43281	MICHIGAN MUNICIPAL TREASURERS ASSOC	199.00
01/09/2025	43282	MOTOR PARTS AND EQUIPMENT COMPANY	446.15
01/09/2025	43283	PEERLESS MIDWEST, INC.	4,976.00
01/09/2025	43284	VIEW NEWSPAPER GROUP	384.00
01/09/2025	43285	WEX BANK	1,598.42
01/15/2025	43286	AT&T	208.37
01/15/2025	43287	ELAN FINANCIAL SERVICES	597.39
01/15/2025	43288	CONSUMERS ENERGY	2,995.42
01/15/2025	43289	CONSUMERS ENERGY	28.69
01/15/2025	43290	COREWELL HEALTH WEST OCCUP HLTH	122.00
01/15/2025	43291	DICKINSON WRIGHT PLLC	462.00
01/15/2025	43292	GRANGER	95.49
01/15/2025	43293	KCI	1,385.83
01/15/2025	43294	LAKEWOOD AREA CHAMBER OF COMMERCE	40.00
01/15/2025	43295	MICHIGAN STATE POLICE	30.00
01/15/2025	43296	SBIS	709.77
01/15/2025	43297	WOW! BUSINESS	136.00
01/22/2025	43298	LAKE ODESSA ACE HARDWARE	8.99
01/22/2025	43299	AMAZON CAPITAL SERVICES, INC.	36.99

Check Date	Check	Vendor Name	Amount
01/22/2025	43300	BLUE CARE NETWORK	6,192.51
01/22/2025	43301	BLUE CROSS BLUE SHIELD OF MICHIGAN	272.48
01/22/2025	43302	CALIBRE PRESS	359.00
01/22/2025	43303	FREDRICKSON SUPPLY CO LLC	1,601.72
01/22/2025	43304	GREGG GUIDANCE, LLC	3,403.46
01/22/2025	43305	MICHIGAN STATE POLICE	140.00
01/22/2025	43306	NYE UNIFORM	468.00
01/22/2025	43307	QUILL CORPORATION	402.97
01/22/2025	43308	SMITH WELDING & REPAIR	331.50
01/22/2025	43309	VERIZON WIRELESS	421.74
01/22/2025	43310	WOW! BUSINESS	116.25
01/30/2025	43311	EVERON, LLC	63.74
01/30/2025	43312	LAKEWOOD HEATING & COOLING	148.00
01/30/2025	43313	WOW! BUSINESS	234.60

POOL TOTALS:

Total of 53 Checks:	48,937.85
Less 0 Void Checks:	0.00
Total of 53 Disbursements:	48,937.85

Bank WBOND 8194 WATER BOND REDEMPTION

01/30/2025	11(E)	UNITED STATES OF AMERICA	32,932.22
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WBOND TOTALS:

Total of 1 Checks:	32,932.22
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	32,932.22

REPORT TOTALS:

Total of 73 Checks:	90,083.90
Less 4 Void Checks:	3,476.95
Total of 69 Disbursements:	86,606.95

**Purchases Over \$3,000.00**

Gregg Guidance, LLC  
 720 High Street  
 Charlotte, MI 48813  
 9894134290



Village of Lake Odessa  
 Attn: Accounts Payable  
 839 Fourth Avenue  
 Lake Odessa, MI 48849

Invoice Number GG2024-46  
 Date of Issue 12/31/2024  
 Due Date 01/31/2025  
 Amount Due (USD) **\$4,557.23**

101-172-801.000

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. December 16, 2024	\$90.00	2	\$180.00
Mileage Per Diem - Lake Odessa December 16, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. December 17, 2024	\$90.00	7.75	\$697.50
Mileage Per Diem - Lake Odessa December 17, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. December 18, 2024	\$90.00	8	\$720.00
Mileage Per Diem - Lake Odessa December 18, 2024	\$30.13	1	\$30.13
Expense Reimbursement December 18, 2024 - Dinner w/Banks, Ottenwess & Thornton	\$71.32	1	\$71.32
Interim Mgmt. Hrs. December 19, 2024	\$90.00	5	\$450.00
Mileage Per Diem - Lake Odessa December 19, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. December 23, 2024	\$90.00	10	\$900.00
Mileage Per Diem - Lake Odessa December 23, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs.	\$90.00	7.75	\$697.50

December 27, 2024

Mileage Per Diem - Lake Odessa December 27, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. December 30, 2024	\$90.00	7	\$630.00
Mileage Per Diem - Lake Odessa December 30, 2024	\$30.13	1	\$30.13

Subtotal 4,557.23

Tax 0.00

Total 4,557.23

Amount Paid 0.00

Amount Due (USD) \$4,557.23

**Terms**

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.

Gregg Guidance, LLC  
 720 High Street  
 Charlotte, MI 48813  
 9894134290



Village of Lake Odessa  
 Attn: Accounts Payable  
 839 Fourth Avenue  
 Lake Odessa, MI 48849

Invoice Number GG2024-47  
 Date of Issue 01/17/2025  
 Due Date 02/17/2025  
 Amount Due (USD) **\$3,403.46**

*101-172-801.000*

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. January 2, 2025	\$90.00	7.75	\$697.50
Mileage Per Diem - Lake Odessa January 2, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. January 7, 2025	\$90.00	10.75	\$967.50
Mileage Per Diem - Lake Odessa January 7, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. January 9, 2025	\$90.00	8.25	\$742.50
Mileage Per Diem - Lake Odessa January 9, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. January 14, 2025	\$90.00	9.5	\$855.00
Mileage Per Diem - Lake Odessa January 14, 2025	\$30.13	1	\$30.13
Mileage January 14, 2025 -- Additional Mileage to/from Ionia	\$0.70	29.2	\$20.44

Subtotal 3,403.46

Tax 0.00

Total 3,403.46

Amount Paid 0.00

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.







# INVOICE

**New Remit to Address:**

55860 Russell Industrial Pkwy.  
Mishawaka, IN 46545

**Bill To:**

Village of Lake Odessa  
Attn: Accounts Payable  
839 4th Avenue  
Lake Odessa, MI 48849  
jtrout@lakeodessa.org

**Ship To:**

8" Well Abandonment

P: 574-254-9050 / F: 574-254-9650

**DATE:** December 31, 2024  
**Invoice #** 82789  
**PO #** Verbal Jesse Trout  
**PM:** RWM  
**PN:** 60891.106  
**FN:** 60891.106  
**CN:** 17229  
**Tax Exempt:** Yes / Pol. Sub.

Set tremie pipe with pump rig, grout pump to pump cement under pressure into well per EGLE requirements. 2 man crew with all equipment.	\$2,600.00
Type 1L Neat cement 4 yards to abandon well per EGLE well code.	\$2,376.00

ST  
591-536-933

**TOTAL** \$ 4,976.00

OUR PAYMENT TERMS ARE NET 30  
**THANK YOU FOR YOUR BUSINESS!**  
Federal ID # 35-1284374

**Kathy Forman**

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**From:** SM.RD.MIGRANDPAW.CP <SM.RD.MIGRANDPAW.CP@usda.gov>  
**Sent:** Friday, January 3, 2025 11:37 AM  
**To:** Kathy Forman  
**Cc:** Weir, Patricia - RD, MI; Bristol, Paul - RD, MI  
**Subject:** Lake Odessa, Village of - February Payment Reminder



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Village of Lake Odessa  
839 Fourth Avenue  
Lake Odessa, MI 48849

**RE: Notice of Payment Due**

Dear Borrower:

The following payment is due **February 1, 2025**:

Loan	Principal	Interest	Total
91-04	\$0.00	\$32,932.22	\$32,932.22

**TOTAL DUE:** \$32,932.22

*591-536-994.000*

As part of the Preauthorized Debit (PAD) process, this amount will be automatically deducted from your account on the due date. Please be sure this amount is in the proper bank account.

**Extra principal payments are now being withdrawn electronically. If you wish to request an extra principal payment, please send us an email.**

If you have any questions, please contact our office at (616) 942-4111 ext. 6 or email us at [sm.rd.migrandpaw.cp@usda.gov](mailto:sm.rd.migrandpaw.cp@usda.gov).

Thanks,  
Community Programs  
Grand Rapids Area Office, Rural Development  
United States Department of Agriculture  
3200 Eagle Park Drive NE, Suite 100B  
Grand Rapids, MI 49525  
Office: (616) 942-4111 ext. 6 | Fax: (855)729-8874  
TDD: 711

# Consent Agenda

## MINUTES

### Lake Odessa Area Arts Commission

Regular Meeting

Monday, November 11, 2024

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:04 p.m.  
Present: Karen Banks, Melanie Baker, Meg Hermes, Nancy Mattson, Ty Nurenberg, Aurora Rice  
Absent: None  
Visitors: Elizabeth Stoneman  
Staff: None
2. **Approval of Agenda:** Motion by Banks, support by Rice, to approve agenda as presented.  
All ayes; motion carried with Baker absent.
3. **Public Comment:** None.
4. **Minutes:** Motion by Hermes, support by Rice, to approve minutes of October 14, 2024 regular meeting. All ayes; motion carried.
5. **Finance:**
  - a. **Revenue/Expense report:** Revenue/Expense report for October 2024 was tabled.
  - b. **Accounts payable:** Motion by Hermes, support by Mattson, to approve accounts payable for October 2024 in the amount of \$83.69. All ayes; motion carried.
6. **Action Items:**
  - a. **Mural Project:** Banks reported she shared scope of project and projected project budget with the Downtown Development Authority, and they are willing to proceed with the project and to split costs with the LOAAC. Grant funds through the Power of Women Giving group will be solicited prior to the April 1, 2025 application deadline.
  - b. **Holiday Decorating Contest:** Banks reported that to date there are four homes and two businesses registered.
  - c. **2025 Art in the Park:**
    - 1) Entertainment: Baker will contact booking agent David Bauman to inquire about his service and fees.

2) Volunteers: Consensus was to pay \$10 per person per hour, perhaps to a student organization, for help during the event. Rice will talk with high school athletic coaches. Nurenberg will discuss with the Lakewood Band Boosters.

d. 2025 Meeting Schedule: Motion by Mattson, support by Hermes to approve the following schedule for 2025:

Day	Date	Time
Monday	January 13, 2025	7:00 p.m.
Monday	February 10, 2025	7:00 p.m.
Monday	March 10, 2025	7:00 p.m.
Monday	April 14, 2025	7:00 p.m.
Monday	May 12, 2025	7:00 p.m.
Monday	June 9, 2025	7:00 p.m.
Monday	July 14, 2025	7:00 p.m.
Monday	July 28, 2025*	7:00 p.m.
Monday	August 11, 2025	7:00 p.m.
Monday	September 8, 2025	7:00 p.m.
Monday	October 13, 2025	7:00 p.m.
Monday	November 10, 2025	7:00 p.m.
Monday	December 29, 2025	7:00 p.m.

\*Extra meeting / AITP work session

All ayes; motion carried.

- e. Election of Officers: Motion by Banks, support by Mattson, to elect Hermes chair, Baker vice-chair, and Banks secretary/treasurer. All ayes; motion carried.
- f. Board Member Recruitment: Banks shared a copy of the village's appointment list and asked members to identify people who could fill board seats. Discussion followed.

**7. Adjournment**: Without objection, meeting adjourned at 7:40 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

## MINUTES

### Lake Odessa Area Arts Commission

Special Meeting

Monday, December 30, 2024

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 5:05 p.m.  
Present: Karen Banks, Melanie Baker, Meg Hermes, Ty Nurenberg, Aurora Rice  
Absent: None  
Visitors: Elizabeth Stoneman  
Staff: None
2. **Holiday Decorating Contest:** Contest results were reviewed (see attached).
3. **Accounts Payable:** Motion by Hermes, support by Rice to approve the following invoices:

Payee	Description	Amount
Karen Banks	1 month subscription to Survey Monkey (for Holiday Decorating Contest voting)	99.00
Karen Banks	4 window signs for businesses (Holiday Decorating Contest)	15.24
Kathie Scofield	First Place Home (Holiday Decorating Contest)	250.00
Parker Brighton	Second Place Home (Holiday Decorating Contest)	100.00
Michelle Sanchez	Third Place Home (Holiday Decorating Contest)	50.00
Olive + Oak Hair Lounge	First Place Business (Holiday Decorating Contest)	100.00
First Congregational Church	Second Place Business (Holiday Decorating Contest)	50.00
Cargill, Inc.	First Place Parade Entry (Christmas in Village Parade)	150.00
Meijer*	Second Place Parade Entry (Christmas in Village Parade)	100.00
Reclending	Third Place Parade Entry (Christmas in Village Parade)	50.00
View Newspaper Group	1/4-pg. color display ad - 12/14/2024 edition of Hastings Reminder (Holiday Decorating Contest)	<u>252.00</u>
TOTAL:		1,216.24

\*At request of Meijer, prize award was given to Manna's Market.

All ayes; motion carried.

4. **Shakespeare Performance:** Banks shared with board members an email from a Nathan Savinsky, inquiring re: bringing a touring group to Lake Odessa for an outdoor performance of William Shakespeare's "The Tempest." Banks will contact him for more information.
  
5. **2025 Art in the Park:**
  - a. **Entertainment:** Baker reported she has made contact with Joe LaJoye from Hastings. Board members listened to an audio recording of his group performing. LaJoye quoted a price of \$400 for four people for one hour, and an additional \$100 to add a sax player. Their group would prefer a morning time slot. Motion by Banks, support by Hermes, to approve \$500 payable to Joe LaJoye for a one-hour performance at the 2025 Art in the Park. All ayes; motion carried.
  
  - b. **Volunteers:** Rice reported she had made contact with the high school wrestling coach, and he is very interested in his team members working at Art in the Park at a rate of \$10 per hour per person (or at a lower rate depending on budget constraints). Nurenberg stated the Band Boosters would also be interested. A spreadsheet with time slots needs to be created to determine needs.
  
6. **Board Vacancies:** Baker reported that the Lakewood middle school art teacher and her husband are both interested in serving as board members.
  
7. **Adjournment:** Motion by Banks, support by Baker, to adjourn. All ayes; motion carried. Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

**VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION**

**MINUTES**

**REGULAR MEETING  
MONDAY, NOVEMBER 25, 2024 - 7:00 p.m.**  
Page Memorial Building  
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Ben DeJong, Gregg Guetschow, Meg Wheeler  
Absent: None  
Staff: Kathy Forman

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 7:03 p.m.
2. **AGENDA:** Motion by Banks, supported by DeJong, to approve agenda. All ayes; motion carried 5-0.
3. **PUBLIC COMMENT:** None
4. **MINUTES:** Motion by Banks, supported by Barrone, to approve minutes from the following meetings: Regular Planning Commission meeting of September 23, 2024. All ayes; motion carried 6-0.
5. **ACTION ITEMS:**

a. **McKenna Presentation – Master Plan 2025 Progress Update:**  
Aayush Patel from McKenna presented the survey results. Summary packets were available to look at during his discussion.

b. **Visioning Session:**  
Answered questions from the audience about the number of responses received. Discussed how to increase housing density. Neighboring communities are all facing this question. Language would have to be changed in zoning ordinances to help increase housing options. Our DDA is updating its plan currently in conjunction the Master Plan update.

Everyone gathered around the conference table for a visual presentation. Those present were able to help with a SWOT (Strengths, Weaknesses-Internal, Opportunities and Threats-External) Analysis. Looked at a land map and asked how everyone would like to see vacant land used.

Another opportunity for public participation may be planned if needed.

6. **MISCELLANEOUS CORRESPONDENCE:**  
None

7. **BOARD MEMBER COMMENTS:**

Banks – None  
Barrone – None  
DeJong – None



Guetschow – None  
Wheeler – None

8. **ADJOURNMENT:**  
Without objection the meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Kathy Forman  
Village Clerk / Treasurer

# Departmental Reports



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## MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary

DATE: February 12, 2024

### ITEMS OF BUSINESS:

***Budget Public Hearing.*** State statute requires the Village Council to conduct a public hearing prior to adopting the budget for the fiscal year and setting millage rates. Notice of the hearing has been published in the newspaper and on the Village website

***Resolution 2025-05 General Appropriations Act.*** This resolution is the first of three Council will consider in approving a budget for the fiscal year that starts March 1. The Uniform Budgeting and Account Act requires the adoption of this measure and specifies the contents, referring specifically to property tax levies. I call to your attention that section 9 of the proposed act adopts the budget at the category level for General Fund appropriations and at the fund level for all others. The significance of this approach is that management has discretion to adjust spending between line items and from one activity (department) to another within a category or fund but must seek Council approval to exceed the limits within a category or fund. The second aspect of this act that I would note concerns the setting of property tax rates. The Village budget must be adopted before specific tax limitations are known. The act, therefore, identifies maximum millage rates from last year and requires a subsequent resolution from the Council. We expect to return to this matter in May to set specific millages once we receive maximum allowable tax rates from Ionia County.

***Resolution 2025-06 Budget Resolution.*** This resolution duplicates the intent of the General Appropriations Act. It has been customary to adopt such a resolution as part of the budget approval process.

***Resolution 2025-07 Capital Improvement Program.*** The Village does not define what is meant by a capital improvement. A typical rule of thumb description is a physical item costing more than \$5000 with an expected life exceeding three years. The budget document contains a copy of the capital improvement program distributed to you during the budget work session. In addition, appropriations are proposed within each of the relevant funds for the specific amounts sought to be spent on these items or projects. This resolution confirms Council's

support for these expenditures and, importantly, identifies proposed capital outlays in subsequent years, guiding staff in planning for future budgets.

**Resolution 2025-08 Mower Purchase.** I refer you to Jesse Trout's report found elsewhere in the agenda packet for a detailed explanation of his request for the purchase of a replacement mower. His explanation of the MiDeal program is a helpful introduction to the advantages of cooperative purchasing arrangements, which save the Village money and time.

**Resolution 2025-09 Water Reliability Study.** Jesse addresses this matter in his report, also. It is important that we regularly update this study as a means of assuring our water customers the safety of our water supply.

**Village Manager Position Profile.** I have not had the opportunity to work on revisions to the position profile reviewed by Council members during the previous meeting.

### **MISCELLANEOUS MATTERS:**

**Downtown Development Authority Extension.** I previously communicated with you via email regarding the special meeting scheduled for February 28 to consider an ordinance amendment extending the sunset date for the DDA to December 31. It is very uncommon for ordinances creating DDAs to include sunset dates. It is generally expected that they will exist in perpetuity, or at least until the ordinance is repealed by the Council. For that reason, the February 28, 2025 sunset date in Lake Odessa's ordinance escaped my attention until it was called to my attention very recently. President Banks, Kathy Forman, and I took immediate action to provide Council an opportunity to consider whether it is your desire to continue DDA operations, something the previous Council addressed in approving a budget that included funds for a new development and tax increment plan.

I suspect that including a sunset date in the original DDA ordinance was done to address concerns expressed by some taxing jurisdictions over the capture of tax increments. Whatever the rationale for the language, it does not conform to the tax increment plan subsequently approved by Council which ran through 2025. Extending the sunset date until the end of the year will conform to the original intent of the Council but allow for considering the DDAs continuation in light of its past accomplishments and new initiatives proposed in the updated development plan.

The DDA ordinance requires a specific process if an amendment is contemplated. To that end, we published notice of the hearing twice as required, posted 20 copies of the notice in the downtown, and mailed the notice to taxing jurisdictions and downtown property owners.

**Master Plan Update.** The scheduled progress Zoom meeting with the consultant was postponed to allow additional time for preparing documents for review. These documents include the action plan, goals and objectives, and future land use categories. I expect the progress meeting to take place on February 18.

**DDA Development Plan.** The consultant working with the DDA on updating its development and tax increments plans attending the DDA meeting held on February 11 to obtain input

regarding some items key to completing the plans. It is expected that this work will be wrapping up over the next month or two.

**Church Street.** I received an email recently from Ionia County notifying me that the County attorney had approved the quit claim deed for a portion of this vacated street and it had been signed by the County Treasurer. I will now be contacting the Village attorney to obtain a model easement agreement through which we would grant access to abutting property owners across this property. I will be seeking Council approval for each of these when they have been drafted.

**Utility Terrain Vehicles.** The ordinance allowing UTVs to be operated on Village streets included a sunset date of April 17, 2025. We will be including an ordinance amendment addressing this sunset date on the March meeting agenda. A report will be prepared with information about any issues the Police Department has observed.



## CALLS FOR SERVICE JAN 2025

01/31/25 22:49:21 TRF  
01/31/25 22:00:43 TRF  
01/31/25 14:41:50 TRF  
01/31/25 13:57:21 9501 - STRUCTURE FIRE  
01/31/25 12:32:32 9909P - NON CRIMINAL  
01/30/25 15:38:26 9908 - GENERAL  
01/30/25 15:22:13 FOLLOW UP  
01/30/25 13:34:45 99091 - MED 1  
01/29/25 22:46:54 5403 - TRAFFIC  
01/29/25 17:25:25 9908 - GENERAL  
01/27/25 14:53:02 9908 - GENERAL  
01/27/25 14:31:57 9909L - MEDICAL  
01/27/25 13:35:08 TRF  
01/27/25 12:07:18 9909P - NON-CRIMINAL  
01/27/25 09:46:06 99093 - MED 3  
01/26/25 16:25:34 FOLLOW UP  
01/26/25 13:52:37 9908 - GENERAL ASSIST  
01/26/25 11:59:54 99093 - MED 3  
01/26/25 10:37:30 9909P - NON-CRIMINAL  
01/26/25 00:36:56 5702 - FOLOW UP  
01/25/25 22:14:17 FOLLOW UP  
01/25/25 19:04:43 TRF  
01/25/25 15:36:27 TRF  
01/25/25 11:38:50 5500 - HEALTH & SAFETY  
01/25/25 10:00:49 PROPERTY CHECK  
01/25/25 09:02:15 9401 - ALARM  
01/24/25 22:31:12 99093 - MED 3  
01/24/25 22:10:02 TRF  
01/24/25 20:20:22 TRF  
01/24/25 17:25:59 911H - 911 HANG UP  
01/24/25 14:12:36 TRF  
01/24/25 08:55:20 FOLLOW UP  
01/23/25 12:58:15 9908 - GENERAL  
01/23/25 09:04:34 99091 - MED 1  
01/23/25 08:18:20 2300 - LARCENY  
01/22/25 13:48:27 9909P - NON-CRIMINAL  
01/21/25 21:11:33 9301B - PDA TRAFFIC  
01/21/25 11:49:48 99092 - MED 2  
01/21/25 10:21:00 1302 - DOMESTIC  
01/21/25 09:40:22 5702  
01/21/25 09:23:29 1302 - DOMESTIC  
01/21/25 05:01:39 9500 - FIRE ALL  
01/20/25 16:19:43 5403 - TRAFFIC  
01/19/25 23:19:31 1302 - DOMESTIC  
01/19/25 22:00:04 9909M - MENTAL  
01/19/25 18:45:13 VDOM - VERBAL  
01/19/25 18:19:30 5500 - HEALTH & SAFETY  
01/19/25 15:19:39 9908 - GENERAL  
01/19/25 12:14:51 99093 - MED 3  
01/19/25 11:18:04 TRF  
01/19/25 01:38:42 PROPERTY CHECK  
01/18/25 21:01:06 TRF  
01/18/25 18:07:55 TRF  
01/18/25 16:01:40 5403 - TRAFFIC  
01/18/25 11:34:18 5403 - TRAFFIC  
01/18/25 08:56:34 TRF  
01/18/25 08:30:50 PROPERTY CHECK  
01/18/25 07:57:39 TRF  
01/17/25 23:03:19 PROPERTY CHECK  
01/17/25 20:18:34 TRF -  
01/17/25 19:53:11 FOLLOW UP



01/17/25 14:18:45 1100 - CSC  
01/17/25 09:14:07 1100 - CSC  
01/17/25 08:50:01 TRF  
01/16/25 14:00:01 9501 - STRUCTURE FIRE  
01/14/25 09:51:16 9807 - SUSPICIOUS  
01/13/25 22:38:07 FOLLOW UP -  
01/13/25 17:51:47 9908 - GENERAL  
01/13/25 06:06:51 99091 - MED 1  
01/13/25 03:09:06 9401 - ALARM  
01/12/25 22:37:21 TRF  
01/12/25 18:49:12 TRF  
01/12/25 17:57:02 FOLLOW UP  
01/12/25 14:02:21 99093 - MED 3  
01/12/25 10:27:16 FOLLOW UP  
01/12/25 09:34:46 9500 - FIRE ALL  
01/11/25 23:11:56 FOLLOW UP  
01/11/25 11:36:43 5000 - WARRANT  
01/11/25 09:46:56 PROPERTY CHECK  
01/10/25 11:39:33 FOLLOW UP  
01/10/25 11:04:10 2300 - LARCENY  
01/10/25 10:02:19 99091 - MED 1  
01/08/25 12:13:10 VDOM - VERBAL  
01/08/25 12:12:31 1100 - CSC  
01/07/25 08:10:30 9807 - SUSPICIOUS  
01/07/25 00:37:51 PROPERTY CHECK  
01/07/25 00:25:58 FOLLOW UP  
01/06/25 20:33:35 TRF  
01/06/25 17:35:14 7000 JUVENILE  
01/05/25 00:31:12 FOLLOW UP  
01/04/25 22:25:27 TRF  
01/04/25 10:35:43 9301B - PDA TRAFFIC  
01/04/25 03:06:18 99091 - MED 1  
01/03/25 22:44:05 9909M - MENTAL  
01/03/25 16:41:19 TRF - TUPPER LK  
01/03/25 15:24:57 9908 - GENERAL  
01/03/25 14:54:04 5403 - TRAFFIC  
01/03/25 05:43:41 5000 - WARRANT EATON COUNTY JAIL  
01/02/25 16:49:17 9806 - CIVIL DISPUTE  
01/02/25 13:13:06 9500 - FIRE ALL  
01/02/25 09:10:42 TRF  
01/01/25 18:32:19 TRF  
01/01/25 09:54:31 5500 - HEALTH & SAFETY

## **CODE ENFORCEMENT:**

Code enforcement has been connecting with citizens on the importance of maintaining their sidewalks for the safety of pedestrians, especially those with disabilities, and children who rely on the safe sidewalk program to get to school. Listed below outlines the Village Ordinance pertaining to sidewalk maintenance.

In short, it is the owner and/ or occupant that must keep their sidewalks clear of snow and ice in the winter. Per Village ordinance 28-34(a), "No person having the care, either as owner or occupant of any house, building or lot, shall permit any snow, ice, dirt, rubbish, including broken bottles and glass, filth, obstruction, or other articles, or any nuisance, to remain upon the sidewalks in front of such house, building or lot for longer than 24 hours; and when ice is formed on any sidewalk, the owner or occupant of the abutting premises shall, within 12 hours after ice has formed, cause such ice to be removed or cause salt, sawdust, sand, or other abrasive material to be strewn thereon."

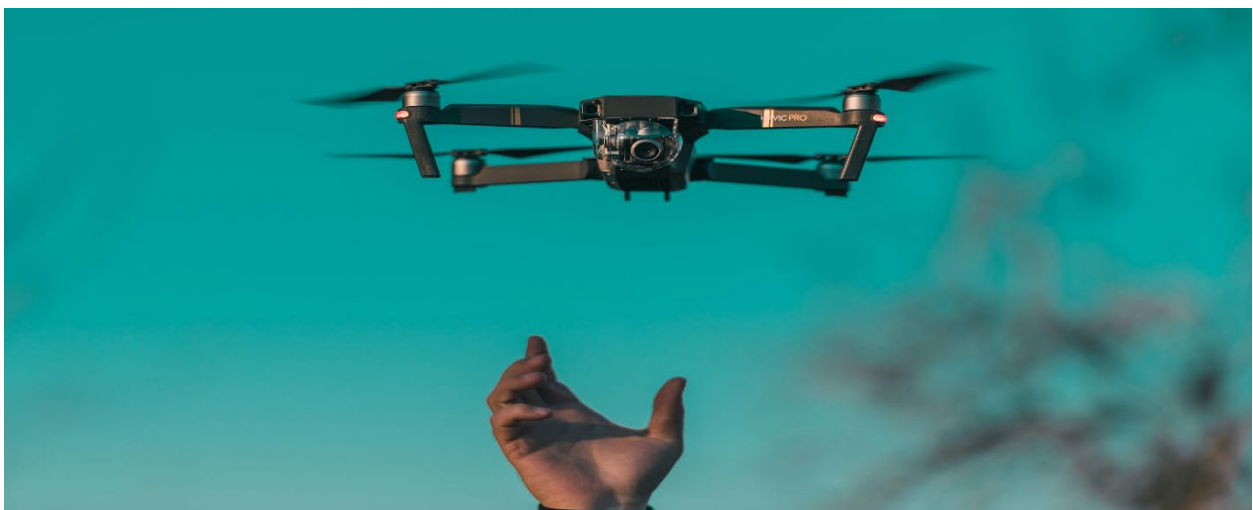
Failure to maintain sidewalks, as outlined in 28-34(a) will result in a municipal civil infraction ticket as well as abatement of the nuisance by the Village, as outlined in Village ordinance 28-34(b): "If the owner or occupant of any lot, lots or premises neglects or refuses to comply with the requirements of subsection (a) within the stated time period, then the village manager or his/her designee may remove, or cause to be removed, said snow, ice, dirt, rubbish, filth, obstruction or other articles, or any nuisance, at the expense of the owner or occupant, and the amount of all expenses incurred thereby shall be billed to the owner."

## **TRAINING:**

Officer Colvin completed the second phase of speed measurement training and is officially certified to operate a radar device.



Officer Tollefson attended the Michigan Public Safety Drone Association conference. Officer Tollefson successfully obtained his Remote Pilot Certificate from the FAA and holds a valid Part 107 License. Officer Tollefson would like to give a future presentation to the Village Council on how drones are benefiting law enforcement agencies.





## **Department of Public Works**

**January 16<sup>th</sup> 2024 to February 12<sup>th</sup> 2025**

### **Council Report**

#### **Parks & Beach**

Nothing exciting to report currently. Trash is being emptied and sidewalks are being cleared of snow.

#### **Streets**

We have been clearing the streets of snow as necessary and removing the snow piles from downtown and the parking lots. We took advantage of the couple “warmer” days and patched potholes in the streets. We removed several trees along Johnson Lane. These trees were aggressively trimmed by a Consumers Energy tree contractor back in the summer months and looked rough.

#### **Water**

We met again with Michigan Rural Water Association to review the water rate study one final time for budget preparation. We replaced the heater at water treatment plant #1. We dug up and repaired a couple of curb-stop water shutoffs. We replaced a meter pit on Lakeview that was damaged during a sewer repair being completed by a contractor. No fault of the contractor. The fragile clay tile pits are easily damaged and there is a substantial amount of frost in the ground that made it impossible to dig without damaging the clay tile pit. Peerless Midwest completed the annual service and inspections of our water production pumps and electric motors at the treatment plants.

#### **DPW**

Christmas trees were collected for the final time on the 21<sup>st</sup>. We completed repairs to the street sweeper. The garland and Christmas lights were removed from the street light posts.

#### **Purchase Request**

We are required to update our Water Reliability Study for the water system every few years. I asked our engineers to provide a proposal for this work. This includes updated mapping and General Plan of the water system also. I ask for this \$23,000 proposal to be approved, so we can begin this work soon. This has been budgeted for in the 2025/26 years fiscal budget.

I had some conversation with our local governmental account manager at Hutson Inc. regarding equipment replacements for this year, and was informed the State has not finalized the updated MiDeal contract yet. So, John Deere is currently extending pricing from the last contract for most of their governmental sales. This is good news for us, if we choose to take advantage of lower pricing to replace the mower we are budgeting for this year. I do not like to present purchase requests prior to budgets being approved, but this one will save us roughly \$1,000 in price increases if we move forward with it now. The mower will be built in the coming weeks and purchased from the 2025/26 fiscal budget. I asked about the same contract pricing for a Gator, but with a new model being released currently, Hutson is unable to provide a quote until the State executes the MiDeal Purchase Contract with John Deere. If you are unaware; we are members of the States purchasing agreement "MiDeal". This is what the State and other agencies use to purchase nearly everything. The pricing is the lowest offered as suppliers must compete to be awarded these supply contracts. This helps streamline purchases and eliminates the need for members of MiDeal having to shop out multiple quotes for everything. This is how we have purchased many of our nonspecific vehicles and pieces of equipment over the years. I am asking for approval to proceed with the order of a John Deere 960M mower from Hutson Inc. for the purchase price of \$14,549.34

Regarding the older mower we are replacing; I would like to send it through the municipal auction at Biddergy.com on the 18<sup>th</sup> of March. We have used this auction house a few times now and are generally surprised at the results. I anticipate the mower to bring around \$5,000. I believe March will be a good time to sell as contractors will be gearing up for their landscaping season, and updating their needed equipment. I did ask about a trade in at Hutson and they were reluctant to make an offer. They suggested to send it to an auction, as we would likely make more on the sale than a trade offer.

### **Additional Comments**

Spring is hopefully only a few short weeks away! Embrace the cold and snow if possible. We will be swatting mosquitos and complaining about the humidity soon enough!

For reference, I am also attaching the spreadsheet is use to help track our major pieces of equipment. This shows original purchase dates, planned replacement years and major repair costs for the current year.

Village of Lake Odessa  
Vehicle/Equipment Replacement/Maintenance & Costs Schedule

Asset List	Useful Life	Current Condition	Current Miles/Hours	Estimated Current Cost To Replace	Estimated FY Replacement	2024/25 FY Maintenance/Repair Costs (Approx.)
<b>#1 John Deere Tractor</b> Year: 2022 Model: 4044M	15 Years / 4500 Hrs Purchased New 8/1/22 Used For: Parks / Beach Maintenance, Sidewalk Maintenance, Streets, Restorations, Misc Tasks	Excellent	245 Hrs	\$45,000	2037/2038	\$0.00
<b>#4 International Dump Truck</b> Year: 2017 Model: 7400	12/15 Years Purchased New 12/1/2016 Used For: Water, Street & Sidewalk Maintenance, Plowing, Snow Hauling, Brush Hauling, Misc DPW Daily Tasks	Excellent	14,458 Miles	\$200,000	2029/2030	\$0.00
<b>#5 VacAll Street Sweeper</b> Year: 2002 Model: SC8000	15/20 Years Purchased New 2001 Used For: Street Sweeping, Catch Basin Cleaning, Leaf Collection, Water Repairs	Poor	29,687 Miles / 5,249 Hrs 147th machine of only 3,500 ever built.	\$440,000	PAST DUE	\$3,000.00 vac tube liner, alternator, misc
<b>#6 Freightliner Dump Truck</b> Model #108SD Year: 2021	12/15 Years Purchased New 9/1/20 Used For: Water, Street & Sidewalk Maintenance, Plowing, Snow Hauling, Brush Hauling, Misc DPW Daily Tasks	Excellent	7,043 Miles	\$200,000	2032/2033	\$540.00 Batteries
<b>#7 CAT Backhoe</b> Year: 2021 Model: 420 XE	8 Years / 4000 Hrs Purchased New 12/2020 Used For: Snow Removal, Leaf Collection, Brush Collection, Water, Street & Sidewalk Maintenance, Misc DPW Daily Tasks	Excellent	1,391 Hrs	\$135,000	2028/2029	\$0.00
<b>#8 Kubota</b> Year: 2017 Model: RTVX 1100 C	8/10 Years Purchased New 11/12/17 Used For: Snow Removal, Trash Runs, Parks, Misc, Everything	Poor	1,761 Hrs / 8,416 Miles	\$38,000	2025/2026 Deteriorating Rapidly	\$610.00 Battery Starter, Belts, Bushings
<b>#9 Ford Dump Truck</b> Year: 2019 Model: F550 4x4	8/10 Years / 100,000 Miles Purchased New 8/15/18 Used For: Water, Street & Sidewalk Maintenance, Plowing, Brush & Bag Runs, Misc DPW Daily Tasks	Excellent	28,625 Miles	\$80,000	2027/2028 May Push Further Out	\$0.00
<b>#10 Towable Atlas Air Compressor</b> Year: 2000 Series: 2000	20+ Years / 4000 Hrs Used For: Water, Jack Hammer for Sidewalks & Street Work	Good	331 Hrs	\$25,000	N/A	\$0.00
<b>#11 John Deere Z-Turn Mower</b> Year: 2018 Model: 960M	6/8 Years / 1000 Hrs Purchased New 6/1/18 Used For: Parks & Grounds Mowing/Tagged Lawns	Fair	1004 Hrs	\$13,500	2025/2026	\$600.00 Battery PTO Clutch
<b>#14 Ford Pickup</b> Year: 2018 Model: F250 4x4	8/10 Years / 100,000 Miles Purchased New 6/28/18 Used For: Misc DPW Daily Tasks, Water	Excellent	35,138 Miles	\$45,000	2026/2027? May Push Further Out	\$1,200.00 Tires/Brakes
<b>#17 John Deere Z-Turn Mower</b> Year: 2022 Model: 950M	8 Years / 1000 Hrs Purchased New 6/1/2022 Used For: Parks & Grounds Mowing/Tagged Lawns	Excellent	321 Hrs	\$13,500	2029/2030	\$0.00
<b>#22 Bonnell Leaf Collector</b> Year: 2024 Model: Olympian Pro Plus 23 YD	15 Years / 5,000 Hours Purchased New 9/1/2024 Used For: Loose Leaf Collection	Excellent	109 Hrs	\$135,000	2039/2040	\$0.00
<b>Ford (Marked/Patrol)</b> Year: 2020 Model: Police Interceptor	6 Years / 100,000 miles Purchased New 5/1/2020 Used For: Police Patrol Car (useful life 6+ years as marked patrol car)	Excellent	50,353 Miles	\$60,000	2027/2028	\$0.00
<b>Ford (Marked/Patrol)</b> Year: 2023 Model: Police Interceptor	6 Years / 100,000 miles Purchased New 10/2023 Used For: Police Patrol Car (useful life 6+ years as marked patrol car)	Excellent	4,867 Miles	\$60,000	2030/2031	\$0.00
<b>Chevrolet (Impala)</b> Year: 2012 Model: Police Impala	N/A Purchased New 2011 Used For: Code Enforcement	Good	97,000 Miles	\$38,000	N/A	\$0.00

Updated 2/6/25

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	521,000.00		541,035.22		0.00		(20,035.22)	103.85
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,000.00		23,020.70		0.00		21,979.30	51.16
101-000-428.000	MANUFACTURED HOUSING FEES	450.00		379.50		31.00		70.50	84.33
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00		8,468.18		0.00		(468.18)	105.85
101-000-476.000	LIQUOR LICENSE FEES	1,800.00		2,226.95		0.00		(426.95)	123.72
101-000-477.000	CABLE TV FRANCHISE	2,100.00		1,878.55		403.65		221.45	89.45
101-000-490.000	SPECIAL USE/ZBA PERMIT	250.00		200.00		0.00		50.00	80.00
101-000-490.001	ZONING PERMIT FEES	1,000.00		1,300.00		175.00		(300.00)	130.00
101-000-542.000	METRO ACT	9,500.00		9,168.45		0.00		331.55	96.51
101-000-549.000	TREE GRANT	3,000.00		3,000.00		0.00		0.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	55,000.00		45,841.86		0.00		9,158.14	83.35
101-000-574.000	STATE REVENUE SHARING	212,500.00		179,626.00		0.00		32,874.00	84.53
101-000-574.001	EVIP PMTS	52,000.00		43,897.00		0.00		8,103.00	84.42
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	0.00		21,859.54		0.00		(21,859.54)	100.00
101-000-601.000	VEHICLE RENTAL INCOME	27,000.00		18,132.91		0.00		8,867.09	67.16
101-000-632.000	MOWING	500.00		1,675.00		0.00		(1,175.00)	335.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00		1,040.00		0.00		(540.00)	208.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00		741.27		0.00		(441.27)	247.09
101-000-656.000	PARKING TICKET FEES	150.00		495.00		125.00		(345.00)	330.00
101-000-657.000	ORDINANCE FINES	3,500.00		1,618.89		77.55		1,881.11	46.25
101-000-665.000	INTEREST	9,500.00		35,514.43		6,741.76		(26,014.43)	373.84
101-000-667.000	RENTS-BUILDINGS-LAND	1,500.00		2,126.00		150.00		(626.00)	141.73
101-000-673.000	SALE OF FIXED ASSET	0.00		6,000.00		0.00		(6,000.00)	100.00
101-000-676.000	REIMBURSEMENTS	0.00		100.10		0.00		(100.10)	100.00
101-000-684.000	MISC REVENUE	500.00		1,219.48		0.00		(719.48)	243.90
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00		8,557.29		0.00		(557.29)	106.97
101-000-684.010	MISC REVENUE-POLICE	500.00		3,294.90		29.45		(2,794.90)	658.98
Total Dept 000 - BALANCE SHEET / GENERAL		963,550.00		962,417.22		7,733.41		1,132.78	99.88
TOTAL REVENUES		963,550.00		962,417.22		7,733.41		1,132.78	99.88
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	9,000.00		9,450.00		1,462.50		(450.00)	105.00
101-101-702.709	TREASURER - CLERK WAGES	15,300.00		7,626.61		0.00		7,673.39	49.85
101-101-710.000	EMPLOYER FICA	1,950.00		1,242.12		111.92		707.88	63.70
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,600.00		762.66		0.00		837.34	47.67
101-101-723.000	WORKMEN'S COMPENSATION	300.00		49.41		(3.60)		250.59	16.47
101-101-727.000	OFFICE SUPPLIES	1,500.00		696.91		0.00		803.09	46.46
101-101-728.000	SUPPLIES	100.00		0.00		0.00		100.00	0.00
101-101-730.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	0.00
101-101-740.000	POSTAGE	200.00		365.94		0.00		(165.94)	182.97
101-101-750.000	DUES & MEMBERSHIPS	3,200.00		2,462.00		40.00		738.00	76.94
101-101-752.000	EDUCATION & TRAINING	5,500.00		700.00		700.00		4,800.00	12.73
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00		15.00		0.00		0.00	100.00
101-101-801.000	CONTRACTED SERVICES	20,000.00		15,872.38		137.50		4,127.62	79.36
101-101-805.000	ATTORNEY FEES	10,000.00		9,620.37		462.00		379.63	96.20
101-101-806.000	AUDIT SERVICES	6,000.00		6,412.50		0.00		(412.50)	106.88
101-101-850.000	COMMUNICATION EXPENSE	900.00		512.26		43.69		387.74	56.92
101-101-880.000	COMMUNITY PROMOTION	8,000.00		6,840.00		0.00		1,160.00	85.50
101-101-880.001	DOWNTOWN DEVELOPMENT	0.00		5.00		0.00		(5.00)	100.00
101-101-880.003	CONTRIBUTION TO OTHERS	0.00		11,724.93		0.00		(11,724.93)	100.00

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PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-101-900.000	PRINTING & PUBLISHING	1,200.00		2,720.20		384.00		(1,520.20)	226.68
101-101-957.000	COUNTER DRAIN	5,200.00		7,013.84		0.00		(1,813.84)	134.88
101-101-963.000	MISC EXPENSE	1,000.00		1,221.04		36.00		(221.04)	122.10
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00		40.00		0.00		60.00	40.00
Total Dept 101 - GOVERNING BODY		91,165.00		85,353.17		3,374.01		5,811.83	93.62
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	18,500.00		0.00		0.00		18,500.00	0.00
101-172-710.000	EMPLOYER FICA	1,450.00		0.00		0.00		1,450.00	0.00
101-172-711.000	EMPLOYERS SHARE OF PENSION	1,850.00		0.00		0.00		1,850.00	0.00
101-172-720.000	DISABILITY INSURANCE	500.00		33.33		3.03		466.67	6.67
101-172-721.000	LIFE INSURANCE EXPENSE	250.00		0.00		0.00		250.00	0.00
101-172-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	0.00
101-172-727.000	OFFICE SUPPLIES	2,000.00		877.20		422.96		1,122.80	43.86
101-172-730.000	MEALS & MILEAGE	200.00		126.96		0.00		73.04	63.48
101-172-750.000	DUES & MEMBERSHIPS	750.00		99.00		0.00		651.00	13.20
101-172-752.000	EDUCATION & TRAINING	5,000.00		2,479.05		199.00		2,520.95	49.58
101-172-801.000	CONTRACTED SERVICES	25,000.00		65,501.82		7,960.69		(40,501.82)	262.01
101-172-805.000	ATTORNEY FEES	2,000.00		0.00		0.00		2,000.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		883.71		80.46		316.29	73.64
Total Dept 172 - MANAGERS		58,900.00		70,001.07		8,666.14		(11,101.07)	118.85
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-728.000	SUPPLIES	2,000.00		1,043.74		0.00		956.26	52.19
101-265-740.000	POSTAGE	900.00		1,131.87		0.00		(231.87)	125.76
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		1,083.11		178.64		116.89	90.26
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		1,276.63		69.88		2,723.37	31.92
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00		498.15		0.00		1,501.85	24.91
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	2,000.00		0.00		0.00		2,000.00	0.00
101-265-970.000	CAPITAL OUTLAY	75,000.00		118,672.28		0.00		(43,672.28)	158.23
101-265-980.001	HARDWARE	5,000.00		0.00		0.00		5,000.00	0.00
101-265-980.002	SOFTWARE	500.00		414.00		0.00		86.00	82.80
Total Dept 265 - PAGE MEMORIAL BUILDING		92,600.00		124,119.78		248.52		(31,519.78)	134.04
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	82,000.00		75,539.86		9,601.14		6,460.14	92.12
101-301-702.704	FULL TIME WAGES	130,000.00		97,697.05		15,141.71		32,302.95	75.15
101-301-702.705	OVER TIME WAGES	8,000.00		7,115.92		2,067.16		884.08	88.95
101-301-702.706	PART TIME WAGES	25,000.00		27,946.00		2,446.50		(2,946.00)	111.78
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	3,300.00		3,300.00		0.00		0.00	100.00
101-301-710.000	EMPLOYER FICA	20,100.00		16,022.01		2,215.74		4,077.99	79.71
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,500.00		19,814.92		2,925.66		4,685.08	80.88
101-301-712.000	HEALTH INSURANCE EXPENSE	24,400.00		6,975.08		210.54		17,424.92	28.59
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,800.00		4,950.00		4,950.00		5,850.00	45.83
101-301-713.000	DENTAL INSURANCE EXPENSE	3,300.00		1,081.34		100.01		2,218.66	32.77
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		118.93		10.83		231.07	33.98
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	0.00
101-301-720.000	DISABILITY INSURANCE	3,050.00		2,100.90		206.05		949.10	68.88
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00		637.60		62.24		562.40	53.13
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		2,231.27		(308.10)		1,768.73	55.78

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PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-724.001	TUITION REIMBURSEMENT	2,000.00		0.00		0.00		2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00		118.99		0.00		631.01	15.87
101-301-728.000	SUPPLIES	2,000.00		1,089.40		136.70		910.60	54.47
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00		176.98		113.43		323.02	35.40
101-301-731.000	VESTS	1,000.00		0.00		0.00		1,000.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	2,000.00		1,604.00		0.00		396.00	80.20
101-301-744.000	CLOTHING EXPENSE	2,000.00		1,361.81		468.00		638.19	68.09
101-301-745.000	UNIFORM CLEANING	300.00		0.00		0.00		300.00	0.00
101-301-750.000	DUES & MEMBERSHIPS	525.00		115.00		0.00		410.00	21.90
101-301-751.000	GASOLINE PURCHASES	9,500.00		3,707.54		586.52		5,792.46	39.03
101-301-752.000	EDUCATION & TRAINING	5,000.00		1,851.90		359.00		3,148.10	37.04
101-301-752.001	RANGE QUALIFICATION	1,500.00		995.00		0.00		505.00	66.33
101-301-755.000	MEADOWBROOK INSURANCE	10,500.00		9,367.95		0.00		1,132.05	89.22
101-301-801.000	CONTRACTED SERVICES	3,000.00		2,534.92		140.00		465.08	84.50
101-301-805.000	ATTORNEY FEES	1,000.00		8.73		0.00		991.27	0.87
101-301-850.000	COMMUNICATION EXPENSE	6,150.00		5,716.56		597.63		433.44	92.95
101-301-880.000	COMMUNITY PROMOTION	350.00		200.00		0.00		150.00	57.14
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		231.40		0.00		1,268.60	15.43
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		1,649.34		0.00		850.66	65.97
101-301-958.000	ACT 302 TRAINING	500.00		0.00		0.00		500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	20,000.00		10,648.78		0.00		9,351.22	53.24
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00		906.00		0.00		594.00	60.40
Total Dept 301 - POLICE		416,685.00		307,815.18		42,030.76		108,869.82	73.87
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	24,000.00		21,452.31		2,717.00		2,547.69	89.38
101-441-702.704	FULL TIME WAGES	50,500.00		46,126.97		6,060.00		4,373.03	91.34
101-441-702.705	OVER TIME WAGES	1,500.00		0.00		0.00		1,500.00	0.00
101-441-702.706	PART TIME WAGES	6,500.00		4,301.85		0.00		2,198.15	66.18
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		4,650.00		3,000.00		(1,650.00)	155.00
101-441-710.000	EMPLOYER FICA	6,500.00		5,602.60		863.71		897.40	86.19
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,250.00		8,522.52		942.15		(272.52)	103.30
101-441-712.000	HEALTH INSURANCE EXPENSE	7,900.00		8,735.22		988.90		(835.22)	110.57
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,800.00		4,889.49		4,889.49		(89.49)	101.86
101-441-713.000	DENTAL INSURANCE EXPENSE	1,400.00		1,350.40		136.48		49.60	96.46
101-441-714.000	OPTICAL PLAN EXPENSE	200.00		142.69		13.46		57.31	71.35
101-441-720.000	DISABILITY INSURANCE	1,200.00		881.87		80.17		318.13	73.49
101-441-721.000	LIFE INSURANCE EXPENSE	350.00		286.00		26.00		64.00	81.71
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00		4,108.69		370.24		891.31	82.17
101-441-727.000	OFFICE SUPPLIES	1,500.00		1,222.26		882.32		277.74	81.48
101-441-728.000	SUPPLIES	4,000.00		923.10		67.28		3,076.90	23.08
101-441-741.000	MEDICAL & PHYSICALS	250.00		176.00		0.00		74.00	70.40
101-441-744.000	CLOTHING EXPENSE	1,100.00		674.86		0.00		425.14	61.35
101-441-750.000	DUES & MEMBERSHIPS	1,200.00		1,035.80		675.80		164.20	86.32
101-441-751.000	GASOLINE PURCHASES	8,500.00		5,596.92		608.86		2,903.08	65.85
101-441-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
101-441-755.000	MEADOWBROOK INSURANCE	8,500.00		7,395.75		0.00		1,104.25	87.01
101-441-756.000	LICENSE FEES	300.00		0.00		0.00		300.00	0.00
101-441-801.000	CONTRACTED SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	2,000.00		2,005.60		172.77		(5.60)	100.28
101-441-920.000	GAS AND ELECTRIC	3,000.00		2,111.55		404.19		888.45	70.39

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PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		407.94		0.00		3,592.06	10.20
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00		5,635.89		1,065.29		4,364.11	56.36
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		498.29		0.00		1.71	99.66
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00		784.70		0.00		2,215.30	26.16
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		0.00		0.00		500.00	0.00
101-441-933.000	MAY CLEAN UP	5,500.00		3,239.00		0.00		2,261.00	58.89
101-441-934.000	REFUSE REMOVAL	900.00		1,050.39		95.49		(150.39)	116.71
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	0.00
101-441-955.003	SAFETY	1,500.00		420.48		0.00		1,079.52	28.03
101-441-963.000	MISC EXPENSE	1,000.00		119.00		0.00		881.00	11.90
101-441-967.000	PROJECT COSTS	3,500.00		0.00		0.00		3,500.00	0.00
101-441-970.000	CAPITAL OUTLAY	6,500.00		4,210.71		0.00		2,289.29	64.78
Total Dept 441 - PUBLIC WORKS		195,350.00		148,558.85		24,059.60		46,791.15	76.05
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	34,000.00		33,816.77		3,134.01		183.23	99.46
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00		33,816.77		3,134.01		183.23	99.46
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE	3,500.00		2,833.68		708.42		666.32	80.96
101-536-929.000	WATER EXPENSE	2,500.00		1,885.16		417.20		614.84	75.41
Total Dept 536 - WATER/SEWER		6,000.00		4,718.84		1,125.62		1,281.16	78.65
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	7,400.00		6,336.96		792.12		1,063.04	85.63
101-722-710.000	EMPLOYER FICA	680.00		484.78		60.60		195.22	71.29
101-722-727.000	OFFICE SUPPLIES	200.00		0.00		0.00		200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	30,000.00		10,080.00		0.00		19,920.00	33.60
101-722-850.000	COMMUNICATION EXPENSE	275.00		0.00		0.00		275.00	0.00
Total Dept 722 - ZONING		38,555.00		16,901.74		852.72		21,653.26	43.84
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00		0.00	100.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		2,000.00		0.00		0.00	100.00
Dept 751 - PARKS AND RECREATION									
101-751-702.706	PART TIME WAGES	7,000.00		6,788.04		0.00		211.96	96.97
101-751-710.000	EMPLOYER FICA	600.00		519.30		0.00		80.70	86.55
101-751-711.000	EMPLOYERS SHARE OF PENSION	800.00		312.18		0.00		487.82	39.02
101-751-723.000	WORKMEN'S COMPENSATION	270.00		(30.20)		(129.98)		300.20	(11.19)
101-751-728.000	SUPPLIES	2,500.00		1,051.50		0.00		1,448.50	42.06
101-751-882.000	SWIFTY'S PLACE	250.00		259.00		0.00		(9.00)	103.60
101-751-920.000	GAS AND ELECTRIC	3,800.00		3,732.68		447.94		67.32	98.23
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,500.00		132.14		18.99		2,367.86	5.29
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	4,000.00		3,190.75		0.00		809.25	79.77
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	7,500.00		10,016.45		0.00		(2,516.45)	133.55

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2025 (NORMAL (ABNORMAL))	MONTH 01/31/2025 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-970.000	CAPITAL OUTLAY	16,000.00	32,765.29	0.00	(16,765.29)	204.78
Total Dept 751 - PARKS AND RECREATION		<u>45,220.00</u>	<u>58,737.13</u>	<u>336.95</u>	<u>(13,517.13)</u>	<u>129.89</u>
TOTAL EXPENDITURES		<u>980,475.00</u>	<u>852,022.53</u>	<u>83,828.33</u>	<u>128,452.47</u>	<u>86.90</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		963,550.00	962,417.22	7,733.41	1,132.78	99.88
TOTAL EXPENDITURES		<u>980,475.00</u>	<u>852,022.53</u>	<u>83,828.33</u>	<u>128,452.47</u>	<u>86.90</u>
NET OF REVENUES & EXPENDITURES		(16,925.00)	110,394.69	(76,094.92)	(127,319.69)	652.26



PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	207,500.00		197,979.53		17,478.96		9,520.47	95.41
202-000-665.000	INTEREST	6,000.00		6,913.07		838.42		(913.07)	115.22
Total Dept 000 - BALANCE SHEET / GENERAL		213,500.00		204,892.60		18,317.38		8,607.40	95.97
TOTAL REVENUES		213,500.00		204,892.60		18,317.38		8,607.40	95.97
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	2,300.00		0.00		0.00		2,300.00	0.00
202-449-710.000	EMPLOYER FICA	175.00		0.00		0.00		175.00	0.00
202-449-711.000	EMPLOYERS SHARE OF PENSION	230.00		0.00		0.00		230.00	0.00
202-449-712.002	ADMIN BENEFITS	0.00		4.18		0.38		(4.18)	100.00
202-449-731.000	COLD/HOT PATCH	1,200.00		520.58		0.00		679.42	43.38
202-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
202-449-801.000	CONTRACTED SERVICES	18,000.00		800.00		0.00		17,200.00	4.44
202-449-806.000	AUDIT SERVICES	1,500.00		1,425.00		0.00		75.00	95.00
202-449-863.000	STREET STRIPING	3,500.00		4,023.30		0.00		(523.30)	114.95
202-449-865.000	STREET SIGNS	1,000.00		179.50		0.00		820.50	17.95
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	0.00		8,790.45		0.00		(8,790.45)	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	0.00		369.46		0.00		(369.46)	100.00
202-449-963.000	MISC EXPENSE	1,500.00		2,651.06		800.86		(1,151.06)	176.74
202-449-995.000	TRANSFERS OUT	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		108,105.00		18,763.53		801.24		89,341.47	17.36
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	13,400.00		8,349.01		503.12		5,050.99	62.31
202-450-710.000	MAINTENANCE EMPLOYER FICA	1,100.00		620.28		38.49		479.72	56.39
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,340.00		1,122.37		62.25		217.63	83.76
202-450-712.002	MAINTENANCE BENEFITS	1,450.00		926.42		13.33		523.58	63.89
Total Dept 450 - MAINTENANCE / CONSTRUCTION		17,290.00		11,018.08		617.19		6,271.92	63.73
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	0.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	310.00		0.00		0.00		310.00	0.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	0.00
Total Dept 869 - SNOW REMOVAL		4,210.00		0.00		0.00		4,210.00	0.00
TOTAL EXPENDITURES		129,605.00		29,781.61		1,418.43		99,823.39	22.98
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		213,500.00		204,892.60		18,317.38		8,607.40	95.97
TOTAL EXPENDITURES		129,605.00		29,781.61		1,418.43		99,823.39	22.98
NET OF REVENUES & EXPENDITURES		83,895.00		175,110.99		16,898.95		(91,215.99)	208.73

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	72,500.00		69,418.34		6,116.42		3,081.66	95.75
203-000-665.000	INTEREST	2,750.00		4,674.02		234.25		(1,924.02)	169.96
203-000-684.000	MISC REVENUE	38,000.00		45,762.11		0.00		(7,762.11)	120.43
203-000-699.000	TRANSFERS IN	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		188,250.00		119,854.47		6,350.67		68,395.53	63.67
TOTAL REVENUES		188,250.00		119,854.47		6,350.67		68,395.53	63.67
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,200.00		0.00		0.00		1,200.00	0.00
203-449-710.000	EMPLOYER FICA	125.00		0.00		0.00		125.00	0.00
203-449-711.000	EMPLOYERS SHARE OF PENSION	120.00		0.00		0.00		120.00	0.00
203-449-712.002	ADMIN BENEFITS	0.00		1.65		0.15		(1.65)	100.00
203-449-731.000	COLD/HOT PATCH	1,200.00		520.57		0.00		679.43	43.38
203-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
203-449-801.000	CONTRACTED SERVICES	28,000.00		1,600.00		0.00		26,400.00	5.71
203-449-806.000	AUDIT SERVICES	1,000.00		997.50		0.00		2.50	99.75
203-449-863.000	STREET STRIPING	1,500.00		331.10		0.00		1,168.90	22.07
203-449-865.000	STREET SIGNS	1,000.00		147.50		0.00		852.50	14.75
203-449-866.000	STREET RE-SURFACING	107,000.00		94,597.00		0.00		12,403.00	88.41
203-449-944.000	VEHICLE RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		8,253.86		0.00		(5,253.86)	275.13
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		719.14		0.00		4,280.86	14.38
203-449-963.000	MISC EXPENSE	1,500.00		2,388.36		800.86		(888.36)	159.22
203-449-970.006	STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		159,345.00		109,556.68		801.01		49,788.32	68.75
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	16,800.00		10,732.37		805.04		6,067.63	63.88
203-450-710.000	MAINTENANCE EMPLOYER FICA	1,300.00		802.41		61.58		497.59	61.72
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,680.00		1,533.22		99.60		146.78	91.26
203-450-712.002	MAINTENANCE BENEFITS	1,550.00		1,013.05		21.32		536.95	65.36
Total Dept 450 - MAINTENANCE / CONSTRUCTION		21,330.00		14,081.05		987.54		7,248.95	66.02
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,900.00		0.00		0.00		3,900.00	0.00
203-869-710.000	SNOW REMOVAL FICA	350.00		0.00		0.00		350.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	390.00		0.00		0.00		390.00	0.00
Total Dept 869 - SNOW REMOVAL		4,640.00		0.00		0.00		4,640.00	0.00
TOTAL EXPENDITURES		185,315.00		123,637.73		1,788.55		61,677.27	66.72

Fund 203 - LOCAL STREET FUND:

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED	
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025	(DECREASE)	NORMAL	(ABNORMAL)		
Fund 203 - LOCAL STREET FUND										
	TOTAL REVENUES		188,250.00		119,854.47		6,350.67		68,395.53	63.67
	TOTAL EXPENDITURES		185,315.00		123,637.73		1,788.55		61,677.27	66.72
	NET OF REVENUES & EXPENDITURES		2,935.00		(3,783.26)		4,562.12		6,718.26	128.90

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 204 - GENERAL HWY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
204-000-402.000	CURRENT REAL PROPERTY TAXES	230,000.00		242,463.02	0.00	(12,463.02)		105.42
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	22,000.00		10,316.80	0.00	11,683.20		46.89
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	29,000.00		22,015.24	0.00	6,984.76		75.91
204-000-665.000	INTEREST	5,000.00		7,917.19	889.90	(2,917.19)		158.34
Total Dept 000 - BALANCE SHEET / GENERAL		286,000.00		282,712.25	889.90	3,287.75		98.85
TOTAL REVENUES		286,000.00		282,712.25	889.90	3,287.75		98.85
Expenditures								
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)								
204-446-702.001	ADMINISTRATION WAGES	5,500.00		0.00	0.00	5,500.00		0.00
204-446-710.000	ADMINISTRATION FICA	425.00		0.00	0.00	425.00		0.00
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	550.00		0.00	0.00	550.00		0.00
204-446-712.002	ADMIN BENEFITS	1,000.00		9.46	0.86	990.54		0.95
204-446-801.000	CONTRACTED SERVICES	10,000.00		0.00	0.00	10,000.00		0.00
204-446-806.000	AUDIT SERVICES	1,500.00		1,425.00	0.00	75.00		95.00
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		8,424.38	0.00	6,575.62		56.16
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	118,000.00		118,000.00	0.00	0.00		100.00
204-446-994.000	CAP IMPROV BOND II INTEREST	9,500.00		9,389.81	0.00	110.19		98.84
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		161,475.00		137,248.65	0.86	24,226.35		85.00
Dept 450 - MAINTENANCE / CONSTRUCTION								
204-450-702.001	STREET ADMIN SALARY	35,750.00		28,212.39	3,018.90	7,537.61		78.92
204-450-710.000	STREET ADMIN FICA	2,900.00		2,139.79	230.94	760.21		73.79
204-450-711.000	EMPLOYERS SHARE OF PENSION	3,625.00		4,546.12	373.50	(921.12)		125.41
204-450-712.002	STREET ADMIN BENEFITS	1,925.00		1,467.78	62.34	457.22		76.25
Total Dept 450 - MAINTENANCE / CONSTRUCTION		44,200.00		36,366.08	3,685.68	7,833.92		82.28
TOTAL EXPENDITURES		205,675.00		173,614.73	3,686.54	32,060.27		84.41
Fund 204 - GENERAL HWY:								
TOTAL REVENUES		286,000.00		282,712.25	889.90	3,287.75		98.85
TOTAL EXPENDITURES		205,675.00		173,614.73	3,686.54	32,060.27		84.41
NET OF REVENUES & EXPENDITURES		80,325.00		109,097.52	(2,796.64)	(28,772.52)		135.82

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DB: Lake Odessa Vil

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	38,000.00		48,118.57		0.00		(10,118.57)	126.63
248-000-665.000	INTEREST	300.00		613.14		8.15		(313.14)	204.38
248-000-674.000	DONATIONS-PRIVATE SOURCES	900.00		275.00		0.00		625.00	30.56
Total Dept 000 - BALANCE SHEET / GENERAL		39,200.00		49,006.71		8.15		(9,806.71)	125.02
TOTAL REVENUES		39,200.00		49,006.71		8.15		(9,806.71)	125.02
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	0.00
248-275-740.000	POSTAGE	20.00		0.00		0.00		20.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	25.00		40.00		0.00		(15.00)	160.00
248-275-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
248-275-801.000	CONTRACTED SERVICES	15,000.00		8,954.55		1,387.50		6,045.45	59.70
248-275-806.000	AUDIT SERVICES	150.00		142.50		0.00		7.50	95.00
248-275-881.000	ADVERTISING	1,000.00		750.00		0.00		250.00	75.00
248-275-967.000	BEAUTIFICATION	8,300.00		6,228.47		0.00		2,071.53	75.04
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00		1,929.40		0.00		(929.40)	192.94
Total Dept 275 - DDA		26,045.00		18,044.92		1,387.50		8,000.08	69.28
TOTAL EXPENDITURES		26,045.00		18,044.92		1,387.50		8,000.08	69.28
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		39,200.00		49,006.71		8.15		(9,806.71)	125.02
TOTAL EXPENDITURES		26,045.00		18,044.92		1,387.50		8,000.08	69.28
NET OF REVENUES & EXPENDITURES		13,155.00		30,961.79		(1,379.35)		(17,806.79)	235.36

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-540.000	STATE GRANTS	10,000.00		13,767.00		0.00		(3,767.00)	137.67
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	3,000.00		3,590.00		595.00		(590.00)	119.67
290-000-602.003	FOOD BOOTH FEES	500.00		575.00		0.00		(75.00)	115.00
290-000-602.290	ART IN THE PARK REVENUE	3,000.00		3,230.00		0.00		(230.00)	107.67
290-000-665.000	INTEREST	200.00		372.88		4.51		(172.88)	186.44
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00		7,700.00		0.00		(700.00)	110.00
290-000-684.000	MISC REVENUE	0.00		5.68		0.00		(5.68)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		23,700.00		29,240.56		599.51		(5,540.56)	123.38
TOTAL REVENUES		23,700.00		29,240.56		599.51		(5,540.56)	123.38
Expenditures									
Dept 752 - ARTS									
290-752-727.000	OFFICE SUPPLIES	150.00		39.97		0.00		110.03	26.65
290-752-728.000	SUPPLIES	300.00		528.42		0.00		(228.42)	176.14
290-752-740.000	POSTAGE	250.00		81.59		0.00		168.41	32.64
290-752-770.000	CREDIT CARD FEES	200.00		(63.62)		0.75		263.62	(31.81)
290-752-793.000	OPERATING EXPENSE	150.00		40.00		0.00		110.00	26.67
290-752-794.000	T-SHIRTS	500.00		296.80		0.00		203.20	59.36
290-752-795.000	SOUND	1,650.00		1,763.20		0.00		(113.20)	106.86
290-752-798.000	CONCESSIONS SUPPLIES	400.00		324.72		0.00		75.28	81.18
290-752-803.000	SECURITY	150.00		0.00		0.00		150.00	0.00
290-752-806.000	AUDIT SERVICES	150.00		142.50		0.00		7.50	95.00
290-752-851.000	RADIOS	150.00		144.00		0.00		6.00	96.00
290-752-852.000	TELEPHONE	600.00		480.28		43.69		119.72	80.05
290-752-881.000	ADVERTISING	8,332.00		10,593.39		2,089.45		(2,261.39)	127.14
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00		0.00		0.00		50.00	0.00
290-752-883.000	PUBLIC ART PROJECT	3,250.00		1,216.24		352.00		2,033.76	37.42
290-752-895.000	KIDS AREA	500.00		87.59		0.00		412.41	17.52
290-752-898.000	ENTERTAINMENT	1,800.00		2,450.00		0.00		(650.00)	136.11
290-752-953.000	PORT A POTTY	600.00		615.00		0.00		(15.00)	102.50
290-752-955.000	GOLF CART RENTALS	1,200.00		1,589.27		0.00		(389.27)	132.44
290-752-956.000	TENT, TABLES, CHAIR RENTALS	800.00		390.00		0.00		410.00	48.75
290-752-963.000	MISCELLANEOUS EXPENSE	100.00		5.00		0.00		95.00	5.00
290-752-964.000	REFUND/REIMBURSEMENTS	200.00		142.50		0.00		57.50	71.25
290-752-967.001	PARK IMPROVEMENTS	4,000.00		2,141.64		0.00		1,858.36	53.54
Total Dept 752 - ARTS		25,482.00		23,008.49		2,485.89		2,473.51	90.29
TOTAL EXPENDITURES		25,482.00		23,008.49		2,485.89		2,473.51	90.29
Fund 290 - ARTS:									
TOTAL REVENUES		23,700.00		29,240.56		599.51		(5,540.56)	123.38
TOTAL EXPENDITURES		25,482.00		23,008.49		2,485.89		2,473.51	90.29
NET OF REVENUES & EXPENDITURES		(1,782.00)		6,232.07		(1,886.38)		(8,014.07)	349.72

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 291 - CAR SHOW									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
291-000-665.000	INTEREST	30.00		0.00		0.00		30.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		30.00		0.00		0.00		30.00	0.00
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
Expenditures									
Dept 753 - CAR SHOW									
291-753-880.000	COMMUNITY PROMOTION	0.00		5.07		0.00		(5.07)	100.00
Total Dept 753 - CAR SHOW		0.00		5.07		0.00		(5.07)	100.00
TOTAL EXPENDITURES		0.00		5.07		0.00		(5.07)	100.00
Fund 291 - CAR SHOW:									
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
TOTAL EXPENDITURES		0.00		5.07		0.00		(5.07)	100.00
NET OF REVENUES & EXPENDITURES		30.00		(5.07)		0.00		35.07	16.90

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2025 NORMAL (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-590.603	SEWER NSF REVENUE	0.00	315.00	35.00	(315.00)	100.00
590-000-614.000	SEWER REVENUE	0.00	1,864,627.16	(19.73)	(1,864,627.16)	100.00
590-000-615.000	SEWER PENALTIES	0.00	11,584.79	9.29	(11,584.79)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00	160.00	0.00	(160.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,876,686.95	24.56	(1,876,686.95)	100.00
TOTAL REVENUES		0.00	1,876,686.95	24.56	(1,876,686.95)	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	1,876,686.95	24.56	(1,876,686.95)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,876,686.95	24.56	(1,876,686.95)	100.00



User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-642.001	FINAL READ INCOME	950,000.00		1,011,557.28		(40.16)		(61,557.28)	106.48
591-000-642.002	WATER HOOK UP FEES	4,000.00		14,175.68		0.00		(10,175.68)	354.39
591-000-643.000	PENALTIES & INTEREST	5,500.00		4,758.86		54.54		741.14	86.52
591-000-665.000	INTEREST	8,000.00		27,002.58		5,349.65		(19,002.58)	337.53
591-000-684.000	MISC REVENUE	8,000.00		14,466.35		298.40		(6,466.35)	180.83
Total Dept 000 - BALANCE SHEET / GENERAL		975,500.00		1,071,960.75		5,662.43		(96,460.75)	109.89
TOTAL REVENUES		975,500.00		1,071,960.75		5,662.43		(96,460.75)	109.89
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	45,000.00		23,835.81		3,018.81		21,164.19	52.97
591-536-702.704	FULL TIME WAGES	162,000.00		163,341.83		22,796.71		(1,341.83)	100.83
591-536-702.705	OVER TIME WAGES	2,000.00		1,494.09		20.16		505.91	74.70
591-536-702.706	PART TIME WAGES	1,000.00		1,308.86		0.00		(308.86)	130.89
591-536-702.710	WATER LICENSE STIPEND	5,600.00		0.00		0.00		5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		3,000.00		0.00		0.00	100.00
591-536-710.000	EMPLOYER FICA	18,250.00		13,867.00		1,846.03		4,383.00	75.98
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		20,713.06		2,660.19		1,286.94	94.15
591-536-712.000	HEALTH INSURANCE EXPENSE	29,000.00		26,815.14		2,123.51		2,184.86	92.47
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,600.00		9,960.51		9,960.51		(360.51)	103.76
591-536-712.002	ADMIN BENEFITS	2,000.00		388.84		3.08		1,611.16	19.44
591-536-713.000	DENTAL INSURANCE EXPENSE	3,800.00		3,906.43		379.75		(106.43)	102.80
591-536-714.000	OPTICAL PLAN EXPENSE	625.00		495.12		48.80		129.88	79.22
591-536-720.000	DISABILITY INSURANCE	3,000.00		2,079.00		189.00		921.00	69.30
591-536-721.000	LIFE INSURANCE EXPENSE	925.00		329.68		62.24		595.32	35.64
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00		2,021.83		233.44		457.17	81.56
591-536-727.000	OFFICE SUPPLIES	1,500.00		1,158.21		882.31		341.79	77.21
591-536-728.000	SUPPLIES	1,500.00		251.09		0.00		1,248.91	16.74
591-536-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	5,000.00		3,572.60		0.00		1,427.40	71.45
591-536-740.000	POSTAGE	2,000.00		2,769.72		537.79		(769.72)	138.49
591-536-741.000	MEDICAL & PHYSICALS	200.00		563.00		122.00		(363.00)	281.50
591-536-744.000	CLOTHING EXPENSE	1,100.00		0.00		0.00		1,100.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	3,500.00		2,434.17		495.79		1,065.83	69.55
591-536-751.000	GASOLINE PURCHASES	7,000.00		3,703.19		403.04		3,296.81	52.90
591-536-752.000	EDUCATION & TRAINING	2,000.00		370.00		0.00		1,630.00	18.50
591-536-760.000	FLEET INSURANCE	16,800.00		16,106.30		0.00		693.70	95.87
591-536-765.000	BANK FEES	50.00		0.00		0.00		50.00	0.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00		0.00		0.00		5,000.00	0.00
591-536-771.000	WATER TESTING FEES	3,000.00		1,645.00		0.00		1,355.00	54.83
591-536-780.000	METER REPLACEMENT	4,000.00		9,874.96		0.00		(5,874.96)	246.87
591-536-781.000	HYDRANT REPLACEMENT	1,000.00		0.00		0.00		1,000.00	0.00
591-536-801.000	CONTRACTED SERVICES	50,000.00		9,527.24		1,399.19		40,472.76	19.05
591-536-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,700.00		3,705.00		0.00		(5.00)	100.14
591-536-850.000	COMMUNICATION EXPENSE	4,500.00		5,309.64		582.62		(809.64)	117.99
591-536-900.000	PRINTING & PUBLISHING	1,000.00		696.00		0.00		304.00	69.60
591-536-920.000	GAS AND ELECTRIC	50,000.00		46,616.20		4,920.89		3,383.80	93.23
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	30,000.00		44,615.28		148.00		(14,615.28)	148.72
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	12,000.00		860.74		0.00		11,139.26	7.17
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00		636.20		0.00		863.80	42.41

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2025 (ABNORMAL)	MONTH 01/31/2025	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00		2,197.27		0.00		2,802.73	43.95
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00		86,715.00		0.00		0.00	100.00
591-536-932.000	NEW WATER MAINS	6,000.00		5,140.19		0.00		859.81	85.67
591-536-933.000	WELL REPAIRS	5,000.00		4,976.00		4,976.00		24.00	99.52
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	0.00
591-536-963.000	MISC EXPENSE	1,500.00		248.85		0.00		1,251.15	16.59
591-536-980.001	HARDWARE	9,000.00		8,181.12		843.64		818.88	90.90
591-536-980.002	SOFTWARE	100.00		226.00		0.00		(126.00)	226.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00		0.00		0.00		30,400.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00		0.00		0.00		18,600.00	0.00
591-536-991.002	USDA BOND 2016	71,000.00		0.00		0.00		71,000.00	0.00
591-536-994.000	INTEREST EXPENSE	72,000.00		70,707.38		32,932.22		1,292.62	98.20
Total Dept 536 - WATER/SEWER		825,644.00		606,363.55		91,585.72		219,280.45	73.44
TOTAL EXPENDITURES		825,644.00		606,363.55		91,585.72		219,280.45	73.44
Fund 591 - WATER FUND:									
TOTAL REVENUES		975,500.00		1,071,960.75		5,662.43		(96,460.75)	109.89
TOTAL EXPENDITURES		825,644.00		606,363.55		91,585.72		219,280.45	73.44
NET OF REVENUES & EXPENDITURES		149,856.00		465,597.20		(85,923.29)		(315,741.20)	310.70

PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2025 NORMAL (ABNORMAL)	MONTH 01/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 999 - PAYROLL CLEARING								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
999-000-665.000	INTEREST	0.00	48.45	0.00	(48.45)	100.00		
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	48.45	0.00	(48.45)	100.00		
TOTAL REVENUES		0.00	48.45	0.00	(48.45)	100.00		
Fund 999 - PAYROLL CLEARING:								
TOTAL REVENUES		0.00	48.45	0.00	(48.45)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	48.45	0.00	(48.45)	100.00		
TOTAL REVENUES - ALL FUNDS		2,689,730.00	4,596,819.96	39,586.01	(1,907,089.96)	170.90		
TOTAL EXPENDITURES - ALL FUNDS		2,378,241.00	1,826,478.63	186,180.96	551,762.37	76.80		
NET OF REVENUES & EXPENDITURES		311,489.00	2,770,341.33	(146,594.95)	(2,458,852.33)	889.39		

VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES  
AS OF JANUARY 31, 2025

POOLED CASH	CHECKING	UNION BANK	
GENERAL FUND			\$ 154,534.70
MAJOR STREET FUND			\$ 137,534.93
LOCAL STREET FUND			\$ 67,643.73
GENERAL HIGHWAY FUND			\$ 86,735.15
WATER FUND			\$ 240,241.48
			<u>\$ 686,689.99</u>

POOLED MONEY MARKET FUND	MONEY MARKET	UNION BANK	
GENERAL FUND			\$ 375,292.81
MAJOR STREET FUND			\$ 475,370.89
LOCAL STREET FUND			\$ 300,234.25
GENERAL HIGHWAY FUND			\$ 400,312.33
WATER FUND			\$ 450,351.36
			<u>\$ 2,001,561.64</u>

GENERAL FUND	CHECKING	UNION BANK	\$ 125.97
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,446.29
WATER FUND	CHECKING	UNION BANK	\$ 2,668.05
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,577.93
PAYROLL FUND	CHECKING	UNION BANK	\$ 6,042.81
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 88,778.74
ARTS COMMISSION	CHECKING	UNION BANK	\$ 47,105.87

GENERAL FUND	SAVINGS	PFCU	\$ 14.77
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 74,075.08
WATER REPAIR, REPLACEMENT & IMPROVEMENT	SAVINGS	UNION BANK	\$ 335,825.11
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 135,453.85
WATER FUND	SAVINGS	PFCU	\$ 286.27

GENERAL FUND	INVESTMENT	MI CLASS	\$ 874,946.76
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 122,295.05
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 151,803.40
WATER FUND	INVESTMENT	MI CLASS	\$ 649,335.48

**Lake Odessa Village**  
**Zoning Administrator Report**  
**January 2025**

***Permits:***

On 1-10-25 I issued a zoning permit to Stuart Ventures LLC for building 2 of 52' by 152' of the condos to be located at 874 Third Ave.

On 1-23-25 I issued a home occupation permit to Amber Velte for a candle making home business to be located at 836 Sixth Ave.

***Miscellaneous:***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

**Master Plan**

The Planning Commission is working with McKenna.

**Stuart Project**

All items/documents have been received for the approval conditions of building 2. I then issued the zoning permit for building 2 (see above permit).

# Public Hearing

★ VILLAGE ★  
*of Lake Odessa*

FISCAL YEAR 2025-2026 PROPOSED BUDGET

March 1, 2025 – February 28, 2026



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# ANNUAL BUDGET DEVELOPMENT OVERVIEW

Welcome to the Village of Lake Odessa’s budget document for Fiscal Year 2025-2026, which begins March 1, 2025 and continues through February 28, 2026. Guided by the policies and priorities of the Village Council, the budget is a vital policy document used throughout the year to implement and guide administration and staff towards municipal goals and objectives. The budget is approved annually by the Village Council in accordance with the General Law Village Act, and includes detailed information about revenues and expenditures for the upcoming fiscal year. The revenues and expenditures are broken down by the various operating, enterprise and special funds that comprise the total spending plan.

## FUND SUMMARIES

The budget is divided into eight separate funds with specific functions. The Village’s funds include:

- The **General Fund** is the most comprehensive operating fund of the Village. It accounts for the resources to fund Public Safety (police services), most operational and maintenance aspects of Public Works (including tree maintenance and parks) and other general administration activities (legal support, financial management, communications and day-to-day administration). There is also a limited amount of capital expenditures that is funded through General Fund revenues and/or reserves.
- The **Water Fund** is an business-type fund that provides resources for the operation and maintenance of the Village’s water production and distribution divisions. The Water Fund is designed to be a self-sustaining function that is funded entirely by user charges.
- The **Major Street Fund** is funded by revenues provided by the Michigan Transportation Fund (MTF) through Act 51. The Michigan Department of Transportation (MDOT) uses allocation factors to distribute MTF revenue to cities and villages. The distribution is based on population (as of the latest U.S. Census) and road miles. The fund encompasses the maintenance for all major streets in the village (approximately 4 miles). Through the General Appropriations Act, the Village Council can approve transfers of up to 50% of Act 51 Major Street money to the Local Street Fund.
- The **Local Street Fund** is also funded by revenues provided by the MTF through Act 51 using allocation factors set by MDOT. The Local Street Fund supports the maintenance of all local streets in the village (approximately 8 miles).
- The **General Highway Fund** is an operating fund that is supported by a millage dedicated to the construction, operation and maintenance of road activities in the village. The fund finances bond payments for road projects for which debt was incurred. Sidewalk maintenance activities are funded through the General Highway fund.
- Component unit funds include the **Downtown Development Authority** and **Arts Commission** funds.



## VILLAGE MANAGER'S BUDGET MESSAGE

**February 17, 2025**

To the Lake Odessa Village Council,

Attached for your review is the proposed Fiscal Year 2025-2026 budget for the Village of Lake Odessa which provides forecasted revenues and proposed expenditures for the fiscal year which begins March 1, 2025 and concludes February 28, 2026. The Village Council reviewed a draft of this budget in a workshop session held on February 3, 2025.

The budget presented to you is one that is developed through the hard work and diligence of Village staff. This budget balances the needs for everyday services provided to the community as well as infrastructure improvements that are intended to increase/ maintain the health, safety, and welfare for the residents of the Village of Lake Odessa.

It should be noted that municipal budgets are living documents and should be considered as a guide to the efficient operation of the Village during the fiscal year. Equipment can break down, emergencies occur, opportunities for upgrades are found, and unexpected developments within a community can shift priorities quickly. Throughout the year, budget amendments are proposed to meet any unexpected needs and unforeseen opportunities that arise. Sound financial practices over the years have provided the Village with the ability to meet both expected needs/ projects as well as the ability to respond to the unexpected.

The Village of Lake Odessa is blessed to have excellent employees who work to keep their community one of the best in the region. Village staff work every day to provide excellent service to the community and it is gratifying to see the dedication that is put forth by these people. The Village is especially fortunate to have three excellent department Leaders in Public Works Director Jesse Trout, Chief of Police Kendra Backing, and Clerk/Treasurer Kathy Forman. Each of these individuals has been instrumental in providing continuous, high-level service that Lake Odessa residents expect.

The development of the budget follows a familiar path from year to year with discussions and meetings conducted between department heads, research into changing economic influences at the state and federal levels, and observations of previous fiscal year positions.

### **Highlights of the Fiscal Year 2025-26 budget include the following:**

- Engineering and design work will be completed for street improvements planned for the 2026-27 fiscal year.
- Engineering and design work will be undertaken on the Municipal Beach pavilion.

- The Planning Commission will complete its review and update of the Master Plan and the Downtown Development Authority will update its development and tax increment financing plans.
- Tupper Lake Street will be repaved between 4<sup>th</sup> Avenue and Jordan Lake Avenue.
- Lakeview Drive will be repaved between Pineview Drive and its west terminus.
- One additional officer will be added to the roster of the Police Department.
- A new village manager or deputy village manager will be hired.

Details of the Fiscal Year 2025-2026 budget are outlined on the following pages. I look forward to discussing this plan with the Village Council and engaging with the community on the implementation of a carefully considered Village budget.

VILLAGE OF LAKE ODESSA

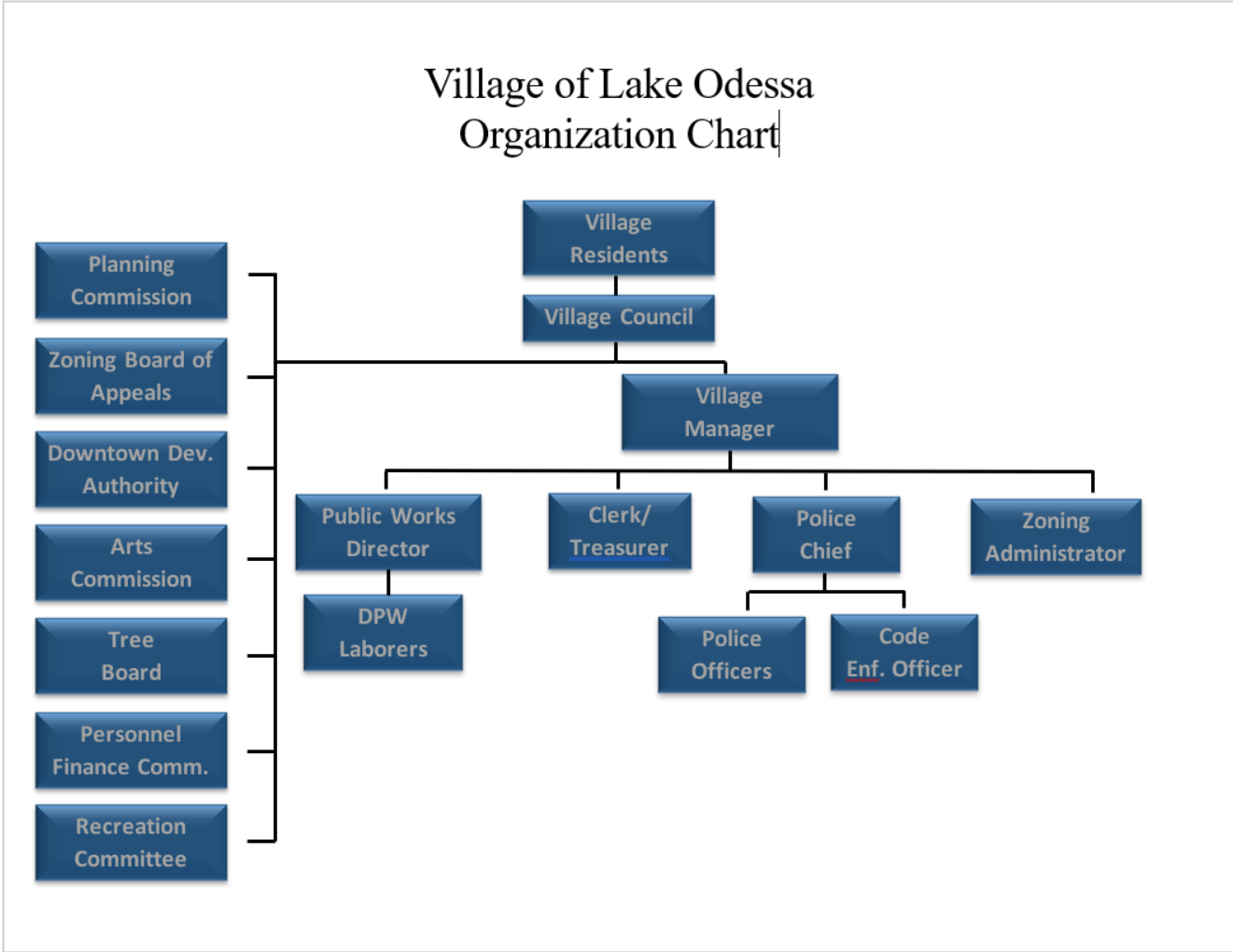
*Gregg Guetschow*

Gregg Guetschow  
Village Manager (interim)



# ORGANIZATIONAL CHART

The Village of Lake Odessa Code of Ordinances establishes the council-manager form of government. Under this structure, citizens elect a Village President and six Trustees to serve as the Village Council. The Council then hires a Village Manager to carry out its policies and to oversee the day-to-day operations of the government.





## VILLAGE COUNCIL

The Village President and Council are the legislative body for the community; its members are the community's decision makers. Power is centralized in the elected Council, which approves the budget, adopts all legislation, and establishes policies and procedures for the Village. The Council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement plans, capital financing, and strategic planning.

### VILLAGE COUNCIL

**Karen Banks**, President, *Term of Office: 2024-2028*

**Martha Yoder**, President Pro Tem, *Term of Office: 2022-2026*

**Michael Brighton**, Council Trustee, *Term of Office: 2022-2026*

**Roy Halfmann**, Council Trustee, *Term of Office: 2024-2026 (completing unexpired term)*

**Ben DeJong**, Council Trustee, *Term of Office: 2024-2028*

**Bob Green**, Council Trustee, *Term of Office: 2024-2028*

**Terri Cappon**, Council Trustee, *Term of Office: 2024-2028*



## VILLAGE STAFF

Village departments and trained staff are committed to the Village's core values to guide growth, provide quality services, facilitate neighborhood sustainability and be good stewards of the public trust. Each staff member works together in a highly collaborative and cooperative environment to cultivate continual improvements and progress in the village.

### VILLAGE STAFF

**Gregg Guetschow**, *Interim Village Manager*

**Kathy Forman**, *Village Clerk/ Treasurer, Serving Lake Odessa since 2021*

**Jesse Trout**, *Director of Public Works, Serving Lake Odessa since 2017*

**Kendra Backing**, *Police Chief, Serving Lake Odessa since 2018*

**Scott Hubbert**, *Department of Public Works Laborer, Serving Lake Odessa since 2016*

**James Wortley**, *Department of Public Works Laborer, Serving Lake Odessa since 2016*

**Jacob Hanson**, *Department of Public Works Laborer, Serving Lake Odessa since 2016*

**Eric Tollefson**, *Police Officer, Serving Lake Odessa since 2019*

**Curtis Colvin**, *Police Officer, Serving Lake Odessa since 2024*

**Artemio "Art" Villanueva**, *Code Enforcement Officer, Serving Lake Odessa since 2022*

**Jeanne Vandersloot**, *Zoning Administrator, Serving Lake Odessa since 2004*



## BACKGROUND / GENERAL INFORMATION

### HISTORY

The Village of Lake Odessa was incorporated in 1887 by Humphrey R. Wager, a capitalist from Ionia and Saranac, after buying an 80-acre farm through which the Detroit, Lansing & Northern Railway was to build a new track to Grand Ledge and Grand Rapids. The original town, known as Bonanza, was settled slightly north of today's Lake Odessa --- and folded up and moved south when the first train came through in 1888.

Prior to the construction of the new railroad tracks, what is now Lake Odessa was a broad expanse of fertile farm land, and the typical country cross-road was about a mile north of Jordan Lake. Before the advent of the railway, no one had ever dreamed of Lake Odessa. Bonanza was the big settlement in this area, and, for that time period, was a bustling industrial center. It was a strange twist of fate and broadening civilization that in the space of a few years, practically a whole town moved and a corporate village was created in the midst of meadowlands, leaving the original settlement to revert to corn fields. The principal merchants of Bonanza simply moved buildings, inventory and all, to the new location.

Lake Odessa's name was derived from the two lakes, Tupper Lake and Jordan Lake, and the township within which the Village was incorporated, Odessa Township. The Township was named by a committee in 1846, hoping to be somewhat exclusive while at the same time, honoring one of Russia's cities. The committee, chaired by Elder Tupper, undoubtedly endorsed the suggestion of young Myron Tupper, who was a great reader of history and admired Russian lore.

The main street, 4th Avenue, was constructed in 1887, and was nothing but a muddy lane until it was first paved in 1916. The Lake Odessa Public School was built in 1888, put on an addition in 1896, and was demolished by fire in 1921, after which it was immediately rebuilt.

The Village paid \$1,000 for the park property on South Main Street in 1900. The park remains today in its natural state, with more than two hundred towering maple, beech and oak trees.



In 1967, the Page Memorial Building was built as a village and township hall, with funds donated by the estate of a successful Lake Odessa businessman, millionaire Frank Page, who inherited the bulk of his fortune from a milk condensing process developed by his father.

Over the years, "Lake Odessians" have always been very proud of their beautiful park, and the public beach at Jordan Lake. In 1991, over 400 volunteers worked feverishly for five days building the very popular Swifty's Place, in the park, a wooden playground superstructure constructed with enough lumber to build five homes. In 2012, a \$300,000 grant was obtained through the DNR and along with local matching funds, improvements were made to the public beach area that included a universally accessible floating dock, all terrain wheelchairs, a security system, canoe/kayak launch and parking lot lighting.



## CAPITAL IMPROVEMENT PLAN

A capital improvement plan is a financial planning and management tool that lists proposed capital projects and capital purchases for the future. This multi-year document identifies and prioritizes the need for improvements and purchases and coordinates their funding and optimal time frames for completion. It is also a process that provides order and continuity to the repair, replacement, construction and/or expansion of the Village of Lake Odessa facilities. It puts focus on preserving infrastructure while ensuring the prudent and efficient use of public funds.

Capital improvement projects are major and infrequent expenditures, such as the construction of a new facility, a major rehabilitation or repair of an existing facility, or the purchase of major equipment or property. Capital improvement projects are non-recurring expenditures that tend to be large in cost and have a long-term usefulness.

The following plan sets forth the proposed expenditures for systematically constructing, maintaining, upgrading and replacing the community's infrastructure. To be useful as a tool for budgeting and sound financial management, the plan must be updated annually by reviewing existing projects, proposing new projects and potentially extending projects. This process considers the short-term and long-term impacts on the associated funds proposed for use.

It should be noted that any capital improvement plan is, like a budget, a fluid document that is used as a guidepost for a community – funding opportunities, through grants or other unknown or newly created revenue sources can impact the plan by making some listed projects a sudden priority. Conversely, equipment failures, emergencies, pandemics, revenue shortfalls, or a lack of grant funding can be a determining factor for a project not to be started, funded, or pursued, in any given year. Equipment breaks. Emergencies happen. While this plan gives the Village a firm direction, it is not set in stone and should not be considered a rigid certainty.



	FUNDING SOURCE							Total Project Cost
	General Fund	Water Fund	General Highway	Major Street Fund	Local Street Fund	Grant	Loan	
<b>Fiscal Year 2025/2026</b>								
Replace Kubota RTV	\$20,000.00	\$20,000.00						\$40,000.00
Replace Zero Turn Mower	\$7,000.00	\$7,000.00						\$14,000.00
Rehab Standby Well #2		\$40,000.00						\$40,000.00
Paving - Tupper (4th Ave to Jordan Lake Ave)				\$90,000.00				\$90,000.00
Paving - Deadend LV & Pineview					\$72,000.00			\$72,000.00
<b>Fiscal Year 2026/2027</b>								
Beach Pavilion/Restrooms Replacement	\$400,000.00					?		\$400,000.00
Police Range Storage Shed	\$10,000.00							\$10,000.00
Infrastructure Improvements - 2nd Ave, 3rd Ave, Johnson, Emerson, Lincoln		\$857,000.00		\$279,000.00	\$1,894,580.00	\$600,000.00	TBD?	\$3,630,580.00
<b>Fiscal Year 2027/2028</b>								
Paving Harrison, Rochester, & Alger between Harrison/Rochester St					\$140,000.00			\$140,000.00
Old DPW Building Demo & Rebuild	\$220,000.00	\$220,000.00						\$440,000.00
Replace 2020 Police Interceptor	\$60,000.00							\$60,000.00
<b>Fiscal Year 2028/2029</b>								
Mill/Fill Asphalt 4th Ave (JLS to Tupper)				\$175,000.00				\$175,000.00
Replace Backhoe	\$70,000.00	\$70,000.00						\$140,000.00
<b>Fiscal Year 2029/2030</b>								
Resurfacing - Bonanza, Jordan Lake Ave				\$150,000.00				\$150,000.00
Replace Zero Turn Mower	\$7,000.00	\$7,000.00						\$14,000.00
Replace 2019 Ford F550	\$40,000.00	\$40,000.00						\$80,000.00
<b>Fiscal Year 2030/2031</b>								
Infrastructure Improvements - Morton - Reconstruct Alger, Tupper & Emerson Streets		TBD?	TBD?	TBD?	TBD?	\$300,000.00	\$1,300,000.00	\$1,600,000.00
Replace 2024 Police Interceptor	\$60,000.00							\$60,000.00
Iron Removal Plant #1 Media Replacement, High Service Pumps/Motors Overhaul		\$120,000.00						\$120,000.00

Updated: 1/27/2025

Prepared by: Jesse Trout, Director of Public Works



# GENERAL FUND

## REVENUES

The General Fund is the primary operating fund for the village. The General Fund derives its revenue from several sources, with the top two being property tax and state shared revenue. Other revenues include cable franchise fees, park and beach pavilion rental fees, metro act, trailer taxes and other miscellaneous fees.

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
CURRENT REAL PROPERTY TAXES	479,067	512,196	541,035	554,560
CURRENT PERSONAL PROPERTY TAX	27,726	47,377	23,021	25,000
MANUFACTURED HOUSING FEES	544	502	380	420
PROPERTY TAX ADMINISTRATION FEE	7,582	8,379	8,468	8,000
LIQUOR LICENSE FEES	1,757	2,196	2,227	2,000
CABLE TV FRANCHISE	3,292	2,693	1,879	1,900
SPECIAL USE/ZBA PERMIT	400		200	200
ZONING PERMIT FEES	552	2,300	1,300	1,000
OTHER FEDERAL GRANTS		214,381		
METRO ACT	9,018	9,615	9,168	9,000
TREE GRANT		3,000	3,000	3,000
LOCAL COMMUNITY STABILIZATION SHAR	82,452	54,519	45,842	45,000
STATE REVENUE SHARING	219,686	218,067	179,626	212,985
EVIP PMTS	49,120	51,312	43,897	57,000
CONTRIBUTION FROM LOCAL UNITS			21,860	
VEHICLE RENTAL INCOME	36,235	35,085	18,133	32,500
MOWING	380	1,245	1,675	750
MAY CLEAN UP (NON-RESIDENTS)	50	795	1,040	500
PENALTIES & INTEREST ON TAXES	491	663	741	300
PARKING TICKET FEES	15	80	495	200
ORDINANCE FINES	1,930	5,711	1,619	2,000
INTEREST	6,464	14,828	35,514	37,500
RENTS-BUILDINGS-LAND	3,201	1,776	2,126	800
SALE OF FIXED ASSET	2,304	17,528	6,000	20,000
DONATIONS-PRIVATE SOURCES	1,500	750		
REIMBURSEMENTS		140	100	162,515
REIMBURSEMENTS - INSURANCE		3,437		
MISC REVENUE	966	1,264	1,219	500
MISC REVENUE-MISC REVENUE GENERAL	14,804	10,598	8,557	8,000
MISC REVENUE-POLICE	4,213	687	3,295	250
<b>TOTAL GENERAL FUND REVENUES</b>	<b>953,749</b>	<b>1,221,124</b>	<b>962,417</b>	<b>1,185,880</b>

# APPROPRIATIONS

## GENERAL FUND - GOVERNING BODY

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>GOVERNING BODY</b>				
TRUSTEE MEETING FEES	7,950	8,100	9,450	9,000
TREASURER - CLERK WAGES	10,000		7,627	
EMPLOYER FICA	1,521	620	1,242	
EMPLOYERS SHARE OF PENSION			763	
WORKMEN'S COMPENSATION	48	55	49	60
OFFICE SUPPLIES	979	682	697	
SUPPLIES		56		
MEALS & MILEAGE	20			
POSTAGE	365		366	
DUES & MEMBERSHIPS	2,332	2,336	2,462	2,200
EDUCATION & TRAINING	1,910		700	1,500
SAFE DEPOSIT BOX RENTAL	15	15	15	
CONTRACTED SERVICES	10,183	26,278	15,872	
ATTORNEY FEES	4,555	23,626	9,620	
AUDIT SERVICES	5,803	5,805	6,413	
COMMUNICATION EXPENSE	985	1,236	512	
COMMUNITY PROMOTION		4,750	6,840	
DOWNTOWN DEVELOPMENT			5	
CONTRIBUTION TO OTHERS			11,725	
PRINTING & PUBLISHING	1,250	1,155	2,720	
COUNTER DRAIN	41,671	5,020	7,014	
MISC EXPENSE	6,151	4,214	1,221	250
CAPITAL OUTLAY				2,000
NOTARY & FIDUCIARY BONDS	40	40	40	
<b>TOTAL GOVERNING BODY</b>	<b>95,778</b>	<b>83,988</b>	<b>85,353</b>	<b>15,010</b>

## GENERAL FUND - PAGE MEMORIAL BUILDING

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>PAGE MEMORIAL BUILDING</b>				
WAGES				11,700
PART TIME WAGES				350
EMPLOYER FICA				922
EMPLOYERS SHARE OF PENSION				1,170
WORKMEN'S COMPENSATION				160
SUPPLIES	340	1,020	1,044	1,000
POSTAGE	859	457	1,132	
MEADOWBROOK INSURANCE				1,100
COMMUNICATION EXPENSE	1,080	1,127	1,105	1,200
GAS AND ELECTRIC				7,000
MAINTENANCE/REPAIR-BUILDING	3,481	3,084	1,321	4,000
MAINTENANCE/REPAIR-EQUIPMENT	2,019	2,674	498	2,500
MAINTENANCE-LANDSCAPING & GROUND	370			3,500
CAPITAL OUTLAY	24,589	46,322	118,672	
HARDWARE		939		1,500
SOFTWARE	780	152	473	
<b>TOTAL PAGE MEMORIAL BUILDING</b>	<b>33,518</b>	<b>55,775</b>	<b>124,245</b>	<b>36,102</b>

**GENERAL FUND - MANAGER'S DEPARTMENT**

	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>MANAGER</b>				
DEPT HEAD WAGES	29,518	27,307		68,527
EMPLOYER FICA	2,336	2,075		5,250
EMPLOYERS SHARE OF PENSION		1,821		6,855
HEALTH INSURANCE EXPENSE	3,420	1,003		14,000
HEALTH INS EXPENSE-HEALTH SAVINGS		765		4,950
DENTAL INSURANCE EXPENSE	294	67		1,200
OPTICAL PLAN EXPENSE	25	15		130
DISABILITY INSURANCE	404	340	33	1,255
LIFE INSURANCE EXPENSE	86	60		285
WORKMEN'S COMPENSATION				115
OFFICE SUPPLIES	1,758	2,307	877	1,000
MEALS & MILEAGE			127	200
DUES & MEMBERSHIPS	620	473	99	750
EDUCATION & TRAINING	1,294	4,893	2,479	5,000
CONTRACTED SERVICES	14,049	33,141	68,772	57,000
ATTORNEY FEES	1,583	3,978		
COMMUNICATION EXPENSE	1,029	964	921	1,200
<b>TOTAL MANAGER</b>	<b>56,416</b>	<b>79,209</b>	<b>73,308</b>	<b>167,717</b>

**GENERAL FUND – GENERAL ADMINISTRATION**

	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>GENERAL ADMINISTRATION</b>				
DEPT HEAD WAGES				81,500
EMPLOYER FICA				6,250
EMPLOYERS SHARE OF PENSION				8,150
HEALTH INSURANCE EXPENSE				18,470
HEALTH INS EXPENSE-HEALTH SAVINGS				4,950
DENTAL INSURANCE EXPENSE				1,095
OPTICAL PLAN EXPENSE				160
DISABILITY INSURANCE				900
LIFE INSURANCE EXPENSE				260
WORKMEN'S COMPENSATION				135
OFFICE SUPPLIES				2,000
MEALS & MILEAGE				200
POSTAGE				1,500
DUES & MEMBERSHIPS				200
EDUCATION & TRAINING				3,500
MEADOWBROOK INSURANCE				13,500
CONTRACTED SERVICES				8,549
ATTORNEY FEES				2,000
AUDIT SERVICES				14,800
COMMUNICATION EXPENSE				1,000
COMMUNITY PROMOTION				7,000
COUNTY DRAIN				6,000
<b>TOTAL GENERAL ADMINISTRATION</b>				<b>182,119</b>

GENERAL FUND - UTILITIES, ZONING & ECONOMIC DEVELOPMENT

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>STREET LIGHTING</b>				
STREET LIGHT EXPENSE	28,674	31,171	36,734	34,000
<b>TOTAL STREET LIGHTING</b>	<b>28,674</b>	<b>31,171</b>	<b>36,734</b>	<b>34,000</b>
<b>WATER/SEWER</b>				
SEWER EXPENSE	3,188	2,834	2,834	3,500
WATER EXPENSE	1,913	1,843	1,885	2,500
<b>TOTAL WATER/SEWER</b>	<b>5,101</b>	<b>4,677</b>	<b>4,719</b>	<b>6,000</b>
<b>ZONING</b>				
PART TIME WAGES	6,859	7,129	6,337	7,400
EMPLOYER FICA	557	545	485	680
PLANNING & ZONING-OTHER		100	14,640	10,000
COMMUNICATION EXPENSE	413	258		500
<b>TOTAL ZONING</b>	<b>7,829</b>	<b>8,032</b>	<b>21,462</b>	<b>18,580</b>
<b>ECONOMIC DEVELOPMENT</b>				
CONTRACTED SERVICES	2,000	2,000	2,000	2,000
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>





# GENERAL FUND - POLICE DEPARTMENT

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>POLICE</b>				
DEPARTMENT HEAD WAGES	64,730	79,280	75,540	86,825
FULL TIME WAGES	88,350	98,616	97,697	187,125
OVER TIME WAGES	8,739	5,914	7,116	1,000
PART TIME WAGES	14,240	22,760	27,946	25,500
NO FRINGE BENEFIT INCENTIVE	3,300	6,300	3,300	6,600
EMPLOYER FICA	14,477	16,116	16,022	22,870
EMPLOYERS SHARE OF PENSION	16,961	7,270	19,815	29,900
HEALTH INSURANCE EXPENSE	9,048	7,905	6,975	21,500
HEALTH INS EXPENSE-HEALTH SAVINGS	5,200	4,800	4,950	9,900
DENTAL INSURANCE EXPENSE	1,038	1,284	1,081	2,090
OPTICAL PLAN EXPENSE	137	164	119	300
WELLNESS PROGRAM	180	195		360
DISABILITY INSURANCE	2,089	2,166	2,101	3,800
LIFE INSURANCE EXPENSE	662	688	638	1,125
WORKMEN'S COMPENSATION	2,196	2,571	2,231	3,500
TUITION REIMBURSEMENT				2,000
OFFICE SUPPLIES	621	906	265	750
SUPPLIES	2,502	2,537	1,219	2,000
RESERVE SUPPLIES				250
MEALS & MILEAGE	174	65	177	500
VESTS				1,000
MEDICAL & PHYSICALS	1,307		1,604	2,000
CLOTHING EXPENSE	2,099	629	1,362	2,000
UNIFORM CLEANING				300
DUES & MEMBERSHIPS	455	115	115	525
GASOLINE PURCHASES	6,853	7,483	4,196	9,500
EDUCATION & TRAINING	3,150	3,368	2,068	5,000
RANGE QUALIFICATION	1,091	1,770	995	1,500
CPE TRAINING				4,500
MEADOWBROOK INSURANCE	8,967	9,303	9,368	6,600
CONTRACTED SERVICES	4,785	2,128	2,535	3,000
ATTORNEY FEES	219	1,422	9	1,000
COMMUNICATION EXPENSE	5,559	6,109	5,775	6,750
COMMUNITY PROMOTION	145	165	200	350
MAINTENANCE/REPAIR-EQUIPMENT	84	739	231	1,500
MAINTENANCE/REPAIR-VEHICLE	3,439	3,428	1,649	3,500
ACT 302 TRAINING	200			
CAPITAL OUTLAY		26,447		
CAPITAL OUTLAY-EQUIPMENT		250	10,649	
CAPITAL OUTLAY-VEHICLES		43,875		
SOFTWARE	624	445	1,021	1,500
<b>TOTAL POLICE</b>	<b>273,621</b>	<b>367,213</b>	<b>308,969</b>	<b>458,420</b>



# GENERAL FUND - DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>PUBLIC WORKS</b>				
DEPT HEAD WAGES	19,344	22,768	21,452	36,355
FULL TIME WAGES	44,060	51,378	46,127	86,175
OVER TIME WAGES	315	295		1,000
PART TIME WAGES	6,361	7,417	4,302	2,225
NO FRINGE BENEFIT INCENTIVE	6,300	6,300	4,650	6,000
EMPLOYER FICA	6,152	6,667	5,603	9,550
EMPLOYERS SHARE OF PENSION	8,723	9,133	8,523	12,375
HEALTH INSURANCE EXPENSE		2,465	8,735	17,850
HEALTH INS EXPENSE-HEALTH SAVINGS		5,300	4,889	9,900
DENTAL INSURANCE EXPENSE	533	626	1,350	3,600
OPTICAL PLAN EXPENSE	42	72	143	405
DISABILITY INSURANCE	962	962	882	2,315
LIFE INSURANCE EXPENSE	312	312	286	740
WORKMEN'S COMPENSATION	3,335	3,801	4,109	3,800
OFFICE SUPPLIES	249	230	1,222	1,500
SUPPLIES	3,468	2,290	1,008	4,000
MEDICAL & PHYSICALS	449	170	176	250
CLOTHING EXPENSE	632	1,201	772	1,100
DUES & MEMBERSHIPS	1,254	1,056	1,036	1,200
GASOLINE PURCHASES	10,704	7,893	6,144	8,500
EDUCATION & TRAINING	100	350		500
MEADOWBROOK INSURANCE	7,168	7,344	7,396	4,350
LICENSE FEES	79			300
CONTRACTED SERVICES	6,738			
COMMUNICATION EXPENSE	1,359	2,327	2,042	3,000
GAS AND ELECTRIC	3,118	2,576	2,112	3,000
MAINTENANCE/REPAIR-BUILDING	2,365	3,472	408	7,500
MAINTENANCE/REPAIR-EQUIPMENT	8,318	8,067	6,179	7,500
MAINTENANCE-LANDSCAPING & GROUNDS		40	498	500
MAINTENANCE/REPAIR-VEHICLE	1,272	749	785	3,000
MAINTENANCE/REPAIR-TREES	500	198		500
MAY CLEAN UP	3,991	4,093	3,239	5,000
REFUSE REMOVAL	754	787	1,146	1,200
EQUIPMENT RENTAL EXPENSE				500
SAFETY	694	2,700	420	1,500
MISC EXPENSE		1,000	119	1,000
PROJECT COSTS	2,175			3,000
CAPITAL OUTLAY	9,457		4,211	10,000
CAPITAL OUTLAY-EQUIPMENT	34,967	133,372		
<b>TOTAL PUBLIC WORKS</b>	<b>196,250</b>	<b>297,411</b>	<b>149,964</b>	<b>261,190</b>

GENERAL FUND - PARKS AND RECREATION

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>PARKS AND RECREATION</b>				
DEPT HEAD WAGES				14,550
FULL TIME WAGES				28,620
PART TIME WAGES			6,788	8,700
EMPLOYER FICA			519	3,975
EMPLOYERS SHARE OF PENSION			312	4,800
WORKMEN'S COMPENSATION	171	206	(30)	668
SUPPLIES	2,845	2,044	1,052	2,000
MEADOWBROOK INSURANCE				2,340
CONTRACTED SERVICES				46,000
SWIFTY'S PLACE	336	338	259	250
GAS AND ELECTRIC	3,466	3,546	3,733	3,800
MAINTENANCE/REPAIR-BUILDING	725	682	163	5,000
MAINTENANCE/REPAIR-EQUIPMENT	1,280	1,883	3,191	2,500
MAINTENANCE-LANDSCAPING & GROUND	7,374	4,833	10,016	7,500
CAPITAL OUTLAY	43,486	3,377	32,765	20,000
DEBT PRINCIPAL		1,300		
<b>TOTAL PARKS AND RECREATION</b>	<b>59,683</b>	<b>18,209</b>	<b>58,768</b>	<b>150,703</b>

## GENERAL FUND OVERVIEW

GENERAL FUND REVENUE AND EXPENSES

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>TOTAL GENERAL FUND REVENUES</b>	<b>953,749</b>	<b>1,221,124</b>	<b>962,417</b>	<b>1,185,880</b>
<b>GENERAL FUND EXPENDITURES</b>				
GOVERNING BODY	95,778	83,988	85,353	15,010
MANAGER	56,416	79,209	73,308	167,717
GENERAL ADMINISTRATION				182,119
PAGE MEMORIAL BUILDING	33,518	55,775	124,245	36,102
POLICE	273,621	367,213	308,969	458,420
PUBLIC WORKS	196,250	297,411	149,964	261,190
STREET LIGHTING	28,674	31,171	36,734	34,000
WATER/SEWER	5,101	4,677	4,719	6,000
ZONING	7,829	8,032	21,462	18,580
ECONOMIC DEVELOPMENT	2,000	2,000	2,000	2,000
PARKS AND RECREATION	59,683	18,209	58,768	150,703
<b>TOTAL GEN. FUND APPROPRIATIONS</b>	<b>758,870</b>	<b>947,685</b>	<b>865,522</b>	<b>1,331,841</b>
REVENUES - APPROPRIATIONS	194,879	273,439	96,895	(145,961)
BEGINNING FUND BALANCE	981,603	1,176,483	1,449,924	1,546,819
ENDING FUND BALANCE	1,176,482	1,449,922	1,546,819	1,400,858





# MAJOR STREET FUND

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>MAJOR STREET REVENUES</b>				
ACT 51 / STREETS	208,176	218,486	222,706	224,750
INTEREST	3,164	6,396	6,913	4,000
REIMBURSMENTS	14			
<b>TOTAL MAJOR STREET REVENUES</b>	<b>211,354</b>	<b>224,882</b>	<b>229,619</b>	<b>228,750</b>
<b>STREET DEPARTMENT</b>				
DEPT HEAD WAGES	3,644	3,371		5,460
EMPLOYER FICA	288	256		420
EMPLOYERS SHARE OF PENSION		225		546
HEALTH INS EXPENSE-HEALTH SAVINGS		95		
ADMIN BENEFITS	522	183	4	205
COLD/HOT PATCH	564	855	1,109	1,200
SALT/SAND ROADS	2,253	5,355		3,700
CONTRACTED SERVICES	1,200	3,300	800	24,800
AUDIT SERVICES	1,290	1,265	1,425	
STREET SWEEPING			453	
STREET STRIPING	200	4,090	4,023	4,500
STREET SIGNS	(1,254)		180	1,000
VEHICLE RENTAL - STREET REPAIRS	14,048	10,633	8,790	14,000
VEHICLE RENTAL - SNOW REMOVAL	7,806	7,402	369	8,000
STORM SEWER	2,272			
MISC EXPENSE	3,012	4,898	2,651	2,500
STREET REPAIRS	72,000	19,323		90,000
TRANSFERS OUT	27,589	50,000		75,000
ADMINISTRATIVE REIMBURSEMENT				8,369
<b>TOTAL STREET DEPARTMENT</b>	<b>135,434</b>	<b>111,251</b>	<b>19,804</b>	<b>239,700</b>
<b>MAINTENANCE/CONSTRUCTION</b>				
MAINTENANCE WAGES	3,582	4,216	8,349	7,410
MAINTENANCE EMPLOYER FICA	274	322	620	570
MAINTENANCE ER SHARE OF PENSION	676	631	1,122	741
MAINTENANCE BENEFITS	162	143	926	1,280
<b>TOTAL MAINT./CONSTRUCTION</b>	<b>4,694</b>	<b>5,312</b>	<b>11,017</b>	<b>10,001</b>
<b>SNOW REMOVAL</b>				
SNOW REMOVAL WAGES	3,201	1,555		4,165
SNOW REMOVAL EMPLOYER FICA	239	115		320
SNOW REMOVAL SHARE OF PENSION	320	156		420
HEALTH INS EXPENSE-HEALTH SAVINGS	684			
SNOW REMOVAL BENEFITS				715
<b>TOTAL SNOW REMOVAL</b>	<b>4,444</b>	<b>1,826</b>	<b>0</b>	<b>5,620</b>
<b>TOTAL MAJOR STREET EXPENDITURES</b>	<b>144,572</b>	<b>118,389</b>	<b>30,821</b>	<b>255,321</b>
<b>REVENUES - EXPENDITURES</b>	<b>66,782</b>	<b>106,493</b>	<b>198,798</b>	<b>(26,571)</b>



# LOCAL STREET FUND

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>LOCAL STREET REVENUES</b>				
ACT 51 / STREETS	72,994	76,708	78,071	78,500
INTEREST	631	4,184	4,674	2,750
REIMBURSEMENTS	10			
MISC REVENUE	40,160	39,649	45,762	42,500
TRANSFERS IN	27,589	50,000		75,000
<b>TOTAL LOCAL STREET REVENUES</b>	<b>141,384</b>	<b>170,541</b>	<b>128,507</b>	<b>198,750</b>
<b>STREET DEPARTMENT</b>				
DEPT HEAD WAGES	1,458	1,348		7,275
EMPLOYER FICA	115	102		560
EMPLOYERS SHARE OF PENSION		90		730
HEALTH INS EXPENSE-HEALTH SAVINGS		38		
ADMIN BENEFITS	209	71	2	275
COLD/HOT PATCH	564	855	1,109	1,200
SALT/SAND ROADS	2,253	5,355		3,700
CONTRACTED SERVICES	7,450	5,650	25,305	98,019
AUDIT SERVICES	903	886	998	
STREET SWEEPING			453	
STREET STRIPING	1,000	516	331	1,500
STREET SIGNS	(1,251)		148	1,000
STREET RE-SURFACING			94,597	75,000
VEHICLE RENTAL - STREET REPAIRS	10,024	11,971	8,254	12,000
VEHICLE RENTAL - SNOW REMOVAL	4,358	5,079	719	5,000
STORM SEWER		540		
MISC EXPENSE	1,646	5,090	2,388	2,000
STREET REPAIRS	151,116	9,192		
ADMINISTRATIVE REIMBURSEMENT				6,160
<b>TOTAL STREET DEPARTMENT</b>	<b>179,845</b>	<b>46,783</b>	<b>134,304</b>	<b>214,419</b>
<b>MAINTENANCE/CONSTRUCTION</b>				
MAINTENANCE WAGES	5,732	6,746	10,732	9,900
MAINTENANCE EMPLOYER FICA	465	516	802	760
MAINTENANCE ER SHARE OF PENSION	1,081	1,009	1,533	990
MAINTENANCE BENEFITS	258	238	1,013	1,750
<b>TOTAL MAINT./CONSTRUCTION</b>	<b>7,536</b>	<b>8,509</b>	<b>14,080</b>	<b>13,400</b>
<b>SNOW REMOVAL</b>				
SNOW REMOVAL WAGES	1,875	614		4,840
SNOW REMOVAL FICA	138	45		370
SNOW REMOVAL SHARE OF PENSION	188	61		484
HEALTH INS EXPENSE-HEALTH SAVINGS	484			
SNOW REMOVAL BENEFITS				910
<b>TOTAL SNOW REMOVAL</b>	<b>2,685</b>	<b>720</b>	<b>0</b>	<b>6,604</b>
<b>TOTAL LOCAL STREET EXPENDITURES</b>	<b>190,066</b>	<b>56,012</b>	<b>148,384</b>	<b>234,423</b>
<b>REVENUES - EXPENDITURES</b>	<b>(48,682)</b>	<b>114,529</b>	<b>(19,877)</b>	<b>(35,673)</b>



# WATER FUND

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>REVENUES</b>				
FINAL READ INCOME	1,004,249	919,738	1,011,536	1,037,500
WATER HOOK UP FEES	10,039	10,307	14,176	10,000
PENALTIES & INTEREST	6,541	7,184	5,745	5,500
INTEREST	4,751	8,181	27,003	21,000
SALE OF FIXED ASSET	7,500			
INCENTIVE PROGRAM		916		
REIMBURSMENTS		17,725		
MISC REVENUE	11,534	11,203	14,466	11,000
<b>TOTAL WATER REVENUES</b>	<b>1,044,614</b>	<b>975,254</b>	<b>1,072,926</b>	<b>1,085,000</b>
<b>EXPENDITURES</b>				
REIMBURSMENTS	34			
DEPT HEAD WAGES	51,375	52,941	23,836	15,460
FULL TIME WAGES	153,883	190,221	163,342	30,100
OVER TIME WAGES	1,398	1,093	1,494	1,000
PART TIME WAGES	76		1,309	2,100
WATER LICENSE STIPEND	4,400	4,400		5,600
NO FRINGE BENEFIT INCENTIVE		3,000	3,000	
EMPLOYER FICA	16,044	18,215	13,867	370
EMPLOYERS SHARE OF PENSION	19,921	25,090	20,713	4,650
HEALTH INSURANCE EXPENSE	35,228	29,109	26,815	5,550
HEALTH INS EXPENSE-HEALTH SAVINGS	9,232	10,375	9,961	
ADMIN BENEFITS	3,959	1,620	389	
DENTAL INSURANCE EXPENSE	4,325	4,230	3,906	905
OPTICAL PLAN EXPENSE	561	562	495	125
DISABILITY INSURANCE	2,268	2,268	2,079	625
LIFE INSURANCE EXPENSE	747	517	330	200
WORKMEN'S COMPENSATION	1,578	1,800	2,022	1,800
OFFICE SUPPLIES	299	397	1,158	1,000
SUPPLIES	587	549	365	1,500
MEALS & MILEAGE	71			200
CHEMICAL SUPPLIES	4,075	4,151	4,759	5,000
POSTAGE	2,150	2,257	2,770	2,200
MEDICAL & PHYSICALS			563	200
CLOTHING EXPENSE	1,003	715	630	1,100
DUES & MEMBERSHIPS	2,880	2,919	2,484	3,500

*(The Water Fund Budget is continued on the next page)*

WATER FUND CONT.

	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>EXPENDITURES (CONTINUED)</b>				
GASOLINE PURCHASES	7,088	5,225	4,065	7,000
EDUCATION & TRAINING	773	130	370	2,000
MEADOWBROOK INSURANCE				5,640
FLEET INSURANCE	15,500	15,995	16,106	
BANK FEES		30		
WELLHEAD PROTECTION				5,000
WATER TESTING FEES	2,238	1,387	1,689	2,700
METER REPLACEMENT	25,704	10,362	9,875	4,500
HYDRANT REPLACEMENT		3,815		5,000
CONTRACTED SERVICES	39,462	9,677	9,527	82,885
AUDIT SERVICES	3,353	3,402	3,705	
COMMUNICATION EXPENSE	5,071	4,909	5,346	4,500
PRINTING & PUBLISHING	103	790	1,392	1,000
GAS AND ELECTRIC	56,567	50,952	46,616	50,000
MAINTENANCE/REPAIR-BUILDING	(41,477)	2,627	44,615	6,000
MAINTENANCE/REPAIR-EQUIPMENT	59,275	7,850	1,495	8,000
MAINTENANCE/REPAIR-VEHICLE			636	2,500
MAINTENANCE/REPAIR-WATER LINES	4,082	3,273	2,197	5,000
MAINTENANCE/REPAIRS-TANKS	74,235	74,235	86,715	86,715
NEW WATER MAINS	11,033	5,538	5,140	6,000
WELL REPAIRS	3,376		4,976	45,000
IRON REMOVAL	59,548	19,500		
SCADA CONTROL SYSTEM				2,500
MISC EXPENSE		913	249	1,500
DEPRECIATION EXPENSE	254,655	251,211		250,000
CAPITAL OUTLAY-EQUIPMENT				27,000
HARDWARE	9,351	9,609	9,027	9,000
SOFTWARE	156	88	249	250
CAPITAL IMPROVEMENT BOND				34,200
CAPITAL IMPROVEMENT BOND II				18,600
USDA BOND 2016				74,000
INTEREST EXPENSE	75,379	71,699	70,707	68,200
ADMINISTRATIVE REIMBURSEMENT				89,372
<b>TOTAL WATER EXPENDITURES</b>	<b>981,566</b>	<b>909,646</b>	<b>610,984</b>	<b>987,247</b>
<b>REVENUES - EXPENDITURES</b>	<b>63,116</b>	<b>65,608</b>	<b>461,942</b>	<b>97,753</b>



# GENERAL HIGHWAY FUND

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>GENERAL HIGHWAY REVENUES</b>				
CURRENT REAL PROPERTY TAXES	214,587	229,542	242,463	248,525
CURRENT PERSONAL PROPERTY TAX	12,426	21,233	10,317	12,000
LOCAL COMMUNITY STABILIZATION SHARE	23,252	33,138	22,015	22,000
PENALTIES & INTEREST ON TAXES		2		
INTEREST	3,617	7,075	7,917	5,000
REIMBURSEMENTS	10			
<b>TOTAL GEN. HWY. REVENUES</b>	<b>253,892</b>	<b>290,990</b>	<b>282,712</b>	<b>287,525</b>
<b>GENERAL HIGHWAY EXPENDITURES</b>				
<b>HIGHWAYS &amp; STREETS</b>				
ADMINISTRATION WAGES	8,382	7,754		
ADMINISTRATION FICA	663	589		
ADMIN EMPLOYERS SHARE OF PENSION		517		
HEALTH INS EXPENSE-HEALTH SAVINGS		217		
ADMIN BENEFITS	1,201	408	9	
AUDIT SERVICES	1,290	1,265	1,425	
SIDEWALK REPLACEMENT PROGRAM	18,676	10,398	8,424	15,000
MTF BOND REPAYMENT		74,600		
MTF BOND INTEREST		4,383		
CAPITAL IMPROV BOND II - PRIN	111,900	41,300	118,000	119,200
CAP IMPROV BOND II INTEREST	13,296	6,656	9,390	7,200
ADMINISTRATIVE REIMBURSEMENT				58,620
<b>TOTAL HIGHWAYS &amp; STREETS</b>	<b>155,408</b>	<b>148,087</b>	<b>137,248</b>	<b>200,020</b>
<b>MAINTENANCE/CONSTRUCTION</b>				
STREET ADMIN SALARY	21,494	25,298	28,212	9,100
STREET ADMIN FICA	1,744	1,935	2,140	700
EMPLOYERS SHARE OF PENSION	4,055	3,786	4,546	910
STREET ADMIN BENEFITS	748	748	1,468	350
<b>TOTAL MAINT./CONSTRUCTION</b>	<b>28,041</b>	<b>31,767</b>	<b>36,366</b>	<b>11,060</b>
<b>TOTAL GEN. HWY. EXPENDITURES</b>	<b>183,449</b>	<b>179,854</b>	<b>173,614</b>	<b>211,080</b>
<b>REVENUES - EXPENDITURES</b>	<b>70,443</b>	<b>111,136</b>	<b>109,098</b>	<b>76,445</b>



# DOWNTOWN DEVELOPMENT AUTHORITY

Under the provisions of Act 197 of Public Acts of 1975 of the State of Michigan, as amended, the Downtown Development Authority was established in 2004, in the Village of Lake Odessa. The Act was developed to assist units of government in their encouragement of historic preservation and to encourage and promote economic development, growth and revitalization in central business districts of Michigan municipalities.

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>REVENUES</b>				
NET / GENERAL				
CURRENT REAL PROPERTY TAXES	39,828	44,810	48,119	56,000
INTEREST	93	767	613	625
DONATIONS-PRIVATE SOURCES	860	925	275	
<b>TOTAL DDA REVENUES</b>	<b>40,781</b>	<b>46,502</b>	<b>49,007</b>	<b>56,625</b>
<b>EXPENDITURES</b>				
OFFICE SUPPLIES				50
POSTAGE	11	15		25
DUES & MEMBERSHIPS	25	25	40	50
EDUCATION & TRAINING				500
CONTRACTED SERVICES	868	7,865	9,060	10,500
ATTORNEY FEES				3,000
AUDIT SERVICES	129	127	143	200
COMMUNITY PROMOTION	90			
ADVERTISING	750	961	750	750
MISCELLANEOUS EXPENSE				30,000
BEAUTIFICATION	3,824	56,392	6,228	42,000
CHRISTMAS DECORATIONS	864	972	1,929	2,000
ADMINISTRATIVE REIMBURSEMENT				5,000
<b>TOTAL DDA EXPENDITURES</b>	<b>6,561</b>	<b>66,357</b>	<b>18,150</b>	<b>94,075</b>
<b>REVENUES - EXPENDITURES</b>	<b>34,220</b>	<b>(19,855)</b>	<b>30,857</b>	<b>(37,450)</b>





# ARTS COMMISSION

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>REVENUES</b>				
STATE GRANTS	15,428	11,548	13,767	10,000
ART IN THE PARK REVENUE-NEXT FY	3,170	3,780	3,590	
FOOD BOOTH FEES	535	505	575	300
CONCESSIONS	794			
ART IN THE PARK REVENUE	2,495	3,300	3,230	6,500
INTEREST	21	326	373	350
DONATIONS-PRIVATE SOURCES	7,300	10,875	7,700	7,500
MISC REVENUE	789		6	
<b>TOTAL ARTS COMM. REVENUES</b>	<b>30,532</b>	<b>30,334</b>	<b>29,241</b>	<b>24,650</b>
<b>EXPENDITURES</b>				
OFFICE SUPPLIES		105	40	100
SUPPLIES	701	284	528	600
POSTAGE	176	230	82	100
CREDIT CARD FEES		(123)	(64)	100
OPERATING EXPENSE	140	124	40	100
T-SHIRTS	128	666	297	500
SOUND	1,513	1,633	1,763	1,800
ROLLS	187			
CONCESSIONS SUPPLIES	183	345	325	350
SECURITY		300		150
AUDIT SERVICES	129	127	143	150
RADIOS	100	144	144	150
TELEPHONE	595	521	480	550
ADVERTISING	3,729	7,842	10,593	8,400
OPER EXP-GRANT DISBURSEMENT		50		
PUBLIC ART PROJECT			1,216	13,000
CLEAN UP	114			940
KIDS AREA	6	314	88	500
ENTERTAINMENT	1,250	1,725	2,450	1,800
PORT A POTTY	590	590	615	625
GOLF CART RENTALS		1,103	1,589	1,600
TENT, TABLES, CHAIR RENTALS		736	390	750
MISCELLANEOUS EXPENSE	326	885	5	50
REFUND/REIMBURSEMENTS	160	190	143	200
PROJECT COSTS	3,806			2,400
PARK IMPROVEMENTS	452	5,021	2,142	
<b>TOTAL ARTS COMM. EXPENDITURES</b>	<b>14,285</b>	<b>22,812</b>	<b>23,009</b>	<b>34,915</b>
<b>REVENUES - EXPENDITURES</b>	<b>16,247</b>	<b>7,522</b>	<b>6,232</b>	<b>(10,265)</b>



# POLICE TRAINING FUND

DESCRIPTION	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ACTUAL THRU 01/31/25	2025-26 PROPOSED BUDGET
<b>REVENUES</b>				
STATE GRANTS				800
<b>TOTAL POLICE TRAINING REVENUES</b>				<b>800</b>
<b>EXPENDITURES</b>				
EDUCATION & TRAINING				988
<b>TOTAL POL. TRAINING EXPENDITURES</b>				<b>988</b>
<b>REVENUES - EXPENDITURES</b>				<b>(188)</b>

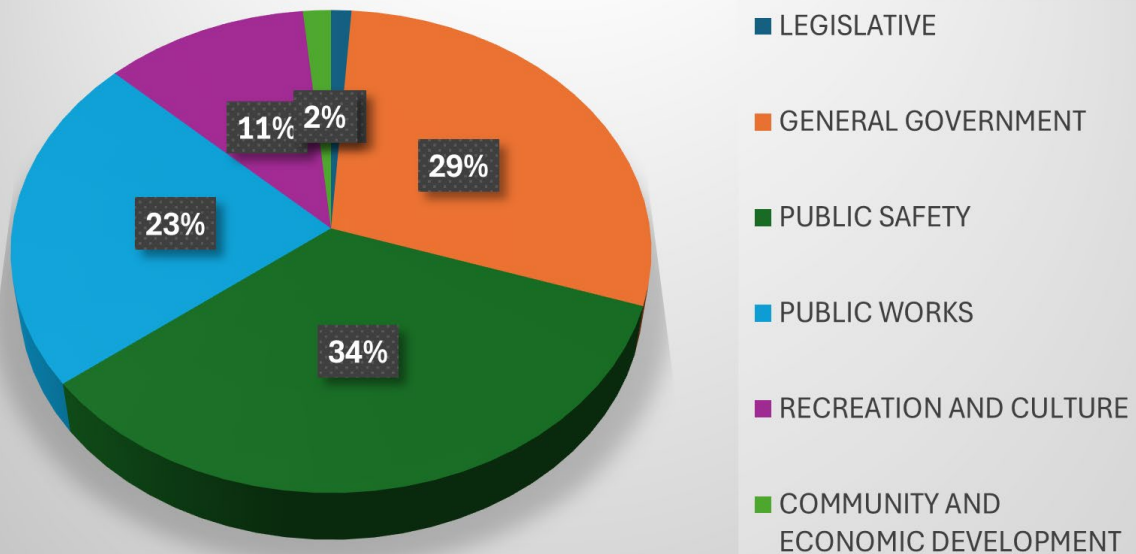




# SUPPLEMENTAL INFORMATION

GENERAL FUND	2025-26 PROPOSED BUDGET
<b>BEGINNING FUND BALANCE</b>	<b>1,546,819</b>
EXPECTED REVENUES	1,185,880
PROPOSED EXPENDITURES	
LEGISLATIVE	15,010
GENERAL GOVERNMENT	385,938
PUBLIC SAFETY	458,420
PUBLIC WORKS	301,190
RECREATION AND CULTURE	150,703
COMMUNITY AND ECONOMIC DEVELOPMENT	20,580
TOTAL EXPENDITURES	1,331,841
REVENUES - EXPENDITURES	(145,961)
<b>ENDING FUND BALANCE</b>	<b>1,400,858</b>

## General Fund by Category





# SUPPLEMENTAL INFORMATION

2025-26 PROPOSED BUDGET	
<b>MAJOR STREET FUND</b>	
<b>BEGINNING FUND BALANCE</b>	<b>761,880</b>
EXPECTED REVENUES	228,750
PROPOSED EXPENDITURES	255,321
REVENUES - EXPENDITURES	(26,571)
<b>ENDING FUND BALANCE</b>	<b>735,309</b>
<b>2025-26 PROPOSED BUDGET</b>	
<b>LOCAL STREET FUND</b>	
<b>BEGINNING FUND BALANCE</b>	<b>332,528</b>
EXPECTED REVENUES	198,750
PROPOSED EXPENDITURES	234,423
REVENUES - EXPENDITURES	(35,673)
<b>ENDING FUND BALANCE</b>	<b>296,855</b>
<b>2025-26 PROPOSED BUDGET</b>	
<b>GENERAL HIGHWAY FUND</b>	
<b>BEGINNING FUND BALANCE</b>	<b>631,666</b>
EXPECTED REVENUES	287,525
PROPOSED EXPENDITURES	211,080
REVENUES - EXPENDITURES	76,445
<b>ENDING FUND BALANCE</b>	<b>708,111</b>
<b>2025-26 PROPOSED BUDGET</b>	
<b>DDA FUND</b>	
<b>BEGINNING FUND BALANCE</b>	<b>108,354</b>
EXPECTED REVENUES	56,625
PROPOSED EXPENDITURES	94,075
REVENUES - EXPENDITURES	(37,450)
<b>ENDING FUND BALANCE</b>	<b>70,904</b>



# SUPPLEMENTAL INFORMATION

2025-26 PROPOSED BUDGET	
<b>ARTS COMMISSION FUND</b>	
<b>BEGINNING FUND BALANCE</b>	<b>47,106</b>
EXPECTED REVENUES	24,650
PROPOSED EXPENDITURES	34,915
REVENUES - EXPENDITURES	(10,265)
<b>ENDING FUND BALANCE</b>	<b>36,841</b>
<b>302 POLICE TRAINING FUND</b>	
2025-26 PROPOSED BUDGET	
<b>BEGINNING FUND BALANCE</b>	<b>188</b>
EXPECTED REVENUES	800
PROPOSED EXPENDITURES	988
REVENUES - EXPENDITURES	
<b>ENDING FUND BALANCE</b>	
<b>WATER FUND</b>	
2025-26 PROPOSED BUDGET	
<b>BEGINNING FUND BALANCE</b>	<b>7,381,916</b>
EXPECTED REVENUES	1,085,000
PROPOSED EXPENDITURES	987,247
REVENUES - EXPENDITURES	97,753
<b>ENDING FUND BALANCE</b>	<b>7,479,669</b>



# New Business

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-05**

**A RESOLUTION TO APPROVE AND ADOPT THE VILLAGE OF LAKE ODESSA  
GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2025-2026**

**WHEREAS**, each year, the Village of Lake Odessa establishes a General Appropriations Act to define the powers and duties of the officers of the Village of Lake Odessa in relation to the administration of the budget and to provide remedies for refusal or neglect to comply with the requirements of this resolution; and

**WHEREAS**, the Lake Odessa Village Council has determined that it serves a public purpose and is in the public interest to approve and adopt a General Appropriation Ordinance for the fiscal year that commences March 1, 2025 to read as follows:

**Section 1: Title**

This resolution shall be known as the Village of Lake Odessa General Appropriations Act for Fiscal Year 2025-2026.

**Section 2: Chief Administrative Officer**

The Lake Odessa Village Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. In the absence of a Village Manager, the Village President shall perform the duties of the Chief Administrative Officer enumerated in this ordinance.

**Section 3: Fiscal Officer**

The Lake Odessa Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this ordinance.

**Section 4: Public Hearing on the Budget**

Pursuant to MCL 141.412, notice of public hearing on the proposed Fiscal Year 2025-2026 budget for the Village of Lake Odessa was published in a newspaper of general circulation, and a public hearing on said proposed budget was held by the Lake Odessa Village Council on February 17, 2025.

**Section 5: Estimated Revenues**

Estimated Village revenues for Fiscal Year 2025-2026, including a general operating millage of 10.1216, a general highway fund millage of 4.5361, and various miscellaneous revenues shall total \$3,067,980.

**Section 6: Millage Levy**

The Lake Odessa Village Council shall cause to be levied and collected the general property tax on all real and personal property within the Village upon the current tax roll an amount not greater than 14.5066 mills, including a general operating millage of 10.0173 and a street repair millage of 4.4893. The actual amount to be levied and collected shall be established by the Village Council in accordance with the determination of the maximum allowable millage rate pursuant to State statute.

**Section 7: Estimated Expenditures**

Estimated expenditures for Fiscal Year 2025-2026 for the activities of the Village shall total \$3,149,890. In accordance with the Village’s policies, a planned expense of accumulated reserve funds accommodates any difference between revenues and expenditures and accounts for a balanced budget.

**Section 8: Adoption of Budget by Reference**

The Fiscal Year 2025-2026 general fund budget of the Village is hereby adopted by reference, with revenues and expenditures as indicated in Sections 5 and 7 above.

**Section 9: Adoption of Budget by Category and Fund**

The Lake Odessa Village Council adopts the Fiscal Year 2025-2026 budget by appropriation category and fund as follows:

Fund/Category	Category Total	Fund Total
General Fund		
Legislative	\$15,010	
General Government	\$385,938	
Public Safety	\$458,420	
Public Works	\$301,190	
Recreation and Culture	\$150,703	
Community and Economic Development	\$20,580	
Total General Fund		\$1,331,841
Major Street Fund		\$255,321
Local Street Fund		\$234,423
General Highway Fund		\$211,080
Downtown Development Authority Fund		\$94,075
Arts Commission Fund		\$34,915
302 Police Training Fund		\$988
Water Fund		\$987,247
<b>TOTAL APPROPRIATION</b>		<b>\$3,149,890</b>

Village officials responsible for expenditures authorized in the budget may expend Village funds up to, but not to exceed, the total appropriation authorized for each category and fund, and may make transfers among the various line items, activities (departments), and categories contained therein. However, no transfers of appropriations for line items related to wages or salaries may be made without Village Council approval by budget amendment.

### **Section 10: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

### **Section 11: Transfers**

Transfers of any unencumbered balance, or any portion, in any appropriation account to any other appropriation account may not be made without amendment of this resolution; except that the Chief Administrative Officer may transfer to the Local Street Fund an amount not to exceed 50% of the total appropriation authorized in the Major Street Fund, in accordance with the laws of the State of Michigan. The Village Council shall be notified at its next meeting of any such transfer made, and reserves the right to modify, amend or nullify any such transfer. Under no circumstances may the total general fund budget be changed without prior approval of the Village Council.

### **Section 12: Periodic Fiscal Reports**

The Fiscal Officer shall make available to the Village Council as of the end of each month a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month;
- b. a summary statement showing the receipts and expenditures for the previous month and for the current fiscal year to the end of the previous month.

### **Section 13: Limit on Obligations and Payments**

No obligation shall be incurred against and no payment shall be made from any appropriation category or fund unless there is a sufficient balance in the category or fund and sufficient funds are or will be available to meet the obligation.

### **Section 14: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Village Council that the actual and probable revenues in any account will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

### **Section 15: Violations of this Ordinance**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in 1978 PA 621.

### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council for the Village of Lake Odessa approves and hereby adopts the proposed General Appropriations Ordinance as outlined above.



2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED \_\_\_\_\_.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2025-05, adopted by the Lake Odessa Village Council at a regular meeting held on February 17, 2025, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 17, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk/Treasurer**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-06**

**A RESOLUTION TO ADOPT THE BUDGET FOR FISCAL YEAR 2025-26  
FOR THE VILLAGE OF LAKE ODESSA**

**WHEREAS**, Village staff has prepared a budget for the Village of Lake Odessa for the 2025-26 fiscal year, a copy of which is attached to and a part of this resolution; and

**WHEREAS**, anticipated revenues for all Village funds for the fiscal year are estimated to total \$3,067,980; and

**WHEREAS**, anticipated expenditures for all Village funds for the fiscal year are estimated to total \$3,149,890; and

**WHEREAS**, the Village of Lake Odessa maintains appropriate, adequate, and healthy fund balances in each fund as demonstrated in the proposed budget document; and

**WHEREAS**, a public hearing with regard to said budget was duly noticed and held by the Lake Odessa Village Council on February 17, 2025, in accordance with Michigan statute, and opportunity was given to all present to comment upon the same; and

**WHEREAS**, the Village Council is now satisfied that the fiscal year 2025-2026 budget as proposed is reasonable and in the best interest of the Village of Lake Odessa.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Village Council for the Village of Lake Odessa approves and hereby adopts the aforementioned budget, subject to such amendments as may subsequently be authorized by the Village Council as a result of changes in receipts and/or changes in expenditures which are either unavoidable or determined by the Village Council to be in the best interest of the Village, and which can be met out of surplus funds or a reallocation of budget expenditures;
2. That it is the expressed intent of the Village Council that the aforementioned budget shall be adopted and managed in accordance with an appropriation resolution adopted by it.
3. That this budget shall become effective on March 1, 2025 and shall end on February 28, 2026.
4. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED \_\_\_\_\_.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2025-06 , adopted by the Lake Odessa Village Council at a regular meeting held on February 17, 2025, the original of which is on file in Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 17, 2025

Kathy Forman, Village Clerk/Treasurer

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2025-07**

**A RESOLUTION TO APPROVE AND ADOPT THE VILLAGE OF LAKE ODESSA  
CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025-2026**

**WHEREAS**, each year, Village of Lake Odessa staff creates and recommends a Capital Improvement Plan that is submitted as part of the annual proposed budget; and

**WHEREAS**, this plan provides a snapshot of needed and/or proposed capital improvements for infrastructure projects and/or improvements to Village owned assets; and

**WHEREAS**, a copy of the proposed Capital Improvement Plan is attached to and a part of this resolution, and is also included in the Village of Lake Odessa’s proposed budget.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village of Lake Odessa Council approves and hereby adopts the proposed Capital Improvement Plan as attached to this resolution.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED** \_\_\_\_\_.

**Dated:** February 17, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-08**

**AUTHORIZING PURCHASE OF ZERO TURN MOWER AND DISPOSAL OF OLD MOWER THROUGH AUCTION**

**WHEREAS**, the mower used by the Department of Public Works is due for replacement and Public Works Director Trout has sought a proposal from the vendor through which the Village has had access to cooperative purchasing pricing via MiDeal; and

**WHEREAS**, although the updated MiDeal contract has not been finalized, the vendor has offered to extend the pricing available through the previous contract; and

**WHEREAS**, the quoted price of \$14,549.34 represents an estimated savings of \$1000 when compared to expected pricing under the new MiDeal contract; and

**WHEREAS**, it is believed that disposal of the old mower through the Biddergy auction company is estimated to result in the Village's realizing \$5000 on the disposal of the old mower;

**NOW, THEREFORE, BE IT RESOLVED** that the Public Works Director is hereby authorized to purchase a John Deere model Z960M ZTrak mower from Hutson, Inc. in Portland, Michigan at a cost of \$14,549.34 pursuant to a proposal dated February 7, 2025; and

**BE IT FURTHER RESOLVED**, that the Public Works Director is hereby authorized to dispose of the old mower through the Biddergy auction company.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 17, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk**





**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 Hutson, Inc.  
 6018 E Grand River Avenue  
 Portland, MI 48875  
 517-647-4164  
 contactus@hutsoninc.com

**Quote Summary**

**Prepared For:**  
 LAKE ODESSA VILLAGE  
 4TH AVE  
 LAKE ODESSA, MI 48849  
 Business: 616-374-7228  
 JTROUT@LAKEODESSA.ORG

**Delivering Dealer:**  
**Hutson, Inc.**  
 Lohone Matt  
 6018 E Grand River Avenue  
 Portland, MI 48875  
 Phone: 517-647-4164  
 mlohone@hutsoninc.com

**Quote ID:** 32311894  
**Created On:** 07 February 2025  
**Last Modified On:** 07 February 2025  
**Expiration Date:** 06 March 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z960M ZTrak	\$ 18,653.00	\$ 14,549.34 X	1 =	\$ 14,549.34
Never Stop (\$249 Value)		\$ 0.00 X	1 =	\$ 0.00
<b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22)				
<b>Price Effective Date:</b> November 1, 2023				
<b>Equipment Total</b>				<b>\$ 14,549.34</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 14,549.34
Trade In	
SubTotal	<b>\$ 14,549.34</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 14,549.34
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 14,549.34</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_





# Selling Equipment

Quote Id: 32311894      Customer Name: LAKE ODESSA VILLAGE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hutson, Inc.  
 6018 E Grand River Avenue  
 Portland, MI 48875  
 517-647-4164  
 contactus@hutsoninc.com

## JOHN DEERE Z960M ZTrak

<b>Hours:</b>	<b>Suggested List *</b>
<b>Stock Number:</b>	\$ 18,653.00
<b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22)	<b>Selling Price *</b>
	\$ 14,549.34

**Price Effective Date:** November 1, 2023

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2234TC	Z960M ZTrak	1	\$ 15,809.00	22.00	\$ 3,477.98	\$ 12,331.02	\$ 12,331.02
<b>Standard Options - Per Unit</b>							
001A	United States/Canada	1	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1040	24x12N12 Michelin X Tweel Turf for 54 In. and 60 In. Decks	1	\$ 1,149.00	22.00	\$ 252.78	\$ 896.22	\$ 896.22
1505	60 In. Mulch On Demand Mower Deck	1	\$ 1,100.00	22.00	\$ 242.00	\$ 858.00	\$ 858.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 595.00	22.00	\$ 130.90	\$ 464.10	\$ 464.10
<b>Standard Options Total</b>			<b>\$ 2,844.00</b>		<b>\$ 625.68</b>	<b>\$ 2,218.32</b>	<b>\$ 2,218.32</b>
<b>Value Added Services</b>							
	Never Stop (\$249 Value)	1	\$ 0.00			\$ 0.00	\$ 0.00
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>			<b>\$ 18,653.00</b>		<b>\$ 4,103.66</b>	<b>\$ 14,549.34</b>	<b>\$ 14,549.34</b>



**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-09**

**ACCEPTING A PROPOSAL FROM WIGHTMAN AND ASSOCIATES  
FOR CONDUCTING A WATER RELIABILITY STUDY**

**WHEREAS**, municipalities that operate public water systems are required by the State of Michigan to periodically update their water reliability studies; and

**WHEREAS**, the Village's current water reliability study was prepared in 2015 and is due to be updated to comply with State requirements; and

**WHEREAS**, Public Works Director Trout solicited a proposal from the engineering firm Wightman and Associates to update the water reliability study and received a proposal with a cost of \$23,000; and

**WHEREAS**, funds sufficient to pay the cost of the water reliability study are included in the proposed 2025-26 budget for the Village water fund;

**NOW, THEREFORE, BE IT RESOLVED** that the proposal from Wightman and Associates for conducting the water reliability study date January 21, 2025 is hereby accepted and Public Works Director Trout is authorized and directed to accept the proposal on the behalf of the Village.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 17, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk**





January 21, 2025

Village of Lake Odessa  
839 Fourth Avenue  
Lake Odessa, MI 48849

Attention: Mr. Jesse Trout, Director of Public Works

**RE: VILLAGE OF LAKE ODESSA - WATER RELIABILITY STUDY (WRS)**

Dear Mr. Trout:

We appreciate the opportunity to present this proposal for engineering services to prepare the Water Reliability Study (WRS) for the Village of Lake Odessa. Wightman is a full-service consulting firm that exists to serve people and the communities we live in. Our dynamic team of over 200+ professionals works to analyze, advise, design, and deliver successful projects in partnership with governments, businesses, and institutions in our communities. Becoming trusted advisors and true partners guides our actions.

### Section I – Project Goals

Based on our conversations, we understand the Village needs to update their WRS. Reliability Studies, in accordance with Michigan Safe Drinking Water Act (1976 PA 399 as amended) and Administrative Rules 12/09, are required by the Michigan Department of Environment, Great Lakes and Energy (EGLE) every five years to ensure the community can provide a safe and reliable supply of water to its current and future customers. The study must evaluate the condition of the existing facilities, determine the current and future needs of the customers, and identify the improvements required to meet these needs. We can provide all the services needed to complete a study meeting the requirements of EGLE and to address issues which are unique to the Village's system. ***It is our understanding that the Village's most recent Reliability Study was completed in 2015.***

### Section II – Scope of Services

We propose to complete the following Scope of Services to prepare the Reliability Study in accordance with EGLE requirements.

1. Analyze existing and projected population and water system customer data.
2. Evaluate present and future average day, maximum day and peak day demands based on well pumping data (the past five years of pumping data to be provided by the Village).
3. Evaluate current average day, maximum day, and peak day demands based on available billing records, including determination of water loss (the past five years of billing data to be provided by the Village).
4. Utilize the existing water system map from the existing Asset Management Plan dated 2015 and shape files provided by the Village to create an updated water system map.
5. Conduct facility visits as needed to review and document the condition and operating modes of system assets. The visit will also include a discussion with personnel to document known system deficiencies, as well as to determine methods to increase system efficiencies.
6. Develop capacity analysis for pumping and storage facilities.

7. Create a WaterCAD model of the water system. This will include a set of hydrant flow tests to assure the model is properly calibrated and system expansion is documented (at least one water system personnel to be provided by the Village).
8. Determine the existing system's fire flow capacities within the water system.
9. Provide system maps per General Plan requirements.
10. Evaluate and determine recommendations to improve system reliability
11. Provide a draft report to the Village for review and comments. Provide updated copies of water system map in both hard and electronic forms.
12. Provide a final report to the Village and EGLE.

### **Data to be Provided by the Village:**

To complete the Water Reliability Study (WRS), the Village will need to provide information like the most recent pump inspection reports, most recent tower inspection reports, last 5 years of Annual Pumpage Reports (MORS), etc. An itemized list of the information needed from the Village has been attached. We will need all of this information to begin preparation of the Water Reliability Study (WRS).

### **Section III - Fees**

We propose to complete the above Scope of Services for a fixed fee of \$23,000.

### **Section V – Schedule**

We can begin work within one week and can be completed within four to six months from receipt of all of the requested data and billing data from the Village.

### **Section VI – Terms and Conditions**

Our standard terms and conditions are attached.

We are excited by the opportunity to partner with you on this project. If our proposal is acceptable to you, please sign below to authorize us to begin work and return a copy to our office.

Mr. Jesse Trout, Director of Public Works

1/21/2025

Page 3

If you have any questions, please feel free to contact me.

Respectfully,



Brian Holleman, P.E.  
bholleman@gowightman.com  
(616) 890-4011



Mark McRobie, Government Market Sector Leader  
mmcrobie@gowightman.com  
(724) 575-0294

Enclosure

**This proposal is approved and accepted by:**

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_

\_\_\_\_\_  
Client/Company Name and Address (Billing)

**RE: WATER RELIABILITY STUDY AND GENERAL PLAN – REQUEST FOR INFORMATION**

The following is a list of information we will need to complete the Village's Water Reliability Study and General Plan:

1. Most recent pump inspection reports.
2. Description and location of backup power.
3. Most recent Insurance Services Organization (ISO) Reports.
4. Most recent water tower Tank Inspection Reports.
5. Water Tower Operation data:
  - a. Pump on and pump off elevations
  - b. Well pump/Tower control information
6. Last 5 years of Annual Pumpage reports (MORs) showing monthly totals, max day for the month and any notes for extraneous usage such as tower cleaning, hydrant flushing, or fires.
7. Last 5 years of annual water usage data based on meter readings.
8. Breakdown of customer class (residential, commercial, industrial, school/church/government/other) including number of customers in each class and annual usage.
9. List of customers with highest or guaranteed usage.
10. Any recorded unbilled water uses (street cleaning, flushing, fires, construction/maintenance, etc.).
11. Latest Water Ordinances and customer rates for service.
12. Intergovernmental agreements for water service.
13. Emergency water service interconnect agreements (if existing).
14. List of concerns about the system (bad valves, chronic leaks, repeated breaks or build-up, poor flow/pressure, water quality, etc.).
15. List of any special requirements for fire department or customers with high fire flow demands.
16. List of proposed expansion or growth including all capital improvements within each entity.
17. Any history of reported contaminants above MCL in the last three years? If yes, please provide EGLE Official Lab Reports.
18. Preliminary Distribution System Materials Inventories (DSMI) regarding presence of lead services.
19. O&M Programs (# of staff, hydrant flushing, valve turning, pump maintenance, etc.).
20. Latest Consumer Confidence Report.
21. Map of water main breaks (if existing).
22. Latest Land Use and Zoning Maps
23. Total Coliform Sample Siting Plan (SSP), disinfection byproducts SSP, lead SSP
24. Stormwater Protection Plan

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**ALLEGAN**

▲ 1670 LINCOLN RD. (M-40)  
ALLEGAN, MI 49010  
○ 269.673.8465

**BENTON HARBOR**

▲ 2303 PIPESTONE RD.  
BENTON HARBOR, MI 49022  
○ 269.927.0100

**KALAMAZOO**

▲ 433 E. RANSOM ST.  
KALAMAZOO, MI 49007  
○ 269.327.3532

**ROYAL OAK**

▲ 306 S. WASHINGTON AVE., SUITE 200  
ROYAL OAK, MI 48067  
○ 248.791.1371



## Standard Terms and Conditions

Updated 4/1/2024

1. Agreement. Wightman & Associates, Inc. (hereinafter "Consultant") shall provide to the Client the scope of services described in Consultant's Proposal attached hereto. These Standard Terms and Conditions are incorporated into Consultant's Proposal, and together may be referred to as the "Agreement" and shall reflect the professional services (or "Project") for which Consultant is responsible. This Agreement shall be the full extent of the Consultant's obligations. The Consultant shall not be responsible for any obligations or costs except as contained in the Agreement.
2. Authorization. Client shall provide Consultant written authorization to proceed, provided that this signed Agreement by Client shall give the Consultant the right to proceed with the Project.
3. Standard of Care. The Consultant's standard of care for the purposes of this Agreement shall be consistent with the level of care and skill ordinarily exercised by members of its profession currently practicing under similar conditions in similar locations.
4. Terms of Payment/Late Payment Actions/Fees. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1 ½ %) per month, or the maximum rate allowed by law, whichever is less, on past due accounts.
5. Scope of Services/Additional Services/Changes. If the services covered by this Agreement have not been completed within twelve (12) months of the date of this Agreement (unless otherwise stipulated in the proposal), through no fault of Consultant, extension of Consultant's services beyond that time shall be compensated as "Additional Services." All Additional Services shall be billed separately, and the scope of the services and compensation shall be mutually agreed between the parties, but in any case, not less than Consultant's then-standard hourly rate, and all of Consultant's reimbursable expenses shall also be paid by Client to Consultant, in the amounts set forth below.
6. Hidden Conditions. Consultant is not responsible for latent deficiencies or hidden or concealed conditions not discovered by Consultant within the scope of its services. If Consultant has reason to believe that such a condition may exist, it will advise Client as to the nature of the suspected condition and its significance. Client will be responsible for all risks associated with this condition and for undertaking, at its sole cost and expense, additional investigation and corrective work, if required. If Consultant repairs or corrects any such deficiencies or conditions, Consultant shall be compensated for the same, as Additional Services.
7. Betterment. If, due to Consultant's negligence, error or omission, a required item or component of the project is not provided in the Consultant's construction documents, Consultant shall not be responsible for paying the cost required to add such item or component to the extent that such item or component should have been included in the original construction documents. Consultant shall not be responsible or liable for any cost or expense that provides betterment or upgrades or enhances the value of the Project.
8. Opinions of Cost. Consultant's opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, other contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Client's budget or from Consultant's opinions or estimates of probable construction cost.
9. Code Interpretations. The Client acknowledges that the requirements of the Americans with Disabilities Act, as amended ("ADA") (as well as all state and local laws, codes, or ordinances), will be subject to various and possibly contradictory interpretations. Consultant will endeavor to use reasonable professional efforts to interpret applicable ADA and other building code requirements as they may apply to Consultant's services. Consultant cannot and does not promise, warrant, or guarantee that its services will comply with interpretations of building code requirements as they apply currently or in the future and unless the Consultant is negligent, the Client shall pay for any additional costs or expenses which are necessary to keep the Project in compliance with the ADA and all other laws, codes, or ordinances. Any changes made by Consultant shall be billed as Additional Services.
10. Use of Drawings, Specifications, and Other Documents. The drawings, specifications and other documents prepared by Consultant for this project are instruments of Consultant's services for use solely with respect to this Project and, unless otherwise provided, Consultant shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright.
11. Retaining Records. Consultant will retain pertinent records relating to the services performed for a period of five years following submission of the report, during which period the records will be made available to Client at reasonable times.
12. Insurance Coverage. Consultant shall maintain the following types of insurance: (a) Professional Liability; (b) Commercial General Liability; (c) Workers' Compensation; (d) Employers' Liability; (e) Hired and non-owned automobiles. Client shall be responsible for purchasing and maintaining its own commercial liability and property insurance, including an all-risk policy covering all damages or casualty which occurred to the Project in an amount not less than the then full replacement cost of the Project. The Client's commercial liability insurance policy shall be written for an amount of not less than \$1 million, single-limit coverage. The Client's commercial liability and property insurance policy shall not be cancelled or modified without Consultant having received not less than thirty (30) days prior written notice. Consultant shall be named an additional insured on the Client's insurance policies. Client and Consultant waive rights against each other for loss, damage and/or liability to the extent covered by the insurance policies required to be maintained hereunder and each insurance policy hereunder shall contain a waiver of the insurer's rights of subrogation.
13. Limitations/Exclusions. Client agrees that Consultant's and Consultant's subconsultants' total, aggregate liability to Client and any third parties arising from Consultant's professional acts, errors or omissions, shall not exceed Consultant's total fee received for the Project.
14. The Law/Suspension/Termination/Non-Severability. All obligations arising prior to termination of this Agreement shall survive the completion of the services and termination of this Agreement. This Agreement shall be governed in all respects by the laws of the State of Michigan.
15. Indemnity. Except for the limitations set forth herein, Consultant agrees to indemnify and hold the Client harmless from all damage, liability or cost (including reasonable attorney fees and costs of defense) to the extent caused by Consultant's negligent acts, errors, or omissions in the performance of professional services under this

Agreement and those of its subconsultants or anyone for whom the Consultant is legally liable. The Client agrees to indemnify and hold Consultant harmless, from all damage, liability or cost (including reasonable attorney fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions and by those for whom the Client is legally liable.

16. Force Majeure Clause. Neither party will be liable or responsible to the other party, or be deemed to have breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by any: (i) flood, fire, or explosion; (ii) war, terrorism, invasion, riot, or other civil unrest; (iii) embargoes or blockades in effect on or after the date of this Agreement; (iv) national or regional emergency – including, but not limited to, pandemic, uncontrollable, and/or imminent spread of contagious disease; or (v) strikes, labor stoppages or slowdowns, or other industrial disturbances (each of the foregoing, a “Force Majeure”).
17. Certificate of Merit Requirement. Client shall make no claim for professional negligence, either directly or by way of a cross complaint against Consultant, unless Client has first provided Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as Consultant and licensed in the state where the Project issue is located. This certification shall: (a) contain the name and license number of the certifier; (b) specify the acts or omissions that the certifier contends are not in conformance with the Standard of Care for a consultant performing professional services under similar circumstances; and (c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the Standard of Care. This certificate shall be provided to Consultant not less than thirty (30) calendar days prior to the filing of any claim. This Certificate of Merit clause will take precedence over any existing state law in force at the time of any claim.
18. Jurisdiction and Venue. Notwithstanding anything in this Agreement to the contrary, Client agrees that any suit related to any dispute related to this Agreement shall be heard in the appropriate Court in the county of the Project. Client agrees that the appropriate County court shall have the subject matter jurisdiction and will be the appropriate venue for any interpretation or dispute related to this Agreement.
19. Termination. Consultant may terminate this Agreement for convenience by written notice to Client and in such event, the Consultant shall be paid only for all work under this Agreement that Consultant has completed to the date of termination on a prorated, equitable basis as reasonably determined by Consultant and which shall include Consultant's prorated profits, general conditions, and overhead.
20. Billing Rates. Below are Consultant's applicable hourly fees, which are subject to change at Consultant's sole discretion upon written notice to Client.\*

Principal	\$275.00/hour
Licensed Staff VII	\$250.00/hour
Licensed Staff VI	\$230.00/hour
Licensed Staff V	\$210.00/hour
Licensed Staff IV.	\$195.00/hour
Licensed Staff III..	\$170.00/hour
Licensed Staff II.	\$155.00/hour
Licensed Staff I.....	\$140.00/hour
Professional Staff VI	\$200.00/hour
Professional Staff V	\$175.00/hour
Professional Staff IV	\$150.00/hour
Professional Staff III	\$125.00/hour
Professional Staff II	\$110.00/hour
Professional Staff I	\$100.00/hour
Technician VI	\$130.00/hour
Technician V	\$120.00/hour

Technician IV	\$110.00/hour
Technician III	\$100.00/hour
Technician II	\$90.00/hour
Technician I	\$75.00/hour
Administrative	\$85.00/hour
2-Person Survey Crew	\$200.00/hour
1-Person Survey Crew	\$160.00/hour
2-Person Survey Crew (Construction Staking)	\$220.00/hour
1-Person Survey Crew (Construction Staking)	\$180.00/hour
Expert Witness/Testimony	\$440.00/hour
Drone Pilot/Technician	\$165.00/hour
High-Definition Laser Scanning Technician	\$165.00/hour
High-Definition Laser Scanner Fee	\$165.00/hour
Aerial Drone Equipment.....	\$165.00/hour

21. Reimbursable Expenses.\* Compensation for reimbursable expenses shall be computed as a multiple of 1.1 times the expense incurred for the following: Outside Consultants, Travel, Lodging, Postage, UPS, FedEx, Messenger, and Outside Reproduction. Compensation for mileage expenses shall be computed as a multiple of 1.1 times the Federal Rate. In-House Prints/Copies/Plots shall be charged as follows:
  - Black & White Prints/Copies
    - 8 ½ x 11 \$0.19/sheet
    - 8 ½ x 14 \$0.19/sheet
    - 11 x 17 \$0.19/sheet
  - Color Prints/Copies
    - 8 ½ x 11 \$0.85/sheet
    - 8 ½ x 14 \$0.85/sheet
    - 11 x 17 \$1.25/sheet
  - Black & White Plots
    - 12 x 18 \$1.50/sheet
    - 18 x 24 \$2.75/sheet
    - 24 x 36 \$5.00/sheet
    - 30 x 42+ \$7.50/sheet
  - Color Plots
    - 12 x 18 \$9.00/sheet
    - 18 x 24 \$18.00/sheet
    - 24 x 36 \$30.00/sheet
    - 30 x 42+ \$42.00/sheet

\*Rates subject to change.